

CEILING ACCESS REQUEST FORM

JOB: TERMINAL 1, SAN DIEGO AIRPORT

REQUESTING COMPANY: _____

REQUESTING PERSON: _____

REQUESTING CONTACT PHONE NUMBER: _____

DURATION (DAYS): _____ START DATE: _____ FINISH DATE: _____

LEVEL: _____ AREA: _____ ROOM #: _____

CEILING TILE REMOVAL CEILING GRID REMOVAL HARD LID REMOVAL

NUMBER OF PEOPLE TO BE WORKING IN THE AREA: _____

REASON TO ACCESS ABOVE CEILING SPACE (RFI, CRX#, INCOMPLETE WORK, ETC.):

Y / N – ATTACHED CEILING PLAN OF SPECIFIC CEILING TILES/GRID TO BE REMOVED

YOU MUST READ AND COMPLY WITH THE FOLLOWING:

1. All ceiling grid/tile removal must be approved by Arrive JV and performed by JV Team.
2. Contractor must provide a marked up ceiling plan of specific acoustical ceiling tiles to be removed with this request form.
3. Contractor is responsible for cleaning of all dust and debris from ceiling where accessed.
4. Contractor is responsible to put down floor protection and protect all adjacent finishes.
5. Contractor is responsible for any trade damage to walls, grid, tile, flooring, etc.
6. Contractor will keep a copy of the approved request form while accessing the ceiling (1 copy per person)
7. Contractor will submit an inspection request for all work above ceiling.
8. Contractor will notify Arrive JV when ceiling is ready to be closed.
9. Contractor is responsible for all cost of the removal and replacement of tiles and grid.
10. Contractor will be removed from the project and your company could be charged if the above items are not met.

I HAVE READ THE ABOVE ITEMS AND UNDERSTAND THEM.

SIGNATURE: _____ DATE: _____

APPROVED BY Arrive SUPERINTENDENT: _____

SIGNATURE: _____ DATE: _____