

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
SPECIAL AUDIT COMMITTEE
MINUTES
THURSDAY, FEBRUARY 13, 2020
BOARD ROOM**

CALL TO ORDER: Chair Kersey called the Special Audit Committee Meeting to order at 10:03 a.m., on Thursday, February 13, 2020, in the Board Room of the San Diego International Airport, Administration Building, 3225 N. Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Committee Chair Kersey led the pledge of allegiance.

ROLL CALL:

Present: Committee Members: Blakespear, Kersey (Chair), McNamara, Tartre, Vann, West

Absent: Committee Members: Van Sambeek

Also Present: Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Board Services/Authority Clerk; Dustin Heick, Assistant Authority Clerk I

Chairman Kersey welcomed Carmen Vann, a new Public Member, to the Audit Committee.

NON-AGENDA PUBLIC COMMENT:

NEW BUSINESS:

1. Approval of Minutes:

RECOMMENDATION: Approve the minutes of the November 4, 2019, regular meeting and the January 16, 2020, special meeting.

ACTION: Moved by Committee Member Tartre and seconded by Board Member West to approve staff's recommendation. Motion carried unanimously, noting Committee Member Van Sambeek as ABSENT.

2. DISCUSSION REGARDING EXTERNAL AUDITOR PARTNER ROTATION:

Scott Brickner, Vice President/CFO, introduced the new lead partner, Danny Martinez, Managing Director, BKD, LLP.

Danny Martinez, Managing Director, BKD, LLP provided an overview of his background and qualifications for taking over as lead of the external audit team.

RECOMMENDATION: Receive the information.

3. FISCAL YEAR 2020 SECOND QUARTER REPORT FROM THE OFFICE OF THE CHIEF AUDITOR:

Lee Parravano, Chief Auditor, provided a presentation titled Fiscal Year 2020 Second Quarter Report from the Office of the Chief Auditor that included Fiscal Year 2020 Performance Measures, Percentage of Audits Completed, Audits Completed as of December 31, 2019, Number of Recommendations, Revenue/Cost Savings Identified, Auditor Utilization, Audit Budgets, Auditee Satisfaction, and General Audit Activities.

Board Member West questioned whether or not the goal for the Revenue/Cost Savings Identified Performance Measure is a good performance measure. He stated that he wants the goals to be effective.

Committee Member Tartre suggested that more digits on a license plate be captured in order to help automate the Transportation Network Company audits as much as possible. Committee Member Tartre also suggested adding a performance measure for risk mitigation.

Board Member West expressed concern regarding the Percentage of Staff Time Spent on Audit Activities Performance Measure and stated that he hoped there was a plan in place to address the deficiencies.

Committee Member Vann suggested that a measure for the number of audit recommendations implemented within their estimated completion date be included in the report.

Board Member Mark Kersey stated his concern about risk to the Authority.

The Audit Committee concurred that the Revenue/Cost Savings Identified Performance Measure be removed and that a measure to show "Risk Mitigated" be provided.

RECOMMENDATION: Staff recommends that the Audit Committee forward this item to the Board with a recommendation for acceptance.

ACTION: Moved by Board Member West and seconded by Committee Member Tartre to approve staff's recommendation. Motion carried unanimously, noting Committee Member Van Sambeek as ABSENT.

COMMITTEE MEMBER COMMENTS: None.

ADJOURNMENT: The meeting adjourned at 10:46 a.m.

APPROVED BY A MOTION OF THE AUDIT COMMITTEE OF THE SAN DIEGO
COUNTY REGIONAL AIRPORT AUTHORITY THIS 11th DAY OF MAY, 2020.



LEE PARRAVANO
CHIEF AUDITOR

ATTEST:



TONY R. RUSSELL
DIRECTOR, BOARD SERVICES/
AUTHORITY CLERK