

## Board Meeting Agenda

Thursday, January 5, 2023  
9:00 A.M.

San Diego International Airport  
SDCRAA Administration Building  
Third Floor – Board Room  
3225 N. Harbor Drive  
San Diego, California 92101

### Board Members

Gil Cabrera (Chair)  
Mary Casillas Salas (Vice Chair)  
Paul McNamara  
Paul Robinson  
Esther C. Sanchez  
Johanna Schiavoni  
James Sly  
Nora E. Vargas  
Marni von Wilpert

### Ex-Officio Board Members

Col. Thomas M. Bedell  
Gustavo Dallarda  
Gayle Miller

### President/CEO

Kimberly J. Becker

***Live webcasts of Authority Board meetings can be accessed at  
<http://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board>***

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. ***Please note that agenda items may be taken out of order.*** If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Board Services and are available for public inspection.

**NOTE:** Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Board Services/Authority Clerk Department.

PLEASE COMPLETE A SPEAKER SLIP PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

*The Authority has identified a local company to provide oral interpreter and translation services for public meetings. If you require oral interpreter or translation services, please telephone the Board Services /Authority Clerk Department with your request at (619) 400-2400 at least three (3) working days prior to the meeting.*

## CALL TO ORDER:

## PLEDGE OF ALLEGIANCE:

## ROLL CALL:

## PRESENTATIONS:

### **A. NT1 LANDSIDE ROADWAY IMPACTS:**

Presented by Bob Bolton, Director, Airport Design and Construction, Brian De Laura, NT1 Logistics Manager, and Jonathan Heller, Director, Communications

## REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:**  
Committee Members: Casillas Salas, Schiavoni, Sly, Vann (Chair), Newsom, Wong Nickerson
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**  
Committee Members: McNamara, Schiavoni, von Wilpert (Chair)
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**  
Committee Members: Cabrera, McNamara, Robinson (Chair), Vargas
- **FINANCE COMMITTEE:**  
Committee Members: McNamara, Schiavoni (Chair), Sly, von Wilpert

## ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:**  
Liaison: Casillas Salas (Primary), Robinson
- **ARTS ADVISORY COMMITTEE:**  
Liaison: Schiavoni

## LIAISONS

- **CALTRANS:**  
Liaison: Dallarda
- **INTER-GOVERNMENTAL AFFAIRS:**  
Liaison: Cabrera

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- **MILITARY AFFAIRS:**  
Liaison: Bedell
- **PORT:**  
Liaisons: Cabrera (Primary), Robinson, Vargas
- **WORLD TRADE CENTER:**  
Representatives: Robert H. Gleason

## **BOARD REPRESENTATIVES (EXTERNAL)**

- **SANDAG BOARD OF DIRECTORS:**  
Representative: Cabrera (Primary), Robinson
- **SANDAG TRANSPORTATION COMMITTEE:**  
Representatives: Schiavoni (Primary), Sly

## **CHAIR REPORT:**

## **PRESIDENT/CEO REPORT:**

## **NON-AGENDA PUBLIC COMMENT:**

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

**Note:** Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

## **CONSENT AGENDA (ITEMS 1-10):**

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

1. **APPROVAL OF MINUTES:**  
RECOMMENDATION: Approve the minutes of the December 1, 2022, Board meeting.

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**2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

**(Board Services: Tony R. Russell, Director/Authority Clerk)**

**3. AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM NOVEMBER 7, 2022, THROUGH DECEMBER 4, 2022, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM NOVEMBER 7, 2022, THROUGH DECEMBER 4, 2022:**

RECOMMENDATION: Receive the Report.

**(Procurement: Jana Vargas, Procurement Director)**

**4. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO RENEW REMOTE MONITORING TERMINAL EASEMENTS LOCATED ON PRIVATE RESIDENTIAL PROPERTIES, AS SUBJECT TO THE STATE OF CALIFORNIA PUBLIC UTILITIES CODE, TITLE 21 VARIANCE REQUIREMENTS FOR THE SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2023-0001, approving and authorizing the President/CEO to renew Remote Monitoring Terminal Easements located on private residential properties, as subject to the State of California Public Utilities Code, Title 21 Variance requirements for the San Diego International Airport.

**(Planning & Environmental Affairs: Sjohnna Knack, Program Manager, QHP & Noise Mitigation)**

## CLAIMS

**5. REJECT THE CLAIM OF CAROL TULLER:**

RECOMMENDATION: Adopt Resolution No. 2023-0002, rejecting the claim of Carol Tuller.

**(Legal: Amy Gonzalez, General Counsel)**

**6. REJECT THE CLAIM OF GLORIA WETZEL:**

RECOMMENDATION: Adopt Resolution No. 2023-0003, rejecting the claim of Gloria Wetzel.

**(Legal: Amy Gonzalez, General Counsel)**

## COMMITTEE RECOMMENDATIONS



## CONTRACTS AND AGREEMENTS

**7. APPROVE AND AUTHORIZE AN INCREASE IN THE PRESIDENT/CEO'S CHANGE ORDER AUTHORITY AND INCREASE IN THE CONTRACT DURATION FOR SASSAFRAS STREET WIDENING AT SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2023-0004, waiving Policy 5.02(4)(b)(ii) and approving and authorizing: 1) an increase in the President/CEO's change order authority from \$103,680 to an amount not to exceed \$630,000; and 2) an increase in the contract duration from 413 calendar days to 530 calendar days for Project No. 104205, Sassafras Street Widening at San Diego International Airport.

**(Airport Design Construction: Bob Bolton, Director)**

## CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

**8. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN ON-CALL MATERIALS TESTING, SPECIAL INSPECTION, AND GEOTECHNICAL ENGINEERING SUPPORT SERVICES AGREEMENT WITH WSP USA ENVIRONMENT & INFRASTRUCTURE, INCORPORATED AND RESCIND RESOLUTION NO. 2022-0040:**

RECOMMENDATION: Adopt Resolution No. 2023-0005, rescinding Resolution 2022-0040, and approving and authorizing the President/CEO to negotiate and execute an On-Call Materials Testing, Special Inspection, and Geotechnical Engineering Support Services Agreement with WSP USA Environment & Infrastructure, Incorporated, for a term of three (3) years, with the option for two (2) one-year extensions at the sole discretion of the President/CEO, in an amount not-to-exceed \$5,000,000 in support of the Capital Improvement Program including the New Terminal 1, and other sustainability and facility operations initiatives at San Diego International Airport.

**(Airport Design Construction: Bob Bolton, Director)**

**9. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 12, GROUP 6, PROJECT NO. 381206 SIXTY-TWO (62) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON THREE (3) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2023-0006 awarding a contract to S&L Specialty Construction Inc. in the amount of \$1,121,124 for Phase 12, Group 6, Project No. 381206, of the San Diego County Regional Airport Authority's Quieter Home Program and making a finding that the project is exempt from the California Environmental Quality Act.

**(Planning & Environmental Affairs: Sjohnna Knack, Program Manager, QHP & Noise Mitigation)**

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**10. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE TWO ON-CALL INDUSTRIAL HYGIENE SERVICES AGREEMENTS; ONE WITH AURORA INDUSTRIAL HYGIENE, INC., AND ONE WITH TETRA TECH INC.:**

RECOMMENDATION: Adopt Resolution No. 2023-0007, approving and authorizing the President/CEO to execute On-Call Industrial Hygiene Services Agreements with two (2) contractors, - Aurora Industrial Hygiene Inc. and Tetra Tech, Inc. - for a combined total amount not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000.00) for a three (3) year term with an option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO.

**(Planning & Environmental Affairs: Sjohnna Knack, Program Manager, QHP & Noise Mitigation)**

**PUBLIC HEARINGS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**11. JANUARY 2023 LEGISLATIVE REPORT AND 2023 LEGISLATIVE AGENDA:**

RECOMMENDATION: Adopt Resolution No. 2023-0008, approving the January 2023 Legislative Report and 2023 Legislative Agenda.

**(Government Relations: Matt Harris, Director)**

**CLOSED SESSION:**

**12. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: Future DB, International, Inc v. San Diego County Regional Airport Authority, San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL

**13. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**

(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov Code §54956.9)

Navy Boat Channel Environmental Remediation

Number of potential cases: 1

**REPORT ON CLOSED SESSION:**

**GENERAL COUNSEL REPORT:**

**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:**

**BOARD COMMENT:**

**ADJOURNMENT:**

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## Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)

- 1) Persons wishing to address the Board, ALUC, and Committees shall submit a speaker slip to the Clerk prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to submit a speaker slip shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.

After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

## Additional Meeting Information

**NOTE:** This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2550 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at [www.san.org](http://www.san.org).

**For those planning to attend the Board meeting, parking is available in the public parking lot located directly to the East of the Administration Building across Winship Lane. Bring your ticket to the third-floor receptionist for validation.**

You may also reach the SDCRAA Building by using public transit via the San Diego MTS System, Route 992. For route and fare information, please call the San Diego MTS at (619) 233-3004 or 511.

# NT1 Landside Roadway Impacts

January 2023 to Q2 2025



January 5, 2023

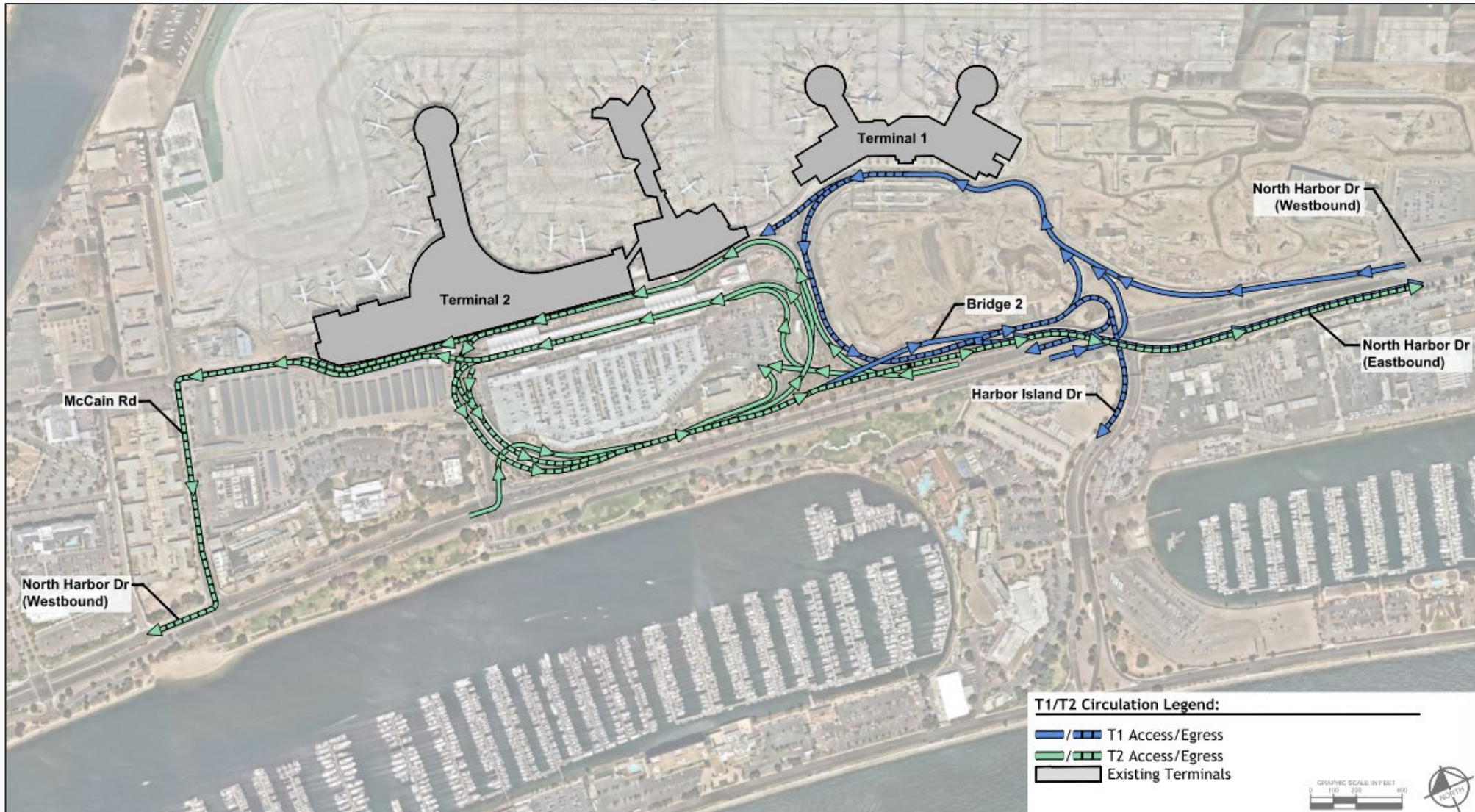


# Agenda

- T1 and T2 Existing Traffic Conditions
- T2 Recirculation Bridge Closure
- T1 Recirculation Detour Construction
- T2 Entry Detour for Bridge Demolition
- Communications Plan

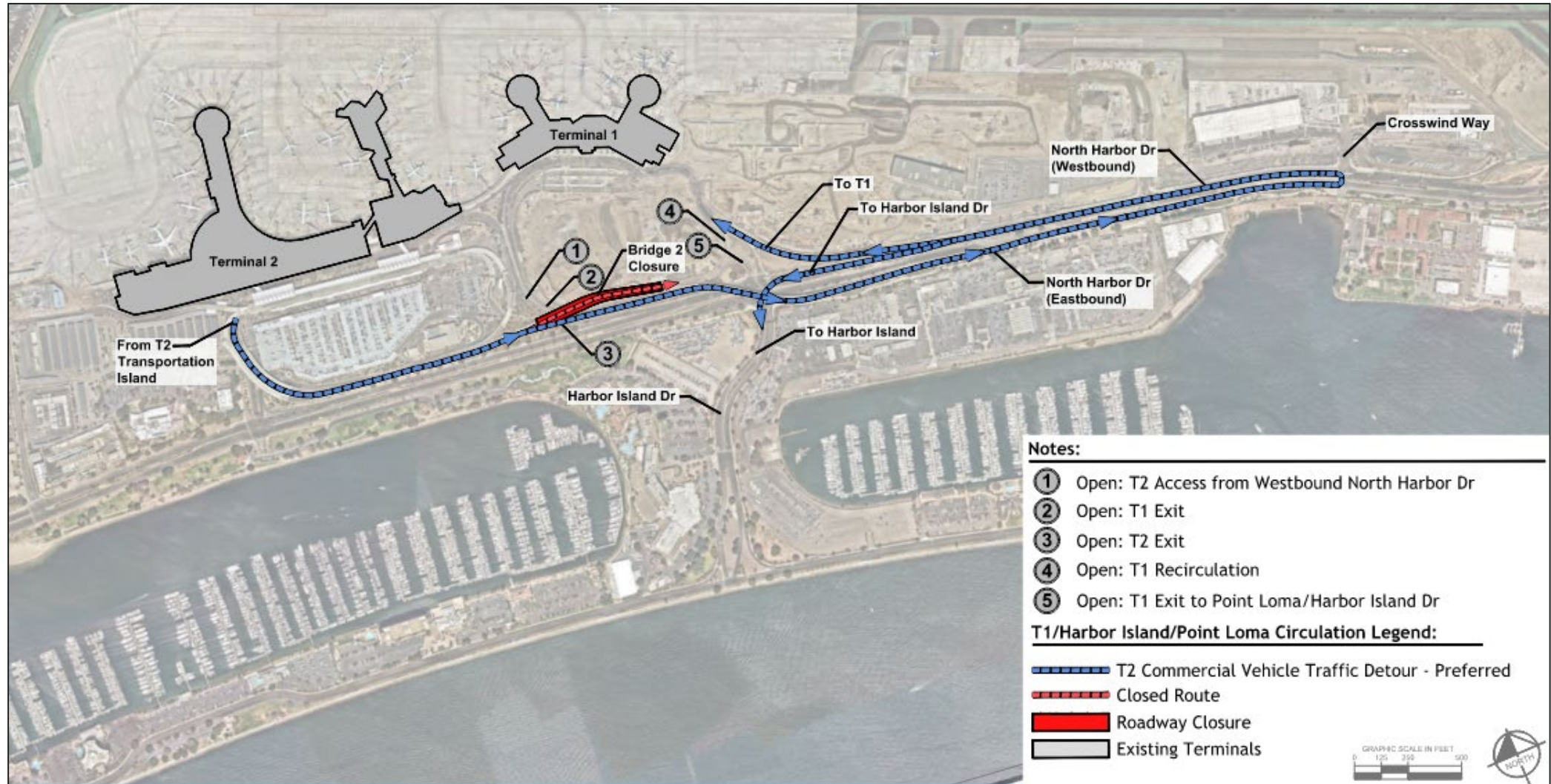


# T1 and T2 Existing Traffic Conditions





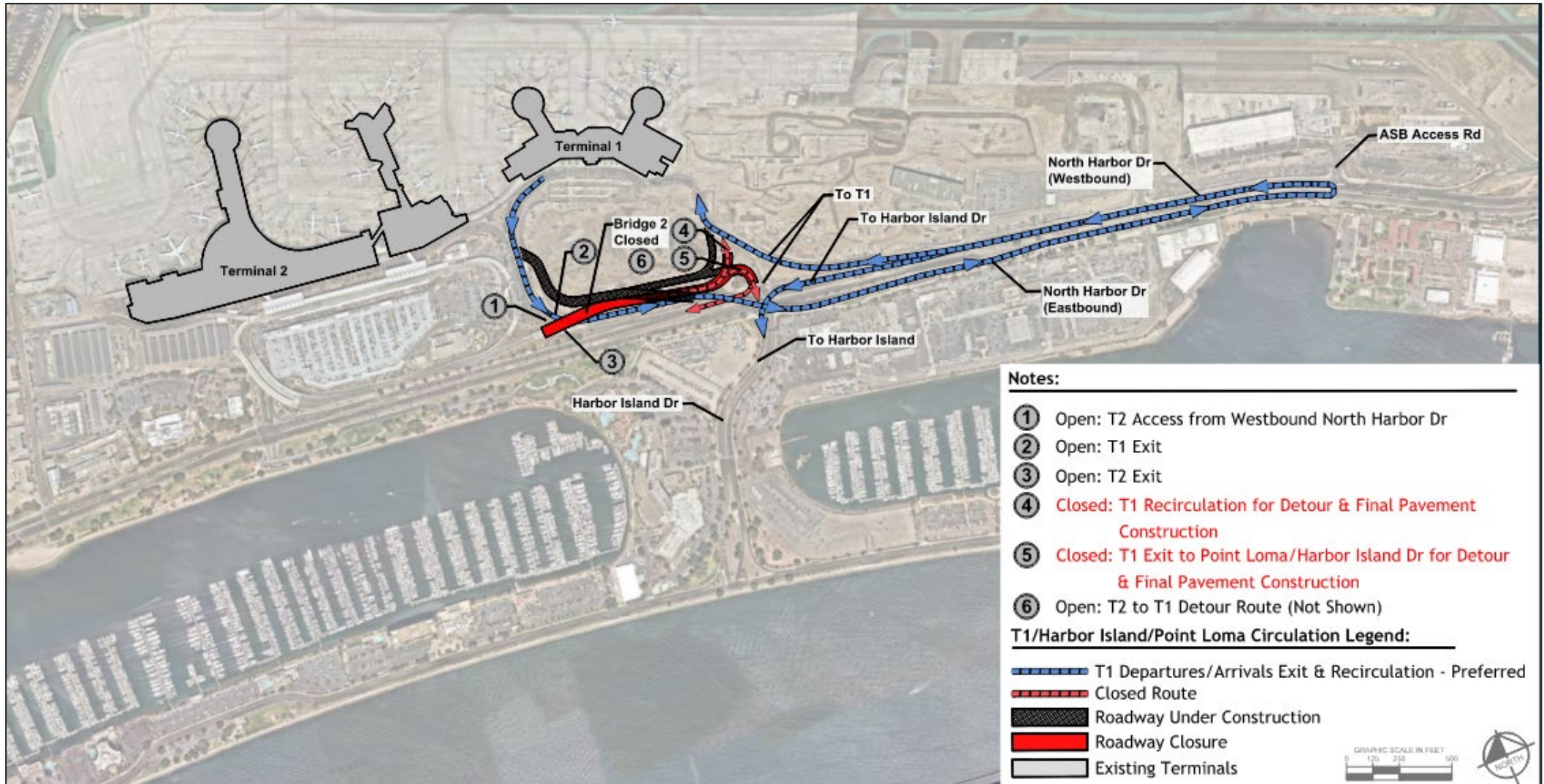
# T2 Recirculation Bridge Closure



**Bridge Closure Traffic Pattern from January 9, 2023 thru Q2 2025**  
**Long-term Condition Affecting T2 Recirculating Traffic ONLY**

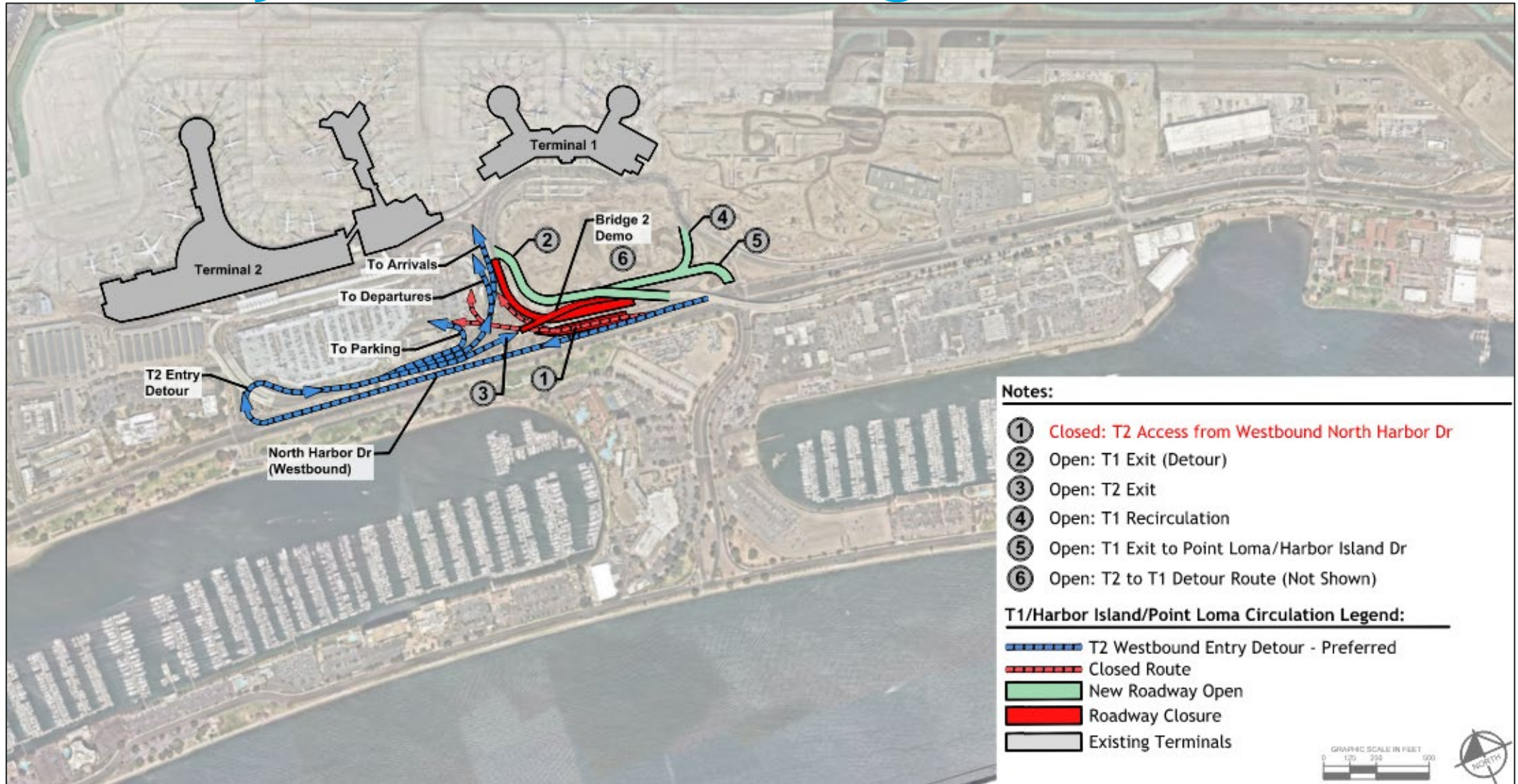


# T1 Recirculation Detour Construction





# T2 Entry Detour for Bridge Demolition



# Communications & Outreach Plan

NEW  
T1

## Stakeholder/Community Outreach

- Presentations and communications to community & business groups, elected officials, stakeholders, etc.

## Website

- Updates; content & posts outlining latest impacts & information

## Airport Authority/Stakeholder Newsletters

- Go in the Know; New T1 Navigator; cross promotion in partner channels

## Social Media

- Customer-facing communications; parking/transit info; construction alerts; build anticipation/excitement

## Signage

- Detour signage

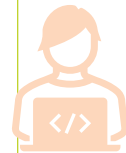
## Real-Time Notifications

- Construction alerts; SMS texts

# Overarching Messages



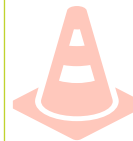
**Please prepare for traffic congestion and delays when traveling to Terminal 1.**



**Reserve parking ahead of time.**



**Busiest times curbside: 4 a.m. to 6:15 a.m., 9:30 a.m. to 12:30 p.m., and 8 p.m. to 12 a.m.**



**Avoid circling! Use the cell phone lot off McCain Road.**



**Use public transit.**



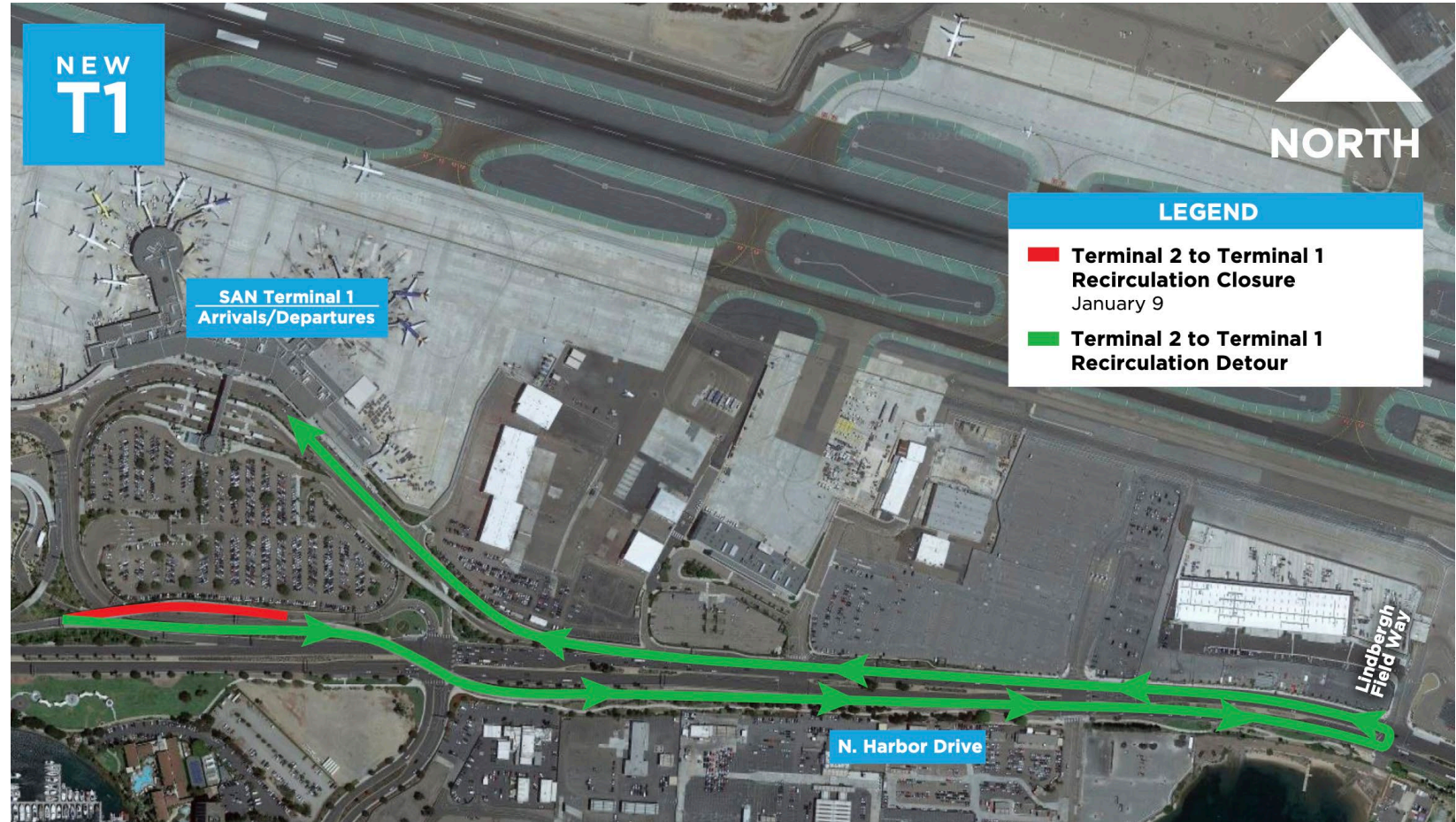
**Get dropped off/picked up.**



# Messaging & Maps

## T2 to T1 Recirculation Detour Starting Jan. 9

- The road that connects Terminal 2 to Terminal 1 will close.
- Vehicles coming from Terminal 2 looking to access Terminal 1 will need to use the Downtown exit to N. Harbor Drive and follow detour signs.

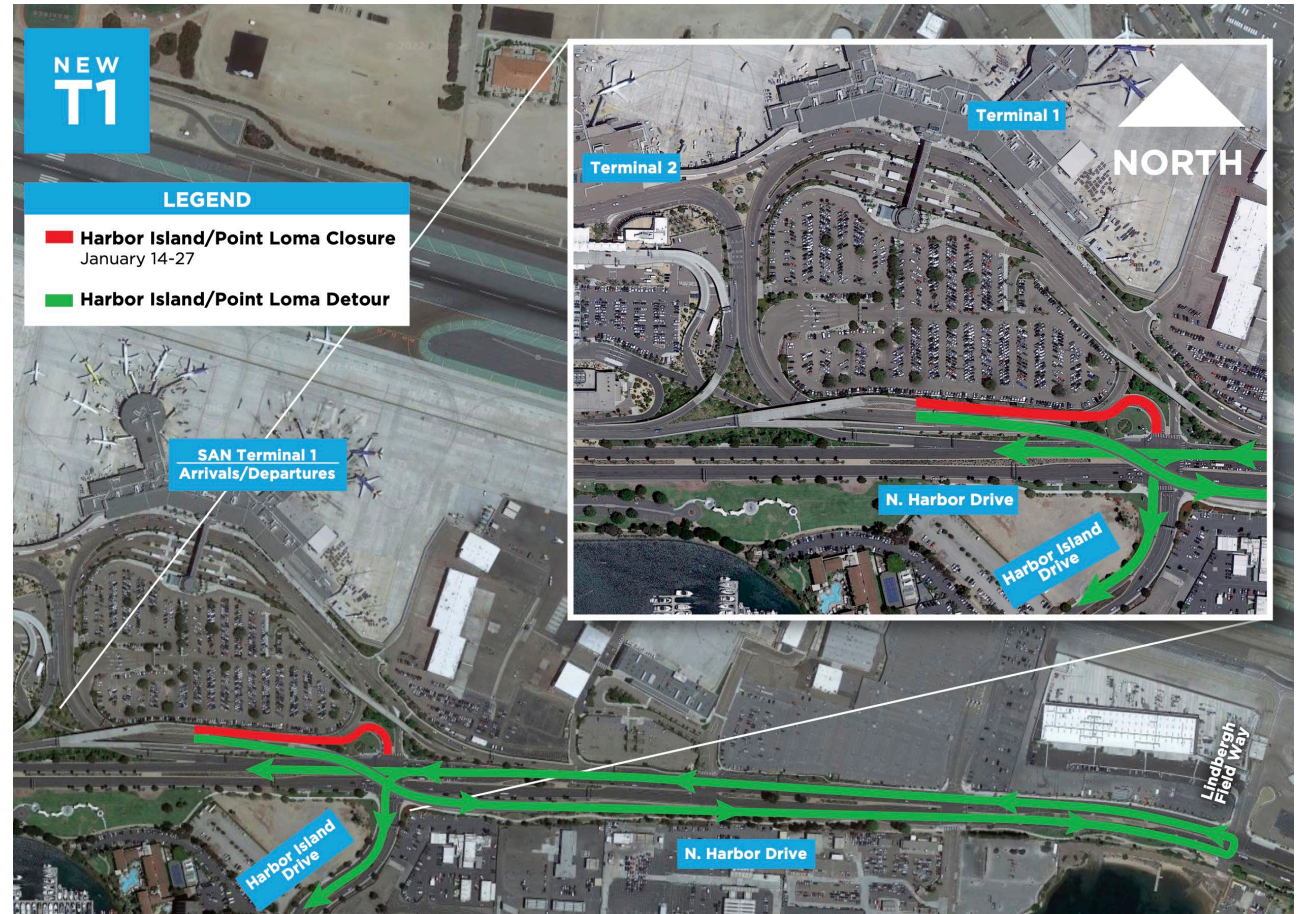




# Messaging & Maps

## Point Loma/Harbor Island Detour Jan. 14-27

- The approach and exit to Harbor Island/Point Loma will close.
- Vehicles will need to use the Downtown exit to N. Harbor Drive and follow detour signs to access Harbor Island and Point Loma.
- The new road will open on January 28.

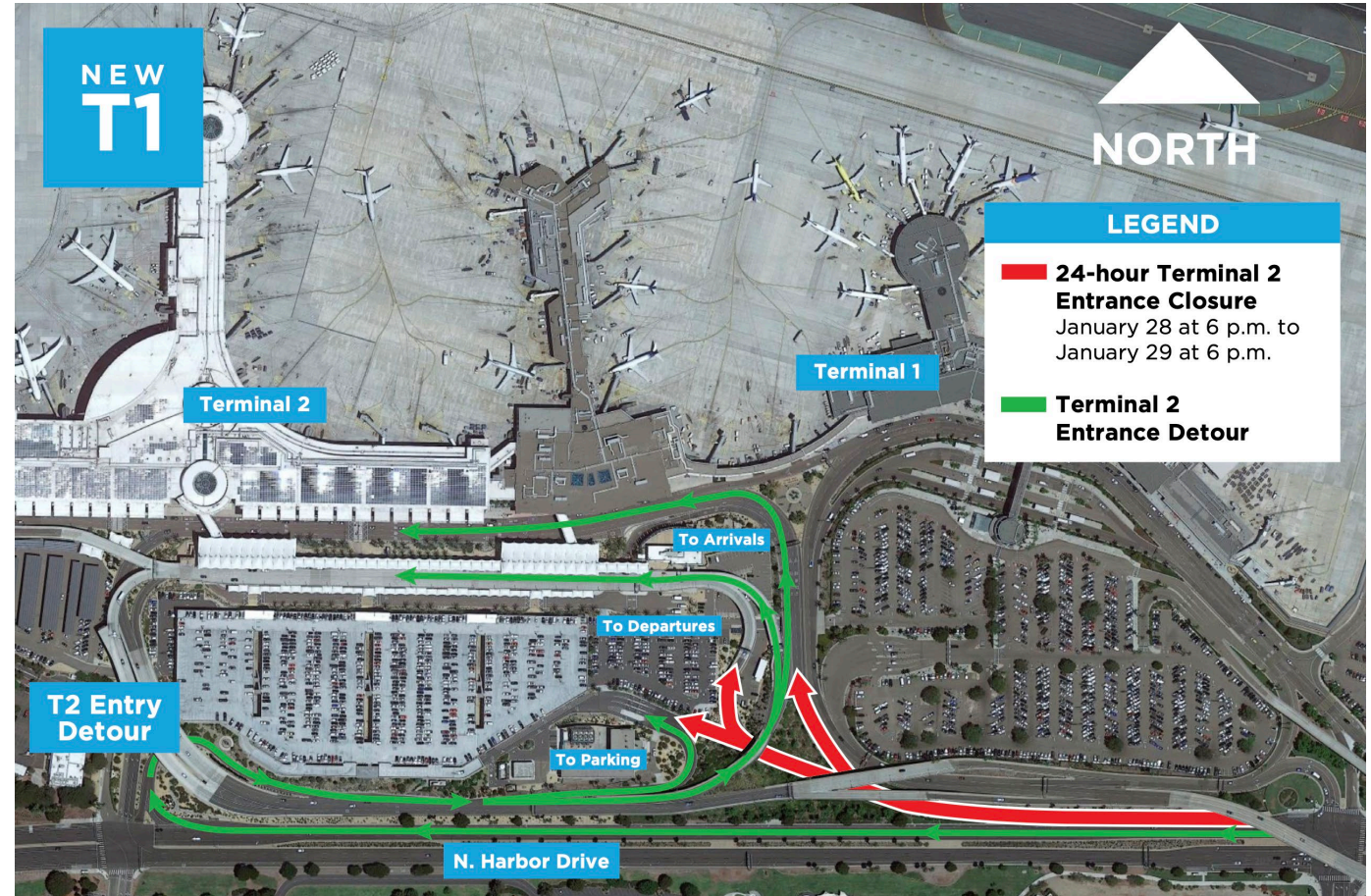




# Messaging & Maps

## Overnight Closure Beginning Jan. 28

- The first Terminal 2 entrance from westbound N. Harbor Drive will be closed for 24 hours starting at 6 p.m.
- Vehicles will need to use the west entrance to access Terminal 2.







# Questions?





# Thank You!

Email: [bdelaura@san.org](mailto:bdelaura@san.org) | Phone: 917.387.6992





**DRAFT**  
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD**  
**MINUTES**  
**THURSDAY, DECEMBER 1, 2022**  
**SAN DIEGO INTERNATIONAL AIRPORT**  
**BOARD ROOM**

**CALL TO ORDER:** Chair Cabrera called the regular meeting of the San Diego County Regional Airport Authority Board to order at 9:01 a.m. on Thursday, December 1, 2022, at the San Diego International Airport, Administration Building, 3225 North Harbor Drive, San Diego, CA 92101.

**PLEDGE OF ALLEGIANCE:** Board Member Blakespear led the Pledge of Allegiance.

**ROLL CALL:**

PRESENT: Board Members: Blakespear, Cabrera (Chair), Casillas Salas, Dallarda (Ex-Officio), Robinson, Schiavoni, Sly, Vargas, von Wilpert

ABSENT: Board Members: Bedell (Ex-Officio), McNamara, Miller (Ex-Officio),

ALSO PRESENT: Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel; Tony Russell, Director, Board Services/Authority Clerk; Sean Harris, Assistant Authority Clerk II

**PRESENTATIONS:**

**REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:**

- **AUDIT COMMITTEE:** Board Member Schiavoni reported that the Committee met on November 21, 2022 and received a report from FORVIS, external auditors, on the Authority's financial reports for the year-ended June 30, 2022. She also reported that this year's audit included work to implement the new Governmental Accounting Standards Board (GASB) Statement 87 reporting requirements.

- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** Board Member von Wilpert reported that the Committee has not met since the last Board meeting. She reported that the next Committee meeting is scheduled for January 19, 2023, where they will receive a report on construction progress for the New Terminal 1 and the Airport's outreach efforts related to the program.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** None.
- **FINANCE COMMITTEE:** Board Member Schiavoni reported that the Committee met on November 21, 2022, and the unaudited financial statements for the four months ended October 31, 2022, as well as the Authority's investment report as of October 31, 2022. She also reported that there was an update provided on the authority's revolving credit facility and outstanding balances.

### ***ADVISORY COMMITTEES***

- **AUTHORITY ADVISORY COMMITTEE:** Vice Chair Casillas Salas reported that the Committee met on November 9 and received presentations on the Airport Authority's Sustainability Report, New Terminal 1 Construction, New Terminal 1 Outreach, and the New Terminal 1 Concession/Small Business. She reported that two new members were welcomed to the Committee: Kavin Schiefedecker from the San Diego Tourism Authority and Mary Dover from the North County Transit District.
- **ARTS ADVISORY COMMITTEE:** Board Member Schiavoni reported that the next Committee meeting is on December 14 and the Committee will review progress updates on New Terminal 1 art projects and receive an overview of incoming temporary exhibition (A Necessary Departure), a presentation on Diversity, Equity, and Inclusion (DEI), and recommended selection panelists for the Admiral Boland Way Mural Program.

### ***LIAISONS***

- **CALTRANS:** Board Member Dallarda reported that the Clean California Local Grant Program Cycle 2's funding opportunity will be available soon in the amount of \$100 million statewide. He reported that the Reconnecting Communities Highways to Boulevards funding opportunity in the amount of \$149 million was established in the 2022-23 State budget. He also reported that the call for projects for this funding opportunity would be in January and applications will be received between January and March.

- **INTER-GOVERNMENTAL AFFAIRS:** Chair Cabrera reported that in Washington, Congress is working through a number of key legislative priorities during its “lame duck” session this month, the most critical of which is passage of a Federal appropriations package to fund the government for the rest of Fiscal Year 2023. He reported that in Sacramento, the State Legislature will convene for its organizational session next week, and members will begin introducing bills thereafter, which will be considered over the coming months.
- **MILITARY AFFAIRS:** None.
- **PORT:** None.
- **WORLD TRADE CENTER:** Hampton Brown, Vice President/CRO, reported that a meeting of the Board of Directors of the World Trade Center San Diego was held at the Authority offices on November 17, and that the Board welcomed Board Member Dan Malcolm. He reported that there was an election of officers that confirmed Robert Gleason, as Chair; Christina Bibler, as Secretary; and Dan Malcolm, as Treasurer. He reported that the Board heard an update on the 2022 Workplan and Annual Report as well as an update on the Global Competitiveness Council and License Holder Deliverables. He also reported a priority of the 2022 Workplan was retention of international air service. He reported that the resumption of nonstop service to Europe was highlighted by Lufthansa’s sponsorship of the Netherland’s Trade Mission as outlined in the 2022 Workplan.

### ***BOARD REPRESENTATIVES (EXTERNAL)***

- **SANDAG BOARD OF DIRECTORS:** Chair Cabrera reported that the SANDAG Board of Directors met once since the last Board meeting, and that during the meeting, Miami-Dade Transportation Planning Organization Executive Director Aileen Bouclé presented an update on projects and agency initiatives from the Miami-Dade region. He also reported that SANDAG staff also presented an update on the regional economy.
- **SANDAG TRANSPORTATION COMMITTEE:** None.

**CHAIR'S REPORT:** Chair Cabrera mentioned the passings of former Airport Authority Board Chair Joe Craver and Advisory Committee member Deanna Spehn. He reported that Board members Paul Robinson and James Sly, as well as Kim Becker, were recognized in the San Diego Business Journal's list of the 500 Most Influential People in San Diego. He reported that the Airport Authority's finance team was awarded the Bond Buyer's "Deal of the Year" for the Far West Region for our 2021 bond sale. He acknowledged Board Member Catherine Blakespear's election to the California State Senate. He presented Board Member Blakespear with a plaque to commemorate her service on the Board. He also reported that the North County Coastal Mayors appointed Oceanside Mayor Esther Sanchez to fill the vacancy on the Board caused by the resignation of Board Member Blakespear.

**PRESIDENT/CEO'S REPORT:** Kim Becker, President/CEO, reported that SAN saw an average of about 69,000 people a day coming through the airport over the Thanksgiving holidays. She also reported that November passenger traffic ended at about 94% of our 2019 passenger numbers. She reported that tomorrow the Airport and Japan Airlines (JAL) will celebrate 10 years of service at SAN. She reported that this month the Quieter Home Program is celebrating the completion of sound insulation of 5,000 homes. She reported that on November 16, we welcomed 27 high school students from City Heights' Hoover High School for the Authority's Take Flight program, an event that highlights the many jobs available at the airport and encourages students to pursue careers in aviation. She reported that we are partnering with the East Village Brewing Company to brew two beers using condensate water captured from air conditioning units attached to airport jet bridges. She reported that the Airport Authority recently receiving an "Outstanding Sustainability Program Award" at the AAEE Airports Going Green Conference for our industry-leading conversion of airport shuttles to zero-emission technologies. She reported that the local chapter of the Public Relations Society of America awarded the New T1 strategic communications team with three awards for excellence in media relations, community relations, and video production. She reported that the Wall Street Journal ranked SAN as the second-best "medium-sized" airport in the U.S., behind Sacramento.

Board Member Casillas Salas requested more information regarding the outreach efforts regarding the Take Flight program.

**NON-AGENDA PUBLIC COMMENT:** None.

**CONSENT AGENDA (ITEMS 1 - 15):**

**ACTION: Moved by Board Member von Wilpert and seconded by Board Member Vargas to approve the Consent Agenda. Motion carried by the following votes: YES – Blakespear, Cabrera, Casillas Salas, Robinson, Schiavoni, Sly, Vargas, von Wilpert; NO – None; ABSENT – McNamara; (Weighted Vote Points: YES – 88 NO – 0; ABSENT – 12)**

**1. APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the November 3, 2022, Board meeting.

**2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

**3. AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM OCTOBER 10, 2022 THROUGH NOVEMBER 6 2022, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM OCTOBER 10, 2022 THROUGH NOVEMBER 6, 2022:**

RECOMMENDATION: Receive the Report.

**4. DECEMBER 2022 LEGISLATIVE REPORT:**

RECOMMENDATION: Adopt Resolution No. 2022-0106, approving the December 2022 Legislative Report.

**5. APPOINTMENT OF AUTHORITY ADVISORY COMMITTEE MEMBERS:**

RECOMMENDATION: Adopt Resolution No. 2022-0107, appointing Jamie Abbott and Danny Byers to the Authority Advisory Committee.

**CLAIMS**

**6. REJECT CLAIM OF CALBRIELLE LUNA:**

RECOMMENDATION: Adopt Resolution No. 2022-0108, rejecting the claim of Calbrielle Luna.

**7. REJECT CLAIM OF DUANE MARACIN:**

RECOMMENDATION: Adopt Resolution No. 2022-0109, rejecting the claim of Duane Maracin.

## **COMMITTEE RECOMMENDATIONS**

**8. ESTABLISH THE DATE AND TIME OF BOARD AND ALUC MEETINGS FOR 2023, AS INDICATED ON THE PROPOSED 2023 MASTER CALENDAR OF BOARD AND COMMITTEE MEETINGS:**

RECOMMENDATION: Adopt Resolution No. 2022-0110, establishing the date and time of Board and ALUC meetings; and Committee meetings for 2023 as indicated on the proposed 2023 Master Calendar of Board and Committee Meetings.

**9. EXTERNAL AUDITOR'S FISCAL YEAR ENDED JUNE 30, 2022 REPORT: A) AUDITED FINANCIAL STATEMENTS, B) SINGLE AUDIT REPORTS, C) PASSENGER FACILITY CHARGES COMPLIANCE REPORT, D) CUSTOMER FACILITY CHARGE COMPLIANCE REPORT, AND E) LETTER TO THE BOARD:**

RECOMMENDATION: The Audit Committee recommends that that Board accept the reports.

**10. REVIEW OF THE ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) FOR THE FISCAL YEAR ENDED JUNE 30, 2022:**

RECOMMENDATION: The Audit Committee recommends that the Board accept the report.

**11. FISCAL YEAR 2022 ANNUAL REPORT FROM THE OFFICE OF THE CHIEF AUDITOR:**

RECOMMENDATION: The Audit Committee recommends that the Board accept the report.

**12. FISCAL YEAR 2023 FIRST QUARTER REPORT FROM THE OFFICE OF THE CHIEF AUDITOR:**

RECOMMENDATION: The Audit Committee recommends that the Board accept the report.

**13. REVISION TO THE FISCAL YEAR 2023 AUDIT PLAN OF THE OFFICE OF THE CHIEF AUDITOR:**

RECOMMENDATION: The Audit Committee recommends that the Board adopt Resolution No. 2022-0111, approving the revision to the Fiscal Year 2023 Audit Plan of the Office of the Chief Auditor.

**14. AMENDMENT TO AUTHORITY CODE 2.16 –ENFORCEMENT (ETHICS AND CONDUCT):**

RECOMMENDATION: The Audit Committee recommends that the Board adopt Resolution No. 2022-0112, approving the proposed amendments to Authority Code 2.16 – Enforcement (Ethics and Conduct).

**CONTRACTS AND AGREEMENTS**

**15. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AGREEMENTS FOR GENERAL LEGAL SERVICES:**

RECOMMENDATION: Adopt Resolution No. 2022-0113 approving and authorizing the President/CEO to execute general legal services agreements with Anderson Kreiger LP, Best Best & Krieger LLP, Devaney Pate Morris & Cameron LLP, Gatzke Dillon & Ballance LLP, Kaplan Kirsch Rockwell LLP, and Procopio, Cory, Hargreaves & Savitch LLP each for a term of three (3) years with two (2) one-year options to renew and a not to exceed compensation amount of \$650,000.

**CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION**

**PUBLIC HEARINGS:**

*Chair Cabrera reported his recusal on Item 16, left the dais, and turned the meeting over to Vice Chair Casillas Salas.*

**16. HEARING ON ANONYMOUS ETHICS COMPLAINT AGAINST THE AIRPORT AUTHORITY BOARD CHAIR**

Lee Parravano, Chief Auditor, reported that on May 26, 2022, the Airport Authority received an anonymous ethics complaint regarding Board Chair Gil Cabrera. He reported that the Board adopted a resolution retaining Best, Best & Krieger to conduct the investigation and introduced Christopher Skinnell, who investigated the complaint.

Christopher Skinnell, Partner, Nielsen Marksamer, reported that the conclusion of the investigation of the anonymous complaint was that there was no violation of the Ethics Code. He reported that the first allegation was that Chair Cabrera improperly solicited contractors of the Airport Authority to provide campaign contributions to a Political Action Committee (PAC) of which he is the principal officer.

He reported that the evidence discovered indicates that Chair did not participate in soliciting any of the contributions reported and therefore did not run afoul of that prohibition. He reported that the second allegation was that the PAC in question sent an email broadly to the public urging the public to vote for certain candidates. He reported that the email blast that was sent did not target employees or contractors and never identified Mr. Cabrera as being involved, and did not run afoul of the Ethics provision in question.

**ACTION: Moved by Board Member Vargas and seconded by Board Member Robinson to make a finding that there was no ethics violation by Board Chair Cabrera. Motion carried by the following votes: YES – Blakespear, Casillas Salas, Robinson, Schiavoni, Sly, Vargas, von Wilpert; NO – None; ABSENT – Cabrera, McNamara; (Weighted Vote Points: YES – 74; NO – 0; ABSENT – 26)**

*Chair Cabrera rejoined the meeting.*

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

*The Board recessed at 9:44 a.m. and reconvened into Open Session at 9:45 a.m.*

**CLOSED SESSION:** The Board recessed into Closed Session at 9:46 a.m. to hear Items 17 and 18.

**17. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: Future DB, International, Inc v. San Diego County Regional Airport Authority, San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL

**18. PUBLIC EMPLOYEE COMPLAINT:**

Government Code §54957

**REPORT ON CLOSED SESSION:** The Board reconvened into Open Session at 10:09 a.m. and Amy Gonzalez, General Counsel, reported that in regards to Item 17, there was no action. She also reported that in regards to Item 18, the Board considered all of the ethics allegations and, after being presented evidence by the investigator, made a finding that there were no ethics violations and that the findings would be made public by the report. She reported that the vote was unanimous, noting Board Member McNamara as ABSENT.



**GENERAL COUNSEL REPORT:** None.

**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:**

**BOARD COMMENT:** None.

**ADJOURNMENT:** The meeting was adjourned at 10:10 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD THIS 5<sup>th</sup> DAY OF JANUARY 2023.

**ATTEST:**

---

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

---

AMY GONZALEZ  
GENERAL COUNSEL

## Staff Report

**Meeting Date: January 5, 2023**

**Subject:**

**Acceptance of Board and Committee Members Written Reports on their Attendance at Approved Meetings and Pre-Approval of Attendance at Other Meetings Not Covered by the Current Resolution**

**Recommendation:**

Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

**Background/Justification:**

Authority Policy 1.10 defines a “day of service” for Board Member compensation and outlines the requirements for Board Member attendance at meetings.

Pursuant to Authority Policy 1.10, Board Members are required to deliver to the Board a written report regarding their participation in meetings for which they are compensated. Their report is to be delivered at the next Board meeting following the specific meeting and/or training attended. The reports (Attachment A) were reviewed pursuant to Authority Policy 1.10 Section 5 (g), which defines a “day of service”. The reports were also reviewed pursuant to Board Resolution No. 2019-0074, which granted approval of Board Member representation for attending events and meetings.

The attached reports are being presented to comply with the requirements of Policy 1.10 and the Authority Act.

**Fiscal Impact:**

Board and Committee Member Compensation is included in the FY 2023 Budget

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- Community Strategy    Customer Strategy    Employee Strategy    Financial Strategy    Operations Strategy

### Focus Areas

- Advance the Airport Development Plan    Transform the Customer Journey    Optimize Ongoing Business

### Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

### Application of Inclusionary Policies:

Not applicable.

### Prepared by:

Tony R. Russell  
Director, Board Services/Authority Clerk

# **Attachment A**

**BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY**

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

<b>Period Covered:</b>		November 2022
<b>Board Member Name:</b>		Mary Casillas Salas
<b>Date:</b>		11/28/22
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	11/3/2022	Board/ALUC
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Mary Casillas Salas



## BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

<b>Period Covered:</b>		
<b>Board Member Name:</b>	Paul Robinson	
<b>Date:</b>	11/2022	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	11/3/22 9:00 a.m.	SDCRAA/ALUC Meetings
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	<del>11/16/22 9:00 a.m.</del> Correct date 11/09/22	SDCRAA Advisory Comm mtg.
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	11/21/22 9:00 a.m.	SDCRAA Exec. Finance mtg / Becker
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Paul B. Robinson

\*This report was previously approved at the December 1, 2022 Board meeting with the incorrect date for the Advisory Committee Meeting.



**BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY**

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<b>Period Covered:</b>		
<b>Board Member Name:</b>		Robinson
<b>Date:</b>		12/1/22
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	12/1/22 9:00am.	SDCRRA/ALJC Meetings
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2019-0074	12/2 10:40 a.m.	Japan Airlines 10th Anniversary Celebration
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	12/22 9:00am	Exec. Finance Comm. mtgs.
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Paul E. Johnson





## BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074 Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

<b>Period Covered:</b>	11/28/2022-12/14/2022	
<b>Board Member Name:</b>	Johanna S. Schiavoni	
<b>Date:</b>	12/20/22	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2019-0074	11/30/2022, 9am, Telephonic meeting	Meet with CEO K. Becker re briefing on key projects
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	12/1/2022, 9:00am, SDCRAA offices	SDCRAA Board meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2019-0074	12/7/2022, 3:00pm, SDCRAA offices	Briefing with K. Becker and A. Gonzalez re New Terminal 1 progress update, tour of construction site
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	12/14/2022, 3:00pm, SDCRAA offices	SDCRAA Art Advisory Committee meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature:




**BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY**

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074 Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

<b>Period Covered:</b>	12/1/2022 - 12/31/2022	
<b>Board Member Name:</b>	Marni von Wilpert	
<b>Date:</b>	12/31/22	
<b>Type of Meeting</b>	<b>Date/Time/Location of Event/Meeting/Training</b>	<b>Summary and Description of the Event/Meeting/Training</b>
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	December 1, 2022 : 9:00 am - 12:00 pm  San Diego County Regional Airport Authority Administrative Offices at 3225 N. Harbor Drive	Board / ALUC Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	December 22, 2022 : 9:00 am - 12:00 pm  San Diego County Regional Airport Authority Administrative Offices at 3225 N. Harbor Drive	Executive-Finance Committee Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
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<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: 

## Staff Report

**Meeting Date: January 5, 2023**

**Subject:**

**Awarded Contracts and Approved Change Orders from November 7, 2022, through December 4, 2022, and Real Property Agreements Granted and Accepted from November 7, 2022, through December 4, 2022**

**Recommendation:**

Receive the report

**Background/Justification:**

Policy Section Nos. 5.01, Procurement of Services, Consulting, Materials, and Equipment, 5.02, Procurement of Contracts for Public Works, and 6.01, Leasing Policy, require staff to provide a list of contracts, change orders, and real property agreements that were awarded and approved by the President/CEO or her designee. Staff has compiled a list of all contracts, change orders (Attachment A) and real property agreements (Attachment B) that were awarded, granted, accepted, or approved by the President/CEO or her designee since the previous Board meeting.

**Fiscal Impact:**

The fiscal impact of these contracts and change orders are reflected in the individual program budget for the execution year and on the next fiscal year budget submission. Amount to vary depending upon the following factors:

1. Contracts issued on a multi-year basis; and
2. Contracts issued on a Not-to-Exceed basis.
3. General fiscal impact of lease agreements reflects market conditions.

The fiscal impact of each reported real property agreement is identified for consideration on Attachment B.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- Community Strategy    Customer Strategy    Employee Strategy    Financial Strategy    Operations Strategy

### Focus Areas

- Advance the Airport Development Plan    Transform the Customer Journey    Optimize Ongoing Business

### Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

### Application of Inclusionary Policies:

Inclusionary Policy requirements were included during the solicitation process prior to the contract award.

### Prepared by:

Jana Vargas  
Director, Procurement

**Attachment "A"****AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN November 7, 2022 to December 4, 2022****New Contracts**

<b>Date Signed</b>	<b>CIP #</b>	<b>Company</b>	<b>Description</b>	<b>Solicitation Method</b>	<b>Owner</b>	<b>Contract Value</b>	<b>End Date</b>
11/10/2022		Signal Systems	The Contractor will provide fire protection system maintenance services for the San Diego County Regional Airport Authority.	RFP	Facilities Management	\$980,000.00	10/29/2022
11/17/2022		NetFile, Inc.	The Contractor will provide form 700 filing system for the San Diego County Regional Airport Authority.	RFP	Board Services	\$60,000.00	11/8/2027
11/18/2022		National Auto Fleet Group	The Contractor will provide a SUV with related equipment for the San Diego County Regional Airport Authority.	Consortium RFP	Facilities Management	\$72,342.12	12/2/2022
11/29/2022		Michael D. Johnson dba First Response Fire Protection Services	The Contractor will provide fire extinguisher maintenance services for the San Diego County Regional Airport Authority.	RFP	Facilities Management	\$150,000.00	11/29/2025

**Attachment "A"**

**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN November 7, 2022 to December 4, 2022**

**New Contracts Approved by the Board**

<b>Date Signed</b>	<b>CIP #</b>	<b>Company</b>	<b>Description</b>	<b>Solicitation Method</b>	<b>Owner</b>	<b>Contract Value</b>	<b>End Date</b>
11/21/2022		WSP USA Environment & Infrastructure Inc.	The Contract was approved at the November 3, 2022 Board Meeting. The Contractor will provide on-call storm water program management service for the San Diego County Regional Airport Authority.	RFP	Environmental Affairs	\$9,000,000.00	11/30/2025
11/22/2022		S&L Specialty Construction, Inc	The Contract was approved by the Board at the September 1, 2022 Board Meeting. The Contractor will provide sound attenuation services for Quieter Home Program Phase 12 Group 2, in the surrounding areas of San Diego International Airport.	RFB	QHP & Noise Mitigation	\$1,159,711.00	11/3/2023
11/22/2022		City of San Diego	The Contract was approved at the November 3, 2022 Board Meeting. The Contractor will provide aircraft rescue and firefighting services for the San Diego County Regional Airport Authority.	Sole Source	Airside & Terminal Operations	\$33,601,931.00	6/30/2025

**Attachment "A"**

**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN November 7, 2022 to December 4, 2022**

**Amendments and Change Orders**

<b>Date Signed</b>	<b>CIP #</b>	<b>Company</b>	<b>Description of Change</b>	<b>Owner</b>	<b>Previous Contract Amount</b>	<b>Change Order Value ( + / - )</b>	<b>Change Order Value ( % ) ( + / - )</b>	<b>New Contract Value</b>	<b>New End Date</b>
11/7/2022		Social Space, LLC	The First Amendment is to revise Exhibit A and Exhibit B to define Phases 3-10, related deliverables and related compensation. There is no change in total compensation. The Contractor provides airport terminal and roadways outdoor plaza public art project services for the San Diego County Regional Airport Authority.	Marketing & Air Service Development	\$520,000.00	\$0.00	0.0%	\$520,000.00	2/16/2026
11/21/2022		Nova Jiang Studio, LLC	The First Amendment is to revise Exhibit A and Exhibit B to define Phases 3-10, related deliverables and related compensation. There is no change in total compensation. The Contractor provides airport terminal and roadways vertical ticketing public art project services for the San Diego County Regional Airport Authority.	Marketing & Air Service Development	\$580,000.00	\$0.00	0.0%	\$580,000.00	2/17/2026

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN November 7, 2022 to December 4, 2022

**Amendments and Change Orders Approved by the Board**

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value ( % ) (+ / -)	New Contract Value	New End Date
			NO AWARDED AMENDMENTS APPROVED BY THE BOARD						





## Staff Report

**Meeting Date: January 5, 2023**

**Subject:**

**Approve and Authorize the President/CEO to Renew Remote Monitoring Terminal Easements Located on Private Residential Properties, as Subject to the State of California Public Utilities Code, Title 21 Variance Requirements for the San Diego International Airport**

**Recommendation:**

Adopt Resolution No. 2023-0001, approving and authorizing the President/CEO to renew Remote Monitoring Terminal Easements located on private residential properties, as subject to the State of California Public Utilities Code, Title 21 Variance requirements for the San Diego International Airport.

**Background/Justification:**

The San Diego County Regional Airport Authority's ("Authority") uses an Airport Noise and Operations Monitoring System ("ANOMS") to collect and integrate aircraft noise and flight track data from San Diego International Airport operations. Authority staff use this system to fulfill the requirements of the Variance granted to the Airport pursuant to California's Airport Noise Standards (California Code of Regulations, Title 21). Additionally, the system provides the analytical tools necessary to research community aircraft noise concerns, and to provide statistical reporting for the Airport Noise Advisory Committee.

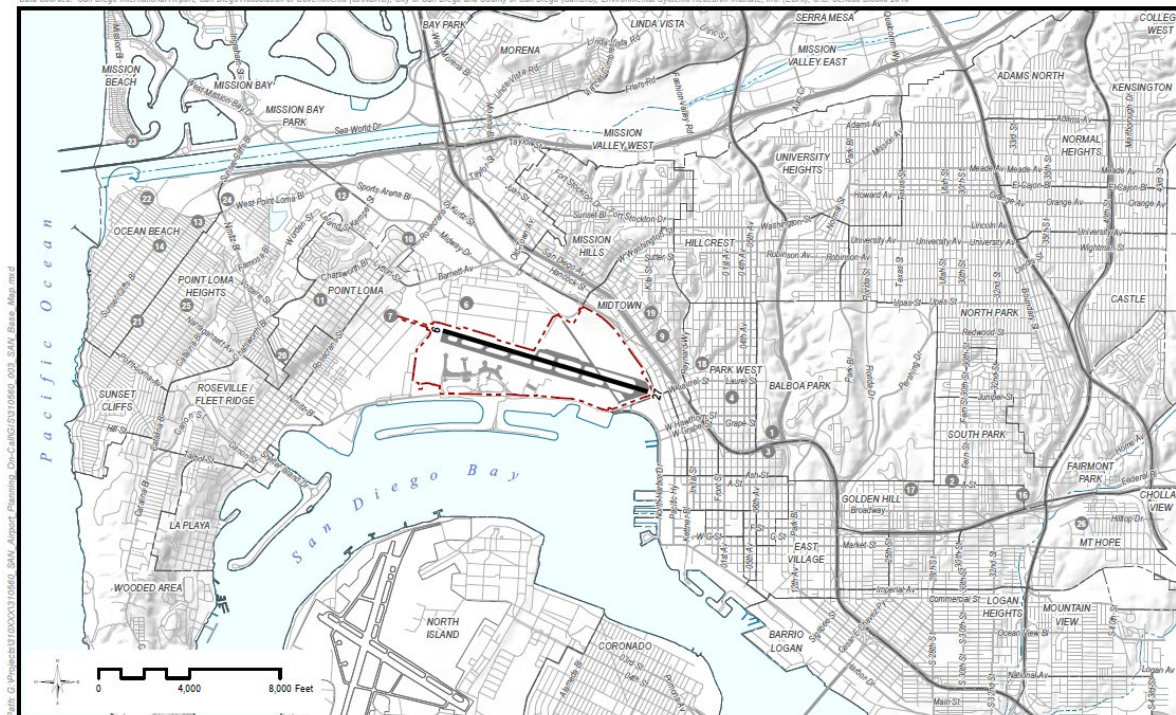
ANOMS is used to provide uninterrupted noise monitoring of aircraft operating at SDIA. The Authority maintains 23 Remote Monitoring Terminal (RMT) sites to collect aircraft noise events. The RMTs are located either on private property or within the public right-of-way. For RMTs located on private property, the Authority maintains Remote Monitoring Terminal Easements ("Easement"), which are necessary to allow for ingress and egress to the RMTs for maintenance, servicing, and other such uses.

There are four of these Easements, each with a five-year term. Upon expiration, the Easements must be renewed. The four private Easement locations are noted below, along with the annual payment amount, as well as the total payments over the term of the Easement for each location. Each Easement, once fully executed, is recorded with the County Recorder's Office.

**Private Remote Noise Monitoring Terminal Locations**

Location	Annual Payment	Total Payment over 5-Year Term
Duke Street (RMT #12)	\$3,000	\$15,000
Larkspur Street (RMT #13)	\$3,000	\$15,000
A Street (RMT #17)	\$3,000	\$15,000
Lotus Street (RMT #22)	\$3,000	\$15,000

Data Sources: San Diego International Airport; San Diego Association of Governments (SANDAG); City of San Diego and County of San Diego (SanGIS); Environmental Systems Research Institute, Inc. (ESRI); U.S. Census Bureau 2019



- Airport Property
- Runway
- RMT Site Location
- Roads
- ~ River / Stream

**San Diego International Airport  
Remote Monitoring Terminal (RMT) Locations**

**Fiscal Impact:**

Adequate funds for the Noise Monitoring Terminal Easements are included in the adopted FY 2023 and conceptual FY 2024 Operating Budgets within the Planning & Environmental Affairs Department.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- Community Strategy    Customer Strategy    Employee Strategy    Financial Strategy    Operations Strategy

### Focus Areas

- Advance the Airport Development Plan    Transform the Customer Journey    Optimize Ongoing Business

### Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act, Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves approvals or actions by the Federal Aviation Administration ("FAA"), no formal review under the National Environmental Policy Act ("NEPA") is required.

### Application of Inclusionary Policies:

Not applicable

### Prepared by:

Brendan Reed  
Director, Airport Planning & Environmental Affairs

RESOLUTION NO. 2023-0001

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO RENEW REMOTE MONITORING TERMINAL EASEMENTS LOCATED ON PRIVATE RESIDENTIAL PROPERTIES, AS SUBJECT TO THE STATE OF CALIFORNIA PUBLIC UTILITIES CODE, TITLE 21 VARIANCE REQUIREMENTS FOR THE SAN DIEGO INTERNATIONAL AIRPORT

**WHEREAS**, the Authority uses an Airport Noise and Operations Monitoring System (“ANOMS”) to collect and integrate aircraft noise and flight track data from San Diego International Airport operations; and

**WHEREAS**, the ANOMS information is used to fulfill the requirements of the Variance granted to the Airport pursuant to California’s Noise Standards (California Code of Regulations, Title 21); and

**WHEREAS**, the Authority has 23 Remote Monitoring Terminal (“RMT”) sites located either on private property or within the public right-of-way; and

**WHEREAS**, for each RMT located on private property, the Authority maintains a Remote Monitoring Terminal Easement (“Easement”), which is necessary to allow for ingress and egress to the RMT for maintenance, servicing, and other such uses; and

**WHEREAS**, the term of the existing Easements is set to expire and the Authority wishes to renew the Easements for the four RMTs currently located on private property; and

**WHEREAS**, the proposed term of each renewed Easement is five-years with an annual payment provided by the Airport Authority; and

**WHEREAS**, the Authority must record the Easements with the County Recorder’s Office.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby approves and authorizes the President/CEO or designee to renew all Easements that are located on private property each for a term of five years and an annual payment amount of three thousand dollars (\$3,000); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5<sup>th</sup> day of January 2023, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

---

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

---

AMY GONZALEZ  
GENERAL COUNSEL

## Staff Report

**Meeting Date: January 5, 2023**

**Subject:**

**Reject the Claim of Carol Tuller**

**Recommendation:**

Adopt Resolution No. 2023-0002 rejecting the claim of Carol Tuller.

**Background/Justification:**

On December 5, 2022, Carol Tuller filed a claim ("Attachment A") with the San Diego County Regional Airport Authority ("Authority"). Specifically, Tuller alleges that on June 27, 2022, she was injured as the result of an accident on the escalator at the Rental Car Center at San Diego International Airport. Tuller claims unspecified special and general damages in an unknown amount to exceed \$25,000.

As described above, Tuller alleges that on June 27, 2022, she was at the Rental Car Center at San Diego International Airport when an accident occurred on an escalator. Claimant gives no other details aside from alleging they were caused by the existence of an unspecified dangerous condition.

Tuller's claim should be denied. An investigation into the incident revealed the Authority had no notice of a dangerous condition of any escalator at the Rental Car Center at the time of the incident. Further, a notice to preserve evidence was received by the Authority in which Tuller's counsel described the incident as having her luggage suddenly thrust upon her. The General Counsel has reviewed the claim and recommends rejection.

**Fiscal Impact:**

Not applicable.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- Community Strategy    Customer Strategy    Employee Strategy    Financial Strategy    Operations Strategy

### Focus Areas

- Advance the Airport Development Plan    Transform the Customer Journey    Optimize Ongoing Business

## Environmental Review:

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

## Application of Inclusionary Policies:

Not applicable.

## Prepared by:

Amy Gonzalez  
General Counsel



RECEIVED

ATTACHMENT A

DEC 05 REC'D

General Counsel

1 Barbara B. Savaglio, Esq. / CSB#153016

2 LAW OFFICES OF BARBARA B. SAVAGLIO

3 2727 Camino Del Rio South, Suite 100

4 San Diego, California 92108

5 Telephone: (619) 696-9111

6 Attorney for Claimant, CAROL TULLER

7

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SUPERIOR COURT OF THE STATE OF CALIFORNIA

11

IN AND FOR THE COUNTY OF SAN DIEGO

12

13

IN THE MATTER OF THE CLAIM OF:

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CLAIM FOR DAMAGES TO

14

CAROL TULLER,

)

GOVERNMENTAL/PUBLIC

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)

ENTITY PURSUANT TO

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Claimant,

)

GOVERNMENT CODE

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AGAINST:

)

SECTION 910, Et Seq.

18

SAN DIEGO COUNTY REGIONAL AIRPORT

)

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AUTHORITY.

)

20

TO: SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

Post Office Box 82776

San Diego, California 92138

21

CAROL TULLER hereby makes a claim against the SAN DIEGO COUNTY

22

REGIONAL AIRPORT AUTHORITY, and makes the following statements in

23

support of her claim:

24

1. Date of Incident: June 27, 2022.

25

2. Place of Incident: Escalator at the San Diego Airport

26

Car Rental Facility, located at 3355 Admiral Boland Way,

27

San Diego, California 92101, in the City of San Diego,

28

County of San Diego, State of California.

ATTACHMENT A

1           3.   Claimant Currently Resides At:

2                   Carol Tuller  
3                   1963 Wagner Street NW  
4                   Dover, Ohio 44622

4           4.   All Notices or Other Communication Concerning This Claim  
5                   Should Be Sent To:

6                   Barbara B. Savaglio, Esq.  
7                   LAW OFFICES OF BARBARA B. SAVAGLIO  
8                   2727 Camino Del Rio South, Suite 100  
9                   San Diego, California 92108

9           5.   The Circumstances Giving Rise To This Action Are As  
10                   Follows:

11                   Claimant, sustained injuries as a result of an accident  
12                   that occurred on the escalator at the San Diego Airport Car Rental  
13                   Facility, which resulted from the existence of dangerous conditions  
14                   of the escalator, including but not limited to the property owned,  
15                   designed, constructed, maintained and repaired by the  
16                   aforementioned governmental/public entities.

17                   6.   Jurisdiction over this claim would rest in the Superior  
18                   Court, and the claim would be an unlimited civil case, exceeding  
19                   the value of \$25,000.00.

20                   7.   The names of the public employee or employees causing or  
21                   contributing to Claimant's resulting damages are presently unknown  
22                   to Claimant.

23                   8.   As a proximate result of the subject accident, Claimant  
24                   incurred special and general damages. These damages are unknown to  
25                   Claimant at this time and will be established according to proof.

26                   / / /

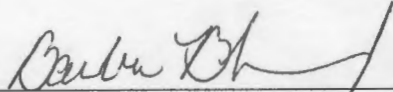
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ATTACHMENT A

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Dated: December 2, 2022 LAW OFFICES OF BARBARA B. SAVAGLIO

By:   
\_\_\_\_\_  
BARBARA B. SAVAGLIO, ESQ.  
Attorney for Claimant

RESOLUTION NO. 2023-0002

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, REJECTING THE CLAIM OF CAROL TULLER

**WHEREAS**, on December 5, 2022, Carol Tuller filed a claim with the San Diego County Regional Airport Authority (“Authority”) for losses she claims were the result of an accident on an escalator at the Rental Car Center at San Diego International Airport; and

**WHEREAS**, at its regular meeting on January 5, 2023, the Board considered the claim filed by Carol Tuller and the report submitted to the Board and found that the claim should be rejected.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby rejects the claim of Carol Tuller; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5<sup>th</sup> day of January, 2023, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

---

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

---

AMY GONZALEZ  
GENERAL COUNSEL



## Staff Report

**Meeting Date:** January 5, 2023

**Subject:**

**Reject Claim of Gloria Wetzel**

### **Recommendation:**

Adopt Resolution No. 2023-0003 rejecting claim of Gloria Wetzel.

### **Background/Justification:**

On September 20, 2022, Gloria Wetzel filed a claim ("Attachment A") with the San Diego County Regional Airport Authority ("Authority"). Specifically, Wetzel alleges that on August 13, 2022, she was driving through the San Diego International Airport near the Terminal Two Transportation Island when her tire was punctured. Wetzel claims damages in the amount of \$538 to cover the cost of tire replacement and lost Uber fare.

As described above, Wetzel alleges that on August 13, 2022, she was working as an Uber driver when she approached the Transportation Island in her car and heard a loud sound of air as she rolled her windows down. She claims she stopped the car and inspected her tires without results before driving further and discovering one deflated. Wetzel successfully sought roadside assistance and eventually replaced her tires.

Wetzel's claim should be denied. An investigation into the incident revealed no dangerous condition nor did the Authority have notice of a dangerous condition, or notice of debris in the roadway. The General Counsel has reviewed the claim and recommends rejection.

### **Fiscal Impact:**

Not applicable.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- Community Strategy    Customer Strategy    Employee Strategy    Financial Strategy    Operations Strategy

### Focus Areas

- Advance the Airport Development Plan    Transform the Customer Journey    Optimize Ongoing Business

## Environmental Review:

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

## Application of Inclusionary Policies:

Not applicable.

## Prepared by:

Amy Gonzalez  
General Counsel

## ATTACHMENT A

San Diego Airport  
Attention: Susie Johnson,  
Re: Tire Damage  
Cost: \$538.00  
TRANSPORTATION Island #2

Hello Susie Johnson,

On August 13th, 12:47am in Transportation Island, Terminal 2, I suffered a punctured tire as I approached to pick up a Uber customer. As I turned into Transportation Island I suddenly heard a loud sound of air as I rolled my windows down.

I exited my vehicle and did a visual inspection on my tires. They appeared to be properly inflated.

I returned to vehicle and proceeded to pick up my customer. I drove approximately 10-20 feet and did another inspection. This time my rear drivers side tire had approximately 50% of inflation.

I called my passenger to explain the situation and apologize for the inconvenience. I let him know I would have to cancel his trip to Carlsbad, Ca. He thanked me, and said he was watching me get in and out of my vehicle.

I was fortunate to get AAA out within an hour 12:47am. A female airport security approached me and addressed the timeliness of getting it fixed. She also reported the flat tire to her supervisor.

My goal was to get my tire patched or repaired. Discount Tire reported it could not be repaired, and the puncture was too deep and too wide.

I attempted to get a replacement tire, however they did not have my tire and tread pattern available.

My best option was to purchase 1 new tire, but I had to purchased 3 USED ties to have a matching set of tread and size. The total cost of tire replacement at Discount Tire \$498.

I lost out on the fare to Carlsbad \$40.00 and wasn't able to work my typical Friday Night.

Since, I had reported it to UBER on Saturday morning 9am, they froze my account, listing it as an accident, not an incident. So, I missed out on working Saturday, August 13th. Until it was cleared.

I reported this incident on August 15th to San Diego Airport. I was told someone would get in touch with me within 48 hours. I haven't been contacted by anyone by phone or email.

Please let me know asap, if you are not the correct contact.

Sincerely,  
Gloria Wetzel  
619-635-4758



[gloriawetzel44@gmail.com](mailto:gloriawetzel44@gmail.com)

P.O. Box 711705  
Santee, Ca. 92072

18" BASE ALL Torque Specs: 80

CAS 34 -CA#  
2887 JAMACHA RD  
EL CAJON, CA 92019  
619.660.8965

Invoice #  
1527515

ATTACHMENT A

Salesperson 858  
JOSE V S  
Estimated Completion Time 10:20 AM

Article	Qty	Description	FET	Price	Amount
90135	3	USED TIRES		40.00	120.00
NRM		TIRE MISC USED			
M/T PATTERN: 6-114.3					
11302	1	245 /80 R18 105H SL BSW		205.00	205.00
NRM		MCH DEFENDER LTX M/S			
TIRE MILEAGE WARRANTY: 70000					
INFLATION F-32 R-32					
60017	0	CERTIFICATES FOR		35.75	.00
NRM		REFUND, REPLACEMENT			
00076	1	STATE REQUIRED		1.75	1.75
NRM		TIRE FEE			
00224	4	WASTE TIRE		3.00	12.00
NRM		DISPOSAL FEE			
00219	4	INSTALLATION &		20.00	80.00
NRM		LIFE OF TIRE MAINTENANCE			

Terms and Conditions can be found at  
[www.discounttire.com/customer-service/invoice-terms](http://www.discounttire.com/customer-service/invoice-terms)

When replacing less than four tires, Discount Tire recommends that the new tires will be placed on the rear axle of the vehicle

Michelin Flat Tire Assistance -- 1-888-553-4327

The tire and/or wheel you have chosen is different from the original equipment provided with your vehicle and may change its handling or stability characteristics. Further information is available from your Discount Tire salesperson.

Sub Total: 468.75  
Sales Tax: 30.13  
Sales Total: 498.88

Th# XXXXXXXX8987 A# 094612  
Tendered: 498.88 (DB)  
Tendered Today: 498.88  
Tendered Total: 498.88

[www.americastire.com/tire-registration](http://www.americastire.com/tire-registration)





RESOLUTION NO. 2023-0003

A RESOLUTION OF THE BOARD OF THE SAN DIEGO  
COUNTY REGIONAL AIRPORT AUTHORITY, REJECTING  
THE CLAIM OF GLORIA WETZEL

**WHEREAS**, on September 20, 2022, Gloria Wetzel filed a claim with the San Diego County Regional Airport Authority (“Authority”) for a loss she claims was the result of a punctured tire while approaching the Transportation Island at Terminal 2 at San Diego International Airport; and

**WHEREAS**, at its regular meeting on January 5, 2023, the Board considered the claim filed by Gloria Wetzel and the report submitted to the Board, and found that the claim should be rejected.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby rejects the claim of Gloria Wetzel; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5<sup>th</sup> day of January, 2023, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

---

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

---

AMY GONZALEZ  
GENERAL COUNSEL

## Staff Report

**Meeting Date: January 5, 2023**

**Subject:**

**Approve and Authorize an Increase in the President/CEO's Change Order Authority and Increase in the Contract Duration for Sassafras Street Widening at San Diego International Airport**

**Recommendation:**

Adopt Resolution No. 2023-0004, waiving Policy 5.02(4)(b)(ii) and approving and authorizing: 1) an increase in the President/CEO's change order authority from \$103,680 to an amount not to exceed \$630,000; and 2) an increase in the contract duration from 413 calendar days to 530 calendar days for Project No. 104205, Sassafras Street Widening at San Diego International Airport.

**Background/Justification:**

On October 7, 2021, the San Diego County Regional Airport Authority ("Authority") Board ("Board") awarded a contract to Hazard Construction Engr LLC ("Hazard") in the amount of \$1,728,000 for Project No. 104205, Sassafras Street Widening (hereinafter the "Project") [Resolution 2021-0114R].

The Project scope is to provide two vehicle travel lanes and railroad crossing improvements in both directions on Sassafras Street between Pacific Highway and Kettner Boulevard, including pedestrian improvements at the railroad crossing, railroad pre-signals, railroad crossing improvements associated with California Public Utilities Commission (CPUC) general order 88-B (GO 88-B), traffic signal modifications on Pacific Highway at Sassafras Street and on Kettner Boulevard at Sassafras Street, and signing and pavement marking improvements.

Since beginning construction, Hazard has encountered multiple unforeseen conditions that have delayed the project and will require multiple change orders.

Authority Policy ("Policy") 5.02(4)(b)(ii) requires Board approval for change orders in excess of 6% of the original contract amount on contracts awarded for more than \$1 million but less than or equal to \$5 million, which in this case is \$103,680. The Policy also requires Board approval for time extensions of greater than 90 days.

Change orders will need to be issued to Hazard to mitigate the following items:

1. Costs associated with an existing City of San Diego ("City") owned sewer line conflicting with the proposed location of a railroad traffic signal foundation. A modified traffic signal pole foundation is being required by the City to avoid the existing sewer line below, consisting of a 24 foot long steel casing to be installed around the existing sewer line for increased protection due to the proximity of the signal pole foundation. The modified foundation will also require shoring design and shoring materials, additional mobilization and demobilization, additional traffic control and staging area, beam and plate installation and removal, a sewer bypass system to divert flows during the installation phase, and additional railroad worker protection training/certification.
2. Costs associated with the unanticipated time required for the Authority to obtain the Joint Right-Of-Entry (JROE) permit required to work within the Metropolitan Transit System "MTS" and North County Transit District "NCTD" railroad rights-of-way, resulting in a construction delay of 59 days.

These additional costs are estimated at \$526,320, or 30% of Hazard's total construction contract amount. The original \$103,680 or 6% of Hazard's total construction amount has been identified for City inspection fees and other conditions. The combined costs are estimated to be \$630,000, or 36% of Hazard's total construction contract amount.

The contract duration also must be extended to complete this Project. The original contract duration was 365 days. Change Order No. 3 increased the contract duration by 48 days to 413 days due to a delay associated with obtaining a JROE permit for work completed within the railroad right-of-way. Staff anticipates that an additional 117 days will be required, resulting in total time extensions of 165 days and a total contract duration of 530 days. This will extend the contract completion date from January 17, 2023, to May 14, 2023.

Staff recommends that the Board waive Policy 5.02(4)(b)(ii) and approve and authorize: 1) an increase in the President/CEO's change order authority from \$103,680 to an amount not to exceed \$630,000; and 2) an increase in the contract duration from 413 calendar days to 530 calendar days.

## **Fiscal Impact:**

Adequate funds for Sassafras Street Widening are included within the Board adopted FY2023-FY2027 Capital Program Budget in Project No. 104205. The Source of funding for this project is Airport Bonds.



## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- Community Strategy    Customer Strategy    Employee Strategy    Financial Strategy    Operations Strategy

### Focus Areas

- Advance the Airport Development Plan    Transform the Customer Journey    Optimize Ongoing Business

### Environmental Review:

- A. CEQA: This Board action is for a project that received certification and approval for the Environmental Impact Report (SCH No. 2005091105 - SDCRAA #EIR-06-01) on May 1, 2008, received certification and approval for the Airport Master Plan Northside Improvements Supplemental Environmental Impact Report (SCH NO. 2005091105 – SDCRAA # EIR-10-01 ) on September 1, 2011, and received certification and approval for the Airport Development Plan Environmental Impact Report (SCH NO. 2017011053 – SDCRAA # EIR-18-01) on January 9, 2020.
- B. California Coastal Act Review: A coastal development permit was issued for the Rental Car Center in 2013 (CDP#6-13-011). This Board action is for a project that is a development not within the jurisdiction of the Airport Authority and that the City of San Diego is the permitting entity for Coastal Act review and approval.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

## Application of Inclusionary Policies:

The Authority has the following inclusionary programs and policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs and policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses, and other business enterprises, on all contracts. Only one of the programs or policy named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore, at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses, service disabled/veteran owned small businesses, and local businesses. Policy 5.12 provides a preference of up to seven percent (7%) in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance with Policy 5.12, the recommended firm Hazard Construction Engr LLC did not receive small business, local business, and service disabled/veteran owned small business preference.

## Prepared by:

Bob Bolton  
Director, Airport Design & Construction

RESOLUTION NO. 2023-0004

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY WAIVING POLICY 5.02(4)(b)(ii) AND APPROVING AND AUTHORIZING 1) AN INCREASE IN THE PRESIDENT/CEO'S CHANGE ORDER AUTHORITY FROM \$103,680 TO AN AMOUNT NOT TO EXCEED \$630,000 AND 2) AN INCREASE IN THE CONTRACT DURATION FROM 413 CALENDAR DAYS TO NOT TO EXCEED 530 CALENDAR DAYS, FOR PROJECT NO. 104205, SASSAFRAS STREET WIDENING AT SAN DIEGO INTERNATIONAL AIRPORT

**WHEREAS**, on October 7, 2021, the San Diego County Regional Airport Authority ("Authority") Board ("Board") awarded a contract to Hazard Construction Engr LLC ("Hazard") in the amount of \$1,728,000 for Project No. 104205 Sassafras Street Widening (hereinafter the "Project") [Resolution 2021-0114R]; and

**WHEREAS**, the Project scope is to provide two vehicle travel lanes and railroad crossing improvements in both directions on Sassafras Street between Pacific Highway and Kettner Boulevard; and

**WHEREAS**, the Project will include pedestrian improvements at the railroad crossing, railroad pre-signals, rail crossing improvements associated with California Public Utilities Commission (CPUC) general order 88-B (GO 88-B), traffic signal modifications at Pacific Highway at Sassafras Street and Kettner Boulevard at Sassafras Street, signing and pavement marking improvements; and

**WHEREAS**, since beginning construction, Hazard has encountered multiple unforeseen conditions that have delayed the project and will require multiple change orders; and

**WHEREAS**, Authority Policy ("Policy") 5.02(4)(b)(ii) requires Board approval for change orders in excess of 6% of the original contract amount

on contracts awarded for more than \$1 million but less than or equal to \$5 million, which in this case is \$103,680; and

**WHEREAS**, the Policy also requires Board approval for time extensions of greater than 90 days; and

**WHEREAS**, costs associated with numerous concealed and unforeseen conditions that were discovered during the construction phase, such as the mitigation of unforeseen existing sewer line conflicts with the proposed railroad traffic signal pole foundation, and with the unanticipated time required for the Authority to obtain the Joint Right of Entry (JROE) permit required to work within the Metropolitan Transit System "MTS" and North County Transit District "NCTD" railroad rights-of-way, resulting in a construction delay of 59 days; and

**WHEREAS**, these additional costs are estimated at \$526,320 or 30% of Hazard's total construction contract amount; and

**WHEREAS**, the original \$103,680 or 6% of Hazard's total construction amount has been identified for City inspection fees and other conditions; and

**WHEREAS**, the combined costs are estimated to be \$630,000 or 36% of Hazard's total construction contract amount; and

**WHEREAS**, the contract duration also must be extended to complete this Project; and

**WHEREAS**, the original contract duration was 365 days and Change Order No. 3 increased the contract duration by 48 days to 413 days due to a delay associated with obtaining a JROE permit for work completed within the railroad right-of-way; and

**WHEREAS**, Staff anticipates that an additional 117 days will be required, resulting in total time extensions of 165 days and a total contract duration of 530 days; and

**WHEREAS**, this will extend the contract completion date from January 17, 2023 to May 14, 2023; and

**WHEREAS**, staff recommends that the Board waive Policy 5.02(4)(b)(ii) and approve and authorize: 1) an increase in the President/CEO change order authority from \$103,680 to an amount not to exceed \$630,000; and 2) an increase in the contract duration from 413 calendar days to 530 calendar days.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby waives Policy 5.02(4)(b)(ii); and

**BE IT FURTHER RESOLVED** that the Board approves and authorizes 1) an increase in the President/CEO's change order authority from \$103,680 to an amount not to exceed \$630,000; and 2) an increase in the contract duration from 413 calendar days to not to exceed 530 calendar days, for Project No. 104205, Sassafras Street Widening at San Diego International Airport; and

**BE IT FURTHER RESOLVED** that the Authority's and its officers, employees, and agents hereby authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriated in order to effectuate fully the foregoing resolutions; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is for a project that received certification and approval for the Environmental Impact Report (SCH No. 2005091105 – SDCRAA #EIR-06-01) on May 1, 2008, received certification and approval for the Airport Master Plan Northside Improvements supplemental Environmental Impact Report (SCH No. 2005091105 – SDCRAA # EIR-10-01) on September 1, 2011, and received certification and approval for the Airport Development Plan Environmental Impact Report (SCH No. 2017011053 – SDCRAA # EIR-18-01) on January 9, 2020; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is for a project that is a development not in the jurisdiction of the Airport Authority and that the City of San Diego is the permitting entity for Coastal Development Permit approval; and



**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5<sup>th</sup> day of January, 2023, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL

## Staff Report

**Meeting Date: January 5, 2023**

**Subject:**

**Approve and Authorize the President/CEO to Execute an On-Call Materials Testing, Special Inspection, and Geotechnical Engineering Support Services Agreement with WSP USA Environment & Infrastructure, Incorporated and Rescind Resolution No. 2022-0040**

**Recommendation:**

Adopt Resolution No. 2023-0005, rescinding Resolution 2022-0040, and approving and authorizing the President/CEO to negotiate and execute an On-Call Materials Testing, Special Inspection, and Geotechnical Engineering Support Services Agreement with WSP USA Environment & Infrastructure, Incorporated, for a term of three (3) years, with the option for two (2) one-year extensions at the sole discretion of the President/CEO, in an amount not-to-exceed \$5,000,000 in support of the Capital Improvement Program, including the New Terminal 1 and other sustainability and facility operations initiatives at San Diego International Airport.

**Background/Justification:**

The San Diego County Regional Airport Authority ("Authority") maintains and improves facilities and infrastructure at San Diego International Airport ("SDIA") through its Capital Improvement Program ("CIP"), which includes the New Terminal 1 ("New T1"). Authority Staff ("Staff") utilizes on-call consultants to provide materials testing, special inspection, and geotechnical engineering support services in support of projects associated with the CIP, the New T1, and other sustainability and facility operations initiatives at SDIA.

On February 16, 2022, a Request for Qualifications ("RFQ") was issued to obtain Statements of Qualifications ("SOQ") from qualified firms to provide On-Call Geotechnical Engineering Support Services for the Authority.

Meeting Date: January 5, 2023

The RFQ anticipated that up to three firms would be contracted for a duration of three (3) years with the option for two (2) one-year extensions, with a contract valued at an amount not to exceed \$5,000,000. In addition, the RFQ anticipated that detailed scopes of services will be negotiated with the consultant and task authorizations will be issued to the consultant throughout the duration of the contract.

On May 5, 2022, the Board adopted three Resolutions approving and authorizing the President/CEO to execute On-Call Materials Testing, Special Inspection, and Geotechnical Engineering Support Services Agreements with Kleinfelder, Inc. (Resolution No. 2022-0039), Wood Environment and Infrastructure Solutions, Incorporated (Resolution No. 2022-0040), and Ninyo & Moore Geotechnical & Environmental Sciences Consultants (Resolution No. 2022-0041), for a term of three (3) years, with the option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$5,000,000 support of the Capital Improvement Program, the New Terminal 1 (New T1) Program, and other sustainability and facility operations initiatives.

In a letter dated September 23, 2022, the Authority was notified that effective September 21, 2022, Wood Environment and Infrastructure Solutions, Incorporated was acquired by WSP USA Environment & Infrastructure, Incorporated ("WSP"). WSP confirms they will provide the resources, contracts, staff, and other services that were guaranteed in the SOQ submitted by Wood Environment and Infrastructure Solutions, Incorporated, and evaluated in the RFQ process. WSP assures that they will deliver the same quality of services and the same dedicated team of consultants, project managers, engineers, and scientists that were identified in the SOQ to meet the requirements listed in the RFQ.

Staff recommends that the Board rescind Resolution 2022-0040 and authorize the President/CEO to negotiate and execute an agreement with WSP consistent with the terms and conditions of the RFQ.

Staff will also continue to negotiate agreements with Kleinfelder, Inc. and Ninyo & Moore Geotechnical & Environmental Sciences Consultants. Each of the three (3) agreements shall be for a term of three (3) years, with the option for two (2) one-year extensions at the sole discretion of the President/CEO, in an amount not-to-exceed \$5,000,000 for the entire term of the agreement. The total aggregate spending authorization between the three agreements will be capped at a maximum of \$5,000,000.

As part of the negotiations with each firm, Staff will negotiate appropriate billing rates for the firm and its proposed subconsultants. Additional subconsultants may be added during the term of the agreement as additional consulting needs are identified.

## Fiscal Impact:

Funds for the On-Call Geotechnical Support Services Agreement are included within the approved FY2023-FY2027 Capital Program Budget and the adopted FY2023 Operating Budget, on an as-needed basis. Capital sources of funding will include Passenger Facility Charges, Airport Revenue Bonds, Airport Improvement Program Grants, and Airport Cash, depending on the individual project.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- Community Strategy    Customer Strategy    Employee Strategy    Financial Strategy    Operations Strategy

### Focus Areas

- Advance the Airport Development Plan    Transform the Customer Journey    Optimize Ongoing Business

## Environmental Review:

- A. CEQA: This Board action is for a project that received certification and approval for the Airport Development Plan Environmental Impact Report (SCH NO. 2017011053 – SDCRAA # EIR-18-01) on January 9, 2020.
- B. California Coastal Act Review: This Board action is for a project that the California Coastal Commission issued Coastal Development Permits (CDP-6-20-0154), (CDP 6-20-0447), and (CDP 6-20-0611), on September 30, 2021. Any additional new sustainability and facility operations initiatives may need to be reviewed by the California Coastal Commission.
- C. NEPA: This Board action is for a project that received approval and was issued a Finding of No Significant Impact (FONSI) and Record of Decision (ROD) by the Federal Aviation Administration (FAA) on October 22, 2021.

## Application of Inclusionary Policies:

The Authority has the following inclusionary programs and policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs and policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses, and other business enterprises, on all contracts. Only one of the programs or policy named above can be used in any single contracting opportunity. The Authority's DBE Program, as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 26, calls for the Authority to submit a triennial overall goal for DBE participation on all federally funded projects. When federal funds are utilized, the Authority is prohibited from using a program that provides a preference such as those used in Policy 5.12. Therefore, the Authority must utilize other means as provided in the DBE Plan to achieve participation.

This agreement utilizes federal funds; therefore, it will be applied toward the Authority's overall DBE goal. WSP USA Environment & Infrastructure, Incorporated provided an Inclusionary Approach and Outreach Plan which delineates their commitment to help the Airport meet the DBE goal of 9% and that they will engage DBEs for required portions of project whenever possible.

## Prepared by:

Bob Bolton  
Director, Airport Design & Construction



RESOLUTION NO. 2023-0005

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, RESCINDING RESOLUTION 2022-0040, AND APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE AN ON-CALL MATERIALS TESTING, SPECIAL INSPECTION, AND GEOTECHNICAL ENGINEERING SUPPORT SERVICES AGREEMENT WITH WSP USA ENVIRONMENT & INFRASTRUCTURE, INCORPORATED, FOR A TERM OF THREE (3) YEARS, WITH THE OPTION FOR TWO (2) ONE-YEAR EXTENSIONS AT THE SOLE DISCRETION OF THE PRESIDENT/CEO, IN AN AMOUNT NOT-TO-EXCEED \$5,000,000 IN SUPPORT OF THE CAPITAL IMPROVEMENT PROGRAM, INCLUDING THE NEW TERMINAL 1 PROGRAM, AND OTHER SUSTAINABILITY AND FACILITY OPERATIONS INITIATIVES AT SAN DIEGO INTERNATIONAL AIRPORT

**WHEREAS**, the San Diego County Regional Airport Authority (“Authority”) maintains and improves facilities and infrastructure at San Diego International Airport (“SDIA”) through its Capital Improvement Program (“CIP”), which includes the New Terminal 1 (“New T1”); and

**WHEREAS**, Authority Staff (“Staff”) utilizes on-call consultants to provide materials testing, special inspection, and geotechnical engineering support services in support of projects associated with the CIP, the New T1, and other sustainability and facility operations initiatives at SDIA; and

**WHEREAS**, on February 16, 2022, Staff issued a Request for Qualifications (“RFQ”) to obtain Statements of Qualifications (“SOQ”) from qualified firms to provide materials testing, special inspection, and geotechnical engineering support services for the Authority; and

**WHEREAS**, the RFQ anticipated that three firms would be contracted for a duration of three (3) years with two (2) one-year extensions with each contract valued at an amount not to exceed \$5,000,000 and a total authorization of up to \$5,000,000 in the aggregate between the three firms; and

**WHEREAS**, the RFQ anticipated that detailed scopes of services will be negotiated with the consultant, and task authorizations will be issued to the consultants throughout the duration of the contract; and

**WHEREAS**, on May 5, 2022, the Board adopted three Resolutions approving and authorizing the President/CEO to execute On-Call Materials Testing, Special Inspection, and Geotechnical Engineering Support Services Agreements with Kleinfelder, Inc. (Resolution No. 2022-0039), Wood Environment and Infrastructure Solutions, Incorporated (Resolution No. 2022-0040), and Ninyo & Moore Geotechnical & Environmental Sciences Consultants (Resolution No. 2022-0041), for a term of three (3) years, with the option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$5,000,000 support of the Capital Improvement Program, the New Terminal 1 (New T1) Program, and other sustainability and facility operations initiatives; and

**WHEREAS**, in a letter dated September 23, 2022, the Authority was notified that effective September 21, 2022, Wood Environment and Infrastructure Solutions, Incorporated (“Wood”) was acquired by WSP USA Environment & Infrastructure, Incorporated (“WSP”); and

**WHEREAS**, WSP has confirmed that they will provide the resources, contracts, staff, and services guaranteed in the SOQ submitted by Wood; and

**WHEREAS**, Staff recommends that the Board rescind Resolution No. 2022-0040 and authorize the President/CEO to negotiate and execute an agreement with WSP consistent with the terms and conditions of the RFQ; and

**WHEREAS**, Staff will also continue to negotiate agreements with Kleinfelder, Inc. and Ninyo & Moore Geotechnical & Environmental Sciences Consultants; and

**WHEREAS**, each of the three (3) agreements shall be for a term of three (3) years, with the option for two (2) one-year extensions at the sole discretion of the President/CEO, in an amount not-to-exceed \$5,000,000 for the entire term of the agreement. The total aggregate spending authorization between the three agreements will be capped at a maximum of \$5,000,000.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby rescinds Resolution No. 2022-0040; and

**BE IT FURTHER RESOLVED** that the Board hereby approves and authorizes the President/CEO to negotiate and execute an On-Call Materials Testing, Special Inspection, and Geotechnical Engineering Support Services Agreement with WSP USA Environment & Infrastructure, Incorporated for a term of three (3) years, with the option for two (2) one-year extensions at the sole discretion of the President/CEO, in an amount not-to-exceed \$5,000,000, in support of the Capital Improvement Program, including the New T1 Program, and other sustainability and facility operations initiatives at San Diego International Airport; and

**BE IT FURTHER RESOLVED** that the total aggregate spending between the agreements with Kleinfelder, Inc., WSP USA Environment & Infrastructure, Incorporated, Ninyo & Moore Geotechnical & Environmental Sciences Consultants will be capped at a maximum of \$5,000,000; and

**BE IT FURTHER RESOLVED** that the Authority and its officers, employees, and agents hereby are authorized to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is for a project that received certification and approval for the Airport Development Plan Environmental Impact Report (SCH NO. 2017011053 – SDCRAA # EIR-18-01) on January 9, 2020; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is for a project that the California Coastal Commission issued Coastal Development Permits (CDP-6-20-0154), (CDP 6-20-0447), and (CDP 6-20-0611), on September 30, 2021, however, California Coastal Commission review may be needed for any additional new sustainability and facility operations initiatives; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is for a project that received approval and was issued a Finding of No Significant Impact (FONSI) and Record of Decision (ROD) by the Federal Aviation Administration (FAA) on October 22, 2021.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5<sup>th</sup> day of January, 2023, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL

## Staff Report

**Meeting Date: January 5, 2023**

**Subject:**

**Award a Contract to S&L Specialty Construction, Inc. for Quieter Home Program Phase 12, Group 6, Project No. 381206 Sixty-Two (62) Non-Historic Single-Family and Multi-Family Units on Three (3) Residential Properties Located East and West of the San Diego International Airport.**

**Recommendation:**

Adopt Resolution No. 2023-0006, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,121,124 for Phase 12, Group 6, Project No. 381206, of the San Diego County Regional Airport Authority's Quieter Home Program and making a finding that the project is exempt from the California Environmental Quality Act.

**Background/Justification:**

The San Diego County Regional Airport Authority's ("Authority") Quieter Home Program ("Program") provides sound attenuation treatments to residences within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("SDIA"). This contract for Phase 12, Group 6, Project No. 381206 includes installation of new acoustical windows, doors, and ventilation improvements to reduce aircraft-related noise levels and provide sound attenuation to sixty-two (62) non-historic single-family and multi-family units on three (3) residential properties located east and west of the Airport (refer to Attachment A).

To date, the Program has completed 5,052 residences, of which 1,254 are historic and 3,798 are non-historic. 3,205 residences are located west of SDIA and 1,847 are located east of SDIA.



Project No. 381206 was advertised on November 8, 2022, and bids were opened on December 9, 2022. The following bids were received (refer to Attachment B):

Company	Total Bid
S&L Specialty Construction, Inc.	\$1,121,124.00
HHJ Construction	\$1,180,280.14
G&G Specialty Contractors, Inc.	\$1,181,528.00

Engineer's Estimate: \$1,080,027.14

The low bid of \$1,121,124.00 is considered responsive and S&L Specialty Construction, Inc. is considered responsible. Award to S&L Specialty Construction, Inc. is, therefore, recommended in the amount of \$1,121,124.00.

### Fiscal Impact:

Adequate funds for the contract with S&L Specialty Construction, Inc. are included in the adopted FY 2023 and conceptual FY 2024 Operating Expense Budgets within the Quieter Home Program budget line item. Sources of funding include federal Airport Improvement Program grants and Passenger Facility Charges.

### Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

#### Strategies

- Community Strategy    Customer Strategy    Employee Strategy    Financial Strategy    Operations Strategy

#### Focus Areas

- Advance the Airport Development Plan    Transform the Customer Journey    Optimize Ongoing Business

## Environmental Review:

- A. CEQA: This Board action is a “project” subject to the California Environmental Quality Act (“CEQA”), Pub. Res. Code §21065. The individual projects under the Quieter Home Program are part of a class of projects that are categorically exempt from CEQA: 14 Cal. Code Regs. §15301 – “Existing Facilities: Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency’s determination.”
- B. California Coastal Act Review: This Board action is a “development” as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. This project under the Quieter Home Program will consist of treatments to single-family and multi-family dwellings. Improvements to single-family homes are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(a) and 14 Cal. Code Regs. §13250 – “Improvements to Single-Family Residences.” The proposed improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – “Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits.”
- C. NEPA: This Board action is a project that involves approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, also requires review under the National Environmental Policy Act (“NEPA”) for its potential environmental impacts. The FAA issued a Categorical Exclusion under NEPA on March 22, 2021, for these Quieter Home Program projects.

## Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, and Policy 5.12. These programs/policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses, and other business enterprises, on all contracts. Only one of the programs/policy named above can be used in any single contracting opportunity.

The Authority’s DBE Program, as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 26, calls for the Authority to submit a triennial overall goal for DBE participation on all federally-funded projects. When federal funds are utilized, the Authority is prohibited from using a program that provides a preference such as those used in Policy 5.12. Therefore, the Authority must utilize other means as provided in the DBE Plan to achieve participation.

# Staff Report

Meeting Date: January 5, 2023

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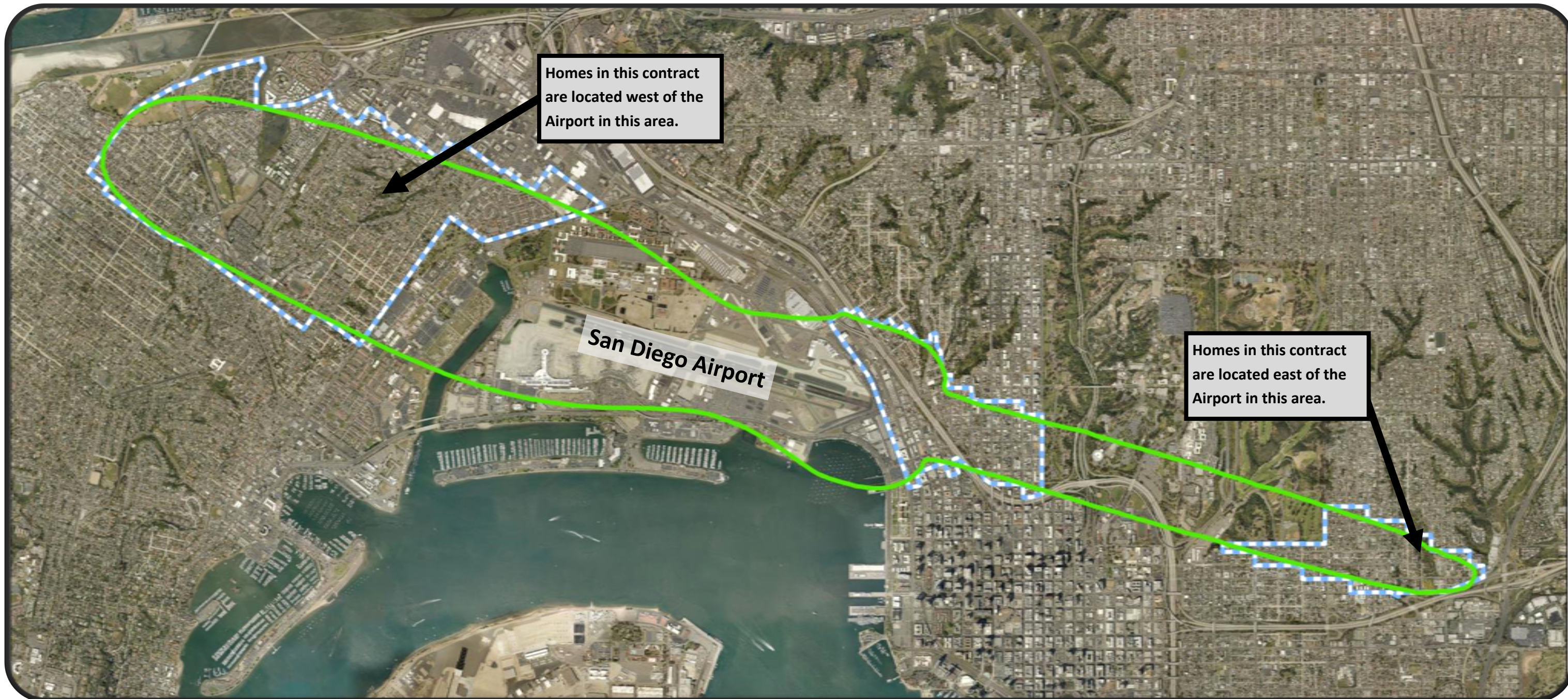
This project utilizes federal funds; therefore, it will be applied toward the Authority's overall DBE goal. S&L Specialty Construction, Inc. proposed 0.27% DBE participation on QHP Phase 12, Group 6.

## Prepared by:



Brendan Reed  
Director, Airport Planning & Environmental Affairs



# Attachment A



## LEGEND

-  65 dB Boundary
-  65 dB CNEL Contour

San Diego County Regional Airport Authority  
Quieter Home Program  
Project 381206



# TABULATION OF BIDS

# ATTACHMENT B

**TITLE: QUIETER HOME PROGRAM PROJECT NO. 381206**  
**BIDS OPENED: December 9, 2022 at 3:30 p.m.**  
**ENGINEER'S ESTIMATE: \$1,080,027.14**

**ALL HIGHLIGHTED YELLOW ITEMS MUST BE UPDATED WITH YOUR CORRECT PROJECT INFO; PLEASE ENSURE TO GET RID OF ALL YELLOW HIGHLIGHTING**

CONTRACTOR:				Engineer's Estimate				S&L Specialty Construction, Inc.				HHJ Construction				G&G Specialty Contractors, Inc.					
ADDRESS:								315 S. Franklin Street, Syracuse, NY 13202				11156 S. Main Street, Los Angeles, CA 90061				1221 N. Mondel Drive, Gilbert, AZ 85233					
GUARANTEE OF GOOD FAITH:								Liberty Mutual Insurance Company				Old Republic Surety Company				Hartford Casualty Insurance Company					
Res No.	Bid Item Number - Name/Address			Dwelling Units	Unit of Measure	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 101	1	Lump Sum	\$24,630.65	\$0.00	\$0.00	\$24,630.65	\$21,000.00	\$0.00	\$0.00	\$21,000.00	\$23,578.00	\$0.00	\$0.00	\$23,578.00	\$27,327.00	\$0.00	\$0.00	\$27,327.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 102	1	Lump Sum	\$15,155.41	\$0.00	\$0.00	\$15,155.41	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$15,143.00	\$0.00	\$0.00	\$15,143.00	\$12,921.00	\$0.00	\$0.00	\$12,921.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 103	1	Lump Sum	\$17,774.20	\$0.00	\$0.00	\$17,774.20	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$17,827.00	\$0.00	\$0.00	\$17,827.00	\$16,827.00	\$0.00	\$0.00	\$16,827.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 104	1	Lump Sum	\$17,346.85	\$0.00	\$0.00	\$17,346.85	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$17,827.00	\$0.00	\$0.00	\$17,827.00	\$16,827.00	\$0.00	\$0.00	\$16,827.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 105	1	Lump Sum	\$15,155.41	\$0.00	\$0.00	\$15,155.41	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$15,091.00	\$0.00	\$0.00	\$15,091.00	\$12,867.00	\$0.00	\$0.00	\$12,867.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 106	1	Lump Sum	\$12,539.84	\$0.00	\$0.00	\$12,539.84	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$15,749.00	\$0.00	\$0.00	\$15,749.00	\$13,552.00	\$0.00	\$0.00	\$13,552.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 107	1	Lump Sum	\$15,155.41	\$0.00	\$0.00	\$15,155.41	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$15,091.00	\$0.00	\$0.00	\$15,091.00	\$12,867.00	\$0.00	\$0.00	\$12,867.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 108	1	Lump Sum	\$14,147.03	\$0.00	\$0.00	\$14,147.03	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$17,726.00	\$0.00	\$0.00	\$17,726.00	\$16,721.00	\$0.00	\$0.00	\$16,721.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 109	1	Lump Sum	\$14,870.51	\$0.00	\$0.00	\$14,870.51	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$15,091.00	\$0.00	\$0.00	\$15,091.00	\$12,867.00	\$0.00	\$0.00	\$12,867.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 110	1	Lump Sum	\$15,155.41	\$0.00	\$0.00	\$15,155.41	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$15,091.00	\$0.00	\$0.00	\$15,091.00	\$12,867.00	\$0.00	\$0.00	\$12,867.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 111	1	Lump Sum	\$17,346.85	\$0.00	\$0.00	\$17,346.85	\$14,000.00	\$0.00	\$0.00	\$14,000.00	\$17,655.00	\$0.00	\$0.00	\$17,655.00	\$16,647.00	\$0.00	\$0.00	\$16,647.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 201	1	Lump Sum	\$24,630.65	\$0.00	\$0.00	\$24,630.65	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$23,650.00	\$0.00	\$0.00	\$23,650.00	\$27,402.00	\$0.00	\$0.00	\$27,402.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 202	1	Lump Sum	\$15,155.41	\$0.00	\$0.00	\$15,155.41	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$16,112.00	\$0.00	\$0.00	\$16,112.00	\$13,931.00	\$0.00	\$0.00	\$13,931.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 203	1	Lump Sum	\$17,591.11	\$0.00	\$0.00	\$17,591.11	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$17,832.00	\$0.00	\$0.00	\$17,832.00	\$16,832.00	\$0.00	\$0.00	\$16,832.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 204	1	Lump Sum	\$17,774.20	\$0.00	\$0.00	\$17,774.20	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$17,832.00	\$0.00	\$0.00	\$17,832.00	\$16,832.00	\$0.00	\$0.00	\$16,832.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 205	1	Lump Sum	\$15,155.41	\$0.00	\$0.00	\$15,155.41	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$16,140.00	\$0.00	\$0.00	\$16,140.00	\$13,960.00	\$0.00	\$0.00	\$13,960.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 206	1	Lump Sum	\$12,824.74	\$0.00	\$0.00	\$12,824.74	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$15,917.00	\$0.00	\$0.00	\$15,917.00	\$13,728.00	\$0.00	\$0.00	\$13,728.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 207	1	Lump Sum	\$15,155.41	\$0.00	\$0.00	\$15,155.41	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$16,144.00	\$0.00	\$0.00	\$16,144.00	\$13,965.00	\$0.00	\$0.00	\$13,965.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 208	1	Lump Sum	\$15,155.41	\$0.00	\$0.00	\$15,155.41	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$16,164.00	\$0.00	\$0.00	\$16,164.00	\$13,985.00	\$0.00	\$0.00	\$13,985.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 209	1	Lump Sum	\$12,984.97	\$0.00	\$0.00	\$12,984.97	\$14,000.00	\$0.00	\$0.00	\$14,000.00	\$17,097.00	\$0.00	\$0.00	\$17,097.00	\$16,066.00	\$0.00	\$0.00	\$16,066.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 210	1	Lump Sum	\$12,824.74	\$0.00	\$0.00	\$12,824.74	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$15,945.00	\$0.00	\$0.00	\$15,945.00	\$13,757.00	\$0.00	\$0.00	\$13,757.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 211	1	Lump Sum	\$15,308.36	\$0.00	\$0.00	\$15,308.36	\$21,000.00	\$0.00	\$0.00	\$21,000.00	\$21,803.00	\$0.00	\$0.00	\$21,803.00	\$16,092.00	\$0.00	\$0.00	\$16,092.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 212	1	Lump Sum	\$17,774.20	\$0.00	\$0.00	\$17,774.20	\$22,000.00	\$0.00	\$0.00	\$22,000.00	\$22,541.00	\$0.00	\$0.00	\$22,541.00	\$16,861.00	\$0.00	\$0.00	\$16,861.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 213	1	Lump Sum	\$17,774.20	\$0.00	\$0.00	\$17,774.20	\$22,000.00	\$0.00	\$0.00	\$22,000.00	\$21,809.00	\$0.00	\$0.00	\$21,809.00	\$17,235.00	\$0.00	\$0.00	\$17,235.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 214	1	Lump Sum	\$15,155.41	\$0.00	\$0.00	\$15,155.41	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$16,164.00	\$0.00	\$0.00	\$16,164.00	\$13,985.00	\$0.00	\$0.00	\$13,985.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 215	1	Lump Sum	\$15,155.41	\$0.00	\$0.00	\$15,155.41	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$16,140.00	\$0.00	\$0.00	\$16,140.00	\$13,960.00	\$0.00	\$0.00	\$13,960.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 216	1	Lump Sum	\$15,155.41	\$0.00	\$0.00	\$15,155.41	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$16,164.00	\$0.00	\$0.00	\$16,164.00	\$13,985.00	\$0.00	\$0.00	\$13,985.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 217	1	Lump Sum	\$15,155.41	\$0.00	\$0.00	\$15,155.41	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$16,140.00	\$0.00	\$0.00	\$16,140.00	\$13,960.00	\$0.00	\$0.00	\$13,960.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 218	1	Lump Sum	\$17,774.20	\$0.00	\$0.00	\$17,774.20	\$22,000.00	\$0.00	\$0.00	\$22,000.00	\$22,541.00	\$0.00	\$0.00	\$22,541.00	\$16,861.00	\$0.00	\$0.00	\$16,861.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 219	1	Lump Sum	\$17,774.20	\$0.00	\$0.00	\$17,774.20	\$23,000.00	\$0.00	\$0.00	\$23,000.00	\$20,757.00	\$0.00	\$0.00	\$20,757.00	\$18,411.00	\$0.00	\$0.00	\$18,411.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 220	1	Lump Sum	\$23,825.91	\$0.00	\$0.00	\$23,825.91	\$18,000.00	\$0.00	\$0.00	\$18,000.00	\$20,624.00	\$0.00	\$0.00	\$20,624.00	\$21,957.00	\$0.00	\$0.00	\$21,957.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 301	1	Lump Sum	\$24,328.86	\$0.00	\$0.00	\$24,328.86	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$23,650.00	\$0.00	\$0.00	\$23,650.00	\$27,402.00	\$0.00	\$0.00	\$27,402.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 302	1	Lump Sum	\$15,155.41	\$0.00	\$0.00	\$15,155.41	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$16,164.14	\$0.00	\$0.00	\$16,164.14	\$13,985.00	\$0.00	\$0.00	\$13,985.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 303	1	Lump Sum	\$17,774.20	\$0.00	\$0.00	\$17,774.20	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$17,884.00	\$0.00	\$0.00	\$17,884.00	\$16,886.00	\$0.00	\$0.00	\$16,886.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 304	1	Lump Sum	\$17,774.20	\$0.00	\$0.00	\$17,774.20	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$17,860.00	\$0.00	\$0.00	\$17,860.00	\$16,861.00	\$0.00	\$0.00	\$16,861.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 305	1	Lump Sum	\$15,155.41	\$0.00	\$0.00	\$15,155.41	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$16,164.00	\$0.00	\$0.00	\$16,164.00	\$13,985.00	\$0.00	\$0.00	\$13,985.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 306	1	Lump Sum	\$12,824.74	\$0.00	\$0.00	\$12,824.74	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$15,917.00	\$0.00	\$0.00	\$15,917.00	\$13,728.00	\$0.00	\$0.00	\$13,728.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 307	1	Lump Sum	\$15,155.41	\$0.00	\$0.00	\$15,155.41	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$16,164.00	\$0.00	\$0.00	\$16,164.00	\$13,985.00	\$0.00	\$0.00	\$13,985.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 308	1	Lump Sum	\$15,155.41	\$0.00	\$0.00	\$15,155.41	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$16,164.00	\$0.00	\$0.00	\$16,164.00	\$13,985.00	\$0.00	\$0.00	\$13,985.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 309	1	Lump Sum	\$13,127.42	\$0.00	\$0.00	\$13,127.42	\$14,000.00	\$0.00	\$0.00	\$14,000.00	\$17,017.00	\$0.00	\$0.00	\$17,017.00	\$15,982.00	\$0.00	\$0.00	\$15,982.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 310	1	Lump Sum	\$12,824.74	\$0.00	\$0.00	\$12,824.74	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$15,414.00	\$0.00	\$0.00	\$15,414.00	\$13,203.00	\$0.00	\$0.00	\$13,203.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 311	1	Lump Sum	\$15,450.81	\$0.00	\$0.00	\$15,450.81	\$14,000.00	\$0.00	\$0.00	\$14,000.00	\$17,534.00	\$0.00	\$0.00	\$17,534.00	\$16,521.00	\$0.00	\$0.00	\$16,521.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 312	1	Lump Sum	\$17,774.20	\$0.00	\$0.00	\$17,774.20	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$17,884.00	\$0.00	\$0.00	\$17,884.00	\$16,886.00	\$0.00	\$0.00	\$16,886.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 313	1	Lump Sum	\$17,774.20	\$0.00	\$0.00	\$17,774.20	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$17,884.00	\$0.00	\$0.00	\$17,884.00	\$16,886.00	\$0.00	\$0.00	\$16,886.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 314	1	Lump Sum	\$15,155.41	\$0.00	\$0.00	\$15,155.41	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$16,164.00	\$0.00	\$0.00	\$16,164.00	\$13,985.00	\$0.00	\$0.00	\$13,985.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 315	1	Lump Sum	\$15,155.41	\$0.00	\$0.00	\$15,155.41	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$17,954.00	\$0.00	\$0.00	\$17,954.00	\$15,851.00	\$0.00	\$0.00	\$15,851.00	
381202.01	CITRA APARTMENTS LLC	4464 CASTELAR STREET UNIT 316	1	Lump Sum	\$15,155.41	\$0.00	\$0.00	\$15,155.41	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$17,954.00	\$0.00	\$0.00	\$17,954.					



## RESOLUTION NO. 2023-0006

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AWARDING A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC., IN THE AMOUNT OF \$1,121,124 FOR PHASE 12, GROUP 6, PROJECT NO. 381206, OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY'S QUIETER HOME PROGRAM AND MAKING A FINDING THAT THE PROJECT IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT.

**WHEREAS**, the San Diego County Regional Airport Authority ("Authority") has established a residential sound insulation program, known as the Quieter Home Program ("Program"), to reduce aircraft noise levels in the homes of residents living within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("Airport"); and

**WHEREAS**, Phase 12, Group 6, of the Program will include installation of new acoustical windows, doors, and ventilation improvements to reduce aircraft-related noise levels inside the homes; and

**WHEREAS**, Phase 12, Group 6, of the Program provides sound attenuation to sixty-two (62) single-family and multi-family units on three (3) non-historic residential properties located east and west of the San Diego International Airport; and

**WHEREAS**, the Authority issued a Bid Solicitation Package for Phase 12, Group 6, on November 8, 2022; and

**WHEREAS**, on December 9, 2022, the Authority opened sealed bids received in response to the Bid Solicitation Package; and

**WHEREAS**, the apparent low bidder, S&L Specialty Construction, Inc., submitted a bid of \$1,121,124.00 and the Authority's staff has duly considered the bid and has determined that S&L Specialty Construction, Inc. is responsible, and its bid is responsive in all material respects; and

**WHEREAS**, the San Diego County Regional Airport Authority Board ("Board") believes that it is in the best interest of the Authority and the public that it serves to award S&L Specialty Construction, Inc., the lowest bidder, the contract for Phase 12, Group 6, upon the terms and conditions set forth in the Bid Solicitation Package.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby awards a contract to S&L Specialty Construction, Inc., in the amount of \$1,121,124.00 for Phase 12, Group 6, Project No. 381206, of the San Diego County Regional Airport Authority's Quieter Home Program; and

**BE IT FURTHER RESOLVED** that the Authority's President/CEO or designee is hereby authorized to execute and deliver such contract to S&L Specialty Construction, Inc.; and

**BE IT FURTHER RESOLVED** that the Authority and its officers, employees, and agents are hereby authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing; and

**BE IT FURTHER RESOLVED** that the Board of the San Diego County Regional Airport Authority finds that this is a "project" as defined by the California Environmental Quality Act ("CEQA"), Cal. Pub. Res. Code §21065, and that the individual Quieter Home Program projects are categorically exempt from the CEQA under Cal. Code Regs. §15301(f), "Existing Facilities."

**BE IT FURTHER RESOLVED** that the Board finds that this action is a "development" as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. This project under the Quieter Home Program will consist of treatments to single-family and multi-family dwellings. Improvements to single-family homes are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(a) and 14 Cal. Code Regs. §13250 – "Improvements to Single-Family Residences." The proposed improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – "Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits."; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is a project that involves approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, also requires review under the National Environmental Policy Act ("NEPA") for its potential environmental impacts. The FAA issued a Categorical Exclusion under NEPA on March 22, 2021 for these Quieter Home Program projects.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5<sup>th</sup> day of January 2023, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL

## Staff Report

**Meeting Date: January 5, 2023**

**Subject:**

**Approve and Authorize the President/CEO to Execute Two On-Call Industrial Hygiene Services Agreements; One with Aurora Industrial Hygiene, Inc., and One with Tetra Tech, Inc.**

**Recommendation:**

Adopt Resolution No. 2023-0007, approving and authorizing the President/CEO to execute On-Call Industrial Hygiene Services Agreements with two (2) contractors – Aurora Industrial Hygiene, Inc. and Tetra Tech, Inc. – for a combined total amount not to exceed One Million Five Hundred Thousand Dollars (1,500,000.00) for a three (3) year term with an option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO.

**Background/Justification:**

The Authority is required by statute and regulation to properly manage potential public and employee health and safety hazards throughout the Authority properties. Potential hazards may be related to asbestos, lead-based paint, mold, noise, and other potential chemical, biological, or physical hazards. Given the severity of penalties, fines, and liabilities potentially resulting from lack of adequate management, staff recommends professional services be obtained for proper evaluation, management, and control of potential public and employee health and safety hazards.

These hazards may arise in public spaces or within Authority employee offices and operational areas. Professional on-call services will ensure that potential hazards are properly evaluated, sampled, managed, and controlled in accordance with all applicable federal, state and local laws and regulations. Professional services may include oversight and clearance sampling of asbestos abatement and lead-based paint remediation services performed by others as directed by the Authority. Professional services will also assist the Authority in addressing concerns raised by federal or state departments of Occupational Health and Safety Administrations (OSHA).

For the last 5 years, expenditures for these types of professional services have averaged approximately \$324,000 per year and resulted in total expenditures of \$1,620,000. However, during that time, services have included special evaluation projects related to the planning and construction of the New Terminal One (NT1) and do not reflect typical levels of on-call services. In addition, a number of the older airport facilities previously known to

Meeting Date: January 5, 2023

contain asbestos have been abated and demolished in recent years in preparation for NT1. As such, it is anticipated that the total maximum amount payable under the contracts for a 5-year period will be somewhat reduced and staff recommends that the Authority enter into agreements for an aggregated total not-to-exceed amount of \$1,500,000.

On August 18, 2022, the Authority published a Request for Proposals (RFP) for provision of professional on-call industrial hygiene services.

On October 6, 2022, the Authority received proposals from nine entities, with all respondents being deemed responsive by Authority Procurement staff: ACC Environmental Consultants, American Environmental Group, A-Tech Consulting, Aurora Industrial Hygiene, Ninyo & Moore, SCS Engineers, Terracon Consultants, Tetra Tech, and Titan Environmental Solutions.

On October 19, 2022, the Authority's Evaluation Panel ("Panel"), which was comprised of two representatives from Environmental Affairs, one from Airport Design & Construction (Safety & Labor Compliance), and one from Human Resources, evaluated the statements of qualifications and determined the top five-ranked firms to be invited to an interview. The Panel evaluated the proposals using weighted criteria: company experience and skill; experience of the company's primary staff; proposed work plan/project management; and sustainability. Final scores also included points for costs, as well as small business, veteran-owned small business, and local business preferences consistent with Authority Policy 5.12. The firms were ranked as follows:

Shortlist Rankings	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Total	Rank
ACC Environmental Consultants	8	9	9	8	34	9
American Environmental Group	3	4	3	9	19	4
A-Tech Consulting	7	5	7	7	26	7
Aurora Industrial Hygiene	1	1	1	1	4	1
Ninyo & Moore	6	3	4	3	16	3
SCS Engineers	4	5	6	4	19	4
Terracon Consultants	9	8	8	5	30	8
Tetra Tech	2	2	2	2	8	2
Titan Environmental Solutions	5	7	5	5	22	6

Combined Shortlist Scores	SB	Local	Vet.	Cost	Firm's Experience and Skill	Primary Staff	Work Plan/Project Management Approach	Sustainability	Total
ACC Environmental Consultants	120	0	0	640	340	780	375	25	2280
American Environmental Group	0	0	0	800	420	720	700	90	2730
A-Tech Consulting	120	0	0	560	500	720	550	95	2545
Aurora Industrial Hygiene	120	80	80	800	720	900	850	155	3705
Ninyo & Moore	0	80	0	160	700	990	725	180	2835
SCS Engineers	0	0	0	400	620	840	725	120	2705
Terracon Consultants	0	0	0	560	460	720	525	145	2410
Tetra Tech	0	0	0	640	680	960	800	165	3245
Titan Environmental Solutions	120	0	0	640	420	720	625	105	2630



The five (5) highest ranked firms were invited to interview on November 15, 2022. The Respondents who interviewed were asked to provide responses to a specific list of questions, prepared by the Panel, which targeted the evaluation criteria presented in the RFP. The panelists’ final rankings are presented below:

<b>Final Rankings</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>Total</b>	<b>Rank</b>
American Environmental Group	4	5	5	4	18	5
Aurora Industrial Hygiene	1	1	2	1	5	1
Ninyo & Moore	3	2	3	3	11	3
SCS Engineers	4	4	4	5	17	4
Tetra Tech	2	3	1	2	8	2

<b>Combined Final Scores</b>	<b>SB</b>	<b>Local</b>	<b>Vet.</b>	<b>Cost</b>	<b>Experience and Skill</b>	<b>Primary Staff</b>	<b>Plan/Project Management</b>	<b>Sustainability</b>	<b>Total</b>
American Environmental Group	0	0	0	600	480	720	690	55	2545
Aurora Industrial Hygiene	120	80	80	480	680	960	930	80	3410
Ninyo & Moore	0	80	0	120	700	990	900	125	2915
SCS Engineers	0	0	0	300	520	780	840	110	2550
Tetra Tech	0	0	0	480	660	960	930	95	3125

A brief background on the top-ranked firms, Aurora Industrial Hygiene and Tetra Tech, is provided below:

1. Aurora Industrial Hygiene

Based in San Diego, Aurora Industrial Hygiene is a small, woman-owned, service-disabled-veteran-owned business established in 1996. Aurora provides industrial hygiene services to both public agencies and private entities, and has provided on-call services to the Authority under previous and existing agreements since 2003.

2. Tetra Tech

A publicly owned, full service environmental science and engineering consulting firm, Tetra Tech provides services to a wide array of both public and private entities. The company operates 400 offices worldwide, including in San Diego. Tetra Tech has provided on-call industrial hygiene services to the Authority under previous and existing agreements since 2010.

Staff recommends the award of on-call industrial hygiene services agreements to the top two ranked firms: Aurora Industrial Hygiene, Inc. and Tetra Tech, Inc., each for a term of three years, with the option for two one-year extensions exercisable at the sole discretion of the President/CEO, for an aggregate total not-to exceed amount of \$1,500,000

## Fiscal Impact:

Adequate funding for on-call hazardous industrial hygiene services is included in the adopted FY 2023 and conceptually approved FY 2024 Operating Expense Budgets within the Planning & Environmental Affairs Department's Professional Services line item. Expenses for FY 2025 through FY 2027 will be included in future year budget requests.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- Community Strategy    Customer Strategy    Employee Strategy    Financial Strategy    Operations Strategy

### Focus Areas

- Advance the Airport Development Plan    Transform the Customer Journey    Optimize Ongoing Business

## Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

## Application of Inclusionary Policies:

The Authority has the following inclusionary programs and policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs and policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs or policy named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation, therefore, at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses, service disabled/veteran owned small businesses, and local businesses. Policy 5.12 provides a preference of up to seven percent (7%) in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance to Policy 5.12, one out of two of the recommended firms, Aurora Industrial Hygiene, received small business, local business and service disabled/veteran owned small business preference.

**Prepared by:**

Brendan Reed  
Director, Airport Planning & Environmental Affairs

RESOLUTION NO. 2023-0007

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE ON-CALL INDUSTRIAL HYGIENE SERVICES AGREEMENTS WITH TWO (2) CONTRACTORS - AURORA INDUSTRIAL HYGIENE, INC. AND TETRA TECH, INC. - FOR A COMBINED TOTAL AMOUNT NOT TO EXCEED ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (1,500,000.00) FOR A THREE (3) YEAR TERM WITH AN OPTION FOR TWO (2) ONE-YEAR EXTENSIONS EXERCISABLE AT THE SOLE DISCRETION OF THE PRESIDENT/CEO.

**WHEREAS**, The Authority is required by statute and regulation to properly manage potential public and employee health and safety hazards related to asbestos, lead-based paint, mold, noise and other potential chemical, biological or physical hazards throughout the Authority properties; and

**WHEREAS**, the severity of penalties, fines, and liabilities potentially resulting from a lack of such adequate professional services is significant; and

**WHEREAS**, Authority staff recommends a combined total, not-to-exceed amount for these Agreements for a 5-year period of \$1,500,000 based on previous spending rates and an anticipated reduction in service needs going forward; and

**WHEREAS**, on August 18, 2022, the Authority published a Request for Proposals to provide professional on-call industrial hygiene services and received proposals from ACC Environmental Consultants, American Environmental Group, A-Tech Consulting, Aurora Industrial Hygiene, Ninyo & Moore, SCS Engineers, Terracon Consultants, Tetra Tech, Inc., and Titan Environmental Solutions; and

**WHEREAS**, on November 15, 2022 at the conclusion of the evaluation process, the Authority's Evaluation panel ranked Aurora Industrial Hygiene, Inc. and Tetra Tech, Inc., first and second, respectively.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby approves and authorizes the President/CEO to execute On-Call Industrial Hygiene Services Agreements with two (2) contractors, Aurora Industrial Hygiene, Inc. and Tetra Tech, Inc., for a combined total amount not to exceed One Million Five Hundred Thousand Dollars (1,500,000.00) for a three (3) year term with an option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO; and

**BE IT FURTHER RESOLVED** that the Authority and its officers, employees, and agents hereby are authorized to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.



**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5<sup>th</sup> day of January, 2023, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL

## Staff Report

**Meeting Date: January 5, 2023**

**Subject:**

**January 2023 Legislative Report and 2023 Legislative Agenda**

**Recommendation:**

Adopt Resolution No. 2023-0008, approving the January 2023 Legislative Report and 2023 Legislative Agenda.

**Background/Justification:**

The Authority's Legislative Advocacy Program Policy requires that staff present the Board with monthly reports concerning the status of legislation with potential impact to the Authority. The Authority Board provides direction to staff on legislative issues by adoption of a monthly Legislative Report (Attachment A). The January 2023 Legislative Report updates Board members on legislative activities that have taken place since the previous Board meeting. In directing staff, the Authority Board may take a position on pending or proposed legislation that has been determined to have a potential impact on the Authority's operations and functions.

The 2023 Legislative Agenda (Attachment B) includes general legislative guidelines and specific goals and actions that the Authority's legislative team recommends the Board approve for the upcoming year. Following Board approval, staff will work with the Authority's legislative consultants to closely monitor and implement Board direction in the policy areas included in the 2023 Legislative Agenda.

**Federal Legislative Action**

In the last weeks of the 117<sup>th</sup> Congress, lawmakers have been working to reach agreement on certain "must pass" pieces of legislation. Lawmakers have already reached agreement on the FY 2023 National Defense Authorization Act, and on an initial bipartisan omnibus appropriations framework.

Lawmakers previously passed a continuing resolution to fund the government until December 16, 2022. At the time of this report, legislation has been introduced to extend the deadline to December 23, 2022, to give them additional time to pass the omnibus package.

The House Committee on Transportation and Infrastructure and the Senate Committee on Commerce, Science, and Transportation are continuing to solicit input from various industry stakeholders surrounding FAA reauthorization legislation due in 2023. Airport Authority staff continue to be actively involved with airport trade associations to determine key policy requests for the upcoming reauthorization.

The Airport Authority's Government Relations staff and Federal legislative consultants are reviewing the potential federal spending packages for any new funding opportunities available to support the Authority's initiatives and operations.

Following the Georgia Senate runoff on December 5<sup>th</sup>, Democrats have secured a 51-seat majority in the Senate, while Republicans have secured a small majority in the House for the 118<sup>th</sup> Congress next year. Party leadership elections are ongoing and finalized committee assignments and leadership positions are likely to be formally announced in January.

The Authority's legislative team does not recommend that the Board adopt any new positions on federal legislation at this time.

## **State Legislative Action**

In Sacramento, both the California State Senate and Assembly convened for an Organizational Session on December 5, 2022. During this session, after all members of the Assembly and Senate were sworn in, the California State Assembly re-elected Assembly Member Rendon as the Speaker and determined that Assembly Member Robert Rivas will become the Speaker on June 30, 2023. Also, San Diego Assembly Member Chris Ward was elected as Speaker Pro Tempore. San Diego senators are now in both top leadership roles in the State Senate, with Senator Toni Atkins continuing as President Pro Tempore and Senator Brian Jones becoming Republican Leader.

In addition to the regular legislative session, Governor Gavin Newsom also called a special session to tackle the rising prices of gas. The goal of this special session will be to cap the margin for oil refiners and enact a "price gouging penalty."

Both the California State Senate and Assembly will reconvene on January 4<sup>th</sup>. The Authority's legislative team does not recommend that the Board adopt any new positions on state legislation at this time.

Meeting Date: January 5, 2022

## Fiscal Impact:

Not applicable.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- Community Strategy    Customer Strategy    Employee Strategy    Financial Strategy    Operations Strategy

### Focus Areas

- Advance the Airport Development Plan    Transform the Customer Journey    Optimize Ongoing Business

## Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

## Application of Inclusionary Policies:

Not applicable.

## Prepared by:

Matt Harris  
Director, Government Relations

RESOLUTION NO. 2023-0008

A RESOLUTION OF THE BOARD OF THE SAN DIEGO  
COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING  
THE JANUARY 2023 LEGISLATIVE REPORT AND 2023  
LEGISLATIVE AGENDA

**WHEREAS**, the San Diego County Regional Airport Authority (“Authority”) operates San Diego International Airport and plans for necessary improvements to the regional air transportation system in San Diego County, including serving as the responsible agency for airport land use planning within the County; and

**WHEREAS**, the Authority has a responsibility to promote public policies consistent with the Authority’s mandates and objectives; and

**WHEREAS**, Authority staff works locally and coordinates with legislative advocates in Sacramento and Washington, D.C. to identify and pursue legislative opportunities in defense and support of initiatives and programs of interest to the Authority; and

**WHEREAS**, under the Authority’s Legislative Advocacy Program Policy, the Authority Board provides direction to Authority staff on pending legislation; and

**WHEREAS**, the Authority Board, in directing staff, may adopt positions on legislation that has been determined to have a potential impact on the Authority’s operations and functions.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby approves the January 2023 Legislative Report (“Attachment A”); and the January 2023 Legislative Agenda (“Attachment B”);

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5<sup>th</sup> day of January 2023, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL



**January 2023 Legislative Report**

**State Legislation**

**New Assembly Bills**

No new Assembly bills to report.

\*Shaded text represents new or updated legislative information

**Assembly Bills from Previous Report**

\*Shaded text represents new or updated legislative information

## **New Senate Bills**

No new Senate bills to report.

\*Shaded text represents new or updated legislative information

**Senate Bills from Previous Report**

\*Shaded text represents new or updated legislative information

## Federal Legislation

### New House Bills

No new House bills to report.

\*Shaded text represents new or updated legislative information

**New Senate Bills**

No new Senate bills to report.

\*Shaded text represents new or updated legislative information



San Diego County Regional Airport Authority

2023 Legislative Agenda

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## **AIRPORT FUNDING**

### **Airport Connectivity Funding**

In September 2022, SANDAG adopted its final 2023 Regional Transportation Improvement Plan (RTIP) and anticipates the plan to have federal approval in December 2022. The RTIP covers five years and begins implementation of San Diego Forward: The Regional Plan (RTP), which was adopted in late 2021. The RTP includes a Sustainable Communities Strategy that integrates how the region utilizes land, develops housing, and plans for future transportation needs, including a central mobility hub station that would connect Amtrak as well as other transit modes directly to the airport. The RTIP includes funding for environmental analysis and preliminary engineering for a Central Mobility Hub and Airport Transit Connection.

Additionally in December 2021, the Metropolitan Transit System (MTS) Board of Directors approved the addition of an Airport-Trolley connection project to the MTS Capital Improvement Program. MTS believes the project can be built in the next ten years. As a result, the MTS Board of Directors has directed staff to seek federal and state grants to further study connecting the Trolley to SDIA.

The project is anticipated to begin the environmental review process in the first quarter of 2023 and is a component of SANDAG's Central Mobility Hub and Connections Comprehensive Multimodal Corridor Plan. The Authority continues to remain engaged in the planning and design of the project to ensure the best operational use of the proposed transit infrastructure.

The Airport Authority has worked closely with SANDAG, MTS, other partner agencies, and with San Diego's elected officials to support efforts to identify and advocate for funding necessary to build key infrastructure projects. Opportunities for funding from the federal infrastructure legislation may yield significant benefits for the development of transit connectivity to the airport.

***Action: Continue to coordinate with SANDAG, MTS, the U.S. Department of Transportation, California Department of Transportation (Caltrans), Airport Authority legislative consultants, and other regional partners and stakeholders to identify and advocate for funding necessary to advance the Regional Transportation Plan.***

### **FAA Reauthorization**

FAA Reauthorization is a periodic authorization of the Federal Aviation Administration (FAA). The last reauthorization was signed into law in 2018 and extended the FAA's funding and authority. It included legislative changes related to various policies and initiatives, such as airport grant funding, airport land use issues, the federally mandated use of PFAS at airports, the addition for EV charging and infrastructure, managing the utilization of unmanned aircraft systems, entrance of advanced air mobility systems (VTOL and STOL), and CBP and TSA operations and staffing.

The Airport Authority will continue to work with industry associations to determine proposals and initiatives that can be proposed as the reauthorization bill is being drafted.

***Actions: Continue to work with the Airport Authority's legislative consultants, and others to identify and pursue available funding, legislative changes, and policies to be included in the FAA Reauthorization. Continue to identify and pursue available federal funding for SDIA programs and capital improvement projects, such as the New Terminal 1.***

## **Federal Grants / Infrastructure Funding**

On November 15, 2021, the President signed the \$1.25 trillion Infrastructure Investment and Jobs Act (IIJA), now known as the Bipartisan Infrastructure Law (BIL).

The BIL includes \$15 billion in formula funding via the Airport Improvement Program (AIP), \$5 billion for a new Airport Terminal Program (ATP) for terminals, concessions, and multimodal transportation, and an additional \$5 billion for Air Traffic Control infrastructure. The bill also included significant funding for “green” infrastructure, like electric vehicle charging stations. The Airport Authority received \$24.16 million in ATP grant funding in FY22, is slated to receive approximately \$120 million in formula funding from BIL and is well-positioned to compete for additional ATP funds to be distributed in FY23.

Now that the BIL is signed into law, the process of distributing the funding contained in the bill will entail additional work at the federal level for SDIA to receive the most value possible. As funding programs are rolled out by the administration, the Airport Authority will work with the Federal Aviation Administration (FAA) and other executive agencies and departments, as well as Congress, to ensure that maximum funding is available for Airport Authority projects, including the New Terminal 1 (New T1), projects related to sustainability, and other elements of the capital program, while limiting any adverse impacts from regulatory requirements. With new funding streams to be disbursed throughout 2023 and beyond, the Airport Authority will be actively engaged with all stakeholders to ensure that sufficient funding is received as rapidly as possible, with maximum flexibility for Airport Authority uses.

***Actions: Continue to identify and pursue available federal funding for Authority programs and capital improvement projects, such as the New Terminal 1 project, including funds to be made available from the BIL and associated modifications to federal infrastructure funding programs, such as eligibility under the Transportation Infrastructure Finance and Innovation Act (TIFIA) for transit linkages to airports. In addition, as funding provided in recent infrastructure legislation is disbursed, work with champions in Congress, and representatives of key agencies, to ensure maximum value is achieved and regulatory impacts are minimized.***

## **Passenger Facility Charge**

Congress has not increased the current \$4.50 Passenger Facility Charge (PFC) level in 20 years. A PFC increase would provide the Airport Authority with additional resources for airport improvements including the implementation of the Airport Authority Capital Improvement Program and New T1 project. In 2018, H.R. 302, the FAA Reauthorization Act of 2018, was enacted, which reauthorized Federal Aviation Administration (FAA) programs, taxes, and fees for five years. Unfortunately, the legislation did not raise the current \$4.50 cap on PFCs.

The 118<sup>th</sup> Congress, which begins in 2023, will be the setting of the next Federal Aviation Administration (FAA) reauthorization debate, and preliminary work on the legislation has begun as of Fall 2022, providing a possible opportunity to secure an increase in the PFC. Tensions remain over this issue and it is unlikely to be addressed in a meaningful way in the short-term.

***Action: With the passage of the BIL, awarding SAN \$24.16 million in FY22 and the additional airport funding of \$110 million over the next 10 years from FAA grants, seeking an increase in PFCs will be difficult, as some believe recent increases in funding address the airport community needs. Airport Authority Government Relations staff will continue to seek a PFC increase and work with the Authority’s legislative consultants, and airport industry associations as this issue is being debated.***

## Natural Resources Funding

Over the past few years, the Governor's Administration and the California State Legislature have made significant investments that further the state's overall climate goals. In the FY 2022-2023, they made a historic investment of \$19 billion for a climate and energy package, which included \$4.83 billion in energy reliability, and clean energy investments, along with significant investments in wildfire and drought response. The package also included \$500 million for Zero Emission Vehicles and infrastructure, and \$15 million in General Fund dollars allocated to the State Water Resources Control Board for grants, contracts, and direct expenditures for the purpose of addressing Per- and Polyfluoroalkyl Substances (PFAS) in drinking water systems. The budget also included an additional \$600 million to the Greenhouse Gas Reduction Fund (GGRF) for the California Air Resources Board (CARB). Funding will be allocated for programs to incentivize the conversion to clean trucks, buses, and off-road equipment, including the administration of the Hybrid and Zero Emission Truck and Bus Voucher Incentive Project (HVIP), as well as ongoing support of advanced technology demonstration and pilot commercial deployment projects.

In addition to this funding, the automaker Volkswagen (VW) is required to invest \$800 million in zero-emission vehicle (ZEV) projects in California over a ten-year period due to a settlement with the state for violating the Clean Air Act. Eligible projects include installing ZEV fueling infrastructure (for both electric- and hydrogen-powered cars), funding brand-neutral consumer awareness campaigns that will help grow the ZEV vehicle market and investing in car-sharing programs that will increase access to ZEVs for all consumers in California. These projects are expected to grow the state's ZEV program and lay the foundation for achieving the state's air quality and climate change goals. In August 2022, the California Air Resources Board (CARB) approved a rule requiring 100 percent of new car sales in California to be zero-emission vehicles (ZEVs) by 2035, supported by Governor Newsom, investing \$10 billion into infrastructure to a transition to ZEVs.

Authority staff and consultants will continue to monitor the state agency grant solicitation process and seek opportunities for the Airport Authority to receive funding for projects that support airport operations and surrounding climate resiliency efforts, including funding for per-and polyfluoroalkyl (PFAS) remediation and flood protection.

Airport Authority staff will continue to strategically identify potential Authority/SDIA projects and programs that would be eligible for Cap-and-Trade funding, ZEVs infrastructure funding, natural resources program funding, and Volkswagen (VW) settlement funds.

***Action: Continue to work with the Airport Authority's legislative consultants, California Airports Council, and others to identify and pursue available funding for ZEV charging infrastructure and additional projects from emission reduction programs and climate resiliency investments, including but not limited to the Cap-and-Trade Program and the VW settlement program, to fund eligible Airport Authority programs and projects, and submit strategic comments on draft funding guidelines when necessary.***

## **State Grants**

Government Relations staff will continue to work with the Airport Authority's legislative consultants and others to identify and apply for any applicable state grant funding, including grants for the New T1 and its various elements, the Airport Capital Improvement Program, security, environmental/sustainability initiatives, arts and education programs, airport transit connectivity, planning and energy-related programs.

***Action: Continue to identify and pursue all available state funding for the New Terminal 1, Airport Capital Improvement Program, and other eligible Airport Authority programs and projects and submit strategic comments on draft funding guidelines when necessary.***

## **Electric Vehicle Supply Equipment (EVSE) Incentive Program Support**

The California Electric Vehicle Infrastructure Project (CALeVIP), funded by the California Energy Commission, provides funding for local governments and organizations to develop and implement EVSE incentive programs that help meet regional needs for Level 2 and DC fast chargers. CALeVIP evaluates proposed EVSE incentive programs and solicits input from stakeholders to guide the development and implementation of the programs. The San Diego Association of Governments (SANDAG) and San Diego County Air Pollution Control District (SDAPCD) partnered to launch the "San Diego County Incentive Project" under CALeVIP; however, the local program is currently oversubscribed.

***Action: Continue to work with the Airport Authority's legislative consultants, California Airports Council, and others to identify and pursue additional funding from the California Electric Vehicle Infrastructure Project to support the local incentive program.***

## **Aviation Fuel Tax**

The State of California charges sales tax on aviation fuel sold at California airports, and the revenue from that tax is deposited into the state's general fund, yet there is no restriction on the use of the revenue for aviation-related projects and programs. In 2015, the Federal Aviation Administration (FAA) notified California of a federal policy clarification requiring state and local governments to redirect certain general sales tax revenues derived from aviation fuel to airport capital and operating costs in accordance with federal law. State and local governments were required to implement compliance plans by December 8, 2017. In May 2019, the FAA rejected the rationale used by the California State Department of Finance and further compelled the State to comply with policy and procedures concerning the use taxes on aviation fuel (79 Federal Register 66282).

The State of California responded to the FAA in August 2019 and declared that state expenditures on airport capital and operating costs exceed the estimated state general sales tax revenues derived from aviation fuel and that the state is, therefore, in compliance with federal law. However, discussions between the state and the FAA concerning the state's compliance with federal policy continue.

***Action: Continue to work with the Airport Authority's legislative consultants, California Airports Council, members of the Legislature, other airports, and local and state governments to formulate a strategy and develop any necessary legislation to ensure the State of California's compliance with FAA policy and that airports receive their fair share of fuel tax dollars.***

## **AIRPORT OPERATIONS**

### **COVID-19 Worker Safety and Impacts on Airport Operations**

In light of safety impacts and operational constraints created by the COVID-19 global pandemic, the State legislature introduced a number of measures to enhance essential worker protections as well as new safety, notification and operational requirements for all public and private employers operating in the state.

On November 4, 2021, Cal-OSHA issued an Emergency Temporary Standard (ETS) to implement this requirement. On October 14, 2022, Cal-OSHA opened a comment period in its effort to codify COVID-19 Prevention—Non-Emergency Regulations. It is anticipated that these regulatory standards will be adopted prior to the expiration of ETS requirements set to expire December 31, 2022. While these requirements apply to private employers with 100 employees or more, it is anticipated that there will be an effort led by the State legislature and/or Cal-OSHA to examine broader approaches that may include public employers.

***Action: Work with the Airport Authority’s legislative consultants, California Airports Council, and other associations and partners to engage state lawmakers and regulators on collaborative approaches that balance worker health and safety—considering the operational and compliance challenges inherently faced by the Airport Authority/SDIA.***

### **Transportation Security Administration (TSA) Staffing**

Proposed FY 2023 Transportation Security Administration (TSA) appropriations language in both the House and Senate provide funding above Fiscal Year 2022 levels. Final appropriation levels are to be determined, pending an agreement between House and Senate leadership, yet the proposed language provides increased funding for adequate staffing and the development and biometric identity validation tools.

***Actions: Work with Airport Authority legislative consultants, airport advocates, and others to review and guide proposed changes to current security policies and procedures and work with TSA and other SDIA security personnel to implement the required changes.***

### **Washington, DC Nonstop Air Service / Slot Controls**

Airport Authority staff continue to explore administrative and legislative solutions that would provide an opportunity for air carriers to begin nonstop service to Ronald Reagan Washington National Airport (DCA), an airport with Level 3 equivalent slot controls and restrictions under Federal law on operations outside of a 1,250-mile perimeter. San Diego International Airport is the number one airport unserved nonstop from DCA, and such service would provide San Diego travelers, including the region’s significant military population, a more convenient and quicker option to travel to our nation’s capital, and D.C. area residents to San Diego.

***Action: Continue to work with Airport Authority legislative consultants to advocate for administrative and legislative changes that would provide flexibility to allow air carriers to serve SAN-DCA.***



## Customs and Border Protection (CBP) Staffing and Operations

As passenger volumes are rebounding to 2019 levels from the pandemic lows of the past two years, CBP personnel allocation at California airports remains insufficient to meet traditional volume, particularly at its rate of growth prior to the pandemic. Although Airport Authority representatives have continued to communicate to CBP staff both locally and at CBP headquarters concerning the need for additional CBP Port of San Diego (aviation/maritime) resources to accommodate additional international travel at SDIA, this issue remains unresolved.

CBP's FY23 Budget requests \$23M for the hiring of an additional 300 border patrol processing coordinators, and associated mission support personnel. The requested funding was not included in the House or Senate Homeland Security Appropriation bills; however, the House report addresses and stresses the need for sufficient staffing and attrition plans. Additionally, the report directs CBP to ensure that hiring of officers is at best consistent with the attrition rates for the agency's positions and asks that CBP brief the committee on its plans to reduce attrition rates and improve hiring rates, prior to receiving funds.

Additional legislation to provide border patrol officers, customs agents, and support staff has been introduced. S.1358, the Bipartisan Border Solutions Act of 2021, introduced by Sens. John Cornyn (R-TX) and Kyrsten Sinema (D-AZ) in April 2021, would provide for 600 new Field Operations Officers hired per-fiscal year until the agency reaches its Workforce Staffing Model goals, no fewer than 250 new Border Patrol processing coordinators, and a proportional number of support staff. That bill remained in the Senate Judiciary Committee since its introduction. The Authority's legislative team will monitor for its reintroduction in the upcoming 118<sup>th</sup> Congress.

The Immigration Inspection User Fee (IIUF) is a fee collected from certain commercial aircraft passengers arriving to the United States from foreign countries, helping to fund the operations of CBP. Supporting an increase in these fees would compensate for fees lost due to the COVID-19 pandemic's impact on international travel into the United States and provide further funds to CBP.

Additional legislation regarding CBP and TSA operations has been introduced and has moved through the House. H.R. 4094, the One-Stop Pilot Program, would allow TSA and CBP to create and operate a six-year pilot program that would allow passengers and their property arriving from six designated foreign airports to bypass domestic security screening before boarding a domestic flight. On September 29, 2021, H.R. 4094 passed the U.S. House of Representatives by a voice vote.

***Actions: Continue to closely coordinate with CBP officials, Congress, and other interested parties to ensure that an adequate level of CBP staffing will be provided for existing and new international service at SDIA and support any programs to improve CBP operations and international passenger facilitation. In addition, oppose any potential shifting of CBP revenue to pay for non-CBP programs and activities.***

## Unmanned Aircraft Systems

The use of unmanned aircraft systems (UAS or drones) by hobbyists and for commercial purposes continues to grow. The Federal Aviation Administration (FAA) Reauthorization bill of 2018 included several amendments to address the potential threat of drones to aviation activity including the concern of Congress about the safety risks caused by unauthorized operation of UAS in proximity to airports and the safety risks of potential collisions between UAS and manned aircraft. In recent years, incidents involving UAS threats to infrastructure and aircraft have only elevated the importance of action on the matter.

The FAA finalized initial steps toward minimizing UAS threats to safety by implementing the Remote ID final rule on April 21, 2021. The final rule-imposed requirements for drone pilots to register their UAS and ensure their drones have Remote ID capabilities by September 16, 2023. In October 2022, the FAA updated its guidance related to drone flying, requiring that recreational drone flyers follow safety guidelines of a FAA recognized Community based organization for recreational drone flying in coordination with the FAA.

The FAA finalized its Operations of Unmanned Aircraft Systems Over People final rule, which established four categories for operations over people, and operations at night, with shared characteristics. The rule also updated the Remote Pilot knowledge test to include Operation at Night standards, as well as to replace the in-person recurrent test every twenty-four calendar months with an online recurrent training starting on April 6, 2021. Small UAS operators are also required to have their remote pilot certificate and personal identification on their persons when operating, and ready to present to authorities upon request.

Legislation such as S. 4687, the Safeguarding the Homeland from the Threats Posed by Unmanned Aircraft Systems Act of 2022, introduced by Sen. Gary Peters (D-MI) and Ron Johnson (R-WI) in July 2022, would provide the DHS and DOJ with more authority over the use of UAS in various designated areas, such as airports. Additionally, in the FY23 National Defense Authorization Act drafting, proposed Senate amendments have addressed the use of drones in the vicinity of designated facilities, such as airports, as well as the way for designated agencies to detect, monitor and prevent activity that interferes with safe airport operations.

Work also continues on UAS Traffic Management (UTM) generally, which may ultimately act as an air traffic control system for drones and involve cooperation between drone operators and the FAA. The rollout of both Remote ID and UTM is critical for drone operations going forward and for SDIA and airports like it to ensure that drones do not pose a significant safety risk to operations and the safety of the airspace.

***Action: Continue to work closely with the Airport Authority's legislative consultants, California Airports Council, National Airport Associations, and others to advocate for the passage of legislation that would reduce the threat of drone impacts on airport operations and continue to monitor the Remote ID rulemaking process.***

## **REAL ID Satellite DMV Offices**

The REAL ID Act of 2005 establishes federal standards for state-issued driver licenses and non-driver identification cards. To comply with this law, the Department of Homeland Security issued regulations requiring domestic air travelers, beginning on January 22, 2018, to either possess a state driver license that is compliant with the REAL ID Act or show an alternative form of identification acceptable to the Transportation Security Administration (TSA) to board their flight. However, California petitioned for and obtained a waiver to allow its driver licenses to be used as an acceptable form of identification beyond DHS's January 22, 2018, compliance date. Because of this waiver, non-REAL ID compliant California driver licenses could be used to board a domestic flight until October 1, 2020. However, due to the COVID-19 pandemic, the deadline to obtain a REAL ID was extended to October 1, 2021, then extended to May 3, 2023, and in late 2022 was extended again to May 7, 2025.

Because many air travelers, particularly those who travel infrequently, may not be aware of the federal requirements to obtain an enhanced REAL ID license by May 7, 2025, to travel by air, airports have a direct interest in ensuring that travelers have a REAL ID driver license.

To assist the State of California Department of Motor Vehicles (DMV) in the issuance of REAL ID licenses, airports could coordinate with the California State Legislature and DMV to locate satellite DMV offices at airports to provide a convenient location for travelers to apply for REAL ID licenses.

***Action: Support efforts by the California Airports Council to work with the California DMV and California Legislature to potentially establish satellite offices at airports to assist travelers in obtaining REAL ID driver's licenses by the May 7, 2025, compliance deadline.***

## **AIRPORT SUSTAINABILITY**

### **Sustainable Aviation Fuel**

In line with the Authority's ongoing goal of environmental sustainability and reduction of greenhouse gas (GHG) emissions, the conversation around accessibility and increased utilization of Sustainable Aviation Fuel (SAF) has continued to grow. SAF is made from environmentally friendly feedstocks like woody biomass (forest debris), municipal waste garbage, as well as used oils, fats, and greases. At present, SAFs can be safely blended and used with traditional jet fuel and infrastructure and be used for commercial travel.

Currently California is the largest consumer of jet fuel nationally, however, if properly incentivized by the state, California can reduce its GHG emissions by an estimated 50-80 percent on a lifecycle basis, totaling 10 million metric tons—simply by switching to five percent SAF by 2025. Airport Authority staff participate on a Sustainable Aviation Fuel workgroup, comprised of airports, airlines, SAF producers, and the California Airports Council, which continues to work with the state to find ways to incentivize the production and utilization of SAFs. In 2022, the SAF working group explored various policy and funding approaches to incentivize production and use of SAF.

In 2021, the SAF working group, of which the Authority is a member, encouraged Assembly Member Rivas to introduce AB 1322. The measure would have required the State Air Resources Board, on or before July 1, 2024, to develop a plan, consistent with federal law, to reduce aviation greenhouse gas emissions and help the state reach its goal of net-zero greenhouse gas emissions by 2045, including a sustainable fuels target for the aviation sector of at least 20 percent by 2030.

While the measure easily moved through and was ultimately passed by the Legislature, the bill was ultimately vetoed by Governor Newsom. In his veto message the Governor stated, "While my Administration appreciates the intent of this bill, there are existing opportunities for credit generation from sustainable aviation fuel production under the state's Low Carbon Fuel Standard."

The Inflation Reduction Act (IRA), signed into law by President Biden on August 16, 2022, expanded the Biomass-based Diesel Blenders Tax Credit to include the sale or mixture of sustainable aviation fuel for 2023 and 2024. The base credit will be \$1.25 per gallon, with a supplemental credit amount of 1 cent per gallon for each percentage point by which the lifecycle GHG reduction percentage for the fuel exceeds 50 percent (with a maximum supplemental credit of 50 cents/gallon, totaling \$1.75/gallon). The IRA also makes SAF eligible for tax credits under the Clean Fuel Production Credit for 2025-2027. Finally, the IRA set \$244 million to establish a grant program, which can be utilized by airports, for projects related to the storage, transport or mixing of SAFs as well as the development or application of low emission aviation technology.

***Action: In light of the Governor's veto of AB 1322 and enactment of the IRA SAF tax incentives, work with the Sustainable Aviation Fuel working group and the California Airports Council to monitor state agency progress on adopting sustainable aviation fuel incentives and use of the federal incentives, and evaluate whether a legislative or budget vehicle to further incentivize the production, distribution, and integration of SAF is needed.***

## **Sustainability & Energy Use Reduction**

The Airport Authority continues to explore actions that can be taken to build on its efforts to become more sustainable and energy independent. Airport Authority staff continue to monitor and investigate funding opportunities for sustainable initiatives at San Diego International Airport (SDIA). Specific areas of investment are expected to include “greening” the power generation system, expanding energy capacity and resilience, transitioning to additional zero-emission ground support equipment and other airport vehicles, and installing electric vehicle charging infrastructure.

The Authority continues to meet the requirements of the United States Green Building Council’s Leadership in Energy and Environmental Design (LEED) regarding green building standards, design and construction in the construction and design of the new Terminal 1 project and SDCRAA Administration Building.

In addition, Authority staff will continue to identify requirements and changes that could impede our ability to utilize non-traditional and “green” energy supplies to power SDIA facilities and equipment as well as actions that could be taken to alter current public utility rules, regulations, and statutes.

***Actions: Identify opportunities to obtain funding for airport projects that will reduce SDIA’s reliance on traditional utilities and allow for the implementation of sustainable resources. In addition, identify any regulatory and statutory impediments to potential projects and activities that would increase energy independence at SDIA and coordinate with other interested parties to remove any identified impediments.***

## **AIRPORT GROUND TRANSPORTATION**

### **Personal Vehicle Sharing Programs**

State legislation was introduced during the 2018 legislative session to regulate new vehicle rental business models that involve individuals listing their personal vehicles for rent on a website through a personal ride sharing company. In 2018, Governor Jerry Brown signed Assembly Bill 2873 into law, prohibiting a personal vehicle sharing program from facilitating or arranging a vehicle for transportation if the vehicle is subject to a manufacturer's safety recall. Additional legislation seeking to regulate personal vehicle sharing have not been successful.

In addition to legislative action, several lawsuits and countersuits were filed by the City of Los Angeles and the City of San Francisco, and Turo, a ride-sharing company, further escalating tensions on the issue. It is anticipated that this will be an ongoing issue involving policymakers at the state and local level.

***Action: Work with the California Airports Council, the Authority's legislative consultants, and others to monitor litigation, personal vehicle sharing program legislation and regulations, their anticipated impact on SDIA, and state efforts to regulate personal vehicle sharing companies at airports.***

### **Autonomous Vehicles**

In 2019 and 2021, Senator Ben Allen introduced Senate Bill 59 (2019) and Senate Bill 66 (2021) which sought to direct the chair of the California Transportation Commission to establish an advisory committee—the California Council on the Future of Transportation—to provide the Governor and Legislature with recommendations for changes in state policy to ensure California's leadership in autonomous, driverless, and connected vehicle technology. However, these bills stalled in the Appropriations Committee.

While no autonomous vehicle related measures were introduced in 2022, it is uncertain if there will be Legislation introduced in 2023.

***Actions: Work with the California Airports Council, the Airport Authority's legislative consultants, and others to monitor autonomous vehicle legislation and regulations and their anticipated impact on SDIA. In addition, work to ensure that airports retain authority to regulate access to and operations of all ground transportation modes at their respective airports.***



## **FEDERAL AND STATE REGULATIONS AND MANDATES**

### **Per- and Polyfluoroalkyl Substances (PFAS)**

#### ***Federal Actions***

Legislative Action Regarding PFAS: The Fiscal Year 2023 National Defense Authorization Act (NDAA) is expected to include several items impacting PFAS research, remediation, and mitigation. Additionally, several pieces of legislation were introduced to address the issue at the federal level.

Introduced by Rep. Debbie Dingell (D-MI), H.R. 2467, the PFAS Action Act of 2021, is a bill that would require remediation of the release of PFAS into the environment. The bill would make an exemption for public agencies or private owners of public airports that receive federal funding from liability of remediation for certain PFAS releases, such as those resulting from the use of PFAS-containing firefighting foam. The bill, as it did in the previous Congress, passed out of the House in May 2021. It was not considered in the Senate.

S.3662, The Preventing PFAS Runoff at Airports Act, introduced by Sen. Gary Peters (D-MI) will temporarily allow the FAA to provide funding for airports to purchase devices that do not discharge PFAS during the required federally mandated testing of firefighting equipment. The bill passed the Senate in September 2022 before being amended and passed out of the House in September 2022. The amended version is awaiting further action in the Senate.

S. 231, the Protecting Firefighters from Adverse Substances Act, also introduced by Sen. Peters, would require the Department of Homeland Security (DHS) to develop a training and education curriculum to manage and reduce exposure to PFAS from firefighting foam and personal protective equipment by raising awareness among firefighters of best practices for working with PFAS, alternatives to PFAS use, and creating an online repository of product alternatives that do not contain PFAS. The bill was introduced in the Senate in February 2021 and passed by the chamber in July 2021. It has not yet been considered in the House.

Executive Action Regarding PFAS: The most pertinent actions to San Diego International Airport are the October 18, 2021, announcement by the Biden Administration that eight agencies would be undertaking a government-wide effort to address PFAS contamination throughout the nation. The effort is spearheaded by the EPA, which released a strategic roadmap of its initiatives through 2024, and in the FY23 Budget Request the administration included \$124 million for the EPA to understand and detect PFAS.

Among the various actions to be undertaken across the breadth of the federal government are plans to invest in research and development on PFAS impacts and interventions, enforcement actions to hold polluters accountable, and concerted efforts to accelerate the cleanup of PFAS contamination across human populations and ecosystems. As part of the government-wide effort, the FAA is pursuing the research and development of PFAS-free firefighting equipment and partnering with the Department of Defense on PFAS-free firefighting foam alternatives.

In August 2022, the EPA proposed to designate two PFAS as hazardous substances under the Comprehensive Environmental, Response, Compensation, and Liability Act (CERCLA), which would allow the EPA to use the CERCLA, also known as Superfund, to clean contaminated sites. If finalized, the ruling could potentially hold entities responsible for the release of these chemicals financially responsible for their clean up.

## **State Actions**

As part of the Federal Aviation Administration (FAA) Reauthorization Act of 2018, the FAA was provided three years to identify an alternative fire suppression foam without per-and polyfluoroalkyl substances (PFAS). In October 2021, the FAA released a “CertAlert” stating that fluorinated chemicals are no longer required. Although this flexibility has been provided with avenues for airports to propose alternative agents for FAA approval, airports still must meet existing performance standards for firefighting foam. It should also be noted the FAA has yet to find a product not containing fluorinated chemicals that can pass their testing.

In 2020, the Legislature passed, and the Governor signed, SB1044 (Allen) that banned Class B firefighting foams used in California with an exemption for entities that are under a federal requirement. The FAA’s announcement now places airports in a gray area once again considering a layer of the federal requirement has been removed.

In 2019 the State Water Resources Control Board (SWRCB) ordered over 30 airports to begin testing for per-and polyfluoroalkyl substances (PFAS)—a chemical found in firefighting foam products approved and mandated for use by the FAA. Costs associated with testing are in excess of \$900,000.

On November 10, 2022, California Attorney General, Rob Bonta announced litigation against PFAS manufacturers. Citing data from the SWRCB showing that PFAS levels are especially high near airports, refineries, chrome plating facilities, military facilities, and landfills—the lawsuit seeks injunctive relief, damages, penalties, restitution, and abatement from PFAS manufactures.

***Actions: Continue to advocate: (a) to require the federal government to take responsibility for PFAS-related remediation and disposal and to provide indemnity to airports for use of PFAS; (b) for funding for takeback of PFAS products and airport equipment and to replace Airport Fire Fighting Foam; (c) to direct and fund research for attribution of PFAS contamination; and (d) to ensure airports should not be financially liable for PFAS contamination.***

***In addition, continue to work with the California Airports Council on state funding to assist SDIA with testing associated with PFAS detection and explore options that will provide harmony with state and federal operational guidelines.***

## **Implementing a Regulatory Framework for Hop-On Jet Service**

The rise of on-demand jet services, such as JetSuiteX, poses a new set of questions for the Airport Authority. The model, which allows for private aircraft to be accessible for short-range passengers at commercial prices, has significant implications for the day-to-day operations of SDIA, and airports around the nation. To better adapt to the emerging hop-on service market, the Airport Authority will seek to ascertain clarity from the Federal Aviation Administration (FAA) as to whether hop-on air service is considered under Federal Aviation Regulations Part 135 to be an “on-demand” service, or whether “on-demand service” has a different meaning in this market.

***Action: Work with the FAA, the Airport Authority’s legislative consultants, and the San Diego Congressional delegation to clarify the regulatory framework surrounding hop-on air service.***

## Remote Public Meetings

The COVID-19 public health crisis forced local agencies to become more flexible in conducting public meeting processes. In response, Governor Newsom signed Assembly Bill 361 (Rivas), which became effective on September 30, 2021, and permits the continued utilization of remote participation without the posting of a local official's physical location so long as there is a state-issued State of Emergency. As a result, local agencies across the state have utilized virtual/remote public meetings to protect the public, agency staff as well as elected and appointed officials. On October 18, 2022, Governor Newsom announced that his administration will be lifting the statewide health order on February 28, 2023. As such, the ability to use the provisions of AB 361 will no longer be available.

In 2022, the Legislature passed, and the Governor signed, AB 2449 (Rubio) that provides, under incredibly limited circumstances and for a limited time the ability for Brown Act bodies to conduct hybrid meetings. Given the significant caveats and limited duration that this statute provides, it is unlikely that a local legislative body will choose to use this measure in practice. To that end, local government groups are still exploring legislative options that would provide flexibility similar to provisions enacted in AB 361.

***Action: Work with the Airport Authority's legislative consultants, California Airports Council, Legislature, and other local government partners to continue to explore more permanent options that allow for continued flexibility in conducting meetings in a way that continues to increase the public's access, maintains transparency, and upholds the public's trust.***

## State Mandates/Governmental Operations

Authority staff continues to collaborate with its legislative consultants and the California Airports Council to identify proposals that could impose unfunded state mandates and/or measures that would preempt the operational control of the Airport Authority or SDIA, thereby increasing Airport Authority expenses.

***Action: Work with the California Airports Council, and other local government partners to monitor measures that would apply unfunded state mandates and limit operational autonomy—analyzing their potential impact and cost to the Authority/SDIA.***

## **California Air Resources Board Regulations**

In June 2019, the California Air Resources Board (CARB) adopted a new regulation requiring airport shuttle operators to transition to 100 percent zero-emission vehicle (ZEV) technologies. Airport shuttle operators must begin adding zero-emission shuttles to their fleets in 2027, and complete the transition to ZEVs by the end of 2035. Previously, California Airports Council staff and member airports have met to discuss CARB's implementation of this new zero-emission bus regulation, which would partially eliminate access by California airports to federal funding provided under the Voluntary Airport Low Emission (VALE) and Airport Zero Emissions Vehicle and Infrastructure Pilot Program (ZEV) grant programs. Similarly, CARB is considering a new requirement requiring transition to zero-emission airport ground support equipment; however, no formal rule-making process has been initiated yet.

In August 2022, Dr. Stephen Cliff was appointed CARB's Executive Director after leaving his post as Administrator of National Highway Traffic Safety Administration in June.

***Action: Continue to coordinate with the California Airports Council and others to dialogue with California Air Resources Board representatives to preserve access by California airports to the Voluntary Airport Low Emission (VALE) and Airport Zero Emissions Vehicle and Infrastructure Pilot Program (ZEV) grant programs.***

## Board Communication

Date: January 5, 2023  
To: Board Members  
From: Tony R. Russell, Director, Board Services/ Authority Clerk  
Subject: Business and Travel Expense Reimbursement Reports for Board Members, President/CEO, Chief Auditor and General Counsel When Attending Conferences, Meetings, and Training at the Expense of the Authority

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Authority Policy 3.30 (3)(b) and (4) require that travel and business expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved or pre-approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

The attached reports are being presented to comply with the requirements of Policy 3.30.

# **OUT OF TOWN TRAVEL REQUESTS**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

**TRAVELER INFORMATION:**

Traveler Name: Kimberly J. Becker Department: Executive, BU6  
 Position:  Board Member  President/CEO  General Counsel  Chief Auditor  
 All Other Authority Employees

DATE OF REQUEST: 11/21/2022 DATE OF DEPARTURE/RETURN: 02/07/2023 / 02/10/2023

**DESTINATION / BUSINESS PURPOSE:**

Destination: Santa Monica, CA Business Purpose: ACI CEO Forum & Winter Board Meeting

**PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:**

A. Transportation Costs:	
• Airfare <input type="checkbox"/> <i>check box for business class or equivalent (international only)</i>	\$ _____
• Rental Car	\$ _____
• Other Transportation ( <i>Taxi, TNC, Train, Bus</i> )	\$ <u>100.00</u>
• Auto ( <i>Gas, Parking/Tolls, Mileage</i> )	\$ <u>160.00</u>
B. Lodging	\$ <u>1,200.00</u>
C. Meals and Incidental Expenses ( <i>Per Diem</i> )	\$ <u>296.00</u>
D. Seminar and Conference Fees	\$ <u>1,095.00</u>
E. Entertainment	\$ _____
<b>TOTAL PROJECTED TRAVEL EXPENSES</b>	<b>\$ <u>2,851.00</u></b>

**CERTIFICATION BY TRAVELER**

By my signature below, I certify the following:

1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Kimberly J. Becker Date: 11/22/22

**CERTIFICATION BY ADMINISTRATOR** *(If Administrator is Executive Committee, Clerk certifies below.)*

By my signature below, I certify the following:

1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, certify that this document was approved  
*(Name of Clerk)*  
 by the Executive Committee at its \_\_\_\_\_ meeting.  
*(Meeting Date)*





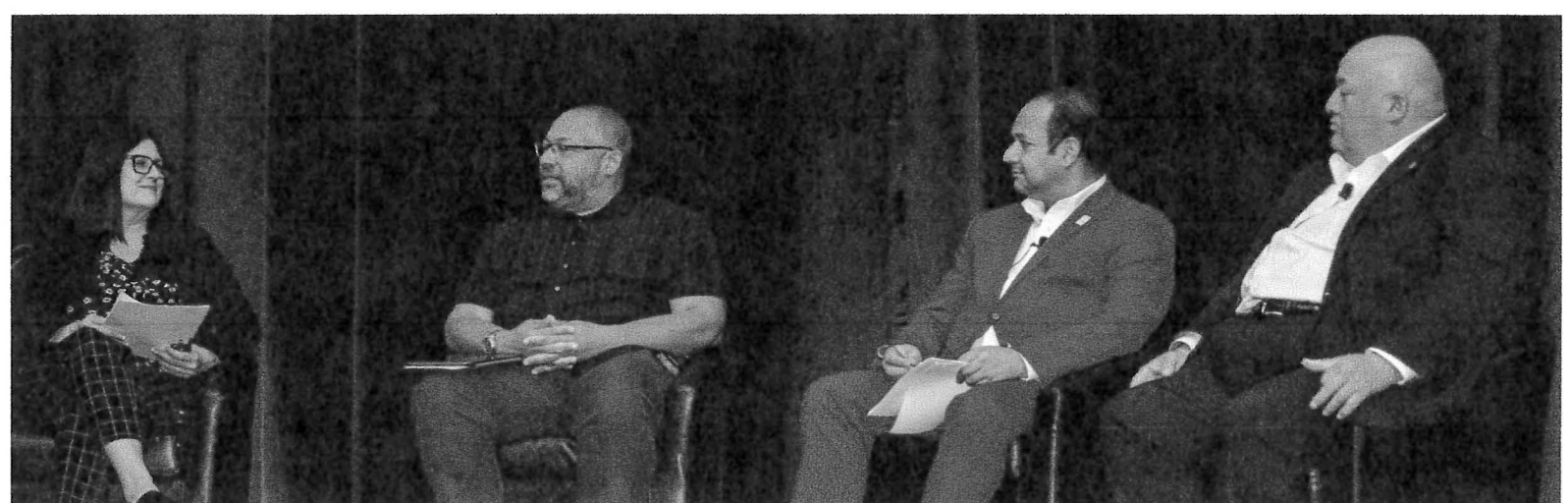
As of November 18, 2022.  
Working agenda subject to change.  
All times local Pacific time.

## Tuesday, February 7, 2023

- 12:00 PM – 1:00 PM **Executive Committee Lunch with Conference Look-Ahead** *Invite Only*
- 1:30 PM – 3:00 PM **Past ACI-NA Chairs and Executive Committee Meeting** *Invite Only*
- 3:30 PM – 4:30 PM **Exec-to-Exec Meeting** *ACI-NA and WBP/Associates Board Executive Committee Members Only*
- 6:00 PM **Executive Committee and Past ACI-NA Chairs Dinner** *Invite Only*

## Wednesday, February 8, 2023

- 9:00 AM – 12:00 PM **Strategic Dialogue Sessions with Dr. Laila Rach** ✓
- 1:00 PM – 2:00 PM **ACI-NA Board of Directors Meeting** ✓
- 2:00 PM – 3:30 PM **Governance Review Committee Meeting with Board of Directors** ✓
- 3:45 PM – 5:15 PM **Governance Review Committee Meeting** *Invite Only* ✓
- 2:00 PM – 5:45 PM **Networking Time** ✓
- 5:45 PM – 7:00 PM **Welcome Reception with Open Bar** ✓
- 7:00 PM **ACI-NA Political Action Committee (PAC) Dinner** *Separate Registration Required*  
*Contact Amanda LaJoie at [alajoie@airportscouncil.org](mailto:alajoie@airportscouncil.org) for additional information.* ✓





As of November 18, 2022.  
Working agenda subject to change.  
All times local Pacific time.

## Thursday, February 9, 2023

- 8:00 AM – 10:30 AM **U.S. Small Airports Committee Meeting**
- 8:30 AM – 10:30 AM **Canadian Small Airport Caucus Meeting** *Canadian Airports Only*
- 8:30 AM – 10:30 AM **Canadian Large Airport Caucus Meeting** *Canadian Airports Only*
- 8:30 AM – 10:30 AM **U.S. Medium Hub Committee Meeting** *Airports Only*
- 8:30 AM – 10:30 AM **U.S. Large Hub Committee Meeting** ✓ *Airports Only*
- 9:00 AM – 11:00 AM **WBP/Associates Board of Directors Meeting**
- 10:45 AM – 11:45 AM **Airports Only Session** ✓
- 12:00 PM – 1:30 PM **Canadian Policy Council and Membership Meeting** *With Lunch*
- 12:00 PM – 1:30 PM **U.S. Policy Council Meeting** ✓ *With Lunch*
- 1:45 PM – 2:30 PM **Joint Canadian and U.S. Policy Council Meeting** ✓
- 2:30 PM – 6:00 PM **Networking Time** ✓
- 6:00 PM – 7:00 PM **Networking Reception** ✓  
*Sponsored by SSP America*

## Friday, February 10, 2023

- 8:00 AM **Airport Tour** ✓
- 8:30 AM – 11:30 AM **Executive Committee Meeting**  
*Invite Only*



## Casey Diane

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**From:** Gil Cabrera <gil@cabrerafirm.com>  
**Sent:** Tuesday, November 22, 2022 7:18 AM  
**To:** Casey Diane  
**Subject:** Re: Kim Becker - Travel Approval Request

Approved.

Gil Cabrera, Esq.  
The Cabrera Firm, APC  
600 West Broadway, Suite 700  
San Diego, CA 92101  
v. 619.500.4880  
f. 619.785.3380  
e. [gil@cabrerafirm.com](mailto:gil@cabrerafirm.com)  
[www.cabrerafirm.com](http://www.cabrerafirm.com)

Sent from my iPad

CONFIDENTIAL

This e-mail was sent by a law firm and may contain information that is privileged or confidential. If you are not the intended recipient, please delete the e-mail and any attachments without reading, printing, copying or forwarding it, and please notify us.

On Nov 21, 2022, at 2:07 PM, Casey Diane <[dcasey@san.org](mailto:dcasey@san.org)> wrote:

Hi Gil,

Because of the timing of this conference, the next Executive/Finance Committee Meeting (12/22), and the early-bird registration deadline, may I ask you to pre-approve Kim's attendance at this ACI CEO Forum in Santa Monica in February? If you approve, you can send me a note through email. I will still submit this for Board approval at the December Executive/Finance Committee Meeting.

Thanks and take care, Di

**Diane Casey**  
**Executive Assistant**  
**Office** 619.400.2445 | **Cell** 609.440.7479  
[dcasey@san.org](mailto:dcasey@san.org)

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

**TRAVELER INFORMATION:**

Traveler Name: Kimberly J. Becker Department: Executive, BU6  
 Position:  Board Member  President/CEO  General Counsel  Chief Auditor  
 All Other Authority Employees

DATE OF REQUEST: 11/29/2022 DATE OF DEPARTURE/RETURN: 03/11/2023 / 03/15/2023

**DESTINATION / BUSINESS PURPOSE:**

Destination: Tokyo, Japan

Business Purpose: Visit California Trade Mission to Japan & JAL Air Service Visit

**PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:**

A. Transportation Costs:	
• Airfare <input checked="" type="checkbox"/> <i>check box for business class or equivalent (international only)</i>	\$ <u>4,000.00</u>
• Rental Car	\$
• Other Transportation (Taxi, TNC, Train, Bus)	\$ <u>200.00</u>
• Auto (Gas, Parking/Tolls, Mileage)	\$
B. Lodging	\$ <u>900.00</u>
C. Meals and Incidental Expenses ( <i>Per Diem</i> )	\$ <u>500.00</u>
D. Seminar and Conference Fees	\$ <u>2,500.00</u>
E. Entertainment	\$
<b>TOTAL PROJECTED TRAVEL EXPENSES</b>	<b>\$ <u>8,100.00</u></b>

**CERTIFICATION BY TRAVELER**

By my signature below, I certify the following:

- 1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION BY ADMINISTRATOR** (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

- 1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: Kimberly J. Becker Date: 11/29/22

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, certify that this document was approved  
 (Name of Clerk)  
 by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Meeting Date)

## Casey Diane

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**From:** Kim Soto <KSoto@sandiego.org>  
**Sent:** Monday, November 28, 2022 1:28 PM  
**To:** Casey Diane  
**Subject:** RE: [EXTERNAL] Lt. Governor's Trade Mission / Visit California's CEO Mission to Japan PROGRAM UPDATE

Hoping the info below will work for you. This is what we have for now. we'll just have to work on flight info. Let me know if this will suffice for now.

Dear Industry Colleagues,

We are excited to confirm your attendance at Lt. Governor's Trade Mission / Visit California's CEO Mission to Japan March 12<sup>th</sup> – 15<sup>th</sup>, 2023. We really appreciate you finding time in your busy schedules to participate with the Lt. Governor Kounalakis, GO-BIZ team and many other California business leaders in this program. Final delegation roster is attached.

We are working closely with the Governor's Office and GO-BIZ team on being integrated in overall business delegation while moving forward tourism-related agenda. Our preliminary tourism track itinerary will include roundtable discussion with Japan Association of Travel Agents (JATA) Outbound Travel Committee members, lunch with key airline executives, interviews with top consumer and trade media, educational panel including top Japanese industries, and a "Taste of California" VIP reception and dinner for the entire California business delegation and Japanese trade, media and business leaders.

### **Preliminary Schedule (for flight ticket booking purposes):**

#### Saturday, March 11

Departure California for Tokyo, suggested airport Haneda Intl' Airport

#### Sunday, March 12

Afternoon: Arrival in Tokyo, check-in into The Okura Tokyo hotel  
Evening: Welcome reception for the entire California business delegation

#### Monday, March 13 (organized by GO-BOZ)

Morning: Official welcome by Lt. Governor Kounalakis and GO-BIZ Director Dee Dee Myers  
Doing Business in Japan briefings

Afternoon: Participation in Climate Summit Presentations/Meetings  
Market briefing by U.S. Embassy

Evening: Evening event at Ambassador Rahm Emanuel Residence

#### Tuesday, March 14 (organized by Visit California)

Morning: Roundtable discussion with JATA Outbound Travel Committee

Afternoon: Lunch with airline executives  
Visit California press conference  
Tourism CEO 1-1 media interviews

Evening: "Taste of California" VIP Reception and Dinner  
(organized by Visit California in partnership with California Wine Institute and California Department of Food & Agriculture for the entire California business delegation and their key Japanese clients)

Wednesday, March 15 (organized by Visit California)

Morning: Breakfast and educational panel with Japanese influencers  
Potential preview of consumer activation

Noon: California CEO delegate lunch

Afternoon: Departures to California

**Hotel Information:**

A delegate room block has been secured at [The Okura Tokyo](#), a premier hotel in the heart of Tokyo.

Prestige Room Upper Floor (34th and 35th floors)

JPY41,800 per room per night (approx. \$288.27)

\*These rates include service charge, taxes, and daily breakfast (western buffet in Orchid Restaurant, Japanese breakfast at Japanese restaurant, French at Nouvelle Epoque, or room service)

Please contact [Marjorie Dewey](#) with our Japan office to secure your room. Deadline to secure accommodations is December 15<sup>th</sup>, 2022.

**Participation Payment:**

The delegate fee is \$2,500. Visit California will be generating invoices for your participation fees in the next 2 weeks.

We will be sending regular updates as we develop the schedule further. In the meantime, do let us know if you have any questions.

Warm regards, Leona

**Leona Reed**

Associate Vice President, Global Marketing

**VISIT CALIFORNIA**

D: 916.319.5434 • C: 916.715.6657

555 Capitol Mall, Suite 1100 • Sacramento, CA 95814

[industry.visitcalifornia.com](http://industry.visitcalifornia.com)

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Amy Gonzalez Department: 15  
Position:  Board Member  President/CEO  General Counsel  Chief Auditor  
 All Other Authority Employees

DATE OF REQUEST: 11/9/2022 DATE OF DEPARTURE/RETURN: 1/18/2022 / 1/21/2022

DESTINATION / BUSINESS PURPOSE:

Destination: Orlando, FL Business Purpose: ACI-NA – Winter Steering Group

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:	
• Airfare <input type="checkbox"/> check box for business class or equivalent (international only)	\$ <u>500</u>
• Rental Car	\$ _____
• Other Transportation (Taxi, TNC, Train, Bus)	\$ <u>100</u>
• Auto (Gas, Parking/Tolls, Mileage)	\$ _____
B. Lodging	\$ <u>900</u>
C. Meals and Incidental Expenses ( <u>Per Diem</u> )	\$ <u>100</u>
D. Seminar and Conference Fees	\$ _____
E. Entertainment	\$ _____
TOTAL PROJECTED TRAVEL EXPENSES	\$ <u>1,600</u>

**CERTIFICATION BY TRAVELER**

By my signature below, I certify the following:

- 1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Amy L Date: 11/10/2022

**CERTIFICATION BY ADMINISTRATOR** (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

- 1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, certify that this document was approved  
(Name of Clerk)  
by the Executive Committee at its \_\_\_\_\_ meeting.  
(Meeting Date)



# **BUSINESS EXPENSE REQUESTS**

**Johanna Schiavoni**





# **TRAVEL EXPENSE REINBURSEMENT**

**Kim Becker**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**TRAVEL EXPENSE REIMBURSEMENT REPORT - Board Members, President/CEO, General Counsel, Chief Auditor**  
 (To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

Policy 3.30 - Business and Travel Expense Reimbursement

Business and Travel Reimbursement Guidelines

**Employee/Trip Information** Date: \_\_\_\_\_

Name: Kimberly J. Becker Dept: 6 - Executive Division

Departure Date: 11/10/2022 Return Date: 11/15/2022 Report Due: 12/15/22

Destination: Washington, DC

Business Purpose: U.S. Travel Fall Board Mtg & GAC Directors Meeting

Expense items not included in Per Diem	Authority Prepaid Expenses	Employee Paid Expenses							TOTAL
		11/10/22 Thursday	11/11/22 Friday	11/12/22 Saturday	11/13/22 Sunday	11/14/22 Monday	11/15/22 Tuesday	11/16/22 Wednesday	
Air Fare, Railroad, Bus	490.60	348.60					(\$22.00)		326.60
Conference Fees									-
Rental Car									-
Gas									-
Parking & Tolls									-
Mileage - Attach mileage form									-
Taxi / TNC / Shuttle Fare		32.26			14.65	13.93			60.84
Lodging					212.65				212.65
Telephone, Internet and Fax									-
Laundry									-
Miscellaneous:									-
Note - K. Becker added on personal time to this trip. Attached is the mock TT ticket for what the price would have been for the SAN to DCA to SAN roundtrip airfare. The difference is \$22.00 to be paid by K. Becker.									
	\$ 490.60								\$ 600.09

**Expense items included in Per Diem:**

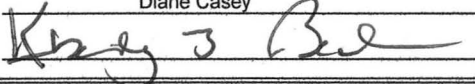
Meals & Incidental Expenses (M&IE) Meals will be reimbursed at established Per Diem rates. Receipts shall not be required except for authorized meals above per diem rate (approved by CEO or Vice President below). If a meal is provided by a conference or meeting, do not include the meal for reimbursement below. On first travel day, only include lunch and dinner if flight departs after 9:00 a.m. On last travel day, only include breakfast and lunch if flight returns before 6:00 p.m.

GSA Per Diem for Domestic		US Dept of State Per Diem for International							
Per Diem Rates the Same For DC & Philadelphia		11/10/22	11/11/22	11/12/22	11/13/22	11/14/22	11/15/22	11/16/22	
		Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	
Breakfast	\$18.00	18.00				18.00	18.00		
Lunch	\$20.00	20.00					20.00		
Dinner	\$36.00	36.00							
Incidentals	\$5.00	5.00				5.00	5.00		
<b>Total M&amp;IE</b>	<b>\$79.00</b>								
Approved Meal Exception Above Per Diem Rate <sup>1</sup>									
<b>Total Meal and Incidental Expenses</b>		\$ 79.00	\$ -	\$ -	\$ -	\$ 23.00	\$ 43.00		<b>145.00</b>

Explanation: Substantiation for exception should be attached	<b>Trip Grand Total</b>	<b>1,235.69</b>
	LESS CASH ADVANCE (Attach copy of Authority check)	
	Less Expenses Prepaid by Authority	490.60
	<b>Due Traveler - if positive amount, prepare check request</b>	
	<b>Due Authority - if negative, attach check payable to SDCRAA</b>	<b>\$ 745.09</b>
Note: Send this report to Accounting even if the amount is \$0.		

By signing below, TRAVELER: (a) acknowledges understanding and agreeing to be bound by Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy; (b) certifies that this report is true and correct and all claimed expenses were incurred in connection with official Authority business; and (c) understands that any purchases/claims that are not allowed will be traveler's responsibility. By signing below, ADMINISTRATOR certifies, based on reasonable inquiry, that expenses approved in this report were reasonable, necessary, directly related to the Authority's business, and that they are reimbursable under Authority Policy 3.30.

Prepared By: Diane Casey Ext.: 2445

Traveler's Signature:  Date: 11/16/22

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)**

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at it's meeting on \_\_\_\_\_

Clerk Signature: \_\_\_\_\_ Date: \_\_\_\_\_



One way Airfare  
SAN to Philadelphia  
11/10/2022

For a single calendar entry click [here](#)

## Travel Itinerary

### Passenger Names

BECKER/KIMBERLY JANE - 06

Traveltrust Business Hours are Monday-Friday 5am -5pm Pacific

Agency Reference Number: HUUBUT

CHECK IN FOR FLIGHT 24 HOURS PRIOR TO DEPARTURE

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

Travel requirements are being updated constantly, please be sure to check with your airline or CDC.gov for the latest in travel requirements and restrictions.

### AA American Airlines - Flight Number 1621 Confirmation: HUUCFE

**Departure:** Thu, 11/10/2022 6:35 AM  
**Departure City:** San Diego, CA ([SAN](#))  
**Departing Terminal:** TERMINAL 2  
**Status:** Confirmed

**Arrival:** Thu, 11/10/2022 2:42 PM  
**Arrival City:** Philadelphia, PA ([PHL](#))  
**Arrival Terminal:**  
**Class of Service:** V - ECONOMY

**Equipment:** 32Q  
**Meal:** Refreshment  
**Travel Time:** 5 hour(s) 7 minute(s)

[Add flight to Calendar](#)  
[Baggage Info](#)  
[Weather](#)

[CHECK IN](#)

**Seat Assignments:** BECKER/KIMBERLY JANE - 19D  
AISLE SEAT CONFIRMED  
FREQUENT FLYER NUMBER [REDACTED]

### Invoice Detail

Name: BECKER/KIMBERLY JANE

American

Airlines Ticket: 0017870031606

Invoice Number: 5640002

Service Fee: 8900828246565

Service Fee: 8900841472912

Issue Date: 11/8/2022

[See Exchange Detail](#)

Issue Date: 10/7/2022

Issue Date: 11/8/2022

Amount: \$0.00

Amount: \$30.00

Amount: \$30.00

Total Fare: USD \$60.00

Your total has been charged to American Express ending In 1013

### Exchange Detail

New Ticket Number: 0017870031606 Issue Date: 11/8/2022

Original Ticket Number: 0017862753173

New Airfare: \$490.60

Original Airfare: -\$525.21

Airline Change Fee: \$0.00

Amount Charged: \$0.00

### General Remarks

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED. BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT TO CHANGE IF NECESSARY. PER MANDATORY IATA RESOLUTION 830D YOUR CONTACT DETAILS HAVE BEEN GIVEN TO THE AIRLINES FOR FLIGHT MODIFICATIONS ONLY

Thank you for choosing Traveltrust! TSA Guidance: a government issued photo id is needed for check-in. Please allow minimum 3-hour check-in for international flights and 2 hours for Domestic. For Additional security information visit [www.tsa.gov](http://www.tsa.gov). For EMERGENCY AFTER-HOURS ASSISTANCE FROM ANYWHERE, PLEASE CALL 1-682-990-7183. VIT Code is HSJE72. Each call is billed at \$35 Domestic + ticketing fees, \$45 International + ticketing and international fees.

Casey Diane

Return ticket  
Philadelphia to SAN  
11/15/2022

Subject:

FW: Your trip confirmation (PHL - SAN)

Kim paid for  
this one-way fare  
personally

American Airlines 



Issued: November 5, 2022



## Your trip confirmation and receipt



Save time with the American app

Get now!

### Record Locator: QGNSUD

We charged \$348.60 to your card ending in 0764 for your ticket purchase.

You can check in via the American app 24 hours before your flight and get your mobile boarding pass.

Manage your trip

Tuesday, November 15, 2022

PHL

12:30 PM

Philadelphia

AA 554



ORD

1:58 PM

Chicago O'Hare

Seat: 20C

Class: Economy (N)

Meals:

ORD

3:42 PM

Chicago O'Hare

AA 1168



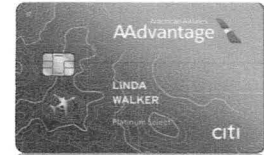
SAN

6:02 PM

San Diego

Seat: 14D  
Class: Economy (N)  
Meals: Food for purchase

Earn up to \$200 Back  
Plus 40,000 bonus miles. Terms Apply.  
[Learn more](#)



### Your purchase

**KIMBERLY BECKER**

AAdvantage® #: [REDACTED]

New ticket	\$348.60
Ticket #: 0012348654034	
[\$302.33 + Taxes and fees \$46.27]	

<b>Total cost</b>	<b>\$348.60</b>
-------------------	-----------------

### Your payment

MasterCard (ending 0764)	\$348.60
<b>Total paid</b>	<b>\$348.60</b>

### Bag information

Checked bags

Online\*

Airport

**Casey Diane**




**Subject:** FW: SDCRAA - Kim Becker - Flight Information

*Mock Ticket  
for original mtg  
dates and location  
11/13 - 11/15/22  
SM - DCA - SAN*

Thanks, Diane. Here's the quote for the mock trip...I'll ticket the other real trip.

Scott

<b>Booking Reference</b>	RPHRGM
<b>Names</b>	BECKER, KIMBERLY JANE (FF: AAMTJ4330 - AS92304343 - DL2078329006 - HA303212088 - NH4342059703 - UAJF258808 - WN473348610)

AIR							
American Airlines 	<b>Flight Number</b> AA0625	<b>Class:</b> M- Economy	<b>From:</b> SAN Diego (SAN), CA - Terminal 2	<b>Leaving:</b> Sun 13 Nov 06:41AM	<b>Destination:</b> Phoenix Sky Harbor Intl, Phoenix (PHX), AZ - Terminal 4	<b>Arriving:</b> Sun 13 Nov 09:05AM	<b>Seat Number:</b>
							<b>Type:</b> Boeing 737-800
							<b>Operated By:</b> American Airlines
							<b>Flying Time:</b> 01h24m
							<b>Stops:</b> -
							<b>Carrier Ref:</b> YBBVXS
							<b>Status:</b> Confirmed
							AIR
American Airlines 	<b>Flight Number</b> AA0295	<b>Class:</b> M- Economy	<b>From:</b> Phoenix Sky Harbor Intl, Phoenix (PHX), AZ - Terminal 4	<b>Leaving:</b> Sun 13 Nov 09:40AM	<b>Destination:</b> Washington Ronald Reagan National, Washington (DCA), VA	<b>Arriving:</b> Sun 13 Nov 03:55PM	<b>Seat Number:</b>
							<b>Type:</b> Airbus A321neo Jet
							<b>Operated By:</b> American Airlines
							<b>Flying Time:</b> 04h15m
							<b>Stops:</b> -
							<b>Carrier Ref:</b> YBBVXS
							<b>Status:</b> Confirmed
							AIR
American Airlines 	<b>Flight Number</b> AA2817	<b>Class:</b> N- Economy	<b>From:</b> Washington Ronald Reagan National, Washington (DCA), VA	<b>Leaving:</b> Tue 15 Nov 03:28PM	<b>Destination:</b> Dallas Dallas/Fort Worth Intl, Dallas (DFW), TX	<b>Arriving:</b> Tue 15 Nov 06:05PM	<b>Seat Number:</b>
							<b>Type:</b> Airbus A321
							<b>Operated By:</b> American Airlines
							<b>Flying Time:</b> 03h37m
							<b>Stops:</b> -
							<b>Carrier Ref:</b> YBBVXS
							<b>Status:</b> Confirmed
							AIR

American Airlines 	<b>Flight Number</b>	<b>Class:</b>	<b>From:</b>	<b>Leaving:</b>	<b>Destination:</b>	<b>Arriving:</b>	<b>Seat Number:</b>	
	AA1243	N-Economy	Dallas Dallas/Fort Worth Intl, Dallas (DFW), TX	Tue 15 Nov 06:55PM	SAN Diego (SAN), CA - Terminal 2	Tue 15 Nov 08:02PM	<b>Type:</b>	Airbus A321neo Jet
							<b>Operated By:</b>	American Airlines
							<b>Flying Time:</b>	03h07m
							<b>Stops:</b>	-
							<b>Carrier Ref:</b>	YBBVXS
							<b>Status:</b>	Confirmed
<b>Fare</b>		USD 716.28						
<b>Taxes</b>		USD 100.92						
<b>Total</b>		USD 817.20						
<b>Cancellation Policy</b>		Non Refundable.						
<b>Changes Before Departure</b>		Changes Permitted For Reissue.						
<b>Changes After Departure</b>		Changes Permitted For Reissue.						
<b>Last Day To Purchase</b>		Last day to purchase 07oct/2359						
<b>Minimum Stay</b>		No restrictions.						
<b>Maximum Stay</b>		No Restrictions.						

 TRAVELTRUST

**Scott Mackerley**

Director, Travel Services, West

 +1-760-635-1700

 smackerley@Traveltrust.com |  [www.traveltrust.com](http://www.traveltrust.com)

note - original airtare \$ 817.20  
SM - DCA - SAN

- kim's changed destination for personal leg of trip \$ 839.20

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- kim owes to authority \$ 22.00



HILTON DC NATIONAL MALL  
 480 L'ENFANT PLAZA SW  
 WASHINGTON, DC 20024  
 United States of America  
 TELEPHONE 202-484-1000 • FAX 202-869-1952  
 Reservations  
 www.hilton.com or 1 800 HILTONS

BECKER, KIMBERLY

[REDACTED]

[REDACTED]

UNITED STATES OF AMERICA

Room No: 14106/K1DRI  
 Arrival Date: 11/13/2022 2:56:00 PM  
 Departure Date: 11/14/2022 9:25:00 AM  
 Adult/Child: 1/0  
 Cashier ID: DMOON6  
 Room Rate: 184.99  
 AL:  
 HH # 922017961 SILVER  
 VAT #  
 Folio No/Che 167789 A

Confirmation Number: 3297728578

HILTON DC NATIONAL MALL 11/14/2022 9:25:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
11/13/2022	GUEST ROOM	SMORRIS ON25	628946	\$184.99		
11/13/2022	ROOM TAX	SMORRIS ON25	628946	\$27.66		
11/14/2022	MC *0764	DMOON6	629268		(\$212.65)	
**BALANCE**						\$0.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 6,500+ hotels and resorts in 119 countries, please visit Honors.com

Thank you for choosing Hilton. You'll get more when you book directly with us - more destinations, more points, and more value. Book your next stay at hilton.com.

CREDIT CARD DETAIL

APPR CODE	75790Z	MERCHANT ID	000100682400
CARD NUMBER	MC *0764	EXP DATE	02/25
TRANSACTION ID	629268	TRANS TYPE	Sale

11/10 - Transportation  
Home + Airport

**Casey Diane**

**Subject:** FW: Your ride with Cameron on November 10

**From:** no-reply@lyftmail.com <no-reply@lyftmail.com> on behalf of Lyft Receipts <no-reply@lyftmail.com>

**Sent:** Thursday, November 10, 2022 5:05:36 AM

**To:** Becker Kim <kbecker@san.org>

**Subject:** Your ride with Cameron on November 10



NOVEMBER 10, 2022 AT 4:13 AM

# Thanks for riding with Cameron!

100% of tips go to drivers. [Add a tip](#)

Lyft fare (6.54mi, 11m 15s)	\$22.58
Service Fee, includes a \$0.50 Lyft California Driver	\$4.30
Benefits Fee	\$5.38
Tip	



PayPal account

**\$32.26** ✓

The fare above includes any other Fees and Other Charges, [as applicable](#).

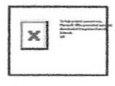




11/13 - Transportation  
Airport to Hotel

Casey Diane

**From:** no-reply@lyftmail.com on behalf of Lyft Receipts <no-reply@lyftmail.com>  
**Sent:** Monday, November 14, 2022 10:41 AM  
**To:** Becker Kim  
**Subject:** Your ride with Maurice on November 13



NOVEMBER 13, 2022 AT 3:28 PM

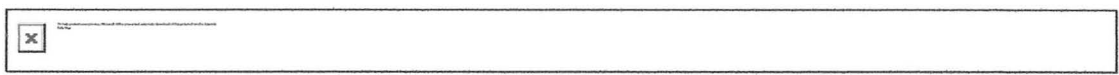
# Thanks for riding with Maurice!

100% of tips go to drivers. [Add a tip](#)

Lyft fare (2.16mi, 10m 39s)	\$10.99
DC City Fee	\$0.66
Tip	\$3.00

---

PayPal account	<b>\$14.65</b>
----------------	----------------



- Pickup** 3:28 PM  
50 Massachusetts Ave NE, Washington, DC
- Drop-off** 3:39 PM  
490 Lenfant Plz SW, Washington, DC

**Tip driver**

11/14 - Transportation  
Hotel to Train Station

**Casey Diane**

**From:** Kim Becker <kbeckersj@yahoo.com>  
**Sent:** Monday, November 14, 2022 11:51 AM  
**To:** Casey Diane  
**Subject:** Fwd: Your Monday afternoon trip with Uber

Updated Uber receipt

Begin forwarded message:

**From:** Uber Receipts <noreply@uber.com>  
**Date:** November 14, 2022 at 2:43:49 PM EST  
**To:** kbeckersj@yahoo.com  
**Subject:** Your Monday afternoon trip with Uber

**Uber** Total **\$13.93**  
November 14, 2022

---

**Total** **\$13.93**

---

Trip fare	\$8.08
<hr/>	
Subtotal	\$8.08
Booking Fee <span style="font-size: small;">?</span>	\$1.68
Temporary Fuel Surcharge <span style="font-size: small;">?</span>	\$0.55

Tips	\$3.00
DC Fee 	\$0.62

### Payments


 <b>Visa</b> ●●●●1275	\$13.93
11/14/22 2:43 PM	

Receipt ID # 358000b6-3e33-4572-81ca-ff495c278fc3

[Download PDF](#)

### You rode with Asim

4.98 ★ Rating


 Has passed a multi-step safety screen

Issued on behalf of Asim

When you ride with Uber, your trips are insured in case of a covered accident.

[Learn more >](#)

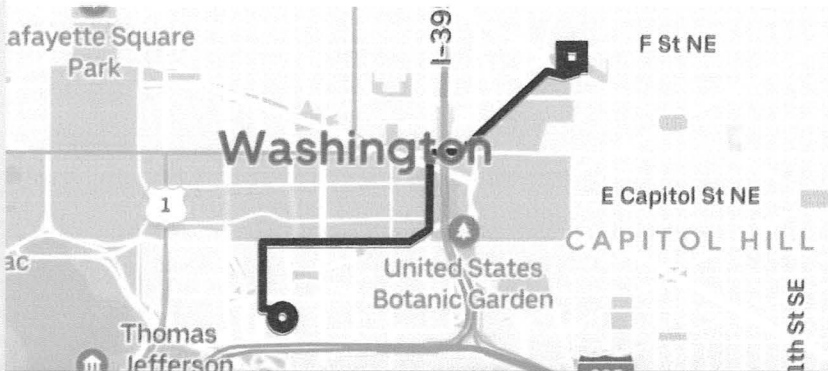
 1.88 miles | 9 min

 **1:47 PM**  
480 L'Enfant Plz SW,  
Washington DC, DC 20024,  
US



**1:56 PM**

48 Massachusetts Ave Ne,  
Washington, DC 20002, US



[Report lost item >](#)

[Contact support >](#)  
[Contact support >](#)

[My trips >](#)

# Uber

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Uber Technologies

1515 3rd Street

San Francisco, CA 94158

# FY 2022 Per Diem Rates for District of Columbia, District of Columbia

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & LastDay of Travel
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$79	\$18	\$20	\$36	\$5	\$59.25

# FY 2022 Per Diem Rates for Philadelphia, Pennsylvania

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & LastDay of Travel
Philadelphia	Philadelphia	\$79	\$18	\$20	\$36	\$5	\$59.25



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

**TRAVELER INFORMATION:**

Traveler Name: Kimberly J. Becker Department: Executive, BU6  
Position:  Board Member  President/CEO  General Counsel  Chief Auditor  
 All Other Authority Employees

DATE OF REQUEST: 09/28/2022 DATE OF DEPARTURE/RETURN: 11/13/2022 / 11/15/2022

**DESTINATION / BUSINESS PURPOSE:**

Destination: Washington, DC

Business Purpose: U.S. Travel Fall Board Mtg and GAC Directors' Meeting

**PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:**

A. Transportation Costs:	
• Airfare <input checked="" type="checkbox"/> <i>check box for business class or equivalent (international only)</i>	\$ <u>800.00</u>
• Rental Car	\$ _____
• Other Transportation ( <i>Taxi, TNC, Train, Bus</i> )	\$ <u>100.00</u>
• Auto ( <i>Gas, Parking/Tolls, Mileage</i> )	\$ _____
B. Lodging	\$ <u>1,000.00</u>
C. Meals and Incidental Expenses ( <i>Per Diem</i> )	\$ <u>240.00</u>
D. Seminar and Conference Fees	\$ _____
E. Entertainment	\$ _____
<b>TOTAL PROJECTED TRAVEL EXPENSES</b>	<b>\$ <u>2,140.00</u></b>

**CERTIFICATION BY TRAVELER**

By my signature below, I certify the following:

- 1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Kimberly J. Becker Date: Oct 1, 2022

**CERTIFICATION BY ADMINISTRATOR** (*If Administrator is Executive Committee, Clerk certifies below.*)

By my signature below, I certify the following:

- 1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, Arely Valenzuela, Assitant Authority Clerk I, certify that this document was approved  
(Name of Clerk)  
by the Executive Committee at its 10/24/2022 meeting.  
(Meeting Date)

U.S. Travel Association

# **GATEWAY** AIRPORTS COUNCIL

## **FALL 2022 GATEWAY AIRPORTS COUNCIL MEETING**

Monday, November 14, 2022 | 10:00 a.m. - 2:00 p.m. ET

**Hilton Washington DC National Mall The Wharf**

**Level: Lobby, Room: Archives Room**

*480 L'Enfant Plaza SW, Washington, DC 20024*

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### **MEETING OPENING**

- I. Welcome and Opening Remarks**
- II. Review Outcomes from Last Meeting**

### **POLICY COMMITTEE**

- III. AIP Reforms for FAA Reauthorization**
- IV. Sustainable Travel Coalition**
  - a. Building an industry narrative
- V. Policies for FAA reauthorization**

### **EMERGING ISSUES FORUM**

- VI. FAA Land use**
- VII. Employee Screening**
- VIII. AMT bonds**

### **APPROVAL OF 2023-2024 GAC LEADERSHIP SLATE**

- IX. Chair, Policy Committee Chair, Emerging Issues Chair**

### **DIRECTOR'S CLOSED SESSION**



# U.S. Travel Board Meeting Program

Washington, DC

[Back to U.S. Travel Board Meeting](#)

## PROGRAM

The meeting will take place at the Hilton Washington DC National Mall The Wharf (480 L'Enfant Plaza SW Washington, DC 20024); however, the Monday evening events will take place just steps away from the front door of the Hilton at the International Spy Museum (700 L'Enfant Plaza SW, Washington, DC 20024).

For travel planning purposes, we offer the following preliminary schedule. Committee and council meetings are open only to members of the respective committees/councils.

*Updated October 11*

**Monday, November 14**

- 9:30 a.m.-7:15 p.m. | Registration
- 10:00 a.m.-2:00 p.m. | Gateway Airports Council Meeting (*with working lunch*)
- 1:00-2:30 p.m. | Governance Committee Meeting
- 3:00-4:30 p.m. | Emerging Travel Leaders Meeting
- 3:00-5:00 p.m. | Executive Committee Meeting
- 5:45-6:30 p.m. | New Directors Reception (*offsite*)
- 6:30-7:15 p.m. | Hall of Leaders Awards Reception (*offsite*)
- 7:15-8:45 p.m. | Hall of Leaders Awards Dinner (*offsite*)
- 8:45-9:30 p.m. | Hall of Leaders Awards Dessert Reception (*offsite*)

**Tuesday, November 15**

- 7:00 a.m.-12:00 p.m. | Registration
- 7:00-8:00 a.m. | Continental Breakfast
- 8:00 a.m.-12:15 p.m. | Board Meeting
- 12:15-1:00 p.m. | Buffet Lunch
- 1:00-2:30 p.m. | Allied Advisory Group Meeting

U.S. TRAVEL  
ASSOCIATION\*

## BOARD Meetings

### CONTACT US

**Delisa Selwitz**

For program questions

[202.408.8422](tel:202.408.8422)

[Email >](#)

**Registrar**

For registration or hotel questions

[202.408.8422](tel:202.408.8422)

[Email >](#)

**Judith Harris**

For membership questions

[202.218.3628](tel:202.218.3628)

[Email >](#)

**Malcolm Smith**

For sponsorship questions

[202.408.2141](tel:202.408.2141)

[Email >](#)

### SAVE THE DATE

> 2022 Meetings





Traveltrust  
374 North Coast Highway 101  
Encinitas, CA 92024  
760-635-1700

For a single calendar entry click [here](#)  
Travel Itinerary

### Passenger Names

BECKER/KIMBERLY JANE - 06

Traveltrust Business Hours are Monday-Friday 5am -5pm Pacific

Agency Reference Number: AVSHNI

CHECK IN FOR FLIGHT 24 HOURS PRIOR TO DEPARTURE

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

Travel requirements are being updated constantly, please be sure to check with your airline or CDC.gov for the latest in travel requirements and restrictions.

### Southwest Airlines - Flight Number 0399

Confirmation: 2JFUWL

Departure: Thu, 12/1/2022 3:05 PM  
Departure City: San Diego, CA ([SAN](#))  
Departing Terminal: TERMINAL 1  
Status: Confirmed

Arrival: Thu, 12/1/2022 4:30 PM  
Arrival City: Oakland, CA ([OAK](#))  
Arrival Terminal: TERMINAL 2 - L J WILSON  
Class of Service: J - ECONOMY

Equipment: 73W

Travel Time: 1 hour(s) 25 minute(s)

[Add flight to Calendar](#)

[Baggage Info](#)

[Weather](#)

**CHECK IN**

#### Seat Assignments:

FREQUENT FLYER NUMBER [REDACTED]

### Southwest Airlines - Flight Number 0600

Confirmation: 2JFUWL

Departure: Fri, 12/2/2022 3:10 PM  
Departure City: Oakland, CA ([OAK](#))  
Departing Terminal: TERMINAL 2 - L J WILSON  
Status: Confirmed

Arrival: Fri, 12/2/2022 4:40 PM  
Arrival City: San Diego, CA ([SAN](#))  
Arrival Terminal: TERMINAL 1  
Class of Service: A - ECONOMY

Equipment: 73W

Travel Time: 1 hour(s) 30 minute(s)

[Add flight to Calendar](#)

[Baggage Info](#)

[Weather](#)

**CHECK IN**

#### Seat Assignments:

FREQUENT FLYER NUMBER [REDACTED]

### Invoice Detail

Name: BECKER/KIMBERLY JANE

Southwest

Airlines Ticket: 5267793524716

Invoice Number: 5635519

Service Fee: 8900828122324

Issue Date: 10/5/2022

[See Exchange Detail](#)

Amount: \$42.97

Issue Date: 10/5/2022

Amount: \$30.00

Early Bird Check In 1 3333333333 1 05OCT22

Amount: \$30.00

Total Fare: USD \$102.97

Your total has been charged to American Express ending In 1013

### Exchange Detail

New Ticket Number: 5267793524716 Issue Date: 10/5/2022

New Airfare: \$187.97

Original Ticket Number: 5268992722439

Original Airfare: -\$145.00

Airline Change Fee: \$0.00

Amount Charged: \$42.97

### General Remarks

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED. BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT TO CHANGE IF NECESSARY. PER MANDATORY IATA RESOLUTION 830D YOUR CONTACT DETAILS HAVE BEEN GIVEN TO THE AIRLINES FOR FLIGHT MODIFICATIONS ONLY

Thank you for choosing Traveltrust! TSA Guidance: a government issued photo id is needed for check-in. Please allow minimum 3-hour check-in for international flights and 2 hours for Domestic. For Additional security information visit [www.tsa.gov](http://www.tsa.gov). For EMERGENCY AFTER-HOURS ASSISTANCE FROM ANYWHERE, PLEASE CALL 1-682-990-7183. VIT Code is HSJE72. Each call is billed at \$35 Domestic + ticketing fees, \$45 International + ticketing and international fees.



**Hyatt Unbound Oakland**  
 2455 Broadway  
 Oakland, CA 94612  
 Tel: 510-216-1500  
 kisseluptownoakland.com

**INVOICE**

Kim Becker  
 [REDACTED]  
 [REDACTED]  
 United States

Room No. 6606  
 Arrival 12-01-22  
 Departure 12-02-22  
 Folio Window 1  
 Folio No. 16083

Confirmation No. 4214667101  
 Group Name Ca Airports Council

Date	Description	Charges	Credits
12-01-22	Accommodation	189.00	
12-01-22	Occupancy Tax 14%	26.46	
12-01-22	CA Tourism Tax 0.195%	0.37	
12-01-22	Oakland Tourism Assessment Fee	1.50	
12-02-22	Master Card XXXXXXXXXXXXXXX0764 XX/XX		217.33

**Total** 217.33 217.33

Guest Signature

**Balance** 0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

**World of Hyatt Summary**

Membership: XXXXXX805Q  
 Membership: [REDACTED]  
 Bonus Codes:  
 Qualifying Nights: 1  
 Eligible Spend: 189.00  
 Redemption Eligible: 0.00

WE HOPE YOU ENJOYED YOUR STAY WITH US!

Summary Invoice, please see front desk for eligible details.

12/01 Transportation  
Airport to Hotel

Casey Diane

Subject: Lyft Receipt - Becker

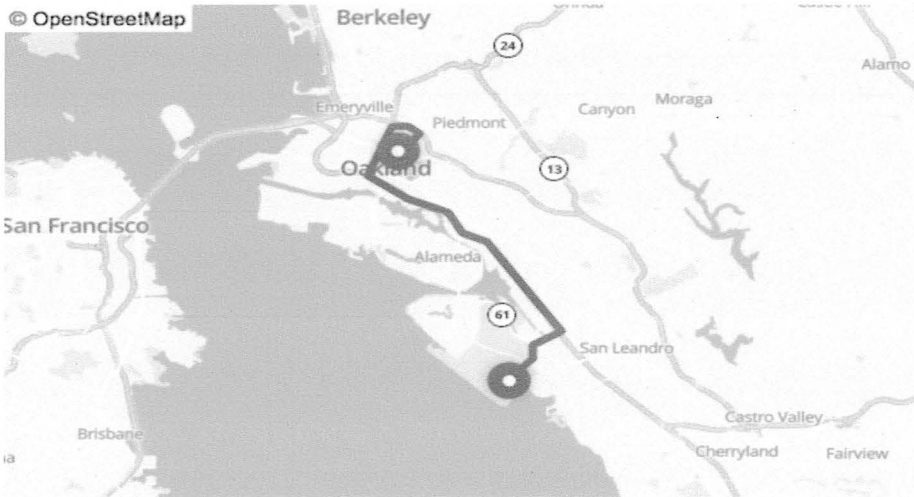
1:43

5G

< Dec 01, 2022 at 5:02 PM

**\$26.97**

Thanks for riding with Hamid



**Your Trip**

1 Airport Dr Oakland	Pickup 5:02 PM
2417 Broadway Oakland	Drop-off 5:24 PM

**Payment**

**\$26.97**

Lyft fare (12.94mi, 21m 35s)	\$19.37
Service Fee, includes a \$0.30 Lyft California Driver Benefits Fee	\$3.60
Increase Tip	\$4.00





U.S. General Services Administration

# FY 2022 Per Diem Rates for Oakland, California

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & LastDay of Travel
Oakland	Alameda	\$74	\$17	\$18	\$34	\$5	\$55.50

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

**TRAVELER INFORMATION:**

Traveler Name: Kimberly J. Becker Department: Executive, BU6  
 Position:  Board Member  President/CEO  General Counsel  Chief Auditor  
 All Other Authority Employees

DATE OF REQUEST: 09/08/2022 DATE OF DEPARTURE/RETURN: 12/01/2022 / 12/02/2022

**DESTINATION / BUSINESS PURPOSE:**

Destination: Oakland, CA Business Purpose: CAC Board of Directors Meeting

**PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:**

A. Transportation Costs:	
• Airfare <input type="checkbox"/> check box for business class or equivalent (international only)	\$ <u>200.00</u>
• Rental Car	\$ _____
• Other Transportation (Taxi, TNC, Train, Bus)	\$ <u>100.00</u>
• Auto (Gas, Parking/Tolls, Mileage)	\$ _____
B. Lodging	\$ <u>300.00</u>
C. Meals and Incidental Expenses ( <u>Per Diem</u> )	\$ <u>50.00</u>
D. Seminar and Conference Fees	\$ _____
E. Entertainment	\$ _____
<b>TOTAL PROJECTED TRAVEL EXPENSES</b>	<b>\$ <u>650.00</u></b>

**CERTIFICATION BY TRAVELER**

By my signature below, I certify the following:

1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Kimberly J. Becker Date: Sep 8, 2022

**CERTIFICATION BY ADMINISTRATOR (If Administrator is Executive Committee, Clerk certifies below.)**

By my signature below, I certify the following:

1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, Arelly Valenzuela, Assistant Authority Clerk I, certify that this document was approved  
(Name of Clerk)

by the Executive Committee at its 09/26/2022 meeting.  
(Meeting Date)



## **SCHEDULE**

### **California Airports Council – Board of Directors Meeting**

Kissel Uptown Oakland

2455 Broadway

Oakland, CA

510.216.1500

#### **THURSDAY, DECEMBER 1<sup>ST</sup>**

5:45 P.M. Meet in hotel lobby and walk to dinner  
Location TBA

6 P.M. Dinner  
Location TBA

#### **FRIDAY, DECEMBER 2<sup>ND</sup>**

**The Showroom – Kissel Uptown Oakland**

8:30 A.M. Breakfast

9:00 A.M. CAC Meeting  
Business Casual Attire

12:30 P.M. Adjournment and Lunch  
to 1 P.M.