

Board Members

Gil Cabrera (Chair)
Mary Casillas Salas (Vice Chair)
Catherine Blakespear
Paul McNamara
Paul Robinson
Johanna Schiavoni
James Sly
Nora E. Vargas
Marni von Wilpert

Board Meeting Agenda

Thursday, April 7, 2022
9:00 A.M.

San Diego International Airport
SDCRAA Administration Building
3225 N. Harbor Drive
San Diego, California 92101

Ex-Officio Board Members

Col. Thomas M. Bedell
Gustavo Dallarda
Gayle Miller

President/CEO

Kimberly J. Becker

This meeting of the Board of the San Diego County Regional Airport Authority will be conducted pursuant to the provisions of California Assembly Bill 361 which suspends certain requirements of the Ralph M. Brown Act. On March 28, 2022, the San Diego County Regional Airport Authority Board adopted Resolution No. 2022-0031 finding that as a result of the continuing State of Emergency and the fact that local officials have recommended measures to promote social distancing and a finding that meeting in person continues to present imminent risks to the health and safety of attendees, it is in the best interest of the Authority and the public to continue to conduct meetings of the Board and Committees virtually pursuant to AB 361. Therefore, in the interest of public health, all Board Members will be participating in the meeting electronically. In accordance with Assembly Bill 361 and Authority Board Resolution No. 2022-0031, there will be no members of the public in attendance at the Meeting. We are providing alternatives to in-person attendance for viewing and participating in the meeting. In lieu of in-person attendance, members of the public may submit their comments in the following manner.

Public Comment during Board/Committee Meetings

If you'd like to speak live during the meeting, please follow these steps to request to speak:

- **Step 1:** Watch the meeting via the live Webcast located at the following link, <https://www.san.org/Airport-Authority/Meetings-Agendas/authority-board?EntryId=15012>
PLEASE NOTE: There is approximately 20 seconds of lag time between the meeting and the Webcast.
- **Step 2:** When the Chair introduces the item that you would like to comment on, (*or indicates that it is time for Non-Agenda Public Comment*), call into the public comment line by following the following directions:
REMINDER: Please do not call until the item you want to comment on is being discussed.

Thursday, April 7, 2022

1. **Dial 1-619-737-2396**
2. **When prompted, input Conference ID: [312 165 857#](#)**
3. **You will then hear: "If you're the meeting organizer, press star now. You are now joining the meeting." Ignore this message.**
4. **After a few seconds, you will hear: "Please wait for the leader to admit you into the meeting, thank you for your patience." This is an indication that you are in the waiting room, Authority staff will admit you into the meeting when it is your time to speak.**
5. **After being admitted into the meeting, your microphone will be live, please turn off your webcast to avoid feedback. Staff will then ask you to state your name and begin your comments.**

Written Non-Agenda Public comment and/or Public Comment on agenda items may also be submitted to the Authority clerk at clerk@san.org. Comments received no later than 8:30 a.m. on the day of the meeting will be distributed to the Board or Committee and included in the record.

How to Watch the Meeting

You may also view the meeting online at the following link: <https://www.san.org/Airport-Authority/Meetings-Agendas/authority-board?EntryId=15012>

Requests for Accessibility Modifications or Accommodations

As required by the Americans with Disabilities Act (ADA), requests for agenda information to be made available in alternative formats, and any requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for alternatives to observing meetings and offering public comment as noted above, may be made by contacting the Authority Clerk at (619) 400-2550 or clerk@san.org. The Authority is committed to resolving accessibility requests swiftly in order to maximize accessibility.

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. **Please note that agenda items may be taken out of order.** If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Board Services and are available for public inspection.

Note: Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Board Services/Authority Clerk Department.

CALL TO ORDER:

ROLL CALL:

PRESENTATIONS:

- A. Connectivity Updates: San Diego Flyer and Cross-Border Xpress:**
Presented by Michelle Brega, Senior Director, External Relations; Marc Nichols, Director, Ground Transportation; Ted Anasis, Manager, Airport Planning
- B. NT1 Public Art Concept Proposals:**
Presented by Christopher Chalupsky, Senior Manager, Arts Program

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:**
Committee Members: Blakespear, Casillas Salas, Schiavoni, Sly, Vann (Chair), Newsom, Wong Nickerson
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**
Committee Members: Blakespear, McNamara, Schiavoni, von Wilpert (Chair)
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**
Committee Members: Cabrera, McNamara, Robinson (Chair), Vargas
- **FINANCE COMMITTEE:**
Committee Members: McNamara, Schiavoni (Chair), Sly, von Wilpert

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:**
Liaison: Casillas Salas (Primary), Robinson
- **ARTS ADVISORY COMMITTEE:**
Liaison: Schiavoni

LIAISONS

- **CALTRANS:**
Liaison: Dallarda
- **INTER-GOVERNMENTAL AFFAIRS:**
Liaison: Cabrera

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- **MILITARY AFFAIRS:**
Liaison: Bedell
- **PORT:**
Liaisons: Cabrera (Primary), Robinson, Vargas
- **WORLD TRADE CENTER:**
Representatives: Robert H. Gleason

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:**
Representative: Cabrera (Primary), Robinson
- **SANDAG TRANSPORTATION COMMITTEE:**
Representatives: Schiavoni (Chair), Sly

CHAIR REPORT:

PRESIDENT/CEO REPORT:

NON-AGENDA PUBLIC COMMENT:

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

Note: Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

CONSENT AGENDA (ITEMS 1-8):

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

1. **APPROVAL OF MINUTES:**
RECOMMENDATION: Approve the minutes of the March 3, 2022, regular Board meeting.

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2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

(Board Services: Tony R. Russell, Director/Authority Clerk)

3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM FEBRUARY 7, 2022 THROUGH MARCH 13, 2022 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM FEBRUARY 7, 2022 THROUGH MARCH 13, 2022:

RECOMMENDATION: Receive the Report.

(Procurement: Jana Vargas, Procurement Director)

4. APRIL 2022 LEGISLATIVE REPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0032, approving the April 2022 Legislative Report.

(Government Relations: Matt Harris, Director)

CLAIMS

COMMITTEE RECOMMENDATIONS

CONTRACTS AND AGREEMENTS

5. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH WILLIAMS SCOTSMAN, INC., TO PROVIDE THREE (3) TEMPORARY TRAILERS FOR THE NEW AIRPORT SHUTTLE BUS PARKING LOT AT SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0033, approving and authorizing the President/CEO to negotiate and execute an agreement with Williams Scotsman, Inc., for three (3) temporary trailers, in an amount not-to-exceed \$125,370.03, in support of Project No. 413002, Shuttle Lot Relocation at San Diego International Airport.

(Airport Design & Construction: Bob Bolton, Director)

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CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

6. AWARD A CONTRACT TO VELLUTINI CORPORATION DBA ROYAL ELECTRIC COMPANY FOR RUNWAY ELECTRICAL VAULT UPGRADES AT SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0034, awarding a contract to Vellutini Corporation DBA Royal Electric Company in the amount of \$1,399,399 for Project No. 104264, Runway Electrical Vault Upgrades at San Diego International Airport.

(Airport Design & Construction: Bob Bolton, Director)

7. AWARD A CONTRACT TO HHJ CONSTRUCTION, INC., FOR QUIETER HOME PROGRAM PHASE 11, GROUP 10, PROJECT NO. 381110 CONSISTING OF ONE-HUNDRED FORTY-TWO (142) NON-HISTORIC MULTI-FAMILY UNITS ON ONE (1) RESIDENTIAL PROPERTY LOCATED WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0035, awarding a contract to HHJ Construction, Inc., in the amount of \$3,066,303.10, for Phase 11, Group 10, Project No. 381110, of the San Diego County Regional Airport Authority's Quieter Home Program.

(Airport Planning & Environmental Affairs: Brendan Reed, Director)

8. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 11, GROUP 12, PROJECT NO. 381112 FIFTY-TWO (52) NON-HISTORIC MULTI-FAMILY UNITS ON ONE (1) RESIDENTIAL PROPERTY LOCATED WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT.

RECOMMENDATION: Adopt Resolution No. 2022-0036, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,069,975.25 for Phase 11, Group 12, Project No. 381112, of the San Diego County Regional Airport Authority's Quieter Home Program.

(Airport Planning & Environmental Affairs: Brendan Reed, Director)

PUBLIC HEARINGS:

OLD BUSINESS:

NEW BUSINESS:

CLOSED SESSION:

9. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: John Van De Walker v. Brian K. Widener, et al., United States District Court Case No. 21-cv-1829-BAS-BG

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10. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: Future DB, International, Inc. v. San Diego County Regional Airport Authority, San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL

11. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION:

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9

Number of Cases: 1

REPORT ON CLOSED SESSION:

GENERAL COUNSEL REPORT:

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT:

ADJOURNMENT:

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Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)

- 1) Persons wishing to address the Board, ALUC, and Committees shall submit an email to the Clerk at clerk@san.org prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to submit an email shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.

After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

Additional Meeting Information

NOTE: This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2550 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at www.san.org.

For those planning to attend the Board meeting, parking is available in the public parking lot located directly in front of the Administration Building. Bring your ticket to the third-floor receptionist for validation.

You may also reach the SDCRAA Building by using public transit via the San Diego MTS System, Route 992. For route and fare information, please call the San Diego MTS at (619) 233-3004 or 511.

Connectivity Updates: San Diego Flyer and Cross-Border Xpress

Michelle Brega, Senior Director, External Relations
Marc Nichols, Director, Ground Transportation
San Diego County Regional Airport Authority

Agenda

- San Diego Flyer
 - Service Overview
 - Customer Experience
 - Operations & Locations
 - Passenger Volumes
 - Marketing & Promotion
- Cross Border Xpress (CBX) Shuttle
 - Service Overview
 - Customer Experience
 - Operations & Locations
 - Passenger Volumes





San Diego Flyer


POWERED BY 100% CLEAN ENERGY

E111

FLYER

AIRPORT ↔ OLD TOWN TRANSIT CENTER | FREE

 **SAN DIEGO**
INTERNATIONAL AIRPORT
LET'S GO.

 **OLD TOWN TRANSIT**
CONNECTIONS

ACE OWNED AND
OPERATED BY
ACE PARKING
TCP-8206A

SD Flyer Shuttle Service Overview



Start of Service

- San Diego Flyer began service on November 21, 2021, coinciding with the launch of the MTS UCSD Blue Line Trolley.

On-Going Coordination

- Since the summer of 2021, monthly meetings conducted with MTS and UCSD to prepare for launch of service.
- Now teams are working to coordinate refinements.

Refine Operations

- Continuous testing, review, and refinement of route and pick-up locations.
- Efforts to include additional location at Bay F on east side of Old Town Transit Center closest to the Trolley and southbound Coaster.

Customer Experience



A "free to customers" shuttle bus service between San Diego International Airport (SAN) and Old Town Transit Center.



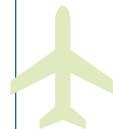
The electric shuttle buses operate seven days a week, with an average arrival every 20 minutes. A one-way trip takes 13-15 minutes.



Pick up and drop-offs are timed to meet the first and last Trolley, Coasters, Amtrak trains, and MTS busses.



Provides a connection from regional transit network ensuring passengers have a "last-mile connection" to the airport.



Shuttle buses are recognizable through a branded wrap.



Vehicles are Endera E-450 Electric Vehicle (EV) Cutaway Shuttles which will be powered by 100% sustainable energy through charging stations located on airport property.



The EV shuttles are equipped with air conditioning, luggage racks, and an ADA ramp.

Operations & Locations - OTTC

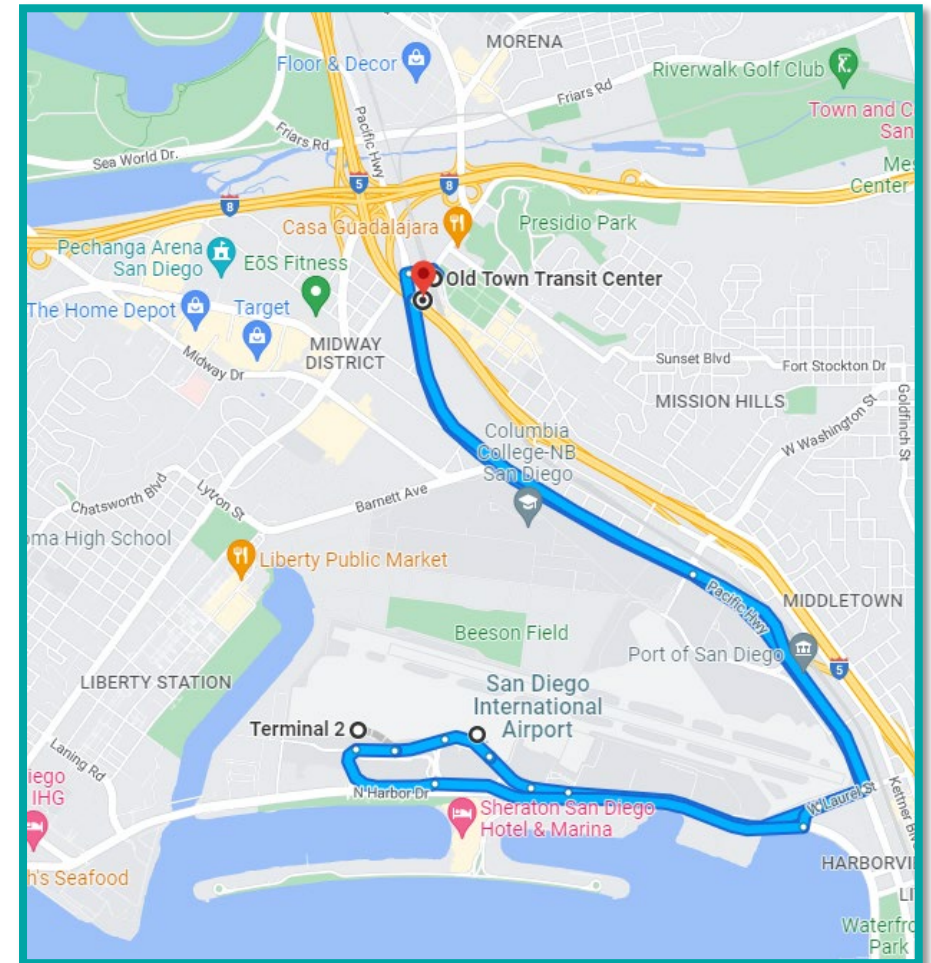
Passengers are picked-up and dropped-off on both sides:

- At Pacific Highway (West Side) - closest access to Amtrak.
- At Bay F (East Side) – closest access to MTS buses, Coaster, Trolley.

No overnight parking at OTTC



OTTC Stops and Route





Operations & Locations - SAN



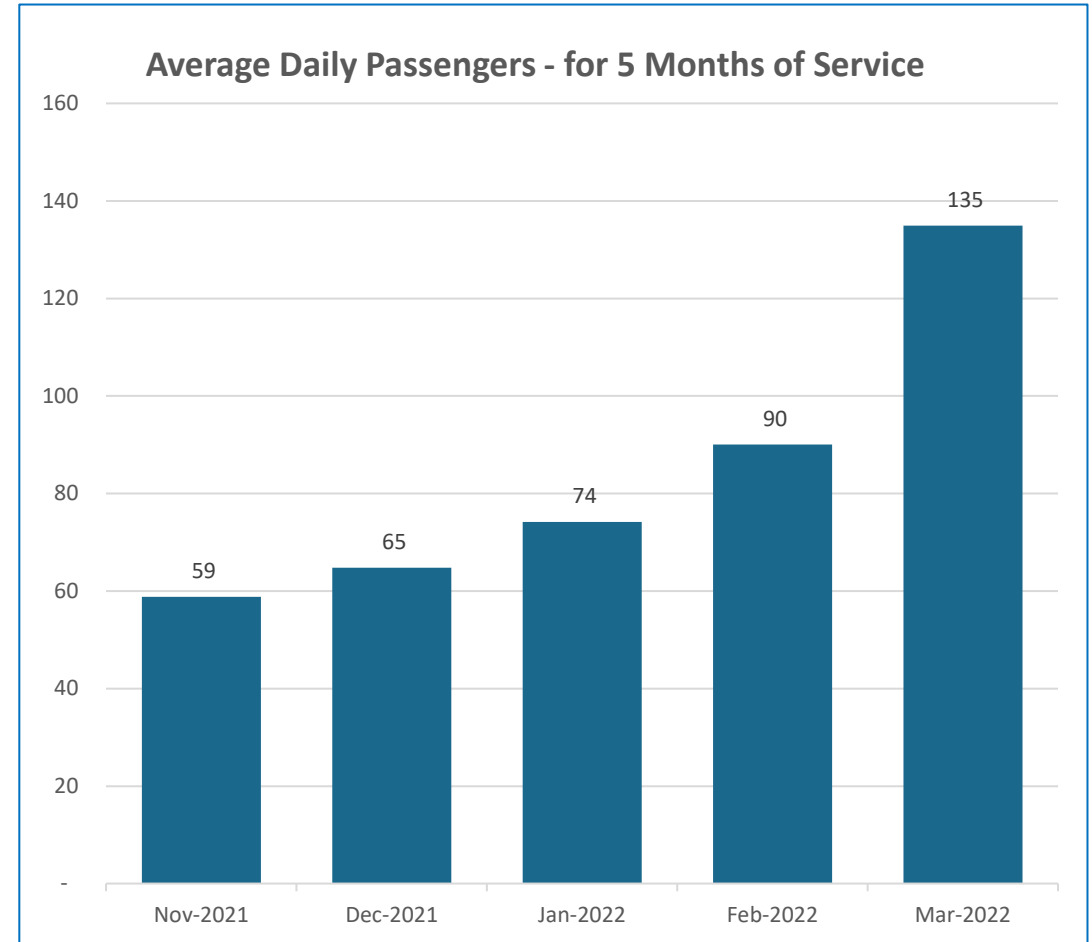
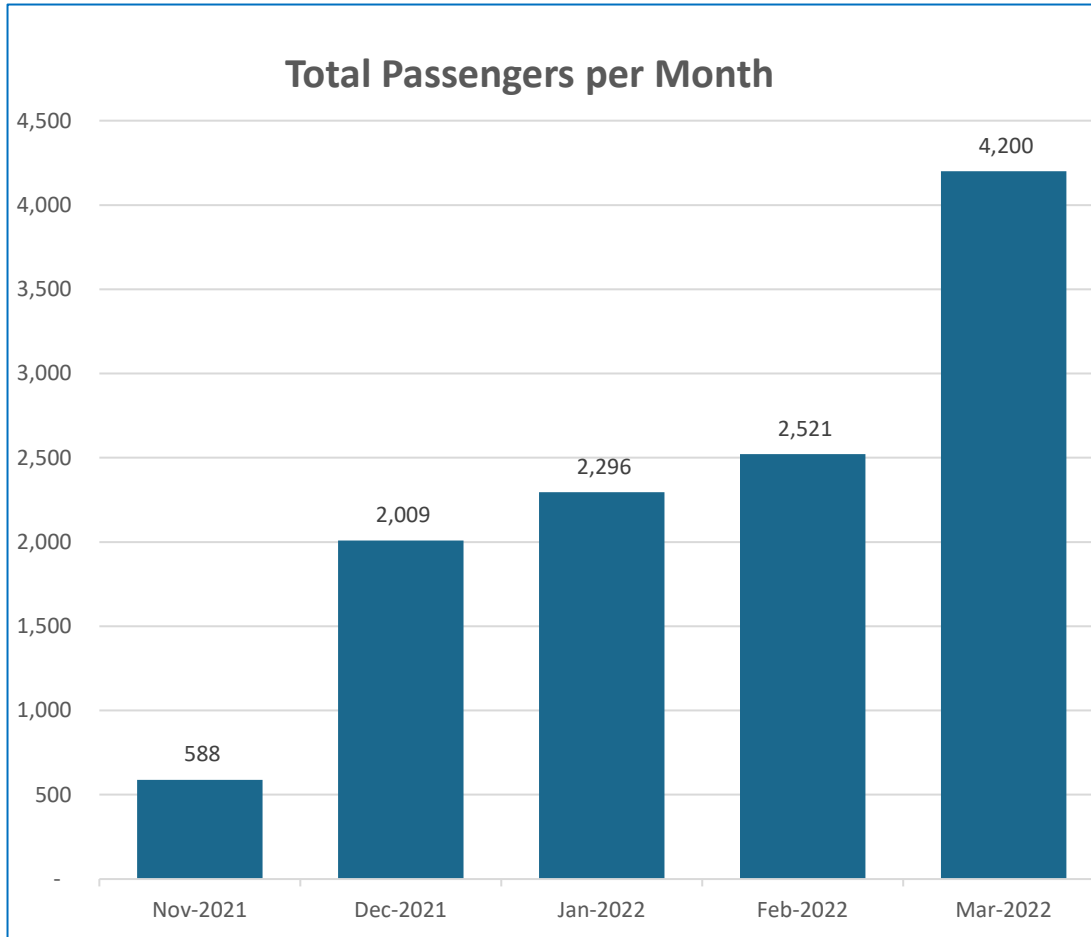
- Passengers are picked-up and dropped-off on the T1 and T2 transportation islands in the Courtesy Shuttle Area.
- All shuttle stops are marked with the San Diego Flyer livery.
- Signage has been installed inside terminals.

SAN Signage



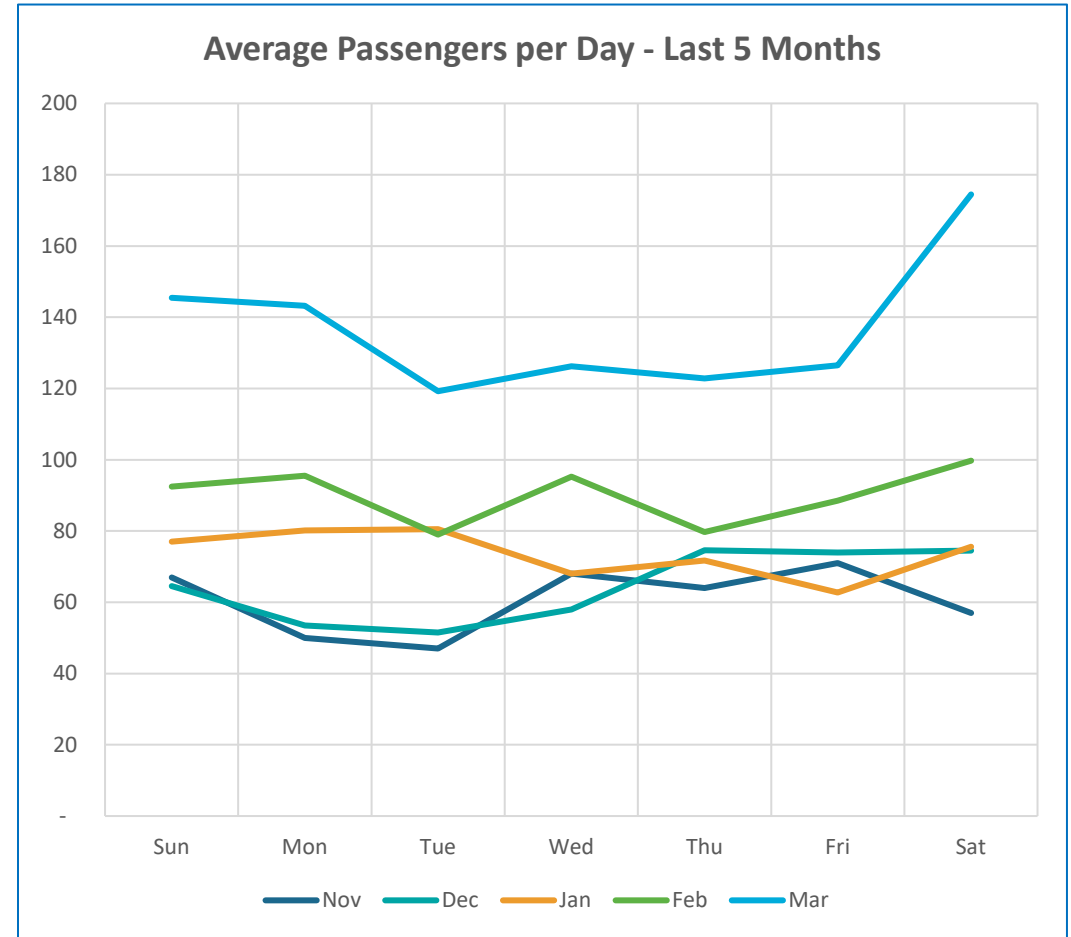
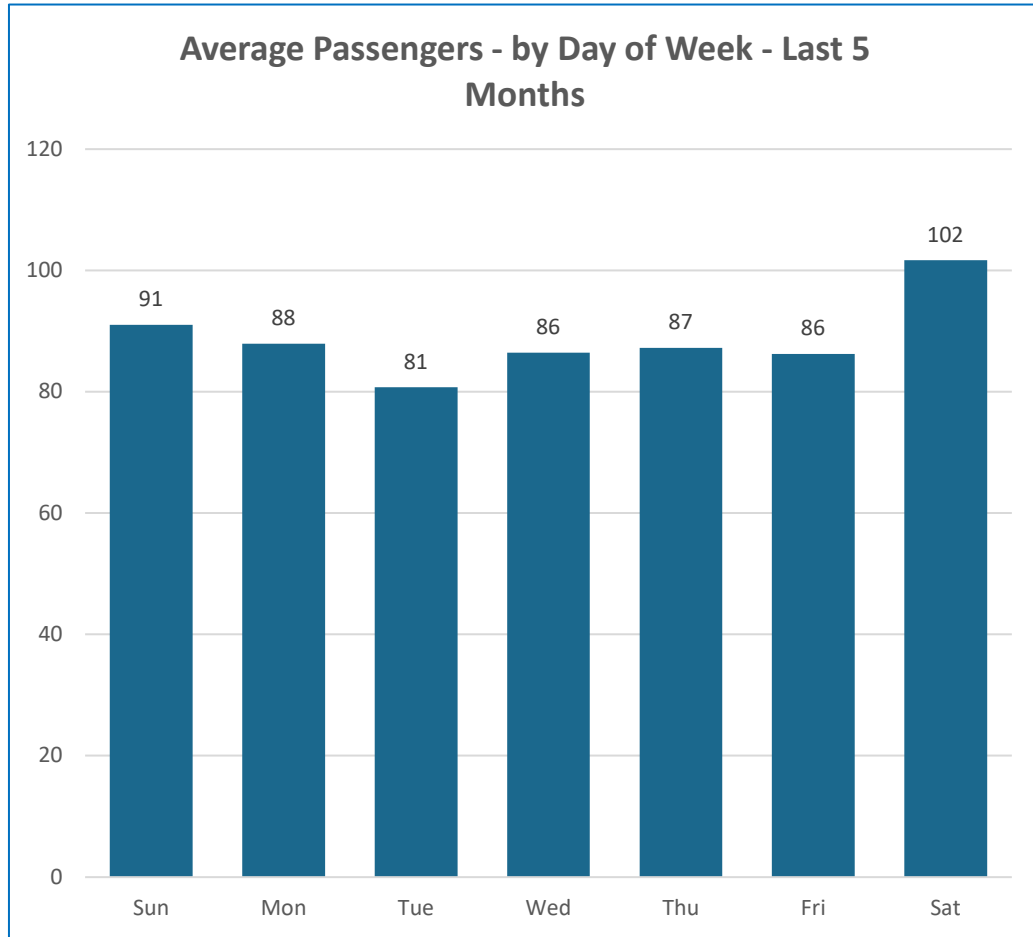


Passenger Volumes



#s for Nov 2021 reflect less-than-full-month's service

Passenger Volumes

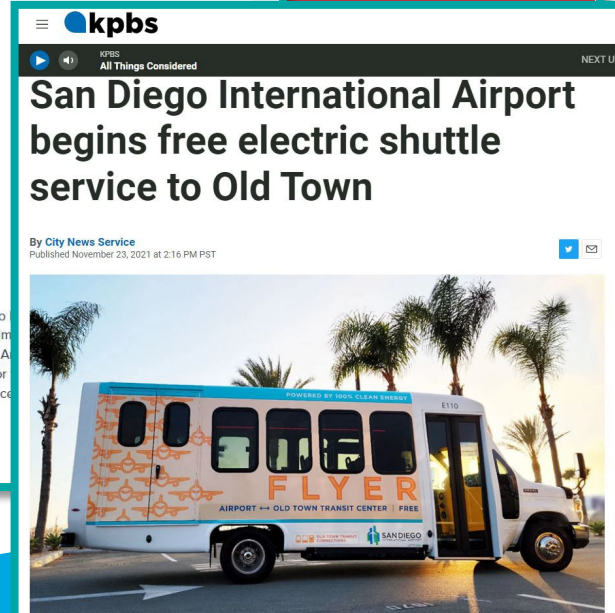
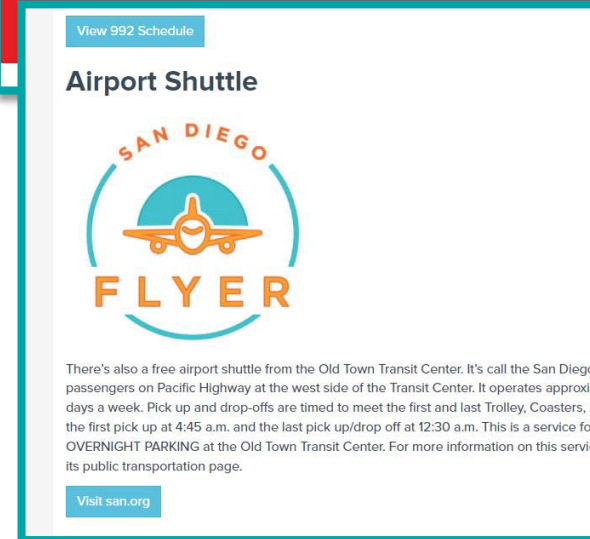
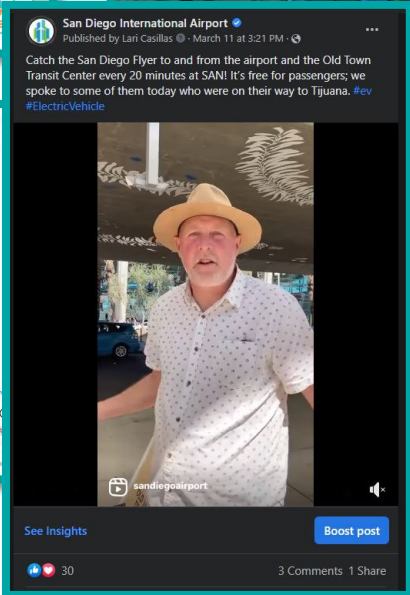
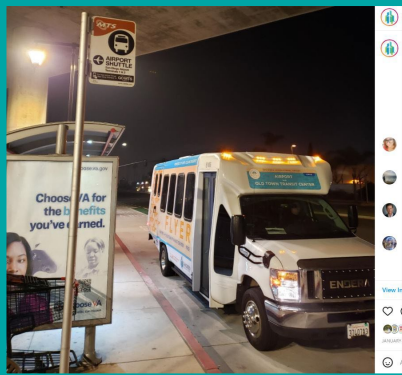
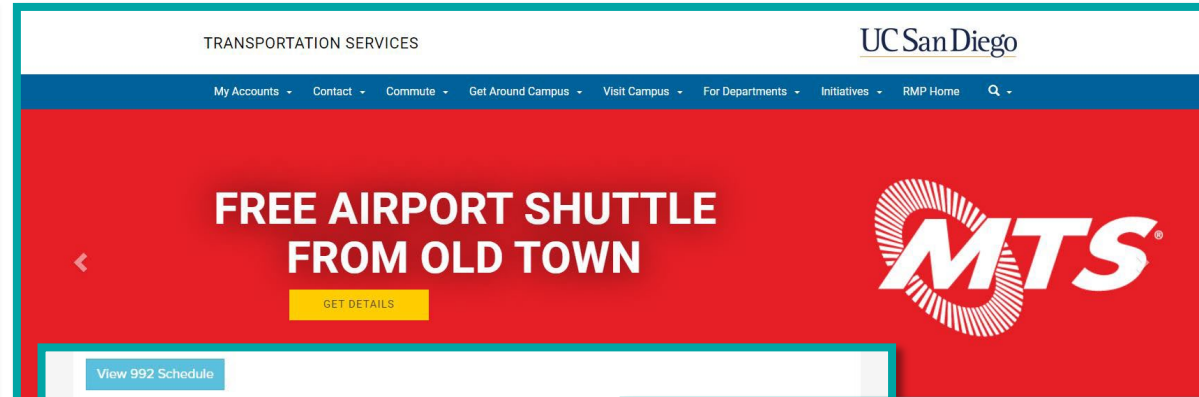
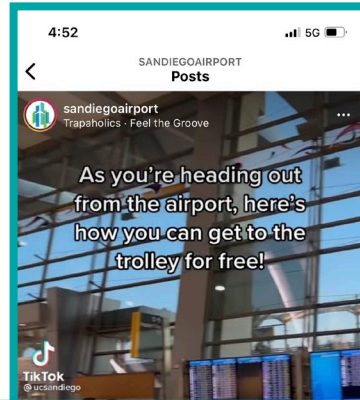
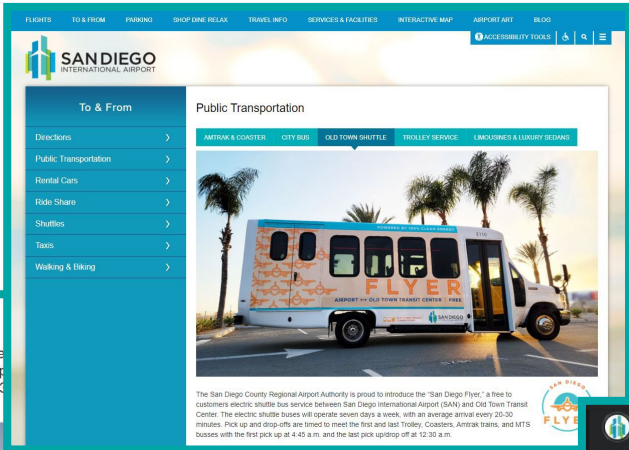


Marketing & Promotion



SAN Promotion

External Promotion



Endera Go

Improve your rider's experience and alleviate transit anxiety through vehicle location visibility, seat availability, and ETA's updated in real time.

By clicking "Get Started", you agree to the [Terms of Use](#) and [Privacy Policy](#).

GET STARTED

Select Routes

Need help? Call [619.694.7427](tel:619.694.7427) for 24/7 assistance.

- Employee Parking - Terminal 1
0.56 miles
- Employee Parking - Terminal 2
0.38 miles
- Inter-Terminal Shuttle
0.79 miles
- San Diego Flyer (Old Town Trolley)
0.56 miles

Select Routes

Need help? Call [619.694.7427](tel:619.694.7427) for 24/7 assistance.

- Employee Parking - Terminal 1
0.56 miles
- Employee Parking - Terminal 2
0.38 miles
- Inter-Terminal Shuttle
0.79 miles

Endera Go Mobile App



CBX SHUTTLE



CBX
CROSS BORDER XPRESS

Service Overview

Service started with a pilot program on November 8, 2021.

Ground Transportation has permitted seven CBX shuttles to operate

Each van carries 14 passengers

Damaris operates nine daily pickups at Terminal 1, Terminal 2, and the CBX Facility.

Damaris pays the airport a trip fee of \$6.32 per trip; about \$1,700/month.


Will transition to a permanent operator agreement in May 2022.

Customer Experience

Thu Mar 31, 2022 | SAN DIEGO (SAN) Terminal 1 | CROSS BORDER XPRESS

Departure 09:00 AM	00 h 45 min NO TRANSFERS	Arrival 09:45 AM	Details	Standard Fare \$ 14.00	Select <input type="radio"/>
Departure 10:00 AM	00 h 45 min NO TRANSFERS	Arrival 10:45 AM	Details	Standard Fare \$ 14.00	Select <input type="radio"/>
Departure 11:00 AM	00 h 45 min NO TRANSFERS	Arrival 11:45 AM	Details	Standard Fare \$ 14.00	Select <input type="radio"/>
Departure 12:00 PM	00 h 45 min NO TRANSFERS	Arrival 12:45 PM	Details	Standard Fare \$ 14.00	Select <input type="radio"/>
Departure 01:05 PM	00 h 45 min NO TRANSFERS	Arrival 01:50 PM	Details	Standard Fare \$ 14.00	Select <input type="radio"/>
Departure 03:05 PM	00 h 45 min NO TRANSFERS	Arrival 03:50 PM	Details	Standard Fare \$ 14.00	Select <input type="radio"/>
Departure 05:05 PM	00 h 45 min NO TRANSFERS	Arrival 05:50 PM	Details	Standard Fare \$ 14.00	Select <input type="radio"/>
Departure 07:05 PM	00 h 45 min NO TRANSFERS	Arrival 07:50 PM	Details	Standard Fare \$ 14.00	Select <input type="radio"/>
Departure 09:05 PM	00 h 45 min NO TRANSFERS	Arrival 09:50 PM	Details	Standard Fare \$ 14.00	Select <input type="radio"/>

CBX offers several ground transportation options to save you money and time. The CBX shuttle, operated by Damaris Xpress provides travelers connectivity throughout California with the following routes*:



CBX San Ysidro	CBX SAN Terminal 1 SAN Terminal 2 Santa Fe Depot	CBX Los Angeles Anaheim Huntington Park	CBX El Monte Riverside Baldwin Park	CBX Sacramento Fresno Bakersfield
BOOK NOW	BOOK NOW	BOOK NOW	BOOK NOW	BOOK NOW

CBX
CROSS BORDER XPRESS

My trip | My cart | Contact us | Parking | English - United States

Home | Tickets | About CBX | Directions | Requirements | Services | Blog | My profile

Call +1 (888) 501-0854 or visit www.damarisexpress.com for reservations and details of routes, schedules and any other information related to this service.

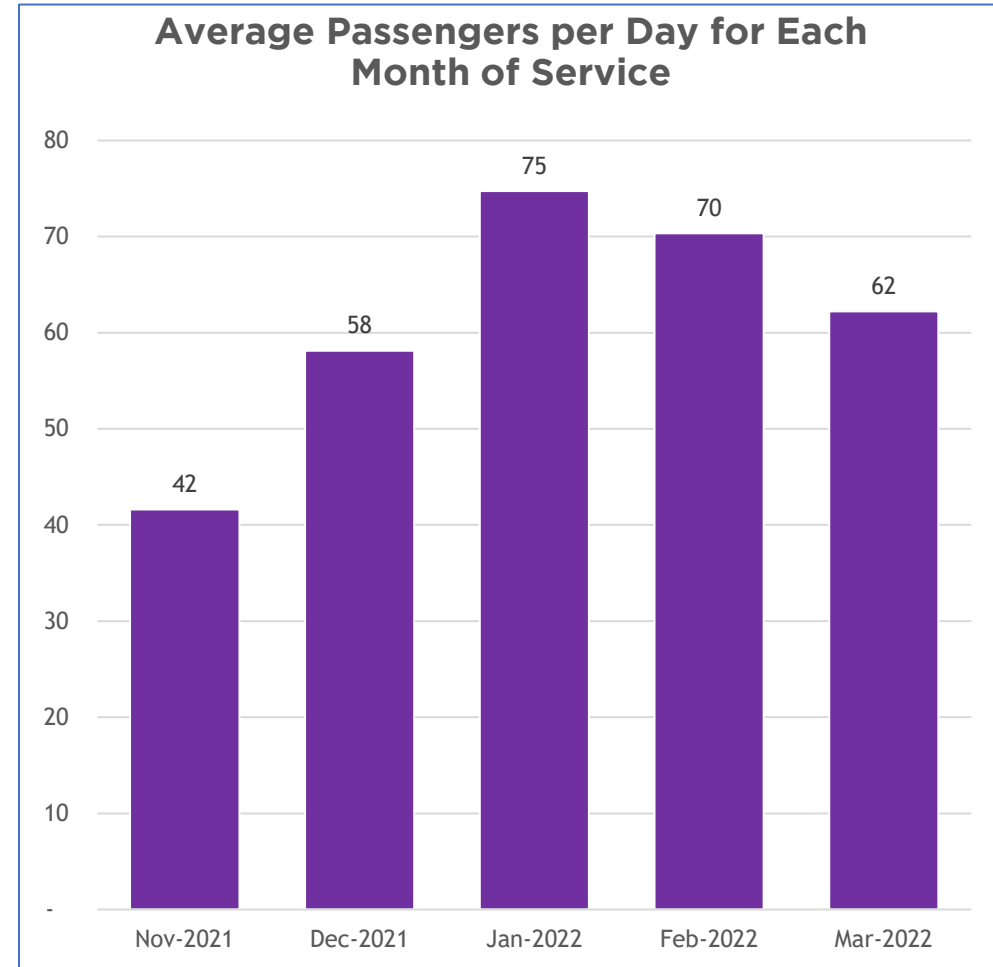
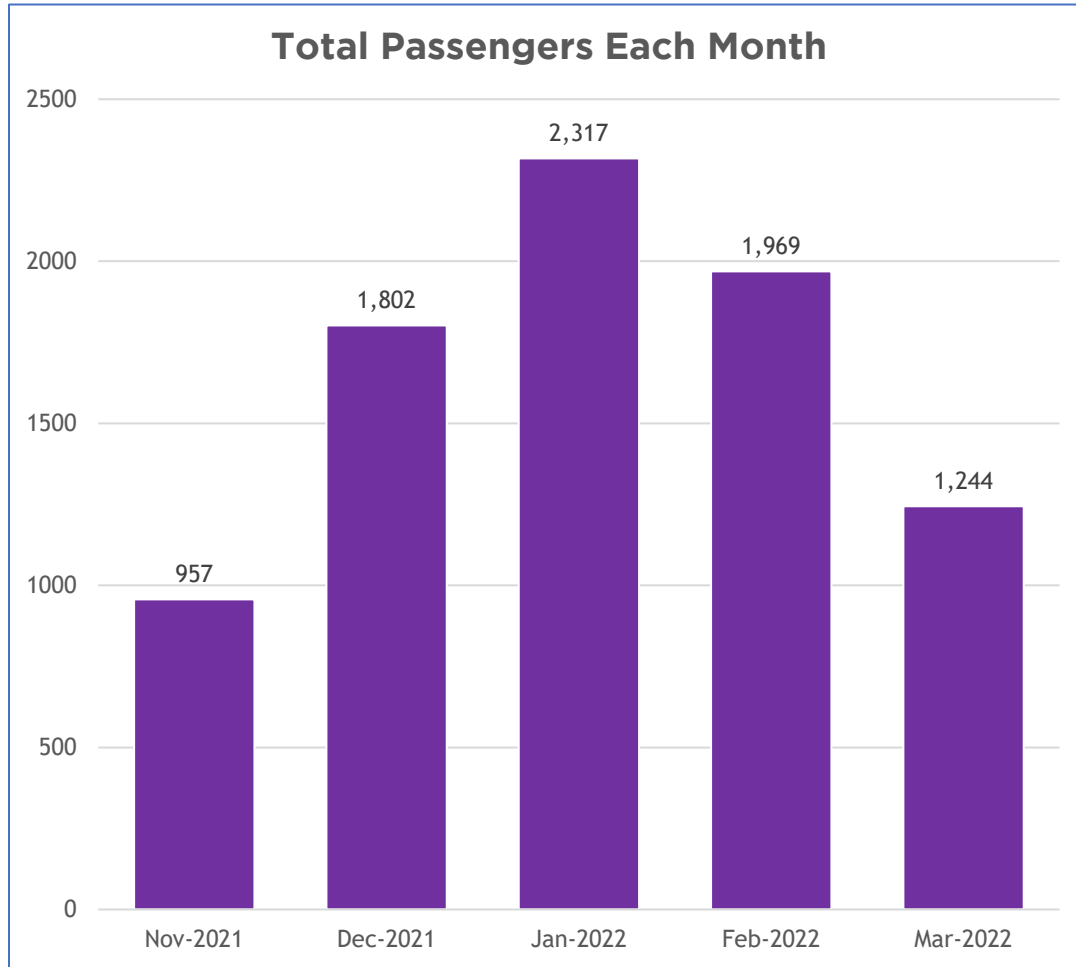
*Subject to change without notice.



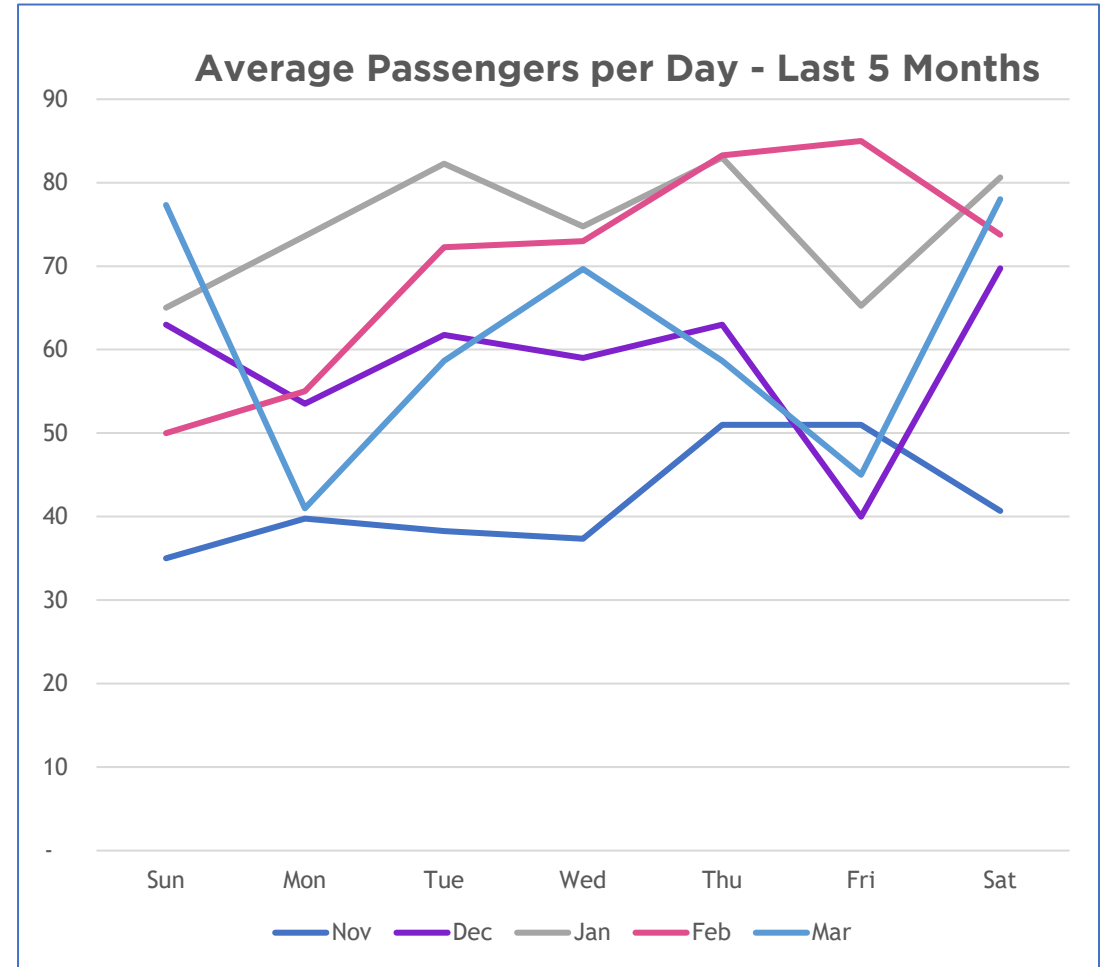
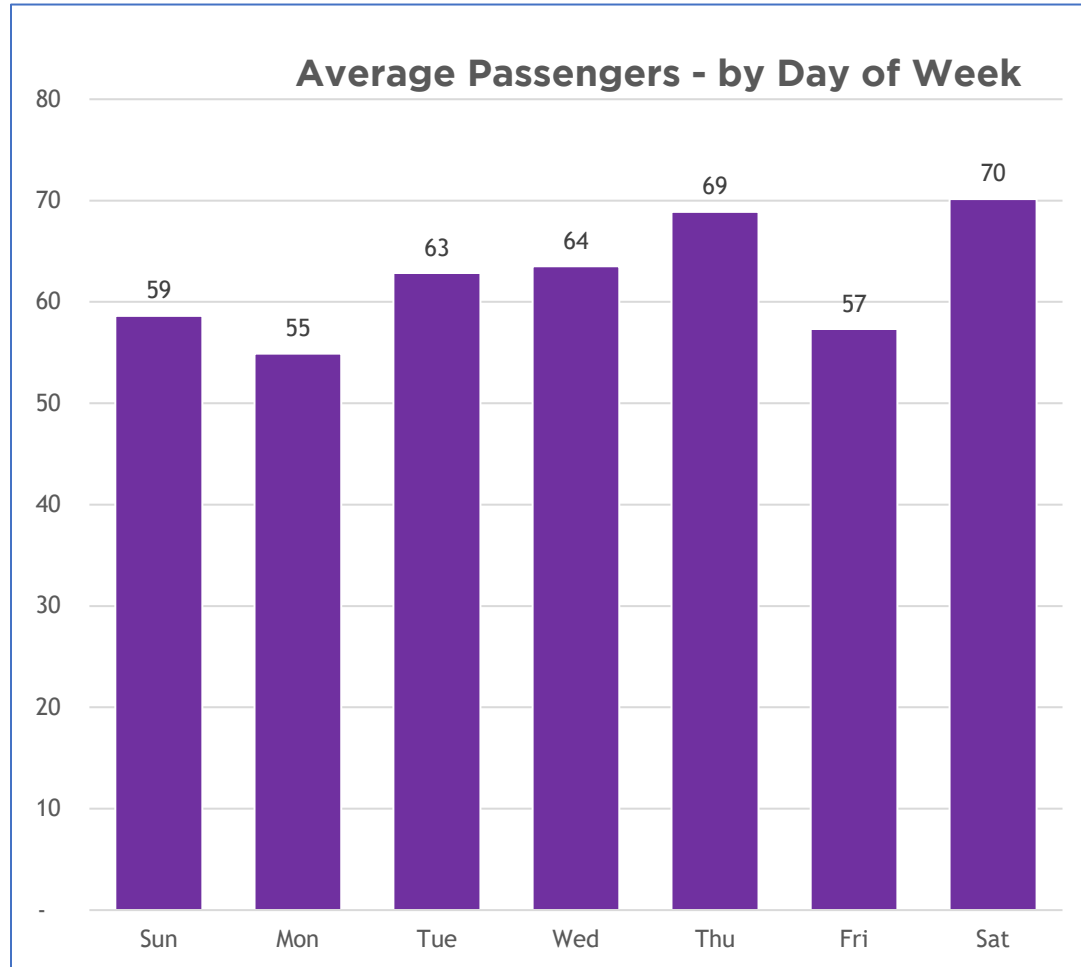
Operations & Locations

- Customers are picked up and dropped off at SAN transportation islands in the Courtesy Shuttle Area.
- Passengers who need rental car service can ride the Rental Car Center Bus to the Rental Car Center.
- Service is provided directly from SAN to the CBX.
- Customers at the CBX meet the shuttle curbside for transport to the airport.

Passenger Volumes



Passenger Volumes





CBX Mobile App



Questions?



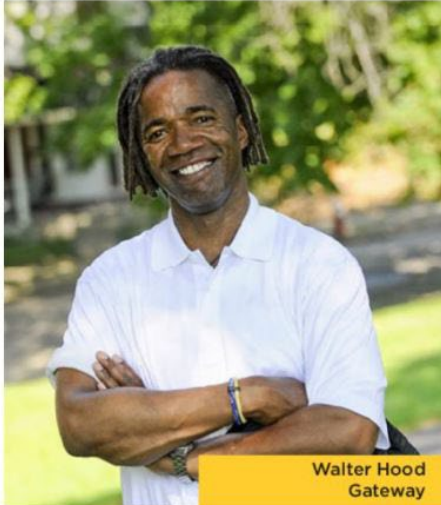
New T1 Public Art Concept Proposals



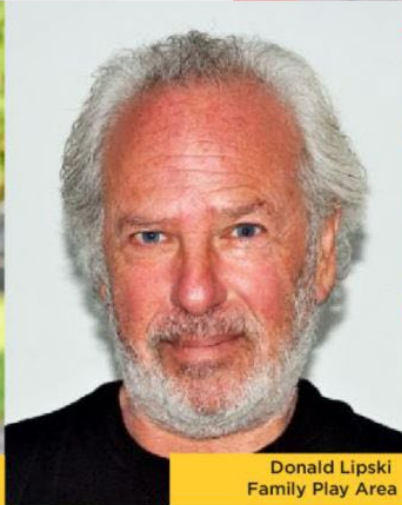
Nova Jiang
Vertical Ticketing



Matthew Mazzota
Outdoor Plaza



Walter Hood
Gateway



Donald Lipski
Family Play Area



Amy Ellingson
Recompose Area



Erwin Redl
Food Hall Interactive

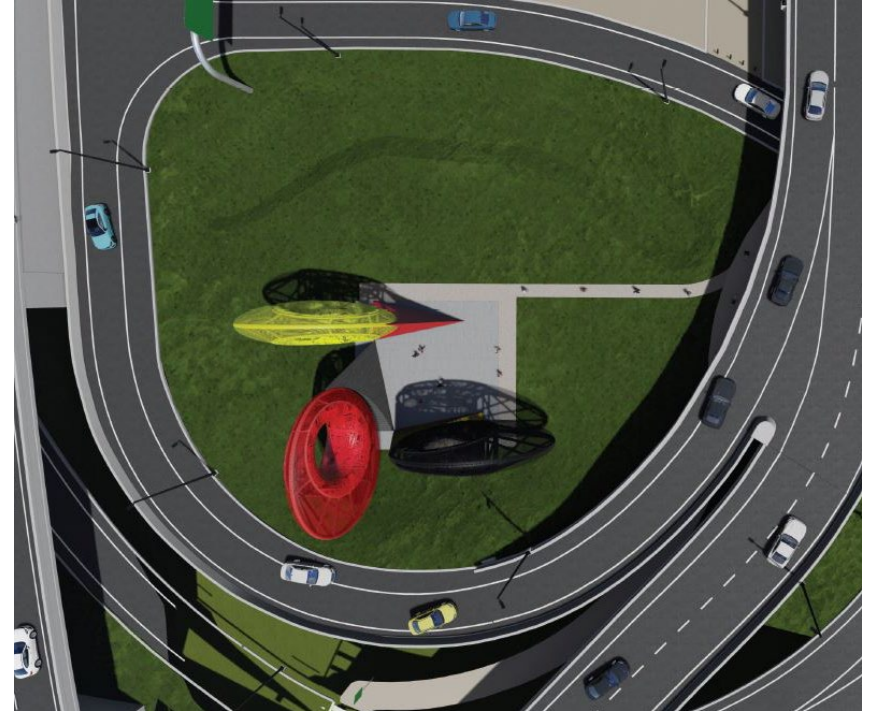
NT1 Public Art Locations



- Gateway Project
- Vertical Ticketing Project
- Curbside Plaza Project

- Recomposure Area Project
- Food Hall Interactive Project
- Family Play Area Project

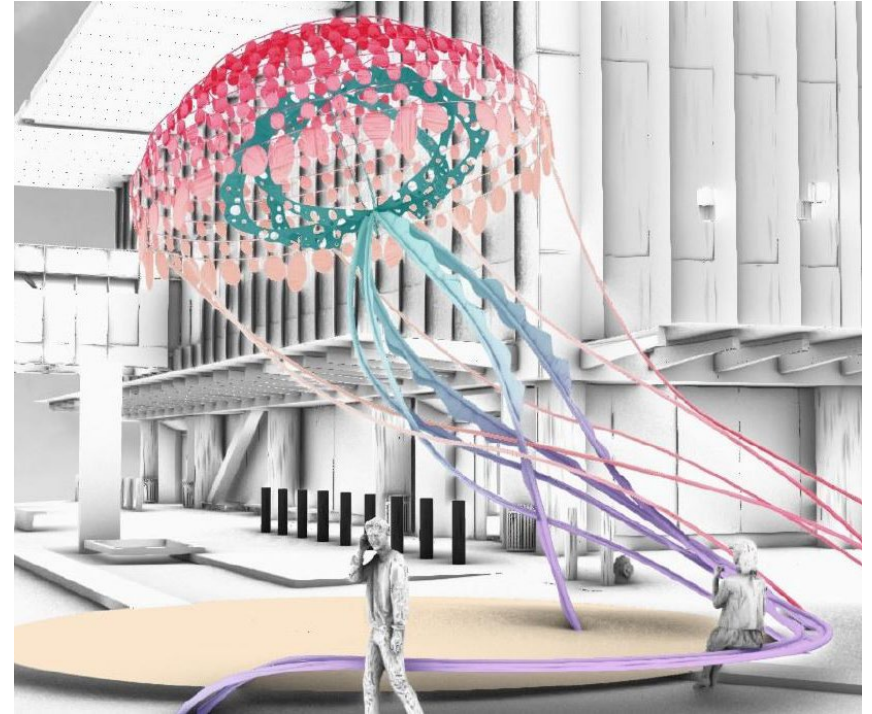
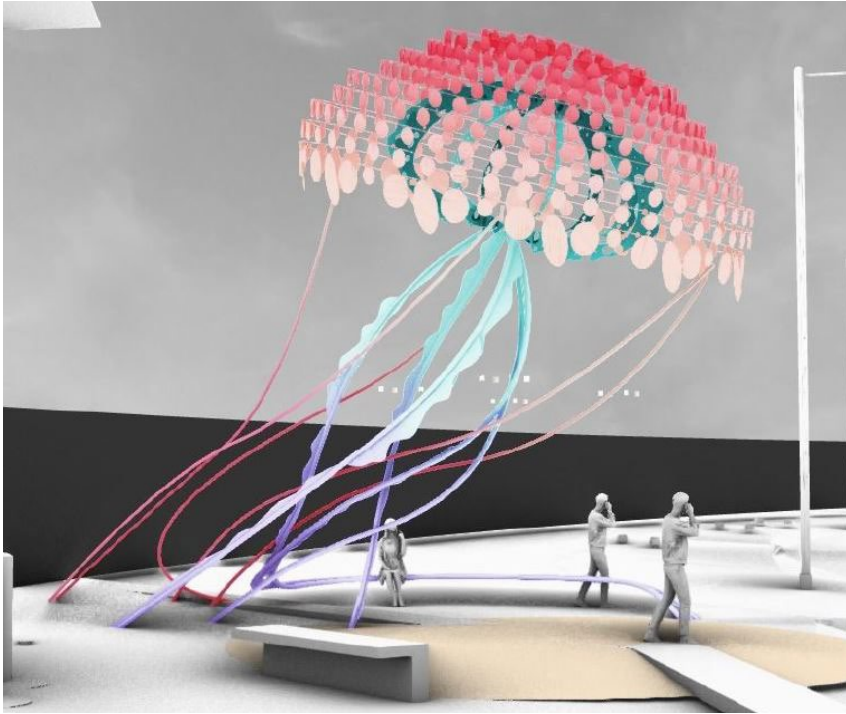
Walter Hood



Gateway Project



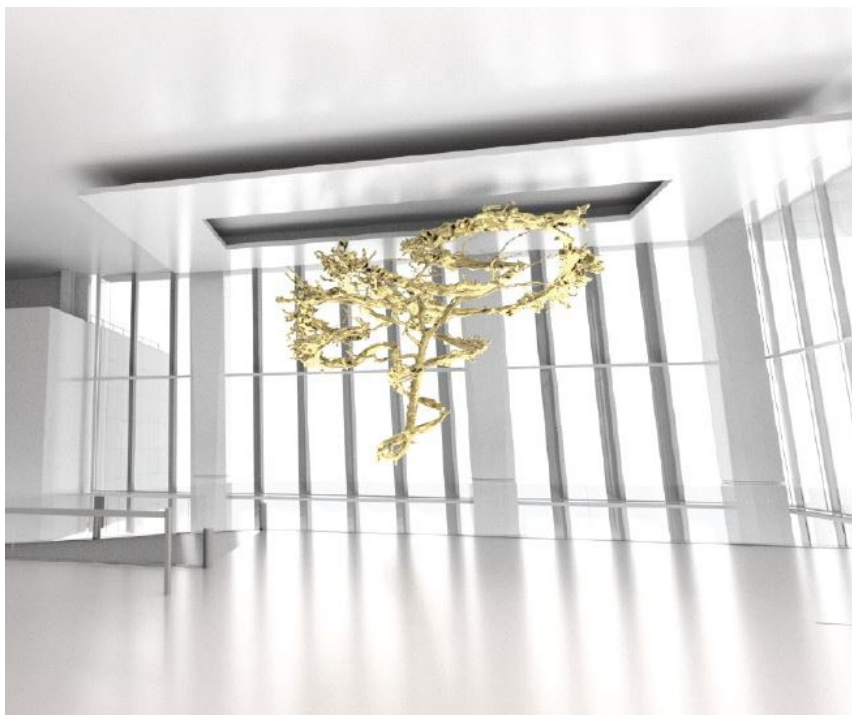
Matthew Mazzotta



Curbside Plaza Project



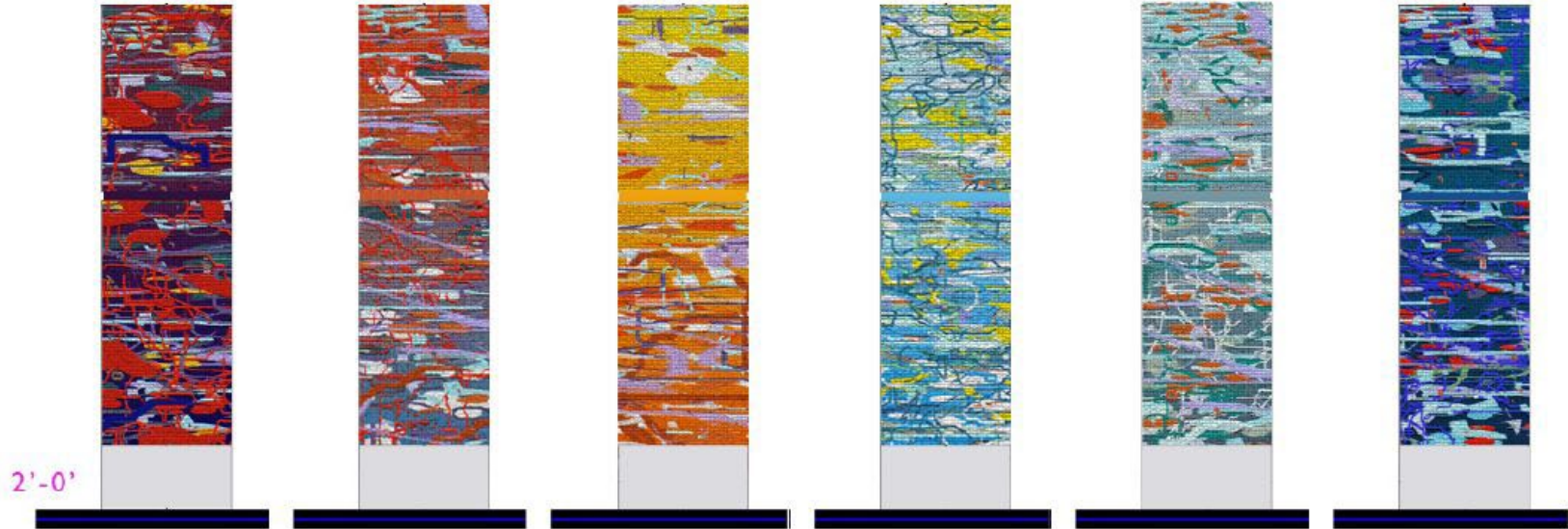
Nova Jiang



Vertical Ticketing Project



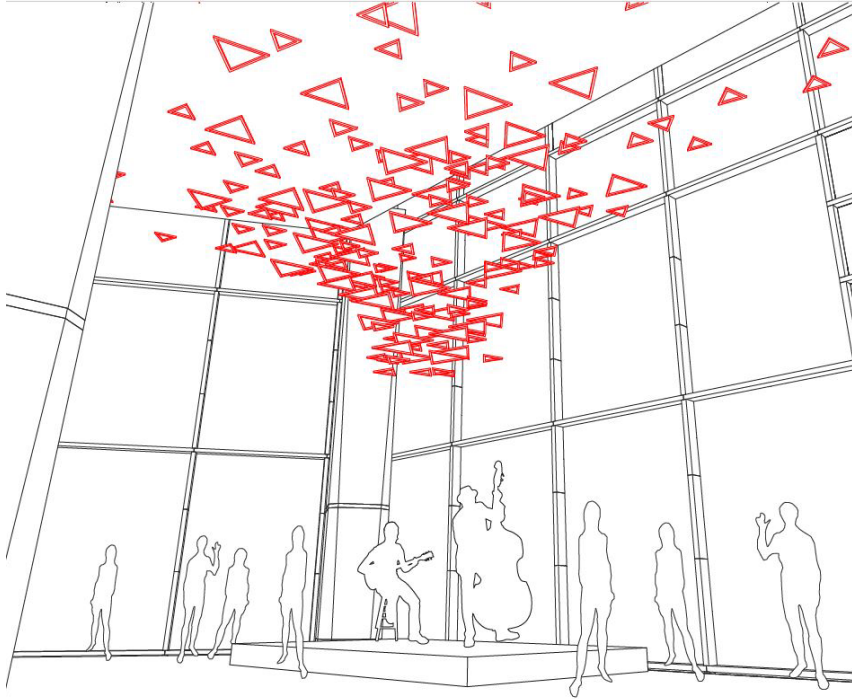
Amy Ellingson



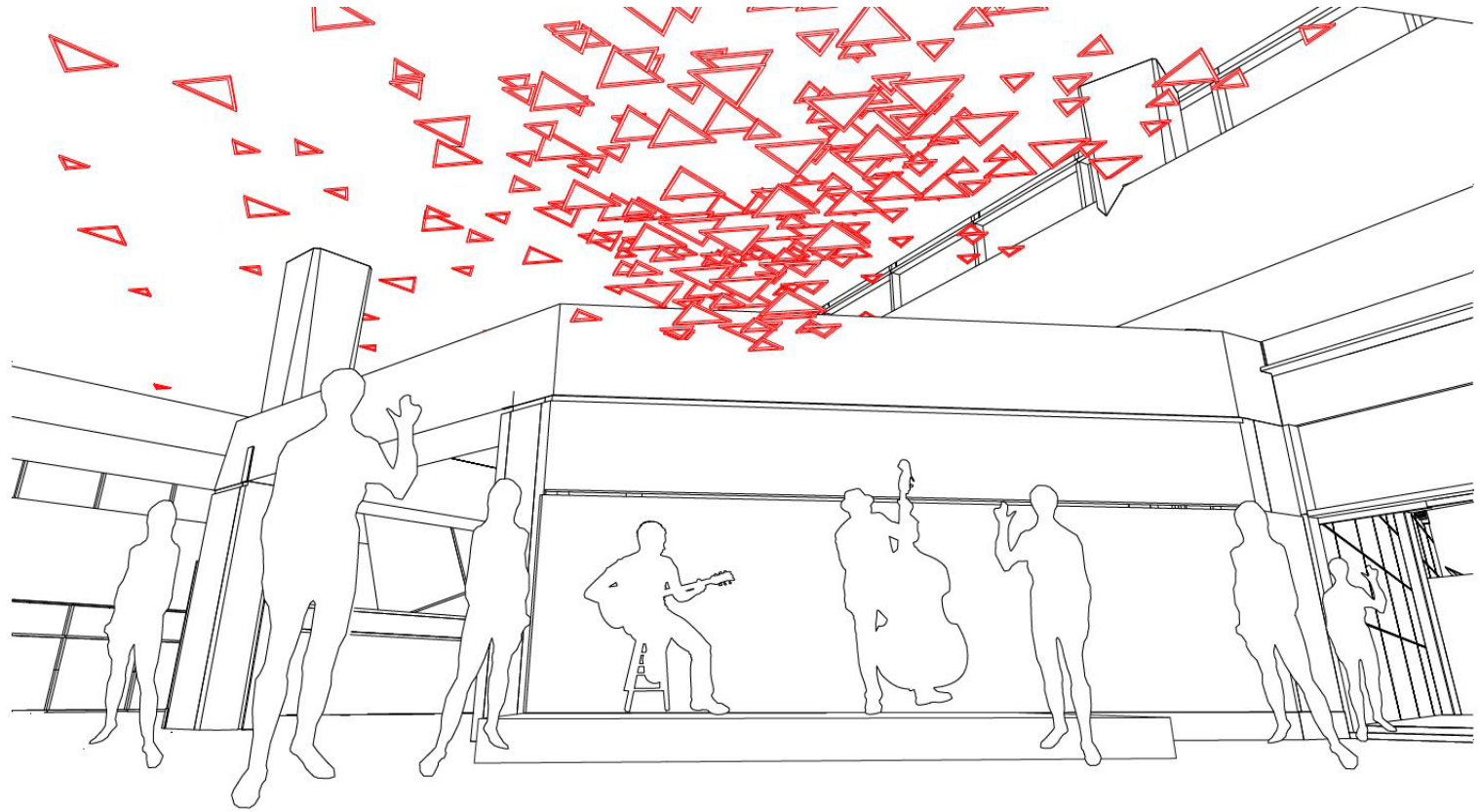
Recomposure Area Project



Erwin Redl



Food Hall Interactive Project - West Food Hall



Donald Lipski



West Stretch Family Play Area





Thank You!

DRAFT
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD
MINUTES
THURSDAY, MARCH 3, 2022
SAN DIEGO INTERNATIONAL AIRPORT
BOARD ROOM

CALL TO ORDER: Chair Cabrera called the regular meeting of the San Diego County Regional Airport Authority Board to order at 9:01 a.m. on Thursday, March 3, 2022, electronically and via teleconference pursuant to the provisions of California Assembly Bill 361 and Resolution No. 2022-0021 at the San Diego International Airport, Administration Building, 3225 North Harbor Drive, San Diego, CA 92101.

ROLL CALL:

PRESENT: Board Members: Bedell (Ex-Officio), Blakespear, Cabrera, Casillas-Salas, Dallarda (Ex-Officio), McNamara, Robinson, Schiavoni, Sly, Vargas, von Wilpert

ABSENT: Board Members: Miller (Ex-Officio)

ALSO PRESENT: Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Board Services/Authority Clerk; Miranda Roper, Assistant Authority Clerk I

PRESENTATIONS:

A. DISCUSSION REGARDING THE PARAMETERS FOR THE FISCAL YEAR 2023 AND FISCAL YEAR 2024 OPERATING BUDGETS:

Kim Becker, President/CEO; Scott Brickner, Vice President/CFO; John Dillon, Director, Finance and Risk Management; and Maya Dayan, Sr. Manager, Finance and Risk Management, provided a presentation on the Parameters for the Fiscal Year 2023 and Fiscal Year 2024 Operating Budgets that included Strategic Plan; Strategic Goals; Economic Update and Airports Outlook; Authority Debt Profile; Authority Financial Overviews; and Budget Calendar.

Board Member Robinson requested that staff continue to report back on business travel to San Diego, and specifically wants to know how many are driving rather than flying.

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:** Committee Member Vann reported that the Committee met on February 7, 2022 and reviewed the quarterly reports from the Chief Auditor and a revision to the Fiscal Year 2022 Audit Plan; and received an update on the New T1 audit construct activity; and an update from Aviation Security and Public Safety and Information Technology Services staff.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** None.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** None.
- **FINANCE COMMITTEE:** Board Member Schiavoni reported that the Committee met on February 17, 2022, where they reviewed the Unaudited Financial Statements for the seven months ending January 31, 2022, as well as the Authority's Investment Report as of January 31, 2022. She also reported that the Committee was also provided with an update on the Authority's Revolving Credit Facility and Outstanding Balances.

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:** Board Member Casillas Salas reported that the Committee met on February 23, 2022, where they discussed the New T1 Update, Outreach Efforts, and Small Business Development. She also reported that the Committee received a presentation on Air Service Development.
- **ARTS ADVISORY COMMITTEE:** Board Member Schiavoni reported that the Committee met on March 2, 2022, where they reviewed and approved six public artists conceptual design proposals for the New T1. She also reported that Chair Gleason was reelected as Chair of the Committee and Carmen Vann was reelected as Vice Chair of the Committee for a one-year term. She reported that the Committee was provided with updates on artwork relocations including Guillermo, an updated on the Arts Master Plan and that Women's History Month will be highlighted through our performing Arts Program.

Chair Cabrera requested a presentation on the New T1 artwork at a future meeting.

LIAISONS

- **CALTRANS:** Board Member Dallarda reported that, in February, together with SANDAG and their partners south of the border, CALTRANS held a bi-national gathering at the future site of the Otay Mesa East Port of Entry; and that CALTRANS celebrated the opening of the nine miles of HOV lanes from Solana Beach to Carlsbad. He also reported that, in February, the Governor announced the results of two Clean California programs, the State and Local grant beautification projects. He reported that San Diego received 43 million dollars for 14 projects.
- **INTER-GOVERNMENTAL AFFAIRS:** Chair Cabrera reported that, in Washington, Congress passed a continuing resolution to fund the Government through March 11, 2022. He also reported that in Sacramento, legislators continue to review the Governors 2022-2023 budget proposal and that later this month, legislative committees starts reviewing over 2,000 new legislative proposals. He reported that staff and the state legislative consultants will continue to review newly introduced bills for those that impact the Airport Authority or San Diego International Airport.
- **MILITARY AFFAIRS:** Board Member Col. Bedell reported that in September, the San Diego Air Show will pick back up after a two-year hiatus.
- **PORT:** None.
- **WORLD TRADE CENTER:** None.

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:** Chair Cabrera reported that the SANDAG Board of Directors met twice since the last Board meeting and at the first meeting, an overview was provided on the Coast extension of the UCSD Blue Line trolley. He reported that at the second meeting, staff presented a progress report on the status of major SANDAG and CALTRANS projects and programs in the San Diego region.
- **SANDAG TRANSPORTATION COMMITTEE:** Board Member Schiavoni reported that the SANDAG Transportation Committee met once since the last Board Meeting and at that meeting, the Committee recommend that the Board of the Directors approve the Fiscal Year 2022 Apportionment Revision and the fiscal year 2023-2027 Estimates and Apportionments for the Transportation Development Act.

CHAIR'S REPORT: Chair Cabrera congratulated Southwest Airlines, Spirit Airlines and Fed-Ex Express on their Fly Quiet Awards. He reported that Southwest won in the Large and Domestic Carrier categories, Spirit won in Small Domestic Carrier category, and Fed-Ex won in the Air Cargo Area category. He also reported that in-person meetings will pick back up starting April 7, 2022.

PRESIDENT/CEO'S REPORT:

Kim Becker, President/CEO, reported that the Authority submitted an Annual Progress Report, in partnership with nearby jurisdictions, for the San Diego Bay Water Quality Improvement Plan, reporting that the Authority met and surpassed its fiscal year 2021 goal. She also reported that a virtual tabletop exercise was held that simulated an earthquake with impacts to the airport. She reported that the closure of the T1 parking lot in July will take place to accommodate construction, and that a new crosswalk will be installed before the demolition of the pedestrian bridge. She strongly encouraged anyone who plans on parking at the airport to reserve a parking spot. She reported that Allegiant Airlines will be adding year-round, nonstop service to Austin, Texas beginning April 20, 2022 and that they will also add seasonal, nonstop service to Sioux Falls, South Dakota from May 19 through August 12, 2022; SWOOP has set in its seasonal services to Edmonton, Canada through the summer travel season; Air Canada beginning April 20, 2022, will add nonstop services to Montreal, Canada along with resuming services to Toronto beginning March 3, 2022. She also reported that staff will be returning to the office on March 7, 2022. She informed the Board of the retirement of Denny Probst and thanked him for his key role in the development of the new T1.

NON-AGENDA PUBLIC COMMENT: None.

CONSENT AGENDA (Items 1- 12):

ACTION: Moved by Board Member Casillas Salas and seconded by Board Member Robinson to approve the Consent Agenda. Motion carried by the following votes: YES – Blakespear, Cabrera, Casillas Salas, McNamara, Robinson, Schiavoni, Sly, Vargas, von Wilpert; NO – None; ABSENT – None, (Weighted Vote Points: YES –100; NO – 0; ABSENT – 0)

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the February 3, 2022, regular Board meeting.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

(Board Services: Tony R. Russell, Director/Authority Clerk)

3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM JANUARY 10, 2022 THROUGH FEBRUARY 6, 2022 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM JANUARY 10, 2022 THROUGH FEBRUARY 6, 2022:

RECOMMENDATION: Receive the Report.

(Procurement: Jana Vargas, Procurement Director)

4. MARCH 2022 LEGISLATIVE REPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0022, approving the March 2022 Legislative Report.

(Government Relations: Matt Harris, Director)

5. CONSIDERATION OF WHETHER TO CONTINUE VIRTUAL MEETINGS FOR AUTHORITY BOARD AND COMMITTEE MEETINGS PURSUANT TO AB 361:

RECOMMENDATION: Adopt Resolution No. 2022-0023, finding that it is in the best interest of the Authority and the public it serves to continue to hold virtual public meetings of the Board and its Committees because a declared state of emergency is ongoing and continues to directly impact the ability of the Board and its Committees to meet safely in person and state and local officials recommend measures to promote social distancing.

(General Counsel: Amy Gonzalez, General Counsel)

CLAIMS

6. REJECT THE CLAIM OF VICKY TRAN:

RECOMMENDATION: Adopt Resolution No. 2022-0024, rejecting the claim of Vicky Tran.

(General Counsel: Amy Gonzalez, General Counsel)

COMMITTEE RECOMMENDATIONS

7. FISCAL YEAR 2022 SECOND QUARTER REPORT FROM THE OFFICE OF THE CHIEF AUDITOR:

RECOMMENDATION: The Audit Committee recommends that the Board accept the report.

(Chief Auditor: Lee Parravano, Chief Auditor)

8. REVISION TO THE FISCAL YEAR 2022 AUDIT PLAN OF THE OFFICE OF THE CHIEF AUDITOR:

RECOMMENDATION: The Audit Committee recommends that the Board Adopt Resolution No. 2022-0025, approving the revision to the Fiscal Year 2022 Audit Plan.
(Chief Auditor: Lee Parravano, Chief Auditor)

CONTRACTS AND AGREEMENTS

9. AWARD A CONTRACT TO UNIVERSITY MECHANICAL & ENGINEERING CONTRACTORS, INC., FOR AIRCRAFT & RESCUE FIRE FIGHTING (ARFF) BUILDING HVAC IMPROVEMENTS AT SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0026, awarding a contract to University Mechanical & Engineering Contractors, Inc., in the amount of \$565,362 for Project No. 104291, Aircraft & Rescue Fire Fighting (ARFF) Building HVAC Improvements at San Diego International airport.
(Airport Design & Construction: Bob Bolton, Director)

10. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH SILKROAD TECHNOLOGY, INC.:

RECOMMENDATION: Adopt Resolution No. 2022-0027, approving and authorizing the President/CEO to execute an amendment to the Agreement with Silkroad Technology, Inc. for Talent Management Software Solution, extending the term for one year to February 28, 2023.
(Talent, Culture & Capability: Monty Bell, Director)

11. APPROVE SUPPLEMENTAL PAID SICK LEAVE TO BE PENSIONABLE EARNINGS UNDER THE SDCERS AMENDED AND RESTATED RETIREMENT PLAN AND TRUST:

RECOMMENDATION: Adopt Resolution No. 2022-0028 approving Supplemental Paid Sick Leave as pensionable earnings under the SDCERS Amended and Restated Retirement Plan and Trust.
(Talent, Culture & Capability: Monty Bell, Director)

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

12. APPROVE AND AUTHORIZE AN INCREASE IN THE PRESIDENT/CEO'S CHANGE ORDER AUTHORITY AND INCREASE THE CONTRACT DURATION FOR REMODEL T2E FOR ACCESS CONTROL OFFICE (ACO) & HARBOR POLICE DEPARTMENT (HPD) RELOCATIONS AT SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0029, approving and authorizing an increase in the President/CEO's change order authority from \$223,587.72 to an amount not to exceed \$1,400,000 and an increase in the contract duration from 90 calendar days to not-to-exceed 180 calendar days, for Project No. 104290 Remodel T2E for ACO & HPD Relocations at San Diego International Airport
(Airport Design & Construction: Bob Bolton, Director)

PUBLIC HEARINGS: None.

OLD BUSINESS: None.

NEW BUSINESS:

CLOSED SESSION: The Board recessed into Closed Session at 10:27 a.m. to hear Item 14.

13. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: John Van De Walker v. Brian K. Widener, et al., United States District Court Case No. 21-cv-1829-BAS-BG

14. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION:

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9:

Number of Cases: 1

A claim received from Leonida Builders, Inc. regarding Contract No. 104226 awarded pursuant to Resolution No. 2018-0013

REPORT ON CLOSED SESSION: The Board adjourned out of Closed Session at 10:43 a.m. There was no reportable action.

GENERAL COUNSEL REPORT: None.

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT: None.

ADJOURNMENT: The meeting adjourned at 10:43 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY BOARD THIS 7th DAY OF APRIL, 2022.

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Item No. 2**Staff Report****Meeting Date: April 7, 2022****Subject:****Acceptance of Board and Committee Members Written Reports on Their Attendance at Approved Meetings and Pre-Approval of Attendance at Other Meetings Not Covered by the Current Resolution****Recommendation:**

Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

Background/Justification:

Authority Policy 1.10 defines a “day of service” for Board Member compensation and outlines the requirements for Board Member attendance at meetings.

Pursuant to Authority Policy 1.10, Board Members are required to deliver to the Board a written report regarding their participation in meetings for which they are compensated. Their report is to be delivered at the next Board meeting following the specific meeting and/or training attended. The reports (Attachment A) were reviewed pursuant to Authority Policy 1.10 Section 5 (g), which defines a “day of service”. The reports were also reviewed pursuant to Board Resolution No. 2019-0074, which granted approval of Board Member representation for attending events and meetings.

The attached reports are being presented to comply with the requirements of Policy 1.10 and the Authority Act.

Fiscal Impact:

Board and Committee Member Compensation is included in the FY 2023 Budget

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

Tony R. Russell
Director, Board Services/Authority Clerk

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074 Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:	March 2022	
Board Member Name:	Catherine Blakespear	
Date:	3/28/22	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	Thursday, March 3, 2022 9am- 12:00 PM Microsoft Teams	Board/ALUC Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
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<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Catherine Blakespear Digitally signed by Catherine Blakespear
Date: 2022.03.28 15:26:30 -0700'

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074 Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:	March 1 through March 31, 2022	
Board Member Name:	Gil Cabrera	
Date:	3/31/22	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	3/3/2022 - 9am-11am - Teams	SDCRAA Board of Directors Meeting
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	3/9/2022 -7am-830am - University Club	Speaking on T1 at Downtown San Diego Rotary Club
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	3/11/2022 - 9am-12pm - Zoom	SANDAG Board of Directors Meeting
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	3/15/2022 - 3pm-4pm - Teams	Meeting with CEO Kim Becker
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	3/25/2022 - 9am-12pm	SANDAG Board of Directors Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	3/29/2022 - 11am-1130am - Zoom/DC	Meeting with FAA
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Gil Cabrera Digitally signed by Gil Cabrera
Date: 2022.03.30 11:36:50 -04'00'



BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:	
Board Member Name:	Mary Casillas Salas
Date:	3/28/22

Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	March 3, 2022 9am Microsoft Teams Meeting	Board/ALUC Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	March 28, 2022 9am Microsoft Teams Meeting	Special Board and Executive-Finance Committee Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
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<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Mary Casillas Salas



BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

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Period Covered:		
Board Member Name:		Robinson
Date:		3/01/22
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	3/3/22 9:00am	BB / ALUC Mtgs
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	Microsoft 3/28/22 9:00am	Exec / Finance Comm Mtg
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	Microsoft	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
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<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

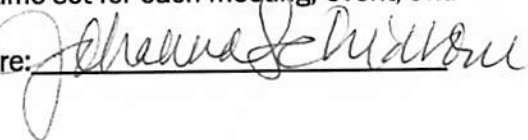
Signature:

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

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Period Covered: 2/18/2022-3/28/2022		
Board Member Name: Johanna S. Schiavoni		
Date: 3/28/22		
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2019-0074	2/24/2022, 5:00pm, Hilton Bayfront Hotel	SD Regional Chamber of Commerce dinner event
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	3/2/2022, 9:00am, video conference	SDCRAA Arts Advisory Committee meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	3/3/2022, 9:00am, video conference	SDCRAA Board meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	3/18/2022, 9:00am, video conference	SANDAG Transportation Committee meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	3/28/2022, 9:00am, video conference	SDCRAA Executive and Finance Committee meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: 

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

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Period Covered: 1 Feb 2022 - 31 Mar 2022		
Board Member Name:	James Sly	
Date:	4/4/22	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	2/3/22 - Board/ALUC Meeting Remote via Microsoft Teams	Monthly Board and Airport Land Use Commission meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	2/7/22 - Audit Committee Meeting Remote via Microsoft Teams	Quarterly Audit Committee meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	3/3/22 - Board/ALUC Meeting Remote via Microsoft Teams	Monthly Board and Airport Land Use Commission meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2019-0074	3/7/22 - Meeting with Kim Becker and Amy Gonzalez, Authority Overview Orientation Remote via Microsoft Teams	Authority Overview Orientation
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2019-0074	3/16/22 - Meeting with Kim Becker 3225 N Harbor Dr, San Diego, CA 92101	Tour & Operations Orientation
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2019-0074	3/17/22 - Meeting with Kim Becker Remote via Microsoft Teams	Finance Orientation
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2019-0074	3/23/22 - Meeting with Lee Parravano Remote via Microsoft Teams	Audit Committee Orientation
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	3/28/22 - Special Board and Executive-Finance Committee Meeting Remote via Microsoft Teams	Special Board and Executive-Finance Committee Meeting

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: 

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074 Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:		
Board Member Name:		
Date:		
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: *Mari Weller*

Staff Report

Meeting Date: April 7, 2022

Subject:

Awarded Contracts, Approved Change orders from February 7, 2022 through March 13, 2022 and Real Property Agreements Granted and Accepted from February 7, 2022 through March 13, 2022

Recommendation:

Receive the report

Background/Justification:

Policy Section Nos. 5.01, Procurement of Services, Consulting, Materials, and Equipment, 5.02, Procurement of Contracts for Public Works, and 6.01, Leasing Policy, require staff to provide a list of contracts, change orders, and real property agreements that were awarded and approved by the President/CEO or her designee. Staff has compiled a list of all contracts, change orders (Attachment A) and real property agreements (Attachment B) that were awarded, granted, accepted, or approved by the President/CEO or her designee since the previous Board meeting.

Fiscal Impact:

The fiscal impact of these contracts and change orders are reflected in the individual program budget for the execution year and on the next fiscal year budget submission. Amount to vary depending upon the following factors:

1. Contracts issued on a multi-year basis; and
2. Contracts issued on a Not-to-Exceed basis.
3. General fiscal impact of lease agreements reflects market conditions.

The fiscal impact of each reported real property agreement is identified for consideration on Attachment B.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Inclusionary Policy requirements were included during the solicitation process prior to the contract award.

Prepared by:

Jana Vargas
Director, Procurement

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN February 7, 2022 to March 13, 2022

New Contracts

Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
2/14/2022		Unifirst Corporation	The Contractor will provide uniform laundering services for the San Diego County Regional Airport Authority.	Informal RFP	Ground Transportation	\$37,500.00	2/11/2025
2/14/2022		National Auto Fleet Group	The Contractor will provide seven (7) Hybrid SUVs with LED mounted lightbars and safety equipment for San Diego County Regional Airport Authority.	Consortium	Facilities Management	\$269,709.55	11/8/2025
2/16/2022		Clarity Ventures, Inc	The Contractor will provide web content management systems professional services for the San Diego County Regional Airport Authority.	RFP	Information & Technology Services	\$250,000.00	1/6/2024
2/18/2022		ConRAC Solutions Operators, LLC	The Contractor will provide non-exclusive premises maintenance, repair and janitorial services for the Rental Car Center at the San Diego International Airport.	Sole Source	Revenue Generation & Business Development	\$100,000.00	1/31/2023
3/2/2022		PlanetBids, Inc.	The Contractor will provide a hosted e-procurement system and related services for the San Diego County Regional Airport Authority.	RFP	Procurement	\$50,000.00	2/28/2025
3/2/2022		Opentext, Inc.	The Contractor will provide maintenance and licensure of Opentext Accelerate software and servers for the San Diego County Regional Airport Authority.	Sole Source	General Counsel	\$91,529.28	1/25/2025
3/10/2022		Unifirst Corporation	The Contractor will provide uniform supply, rental, maintenance and laundering services for the San Diego County Regional Airport Authority.	RFP	Facilities Management	\$300,000.00	2/11/2025

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN February 7, 2022 to March 13, 2022

New Contracts Approved by the Board

Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
2/18/2022	381107	S&L Specialty Construction, Inc.	The Contract was approved by the Board at the December 2, 2021 Board Meeting. The Contractor will provide sound attenuation improvements for certain residences around San Diego International Airport.	RFB	QHP & Noise Mitigation	\$1,653,249.76	12/30/2022
2/25/2022		Computer Aid, Inc.	The Contract was approved by the Board at the February 3, 2022 Board Meeting. The Contractor will provide On-Site Technical Support Services for the San Diego County Regional Airport Authority. (using a cooperative agreement for an amount not-to-exceed \$7,000,000.)	Consortium	Information & Technology Services	\$7,000,000.00	3/11/2025
2/25/2022	381108	G & G Specialty Contractors, Inc.	The Contract was approved by the Board at the December 2, 2021 Board Meeting. The Contractor will provide sound attenuation improvements for certain residences around San Diego International Airport.	RFB	QHP & Noise Mitigation	\$2,651,337.95	3/21/2023
3/2/2022		Chula Vista Electric Co.	The Contract was approved by the Board at the February 3, 2022 Board Meeting. The Contractor is one of five pre-qualified and approved to bid on on-call electrical services for the San Diego County Regional Airport Authority. The contract value reflects the total not-to-exceed \$5,000,000 cost for the entire pool of contractors for this service.	RFQ	Facilities Management	\$5,000,000.00	3/19/2025
3/2/2022		Saturn Electric, Inc.	The Contract was approved by the Board at the February 3, 2022 Board Meeting. The Contractor is one of five pre-qualified and approved to bid on on-call electrical services for the San Diego County Regional Airport Authority. The contract value reflects the total not-to-exceed \$5,000,000 cost for the entire pool of contractors for this service.	RFQ	Facilities Management	\$5,000,000.00	3/19/2025
3/2/2022		Baker Electric, Inc.	The Contract was approved by the Board at the February 3, 2022 Board Meeting. The Contractor is one of five pre-qualified and approved to bid on on-call electrical services for the San Diego County Regional Airport Authority. The contract value reflects the total not-to-exceed \$5,000,000 cost for the entire pool of contractors for this service.	RFQ	Facilities Management	\$5,000,000.00	3/19/2025
3/7/2022		Hasenin Enterprises, LLC dba Star Flooring & Remodeling	The Contract was approved by the Board at the February 3, 2022 Board Meeting. The Contractor is one of three pre-qualified and approved to bid on on-call flooring services for the San Diego County Regional Airport Authority. The contract value reflects the total not-to-exceed \$2,000,000 cost for the entire pool of contractors for this service.	RFQ	Facilities Management	\$2,000,000.00	2/28/2025
3/7/2022		DFS Flooring, LP	The Contract was approved by the Board at the February 3, 2022 Board Meeting. The Contractor is one of three pre-qualified and approved to bid on on-call flooring services for the San Diego County Regional Airport Authority. The contract value reflects the total not-to-exceed \$2,000,000 cost for the entire pool of contractors for this service.	RFQ	Facilities Management	\$2,000,000.00	2/28/2025
3/7/2022		Pro Installations Inc. dba ProSpectra Contract Flooring	The Contract was approved by the Board at the February 3, 2022 Board Meeting. The Contractor is one of three pre-qualified and approved to bid on on-call flooring services for the San Diego County Regional Airport Authority. The contract value reflects the total not-to-exceed \$2,000,000 cost for the entire pool of contractors for this service.	RFQ	Facilities Management	\$2,000,000.00	2/28/2025

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN February 7, 2022 to March 13, 2022

Amendments and Change Orders

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value (%) (+ / -)	New Contract Value	New End Date
2/17/2022		Industrial Maintenance Supply	The Change Order is to extend the Blanket Purchase Order by ninety (90) days and increase the maximum payable to \$220,000.00. The Contractor provides airside maintenance, hardware and supplies for the San Diego County Regional Airport Authority.	Facilities Management	\$200,000.00	\$20,000.00	10.0%	\$220,000.00	5/27/2022
2/24/2022		Presentation Products dba Spinitar	The Second Amendment is to extend the term one (1) year and increase the maximum payable to \$75,408.00. The Contractor provides board room audio/visual system maintenance and repair services for the San Diego County Regional Airport Authority.	Board Services	\$60,408.00	\$15,000.00	24.8%	\$75,408.00	4/30/2023
2/25/2022		Chula Vista Electric Co.	The First Amendment is to extend the term one (1) year and increase the maximum payable to \$4,303,600.00. The Contractor provides 12kV distribution system operations maintenance and repair Services for the San Diego International Airport.	Facilities Management	\$4,060,000.00	\$243,600.00	6.0%	\$4,303,600.00	4/30/2023
3/2/2022		Bay City Equipment Industries, Inc. dba Bay City Electric Work	The Second Amendment is to amend the scope of compensation to include additional equipment at the new Airline Support Building. The Contractor provides emergency generator maintenance services for the San Diego County Regional Airport Authority.	Facilities Management	\$400,000.00	\$0.00	0.0%	\$400,000.00	6/29/2023
3/3/2022		LeighFisher, Inc.	The Twelfth Amendment is to extend the contract by ninety (90) days to allow for time to prepare documentation for environmental/coastal review regarding and interim ground transportation at the San Diego International Airport.	Environmental Affairs	\$12,448,655.00	\$0.00	0.0%	\$12,448,655.00	5/22/2022
3/8/2022		Krause A.C.T	The First Amendment is to extend the term by ninety (90) days to allow time to conduct interviews and award of a new contract. The Contractor provides restaurant hood cleaning and maintenance services at the San Diego International Airport.	Revenue Generation & Business Development	\$2,500,000.00	\$0.00	0.0%	\$2,500,000.00	6/3/2022

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN February 7, 2022 to March 13, 2022

Amendments and Change Orders Approved by the Board

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value (%) (+ / -)	New Contract Value	New End Date
			NO AWARDED AMENDMENTS APPROVED BY THE BOARD						

Staff Report

April 7, 2022

Subject:

April 2022 Legislative Report

Recommendation:

Adopt Resolution No. 2022-0032, approving the April 2022 Legislative Report.

Background/Justification:

The Authority's Legislative Advocacy Program Policy requires that staff present the Board with monthly reports concerning the status of legislation with potential impact to the Authority. The Authority Board provides direction to staff on legislative issues by adoption of a monthly Legislative Report (Attachment A). The April 2022 Legislative Report updates Board members on legislative activities that have taken place since the previous Board meeting. In directing staff, the Authority Board may take a position on pending or proposed legislation that has been determined to have a potential impact on the Authority's operations and functions.

Federal Legislative Action

The Authority's legislative team recommends that the Board adopt a WATCH position on S. 3662 (Peters) Preventing PFAS Runoff at Airports Act.

S. 3662 would increase the federal government's cost share of aqueous film forming foam (AFFF) testing equipment to one hundred percent for a specified period.

In Washington, Congress passed a bipartisan \$1.5 trillion spending package to fund the federal government for the rest of fiscal year 2022, which expires September 30, 2022. The final fiscal year package includes \$3.35 billion in funding for regular Airport Improvement Program (AIP) funding and \$554 in supplemental AIP funding. The package also includes increased funding for the Contract Tower Program, funding for the Transportation Security Administration (TSA) Law Enforcement Officer Reimbursement Program, at TSA exit lane staffing.

The Airport Authority Government Relations staff and Federal legislative consultants are reviewing the spending package for any new funding opportunities available to support the Authority’s initiatives and operations.

State Legislative Action

The Authority’s legislative team recommends that the Board adopt a WATCH position on AB 2449 (Rubio) Open meetings: local agencies: teleconferences.

AB 2449 would allow a public agency to post a single teleconference location if at least a quorum of members are participating in person from a singular location and must provide the opportunity for public comment via call-in, internet-based services, and in-person. If a disruption in broadcasting occurred, the local agency could not take further action on the agenda until public access is restored.

In Sacramento, Governor Gavin Newsom delivered his fourth State of the State address, where he highlighted the state’s progress towards combating COVID-19 and a proposal to provide tax rebates to offset record gas prices. With California’s budget surplus for fiscal year 2022-23 estimated at \$45-\$60 billion, Governor Newsom and legislative leaders are considering additional tax rebates, including a potential round of direct payments to Californians. The next major deadline in the state legislative budget process is May 15, when the Governor releases the May Revision of his original January budget proposal.

Government Relations staff and the Authority’s state legislative consultants are monitoring budget negotiations and will continue to advocate for additional funding to support the Airport Authority and San Diego International Airport programs and initiatives, including the New T1 capital program.

Fiscal Impact:

Not applicable.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy
- Customer Strategy
- Employee Strategy
- Financial Strategy
- Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

Matt Harris
Director, Government Relations

RESOLUTION NO. 2022-0032

A RESOLUTION OF THE BOARD OF THE SAN DIEGO
COUNTY REGIONAL AIRPORT AUTHORITY,
APPROVING THE APRIL 2022 LEGISLATIVE REPORT

WHEREAS, the San Diego County Regional Airport Authority (“Authority”) operates San Diego International Airport and plans for necessary improvements to the regional air transportation system in San Diego County, including serving as the responsible agency for airport land use planning within the County; and

WHEREAS, the Authority has a responsibility to promote public policies consistent with the Authority’s mandates and objectives; and

WHEREAS, Authority staff works locally and coordinates with legislative advocates in Sacramento and Washington, D.C. to identify and pursue legislative opportunities in defense and support of initiatives and programs of interest to the Authority; and

WHEREAS, under the Authority’s Legislative Advocacy Program Policy, the Authority Board provides direction to Authority staff on pending legislation; and

WHEREAS, the Authority Board, in directing staff, may adopt positions on legislation that has been determined to have a potential impact on the Authority’s operations and functions.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby that the Board hereby approves the April 2022 Legislative Report (“Attachment A”); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of April 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

April 2022 Legislative Report

State Legislation

New Assembly Bills

Legislation/Topic

AB 2449 (Rubio) Open meetings: local agencies: teleconferences.

Background/Summary

AB 2449 would allow a public agency to post a single teleconference location if at least a quorum of members are participating in person from a singular location. The agency must provide opportunity for public comment via call-in, internet-based services and in-person. If a disruption in broadcasting occurs, the local agency shall take no further action on the agenda until public access is restored.

Anticipated Impact/Discussion

This bill would provide the local governments, including the Airport Authority with additional flexibility to conduct virtual and hybrid (in-person and virtually). The Authority's legislative team will work with the California Airports Council (CAC) to identify an industry-wide position, if needed, and closely monitor the development of this bill language for any additional impacts on San Diego International Airport (SDIA) and the Airport Authority.

Status: 2/17/22 - Introduced.

Position: Watch (4/7/22)

*Shaded text represents new or updated legislative information

Assembly Bills from Previous Report

AB 1944 (Lee) Local government: open and public meetings.

Background/Summary

AB 1944 would require local governments to permanently offer the option of virtual participation in public meetings. In addition to making permanent remote access to and live streaming of public meetings, AB 1944 would allow local government bodies to waive a provision of the Brown Act that requires public officials to disclose their private address if they participate in meetings virtually.

Anticipated Impact/Discussion

This bill would provide the local governments, including the Airport Authority with additional flexibility to conduct virtual and hybrid (in-person and virtually) once the current COVID-19 State of Emergency Executive Orders expire. The Authority's legislative team will closely monitor the development of this bill language for any additional impacts on San Diego International Airport (SDIA) and the Airport Authority.

Status: 2/10/22 – Introduced.

Position: Watch (3/3/22)

*Shaded text represents new or updated legislative information

New Senate Bills

No new Senate bills to report.

*Shaded text represents new or updated legislative information

Senate Bills from Previous Report

Legislation/Topic

SB 37 (Cortese) Contaminated Site Cleanup and Safety Act.

Background/Summary

Existing law requires the Department of Toxic Substances Control to compile a list of specified information, including, but not limited to, hazardous waste facilities where the department took, or contracted for the taking of, corrective action to remedy or prevent, for example, an imminent substantial danger to public health. Existing law requires the State Department of Health Care Services to compile a list of all public drinking water wells that contain detectable levels of organic contaminants and that are subject to water analysis by local health officers.

This bill would enact the Dominic Cortese “Cortese List” Act of 2021 and would recodify the above-described provisions with certain revisions. The bill would require the Department of Toxic Substances Control to also list hazardous waste facilities where the department issued an order for corrective action after determining that there is or has been a release of hazardous waste or constituents into the environment from a facility. The bill would require the State Water Resources Control Board, instead of the State Department of Health Care Services, to compile and update a list of all public drinking water wells that contain detectable levels of organic contaminants and that are subject to water analysis by local health officers. The bill would require the Secretary for Environmental Protection to post the information on the California Environmental Protection Agency’s internet website.

On March 11, 2021, SB 37 was amended to replace “Dominic Cortese “Cortese List” Act of 2021” to “Hazardous Waste Site Cleanup and Safety Act.”

On April 13, 2021, SB 37 was amended to remove the requirement that the Department of Toxic Substances Control to also list hazardous waste facilities where the department issued an order for corrective action after determining that there is or has been a release of hazardous waste or constituents into the environment from a facility. The amendments also remove the requirement that the State Water Resources Control Board, instead of the State Department of Health Care Services, to compile and update a list of all public drinking water wells that contain detectable levels of organic contaminants and that are subject to water analysis by local health officers.

The April 13, 2021 amendments require the Secretary for Environmental Protection to post the list or links to the information on the California Environmental Protection Agency’s internet website of all solid waste disposal facilities from which there is a known migration of hazardous waste.

*Shaded text represents new or updated legislative information

Anticipated Impact/Discussion

SB 37 could have an impact on San Diego International Airport (SDIA) as airports are federally mandated to store certain chemicals, including perfluoroalkyl and polyfluoroalkyl (PFAS) for firefighting purposes. The Airport Authority's legislative team will work with the California Airports Council (CAC) to determine an industry-wide position, if applicable, and will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) and the Airport Authority.

Status: 9/08/21 – Ordered to inactive file and will become a two-year bill.

Position: Watch (1/7/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

SB 612 (Portantino) Ratepayer Equity

Background/Summary

SB 612 requires electric investor-owned utilities (IOUs) to offer an allocation of certain electrical resources to other load-serving entities (LSEs), specifically, community choice aggregators (CCAs) and electric service providers (ESPs), that serve departing load customers who bear cost responsibility for those resources. These electrical resources include product attributes to comply with resource adequacy (RA), Renewable Portfolio Standard (RPS) program, and others.

Anticipated Impact/Discussion

Over the next few months, the Airport Authority will be joining San Diego Community Power (SDCP), a new Community Choice Aggregation (CCA) program that serves customers within the cities of Chula Vista, Encinitas, Imperial Beach, La Mesa, and San Diego. All CCAs are subject to a departing load charge from the Investor-Owned Utility (IOU) -- also known as a Power Charge Indifference Adjustment (PCIA) -- because San Diego Gas and Electric (SDG&E) originally purchased energy generation contracts to serve its customers. In theory, the PCIA makes SDG&E whole. However, SDCP will be subject to fluctuating PCIA costs on an annual basis and paying the departing load doesn't provide the CCA access to the generation contracts that will provide resource adequacy to its customers. SDCP aspires to keep rates competitive to SDG&E but paying the departing load charge (PCIA) without the assurance of getting access to SDG&E's long-term contracts is not in the best interest of SDCP's customers as the PCIA cost is passed on to customers. As one of those customers, the Airport Authority will be subject to a fluctuating PCIA on an annual basis, but that cost may be in addition to the cost the Authority will pay for 100% grid-delivered renewable electricity to power the airport campus.

Status: 6/28/21 – This bill is in the Assembly Utilities and Energy Committee

Position: Support (6/22/21)

*Shaded text represents new or updated legislative information

Federal Legislation

New House Bills

No new House bills to report.

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 741 (Brownley) Sustainable Aviation Fuel Act.

Background/Summary

This bill would establish a national goal for the U.S. aviation sector to achieve a net 35% reduction in GHG emissions by 2035 and net zero emissions by 2050. The bill authorizes \$1 billion over five years, in competitive grants and costing sharing agreements to carry out projects in the U.S. to produce, transport, blend or store sustainable aviation fuel (SAF). The bill also requires EPA to establish an aviation-only Low Carbon Fuel Standard (LCFS) that regulates aviation fuel producers and importers.

Anticipated Impact/Discussion

San Diego International Airport has partnered with airports, airlines, sustainable aviation fuel producers and other stakeholders to find ways to reduce greenhouse gas emissions in the aviation sector. The Authority's legislative team will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) and the Airport Authority.

Status: 2/4/21 – Introduced.

Position: Watch (4/1/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 1346 (Horsford) / S. 477 (Cortez Masto) Hospitality and Commerce Job Recovery Act of 2021.

Background/Summary

H.R. 1346 and S. 477 would provide federal tax credits to support the travel, convention, trade show, entertainment, tourism, and hospitality industries. Specifically, these legislative proposals allow a convention and trade show restart tax credit; extend the employee retention tax credit through 2021; suspend for taxable years 2021 through 2022, the limitation on entertainment expenses related to a trade or business; allow a restaurant and dining restart credit for businesses closed or forced to reduce services due to COVID-19 (i.e., coronavirus disease 2019); allow a 50% tax credit for travel expenditures; and allow a tax credit for unmerchantable inventory for the period between December 31, 2019, and before April 1, 2021.

Anticipated Impact/Discussion

H.R. 1346 and S. 477 are identical pieces of legislation that would provide temporary tax incentives to help restore business travel.

The COVID-19 pandemic has had a devastating impact on the hospitality and travel industries. In California, tourism spending dropped \$59 billion in 2020, and overall travel-related spending in the State is not expected to reach pre-COVID-19 levels until 2025. H.R. 1346 and S. 477 could provide a much-needed stimulus to promote travel growth, jobs and help accelerate the recovery of the tourism industry, benefiting operations at San Diego International Airport (SDIA) and the regional economy.

Status: 2/25/21 – Introduced.

Position: Support (9/2/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 1813 (DeFazio) Funding for Aviation Screeners and Threat Elimination Restoration (FASTER) Act.

Background/Summary

In 2013, Congress began diverting one-third of the revenue collected from airline passenger security fees to be deposited into the general fund of the U.S. Treasury. This diversion has caused the Transportation Security Administration (TSA) to forgo an estimated \$19 billion in these fees. H.R. 1813 would repeal the requirement to divert funds and ensure that passenger security fees are used for aviation security purposes. H.R. 1813 would also provide TSA access to September 11 Security Fee revenue in the event of a lapse in appropriations. This means that, in the event of another government shutdown, TSA would be able to continue paying its officers.

Anticipated Impact/Discussion

Providing TSA access to the full amount of airline passenger security fee revenue would allow TSA to invest in new equipment as well as hire additional staff to better serve passengers, airlines, and airports, including San Diego International Airport (SDIA). This bill would also help minimize the impact of another government shutdown on SDIA by ensuring that there would be no disruption in TSA operations due to a lack of appropriations.

Status: 3/11/21 – Introduced.

Position: Support (4/1/21)

*Shaded text represents new or updated legislative information

Legislation/Topic**H.R. 2719 (Blumenauer) Rebuilding America's Airport Infrastructure Act.****Background/Summary**

This bill would incrementally increase the Passenger Facility Charge (PFC) cap by \$1.00 annually starting in 2023, until it reaches a level of \$8.50 in 2026. Thereafter, the PFC cap would be adjusted annually for inflation.

Anticipated Impact/Discussion

The Passenger Facility Charge Program allows commercial airports controlled by public agencies to collect up to \$4.50 for every eligible passenger. Airports use these fees to fund FAA-approved projects, including those that enhance safety, security or capacity; reduce noise; or increase air carrier competition. This bill would increase the PFC and these fees could be used to fund FAA-approved projects, including infrastructure upgrades that improve the overall passenger experience. This bill could provide additional funding for San Diego International Airport infrastructure development projects.

Status: 4/22/21 – Introduced.

Position: Support (6/3/21)

*Shaded text represents new or updated legislative information

Legislation/Topic**H.R. 3340 (Garamendi) The TIFIA Airport Act.****Background/Summary**

H.R. 3340 would expand Transportation Infrastructure Finance and Innovation Act (TIFIA) eligibility to airports. As of the end of Fiscal Year 2019, approximately \$1.88 billion of federal financing is available. Privately owned airports or general aviation airport projects are not eligible.

Anticipated Impact/Discussion

H.R. 3340 would provide an additional low-interest federal funding option for airport projects, including the Airport Authority's Airport Development Plan (ADP) and other capital projects. These projects stimulate local economic growth that is desperately needed post-COVID-19 pandemic. The Legislative team is monitoring the status of this bill and working with industry partners and associations to support this measure and any other additional sources of airport funding and resources.

Status: 5/20/21 – Referred to the Subcommittee on Highways and Transit.

Position: Support (6/3/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 3440 (Schneider) Sustainable Skies Act

Background/Summary

H.R. 3440 would create a new tax credit specifically aimed at incentivizing the production and use of low-carbon Sustainable Aviation Fuel (SAF). Under the proposal, SAF that achieves a 50% or greater reduction in lifecycle greenhouse gas (GHG) emissions as compared to conventional jet fuel would be eligible to receive a tax credit ranging from \$1.50/gallon up to \$2.00/gallon for fuels that achieve a 100% GHG emissions reduction. Eligible fuels would receive an additional \$0.01/gallon of tax credit for each percentage point of additional GHG reductions the fuel achieves beyond 50%. The tax credit would sunset after 10 years, and aviation fuel would no longer be eligible to receive the existing Biodiesel/Renewable Diesel Blender's Tax Credit.

Anticipated Impact/Discussion

San Diego International Airport has partnered with airports, airlines, sustainable aviation fuel producers and other stakeholders to advocate for policies that would increase the use of low-carbon Sustainable Aviation Fuel to reduce greenhouse gas emissions in the aviation sector. The Airport Authority's Legislative team is monitoring the status of this bill and is working with industry partners and associations to support this measure and any additional sources of funding to incentivize the use of SAF.

Status: 5/20/21 – Introduced.

Position: Support (11/4/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 4892 (Meng) Quiet Communities Act of 2021.

Background/Summary

This bill would reestablish the Environmental Protection Agency's (EPA) Office of Noise Abatement and Control (ONAC) and require it to study aircraft noise. H.R. 4892 would authorize ONAC to be funded at a level of \$21 million for each of fiscal years 2022 through 2026 and would require the EPA Administrator to conduct a study of aircraft noise and the effects of that noise on surrounding communities. The EPA would be required to submit its noise study to Congress within two years with specific recommendations on new measures that can be implemented to mitigate the impact of aircraft noise on surrounding communities.

Anticipated Impact/Discussion

While this bill is not anticipated to have a direct impact on operations at San Diego International Airport (SDIA), the information collected by the study may be useful in helping the community and the Airport Authority assess any environmental and health impacts of air traffic noise and pollution.

Status: 8/2/21 – Referred to Subcommittee on Environmental and Climate Change.

Position: Watch (10/7/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 5574 (Titus) TSA Reaching Across Nationalities, Societies, and Languages to Advance Traveler Education Act (TRANSLATE Act)

Background/Summary

This bill directs the Transportation Security Administration (TSA) to develop a plan to ensure that TSA material disseminated in major airports is better understood by people accessing such airports, including by foreign language speakers and people with vision or hearing impairments.

In developing the plan, the TSA must take into consideration data regarding international enplanement and local populations surrounding major airports.

Anticipated Impact/Discussion

The Authority's legislative team will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) operations, including concessions, signage, and airline check in and boarding processes.

Status: 11/19/21 – This bill is currently in the Senate Committee on Commerce, Science, and Transportation.

Position: Watch (1/6/22)

*Shaded text represents new or updated legislative information

New Senate Bills

Legislation/Topic

S. 3662 (Peters) Preventing PFAS Runoff at Airports Act.

Background/Summary

S. 3662 would increase the federal government's cost share of aqueous film forming foam (AFFF) testing equipment to one hundred percent for a specified period. It would also require the Federal Aviation Administration to provide a briefing within eighteen months on how to reimburse airports that purchased testing equipment without federal funding, as well as an estimate on the total cost of reimbursements.

Anticipated Impact/Discussion

The Authority's legislative team will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) operations, including funding and reimbursement opportunities to cover AFFF testing equipment.

Status: 2/16/22 - Introduced.

Position: Watch (4/7/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

S. 303 (Blumenthal) Essential Transportation Employee Safety Act of 2021.

Background/Summary

This bill would require the Secretary of Transportation to work with the Centers for Disease Control and Prevention (CDC) and the Federal Emergency Management Agency (FEMA) to support the efforts of state and local governments to provide for priority testing of transportation workers. The bill would also implement personal protective equipment and cleaning, disinfection, and sanitization requirements for owners and operators of equipment or facilities used by certain transportation employers, including airports. The bill would also codify the mask mandate Executive Order requiring face mask usage in airports, on airplanes, as well as on other forms of public transportation for the duration of the pandemic.

Anticipated Impact/Discussion

As critical infrastructure to the San Diego Region, airport employees have continuously served travelers throughout the COVID-19 pandemic. This bill would ensure basic health safety measures, such as mask wearing, would continue through the duration of the pandemic.

Status: 2/8/21 – Introduced.

Position: Watch (3/4/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

S. 479 (Wicker) Lifting Our Communities through Advance Liquidity for Infrastructure (LOCAL Infrastructure) Act

Background/Summary

States and local governments issue debt as municipal bonds, specifically to fund and support infrastructure and other capital improvement projects. Bonds are usually federally tax-exempt and when interest rates drop, states and local governments oftentimes opt to refinance bonds at a lower rate and therefore allow them to save money. Advance refunding is a mechanism that allows states and local governments to save a substantial amount of capital but was repealed in the 2017 Tax Cuts and Jobs Act.

Specifically, S. 479 amends Section 149(d) of the Tax Code to restore advance funding and make capital available for use by states and local governments. As a result of this legislation, states and local governments would be able to access advance funding and refinance municipal bonds in a way that allows for more favorable rates, similar to refinancing one's mortgage at a lower interest rate. Statistics show that advance refunding has allowed states and local governments to save billions, but the mechanism has not been available to them since January 2018.

Anticipated Impact/Discussion

S. 479 would provide the Airport Authority additional flexibility to refinance existing debt and potentially achieve significant interest savings if an advance refunding is executed due to the ability to refund with tax-exempt rather than taxable debt.

Status: 2/25/21 – Introduced.

Position: Support (4/1/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

S. 1715 (Duckworth) Transportation Infrastructure Finance and Innovation Act (TIFIA) for Airports.

Background/Summary

S. 1715 would allow eligible airport-related projects to participate in the TIFIA program which provides credit assistance in the form of direct loans, loan guarantees, and standby lines of credit to projects of national or regional significance.

Anticipated Impact/Discussion

In enacted, the Airport Authority could apply for loans through the TIFIA program to pay for certain projects related to the Airport Development Plan (ADP). These loans would significantly decrease the Airport Authority's interest expenses and thus reduce the total cost of the ADP.

Status: 5/19/21 – Referred to the Committee on Environment and Public Works.

Position: Support (4/1/21)

*Shaded text represents new or updated legislative information

Staff Report

Meeting Date: April 7, 2022

Subject:

Approve and Authorize the President/CEO to Execute an Agreement with Williams Scotsman, Inc., to provide three (3) temporary trailers for the new Airport Shuttle Bus Parking Lot at San Diego International Airport

Recommendation:

Adopt Resolution No. 2022-0033, approving and authorizing the President/CEO to negotiate and execute an agreement with Williams Scotsman, Inc., for three (3) temporary trailers, in an amount not-to-exceed \$125,370.03, in support of Project No. 413002, Shuttle Lot Relocation at San Diego International Airport.

Background/Justification:

On February 3, 2022, the Board of the San Diego County Regional Airport Authority awarded a contract to Griffith Company to construct the Shuttle Lot Relocation project at San Diego International Airport [Resolution No. 2022-0013].

This project consists of construction of a new off airport storage and operations facility for the Airport Authority electric shuttle bus fleet ("Shuttle Lot"). The new facility will be located off airport property, along the north-east side of Pacific Highway, between Laurel Street and Palm Street. This site was formerly used for offsite Airport parking and has been leased from the San Diego Unified Port District. The Airport Authority requires temporary office space and other facilities, which will be used by Shuttle Lot employees while the permanent Shuttle Lot buildings are under construction. (Exhibit A)

The proposed agreement will provide Shuttle Lot employees with three (3) temporary trailers on the Shuttle Lot site. These trailers include a 48' x 12' Mobile Office for parking lot management, a 44' x 12' Mobile Office for a breakroom, and a 44' x 12' Toilet Unit.

Through its research to identify contracting options, Airport Design & Construction with assistance from the Procurement Department, concluded that the temporary trailers can be provided through a U.S. Communities Cooperative Agreement that Williams Scotsman, Inc., holds with the Region 4 Education Service Center in Houston, Texas.

Authority Policy 5.04 permits the use of cooperative arrangements, joint powers agreements or other agreements, with one or more public bodies or agencies of the United States for the purchase of supplies, materials, equipment, information, technology, or services if: (1) a public competitive selection process was used to secure the underlying contract with a lead public agency; (2) the Authority has identified a need; (3) written proof is secured by the Authority reflecting that a public competitive process was used; and (4) it is determined to be in the best interest of the Authority.

The Authority is a participating member of U.S. Communities Government Alliance. U.S. Communities is a non-profit government purchasing cooperative that assists public agencies in reducing the cost of purchased goods and services through pooling the purchasing power of public agencies nationwide. This is accomplished through competitive solicited contracts for quality products through lead public agencies.

On March 30, 2021, the Region 4 Education Service Center in Houston, Texas, serving as the "Lead Public Agency", advertised a competitive solicitation for Modular Buildings, Portable Storage, and Relocatable Walkways (RFP #21-05) on behalf of itself and other Governmental Agencies and was made available through the U.S. Communities Government Purchasing Alliance. The solicitation was advertised in several publications and posted on multiple solicitation websites. Subsequently, the Region 4 Education Service Center entered a three-year contract with Williams Scotsman, Inc., commencing October 1, 2021. Records of the Solicitation Process, Proof of Advertisement, Contract Award Documents, and other information about this agreement can be found at the link below: <https://www.omniapartners.com/publicsector/suppliers/willscot/contract-documentation#c48237>.

After review of the U.S. Communities Cooperative Agreement and the proposal submitted by Williams Scotsman, Inc., utilizing U.S. Communities pricing for the leasing of three temporary trailers, the Authority has determined the total one-year cost of services of \$125,370.03 to be fair and reasonable when compared to the cost of utilizing non-U.S. Communities market pricing.

Based on the above, the staff recommends executing an agreement with Williams Scotsman, Inc., for three (3) temporary trailers, for a term of one year, with no option for extension, for a total not-to-exceed amount of \$125,370.03, which is comprised of charges for trailer rental, delivery, installation, and return services.

Fiscal Impact:

Adequate funds for Shuttle Lot Relocation are included within the Board adopted FY2022-FY2026 Capital Program Budget in Project No. 413002. The Source of funding for this project is Airport Cash.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is for a project that is Categorically Exempt as defined by the California Environmental Quality Act ("CEQA"), Existing Facilities (15301) - Class 1 and Replacement or Reconstruction (15302) - Class 2.
- B. California Coastal Act Review: This Board action is for a project that is located on Port tidelands and a Coastal Development Permit Amendment (CDP-2021-05) was issued consistent with the adopted Port Master Plan, on August 10, 2021.
- C. NEPA: This Board action is for a project that was issued a Categorical Exclusion by the Federal Aviation Administration on June 9, 2021.

Application of Inclusionary Policies:

Not Applicable.

Prepared by:

Bob Bolton
Director, Airport Design & Construction



413002: Terminal 1 Shuttle Lot Relocation

Exhibit A - Project Site Map

3/22/2022



(Not to Scale)



RESOLUTION NO. 2022-0033

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH WILLIAMS SCOTSMAN, INC., FOR THREE (3) TEMPORARY TRAILERS, IN AN AMOUNT NOT-TO-EXCEED \$125,370.03, IN SUPPORT OF PROJECT NO. 413002, SHUTTLE LOT RELOCATION AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, on February 3, 2022, the Board of the San Diego County Regional Airport Authority awarded a contract to Griffith Company to construct the Shuttle Lot Relocation project at San Diego International Airport [Resolution No. 2022-0013]; and

WHEREAS, this project consists of construction of a new off airport storage and operations facility for the Airport Authority electric shuttle bus fleet (“Shuttle Lot”); and

WHEREAS, the new facility will be located off airport property, along the north-east side of Pacific Highway, between Laurel Street and Palm Street; and

WHEREAS, this site was formerly used for offsite Airport parking and has been leased from the San Diego Unified Port District and the Airport Authority requires temporary office space and other facilities, which will be used by Shuttle Lot employees while the permanent Shuttle Lot buildings are under construction; and

WHEREAS, the proposed agreement will provide Shuttle Lot employees with three (3) temporary trailers on the Shuttle Lot site. These trailers include a 48' x 12' Mobile Office for parking lot management, a 44' x 12' Mobile Office for a breakroom, and a 44' x 12' Toilet Unit; and

WHEREAS, through its research to identify contracting options, Airport Design & Construction with assistance from the Procurement Department, the temporary trailers can be provided through a U.S. Communities Cooperative Agreement that Williams Scotsman, Inc., holds with the Region 4 Education Service Center in Houston, Texas; and concluded that

WHEREAS, Authority Policy 5.04 permits the use of cooperative arrangements, joint powers agreements or other agreements, with one or more public bodies or agencies of the United States for the purchase of supplies, materials, equipment, information, technology, or services if: (1) a public competitive selection process was used to secure the underlying contract with a lead public agency; (2) the Authority has identified a need; (3) written proof is secured by the Authority reflecting that a public competitive process was used; and (4) it is determined to be in the best interest of the Authority; and

WHEREAS, the Authority is a participating member of U.S. Communities Government Alliance. U.S. Communities is a non-profit government purchasing cooperative that assists public agencies in reducing the cost of purchased goods and services through pooling the purchasing power of public agencies nationwide and this is accomplished through competitive solicited contracts for quality products through lead public agencies; and

WHEREAS, on March 30, 2021, the Region 4 Education Service Center in Houston, Texas, serving as the "Lead Public Agency", advertised a competitive solicitation for Modular Buildings, Portable Storage, and Relocatable Walkways (RFP #21-05) on behalf of itself and other Governmental Agencies and was made available through the U.S. Communities Government Purchasing Alliance; and

WHEREAS, the solicitation was advertised in several publications and posted on multiple solicitation websites. Subsequently, the Region 4 Education Service Center entered a three-year contract with Williams Scotsman, Inc., commencing October 1, 2021; and

WHEREAS, after review of the U.S. Communities Cooperative Agreement and the proposal submitted by Williams Scotsman, Inc., utilizing U.S. Communities pricing for the leasing of three temporary trailers, the Authority has determined the total one-year cost of services of \$125,370.03 to be fair and reasonable when compared to the cost of utilizing non-U.S. Communities market pricing.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY approves and authorizes the President/CEO to negotiate and execute an agreement with Williams Scotsman, Inc., for three (3) temporary trailers, in an amount not-to-exceed \$125,370.03, in support of Project No. 413002, Shuttle Lot Relocation at San Diego International Airport; and

BE IT FURTHER RESOLVED that the Board finds that this action is for a project that is Categorically Exempt as defined by the California Environmental Quality Act ("CEQA"), Existing Facilities (15301) - Class 1 and Replacement or Reconstruction (15302) - Class 2; and

BE IT FURTHER RESOLVED that the Board finds that this action is for a project that is located on Port tidelands and a Coastal Development Permit Amendment (CDP-2021-05) was issued consistent with the adopted Port Master Plan, on August 10, 2021; and

BE IT FURTHER RESOLVED that the Board finds that this action is for a project that was issued a Categorical Exclusion by the Federal Aviation Administration on June 9, 2021.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of April, 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: April 7, 2022

Subject:

Award a Contract to Vellutini Corporation DBA Royal Electric Company for Runway Electrical Vault Upgrades at San Diego International Airport

Recommendation:

Adopt Resolution No. 2022-0034, awarding a contract to Vellutini Corporation DBA Royal Electric Company in the amount of \$1,399,399 for Project No. 104264, Runway Electrical Vault Upgrades at San Diego International Airport.

Background/Justification:

Project No. 104264, Runway Electrical Vault Upgrades is a San Diego County Regional Airport Authority ("Authority") Board ("Board") approved project in the FY2022 Capital Improvement Program ("CIP").

The equipment being used within the Runway Electrical Vault ("Vault") and Air Traffic Control Tower ("ATCT") is obsolete, inefficient, and nearing the end of its useful life. Airfield lighting fixtures, signage, navigational aids, and other items have been upgraded to LED fixtures and more energy-efficient systems. In addition to providing safety enhancements with the new fire suppression system, strobe light, and alarm, the new equipment within the Vault and ATCT will require less electrical power than the existing systems, facilitating the long-term energy savings strategies for the Airport Authority.

The Runway Electrical Vault Upgrades project ("Project") includes the furnishing of labor, materials, equipment, and incidental items meeting the technical requirements of the Contract documents for the installation of a new gaseous fire suppression system, removal of existing fluorescent lighting fixtures and replacement with LED type fixtures, removal of existing analog Constant Current Regulators ("CCRs") and replacement with new digital CCRs, installation of a new lighting control system rack in the vault and a new remote-control computer system in the tower, and modifications to the existing air conditioning and ventilation system (Attachment A). Once all CCRs are replaced, the new control system will be put into service.

This opportunity was advertised on February 10, 2022, and sealed bids were opened on March 14, 2022. The following bids were received:

Company	Total Bid
Vellutini Corporation DBA Royal Electric Company	\$1,399,399
Ensley Electric	\$1,480,000
Pro Cal Lighting	\$1,930,078.54

The Engineer's estimate is \$1,471,360.

Low bid of \$1,399,399 is determined to be responsive, and Vellutini Corporation DBA Royal Electric Company is considered responsible. Staff recommends award to Vellutini Corporation DBA Royal Electric Company, in the amount of \$1,399,399.

Fiscal Impact:

Adequate funds for Runway Electrical Vault Upgrades are included within the Board adopted FY2022-FY2026 Capital Program Budget in Project No. 104264. The Source of funding for this project is Airport Bonds.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is for a project that is Categorical Exempt as defined by the California Environmental Quality Act ("CEQA"), Existing Facilities (15301) - Class 1 and Replacement or Reconstruction (15302) - Class 2.
- B. California Coastal Act Review: This Board action is Categorical Excluded as defined by the California Coastal Commission, specifically Public Utilities – Miscellaneous - Perform necessary maintenance, repair, replacement, relocation, abandonment, and removal work to lighting facilities, mechanical and electrical equipment.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

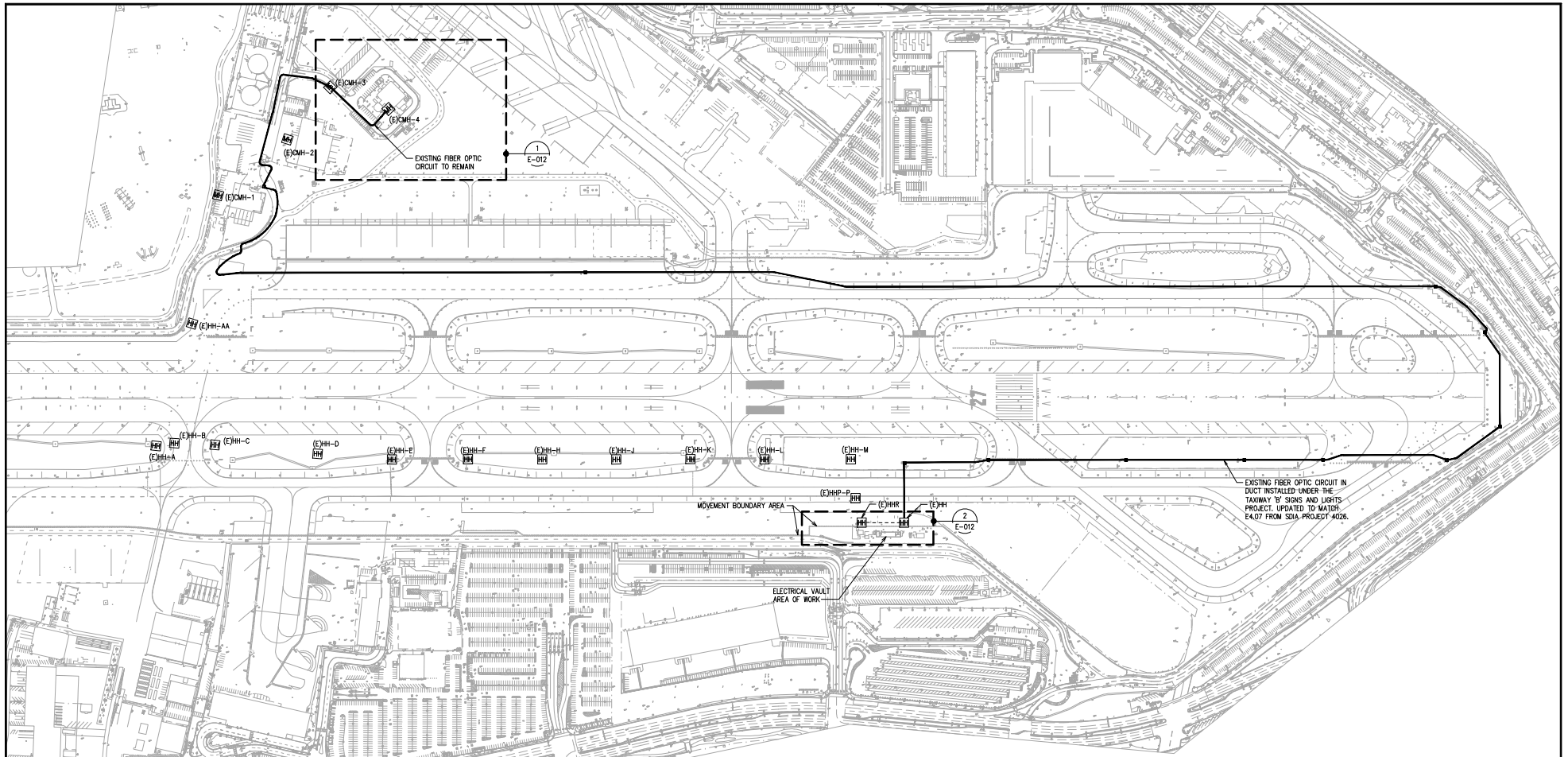
The Authority has the following inclusionary programs and policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs and policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses, and other business enterprises, on all contracts. Only one of the programs or policy named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for subcontractor participation; therefore, at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses, service disabled/veteran owned small businesses, and local businesses. Policy 5.12 provides a preference of up to seven percent (7%) in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance with Policy 5.12, the recommended firm Vellutini Corporation DBA Royal Electric Company did not receive small business, local business, and service disabled/veteran owned small business preference.

Prepared by:

Bob Bolton
Director, Airport Design & Construction



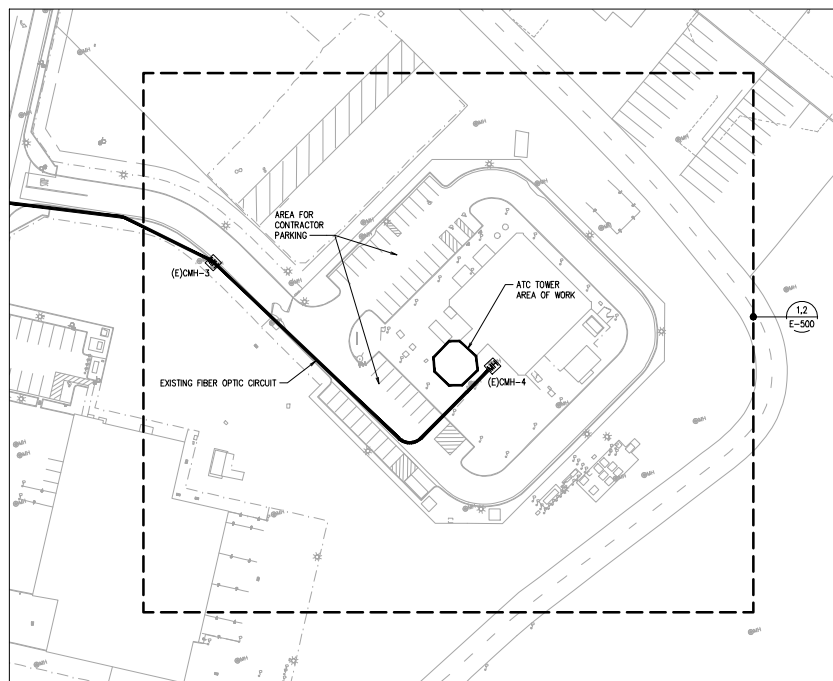
1 SCOPE OF WORK SITE PLAN
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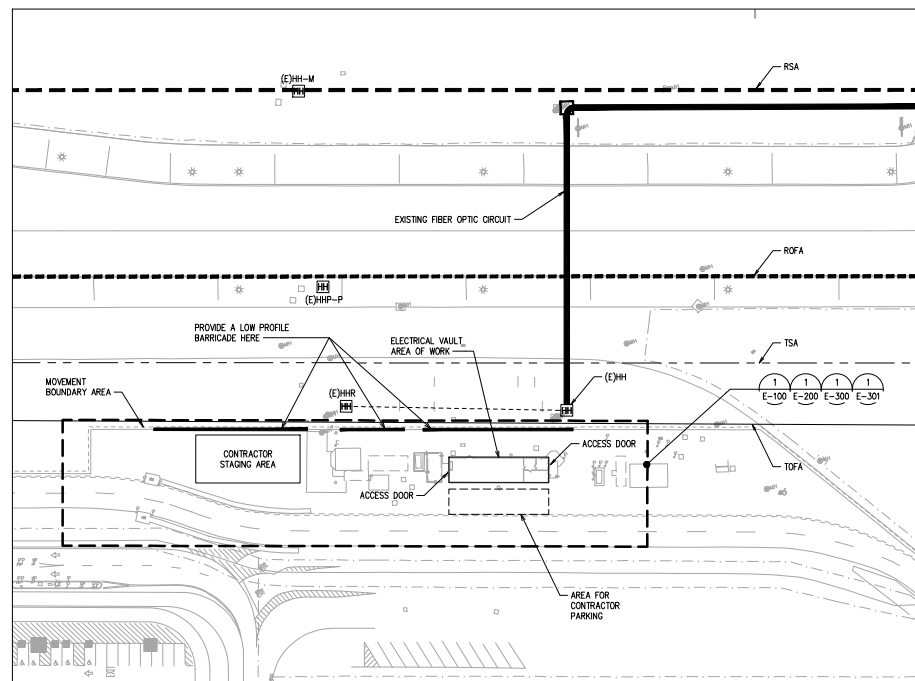
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DATE : 9/22/2021
SHEET 4 OF 24
DRAWING NO. 4264
REV.

SPEC NO. 4264 	CIP NO. 104264 100% CONSTRUCTION DOCUMENTS REVISIONS	9/22/21 PKE DATE APPROVED		SAN DIEGO INTERNATIONAL AIRPORT SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY	DESIGNED: PKE, GRL DRAWN: EPL CHECKED: PKE	SAN DIEGO INTERNATIONAL AIRPORT RUNWAY ELECTRICAL VAULT UPGRADES SCOPE OF WORK SITE PLAN
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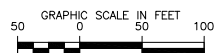
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1 ENLARGED ELECTRICAL SITE PLAN
SCALE 1" = 50'-0"



2 ENLARGED ELECTRICAL SITE PLAN
SCALE 1" = 50'-0"



PAGE 1 E-012

SPEC NO. 4264	CIP NO. 104264	100% CONSTRUCTION DOCUMENTS	9/22/21	PKE
<p>9797 Aeras Drive Suite 310 San Diego, California 92123-1099 (619) 422-2000</p>		REVISIONS	DATE	APPROVED



SAN DIEGO INTERNATIONAL AIRPORT
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

DESIGNED PVC, GSM	SAN DIEGO INTERNATIONAL AIRPORT	DISTURB * NORTH AMERICAN NATIONAL DESIGN 1989
DRAWN EPL	RUNWAY ELECTRICAL VAULT UPGRADES	DATE : 9/22/2021
CHECKED PKE	ENLARGED ELECTRICAL SITE PLANS	SHEET 5 OF 24
		DRAWING NO. 4264
		REV.

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RESOLUTION NO. 2022-0034

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AWARDING A CONTRACT TO VELLUTINI CORPORATION DBA ROYAL ELECTRIC COMPANY IN THE AMOUNT OF \$1,399,399 FOR PROJECT NO. 104264, RUNWAY ELECTRICAL VAULT UPGRADES AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, Project No. 104264, Runway Electrical Vault Upgrades is a San Diego County Regional Airport Authority (“Authority”) Board (“Board”) approved project in the FY2022 Capital Improvement Program (“CIP”); and

WHEREAS, the equipment being used within the Runway Electrical Vault (“Vault”) and Air Traffic Control Tower (“ATCT”) is obsolete, inefficient, and nearing the end of its useful life; and

WHEREAS, airfield lighting fixtures, signage, navigational aids, and other items have been upgraded to LED fixtures and more energy-efficient systems, in addition to providing safety enhancements with the new fire suppression system, strobe light, and alarm, the new equipment within the Vault and ATCT will require less electrical power than the existing systems, facilitating the long-term energy savings strategies for the Airport Authority; and

WHEREAS, the Runway Electrical Vault Upgrades project (“Project”) includes the furnishing of labor, materials, equipment, and incidental items meeting the technical requirements of the Contract documents for the installation of a new gaseous fire suppression system, removal of existing fluorescent lighting fixtures and replacement with LED type fixtures, removal of existing analog Constant Current Regulators (“CCRs”) and replacement with new digital CCRs, installation of a new lighting control system rack in the vault and a new remote-control computer system in the tower, and modifications to the existing air conditioning and ventilation system; and

WHEREAS, once all CCRs are replaced, the new control system will be put into service; and

WHEREAS, the Request for Bids for this project was advertised on February 10, 2022; and

WHEREAS, on March 14, 2022, the Authority opened the sealed bid received in response to the Bid Solicitation package; and

WHEREAS, the low bidder, Vellutini Corporation DBA Royal Electric Company, submitted a bid in the amount of \$1,399,399; and

WHEREAS, the Authority staff has duly considered Vellutini Corporation DBA Royal Electric Company's bid, and has determined Vellutini Corporation DBA Royal Electric Company is responsible and that its bid is responsive in all material respects; and

WHEREAS, the Board believes that it is in the best interest of the Authority and the public that it serves to award Vellutini Corporation DBA Royal Electric Company the contract for Project No. 104264, Runway Electrical Vault Upgrades and authorize the President/CEO to execute the contract upon the terms and conditions set forth in the Bid Solicitation Package.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to Vellutini Corporation DBA Royal Electric Company in the amount of \$1,399,399, for Project No. 104264, Runway Electrical Vault Upgrades at San Diego International Airport; and

BE IT FURTHER RESOLVED that the Board authorizes the President/CEO or designee to execute and deliver such contract to Vellutini Corporation DBA Royal Electric Company; and

BE IT FURTHER RESOLVED that the San Diego County Regional Airport Authority and its officers, employee, and agents are hereby authorized, empowered, and directed to do and perform such acts as may be necessary or appropriate in order to effectuate fully this resolution; and

BE IT FURTHER RESOLVED that the Board finds that this action is for a project that is Categorically Exempt as defined by the California

Environmental Quality Act ("CEQA"), Existing Facilities (15301) - Class 1 and Replacement or Reconstruction (15302) - Class 2; and

BE IT FURTHER RESOLVED that the Board finds that this action is for a project that is Categorical Excluded as defined by the California Coastal Commission, specifically Public Utilities - Miscellaneous - Perform necessary maintenance, repair, replacement, relocation, abandonment, and removal work to lighting facilities, mechanical and electrical equipment; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of April, 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: April 7, 2022

Subject:

Award a Contract to HHJ Construction, Inc., for Quieter Home Program Phase 11, Group 10, Project No. 381110 Consisting of One-Hundred Forty-Two (142) Non-Historic Multi-Family Units on One (1) Residential Property Located West of the San Diego International Airport.

Recommendation:

Adopt Resolution No. 2022-0035, awarding a contract to HHJ Construction, Inc., in the amount of \$3,066,303.10, for Phase 11, Group 10, Project No. 381110, of the San Diego County Regional Airport Authority's Quieter Home Program.

Background/Justification:

The San Diego County Regional Airport Authority's ("Authority") Quieter Home Program ("Program") provides sound attenuation treatments to residences within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("SDIA"). This contract for Phase 11, Group 10, project number 381110 includes installation of new acoustical windows and doors to reduce aircraft-related noise levels and provide sound attenuation to one-hundred forty-two (142) non-historic multi-family units on one (1) residential property located west of the Airport (refer to Attachment A).

To date, the Program has completed 4,693 residences, of which 1,254 are historic and 3,439 are non-historic. 3,003 residences are located west of SDIA and 1,690 are located east of SDIA.

Project No. 381110 was advertised on January 13, 2022, and bids were opened on February 14, 2022. The following bids were received (refer to Attachment B):

Company	Total Bid
PUB Construction, Inc.	\$2,349,791.10
HHJ Construction	\$3,066,303.10
S&L Specialty Construction, Inc.	\$3,090,931.10
G&G Specialty Contracting	\$3,161,957.10

Meeting Date: April 7, 2022

Engineer's Estimate: \$2,946,764.50

Pub Construction, Inc. requested that their bid of \$2,349,791.10, be rejected due to an error in their bid. Therefore, the bid from Pub Construction, Inc. was not considered for the award of this project.

The low bid of \$3,066,303.10 is considered responsive and HHJ Construction, Inc. is considered responsible. Award to HHJ Construction, Inc. is, therefore, recommended in the amount of \$3,066,303.10.

Fiscal Impact:

Adequate funds for the contract with HHJ Construction, Inc. are included in the adopted FY 2022 and conceptual FY 2023 Operating Expense Budgets within the Quieter Home Program budget line item. Sources of funding include federal Airport Improvement Program grants and Passenger Facility Charges.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

A. CEQA: This Board action is a "project" subject to the California Environmental Quality Act ("CEQA"), Pub. Res. Code §21065. The individual projects under the Quieter Home Program are part of a class of projects that are categorically exempt from CEQA: 14 Cal. Code Regs. §15301 – "Existing Facilities: Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination."

- B. California Coastal Act Review: This Board action is a “development” as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. This project under the Quieter Home Program will consist of treatments to multi-family dwellings. Improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – “Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits.”
- C. NEPA: This Board action is a project that involves approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, also requires review under the National Environmental Policy Act (“NEPA”) for its potential environmental impacts. The FAA issued a Categorical Exclusion under NEPA on March 22, 2021, for these Quieter Home Program projects.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, and Policy 5.12. These programs/policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses, and other business enterprises, on all contracts. Only one of the programs/policy named above can be used in any single contracting opportunity.

The Authority’s DBE Program, as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 26, calls for the Authority to submit a triennial overall goal for DBE participation on all federally-funded projects. When federal funds are utilized, the Authority is prohibited from using a program that provides a preference such as those used in Policy 5.12. Therefore, the Authority must utilize other means as provided in the DBE Plan to achieve participation.

This project utilizes federal funds; therefore, it will be applied toward the Authority's overall DBE goal. HHJ Construction provided proof of good faith efforts and proposed 0% DBE participation on QHP Phase 11, Group 10.



Prepared by:

Brendan Reed
Director, Airport Planning & Environmental Affairs

Attachment A



LEGEND

-  66 dB Boundary
-  65 dB CNEL Contour

San Diego County Regional Airport Authority
Quieter Home Program
Project 381110

TABULATION OF BIDS

ATTACHMENT B

TITLE: QUIETER HOME PROGRAM PROJECT NO. 381110
 BIDS OPENED: February 14, 2022 at 2:00 p.m.
 ENGINEER'S ESTIMATE: \$2,946,764.50

CONTRACTOR:				Engineer's Estimate				Pub Contractors, Inc.				HHJ Construction				
ADDRESS:								23545 Palomino Dr., #104, Diamond Bar, CA 91765				11156 S. Main Street, Los Angeles, CA 90061				
GUARANTEE OF GOOD FAITH:								Western Surety Company				Old Republic Surety Company				
Res No.	Bid Item Number - Name/Address	Dwelling Units	Unit of Measure	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	
381110.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP 2701-2707 ADRIAN STREET & 3971-3975 POLACK STREET	6	Lump Sum	\$127,881.41	\$0.00	\$0.00	\$127,881.41	\$100,080.00	\$0.00	\$0.00	\$100,080.00	\$133,147.00	\$0.00	\$0.00	\$133,147.00	
381110.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP 2709-2719 ADRIAN STREET	5	Lump Sum	\$105,297.56	\$0.00	\$0.00	\$105,297.56	\$83,400.00	\$0.00	\$0.00	\$83,400.00	\$117,206.00	\$0.00	\$0.00	\$117,206.00	
381110.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP 2721-2729 ADRIAN STREET	5	Lump Sum	\$103,357.66	\$0.00	\$0.00	\$103,357.66	\$83,400.00	\$0.00	\$0.00	\$83,400.00	\$119,492.00	\$0.00	\$0.00	\$119,492.00	
381110.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP 2731-2739 ADRIAN STREET	5	Lump Sum	\$102,691.09	\$0.00	\$0.00	\$102,691.09	\$83,400.00	\$0.00	\$0.00	\$83,400.00	\$119,492.00	\$0.00	\$0.00	\$119,492.00	
381110.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP 2741-2747 ADRIAN STREET	4	Lump Sum	\$83,765.73	\$0.00	\$0.00	\$83,765.73	\$66,720.00	\$0.00	\$0.00	\$66,720.00	\$101,265.00	\$0.00	\$0.00	\$101,265.00	
381110.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP 2753-2795 ADRIAN STREET	12	Lump Sum	\$207,019.38	\$0.00	\$0.00	\$207,019.38	\$184,740.00	\$0.00	\$0.00	\$184,740.00	\$202,091.00	\$0.00	\$0.00	\$202,091.00	
381110.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP 3927-3935 POLACK STREET	4	Lump Sum	\$81,299.82	\$0.00	\$0.00	\$81,299.82	\$66,720.00	\$0.00	\$0.00	\$66,720.00	\$109,381.00	\$0.00	\$0.00	\$109,381.00	
381110.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP 3941-3955 POLACK STREET	6	Lump Sum	\$127,881.41	\$0.00	\$0.00	\$127,881.41	\$100,080.00	\$0.00	\$0.00	\$100,080.00	\$133,147.00	\$0.00	\$0.00	\$133,147.00	
381110.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP 3954-3976 BOB STREET	8	Lump Sum	\$158,189.52	\$0.00	\$0.00	\$158,189.52	\$123,160.00	\$0.00	\$0.00	\$123,160.00	\$146,466.00	\$0.00	\$0.00	\$146,466.00	
381110.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP 3959-3967 POLACK STREET	4	Lump Sum	\$83,765.73	\$0.00	\$0.00	\$83,765.73	\$66,720.00	\$0.00	\$0.00	\$66,720.00	\$101,265.00	\$0.00	\$0.00	\$101,265.00	
381108.02	LOMA PALISADES, A CA GENERAL PARTNERSHIP 2702-2720 WORDEN STREET & 3901-3903 POLLACK STREET	12	Lump Sum	\$260,694.65	\$0.00	\$0.00	\$260,694.65	\$200,160.00	\$0.00	\$0.00	\$200,160.00	\$226,505.00	\$0.00	\$0.00	\$226,505.00	
381108.02	LOMA PALISADES, A CA GENERAL PARTNERSHIP 2722-2736 WORDEN STREET	8	Lump Sum	\$171,330.52	\$0.00	\$0.00	\$171,330.52	\$133,440.00	\$0.00	\$0.00	\$133,440.00	\$165,028.00	\$0.00	\$0.00	\$165,028.00	
381108.02	LOMA PALISADES, A CA GENERAL PARTNERSHIP 2738-2744 WORDEN STREET	4	Lump Sum	\$81,299.82	\$0.00	\$0.00	\$81,299.82	\$66,720.00	\$0.00	\$0.00	\$66,720.00	\$103,551.00	\$0.00	\$0.00	\$103,551.00	
381108.02	LOMA PALISADES, A CA GENERAL PARTNERSHIP 2746-2760 ADRIAN STREET	8	Lump Sum	\$168,198.03	\$0.00	\$0.00	\$168,198.03	\$133,440.00	\$0.00	\$0.00	\$133,440.00	\$167,314.00	\$0.00	\$0.00	\$167,314.00	
381108.02	LOMA PALISADES, A CA GENERAL PARTNERSHIP 2762-2768 ADRIAN STREET	4	Lump Sum	\$81,299.82	\$0.00	\$0.00	\$81,299.82	\$66,720.00	\$0.00	\$0.00	\$66,720.00	\$101,635.00	\$0.00	\$0.00	\$101,635.00	
381108.02	LOMA PALISADES, A CA GENERAL PARTNERSHIP 2770-2780 ADRIAN STREET	6	Lump Sum	\$130,347.32	\$0.00	\$0.00	\$130,347.32	\$100,080.00	\$0.00	\$0.00	\$100,080.00	\$130,861.00	\$0.00	\$0.00	\$130,861.00	
381108.02	LOMA PALISADES, A CA GENERAL PARTNERSHIP 2782-2796 WORDEN STREET & 3902-3908 BOB STREET	12	Lump Sum	\$260,694.65	\$0.00	\$0.00	\$260,694.65	\$200,160.00	\$0.00	\$0.00	\$200,160.00	\$222,591.00	\$0.00	\$0.00	\$222,591.00	
381108.02	LOMA PALISADES, A CA GENERAL PARTNERSHIP 3905-3923 POLACK STREET	8	Lump Sum	\$168,198.03	\$0.00	\$0.00	\$168,198.03	\$133,440.00	\$0.00	\$0.00	\$133,440.00	\$167,314.00	\$0.00	\$0.00	\$167,314.00	
381108.02	LOMA PALISADES, A CA GENERAL PARTNERSHIP 3910-3918 BOB STREET	5	Lump Sum	\$103,357.66	\$0.00	\$0.00	\$103,357.66	\$83,400.00	\$0.00	\$0.00	\$83,400.00	\$119,491.00	\$0.00	\$0.00	\$119,491.00	
381108.02	LOMA PALISADES, A CA GENERAL PARTNERSHIP 3920-3934 BOB STREET	8	Lump Sum	\$170,663.95	\$0.00	\$0.00	\$170,663.95	\$133,440.00	\$0.00	\$0.00	\$133,440.00	\$165,028.00	\$0.00	\$0.00	\$165,028.00	
381108.02	LOMA PALISADES, A CA GENERAL PARTNERSHIP 3936-3942 BOB STREET	4	Lump Sum	\$81,299.82	\$0.00	\$0.00	\$81,299.82	\$66,720.00	\$0.00	\$0.00	\$66,720.00	\$103,551.00	\$0.00	\$0.00	\$103,551.00	
381108.02	LOMA PALISADES, A CA GENERAL PARTNERSHIP 3944-3950 BOB STREET	4	Lump Sum	\$81,299.82	\$0.00	\$0.00	\$81,299.82	\$66,720.00	\$0.00	\$0.00	\$66,720.00	\$103,551.00	\$0.00	\$0.00	\$103,551.00	
							Subtotal	\$2,939,833.40			Subtotal	\$2,342,860.00			Subtotal	\$3,059,372.00
							Probable Cost for Permits:	\$6,931.10			Probable Cost for Permits:	\$6,931.10			Probable Cost for Permits:	\$6,931.10
							TOTAL	\$2,946,764.50			TOTAL BID	\$2,349,791.10			TOTAL BID	\$3,066,303.10

TABULATION OF BIDS

ATTACHMENT B

S&L Specialty Construction, Inc.				G&G Specialty Contractors, Inc.			
315 South Franklin Street, Syracuse, NY 13202				1221 N. Mondel Drive, Gilbert, AZ 85233			
Liberty Mutual Insurance Company				Hartford Casualty Insurance Company			
General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)
\$133,100.00	\$0.00	\$0.00	\$133,100.00	\$134,881.00	\$0.00	\$0.00	\$134,881.00
\$111,400.00	\$0.00	\$0.00	\$111,400.00	\$112,886.00	\$0.00	\$0.00	\$112,886.00
\$114,300.00	\$0.00	\$0.00	\$114,300.00	\$115,797.00	\$0.00	\$0.00	\$115,797.00
\$114,300.00	\$0.00	\$0.00	\$114,300.00	\$115,797.00	\$0.00	\$0.00	\$115,797.00
\$94,200.00	\$0.00	\$0.00	\$94,200.00	\$90,891.00	\$0.00	\$0.00	\$90,891.00
\$223,800.00	\$0.00	\$0.00	\$223,800.00	\$238,380.00	\$0.00	\$0.00	\$238,380.00
\$92,600.00	\$0.00	\$0.00	\$92,600.00	\$93,802.00	\$0.00	\$0.00	\$93,802.00
\$133,100.00	\$0.00	\$0.00	\$133,100.00	\$134,881.00	\$0.00	\$0.00	\$134,881.00
\$149,200.00	\$0.00	\$0.00	\$149,200.00	\$158,920.00	\$0.00	\$0.00	\$158,920.00
\$88,500.00	\$0.00	\$0.00	\$88,500.00	\$90,891.00	\$0.00	\$0.00	\$90,891.00
\$260,400.00	\$0.00	\$0.00	\$260,400.00	\$263,940.00	\$0.00	\$0.00	\$263,940.00
\$175,300.00	\$0.00	\$0.00	\$175,300.00	\$178,871.00	\$0.00	\$0.00	\$178,871.00
\$90,300.00	\$0.00	\$0.00	\$90,300.00	\$93,802.00	\$0.00	\$0.00	\$93,802.00
\$177,100.00	\$0.00	\$0.00	\$177,100.00	\$181,782.00	\$0.00	\$0.00	\$181,782.00
\$90,300.00	\$0.00	\$0.00	\$90,300.00	\$93,802.00	\$0.00	\$0.00	\$93,802.00
\$130,200.00	\$0.00	\$0.00	\$130,200.00	\$131,970.00	\$0.00	\$0.00	\$131,970.00
\$260,400.00	\$0.00	\$0.00	\$260,400.00	\$263,940.00	\$0.00	\$0.00	\$263,940.00
\$176,500.00	\$0.00	\$0.00	\$176,500.00	\$181,782.00	\$0.00	\$0.00	\$181,782.00
\$112,000.00	\$0.00	\$0.00	\$112,000.00	\$111,525.00	\$0.00	\$0.00	\$111,525.00
\$177,000.00	\$0.00	\$0.00	\$177,000.00	\$178,871.00	\$0.00	\$0.00	\$178,871.00
\$90,000.00	\$0.00	\$0.00	\$90,000.00	\$93,802.00	\$0.00	\$0.00	\$93,802.00
\$90,000.00	\$0.00	\$0.00	\$90,000.00	\$93,813.00	\$0.00	\$0.00	\$93,813.00
		Subtotal	\$3,084,000.00			Subtotal	\$3,155,026.00
		Probable Cost for Permits:	\$6,931.10			Probable Cost for Permits:	\$6,931.10
		TOTAL BID	\$3,090,931.10			TOTAL BID	\$3,161,957.10

RESOLUTION NO. 2022-0035

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AWARDING A CONTRACT TO HHJ CONSTRUCTION, INC., IN THE AMOUNT OF \$3,066,303.10 FOR PHASE 11, GROUP 10, PROJECT NO. 381110, OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY'S QUIETER HOME PROGRAM

WHEREAS, the San Diego County Regional Airport Authority ("Authority") has established a residential sound insulation program, known as the Quieter Home Program ("Program"), to reduce aircraft noise levels in the homes of residents living within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("Airport"); and

WHEREAS, Phase 11, Group 10, of the Program will include installation of new acoustical windows and doors to reduce aircraft-related noise levels inside the homes; and

WHEREAS, Phase 11, Group 10, of the Program provides sound attenuation to one-hundred forty-two (142) multi-family units on one (1) non-historic residential property located west of the San Diego International Airport; and

WHEREAS, the Authority issued a Bid Solicitation Package for Phase 11, Group 10, on January 13, 2022; and

WHEREAS, on February 14, 2022, the Authority opened sealed bids received in response to the Bid Solicitation Package; and

WHEREAS, Pub Construction, Inc. requested that their bid of \$2,349,791.10 to be rejected and therefore not considered for the award of this project; and

WHEREAS, the apparent low bidder HHJ Construction, Inc. submitted a bid of \$3,066,303.10 and the Authority's staff has duly considered the bid and has determined that HHJ Construction, Inc. is responsible and its bid is responsive in all material respects; and

WHEREAS, the San Diego County Regional Airport Authority Board ("Board") believes that it is in the best interest of the Authority and the public that it serves to award HHJ Construction, Inc., the lowest bidder, the contract for Phase 11, Group 10, upon the terms and conditions set forth in the Bid Solicitation Package.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to HHJ Construction, Inc., in the amount of \$3,066,303.10 for Phase 11, Group 10, Project No. 381110, of the San Diego County Regional Airport Authority's Quieter Home Program; and

BE IT FURTHER RESOLVED that the Authority's President/CEO or designee is hereby authorized to execute and deliver such contract to HHJ Construction, Inc.; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents are hereby authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing; and

BE IT FURTHER RESOLVED that the Board of the San Diego County Regional Airport Authority finds that this is a "project" as defined by the California Environmental Quality Act ("CEQA"), Cal. Pub. Res. Code §21065, and that the individual Quieter Home Program projects are categorically exempt from the CEQA under Cal. Code Regs. §15301(f), "Existing Facilities."

BE IT FURTHER RESOLVED that the Board finds that this action is a "development" as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. This project under the Quieter Home Program will consist of treatments to multi-family dwellings. Improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 - "Improvements to

Structures Other than Single-Family Residences and Public Works Facilities that Require Permits.”; and

BE IT FURTHER RESOLVED that the Board finds that this action is a project that involves approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, also requires review under the National Environmental Policy Act (“NEPA”) for its potential environmental impacts. The FAA issued a Categorical Exclusion under NEPA on March 22, 2021 for these Quieter Home Program projects.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of April 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: April 7, 2022

Subject:

Award a Contract to S&L Specialty Construction, Inc. for Quieter Home Program Phase 11, Group 12, Project No. 381112 Fifty-Two (52) Non-Historic Multi-Family Units on One (1) Residential Property Located West of the San Diego International Airport.

Recommendation:

Adopt Resolution No. 2022-0036, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,069,975.25 for Phase 11, Group 12, Project No. 381112, of the San Diego County Regional Airport Authority's Quieter Home Program.

Background/Justification:

The San Diego County Regional Airport Authority's ("Authority") Quieter Home Program ("Program") provides sound attenuation treatments to residences within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("SDIA"). This contract for Phase 11, Group 12, project number 381112 includes installation of new acoustical windows and doors to reduce aircraft-related noise levels and provide sound attenuation to fifty-two (52) non-historic multi-family units on one (1) residential property located west of the Airport (refer to Attachment A).

To date, the Program has completed 4,693 residences, of which 1,254 are historic and 3,439 are non-historic. 3,003 residences are located west of SDIA and 1,690 are located east of SDIA.

Project No. 381112 was advertised on January 18, 2022, and bids were opened on February 17, 2022. The following bids were received (refer to Attachment B):

Company	Total Bid
Dynamic Contracting Services, Inc.	\$1,008,906.27
S&L Specialty Construction, Inc.	\$1,069,975.25
HHJ Construction	\$1,075,575.25
G&G Specialty Contractors, Inc.	\$1,098,956.25
Pub Construction, Inc	\$1,289,475.25

Meeting Date: April 7, 2022

Engineer's Estimate: \$968,023.51

Dynamic Contracting Services, Inc. requested that their bid of \$1,008,906.27 be withdrawn and therefore not considered for the award of this contract.

The next lowest bid by S&L Specialty Construction Inc., in the amount of \$1,069,975.25, was found to be over the Engineer's Estimate by 10% due to recent cost increases in both product and shipping costs. Therefore, the bid of \$1,069,975.25 is considered responsive and S&L Specialty Construction, Inc. is considered responsible. Award to S&L Specialty Construction, Inc. is, therefore, recommended in the amount of \$1,069,975.25

Fiscal Impact:

Adequate funds for the contract with S&L Specialty Construction, Inc. are included in the adopted FY 2022 and conceptual FY 2023 Operating Expense Budgets within the Quieter Home Program budget line item. Sources of funding include federal Airport Improvement Program grants and Passenger Facility Charges.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

A. CEQA: This Board action is a "project" subject to the California Environmental Quality Act ("CEQA"), Pub. Res. Code §21065. The individual projects under the Quieter Home Program are part of a class of projects that are categorically exempt from CEQA: 14 Cal. Code Regs. §15301 – "Existing Facilities: Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination."

- B. California Coastal Act Review: This Board action is a “development” as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. This project under the Quieter Home Program will consist of treatments to multi-family dwellings. Improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – “Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits.”
- C. NEPA: This Board action is a project that involves approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, also requires review under the National Environmental Policy Act (“NEPA”) for its potential environmental impacts. The FAA issued a Categorical Exclusion under NEPA on March 22, 2021, for these Quieter Home Program projects.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, and Policy 5.12. These programs/policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses, and other business enterprises, on all contracts. Only one of the programs/policy named above can be used in any single contracting opportunity.

The Authority’s DBE Program, as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 26, calls for the Authority to submit a triennial overall goal for DBE participation on all federally-funded projects. When federal funds are utilized, the Authority is prohibited from using a program that provides a preference such as those used in Policy 5.12. Therefore, the Authority must utilize other means as provided in the DBE Plan to achieve participation.

This project utilizes federal funds; therefore, it will be applied toward the Authority's overall DBE goal. S&L Specialty Construction, Inc. proposed 0% DBE participation on QHP Phase 11, Group 12.



Prepared by:

Brendan Reed
Director, Airport Planning & Environmental Affairs

Attachment A



LEGEND

-  66 dB Boundary
-  65 dB CNEL Contour

San Diego County Regional Airport Authority
Quieter Home Program
Project 381112

TABULATION OF BIDS

ATTACHMENT B

TITLE: QUIETER HOME PROGRAM PROJECT NO. 381112
 BIDS OPENED: February 17, 2022 at 2:00 p.m.
 ENGINEER'S ESTIMATE: \$968,023.51

CONTRACTOR:		Engineer's Estimate				Dynamic Contracting Services, Inc. 172 Fourth Avenue, Chubb Vista, CA 91910 Argonaut Insurance Company				S&L Specialty Construction, Inc. 315 S. Franklin Street, Syracuse, NY 13202 Liberty Mutual Insurance Company				HHJ Construction 11156 S. Main Street, Los Angeles, CA 90061 Old Republic Surety Company				G&G Specialty Contractors, Inc. 1221 N. Mondel Drive, Gilbert, AZ 85233 Hartford Casualty Insurance Comp				PUB Contractors, Inc. 23545 Palomina Dr., #104, Diamond Bar, CA 91765 Western Surety Company						
Res No.	Bid Item Number - Name/Address	Dwelling Units	Unit of Measure	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	
381112.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP 2801-2817 WORDEN STREET	8	Lump Sum	\$147,592.40	\$0.00	\$0.00	\$147,592.40	\$148,727.62	\$0.00	\$0.00	\$148,727.62	\$154,500.00	\$0.00	\$0.00	\$154,500.00	\$180,914.00	\$0.00	\$0.00	\$180,914.00	\$162,656.00	\$0.00	\$0.00	\$162,656.00	\$191,200.00	\$0.00	\$0.00	\$191,200.00	
381112.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP 2819-2825 WORDEN STREET	4	Lump Sum	\$85,767.71	\$0.00	\$0.00	\$85,767.71	\$82,223.40	\$0.00	\$0.00	\$82,223.40	\$96,000.00	\$0.00	\$0.00	\$96,000.00	\$129,479.00	\$0.00	\$0.00	\$129,479.00	\$100,304.00	\$0.00	\$0.00	\$100,304.00	\$103,100.00	\$0.00	\$0.00	\$103,100.00	
381112.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP 2827-2865 WORDEN STREET	20	Lump Sum	\$370,405.50	\$0.00	\$0.00	\$370,405.50	\$376,757.00	\$0.00	\$0.00	\$376,757.00	\$382,300.00	\$0.00	\$0.00	\$382,300.00	\$362,186.00	\$0.00	\$0.00	\$362,186.00	\$401,090.00	\$0.00	\$0.00	\$401,090.00	\$488,000.00	\$0.00	\$0.00	\$488,000.00	
381112.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP 2871-2887 WORDEN STREET	4	Lump Sum	\$85,767.71	\$0.00	\$0.00	\$85,767.71	\$79,023.40	\$0.00	\$0.00	\$79,023.40	\$93,600.00	\$0.00	\$0.00	\$93,600.00	\$129,479.00	\$0.00	\$0.00	\$129,479.00	\$100,304.00	\$0.00	\$0.00	\$100,304.00	\$97,600.00	\$0.00	\$0.00	\$97,600.00	
381112.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP 2911-2955 WORDEN STREET	16	Lump Sum	\$276,914.04	\$0.00	\$0.00	\$276,914.04	\$320,599.60	\$0.00	\$0.00	\$320,599.60	\$342,000.00	\$0.00	\$0.00	\$342,000.00	\$271,942.00	\$0.00	\$0.00	\$271,942.00	\$333,027.00	\$0.00	\$0.00	\$333,027.00	\$408,000.00	\$0.00	\$0.00	\$408,000.00	
				Subtotal			\$968,448.36				\$1,007,831.00				\$1,068,400.00				\$1,074,000.00				\$1,097,381.00				\$1,287,900.00	
				Probable Cost for Permits:			\$1,575.25				\$1,575.25				\$1,575.25				\$1,575.25				\$1,575.25				\$1,575.25	
				TOTAL			\$968,023.51				\$1,008,906.27				\$1,069,975.25				\$1,075,575.25				\$1,098,956.25				\$1,289,475.25	
				ADDENDA NO. 1 NOTED				ADDENDA NO. 1 NOTED				ADDENDA NO. 1 NOTED				ADDENDA NO. 1 NOTED				ADDENDA NO. 1 NOTED				ADDENDA NO. 1 NOTED				ADDENDA NO. 1 NOTED

CONTRACTOR WITHDREW BID

RESOLUTION NO. 2022-0036

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AWARDING A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC., IN THE AMOUNT OF \$1,069,975.25 FOR PHASE 11, GROUP 12, PROJECT NO. 381112, OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY'S QUIETER HOME PROGRAM

WHEREAS, the San Diego County Regional Airport Authority ("Authority") has established a residential sound insulation program, known as the Quieter Home Program ("Program"), to reduce aircraft noise levels in the homes of residents living within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("Airport"); and

WHEREAS, Phase 11, Group 12, of the Program will include installation of new acoustical windows and doors to reduce aircraft-related noise levels inside the homes; and

WHEREAS, Phase 11, Group 12, of the Program provides sound attenuation to fifty-two (52) multi-family units on one (1) non-historic residential property located west of the San Diego International Airport; and

WHEREAS, the Authority issued a Bid Solicitation Package for Phase 11, Group 12, on January 18, 2022; and

WHEREAS, on February 17, 2022, the Authority opened sealed bids received in response to the Bid Solicitation Package; and

WHEREAS, Dynamic Contracting Services, Inc. requested to withdraw their bid of \$1,008,906.27 and therefore not considered for the award of this project; and

WHEREAS, the apparent low bidder S&L Specialty Construction, Inc. submitted a bid of \$1,069,975.25 and the Authority's staff has duly considered the bid and has determined that S&L Specialty Construction, Inc. is responsible and its bid is responsive in all material respects; and

WHEREAS, the San Diego County Regional Airport Authority Board (“Board”) believes that it is in the best interest of the Authority and the public that it serves to award S&L Specialty Construction, Inc., the lowest bidder, the contract for Phase 11, Group 12, upon the terms and conditions set forth in the Bid Solicitation Package.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to S&L Specialty Construction, Inc., in the amount of \$1,069,975.25 for Phase 11, Group 12, Project No. 381112, of the San Diego County Regional Airport Authority’s Quieter Home Program; and

BE IT FURTHER RESOLVED that the Authority’s President/CEO or designee is hereby authorized to execute and deliver such contract to S&L Specialty Construction, Inc.; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents are hereby authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing; and

BE IT FURTHER RESOLVED that the Board of the San Diego County Regional Airport Authority finds that this is a “project” as defined by the California Environmental Quality Act (“CEQA”), Cal. Pub. Res. Code §21065, and that the individual Quieter Home Program projects are categorically exempt from the CEQA under Cal. Code Regs. §15301(f), “Existing Facilities.”

BE IT FURTHER RESOLVED that the Board finds that this action is a “development” as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. This project under the Quieter Home Program will consist of treatments to multi-family dwellings. The proposed improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – “Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits.”; and

BE IT FURTHER RESOLVED that the Board finds that this action is a project that involves approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, also requires review under the

National Environmental Policy Act (“NEPA”) for its potential environmental impacts. The FAA issued a Categorical Exclusion under NEPA on March 22, 2021 for these Quieter Home Program projects.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of April 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Board Communication

Date: April 7, 2022
To: Board Members
From: Tony R. Russell, Director, Board Services/ Authority Clerk
Subject: Business and Travel Expense Reimbursement Reports for Board Members, President/CEO, Chief Auditor and General Counsel When Attending Conferences, Meetings, and Training at the Expense of the Authority

Authority Policy 3.30 (3)(b) and (4) require that travel and business expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved or pre-approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

On August 23, 2021, the Executive Committee pre-approved set dollar amounts for routine, in-town business expenses to be used during Fiscal Year 2021 for the President/CEO, General Counsel and Chief Auditor as authorized in Policy 3.30(3)(b)(i)(C).

The attached reports are being presented to comply with the requirements of Policy 3.30.

Kim Becker

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REIMBURSEMENT REPORT - Board Members, President/CEO, General Counsel, Chief Auditor
 (To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

Policy 3.30 - Business and Travel Expense Reimbursement

Business and Travel Reimbursement Guidelines

Employee/Trip Information		Date: _____	
Name:	<u>Kimberly J. Becker</u>	Dept:	<u>6 - Executive</u>
Departure Date:	<u>3/3/2022</u>	Return Date:	<u>3/5/2022</u>
Destination:	<u>Plam Desert, CA</u>	Report Due:	<u>4/4/22</u>
Business Purpose:	<u>San Diego EDC Leadership Retreat</u>		

Expense items not included in Per Diem	Authority Prepaid Expenses	Employee Paid Expenses							TOTAL
		3/3/22 Thursday	3/4/22 Friday	3/5/22 Saturday	3/6/22 Sunday	3/7/22 Monday	3/8/22 Tuesday	3/9/22 Wednesday	
Air Fare, Railroad, Bus									-
Conference Fees	750.00								-
Rental Car									-
Gas									-
Parking & Tolls									-
Mileage - Attach mileage form									-
Taxi / TNC / Shuttle Fare									-
Lodging		307.19	307.19						614.38
Telephone, Internet and Fax									-
Laundry									-
Miscellaneous:									-
									-
	\$ 750.00								\$ 614.38

Expense items included in Per Diem:

Meals & Incidental Expenses (M&IE) Meals will be reimbursed at established Per Diem rates. Receipts shall not be required except for authorized meals above per diem rate (approved by CEO or Vice President below). If a meal is provided by a conference or meeting, do not include the meal for reimbursement below. On first travel day, only include lunch and dinner if flight departs after 9:00 a.m. On last travel day, only include breakfast and lunch if flight returns before 6:00 p.m.

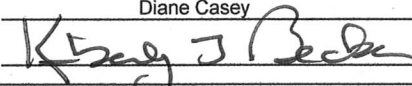
GSA Per Diem for Domestic		US Dept of State Per Diem for International							
Enter Daily Per Diem Rate		3/3/22	3/4/22	3/5/22	3/6/22	3/7/22	3/8/22	3/9/22	
		Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	
Breakfast	\$16.00								
Lunch	\$17.00	17.00		17.00					
Dinner	\$31.00								
Incidentals	\$5.00	5.00	5.00	5.00					
Total M&IE	\$69.00							49.00	
Approved Meal Exception Above Per Diem Rate ¹								-	
Total Meal and Incidental Expenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	49.00

Explanation: Substantiation for exception should be attached	Trip Grand Total	1,413.38
	Less Cash Advance (Attach copy of Authority check)	
	Less Expenses Prepaid by Authority	750.00
	Due Traveler - if positive amount, prepare check request Due Authority - if negative, attach check payable to SDCRAA	\$ 663.38

Note: Send this report to Accounting even if the amount is \$0.

By signing below, TRAVELER: (a) acknowledges understanding and agreeing to be bound by Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy; (b) certifies that this report is true and correct and all claimed expenses were incurred in connection with official Authority business; and (c) understands that any purchases/claims that are not allowed will be traveler's responsibility. By signing below, ADMINISTRATOR certifies, based on reasonable inquiry, that expenses approved in this report were reasonable, necessary, directly related to the Authority's business, and that they are reimbursable under Authority Policy 3.30.

Prepared By: Diane Casey Ext.: 2445

Traveler's Signature:  Date: 3/07/22

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)

I, _____ hereby certify that this document was approved by the Executive Committee at it's meeting on _____

Clerk Signature: _____ Date: _____

CHECK REQUEST

CR # 22-19

ISSUE CHECK TO THE ORDER OF: San Diego Economic Development Corporation 530 B Street, Suite 700 San Diego, CA 92101 619.234.8484	DATE ISSUED 12/22/2021 ORIGINATING DEPARTMENT/BUSINESS UNIT Executive, BU6 PREPARED BY/EXT. REVIEWED BY: ACCTG Diane Casey, 2445
---	--

FOR PAYMENT OF THE FOLLOWING			
INVOICE #	INVOICE DATE	DESCRIPTION	AMOUNT
12222021	12/21/21	Event Registration SD EDC Inclusive Growth Leadership Retreat January 20 - 22, 2022	750.00
CHECK REQUEST TOTAL			750.00

SPECIAL INSTRUCTIONS:

Reason not processed as a Contract or P.O. Required field - please X one reason <input type="checkbox"/> Infrequent/Unforeseen ⁽¹⁾ <input type="checkbox"/> De Minimis amount (Less than \$5K) ⁽²⁾ <input type="checkbox"/> Required quick timeframe ⁽³⁾ <input type="checkbox"/> Dues/Subscription/Membership ⁽⁴⁾ <input checked="" type="checkbox"/> Meetings/Conferences/Seminars/Sponsorships ⁽⁵⁾ <input type="checkbox"/> Employee Reimbursement ⁽⁶⁾	<input type="checkbox"/> Insurance/Benefits ⁽⁷⁾ <input type="checkbox"/> Contract in Process ⁽⁸⁾ <input type="checkbox"/> Outside Scope of Contract ⁽⁹⁾ <input type="checkbox"/> Common Practice ⁽¹⁰⁾ <input type="checkbox"/> Approved Exception ⁽¹¹⁾ <input type="checkbox"/> OTHER: ⁽¹²⁾	I CERTIFY THE CLAIM IS TRUE AND CORRECT INCLUDING ANY APPLICABLE TERMS AND CONDITIONS HAVE BEEN FULFILLED Kimberly J. Becker, President/CEO
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DISTRIBUTION OF CHARGES - TO BE COMPLETED BY ORIGINATING DEPARTMENT/BUSINESS UNIT				
DEPARTMENT/ BUSINESS UNIT	GL ACCOUNT.SUBSIDIARY	WORK ORDER/ TRACKING ORDER	LOCATION/ ASSET NUMBER	AMOUNT
6	66280.130			750.00
Total amount distributed - must equal Check Request Total above \$				750.00

ACCOUNTING DEPARTMENT USE ONLY	
VENDOR NO. INVOICE NO. <u>12222021</u> INVOICE DATE: <u>12/21/21</u> PYMT DATE: RT TO BU _____ SEP CK _____	APPROVED FOR PROCESSING ACCOUNTING DEPARTMENT

San Diego Regional
Economic Development Foundation

Donation

Date: December 21, 2021

Attn: San Diego Airport
Kim Becker
kbecker@san.org

Remit To: San Diego Regional Economic Development Foundation
530 B Street, Suite 700
San Diego, CA 92101

For: Inclusive Growth Leadership Retreat for January 20-22, 2022

Total: \$750.00

Contributions to the San Diego Regional Economic Development Foundation
are 100% charitable deductions.

Tax ID# 33-0992658

APPROVED BY Diane Casey

DATE December 22, 2021

E-MAIL dcasey@san.org

HOTEL PASEO

AUTOGRAPH COLLECTION
HOTELS

Kimberly Becker
[REDACTED]
[REDACTED]

United States

Company: SAN DIEGO COUNTY REGIONAL AIRPORT AU

Guest Name: Kimberly Becker

INVOICE

Folio No: 76116

Room Number: 345
Arrival Date: 03-03-22
Departure Date: 03-05-22
CRS Number: 93375988
Rewards No: XXXXX9603

Date	Description		Charges	Credits
03-03-22	Group Room Rate		249.00	03/03-Room
03-03-22	Occupancy Tax		27.39	
03-03-22	TBID Assessment		0.49	\$ 307.19
03-03-22	CA State Tax		7.47	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	
03-04-22	Destination Fee	3-03-2022	22.84	
03-04-22	Group Room Rate		249.00	03/04-Room
03-04-22	Occupancy Tax		27.39	
03-04-22	TBID Assessment		0.49	\$ 307.19
03-04-22	CA State Tax		7.47	
03-04-22	Destination Fee 1		20.00	
03-04-22	Occupancy Tax -DF		2.20	
03-04-22	TBID Assessment -DF		0.04	
03-04-22	CA State Tax		0.60	
03-05-22	Master Card	XXXXXXXXXXXX0764 XX/XX		620.64
Total			620.64	620.64
Balance			0.00	

Your Marriott Rewards Points/Frequent Flyer Miles earned will be credited to your account and will appear on your next statement.

FY 2022 Per Diem Rates for Palm Springs, California

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Palm Springs	Riverside	\$69	\$16	\$17	\$31	\$5	\$51.75

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Kimberly J. Becker Department: Executive, BU6
 Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 11/30/2021 DATE OF DEPARTURE/RETURN: 01/20/2021 / 01/22/2022

DESTINATION / BUSINESS PURPOSE:

Destination: Palm Desert, CA

Business Purpose: San Diego Economic Development Corporation – Leadership Retreat

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:		\$	
• Airfare <input type="checkbox"/> <i>check box for business class or equivalent (international only)</i>		\$	
• Rental Car		\$	
• Other Transportation (Taxi, TNC, Train, Bus)		\$	
• Auto (Gas, Parking/Tolls, Mileage)		\$	<u>138.00</u>
B. Lodging		\$	<u>500.00</u>
C. Meals and Incidental Expenses (<u>Per Diem</u>)		\$	<u>70.00</u>
D. Seminar and Conference Fees		\$	<u>750.00</u>
E. Entertainment		\$	
TOTAL PROJECTED TRAVEL EXPENSES		\$	<u>1,458.00</u>

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Kimberly J. Becker Date: 12/2/21

CERTIFICATION BY ADMINISTRATOR (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Aneky Valenzuela, Assistant Authority Clerk (Name of Clerk) certify that this document was approved by the Executive Committee at its December 20, 2021 (Meeting Date) meeting.

Casey Diane

From: Gil Cabrera <gil@cabrerafirm.com>
Sent: Friday, December 3, 2021 6:12 PM
To: Casey Diane
Subject: Re: Travel Approval for Kim Becker

Hi Diane,

I approve this. Do you need me to sign the doc?

gc

Gil Cabrera, Esq.
The Cabrera Firm, APC
600 West Broadway, Suite 700
San Diego, CA 92101
v. 619.500.4880
f. 619.785.3380
e. gil@cabrerafirm.com
www.cabrerafirm.com

Sent from my iPad

CONFIDENTIAL

This e-mail was sent by a law firm and may contain information that is privileged or confidential. If you are not the intended recipient, please delete the e-mail and any attachments without reading, printing, copying or forwarding it, and please notify us.

On Dec 3, 2021, at 4:28 PM, Casey Diane <dcasey@san.org> wrote:

Hi Gil,

Attached is a Travel Approval Request for Kim to attend the EDC Leadership Retreat in January. The normal procedure would be for me to submit this to the Executive/Finance Committee for review and approval (the next meeting is on December 20th). However, the EDC would like acceptance and registration by December 10th. Per the Authority Travel Policy, I can't register or make any type of travel arrangements prior to Board approval. In this case, because of the timing of the trip, you can pre-approve the trip so I can make the necessary reservations and registration, and then I will submit the pre-approved form to the Executive/Finance Committee on December 20th.

Casey Diane

From: Lauree Sahba <ls@sandiegobusiness.org>
Sent: Tuesday, January 4, 2022 11:14 AM
To: Becker Kimberly; karen.reinhardt@asml.com; brooks_jennie@bah.com; nora.vargas@sdcounty.ca.gov; pprado@csusm.edu; hrichardson@hfc-ca.com; sjones@jonesinclusive.com; pblair@manpower-sd.com; jbrown@meyersnave.com; gofuture@gmail.com; monique@qualcomm.com; rob.douglas@resmed.com; pgraypayton@sdfoundation.org; wruis@semprautilities.com; shalini@sdrpic.org; petercallstrom@workforce.org; klembo@csbcs.org; jwaring56@gmail.com; natalie.hosea@takeda.com; barbara.wight@taylorguitars.com; laura.garrett@tmag.com; ttibbits@ymcasd.org; Lori Holt Pfeiler; donnadiversity@gmail.com; bmayberry@jbmenergysolutions.com; spontell@nationalcore.org; 'rudyjohnson@neighborhoodhouse.org'
Cc: julian.parra@bofa.com; jparra3@yahoo.com; lisl@maacproject.org; Mark Cafferty; Catherine DeYoung; Casey Diane; Mindy Magers; janette.a.litten@bofa.com; bunning_bridget@bah.com; denice.garcia@sdcounty.ca.gov; Viviana.ontiveros@sdcounty.ca.gov; fcapps@hfc-ca.com; amartin@jonesinclusive.com; cmorel@manpower-sd.com; vjack@meyersnave.com; ann.collins@resmed.com; Wilson, Leesa; Victoria Vasquez; cmitrovich@csbcs.org; kim.docken@takeda.com; llong@ymcasd.org; Christy Williams
Subject: EDC's Inclusive Growth Leadership Retreat - postponed to March 3-5

In light of the Omicron surge, we have decided to postpone EDC's retreat in Palm Desert to **March 3 -5, 2022**. Many of you suggested delaying would be prudent as we believe the transmission rate will have dropped considerably eight weeks from now. Nonetheless, we apologize for any inconvenience the change causes. **We sincerely hope you will join us in March. Would you please confirm you received this notice and if you are able to come in March?**

If you have made your room reservation at Hotel Paseo, you will need to cancel it. I will provide a new link to access our block for March. The room rate may increase slightly as that is high season in the desert.

The program remains the same:

- Thursday, March 3 - opening session at 3 pm. Meetings all day Friday. Retreat will conclude Saturday, March 5 at 11 am.
- Retreat fee: \$750 per person, paid to Economic Development Foundation, a 501c3 donation. Due February 15. All food and beverages, and programming are included.
- [Hotel Paseo -- Palm Desert](#) – confirmed participants receive a room block code.
- All meals will be served outside, meeting spaces will be oversized, and masks will be required indoors.
- The group will be comprised of 40 large employers and community partners. The discussions will focus on employer-led solutions to building talent and addressing the increasing pressures of high-cost housing, transportation, and childcare. Our overarching purpose for the retreat is to strategize ways to make EDC's goals the region's goals in the year ahead.

Please give me a call if you have any questions. Happy New Year, Lauree

Lauree Sahba | COO
San Diego Regional EDC
Cell: 619/322-6453

San Diego Regional EDC – 2022 Inclusive Growth Leadership Retreat
Hotel Paseo, Palm Desert
Agenda

Goals:

- Build consensus around the Inclusive Growth 2030 Goals as regional priorities
- Explore employer-led role in addressing challenges of the 3rd Goal: Thriving Households

THURSDAY, MARCH 3

- 3 – 4 pm Welcoming & Introductions – Julian Parra
Location: **Grand Paseo Ballroom**
- 4 – 4:15 pm Agenda Overview and Goals for Retreat – Lisette Islas
- 4:15 – 4:25 pm Common Language – Mark Cafferty
- 4:25 – 5:15 pm EDC's Inclusive Growth Journey – Mark Cafferty
- 5:15 – 6:30 PM Holy Guacamole San Diego Trivia Contest – Emcee: Jennifer Storm
Location: **Backyard Lawn**
- 6:45 pm *Meet in lobby for 5-minute walk from hotel to restaurant*
- 7 – 9 PM Dinner: Pacifica Seafood Restaurant in The Gardens at 73505 El Paseo

FRIDAY, MARCH 4

- 8 – 9 AM Parfaits & Breakfast Burritos - Enjoy breakfast or grab a pre-session bite
Location: **Backyard Lawn**
- 9 – 10 AM *Data Dive: Pandemic impact on 2030 Inclusive Growth Goals*
– Eduardo Velasquez
Location: **Grand Paseo Ballroom**
- 10 – 10:30 AM Overview of demonstration projects: Advancing San Diego and Anchor Collaborative – Dr. Nikia Clarke
- 10:30 – 11:30 AM *Breakout Sessions: Help shape the next phase of these initiatives*
- Group 1. Growing Small Business Jobs via the Anchor Collaborative*
Team leads: Eduardo Velasquez & Catherine DeYoung
Location: **Big Horn room in Main Restaurant**
- Group 2. Focus Developing Talent via Advancing San Diego*
Team Leads: Ashley Swartout & Jennifer Storm
Location: **Grand Paseo Ballroom**
- 12 – 1 PM Lunch on Backyard Lawn

- 1:15 – 1:30 PM *3rd Pillar: Thriving Households – Housing, Transportation & Childcare*
 – Dr. Nikia Clarke Unpacking this challenging pillar....
 Location: **Grand Paseo Ballroom**
- 1:30 – 2:45 PM A conversation with Supervisor Nora Vargas & Mayor Todd Gloria
 Host: Lisette
 Let's discuss the real challenges associated with solving for high-cost housing, childcare and transportation, and consider how we can coalesce our multi-jurisdiction county around inclusive growth priorities.
- 2:45 – 3:00 Break - Afternoon Treats
- 3 – 3:45 PM *Employer Perspectives – Discussion facilitator Jennie Brooks*
 Let's discuss the real challenges associated with employers solving for high-cost housing, childcare and transportation, and ideate how we frame inclusion as an economic imperative – not just the right thing to do.
- 3:45 – 4:30 PM *Thriving Households: Synthesize input and define EDC's role – Mark*

 Free time until dinner
- 6 PM Informal problem solving in Lemon Drop Pool Bar – *no host drinks*
- 7 – 9 PM Dinner at Larkspur Grill Restaurant in Patio – located just beyond hotel lobby

SATURDAY, MARCH 5

- 8 – 9 AM Parfaits & Breakfast Biscuit Sandwiches – enjoy breakfast or grab a quick bite
 Location: **Backyard Lawn**
- 9 – 10:45 AM *Strengthening & Furthering the Regional Pivot to Inclusion - Dr. Steven Jones*
 What does it mean to build inclusion as a company core value and a core part of your company's business planning process?
 Small Groups - All
 What new actions or initiatives can you take to further build inclusion as a core value or a core part of your company's business planning process?
 Commitment Sharing – Steven & Lisette
 Ideas for new initiatives and actions and to build inclusion.
- 10:45 - 11 AM Closing Remarks – Julian & Mark
 Location: **Grand Paseo Ballroom**

###

**OUT OF TOWN
TRAVEL
REQUEST**

Gil Cabrera

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of [Policy 3.30](#).
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Gil Cabrera Department: Board Services - 2
Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 03/23/2022 DATE OF DEPARTURE/RETURN: 06/05/2022 / 06/08/2022

DESTINATION / BUSINESS PURPOSE:

Destination: Phoenix, AZ

Business Purpose: ACI Business of Airports Conference

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:	
• Airfare <input type="checkbox"/> <i>check box for business class or equivalent (international only)</i>	\$ <u>450.00</u>
• Rental Car	\$
• Other Transportation (Taxi, TNC, Train, Bus)	\$ <u>100.00</u>
• Auto (Gas, Parking/Tolls, Mileage)	\$
B. Lodging	\$ <u>900.00</u>
C. Meals and Incidental Expenses (Per24 Diem)	\$ <u>280.00</u>
D. Seminar and Conference Fees	\$ <u>850.00</u>
E. Entertainment	\$
TOTAL PROJECTED TRAVEL EXPENSES	\$ <u>2,580.00</u>

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: _____ Date: _____

CERTIFICATION BY ADMINISTRATOR *(If Administrator is Executive Committee, Clerk certifies below.)*

By my signature below, I certify the following:

1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature:  Date: Mar 23, 2022

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, certify that this document was approved
(Name of Clerk)

by the Executive Committee at its _____ meeting.
(Meeting Date)

2022 BUSINESS OF AIRPORTS

AGENDA

Monday, June 6, 2022

	Finance	Human Resources	Business Diversity	Concessions
8:00 AM - 4:30 PM	Registration			
8:00 AM - 9:00 AM	Networking Breakfast			
9:00 AM - 10:30 AM	Finance Committee Meeting 8:30 AM - 4:30 PM <i>*Open to all registered conference attendees*</i>	Human Resources Committee Meeting 9:00 AM - 10:30 AM <i>*Open to all registered conference attendees*</i>	Business Diversity Committee Meeting 9:00 AM - 10:30 AM <i>*Open to all registered conference attendees*</i>	Commercial Management Committee Meeting 9:00 AM - 10:30 AM <i>*Open to all registered conference attendees*</i>
10:30 AM - 11:00 AM	Networking Break			
11:00 AM - 12:15 PM	Finance Committee Meeting	Human Resources Roundtable	Joint Meeting: Business Diversity Committee and Commercial Management Committee	
12:15 PM - 1:30 PM	Networking Lunch			
1:30 PM - 2:45 PM	Finance Committee Meeting	Joint Meeting: Business Diversity Committee and Human Resources How Can Airports Promote Social Equity?		Commercial Management Airports Only Meeting*
2:45 PM - 3:15 PM	Networking Break			
3:15 PM - 4:30 PM	Finance Committee Meeting	Human Resources Office Innovations Creating a Digitally Friendly Environment	ACDBE Opportunities: Can The Door Be Opened Wider?	Open Networking Time
5:00 PM - 6:30 PM	Welcome Reception			
	Catch up with old friends and make new ones at ACI-NA's welcome reception. It is the perfect opportunity to find out what your colleagues are doing to address the challenges of our ever-changing airport world.			

**Registered conference attendees can attend all sessions unless otherwise noted*

8:00 AM - 4:30 PM	Registration			
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9:00 AM - 9:30 AM	Welcome and Opening Remarks			
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2:00 PM - 3:15 PM	Session 3A Using Business Intelligence for Concessions - Develop a Holistic Approach	Session 3B Expanding Opportunity for DEBs & ACDBEs: The Commitment Starts at the Top	Session 3C Finance Session	Session 3D Airport Workforce Capability and Competency Management- Case Study
3:15 PM - 3:45 PM	Networking Break			
3:45 PM - 5:00 PM	Session 4A/B Airport Tenant Labor - Expensive & In Short Supply- Strategies For Success	Session 4C Finance Session	Session 4D Reframing HR's Role in Organizations Post COVID	



Wednesday, June 8, 2022

8:00 AM - 4:00 PM	Registration		
8:00 AM - 9:00 AM	Networking Breakfast		
9:00 AM - 10:00 AM	General Session 2 Diversity, Equity, and Inclusion in the Aviation Business		
10:00 AM - 10:30 AM	Networking Break		
10:30 AM - 11:30 AM	Session 5A/B Regulations vs. Real-Life - ACBDE Practical Solutions for Airport Challenges	Session 5D The Great Resignation - Current Skills and Desired Leadership Competencies	Finance Roundtables by Hub Size Large Hub Medium Hub Small Hub Canadian Airport
11:30 AM - 12:30 PM	Session 6A Airport Concessions - Responding to External Change	Session 6B Attracting, Cultivating and Retaining the Next Generation of Business Diversity Leaders	
12:30 PM - 1:30 PM	Networking Lunch		
1:30 PM - 2:45 PM	Session 7A Roundtable with Airlines	Session 7B Attracting, Cultivating and Retaining the Next Generation of Business Diversity Leaders	Session 7D Mental Health; Behaviors in the current Pandemic Environment
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3:15 PM - 4:15 PM	Session 8A/B Increasing Airport Construction Costs – Building Concessions Programs	Session 8C Finance Session	Session 8D Human Resources Meeting Town Hall
5:30 PM - 6:00 PM	Awards Gala Reception <i>Business or Cocktail Attire Suggested</i>		
6:00 PM - 9:00 PM	Awards Gala Dinner <i>Business or Cocktail Attire Suggested</i>		
<i>The World Business Partners/Associates Board of Directors meeting will take place on Wednesday, June 8 from 7:30 AM - 9:00 AM</i>			



2022 Business of Airports Conference

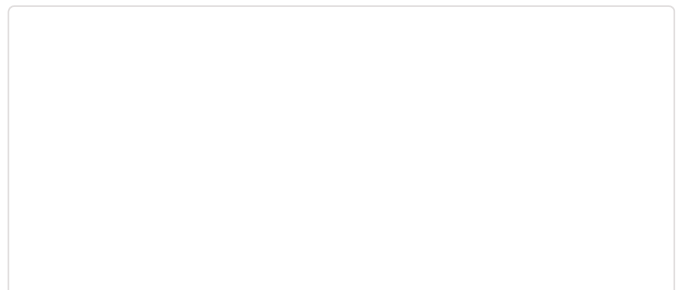
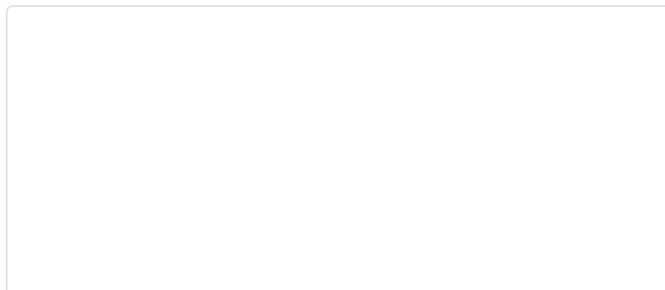
June 6 - 8
JW Marriott Desert Ridge
Phoenix, AZ

[REGISTER NOW](#)

[EVENT](#) [REGISTRATION](#) [HOTEL](#) [AGENDA](#) [SPONSORSHIP](#) [COVID-19 POLICIES](#)

	Early-Bird Registration (Until May 2)	Regular Registration (After May 2)
Member	\$850	\$1,050
Non-Member	\$1,200	\$1,500
US/Canadian Federal Government	\$475	\$475
Young Professional (35 & Under)	\$700	\$700
Full-Time Student	\$250	\$250

2022 Business of Airports Sponsors



VON WILPERT

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of [Policy 3.30](#).
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Marni von Wilpert Department: Board Services - 2
Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 03/24/2022 DATE OF DEPARTURE/RETURN: 06/05/2022 / 06/08/2022

DESTINATION / BUSINESS PURPOSE:

Destination: Phoenix, AZ Business Purpose: ACI Business of Airports Conference

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:	
• Airfare <input type="checkbox"/> <i>check box for business class or equivalent (international only)</i>	\$ <u>450.00</u>
• Rental Car	\$ _____
• Other Transportation (<i>Taxi, TNC, Train, Bus</i>)	\$ <u>100.00</u>
• Auto (<i>Gas, Parking/Tolls, Mileage</i>)	\$ _____
B. Lodging	\$ <u>900.00</u>
C. Meals and Incidental Expenses (Per24 Diem)	\$ <u>280.00</u>
D. Seminar and Conference Fees	\$ <u>850.00</u>
E. Entertainment	\$ _____
TOTAL PROJECTED TRAVEL EXPENSES	\$ <u>2,580.00</u>

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

- 1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature:  Date: Mar 24, 2022

CERTIFICATION BY ADMINISTRATOR *(If Administrator is Executive Committee, Clerk certifies below.)*

By my signature below, I certify the following:

- 1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, certify that this document was approved
(Name of Clerk)
by the Executive Committee at its _____ meeting.
(Meeting Date)

2022 BUSINESS OF AIRPORTS

AGENDA

Monday, June 6, 2022

	Finance	Human Resources	Business Diversity	Concessions
8:00 AM - 4:30 PM	Registration			
8:00 AM - 9:00 AM	Networking Breakfast			
9:00 AM - 10:30 AM	Finance Committee Meeting 8:30 AM - 4:30 PM <i>*Open to all registered conference attendees*</i>	Human Resources Committee Meeting 9:00 AM - 10:30 AM <i>*Open to all registered conference attendees*</i>	Business Diversity Committee Meeting 9:00 AM - 10:30 AM <i>*Open to all registered conference attendees*</i>	Commercial Management Committee Meeting 9:00 AM - 10:30 AM <i>*Open to all registered conference attendees*</i>
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12:15 PM - 1:30 PM	Networking Lunch			
1:30 PM - 2:45 PM	Finance Committee Meeting	Joint Meeting: Business Diversity Committee and Human Resources How Can Airports Promote Social Equity?		Commercial Management Airports Only Meeting*
2:45 PM - 3:15 PM	Networking Break			
3:15 PM - 4:30 PM	Finance Committee Meeting	Human Resources Office Innovations Creating a Digitally Friendly Environment	ACDBE Opportunities: Can The Door Be Opened Wider?	Open Networking Time
5:00 PM - 6:30 PM	Welcome Reception			
	Catch up with old friends and make new ones at ACI-NA's welcome reception. It is the perfect opportunity to find out what your colleagues are doing to address the challenges of our ever-changing airport world.			

**Registered conference attendees can attend all sessions unless otherwise noted*

Tuesday, June 7, 2022

8:00 AM - 4:30 PM	Registration		
8:00 AM - 9:00 AM	Networking Breakfast		
9:00 AM - 9:30 AM	Welcome and Opening Remarks		
9:30 AM - 10:30 AM	General Session 1 Uncertainty is the New Certainty – So What Happens Now?		
10:30 AM - 11:00 AM	Networking Break		
11:00 AM - 12:00 PM	Session 2A/B Airport Concessions Strategies & Models - Moving the Needle	Session 2C Finance Session	Session 2D Workforce Expectations – CEO Discussion
12:00 PM - 2:00 PM	Networking Lunch		
2:00 PM - 3:15 PM	Session 3A Using Business Intelligence for Concessions - Develop a Holistic Approach	Session 3B Expanding Opportunity for DEBs & ACDBEs: The Commitment Starts at the Top	Session 3C Finance Session
			Session 3D Airport Workforce Capability and Competency Management- Case Study
3:15 PM - 3:45 PM	Networking Break		
3:45 PM - 5:00 PM	Session 4A/B Airport Tenant Labor - Expensive & In Short Supply- Strategies For Success	Session 4C Finance Session	Session 4D Reframing HR's Role in Organizations Post COVID



Wednesday, June 8, 2022

8:00 AM - 4:00 PM	Registration		
8:00 AM - 9:00 AM	Networking Breakfast		
9:00 AM - 10:00 AM	General Session 2 Diversity, Equity, and Inclusion in the Aviation Business		
10:00 AM - 10:30 AM	Networking Break		
10:30 AM - 11:30 AM	Session 5A/B Regulations vs. Real-Life - ACBDE Practical Solutions for Airport Challenges	Session 5D The Great Resignation - Current Skills and Desired Leadership Competencies	Finance Roundtables by Hub Size Large Hub Medium Hub Small Hub Canadian Airport
11:30 AM - 12:30 PM	Session 6A Airport Concessions - Responding to External Change	Session 6B Attracting, Cultivating and Retaining the Next Generation of Business Diversity Leaders	
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6:00 PM - 9:00 PM	Awards Gala Dinner <i>Business or Cocktail Attire Suggested</i>		
<i>The World Business Partners/Associates Board of Directors meeting will take place on Wednesday, June 8 from 7:30 AM - 9:00 AM</i>			



2022 Business of Airports Conference

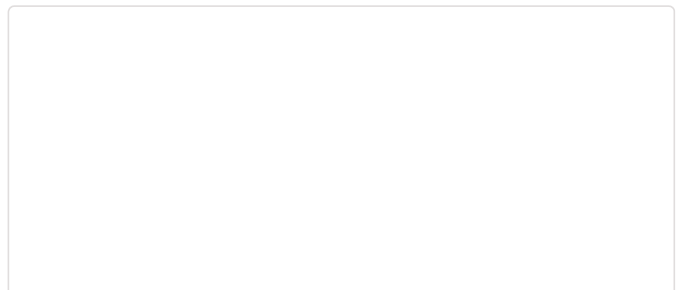
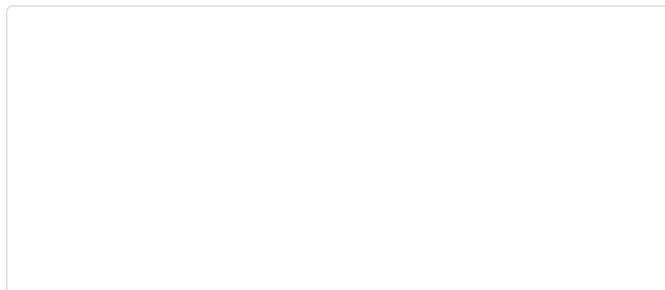
June 6 - 8
JW Marriott Desert Ridge
Phoenix, AZ

[REGISTER NOW](#)

[EVENT](#) [REGISTRATION](#) [HOTEL](#) [AGENDA](#) [SPONSORSHIP](#) [COVID-19 POLICIES](#)

	Early-Bird Registration (Until May 2)	Regular Registration (After May 2)
Member	\$850	\$1,050
Non-Member	\$1,200	\$1,500
US/Canadian Federal Government	\$475	\$475
Young Professional (35 & Under)	\$700	\$700
Full-Time Student	\$250	\$250

2022 Business of Airports Sponsors



James Sly

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of [Policy 3.30](#).
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: James Sly Department: Board Services - 2
Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 03/24/2022 DATE OF DEPARTURE/RETURN: 06/05/2022 / 06/08/2022

DESTINATION / BUSINESS PURPOSE:

Destination: Phoenix, AZ Business Purpose: ACI Business of Airports Conference

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:	
• Airfare <input type="checkbox"/> <i>check box for business class or equivalent (international only)</i>	\$ <u>450.00</u>
• Rental Car	\$ _____
• Other Transportation (Taxi, TNC, Train, Bus)	\$ <u>100.00</u>
• Auto (Gas, Parking/Tolls, Mileage)	\$ _____
B. Lodging	\$ <u>900.00</u>
C. Meals and Incidental Expenses (Per24 Diem)	\$ <u>280.00</u>
D. Seminar and Conference Fees	\$ <u>850.00</u>
E. Entertainment	\$ _____
TOTAL PROJECTED TRAVEL EXPENSES	\$ <u>2,580.00</u>

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- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature:  Date: Mar 24, 2022
James Sly (Mar 24, 2022 14:07 PDT)

CERTIFICATION BY ADMINISTRATOR *(If Administrator is Executive Committee, Clerk certifies below.)*

By my signature below, I certify the following:

- 1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
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Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, certify that this document was approved
(Name of Clerk)
by the Executive Committee at its _____ meeting.
(Meeting Date)

2022 BUSINESS OF AIRPORTS

AGENDA

Monday, June 6, 2022

	Finance	Human Resources	Business Diversity	Concessions
8:00 AM - 4:30 PM	Registration			
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**Registered conference attendees can attend all sessions unless otherwise noted*

Tuesday, June 7, 2022

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Wednesday, June 8, 2022

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<i>The World Business Partners/Associates Board of Directors meeting will take place on Wednesday, June 8 from 7:30 AM - 9:00 AM</i>			



2022 Business of Airports Conference

June 6 - 8
JW Marriott Desert Ridge
Phoenix, AZ

[REGISTER NOW](#)

[EVENT](#) [REGISTRATION](#) [HOTEL](#) [AGENDA](#) [SPONSORSHIP](#) [COVID-19 POLICIES](#)

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2022 Business of Airports Sponsors

