

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
AUDIT COMMITTEE MEETING  
MINUTES  
MONDAY, FEBRUARY 5, 2024  
BOARD ROOM**

**CALL TO ORDER:** Chair Newsom called the Audit Committee Meeting to order at 10:00 a.m., on Monday, February 5, 2024, at the San Diego County Regional Airport Authority, Administration Building, 2417 McCain Road, San Diego, CA 92101.

**PLEDGE OF ALLEGIANCE:** Chair Newsom led the Pledge of Allegiance.

**ROLL CALL:**

Present:                      Committee Members:              Huerta, Newsom (Chair), Montgomery  
Steppe, Perez, Sanchez, Vaus,  
Wong Nickerson

Board Member:                      Benzian

Absent:                      Committee Members:              None

Also Present:                      Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel;  
Shawna Morales, Assistant Authority Clerk II; Patricia Willis, Assistant  
Authority Clerk I

**CLOSED SESSION:** The Committee recessed into Closed Session at 10:02 a.m. to discuss item 4.

**4.      CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9  
Number of cases: 1

**REPORT ON CLOSED SESSION:** The Board reconvened into Open Session at 10:30 a.m. There was no reportable action.

**NON-AGENDA PUBLIC COMMENT:** None.

**NEW BUSINESS:**

**1. APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the November 13, 2023, regular meeting.

**ACTION: Moved by Board Member Sanchez and seconded by Board Member Perez to approve staff's recommendation. Motion carried unanimously noting Board Member Montgomery Steppe's ABSTENTION.**

**2. FISCAL YEAR 2024 SECOND QUARTER REPORT FROM THE OFFICE OF THE CHIEF AUDITOR:**

Lee Parravano, Chief Auditor, provided a presentation on the Fiscal Year 2024 Second Quarter Report that included the Fiscal Year 2024 Performance Measures, General Audit Recommendation Follow-Up, Ethics, Quality Assurance and Improvement Program (QAIP), and Audit Spotlight.

RECOMMENDATION: Staff recommends that the Audit Committee forward this item to the Board with a recommendation for acceptance.

**ACTION: Moved by Board Member Sanchez and seconded by Board Member Vaus to approve staff's recommendation. Motion carried unanimously.**

**3. REVISION TO THE FISCAL YEAR 2024 AUDIT PLAN OF THE OFFICE OF THE CHIEF AUDITOR:**

Fred Bolger, Manager, Audit Services, provided a presentation on the Revision to the Fiscal Year 2024 Audit Plan of the Office of the Chief Auditor that included the Reasons for Revision.

RECOMMENDATION: Staff recommends that the Audit Committee accept the revised audit plan and forward it to the Board with a recommendation for approval. ***(Requires five (5) affirmative votes of the Audit Committee.)***

**ACTION: Moved by Board Member Vaus and seconded by Committee Member Wong Nickerson to approve staff's recommendation. Motion carried unanimously.**

**COMMITTEE MEMBER COMMENTS:**

**ADJOURNMENT:** The meeting adjourned at 10:42 a.m.

APPROVED BY A MOTION OF THE AUDIT COMMITTEE OF THE SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY THIS 6<sup>th</sup> DAY OF MAY 2024.



LEE PARRAVANO  
CHIEF AUDITOR

ATTEST:



SHAWNA MORALES  
ASSISTANT AUTHORITY CLERK II,  
BOARD SERVICES