



SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY  
**EXECUTIVE COMMITTEE**

Item No.  
**5**

Meeting Date: **OCTOBER 22, 2012**

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**Subject:**

**Review of the Proposed 2013 Master Calendar of Board and Committee Meetings**

**Recommendation:**

Staff recommends that the Committee forward the 2013 Master Calendar to the Board for acceptance.

**Background/Justification:**

Pursuant to the Ralph M. Brown Act (§54954(a)), a legislative body shall provide for the time and place for regular meetings by ordinance, resolution, or by-laws. The Board adopted Resolution No. 03-074R and Resolution No. 2007-0053, setting the date and time of Board and Committee meetings. The Board also adopted Resolution No. 03-058R, 2004-0028 and 2007-0089, setting the frequency of Committee meetings.

The proposed calendar was developed in accordance with the Ralph M. Brown Act and the criteria adopted by the Board. The objective is to provide consistency for public participation and the dissemination of information.

Meetings for the Audit and Executive Personnel and Compensation Committee are scheduled to accommodate review of external audits and the performance evaluations for the President/CEO, Chief Auditor and General Counsel, respectively.

Special Board Meetings have been scheduled in the months of January, July and September, due to holidays; and in the months of February and September to accommodate anticipated Board Retreats. Additionally, a Special Board meeting is scheduled in May to hold a budget workshop.

The proposed 2013 Master Calendar of Board and Committee meetings is attached as Exhibit A.

**Fiscal Impact:**

Not applicable.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. Section 15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code Section 21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Pub. Res. Code Section 30106.

**Equal Opportunity Program:**

Not applicable.

**Prepared by:**

TONY R. RUSSELL  
DIRECTOR, CORPORATE SERVICES/AUTHORITY CLERK

**2013 MASTER CALENDAR OF BOARD AND COMMITTEE MEETINGS**

MONTH	ALUC/BOARD	EXECUTIVE COMMITTEE (Two (2) Mondays Preceding the Board meeting)	AUDIT COMMITTEE Monday (Quarterly)	EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE 3 <sup>rd</sup> Wednesdays	FINANCE COMMITTEE Meets with the Executive Committee	TERMINAL DEVELOPMENT PROGRAM COMMITTEE Quarterly
January	9:00 AM *10	9:00 AM 28	10:00 AM 4	10:00 AM 16	9:00 AM 28	9:00 AM 8
February	7 15 & 16 Board Retreat	25			25	
March	7	21			21	
April	4	22			22	9
May	2 & 23 Budget workshop	*28	13	16	*28	
June	6	24		19	24	
July	*11	22 (if necessary)			22 (if necessary)	9
August	1 (if necessary)	26	19		26	
September	*12	23			23	
September	27 Board Retreat (if necessary)			18		
October	3	28			28	8
November	7	**21	18		**21	
December	**12	*20			*20	

\*Denotes a change in the regular schedule due to holidays

\*\*Denotes a change in the regular schedule due to scheduling conflicts