

Board Meeting Agenda

Thursday, October 6, 2022
9:00 A.M.

San Diego International Airport
SDCRAA Administration Building
Third Floor – Board Room
3225 N. Harbor Drive
San Diego, California 92101

Board Members

Gil Cabrera (Chair)
Mary Casillas Salas (Vice Chair)
Catherine Blakespear
Paul McNamara
Paul Robinson
Johanna Schiavoni
James Sly
Nora E. Vargas
Marni von Wilpert

Ex-Officio Board Members

Col. Thomas M. Bedell
Gustavo Dallarda
Gayle Miller

President/CEO

Kimberly J. Becker

Live webcasts of Authority Board meetings can be accessed at
<http://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board>

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. ***Please note that agenda items may be taken out of order.*** If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Board Services and are available for public inspection.

NOTE: Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Board Services/Authority Clerk Department.

PLEASE COMPLETE A SPEAKER SLIP PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

The Authority has identified a local company to provide oral interpreter and translation services for public meetings. If you require oral interpreter or translation services, please telephone the Board Services /Authority Clerk Department with your request at (619) 400-2400 at least three (3) working days prior to the meeting.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PRESENTATIONS:

A. 2021-2022 Sustainability Report:

Presented by Michelle Brega, Senior Director, External Relations, and Brendan Reed, Director, Planning and Environmental Affairs

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:**
Committee Members: Blakespear, Casillas Salas, Schiavoni, Sly, Vann (Chair), Newsom, Wong Nickerson
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**
Committee Members: McNamara, Schiavoni, von Wilpert (Chair)
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**
Committee Members: Cabrera, McNamara, Robinson (Chair), Vargas
- **FINANCE COMMITTEE:**
Committee Members: McNamara, Schiavoni (Chair), Sly, von Wilpert

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:**
Liaison: Casillas Salas (Primary), Robinson
- **ARTS ADVISORY COMMITTEE:**
Liaison: Schiavoni

LIAISONS

- **CALTRANS:**
Liaison: Dallarda
- **INTER-GOVERNMENTAL AFFAIRS:**
Liaison: Cabrera
- **MILITARY AFFAIRS:**
Liaison: Bedell
- **PORT:**
Liaisons: Cabrera (Primary), Robinson, Vargas

Thursday, October 6, 2022

- **WORLD TRADE CENTER:**
Representatives: Robert H. Gleason

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:**
Representative: Cabrera (Primary), Robinson
- **SANDAG TRANSPORTATION COMMITTEE:**
Representatives: Schiavoni (Primary), Sly

CHAIR REPORT:

PRESIDENT/CEO REPORT:

NON-AGENDA PUBLIC COMMENT:

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

Note: Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

CONSENT AGENDA (ITEMS 1-9):

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

1. **APPROVAL OF MINUTES:**
RECOMMENDATION: Approve the minutes of the September 1, 2022, Board meeting.
2. **ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**
RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.
(Board Services: Tony R. Russell, Director/Authority Clerk)

Thursday, October 6, 2022

3. AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM AUGUST 8, 2022, THROUGH SEPTEMBER 11, 2022, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM AUGUST 8, 2022, THROUGH SEPTEMBER 11, 2022:

RECOMMENDATION: Receive the Report.

(Procurement: Jana Vargas, Procurement Director)

4. OCTOBER 2022 LEGISLATIVE REPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0086, approving the October 2022 Legislative Report.

(Government Relations: Matt Harris, Director)

5. BIENNIAL REVIEW AND AMENDMENT OF AUTHORITY CODE SECTION 2.30 – CONFLICT OF INTEREST CODE:

RECOMMENDATION: Adopt Resolution No. 2022-0087, amending Authority Code Section 2.30 – Conflict of Interest Code.

(Board Services: Tony R. Russell, Director/Authority Clerk)

CLAIMS

6. REJECT CLAIM OF KAILASH BOLINA:

RECOMMENDATION: Adopt Resolution No. 2022-0088, rejecting the claim of Kailash Bolina.

(Legal: Amy Gonzalez, General Counsel)

7. REJECT CLAIM OF CINTHYA NORIEGA GARCIA:

RECOMMENDATION: Adopt Resolution No. 2022-0089, rejecting the claim of Cinthya Noriega Garcia.

(Legal: Amy Gonzalez, General Counsel)

COMMITTEE RECOMMENDATIONS

8. FISCAL YEAR 2022 ANNUAL REPORT FROM THE AUDIT COMMITTEE:

RECOMMENDATION: The Audit Committee recommends that the Board accept the report.

(Audit: Lee Parravano, Chief Auditor)

Thursday, October 6, 2022

CONTRACTS AND AGREEMENTS

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

9. WAIVE AUTHORITY POLICY 5.02(4)(b)(iii) AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE CHANGE ORDERS WITH GRIFFITH COMPANY FOR THE SHUTTLE LOT RELOCATION PROJECT AT SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0090, waiving Authority Policy 5.02(4)(b)(iii) and authorizing the President/CEO to negotiate and execute Change Orders with Griffith Company, for Project No. 413002 Shuttle Lot Relocation, for a total change order amount not to exceed \$1,079,535.

(Airport Design and Construction: Bob Bolton, Director)

PUBLIC HEARINGS:

OLD BUSINESS:

NEW BUSINESS:

10. RENEWAL OF THE HEALTH & WELFARE BENEFITS PROGRAM FOR 2023:

RECOMMENDATION: The Executive Personnel and Compensation Committee (EPCC) recommends that the Board adopt Resolution No. 2022-0091, approving the renewal of the Health and Welfare Benefits Program for 2023.

(Talent, Culture, and Capability: Monty Bell, Director)

CLOSED SESSION:

11. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: San Diego County Regional Airport Authority v. Aquatherm L.P., et al., San Diego Superior Court Case No. 37-2022-00037121-CU-BC-CTL

12. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: Future DB, International, Inc. v. San Diego County Regional Airport Authority, San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL

13. CONFERENCE WITH LABOR NEGOTIATORS:

Cal. Gov. Code §54957.6

Agency designated representatives: Monty Bell, Scott Brickner, Angela Shafer-Payne, Rod Betts, Jeff Rasor, Lola Barnes, Lee Kaminetz

Employee organization: California Teamsters Local 911

Board Meeting Agenda

Thursday, October 6, 2022

Page 6 of 7

REPORT ON CLOSED SESSION:

GENERAL COUNSEL REPORT:

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT:

ADJOURNMENT:

Thursday, October 6, 2022

Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)

- 1) Persons wishing to address the Board, ALUC, and Committees shall submit a speaker slip to the Clerk prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to submit a speaker slip shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.

After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

Additional Meeting Information

NOTE: This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2550 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at www.san.org.

For those planning to attend the Board meeting, parking is available in the public parking lot located directly to the East of the Administration Building across Winship Lane. Bring your ticket to the third-floor receptionist for validation.

You may also reach the SDCRAA Building by using public transit via the San Diego MTS System, Route 992. For route and fare information, please call the San Diego MTS at (619) 233-3004 or 511.

2021-2022 Sustainability Report

Michelle Brega
Senior Director, External Relations

Brendan Reed
Director, Airport Planning & Environmental Affairs

October 6, 2022



SUSTAINABILITY MATTERS

San Diego County Regional Airport Authority's Sustainability Report For 2021-2022

Measuring Our Sustainable Progress

- Impact areas: environmental, social, and economic, using the following the criteria:
 - Airport Authority's Organizational Strategic Plan and Sustainability Management Program
 - Global Reporting Initiative
 - United Nations Sustainable Development Goals

Social Sustainability



Social

- Focuses on:
 - The Customer Experience
 - Regional and Industry Leadership
 - Employee Diversity, Recruitment, Retention, and Training

Social Key Accomplishments



Improving Transit Connectivity

The all-electric San Diego Flyer launched in November 2021, providing a convenient, free last-mile connection between SAN and the Old Town Transit Center.



Supporting Diversity, Equity & Inclusion

The Airport Authority Board approved and adopted its first Diversity, Equity, and Inclusion policy statement in September 2021



Promoting the Arts

The Airport Authority commissioned six groundbreaking public art concepts for the new Terminal 1 that explore the themes of flight, travel, play, the natural world, and light.

Other Social Accomplishments

- Construction on the New T1 project
- The temporary exhibition, *Make Yourself at Home*
- Enhancements were made to the Airport website to enhance accessibility

Focusing on the Customer Experience



- Employees and volunteers participated in I Love A Clean San Diego's Creek to Bay Cleanup and Coastal Cleanup Day
- SAN leaders serve on the boards of regional economic development organizations

Our Regional and Industry Leadership



- The Women's Leadership Group was founded and launched
- Completed a comprehensive compensation study

Employee Diversity, Recruitment, Retention, and Training



Economic Sustainability



Economic

- Focuses on:
 - Optimizing our Facilities
 - Enhancing Revenue
 - Reducing Expenses
 - Driving the Regional Economy Through Small Business
 - Planning Ahead

Economic Key Accomplishments



Transforming the Customer Experience

Construction on SAN's New T1 project, which replaces the current Terminal 1 with a modern and efficient facility that will improve the airport experience, began in November 2021.



Creating Jobs

The New T1 project will create an estimated 15,000 to 20,000 construction-related jobs in the San Diego region.



Serving as a Fiscal Steward

The Airport Authority completed the largest single bond sale by a California airport and the fifth largest single airport bond sale in the U.S. totaling \$1.94 billion. Interest savings compared to the board approved plan of finance saved almost \$400 million.

Other Economic Accomplishments

- Opened the new Airline Support Building
- The EMAS was replaced

Optimizing our Facilities



- 16 airlines serving as many as 76 nonstop international and domestic destinations on 3 continents.
- A digital dispatching system for taxis

Enhancing Revenue



- Reduced the cost of contracted services by \$437,000 by utilizing internal staff

Reducing Expenses



- Conducted 27 outreach and training events to small businesses
- Awarded +\$277 million to local businesses; +\$22 million to women-owned businesses; +\$19 million to minority-owned businesses; and \$11.75 million to small businesses

Driving the Regional Economy Through Small Business



- Evaluated and pursued funding opportunities
- Engaged AeroParker to develop a parking revenue strategy
- Selected projects moved from the 20-year capital plan to the 5-year current Capital Improvement Program

Planning Ahead



Environmental Sustainability



Environmental

- Focuses on:
 - Achieving Carbon Neutrality
 - Serving as Water Stewards
 - Pursuing Energy Efficiency and Innovation
 - On the Road to Clean, Accessible Transportation
 - En Route to Zero Waste
 - Protecting Biodiversity at the Airport
 - Building Resilience for Future Climate Conditions
 - Doing our Part to Address Aircraft Noise

Environmental Key Accomplishments



Using Cleaner Electricity

The airport now runs off 100 percent carbon-free renewable electricity through its subscription to San Diego Community Power, the new Community Choice Aggregator.



Innovating Resilience

The Airport Authority's Sustainability Management Program won an "Outstanding Innovation in Resilient or Sustainable Design" award from the Association of Environmental Professionals.



Reducing Noise

In 2021, the Quieter Home Program provided sound insulation treatments to 209 homes, including a mixture of single-family and multi-family homes.

Other Environmental Accomplishments

- Per passenger emissions decreased 5% while passengers increased by 69%

Achieving Carbon Neutrality



- Per passenger water use decreased 34% as passenger numbers increased
- An 11% increase in the amount of stormwater captured, treated, and reused

Serving as Water Stewards



- 4 newly constructed buildings achieved LEED certification
- 17% of energy consumption comes directly from solar electricity generated on-site

Pursuing Energy Efficiency and Innovation



- The San Diego Flyer transports passengers to and from the Airport
- A total of 33 all-electric busses transport passengers

On the Road to Clean, Accessible Transportation



- The amount of hazardous waste disposal was the lowest it's been since 2014
- 13,835 pounds of electronic waste, 1,748 pounds of batteries, 4,583 lightbulbs, and 39,497 pounds of shredded paper were recycled

En Route to Zero Waste



- The amount of habitat preserved and actively managed for the California Least Tern is 14 acres
- 100% of all newly landscaped areas are xeriscape with native and/or drought-tolerant plant species

Protecting Biodiversity at the Airport



- All proposed projects at SAN are screened against the potential impacts of sea-level rise and storm surge events
- Our Airline Support Building's site elevation is 4 feet to account for flood resilience

Building Resilience for Future Climate Conditions



- The new QHP non-residential program completed the design of one church and preschool facility and has started on a second, similar facility
- The FAA gave the Airport Authority \$26 million to the program

Doing our Part to Address Aircraft Noise



Questions?

sustain.san.org

**NON-AGENDA
PUBLIC
COMMENT**

Teamsters 911 thanks the Board and the Airport's bargaining committee for its dedication towards a mutually successful negotiation! Multiple bargaining sessions have produced a meaningful investment in the future of the Airport. This will benefit Airport employees and people of San Diego for years to come.

The last two-and-a-half years have been brutal for everyone. However, some of us have been fortunate to work from the safety of home. While telework can be less than ideal, it has kept more of us healthy and alive had it not been available. The Airport's acknowledgement of the heightened risk to those who continued showing up to the workplace each day and engaging their co-workers and the travelling public is commendable, and it will not be forgotten by the Union.

Teamsters thanks the entire Board for recognizing the everyday economic challenges confronting the workers by agreeing to a fair cost of living adjustment. Our members want to continue living in the region they serve, and this investment helps make that possible. Just as importantly, the Board's willingness to help its employees contribute towards a competitive retirement plan helps fulfill its promise to ensure the Airport remains an employer of choice

Thank you to Board Chair, Gil Cabrera, for taking time from your hectic schedule to tour the new facilities and meet our employees prior to negotiations. That was a welcome surprise and demonstration of good will, which our members will not forget.

The Union is grateful for CEO Kim Becker's effective stewardship through a pandemic.

Teamsters thanks the Airport's Talent Culture and Capability team for its expertise and hard work. Lola Barnes has been an effective representative for the Airport and strong partner with labor for many years, and we congratulate her on her many years of service!

While Greg Halsey from the general counsel's office is missed, Lee Kaminetz has stepped up and has proven his value. The Union even thanks Rod Betts, as iron sharpens iron.

Lastly, the Union expresses its gratitude to Monty Bell for slogging through negotiations for three different bargaining units. His communication, candor and patience were necessary for this outcome. Good things don't come easy.

As Teamsters workers are the lifeblood of the Airport, the Union proudly cites to the Authority's' mission statement,

We will plan for and provide air transportation services to the region with safe, effective facilities that exceed our customer expectations. We are committed to operating San Diego's air transportation gateways in a manner that promotes the region's prosperity and protects its quality of life.

Teamsters' members are proud representatives of the Airport and the San Diego region, and we enthusiastically look forward to continuing our work with our labor partners towards that shared mission.

Thank you all.

In solidarity,

Neil Sholander
Teamsters 911

DRAFT
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD
MINUTES
THURSDAY, SEPTEMBER 1, 2022
SAN DIEGO INTERNATIONAL AIRPORT
BOARD ROOM

CALL TO ORDER: Chair Cabrera called the regular meeting of the San Diego County Regional Airport Authority Board to order at 9:05 a.m. on Thursday, September 1, 2022, at the San Diego International Airport, Administration Building, 3225 North Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Board Member Robinson led the Pledge of Allegiance.

ROLL CALL:

PRESENT: Board Members: Bedell (Ex-Officio), Blakespear, Cabrera, Dallarda (Ex-Officio), McNamara, Robinson, Schiavoni, Sly, von Wilpert

ABSENT: Board Members: Casillas Salas, Miller (Ex-Officio), Vargas

ALSO PRESENT: Kimberly J. Becker, President/CEO; Lee Kaminetz, Director, Counsel Services; Tony R. Russell, Director, Board Services/Authority Clerk; Arely Valenzuela, Assistant Authority Clerk I

PRESENTATIONS:

A. REVIEW OF THE UNAUDITED FINANCIAL STATEMENT FOR THE FISCAL YEAR ENDED JUNE 30, 2022:

Scott Bricker, Vice President/CFO, provided a presentation on the Review of the Unaudited Financial Statements for the Fiscal Year Ended June 30, 2022, that included Operating Revenue and Expenses; Nonoperating Revenue and Expenses; Financial Summary; Statement of Net Positions; and Assets and Liabilities.

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:** Board Member Schiavoni reported that the next meeting of the committee is Monday, September 12, 2022, and that the External Auditor will provide Audit Committee Training and that the external Construction Auditor will provide an update on the new T1.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** Board Member von Wilpert reported that the next meeting of the committee is October 20, 2022, and that staff will provide updates on the new T1 concessions program.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** Board Member Robinson reported that the next committee meeting is scheduled for Thursday, September 15, 2022.
- **FINANCE COMMITTEE:** Board Member Schiavoni reported that the Finance Committee met on August 22, 2022, and reviewed the Unaudited Financial Statements for the fiscal year ended June 30, 2022, as well as the Authority's Investment Report as of July 31, 2022. She also reported that there was an update on the Authority's Revolving Credit Facility and Outstanding Balances.

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:** None
- **ARTS ADVISORY COMMITTEE:** Board Member Schiavoni reported that the Performing Arts Program featured two partnership concerts with La Jolla Music Society through their Fellowship Artist program. She reported that the concerts included Aestas Trio and the Pelia String Quartet. She reported that the ongoing performances continue every Tuesday through Friday at the airport highlighting diversity in gender, cultural background, genre, disciplines and in instrumentation. She reported that 99 submissions were received in response to this year's call for Artists Submissions for SAN's Temporary Exhibit program and that the theme of the Exhibition is "A Necessary Departure" and will feature artwork created by local artists and arts organizations.

LIAISONS

- **CALTRANS:** Board Member Dallarda reported on the Border fire affecting the areas of Barrett, Potrero and Tecate which have prompted closures of State Route 94, East Otay Lakes Road, West Potrero Valley Road, State Route 188 along with the Tecate port of entry. He also announced organizational changes at CALTRANS. He provided an overview of his trip to Mexico City where he met with the Ministry of Foreign Relations, the agency in charge of transportation and customs in Mexico. He also reported that the last South/West connector on State Route 125 has opened on August 22, 2022. He reported that state and local highway fatalities are up from 3,600 to 4,200 this year. He reported that a streets policy along with a road safety policy has been implemented to assist with the reduction of fatalities. He provided an overview of their Transportation and funding budget; Clean California projects and their 184 projects for the current fiscal year.

INTER-GOVERNMENTAL AFFAIRS: Chair Cabrera announced that Congress passed and the President signed the Inflation Reduction Act, which contained several provisions related to sustainable aviation fuels. He also reported that the legislation included a Blender's Tax Credit for the next two years and transitions to a Clean Fuel Production Credit in 2025, which will apply to all low-carbon fuels. Matt Harris, Director, Government Relations, provided a summary of the Sustainable Aviation and Brown Act related bills that staff has been monitoring. He reported that staff continues outreach to elected officials updating them on the New Terminal 1 project which included briefings with Lemon Grove Mayor Racquel Vasquez, National City Mayor Alejandra Sotelo-Solis, and staff from the offices of San Diego County Supervisors Nathan Fletcher and Terra Lawson-Remer.

- **MILITARY AFFAIRS:** Board Member Bedell reported that the Microgrid at Miramar is currently online and functioning at the request of SDG&E as part of their Emergency Load Reduction Program which will take 8 megawatts off the grid to provide relief through the weekend. He also reported that they are supporting the Border fire and that the Miramar Airshow is returning.
- **PORT:** None.

- **WORLD TRADE CENTER:** Hampton Brown, Vice President/CRO, reported that the World Trade Center Board met on August 17, 2022, and received a status update on the 2022 Work Plan that included highlights of Cohort VI of the Metro Connect program, Export Small Business Development, the Foreign Direct Investment stream and the Global Identity Stream. He also reported that updates were provided on the Global Competitiveness Council and License Holder Deliverables.

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:** Chair Cabrera reported that the SANDAG Board of Directors met twice since the last Board meeting and that during the first meeting, the Board of Directors voted to approve developing an update to the Regional Plan to remove the regional road usage charge in conformance with all applicable federal and state laws, including state greenhouse gas targets and CEQA, that is consistent with the equity values and shared goals and priorities of the SANDAG Board of Directors. He reported that during the second meeting, SANDAG staff presented an update on the methodology for a study of airport transit connection concepts.
- **SANDAG TRANSPORTATION COMMITTEE:** Board Member Schiavoni reported that the Transportation Committee met in a joint session with the Regional Planning Committee and were presented an update on the 2021 Regional Plan Implementation and the Transportation Committee was also asked to adopt a resolution to increase funding for the 2021 Regional Transportation Improvement Program.

CHAIR'S REPORT: Chair Cabrera reported that the passenger numbers this summer are close to those of 2019. He reported the progress on the New T1 construction projects and stated that the Airport Authority team has remained focused on the customer experience and assisting passengers in navigating all construction impacts. He reported that the Airport Authority received the "Friends of Labor Award" from the San Diego and Imperial Counties Labor Council and that the Airport Authority's Finance Department received its 19th consecutive Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association. He Also reported that the Procurement Department won a 13th consecutive Achievement of Excellence in Procurement Award from the National Procurement Institute, Inc.

PRESIDENT/CEO'S REPORT: Kim Becker, President/CEO, reported that in July the FAA awarded the Airport Authority \$24 million in discretionary grant funds as part of the Bipartisan Infrastructure Law – Airport Terminals Program. She also reported that the FAA announced a grant of \$13 million for the Airport Authority's Quieter Home Program. She reported that SAN reached a COVID-19 pandemic record number of 2.2 million passengers served in a single month which topped our June number of just over 2 million passengers. She announced that Delta Airlines began nonstop service to Boston and Allegiant Air began nonstop service to Provo, Utah. She reported that the FFA completed the Annual FAR Part 139 inspection of SAN in July and stated that the results were “phenomenal.” She reported that on August 18 and 19 the Airport Authority team put their training into practice during a security event and fuel spill on the airfield. She reported that both incidents were resolved appropriately after a significant response effort.

Board Member Robinson provided remarks honoring the life of the late Dr. Kazuo Inamori.

NON-AGENDA PUBLIC COMMENT:

ALFRED BANKS, SAN DIEGO, expressed concern with non-payment of airline taxi vouchers.

CAROLYN REYNOLDS, SAN DIEGO, spoke in representation of the Transportation Alliance Group (TAG) and re-introduced the company.

TONY HUESO, SAN DIEGO, spoke regarding the poor conditions of city streets that lead travelers in and out of the airport.

ADRIAN KWIATKOWSKI, President/CEO of Transportation Alliance Group (TAG), San Diego, spoke regarding the TAG's accomplishments working with the Authority.

Board Member Blakespear spoke regarding the need to focus on the roads that lead to and from the airport and that the Authority should work with other partners to make sure they are nice.

CONSENT AGENDA (ITEMS 1 - 13):

Chair Cabrera announced his recusal on Item 5.

ACTION: Moved by Board Member Robinson and seconded by Board Member von Wilpert to approve the Consent Agenda. Motion carried by the following votes noting Chair Cabrera’s RECUSAL on Item 5: YES – Blakespear, Cabrera, McNamara, Robinson, Schiavoni, Sly, von Wilpert; NO – None; ABSENT – Casillas Salas, Vargas; (Weighted Vote Points: YES –80; NO – 0; ABSENT – 20)

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the July 7, 2022, Board meeting.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM JUNE 13, 2022, THROUGH AUGUST 7, 2022, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM JUNE 13, 2022, THROUGH AUGUST 7, 2022:

RECOMMENDATION: Receive the Report.

4. SEPTEMBER 2022 LEGISLATIVE REPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0076, approving the September 2022 Legislative Report.

5. APPOINTMENT OF AN INDEPENDENT PARTY TO INVESTIGATE AN ETHICS COMPLAINT:

RECOMMENDATION: Adopt Resolution No. 2022-0077, retaining Best Best & Krieger LLP to investigate an ethics complaint, pursuant to Authority Code 2.16, relating to a Board Member.

- 6. APPOINTMENT OF AUTHORITY ADVISORY COMMITTEE MEMBERS:**
RECOMMENDATION: Adopt Resolution No. 2022-0078, appointing members to the Authority Advisory Committee.

CLAIMS

COMMITTEE RECOMMENDATIONS

- 7. ACCEPTANCE OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2022:**
RECOMMENDATION: The Finance Committee recommends that the Board accept the report.
- 8. ACCEPTANCE OF THE INVESTMENT REPORT AS OF JULY 31, 2022:**
RECOMMENDATION: The Finance Committee recommends that the Board accept the report.

CONTRACTS AND AGREEMENTS

- 9. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE THE SECOND AMENDMENT TO THE AGREEMENT WITH MIS SCIENCES CORPORATION:**
RECOMMENDATION: Adopt Resolution No. 2022-0079, approving and authorizing the President/CEO to execute the Second Amendment to the Service & Consulting Agreement with MIS Sciences Corporation for Hosted Cloud-Based System and Support Services, extending the term for one (1) year to November 30, 2023.
- 10. AMEND SFS BEAUTY CA, LLC NON-EXCLUSIVE CONCESSION LEASE TO RECONCEPT MAC COSMETICS TO RITUALS:**
RECOMMENDATION: Adopt Resolution No. 2022-0080, authorizing the President/CEO to execute the Second amendment to the Non-exclusive Concession Lease with SFS Beauty CA, LLC, to allow for modifications to the leased premises to reconcept MAC Cosmetics to Rituals with a minimum investment of One Hundred Seventy Thousand Dollars (\$170,000) by concessionaire, rent of 10% of gross revenues, a change in the ACDBE joint venture partner to Procurement Concepts, Inc. and a three (3) year term extension.

11. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH GCR INC., DBA CIVIX FOR PROPERTY MANAGEMENT SOLUTION SOFTWARE SYSTEM SERVICES:

RECOMMENDATION: Adopt Resolution No. 2022-0081, authorizing the President/CEO to negotiate and execute an agreement with GCR Inc., dba Civix for a term of five (5) years, with the option for two (2) one-year extensions to be exercised at the sole discretion of the President/CEO in an amount not to exceed \$600,000 to provide, install, configure and maintain, including technical support, a Property Management Solution Software System.

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

12. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 12, GROUP 2, PROJECT NO. 381202 THIRTY-FIVE (35) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON SEVENTEEN (17) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0082, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,159,711.00 for Phase 12, Group 2, Project No. 381202, of the San Diego County Regional Airport Authority's Quieter Home Program.

13. AWARD A CONTRACT TO KRAUSE A.C.T., DBA AIR CLEANING TECHNOLOGY FOR RESTAURANT HOOD CLEANING AND MAINTENANCE SERVICES AT SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0083, awarding a contract to Krause A.C.T., dba Air Cleaning Technology for Restaurant Hood Cleaning and Maintenance Services at the San Diego International Airport, in an amount not to exceed Three Million Dollars (\$3,000,000.00) for a three (3)-year term with an option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO.

PUBLIC HEARINGS:

OLD BUSINESS:

NEW BUSINESS:

14. ADOPT A LABOR PEACE POLICY FOR THE FOOD & BEVERAGE AND RETAIL CONCESSIONS AT THE AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0084, adopting a Labor Peace Policy to avoid strikes, picket lines and work stoppages and assure continuity of food & beverage and retail concessions at the Airport.

TODD WALTERS, SAN DIEGO, spoke in support of staff's recommendation.

BRIDGETTE BROWNING, SAN DIEGO, spoke in support of staff's recommendation.

ACTION: Moved by Board Member von Wilpert and seconded by Board Member Schiavoni to approve staff's recommendation. Motion carried by the following votes: YES – Blakespear, Cabrera, McNamara, Robinson, Schiavoni, Sly, von Wilpert; NO – None; ABSENT – Casillas Salas, Vargas; (Weighted Vote Points: YES – 80; NO – 0; ABSENT – 20)

The Board recessed at 10:15 am and reconvened into Open Session at 10:19 a.m.

CLOSED SESSION: The Board recessed into Closed Session at 10:19 a.m. to hear Item 15 and 16.

15. PUBLIC EMPLOYEE COMPLAINT:

Cal. Gov. Code §54957

16. CONFERENCE WITH LABOR NEGOTIATORS:

Cal. Gov. Code §54957.6

Agency designated representatives: Monty Bell, Scott Brickner, Angela Shafer-Payne, Rod Betts, Jeff Rasor, Lola Barnes, Lee Kaminetz

Employee organization: California Teamsters Local 911

REPORT ON CLOSED SESSION: The Board reconvened into Open Session at 11:12 a.m. Amy Gonzalez, General Counsel, reported that in regard to Item 5, the Board voted to appoint an independent third party investigator for an ethics complaint; and that the vote was unanimous, noting Board Members Casillas Salas and Vargas as ABSENT

GENERAL COUNSEL REPORT: None.

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT: None.

ADJOURNMENT: The meeting was adjourned at 11:13 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD THIS 6TH DAY OF OCTOBER 2022.

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: October 6, 2022

Subject:

Acceptance of Board and Committee Members Written Reports on their Attendance at Approved Meetings and Pre-Approval of Attendance at Other Meetings Not Covered by the Current Resolution

Recommendation:

Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

Background/Justification:

Authority Policy 1.10 defines a “day of service” for Board Member compensation and outlines the requirements for Board Member attendance at meetings.

Pursuant to Authority Policy 1.10, Board Members are required to deliver to the Board a written report regarding their participation in meetings for which they are compensated. Their report is to be delivered at the next Board meeting following the specific meeting and/or training attended. The reports (Attachment A) were reviewed pursuant to Authority Policy 1.10 Section 5 (g), which defines a “day of service”. The reports were also reviewed pursuant to Board Resolution No. 2019-0074, which granted approval of Board Member representation for attending events and meetings.

The attached reports are being presented to comply with the requirements of Policy 1.10 and the Authority Act.

Fiscal Impact:

Board and Committee Member Compensation is included in the FY 2023 Budget

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

Tony R. Russell
Director, Board Services/Authority Clerk

Attachment A

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074 Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered: August	
Board Member Name: Catherine Blakespear	
Date: 8/30/22	
Type of Meeting	Date/Time/Location of Event/Meeting/Training
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	Wednesday, August 31, 2022 4:30pm - 5:00 pm Virtual - Microsoft Teams Meeting updated from 8/29/22 to 8/31/22 Briefing on Naming Policy & Labor Peace w/K. Becker
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	Did not attend meeting listed above.
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: 



BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:		
Board Member Name: <i>Robinson</i>		
Date: <i>9/1/2022</i>		
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	<i>9/1/2022 9:00 a.m.</i>	<i>SDRRA/ALUC Meetings</i>
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	<i>9/15/2022 9:00 a.m.</i>	<i>EPIC Mtg CISOP Session</i>
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	<i>9/26/2022 9:00 a.m.</i>	<i>Exec./Finance Comm Mtgs</i>
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: *Paul E Robinson*



BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered: 8/25/2022-9/16/2022		
Board Member Name: Johanna S. Schiavoni		
Date: 9/16/22		
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2019-0074	8/27/2022, 6pm, Sheraton	Labor Council Dinner to accept award on behalf of Airport
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	8/29/2022, 9:00am, video conference	Meet with CEO and General Counsel in advance of Board meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	9/1/2022, 9:00am, SDCRAA offices	SDCRAA Board meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2019-0074	9/15/2022, 6:00pm, Natural History Museum	Circulate San Diego awards on behalf of Airport
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Johanna Schiavoni

Staff Report

Meeting Date: October 6, 2022

Subject:

Awarded Contracts and Approved Change Orders from August 8, 2022, through September 11, 2022, and Real Property Agreements Granted and Accepted from August 8, 2022, through September 11, 2022

Recommendation:

Receive the report

Background/Justification:

Policy Section Nos. 5.01, Procurement of Services, Consulting, Materials, and Equipment, 5.02, Procurement of Contracts for Public Works, and 6.01, Leasing Policy, require staff to provide a list of contracts, change orders, and real property agreements that were awarded and approved by the President/CEO or her designee. Staff has compiled a list of all contracts, change orders (Attachment A) and real property agreements (Attachment B) that were awarded, granted, accepted, or approved by the President/CEO or her designee since the previous Board meeting.

Fiscal Impact:

The fiscal impact of these contracts and change orders are reflected in the individual program budget for the execution year and on the next fiscal year budget submission. Amount to vary depending upon the following factors:

1. Contracts issued on a multi-year basis; and
2. Contracts issued on a Not-to-Exceed basis.
3. General fiscal impact of lease agreements reflects market conditions.

The fiscal impact of each reported real property agreement is identified for consideration on Attachment B.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Inclusionary Policy requirements were included during the solicitation process prior to the contract award.

Prepared by:

Jana Vargas
Director, Procurement

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN August 8, 2022 to September 11, 2022

New Contracts

Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
8/10/2022		L3Harris Technologies, Inc.	The contractor will provide vehicle movement area transponder (VMAT) support services for equipped specified Authority vehicles at San Diego County Regional Airport Authority in accordance with Federal Aviation Administration (FAA) requirements and safety standards. Harris Corporation is the only VMAT manufacturer approved by the FAA.	Sole Source	Airside & Terminal Operations	\$97,000.00	10/13/2025
8/24/2022		Mythics, Inc.	The Contractor will provide oracle remote technical support for the San Diego County Regional Airport Authority.	Informal	Information & Technology Services	\$12,500.00	6/24/2023
8/25/2022		Tel Tech, Inc.	The Contractor is one of thee (3) contractors to provide on-call low voltage and fiber optic installation and repair services for the San Diego County Regional Airport Authority. The contract value reflects the total not to exceed cost for the entire pool of contractors for this service.	RFQ	Information & Technology Services	\$900,000.00	8/15/2025
8/26/2022		Logicalis	The Contractor will provide Cisco Switches for the San Diego County Regional Airport Authority.	Consortium RFB	Information & Technology Services	\$108,009.61	2/22/2023
8/30/2022		Motorola Solutions, Inc.	The Contractor will provide three (3) RCS 6000 radios for the San Diego County Regional Airport Authority. Motorola is the sole provider of Regional Communications System (RCS) compliant radios for all public safety agencies utilizing the RCS.	Sole Source	Airside & Terminal Operations	\$19,763.08	9/13/2022
9/1/2022		American Integrated Security Group	The Contractor is one of thee (3) contractors to provide on-call low voltage and fiber optic installation and repair services for the San Diego County Regional Airport Authority. The contract value reflects the total not to exceed cost for the entire pool of contractors for this service.	RFQ	Information & Technology Services	\$900,000.00	8/15/2025
9/2/2022		Baker Electric & Renewables	The Contractor is one of thee (3) contractors to provide on-call low voltage and fiber optic installation and repair services for the San Diego County Regional Airport Authority. The contract value reflects the total not to exceed cost for the entire pool of contractors for this service.	RFQ	Information & Technology Services	\$900,000.00	8/15/2025

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN August 8, 2022 to September 11, 2022

New Contracts Approved by the Board

Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
8/8/2022		P2S Inc.	The Contract was approved at the July 7, 2022 Board Meeting. The Contractor will provide on-call engineering consulting services for central utility plant ("CUP") for the San Diego County Regional Airport Authority.	RFP	Facilities Management	\$3,500,000.00	7/29/2025
8/16/2022		Williams Scotsman, Inc.	The Contract was approved at the April 7, 2022 Board Meeting and revised at the July 7, 2022 Board Meeting to add additional funds. The Contractor will provide three temporary trailers for the shuttle lot relocation project for the San Diego County Regional Airport Authority.	Consortium	Airport Design & Construction	\$200,000.00	12/4/2023

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN August 8, 2022 to September 11, 2022

Amendments and Change Orders

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value (%) (+ / -)	New Contract Value	New End Date
8/17/2022		ePlus Technology, Inc.	The Second Amendment is to extend the term by ninety (90) days. There is no change in total compensation. The Contractor is one (1) of a pool of three (3) that provides on-call information technology network services for the San Diego County Regional Airport Authority.	Information & Technology Services	\$900,000.00	\$0.00	0.0%	\$900,000.00	12/29/2022
8/17/2022		Vector Resources, Inc. (dba VectorUSA)	The Second Amendment is to extend the term by ninety (90) days. There is no change in total compensation. The Contractor is one (1) of a pool of three (3) that provides on-call information technology network services for the San Diego County Regional Airport Authority.	Information & Technology Services	\$900,000.00	\$0.00	0.0%	\$900,000.00	12/29/2022
8/19/2022		Forvis LLP	The Acknowledgement and Consent Assignment transfers rights, duties and obligations the current service and consulting Agreement from BKD LLP to Forvis LLP for financial audit services for the San Diego County Regional Airport Authority. There is no change in total compensation.	Accounting	\$950,000.00	\$0.00	0.0%	\$950,000.00	5/5/2023
9/6/2022		Xiaoman Jiang	The First Amendment is to extend the term by ninety (90) days. There is no change in total compensation. The Contractor provides airline support building, public art project for the San Diego County Regional Airport Authority.	Customer Experience Design & Innovation	\$15,000.00	\$0.00	0.0%	\$15,000.00	12/7/2022
9/7/2022		KONE, Inc.	The Fifth Amendment is to revise schedules of equipment, Exhibit B - Compensation & Payment Schedule and includes a cost reduction of equipment. There is no change in total compensation. The Contractor provides elevator and escalator maintenance and repair services for the San Diego County Regional Airport Authority.	Facilities Management	\$11,578,970.00	\$0.00	0.0%	\$11,578,970.00	12/31/2022

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN August 8, 2022 to September 11, 2022

Amendments and Change Orders Approved by the Board

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value (%) (+ / -)	New Contract Value	New End Date
			NO AWARDED AMENDMENTS APPROVED BY THE BOARD						

Staff Report

October 6, 2022

Subject:

October 2022 Legislative Report

Recommendation:

Adopt Resolution No. 2022-0086, approving the October 2022 Legislative Report.

Background/Justification:

The Authority's Legislative Advocacy Program Policy requires that staff present the Board with monthly reports concerning the status of legislation with potential impact to the Authority. The Authority Board provides direction to staff on legislative issues by adoption of a monthly Legislative Report (Attachment A). The October 2022 Legislative Report updates Board members on legislative activities that have taken place since the previous Board meeting. In directing staff, the Authority Board may take a position on pending or proposed legislation that has been determined to have a potential impact on the Authority's operations and functions.

Federal Legislative Action

In Washington, House and Senate leaders continue to have ongoing discussions to reach an agreement and pass a continuing resolution (CR) before September 30, 2022, to keep the government funded in the new fiscal year beginning October 1, 2022, until appropriations legislation for FY 2023 is agreed upon.

The House Committee on Transportation and Infrastructure and the Senate Committee on Commerce, Science, and Transportation are beginning to consult with various stakeholders surrounding the FAA Reauthorization bill that is due next year. Airport Authority staff are actively involved with airport trade associations to determine key policy requests for the upcoming reauthorization.

The Inflation Reduction Act has become law and will invest \$400 billion in energy security and climate change through provisions such as tax credits for qualified commercial clean vehicles, sustainable aviation fuel, and wind energy facilities.

The Airport Authority Government Relations staff and Federal legislative consultants are reviewing the spending packages for any new funding opportunities available to support the Authority’s initiatives and operations.

The Authority’s legislative team does not recommend that the Board adopt any new positions on federal legislation at this time.

State Legislative Action

In Sacramento, the Legislature is officially on final recess and elected officials have returned to their districts. In the last days of floor session, the Legislature and Administration negotiated 13 budget trailer bills and one new budget expenditure bill. These trailer bills included clean-up provisions from some of the earlier budget items and also some new funding provisions, particularly related to energy and climate resiliency, public resources and various omnibus bills.

Government Relations staff and the Authority’s State legislative consultants are monitoring and advocating for priority bills during the bill signing period, which ends on September 30, 2022. Both the California State Senate and Assembly will return to begin the 2023 session on December 5, 2022. In preparation for the session, the Authority’s legislative team is advocating for an expansion of eligibility for projects like the New T1 capital program along with funding to protect key infrastructure from the impacts of climate change.

The Authority’s legislative team does not recommend that the Board adopt any new positions on state legislation at this time.

Fiscal Impact:

Not applicable.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy
- Customer Strategy
- Employee Strategy
- Financial Strategy
- Operations Strategy

Focus Areas

- Advance the Airport Development Plan
- Transform the Customer Journey
- Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

Matt Harris
Director, Government Relations

RESOLUTION NO. 2022-0086

A RESOLUTION OF THE BOARD OF THE SAN DIEGO
COUNTY REGIONAL AIRPORT AUTHORITY,
APPROVING THE OCTOBER 2022 LEGISLATIVE
REPORT

WHEREAS, the San Diego County Regional Airport Authority (“Authority”) operates San Diego International Airport and plans for necessary improvements to the regional air transportation system in San Diego County, including serving as the responsible agency for airport land use planning within the County; and

WHEREAS, the Authority has a responsibility to promote public policies consistent with the Authority’s mandates and objectives; and

WHEREAS, Authority staff works locally and coordinates with legislative advocates in Sacramento and Washington, D.C. to identify and pursue legislative opportunities in defense and support of initiatives and programs of interest to the Authority; and

WHEREAS, under the Authority’s Legislative Advocacy Program Policy, the Authority Board provides direction to Authority staff on pending legislation; and

WHEREAS, the Authority Board, in directing staff, may adopt positions on legislation that has been determined to have a potential impact on the Authority’s operations and functions.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the October 2022 Legislative Report (“Attachment A”); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6th day of October 2022 by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

October 2022 Legislative Report

State Legislation

New Assembly Bills

No new Assembly bills to report.

*Shaded text represents new or updated legislative information

Assembly Bills from Previous Report

Legislation/Topic

AB 1322 (Rivas) California Global Warming Solutions Act of 2006: sustainable aviation fuel: production incentives plan

Background/Summary

AB 1322 will establish a framework for the aviation industry to reduce its carbon footprint by creating a plan to incentivize the use of sustainable aviation fuel (SAF). Specifically, this bill will require the California Air Resources Board (CARB) to develop a plan to expand SAF production capacity by identifying tools for increasing SAF supply and demand, infrastructure, and in-state production capacity.

Anticipated Impact/Discussion

San Diego International Airport has partnered with airports, airlines, sustainable aviation fuel producers, and other stakeholders to advocate for policies that would increase the use of low-carbon Sustainable Aviation Fuel to reduce greenhouse gas emissions in the aviation sector. The Airport Authority's Legislative team is monitoring the status of this bill and is working with industry partners and associations to support this measure and any additional sources of funding to incentivize the use of SAF.

Status: 9/13/22 – Enrolled and presented to the Governor.

Position: Support (5/5/22)

*Shaded text represents new or updated legislative information

Legislation/Topic

AB 1944 (Lee) Local government: open and public meetings.

Background/Summary

AB 1944 would require local governments to permanently offer the option of virtual participation in public meetings. In addition to making permanent remote access to and live streaming of public meetings, AB 1944 would allow local government bodies to waive a provision of the Brown Act that requires public officials to disclose their private address if they participate in meetings virtually.

Anticipated Impact/Discussion

This bill would provide the local governments, including the Airport Authority with additional flexibility to conduct virtual and hybrid (in-person and virtually) once the current COVID-19 State of Emergency Executive Orders expire. The Authority's legislative team will closely monitor the development of this bill language for any additional impacts on San Diego International Airport (SDIA) and the Airport Authority.

Status: 7/05/22 – Ordered to the inactive file (Dead); committee hearing canceled at the request of the author.

Position: Watch (3/3/22)

*Shaded text represents new or updated legislative information

Legislation/Topic

AB 2449 (Rubio) Open meetings: local agencies: teleconferences.

Background/Summary

AB 2449 would allow a public agency to post a single teleconference location if at least a quorum of members are participating in person from a singular location. The agency must provide opportunity for public comment via call-in, internet-based services and in-person. If a disruption in broadcasting occurs, the local agency shall take no further action on the agenda until public access is restored.

Anticipated Impact/Discussion

This bill would provide the local governments, including the Airport Authority with additional flexibility to conduct virtual and hybrid (in-person and virtually). The Authority's legislative team will work with the California Airports Council (CAC) to identify an industry-wide position, if needed, and closely monitor the development of this bill language for any additional impacts on San Diego International Airport (SDIA) and the Airport Authority.

Status: 9/13/22 – Approved by the Governor and Chaptered by the Secretary of State.

Position: Watch (4/7/22)

*Shaded text represents new or updated legislative information

New Senate Bills

No new Senate bills to report.

*Shaded text represents new or updated legislative information

Senate Bills from Previous Report

Legislation/Topic

SB 37 (Cortese) Contaminated Site Cleanup and Safety Act.

Background/Summary

Existing law requires the Department of Toxic Substances Control to compile a list of specified information, including, but not limited to, hazardous waste facilities where the department took, or contracted for the taking of, corrective action to remedy or prevent, for example, an imminent substantial danger to public health. Existing law requires the State Department of Health Care Services to compile a list of all public drinking water wells that contain detectable levels of organic contaminants and that are subject to water analysis by local health officers.

This bill would enact the Dominic Cortese “Cortese List” Act of 2021 and would recodify the above-described provisions with certain revisions. The bill would require the Department of Toxic Substances Control to also list hazardous waste facilities where the department issued an order for corrective action after determining that there is or has been a release of hazardous waste or constituents into the environment from a facility. The bill would require the State Water Resources Control Board, instead of the State Department of Health Care Services, to compile and update a list of all public drinking water wells that contain detectable levels of organic contaminants and that are subject to water analysis by local health officers. The bill would require the Secretary for Environmental Protection to post the information on the California Environmental Protection Agency’s internet website.

On March 11, 2021, SB 37 was amended to replace “Dominic Cortese “Cortese List” Act of 2021” to “Hazardous Waste Site Cleanup and Safety Act.”

On April 13, 2021, SB 37 was amended to remove the requirement that the Department of Toxic Substances Control to also list hazardous waste facilities where the department issued an order for corrective action after determining that there is or has been a release of hazardous waste or constituents into the environment from a facility. The amendments also remove the requirement that the State Water Resources Control Board, instead of the State Department of Health Care Services, to compile and update a list of all public drinking water wells that contain detectable levels of organic contaminants and that are subject to water analysis by local health officers.

The April 13, 2021 amendments require the Secretary for Environmental Protection to post the list or links to the information on the California Environmental Protection Agency’s internet website of all solid waste disposal facilities from which there is a known migration of hazardous waste.

*Shaded text represents new or updated legislative information

Anticipated Impact/Discussion

SB 37 could have an impact on San Diego International Airport (SDIA) as airports are federally mandated to store certain chemicals, including perfluoroalkyl and polyfluoroalkyl (PFAS) for firefighting purposes. The Airport Authority's legislative team will work with the California Airports Council (CAC) to determine an industry-wide position, if applicable, and will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) and the Airport Authority.

Status: 9/08/21 – Ordered to inactive file at the request of the author.

Position: Watch (1/7/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

SB 612 (Portantino) School Safety Plans (*formerly Ratepayer Equity*)

Background/Summary

This bill was recently amended with replacement text and is no longer related to the original legislative intent; therefore, it no longer relates to a matter relevant to the Airport Authority or San Diego International Airport.

Anticipated Impact/Discussion

N/A

Status: 6/28/21 – This bill is in the Assembly Education Committee.

Position: None (9/1/21)

*Shaded text represents new or updated legislative information

Federal Legislation

New House Bills

No new House bills to report.

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 741 (Brownley) Sustainable Aviation Fuel Act.

Background/Summary

This bill would establish a national goal for the U.S. aviation sector to achieve a net 35% reduction in GHG emissions by 2035 and net zero emissions by 2050. The bill authorizes \$1 billion over five years, in competitive grants and costing sharing agreements to carry out projects in the U.S. to produce, transport, blend or store sustainable aviation fuel (SAF). The bill also requires EPA to establish an aviation-only Low Carbon Fuel Standard (LCFS) that regulates aviation fuel producers and importers.

Anticipated Impact/Discussion

San Diego International Airport has partnered with airports, airlines, sustainable aviation fuel producers and other stakeholders to find ways to reduce greenhouse gas emissions in the aviation sector. The Authority's legislative team will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) and the Airport Authority.

Status: 2/4/21 – Introduced.

Position: Watch (4/1/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 1346 (Horsford) / S. 477 (Cortez Masto) Hospitality and Commerce Job Recovery Act of 2021.

Background/Summary

H.R. 1346 and S. 477 would provide federal tax credits to support the travel, convention, trade show, entertainment, tourism, and hospitality industries. Specifically, these legislative proposals allow a convention and trade show restart tax credit; extend the employee retention tax credit through 2021; suspend for taxable years 2021 through 2022, the limitation on entertainment expenses related to a trade or business; allow a restaurant and dining restart credit for businesses closed or forced to reduce services due to COVID-19 (i.e., coronavirus disease 2019); allow a 50% tax credit for travel expenditures; and allow a tax credit for unmerchantable inventory for the period between December 31, 2019, and before April 1, 2021.

Anticipated Impact/Discussion

H.R. 1346 and S. 477 are identical pieces of legislation that would provide temporary tax incentives to help restore business travel.

The COVID-19 pandemic has had a devastating impact on the hospitality and travel industries. In California, tourism spending dropped \$59 billion in 2020, and overall travel-related spending in the State is not expected to reach pre-COVID-19 levels until 2025. H.R. 1346 and S. 477 could provide a much-needed stimulus to promote travel growth, jobs and help accelerate the recovery of the tourism industry, benefiting operations at San Diego International Airport (SDIA) and the regional economy.

Status: 2/25/21 – Introduced.

Position: Support (9/2/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 1813 (DeFazio) Funding for Aviation Screeners and Threat Elimination Restoration (FASTER) Act.

Background/Summary

In 2013, Congress began diverting one-third of the revenue collected from airline passenger security fees to be deposited into the general fund of the U.S. Treasury. This diversion has caused the Transportation Security Administration (TSA) to forgo an estimated \$19 billion in these fees. H.R. 1813 would repeal the requirement to divert funds and ensure that passenger security fees are used for aviation security purposes. H.R. 1813 would also provide TSA access to September 11 Security Fee revenue in the event of a lapse in appropriations. This means that, in the event of another government shutdown, TSA would be able to continue paying its officers.

Anticipated Impact/Discussion

Providing TSA access to the full amount of airline passenger security fee revenue would allow TSA to invest in new equipment as well as hire additional staff to better serve passengers, airlines, and airports, including San Diego International Airport (SDIA). This bill would also help minimize the impact of another government shutdown on SDIA by ensuring that there would be no disruption in TSA operations due to a lack of appropriations.

Status: 3/11/21 – Introduced.

Position: Support (4/1/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 2719 (Blumenauer) Rebuilding America’s Airport Infrastructure Act.

Background/Summary

This bill would incrementally increase the Passenger Facility Charge (PFC) cap by \$1.00 annually starting in 2023, until it reaches a level of \$8.50 in 2026. Thereafter, the PFC cap would be adjusted annually for inflation.

Anticipated Impact/Discussion

The Passenger Facility Charge Program allows commercial airports controlled by public agencies to collect up to \$4.50 for every eligible passenger. Airports use these fees to fund FAA-approved projects, including those that enhance safety, security or capacity; reduce noise; or increase air carrier competition. This bill would increase the PFC and these fees could be used to fund FAA-approved projects, including infrastructure upgrades that improve the overall passenger experience. This bill could provide additional funding for San Diego International Airport infrastructure development projects.

Status: 4/22/21 – Introduced.

Position: Support (6/3/21)

*Shaded text represents new or updated legislative information

Legislation/Topic**H.R. 3340 (Garamendi) The TIFIA Airport Act.****Background/Summary**

H.R. 3340 would expand Transportation Infrastructure Finance and Innovation Act (TIFIA) eligibility to airports. As of the end of Fiscal Year 2019, approximately \$1.88 billion of federal financing is available. Privately owned airports or general aviation airport projects are not eligible.

Anticipated Impact/Discussion

H.R. 3340 would provide an additional low-interest federal funding option for airport projects, including the Airport Authority's Airport Development Plan (ADP) and other capital projects. These projects stimulate local economic growth that is desperately needed post-COVID-19 pandemic. The Legislative team is monitoring the status of this bill and working with industry partners and associations to support this measure and any other additional sources of airport funding and resources.

Status: 5/20/21 – Referred to the Subcommittee on Highways and Transit.

Position: Support (6/3/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 3440 (Schneider) Sustainable Skies Act

Background/Summary

H.R. 3440 would create a new tax credit specifically aimed at incentivizing the production and use of low-carbon Sustainable Aviation Fuel (SAF). Under the proposal, SAF that achieves a 50% or greater reduction in lifecycle greenhouse gas (GHG) emissions as compared to conventional jet fuel would be eligible to receive a tax credit ranging from \$1.50/gallon up to \$2.00/gallon for fuels that achieve a 100% GHG emissions reduction. Eligible fuels would receive an additional \$0.01/gallon of tax credit for each percentage point of additional GHG reductions the fuel achieves beyond 50%. The tax credit would sunset after 10 years, and aviation fuel would no longer be eligible to receive the existing Biodiesel/Renewable Diesel Blender's Tax Credit.

Anticipated Impact/Discussion

San Diego International Airport has partnered with airports, airlines, sustainable aviation fuel producers and other stakeholders to advocate for policies that would increase the use of low-carbon Sustainable Aviation Fuel to reduce greenhouse gas emissions in the aviation sector. The Airport Authority's Legislative team is monitoring the status of this bill and is working with industry partners and associations to support this measure and any additional sources of funding to incentivize the use of SAF.

Status: 5/20/21 – Introduced.

Position: Support (11/4/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 4892 (Meng) Quiet Communities Act of 2021.

Background/Summary

This bill would reestablish the Environmental Protection Agency's (EPA) Office of Noise Abatement and Control (ONAC) and require it to study aircraft noise. H.R. 4892 would authorize ONAC to be funded at a level of \$21 million for each of fiscal years 2022 through 2026 and would require the EPA Administrator to conduct a study of aircraft noise and the effects of that noise on surrounding communities. The EPA would be required to submit its noise study to Congress within two years with specific recommendations on new measures that can be implemented to mitigate the impact of aircraft noise on surrounding communities.

Anticipated Impact/Discussion

While this bill is not anticipated to have a direct impact on operations at San Diego International Airport (SDIA), the information collected by the study may be useful in helping the community and the Airport Authority assess any environmental and health impacts of air traffic noise and pollution.

Status: 8/2/21 – Referred to Subcommittee on Environmental and Climate Change.

Position: Watch (10/7/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 5574 (Titus) TSA Reaching Across Nationalities, Societies, and Languages to Advance Traveler Education Act (TRANSLATE Act)

Background/Summary

This bill directs the Transportation Security Administration (TSA) to develop a plan to ensure that TSA material disseminated in major airports is better understood by people accessing such airports, including by foreign language speakers and people with vision or hearing impairments.

In developing the plan, the TSA must take into consideration data regarding international enplanement and local populations surrounding major airports.

Anticipated Impact/Discussion

The Authority's legislative team will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) operations, including concessions, signage, and airline check in and boarding processes.

Status: 11/19/21 – This bill is currently in the Senate Committee on Commerce, Science, and Transportation.

Position: Watch (1/6/22)

*Shaded text represents new or updated legislative information

New Senate Bills

No new Senate bills to report.

*Shaded text represents new or updated legislative information

Legislation/Topic

S. 303 (Blumenthal) Essential Transportation Employee Safety Act of 2021.

Background/Summary

This bill would require the Secretary of Transportation to work with the Centers for Disease Control and Prevention (CDC) and the Federal Emergency Management Agency (FEMA) to support the efforts of state and local governments to provide for priority testing of transportation workers. The bill would also implement personal protective equipment and cleaning, disinfection, and sanitization requirements for owners and operators of equipment or facilities used by certain transportation employers, including airports. The bill would also codify the mask mandate Executive Order requiring face mask usage in airports, on airplanes, as well as on other forms of public transportation for the duration of the pandemic.

Anticipated Impact/Discussion

As critical infrastructure to the San Diego Region, airport employees have continuously served travelers throughout the COVID-19 pandemic. This bill would ensure basic health safety measures, such as mask wearing, would continue through the duration of the pandemic.

Status: 2/8/21 – Introduced.

Position: Watch (3/4/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

S. 479 (Wicker) Lifting Our Communities through Advance Liquidity for Infrastructure (LOCAL Infrastructure) Act

Background/Summary

States and local governments issue debt as municipal bonds, specifically to fund and support infrastructure and other capital improvement projects. Bonds are usually federally tax-exempt and when interest rates drop, states and local governments oftentimes opt to refinance bonds at a lower rate and therefore allow them to save money. Advance refunding is a mechanism that allows states and local governments to save a substantial amount of capital but was repealed in the 2017 Tax Cuts and Jobs Act.

Specifically, S. 479 amends Section 149(d) of the Tax Code to restore advance refunding and make capital available for use by states and local governments. As a result of this legislation, states and local governments would be able to access advance refunding and refinance municipal bonds in a way that allows for more favorable rates, similar to refinancing one's mortgage at a lower interest rate. Statistics show that advance refunding has allowed states and local governments to save billions, but the mechanism has not been available to them since January 2018.

Anticipated Impact/Discussion

S. 479 would provide the Airport Authority additional flexibility to refinance existing debt and potentially achieve significant interest savings if an advance refunding is executed due to the ability to refund with tax-exempt rather than taxable debt.

Status: 2/25/21 – Introduced.

Position: Support (4/1/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

S. 1715 (Duckworth) Transportation Infrastructure Finance and Innovation Act (TIFIA) for Airports.

Background/Summary

S. 1715 would allow eligible airport-related projects to participate in the TIFIA program which provides credit assistance in the form of direct loans, loan guarantees, and standby lines of credit to projects of national or regional significance.

Anticipated Impact/Discussion

In enacted, the Airport Authority could apply for loans through the TIFIA program to pay for certain projects related to the Airport Development Plan (ADP). These loans would significantly decrease the Airport Authority's interest expenses and thus reduce the total cost of the ADP.

Status: 5/19/21 – Referred to the Committee on Environment and Public Works.

Position: Support (4/1/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

S. 3662 (Peters) Preventing PFAS Runoff at Airports Act.

Background/Summary

S. 3662 would increase the federal government’s cost share of aqueous film forming foam (AFFF) testing equipment to one hundred percent for a specified period. It would also require the Federal Aviation Administration to provide a briefing within eighteen months on how to reimburse airports that purchased testing equipment without federal funding, as well as an estimate on the total cost of reimbursements.

Anticipated Impact/Discussion

The Authority’s legislative team will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) operations, including funding and reimbursement opportunities to cover AFFF testing equipment.

Status: 9/09/22 – Passed Senate with an amendment by Unanimous Consent.
Message on Senate action sent to the House. Received in the House and now held at the desk.

Position: Watch (4/7/21)

*Shaded text represents new or updated legislative information

Staff Report

Meeting Date: October 6, 2022

Subject:

Biennial Review and Amendment of Authority Code Section 2.30 – Conflict of Interest Code

Recommendation:

Adopt Resolution No. 2022-0087, amending Authority Code Section 2.30 – Conflict of Interest Code.

Background/Justification:

Government Code Section 81000 *et. seq.*, also known as the California Political Reform Act (“Act”), requires state and local government agencies to adopt and promulgate Conflict of Interest Codes for their agencies.

Government Code Section 87306.5 requires every local government agency, that has adopted a Conflict of Interest Code, review its Conflict of Interest Code no later than October 1 of each even-numbered year to determine if a change in its Conflict of Interest Code is necessitated by changed circumstances. In fulfilling this mandate, staff has reviewed the Authority’s Conflict of Interest Code, Authority Code Section 2.30, and due to changed circumstances is recommending that the Code be amended to update the list of designated employees as outlined in Attachment A.

Fiscal Impact:

Not applicable

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable

Prepared by:

Tony R. Russell, Director
Board Services/Authority Clerk

RESOLUTION NO. 2022-0087

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AMENDING AUTHORITY CODE SECTION 2.30 - CONFLICT OF INTEREST CODE

WHEREAS, San Diego County Regional Airport Authority Code 2.30 established the Authority's Conflict of Interest Code; and

WHEREAS, Government Code Section 87306.5 requires every local government agency to review its Conflict of Interest Code no later than October 1 of each even-numbered year to determine if a change in its Conflict of Interest Code is necessitated by changed circumstances; and

WHEREAS, Government Code Section 87302(a) requires that each agency's Conflict of Interest Code enumerate the employee positions within the agency "which involve the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest" of the employee; and

WHEREAS, the Authority has reviewed its Conflict of Interest Code as required and due to changed circumstances, the Board wishes to amend the Code to update and designate certain employee positions which are subject to disclosure of certain economic interests.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby approves the amendments to Authority Code Section 2.30, Conflict of Interest Code (Attachment A), updating the list of designated employees.

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6th day of October 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

ATTACHMENT A

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODESs

- ARTICLE 2 - ETHICS**
 - PART 2.3 - CONFLICTS OF INTEREST**
 - SECTION 2.30 - CONFLICTS OF INTEREST**
-

(a) The California Political Reform Act, Government Code Sections 81000, *et seq.*, requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The California Fair Political Practices Commission (“FPPC”) has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard model Conflict of Interest Code, which can be incorporated by reference, and which may be amended by the FPPC to conform to amendments in the California Political Reform Act after public notice and hearings. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the FPPC, along with the attached Appendix, in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the Conflict of Interest Code of the Authority.

(b) Designated employees shall file Statements of Economic Interests with the Authority Clerk which will make the statements available for public inspection and reproduction (Cal. Gov. Code Section 81008). Upon receipt of the completed Statements of Economic Interest, the Authority Clerk shall date stamp and retain the original statements for all designated employees (Cal. Gov. Code Section 87500 (p)). The original Statements of Economic Interest for heads of agencies, and members of boards or commissions (i.e. President/CEO, General Counsel, Chief Auditor, Vice Presidents, Board Member, and Public Committee Members) will be forwarded to the Clerk of the San Diego County Board of Supervisors (Cal. Gov. Code Section 87500 (k) and the Authority will maintain a copy.

(c) Appendices

(1) Appendix A - Designated Employee Positions

LIST OF DESIGNATED POSITIONS	*ASSIGNED DISCLOSURE CATEGORY
Accounting Manager	4
Administrative Services Manager	4
Airport Art Program Manager	4
<u>Airport Art Program Coordinator II</u>	<u>4</u>
<u>Airport Properties Operations Coordinator</u>	<u>4</u>
<u>Air Service Program Manager</u>	<u>4</u>
Airside Operations Duty Manager II	2, 4
Airside & Terminal Resource Systems Manager	4

<u>Application Development Analyst</u>	<u>4</u>
Asset Manager	2, 4
Associate Airport Planner	2, 4
Assistant Authority Clerk II	4
Associate Asset Manager	4
Associate Engineer	2, 4
Attorney	1
Auditor	<u>1***</u>
Board Member	1
Chief Auditor	<u>1***</u>
Construction Manager	2, 4
Consultant*	1**
<u>Cost Analyst</u>	<u>2, 4</u>
Customer Relations Manager	4
<u>Database Administrator</u>	<u>4</u>
<u>Director, Accounting</u>	<u>1</u>
Director, Airport Design & Construction	1
Director, Airport Planning & Environmental Affairs	1
Director, Aviation Security & Public Safety	1
Director, Board Services/Authority Clerk	1
<u>Director, Capital Financial Planning & Airline Relations</u>	<u>1</u>
Director, Communications	1
Director, Counsel Services	1
Director, Customer Experience & Innovation	1
Director, Facilities Management	1
Director, Financial Planning and Budget	1
Director, Government Relations	1
Director, Ground Transportation	1
Director, Information & Technology Services	1
<u>Director, Marketing & Air Service Development</u>	<u>1</u>
Director, Procurement	1
<u>Director, Revenue Management</u>	<u>1</u>
Director, Talent, Culture & Capability	1
Director, <u>Terminal & Airside</u> & Terminal Operations	1
<u>Document Control Manager</u>	<u>4</u>
Financial Analyst <u>I/II</u>	4
General Counsel	1
Geographic Information System & Computer Aided Design System Manager	4

<u>Human Resources Analyst I/II</u>	<u>4</u>
<u>Human Resources Information Systems Analyst II</u>	<u>4</u>
<u>IT Project Manager</u>	<u>4</u>
Innovation Program Manager	4
Labor Compliance Program Supervisor	3, 4
Maintenance Project Inspector	3, 4
Management Analyst	4
Manager, Airport Finance	4
Manager, Airport Planning	2, 4
Manager, Airside Operations	4
Manager, Audit Services	<u>1***</u>
Manager, Aviation Security & Law Enforcement	3, 4
Manager, Business Analytic	4
Manager, Business & Systems Applications	4
Manager, Customer Experience Design	4
Manager, Contracts	4
Manager, Emergency Preparedness & Public Safety	3, 4
Manager, Energy & Water Management	4
Manager, Environmental Affairs	2, 4
Manager, Facilities Management	2, 4
<u>Manager, Government & Community Relations</u>	<u>4</u>
Manager, Ground Transportation	4
<u>Manager, HR Business Partnerships</u>	<u>4</u>
<u>Manager, Infrastructure Operations</u>	<u>4</u>
Manager, Insurance & Construction, Risk	2, 4
Manager, Landside Operations	<u>4</u>
Manager, Learning & Capability	4
Manager, Procurement & Contract Services	4
Manager, Safety & Labor Compliance	2, 4
Manager, Safety & Wellness	<u>4</u>
Manager, Service Desk & IT Terminal Operations	4
Manager, Small Business Development	4
Manager, Terminal Concessions	<u>4</u>
Manager, Terminal Operations	4
President/CEO	1
Procurement Analyst I/II	4
Program Manager, <u>Engineering & Construction</u>	<u>2, 4</u>
<u>Program Manager, Concessions</u>	<u>2, 4</u>
<u>Project Analyst</u>	<u>4</u>
<u>Project Controls Analyst</u>	<u>4</u>

Project Manager	4
Public Audit, and Art Advisory Committee Members)	1
<u>Purchasing Card Program Analyst</u>	<u>4</u>
Quality Control Manager	3, 4
Quieter Home Program Coordinator	2, 4
Records & Information Manager	4
<u>Risk Management Analyst I/II</u>	<u>4</u>
<u>Safety & Loss Prevention Analyst I/II</u>	<u>4</u>
<u>Security & Public Safety Analyst I/II</u>	<u>4</u>
<u>Senior Accountant</u>	<u>4</u>
Senior Airport Planner	2, 4
Senior Airport Traffic Supervisor	3
Senior Airside Operations Duty Manager	2, 4
<u>Senior Applications Development Analyst</u>	<u>4</u>
Senior Attorney	1
Senior Auditor	<u>1***</u>
Senior Construction Inspector	<u>2,3</u>
<u>Senior Cost Analyst</u>	<u>2,4</u>
Senior Director, External Relations	1
Senior Director, Finance & Asset Management	1
Senior Director, Marketing & Air Service Development	1
Senior Engineering Technician I/II	2,4
Senior Financial Analyst	4
<u>Senior Human Resource Analyst</u>	<u>4</u>
Senior Maintenance Project Inspector	2,3
Senior Management Analyst	3
Senior Manager, Accounting	4
Senior Manager, Airport Finance	4
Senior Manager, Arts Program	4
<u>Senior Manager, Construction Services</u>	<u>2,4</u>
Senior Manager, Information & Technology Services	4
Senior Manager, Marketing	4
Senior Manager, Talent & OD	4
Senior Marketing Specialist	4

Senior Program Manager	4
Senior Project Management Systems Analyst	4
Senior Procurement Analyst	4
Senior Project Controls Analyst	2,4
Senior Risk Management Analyst	4
Senior Systems Support Analyst	4
Senior Terminal Operations Coordinator	4
Small Business Development Program Coordinator	4
Small Business Development Program Manager	2,4
Systems Support Analyst I/II	4
Terminal Operations Coordinator	4
Vice President & Chief Development Officer	1
Vice President, Treasurer & Chief Financial Officer	1
Vice President & Chief Operations Officer	1
Vice President, Marketing, Innovation & Chief Revenue Officer	1

* Consultants are persons who meet the definition found in 2 Cal. Code of Regs. Section 18700.3.

** Consultants shall disclose pursuant to Category 1, the broadest disclosure category in this Conflict of Interest Code, unless the President/CEO determines in writing that a particular consultant, although a designated employee, is hired to perform a range of duties that are limited in scope and thus is not required to comply with the disclosure requirements described in this Appendix. Such determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The determination of the President/CEO is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. Nothing herein excuses any such consultant from any other provision of this Conflict of Interest Code.

*** [Pursuant to 2 Cal. Code of Regs. Section 18733, an employee in this category may file a Form 700A.](#)

(2) Appendix B - Disclosure Categories

General Provisions. The Authority has jurisdiction throughout the County [of San Diego \(hereinafter “County”\)](#). Accordingly, when a designated employee or individual is required to disclose investments, business positions, and sources of income, [they he or she](#) need only disclose investments in business entities and sources of income that do business in the County, plan to do business in the County, or have done business in the County within the past two (2) years. In addition to other activities, a business entity is doing business within the County if it owns real property within the County. When a designated employee or individual is required to disclose real property, [they he or she](#) need only disclose that which is located in whole or in part within or not more than two (2) miles outside the boundaries of the County or within two (2) miles of any land owned or used by the Authority.

Definition of Disclosure Categories

Category 1 - Designated employees assigned to Category 1 shall report as follows:
~~Officials and employees whose duties are broad and indefinable:~~

Business positions, investments and sources of income that are either located in or doing business in the County, are planning to do business in the County, or have done business in the County in the past two (2) years.

Interests in real property in the County, including real property within two (2) miles of the boundaries of the County.

Category 2 - Designated employees assigned to Category 2 shall report as follows
~~Officials and employees whose decisions may affect real property interests:~~

Investments and business positions in business entities, and income from sources that engage in land development, construction, or the acquisition or sale of real property.

Interests in real property in the County, including real property within two (2) miles of the boundaries of the County, or property located within a two (2) mile radius of any property owned or used by the Authority.

Category 3 - Designated employees assigned to Category 3 shall report as follows
~~Officials and employees with regulatory powers:~~

All investments, business positions, interests in real property and sources of income subject to the regulatory, permit or licensing authority of the Authority.

Category 4 — Designated employees assigned to Category 4 shall report as follows
~~Officials and employees whose duties involve contracting or purchasing:~~

Investments and business positions in business entities and sources of income including those that provide services, supplies, materials, machinery or equipment of the type utilized by the Authority or any individual department of the Authority.

[Amended by Resolution No. 2020-0081 dated September 3, 2020.]
[Amended by Resolution No. 2018-0090 dated September 13, 2018.]
[Amended by Resolution No. 2016-0072 dated September 15, 2016]
[Amended by Resolution No. 2014-0083 dated September 4, 2014]
[Amended by Resolution No. 2012-0089 dated September 6, 2012]
[Amended by Resolution No. 2010-0090 dated September 2, 2010]
[Amended by Resolution No. 2008-0107 dated September 4, 2008]
[Amended by Resolution No. 2006-0133 dated November 13, 2006]
[Amended by Resolution No. 2004-0097 dated October 4, 2004]
[Adopted by Resolution No. 2002-02 dated September 20, 2002]

Staff Report

Meeting Date: October 6, 2022

Subject:

Reject Claim of Kailash Bolina

Recommendation:

Adopt Resolution No. 2022-0088 rejecting the claim of Kailash Bolina.

Background/Justification:

On August 29, 2022, Kailash Bolina filed a claim ("Attachment A") with the San Diego County Regional Airport Authority ("Authority"). Specifically, Bolina alleges that on August 5, 2022, she and her grandson slipped and fell on unidentified liquid that was on the floor in Terminal Two at San Diego International Airport. Bolina claims damages in an unknown amount to cover the cost of medical treatment.

As described above, Bolina alleges that on August 5, 2022, she was walking through Terminal Two with her family to get to Gate 33 when she and her grandson slipped and fell on what she says was liquid on the floor. She claims she blacked out and no one offered to help her.

Bolina's claim should be denied. An investigation into the incident revealed the Authority had no notice of a dangerous condition. A video shows the claimant fell without blacking out and was attended to by her family and an unidentified airport worker. Airline and Flagship employees blocked the area, waited for clean up and were in the immediate vicinity for 20 minutes. The General Counsel has reviewed the claim and recommends rejection.

Fiscal Impact:

Not applicable.

Meeting Date: October 6, 2022

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

Amy Gonzalez
General Counsel

Second Copy



ACCIDENT OR DAMAGE

CLAIM FORM

Please complete all sections.
Incomplete submittals will be returned, unprocessed. Use a typewriter or print in ink.

FOR AUTHORITY USE ONLY	
Document No.:	_____
Filed:	_____

1) Claimant Name: KAILASH K BOLINA (MRS.)	
2) Address to which correspondence regarding this claim should be sent: 2979 S KELLOGG STREET KENNEWICK WA 99338	
Telephone No.: (509) 987-1730	Date: 08/23/2022
3) Date and time of incident: 08/05/2022 9:00 AM - 9:30 AM	
4) Location of incident: SAN DIEGO AIRPORT TERMINAL #2 GATE # 33	
5) Description of incident resulting in claim: <i>I was travelling with my family from San Diego to Pasco in Washington. My 5 years old grandson and myself fell on wet floor. All heard my grandson saying blood, blood. I was blacked out, then I felt two person were picking me up. They were my son and walking by traveler. When I stood up I saw 2 lady Ladies at the Podium were staring at me. They did not move to help me at all. Didn't even come to ask how I was? There ^{was} one male employe of the Airport was near by, if I was O.K. That's all. I wanted know his name, but his name tag was tucked inside. I could not say anything. There was big puddle where we slipped and fell. The falling day my body was hurting really bad, my half left side back and left shoulder hurt. My grandson had some bruises. He was very scared. <u>see the extra paper</u></i>	
6) Name(s) of the Authority employee(s) causing the injury, damage or loss, if known: <i>I do not know who spilled the liquid on the floor.</i>	
7) Persons having firsthand knowledge of incident:	
Witness(es) ONE	Physician(s): SERGIO FLORES MD
Name: JAGVINDER S BOLINA	Name: TRIPS Urgent Care-Columbia Center
Address: 5833 WEST 28th AVE KENNEWICK WA 99338	Address: 7201 W GRANDRIDGE BLVD STE 10C Kennewick, WA 99336
Phone: (509) 591-6732	Phone: (509) 221-6900
	FAX: (509) 221-4750

CLAIM FORM

Mrs KAILASH K. BOLINA
2979 S KELLOGG STREET
KENNEWICK WA 99338
Phone (509) 987-1730

5) Description of incident resulting in claim:

No one, No one offered me any kind of help, no medical help at all. We had to board the plane soon there after. At the Podium again No one even asked me if I ~~was~~ was o.k.

Kailash Kaur Bolina
KAILASH K. BOLINA

ATTACHMENT A

8) Describe property damage or personal injury claimed:	Back and Shoulder (left) and left hand.
9) Owner and location of damaged property or name/address of person injured:	Mrs. Kailash K. Bolina 2979 S. Kellogg Street Kennewick WA 99338 Phone (509) 987-1730
10) Detailed list and amount of damages claimed as of date of presentation of claim, including prospective damages. If amount exceeds \$10,000.00, a specific amount need not be included.	Do not know at this time because ^{jam} still under doctor's care

Dated: 08/24/2022

Claimant:

Kailash Kaur Bolina
(Signature)

Notice to Claimant:

Where space is insufficient, please use additional paper and identify information by proper section number.

Mail completed original form to:

OR

Deliver completed original form in person to:

Claims
San Diego County Regional Airport Authority
P.O. Box 82776
San Diego, CA 92138-2776

San Diego County Regional Airport Authority
Administration Reception Desk
3225 N. Harbor Drive, 3rd Floor
San Diego, CA 92101

RESOLUTION NO. 2022-0088

A RESOLUTION OF THE BOARD OF THE SAN DIEGO
COUNTY REGIONAL AIRPORT AUTHORITY,
REJECTING THE CLAIM OF KAILASH BOLINA

WHEREAS, on August 29, 2022, Kailash Bolina filed a claim with the San Diego County Regional Airport Authority (“Authority”) for a loss she claims was the result of slipping and falling as she walked in Terminal Two at San Diego International Airport; and

WHEREAS, at its regular meeting on October 6, 2022, the Board considered the claim filed by Kailash Bolina and the report submitted to the Board, and found that the claim should be rejected.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects the claim of Kailash Bolina; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6th day of October 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: October 6, 2022

Subject:

Reject Claim of Cinthya Noriega Garcia

Recommendation:

Adopt Resolution No. 2022-0089 rejecting the claim of Cinthya Noriega Garcia.

Background/Justification:

On September 2, 2022, Cinthya Noriega Garcia filed a claim ("Attachment A") with the San Diego County Regional Airport Authority ("Authority"). Specifically, Noriega Garcia alleges that on March 19, 2022, she was emptying a trash cart while working and fell at San Diego International Airport. Noriega Garcia claims damages in an unknown amount in excess of \$10,000 for medical treatment, pain suffering and lost wages.

As described above, Noriega Garcia alleges that on March 19, 2022, she was working for Flagship Facility Services at San Diego International Airport. As part of her normal work duties she disposes of trash collected in wheeled cans into larger dumpsters. A series of stationary grates sit directly in front of the dumpsters. Noriega Garcia claims that while in the process of placing trash from a can into dumpsters, the wheels of the can became stuck in grating and she fell, injuring her right hand and knee.

Noriega Garcia's claim should be denied. An investigation into the incident revealed the Authority had no notice of a dangerous condition. The General Counsel has reviewed the claim and recommends rejection.

Fiscal Impact:

Not applicable.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

Amy Gonzalez
General Counsel

ATTACHMENT A



ACCIDENT OR
DAMAGE CLAIM
FORM

Please complete all sections. Incomplete submittals will be returned, unprocessed. Use a typewriter or print in ink.

FOR AUTHORITY USE ONLY
Document No.:
Filed: _____

1) Claimant Name: Cinthya Noriega Garcia	
2) Address to which correspondence regarding this claim should be sent: Maxwell C. Agha, Esquire Banker's Hill Law Firm, A.P.C. 160 Thorn Street, Suite 200 San Diego, CA 92103	
Telephone No.: (619)230-0330	Date: 08/31/22
3) Date and time of incident: 03/19/2022 at approximately 6:00PM	
4) Location of incident: At the airport, by the facilities dumpster	
5) Description of incident resulting in claim: Ms. Noriega Garcia, as a part of her normal work duties for Flagship Facility Services, was disposing of trash into the dumpster by using her employer provided trash can with wheel attachment. In front of the dumpster are a series of raised grates. These grates are slotted and were further not level at the time, merely held together by a trash bag. As she attempted to dispose of the trash, the wheel of the cart became stuck and Ms. Noriega Garcia fell forward injuring her right hand and knee. Please see photo attached.	
6) Name(s) of the Authority employee(s) causing the injury, damage or loss, if known: Unknown at this time. Discovery and investigation are ongoing.	
7) Persons having firsthand knowledge of incident:	
Witness (es)	Physician(s):
Name:	Name: Chillar MD, Pankaj
Address:	Address: 7901 Frost Street San Diego, California
Phone:	Phone: (858) 939-3400
8) Describe property damage or personal injury claimed:	

ATTACHMENT A

Injury to right hand, wrist as well as a laceration/contusion and suprapatellar effusion within the medical compartment of the right knee.

9) Owner and location of damaged property or name/address of person injured:

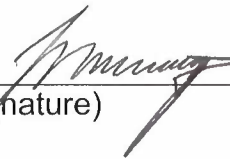
Cinthya Noriega Garcia
170 Averil Road, Apt #114
San Ysidro, CA 92173

10) Detailed list and amount of damages claimed as of date of presentation of claim, including prospective damages. If amount exceeds \$10,000.00, a specific amount need not be included.

Demand amount exceeds \$10,000.00. However, as Ms. Noriega Garcia is still under medical treatment her damages for pain, suffering, medical bills and lost wages are to be determined.

Dated: 9/1/22

Claimant:

 Attorney for Claimant
(Signature)

Notice to Claimant:

Where space is insufficient, please use additional paper and identify information by proper section number.

Mail completed original form to:

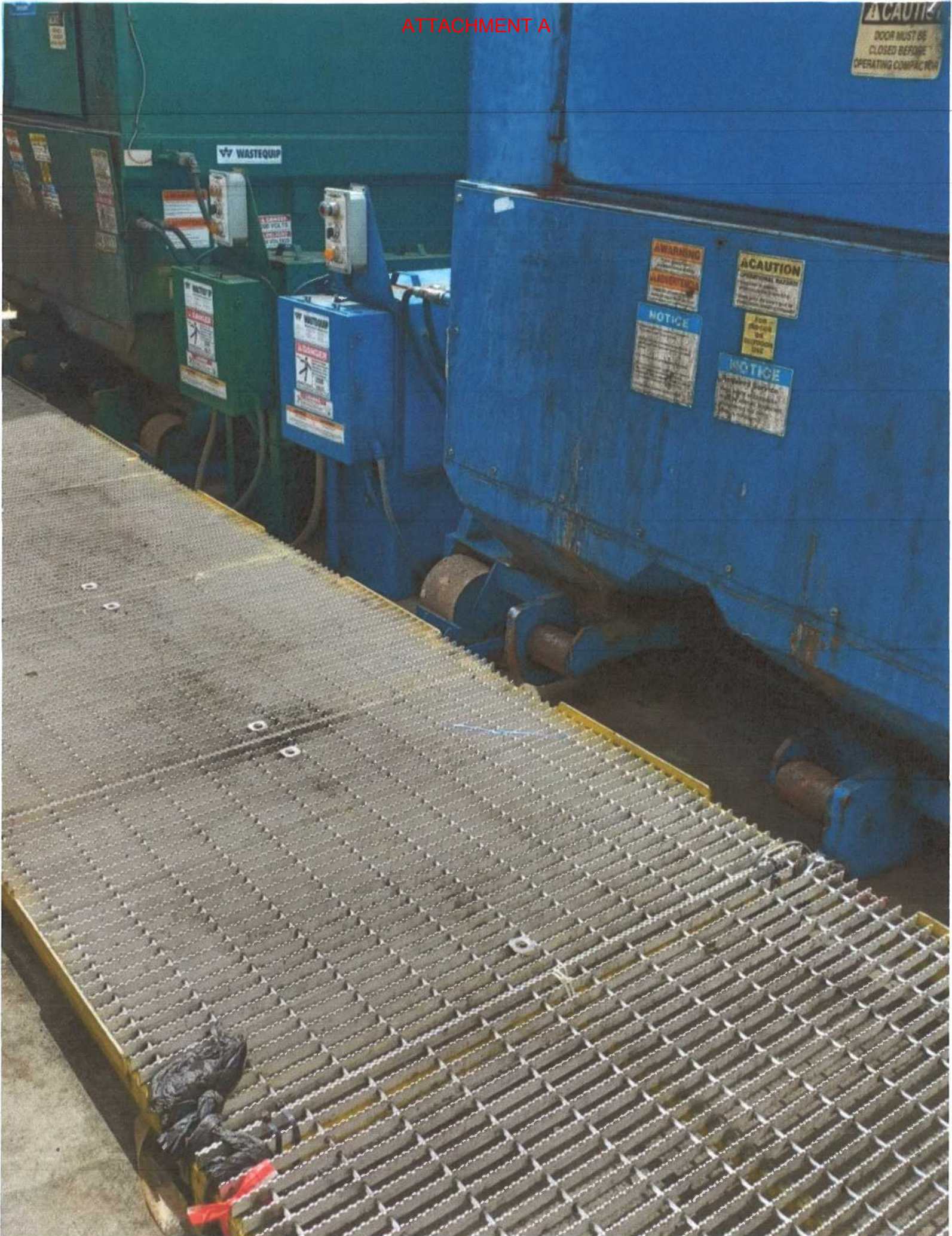
OR

Deliver completed original form in person to:

Claims
San Diego County Regional Airport
Authority
P.O. Box 82776
San Diego, CA 92138-2776

San Diego County Regional Airport
Authority Administration Reception Desk
3225 N. Harbor Drive, 3rd Floor
San Diego, CA 92101

ATTACHMENT A



RESOLUTION NO. 2022-0089

A RESOLUTION OF THE BOARD OF THE SAN DIEGO
COUNTY REGIONAL AIRPORT AUTHORITY,
REJECTING THE CLAIM OF CINTHYA NORIEGA
GARCIA

WHEREAS, on September 2, 2022, Cinthya Noriega Garcia filed a claim with the San Diego County Regional Airport Authority (“Authority”) for a loss she claims was the result of falling while working at San Diego International Airport; and

WHEREAS, at its regular meeting on October 6, 2022, the Board considered the claim filed by Cinthya Noriega Garcia and the report submitted to the Board, and found that the claim should be rejected.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects the claim of Cinthya Noriega Garcia; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6th day of October 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: October 6, 2022

Subject:

Fiscal Year 2022 Annual Report from the Audit Committee

Recommendation:

The Audit Committee recommends that the Board accept the report.

Background/Justification:

The Charter of the Audit Committee was instituted by Board Resolution No. 2003-061 on October 2, 2003, and states the Audit Committee's authority, role, duties, and oversight responsibilities. These duties and responsibilities are further detailed in Authority Policy Article 1, Section 1.50 (5)(c)(ii).

Annually, in accordance with the Charter of the Audit Committee, the Committee shall provide a summary report to the Board on its activities and recommendations covering how it discharged its duties and met its oversight responsibilities during the previous year.

The Charter of the Audit Committee was most recently revised by Board Resolution No. 2021-0108 on October 7, 2021.

During its September 12, 2022, meeting the Audit Committee Chair presented the Fiscal Year 2022 Annual Report (Attachment A) to the Audit Committee members for their review. No changes were requested, and the Audit Committee voted unanimously to forward the report to the Board.

Fiscal Impact:

None

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Audit Committee Report

Meeting Date: October 6, 2022

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not Applicable

Prepared by:

Lee M. Parravano
Chief Auditor

Board Members

Gil Cabrera (Chair)
Mary Casillas Salas
(Vice Chair)
Catherine Blakespear
Paul McNamara
Paul Robinson
Johanna Schiavoni
James Sly
Nora E. Vargas
Marni von Wilpert

**Ex-Officio Board
Members**

Col. Thomas M. Bedell
Gustavo Dallarda
Gayle Miller

President/CEO

Kimberly J. Becker

September 12, 2022

Gil Cabrera, Board Chair
San Diego County Regional Airport Authority
P.O. Box 82776
San Diego, CA 92138-2776

Dear Chair Cabrera:

As required by the Charter of the Audit Committee, the following is an annual summary to the Authority Board on the Audit Committee's activities for the period July 1, 2021, through June 30, 2022. The Audit Committee fulfilled its responsibilities while attending committee meetings virtually throughout Fiscal Year 2022, as COVID-19 continued to affect our community and the Airport Authority.

WORK PERFORMED

One of the principal responsibilities of the Audit Committee is to annually review the Authority's audited financial reports from the external auditor. Each October the external auditor concludes its financial audit of the Authority for the fiscal year ended June 30 of that year. The financial audit results are presented to the Audit Committee prior to full review by the Board. On November 15, 2021, during a regular meeting of the Audit Committee, the external auditor BKD, LLP, gave a detailed presentation to Audit Committee Members on the reports listed below for the Committee's review and discussion. All reports were accepted by the Audit Committee and were then forwarded to the Board.

- Audited Financial Statements for Fiscal Year-ended June 30, 2021
- Single Audit Report
- Passenger Facility Charge (PFC) Compliance Report
- Customer Facility Charge (CFC) Compliance Report
- Letter to the Board
- 2021 Annual Comprehensive Financial Report (ACFR)

During the May 9, 2022, Audit Committee Meeting the BKD, LLP Partner informed Committee Members that BKD had merged with another financial accounting firm; and, effective June 1, 2022, they would be known as FORVIS (short for "forward vision"). Therefore, the financial audit to be issued in October 2022 will be under the new name.

In addition to the required communications presented annually by the external auditor, the Audit Committee Members examined numerous documents and reports pertaining to internal audit from the Office of the Chief Auditor (OCA). The Authority's Chief Auditor provided the Committee with updates each quarter that included activities performed and the results of audit recommendations issued by the department.

In Fiscal Year 2022, Audit Committee Members reviewed, approved, or received as information the following reports and presentations from the Office of the Chief Auditor:

- Fiscal Year 2021 Annual Activities Report.
- Fiscal Year 2022 Quarterly Reports and corresponding audit findings and recommendations.
- OCA Audit Reports issued during Fiscal Year 2022, totaling 9.
- OCA recommendations issued during Fiscal Year 2022, totaling 37.
- Management's progress implementing recommendations issued by the OCA.
- Revisions to the Fiscal Year 2022 OCA Audit Plan.
- Fiscal Year 2023 Risk Assessment, Audit Plan, and proposed budget for the OCA.
- Cybersecurity updates.
- Status on construction audit services.
- Ethics Program and confidential hotline updates.
- Public employee performance evaluation goal setting for Chief Auditor.

MONITORING OF AUDIT RECOMMENDATIONS

Regular communication with the Chief Auditor and semiannual meeting attendance by the external auditor are key resources assisting the Audit Committee in monitoring the Authority's operations.

Throughout the year, the Audit Committee receives Audit Reports issued by the OCA at the conclusion of each audit. Scrutiny is given to those Audit Reports that contain findings and recommendations. During Audit Committee Meetings the Chief Auditor presents the status on audit report recommendations, specifically, whether implementation is still pending, and for how long, or whether the recommendation was completed. In Fiscal Year 2022, there were 37 recommendations issued by the OCA that the Audit Committee Members followed as part of their monitoring responsibilities.

MEETINGS HELD

Four Audit Committee Meetings took place in Fiscal Year 2022, which were held virtually. The teleconferencing protocols were managed by the Authority Clerk in the Board Services Department. Audit Committee Meeting dates were as follows:

- September 13, 2021 – *Regular Meeting*
- November 15, 2021 – *Regular Meeting*
- February 7, 2022 – *Regular Meeting*
- May 9, 2022 – *Regular Meeting*

The Audit Committee Meeting Minutes are on file with the Authority Clerk's office and may also be found on the San Diego International Airport website www.san.org.

GOVERNANCE DEVELOPMENTS

On January 6, 2022, upon Board Resolution, new committee assignments were established. The Audit Committee welcomed two new Authority Board Members on February 7, 2022, as part of the regular rotation.

As a required oversight function of the Audit Committee, the Charter for the Office of the Chief Auditor and the Charter of the Audit Committee underwent an annual review by the Audit Committee on September 13, 2021. This supervision ensures that any changes in Authority governance processes, financial, risk management, or developments in internal auditing practices (mandatory and professional), etc. are accurately reflected and that the Charters are revised as needed. The review this year resulted in updating terminology in the Charters to be gender-neutral and inclusive.

Annual Report
from the Audit
Committee

In closing, the Audit Committee had a very successful year and I thank each Committee Member for fulfilling their responsibilities with professionalism and commitment. I look forward to the year ahead together.

Page 4 of 4

Sincerely,

Carmen D. Vann
Carmen D. Vann (Sep 13, 2022 13:09 PDT)

Carmen Vann
Audit Committee Chair

CV/LP/sro

cc: SDCRAA Board Members
SDCRAA Audit Committee Members
Kimberly J. Becker, President/CEO

Staff Report

Meeting Date: October 6, 2022

Subject:

Waive Authority Policy 5.02(4)(b)(iii) and Authorize the President/CEO to Negotiate and Execute Change Orders with Griffith Company for the Shuttle Lot Relocation Project at San Diego International Airport

Recommendation:

Adopt Resolution No. 2022-0090 waiving Authority Policy 5.02(4)(b)(iii) and authorizing the President/CEO to negotiate and execute Change Orders with Griffith Company, for Project No. 413002 Shuttle Lot Relocation, for a total change order amount not to exceed \$1,079,535.

Background/Justification:

On February 3, 2022, the San Diego County Regional Airport Authority (“Authority”) Board (“Board”) adopted Resolution No. 2022-0013, awarding a Contract to Griffith Company (“Griffith”) in the amount of \$6,363,363 for Project No. 413002, Shuttle Lot Relocation (hereafter the “Project”).

The Project scope consists of construction of a new storage and operations facility for the Airport Authority electric shuttle bus fleet that will be located off airport property, along the north-east side of Pacific Highway, between Laurel Street and Palm Street. This site has been leased from the San Diego Unified Port District (“Port”).

Since the Board action on February 3, 2022, Griffith has completed pavement demolition and removal, underground utility installations, dewatering, required permitting for the project, and various other construction activities.

The Contract for this Project currently includes four allowance items totaling \$245,000, to be used for: permits and associated fees; waste and soil disposal fees; unforeseen conditions; and dewatering. As construction has proceeded, it has become apparent that the existing allowances will not have sufficient capacity to cover the costs associated with these items of work. The project intends to use a portion of this requested increase in change order authority to adjust the amount of the current allowance for unforeseen conditions to allow for the removal and disposal of additional underground obstructions that were encountered in the field, such as undocumented buried concrete, asphalt, and railroad ties. Also, the allowance for dewatering will need to be increased to address requirements to construct additional storm drain infrastructure requested by the City of San Diego.

Construction Directives and Contract Change Orders have also been issued to the Contractor to address required modifications to proposed pavement items, curb and gutter locations, communications and electrical systems, and infrastructure needed to support the addition of a system used to monitor and maximize the efficiency of the electric vehicle charging equipment being installed as part of the Project.

Authority Policy 5.02(4)(b)(iii) provides the President/CEO authority to negotiate and execute contract change orders for up to 4% of the value of a contract. In this case, 4% of Griffith's Contract of \$6,363,363 is \$254,535.

Staff estimates that the costs for contract change orders associated with increasing the allowances plus the costs of future required contract change orders as construction proceeds will be approximately \$1,079,535, exceeding the President/CEO's authority by \$825,000. No additional funding is needed in order to facilitate this increase in change order capacity however, as all required funds are available within the contingency included as part of the previously approved budget for this project.

To allow for the completion of Project construction, staff recommends that the Board waive Authority Policy 5.02(4)(b)(iii) and increase the President/CEO's change order authority for Project No. 413002, Shuttle Lot Relocation by \$825,000, for a total contract change order authority of \$1,079,535.

Fiscal Impact:

Adequate funds for the Shuttle Lot Relocation change order increase will come from savings in other areas of the project and are included within the Board approved FY2023-FY2027 Capital Program Budget in Project No. 413002 Shuttle Lot Relocation. Funding sources for this project include Customer Facility Charges and Airport Cash.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is for a project that is Categorically Exempt as defined by the California Environmental Quality Act ("CEQA"), Existing Facilities (15301) - Class 1 and Replacement or Reconstruction (15302) - Class 2.
- B. California Coastal Act Review: This Board action is for a project that is located on Port tidelands and a Coastal Development Permit Amendment (CDP-2021-05) was issued consistent with the adopted Port Master Plan, on August 10, 2021.
- C. NEPA: This Board action is for a project that was issued a Categorical Exclusion by the Federal Aviation Administration on June 9, 2021.

Application of Inclusionary Policies:

Not Applicable.

Prepared by:

Bob Bolton
Director, Airport Design & Construction

RESOLUTION NO. 2022-0090

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, WAIVING AUTHORITY POLICY 5.02(4)(b)(iii) AND AUTHORIZING THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE CHANGE ORDERS WITH GRIFFITH COMPANY, FOR PROJECT NO. 413002 SHUTTLE LOT RELOCATION, FOR A TOTAL CHANGE ORDER AMOUNT NOT TO EXCEED \$1,079,535

WHEREAS, on February 3, 2022, the San Diego County Regional Airport Authority ("Authority") Board ("Board") adopted Resolution No. 2022-0013, awarding a Contract to Griffith Company ("Griffith") in the amount of \$6,363,363 for Project No. 413002, Shuttle Lot Relocation (hereafter the "Project"); and

WHEREAS, the Project scope consists of construction of a new storage and operations facility for the Airport Authority electric shuttle bus fleet that will be located off airport property, along the north-east side between Laurel Street and Palm Street; and

WHEREAS, this site has been leased from the San Diego Unified Port District ("Port"); and

WHEREAS, since the Board action on February 3, 2022, Griffith has begun pavement demolition and removal, underground utility installations, dewatering, all required permitting for the project, and various other construction activities; and

WHEREAS, the Contract for this Project currently includes four allowance items totaling \$245,000, to be used for: permits and associated fees; waste and soil disposal fees; unforeseen conditions; and dewatering; and

WHEREAS, as construction has proceeded, it has become apparent that the existing allowances will not have sufficient capacity to cover the costs associated with these items of work; and

WHEREAS, the project intends to use a portion of this requested increase in change order authority to adjust the amount of the current allowance for unforeseen conditions to allow for the removal and disposal of additional underground obstructions that were encountered in the field, such as undocumented buried concrete, asphalt, and railroad ties; and

WHEREAS, the allowance for dewatering will need to be increased to address requirements to construct additional storm drain infrastructure requested by the City of San Diego; and

WHEREAS, Construction Directives and Contract Change Orders have also been issued to the Contractor to address required modifications to proposed pavement items, curb and gutter locations, communications and electrical systems, and infrastructure needed to support the addition of a system used to monitor and maximize the efficiency of the electric vehicle charging equipment being installed as part of the Project; and

WHEREAS, Authority Policy 5.02(4)(b)(iii) provides the President/CEO authority to negotiate and execute contract change orders for up to 4% of the value of a contract. In this case, 4% of Griffith's Contract of \$6,363,363 is \$254,535; and

WHEREAS, in this case, 4% of Griffith's Contract of \$6,363,363 is \$254,535; and

WHEREAS, staff estimates that the costs for contract change orders associated with increasing the allowances plus the costs of future required contract change orders as construction proceeds will be approximately \$1,079,535, exceeding the President/CEO's authority by \$825,000; and

WHEREAS, no additional funding is needed in order to facilitate this increase in change order capacity however, as all required funds are available within the contingency included as part of the previously approved budget for this project; and

WHEREAS, to allow for the completion of Project construction, staff recommends that the Board waive Authority Policy 5.02(4)(b)(iii) and increase the President/CEO's change order authority for the Project No. 413002, Shuttle Lot Relocation by \$825,000, for a total contract change order authority of \$1,079,535.

NOW, THEREFORE, BE IT RESOLVED the Board hereby waives Policy 5.02(4)(b)(iii); and

BE IT FURTHER RESOLVED that the Board authorizes the President/CEO to negotiate and execute change orders with Griffith Company for Project No. 413002, Shuttle Lot Relocation for a total change order amount not to exceed \$1,079,535; and

BE IT FURTHER RESOLVED that the Authority's and its officers, employees, and agents hereby authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriated in order to effectuate fully the foregoing resolutions; and

BE IT FURTHER RESOLVED that the Board finds that this action is for a project that is Categorically Exempt as defined by the California Environmental Quality Act ("CEQA"), Existing Facilities (15301) – Class 1 and Replacement or Reconstruction (15302) – Class 2; and

BE IT FURTHER RESOLVED that the Board finds that this action is for a project that is located on Port tidelands and a Coastal Development Permit Amendment (CDP-2021-05) was issued consistent with the adopted Port Master Plan, on August 10, 2021; and

BE IT FURTHER RESOLVED that the Board finds that this action is for a project that was issued a Categorical Exclusion by the Federal Aviation Administration on June 9, 2021.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6th day of October 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: October 6, 2022

Subject:

Renewal of the Health & Welfare Benefits Program for 2023

Recommendation:

The Executive Personnel & Compensation Committee (EPCC) recommends that the Board adopt Resolution No. 2022-0091, approving the renewal of the Health and Welfare Benefits Program for 2023.

Background/Justification:

The San Diego County Regional Airport Authority ("Authority") provides a comprehensive health and welfare benefits program designed to attract and retain the talent necessary to successfully execute its business strategy and meet its obligations to eligible First-Generation Retirees. At the September 15th Executive Personnel & Compensation Committee (EPCC) meeting, Staff provided a detailed presentation of the 2023 plan year recommendations as follows.

- Renew current medical and dental carriers with plan design changes to medical.
- Renew vision carrier with enhanced plan design.
- Renew all other existing carriers with no plan design changes except as required by state or federal law.
- The addition of Voluntary Worksite Benefits.
- Consolidate the Authority's vision premium credit by adding it as an employer cost for employees enrolled in vision.

Staff's recommendation results in an overall -4% savings from budgeted costs. The recommended Anthem medical renewal is a 10.33% increase from current, with the dental plans at a 9.28% increase from current. The Anthem renewal includes credits of \$35K for Wellness Initiatives & \$10K for customized employee communications. The life insurance and EAP experienced a rate pass and the short-term disability renewal a -22% savings from current premiums.

First Generation retiree benefits, which are paid through the Authority's Other Post-Employment Benefits (OPEB) account, resulted in a 2.5% increase to the United Healthcare

Medicare Advantage plan. Pre-Medicare retirees are incorporated in the Anthem Blue Cross medical renewals.

The recommendation supports the Authority's ability to attract and retain top talent by balancing flexible options to meet individual employee needs while demonstrating fiscal prudence. The table below shows the comparison between the current program, budgeted costs, and the recommended renewal for the active and budgeted employee population.

Active and Budgeted

Description	Current	recommended Renewal	% Change	Budgeted Costs CY 2023	\$ Difference Between Recommended and Budgeted	% Difference Between Recommended
Medical ³	\$ 4,602,994	\$ 5,328,608	16%	\$ 5,482,520	\$ (153,912)	-3%
HSA Funds-Active	\$ 79,570	\$ 79,570	0%	\$ 61,500	\$ 18,070	29%
Dental ³	\$ 288,305	\$ 315,100	9%	\$ 303,361	\$ 11,739	4%
Vision ¹	\$ 44,064	\$ 56,293	28%	\$ 44,064	\$ 12,229	28%
Basic Life/AD&D	\$ 87,129	\$ 87,129	0%	\$ 85,163	\$ 1,966	2%
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Other ²	\$ 58,628	\$ 58,628	0%	\$ 60,708	\$ (2,080)	-3%
TOTAL	\$ 5,353,696	\$ 6,075,444	13%	\$ 6,308,047	\$ (232,603)	-4%

¹ Recommended changes All EE Credit to only those enrolled in Vision

² Includes: Medical and Dental Waiver Credits and Employee Assistance Program (EAP)

³ Budgeted headcounts (80) allocated across all 4 Anthem medical plans assuming enrollment distribution of active Anthem enrollment. Priority Select 33%, Select HMO 44%, PPO 14%, HDHP/HAS 9%. MediExcel not included in the enrollment redistribution assumption.

Fiscal Impact:

Adequate funding for Health and Welfare Benefits Program Renewal is included in the adopted FY 2023 and conceptually approved FY 2024 Operating Expense Budgets within the Salary and Benefits line items.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy
- Customer Strategy
- Employee Strategy
- Financial Strategy
- Operations Strategy

Focus Areas

- Advance the Airport Development Plan
- Transform the Customer Journey
- Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not Applicable

Prepared by:

Monty Bell
Director of Talent, Culture & Capability

RESOLUTION NO. 2022-0091

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING THE RENEWAL OF THE HEALTH AND WELFARE BENEFITS PROGRAM FOR 2023.

WHEREAS, the San Diego Regional Airport (“Authority”) provides a health and welfare benefits program for Authority employees and eligible First Generation retirees; and

WHEREAS, to assist the Board with evaluating options during the renewal process, staff, through the Authority’s broker of record, Alliant Insurance Services, has obtained negotiated renewals from insurance carriers and benefit providers and carefully analyzed the renewals; and

WHEREAS, the Board has determined that investing in employee wellness initiatives has the impact of reducing future costs and wishes to continue to support such programs; and

WHEREAS, the Board considered the information provided by staff and has reviewed and discussed the various options to provide a comprehensive and competitive benefits program to Authority employees and eligible retirees.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the renewal of the Health and Welfare Benefits Program for 2023; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6th day of October 2022 by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL



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INTERNATIONAL AIRPORT

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Health & Welfare Renewal Benefits Program for 2023

Agenda

- Highlights
- Current Program
- Financials & Market Study Results
- Recommendations

Highlights

Medical

- Anthem medical renewal +26.07%; negotiated rate +15.85%; plan option +10.33%
- Anthem renewal includes \$35K for Wellness & \$10K for customized communications
- MediExcel medical renewal +0% / Rate Pass
- UHC Medicare Advantage renewal +2.5%

All other plans

- Anthem dental (HMO/PPO blended) renewal +24.76%; negotiated +9.28%
- Life and EAP no increase; Short-Term Disability renewal -22.22%

Other New Offerings

- Voluntary Worksite Benefits (Accident, Critical Illness and Hospital)
- Financial Wellness support to employees & retirees
- Enhance Benefits Enrollment Communications and Personalize Support for employees & retirees



Current Program



Current Program Overview | Plans & Programs

Shared Cost	100% Employer Paid	100% Employee Paid (Optional)
<p>Medical</p> <ul style="list-style-type: none"> – Active & Pre-Medicare Retirees – Medicare Retirees 	<p>Basic Life/AD&D</p> <p>Short-Term Disability</p> <p>Employee Assistance Program (Active & Pre/Post Medicare Retirees)</p> <p>Core Advocacy (Active & Pre-Medicare Retirees)</p> <p>Wellness (Active)</p>	<p>Vision (Active & Pre/Post Medicare Retirees)</p> <p>Life/ AD&D (Active)</p> <p>Long-Term Disability (Active)</p> <p>Long-Term Care (Active)</p>
<p>Dental</p> <ul style="list-style-type: none"> – Active & Pre/Post Medicare Retirees <p>Tax Savings Program (Active)</p> <ul style="list-style-type: none"> – Commuter Transportation 	<p>Funded Health Reimbursement Account (2nd Generation Retirees)</p>	<p>Tax Savings Program (Active)</p> <ul style="list-style-type: none"> – Healthcare Flexible Spending Account – Dependent Care Flexible Spending Account

Current Program Overview | Census Summary

Demographics*

Age / Gender	San Diego County Regional Airport Authority	West	50-499	Government
Average Age	50	42.4	44.5	44.5
% Male	61.0%	57.2%	57.6%	60.8%
% Female	39.0%	42.8%	42.4%	39.2%

*Includes Actives & Pre-Medicare Retirees

Note: Average age and ratio of male/female employees are key data points in determining medical and prescription drug claims risk as part of a carrier's rate determination for health plans

of Employees 458 – active & budgeted

- 334 enrolled/ 44 waived / 80 budgeted

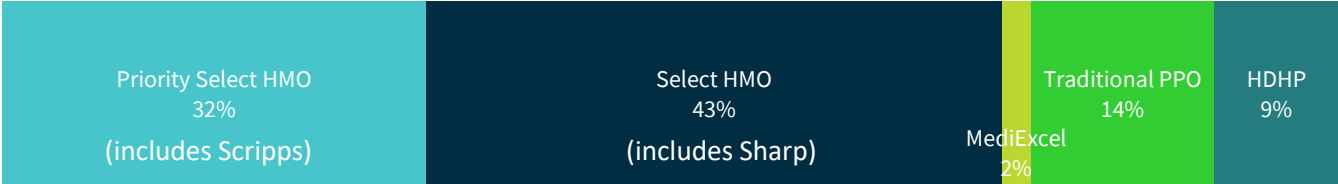
of Retirees 106 – Pre & Post Medicare Retirees:

- 29 - Pre-Medicare Retirees 25 enrolled/ 4 waived / 0 budgeted
- 77 - Post-Medicare Retirees 63 enrolled / 14 waived

Current Program Overview | Enrollment

Medical Enrollment Summary*

Enrollment by Plan



Enrollment by Tier



*Includes Actives & Pre-Medicare Retirees

Current Program Overview | Employee Cost Share

Plan Cost – Average Monthly Employee Cost Share by Plan Type*



Compares the monthly cost our employees pay towards the total medical premium to benchmarks

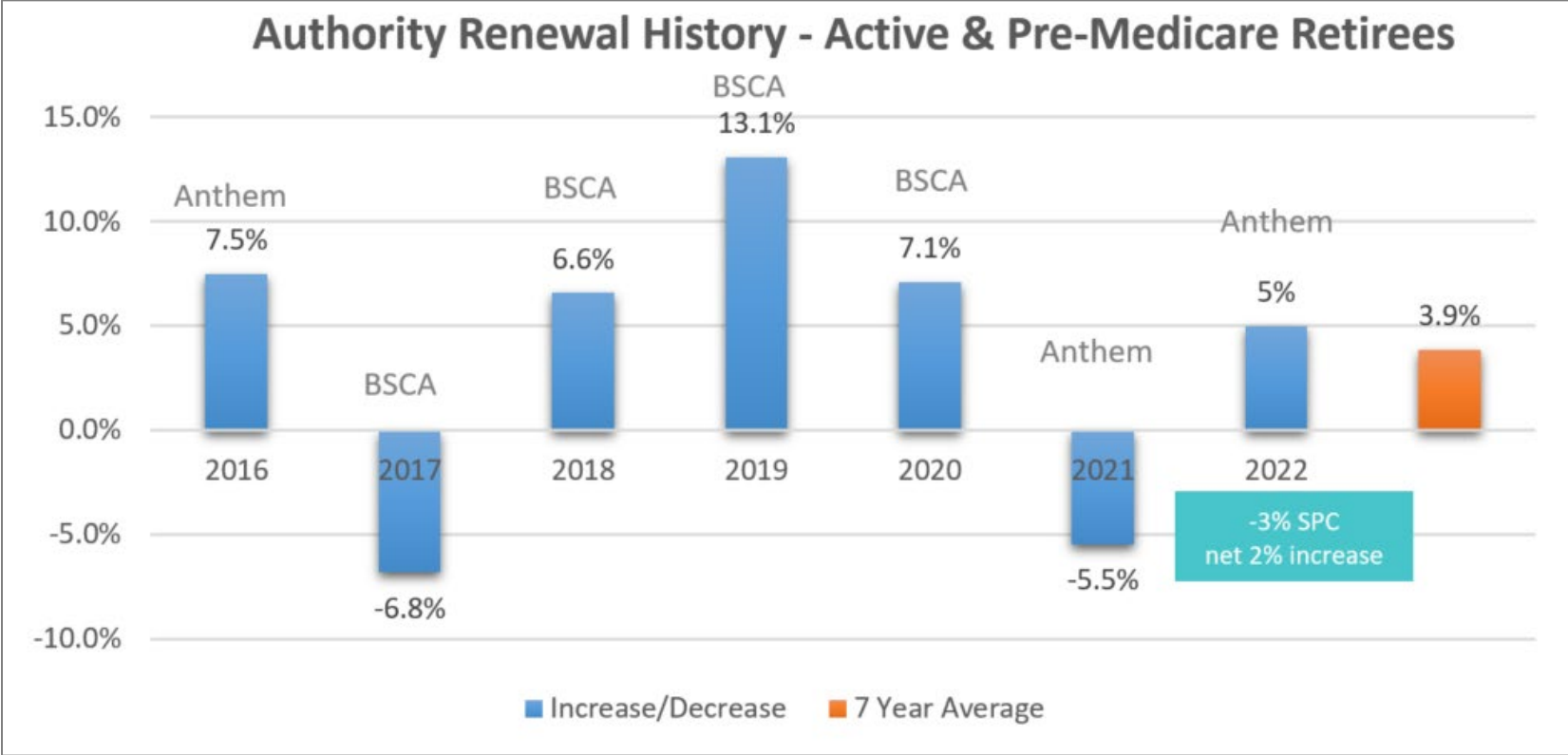
Alliant Book of Business = A-WEST: West, A-U500: <500, A-Gov: Government/Public Sector
Mercer 2021 National Survey = M-WEST: West, M-50-499: 50-499, M-Gov: Government



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Medical Overview

Medical Renewal History



*Does not include UHC Medicare Retirees

Medical Market Study Results

MEDICAL MARKETING LIST – Active & Pre-Medicare Retirees	
Anthem	Negotiated rate +15.85%; plan option +10.33%
Aetna	+7.36% (major plan changes and network disruptions)
Blue Shield	+22.06%
Cigna	+17.59%
Health Net	Declined
Kaiser	+27.8%
PRISM - Anthem	+10.24%
Self-Funded	+7.81% ILLUSTRATIVE
Sharp	Declined
United Healthcare (UHC)	+15.29%

Medical Plan Options | HMOs and PPO

Anthem HMO Plan Option

Medical Benefits	Access Level	Renewal Plan	Negotiated Plan Option
		Anthem HMOs In-Network	Anthem HMOs In-Network - 250 Plan Option
Individual Family (CY) Out-of-Pocket Max		\$1,500 \$3,000 EM	\$2,000 \$4,000
Inpatient Hospitalization		No charge	\$250 per admit
Outpatient Surgery: Office Center Hospital		No charge	\$125 copay
Emergency Room Visits		\$100 copay WIA	\$125 copay WIA
Total Premium % Change:		+15.85%	+10.6%
Annual \$ Change:		\$535,000	\$358,500

Anthem PPO Plan Option

Medical Benefits	Access Level	Renewal Plan	Negotiated Plan Option
		Anthem PPO In-Network	Anthem PPO 500 In-Network - 500 Plan Option
Individual Family (CY) Deductible		\$250 \$750	\$500 \$1,500
Individual Family (CY) Out-of-Pocket Max		\$3,000 \$6,000	\$4,000 \$8,000
Total Premium % Change:		+15.85%	+7.12%
Annual \$ Change:		\$176,700	\$77,900

Medical Contributions | Anthem

		Current		Anthem Negotiated Renewal			Anthem Option HMOs \$250/admit, PPO \$500		
HMO		2022 Anthem Priority Select (PS) HMO		2023 Anthem PS HMO			2023 Anthem PS HMO Option - \$250/admit		
		ER Monthly	EE Monthly	ER Monthly	EE Monthly	\$Diff PPP	ER Monthly	EE Monthly	\$Diff PPP
Subscriber Only (90%)		\$498.04	\$55.34	\$576.98	\$64.11	\$4.39	\$551.05	\$61.23	\$2.94
Subscriber + 1 Dependent (100%, 55%)		\$888.18	\$273.92	\$1,028.96	\$317.34	\$21.71	\$982.71	\$303.08	\$14.58
Subscriber + 2 or More Dependents (100%, 55%)		\$1,162.10	\$498.05	\$1,346.29	\$576.99	\$39.47	\$1,285.78	\$551.05	\$26.50
HMO		2022 Anthem Select HMO		2023 Anthem Select HMO			2023 Anthem Select HMO Option - \$250/admit		
		ER Monthly	EE Monthly	ER Monthly	EE Monthly	\$Diff PPP	ER Monthly	EE Monthly	\$Diff PPP
Subscriber Only (90%)		\$620.42	\$68.93	\$718.76	\$79.86	\$5.46	\$686.31	\$76.26	\$3.66
Subscriber + 1 Dependent (100%, 55%)		\$1,106.40	\$341.22	\$1,281.77	\$395.30	\$27.04	\$1,223.91	\$377.46	\$18.12
Subscriber + 2 or More Dependents (100%, 55%)		\$1,447.63	\$620.41	\$1,677.08	\$718.74	\$49.16	\$1,601.38	\$686.30	\$32.94
PPO		2022 Anthem PPO		2023 Anthem PPO			2023 Anthem PPO Option - \$500 Ded		
		ER Monthly	EE Monthly	ER Monthly	EE Monthly	\$Diff PPP	ER Monthly	EE Monthly	\$Diff PPP
Subscriber Only (90%)		\$1,124.09	\$124.90	\$1,302.26	\$144.70	\$9.90	\$1,206.00	\$134.00	\$4.55
Subscriber + 1 Dependent (100%, 55%)		\$2,004.62	\$618.25	\$2,322.36	\$716.23	\$48.99	\$2,150.69	\$663.30	\$22.52
Subscriber + 2 or More Dependents (100%, 55%)		\$2,622.88	\$1,124.10	\$3,038.61	\$1,302.26	\$89.08	\$2,814.01	\$1,206.00	\$40.95
HDHP		2022 Anthem HDHP		2023 Anthem HDHP			2023 Anthem HDHP Renew As Is / Negotiated Renewal		
		ER Monthly	EE Monthly	ER Monthly	EE Monthly	\$Diff PPP	ER Monthly	EE Monthly	\$Diff PPP
Subscriber Only (90%)		\$864.94	\$96.10	\$1,002.03	\$111.34	\$7.62	\$1,002.03	\$111.34	\$7.62
Subscriber + 1 Dependent (100%, 55%)		\$1,542.46	\$475.71	\$1,786.94	\$551.11	\$37.70	\$1,786.94	\$551.11	\$37.70
Subscriber + 2 or More Dependents (100%, 55%)		\$2,018.18	\$864.93	\$2,338.07	\$1,002.02	\$68.55	\$2,338.07	\$1,002.02	\$68.55

Employee \$ Difference Per Pay Period

Medical Contributions | MediExcel & UHC

MediExcel – Active Employees Only

Cross Border HMO	Current		Renewal		
	2022 MediExcel		2023 MediExcel		
	ER Monthly	EE Monthly	ER Monthly	EE Monthly	EE Mo
Subscriber Only (90%)	\$193.66	\$21.52	\$193.66	\$21.52	\$0.00
Subscriber + 1 Dependent (100%, 55%)	\$380.87	\$135.56	\$380.87	\$135.56	\$0.00
Subscriber + 2 or More Dependent (100%, 55%)	\$463.71	\$203.34	\$463.71	\$203.34	\$0.00

Employee
\$ Difference
from current

UHC Medicare Advantage – Post-Medicare Retirees

	Current		Renewal		
	2022 UHC Medicare Advantage		2023 UHC Medicare Advantage		
	ER Monthly	EE Monthly	ER Monthly	EE Monthly	EE Mo
100%)	\$396.98	\$44.11	\$406.91	\$45.21	\$1.10
endent (100%, 55%)	\$683.69	\$198.49	\$700.79	\$203.45	\$4.96
+ Only (90%)	\$242.60	\$198.49	\$248.67	\$203.45	\$4.96

Enrollee
\$ Difference
from current

Ancillary Overview



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Ancillary Renewal Overview

Line of Coverage	Carrier	Renewal
Dental (PPO)	Anthem	Original: +23.92% / Negotiated: +10%
Vision (Voluntary)	VSP	-10.5% / Rate Guarantee to 2024
Basic Life and AD&D	Hartford	0% / Rate Pass to 2025
Life and AD&D (Voluntary)	Hartford	0% / Rate Pass to 2025
Short Term Disability	Hartford	-22.22% to 2025
Long Term Disability (Voluntary)	Hartford	0% / Rate Pass to 2024
Long Term Care (Voluntary)	Unum	Closed Block of Business, No Change for current enrollees Unum's New Enrollee Pricing 2022 Strategy (NEP 2022) – Pending State Approval
Employee Assistance Program	Anthem	0% / Rate Pass to 2024
Business Travel Accident (BTA)*	Cigna	0% / Rate Guarantee to 2025

*Pending travel exposure data confirmation

Dental Contributions

	Current		Negotiated Renewal		
PPO	2022 Anthem Dental		2023 Anthem Dental		
	ER Monthly	EE Monthly	ER Monthly	EE Monthly	\$Diff PPP
Subscriber Only (100%)	\$50.02	\$0.00	\$55.02	\$0.00	\$0.00
Subscriber + 1 Dependent (100%, 55%)	\$71.90	\$17.91	\$79.09	\$19.70	\$0.89
Subscriber + 2 or More Dependent (100%, 55%)	\$89.67	\$32.44	\$98.64	\$35.69	\$1.62
DHMO	ER Monthly	EE Monthly	ER Monthly	EE Monthly	EE PP \$D
Subscriber Only (100%)	\$14.93	\$0.00	\$14.93	\$0.00	\$0.00
Subscriber + 1 Dependent (100%, 55%)	\$23.15	\$6.72	\$23.15	\$6.72	\$0.00
Subscriber + 2 or More Dependent (100%, 55%)	\$33.82	\$15.46	\$33.82	\$15.46	\$0.00

Employee \$ Difference from current

Employee Credits

		Credits		
		Active	Current	Renewal
Waiver Credits	Medical	47	\$ 83.34	\$ 83.34
Annual Total		47	\$ 47,004	\$ 47,004
Waiver Credits	Dental	33	\$ 4.84	\$ 4.84
Annual Total		33	\$ 1,917	\$ 1,917
Vision Credit (All Employees Active & Budgeted, Excluding Retirees) (intended to offset vision cost)	Subscriber Only	414	\$ 8.00	\$ 8.00
Annual Total		414	\$ 39,744	\$ 39,744
Total Annual (All Credits)			\$ 88,664	\$ 88,664

Current Wellness Program Incentives

Incentive

- 200 in Reward Dollars (via Health Advocate Online Rewards Mall) for reaching 300 total points by completing activities (EE Only)

Vision Plan Option & Contributions

VSP PPO Plan Options

Voluntary Vision Benefits	Access Level
Frames	
Contact Lenses (in lieu of glasses)	

Rate Guarantee

VSP PPO - Current/Renewal Plan	
In-Network	Out-of-Network
\$150 allowance	\$70 allowance
\$150 allowance	\$105 allowance

VSP PPO - Option	
In-Network	Out-Of-Network
\$225 allowance	\$70 allowance
\$200 allowance	\$105 allowance

2 Year

Vision Plan Contributions

PPO	2022 VSP Vision	
	ER Monthly	EE Monthly
Subscriber Only (0%)	\$0	\$10.27
Subscriber + 1 Dependent (0%)	\$0	\$15.90
Subscriber + 2 or More Dependent (0%)	\$0	\$25.23

2023 VSP Vision Option		
ER Monthly	EE Monthly	\$ Diff ppp
\$0	\$10.22	-\$0.02
\$0	\$15.87	-\$0.02
\$0	\$25.18	-\$0.03

Employee
\$ Difference
from current

Note: 277 Enrolled in Vision (as of March/2022)



Recommendations



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Recommendations

- Renew with current medical carriers with plan changes
- Renew Dental with Anthem
- Renew Vision with improved benefits
- Renew all other carriers

Recommendations

Other New Offerings

- Voluntary Worksite Benefits (Accident, Critical Illness and Hospital)
- Financial Wellness support to employees & retirees
- Enhance Benefits Enrollment Communications and Personalized Support for employees & retirees

Fiscal Impact

Active and Budgeted

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¹ Recommended changes All EE Credit to only those enrolled in Vision

² Includes: Medical and Dental Waiver Credits and Employee Assistance Program (EAP)

³ Budgeted headcounts (80) allocated across all 4 Anthem medical plans assuming enrollment distribution of active Anthem enrollment. Priority Select 33%, Select HMO 44%, PPO 14%, HDHP/HAS 9%. MediExcel not included in the enrollment redistribution assumption.



Questions?

Thank you.

● Ticketing
U.S. Airways

Board Communication

Date: October 6, 2022
To: Board Members
From: Tony R. Russell, Director, Board Services/ Authority Clerk
Subject: Business and Travel Expense Reimbursement Reports for Board Members, President/CEO, Chief Auditor and General Counsel When Attending Conferences, Meetings, and Training at the Expense of the Authority

Authority Policy 3.30 (3)(b) and (4) require that travel and business expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved or pre-approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

The attached reports are being presented to comply with the requirements of Policy 3.30.

**OUT OF TOWN
TRAVEL
REQUEST**

Kim Becker

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of [Policy 3.30](#).
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Kimberly J. Becker Department: Executive, BU6
Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 08/22/2022 DATE OF DEPARTURE/RETURN: 01/07/2023 / 01/12/2023

DESTINATION / BUSINESS PURPOSE:

Destination: Maui, HI

Business Purpose: AAAE – Aviation issues
Conference & Policy Review Council Meeting

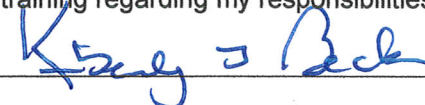
PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:	
• Airfare <input checked="" type="checkbox"/> <i>check box for business class or equivalent (international only)</i>	\$ <u>500.00</u>
• Rental Car	\$ _____
• Other Transportation (<i>Taxi, TNC, Train, Bus</i>)	\$ <u>150.00</u>
• Auto (<i>Gas, Parking/Tolls, Mileage</i>)	\$ _____
B. Lodging	\$ <u>2,100.00</u>
C. Meals and Incidental Expenses (<i>Per Diem</i>)	\$ <u>500.00</u>
D. Seminar and Conference Fees	\$ <u>760.00</u>
E. Entertainment	\$ _____
TOTAL PROJECTED TRAVEL EXPENSES	\$ <u>4,010.00</u>

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

- 1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature:  Date: 8/22/22

CERTIFICATION BY ADMINISTRATOR (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

- 1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, certify that this document was approved
(Name of Clerk)
by the Executive Committee at its _____ meeting.
(Meeting Date)

Casey Diane

From: Erin O'Connor <Erin.OConnor@aaae.org>
Sent: Wednesday, August 17, 2022 9:24 AM
Cc: Erin O'Connor; Jacky Sher Raker
Subject: 37th Annual Aviation Issues Conference Leadership Travel Information

Board of Directors, Policy Review Council, Chapter Officers, Committee Chairs, and Active Past Chairs

The [37th Annual Aviation Issues Conference](#) will take place January 8-12, 2023, in Maui, HI at the [Ritz Carlton Kapalua Hotel](#). To assist you in travel planning, we would like to provide the following leadership details -

Saturday, January 7

6:30 – 8 p.m. AAAE Leadership Reception with Sponsors & Government Officials

Sunday, January 8

8 a.m. – 12:30 p.m. AAAE Board of Directors and Policy Review Council Meeting

12:30 – 1:30 p.m. AAAE Board of Directors and Policy Review Council Lunch

OR

12:30 – 1:45 p.m. AAAE Chapter Officers Lunch with Chair Gale and First Vice Chair Miller

5:30 – 7 p.m. Welcome Reception

Tuesday, January 10

12:30 p.m. Golf Tournament

Wednesday, January 11

5 – 6:30 p.m. Closing Conference Reception

Sunday, January 8 - Thursday, January 12, 2023

37th Annual Aviation Issues Conference

The 37th Annual Aviation Issues Conference begins on Sunday, January 8 at 5:30 p.m. and concludes on Thursday, January 12 at 12 p.m.

AAAE will make your hotel reservation with the [Ritz Carlton Kapalua Hotel](#) at 1 Ritz Carlton Drive, Kapalua, Hawaii, 96791, phone 808.669.6200. AAAE has various group rate offerings (based on availability) including Deluxe Resort View Rooms at \$365 per night or Deluxe Ocean View Rooms at \$439 per night. The daily resort fee is \$10 per day. The group rates are available for arrival on Friday, January 6 through departure on Friday, January 13. All reservations must be accompanied by a two (2) night's room deposit. The guest room rates are quoted exclusive of any applicable taxes (which are currently 14.4167%), applicable service fees, and/or Hotel-specific fees in effect at the time of the event. All rates are based on single or double occupancy. For additional persons 19 or older, an additional charge per night is applied. There are a maximum four (4) adults or two (2) adults and two (2) children per room. Please consider your arrival date as well as your departure date and time as the Ritz Carlton will not guarantee late check outs and additional nights outside the group dates are not at the group rate.

Hotel reservation cancellation information: From November 1, 2022, to December 2, 2022, you will be charged one (1) night penalty for cancellation. From December 3 to seven (7) days prior to your arrival date you will be charged two (2) night's penalty for cancellation. If you cancel within seven (7) days prior to arrival, it is non-refundable.

[The Kahului Airport \(OGG\)](#) is located about 34 miles/60 minutes from the hotel. A taxi will cost approximately \$120 each way and are available at the airport. Uber and Lyft are also on the island, as well as rental car services. If you prefer to rent a car, rental car information will be available on the [website](#) in the coming weeks.

[United Airlines](#) has been selected as the official air carrier for this meeting. United Airlines is pleased to offer discounts of 2% to 10% off published fares. Save an additional 3% off by booking your own reservations at www.united.com. Choose your flight times and access your meeting discounts by inserting ZM3B242116 in the Offer Code box.

[Delta Air Lines](#) is also pleased to offer special discounts for American Association of Airport Executives. [Click here](#) to book your flights! You may also call Delta Meeting Network® at 1.800.328.1111 Monday–Friday, 7:00 a.m. – 7:30 p.m. (CT) and refer to Meeting Event Code NMV84. Please note there is not a service fee for reservations booked and ticketed via our reservation 800 number.

AAAE will reimburse your travel expenses (airfare, hotel room & tax and ground transportation) associated with traveling to Maui, HI. **AAAE will reimburse up to five (5) nights (Saturday, January 7 through Thursday, January 12) of your hotel stay.**

Please complete and submit the [2023 AAAE Hawaii Leadership Travel Form](#) by Wednesday, September 14, 2022. Once we receive your travel details, including your arrival and departure details, we can arrange your hotel accommodations. If you do not plan on attending, you do not need to fill out the form, please just send me an email letting me know.

Registration for the conference will open within the next week.

Please contact **Erin O'Connor** at 703.797.2520 or erin.oconnor@aaae.org or **Jacky Sher Raker** at 703.575.2472 or jacky.sher@aaae.org should you have any questions.

Thank you
Erin

Erin O'Connor
Senior Manager, Leadership and Events
e. erin.oconnor@aaae.org
p. 703.797.2520 | c. 914.263.6638

[American Association of Airport Executives](#)
The Barclay Building | 601 Madison Street | Alexandria, VA 22314

**MAXIMUM PER DIEM RATES
OUTSIDE THE CONTINENTAL
UNITED STATES**

COUNTRY/STATE: **HAWAII**

PUBLICATION DATE (MM DD YY): **080122**

NOTES

1. Use the **OTHER** rate if neither the **CITY, PLACE, ISLAND**, nor **MILITARY INSTALLATION** is listed.
2. For other allowances that are based on per diem rates (**e.g., TLE, TLA, TQSE, TQSA**), see the appropriate rules for those allowances regarding what per diem rate to use.
3. The standard **ONBASE INCIDENTAL RATE is \$3.50** OCONUS wide.
4. When **Government meals** are directed, the appropriate Government meal rate, as prescribed in [Appendix A](#), is applicable.
5. Per Diem Rate = Max Lodging + Meals (Local Meals, [Proportional](#), or [Government](#)) + Incidental Rate (Local or OnBase)

*** All rates are in US Dollars**

Locality	Seasons (Beg-End)	Maximum Lodging	Local Meals	Proportional Meals	Local Incidental	Footnote	Footnote Rate	Maximum Per Diem	Effective Date
CAMP H M SMITH	01/06-12/16	177	119	68	30			326	12/01/2021
CAMP H M SMITH	12/17-01/05	312	119	68	30			461	12/01/2021
CNI NAVMAG PEARL HARBOR-HICKAM	01/06-12/16	177	119	68	30			326	12/01/2021
CNI NAVMAG PEARL HARBOR-HICKAM	12/17-01/05	312	119	68	30			461	12/01/2021
FT. DERUSSEY	01/06-12/16	177	119	68	30			326	12/01/2021
FT. DERUSSEY	12/17-01/05	312	119	68	30			461	12/01/2021
FT. SHAFTER	01/06-12/16	177	119	68	30			326	12/01/2021
FT. SHAFTER	12/17-01/05	312	119	68	30			461	12/01/2021
HICKAM AFB	01/06-12/16	177	119	68	30			326	12/01/2021
HICKAM AFB	12/17-01/05	312	119	68	30			461	12/01/2021
HONOLULU	01/06-12/16	177	119	68	30			326	12/01/2021
HONOLULU	12/17-01/05	312	119	68	30			461	12/01/2021
ISLE OF HAWAII: HILO	01/01-12/31	199	96	56	24			319	01/01/2021
ISLE OF HAWAII: LOCATIONS OTHER THAN HILO	01/01-12/31	218	125	71	31			374	01/01/2021

ISLE OF KAUAI	01/01-12/31	325	113	65	28			466	01/01/2021
ISLE OF LANAI	01/01-12/31	218	107	62	27			352	01/01/2021
ISLE OF MAUI	01/01-12/31	304	120	68	30			454	01/01/2021
ISLE OF MOLOKAI	01/01-12/31	218	85	51	21			324	01/01/2021
ISLE OF OAHU	01/06-12/16	177	119	68	30			326	12/01/2021
ISLE OF OAHU	12/17-01/05	312	119	68	30			461	12/01/2021
JB PEARL HARBOR-HICKAM	01/06-12/16	177	119	68	30			326	12/01/2021
JB PEARL HARBOR-HICKAM	12/17-01/05	312	119	68	30			461	12/01/2021
KAPOLEI	01/06-12/16	177	119	68	30			326	12/01/2021
KAPOLEI	12/17-01/05	312	119	68	30			461	12/01/2021
KILAUEA MILITARY CAMP	01/01-12/31	199	96	56	24			319	01/01/2021
LIHUE	01/01-12/31	325	113	65	28			466	01/01/2021
MCB HAWAII	01/06-12/16	177	119	68	30			326	12/01/2021
MCB HAWAII	12/17-01/05	312	119	68	30			461	12/01/2021
NCTAMS PAC WAHIAWA HI	01/06-12/16	177	119	68	30			326	12/01/2021
NCTAMS PAC WAHIAWA HI	12/17-01/05	312	119	68	30			461	12/01/2021
NOSC PEARL HARBOR	01/06-12/16	177	119	68	30			326	12/01/2021
NOSC PEARL HARBOR	12/17-01/05	312	119	68	30			461	12/01/2021
PEARL HARBOR	01/06-12/16	177	119	68	30			326	12/01/2021
PEARL HARBOR	12/17-01/05	312	119	68	30			461	12/01/2021
PMRF BARKING SANDS	01/01-12/31	325	113	65	28			466	01/01/2021
SCHOFIELD BARRACKS	01/06-12/16	177	119	68	30			326	12/01/2021
SCHOFIELD BARRACKS	12/17-01/05	312	119	68	30			461	12/01/2021
TRIPLER ARMY MEDICAL CENTER	01/06-12/16	177	119	68	30			326	12/01/2021
TRIPLER ARMY MEDICAL CENTER	12/17-01/05	312	119	68	30			461	12/01/2021
WHEELER ARMY AIRFIELD	01/06-12/16	177	119	68	30			326	12/01/2021
WHEELER ARMY AIRFIELD	12/17-01/05	312	119	68	30			461	12/01/2021
[OTHER]	01/01-12/31	218	119	68	30			367	01/01/2021

\$147	22	37	59	29
\$148	22	37	59	30
\$149	22	37	60	30
\$150	23	37	60	30
\$151	23	38	60	30
\$152	23	38	61	30
\$153	23	38	61	31
\$154	23	39	61	31
\$155	23	39	62	31
\$156	23	39	63	31
\$157	24	39	63	31
\$158	24	40	63	31
\$159	24	40	64	31
\$160	24	40	64	32
\$161	24	40	65	32
\$162	24	41	65	32
\$163	24	41	65	33
\$164	25	41	65	33
\$165	25	41	66	33
\$166	25	42	66	33
\$167	25	42	67	33
\$168	25	42	67	34
\$169	25	42	68	34
\$170	26	42	68	34
\$171	26	43	68	34
\$172	26	43	69	34
\$173	26	43	69	35
\$174	26	44	69	35
\$175	26	44	70	35
\$176	26	44	71	35
\$177	27	44	71	35
\$178	27	45	71	35
\$179	27	45	72	35
\$180	27	45	72	36
\$181	27	45	73	36
\$182	27	46	73	36
\$183	27	46	73	37
\$184	28	46	73	37
\$185	28	46	74	37
\$186	28	47	74	37

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of [Policy 3.30](#).
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Kimberly J. Becker Department: Executive, BU6
 Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 09/08/2022 DATE OF DEPARTURE/RETURN: 12/01/2022 / 12/02/2022

DESTINATION / BUSINESS PURPOSE:

Destination: Oakland, CA Business Purpose: CAC Board of Directors Meeting

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:		
• Airfare <input type="checkbox"/> check box for business class or equivalent (international only)	\$	200.00
• Rental Car	\$	
• Other Transportation (Taxi, TNC, Train, Bus)	\$	100.00
• Auto (Gas, Parking/Tolls, Mileage)	\$	
B. Lodging	\$	300.00
C. Meals and Incidental Expenses (<i>Per Diem</i>)	\$	50.00
D. Seminar and Conference Fees	\$	
E. Entertainment	\$	
TOTAL PROJECTED TRAVEL EXPENSES	\$	650.00

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Kimberly J. Becker Date: Sep 8, 2022

CERTIFICATION BY ADMINISTRATOR (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, certify that this document was approved
 (Name of Clerk)
 by the Executive Committee at its _____ meeting,
 (Meeting Date)

Casey Diane

Subject: CAC Meeting Dec. 1-2 in Oakland

Good morning, CAC members:

The last CAC meeting this year is scheduled for December 1st and 2nd in Oakland at the [Kissel Uptown Oakland](#). Below is our schedule:

Thursday, December 1st
6 P.M. Dinner – location TBA

Friday, December 2nd
8:30 A.M. – Breakfast at the hotel
9 A.M. to 1 P.M. – Meeting at the hotel

I will send details about room reservations in the next few weeks.

Thank you, and please let us know if there are questions or concerns.

Lina

Lina M. Bernal
California Strategies & Advocacy, LLC
980 9th Street, Suite 2000
Sacramento, CA 95814
Mobile: 916.764.1993
lbernal@calstrat.com



FY 2022 Per Diem Rates for Oakland, California

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Oakland	Alameda	\$74	\$17	\$18	\$34	\$5	\$55.50