



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
5

Meeting Date: **APRIL 4, 2013**

Subject:

Disposition of Surplus Property

Recommendation:

Adopt Resolution No. 2013-0034, authorizing the disposition of surplus property (materials and/or equipment) by: 1) sale to the highest bidder, 2) donating electronic surplus to San Diego Futures Foundation (SDFF), 3) recycling, and 4) disposing of unwanted items as scrap.

Background/Justification:

Authority Policy 8.21, *Surplus Materials and Equipment*, requires that a listing of all surplus items be submitted to the Authority's Board for approval to dispose of items which are no longer needed by the Authority.

Surplus items in excess of the Authority's needs are sent to the Procurement Department for final disposition. The Authority has surplus property stored in various locations. The surplus property is listed on Exhibits A, B and C, Miscellaneous Surplus Property. These items occupy much-needed space and interfere with day-to-day operations.

Competitive solicitations were conducted for auction and electronic recycling services, resulting in agreements awarded to Public Surplus, LLC and Ken Porter Auctions for auction and IMS Electronic Recycling Incorporated for the recycling of surplus electronic equipment and accessories not accepted by SDFF.

Items listed in Exhibit A, *San Diego Futures Foundation Computer-Related Equipment*, are in poor condition or are obsolete and past their useful life. In accordance with Board Policy, the items were donated to the San Diego Futures Foundation. A certificate showing that 819 pounds of computer related equipment is attached.

Items listed in Exhibit B, *Surplus Items to be Sold at Auction*, are in mostly poor or fair condition, or obsolete, and past their useful life. A few items on Exhibit B remain in good condition but are no longer required by the Authority and are occupying needed space. These items have been determined to contain some residual value and would be sold at auction or e-auction.

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Items listed in Exhibit C, *Items to be Recycled*, are determined to have no value and cannot be successfully auctioned, or donated and therefore will be recycled or disposed of as scrap.

Fiscal Impact:

Fees and associated costs for the transportation and sale of miscellaneous surplus property will be paid from the gross sales received by the auction services contractors, Ken Porter Auctions and Public Surplus, LLC. The Authority shall receive between 93% and 100% of the gross sales of auctioned items. There is no cost associated with the donation or recycling of surplus electronic equipment.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. California Environmental Quality Act. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code §21065.
- B. California Coastal Act Review. This Board action is not a "development" as defined by the California Coastal Act. Pub. Res. Code §30106.

Equal Opportunity Program:

Opportunity to recycle and sell items was open to all qualified vendors.

Prepared by:

JANA VARGAS
DIRECTOR, PROCUREMENT

RESOLUTION NO. 2013-0034

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AUTHORIZING THE DISPOSITION OF SURPLUS PROPERTY (MATERIALS AND/OR EQUIPMENT) BY: 1) SALE TO THE HIGHEST BIDDER, 2) DONATING ELECTRONIC SURPLUS TO SAN DIEGO FUTURES FOUNDATION (SDFF), 3) RECYCLING, AND 4) DISPOSING OF UNWANTED ITEMS AS SCRAP

WHEREAS, Authority Policy 8.21, Surplus Materials and Equipment, requires that before the disposal of surplus items, a list of said items shall be submitted to the Authority's Board for approval to sell and dispose of the items; and

WHEREAS, Exhibits A, B and C, attached hereto, contain descriptions of the items for disposal following the Board's approval; and

WHEREAS, these items are in mostly poor or fair condition, are either broken or obsolete, or past their useful life. A few items remain in good condition but are no longer required at the Authority and are occupying needed space; and

WHEREAS, under these circumstances, using authorized contractors for recycling and auction services is the most efficient and economical way to dispose of surplus items; and

WHEREAS, Ken Porter Auctions, Public Surplus, LLC., and IMS Recycling Inc. meet the Authority's objectives to facilitate ongoing requirements for the disposition of surplus materials and or equipment; and

WHEREAS, San Diego Futures Foundation is a state –certified collection point for electronic hazardous waste and a non-profit 501(c)3 organization benefiting the San Diego County region; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes the disposition of surplus property (materials and/or equipment) by: 1) sale to the highest bidder, 2) donating electronic surplus to San Diego Futures Foundation (SDFF), 3) recycling, and 4) disposing of unwanted items as scrap.

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BE IT FURTHER RESOLVED by the Board that it finds that this Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 4TH day of April, 2013, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

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EXHIBIT A		
SAN DIEGO FUTURES FOUNDATION COMPUTER-RELATED EQUIPMENT		
ITEM	CONDITION	TOTAL QUANTITY
HP LASERJET PRINTERS	POOR	12
SAMSUNG INKJET PRINTER	POOR	1
BROTHER LASERJET PRINTERS	POOR	5
EPSON INKJET PRINTERS	POOR	2
GATEWAY LAPTOPS	POOR	31
COMPAQ LAPTOPS	POOR	1
DELL LAPTOPS	POOR	5
GATEWAY COMPUTERS	OBSOLETE	37
DELL COMPUTERS	OBSOLETE	51
HP COMPUTERS	OBSOLETE	2
GATEWAY MONITORS VARIOUS SIZES	OBSOLETE	43
DELL MONITORS VARIOUS SIZES	OBSOLETE	25
SAMSUNG MONITORS VARIOUS SIZES	OBSOLETE	3
KEYBOARDS	OBSOLETE	112
UPS	OBSOLETE	56
SERVERS	OBSOLETE	55
MEDIA CONVERTERS	OBSOLETE	43
ROUTERS	OBSOLETE	22

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EXHIBIT B - SURPLUS ITEMS TO BE SOLD AT AUCTION

ITEM	CONDITION	QUANTITY
ANALOG CAMERAS	OBSOLETE	50
PTZ CAMERAS	OBSOLETE	15
DESK CALCULATORS	OBSOLETE	12
CAMERA CANON POWER SHOT	OBSOLETE	1
CAMERA FUJIFILM	OBSOLETE	1
CAMERA RICOH CAPLIO DIGITAL	OBSOLETE	1
CAMERA OLYMPUS DIGITAL	OBSOLETE	1
SHREDERS	DOES NOT WORK	2
CYLINDER PAY PHONE ENCLOSURES	GOOD, OBSOLETE	7
IP CAMERAS	OBSOLETE	23
CELL PHONES LG	OBSOLETE	11
CELL PHONES MOTOROLA	OBSOLETE	22
CELL PHONES HTC	OBSOLETE	32
CELL PHONES QUALCOMM	OBSOLETE	19
CELL PHONES HP	OBSOLETE	4
CELL PHONES SAMSUNG	OBSOLETE	18
CELL PHONES UTSTARECOM	OBSOLETE	2
CELL PHONES CASIO	OBSOLETE	1

VEHICLES, LIGHT TOWERS	ASSET NUMBER	CONDITION	QUANTITY
2005, MULTIQIP LIGHT TOWER	7450, 100620	POOR, USED FOR SPARE PARTS	1
2005, MULTIQIP LIGHT TOWER	7452, 100622	POOR, USED FOR SPARE PARTS	1
1998, FORD CROWN VICTORIA, CNG	100113	POOR, TOO EXPENSIVE TO REPAIR FOR VALUE OF VEHICLE	1
1999, FORD E350 VAN, CNG	100006	GOOD. NEED CLASS B LICENCE.	1
2003, FORD E350 VAN, CNG	100037	GOOD. NEED CLASS B LICENCE.	1

EXHIBIT B CONTINUED, HOLIDAY DECORATIONS

Category	Item Description	Size	# of Boxes	Total Qty
Accents	Angels	4" 6"	1	22
Accents	Berries - red sparkle		1	lot
Accents	Boxes - wrapped	4" x 6"	1	
Accents	Branches - Cranberry		1	lot
Accents	Branches - crystal		1	lot
Accents	Branches - gold glitter		1	lot
Accents	Branches - red, white and blue		1	lot
Accents	Branches - silver		1	lot
Accents	Candy Canes		1	6
Accents	Poinsettias	30"	5	20
Accents	Pretty Gold Décorations		1	lot
Accents	Pretty Red Décorations		1	lot
Accents	Snowflakes - Foam		1	
Accents	Snowflakes - multicolored		1	
Accents	Branches - curly willow		1	lot
Accents	Ting Ting		1	20
Accents	Bows - gold	4'	3	3
Accents	Branches - sugar		1	20
Accents	Chain - silver		2	4
Accents	Cranberries		1	lot
Accents	Cupids	3 sizes	1	12
Accents	Disc Sprays - Blue		1	12
Accents	Disc Sprays - green / orange		1	12
Accents	Feathers - assorted colors	14"	1	50
Accents	Flowers and Poinsettias - faux		1	lot
Accents	Garland - String Style (asstd colors)		1	
Accents	Miscellaneous Leftovers		1	
Accents	Pine Cones - Gold		1	lot
Accents	Pretty Blue Decorations		1	lot
Accents	Pretty Gold Decorations		1	lot
Accents	Pretty Green Decorations		1	lot

Accents	Pretty Green Decorations	1	lot
Accents	Pretty Silver Decorations	2	lot
Accents	Pretty White Decorations	1	lot
Accents	Ribbon and Netting	1	lot
Accents	Snowflakes - Large	1	15
Accents	Snowflakes - medium and small	1	20
Accents	Snowflakes - white	1	40
Accents	Sprays - black	1	10
Accents	Stars - red, white and blue	1	37
Custom	Gift Bags - giant/ decorated	5'	5
Custom	Spandex Banners and Frames	6' x 12'	8
Custom	Spandex Banner Poles	14' x 6'	8
Custom	Ribbon Boxes	3';4';5'	6
Electrics	Twinkle Lights - green wire/ white		105 strands
Garland	Boughs (Eyebrows)	6'	1
Garland	Garland	25'	6
Garland	Garland	15'	1
Garland	Garland - column cuffs		2
Garland	Garland		1
Garland	Garland		1
Garland	Garland		1
Garland	Garland		3
Garland	Garland		4
Garland	Garland - decorated		2
Garland	Garland - teardrops		1
Garland	Garland - teardrops		1
Garland	Garland & teardrops		1
Music	Pianos		1
Music	Balls - sheet music		1
Music	French Horn		3
Music	Harps		1
Music	Saxophones		1
Music	Trombones		1
Music	Violins		1
			3
			all together
			about 350'
			2
			3
			3
			3
			2
			24
			4
			2
			2
			6
			3

Ornaments	Balls - black and silver	1	30
Ornaments	Balls - gold	2	58
Ornaments	Balls - gold and glitter	1	6
Ornaments	Balls - green and red	1	12
Ornaments	Balls - multi	1	12
Ornaments	Balls - red glitter / sparkle	1	30
Ornaments	Balls - wire	2	34
Ornaments	Bulb Light strand - giant	10	7 sets of 6
Ornaments	Finials - misc	1	
Ornaments	Finials - red and gold foam	1	4
Ornaments	Finials - silver wire	1	8
Ornaments	Peppermint Drops	1	30
Ornaments	Stars - silver	1	15
Ornaments	Balls - assorted gold glitter	1	16
Ornaments	Balls - beaded	1	24
Ornaments	Balls - black	1	20
Ornaments	Balls - Blue	3	105
Ornaments	Balls - Brown	1	90
Ornaments	Balls - clusters	1	40
Ornaments	Balls - cream velvet	1	20
Ornaments	Balls - crystal	1	22
Ornaments	Balls - gold and pink	1	6
Ornaments	Balls - gold jumbo	1	6
Ornaments	Balls - gold sparkle	1	12
Ornaments	Balls - gold swirlies	1	6
Ornaments	Balls - green	1	50
Ornaments	Balls - green glitter	1	20
Ornaments	Balls - green sparkle	1	12
Ornaments	Balls - green velvet	1	24
Ornaments	Balls - mosaic	1	15
Ornaments	Balls - onion	3	24
Ornaments	Balls - Orange	2	23
Ornaments	Balls - purple	2	26
Ornaments	Balls - purple swirlies	1	6

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Ornaments	Balls - red	2	lot
Ornaments	Balls - red	1	lot
Ornaments	Balls - red	1	lot
Ornaments	Balls - red	1	lot
Ornaments	Balls - red and green	1	12
Ornaments	Balls - snowflake spheres	1	14
Ornaments	Balls - wire	3	46
Ornaments	Bells and Drums	1	12
Ornaments	Candy - Christmas	1	44
Ornaments	Finials - pink	1	6
Ornaments	Finials - red designed	1	14"
Ornaments	Finials - silver	1	6
Ornaments	Finials - turquoise and orange	1	12
Ornaments	Gingerbread cookies	1	11
Ornaments	Leaf Clusters - gold	1	
Ornaments	Lollipops	1	12
Ornaments	Peppermint Drops	1	18
Ornaments	Presents - silver flat	1	10
Props	Nesting Boxes - gold	1	8
Props	Nesting Boxes - green	1	5
Props	Nesting Boxes - red	1	5
Props	Nesting Boxes - silver	1	8
Props	Nesting Boxes - teal	1	5
Trees	Tree Skirt / Felt	1	9

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EXHIBIT C - ITEMS TO BE RECYCLED		
ITEM	CONDITION	QUANTITY
SMALL REFERIDGERATOR	DOES NOT WORK	1
DVR	DOES NOT WORK	6
TV	DOES NOT WORK	4
MICROWAVES	DOES NOT WORK	3

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