

## **SDIA – New Terminal 1 Replacement Program**

Arrive - San Diego Aviation Alliance



### Base Building Modification Request (BBMR) Form

Base Building Modifi	cation Request					
Tenant & Project Nam	e:			Space ID:	Project #	ŧ
Project Manager:				Request Date:	Priority	Urgent
					Ш	
Building System(s) affe	ected: (Check all that app	oly)				
Structural	☐ Mechanical/Elec	trical/Dlumbing		Information Technology		☐ Aesthetics
	□ Wechanical/Liec	-		inionnation reciniology		Aestrietics
<u> </u>						
<b>Description of Modifi</b>	cation					
	f Modification (attach add	litional sheets and dra	wings as r	needed).		
	(		95			
Tenant Signature			Date:			
Геnant Signature				Date:		
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RGPD - Revenue Generation & Partnership Development; FMD - Facilities Management; A&TO - Airside & Terminal Operations

ISSUE: JV/BBM #\_\_\_\_\_



# SDIA New Terminal 1 Replacement Program



#### **Request To Modify Base Building Conditions**

Per the requirements of the Authority all Tenants must submit a request in writing for any modification to the base building and/or the base building systems provided by the Authority. The following Base Building Modification Request (BBMR) form shall be filled out and signed by the Tenant's contractual representative and submitted to the JV Contractor Project Manager for review and approval prior to any work to effect said modification. Modifications to the Base Building are not allowed without an approved BBM form fully executed by the JV/Authority.

The JV and Authority will review the request and will render, at its sole discretion, a decision in writing to the Tenant. Should the Authority authorize the Tenant's request, the Tenant shall proceed with the work at Tenant's expense under JV/Authority oversight and supervision. The Authority reserves the right to require modifications to the Base Building or Base Building systems to be performed by a Base Building proprietary contractor at Tenant's expense.

If the Authority incurs direct or indirect costs associated with the Tenant's request for a change to the Base Building, the Tenant shall compensate the Authority accordingly.

#### **Minor Modification**

Tenants requiring only a minor modification(s) shall provide a description of the modification(s) along with adequate documentation to allow an understanding of the desired modification(s). The Authority will review the information to determine cost and/or schedule impacts to Airport Operations.

#### **Complex Modification**

Tenants requiring a more complex modification(s) shall provide a detailed description of the modification(s) along with drawings and supporting documentation necessary to fully understand and evaluate the proposed modification(s). The Authority will review the information to determine costs and/or schedule impacts, if any, to Airport Operations.

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