

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
SPECIAL EXECUTIVE/FINANCE COMMITTEE MINUTES
TUESDAY, DECEMBER 22, 2009
SAN DIEGO INTERNATIONAL AIRPORT
BOARD ROOM**

CALL TO ORDER

Chairperson Watkins called the special meeting of the Executive/Finance Committee and special Board Meeting to order at 9:00 a.m., Tuesday, December 22, 2009, in the Board Room of the San Diego International Airport, Commuter Terminal, 3225 N. Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE

Board Member Desmond led the Pledge of Allegiance.

ROLL CALL

Executive Committee

Present:	Committee Members:	Finnila, Watkins
Present:	Board Members:	Boland, Desmond, Smisek
Absent:	Committee Members:	Young

Finance Committee

Present:	Committee Members:	Gleason, Panknin, Watkins
Absent:	Committee Members:	Young, Sheehy (Ex-Officio)

Also Present: Thella F. Bowens, President/CEO; Amy Gonzalez, Director, Counsel Services; Tony R. Russell, Director, Corporate Services/Authority Clerk; Sara Real, Assistant Authority Clerk I

PUBLIC COMMENT

KAMRAN HAMIDI, SAN DIEGO, spoke regarding insurance requirements for taxi cabs.

NEW BUSINESS

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the November 23, 2009 Committee Meeting.

ACTION: Moved by Board Member Finnila and seconded by Chairperson Watkins to approve the minutes of the November 23, 2009 Executive/Finance Committee meeting. Motion carried unanimously, noting Board Member Young as ABSENT.

FINANCE COMMITTEE NEW BUSINESS

2. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE FIVE MONTHS ENDED NOVEMBER 30, 2009:

Vernon Evans, Vice President, Finance/Treasurer, provided a presentation on the Unaudited Financial Statements for the Five Months Ended November 30, 2009, which included Enplanements, Gross Landing Weight Units, Airport Parking Transactions, Car Rental License Fees, Balance Sheets, Assets, Liabilities and Net Assets, Monthly Operating Revenue, Monthly Operating Expenses, and Financial Summary.

In response to Board Member Desmond regarding when the rental car fees were increased, Mr. Evans stated that he would find out and forward that information to Board Members.

RECOMMENDATION: Receive the report.

3. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF NOVEMBER 30, 2009:

Scott Brickner, Director, Financial Planning & Budget, provided a presentation on the Monthly Investment Report as of November 30, 2009, which included Total Portfolio Summary, Portfolio Composition by Security Type, Portfolio Maturity Distribution, and Benchmark Comparison.

RECOMMENDATION: Receive the report.

4. REVIEW OF THE SUMMARY OF OUTSTANDING COMMERCIAL PAPER:

Scott Brickner, Director, Financial Planning & Budget, provided a presentation on the Summary of Outstanding Commercial Paper.

RECOMMENDATION: Receive the report.

EXECUTIVE COMMITTEE NEW BUSINESS

5. **FAA NOISE COMPATIBILITY PROGRAM STUDY UPDATE FOR SDIA:**
Dan Frazee, Director, Airport Noise Mitigation, provided a presentation on the Federal Noise Compatibility Program Update, which included Description/Purpose, Background, Objective, Noise Contour Comparison, Noise Technical Advisory Group, Progress, and Next Steps.

Board Member Finnila suggested that the noise contour contraction changed in the Caltrans Handbook be publicized.

In response to Board Member Panknin regarding how this process ties in with the Airport Land Use Compatibility Plan process, Mr. Frazee stated that the two plans overlap in the noise area only and are otherwise completely separate. He stated that the measures being forwarded to the FAA will look at FAA procedures, airport procedures, continuous descent approach issues, and a precision departure procedure.

6. **FIVE-YEAR COMPREHENSIVE GROUND TRANSPORTATION MANAGEMENT PLAN UPDATE:**

BELLA HEULE, LA MESA, Airport Advisory Committee, urged the Committee to delay their vote today so that the Advisory Committee can fully review the plan. She requested that the Board provide the Committee with a list of major issues for the year.

JOE TERZI, POWAY, spoke in support of the ground transportation plan.

JULIET CODY, ESCONDIDO, spoke regarding the lack of taxicab services in San Diego in regards to compliance with Americans with Disabilities (ADA) standards.

PETER MANSELL, ESCONDIDO, expressed concern with the acceptance of guide dogs by taxi drivers.

JOE GARRETT, SAN DIEGO, spoke regarding the shortage of taxis and shuttle services that are ADA accessible.

WES JOHNSON, LA MESA, suggested the Authority focus on ADA compliance. He stated that there is a shortage of ADA compliant taxis and shuttles in the San Diego area.

KAMRAN HAMIDI, SAN DIEGO, spoke regarding ground transportation fees and revenues. He spoke in opposition to a trip tax.

CHAD LINDHOLM, SEAL BEACH, Clean Energy Corp., spoke regarding clean fuel options for ground transportation.

DEREK TURBIDE, CHULA VISTA, Clean Energy Corp., spoke regarding the different types of alternative fuel vehicles.

MIKE MCDADE, SAN DIEGO, San Diego Cab Permit Holders Association, spoke regarding the need for professionalizing operations.

MOHAMUD MAGTAYN, SAN DIEGO, spoke in support of the ground transportation plan.

TOM CARTWRIGHT, SAN DIEGO, spoke in support of customer service training for taxi drivers and the need for ADA accessible vehicles.

NAMARA MERCER, SAN DIEGO, San Diego County Hotel Motel Association, requested that the proposed fee for hotel shuttles be reviewed, and expressed concern with the addition of the MOU language regarding air quality measures.

JACK MONGER, CORONADO, San Diego Off Airport Parking Association, spoke regarding the magnitude of the proposed fee for off airport parking operators and the Authority's cost recovery efforts.

MICHEL ANDERSON, SAN DIEGO, spoke in support of the ground transportation plan and a taxi concession agreement.

CARELYN REYNOLDS, SAN DIEGO, Ground Transportation Working Group, spoke regarding the economic viability of the plan.

KIFLE ANDE, SAN DIEGO, suggested that the Authority issue more taxi cab permits.

FARAIDON BUSTANI, LA MESA, stated that customer service education is needed for all drivers.

JOHN HAWKINS, SAN DIEGO, spoke in support of the ground transportation plan but expressed concern regarding the cost sharing and greenhouse gas issues.

MARGO TANQUAY, SAN DIEGO, Metropolitan Transit System Taxi Committee, suggested that the Authority explore a permit system.

The Committee recessed at 11:00 a.m. and reconvened at 11:15 a.m.

Vernon Evans, Vice President, Finance/Treasurer, provided a presentation on the Five-Year Ground Transportation Management Plan, which included Plan Goals, Project Process, Plan Components, Tactic Summaries, Ground Transportation Costs, Cost Recovery Calculation, Permit Fee Calculation, Recommended Ground Transportation Fees, Fees Charged at Airports, Continuity with Memorandum of Understanding (MOU) Strategies, Key Aspects, and Implementation of the 5-Year Plan.

Board Member Gleason expressed concern that the Advisory Committee and other groups were not informed on this issue. He stated that the report on ground transportation completed by the consultant needs to be made available to the Board and the public. He further stated that more time is needed before a vote can be taken.

Board Member Finnila stated that the short term parking rates should be \$1.00 for a 20-30 minute stay. She further stated that the hotel courtesy shuttles should be considered in the cost allocation. She also stated that the ground transportation baseline performance for the MOU needs to be more defined. She stated that the information provided to the Attorney General should be comprehensive. She also expressed concern that the Authority's ground transportation efforts won't be accounted for in the MOU.

Board Member Gleason left the dais at 11:46 a.m.

Board Member Desmond stated that he would like to see the taxicab concession agreement implemented no later than January 1, 2011.

Board Member Panknin requested to see a copy of the consultant's ground transportation report and suggested that it be discussed at the January Board Meeting. He further suggested that after discussion at the January Board meeting, the item be taken up at the January 25 Executive Committee, which would allow the Advisory Committee time to hear this item at their January meeting. He stated that he would like to see other proposals and questioned what was the position of the Ground Transportation Advisory Group. He also suggested that a survey be done to determine where the Authority is in terms of customer service.

Chairperson Watkins stated that an equitable program is needed for all vehicles, not just shuttles for hire. He recommended forwarding this item to the Board at the January Board meeting, with the adjustments discussed at this meeting.

Board Member Finnila suggested that an annual review be done to track how emissions are improving, as well as cost recovery. She further suggested that the Advisory Committee receive a similar presentation.

RECOMMENDATION: For this item to the Board for consideration.

ACTION: Moved by Chairperson Watkins and seconded by Board Member Finnila to forward this item to the January 7, 2010 Board Meeting and if needed, schedule a Special Board Meeting for January 25, 2010. Motion carried unanimously, noting Board Member Young as ABSENT.

7. PRE-APPROVAL OF TRAVEL REQUESTS AND APPROVAL OF BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL COUNSEL:

Tony R. Russell, Director, Corporate Services/Authority Clerk, provided an overview of the report. He noted that the approved requests included would be provided to the Board at their next meeting.

RECOMMENDATION: Pre-approve travel requests and approve business and travel expense reimbursements requests.

ACTION: Moved by Board Member Finnila and seconded by Chairperson Watkins to approve the business and travel expense reimbursement requests as presented. Motion carried unanimously, noting Board Member Young as ABSENT.

REVIEW OF FUTURE AGENDAS

8. REVIEW OF THE DRAFT AGENDA FOR THE JANUARY 7, 2010 BOARD MEETING:

Thella F. Bowens, President/CEO, provided an overview of the agenda for the January 7, 2010 Board Meeting.

ACTION: Moved by Board Member Finnila and seconded by Chairperson Watkins to approve the draft Board Meeting agenda as presented. Motion carried unanimously, noting Board Member Young as ABSENT.

9. REVIEW OF THE DRAFT AGENDA FOR THE JANUARY 7, 2010 AIRPORT LAND USE COMMISSION MEETING:

Thella F. Bowens, President/CEO, provided an overview of the draft agenda for the January 7, 2010 Airport Land Use Commission meeting.

ACTION: Moved by Board Member Finnila and seconded by Chairperson Watkins to approve the draft Airport Land Use Commission Meeting agenda as presented. Motion carried unanimously, noting Board Member Young as ABSENT.

PRESIDENT/CEO REPORT

COMMITTEE MEMBER COMMENTS

ADJOURNMENT


The meeting was adjourned at 12:23 p.m. The next meeting will be held on January 25, 2010, at 9:00 a.m. in the Board Room at the San Diego International Airport, Commuter Terminal, 3225 N. Harbor Drive, San Diego, CA 92101.

APPROVED BY A MOTION OF THE EXECUTIVE COMMITTEE THIS 25th DAY OF JANUARY, 2010.



TONY R. RUSSELL
DIRECTOR, CORPORATE SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:



BRETON K. LOBNER
GENERAL COUNSEL