

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

SPECIAL BOARD MEETING (BOARD WORKSHOP) AGENDA

Friday, February 26, 2016
1:00 P.M.
and
Saturday, February 27, 2016
8:30 A.M.

San Diego International Airport
SDCRAA Administration Building – Second Floor
Orville & Wilbur Wright Conference Rooms
3225 N. Harbor Drive
San Diego, California 92101

Board Members

Robert H. Gleason
Board Chair

David Alvarez
C. April Boling
Greg Cox
Jim Desmond
Lloyd B. Hubbs
Jim Janney
Paul Robinson
Mary Sessom

Ex-Officio Board Members

Laurie Berman
Eraina Ortega
Col. Jason G. Woodworth

President / CEO

Thella F. Bowens

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. ***Please note that agenda items may be taken out of order.*** If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Corporate & Information Governance and are available for public inspection.

NOTE: Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Corporate & Information Governance/Authority Clerk Department.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

The Authority has identified a local company to provide oral interpreter and translation services for public meetings. If you require an oral interpreter or translation services, please telephone the Corporate & Information Governance /Authority Clerk Department with your request at (619) 400-2400 at least three (3) working days prior to the meeting.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

BOARD WORKSHOP:

February 26, 2016

1. **DISCUSSION REGARDING THE DEFINITION OF A SUSTAINABLE ORGANIZATION:**
Trudy Sopp, Ph.D., President, Sopp Consulting, Inc.
2. **INDUSTRY UPDATE AND DISCUSSION:**
Stephen Van Beek, Ph.D., Vice President, ICF International

February 27, 2016

3. **REVIEW OF THE AUTHORITY'S STRATEGIC FRAMEWORK:**
Presented by Thella F. Bowens, President/CEO
4. **REVIEW OF THE FISCAL YEAR 2017/18 INITIATIVES AND BOARD WORK PLAN:**
Presented by Thella F. Bowens, President/CEO
5. **DISCUSSION REGARDING GOOD GOVERNANCE:**
Gary Magenta, Senior Vice President Root Inc.

BOARD COMMENT:

ADJOURNMENT:

Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)

- 1) Persons wishing to address the Board, ALUC, and Committees shall complete a "Request to Speak" form prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to complete a form shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is limited to eighteen (18) minutes and is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board. A second Public Comment period is reserved for general public comment later in the meeting for those who could not be heard during the first Public Comment period.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees. Public comment on specific items is limited to twenty (20) minutes – ten (10) minutes for those in favor and ten (10) minutes for those in opposition of an item. Each individual speaker will be allowed three (3) minutes, and applicants and groups will be allowed five (5) minutes.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.
- 6) After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

Additional Meeting Information

NOTE: This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2400 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at www.san.org.

For those planning to attend the Board meeting, parking is available in the public parking lot located directly in front of the Administration Building (formerly the Commuter Terminal). Bring your ticket to the third floor receptionist for validation.

You may also reach the Administration Building by using public transit via the San Diego Metropolitan Transit System, Route 992. The MTS bus stop at Terminal 1 is a very short walking distance from the Administration Building. ADA paratransit operations will continue to serve the Administration Building as required by Federal regulation. For MTS route, fare and paratransit information, please call the San Diego MTS at (619) 233-3004 or 511. For other Airport related ground transportation questions, please call (619) 400-2685.

BOARD WORK PLAN FY 2016-2017

| Strategic Issue | Scope, Objective, and Key Milestones | Stakeholders and/or Interested Partners | Key Board Actions, Decisions and/or Approvals | Planned Board Agenda Date(s) |
|-------------------------------|--------------------------------------|---|---|------------------------------|
| North Side Development | Palm Street Park Public Art Project | City of San Diego, Port of San Diego, rental car companies, FBO, public, FAA, California Coastal Commission, SANDAG, Art Advisory Committee | General contractor approval | November 2016 |
| | Wind Tunnel Public Art Project | City of San Diego, Port of San Diego, Rental car companies, FBO, Air & Space Museum, public, FAA, California Coastal Commission, SANDAG, Art Advisory Committee | Artist contract approval | Summer 2016 |
| | Transit public outreach | California Coastal Commission, City of San Diego, MTS, public | Updates | Periodically |

BOARD WORK PLAN FY 2016-2017

| Strategic Issue | Scope, Objective, and Key Milestones | Stakeholders and/or Interested Partners | Key Board Actions, Decisions and/or Approvals | Planned Board Agenda Date(s) |
|---------------------------------------|---|--|--|--|
| North Side Development | Fuel Farm consortium | Airlines | Approval of contract | Fall 2016 |
| | RCC restaurant development | Public, potential restaurateur | <ul style="list-style-type: none"> • Open house • Periodic updates • Grant of Lease | <ul style="list-style-type: none"> • March/April 2016 • As needed Dependent upon recruitment of restaurateur |
| | RCC | RAC's | Closeout | April and July 2016 CIPOC Meeting |
| | Cargo | Cargo carriers, California Coastal Commission, FAA, MCRD, public | Update Approval of contract | May 2016 Winter 2016/2017 |
| Life Cycle Facility Management | Authority physical asset management and energy conservation | Business Partners, Public, SDG&E, CPUC | Board annual updates, to include the implementation of photovoltaic system | Fall 2016 |

BOARD WORK PLAN FY 2016-2017

| Strategic Issue | Scope, Objective, and Key Milestones | Stakeholders and/or Interested Partners | Key Board Actions, Decisions and/or Approvals | Planned Board Agenda Date(s) |
|---|--------------------------------------|--|--|--|
| TDP/Green Build | Project close-out | Business Partners, TSA, FAA, City of San Diego, Public, California Coastal Commission, CPUC, SDG&E | Final close-out | July 2016 CIPOC |
| Employee Benefits (renewal of health and welfare benefits) | Employee benefit renewals | Employees | Approve calendar year 2017 Employee Benefits Program | Renewal presented to the Executive Personnel and Compensation Committee in September 2016 Board consideration in September 2016 |

BOARD WORK PLAN FY 2016-2017

| Strategic Issue | Scope, Objective, and Key Milestones | Stakeholders and/or Interested Partners | Key Board Actions, Decisions and/or Approvals | Planned Board Agenda Date(s) |
|--|---|--|---|--|
| <p>Labor Negotiations (renegotiation of labor agreements – current agreements expire 9/30/2017)</p> | <p>Renegotiate three collective bargaining agreements</p> | <p>Employees and Teamsters Local 911</p> | <p>Review and provide guidance on negotiating priorities culminating with Board consideration of agreements reached</p> | <ul style="list-style-type: none"> • January 2017 Executive Personnel & Compensation Committee • February 2017 Board Meeting • Ongoing updates at Committee and/or Board Meetings as appropriate • September 2017 Board consideration of tentative agreement |

BOARD WORK PLAN FY 2016-2017

| Strategic Issue | Scope, Objective, and Key Milestones | Stakeholders and/or Interested Partners | Key Board Actions, Decisions and/or Approvals | Planned Board Agenda Date(s) |
|--------------------------------|---|--|--|--|
| Air Service Development | Secure additional air service in new markets, underserved markets; secure additional air service to domestic and international points | Traveling public, Business Community, Tourism Community, R&D Business Community, EDC, SDTA | <p>Updates as new domestic and/or international routes are secured</p> <p>Update to incentive program</p> <p>Board Briefing</p> | <p>Ongoing</p> <p>Summer 2016</p> <p>Summer 2016</p> |
| Legislative Issues | Coordinate with other agencies, associations, and stakeholders to advance legislation and policy initiatives benefitting Airport Authority programs and initiatives; secure funding from agencies | City, County, State, Federal Officials, Agencies and Legislative Bodies | <p>Adopt/revise legislative agenda and briefing by legislative consultants</p> <p>Advance legislation and secure funding for Airport Authority programs and projects</p> <p>Discussion of positions on major legislation</p> | <p>December 2016</p> <p>Ongoing</p> <p>As needed</p> |

BOARD WORK PLAN FY 2016-2017

| Strategic Issue | Scope, Objective, and Key Milestones | Stakeholders and/or Interested Partners | Key Board Actions, Decisions and/or Approvals | Planned Board Agenda Date(s) |
|--------------------------------|---|---|---|---|
| Port District Issues | Joint planning Cruise ship passenger accommodations East Harbor Island Development Plan | Port District | Updates | As needed |
| Land Use Plans (ALUCPs) | Naval Air Station North Island ALUCP ALUCPs | City of San Diego, Military, City of Coronado, City of Imperial Beach, ADP Technical Advisory Committee, San Diego Residents, Local Developers, Elected Officials | Begin preparation of NASNI ALUCP Status update | Periodic updates Monthly ALUC meetings |
| Ground Transportation | Improved customer service | Airport Passengers, Airport Tenants, Ground Transportation Operators, Public, TNCs | Annual GT and TNC Pilot Program update Parking Shuttle RFP Parking Management RFP | March 2016 June 2016 Fall 2016 |

BOARD WORK PLAN FY 2016-2017

| Strategic Issue | Scope, Objective, and Key Milestones | Stakeholders and/or Interested Partners | Key Board Actions, Decisions and/or Approvals | Planned Board Agenda Date(s) |
|---------------------------------|---|---|--|--|
| Airport Development Plan | Prepare plan for critical airport facilities over the next 20 years | (ADP) Technical Advisory Committee, Airport Authority Advisory Committee, SANDAG, Airlines, City of San Diego, Port District, Coastal Commission, FAA, Environmental Groups, Public, U.S. Department of Fish & Wildlife (California Least Tern Habitat), Business Community, Tourism Organizations, Elected Officials | Board updates Update Environmental documents High Level Briefing Document | As needed 2017 Late 2017 or early 2018 2018 |

BOARD WORK PLAN FY 2016-2017

| Strategic Issue | Scope, Objective, and Key Milestones | Stakeholders and/or Interested Partners | Key Board Actions, Decisions and/or Approvals | Planned Board Agenda Date(s) |
|------------------------|---|--|---|---|
| Capital Program | Execution of the Capital Improvement and Major Maintenance Programs | Business Partners, FAA, City of San Diego, Port of San Diego, SANDAG | Annual program review Program approval Contract approvals | April 2016 June 2016 TBD Regular briefings at each CIPOC meeting |
| Parking Plaza | Implementation | Business Partners, Public | Board approval of max project budget & schedule | Spring 2016 Board meeting and regular briefings at each CIPOC meeting |

BOARD WORK PLAN FY 2016-2017

| Strategic Issue | Scope, Objective, and Key Milestones | Stakeholders and/or Interested Partners | Key Board Actions, Decisions and/or Approvals | Planned Board Agenda Date(s) |
|--|--|---|---|--|
| FY 2017 & FY 2018 Operating And Capital Budgets | <p>Develop the FY 2017 and FY 2018 operating and capital budgets that support Airport Authority goals and build a financially resilient business</p> <p>Business Performance Incentive</p> | Business Partners, Public | <p>Initiatives & budget updates/discussion</p> <p>Budget workshop Budget adoption</p> <p>Initiatives & budget updates/discussion</p> <p>Budget workshop Budget adoption</p> <p>Update</p> | <p>March 2016</p> <p>May 2016 June 2016</p> <p>March/April 2017</p> <p>May 2017 June 2017</p> <p>Fall 2016</p> |
| Major Policy Reviews and/or Revisions | Review of Airport Authority policies (as needed) | | <p>Updates</p> <p>Annual reviews and updates</p> <ul style="list-style-type: none"> • Investment Policy • Debt Policy | <p>Continued through 2017</p> <p>June 2016/2017</p> |

BOARD WORK PLAN FY 2016-2017

| Strategic Issue | Scope, Objective, and Key Milestones | Stakeholders and/or Interested Partners | Key Board Actions, Decisions and/or Approvals | Planned Board Agenda Date(s) |
|---|--|---|---|--|
| Art Master Plan | Update the plan | Art Advisory Committee, Public | Update Approval of plan | Spring 2016 June 2017 |
| Regional Aviation Strategic Plan | Workshop allowing policy-level dialogue between airport owner/operator jurisdictions | City of San Diego, County of San Diego, City of Oceanside | Board workshop | Fall/Winter 2016 |
| Water Quality Improvement Plan | Implementation review | | Update | Each CIPOC meeting |
| Energy Master Plan | Energy strategies review – includes photovoltaic status | | Update | Each CIPOC meeting |
| New Concession Opportunities | T2W Cosmetic Kiosk Former WTC Site | Airport passengers, potential concession operators | Update Approval of Contact Update Approval of Contract | April 2016 Summer 2016 April 2016 Summer 2016 |

BOARD WORK PLAN FY 2016-2017

| Strategic Issue | Scope, Objective, and Key Milestones | Stakeholders and/or Interested Partners | Key Board Actions, Decisions and/or Approvals | Planned Board Agenda Date(s) |
|----------------------|---|--|---|------------------------------|
| Transit Study | Study of transit options to the Airport | Transportation agencies, City of San Diego, Port of San Diego, SANDAG, California Coastal Commission | Update | April/May 2016 |