

# COMMUNITY PARTICIPATION PLAN

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# SAN DIEGO INTERNATIONAL AIRPORT

The logo consists of a teal square containing the text "SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY" in white, uppercase, sans-serif font, arranged in five lines.

SAN DIEGO  
COUNTY  
REGIONAL  
AIRPORT  
AUTHORITY

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

P.O. Box 82776

San Diego, CA 92138-2776

[www.san.org](http://www.san.org)

NOVEMBER 2023

# San Diego International Airport Community Participation Plan (CPP)<sup>1</sup>

## 1. Administration

The purpose of this CPP is to ensure that stakeholders or communities affected<sup>2</sup> by San Diego International Airport/San Diego County Regional Airport Authority projects or operations can be informed and participate and have their input thoughtfully considered in the key stages during airport planning efforts, regardless of their race, color, national origin, sex, sexual orientation, gender identity, creed, age, or disability (hereafter, the “protected bases”). This plan is provided in accordance with Title VI of the Civil Rights Act of 1964 (Title VI) and related authorities.<sup>3</sup> This plan and associated reports regarding our CPP efforts will be communicated to the public in formats accessible to persons with disabilities and to limited English proficient (LEP) individuals.

The individuals primarily responsible for implementing the San Diego County Regional Airport Authority CPP are:

<b>Responsible Official</b>	<b>Title, Office, and Responsibilities</b>
1Brett K. Caldwell	Title VI Coordinator
2Mary De Felice	Assistant Title VI Coordinator

Responsible officials’ contact information is shared with the public through the following methods:

### **Website, In-person, and Other Communication Methods**

#### **1 San.org website**

**2 In-person (Unlawful Discrimination poster located at entrance to Administration Building, Receptionist at Administration Building has Title VI contact information available for all employees and the general public)**

In addition, San Diego County Regional Airport Authority will ensure that members of the public are advised of our nondiscrimination obligations. This includes how to file discrimination complaints with San Diego County Regional Airport Authority and the FAA. We will also conspicuously display the FAA-provided Unlawful Discrimination Posters at airport facilities. See Notice section of San Diego County Regional Airport Authority’s Title VI Plan.

San Diego County Regional Airport Authority also makes this CPP available through the

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<sup>1</sup> See DOT Order 1000.12C, “The U.S. Department of Transportation (DOT) Title VI Program,” Ch. 2, Sec. 4. (Jun. 11, 2021). <https://www.transportation.gov/sites/dot.gov/files/2021-08/Final-for-OST-C-210312-002-signed.pdf>

<sup>2</sup> Within this CPP, the term “affected” also means *served*, in addition to *positively or negatively impacted*.

<sup>3</sup> Related authorities include the Age Discrimination Act of 1975; Sec. 520 of the Airport and Airway Improvement Act of 1982; and the Civil Rights Restoration Act of 1987.

following methods when engaging members of the public concerning planning efforts:

**Website, In-person, and Other Distribution Methods**

**1 San.org website**

**2 A copy at Administrative Office**

**2. Goals and Objectives**

This CPP applies to all airport planning and decision-making efforts, whether or not directly supported by Federal assistance. This includes surveys, public meetings (e.g., airport commission meetings), and hearings, not only meetings for a project requiring an environmental impact statement (EIS) or environmental assessment (EA).

San Diego County Regional Airport Authority’s planning processes that lead to decisions for projects or operations or those of any sub-recipients are described in the table below.

The following planning processes are in place for the current Airport Development Plan:

**Planning Processes**

**1. California Environmental Quality Act (CEQA) – Environmental Determination**

**2. Mitigation Plan for CEQA Environmental Impact Report**

**3. National Environmental Policy Act (NEPA) – Environmental Determination**

**4. California Coastal Commission - Environmental Determination**

San Diego County Regional Airport Authority seeks public input for the above processes through the following methods:

<b>Public Input Methods</b>	<b>Planning Process(es) that use each Method</b>
<b>A. Public Comment Periods</b>	#1, 2, 3
<b>B. E mail Response</b>	#1, 2, 3
<b>C. Advertisements in Local Newspapers</b>	#1, 3
<b>D. Public Meetings (Via Teams, Zoom)</b>	#1, 2, 3, 4

### **3. Identification of and Focused Outreach to Affected Communities**

See Community Statistics section of San Diego County Regional Airport Authority’s Title VI Plan, for detailed discussion of Affected Communities.

The specific steps San Diego County Regional Airport Authority will take to communicate with, inform, educate, consult or solicit input from, and expand opportunities for engagement with each Affected Community,<sup>4</sup> are provided below.

<b>Affected Community</b>	<b>Key Community Reps. (CBOs, leaders, etc.)</b>	<b>Focused Outreach Steps</b>
<b>i. Golden Hill</b>	Councilmember Stephen Whitburn - Council District 3	a. San.org website b. Social media c. Public comment periods d. Local newspaper ads e. Public meetings
<b>ii. Downtown</b>	Councilmember Stephen Whitburn - Council District 3	a. San.org website b. Social media c. Public comment periods d. Local newspaper ads e. Public meetings
<b>iii. Uptown</b>	Councilmember Stephen Whitburn - Council District 3	a. San.org website b. Social media c. Public comment periods d. Local newspaper ads e. Public meetings
<b>iv. Midway/Pacific Highway</b>	Councilmember Jennifer Campbell - Council District 2	a. San.org website b. Social media c. Public comment periods d. Local newspaper ads e. Public meetings
<b>v. Peninsula</b>	Councilmember Jennifer Campbell - Council District 2	a. San.org website b. Social media c. Public comment periods d. Local newspaper ads e. Public meetings

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<sup>4</sup> “Affected communities” means any readily identifiable group potentially impacted by an airport project or operation, such as the community immediately surrounding a project or a community in the flight path.

## **4. Effective Communication**

San Diego County Regional Airport Authority will ensure that public engagement is effective, meaningful, and free of linguistic, economic, historical, and cultural barriers to participation. Every effort will be taken to ensure clear, plain, and effective communication with Affected Communities, including materials in accessible formats for persons with disabilities and in languages other than English. See Limited English Proficiency (LEP) section of San Diego County Regional Airport Authority's Title VI Plan.

## **5. Communication Platforms**

Diverse communication platforms will be utilized to effectively reach the broadest audience. We will use the following platforms to communicate project details, our nondiscrimination obligations, and contact information for the public to share project or operational feedback with our office and the FAA.

### **Social Media, Monitors, and Other Communication Platforms**

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**1 Website**

**2 Social Media (Meta formerly known as Facebook, X formerly known as Twitter, Instagram, and LinkedIn)**

**3 Posters (Located at the Rental Car Center and Signature Flight Support)**

**4 Monitors (Located at Terminal 1 and Terminal 2 Security Checkpoints)**

**5 Digital Flyers (Please refer to the san.org website)**

**6 Public Meeting**

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## **6. Records**

This section includes the procedures San Diego County Regional Airport Authority will follow to document our outreach efforts. Records for steps taken to provide outreach to Affected Communities will be maintained in the following locations:

### **Website, In-person, and Other Storage Methods**

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**1 San.org website**

**2 Internal file storage (ECMS)**

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Records will be kept for community input. The records will document how San Diego County Regional Airport Authority considered, weighed, and incorporated input received. The records will include justifications for any decisions contrary to community feedback. The records will be stored in the following locations:

## **Website, In-person, and Other Storage Methods**

**1 San.org website**

**2 Internal file storage (ECMS)**

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Demographic information will be requested by the following methods:

## **Demographic Information Collection Methods**

**1 Voluntary Disclosure via Sign-In Sheets**

**2 Registration process for online meetings**

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CPP records will be made available to the public using the same methods for other information outlined within this plan.

## **7. Reporting Outcomes**

**Within 30 days of the end of each fiscal year (FY)**, San Diego County Regional Airport Authority will create a CPP Report for that current FY. The report will summarize efforts taken under this CPP in a narrative statement describing:

1. The specific steps taken to produce meaningful engagement with Affected Communities that FY,
2. The results of those efforts for that FY, and
3. How the Affected Communities' comments and views are or will be incorporated into the decision-making process.

The CPP Reports will be included with San Diego County Regional Airport Authority's Title VI Plan.

## **Appendix 1**

See Community Statistics section of San Diego County Regional Airport Authority's Title VI Plan.

## **Appendix 2**

See Community Statistics section of San Diego County Regional Airport Authority's Title VI Plan.