

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
SPECIAL CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE
AND SPECIAL BOARD MEETING MINUTES
THURSDAY, OCTOBER 24, 2013
SAN DIEGO INTERNATIONAL AIRPORT
BOARD ROOM**

CALL TO ORDER:

Vice Chair Hubbs called the special meeting of the Capital Improvement Program Oversight Committee and Special Board Meeting to order at 9:04 a.m., Thursday, October 24, 2013, in the Board Room of the San Diego International Airport, Commuter Terminal, 3225 N. Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Board Member Gleason led the Pledge of Allegiance.

ROLL CALL:

Present: Committee Members: Alvarez, Gleason, Hubbs, Robinson
 Board Members: Cox, Sessom, Smisek

Absent: Committee Members: Boland

Also Present: Angela Shafer-Payne, Vice President, Planning & Operations;
 Breton Lobner, General Counsel; Lorraine Bennett, Assistant
 Authority Clerk II; Sara Real, Assistant Authority Clerk I

NON-AGENDA PUBLIC COMMENT: None

NEW BUSINESS

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the June 20, 2013, special meeting.

ACTION: Moved by Board Member Gleason and seconded by Board Member Robinson to approve staff's recommendation. Motion carried unanimously, noting Chair Boland as ABSENT.

2. GREEN BUILD CLOSEOUT REPORT:

Bob Bolton, Director, Airport Design & Construction, provided a presentation on the Green Build Close Out Report, which included Key Project Milestones, Construction Updates, LEED Update, Program Budget, Closeouts, and Awards.

Board Members Alvarez and Cox arrived at 9:07 a.m.

3. GREEN BUILD ACTIVATION UPDATE:

Murray Bauer, Director, Facilities Management & Terminal Operations, provided a presentation on the Green Build Activation Update, which included the Mission, the Approach, Activation Team, and Tenant Comments.

In response to Board Member Gleason regarding feedback from passengers about concerns with signage and way finding in the terminals, Mr. Bauer stated that a definitive plan is in place for additional signage.

In response to Board Member Smisek regarding security operations, Mr. Bauer stated that pre-check implementation has begun. He further stated that 25-30% of passengers are currently using pre-check and anticipated that by the holidays, the percentage of usage should be at 35%.

4. COMMUNITY COMMUNICATION REPORT:

Diana Lucero, Director, Community & Public Relations, provided a presentation on the Community Communication Report, which included Media Day, Employee Cookout, Gala Event, Ribbon-Cutting Ceremony, Official Opening Day, Media Materials, Media Coverage, Total Program Results, Award-Winning PR Campaign, Objectives, and Looking Ahead: RCC Groundbreaking.

5. CONCESSION PROGRAM UPDATE:

Nyle Marmion, Manager, Concession Development Program, provided a presentation on the Concession Program Update, which included Construction Statistics, Stores Open, and Terminal 2 East Food Court Construction.

6. FINANCIAL OVERVIEW OF GREEN BUILD AND RENTAL CAR CENTER COSTS:

Scott Brickner, Director, Financial Planning & Budget, provided a presentation on the Financial Overview of the Green Build and Rental Car Center Costs, which included Green Build Program by Contract, Green Build Program by Location, Green Build Program Grant Summary, Green Build Program PFC Summary, Plan of Finance Total – Green Build, Green Build Program by Location, Green Build Program Cost Trend, Rental Car Center Program, and Rental Car Center Program Cost Trend.

7. CONSTRUCTION AUDIT STATUS REPORT:

Callie Ullman, Senior Auditor, provided a presentation on the Construction Audit Status Report, which included RW Block Consulting Contract Extension, and Close-Out Audit of Turner/PCL/Flatiron.

8. ART PROGRAM UPDATE:

Diana Lucero, Director, Public & Community Relations, provided a presentation on the Art Program Update, which included United Service Organization – Connectocracy, Central and North Concourse – The Journey, Sunset Cove – Taxonomy of a Cloud, Restroom Entries – Donde Esta, Central Concourse – Relativator, Elevated Departures Roadway – Sublimare, Orchid Award 2013, Pedestrian Bridges – Some Windows, Central Rotunda – Reflection Room and AIRspace, Gate 51 – Artist in Residency, Customer Service Building – Swarm Wall and Hive Wall, Airside – Metro(g)nomes, Commuter Terminal Wall – WERC, Terminal One Food Court – Astralgraph, Pacific Highway Bioswale, and Terminal Two East Ceiling – Paul Hobson.

Board Member Gleason stated that a full presentation on the Rental Car Center artwork with the artists is scheduled for an upcoming Board Meeting. He also stated that a community visioning session would be held on November 4, 2013 for the third artwork opportunity.

In response to Board Member Alvarez regarding the artwork for the Commuter Terminal Wall and public input, Board Member Gleason stated that the artwork was vetted by the Art Advisory Committee, and that the meetings are open to the public with opportunities for public comment.

9. TERMINAL 2 EAST PROJECT UPDATES:

Iraj Ghaemi, Director, Facilities Development, provided a presentation on the Terminal 2 East Project Updates, which included Expand Terminal 2 East Facility, Terminal Building (South Package) Post Security Work, Gates 24-28 (East Package), Gates 25-27 (West Package), and Construction Progress Pictures.

Board Member Cox noted requested that additional hooks be installed in the men's restrooms in the terminals.

In response to Board Member Cox regarding the overgrown landscaping at Laurel Street and Harbor Drive, Angela Shafer-Payne, Vice President, Planning & Operations, stated that the landscaping is the responsibility of the City of San Diego, and that the Port District and Authority staff are working closely to address it.

Board Member Cox commented that the new airport signage on Harbor Drive is small and difficult to read, and he suggested that the lettering be capitalized.

10. NORTHSIDE DEVELOPMENT UPDATE:

Keith Wilschetz, Director, Airport Planning, provided a presentation on the North Side Development Update, which included Key Project Milestones, and North Side Development Construction.

In response to Vice Chair Hubbs regarding updates from SANDAG about trolley access, Mr. Wilschetz stated that staff are working with SANDAG to accommodate trolley customers getting to the airport. He further stated that it is the intention by SANDAG to make the Palm Street station the "airport station" in the short term. He noted that Authority staff are working with SANDAG to improve the terminal link road and make the area more pedestrian friendly. He also noted that for the long term, SANDAG continues its plan for an Intermodal Transit Center.

Board Member Alvarez left the dais at 10:19 a.m.

11. RENTAL CAR CENTER UPDATE:

Bob Bolton, Director, Airport Design & Construction, provided a presentation on the Rental Car Center Update, which included the Northside Development Site/Aerial Photo, Design Progress, Construction Status, Key Project Milestones, and Budget Performance.

In response to Board Member Robinson regarding a proposed Rental Car Center restaurant, Mr. Bolton stated that design plans are underway.

In response to Vice Chair Hubbs regarding acquiring a tenant for the restaurant, Mr. Bolton stated that the Real Estate department is working with a consultant, and a Request for Proposal will go out to the restaurant community.

In response to Vice Chair Hubbs regarding the construction schedule for the restaurant, Mr. Bolton stated that the Authority must first design the restaurant before an operator is determined. He further stated that staff is proceeding with the completion of the restaurant project design.

12. SMALL BUSINESS DEVELOPMENT REPORT:


Sonia Cruz, Manager, Small Business Development, provided a presentation on the Small Business Development Report, which included the Rental Car Center, Opportunity Awareness Events, and Education Programs.

NON-AGENDA PUBLIC COMMENT – None

COMMITTEE MEMBER COMMENTS

ADJOURNMENT The meeting was adjourned at 10:36 a.m.

APPROVED BY A MOTION OF THE CAPITAL IMPROVEMENT PROGRAM
OVERSIGHT COMMITTEE THIS 21st DAY OF JANUARY, 2014.



JEFFREY WOODSON
VICE PRESIDENT, DEVELOPMENT

ATTEST:



LORRAINE BENNETT
ASSISTANT AUTHORITY CLERK II