

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD
MINUTES
WEDNESDAY, MAY 16, 2012
SAN DIEGO INTERNATIONAL AIRPORT
BOARD ROOM**

CALL TO ORDER: Chair Gleason called the special meeting of the San Diego County Regional Airport Authority Board to order at 1:04 P.M. on Wednesday, May 16, 2012, in the Board Room at the San Diego International Airport, Commuter Terminal, 3225 North Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PRESENT: Board Members: Boland, Cox, Desmond, Gleason, Hubbs, Panknin, Robinson, Smisek, Young

ABSENT: Board Members: Berman (Ex Officio), Reyes (Ex Officio), Richie (Ex Officio)

ALSO PRESENT: Thella F. Bowens, President/CEO; Breton K. Lobner, General Counsel; Tony R. Russell, Director, Corporate Services/Authority Clerk; Sara Real, Assistant Authority Clerk I

PUBLIC HEARINGS: None

OLD BUSINESS: None

CHESTER MORDASINI, BELLFLOWER, CA, urged the Board to consider granting a wage increase for Authority staff.

NEW BUSINESS:

1. DISCUSSION REGARDING THE FISCAL YEAR 2013 PROPOSED AND FISCAL YEAR 2014 PROPOSED CONCEPTUAL OPERATING BUDGETS AND CAPITAL IMPROVEMENT PROGRAM:

Vernon Evans, Vice President, Finance/Treasurer, provided a presentation on the Fiscal Year 2013 Proposed Budget and the Fiscal Year 2014 Proposed Conceptual Budget, which included Organizational Strategies, Sustainability Goals and Priorities; Economic and Industry Overview; Guiding Principles & Budget Challenges; Budget Assumptions; Revenue Budget Overview; Expense Budget Overview; Division Expense Budgets; Proposed Capital Improvement Program FY 2013-FY 2017; and Plan of Finance FY 2013-FY 2017.

Board Member Boland noted that while it is important to reduce expenses, he suggested that funding for employee training and development not be cut.

Chair Gleason suggested that at the June Board meeting, the Board should consider increasing the taxi trip fee from 50% to 100%.

Board Member Hubbs requested to receive metrics on the unfrozen position in the Procurement department and the costs associated with them. He also requested an overview of the increased workload used to justify all new positions.

Chair Gleason noted that it would be helpful to receive an explanation from staff on why the positions are needed for the Board's clarification.

In response to Board Member Hubbs regarding why additional staff is needed now, Ms. Bowens stated that there appears to be some confusion between the operating budget, the Green Build and the Capital part of the budget. She stated that the positions associated with the Green Build are not part of the operating budget. She further stated that the Authority is bringing in employees who are maintaining our facilities and that it is more cost effective to bring in additional staff rather than pay overtime to existing staff.

Board Member Hubbs requested a chart that lists the increases in business development costs.

Chair Gleason stated that the Board needs a briefing on all promotional activities and expenses that will be scheduled in relation to the Green Build. He requested that staff provide a very short explanation of what promotional expenses are in the 2013 budget.

Chair Gleason requested that staff provide a report of Harbor Police expenses for last year and the proposed expenses in the budget to see the percentage of the increase.

Board Member Desmond left the dais at 3:00 p.m.

Board Member Hubbs requested a copy of the study regarding achieving a balance between bringing in consultants versus hiring staff in regards to program management.

Ms. Bowens stated that this issue will be calendared for a future agenda.

Bryan Enarson, Vice President, Development, stated that he anticipated that the study would be completed by September.

RECOMMENDATION: Discuss the Fiscal Year 2013 Proposed and Fiscal Year 2014 Proposed Conceptual Operating Budgets And Capital Improvement Program.

ACTION: No action taken.

PRESIDENT/CEO REPORT:

BOARD COMMENT:

ADJOURNMENT: The meeting was adjourned at 3:23 p.m. The next meeting of the Board will be held on Thursday, July 12, 2012, at 9:00 a.m. in the Board Room at the San Diego International Airport, Commuter Terminal, 3225 N. Harbor Drive, San Diego, CA 92101.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD THIS 12th DAY OF JULY, 2012.



TONY R. RUSSELL
DIRECTOR, CORPORATE SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:



BRETON K. LOBNER
GENERAL COUNSEL