

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
EXECUTIVE-FINANCE COMMITTEE MEETING MINUTES  
MONDAY, MARCH 25, 2024  
BOARD ROOM**

**CALL TO ORDER:** Chair Cabrera called the meeting of the Executive-Finance Committee Meeting to order at 9:01 a.m., on Monday, March 25, 2024, in the Board Room of the San Diego County Regional Airport Authority, Administration Building, 2417 McCain Road, San Diego, CA 92101.

**PLEDGE OF ALLEGIANCE:** Chair Cabrera led the Pledge of Allegiance.

**ROLL CALL:**

***Executive Committee:***

Present:                    Committee Members:            Cabrera (Chair), Perez, Sly

Absent:                    Committee Member:            None

***Finance Committee:***

Present:                    Committee Members:            Martinez, Sly (Chair)

Absent:                    Committee Member:            von Wilpert

Also Present:            Kimberly J. Becker, CEO/President; Lee Kaminetz, Assistant General Counsel; Shawna Morales, Assistant Authority Clerk II; Patricia Willis, Assistant Authority Clerk I

**NON-AGENDA PUBLIC COMMENT:** None.

**NEW BUSINESS:**

**1.    APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the February 26, 2024, regular meeting.

**ACTION: Moved by Board Member Perez and seconded by Board Member Sly to approve staff's recommendation. Motion carried unanimously.**

**FINANCE COMMITTEE NEW BUSINESS:**

**2. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE EIGHT MONTHS ENDED FEBRUARY 29, 2024:**

Elizabeth Stewart, Director, Accounting provided a presentation on the Unaudited Financial Statements for the eight months ended February 29, 2024, that included Enplanements, Landed Weights, Operating Revenue and Expenses, Nonoperating Revenue and Expenses, Summary of Change in Net Position, and Statement of Net Position.

**3. REVIEW OF THE AUTHORITY INVESTMENT REPORT AS OF FEBRUARY 29, 2024:**

Geoff Bryant, Manager, Airport Finance, provided a presentation on the Investment Report as of February 29, 2024, that included Portfolio Characteristics, U.S Treasury Yield Curve, Sector Distribution, Quality & Maturity Distribution, Investment Performance and Bond Proceeds.

**EXECUTIVE COMMITTEE NEW BUSINESS:**

**4. PRE-APPROVAL OF TRAVEL REQUESTS AND APPROVAL OF BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL COUNSEL:**

RECOMMENDATION: Pre-approve travel requests and approve Business and Travel Expense Reimbursement Requests.

**ACTION: Moved by Board Member Sly and seconded by Board Member Perez to approve staff's recommendation. Motion carried unanimously.**

**REVIEW OF FUTURE AGENDAS:**

**6. REVIEW OF THE DRAFT AGENDA FOR THE APRIL 4, 2024, BOARD MEETING:**

Presented by: Kimberly J. Becker, President/CEO

**7. REVIEW OF THE DRAFT AGENDA FOR THE APRIL 4, 2024, AIRPORT LAND USE COMMISSION MEETING:**

Presented by: Kimberly J. Becker, President/CEO

Kimberly Becker, President/CEO reported there is no items on the agenda and that there will be no meeting for Airport Land Use Commission on April 4, 2024.

**ADJOURNMENT:** The meeting adjourned at 9:23 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
EXECUTIVE COMMITTEE THIS 22<sup>nd</sup> DAY OF APRIL 2024.

ATTEST:



SHAWNA MORALES  
ASSISTANT AUTHORITY CLERK II

APPROVED AS TO FORM:



AMY GONZALEZ  
GENERAL COUNSEL