

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## Board Members

C. April Boling  
Chairman

Catherine Blakespear  
Greg Cox  
Mark Kersey  
Robert T. Lloyd  
Paul McNamara  
Paul Robinson  
Johanna S. Schiavoni  
Mark B. West

## **BOARD MEETING** **AGENDA**

Thursday, May 7, 2020  
9:00 A.M.

San Diego International Airport  
SDCRAA Administration Building  
3225 N. Harbor Drive  
San Diego, California 92101

## Ex-Officio Board Members

Gustavo Dallarda  
Col. Charles B. Dockery  
Gayle Miller

## President / CEO

Kimberly J. Becker

This meeting of the Board of the San Diego County Regional Airport Authority Board will be conducted pursuant to the provisions of California Executive Order N-29-20 which suspends certain requirements of the Ralph M. Brown Act. During the current State of Emergency and in the interest of public health, all Board members will be participating in the meeting electronically. In accordance with the Executive Order, there will be no members of the public in attendance at the Board Meeting. We are providing alternatives to in-person attendance for viewing and participating in the meeting.

In lieu of in-person attendance, members of the public may submit their comments in the following manner.

Comment on Agenda Items must be submitted to the Authority Clerk at [clerk@san.org](mailto:clerk@san.org) and indicate the agenda item number you wish to submit your comment for. Comments on specific agenda items may be submitted up until the Chair calls the item. If you indicate in your email that you would like your comment to be read at the meeting, your submitted public comment will be read into the record for 3 minutes or in accordance with the time period established by the Chair. All public comments received up until the time the item is called will be submitted into the written record for the relevant item.

Comment on Non-Agenda Items must be submitted to the Authority Clerk at [clerk@san.org](mailto:clerk@san.org), no later than 4:00 p.m. the day prior to the posted meeting in order to be eligible to be read into the record. The Authority Clerk will read the first 30 comments received by 4:00 p.m. the day prior to the meeting into the record. The maximum number of comments to be read into the record on a single issue will be 16. All other comments submitted, including those received after 4:00 p.m. the day prior and before 8:00 a.m. the day of the meeting, will be provided to the Authority Board and submitted into the written record for the meeting.

You may also view the meeting online at the following link: <https://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board>

## **REQUESTS FOR ACCESSIBILITY MODIFICATIONS OR ACCOMMODATIONS**

As required by the Americans with Disabilities Act (ADA), requests for agenda information to be made available in alternative formats, and any requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for alternatives to observing meetings and offering public comment as noted above, may be made by contacting the Authority Clerk at (619) 400-2550 or <mailto:clerk@san.org>. The Authority is committed to resolving accessibility requests swiftly in order to maximize accessibility

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. ***Please note that agenda items may be taken out of order.*** If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Board Services and are available for public inspection.

**NOTE:** Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Board Services/Authority Clerk Department.

**CALL TO ORDER:**

**ROLL CALL:**

**PRESIDENT/CEO'S REPORT:**

**NON-AGENDA PUBLIC COMMENT:**

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

**Note:** Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

**CONSENT AGENDA (Items 1-12):**

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

**1. APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the March 23, 2020 special meeting.

**2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

**(Board Services: Tony R. Russell, Director/Authority Clerk)**

**3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM MARCH 9, 2020 THROUGH APRIL 7, 2020 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM MARCH 9, 2020 THROUGH APRIL 7, 2020:**

RECOMMENDATION: Receive the report.

**(Procurement: Jana Vargas, Director)**

- 4. MAY 2020 LEGISLATIVE REPORT:**  
RECOMMENDATION: Adopt Resolution No. 2020-0046, approving the May 2020 Legislative Report.  
**(Government Relations: Matt Harris, Director)**
- 5. ANNUAL REVIEW AND NOTIFICATION OF BOARD MEMBER WEIGHTED VOTE POINT ALLOCATION AS REQUIRED BY SECTION 170014 OF THE CALIFORNIA PUBLIC UTILITIES CODE:**  
RECOMMENDATION: Adopt Resolution No. 2020-0047, accepting the Board Member Weighted Vote Point Allocation as required by Section 170014 of the California Public Utilities Code.  
**(Board Services: Tony R. Russell, Director/Authority Clerk)**
- 6. WAIVER OF AUTHORITY POLICY 4.01(3) REQUIRING THE SUBMISSION OF THE PROPOSED BUDGET TO THE BOARD SIXTY DAYS PRIOR TO THE END OF THE FISCAL YEAR:**  
RECOMMENDATION: Adopt Resolution No. 2020-0048, ratifying the waiver of Authority Policy 4.01(3) requiring that the proposed budget be submitted to the Board sixty days prior to the end of the fiscal year.  
**(Finance: Scott Brickner, Vice President/CFO)**

## **CLAIMS**

## **COMMITTEE RECOMMENDATIONS**

## **CONTRACTS AND AGREEMENTS**

- 7. RATIFICATION OF NON-FEDERAL REIMBURSABLE AGREEMENT NO. AJW-FN-WSA-19-WP-003278 REGARDING ENGINEERING AND TECHNICAL SUPPORT RELATED TO REPLACEMENT OF RUNWAY 27 EMAS:**  
RECOMMENDATION: Adopt Resolution No. 2020-0049, ratifying the Non-Federal Reimbursable Agreement No. AJW-FN-WSA-19-WP-003278 regarding Engineering and Technical Support related to replacement of Runway 27 EMAS for up to \$214,355.61.  
**(Airside Operations: Dean Robbins, Manager)**
- 8. AUTHORIZATION TO EXECUTE A MEMORANDUM OF AGREEMENT WITH FEDERAL AVIATION ADMINISTRATION COVERING SELECT NAVIGATIONAL AIDS ON THE AIRFIELD AT SAN DIEGO INTERNATIONAL AIRPORT:**  
RECOMMENDATION: Adopt Resolution No. 2020-0050, authorizing the President/CEO to enter into a Memorandum of Agreement with the FAA covering certain FAA-owned and operated navigational aids located on the Airfield at San Diego International Airport for a term of twenty years.  
**(Airline Relations: Kathy Kiefer, Senior Director)**

- 9. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A REIMBURSABLE AGREEMENT WITH THE DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION (FAA) FOR THE RELOCATION OF TWO COMPONENTS OF AN FAA SYSTEM THAT CONFLICT WITH ADP PACKAGE 1 – TERMINAL AND ROADWAYS:**  
RECOMMENDATION: Adopt Resolution No. 2020-0051, approving and authorizing the President/CEO to Execute a Reimbursable Agreement between the Department of Transportation Federal Aviation Administration (FAA) and the San Diego County Regional Airport Authority for preliminary planning and project design related to the relocation of two components of an FAA system.  
**(Airport Design & Construction: Bob Bolton, Director)**
- 10. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXTEND THE CONTRACT TERM FOR QUIETER HOME PROGRAM, PROJECT 9 GROUP 12 (380912) WITH G&G SPECIALTY CONTRACTORS, INC. FROM 384 DAYS TO 584 DAYS:**  
RECOMMENDATION: Adopt Resolution No. 2020-0052, authorizing the President/CEO to extend the contract term with G&G Specialty Contractors, Inc. from 384 days to 584 days for Quieter Home Program, Project 9 Group 12, at San Diego International Airport.  
**(Planning & Environmental Affairs: Brendan Reed, Director)**

***CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION***

- 11. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 10, GROUP 7 PROJECT NO. 381007 FORTY (40) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON TWENTY-NINE (29) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:**  
RECOMMENDATION: Adopt Resolution No. 2020-0053, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,266,599.29 for Phase 10, Group 7, Project No. 381007, of the San Diego County Regional Airport Authority's Quieter Home Program.  
**(Planning & Environmental Affairs: Brendan Reed, Director)**

**12. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXTEND THE EXISTING U.S. BANK NATIONAL ASSOCIATION AGREEMENT FOR 6 MONTHS AND NEGOTIATE AND EXECUTE AN AGREEMENT WITH U.S. BANK NATIONAL ASSOCIATION FOR DEPOSITORY BANKING AND LETTER OF CREDIT SERVICES AND WITH MUFG UNION BANK NATIONAL ASSOCIATION FOR MERCHANT CREDIT CARD SERVICES:**

RECOMMENDATION: Adopt Resolution No. 2020-0054, approving and authorizing the President/CEO to extend the existing U.S. Bank National Association agreement for maximum of 6 months and negotiate and execute an agreement with U.S. Bank National Association for depository banking for a term of five years with five one-year options to extend the term and a maximum amount payable not-to-exceed \$1,000,000.

Adopt Resolution No. 2020-0055, approving and authorizing the President/CEO to negotiate and execute an agreement with U.S. National Bank Association for Letter of Credit Services for a term of 5 years and a compensation amount that shall not exceed \$250,000.

Adopt Resolution No. 2020-0056, approving and authorizing the President/CEO to negotiate and execute an agreement with MUFG Union Bank National Association for merchant credit card services for a term of five years with five one-year options to extend the term and a maximum amount payable not-to-exceed \$16,000,000.

**(Finance & Risk Management: John Dillon, Director)**

**PUBLIC HEARINGS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**13. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO MODIFY CONTRACTUAL REQUIREMENTS FOR QUALIFYING NON-AIRLINE TENANTS AS A RESULT OF THE COVID-19 PANDEMIC:**

RECOMMENDATION: Adopt Resolution No. 2020-0057, approving and authorizing the President/CEO to modify contractual requirements to provide rent abatement to qualifying Non-Airline Tenants for a temporary period not to exceed six (6) months, as a result of the COVID-19 Pandemic.

**(Revenue Generation & Partnership Development: Jim DeCock, Acting Director)**

**CLOSED SESSION:**

**14. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: San Diego County Regional Airport Authority v. American Car Rental, Inc., San Diego Superior Court Case No. 37-2016-00024056-CL-BC-CTL

- 15. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Future DB International, Inc. v. San Diego County Regional Airport Authority, et al.  
San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL
- 16. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Park Assist LLC v. San Diego County Regional Airport Authority, et al.  
United States District Court Case No. 18 CV2068 LAB MDD
- 17. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: M.W. Vasquez Construction Co. Inc. v. San Diego County Regional Airport Authority, et al.  
San Diego Superior Court Case No. 37-2019-000215
- 18. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Quiet Skies San Diego v. San Diego County Regional Airport Authority  
San Diego Superior Court Case No. 37-2020-00007998-CU-TT-CTL
- 19. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Cal. Gov. Code §54956.9)  
Number of cases: 2
- 20. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.  
Number of potential cases: 1
- 21. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Navy Boat Channel Environmental Remediation  
Number of potential cases: 1
- 22. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Number of potential cases: 1

- 23. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Order No. WQ 2019-0005-DWQ by the State Water Resources Control Board pertaining to PFAS  
Number of potential cases: 1
- 24. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**  
Property: Approximately 7.5 acres of land located on the north side of the San Diego International Airport property, north-east of Taxiway C  
Agency Negotiators: Scott Brickner, John Dillon, Hampton Brown, Eric Podnieks  
Negotiating Parties: AFCO, Chuck Stipancic  
Under Negotiation: price and terms of payment
- 25. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**  
Property: Airline Operating and Lease Agreement-San Diego International Airport  
Agency Negotiators: Kim Becker, Scott Brickner, John Dillon, Kathy Kiefer, Amy Gonzalez  
Negotiating Parties: Air Canada, Alaska Airlines, Allegiant Airlines, American Airlines, AmeriFlight, Atlas Air, British Airways, Delta Airlines, Edelweiss, FedEx, Frontier Airlines, JetBlue Airlines, Lufthansa, Southwest Airlines, Spirit, Sun Country, Japan Airlines, United Airlines, UPS, West Air, West Jet  
Hawaiian Airlines  
Under Negotiation: Price and Terms of Payment
- 26. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**  
Property: Food & Beverage and Retail Concession Leases - San Diego International Airport  
Agency Negotiators: Kim Becker, Scott Brickner, Hampton Brown, Jim DeCock  
Negotiating Parties: SSP American Inc., HG-CV Epicure Martinez San Diego, Mission Yogurt Inc., Host International, Inc., PGC-PCI San Diego, Paradies-San Diego LLC, ZoomSystems Inc., InMotion Entertainment Group, LLC, SFS Beauty CA, LLC, SFS Investors JV, Spa Didicus, Inc., Stellar Partners, Inc,  
Under Negotiation: Price and Terms of Payment
- 27. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**  
Property: 3355 ADMIRAL BOLAND WAY, SAN DIEGO CA 92101  
Agency Negotiators: Kim Becker, Scott Brickner, Hampton Brown, Lisa Poitras  
Negotiating Parties: Avis Budget Rental Car LLC; Enterprise Rent-A-Car Company of Los Angeles, LLC; The Hertz Corporation, Fox Rent-A-Car, Inc.; Nevada Lease and Rentals, Inc. dba Payless Car Rental System; Sixt Rent A Car LLC; Advantage Opco, LLC dba Advantage Rent A Car  
Under Negotiation: Price and Terms of Payment



- 28. CONFERENCE WITH LABOR NEGOTIATORS:**  
(Cal. Gov. Code section 54957.6)  
Agency designated representatives: Angela Shafer-Payne, Lola Barnes, Greg Halsey, Rod Betts  
Employee organization: California Teamsters Local 911
- 29. THREAT TO PUBLIC SERVICES OR FACILITIES:**  
Consultation with: General Counsel and President/CEO

**REPORT ON CLOSED SESSION:**

**GENERAL COUNSEL REPORT:**

**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:**

**BOARD COMMENT:**

**ADJOURNMENT:**

**Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)**

- 1) Persons wishing to address the Board, ALUC, and Committees shall complete a "Request to Speak" form prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to complete a form shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.
- 6) After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

**Additional Meeting Information**

**NOTE:** This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2400 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at [www.san.org](http://www.san.org).

**For those planning to attend the Board meeting, parking is available in the public parking lot located directly in front of the Administration Building. Bring your ticket to the third floor receptionist for validation.**

**You may also reach the SDCRAA Building by using public transit via the San Diego MTS System, Route 992. For route and fare information, please call the San Diego MTS at (619) 233-3004 or 511.**

Revised 05/05/2020

**May 7, 2020  
Board Meeting**

**NON-AGENDA  
PUBLIC COMMENTS**

**From:** [Faraidon Bustani](#)  
**To:** [SDCRAA clerk](#)  
**Subject:** TAXI MOA  
**Date:** Wednesday, April 22, 2020 9:36:22 PM

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Dear Board Members

My Name Is Faraidon Bustani, and I Am Permit Holder ,Operator For Sunny Cab#572. I Would Like To Respectfully Ask You To Direct The Ground Transportation Staff Member To Present The Issue Of The Taxi MOA December 2020 Deadline At The Upcoming Board Meeting,

sincerely

FARAIDON BUSTANI

**From:** [Jemal Tefera](#)  
**To:** [SDCRAA clerk](#)  
**Subject:** Agenda Item for May 7  
**Date:** Thursday, April 23, 2020 7:47:17 AM

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Good morning Sir,

Can you please read this to the board members as a non public agenda item for May 7 airport board meeting.

Thank you  
Jemal Mohammed

Dear board members,

My name is Jemal Mohammed , and I am the operator and permit holder for JER cab . I would like to respectfully ask you to direct the ground transportation staff members to present the issue of the taxi MOA December 2020 deadline at the upcoming board meeting.

Thank you

Jemal Mohammed  
JER cab # 386

[Sent from Yahoo Mail on Android](#)

**From:** [mehruddin khawaja](#)  
**To:** [SDCRAA clerk](#)  
**Subject:** Agenda Item May 7  
**Date:** Thursday, April 23, 2020 10:50:20 PM

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Hello,

Can you please read this to the board member as a non public agenda item for may 7 airport board meeting,

My name is Mehruddin Khawaja and I am the operator and permit holder to the Country Cab, I would like to respectfully ask you to direct the ground transportation staff members to present the issue of the taxi MOA December 2020 deadline at the upcoming board meeting.

Thank You Mehruddin Khawaja

Country Cab #956

[Sent from Yahoo Mail on Android](#)

**From:** [Najib Sayar](#)  
**To:** [SDCRAA clerk](#)  
**Date:** Saturday, April 25, 2020 5:20:22 PM

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Hello my name is Najib Sayar first off I just want to say I hope you guys are doing well and safe. I have been working in the airport taxi business for 20 years. All the medallion taxi drivers are asking you guys to kindly postpone the 2021 opening. We are stating this for the matter of fact that there's no work there's no more conventions it's gonna take at LEAST another year to get the business back to normal. Most of the drivers have families and it's very hard for them to provide for there families currently and there struggling. It would be strongly appreciated for you guys to take part of what we are saying and understand our situations.

**From:** [Najibullah Barkzai](#)  
**To:** [SDCRAA clerk](#)  
**Subject:** Re: Update Writing for MOA Extension  
**Date:** Sunday, April 26, 2020 3:33:18 PM

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On Sun, Apr 26, 2020 at 3:32 PM Najibullah Barkzai <[barkzai64@gmail.com](mailto:barkzai64@gmail.com)> wrote:  
I would like to be read as non-public comments at May 7 board meeting

----- Forwarded message -----

**From:** **Rameen Barkzai** <[barkzai96@gmail.com](mailto:barkzai96@gmail.com)>  
**Date:** Sun, Apr 26, 2020 at 1:51 PM  
**Subject:** Update Writing for MOA Extension  
**To:** Najibullah Barkzai <[barkzai64@gmail.com](mailto:barkzai64@gmail.com)>

- 1) In the name of God, the most Generous, the most Merciful.
- 2) Hi, my name is Najibullah Barkzai.
- 3) As you are aware, the coronavirus has made us jobless for the last 2 months and it is possible that we will remain jobless for many more months.
- 4) There is almost zero business for us in the airport, because of the travel restrictions so we have no tourism and no business conventions.
- 5) Part of the convention center and hotels are becoming reserved for coronavirus patients.
- 6) Many taxi drivers, including me, returned their medallion back to MTS because we could not afford to pay our insurance and radio service.
- 7) Because of this, we ask that you please extend MOA for at least another year and a half to two years because recovering from the economic damage will take time.
- 8) We need time to get back on our feet after the coronavirus lockdown is lifted and if MOA is not extended, many taxi drivers will struggle financially.
- 9) I hope you understand our situation and can help make a fair decision.
- 10) Thank you very much and God bless everyone and God bless America.



**From:** [Amjad Alasady](#)  
**To:** [SDCRAA clerk](#)  
**Subject:** TAXI MOA  
**Date:** Sunday, April 26, 2020 9:16:44 PM

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dear board members

my name is Amjad Alasady, and i'm a permit holder operator for Amany cab 1009, i would like to respectfully ask you to direct the ground transportation staff member to present the issue of the taxi moa December 2020 deadline at the upcoming board meeting.

sincerely

Amjad Alasady  
Amany cab 1009

**From:** [Edris](#)  
**To:** [SDCRAA clerk](#)  
**Subject:** Agenda  
**Date:** Monday, April 27, 2020 12:59:06 AM

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Dear Madame/Sir,

Hope you are doing fine and all is well.

We want know how to add an item on Authority's Boar meeting of May 7th? In these unprecedented times, we the cab drivers would like the Honorable Board to discuss the extension of our MOA. What does it take to have a such an item in the agenda?

Thanks,  
Abdullah Wahab  
Watan Cab

**From:** [Hamid a](#)  
**To:** [SDCRAA clerk](#)  
**Subject:** Requesting extension  
**Date:** Tuesday, April 28, 2020 11:06:44 AM

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Good morning: to whom it may concern! As we all know the Taxi business was already down and down because of uber/Lyft and now this covide 19 take it down almost to zero So after this pandemic get to end it will take times for business to get back to normal as it was at the maintime 2021 is coming so we really really requesting the EXTENSION OF MOA so we can get at least recover from all these situations.

Thanks so much Be save

Sincerely

Hamid Alhaam

Omaid Cab .

**From:** [abdul popal](#)  
**To:** [SDCRAA clerk](#)  
**Subject:** COVID-19 Impact on Taxi Drivers  
**Date:** Tuesday, April 28, 2020 10:13:07 PM

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To whom it may concern,

I am writing to you regarding Cab 562, 470, 39, and 1210 on behalf of SPOPAL Inc. COVID-19 has resulted in significant stress on our financial stability as cab owners and upon the drivers. We were left with very few options but to return our medallions to MTS, as the cost of keeping a taxi cab running currently outweighs the benefit.

I hope that you all are able to see the condition of the current drivers in these trying times and will have some compassion for the effect this has had on us. We are already seeing the long term impacts of COVID-19 as conventions including comic con are being cancelled resulting in further losses of business for us. I ask that you consider postponing the opening of the airport to all the other taxis in the county because even in the event that this ends soon, the repercussions will be long lasting and have significant detriments on our well being as taxi drivers.

Best,

Abdul Popal

**From:** [Edris](#)  
**To:** [SDCRAA clerk](#)  
**Subject:** Postponment and Delay  
**Date:** Tuesday, April 28, 2020 10:47:46 PM

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Mr. Russel, please read this at the May 7th Board meeting. Thank You Sir.

Honorable Board members good morning,

As you know first hand that the business in our airport is down %96. Our cab business is down 99 percent, and we can't see the light at the end of the tunnel. Our struggle will be long and our recovery will be hard and time consuming.

All we ask is a delay and postponement to the airport opening, till we at least partially recover and get back on our feet. We cabbies are not enjoying the fruits of stimulus packages as other employed workers do.

Thank you, be safe and remember us, your dedicated cabbies for 40 years.

Edris Wahab  
Watan cab

**From:** [seifuabel@yahoo.com](mailto:seifuabel@yahoo.com)  
**To:** [SDCRAA clerk](#)  
**Subject:** Public Comment  
**Date:** Wednesday, April 29, 2020 1:04:21 AM

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Dear sir/madam,

I would like the following comment to be read to the board members as a non-agenda public comment during the Airport Board meeting on May 7, 2020.

Thank you,  
Abel Seifu

Dear board members,

During the meeting held on April 16, we taxi permit holders expressed how much Covid-19 has devastated the taxicab business, and that most of us have halted our operations for the last two months. In addition to the pandemic, the December 2020 deadline would make things worse for permit holders if this board does not act, as we are heading into our third month of 100 percent income loss.

Further, the airport taxi industry is surely expecting more losses for the remainder of 2020, and this board has established a timeline for the staff members to implement a policy regarding how the taxi operation will look when the airport is open for all taxicabs.

Therefore, I would like to respectfully ask that, before the deadline is upon us, the board reevaluate the timeline in consideration of the current pandemic and its impacts on the airport taxi industry.

Regards,

Abel Seifu

Odyssey Cab

**From:** [Hashmat Hassazda](#)  
**To:** [SDCRAA clerk](#)  
**Subject:** IMPORTANT: Public Comment  
**Date:** Wednesday, April 29, 2020 5:02:35 PM

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Hello to whom it may concern,

I'd like to make a request that my email be considered during the annual board meeting scheduled on May 7th 2020.

As im sure you are all aware, the current pandemic involving Covid-19 has really hurt all taxi drivers, especially those whom rely on airport business.

Due to being furloughed during these difficult times, all taxi drivers, including myself have sustained a 100% loss of income from our daily jobs. This pandemic has certainly hit everyone, however us taxi drivers have especially been hurt. Not only is the airport traffic historically low, we are also putting ourselves in dangerous positions of being infected if we go to work.

With the circumstances we currently find ourselves in, we ask you to please postpone payments that are due from taxi driver. We are not making any money and are unable to work during these pressing times.

We'd like to thank you all for your considerations.

Thank you,

Hashmatullah Hassazda  
San Diego Blue Cab  
Cab#582

**From:** [shahin sharp](#)

**To:** [Boling April](#); [Robinson Paul](#); [Cox Gregory](#); [Kersey Mark](#); [Lloyd Robert](#); [pmcnomara@san.org](#); [cblaksper@san.org](#); [West Mark](#); [Becker Kimberly](#); [Morales Martha](#)

**Subject:** Appeal for Extension for current Airport Permit Holders

**Date:** Thursday, April 30, 2020 12:45:07 PM

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**Attachments:** [Shick Cab Appeal Letter \(1\).docx](#)

Hello,

Please see the attached document. I have also copied it in the body of the email for your ease of use.

I am formally requesting that this document be read during any future meetings you have.

Below is the text from the document:

To the Chairman and the Board Members of the SDCRAA:

Over the course of the last few years, our small business has experienced continuous year over year decline due to many factors outside of our control, but not limited to the implementation of Uber and Lyft in the Airport, and the ability for anyone who carries a sheriffs license to obtain their own medallion.

Prior to the aforementioned factors, a typical day would hold a minimum of 10 fares. Nowadays, we are lucky to provide rides to five customers throughout a fifteen-hour shift. That is one ride, every three hours on average. On top of all of this, COVID-19 has singlehandedly demolished any remaining business, to the point where the cost to own a taxi cab outweighs the benefit. Hence, the majority of owners have surrendered their medallions towards the beginning of this pandemic.

Now, I have mentioned a few factors above, and how it has affected our business. One thing has stayed true throughout the last five or so years – the medallion owners are not people that give up easily. We kept our heads up, defended ourselves to the capacity to which we could afford, and continued to play our part in the community.

However, this unprecedented time has left us little to work with. As an example, San Diego is home to many conventions that would stimulate our business – which honestly was the only factor that kept our books balanced and put a gap between our business, and being out of business. As of now, who knows when the next convention is available in San Diego. Also, with the push for everybody to work from home and telecommute, there is virtually no one to provide a ride to at the airport, which again leaves us nothing to work with.

Ultimately, COVID-19 has affected all of us in ways we could not have imagined. I am respectfully requesting that you put yourselves in our shoes and take these factors into consideration and postpone the opening of the Airport to give us legacy drivers a chance to make up the ground we have lost.

Sincerely,

Shick Cab  
Hassan Nazar  
(858) 405 - 5105

Thank you for your consideration!



**From:** [Abdu Ali](#)  
**To:** [SDCRAA clerk](#)  
**Subject:** public comment  
**Date:** Saturday, May 2, 2020 11:21:48 PM

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Hello sir,,  
I would like this message to be read at the next airport board meeting  
Thanks  
Abdu

Dear board members,

My name is Abdu Ali and I am the operator or permit holder for cab 492  
I would like to respectfully ask you to direct the ground transportation staff members  
to present the issue of the taxi MOA December 2020 deadline at the upcoming board  
meeting.

Regards,  
Abdu Ali.  
ODAA CAB 492  
[Sent from Yahoo Mail on Android](#)

**From:** [Shees Nawabi](#)  
**To:** [SDCRAA clerk](#)  
**Subject:** Petition to Request a Postponement of the opening of Taxi Medallions  
**Date:** Monday, May 4, 2020 2:08:25 PM

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To Whom it May Concern;

I Aziziullah Nawabi, the owner of EZ Cab #553 am writing to you requesting a delay in the opening of the airport to all other taxis in the county.

Over the course of the last few years, our taxi business has experienced continuous year over year decline due to many factors, like Uber and Lyft, and now Covid-19. Even before Covid-19, we were barely able to get a ride once every three hours. Due to Covid-19 in the short term there is no business at all and for the foreseeable future business will be limited until a vaccine is found and the economy gets back to normal. Even if stay at home orders are lifted soon, conventions, events, and sports will not return for a while.

Ultimately, Covid-19 has affected all of us in ways we could not have imagined. I am respectfully requesting that you put yourselves in our shoes and take these factors into consideration and postpone the opening of the airport to give us legacy drivers a chance to make up the ground we have lost.

Thank you,  
Azizullah Nawabi  
EZ Cab #553  
(619)861-4047

**From:** [Nilofar Shefa](#)  
**To:** [SDCRAA clerk](#)  
**Subject:** Opening of airport for other taxis 2021  
**Date:** Monday, May 4, 2020 6:05:16 PM

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To whom it may concern! This nilofar shefa owner of fans cab 301 sending you this litter since the business very slow and bad please think about next year 2021 please do not open the airport for other taxis .Thank you so much appreciate if you think about it seriously all the driver do not make money and also the owner do not make money.

Sent from my iPhone

**From:** [r.s](#)  
**To:** [SDCRAA clerk](#)  
**Subject:** Delaying the Opening of all Taxi Cabs at San Diego Airport.  
**Date:** Monday, May 4, 2020 6:20:56 PM

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To: San Diego international Authority committee,

This email is in regards to opening of all Taxi Cabs being able to work at the airport starting 2021. We the Taxi owners and drivers currently who work at the Airport have held a meeting to discuss how we all feel about all that is currently going on in the country. After addressing concerns and listening to one another we came to the conclusion you the respectful committee should look to delay the opening of all Taxis working at the Airport. We have taken into consideration the toll COVID-19 has taken on all of us including our Families. The health concerns and preventative measures taken by us to protect them has taken its toll and for that. I am 100 percent behind the suggestion of delaying it and give the opportunity for all of us to adjust back to normal life.

Thank you in advance

Sincerely,  
Haress Ebrahim  
Owner of Hi Class Cab #954

Sent from my iPhone

**From:** Rahim Seyed-Salehi

**To:** Boling April; Robinson Paul; mark.west@imperialbeachca.gov; cblaksper@san.org; Kersey Mark; Cox Gregory; pmcnomara@san.org; Becker Kimberly; Lloyd Robert; Nichols Marc; Shafer-Payne Angela; SDCRAA clerk

**Subject:** Postponing the Airport Permit

**Date:** Monday, May 4, 2020 7:43:40 PM

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Hello,

This letter is intended for ALL San Diego Airport Authority and its respective Board Members.

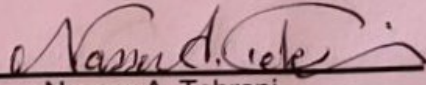
To: Mr. Marc Nichols  
Director of Ground Transportation  
SDCRAA  
San Diego, CA 92138-2776

Dear Mr. Nichols,

As you are fully aware, due to the current COVID-19 pandemic, we as members of I.C.O.A and S.D.TX.A have particularly become completely non-operational for the past two months or so. We forecast a bleak future for our business, but we also hope that we can weather these dark days and get back to providing the County of San Diego the best and fastest public transportation possible.

While the economy is going from bad to worse, we hope that by paying attention to our request maybe the airport authorities can help us stay afloat by postponing their decision for a couple of years. We cannot open the airport to all taxis in San Diego until the business and economy has moved forward to establish some sort of stabilization in the future.

The industry and the airport must realize that any and all decision to open the airport to all city cabs was based on days Pre-Coronavirus and do not reflect the business model of today where every permitted taxi driver is struggling to operate.

 4/30/20  
\_\_\_\_\_  
Nasser A. Tehrani  
San Diego Taxi Association

  
\_\_\_\_\_  
Safa Saleh  
I.C.O.A.

Please have the Clerk provide and communicate this letter to all members of the Airport authority as a public agenda item.

Regards,

**From:** [tagabi@aol.com](mailto:tagabi@aol.com)  
**To:** [SDCRAA clerk](#)  
**Subject:** Letter to Airport Board  
**Date:** Monday, May 4, 2020 10:28:40 PM

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Dear Sir/Madam,

I would appreciate if you could forward the attachment letter to the board members by May 7, 2020 for the board meeting.

May 04, 2020

San Diego County Regional Airport Authority

3225 North Harbor Drive Third Floor

San Diego, CA 92101

Dear Sir/Madam,

I would like to express my concern pertaining to opening the airport to all city taxi cabs in 2021. I have been driving a taxi cab in the San Diego airport for nearly 34 years and I think this would be detrimental for business. In 1982 all city taxis were allowed to operate in the San Diego airport and that number created a chaotic situation. This forced the authority to bring the situation under control by reducing the number of taxis to 450 by lottery. In the beginning half of the taxis were operating every other day. Then the schedule had been changed to three stickers (A, B, C). After awhile based on the need, the schedule had been changed to each sticker working two days in a row and the third day was off. According to the above explanation the simple logic of management and principle of demand and supply there isn't any reason to see the SD airport to open their doors to all city taxis next year. This will ruin business for the existing airport taxi companies that have paid hundreds of thousand dollars for SD airport stickers and taxi medallions. Opening the airport is a big reward for city taxi owners, but it is going to be a disaster for existing airport cab owners.

Recently the Covid 19 outbreak has brought down the whole country's economy and San Diego is not an exception. The existing status of Covid 19 is a disaster syndrome that has negatively impacted all aspects of life. Tourism is a major industry in San Diego and we are hurting in a big way. Hotels and motels are vacant, restaurants are closed, the convention center is shut down and the numbers of flights are unbelievably reduced. The number of passengers on flights is down about 90%. With simple economic analysis and safety measures I am sure the honorable board members will agree with me that going back to a normal economic and social condition will unfortunately take a longer time than expected. Therefore I respectfully request a postponement of opening the San Diego airport to city taxis for at least two to three years. Please don't repeat the same mistake of the chaotic situation of 1982.

Best Regards,

A. Mustafa

AM-PM Cab

**From:** [ahmad shefa](#)

**To:** [SDCRAA clerk](#)

**Subject:** Letter Regarding May 7th Agenda Item

**Date:** Monday, May 4, 2020 11:12:53 PM

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**Attachments:** [Taxi Letter.pdf](#)

Dear SDCRAA Board Members:

Attached is a letter for your consideration in postponing the decision to open the airport to all taxis in 2021. I am requesting you all to add this as an agenda item for your May 7th meeting. To the Chairman and the Board Members of the SDCRAA:

To the Chairman and the Board Members of the SDCRAA:

I am contacting you on behalf of myself, the owner of Pearlwood cab. As you may know, the taxicab industry has suffered tremendously over the past two years. Through the expansion of rideshare companies including Uber and Lyft, our business has experienced unprecedented loss. These circumstances have slowed business, making it difficult to sustain livelihood in San Diego.

We watched our income drastically decline as a result of the factors mentioned earlier. Although we were faced with these adversities, taxi drivers persevered and continued to work overtime to keep our business alive. Despite our unwavering resilience, COVID-19 hit us hard when we were already down.

Many of us are now unable to show up to work because of the pandemic. For those of us who are holding on, it is an uphill battle. Our new reality has restricted travel, canceled conventions, and banned social gatherings. Thus, as our fellow San Diegans have moved to a virtual lifestyle- we are left with virtually no work.

We understand the pandemic has changed the trajectory for all of us. We respectfully request you to consider postponing the opening of the airport for a minimum of two years. Postponing the opening of the airport will single-handedly save our business that we humbly and tirelessly persisted to maintain. Thank you for your consideration and most importantly, your time.

Sincerely,

Ahmad J. Shefa  
Pearlwood Cab  
(858) 382-7297

Thank you for your time,  
Ahmad J. Shefa  
Owner of Pearlwood Cab #890

**From:** [Adrian Kwiatkowski](#)  
**To:** [SDCRAA clerk](#)  
**Cc:** [Becker Kimberly](#); [Shafer-Payne Angela](#); [Nichols Marc](#); "Tony Hueso"; [cyrus2@yahoo.com](mailto:cyrus2@yahoo.com)  
**Subject:** Non-Agenda public comment for Airport Board meeting on March 7th  
**Date:** Tuesday, May 5, 2020 10:57:29 AM

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**Attachments:** [TAG airport taxi industry letter Airport Board 05\\_05\\_2020 - FINAL .pdf](#)

Dear Authority Clerk,

Attached is a letter that I would like read into the record during non-agenda public comment for the Airport Board meeting on Thursday, March 7<sup>th</sup>.

Please let me know if you have any questions.



May 5, 2020

Chair and Board of Directors  
San Diego County Regional Airport Authority  
3225 North Harbor Drive, Third Floor  
San Diego, CA 92101

Dear Chair and Board Members,

On behalf of the San Diego Transportation Association, I am contacting you to request that the Airport Authority delay the transition to an open taxi system by one year to January 1, 2022 as a result of the severe economic impact of the Coronavirus situation.

With the cancellation of numerous events and conventions such as the San Diego County Fair, San Diego Comic-Con and San Diego Pride the economic situation is dire for the local taxi industry. The reduction of flights and business opportunities require time for the industry to recover before more taxi capacity is increased at the airport. There was a 65% decline in taxi trips in March and April will be worse. Since February, over 400 MTS taxi permits have been surrendered.

Adding more taxi capacity when demand has been dramatically reduced will exacerbate the economic situation for all stakeholders. In addition, it is unknown when transition planning meetings can resume between the airport and industry stakeholders to develop a workable plan. A transition plan might not even be necessary since over 38% of all MTS taxi permits have been surrendered. A one-year delay makes sense from an economic consideration and planning standpoint.

Therefore, I ask that the Airport Authority Board of Directors to schedule this request for consideration at the next available meeting. I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Adrian Kwiatkowski', written over a light blue horizontal line.

Adrian Kwiatkowski  
President CEO

CC: Kimberly Becker, President & CEO  
Angela Shafer-Payne, Vice President, Operations  
Marc Nichols, Ground Transportation Director

5333 Mission Center Road, Suite 115 | San Diego, California 92108 | (619) 704-0180

Adrian Kwiatkowski  
President CEO



C/O Bartell & Associates  
5333 Mission Center Road, Suite 115  
San Diego, California 92108  
Phone (619) 704-0180 | Fax (619) 704-0185



**DRAFT**  
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD**  
**MINUTES**  
**MONDAY, MARCH 23, 2020**  
**SAN DIEGO INTERNATIONAL AIRPORT**  
**BOARD ROOM**

**CALL TO ORDER:** Chairman Boling called the special meeting of the San Diego County Regional Airport Authority Board to order at 9:04 a.m. on Monday, March 23, 2020, in the Board Room via teleconference pursuant to Executive Order N-25-20 and at the San Diego International Airport, Administration Building, 3225 North Harbor Drive, San Diego, CA 92101.

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

PRESENT: Board Members: Blakespear, Boling, Kersey, Lloyd, McNamara, Robinson, Schiavoni, West

ABSENT: Board Members: COX, Dallarda (Ex-Officio), Dockery (Ex-Officio), Miller (Ex-Officio)

ALSO PRESENT: Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Board Services/Authority Clerk; Martha Morales, Assistant Authority Clerk I

**APPROVE AGENDA:**

**ACTION:** Moved by Board Member Robinson and seconded by Board Member West to approve the Agenda. Motion carried by the following votes: YES – Blakespear, Boling, Kersey, Lloyd, McNamara, Robinson, Schiavoni, West; NO – None; ABSENT – Cox; (Weighted Vote Points: YES – 92; NO – 0; ABSENT – 8)

**PRESENTATIONS:**

**A. PRESENTATION ON THE AUTHORITY’S FINANCIAL RESILIENCY PLAN AND COVID-19 UPDATE:**

Kimberly Becker, President/CEO, reported that measures have been implemented to keep staff safe and healthy while keeping the airport functioning. She also reported that in March there was a reduction of 5 daily flights, but passenger volume decreased significantly which impacts non-airline revenue. She also reported that construction projects that were already underway are continuing and that the Authority was assessing options for the long term. She reported that ACI-NA projected that US Airports will lose at least 13.9 billion in revenue and that the Coronavirus will have six times the impact of September 11. She reported that the airport is working with tenants and airline partners to follow directives from the CDC and that the Authority is also regularly communicating measures that are being taken to control costs and reduce expenses.

Matt Harris, Director, Government Relations, reported that Congress and the Administration have worked to rapidly contain the spread of COVID-19 and are now working to provide relief to government agencies, health facilities, businesses, individuals and the broader economy. He reported that Authority staff and consultants have actively engaged Senators and the House Delegation to urge support for \$10 billion in aid for airports with an additional \$50 billion in loans and guarantees for passenger air carriers and \$8 billion in loans and guarantees for cargo air carriers. He also reported that prior to suspending its 2020 session, the California Legislature passed a \$1.1 billion relief package to support hospitals, health facilities, local governments and schools to mitigate the spread of the virus. He reported that on March 19, Governor Newsom issued a statewide stay-at-home order, directing all Californians to stay at home and avoid all non-essential social contact with an exemption for key transportation sectors, including airports, rental car companies, taxis, and construction workers, among others, to maintain critical infrastructure.

Scott Brickner, Vice President/CFO, provided a presentation on the Authority's Financial Resilience Plan that included Financial Resilience Plan Levels, COVID-19 Impacts, Actions Taken, and Financial Profile.

In response to Board Member West's request regarding slot allocations and whether it might open new service, Mr. Harris stated that he would get more information on whether slot allocation reform was being considered by Congress and report back to the Board.

#### **NON-AGENDA PUBLIC COMMENT:**

MARGO TANGUAY, SAN DIEGO, spoke regarding the effects that COVID-19 has had on the taxi-cab industry as well as the different health guidelines, including the suggestion of using the term physical distancing instead of social distancing.

#### **CONSENT AGENDA (Items 1-10):**

**ACTION: Moved by Board Member Robinson and seconded by Board Member Schiavoni to approve the Consent Agenda. Motion carried by the following votes: YES – Blakespear, Boling, Kersey, Lloyd, McNamara, Robinson, Schiavoni, West; NO – None; ABSENT – Cox; (Weighted Vote Points: YES – 92; NO – 0; ABSENT – 8)**

#### **1. APPROVAL OF MINUTES:**

**RECOMMENDATION:** Approve the minutes of the March 5, 2020 regular meetings.

**2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

**3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM FEBRUARY 10, 2020 THROUGH MARCH 8, 2020 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM FEBRUARY 10, 2020 THROUGH MARCH 8, 2020:**

RECOMMENDATION: Receive the report.

**4. APRIL 2020 LEGISLATIVE REPORT:**

RECOMMENDATION: Adopt Resolution No. 2020-0033, approving the April 2020 Legislative Report.

**5. AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A NOTICE OF GEOLOGIC AND GEOTECHNICAL CONDITIONS IN ORDER TO OBTAIN A CERTIFICATE OF OCCUPANCY FOR THE FACILITIES MANAGEMENT DEPARTMENT SHOPS BUILDING:**

RECOMMENDATION: Adopt Resolution No. 2020-0034, approving and authorizing the President/CEO to execute a Notice of Geologic and Geotechnical Conditions, including an indemnity agreement in favor of the City of San Diego, in order to obtain a Certificate of Occupancy for the Facilities Management Department (FMD) Shops building, to be recorded with the County Recorder acknowledging the existence of geotechnical conditions assumed to be present on the site of the future FMD Campus located on a portion of the Tidelands of San Diego Bay.

***CLAIMS***

**6. REJECT THE CLAIM OF SCOTT WITTMAN:**

RECOMMENDATION: Adopt Resolution No. 2020-0035, rejecting the claim of Scott Wittman.

***COMMITTEE RECOMMENDATIONS***

***CONTRACTS AND AGREEMENTS***

**7. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE CONSENT TO ASSIGNMENT AGREEMENTS WITH AVIS BUDGET CAR RENTAL, LLC.:**

RECOMMENDATION: Adopt Resolution No. 2020-0036, approving and authorizing the President/CEO to execute a Consent to Assignment Agreement of the Non-Exclusive On-Airport Rental Car Concession Agreement with Avis Budget Car Rental, LLC.

Adopt Resolution No. 2020-0037, approving and authorizing the President/CEO to execute a Consent to Assignment Agreement of the Rental Car Center Facility Lease Agreement with Avis Budget Car Rental, LLC.

**8. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AMENDMENTS TO CONCESSION LEASES FOR MODIFICATIONS TO LEASED PREMISES AND EXTENSION OF LEASE TERM:**

RECOMMENDATION: Adopt Resolution No. 2020-0038, approving and authorizing the President/CEO to negotiate and execute amendments to the Concession Lease with Stellar Partners, Inc. to allow for modifications to the leased premises and/or extension of lease term.

Adopt Resolution No. 2020-0039, approving and authorizing the President/CEO to negotiate and execute amendments to the Concession Lease with PGC-PCI San Diego, LLC to allow for modifications to the leased premises and/or extensions to the lease term.

Adopt Resolution No. 2020-0040, approving and authorizing the President/CEO to negotiate and execute amendments to the Concession Lease with Mission Yogurt, Inc. to allow for modifications to the leased premises and/or extensions to the lease term.

**9. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH GATZKE DILLON & BALLANCE LLP:**

RECOMMENDATION: Adopt Resolution No. 2020-0041, approving and authorizing the President/CEO to execute a First Amendment to the Agreement with Gatzke Dillon & Ballance LLP for professional legal services increasing the compensation amount by \$250,000.

**10. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A FOURTH AMENDMENT TO THE AGREEMENT WITH MEYERS NAVE RIBACK SILVER & WILSON:**

RECOMMENDATION: Adopt Resolution No. 2020-0042, approving and authorizing the President/CEO to execute a Fourth Amendment to the Agreement with Meyers Nave Riback Silver & Wilson for Professional Legal Services extending the term for one year and adjusting attorney rates.

***CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION***

**PUBLIC HEARINGS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**11. AUTHORIZATION AND APPROVAL OF BOND DOCUMENTS AND SALE OF UP TO \$395 MILLION TAXABLE AIRPORT REVENUE REFUNDING BONDS, INCLUDING DELEGATION OF PRICING AUTHORITY AND APPROVAL OF RELATED DOCUMENTS, TO REFUND THE AUTHORITY’S OUTSTANDING SENIOR SERIES 2013 BONDS:**

Neal Attermann, Director/Co-Head, Airport Finance Group, Municipal Banking, Citigroup, provided an update on the municipal debt market. He stated that since the beginning of March, interest rates in the municipal bond market have gone up by about 2% and during that time they have noticed that there hasn’t been very much liquidity in the market. He also stated that he does not anticipate that the general market will calm down until there is a cure or vaccine for COVID-19.

Scott Brickner, Vice President/CFO, provided a presentation on the Authority’s Subordinate Airport Revenue Refunding Bond Series that included Potential 2013 Bonds Refunding Opportunity, Advance Refunding Market Conditions, Principal Documents of the GARB Sale, and Preliminary Timeline.

In response to Board Member Schiavoni’s inquiry regarding the timing of this approval given the market’s instability, Michael Thomas, Partner, Kutak Rock, stated that the approval is requested now to be ready to go to market quickly once the market improves. He stated that if the documents were materially different, he would advise coming back to the Board for approval of the new documents.

RECOMMENDATION: Adopt Resolution No. 2020-0043, (1) authorizing the issuance and sale of not-to-exceed \$395 million in aggregate principal amount of one or more series of San Diego County Regional Airport Authority Subordinate Airport Revenue Refunding Bonds; and (2) approving the forms of an Eighth Supplemental Subordinate Trust Indenture, Preliminary and Final Official Statements, a Purchase Contract, an Escrow Agreement, a Continuing Disclosure Certificate, and certain related matters.

**ACTION: Moved by Board Member Robinson and seconded by Board Member Lloyd to approve staff’s recommendation. Motion carried by the following votes: YES – Blakespear, Boling, Kersey, Lloyd, McNamara, Robinson, Schiavoni, West; NO – None; ABSENT – Cox; (Weighted Vote Points: YES – 92; NO – 0; ABSENT – 8)**

*The Board recessed at 9:50 a.m. and reconvened at 9:54 a.m.*

**CLOSED SESSION:** The Board recessed into Closed Session at 9:55 a.m. to discuss Item 23.

- 12. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: San Diego County Regional Airport Authority v. American Car Rental, Inc., San Diego Superior Court Case No. 37-2016-00024056-CL-BC-CTL
- 13. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Future DB International, Inc. v. San Diego County Regional Airport Authority, et al.  
San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL
- 14. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Park Assist LLC v. San Diego County Regional Airport Authority, et al.  
United States District Court Case No. 18 CV2068 LAB MDD
- 15. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: M.W. Vasquez Construction Co. Inc. v. San Diego County Regional Airport Authority, et al.  
San Diego Superior Court Case No. 37-2019-000215
- 16. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Quiet Skies San Diego v. San Diego County Regional Airport Authority  
San Diego Superior Court Case No. 37-2020-00007998-CU-TT-CTL
- 17. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Cal. Gov. Code §54956.9)  
Number of cases: 2
- 18. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.  
Number of potential cases: 1

- 19. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Navy Boat Channel Environmental Remediation  
Number of potential cases: 1
- 20. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Number of potential cases: 1
- 21. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Order No. WQ 2019-0005-DWQ by the State Water Resources Control Board pertaining to PFAS  
Number of potential cases: 1
- 22. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**  
Property: Approximately 7.5 acres of land located on the north side of the San Diego International Airport property, north-east of Taxiway C  
Agency Negotiators: Scott Brickner, John Dillon, Hampton Brown, Eric Podnieks  
Negotiating Parties: AFCO, Chuck Stipancic  
Under Negotiation: price and terms of payment
- 23. CONFERENCE WITH LABOR NEGOTIATORS**  
(Cal. Gov. Code section 54957.6)  
Agency designated representatives: Greg Halsey, Rod Betts, Stephanie Alexander, Lola Barnes  
Employee organization: California Teamsters Local 911

**REPORT ON CLOSED SESSION:** The Board adjourned out of Closed Session at 10:21 a.m. There was no reportable action.

**GENERAL COUNSEL REPORT:** None.

**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:**

**BOARD COMMENT:** None.

**ADJOURNMENT:** The meeting adjourned at 10:21 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY BOARD THIS 7TH DAY OF MAY, 2020.

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL



**STAFF REPORT**

Meeting Date: **MAY 7, 2020**

**Subject:**

**Acceptance of Board and Committee Members Written Reports on Their Attendance at Approved Meetings and Pre-Approval of Attendance at Other Meetings Not Covered by the Current Resolution**

**Recommendation:**

Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

**Background/Justification:**

Authority Policy 1.10 defines a “day of service” for Board Member compensation and outlines the requirements for Board Member attendance at meetings.

Pursuant to Authority Policy 1.10, Board Members are required to deliver to the Board a written report regarding their participation in meetings for which they are compensated. Their report is to be delivered at the next Board meeting following the specific meeting and/or training attended. The reports (Attachment A) were reviewed pursuant to Authority Policy 1.10 Section 5 (g), which defines a “day of service”. The reports were also reviewed pursuant to Board Resolution No. 2019-0074, which granted approval of Board Member representation for attending events and meetings.

The attached reports are being presented to comply with the requirements of Policy 1.10 and the Authority Act.

**Fiscal Impact:**

Board and Committee Member Compensation is included in the FY 2020 Budget

**Authority Strategies/Focus Areas:**

This item supports one or more of the following (*select at least one under each area*):

**Strategies**

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Focus Areas**

- Advance the Airport Development Plan     Transform the Customer Journey     Optimize Ongoing Business

**Environmental Review:**

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. Section 15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code Section 21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act, Pub. Res. Code Section 30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**Application of Inclusionary Policies:**

Not applicable.

**Prepared by:**

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/AUTHORITY CLERK

**C. BLAKESPEAR**



**BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY**

SDCRAA

APR 21 2020

Board Services

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

<b>Period Covered:</b> April 2020		
<b>Board Member Name:</b> Catherine Blakespear		
<b>Date:</b> 4/20/20		
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	April 16, 2020/9:00-11:00 a.m./Teleconference	Special Board and Executive Committee Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2019-0074	April 14, 2020/ 10:30-11:30 a.m./ Skype	Audit Committee Member Meeting with SDCRAA Chief Auditor Lee Parravano
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Catherine Blakespear  
Digitally signed by Catherine Blakespear  
 Date: 2020.04.20 14:42:56 -07'00'

# **A. BOLING**



## BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

<b>Period Covered:</b>		MARCH, 2020
<b>Board Member Name:</b>		C. APRIL BOLING
<b>Date:</b>		4/08/2020
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	3/05/20 9:00 Airport	Board/ALUC Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	3/23/20 9:00 VIA TELEPHONE	Exec./Finance Comm. & Combined Board/ALUC Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: 

April 30, 2020

Board Services



## BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

<b>Period Covered:</b>		APRIL, 2020
<b>Board Member Name:</b>		C. APRIL BOLING
<b>Date:</b>		4/30/2020
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	4/16/20 9:00 VIA TELEPHONE	Special Board-Capital Budget Workshop/Special Exec. Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: 

**G. COX**



March 31, 2020

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Board Member Event/Meeting/Training Report Summary**

Board Services

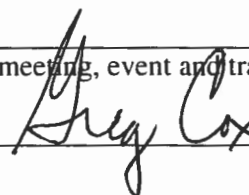
Period Covered: MARCH 1-31, 2020

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a Board or Board Committee meeting held pursuant to the Brown Act, attendance must be pre-approved prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Chief Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
GREG COX		MARCH 31, 2020
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: MARCH 5, 2020 Time: 9:00 am Location: SDIA	BOARD MEETING ALVC MEETING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: \_\_\_\_\_




SAN DIEGO  
INTERNATIONAL  
AIRPORT

**M. KERSEY**



**BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY**

SDCRAA

APR 17 2020

**Directions:** This Form permits Board Members to report their attendance at meetings, events, [Board Services](#) training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074 Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

<b>Period Covered:</b>		April 2020
<b>Board Member Name:</b>		Mark Kersey
<b>Date:</b>		4/17/20
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	4/16/2020 9:00 AM Via Teleconference	Special Board Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: 

**R. LLOYD**

April 17, 2020

SAN DIEGO  
COUNTY  
REGIONAL  
AIRPORT  
AUTHORITY

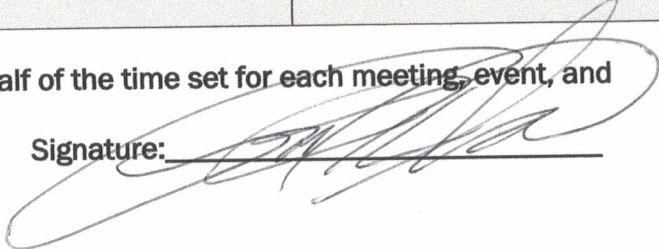
**BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY**

Board Services

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Period Covered:		Feb - March - April
Board Member Name:		Bob Lloyd
Date:		4-17-2020
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	4/16/2020 TELECONFERENCE	Special Board Meet. Covid-19.
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	3/23/2020 TELECONFERENCE	ADUC Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	2/24/2020 - Airport Authority.	Exec. - Finance Committee
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: 

**P. ROBINSON**



**BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY** SDCRAA

APR 17 2020

Board Services

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<b>Period Covered:</b> 3/23/20 - 4/30/20		
<b>Board Member Name:</b> Robinson		
<b>Date:</b> 4/13/20		
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	3/23/20 Phone 9:00am	SDCRAA Bd Mtg ALVC Mtg.
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	4/16/20 Phone 9:00am	SDCRAA Bd Exec. Comm.
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature:     *FR*

**J. SCHIAVONI**



**BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY**

SDCRAA  
April 21, 2020  
Board Services

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074 Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

<b>Period Covered:</b>		3/18/2020-4/20/2020
<b>Board Member Name:</b>		Johanna S. Schiavoni
<b>Date:</b>		4/30/20
<b>Type of Meeting</b>	<b>Date/Time/Location of Event/Meeting/Training</b>	<b>Summary and Description of the Event/Meeting/Training</b>
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	3/23/2020, 9:00am, Telephonic	SDCRAA Special Board meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	4/16/2020, 9:00am, Telephonic	SDCRAA Special Board meeti
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	4/17/2020, 9:00am, Webinar	SANDAG Transportation Committee meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
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<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		



I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: *Johanna Schiavoni*

**M. WEST**



## BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

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Period Covered:		April 2020
Board Member Name:		Mark West
Date:		4/27/20
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	Date: 4/14 Time: 9-11 am Location: Zoom	Airports Zoom Press Briefing
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	Date: 4/14 Time: 3-5 pm Location: Skype	Audit Committee Member Councilmember Mark West One-on-One Meeting with SDCRAA Chief Auditor
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	Date: 4/16 Time: 9-12 am Location: Teleconference	Special Board and Executive Committee Meeting
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	Date: 4/22 Time: 2-4 pm Location: Skype	SDCRAA Skype Test
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: mark west Digitally signed by mark west  
Date: 2020.02.28 10:51:08 -0800

## STAFF REPORT

Meeting Date: **MAY 7, 2020**

### Subject:

**Awarded Contracts, Approved Change Orders from March 9, 2020 through April 7, 2020 and Real Property Agreements Granted and Accepted from March 9, 2020 through April 7, 2020**

### Recommendation:

Receive the Report.

### Background/Justification:

Policy Section Nos. 5.01, Procurement of Services, Consulting, Materials, and Equipment, 5.02, Procurement of Contracts for Public Works, and 6.01, Leasing Policy, require staff to provide a list of contracts, change orders, and real property agreements that were awarded and approved by the President/CEO or her designee. Staff has compiled a list of all contracts, change orders (Attachment A) and real property agreements (Attachment B) that were awarded, granted, accepted, or approved by the President/CEO or her designee since the previous Board meeting.

### Fiscal Impact:

The fiscal impact of these contracts and change orders are reflected in the individual program budget for the execution year and on the next fiscal year budget submission. Amount to vary depending upon the following factors:

1. Contracts issued on a multi-year basis; and
2. Contracts issued on a Not-to-Exceed basis.
3. General fiscal impact of lease agreements reflects market conditions.

The fiscal impact of each reported real property agreement is identified for consideration on Attachment B.

### Authority Strategies/Focus Areas:

This item supports one or more of the following:

#### Strategies

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

#### Focus Areas

- Advance the Airport Development Plan     Transform the Customer Journey     Optimize Ongoing Business

**Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**Application of Inclusionary Policies:**

Inclusionary Policy requirements were included during the solicitation process prior to the contract award.

**Prepared by:**

JANA VARGAS  
DIRECTOR, PROCUREMENT

**Attachment "A"**

**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN March 9, 2020 to April 7, 2020**

**New Contracts**

<b>Date Signed</b>	<b>CIP #</b>	<b>Company</b>	<b>Description</b>	<b>Solicitation Method</b>	<b>Owner</b>	<b>Contract Value</b>	<b>End Date</b>
			<b>NO NEW CONTRACTS TO REPORT</b>				

**Attachment "A"**

**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN March 9, 2020 to April 7, 2020**

**New Contracts Approved by the Board**

<b>Date Signed</b>	<b>CIP #</b>	<b>Company</b>	<b>Description</b>	<b>Solicitation Method</b>	<b>Owner</b>	<b>Contract Value</b>	<b>End Date</b>
3/23/2020	381005	S & L Specialty Construction, Inc.	This Contract was approved by the Board on January 9, 2020. The Contractor will provide sound attenuation services for designated residential properties around the San Diego International Airport.	RFB	Quieter Home Program	\$984,841.00	12/13/2020

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN March 9, 2020 to April 7, 2020

Amendments and Change Orders

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value ( % ) (+ / -)	New Contract Value	New End Date
3/18/2020		Beck & Col	The 1st Amendment reflects the Contractor's legal name change from Beck & Col to Rebecca Stafford for the Performing Arts Residency Program . There is no increase in compensation.	Customer Experience Design & Innovation	\$15,000.00	\$0.00	0%	\$15,000.00	6/3/2020



**Attachment "A"**

**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN March 9, 2020 to April 7, 2020**

**Amendments and Change Orders Approved by the Board**

<b>Date Signed</b>	<b>CIP #</b>	<b>Company</b>	<b>Description of Change</b>	<b>Owner</b>	<b>Previous Contract Amount</b>	<b>Change Order Value (+ / -)</b>	<b>Change Order Value ( % ) (+ / -)</b>	<b>New Contract Value</b>	<b>New End Date</b>
3/30/2020		Gatzke Dillon & Balance LLP	This Amendment was approved by the Board on March 23, 2020. The 1st Amendment increases the total compensation amount by \$250,000 for General Counsel Services for the San Diego County Regional Airport Authority.	General Counsel	\$500,000.00	\$250,000.00	50%	\$750,000.00	9/30/2020

**Attachment "B"**

**REAL PROPERTY AGREEMENTS EXECUTED FROM MARCH 9, 2020 through APRIL 7, 2020**



**Real Property Agreements**

Begin/End Dates	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
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NO REAL PROPERTY AGREEMENTS



**Real Property Agreement Amendments and Assignments**

Effective Date	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
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NO REAL PROPERTY AGREEMENT AMENDMENTS AND ASSIGNMENTS

## **STAFF REPORT**

Meeting Date: **MAY 7, 2020**

### **Subject:**

#### **May 2020 Legislative Report**

### **Recommendation:**

Adopt Resolution No. 2020-0046, approving the May 2020 Legislative Report.

### **Background/Justification:**

The Authority's Legislative Advocacy Program Policy requires that staff present the Board with monthly reports concerning the status of legislation with potential impact to the Authority. The Authority Board provides direction to staff on legislative issues by adoption of a monthly Legislative Report (Attachment A). The May 2020 Legislative Report updates Board members on legislative activities that have taken place since the previous Board meeting. In directing staff, the Authority Board may take a position on pending or proposed legislation that has been determined to have a potential impact on the Authority's operations and functions.

### **State Legislative Action**

There are no new Assembly or Senate bills to report.

The Authority's Government Relations team has learned that the following bills will not move forward in the 2020 legislative session due to the impact of COVID-19: AB 2093 (Gloria), AB 2331 (Muratsuchi), AB 3041 (Low), SB 931 (Wieckowski), and SB 988 (McGuire). Legislative staff will continue to monitor these issues for the remainder of the legislative session.

In Sacramento, the state's response to the coronavirus pandemic continues to consume the Executive Branch, the Legislature and government agencies. Since the March Board meeting, the Governor has issued several Executive Orders outlining actions his Administration has taken to combat COVID-19. In April, the Governor outlined six parameters the state will use to lift stay-at-home orders. While he did not announce a specific date for loosening the orders, the Governor did say he would provide an estimated timeline in the first week of May.

The Assembly and Senate are currently negotiating a state budget deal to cover the state's critical infrastructure. It is anticipated that both houses will limit the number of legislative proposals this year, and instead will focus on bills and budget items that provide relief and recovery for individuals, government agencies, small businesses and industries affected by the pandemic.

**Federal Legislative Action**

There are no new House or Senate bills to report.

In Washington, Congress passed and the President signed two additional COVID-19 relief packages totaling over \$2.5 trillion in March and April. The passage of these two relief measures brings the total of COVID-19 federal relief packages to four.

The first package, the “Coronavirus Aid, Relief, and Economic Security Act” (CARES Act) included \$2 trillion in relief for airports, the airline industry, small businesses, health care professionals and other essential workers, and unemployed individuals. Of the total, \$10 billion in grants was allocated for airports nationwide, of which San Diego International Airport was allocated \$91.2 million in relief funding.

The second package included \$484 billion in additional relief funding, which was distributed between the Paycheck Protection Program created by the CARES Act, hospitals and testing. House and Senate Leaders have expressed support for additional packages that includes recovery funding in addition to relief, but the scope of such a package remains unclear.

The House of Representatives and Senate are on recess until May 4. The Airport Authority’s Government Relations staff and Federal legislative consultants, working closely with industry associations, continue to closely monitor and advocate for resources at the state and federal levels.

**Fiscal Impact:**

Not applicable.

**Authority Strategies/Focus Areas:**

This item supports one or more of the following (*select at least one under each area*):

**Strategies**

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Focus Areas**

- Advance the Airport Development Plan     Transform the Customer Journey     Optimize Ongoing Business

**Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**Application of Inclusionary Policies:**

Not applicable.

**Prepared by:**

MATT HARRIS  
DIRECTOR, GOVERNMENT RELATIONS

RESOLUTION NO. 2020-0046

A RESOLUTION OF THE BOARD OF THE SAN  
DIEGO COUNTY REGIONAL AIRPORT AUTHORITY,  
APPROVING THE MAY 2020 LEGISLATIVE REPORT

WHEREAS, the San Diego County Regional Airport Authority (“Authority”) operates San Diego International Airport and plans for necessary improvements to the regional air transportation system in San Diego County, including serving as the responsible agency for airport land use planning within the County; and

WHEREAS, the Authority has a responsibility to promote public policies consistent with the Authority’s mandates and objectives; and

WHEREAS, Authority staff works locally and coordinates with legislative advocates in Sacramento and Washington, D.C. to identify and pursue legislative opportunities in defense and support of initiatives and programs of interest to the Authority; and

WHEREAS, under the Authority’s Legislative Advocacy Program Policy, the Authority Board provides direction to Authority staff on pending legislation; and

WHEREAS, the Authority Board, in directing staff, may adopt positions on legislation that has been determined to have a potential impact on the Authority’s operations and functions.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the May 2020 Legislative Report (“Attachment A”); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of May 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

**May 2020 Legislative Report**

**State Legislation**

**New Assembly Bills**

There are no new Assembly Bills to report.

\*Shaded text represents new or updated legislative information



## **Assembly Bills from Previous Report**

### **Legislation/Topic**

#### **AB 245 (Muratsuchi) – California Aerospace and Aviation Commission**

### **Background/Summary**

AB 245 would establish a 15-member California Aerospace and Aviation Commission (Commission) within the Governor’s Office of Business and Economic Development. The Commission would serve as a central point of contact for businesses engaged in the aerospace and aviation industries, and support the health and competitiveness of these industries in California. AB 245 would require the Commission to make recommendations on legislative and administration action that may be necessary or helpful to maintain or improve the state’s aerospace and aviation industries and would require the Commission to report and provide recommendations to the Governor and State Legislature.

### **Anticipated Impact/Discussion**

Although this legislation is not expected to have any significant impact on the Airport Authority or San Diego International Airport (SDIA), if the bill were enacted, the Airport Authority’s legislative team would work with the California Airports Council to identify any potential opportunities to engage with the Commission on actions that could impact California airports.

**Status:** 06/19/19 – This bill passed the Senate Business, Professions and Economic Development Committee on an 8 – 0 vote and is now in the Senate Government Organization Committee.

**Position:** Watch (03/14/19)

\*Shaded text represents new or updated legislative information

## **Legislation/Topic**

### **AB 1112 (Friedman) – Motorized Scooters**

## **Background/Summary**

AB 1112 would authorize a local agency, as defined, to regulate motorized scooters by assessing limited penalties for moving or parking violations involving the use of motorized scooters. This bill would also allow a local authority to regulate scooter share operators by requiring a scooter share operator to pay fees that do not exceed the reasonable cost to the local authority of regulating the scooter share operator. The local authority would also be authorized to require a scooter share company to provide the local authority with trip data for all trips starting or ending within the jurisdiction of the local authority and would prohibit the disclosure of the information pursuant to public records requests received by the local authority.

## **Anticipated Impact/Discussion**

This bill could benefit San Diego International Airport (SDIA) by providing the Airport Authority with additional enforcement tools to deter unsafe motorized scooter operations at or near SDIA.

**Status:** 06/19/19 – Re-referred to the Senate Transportation Committee. AB 1112 is a 2-year bill and is eligible for consideration in the 2020 legislative session.

**Position:** Watch (05/02/19)

\*Shaded text represents new or updated legislative information

## **Legislation/Topic**

### **AB 1190 (Irwin) – Unmanned Aircraft: State and Local Regulations**

#### **Background/Summary**

AB 1190 would prohibit a state or local agency from adopting any law or regulation that bans the operation of an unmanned aircraft system. This bill would also include the operation of small unmanned aircraft systems within the definition of hazardous recreational activity for purposes of public entity liability. Existing law provides a local public entity or employee immunity as to any person engaging in hazardous recreational activity and for damage to an unmanned aircraft while the local entity or employee is providing emergency services. Additionally, AB 1190 would authorize a state or local agency to adopt regulations to enforce a requirement that a small unmanned aircraft system be properly registered under existing federal regulations and authorize a state or local agency to require proof of such registration from an unmanned aircraft operator.

#### **Anticipated Impact/Discussion**

This bill could benefit San Diego International Airport (SDIA) by providing the Airport Authority with enforcement tools to deter unsafe unmanned aircraft system operations at or near SDIA. However, this bill would also prohibit the Airport Authority, the City of San Diego, or other governmental entities from banning the operation of unmanned aircraft on or near airport property or in the flight path.

**Status:** 06/19/19 – To the Senate Rules Committee for assignment. AB 1190 is a 2-year bill and is eligible for consideration in the 2020 legislative session.

**Position:** Watch (03/14/19)

\*Shaded text represents new or updated legislative information

## **Legislation/Topic**

### **AB 1782 (Chau) – Automated License Plate Recognition Systems**

#### **Background/Summary**

Existing law requires an Automated License Plate Recognition (ALPR) end-user, as defined, to implement a usage and privacy policy regarding that ALPR information, as specified. Existing law requires that the privacy policy include the length of time ALPR information will be retained, and the process the ALPR end-user will utilize to determine if and when to destroy retained ALPR information. AB 1782, as amended, would require that the privacy policy include a procedure to ensure the destruction of all non-anonymized ALPR information no more than 60 days from the date of collection, except as provided. The bill would also require the privacy policy to include a procedure to ensure that all ALPR information that is shared with an outside entity be anonymized, as defined, to protect the privacy of the license plate holder.

#### **Anticipated Impact/Discussion**

As an ALPR end-user, as defined, the Airport Authority would need to incorporate these new requirements into its ALPR privacy policy.

**Status:** 06/12/19 – Referred to the Senate Judiciary Committee. AB 1782 is a 2-year bill and is eligible for consideration in the 2020 legislative session.

**Position:** Watch (03/14/19)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**AB 1850 (Gonzalez) – Employee Classification**

**Background/Summary**

AB 1850 a placeholder (spot bill) that would recast and reorganize the statutory provisions established by Assembly Bill 5 (2019).

**Anticipated Impact/Discussion**

The Authority’s legislative team will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) and the Airport Authority.

**Status:** 02/18/20 – Referred to the Assembly Labor and Employment Committee

**Position:** Watch (03/05/20)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**AB 2081 (Boerner Horvath) – Coastal Resources: Research: Landslides and Erosion: Early Warning System: County of San Diego**

**Background/Summary**

AB 2081 (Boerner Horvath) would appropriate from the General Fund the sum of \$2,500,000 to Scripps Institution of Oceanography at the University of California San Diego to conduct research on coastal cliff landslides and erosion in the County of San Diego, as provided. The bill would require the research to be completed by January 1, 2023. The bill would require by no later than March 15, 2023, the institution to provide a report to the Legislature with recommendations for developing an early warning coastal cliff landslide and erosion warning system based on that research.

**Anticipated Impact/Discussion**

If enacted, this bill could provide additional educational resources for the Airport Authority to use when planning and developing mitigation measures for sea level rise that may impact the airport's daily operations.

**Status:** 02/20/20 – Referred to the Assembly Natural Resources Committee.

**Position:** Watch (03/05/20)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**AB 2093 (Gloria) – Public Records: Writing Transmitted by Electronic Mail: Retention**

**Background/Summary**

AB 2093 (Gloria) would, unless a longer retention period is required by statute or regulation, or established by the Secretary of State pursuant to the State Records Management Act, require a public agency, for purposes of the California Public Records Act, to retain and preserve for at least 2 years every public record, as defined, that is transmitted by electronic mail.

**Anticipated Impact/Discussion**

If enacted, the Airport Authority would need to amend its retention schedule to conform with the bill's provisions. In April, the Author's office confirmed that the bill will not move forward in the 2020 Legislative Session. The Authority's legislative team will continue to monitor the issue.

**Status:** 03/10/20 – Passed the Assembly Judiciary Committee on a 10 – 1 vote and is now in the Assembly Appropriations Committee.

**Position:** Watch (03/05/20)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**AB 2138 (Chau) – California Public Records Act**

**Background/Summary**

AB 2138 (Chau) is a placeholder (spot bill) making non-substantive changes to the California Public Records Act and would become operative on January 1, 2022.

**Anticipated Impact/Discussion**

The Authority’s legislative team will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) and the Airport Authority.

**Status:** 03/17/20 – The bill is in the Assembly Judiciary Committee and the hearing was postponed to a later date.

**Position:** Watch (03/05/20)

\*Shaded text represents new or updated legislative information



**Legislation/Topic**

**AB 2145 (Ting) – Transportation Electrification: Vehicle Charging Stations**

**Background/Summary**

AB 2145 (Ting) is a placeholder (spot bill) declaring the intent of the Legislature to enact legislation to reform the electric vehicle charging infrastructure approval process employed by the Public Utilities Commission to help ensure that by 2030, California will safely install enough electric vehicle charging ports to meet the demand for charging infrastructure through public and private investment.

**Anticipated Impact/Discussion**

The Authority’s legislative team will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) and the Airport Authority.

**Status:** 02/10/20 – Introduced in Assembly

**Position:** Watch (03/05/20)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**AB 2148 (Quirk) – Climate Change: Adaptation: Regional Plans**

**Background/Summary**

AB 2148 (Quirk) declares the intent of the Legislature to enact legislation that would foster regional-scale adaptation, as specified; give regions a time to develop their regional plans, as specified; and consider, among other things, sea level rise and fire vulnerability.

**Anticipated Impact/Discussion**

The Authority’s legislative team will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) and the Airport Authority.

**Status:** 03/09/20 – Referred to the Assembly Natural Resources Committee

**Position:** Watch (03/05/20)

\*Shaded text represents new or updated legislative information

## **Legislation/Topic**

### **AB 2261 (Chau) – Facial Recognition Technology**

#### **Background/Summary**

AB 2261 would require a processor, as defined, that provides facial recognition services to, among other things, make available an application programming interface or other technical capability, chosen by the processor, to enable controllers or third parties to conduct legitimate, independent, and reasonable tests of those facial recognition services for accuracy and unfair performance differences across distinct subpopulations, as specified. The bill would also require a controller, as defined, to, among other things, provide a conspicuous and contextually appropriate notice whenever a facial recognition service is deployed in a physical premise open to the public that includes specified elements, including any purpose for which the facial recognition service is deployed.

#### **Anticipated Impact/Discussion**

Customs and Border Protection (CBP) and the Transportation Security Administration (TSA) are working with airlines to implement biometric face scanners in domestic airports to streamline security.

Although CBP and TSA are federal agencies, AB 2261 would require state and local agencies, to create an accountability report and to publicly post this report on the agency's website at least 90 days before any facial recognition technology is put into service. The legislation also has additional requirements to be included in the report that could create additional workload and liability issues for San Diego International Airport and the Airport Authority.

**Status:** 02/27/20 – Double referred to the Assembly Judiciary and Privacy and Consumer Protection Committee.

**Position:** Watch (03/23/20)

\*Shaded text represents new or updated legislative information

## **Legislation/Topic**

### **AB 2331 (Muratsuchi) – Greenhouse gases: aviation sector: reporting**

#### **Background/Summary**

AB 2331 would require the State Air Resources Board to adopt regulations to require the reporting of emissions of greenhouse gases from the aviation sector, as provided. The bill would require the state board to include in the greenhouse gases inventory the emissions of greenhouse gases from the aviation sector. The bill would require the state board, by July 1, 2022, to submit recommendations to the appropriate policy committees of the Legislature on actions the state board could take to achieve reductions in the emissions of greenhouse gases in the aviation sector.

#### **Anticipated Impact/Discussion**

San Diego International Airport has partnered with airports, airlines, sustainable aviation fuel producers and other stakeholders to find ways to reduce greenhouse gas emissions in the aviation sector. In April, the Author's office confirmed that the bill will not move forward in the 2020 Legislative Session. The Authority's legislative team will continue to monitor the issue.

**Status:** 02/24/20 – Referred to the Assembly Natural Resources Committee.

**Position:** Watch (03/23/20)

\*Shaded text represents new or updated legislative information

## **Legislation/Topic**

### **AB 2902 (Kalra) – Fine art: physical alternation or destruction**

#### **Background/Summary**

The California Art Preservation Act (CAPA) prohibits certain acts relating to the physical alteration or destruction of fine art, defined as an original painting, sculpture, or drawing, or an original work of art in glass, of recognized quality, other than a work prepared under contract for commercial use by its purchaser, including the intentional defacing, mutilating, altering, or destruction of a work of fine art except by an artist who owns and possesses a work of fine art that the artist has created. The law also provides that if a work of fine art can be removed from a building without substantial harm to the fine art, and in the course of or after removal, the owner intends to cause or allow the fine art to suffer physical defacement, mutilation, alteration, or destruction, the rights and duties described above apply unless the owner of the building has provided, or diligently attempted to provide, written notice to the artist or the artist's heir, beneficiary, devisee, or personal representative, and the notified parties have failed to remove the work or pay for its removal within 90 days.

This bill would require a trier of fact to additionally rely on the visibility of the work, community recognition awards attributable to the work, and recognition and awards received by the artist of the work before it can be removed. This bill would additionally include an interested community and a city art commission in the list of required recipients of the written notice described above and would authorize a court to extend the 90-day period within which a noticed party is required to act to remove the art from the building.

#### **Anticipated Impact/Discussion**

San Diego International Airport has a robust art program that includes several temporary art installations throughout the airport. If enacted as currently drafted, this legislation could require additional approval from other public and non-public entities prior to the removal of these art installations. As drafted, this additional approval process could create delays in the removal of art installations throughout the airport.

**Status:** 02/21/20 – Introduced.

**Position:** Watch (03/23/20)

\*Shaded text represents new or updated legislative information

## **Legislation/Topic**

### **AB 3041 (Low) – Peer-to-Peer Car Sharing**

#### **Background/Summary**

Current law prohibits an insurer from classifying a private passenger motor vehicle as a commercial vehicle, for-hire vehicle, permissive use vehicle, or livery solely because its owner allows it to be shared if specified criteria are met. Current law requires a personal vehicle sharing program to provide insurance coverage for the vehicle and driver that is equal to or greater than the coverage maintained by the vehicle owner, but no less than 3 times the minimum coverage amounts for private passenger vehicles. This bill would repeal the above insurance coverage requirement and would instead require a peer-to-peer car sharing program to assume the liability for a loss during the sharing period in an amount not less than the minimum coverage amounts for private passenger vehicles. AB 3041 excludes airports by allowing a commercial airport authority to regulate access to an airport and set access fees for a peer-to-peer car sharing program.

#### **Anticipated Impact/Discussion**

Although this legislation is not expected to have a direct impact on the Airport Authority or San Diego International Airport (SDIA), the Airport Authority's legislative team will continue to monitor as peer-to-peer car sharing is a method of transportation passengers utilize when traveling to and from the airport. In April, the Author's office confirmed that the bill will not move forward in the 2020 Legislative Session. The Authority's legislative team will continue to monitor the issue.

**Status:** 02/21/20 – Introduced.

**Position:** Watch (03/23/20)

\*Shaded text represents new or updated legislative information

## **Legislation/Topic**

### **AB 3216 (Kalra) – Employee Leave: Authorization: Coronavirus (COVID-19)**

#### **Background/Summary**

AB 3216 would make it unlawful employment practice for an employer, as defined, to refuse to grant a request by an eligible employee to take family and medical leave due to the coronavirus (COVID-19). The bill would permit employees taking leave due to COVID-19 to continue participation in employee health plans, including life insurance or short-term or long-term disability or accident insurance, pension and retirement plans, and supplemental unemployment benefit plans. The bill would provide that during a medical leave period taken due to COVID-19 an employee would retain employee status with the employer and that this leave does not constitute a break in service. The bill would make it an unlawful employment practice for an employer to refuse to hire, or to discharge, fine, suspend, expel, or discriminate against, an individual because of the individual's exercise of leave right under these provisions or the individual's giving information or testimony as to family care and medical leave due to COVID-19.

#### **Anticipated Impact/Discussion**

This legislation could have an impact on the Airport Authority and San Diego International Airport (SDIA). The legislative team will continue to monitor as the bill moves through the legislative process.

**Status:** 03/17/20 – The bill is in the Assembly Natural Resources Committee and the hearing was postponed to a later date.

**Position:** Watch (03/23/20)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**AB 3248 (Waldron) – San Diego Association of Governments: San Diego County Regional Transportation Commission: Transactions and Use Tax: Expenditure Plan**

**Background/Summary**

AB 3248 would prohibit SANDAG's board of directors, serving as the San Diego County Regional Transportation Commission, from changing the allocation of revenues to any component of the expenditure plan contained in the TransNet Extension Ordinance by more than an unspecified percentage unless the board, serving as the commission, adopts a resolution proposing to change the allocation of revenues in the expenditure plan, holds 4 public meetings in specified regions of the county to share the details of the proposed change, and the proposed change is approved by 2/3 of the electors voting on the measure at a special election called by the board, serving as the commission.

**Anticipated Impact/Discussion**

Although this legislation is not expected to have an impact on the Airport Authority or San Diego International Airport (SDIA), the legislative team will continue to monitor as it moves through the legislative process.

**Status:** 02/21/20 – Introduced.

**Position:** Watch (03/23/20)

\*Shaded text represents new or updated legislative information



## **New Senate Bills**

There are no new Senate Bills to report.

\*Shaded text represents new or updated legislative information

## Senate Bills from Previous Report

### Legislation/Topic

#### **SB 648 (Chang) – Unmanned Aircraft Systems: Accident Notification**

### Background/Summary

SB 648 would require, except as specified, the operator of an unmanned aircraft system (UAS) involved in an accident resulting in injury to an individual or damage to property to immediately land the UAS at the nearest location that will not jeopardize the safety of others and to provide certain information to the injured individual or the owner or person in charge of the damaged property, or place that information in a conspicuous place on the damaged property.

### Anticipated Impact/Discussion

The bill is not expected to directly impact San Diego International Airport.

**Status:** 06/27/19 – Re-referred to the Assembly Transportation Committee. SB 648 is now a 2-year bill.

**Position:** Watch (03/14/19)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**SB 931 (Wieckowski) – Local Government Meetings: Agenda and Documents**

**Background/Summary**

SB 931 (Wieckowski) would require a local government legislative body to email a copy of the agenda or a copy of all the documents constituting the agenda packet if so requested.

**Anticipated Impact/Discussion**

Currently, the Airport Authority, if requested, sends meeting agendas and provides links to the agenda and/or meeting materials by email. As currently drafted, it is unclear if this bill would require the Airport Authority to email the agenda packet as an email attachment, potentially creating delivery issues depending on the size of the packet. In April, the Author's office confirmed that the bill will not move forward in the 2020 Legislative Session. The Authority's legislative team will continue to monitor the issue.

**Status:** 02/12/20 – Referred to the Senate Governance and Finance Committee.

**Position:** Watch (03/05/20)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**SB 950 (Jackson) – California Environmental Quality Act**

**Background/Summary**

SB 950 (Jackson) was amended to exempt emergency shelters, supportive housing, and transitional housing from the requirements of the California Environmental Quality Act. The legislation, dubbed “CEQA 2.0” is the result of a working group of CEQA attorneys and planners to amend the Act to facilitate housing development in California.

**Anticipated Impact/Discussion**

Although this legislation is not expected to have an impact on the Airport Authority or San Diego International Airport (SDIA) development projects, the legislative team will continue to monitor as it moves through the legislative process.

**Status:** 03/19/20 – Amended and pending referral to a policy committee by the Senate Rules Committee.

**Position:** Watch (03/05/20)

\*Shaded text represents new or updated legislative information

## Legislation/Topic

### **SB 964 (Skinner) – Chemicals: outdoor application: residential areas**

#### **Background/Summary**

SB 964 was amended to require a government agency or an entity with which the government agency contracts to submit a plan for the application of a chemical to the Office of Environmental Health Hazard Assessment before applying the chemical outdoors in a residential area. Government agencies are defined as a city, county, special district or other state or local government agency. Residential areas are defined as a neighborhood, school, daycare center, park and recreational facility, or other location where infants and children generally spend time. The bill requires the office to conduct an independent study of the chemicals and if there is evidence that the chemical may cause harm, the bill prohibits the government agency or contractor from using the chemical in the residential area.

#### **Anticipated Impact/Discussion**

In 1999, Senate Bill 25, known as the Children’s Environmental Health Protection Act was enacted to establish environmental and public health protections for children. SB 964 is intended to strengthen the Act by creating a process in which government agencies notify Office of Environmental Health Hazard Assessment before applying a chemical outdoors in a residential area. This process will allow the office to determine if those chemicals may harm children and provides a mechanism to prevent such use.

Although this legislation is not expected to have an impact on the Airport Authority or San Diego International Airport (SDIA), the legislative team will continue to monitor as it moves through the legislative process.

**Status:** 03/26/20 – Amended and pending referral to a policy committee by the Senate Rules Committee.

**Position:** Watch (03/05/20)

\*Shaded text represents new or updated legislative information

## **Legislation/Topic**

### **SB 988 (McGuire) – Aviation Fuel**

#### **Background/Summary**

SB 988 would require an aviation fuel retailer to provide a quarterly information return, as specified, and would require the California Department of Tax and Fee Administration to collect and disseminate, as specified, information from those returns and calculate the amount of revenue collected from the sale, storage, use, or consumption of aviation fuel in the state. This bill would also require the department to report corresponding tax revenue information to local tax entities.

#### **Anticipated Impact/Discussion**

The Airport and Airway Safety and Capacity Expansion Act of 1987, narrowed the permitted uses of airport revenues and required local taxes on aviation fuel to be spent on the airport or, in the case of state taxes on aviation fuel, state aviation programs including noise mitigation. In 2014, the FAA finalized a policy clarification in effort to educate and direct out of compliance jurisdictions to resolve revenue diversion of aviation fuel taxes. In recent months the FAA has moved to an enforcement posture for entities still out of compliance and has been in communication with California to comply. SB 988 would create a reporting and enforcement mechanism of aviation fuel sales taxes collected in the state. If enacted, this bill could provide the Airport Authority with an additional source of funds. In April, the Author's office confirmed that the bill will not move forward in the 2020 Legislative Session. The Authority's legislative team will continue to monitor the issue.

**Status:** 02/12/20 – Introduced in Senate

**Position:** Watch (03/05/20)

\*Shaded text represents new or updated legislative information

## Legislation/Topic

### **SB 1044 (Allen) – Firefighting Equipment and Foam: PFAS Chemicals**

#### Background/Summary

This bill, commencing January 1, 2022, would require any person, including a manufacturer, as defined, that sells firefighter personal protective equipment to any person or public entity to provide a written notice to the purchaser at the time of sale if the firefighter personal protective equipment contains perfluoroalkyl and polyfluoroalkyl substances (PFAS), and would provide that a violation of this requirement is punishable by a specified civil penalty. The bill would require the seller and the purchaser to retain the notice on file for at least 3 years and to furnish the notice and associated sales documentation to the State Fire Marshal within 60 days upon request, as provided.

The bill, commencing January 1, 2022, would prohibit a manufacturer of class B firefighting foam from manufacturing, or knowingly selling, offering for sale, distributing for sale, or distributing for use in this state class B firefighting foam to which PFAS chemicals have been intentionally added, and would provide that a violation of this prohibition is punishable by a specified civil penalty. The bill would require a manufacturer to provide a specified notice to persons that sell the manufacturer's products in the state and to recall prohibited products, as provided. The bill would require the State Fire Marshal to develop guidance, provide information, and offer resources relating to this prohibition to assist public entities, as provided. The bill, commencing January 1, 2022, would prohibit a person or public entity from discharging or otherwise using for training purposes class B firefighting foam that contains intentionally added PFAS chemicals, and would provide that a violation of this prohibition is punishable by a specified civil penalty.

#### Anticipated Impact/Discussion

SB 1044 could have a direct on impact on San Diego International Airport (SDIA) as airports are federally mandated to use PFAS in their firefighting foam. By prohibiting a person or public entity from discharging or otherwise using PFAS for training purposes and making this punishable by a civil penalty, this bill creates additional liabilities for SDIA and could jeopardize the safety of passengers and staff at the airport. At this point, the legislative team is working with the California Airports Council (CA) to develop an industry wide position on this bill and will continue to monitor as it moves through the process.

**Status:** 03/18/20 – The April 1 hearing date was postponed by the Senate Environmental Quality Committee.

**Position:** Watch (03/23/20)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**SB 1056 (Portantino) – Drinking Water: Testing: Perfluoroalkyl and Polyfluoroalkyl Substances**

**Background/Summary**

SB 1056 would require the State Water Resources Board, on or before January 1, 2022, to certify a methodology or methodologies for testing drinking water, groundwater, and surface water for perfluoroalkyl and polyfluoroalkyl substances, as provided, and to accredit qualified laboratories in California to analyze perfluoroalkyl and polyfluoroalkyl substances pursuant to the adopted methodology or methodologies.

**Anticipated Impact/Discussion**

SB 1056 could have a direct on impact on San Diego International Airport (SDIA) as airports are federally mandated to use PFAS in their firefighting foam. Although the current bill language does not currently place responsibility on airports for the cost of developing these methodologies, it could create additional liabilities for SDIA.

**Status:** 03/18/20 – The April 1 hearing date was postponed by the Senate Environmental Quality Committee.

**Position:** Watch (03/23/20)

\*Shaded text represents new or updated legislative information



## **Legislation/Topic**

### **SB 1100 (Atkins) – Coastal Resources: Sea Level Rise**

#### **Background/Summary**

SB 1100 (Atkins) would include, as part of the procedures the California Coastal Commission is required to adopt, recommendations and guidelines for the identification, assessment, minimization, and mitigation of sea level rise within each local coastal program, as provided. The bill would delete the timeframe by which the commission is required to adopt these procedures and would require the commission to take into account the effects of sea level rise in coastal resource planning and management policies and activities, as provided. In addition, the bill would require state and regional agencies to identify, assess, and, to the extent feasible and consistent with their statutory authorities, minimize and mitigate the impacts of sea level rise.

This bill would also create within state government the California Sea Level Rise State and Regional Support Collaborative. The bill would require the collaborative to consist of 5 members, as provided, including the Secretary for Environmental Protection and the Secretary of the Natural Resources Agency. The bill would require the collaborative to provide state and regional information to the public and support to local, regional, and other state agencies for the identification, assessment, and, where feasible, the mitigation of sea level rise. The bill would require, upon appropriation in the annual Budget Act, the collaborative to expend no more than \$100,000,000 annually from appropriate bond funds and other sources for the purpose of making grants to local governments to update local and regional land use plans to take into account sea level rise and for directly related investments to implement those plans, as provided. The bill would require the Secretary for Environmental Protection and the Secretary of the Natural Resources Agency, as part of the adoption of the annual Budget Act, to annually appear before the budget committees of both houses of the Legislature regarding the implementation of the above provisions.

#### **Anticipated Impact/Discussion**

If enacted, bonds and other sources of funding for the purposes of making grants to local governments could be used to help implement the Authority's goals and efforts to implement the Climate Resilience Plan and airport development plan mitigation efforts.

**Status:** 03/18/20 – The March 24 hearing date was postponed by the Senate Natural Resources and Water Committee.

**Position:** Watch (03/05/20)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**SB 1130 (Gonzalez) Telecommunications: California Advanced Services Fund**

**Background/Summary**

SB 1130 was amended on April 1 to require the Public Utilities Commission to develop, implement, and administer the California Advance Services Fund to encourage deployment of 21<sup>st</sup> century-ready communications.

**Anticipated Impact/Discussion**

With these amendments, SB 1130 does not impact the Authority or San Diego International Airport and will be removed from the list in June.

**Status:** 04/01/20 – Amended and pending referral to a policy committee by the Senate Rules Committee.

**Position:** Watch (03/05/20)

\*Shaded text represents new or updated legislative information

## Federal Legislation

### New House Bills

There are no new House bills to report.

### House Bills from Previous Report

#### Legislation/Topic

**H.R. 535 (Dingell) PFAS Action Act of 2019**

#### Background/Summary

H.R. 535 requires the Environmental Protection Agency (EPA) to designate certain perfluoroalkyl and polyfluoroalkyl (PFAS) chemicals as hazardous substances within one year of enactment. An amendment to H.R. 535 created an exemption from liability for federally required use of PFAS at airports, so long as such use follows FAA standards and guidance. H.R. 535 passed the House in a 247-159 vote.

#### Anticipated Impact/Discussion

H.R. 535 could have a direct on impact on San Diego International Airport (SDIA) as airports are federally mandated to use PFAS in their firefighting foam. While the Senate is not planning on considering H.R. 535, it is possible that language from the bill could be inserted in other legislation that could place liability for the cost of remediation on airports including SDIA.

**Status:** 01/13/20 – Received in the Senate and read twice and referred to the Committee on Environment and Public Works.

**Position:** Watch (02/06/20)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**H.R. 976 (Lynch) – Air Traffic Noise and Pollution Expert Consensus Act of 2019**

**Background/Summary**

H.R. 976 would require the Federal Aviation Administration (FAA) to enter into arrangements with the National Academies of Sciences, Engineering, and Medicine to provide a report on the health impacts of air traffic noise and pollution caused by aircraft flying over residential areas.

**Anticipated Impact/Discussion**

This bill would not directly impact operations at San Diego International Airport (SDIA), however, the information collected by the study may be useful in helping the community and the Airport Authority assess any environmental and health impacts of air traffic noise and pollution.

**Status:** 02/07/19 – Referred to House Committee on Transportation & Infrastructure Subcommittee on Aviation

**Position:** Support (03/14/19)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**H.R. 1108 (DeFazio) – Aviation Funding Stability Act of 2019**

**Background/Summary**

H.R. 1108 would provide funding from the Airport and Airway Trust Fund for all Federal Aviation Administration (FAA) activities in the event of a Government shutdown. This would only apply to funds not otherwise appropriated and would be available on the first day of a lapse in appropriations and end on the date that the regular appropriation bill for that fiscal year becomes law.

**Anticipated Impact/Discussion**

This bill would help minimize the impact of another government shutdown on the Airport Authority and San Diego International Airport by ensuring that there would be no disruption in FAA operations due to a lack of appropriations.

**Status:** 03/27/19 – The bill is before the full House for consideration.

**Position:** Support (03/14/19)

\*Shaded text represents new or updated legislative information

## **Legislation/Topic**

### **H.R. 1171 (DeFazio) – Funding for Aviation Screeners and Threat Elimination Restoration (FASTER) Act**

#### **Background/Summary**

In 2013, Congress started diverting one-third of the revenue collected from airline passenger security fees to be deposited into the general fund of the Treasury. In Fiscal Year 2019, an estimated \$1.36 billion will be diverted away from aviation security and used for unrelated government spending. H.R. 1171 would repeal the requirement to divert funds, and ensure that passenger security fees are used for aviation security purposes. H.R. 1171 would also give the Transportation Security Administration (TSA) access to September 11 Security Fee revenue in the event of a lapse in appropriations. This means that, in the event of another government shutdown, TSA would be able to continue paying its officers.

#### **Anticipated Impact/Discussion**

Giving TSA access to the full amount of airline passenger security fee revenue would allow TSA to invest in new equipment as well as hire additional staff to better serve passengers, airlines, and airports, including San Diego International Airport (SDIA). This bill would also help minimize the impact of another government shutdown on SDIA by ensuring that there would be no disruption in TSA operations due to a lack of appropriations.

**Status:** 03/04/19 Referred to the House Committee on Homeland Security's Subcommittee on Transportation and Maritime Security.

**Position:** Support (03/14/19)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**H.R. 3791 (Massie) – Investing in America: Rebuilding America’s Airport Infrastructure Act**

**Background/Summary**

H.R. 3791 would remove the federal cap on the Passenger Facility Charge (PFC), which is currently set at \$4.50. In exchange for removing the PFC cap, the bill proposes to reduce Airport Improvement Program funding by \$400 million annually and eliminate funding entitlements for large hub airports.

**Anticipated Impact/Discussion**

The Passenger Facility Charge Program allows commercial airports controlled by public agencies to collect up to \$4.50 for every eligible passenger. Airports use these fees to fund FAA-approved projects, including those that enhance safety, security or capacity; reduce noise; or increase air carrier completion. This bill would allow airports the flexibility to set the PFC and these fees could be used to fund FAA-approved projects, including infrastructure upgrades that improve the overall passenger experience. This bill could provide additional funding for San Diego International Airport infrastructure development projects.

**Status:** 07/18/19 – This bill was referred to the Subcommittee on Aviation.

**Position:** Support (03/14/19)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**H.R. 5802 (Correa) – TSA Child CARE Act**

**Background/Summary**

H.R. 5802 would direct the Transportation Security Administration to commission an outside assessment of the agency’s policies, procedures, and practices regarding personnel who are parents or guardians of a dependent minor with child care needs or who are expectant parents or guardians of a dependent minor with child care needs. The entity conducting this assessment is directed to consult with appropriate stakeholders, including labor organizations, airport operators, air carriers, and other aviation industry stakeholders.

**Anticipated Impact/Discussion**

Although the legislative proposal does not have a direct impact on San Diego International Airport (SDIA) or the Airport Authority, it does require that the entity conducting the study to consult with airport operators.

**Status:** 02/12/20 – The bill is before the full House for consideration.

**Position:** Watch

\*Shaded text represents new or updated legislative information



## **Legislation/Topic**

### **H.R. 5823 (Richmond) – State and Local Cybersecurity Improvement Act**

## **Background/Summary**

H.R. 5823 would authorize a new federal grant program at DHS to address cybersecurity vulnerabilities on State and local government networks. Specifically, the bill would: establish a \$400 million Department of Homeland Security (DHS) grant program that incentivizes States to increase their own cybersecurity funding; require DHS's Cybersecurity and Infrastructure Security Agency (CISA) develop a strategy to improve the cybersecurity of State, local, tribal, and territorial governments; require State, local, tribal, and territorial governments develop comprehensive Cybersecurity Plans to guide use of grant dollars; and establish a State and Local Cybersecurity Resiliency Committee so State, local, tribal, and territorial governments can advise CISA on their cybersecurity needs.

## **Anticipated Impact/Discussion**

H.R. 5823, if enacted, could create an opportunity for the Airport Authority to apply for grants for the purposes of enhancing San Diego International Airport's (SDIA) cyber security infrastructure.

**Status:** 02/10/20 – The bill is before the full House for consideration.

**Position:** Watch

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**H.R. 5827 (Lesko) Trusted Traveler REAL ID Relief Act of 2020**

**Background/Summary**

H.R. 5827 allow airline travelers in the U.S. to use PreCheck as an alternative to REAL ID when traveling beginning on October 1, 2020. This bill also requires TSA to develop a contingency plan to address travelers who attempt to travel without REAL ID-compliant credentials after October 1, 2020.

**Anticipated Impact/Discussion**

H.R. 535 could have a direct on impact on San Diego International Airport (SDIA) as domestic travelers are required to obtain a REAL ID-compliant identification by October 1, 2020, to proceed through Transportation Security Administration (TSA) security screening.

**Status:** 02/10/20 – Introduced in House of Representatives

**Position:** Watch

\*Shaded text represents new or updated legislative information

## **New Senate Bills**

There are no new Senate bills to report.

## **Senate Bills from Previous Report**

### **Legislation/Topic**

**S. 563 (Duckworth) – Transportation Infrastructure Finance and Innovation Act (TIFIA) for Airports**

### **Background/Summary**

S. 563 would allow eligible airport-related projects to participate in the TIFIA program which provides credit assistance in the form of direct loans, loan guarantees, and standby lines of credit to projects of national or regional significance.

### **Anticipated Impact/Discussion**

In enacted, the Airport Authority could apply for loans through the TIFIA program to pay for certain projects related to the Airport Development Plan (ADP). These loans would significantly decrease the Airport Authority's interest expenses and thus reduce the total cost of the ADP.

**Status:** 02/26/19 – Read twice and referred to the Committee on Environment and Public Works

**Position:** Support (05/02/19)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**S. 1004 (Peters) – Securing America’s Ports of Entry Act of 2019**

**Background/Summary**

S. 1004 would fully staff United States Ports of Entry by requiring Customs and Border Protection (CBP) to hire no less than 600 additional officers per year until CBP’s staffing needs are met. This bill also authorizes CBP to hire support staff to perform non-law enforcement administrative duties in support of CBP Officers.

**Anticipated Impact/Discussion**

If enacted, this bill would help ensure that the CBP Offices at San Diego International Airport (SDIA) are always fully staffed, and avoid potential reassignments to other ports of entry, thus allowing daily operations at SDIA to continue as normal.

**Status:** 06/19/19 – The bill is before the full Senate for consideration.

**Position:** Support (05/02/19)

**Legislation/Topic**

**S. 1710 (Cornyn) – Airport Infrastructure Resources Security Act of 2019**

**Background/Summary**

This bill would prohibit funds made available under the Federal Aviation Administration’s Airport Improvement Program from being provided to entities that have violated the intellectual property rights of United States entities.

**Anticipated Impact/Discussion**

While this bill is not anticipated to have a direct impact on operations at San Diego International Airport (SDIA), the Airport Authority’s legislative team will monitor the development of the bill language for any potential impacts to SDIA or the Airport Authority.

**Status:** 06/04/19 – Read twice and referred to the Senate Committee on Commerce, Science and Transportation Senate.

**Position:** Watch

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

S. 2035 (Duckwork) – "TSA Credential and Endorsement Harmonization Act"

**Background/Summary**

S. 2035 would direct the TSA to develop a plan to expand eligibility for PreCheck to transportation workers who have already gone through security reviews to obtain Transportation Worker Identification Credentials or Hazardous Materials Endorsements.

**Anticipated Impact/Discussion**

Although this legislation is not expected to impact San Diego International Airport (SDIA) or the Airport Authority, the Authority's legislative team will closely monitor this bill for any potential impact to SDIA or the Airport Authority.

**Status:** 09/11/19 – Referred to the House Committee on Homeland Security

**Position:** Watch

\*Shaded text represents new or updated legislative information

## **STAFF REPORT**

Meeting Date: **MAY 7, 2020**

### **Subject:**

**Annual Review and Notification of Board Member Weighted Vote Point Allocation as Required by Section 170014 of the California Public Utilities Code**

### **Recommendation:**

Adopt Resolution No. 2020-0047, accepting the Board Member Weighted Vote Point Allocation as required by Section 170014 of the California Public Utilities Code.

### **Background/Justification:**

Section 170014 of the California Public Utilities Code and Authority Policy 1.30(12)(b)(3) require that the allocation of vote points shall be made annually by the Board, based upon the population calculations made by the San Diego Association of Governments (SANDAG).

Adoption of an ordinance, resolution, or motion requires both a numerical majority vote and a weighted majority vote of the total voting membership of the Board.

#### NUMERICAL MAJORITY (TALLY VOTE)

A numerical majority requires an affirmative vote of at least five members of the voting membership of the Board.

#### WEIGHTED MAJORITY (WEIGHTED VOTE)

A weighted majority requires an affirmative vote of Board Members controlling at least 51 of a total of 100 vote points that are allocated among the Board Members.

No jurisdiction may be allocated more than 40 vote points or less than one vote point. There are no fractional vote points. The allocation of vote points is to be made annually by the Board based upon the population calculations made by the SANDAG. The vote points for the City of San Diego are to be divided as equally as possible among its three Board Members (presently 13, 13 and 14 respectively). The Mayor of the City of San Diego makes the determination which City representative is assigned each vote point allocation. The vote points for the County of San Diego are to be divided as equally as possible (presently 8 and 8 respectively) and are allocated by the Chair of the County Board of Supervisors.

When the vote points are determined, they are assigned to individual Board Members.

In accordance with California Public Utilities Code 170014 and Authority Policy 1.30(12)(b)(3) and using the 2019 population calculations made by SANDAG, the weighted vote point allocations beginning May 8, 2020 are as follows:

City of San Diego	April Boling	14 points
City of San Diego	Johanna Schiavoni	13 points
City of San Diego	Mark Kersey	13 points
North County Coastal	Catherine Blakespear	12 points
North County Inland	Paul McNamara	12 points
South County	Mark West	12 points
East County	Robert T. Lloyd	8 points
County of San Diego	Greg Cox	8 points
County of San Diego	Paul Robinson	8 points

**Fiscal Impact:**

Not applicable.

**Authority Strategies/Focus Areas:**

This item supports one or more of the following (*select at least one under each area*):

**Strategies**

- Community Strategy  
  Customer Strategy  
  Employee Strategy  
  Financial Strategy  
  Operations Strategy

**Focus Areas**

- Advance the Airport Development Plan  
  Transform the Customer Journey  
  Optimize Ongoing Business

**Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (“CEQA”), as amended. 14 Cal. Code Regs. §15378. This Board action is not a “project” subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

**Application of Inclusionary Policies:**

Not applicable.

**Prepared by:**

TONY R. RUSSELL  
 DIRECTOR, BOARD SERVICES/AUTHORITY CLERK

RESOLUTION NO. 2020-0047

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, ACCEPTING THE BOARD MEMBER WEIGHTED VOTE POINT ALLOCATION AS REQUIRED BY SECTION 170014 OF THE CALIFORNIA PUBLIC UTILITIES CODE

WHEREAS, Section 170014 of the California Public Utilities Code and Authority Policy 1.30(12)(b)(3) require that the allocation of vote points shall be calculated annually by the San Diego County Regional Airport Authority Board, based upon the population calculations made by the San Diego Association of Governments (“SANDAG”); and

WHEREAS, a weighted majority requires an affirmative vote of Board Members controlling at least 51 of a total 100 vote points that are allocated amongst the Board Members; and

WHEREAS, in accordance with Section 170014 of the California Public Utilities Code and Authority Policy 1.30(12)(b)(3), and using the 2019 population calculations provided by SANDAG, the weighted vote point allocations for the period beginning May 8, 2020 are as follows:

City of San Diego	April Boling	14 points
City of San Diego	Johanna Schiavoni	13 points
City of San Diego	Mark Kersey	13 points
North County Coastal	Catherine Blakespear	12 points
North County Inland	Paul McNamara	12 points
South County	Mark West	12 points
East County	Robert T. Lloyd	8 points
County of San Diego	Greg Cox	8 points
County of San Diego	Paul Robinson	8 points

NOW, THEREFORE, BE IT RESOLVED that the Board of the San Diego County Regional Airport Authority hereby accepts the Board Member Weighted Vote Point Allocation as required by Section 170014 of the California Public Utilities Code and directs that these weighted vote point allocations be implemented beginning May 8, 2020; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and



BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7<sup>th</sup> day of May, 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

## **STAFF REPORT**

Meeting Date: **MAY 7, 2020**

### **Subject:**

**Waiver of Authority Policy 4.01(3) Requiring the Submission of the Proposed Budget to the Board Sixty Days Prior to the End of the Fiscal Year**

### **Recommendation:**

Adopt Resolution No. 2020-0048, ratifying the waiver of Authority Policy 4.01(3) requiring the proposed budget be submitted to the Board sixty days prior to the end of the fiscal year.

### **Background/Justification:**

Authority Policy 4.01(3) states: As soon as reasonably practicable (but in no event less than 60 calendar days) prior to the end of the Authority's then current fiscal year, the President/CEO shall submit to the Board the Authority's proposed annual budget (the "Proposed Budget") for the following fiscal year, with such additional information, supporting documentation and other materials as may be requested by the Board.

The operational and financial impacts of COVID-19 have been unprecedented, and staff is continuing to make adjustments to revenue and expenses for the proposed budget. Staff is also still evaluating the best use of the CARES Act funding and how that will flow through the budget and financial metrics. On April 16, 2020, the Board adopted Resolution No. 2020-0044, declaring a state of emergency and granting the President/CEO certain emergency powers. Pursuant to that Resolution and in order to ensure that a budget that is both prudent and as accurate as possible in this volatile and uncertain environment is submitted to the Board, the President/CEO waived the requirement to provide a proposed budget by April 30th. Instead, staff will send the proposed budget to the Board a week in advance of the May 21st Budget Workshop.

Based on the foregoing, it is recommended that the Board ratify the waiver of Board Policy 4.,01(3).

### **Fiscal Impact:**

The wavier of Board Policy 4.,01(3) that requires staff to provide to the Board the Authorities proposed budget 60 days prior to the end of the fiscal year has no fiscal impact.

**Authority Strategies/Focus Areas:**

This item supports one or more of the following (*select at least one under each area*):

**Strategies**

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Focus Areas**

- Advance the Airport Development Plan     Transform the Customer Journey     Optimize Ongoing Business

**Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**Application of Inclusionary Policies:**

Not applicable.

**Prepared by:**

SCOTT BRICKNER  
VICE PRESIDENT, CHIEF FINANCIAL OFFICIER

RESOLUTION NO. 2020-0048

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, RATIFYING THE WAIVER OF AUTHORITY POLICY 4.01(3) REQUIRING THE PROPOSED BUDGET BE SUBMITTED TO THE BOARD SIXTY DAYS PRIOR TO THE END OF THE FISCAL YEAR

WHEREAS, Authority Policy 4.01(3) states that as soon as reasonably practicable (but in no event less than 60 calendar days) prior to the end of the Authority's then current fiscal year, the President/CEO shall submit to the Board the Authority's proposed annual budget for the following fiscal year, with such additional information, supporting documentation and other materials as may be requested by the Board; and

WHEREAS, the operational and financial impacts of COVID-19 have been unprecedented and staff is continuing to make adjustments to revenue and expenses for the proposed budget; and

WHEREAS, on April 16, 2020, the Board adopted Resolution No. 2020-0044, declaring a state of emergency and granting the President/CEO certain emergency powers; and

WHEREAS, pursuant to that Resolution and in order to ensure that a budget that is both prudent and as accurate as possible in this volatile and uncertain environment is submitted to the Board, the President/CEO waived the requirement to provide a proposed budget by April 30<sup>th</sup> and instead, staff will send the proposed budget to the Board a week in advance of the May 21st Budget Workshop; and

WHEREAS, based on the foregoing, it is recommended that the Board ratify the waiver of Board Policy 4.01(3).

NOW THEREFORE BE IT RESOLVED that the Board hereby finds it is in the best interest of the Authority to waive Board Policy 4.01(3) to allow staff additional time to present a budget to the Board due to the volatile and uncertain environment; and

BE IT FURTHER RESOLVED that the Board ratifies the waiver of Authority Policy 4.01(3); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees and agents hereby are authorized, empowered and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7<sup>th</sup> day of May, 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

## STAFF REPORT

Meeting Date: MAY 7, 2020

### Subject:

**Ratification of Non-Federal Reimbursable Agreement No. AJW-FN-WSA-19-WP-003278 Regarding Engineering and Technical Support Related to Replacement of Runway 27 EMAS**

### Recommendation:

Adopt Resolution No. 2020-0049, ratifying the Non-Federal Reimbursable Agreement No. AJW-FN-WSA-19-WP-003278 regarding Engineering and Technical Support related to replacement of Runway 27 EMAS for up to \$214,355.61.

### Background/Justification:

The San Diego International Airport (SAN) is required by the Federal Aviation Administration (FAA) to provide an Engineered Material Arresting System (EMAS) at the departure end of Runway 27 due to insufficient space to provide the standard 1000 foot safety area. The current EMAS bed was installed in 2006 and had a design life of ten years. Field Strength Tests were conducted on the EMAS by the bed manufacturer in 2015, 2017 and 2019. Following the 2019 test, the manufacturer recommended that the existing EMAS be removed and replaced with a bed that supports larger aircraft in order to remain compliant with FAA Advisory Circular 150/5220-22B.

In order to ensure the new EMAS bed will not have a negative impact on the FAA's approach lights to Runway 9, and to prevent an adverse impact to the Localizer antenna that supports Runway 27, the Authority was required to enter into a Reimbursable Agreement AJW-FN-WSA-19-WP-003278 (RA) with the FAA. On April 10, 2020, the President/CEO signed the RA to ensure sufficient time for the FAA to conduct their preliminary design analysis and to ensure the project schedule remains on track for construction, which is tentatively scheduled from January to April of 2021. Under the RA, the FAA will provide engineering support in the form of project plan reviews, technical support, and construction oversight and perform ground checks on the localizer antenna to ensure signal stability following each construction period. Staff requests the Board ratify the President/CEO's action of entering into the RA with the FAA for the engineering and technical support related to the replacement for the EMAS.

### Fiscal Impact:

Adequate funds for the EMAS are included within the Board approved FY2020-FY2024 Capital Program Budget for Project No. 104281. The cost to the Authority for the FAA required services is \$214,366.61. Funding sources for this project will include AIP Grant, Passenger Facility Charges and Bonds.

**Authority Strategies/Focus Areas:**

This item supports one or more of the following (*select at least one under each area*):

**Strategies**

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Focus Areas**

- Advance the Airport Development Plan     Transform the Customer Journey     Optimize Ongoing Business

**Environmental Review:**

- A. CEQA: This Board action is a “project” subject to the California Environmental Quality Act (“CEQA”), Pub. Res. Code §21065 due to components related to the replacement of an engineered material arresting system (EMAS). A Categorical Exemption was prepared and filed for the EMAS replacement on April 14, 2020.
- B. California Coastal Act Review: This Board action is a project that is a "development" as defined by the California Coastal Act. An application for a Coastal Development Permit exemption or waiver will be submitted to the California Coastal Commission for review and consideration, prior to the commencement of any related site preparation or construction activities.
- C. NEPA: This Board action is a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, also requires review under the National Environmental Policy Act (“NEPA”) for its potential environmental impacts. A Categorical Exclusion was prepared and approved by the FAA on March 20, 2020 for the EMAS replacement.

**Application of Inclusionary Policies:**

Not applicable.

**Prepared by:**

JEFF RASOR  
DIRECTOR, AIRSIDE AND TERMINAL OPERATIONS

RESOLUTION NO. 2020-0049

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, RATIFYING THE NON-FEDERAL REIMBURSABLE AGREEMENT NO. AJW-FN-WSA-19-WP-003278 REGARDING ENGINEERING AND TECHNICAL SUPPORT RELATED TO REPLACEMENT OF RUNWAY 27 EMAS FOR UP TO \$214,355.61

WHEREAS, the San Diego International Airport (SAN) is required by the Federal Aviation Administration (FAA) to provide an Engineered Material Arresting System (EMAS) at the departure end of Runway 27 due to insufficient space to provide the standard 1000 foot safety area; and

WHEREAS, the current EMAS bed was installed in 2006 and had a design life of ten years; and

WHEREAS, field strength tests were conducted on the EMAS by the bed manufacturer in 2015, 2017 and 2019, and following the 2019 test, the manufacturer recommended that the existing EMAS be removed and replaced with a bed that supports larger aircraft, in order to remain compliant with FAA Advisory Circular 150/5220-22B; and

WHEREAS, in order to ensure the new EMAS bed will not have a negative impact on the FAA's approach lights to Runway 9, and to prevent an adverse impact to the Localizer antenna that supports Runway 27, the Authority was required to enter into a Reimbursable Agreement AJW-FN-WSA-19-WP-003278 (RA)\_with the FAA; and

WHEREAS, on April 10, 2020, the President/CEO executed the RA to ensure sufficient time for the FAA to conduct its preliminary design analysis and to ensure the project schedule remains on track for construction, which is tentatively scheduled from January to April of 2021; and

WHEREAS, under the RA the FAA will provide engineering support in the form of project plan reviews, technical support, and construction oversight and perform ground checks on the localizer antenna to ensure signal stability following each construction period.



NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies the non-federal reimbursable agreement No. AJW-FN-WSA-19-WP-003278 regarding engineering and technical support related to replacement of Runway 27 EMAS for up to \$214,355.61; and

BE IT FURTHER RESOLVED that the Board finds that this action is a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and a Categorical Exemption was filed on April 14, 2020; and

BE IT FURTHER RESOLVED that the Board finds that this action is a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and an application for a Coastal Development Permit exemption or waiver will be submitted to the California Coastal Commission for review and consideration; and

BE IT FURTHER RESOLVED that the Board finds that this action is a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, based on the National Environmental Policy Act ("NEPA") requirements, received FAA approval of a Categorical Exclusion on March 20, 2020 for the EMAS replacement.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of May, 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

## **STAFF REPORT**

Meeting Date: **MAY 7, 2020**

### **Subject:**

**Authorization to Execute a Memorandum of Agreement with Federal Aviation Administration Covering Select Navigational Aids on the Airfield at San Diego International Airport**

### **Recommendation:**

Adopt Resolution No. 2020-0050, authorizing the President/CEO to enter into a Memorandum of Agreement with the FAA covering certain FAA-owned and operated navigational aids located on the Airfield at San Diego International Airport for a term of twenty years.

### **Background/Justification:**

San Diego County Regional Airport Authority (“Authority”) and the FAA are parties to a no-cost Memorandum of Agreement (the “2010-2020 MOA”) Lease DTFAWP-06-L-00070, the term of which commenced on October 1, 2010 and terminates on May 31, 2020. The 2010-2020 MOA grants the FAA rights to establish, maintain and alter navigational aids on Airport property. The 2010-2020 MOA covers the FAA-owned navigational aids and other structures specifically identified in the 2010-2020 MOA. The identified FAA-owned assets are all located on airport property at San Diego International Airport (the “Airport”).

The FAA has requested a succeeding Memorandum of Agreement (MOA) with the Authority covering specific assets identified in the MOA. FAA has requested that the succeeding MOA be a twenty (20)-year agreement commencing on June 1, 2020 continuing through May 31, 2040. The terms and conditions of the proposed agreement are the same in all material ways as the expiring 2010-2020 MOA.

The Authority and the FAA (collectively, the “Parties”) consider it desirable to continue to work in cooperation with each other in the technical installation and operation of air navigational aids.

Furthermore, the Parties agree that the continued establishment, operation, and maintenance of systems for air traffic control, navigation, communication, and weather reporting is in the primary interest of safety and direct support of the ongoing operation of the Airport.

The MOA would be an appropriate mechanism for achieving the objectives listed above.

Moreover, the proposed MOA would supersede and succeed the 2010-2020 MOA and all other previous agreements between the parties for the properties described in the MOA, the 2010-2020 MOA, and all other previous agreements.

Authority Leasing Policy, Section 6.01, requires the Authority’s President/CEO to bring all proposed leasehold interests with a term exceeding five years in duration to the Board for its prior consent.

Accordingly, Authority staff requests that the Board approve and authorize the President/CEO to execute the MOA.

**Fiscal Impact:**

Neither the expiring 2010-2020 MOA nor the MOA with the FAA are revenue-generating agreements. Consequently, there is no fiscal impact resulting from this requested Board action.

**Authority Strategies/Focus Areas:**

This item supports one or more of the following (*select at least one under each area*):

**Strategies**

- Community Strategy
- Customer Strategy
- Employee Strategy
- Financial Strategy
- Operations Strategy

**Focus Areas**

- Advance the Airport Development Plan
- Transform the Customer Journey
- Optimize Ongoing Business

**Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (“CEQA”), as amended. 14 Cal. Code Regs. §15378. This Board action is not a “project” subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

**Application of Inclusionary Policies:**

Not applicable.

**Prepared by:**

RENÉE MILLER  
ASSET MANAGER

RESOLUTION NO. 2020-0050

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AUTHORIZING THE PRESIDENT/CEO TO ENTER INTO A MEMORANDUM OF AGREEMENT ("MOA") WITH THE FEDERAL AVIATION ("FAA") COVERING CERTAIN FAA-OWNED AND OPERATED NAVIGATIONAL AIDS LOCATED ON THE AIRFIELD AT SAN DIEGO INTERNATIONAL AIRPORT FOR A TERM OF TWENTY YEARS

WHEREAS, the San Diego County Regional Airport Authority ("Authority") currently leases airport property from the San Diego Unified Port District ("Port") pursuant to that certain Lease dated December 17, 2002 and bearing Authority Document No. AA-0008; and

WHEREAS, paragraph 2 in said Lease specifies that Authority may use the Leased Premises for airport purposes; and

WHEREAS, the Authority and the Federal Aviation Administration ("FAA") are parties to a no-cost Memorandum of Agreement (the "2010-2020 MOA") Lease DTFAWP-06-L-00070, the term of which commenced on October 1, 2010 and terminates on May 31, 2020; and

WHEREAS, the 2010-2020 MOA grants the FAA rights to establish, maintain and alter navigational aids on Airport property and covers the FAA-owned navigational aids and other structures specifically identified in the 2010-2020 MOA, which are located on airport property at San Diego International Airport (the "Airport"); and

WHEREAS, the FAA has requested a succeeding Memorandum of Agreement (MOA) with the Authority covering specific assets identified in the MOA. FAA has requested that the succeeding MOA be a twenty (20)-year agreement commencing on June 1, 2020 continuing through May 31, 2040. The terms and conditions of the proposed agreement are the same in all material ways as the expiring 2010-2020 MOA.; and

WHEREAS, the Authority and the FAA (collectively, the "Parties") consider it desirable to continue to work in cooperation with each other in the technical installation and operation of air navigational aids; and

WHEREAS, furthermore, the Parties agree that the continued establishment, operation, and maintenance of systems for air traffic control, navigation, communication, and weather reporting is in the primary interest of safety and direct support of the ongoing operation of the Airport; and

WHEREAS, the MOA is an appropriate mechanism for achieving the objectives listed above; and

WHEREAS, the proposed MOA would supersede and succeed the 2010-2020 MOA and all other previous agreements between the parties for the properties described in the MOA, the 2010-2020 MOA, and all other previous agreements; and

WHEREAS, Authority Leasing Policy, Section 6.01, requires the Authority's President/CEO to bring all proposed leasehold interests with a term exceeding five years in duration to the Board for its prior consent.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes the President/CEO to enter into a Memorandum of Agreement with the FAA covering certain FAA-owned and operated navigational aids located on the Airfield at San Diego International Airport for a term of twenty years; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of May, 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

## **STAFF REPORT**

Meeting Date: **MAY 7, 2020**

### **Subject:**

**Approve and Authorize the President/CEO to Execute a Reimbursable Agreement with the Department of Transportation Federal Aviation Administration (FAA) for the Relocation of Two Components of an FAA System that Conflict with ADP Package 1: Terminal and Roadways**

### **Recommendation:**

Adopt Resolution No. 2020-0051, approving and authorizing the President/CEO to Execute a Reimbursable Agreement between the Department of Transportation Federal Aviation Administration (FAA) and the San Diego County Regional Airport Authority for preliminary planning and project design related to the relocation of two components of an FAA system.

### **Background/Justification:**

On January 9, 2020, the San Diego County Regional Airport Authority (“Authority”) Board (“Board”) authorized a mid-year adjustment to the FY2020-2024 Capital Program Budget to incorporate the implementation of the Airport Development Plan (“ADP”) into the Capital Program at San Diego International Airport (“SDIA”).

ADP Package 1: Terminal and Roadways, requires that two key components of a Department of Transportation Federal Aviation Administration (FAA) system, ASDE-X’s RU5 and RefTran#2, be relocated as their current location conflicts with the location of the new terminal. This equipment is part of a surface surveillance system that provides air traffic controllers in the tower a clear and accurate presentation of both moving and stationary aircraft and other vehicles on the runway, taxiways, and aprons.

Authority staff and consultants have coordinated with FAA staff and determined that the equipment and antennas associated with the system can be relocated to the Airline Support Building that is currently under construction at the southeast end of SDIA.

In order to allow the FAA’s engineering teams to begin planning for the equipment relocation, the FAA requires that the Authority execute a Reimbursable Agreement with the FAA. The Reimbursable Agreement, in the amount of \$97,181.58, is to fund FAA services, including travel and expenses, required to perform preliminary planning, feasibility assessments, scope definition, project design, and procurement of long lead items, if any.

**Fiscal Impact:**

This Reimbursable Agreement will provide reimbursement to the FAA up to \$97,181.58 that will fund FAA services, including travel and expenses, required to perform preliminary planning and project design included in the Board approved FY2020-FY2024 Capital Program Budget within Project No. 413001, ADP Terminal and Roadways. Source of funds for this project include Airport Revenue Bonds, Passenger Facility Charges, Airport Cash, and Other (potentially TIFIA Loan).

**Authority Strategies/Focus Areas:**

This item supports one or more of the following (*select at least one under each area*):

**Strategies**

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Focus Areas**

- Advance the Airport Development Plan     Transform the Customer Journey     Optimize Ongoing Business

**Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**Application of Inclusionary Policies:**

Not Applicable.

**Prepared by:**

BOB BOLTON  
DIRECTOR, AIRPORT DESIGN & CONSTRUCTION



RESOLUTION NO. 2020-0051

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE A REIMBURSABLE AGREEMENT BETWEEN THE DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION (FAA) AND THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY FOR PRELIMINARY PLANNING AND PROJECT DESIGN RELATED TO THE RELOCATION OF TWO COMPONENTS OF AN FAA SYSTEM

WHEREAS, on January 9, 2020, the San Diego County Regional Airport Authority (“Authority”) Board (“Board”) authorized a mid-year adjustment to the FY2020-2024 Capital Program Budget to incorporate the implementation of the Airport Development Plan (“ADP”) into the Capital Program at San Diego International Airport (“SDIA”); and

WHEREAS, ADP Package 1: Terminal and Roadways, requires that two key components of a Department of Transportation Federal Aviation Administration (FAA) system, ASDE-X RU5 and RefTran#2, be relocated as their current location conflicts with the location of the new terminal; and

WHEREAS, this equipment is part of a surface surveillance system that provides air traffic controllers in the tower a clear and accurate presentation of both moving and stationary aircraft and other vehicles on the runway, taxiways, and aprons; and

WHEREAS, Authority staff and consultants have coordinated with FAA staff and determined that the equipment and antennas associated with the two systems can be relocated to the Airline Support Building that is currently under construction at the southeast end of SDIA; and

WHEREAS, in order to allow the FAA’s engineering teams to begin planning for the equipment relocation, the FAA requires that the Authority execute a Reimbursable Agreement with the FAA; and

WHEREAS, the Reimbursable Agreement, in the amount of \$97,181.58, is to fund FAA services, including travel and expenses, required to perform preliminary planning, feasibility assessments, scope definition, project design, and procurement of long lead items.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute a Reimbursable Agreement between the Department of Transportation Federal Aviation Administration (FAA) and the San Diego County Regional Airport Authority for preliminary planning and project design related to the relocation of two components of an FAA system; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7<sup>th</sup> day of May, 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

## **STAFF REPORT**

Meeting Date: **MAY 7, 2020**

### **Subject:**

**Approve and Authorize the President/CEO to Extend the Contract Term for Quieter Home Program, Project 9 Group 12 (380912) with G&G Specialty Contractors, Inc. from 384 days to 584 Days**

### **Recommendation:**

Adopt Resolution No. 2020-0052, authorizing the President/CEO to extend the contract term with G&G Specialty Contractors, Inc. from 384 days to 584 days for Quieter Home Program, Project 9 Group 12, at San Diego International Airport.

### **Background/Justification:**

On April 4, 2019, the San Diego County Regional Airport Authority Board ("Board") authorized the President/CEO to award and execute a contract with G&G Specialty Contractors, Inc. ("Contractor") for the Quieter Home Program Project 9 Group 12 [Resolution No. 2019-0036]. The project includes sound insulation treatments at 25 historic single-family and multi-family units. A Notice to Proceed was issued to the Contractor on May 13, 2019, with a contract time of 252 days.

On September 5, 2019, Change Order #1 was approved [Resolution No. 2019-0077] and issued to the Contractor, to complete the project construction work within an additional 132 days, resulting in a total of 384 days and an amended contract end date of May 31, 2020.

The Contractor is unable to complete the contract work within 384 days due to delays associated with the COVID-19 virus that will necessitate the project completion date to be extended by an additional 200 calendar days from the amended contract end date of May 31, 2020. Pursuant to San Diego County Regional Airport Authority ("Authority") Policy 5.02 (4)(b)(i), Board approval is required to authorize the President/CEO to execute change orders increasing the contract time for completion beyond 90 days. As such, staff is requesting that the Board authorize the President/CEO to increase the contract term for Quieter Home Program Project 9 Group 12 with G&G Specialty Contractors, Inc. by 200 calendar days (from 384 days to 584 days). The amended contract end date will be December 17, 2020.

### **Fiscal Impact:**

This is a no-cost, time-only change order. Adequate funds for the contract with G&G Specialty Contractors, Inc. are included in the adopted FY 2020 and conceptual FY 2021 Operating Expense Budgets within the Quieter Home Program budget line item. Sources of funding include federal Airport Improvement Program grants and Passenger Facility Charges.

**Authority Strategies/Focus Areas:**

This item supports one or more of the following (*select at least one under each area*):

**Strategies**

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Focus Areas**

- Advance the Airport Development Plan     Transform the Customer Journey     Optimize Ongoing Business

**Environmental Review:**

- A. CEQA. This Board action is a “project” subject to the California Environmental Quality Act (“CEQA”), Pub. Res. Code §21065. The individual projects under the Quieter Home Program are part of a class of projects that are categorically exempt from CEQA: 14 Cal. Code Regs. §15301 – “Existing Facilities: Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency’s determination.”
- B. California Coastal Act. This Board action is a “development” as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. The individual projects under the Quieter Home Program will consist of treatments to single-family and multi-family dwellings. Improvements to single-family homes are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(a) and 14 Cal. Code Regs. §13250 – “Improvements to Single-Family Residences.” The proposed improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – “Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits.”
- C. NEPA: This Board action is a project that involves approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, also requires review under the National Environmental Policy Act (“NEPA”) for its potential environmental impacts. The FAA issued a Categorical Exclusion under NEPA on December 29, 2015 for these Quieter Home Program projects.

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs/policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policy named above can be used in any single contracting opportunity.

The Authority's DBE Program, as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 26, calls for the Authority to submit a triennial overall goal for DBE participation on all federally funded projects. When federal funds are utilized, the Authority is prohibited from using a program that provides a preference such as those used in Policy 5.12. Therefore, the Authority must utilize other means as provided in the DBE Plan to achieve participation.

This project utilizes federal funds; therefore, it will be applied toward the Authority's overall DBE goal. G&G Specialty Contractors, Inc. proposed 4.34% DBE participation on QHP Phase 9, Group 12.

**Prepared by:**

BRENDAN REED  
DIRECTOR, PLANNING & ENVIRONMENTAL AFFAIRS

RESOLUTION NO. 2020-0052

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AUTHORIZING THE PRESIDENT/CEO TO EXTEND THE CONTRACT TERM WITH G&G SPECIALTY CONTRACTORS, INC. FROM 384 DAYS TO 584 DAYS FOR QUIETER HOME PROGRAM, PROJECT 9 GROUP 12, AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, on April 4, 2019, the San Diego County Regional Airport Authority Board adopted Resolution No. 2019-0036, authorizing the President/CEO to award and execute a Contract to G&G Specialty Contracting, Inc. ("Contractor") for Project 9 Group 12, at San Diego International Airport ("SDIA"); and

WHEREAS, on May 13, 2019, a Notice to Proceed was issued to G&G Specialty Contracting Inc., to complete the project construction work within 252 days, resulting in a contract end date of January 20, 2020; and

WHEREAS, on September 5, 2019, Change Order #1 was approved [Resolution No. 2019-0077] and issued to G&G Specialty Contracting Inc., to complete the project construction work within an additional 132 days, resulting in a total of 384 days and an amended contract end date of May 31, 2020; and

WHEREAS, delays associated with the COVID-19 virus necessitate the project completion date to be extended by 200 calendar days from the amended contract end date; and

WHEREAS, pursuant to San Diego County Regional Airport Authority ("Authority") Policy 5.02 (4)(b)(i), Board approval is required to authorize the President/CEO to execute change orders increasing the contract time for completion beyond 90 days; and

WHEREAS, the Board of the San Diego County Regional Airport Authority believes that it is in the best interest of the Authority and the public that it serves for the Board to authorize the President/CEO to increase the contract time for completion by 200 days.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes the President/CEO to extend the contract term with G&G Specialty Contracting, Inc. from 384 days to 584 days for Project No.380912 resulting in a new amended contract end date of December 17, 2020 for Quieter Home Program, Project 9 Group 12, at SDIA.

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolutions; and

BE IT FURTHER RESOLVED that the Board of the San Diego County Regional Airport Authority finds that this is a "project" as defined by the California Environmental Quality Act ("CEQA"), Cal. Pub. Res. Code §21065; and is a "development," as defined by the California Coastal Act, Cal. Pub. Res. Code §30106 and that the individual Quieter Home Program projects are categorically exempt from the CEQA under Cal. Code Regs. §15301(f), "Existing Facilities," and are exempt from coastal permit requirements under Cal. Pub. Res. Code §§30610(a) and 30610(b) and 14 Cal. Code Regs. §§13250 and 13253; and the FAA issued a Categorical Exclusion under the National Environmental Policy Act ("NEPA") for these Quieter Home Program projects.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of May 2020, by the following vote:

AYES: Board Members:  
NOES: Board Members:  
ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

## STAFF REPORT

Meeting Date: **MAY 7, 2020**

### Subject:

**Award a Contract to S&L Specialty Construction, Inc. for Quieter Home Program Phase 10, Group 7, Project No. 381007 Forty (40) Non-Historic Single-Family and Multi-Family Units on Twenty-Nine (29) Residential Properties Located East and West of the San Diego International Airport**

### Recommendation:

Adopt Resolution No. 2020-0053, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,266,599.29 for Phase 10, Group 7, Project No. 381007, of the San Diego County Regional Airport Authority's ("Authority") Quieter Home Program.

### Background/Justification:

The Authority's Quieter Home Program ("Program") provides sound attenuation treatment to residences within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("SDIA"). This contract for Phase 10, Group 7, project number 381007 includes installation of new acoustical windows, doors, and ventilation improvements to reduce aircraft-related noise levels and provide sound attenuation to forty (40) non-historic single-family and multi-family units on twenty-nine (29) residential properties located east and west of the Airport (refer to Attachment A).

To date, the Program has completed 4,329 residences, of which 996 are historic and 3,333 are non-historic. 2,739 residences are located west of SDIA and 1,590 are located east of SDIA.

Project No. 381007 was advertised on March 5, 2020, and bids were opened on April 7, 2020. The following bids were received (refer to Attachment B):

Company	Total Bid
S&L Specialty Construction, Inc.	\$1,266,599.29
G&G Specialty Contractors, Inc.	\$1,268,529.29
Dynamic Contracting Services	\$1,435,527.27

The Engineer's estimate is \$1,289,828.72.

The low bid of \$1,266,599.29 is considered responsive and S&L Specialty Construction, Inc. is considered responsible. Award to S&L Specialty Construction, Inc. is, therefore, recommended in the amount of \$1,266,599.29.



**Fiscal Impact:**

Adequate funds for the contract with S&L Specialty Construction, Inc. are included in the adopted FY 2020 and conceptual FY 2021 Operating Expense Budgets within the Quieter Home Program budget line item. Sources of funding include federal Airport Improvement Program grants and Passenger Facility Charges.

**Authority Strategies/Focus Areas:**

This item supports one or more of the following (*select at least one under each area*):

**Strategies**

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Focus Areas**

- Advance the Airport Development Plan     Transform the Customer Journey     Optimize Ongoing Business

**Environmental Review:**

- A. CEQA. This Board action is a “project” subject to the California Environmental Quality Act (“CEQA”), Pub. Res. Code §21065. The individual projects under the Quieter Home Program are part of a class of projects that are categorically exempt from CEQA: 14 Cal. Code Regs. §15301 – “Existing Facilities: Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency’s determination.”
- B. California Coastal Act. This Board action is a “development” as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. The individual projects under the Quieter Home Program will consist of treatments to single-family and multi-family dwellings. Improvements to single-family homes are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(a) and 14 Cal. Code Regs. §13250 – “Improvements to Single-Family Residences.” The proposed improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – “Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits.”
- C. NEPA: This Board action is a project that involves approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, also requires review under the National Environmental Policy Act (“NEPA”) for its potential environmental impacts. The FAA issued a Categorical Exclusion under NEPA on December 29, 2015 for these Quieter Home Program projects.

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, and Policy 5.12. These programs/policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses, and other business enterprises, on all contracts. Only one of the programs/policy named above can be used in any single contracting opportunity.

The Authority's DBE Program, as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 26, calls for the Authority to submit a triennial overall goal for DBE participation on all federally-funded projects. When federal funds are utilized, the Authority is prohibited from using a program that provides a preference such as those used in Policy 5.12. Therefore, the Authority must utilize other means as provided in the DBE Plan to achieve participation.

This project utilizes federal funds; therefore, it will be applied toward the Authority's overall DBE goal. S&L Specialty Construction, Inc. proposed 4.5% DBE participation on QHP Phase 10, Group 7.



**Prepared by:**

BRENDAN REED  
DIRECTOR, PLANNING & ENVIRONMENTAL AFFAIRS

# Attachment A



## LEGEND

-  66 dB Boundary
-  65 dB CNEL Contour

San Diego County Regional Airport Authority  
Quieter Home Program  
Project 381007

TABULATION OF BIDS

ATTACHMENT B

**TITLE: QUIETER HOME PROGRAM PROJECT NO. 381007**  
**BIDS OPENED: April 7, 2020 at 2:00 p.m.**  
**ENGINEER'S ESTIMATE: \$1,289,828.72**

<b>CONTRACTOR:</b>	<b>S&amp;L Specialty Construction, Inc.</b>	<b>G&amp;G Specialty Contractors, Inc.</b>	<b>Dynamic Contracting Services, Inc.</b>
<b>ADDRESS:</b>	<b>315 S. Franklin Street, Syracuse, NY 13202</b>	<b>1221 N. Mondel Drive, Gilbert, AZ 85233</b>	<b>172 Fourth Avenue, Chula Vista, CA 91910</b>
<b>GUARANTEE OF GOOD FAITH:</b>	<b>Liberty Mutual Insurance Company</b>	<b>Hartford Casualty Insurance Company</b>	<b>Contractors Bonding and Insurance Company</b>

Res No.	Bid Item Number - Name/Address	Dwelling Units	Unit of Measure	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)
381007.01	ABLES 2750 POINSETTIA DRIVE	1	Lump Sum	\$49,000.00	\$11,000.00	\$2,000.00	\$62,000.00	\$45,882.00	\$15,200.00	\$1,000.00	\$62,082.00	\$42,313.78	\$13,300.00	\$900.00	\$56,513.78
381007.02	BAKER 2681 NARCISSUS DRIVE	1	Lump Sum	\$28,000.00	\$10,000.00	\$4,000.00	\$42,000.00	\$23,018.00	\$13,800.00	\$1,450.00	\$38,268.00	\$24,371.18	\$12,500.00	\$2,500.00	\$39,371.18
381007.04	BOETIG 2742 A STREET, UNIT 201	1	Lump Sum	\$18,000.00	\$0.00	\$0.00	\$18,000.00	\$17,772.00	\$0.00	\$0.00	\$17,772.00	\$24,639.73	\$0.00	\$0.00	\$24,639.73
381007.06	CELICEO 2688 A STREET	1	Lump Sum	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$11,853.00	\$0.00	\$0.00	\$11,853.00	\$17,657.20	\$0.00	\$0.00	\$17,657.20
381007.06	CELICEO 2690 A STREET	1	Lump Sum	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$16,549.00	\$0.00	\$0.00	\$16,549.00	\$20,454.95	\$0.00	\$0.00	\$20,454.95
381007.07	COBB 2304 SEASIDE STREET	1	Lump Sum	\$26,000.00	\$7,000.00	\$2,000.00	\$35,000.00	\$35,327.00	\$10,500.00	\$950.00	\$46,777.00	\$30,628.14	\$12,000.00	\$900.00	\$43,528.14
381007.09	DALUZ 4391 TEMECULA STREET	1	Lump Sum	\$28,000.00	\$9,000.00	\$2,000.00	\$39,000.00	\$23,346.00	\$11,200.00	\$850.00	\$35,396.00	\$24,764.64	\$12,300.00	\$900.00	\$37,964.64
381007.10	DALUZ 4539 VOLTAIRE STREET	1	Lump Sum	\$25,000.00	\$7,000.00	\$2,000.00	\$34,000.00	\$26,663.00	\$10,800.00	\$850.00	\$38,313.00	\$25,725.35	\$11,300.00	\$1,100.00	\$38,125.35
381007.11	GONZALES 2636 WORDEN STREET UNIT 119	1	Lump Sum	\$17,000.00	\$7,000.00	\$5,000.00	\$29,000.00	\$19,883.00	\$11,400.00	\$2,100.00	\$33,383.00	\$20,904.50	\$12,400.00	\$2,100.00	\$35,404.50
381007.12	GREGG 4648 LARKSPUR STREET	1	Lump Sum	\$21,000.00	\$7,000.00	\$2,000.00	\$30,000.00	\$21,833.00	\$10,500.00	\$850.00	\$33,183.00	\$24,004.06	\$11,300.00	\$900.00	\$36,204.06
381007.12	GREGG 4650 LARKSPUR STREET	1	Lump Sum	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$19,375.00	\$0.00	\$0.00	\$19,375.00	\$24,718.04	\$0.00	\$0.00	\$24,718.04
381007.13	HOLDER 4303 BANNING STREET	1	Lump Sum	\$27,000.00	\$0.00	\$0.00	\$27,000.00	\$24,856.00	\$0.00	\$0.00	\$24,856.00	\$27,737.43	\$0.00	\$0.00	\$27,737.43
381007.14	HOGUE 2652 A STREET, UNIT I	1	Lump Sum	\$10,000.00	\$4,000.00	\$2,000.00	\$16,000.00	\$8,239.00	\$4,000.00	\$500.00	\$12,739.00	\$19,602.41	\$6,800.00	\$450.00	\$26,852.41
381007.17	McPHEETERS 4423 MUIR AVENUE	1	Lump Sum	\$45,000.00	\$11,000.00	\$6,000.00	\$62,000.00	\$46,082.00	\$14,200.00	\$3,500.00	\$63,782.00	\$48,471.92	\$14,500.00	\$3,500.00	\$66,471.92
381007.18	McQUEEN 3078 EVERGREEN STREET	1	Lump Sum	\$22,000.00	\$0.00	\$0.00	\$22,000.00	\$24,401.00	\$0.00	\$0.00	\$24,401.00	\$30,450.45	\$0.00	\$0.00	\$30,450.45
381007.19	PAIVA 3602 KINGSLEY STREET	1	Lump Sum	\$25,000.00	\$10,000.00	\$4,000.00	\$39,000.00	\$24,991.00	\$12,900.00	\$2,300.00	\$40,191.00	\$28,659.77	\$12,700.00	\$2,950.00	\$44,309.77
381007.20	PATTERSON 1316 28TH STREET	1	Lump Sum	\$37,000.00	\$9,000.00	\$4,000.00	\$50,000.00	\$35,485.00	\$12,900.00	\$1,700.00	\$50,085.00	\$44,072.83	\$12,700.00	\$2,250.00	\$59,022.83
381007.21	PAULERIO 2217 SOTO STREET	1	Lump Sum	\$34,000.00	\$11,000.00	\$2,000.00	\$47,000.00	\$24,572.00	\$13,800.00	\$1,200.00	\$39,572.00	\$29,413.70	\$13,000.00	\$900.00	\$43,313.70
381007.22	POORE / KHAN 2940 B STREET	1	Lump Sum	\$59,000.00	\$0.00	\$0.00	\$59,000.00	\$46,576.00	\$0.00	\$0.00	\$46,576.00	\$47,099.91	\$0.00	\$0.00	\$47,099.91
381007.23	RICH 2833 B STREET	1	Lump Sum	\$17,000.00	\$0.00	\$0.00	\$17,000.00	\$15,798.00	\$0.00	\$0.00	\$15,798.00	\$22,818.82	\$0.00	\$0.00	\$22,818.82
381007.23	RICH 2835 B STREET	1	Lump Sum	\$18,000.00	\$0.00	\$0.00	\$18,000.00	\$16,866.00	\$0.00	\$0.00	\$16,866.00	\$23,506.21	\$0.00	\$0.00	\$23,506.21
381007.23	RICH 2837 B STREET	1	Lump Sum	\$18,000.00	\$0.00	\$0.00	\$18,000.00	\$16,614.00	\$0.00	\$0.00	\$16,614.00	\$23,233.30	\$0.00	\$0.00	\$23,233.30
381007.23	RICH 2839 B STREET	1	Lump Sum	\$17,000.00	\$0.00	\$0.00	\$17,000.00	\$15,798.00	\$0.00	\$0.00	\$15,798.00	\$22,801.02	\$0.00	\$0.00	\$22,801.02
381007.24	RICH 2841 B STREET	1	Lump Sum	\$17,000.00	\$0.00	\$0.00	\$17,000.00	\$15,504.00	\$0.00	\$0.00	\$15,504.00	\$22,818.82	\$0.00	\$0.00	\$22,818.82
381007.24	RICH 2843 B STREET	1	Lump Sum	\$18,000.00	\$0.00	\$0.00	\$18,000.00	\$16,542.00	\$0.00	\$0.00	\$16,542.00	\$23,680.98	\$0.00	\$0.00	\$23,680.98
381007.24	RICH 2845 B STREET	1	Lump Sum	\$18,000.00	\$0.00	\$0.00	\$18,000.00	\$16,616.00	\$0.00	\$0.00	\$16,616.00	\$24,227.26	\$0.00	\$0.00	\$24,227.26
381007.24	RICH 2847 B STREET	1	Lump Sum	\$17,000.00	\$0.00	\$0.00	\$17,000.00	\$15,798.00	\$0.00	\$0.00	\$15,798.00	\$23,172.34	\$0.00	\$0.00	\$23,172.34
381007.24	RICH 2849 B STREET	1	Lump Sum	\$24,000.00	\$0.00	\$0.00	\$24,000.00	\$20,351.00	\$0.00	\$0.00	\$20,351.00	\$25,883.61	\$0.00	\$0.00	\$25,883.61
381007.25	SAWAYA 1244 N. 31ST STREET	1	Lump Sum	\$28,000.00	\$9,000.00	\$4,000.00	\$41,000.00	\$30,268.00	\$12,400.00	\$1,600.00	\$44,268.00	\$32,242.59	\$12,300.00	\$2,350.00	\$46,892.59
381007.26	SHAW 3041 EVERGREEN STREET	1	Lump Sum	\$34,000.00	\$0.00	\$0.00	\$34,000.00	\$34,796.00	\$0.00	\$0.00	\$34,796.00	\$38,210.10	\$0.00	\$0.00	\$38,210.10
381007.27	FERNANDEZ/ BRINKKORD 4527 MUIR AVENUE	1	Lump Sum	\$20,000.00	\$9,000.00	\$4,000.00	\$33,000.00	\$22,297.00	\$12,400.00	\$1,400.00	\$36,097.00	\$23,451.33	\$12,800.00	\$1,800.00	\$38,051.33
381007.28	ST. CLAIR 4528 MUIR AVENUE	1	Lump Sum	\$26,000.00	\$7,000.00	\$2,000.00	\$35,000.00	\$29,282.00	\$12,400.00	\$1,000.00	\$42,682.00	\$27,037.27	\$12,700.00	\$850.00	\$40,587.27
381007.29	ST. CLAIR 4534 MUIR AVENUE	1	Lump Sum	\$26,000.00	\$9,000.00	\$2,000.00	\$37,000.00	\$25,430.00	\$14,000.00	\$1,000.00	\$40,430.00	\$28,311.57	\$14,500.00	\$850.00	\$43,661.57
381007.30	FERNANDEZ/BRINKKORD 4535 MUIR AVENUE	1	Lump Sum	\$46,000.00	\$16,000.00	\$6,000.00	\$68,000.00	\$48,213.00	\$23,200.00	\$2,800.00	\$74,213.00	\$43,857.50	\$24,500.00	\$3,400.00	\$71,757.50
381007.31	ST. CLAIR 4541 MUIR AVENUE	1	Lump Sum	\$18,000.00	\$9,000.00	\$4,000.00	\$31,000.00	\$18,596.00	\$12,400.00	\$1,500.00	\$32,496.00	\$25,144.29	\$12,300.00	\$2,400.00	\$39,844.29
381007.32	FERNANDEZ/BRINKKORD 4546 MUIR AVENUE	1	Lump Sum	\$30,000.00	\$9,000.00	\$2,000.00	\$41,000.00	\$32,496.00	\$12,800.00	\$900.00	\$46,196.00	\$34,917.33	\$13,700.00	\$900.00	\$49,517.33
381007.33	ST. CLAIR 4578 MUIR AVENUE	1	Lump Sum	\$39,000.00	\$9,000.00	\$4,000.00	\$52,000.00	\$30,267.00	\$13,700.00	\$1,600.00	\$45,567.00	\$32,603.48	\$13,400.00	\$2,400.00	\$48,403.48
381007.33	ST. CLAIR 2167 FROUDE STREET	1	Lump Sum	\$18,000.00	\$0.00	\$0.00	\$18,000.00	\$15,783.00	\$0.00	\$0.00	\$15,783.00	\$23,454.12	\$0.00	\$0.00	\$23,454.12
381007.33	ST. CLAIR 2169 FROUDE STREET	1	Lump Sum	\$18,000.00	\$0.00	\$0.00	\$18,000.00	\$15,783.00	\$0.00	\$0.00	\$15,783.00	\$23,448.12	\$0.00	\$0.00	\$23,448.12
381007.34	TURNER 2125 GUIZOT STREET	1	Lump Sum	\$14,000.00	\$0.00	\$0.00	\$14,000.00	\$15,579.00	\$0.00	\$0.00	\$15,579.00	\$20,117.93	\$0.00	\$0.00	\$20,117.93
						Subtotal	\$1,247,000.00			Subtotal	\$1,248,930.00			Subtotal	\$1,415,927.98
						<b>Probable Cost for Permits:</b>	\$19,599.29			<b>Probable Cost for Permits:</b>	\$19,599.29			<b>Probable Cost for Permits:</b>	\$19,599.29
						<b>TOTAL BID</b>	\$1,266,599.29			<b>TOTAL BID</b>	\$1,268,529.29			<b>TOTAL BID</b>	\$1,435,527.27

Addenda No. 1, 2, 3 noted

Addenda No. 1, 2, 3 noted

Addenda No. 1, 2, 3 noted

RESOLUTION NO. 2020-0053

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AWARDING A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC., IN THE AMOUNT OF \$1,266,599.29 FOR PHASE 10, GROUP 7, PROJECT NO. 381007, FOR THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY'S QUIETER HOME PROGRAM

WHEREAS, the San Diego County Regional Airport Authority ("Authority") has established a residential sound insulation program, known as the Quieter Home Program ("Program"), to reduce aircraft noise levels in the homes of residents living within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("Airport"); and

WHEREAS, Phase 10, Group 7, of the Program will include installation of new acoustical windows, doors, and ventilation improvements to reduce aircraft-related noise levels inside the homes; and

WHEREAS, Phase 10, Group 7, of the Program provides sound attenuation to forty (40) non-historic single-family and multi-family units on twenty-nine (29) residential properties located east and west of the Airport; and

WHEREAS, the Authority issued a Bid Solicitation Package for Phase 10, Group 7, on March 5, 2020; and

WHEREAS, on April 7, 2020, the Authority opened sealed bids received in response to the Bid Solicitation Package; and

WHEREAS, the apparent low bidder S&L Specialty Construction, Inc. submitted a bid of \$1,266,599.29 and the Authority's staff has duly considered the bid and has determined that S&L Specialty Construction, Inc. is responsible and its bid is responsive in all material respects; and

WHEREAS, the San Diego County Regional Airport Authority Board ("Board") believes that it is in the best interest of the Authority and the public that it serves to award S&L Specialty Construction, Inc., the lowest bidder, the contract for Phase 10, Group 7, upon the terms and conditions set forth in the Bid Solicitation Package.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to S&L Specialty Construction, Inc., in the amount of \$1,266,599.29 for Phase 10, Group 7, Project No. 381007, of the San Diego County Regional Airport Authority's Quieter Home Program; and

BE IT FURTHER RESOLVED that the Authority's President/CEO or designee is hereby authorized to execute and deliver such contract to S&L Specialty Construction, Inc.; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents are hereby authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing; and

BE IT FURTHER RESOLVED that the Board of the San Diego County Regional Airport Authority finds that this is a "project" as defined by the California Environmental Quality Act ("CEQA"), Cal. Pub. Res. Code §21065; and is a "development," as defined by the California Coastal Act, Cal. Pub. Res. Code §30106 and that the individual Quieter Home Program projects are categorically exempt from the CEQA under Cal. Code Regs. §15301(f), "Existing Facilities," and are exempt from coastal permit requirements under Cal. Pub. Res. Code §§30610(a) and 30610(b) and 14 Cal. Code Regs. §§13250 and 13253. The FAA issued a Categorical Exclusion under the National Environmental Policy Act ("NEPA") for these Quieter Home Program projects.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of May 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

## **STAFF REPORT**

Meeting Date: **MAY 7, 2020**

### **Subject:**

**Approve and Authorize the President/CEO to Extend the Existing U.S. Bank National Association Agreement for 6 Months and Negotiate and Execute an Agreement with U.S. Bank National Association for Depository Banking and Letter of Credit Services and with MUFG Union Bank National Association for Merchant Credit Card Services**

### **Recommendation:**

Adopt Resolution No. 2020-0054, approving and authorizing the President/CEO to extend the existing U.S. Bank National Association agreement for maximum of 6 months and negotiate and execute an agreement with U.S. Bank National Association for depository banking for a term of five years with five one-year options to extend the term and a maximum amount payable not-to-exceed \$1,000,000.

Adopt Resolution No. 2020-0055, approving and authorizing the President/CEO to negotiate and execute an agreement with U.S. Bank National Association for Letter of Credit Services for a term of 5 years and a compensation amount that shall not exceed \$250,000.

Adopt Resolution No. 2020-0056, approving and authorizing the President/CEO to negotiate and execute an agreement with MUFG Union Bank National Association for merchant credit card services for a term of five years with five one-year options to extend the term and a maximum amount payable not-to-exceed \$16,000,000.

### **Background/Justification:**

The Authority currently utilizes depository banking, letter of Credit (LOC) services and merchant credit card services from U.S. Bank National Association (US Bank). The contract for Depository and Merchant Credit card services with US Bank expires on July 29, 2020. The LOC contract, also with US Bank, expires in February 2022. Annual fees in FY19 for depository services were approximately \$50,000, LOC services were \$25,000 and credit card processing fees were approximately \$1,100,000. Credit card fees are directly related to the volume and value of ground transportation activity at the airport. In the short term, ground transportation revenue has been significantly impacted by the COVID-19 pandemic. However, over the life of the contract (up to 10 years), ground transportation revenue is expected to continue to be a significant contributor to airport revenue.

Depository banking services include such services as collateralized demand deposit accounts, internet banking, on site electronic deposits, Wire and Automatic Clearing House (ACH) services (including payroll) and cash vault services.

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Merchant credit card acceptance and processing services are provided at all Authority operated parking lots and for other ground transportation revenue sources. In FY 2019 the Authority processed approximately \$45 Million in credit card transactions. With the exception of American Express (AMEX), the new agreement will comprise acceptance of all cards. Due to the exclusivity of the AMEX credit card network, the Authority maintains a separate acceptance agreement with AMEX to allow airport customers to use AMEX cards for parking and ground transportation transactions. The new agreement will comprise processing for all cards.

US Bank provides LOC services to support the Small Business Bond & Contract Financing Program. The US Bank Standby Letter of Credit and Reimbursement Agreement will expire in February 2022. LOC services were bundled with Banking and Merchant Services in the Request for Proposals (RFP) to encourage a competitive bid for a LOC product.

An RFP for the services to perform depository banking, merchant credit card and LOC services was issued on January 9, 2020. Twenty-eight firms viewed the RFP opportunity and five proposals were received on February 10, 2020 from Accelerated Card Company, Bank of the West, J.P. Morgan, MUFG Union Bank, and U.S. Bank National Association. Authority staff performed an analysis of the proposals and ranked them.

The highest ranked firms for depository banking and merchant credit card services were J.P. Morgan, MUFG Union Bank, and US Bank. For LOC services the highest ranked firms were JP Morgan and US Bank. These firms were invited to interview on March 13, 2020. The respondents were asked to provide responses to a specific list of questions, prepared by the evaluation panel, which targeted the evaluation criteria presented in the RFP.

Following are the final rankings and combined scores for depository banking services, merchant credit card services and LOC services:

<b>Banking - Final Rankings</b>	<b>Panelist 1</b>	<b>Panelist 2</b>	<b>Panelist 3</b>	<b>Panelist 4</b>	<b>Panelist 5</b>	<b>Total</b>	<b>Rank</b>
JPMorgan Chase Bank N.A.	2	1	2	2	2	9	2
MUFG Union Bank, N.A.	2	3	3	3	3	14	3
US Bank National Association	1	2	1	1	1	6	1

<b>Merchant - Final Rankings</b>	<b>Panelist 1</b>	<b>Panelist 2</b>	<b>Panelist 3</b>	<b>Panelist 4</b>	<b>Panelist 5</b>	<b>Total</b>	<b>Rank</b>
JPMorgan Chase Bank N.A.	2	3	3	3	2	13	3
MUFG Union Bank, N.A.	1	1	1	1	1	5	1
US Bank National Association	3	2	2	2	3	12	2

<b>LOC - Final Rankings</b>	<b>Panelist 1</b>	<b>Panelist 2</b>	<b>Panelist 3</b>	<b>Panelist 4</b>	<b>Panelist 5</b>	<b>Total</b>	<b>Rank</b>
JPMorgan Chase Bank N.A.	2	1	2	1	2	8	2
US Bank National Association	1	1	1	2	1	6	1

US Bank's bid was the highest ranking proposal for depository banking services and LOC services while MUFG Union Bank was the highest ranking proposal for merchant



credit card services. To ensure a smooth transition from US Bank Merchant Credit Card service to MUFG Union Bank Credit Card service it is proposed that the existing US Bank contract will be extended for up to 6 months. The change to MUFG Union Bank Credit Card services should allow the Authority enhanced reporting and more efficient reconciliations of credit card transactions

In order to minimize potential disruption to business during implementation of the ADP, staff recommends that a five year agreement with 5 one-year options be executed for Banking and Merchant Credit Card services with US Bank and Union Bank respectively. Bank fees are anticipated to remain at approximately \$50,000 per year and while credit card processing costs vary based on activity. Fees are expected to be lower in FY 2020 and 2021 than previous years due to lower activity but the percentage fee will be similar to the fee paid in the past. In calendar year 2019 fees excluding AMEX were approximately \$950,000.

US Bank currently provides the LOC services with a contract that does not terminate until February of 2022. The winning bid from US Bank generates modest annual savings so staff intends to renew the Standby Letter of Credit and Reimbursement Agreement with a replacement agreement for a five year term not to exceed \$250,000.

### **Fiscal Impact:**

Adequate funding for the depository banking services, LOC and merchant credit card services are included in the adopted FY 2020 budget and the FY 21 Conceptual Budget in the outside service expense category. Future amounts will be included in future budget requests.

### **Authority Strategies/Focus Areas:**

This item supports one or more of the following (*select at least one under each area*):

#### **Strategies**

- Community Strategy  
  Customer Strategy  
  Employee Strategy  
  Financial Strategy  
  Operations Strategy

#### **Focus Areas**

- Advance the Airport Development Plan  
  Transform the Customer Journey  
  Optimize Ongoing Business

**Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs and policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs and policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses and other business enterprises, on all contracts.

Only one of the programs or policy named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore; at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses, service disabled/veteran owned small businesses, and local businesses. Policy 5.12 provides a preference of up to seven percent (7%) in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance to Policy 5.12, the recommended firms US Bank National Association and MUFG Union Bank National Association did not receive small business, local business, and service disabled/veteran owned small business preferences.

**Prepared by:**

SCOTT BRICKNER  
VICE PRESIDENT, CHIEF FINANCIAL OFFICIER

RESOLUTION NO. 2020-0054

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXTEND THE EXISTING U.S. BANK NATIONAL ASSOCIATION AGREEMENT FOR MAXIMUM OF 6 MONTHS AND NEGOTIATE AND EXECUTE AN AGREEMENT WITH U.S. BANK NATIONAL ASSOCIATION FOR DEPOSITORY BANKING FOR A TERM OF FIVE (5) YEARS WITH FIVE ONE-YEAR OPTIONS TO EXTEND THE TERM AND A MAXIMUM AMOUNT PAYABLE NOT-TO-EXCEED \$1,000,000

WHEREAS, the Authority has a continuing need for depository banking;  
and

WHEREAS, the Authority released a Request for Proposals (“RFP”) on January 9, 2020 to obtain the services of a qualified firm to perform depository banking, merchant credit card and Letter of Credit (“LOC”) services for the Authority; and

WHEREAS, the Authority received five (5) proposals in response to the RFP; and

WHEREAS, the Authority’s evaluation panel, after reviewing the proposals and interviewing the short-listed firms, recommend awarding an agreement for depository banking services to U.S. Bank National Association; and

WHEREAS, the Board determines that awarding an agreement to U.S. Bank National Association for depository banking services is in the best interest of the Authority; and

WHEREAS, the Board determines that extending the existing U.S. Bank National Association contract for no more than 6 months will allow implementation of a new merchant services agreement.

NOW THEREFORE, BE IT RESOLVED that the Board hereby approves the award of an agreement with U.S. Bank National Association for depository banking services and authorizes the President/CEO to take all necessary actions to execute the agreement; and

BE IT FURTHER RESOLVED that U.S. Bank National Association agreement for depository banking services shall have a term of five (5) years with five one-year options to renew that are exercisable at the discretion of the President/CEO and a compensation amount that shall not exceed one million dollars (\$1,000,000); and

BE IT FURTHER RESOLVED that the existing U.S. Bank National Services agreement shall be extended for a period of no more than 6 months; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees and agents hereby are authorized, empowered and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of May, 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

RESOLUTION NO. 2020-0055

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH U.S. BANK NATIONAL ASSOCIATION FOR LETTER OF CREDIT SERVICES FOR A TERM OF FIVE (5) YEARS AND A COMPENSATION AMOUNT THAT SHALL NOT EXCEED \$250,000

WHEREAS, the Authority has a continuing need for Letter of Credit services to support the Small Business Bond & Contract Financing Program; and

WHEREAS, the Authority released a Request for Proposals (“RFP”) on January 9, 2020 to obtain the services of a qualified firm to perform depository banking, merchant credit card, and Letter of Credit (“LOC”) services for the Authority; and

WHEREAS, the Authority received five (4) proposals in response to the LOC RFP; and

WHEREAS, the Authority’s evaluation panel, after reviewing the proposals and interviewing the short-listed firms, recommends awarding an agreement for Letter of Credit services to U.S. Bank National Association; and

WHEREAS, the Board finds that awarding an agreement to U.S. Bank National Association for LOC services is in the best interest of the Authority.

NOW THEREFORE, BE IT RESOLVED that the Board hereby approves the award of an agreement with U.S. Bank National Association for LOC Services and authorizes the President/CEO to take all necessary actions to execute the agreement; and

BE IT FURTHER RESOLVED that the U.S. Bank National Association agreement for LOC Services shall have a term of Five (5) years and a compensation amount that shall not exceed \$250,000; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees and agents hereby are authorized, empowered and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of May, 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

RESOLUTION NO. 2020-0056

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH MUFG UNION BANK NATIONAL ASSOCIATION FOR MERCHANT CREDIT CARD SERVICES FOR A TERM OF FIVE (5) YEARS WITH FIVE ONE-YEAR OPTIONS TO EXTEND THE TERM AND A MAXIMUM AMOUNT PAYABLE NOT-TO-EXCEED \$16,000,000

WHEREAS, the Authority has a continuing need for merchant credit card services; and

WHEREAS, the Authority released a Request for Proposals (“RFP”) on January 9, 2020 to obtain the services of a qualified firm to perform depository banking, merchant credit card, and Letter of Credit (“LOC”) services for the Authority; and

WHEREAS, the Authority received five (5) proposals in response to the RFP; and

WHEREAS, the Authority’s evaluation panel, after reviewing the proposals and interviewing the short-listed firms, recommend awarding an agreement for merchant credit card services to MUFG Union Bank National Association; and

WHEREAS, the Board finds that awarding an agreement to MUFG Union Bank National Association for merchant credit card services is in the best interest of the Authority.

NOW THEREFORE, BE IT RESOLVED that the Board hereby approves the award of an agreement with MUFG Union Bank National Association for merchant credit card services and authorizing the President/CEO to take all necessary actions to execute the agreement; and

BE IT FURTHER RESOLVED that the agreement with MUFG Union Bank National Association for merchant credit card services shall have a term of Five (5) years with five one-year options to renew that are exercisable at the discretion of the President/CEO and a compensation amount that shall not exceed \$16,000,000; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees and agents hereby are authorized, empowered and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7<sup>th</sup> day of May, 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL





# Request for Proposals: Banking Service, Merchant Service, Letter of Credit

John Dillon Director Finance and Risk  
Management

# Existing Banking Services



Existing **Depository Banking** service agreement is with U.S. Bank National Association (US Bank).

Depository Banking services include:

- Collateralized demand deposit accounts
- Internet-banking and On-site deposits
- Wire and ACH payments (including payroll)
- Cash Vault services

Current Fees for this service are approximately \$50K per year

Agreement expires on July 29 2020

# Existing Merchant Services

Existing **Merchant Service** agreement is US Bank and will expire July, 29 2015



Merchant Services include credit card acceptance (all cards except American Express) and credit card processing at all Authority parking lots and other ground transportation revenue sources

The Authority has a separate agreement with American Express to accept American Express cards

The Authority processes in excess of \$45 Million of credit card transactions each year (\$35 Million excluding American Express)

Current credit card fees (excluding American Express) in CY 2019 approximately \$950K per year.



# Existing LOC Services

**Irrevocable Letter of Credit (LOC)** services provided by US Bank Bank, National Association.

Letter of credit are issued to support small business in the Bond & Contract Financing Program

Fees are assessed at 0.6% of each LOC issued

The LOC expires on February 2022

# Request for Proposal(RFP)



LOC services were bundled with Banking and Merchant Services in the RFP to encourage a competitive bid for LOC services

The Authority issued the RFP on January 9, 2020, closed on February 10, 2020

28 Firms view the opportunity. Bids were received from 5 firms: Accelerated Card Company, Bank of the West, J.P. Morgan, MUFG Union Bank, and US Bank

Interviews were conducted on March 13, 2020 with 3 firms J.P. Morgan, MUFG Union Bank, and US Bank



# Request for Proposal(RFP)

Staff recommendation is to award the Depository Banking and LOC Services to US Bank who was the lowest bidder

Depository Banking costs will be continue at similar levels to existing contract and there will be modest savings of the LOC agreement



# Request for Proposal(RFP)

Staff further recommends to award the Merchant Services contract to MUFC Union Bank

While transactions costs will continue at similar levels it is anticipated that the new Merchant Service agreement enhance reporting and increase efficiencies in credit card reconciliations

To avoid potential disruption during implementation of ADP Staff are recommending a 5 year contract with 5 one year extensions for the Depository Banking and Merchant Credit Card agreements

# QUESTIONS?

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## STAFF REPORT

Meeting Date: **MAY 7, 2020**

### Subject:

**Approve and Authorize the President/CEO to Modify Contractual Requirements to Provide Rent Abatement to Qualifying Non-Airline Tenants for a Temporary Period Not-to-Exceed Six (6) months, as a Result of the COVID-19 Pandemic**

### Recommendation:

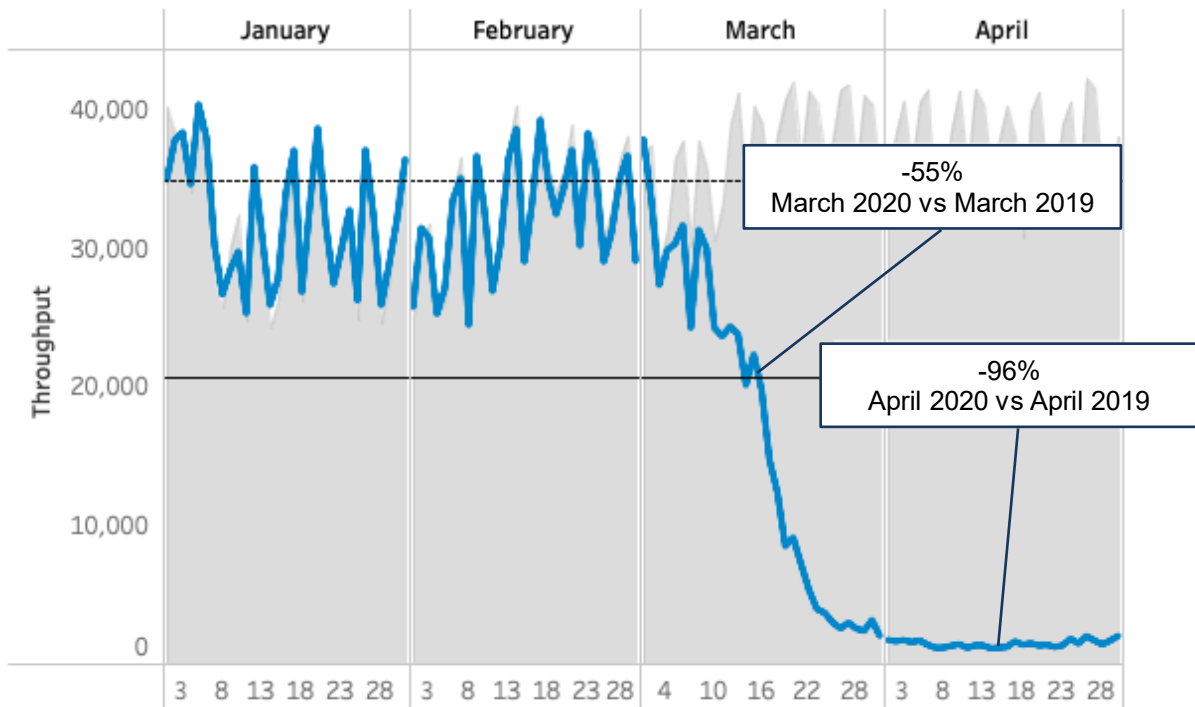
Adopt Resolution No. 2020-0057, approving and authorizing the President/CEO to execute the required agreements to temporarily reduce rental obligations of qualifying non-airline tenants at the Airport, by providing abatement of monthly minimum annual guarantee (MAG), certain fixed-rent and cost recovery payments for a period not to exceed six (6) months beginning April 1, 2020 and ending September 30, 2020, in response to the COVID-19 pandemic crisis.

### Background/Justification:

The outbreak of novel coronavirus ("COVID-19") has caused a worldwide financial and economic crisis. Its effects have been felt across global markets; has impacted large and small businesses across the United States; and has resulted in significant disruptions to domestic and international air travel, including air travel to and from San Diego International Airport ("Airport" or "SAN"). On March 13, 2020, President Trump issued a *Proclamation on Declaring a National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak*, establishing March 1, 2020 as the beginning of the national emergency. On March 19, 2020, in order to protect the health and well-being of all Californians and to establish consistency across the state in order to slow the spread of COVID-19, Governor Newsom issued an Executive Order requiring individuals living in the State of California to stay home except as needed to maintain the continuity of operations of the federal infrastructure sectors. Although the Airport is identified as an Essential Critical Infrastructure under the Transportation System Sector, and the Airport remains open, passenger levels have plummeted to record lows. This unprecedented and sudden decline in passenger traffic has nearly eliminated the ability of non-airline tenants to produce revenues which support and enable payment of rental obligations to the San Diego County Regional Airport Authority ("Authority"). This severe reduction of revenue is consistent across all non-airline tenants, including retail and food & beverage concessions, passenger service concessions, on-Airport rental car operators, and the fixed base operator (collectively, "Non-Airline Tenants").

Passenger traffic levels at SAN have followed the national trend of an approximately 95% decline year-over-year based on Transportation Security Administration (TSA) screenings reported in April 2020. Enplanement activity at SAN has demonstrated sharp decline through April 2020, leveling off at an approximately 96% decline year-over-year compared with 2019 enplanement numbers in the April 2020 timeframe. Although not included in the chart below, SAN's fixed base operator is also experiencing similar decline in passenger throughput and general aviation flights.

**SAN 2020 Passenger Throughput**



Source: TSA

Future enplanement activity is difficult to predict, and forward airline schedules have proven to be an inaccurate gauge of future enplanements because of targeted day of service cancellations and low flight load factors. Current May 2020 schedules as loaded demonstrate a more than 70% decline in seat capacity for the month versus prior year (Source: Diiio/Innovata schedules 29 April 2020). The Airport is forecasting an average enplanement total of approximately 54,500 passengers per month between April and June 2020. Looking ahead, enplanements are expected to slowly recover as the U.S. economy reopens, however, not to the levels demonstrated prior to the pandemic.

**SAN Enplanement Forecast**

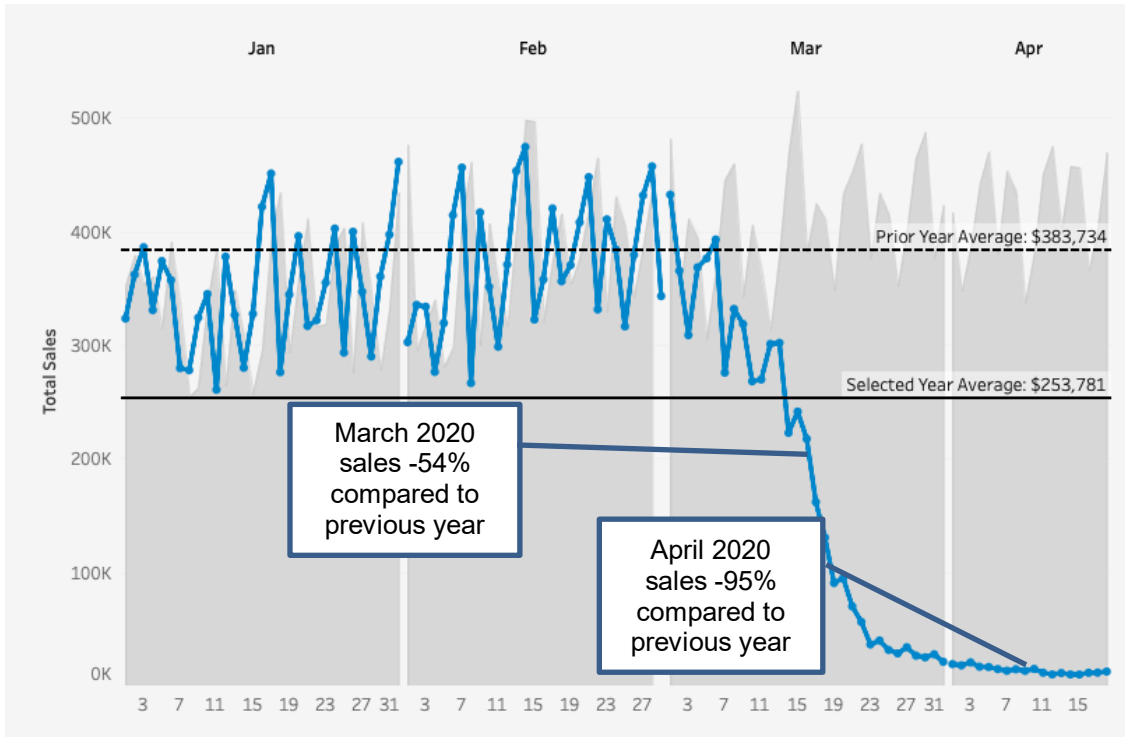
	<b>FY 19 Actual</b>	<b>FY 20 Forecast</b>	<b>FY 21 Projection</b>
Enplanements	12,356,286	9,056,552	6,328,532
Change vs. Prior Year		-27%	-30%

Source: SDCRAA, Finance & Risk Management Department

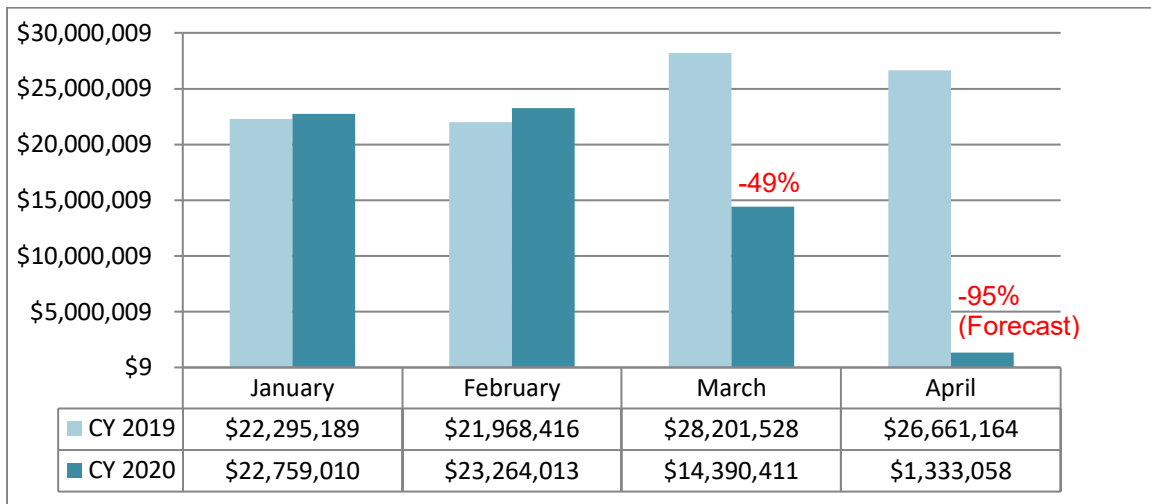
The profound decline in enplanements has been met with a commensurate decline in sales for all Non-Airline Tenants. To date, the decline in sales has prompted the following actions by many Non-Airline Tenants, and Authority staff expects additional measures to be taken with the planned temporary closure of Terminal 1 East and Terminal 2 East in May 2020.

- Reduced hours of operations
- Concessions temporary closures (73 of 85 concessions closed)
- Layoffs and furloughs
- Requests for financial relief

**SAN Weekly Concessions Sales  
for the period January 3, 2020 to April 15, 2020**



**SAN On-Airport Rental Car Monthly Gross Revenue  
for the period January 2020 to April 2020**



Proposed Rent Abatement

For most Non-Airline Tenants, rent is one of the largest operating expenses, along with cost of goods sold, and salaries and benefits. Due to the significant reduction in passenger traffic, Non-Airline Tenants with fixed minimum monthly obligations no longer have the level of revenues necessary to support sustained payment of these minimum rental payments to the Authority. As a result, monthly guaranteed payments now greatly

exceed monthly earnings, resulting in a cash-flow crisis that is not sustainable for Non-Airline Tenants. On April 15, 2020, the Authority offered three (3) months of deferred rent payment to many Non-Airline Tenants. Acceptance of this proposal was moderate, and many companies commented that without a return to regular enplanement levels, they would not be in a position to pay back the deferred amounts in the near future, if at all. Without rent abatement, it is unlikely that many Non-Airline Tenants will be able to resume normal operations once passenger traffic levels resume to typical levels prior to the COVID-19 pandemic. Staff believes it is in the best interests of the Authority and the travelling public who rely upon these goods and services to provide immediate yet temporary financial relief to its Non-Airline Tenants so that they may remain financially resilient and stay open where possible. This will best position the Airport to resume normal operations as passenger levels increase, protect the Authority's future revenues, and ensure the needs of the travelling public are met and the passenger experience at SAN does not suffer.

Similar rent abatement programs have been instituted at other airports around the country, including but not limited to LAX, SFO, ATL, BWI, DFW, MSP, PHL JFK, LGA, IAU, SLC, PDX, HOU, DAL, SDF, SMF, SJC, and TUS (Source: Airports Council International). Instituting the proposed rent abatement program ("Rent Abatement Program") will help ensure that the Authority remains competitive for solicitation of these essential services in the future.

In addition, to protect public health and as a cost saving measure during the COVID-19 pandemic, the Authority has closed off certain Airport locations, restricting access to certain concession locations. It has also advised other concessionaires that they should temporarily cease operations in various locations. The Rent Abatement Program equitably assists those concessionaires affected in this way and helps to ensure voluntary and immediate compliance with Authority requests and directives in the future.

#### FAA Guidance on COVID-19 Accommodations

On April 4, 2020, the Federal Aviation Administration ("FAA") issued information for airports considering COVID-19 restrictions or accommodations. The guidance pertaining to rent abatement is summarized as follows:

- The decision to abate rent, including MAG is a local decision that should be tied to changed circumstances tied to the COVID-19 public health emergency;
- Rent abatement should be done in accordance with Grant Assurances 22 and 24 and related statutes;
- Where abatement results in shifting costs between various classes of airport tenants and uses (such as shifting costs from non-airline entities to airline entities), the airport is encouraged to consult with affected parties and reach consensus, and to ensure airline rates remain reasonable;
- If a tenant desires to renegotiate rent, a reasonable basis for such action might be established if the underlying basis for such rent has temporarily declined or materially altered due to COVID-19; and in such circumstances, the offer of rent abatement is not barred by the grant assurances as long as it is reasonable under the circumstances and reflects the decline in fair market value, loss of services, and/or changes to passenger traffic and economy of collection;
- Airports are encouraged to consider: the business situation of the tenant; the changed circumstances created by the COVID-19 public health emergency; the

desirability of having solvent tenants that can resume normal operations when the emergency ends; the availability of other governmental or insurance relief that tenants have or may receive; an appropriate term for relief; and possible subsequent conditions that, if triggered, would end the abatement; and,

- It is recommended that airports examine bond covenants to identify any potential restrictions that may exist.

The FAA guidance provides the context for offering the Rent Abatement Program to Authority tenants whose business has temporarily declined or has been materially altered due to COVID-19. At the time minimum rental payments were included in lease agreements with the Authority's Non-Airline Tenants, the instance of a global pandemic and its economic impacts were not contemplated. Nor were they contemplated at the time of RFP responses and/or lease negotiations when rental structures were established. The Authority's desire to offer the Rent Abatement Program for a temporary period is intended to counteract the unforeseen dramatic enplanement declines brought on by COVID-19, recognizing that sales revenues to support such rents simply cannot be generated in this dire circumstance.

In accordance with FAA guidance, Authority Staff has reviewed Grant Assurance 22, which pertains to economic nondiscrimination, and Grant Assurance 24, which states that a fee and rental structure must be maintained for airport facilities and services such that the airport will be as self-sustaining as possible. Staff believes that the proposed Rent Abatement Program complies with both grant assurances and that the Authority has otherwise complied with the FAA guidance cited above.

#### In-Terminal Concessions

Within the Airport terminals, tenants in the retail, food and beverage, passenger service, and in-terminal advertising categories operate under a non-exclusive concession lease ("Concession Lease"). Under the Concession Lease, concessionaires are required to pay the greater of a MAG or a certain percentage of gross receipts. The amount of the MAG is adjusted annually on July 1<sup>st</sup> to an amount equal to the greater of 90% of revenue paid to the Authority in the prior fiscal year, or 103% of the previous years' MAG. There are also a select few passenger service tenants that pay fixed-fee rents. Most concessionaires also pay for their pro rata share of variable concessionaire charges, for services including but not limited to janitorial services, trash collection, pest control, and fees for use of the Authority's receiving and distribution center. In addition, many concessionaires pay rent for support space.

For in-terminal concessions, Authority Staff recommends the following as part of the Rent Abatement Program, where applicable to each tenant, for a six (6) month period beginning April 1, 2020 and ending on September 30, 2020 ("Rent Abatement Period"): (1) waive monthly MAG payments; (2) for tenants without a MAG, waive fixed-rent monthly payments; (3) waive cost recovery payments; and, (4) waive concession marketing fund contributions. Staff also recommends deferring monthly support space payments for a limited three (3) month period, beginning April 1, 2020 and ending June 30, 2020; and payment of this deferred amount will be made in equal monthly installments over a six (6) month period, beginning July 2020. The limited tenants which are still operational will be required to continue to pay percentage rent per their original agreements. These actions are necessary to maintain the long-term viability of in-terminal concessions, which are vital to operations and financial sustainability of the Airport. Exhibit A provides a list of all entities eligible to be considered under this portion of the Rent Abatement Program.

### On-Airport Rental Car Companies

Operators at the Authority's rental car center ("RCC") have entered into two contracts with the Authority: the "Rental Car Center Lease", and the "Non-Exclusive Rental Car Concession Agreement" (collectively, "RCC Agreements"). Under the RCC Agreements, each rental car concessionaire is required to pay the following fees: 1) the greater of a MAG, or a certain percentage of gross receipts; 2) land rent for use of the RCC facility and property; 3) for those rental car companies defined as "Small Operators" only, small operator improvement rent, a cost recovery rent for use of the Small Operator areas of the RCC; and, 4) pro rata share of cost recovery items, including electricity, 12kV maintenance, and insurance. The amount of the MAG is adjusted annually on July 1<sup>st</sup> to an amount equal to the greater of 85% of revenue paid to the Authority in the prior fiscal year, or the previous years' MAG. Under the RCC concession agreement, in the event of extraordinary circumstance outside of the operators' control which affects the rental car industry as a whole by reducing gross revenues to a level that inhibits operators' ability to meet the MAG requirement, operators are to be granted an opportunity to meet with the Authority Board to seek an adjustment of the MAG; however any adjustment is at the sole and absolute discretion of the Board. The Land Rent is adjusted annually on July 1<sup>st</sup> by the change in "Consumer Price Index" over the prior year (although the rental amount does not ever decrease).

For on-Airport rental car companies, Authority Staff recommends the following as part of the Rent Abatement Program, for the Rent Abatement Period: (1) waive monthly MAG payments; and (2) waive cost recovery payments, including small operator improvement rent. Tenants will be required to continue to pay percentage fees and land rent, as well as to collect and remit "Customer Facility Charges" to the Authority, per their original agreements. These actions are necessary to maintain the long-term viability of on-Airport rental car companies, which are vital to operations and financial sustainability of the Airport, and a vital service to the San Diego community. Exhibit A provides a list of all entities eligible to be considered under this portion of the Rent Abatement Program.

### Fixed Base Operator

The Authority also has a current land lease agreement ("Land Lease") with the fixed base operator ("FBO"). This tenant is required to pay fixed annual rent, which is adjusted annually, by the greater of the change in "Consumer Price Index" over the prior year, or a fixed amount identified in the Land Lease.

For the FBO, Authority Staff recommends the following as part of the Rent Abatement Program, for the Rent Abatement Period: (1) waive 50% of monthly rent payments. This action is necessary to preserve the long-term viability of the FBO operation, which is vital to operations and financial sustainability of the Airport. Exhibit A provides the name of the entity eligible to be considered under this portion of the Rent Abatement Program.

### Terms and Conditions

To be eligible to participate in the Rent Abatement Program, Non-Airline Tenants will be bound by the following conditions:

1. The Rent Abatement Period shall be effective April 1, 2020 to September 30, 2020;

2. Authority and tenant shall agree to revise the terms of each agreement to require payment of the specific percentage rents/fees defined in each agreement, in lieu of MAG (or waive fixed-rent if tenant is not subject to MAG); and to relieve the obligation to make payments for cost recovery items;
3. All other terms, conditions, and requirements of the tenant's lease agreement(s) with the Authority shall remain in full force and effect;
4. Status of accounts receivable must be current and remain current for all amounts due that have not been waived;
5. Letter of Credit must be fully-funded and up to date upon execution of the rent abatement agreement;
6. Tenant shall waive any and all claims or causes of action it may have against the Authority existing prior to its participation in the Rent Abatement Program; and shall waive any and all claims or causes of action it may have against the Authority prior to or during its participation in the Rent Abatement Program arising out of or related to COVID-19, including but not limited to the Authority's decision to close and/or consolidate certain parts of the Airport;
7. In order to ensure that as passenger levels return, tenants can quickly call on badged, trained and experienced workers to provide a sufficient level of service to the traveling public, tenant shall agree that as the need for employees increases following the COVID-19 pandemic, it will first offer to return to work those employees of concessionaire that were working prior to March 1, 2020 and were furloughed or laid off, before hiring new employees;
8. The Authority encourages the tenant to seek grants and relief available at the present time, or in the future, through other programs, including but not limited to direct assistance under the CARES Act (including the Paycheck Protection Program for small businesses) and business interruption insurance benefits;
9. The terms and conditions of the rent abatement agreement shall be subordinate to the Airport Authority's federal grant assurances and bond covenants and the tenant shall acknowledge and agree that the Authority may unilaterally amend any terms of this temporary agreement as required to maintain compliance with the Airport Authority's grant assurances and bond covenants;
10. In the event the tenant files for bankruptcy during the Rent Abatement Period, the tenant may be required to pay all amounts owed as if it had not participated in the Rent Abatement Program and turn over the assigned premises per the appropriate section of the concession or land lease agreement;
11. The President/CEO may add any such other requirements and conditions as she deems in the best interests of the Authority;
12. Each tenant must submit certain information to the Authority in order to be considered for rent abatement, including:
  - i. Description of why the tenant's need for relief is directly caused by the COVID-19 pandemic, including any adverse financial impacts being experienced by the tenant;
  - ii. Description of tenant's current operational and financial situation and why rent abatement from the Authority is essential and necessary;
  - iii. Description of any insurance coverage, along with the expected benefit, for which the tenant could make a claim related to the COVID-19 pandemic;

- iv. Description of all relief tenant has applied for or intends to apply for under the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”), including but not limited to, payroll support, grants, and loans;
  - v. Description of all relief tenant has applied for or intends to apply for under the Main Street Lending Program, or other programs, administered through the Federal Reserve;
  - vi. Explanation as to why tenant did not apply for any available type of relief under the CARES Act or Main Street Lending Program, if applicable;
  - vii. Description of other local, state, or federal governmental relief tenant may have applied for or otherwise qualify for and an explanation as to why tenant didn’t apply for any such available relief, if applicable; and,
  - viii. Description of any other type of financial relief available to the tenant.
13. The President/CEO may add any such additional information required from tenant to be considered for rent abatement as she deems in the best interests of the Authority;
14. The President/CEO may amend the amount of rent abatement provided to the tenant in an amount up to but not greater than the other relief actually received by the tenant; and,
15. Acceptance of an agreement for rent abatement will supersede and replace the earlier agreement issued to tenants on April 15, 2020, for deferral of certain rents and charges.

### **Fiscal Impact:**

The fiscal impact in Fiscal Year 2020 for the Rent Abatement Program is approximately \$10 million and the amount for the Fiscal Year 2021 is approximately \$12 million. The Authority intends to use funds from the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”) to reimburse certain operating expenses and debt service in order to offset these impacts and ensure financial metrics are sufficient and reasonable.

### **Authority Strategies/Focus Areas:**

This item supports one or more of the following (*select at least one under each area*):

#### **Strategies**

- Community Strategy   
  Customer Strategy   
  Employee Strategy   
 Financial Strategy   
 Operations Strategy

#### **Focus Areas**

- Advance the Airport Development Plan   
 Transform the Customer Journey   
 Optimize Ongoing Business



**Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**Application of Inclusionary Policies:**

Not Applicable.

**Prepared by:**

Hampton Brown  
Vice President, Marketing & Innovation (*ad interim*)

**Exhibit A****In-Terminal Concessions**

<b>Concession</b>	<b>Package/Category</b>	<b>Lease #</b>
Paradies-San Diego, LLC	Retail Package #1	LE-0647
HG-CV-Epicure-Martinez San Diego JV (Hudson)	Retail Package #2	LE-0670
PGC-PCI San Diego, LLC	Retail Package #3	LE-0665
Stellar Partners, Inc	Retail Package #4	LE-0648
Spa Didacus, Inc	Retail Package #5	LE-0659
New Zoom, Inc	Retail Package #6	LE-0660
HG-CV-Epicure-Martinez San Diego JV (Hudson)	Retail Package #7	LE-0671
Project Horizon, Inc (InMotion)	Retail Package #8	LE-0656
SFS Beauty CA, LLC (MAC)	Retail Package	LE-0908
SFS Investors JV (Duty Free)	Retail Package #	LE-0950
Host International, Inc	Food & Beverage Package #1	LE-0657
Host International, Inc	Food & Beverage Package #2	LE-0658
SSP America, Inc	Food & Beverage Package #3	LE-0667
Mission Yogurt, Inc	Food & Beverage Package #4	LE-0651
SSP America, Inc	Food & Beverage Package #5	LE-0668
SSP America, Inc	Food & Beverage Package #6	LE-0669
High Flying Foods San Diego Partnership	Food & Beverage Package #7	LE-0649
High Flying Foods San Diego Partnership	Food & Beverage Package #8	LE-0650
G&P Partners dba BCB CO. (Rental Car Center Concession)	Food & Beverage	LE-0875
Swissport Lounge (Airspace Lounge)	Food & Beverage	LE-0726
Certified Folder Display Service, Inc.	Passenger Service	LE-0880
The Classic Shine Company	Passenger Service	LE-0933
Smarte Carte, Inc.	Passenger Service	LE-0782
TravelEx Currency Services, Inc.	Passenger Service	LE-0743
AC Holdings, Inc. (CNN Airport Network)	Passenger Service	LE-0799
In-Ter-Space Services, Inc. dba Clear Channel Airports	Passenger Service – Advertising	LE-0966

**Exhibit A (continued)****On-Airport Rental Car Companies**

<b>Rental Car Company</b>	<b>Lease #</b>
Avis Budget Car Rental, LLC	LE-0744, LE-0745, LE-0760, LE-0761
Enterprise Rent-A-Car Company of Los Angeles, LLC	LE-0752, LE-0753
The Hertz Corporation	LE-0756, LE-0757
Fox Rent A Car, Inc.	LE-0750, LE-0751
Nevada Lease and Rentals, Inc. dba Payless Car Rental System	LE-0746, LE-0747
Sixt Rent A Car, LLC	LE-0758, LE-0759
Advantage Opco, LLC dba Advantage Rent A Car	LE-0762, LE-0763

**Fixed Base Operator**

<b>Tenant</b>	<b>Lease #</b>
Landmark Aviation GSO-SAN (dba Signature Flight Support)	LE-0653

RESOLUTION NO. 2020-0057

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE THE REQUIRED AGREEMENTS TO TEMPORARILY REDUCE RENTAL OBLIGATIONS OF QUALIFYING NON-AIRLINE TENANTS AT THE AIRPORT, BY PROVIDING ABATEMENT OF MONTHLY MINIMUM ANNUAL GUARANTEE (MAG), CERTAIN FIXED-RENT AND COST RECOVERY PAYMENTS FOR A PERIOD NOT TO EXCEED SIX (6) MONTHS BEGINNING APRIL 1, 2020 AND ENDING SEPTEMBER 30, 2020, IN RESPONSE TO THE COVID-19 PANDEMIC CRISIS

WHEREAS, on March 13, 2020, President Trump issued a Proclamation on Declaring a National Emergency Concerning the Novel Coronavirus Disease (“COVID-19”) Outbreak, which established March 1, 2020 as the beginning of the national emergency; and

WHEREAS, on March 19, 2020, California Governor Newsom issued an Executive Order requiring individuals living in the State of California to stay home except as needed to maintain the continuity of operations of the federal infrastructure sectors; and

WHEREAS, the COVID-19 pandemic has caused a financial and economic crisis and has resulted in significant disruptions to domestic and international air travel, including air travel to and from the San Diego International Airport (“Airport”); and

WHEREAS, the Airport is identified as Essential Critical Infrastructure under the Transportation System Sector and remains open and operational; and

WHEREAS, as a result of the COVID-19 pandemic, passenger throughput at the Airport began a sharp decline in March 2020, leveling off at an approximate 96% decline year-over-year in April 2020; and

WHEREAS, retail and food & beverage concessionaires, passenger service concessionaires, on-Airport rental car operators, and the fixed base operator (collectively, “Non-Airline Tenants”) of the San Diego County Regional Airport Authority (“Authority”) have experienced a decline in revenue commensurate with the unprecedented decline in passenger throughput, and have taken measures to reduce operating costs, including reduced hours of operation, temporary closure of many concession locations, staff layoffs and furloughs, and submitting urgent requests for financial relief; and

WHEREAS, on May 7, 2020, the Authority closed the post-security portions of Terminal 1 East and Terminal 2 East and consolidated airline operations into Terminal 1 West and Terminal 2 West, in order to reduce operating costs and in cooperation with TSA's requests to reduce the number of security check points; and

WHEREAS, due to the effects of COVID-19, and the significant decline in passenger traffic and non-airline tenant business, Non-Airline Tenants are not able to generate the sales revenues necessary to support sustained payments of monthly rental obligations to the Authority; and

WHEREAS, the unforeseen pandemic and dramatic enplanement declines brought on by COVID-19 were not contemplated at the time of RFP responses or the lease negotiations with Non-Airline Tenants, when rental structures were established; and

WHEREAS, it is in the best interest of the Authority and the public to provide temporary financial relief to qualifying Non-Airline Tenants so that they may remain financially resilient and stay open where possible during the COVID-19 pandemic; and

WHEREAS, it is in the best interest of the Authority and the public to provide immediate temporary financial relief to qualifying Non-Airline Tenants so that the Airport may resume normal operations as passenger levels increase, protect the Authority's future revenues, and to ensure the needs of the travelling public are met and the passenger experience at the Airport does not suffer; and

WHEREAS, the Authority desires to provide temporary financial relief to qualifying Non-Airline Tenants by implementing abatement of certain rental obligations for a six (6) month period (the "Rent Abatement Program"), beginning on April 1, 2020 and ending on September 30, 2020 ("Rent Abatement Period"); and

WHEREAS, the Authority believes that the Rent Abatement Program complies with the guidance issued by the Federal Aviation Administration ("FAA") on April 4, 2020, related to airports' consideration of COVID-19 restrictions and accommodations; and

WHEREAS, the Authority believes that the Rent Abatement Program complies with Grant Assurance 22, which pertains to economic nondiscrimination, and Grant Assurance 24, which states that a fee and rental structure must be maintained for airport facilities and services such that the airport will be as self-sustaining as possible; and

WHEREAS, similar rent abatement programs have been implemented at other U.S. airports, including but not limited to LAX, SFO, ATL, BWI, DFW, MSP, PHL JFK, LGA, IAU, PDX, SLC, HOU, DAL, SDF, SMF, SJC, and TUS; and

WHEREAS, the Authority believes instituting the Rent Abatement Program will help ensure that the Authority remains competitive for solicitation of operators and services in the future; and

WHEREAS, the Authority is party to multiple agreements with in-terminal retail, food and beverage, passenger service, and advertising tenants (“Concessionaires”), operating under individual non-exclusive concession leases (“Concession Lease”), and under the Concession Leases, Concessionaires are required to make monthly rental payments to the Authority, including where applicable: (1) a monthly payment in an amount that is one-twelfth the Minimum Annual Guarantee (“MAG”) or a certain percentage of gross receipts, whichever is greater; (2) fixed-fees including monthly fixed-rent; (3) additional rent including variable cost recovery fees; (4) monthly support space rent; and, (5) contribution to a concession marketing fund; and

WHEREAS, as part of the Rent Abatement Program, the Authority desires to provide rent abatement to qualifying Concessionaires for the Rent Abatement Period for the following payment obligations only: (1) monthly MAG, (2) monthly cost recovery charges, and (3) monthly concession marketing fund fees; and

WHEREAS, the Authority desires to provide deferral of monthly support space payments for a limited three (3) month period, beginning April 1, 2020 and ending June 30, 2020; and payment of this deferred amount will be made in equal monthly installments over a six (6) month period, beginning July 2020; and

WHEREAS, the Authority is party to multiple agreements with on-airport rental car companies (“RACs”) operating at the Authority’s consolidated rental car facility (“RCC”) under a rental car center lease, and a non-exclusive rental car concession agreement (collectively, “RCC Agreements”), and under the RCC Agreements RACs are required to make monthly rental payments to the Authority, including where applicable: (1) a monthly payment in an amount that is one-twelfth the MAG or a certain percentage of gross receipts, whichever is greater; 2) land rent for use of the RCC facility and property; 3) for those rental car companies defined as “Small Operators” only, small operator improvement rent, a cost recovery rent for use of the Small Operator areas of the RCC; and, 4) pro rata share of cost recovery items, including electricity, 12kV maintenance, and insurance; and

WHEREAS, as part of the Rent Abatement Program, the Authority desires to provide rent abatement to qualifying RACs for the Rent Abatement Period for the following payment obligations only: (1) monthly MAG, and (2) monthly cost recovery charges, including Small Operator improvement rent; and

WHEREAS, the Authority is party to a Lease with the Airport’s fixed-base operator (“FBO”) and under the Lease, the FBO tenant is required to make monthly base rent payments to the Authority; and

WHEREAS, as part of the Rent Abatement Program, the Authority desires to provide rent abatement to the FBO for fifty percent (50%) of monthly base rent payments due to the Authority during the Rent Abatement Period; and

WHEREAS, the Authority, acting through its President/CEO, reserves the right to determine which Non-Airline Tenants will qualify for the Rent Abatement Program; and

WHEREAS, to qualify for the Rent Abatement Program, Non-Airline Tenants must: (1) enter into a written rent abatement agreement with the Authority; (2) be and remain current on all accounts payable to the Authority and agree to make the required payments for rents and fees that are not subject to abatement; (3) have on-file with the Authority a fully-funded and current security deposit or Letter of Credit; (4) waive any and all claims or causes of action it may have against the Authority existing prior to its participation in the Rent Abatement Program and waive any and all claims or causes of action it may have against the Authority prior to or during its participation in the Rent Abatement Program arising out of or related to COVID-19, including but not limited to the Authority's decision to close and/or consolidate certain parts of the Airport; (5) agree to first offer to return to work those employees of their business that were working prior to March 1, 2020 and were furloughed or laid off, before hiring new employees; (6) use reasonable efforts to seek and apply for grants available at the present time or in the future, through other programs, including but not limited to direct assistance under the CARES Act, Main Street Lending Program and business interruption insurance, and tenant shall keep the Authority informed of other relief received; (7) agree to pay all amounts owed as if it had not participated in the Rent Abatement Program should it file for bankruptcy protection during the Rent Abatement Period; (8) comply with all other lease terms, conditions, and requirements; (9) agree to such other terms and conditions as determined by the President/CEO to be in the best interest of the Authority; and, (10) provide information requested by the Authority to determine tenant's eligibility for relief, including but not limited to: a description of tenant's current business and financial situation and why relief from the Authority is essential and necessary, in a form acceptable to the Authority; and

WHEREAS, tenant's acceptance of an agreement for rent abatement will supersede and replace the earlier agreement issued to tenants on April 15, 2020, for deferral of certain rents and charges.

NOW THEREFORE BE IT RESOLVED that the Board hereby finds that instituting the Rent Abatement Program will help ensure the Airport remains financially self-sufficient and remains competitive for future solicitations and revenue opportunities; and

BE IT FURTHER RESOLVED that the Board finds that, it is in the best interest of the Authority and the public to provide immediate temporary financial relief in the form of the Rent Abatement Program to qualifying Non-Airline Tenants so that they may remain financially resilient and stay open where possible during the COVID-19 pandemic; and so that the Airport can resume normal operations as passenger levels increase, protect the Authority's future revenues, and to ensure the needs of the travelling public continue to be met and the passenger experience at the Airport does not suffer; and

BE IT FURTHER RESOLVED that the Board finds that instituting the Rent Abatement Program is in the best interest of the Authority and the travelling public; and

BE IT FURTHER RESOLVED that the Board finds that similar rent abatement programs have been implemented at airports across the United States; and

BE IT FURTHER RESOLVED that the Board finds that the Rent Abatement Program complies with Grant Assurance 22 and Grant Assurance 24; and

BE IT FURTHER RESOLVED that the Board hereby approves and authorizes the President/CEO to execute the required agreements for the Rent Abatement Program to reduce rental obligations of qualifying Non-Airline Tenants at the Airport, by providing abatement of MAG, certain fixed-rent, cost recovery payments and other such requirements as she deems in the best interest of the Airport Authority, for a period not to exceed six (6) months beginning April 1, 2020 and ending September 30, 2020, in response to the COVID-19 pandemic crisis; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.



PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of May 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL



**SAN DIEGO**  
INTERNATIONAL AIRPORT

LET'S **GO.**

# Non-Airline Tenant Relief

Due to COVID-19  
Pandemic

May 7, 2020

# Unprecedented Events have Upended the Financial Viability of our Non-Airline Tenants

- Passenger volumes at SAN have plummeted to historic lows as a result of COVID-19 pandemic.
- SAN's current daily enplanements at <2,000 is equivalent to Harrisburg Airport (176th place) traffic in 2018.
- This unprecedented level of traffic is affecting ability of Non-Airline tenants to produce revenues which support their obligations.
- Staff recommends SAN temporarily assist our non-airline tenants until a clearer picture of a recovery emerges.

# COVID-19 Timeline

Date	Event
Jan 30	WHO designates COVID-19 as Public Health Emergency of International Concern
Mar 11	WHO designates COVID-19 as a Pandemic
Mar 13	President proclaims a National Emergency
Mar 18	TSA SAN daily throughput down 68% from prior year, airport authorizes modified concession hours / closures
Mar 19	Governor issues Executive Order N-33-20 “stay at home” order and closes non-essential businesses. Airport closes non-essential concessions
Mar 21	TSA SAN daily throughput is down 80% from prior year
Mar 25	TSA SAN daily throughput is down 90% from prior year
March end	Total monthly passengers down 55%, concession sales down 54% and Rental Car sales down 49%

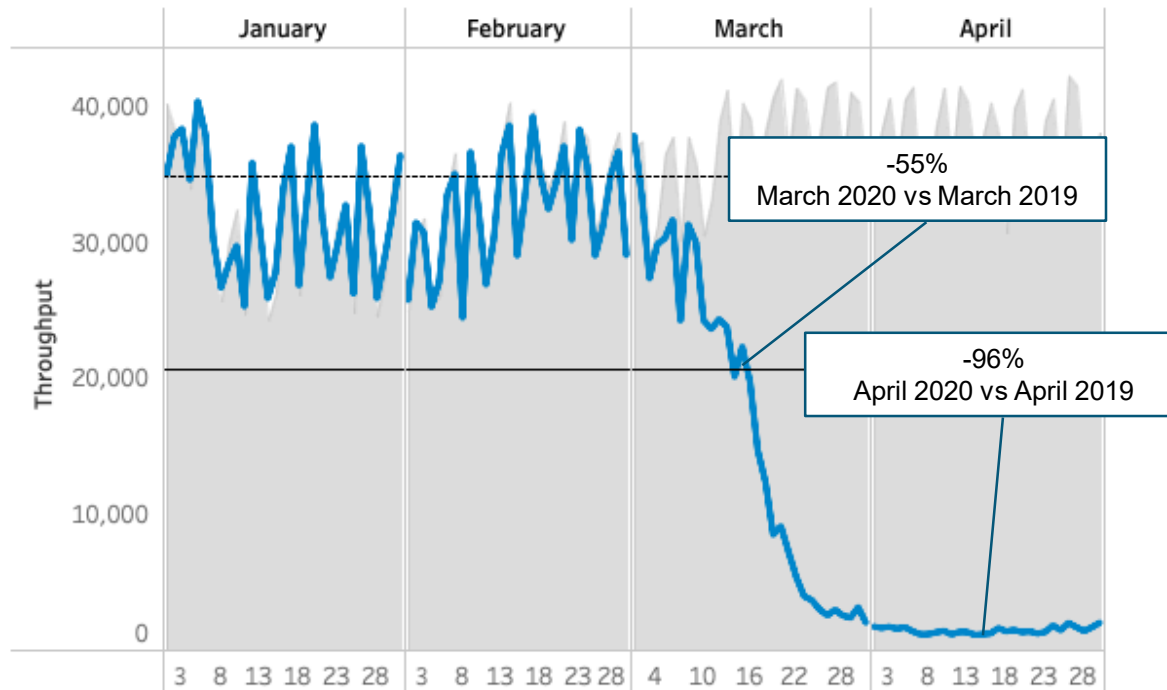
# COVID-19 Timeline

Date	Event
Apr 15	TSA SAN daily throughput is down to 1,079 passengers, a drop of 97% from prior year 35,544
Apr 15	Airport issues rent deferral agreement to non-airline tenants
April End	TSA SAN monthly throughput is down 96% from prior year. Concession and rental car sales down 95%

*Non-Airline Tenants continue to appeal for relief from obligations, which are predicated on pre-COVID enplanement assumptions.*

# SAN Passenger Throughput is at Historic Lows

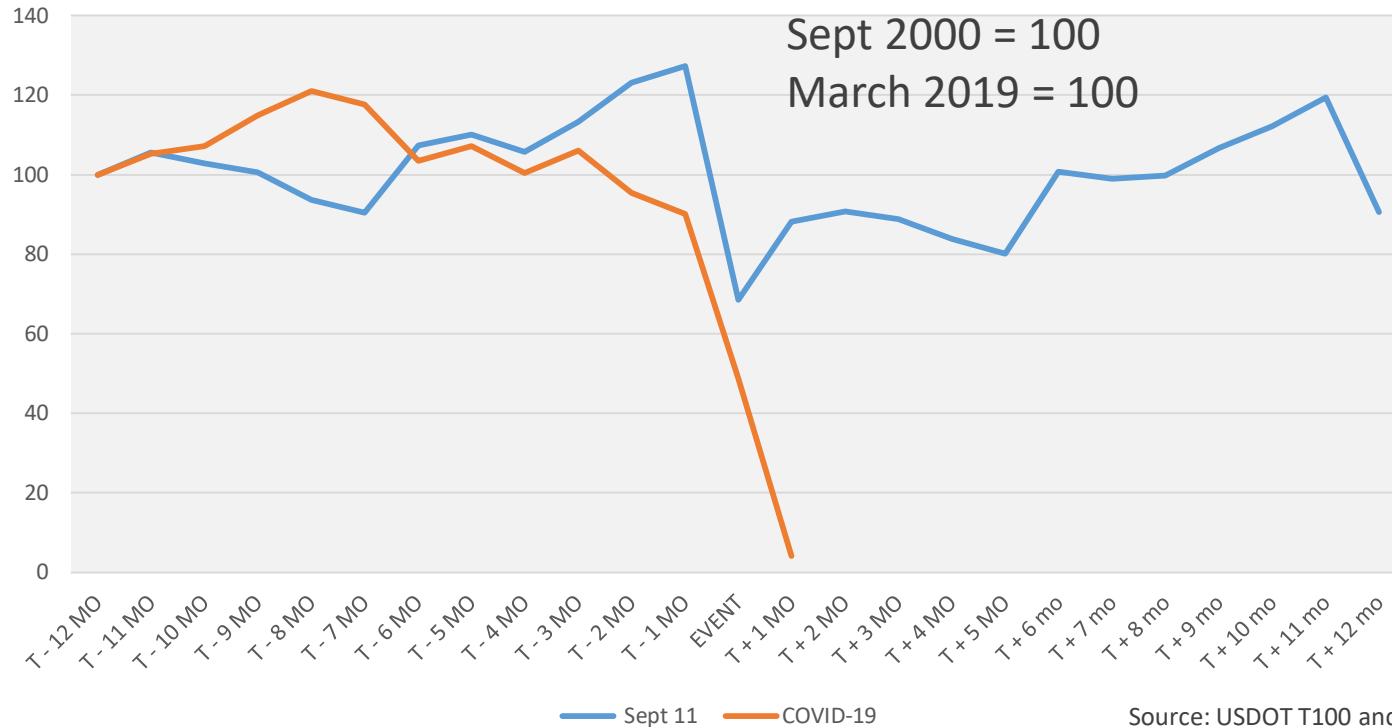
SAN 2020 Passenger Throughput



Source:  
TSA Reports

# Compared with 9/11 Impact, COVID-19's Impact is More Severe with a Slower Expected Recovery

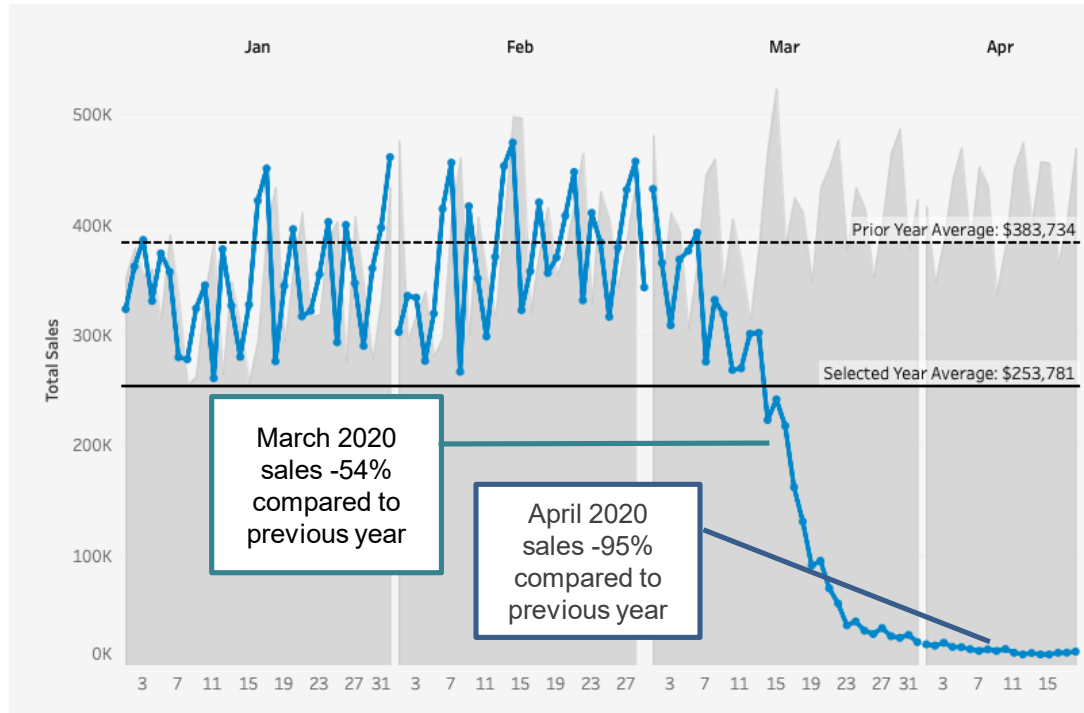
Enplanements Indexed at T-12 Months from Event (=100)



Source: USDOT T100 and Airport Reports

# SAN Weekly Concession Sales Declines Mirror Declines in Enplanements

SAN Weekly Concession Sales Jan. 3-April 15, 2020

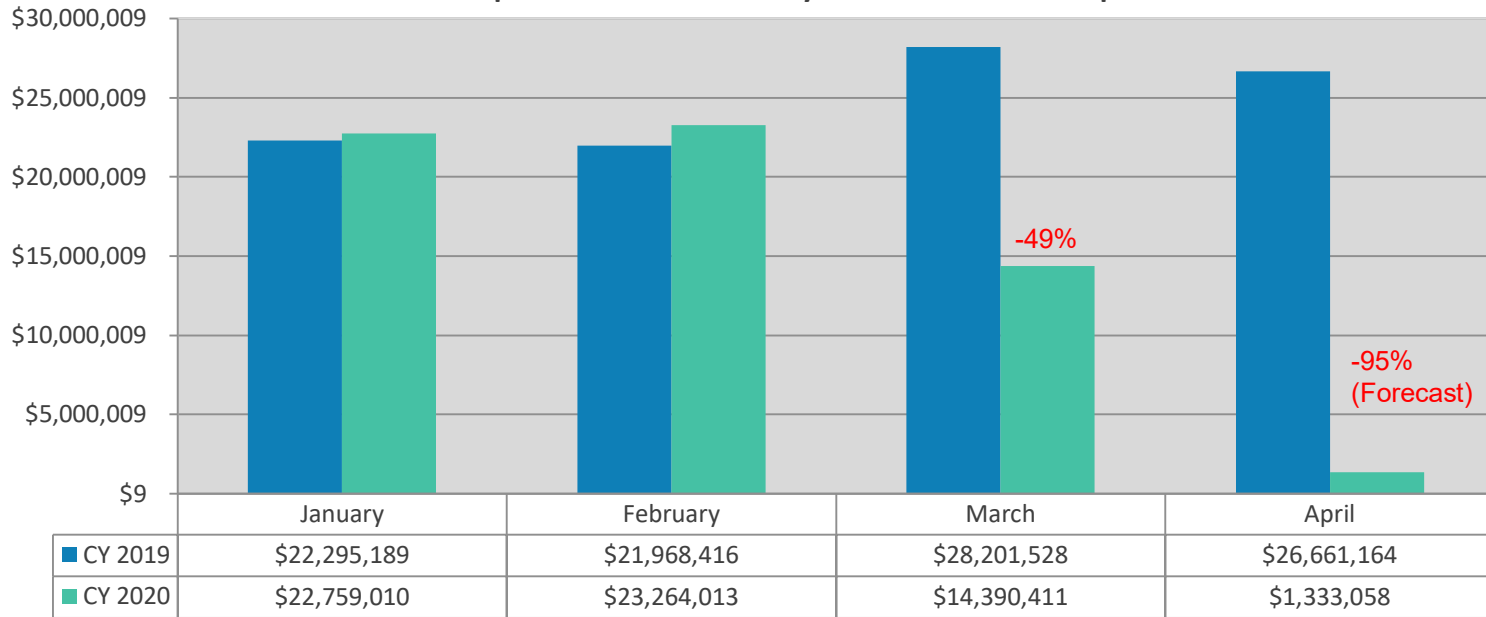


Source: SDCRAA Reports



# Rental Car Gross Revenues Mirror the Enplanement Downward Trend

SAN On-Airport Rental Car Monthly Gross Revenue Jan-April 2020



Source: SDCRAA Reports

# Non-airline Tenant Contract Types

- In Terminal Concessions
- On-Airport Rental Car Companies
- Ground Leases

# Proposed Rent Abatement In-Terminal Concessions

In-Terminal Concessions	Regular Payment	Proposing to Abate
Minimum Annual Guarantee (MAG) Rent		X
Percentage rent of sales	X	
Support Space rent (deferred April-June)	X	
Cost recovery		X
Marketing		X
Other		X

*In-Terminal Concessions include F&B, retail, advertising, passenger services*

# Proposed Rent Abatement On-Airport Rental Car Companies

On-Airport Rental Cars Companies	Regular Payment	Proposing to Abate
Minimum Annual Guarantee (MAG) Rent		X
Percentage rent of sales	X	
Cost recovery (includes TI rent)		X
Ground Rent	X	

# Proposed Rent Abatement Ground Lease Companies

Ground Leases	Regular Payment	Proposing to Abate
Fixed Based Operator- ground rent (50%)	X (50%)	X (50%)
Other ground leases(ground handlers, cargo, etc.)	X	

*Fixed Based Operators include Signature*

*Other ground leases include Fuel Farm, SD Air & Space, belly cargo and north side cargo operations*

# Total Proposed Rent Abatement

Abatement	Approx. Total Abatement FY20	Approx. Total Abatement FY21
Total	\$10M	\$12M

## To Participate in Abatement Program, Tenant will need to agree to Terms & Conditions

- Tenant current in payments to Authority
- Letter of Credit fully funded
- Employee Retention
- Tenant must outline relief applications and outcomes from other federal, state and local programs

# Recommendation

- Adopt Resolution No. 2020-\_\_\_\_, approving and authorizing the President/CEO to execute the required agreements to temporarily reduce rental obligations of qualifying non-airline tenants at the Airport, by providing abatement of monthly minimum annual guarantee (MAG), certain fixed-rent and cost recovery payments for a period not to exceed six (6) months beginning April 1, 2020 and ending September 30, 2020, in response to the COVID-19 pandemic crisis.





# QUESTIONS?

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## Board Communication

Date: May 7, 2020  
To: Board Members  
From: Tony R. Russell, Director, Board Services/ Authority Clerk  
Subject: Business and Travel Expense Reimbursement Reports for Board Members, President/CEO, Chief Auditor and General Counsel When Attending Conferences, Meetings, and Training at the Expense of the Authority

---

Authority Policy 3.30 (3)(b) and (4) require that travel and business expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved or pre-approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

On July 1, 2019, the Executive Committee pre-approved set dollar amounts for routine, in-town business expenses to be used during Fiscal Year 2020 for the President/CEO, General Counsel and Chief Auditor as authorized in Policy 3.30(3)(b)(i)(C).

The attached reports are being presented to comply with the requirements of Policy 3.30.

# **TRAVEL EXPENSE**

**KIM BECKER**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**TRAVEL EXPENSE REIMBURSEMENT REPORT - Board Members, President/CEO, General Counsel, Chief Auditor**  
 (To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

Policy 3.30 - Business and Travel Expense Reimbursement

Business and Travel Reimbursement Guidelines

**Employee/Trip Information**

Date: \_\_\_\_\_

Name: Kimberly J. Becker Dept: Executive Division, BU6  
 Departure Date: 2/19/2020 Return Date: 2/21/2020 Report Due: 3/22/20  
 Destination: Tucson, AZ  
 Business Purpose: FAA Noise Forum

Expense items not included in Per Diem	Authority Prepaid Expenses	Employee Paid Expenses							TOTAL
		2/19/20 Wednesday	2/20/20 Thursday	2/21/20 Friday	2/22/20 Saturday	2/23/20 Sunday	2/24/20 Monday	2/25/20 Tuesday	
Air Fare, Railroad, Bus	369.96								-
Conference Fees									-
Rental Car									-
Gas									-
Parking & Tolls									-
Mileage - Attach mileage form									-
Taxi / TNC / Shuttle Fare		26.34							26.34
Lodging		144.06	144.06						288.12
Telephone, Internet and Fax									-
Laundry									-
Miscellaneous:									-
	\$ 369.96								\$ 314.46

**Expense items included in Per Diem:**

Meals & Incidental Expenses (M&IE)

Meals will be reimbursed at established Per Diem rates. Receipts shall not be required except for authorized meals above per diem rate (approved by CEO or Vice President below). If a meal is provided by a conference or meeting, do not include the meal for reimbursement below. On first travel day, only include lunch and dinner if flight departs after 9:00 a.m. On last travel day, only include breakfast and lunch if flight returns before 6:00 p.m.

**GSA Per Diem for Domestic**

**US Dept of State Per Diem for International**

Enter Daily Per Diem Rate	2/19/20	2/20/20	2/21/20	2/22/20	2/23/20	2/24/20	2/25/20	TOTAL
	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	
Breakfast	\$14.00							28.00
Lunch	\$16.00		14.00	14.00				-
Dinner	\$26.00							-
Incidentals	\$5.00	5.00	5.00	5.00				15.00
Total M&IE	\$61.00	5.00	19.00	19.00				43.00
Approved Meal Exception Above Per Diem Rate <sup>1</sup>								-
<b>Total Meal and Incidental Expenses</b>	\$ 5.00	\$ 19.00	\$ 19.00	\$ -	\$ -	\$ -	\$ -	<b>43.00</b>

Explanation: Substantiation for exception should be attached

Trip Grand Total	727.42
Less Cash Advance (Attach copy of Authority check)	
Less Expenses Prepaid by Authority	369.96
Due Traveler - if positive amount, prepare check request	
Due Authority - if negative, attach check payable to SDCRAA	\$ 357.46

Note: Send this report to Accounting even if the amount is \$0.

By signing below, TRAVELER: (a) acknowledges understanding and agreeing to be bound by Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy; (b) certifies that this report is true and correct and all claimed expenses were incurred in connection with official Authority business; and (c) understands that any purchases/claims that are not allowed will be traveler's responsibility. By signing below, ADMINISTRATOR certifies, based on reasonable inquiry, that expenses approved in this report were reasonable, necessary, directly related to the Authority's business, and that they are reimbursable under Authority Policy 3.30.

Prepared By: Diane Casey Ext.: 2445  
 Traveler's Signature: Kimberly J. Becker Date: 2/24/2020

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)**

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at it's meeting on \_\_\_\_\_  
 Clerk Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Administrator's Signature: [Signature] Date: 3/25/20

TRIP  
02/19 - 02/21/20  
TUCSON

Traveltrust Corporation  
374 North Coast Hwy 101  
Encinitas, CA 92024  
Phone: (760) 635-1700



**ADD TO OUTLOOK**

Friday, 10JAN 2020 4:54 PM EST

Passengers: **KIMBERLY JANE BECKER (02)**

Agency Reference Number: CLJGHW

Click here to view your current itinerary or ETicket receipt on-line: [tripcase.com](http://tripcase.com)

Southwest Airlines Confirmation TH374G

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

PER MANDATORY IATA RESOLUTION 830D,  
YOUR CONTACT DETAILS HAVE BEEN GIVEN  
TO THE AIRLINE FOR FLIGHT MODIFICATIONS ONLY.

<b>AIR</b>	<b>Wednesday, 19FEB 2020</b>	
<b>Southwest Airlines</b> <b>From:</b> San Diego CA, USA <b>To:</b> Tucson AZ, USA <b>Stops:</b> Nonstop  <b>Equipment:</b> Boeing 737-700 Jet <b>DEPARTS SAN TERMINAL 1</b> <b>Frequent Flyer Number:</b> [REDACTED] <b>EARLY BIRD CHECK PURCHASED/CONFIRMED</b> <b>Southwest Airlines Confirmation number is TH374G</b>		<b>Flight Number:</b> 1854 <b>Class:</b> L- Coach/Economy  <b>Depart:</b> 1:45 PM <b>Arrive:</b> 4:00 PM <b>Duration:</b> 1 hour(s) 15 minute(s) <b>Status:</b> CONFIRMED  <b>Miles:</b> 367 / 587 KM

<b>AIR</b>	<b>Friday, 21FEB 2020</b>	
<b>Southwest Airlines</b> <b>From:</b> Tucson AZ, USA <b>To:</b> San Diego CA, USA <b>Stops:</b> Nonstop  <b>Equipment:</b> Boeing 737-700 Jet <b>ARRIVES SAN TERMINAL 1</b> <b>Frequent Flyer Number:</b> [REDACTED] <b>EARLY BIRD CHECK PURCHASED/CONFIRMED</b> <b>Southwest Airlines Confirmation number is TH374G</b>		<b>Flight Number:</b> 0438 <b>Class:</b> L- Coach/Economy  <b>Depart:</b> 7:30 AM <b>Arrive:</b> 7:50 AM <b>Duration:</b> 1 hour(s) 20 minute(s) <b>Status:</b> CONFIRMED  <b>Miles:</b> 367 / 587 KM

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. SOUTHWEST AIRLINES CONFIRMATION NUMBER - TH374G FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

KIM BECKER  
02/19 - 02/21/19  
TUCSON

**Ticket/Invoice Information**

Ticket for: KIMBERLY JANE BECKER  
Ticket Nbr: WN2156252169 Electronic Tkt: No Amount: 299.96  
Base: 252.24 Tax: 47.72  
Charged to: AX\*\*\*\*\*1013

Ticket for: KIMBERLY JANE BECKER  
Ticket Nbr: WN3333333333 Electronic Tkt: No Amount: 20.00  
Base: 20.00 Tax: 0.00  
Charged to: AX\*\*\*\*\*1013

Ticket for: KIMBERLY JANE BECKER  
Ticket Nbr: WN4444444444 Electronic Tkt: No Amount: 20.00  
Base: 20.00 Tax: 0.00  
Charged to: AX\*\*\*\*\*1013

Service fee: KIMBERLY JANE BECKER  
Date issued: 1/3/2020  
Document Nbr: XD0793366664 Amount: 30.00  
Charged to: AX\*\*\*\*\*1013

Total Tickets: 339.96  
Total Fees: 30.00  
Total Amount: 369.96

**Click here 24 hours in advance to obtain boarding passes:**  
[SOUTHWEST](#)

**Click here to review Baggage policies and guidelines:**  
[SOUTHWEST](#)

TSA Guidance- a government issued photo id is needed for checkin.  
Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.  
For Additional security information visit [www.tsa.gov](http://www.tsa.gov).  
All coupons related to this ticket must be used in the sequence purchased or you may be subject to a change in airfare per the carrier's discretion.  
Follow us on Twitter @Traveltrustcorp

Thank you for choosing Traveltrust!  
Our Business Hours are Sunday 10pm - Friday 10pm Pacific  
Saturday from 9am-1pm Pacific.  
For EMERGENCY AFTERTHOUS assistance in the US, please call 888-221-6043 and use VIP Code SJE72.  
You can also use the Direct Dial Number 682-233-1914 or the collect number 682-647-0061.  
Each call is billable at a minimum \$25.00 per call/reservation

KIM DECKER  
02/19 - 02/21/20  
TUCSON

**COURTYARD**<sup>®</sup>  
BY MARRIOTT

Courtyard by Marriott<sup>®</sup> Tucson Airport  
2505 E Executive Drive, Tucson, Az 85756 P 520.573.0000  
Marriott.com/TUSCA

K. Becker

Room: 214  
Room Type: POOL  
Number of Guests: 1  
Rate: \$125.00

Clerk:

Arrive: 19Feb20

Time: 04:27PM

Depart: 21Feb20

Time:

Folio Number: 83853

DATE	DESCRIPTION	CHARGES	CREDITS
19Feb20	Room Charge	125.00	Room 2/19
19Feb20	State Occupancy Tax	7.56	
19Feb20	City Tax	7.50	\$144.06
19Feb20	Sales Tax Other Room Tax	4.00	
20Feb20	Market Beverage	3.00	
20Feb20	Restaurant Tax	0.24	
20Feb20	Room Charge	125.00	Room 2/20
20Feb20	State Occupancy Tax	7.56	
20Feb20	City Tax	7.50	\$144.06
20Feb20	Sales Tax Other Room Tax	4.00	
21Feb20	Master Card		291.36

Card #: MCXXXXXXXXXXXX9117XXXX  
Amount: 291.36 Auth: 29644Z Signature on File

**BALANCE: 0.00**

Marriott Bonvoy Account # XXXXX9603. Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

See our "Privacy & Cookie Statement" on Marriott.com.

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Bring the Courtyard sleep experience home with you. Visit ShopCourtyard.com.



02/19 - 02/21/20  
TUCSON

**Casey Diane**

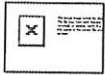
---

**From:** Becker Kimberly  
**Sent:** Wednesday, February 19, 2020 8:18 PM  
**To:** Casey Diane  
**Subject:** Fwd: Your ride with Craig on February 19

Airport to hotel

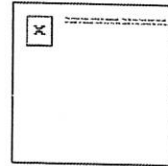
Begin forwarded message:

**From:** Lyft Ride Receipt <no-reply@lyftmail.com>  
**Date:** February 19, 2020 at 6:49:06 PM MST  
**To:** Becker Kimberly <kbecker@san.org>  
**Subject:** Your ride with Craig on February 19



FEBRUARY 19, 2020 AT 4:17 PM

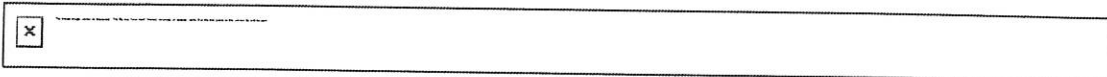
**Thanks for riding with  
Craig!**



100% of tips go to drivers. [Add a tip](#)

Lyft fare (0.91mi, 3m 44s)	\$7.35
Tip	\$3.00

PayPal account	<b>\$10.35</b>
----------------	----------------



**Pickup 4:17 PM**  
Tucson Int'l Airport, S Tucson Blvd, Tucson, AZ

**Drop-off 4:21 PM**

Tucson, AZ

NIM  
02/19 - 02/21/20  
TUCSON

**TIP DRIVER**

**FIND LOST ITEM**

**REQUEST REVIEW**

Review price in the Lyft app help tab

Help Center

Receipt #1373745240307711588

We never share your address with your driver after a ride.  
[Learn more](#) about our commitment to safety.

[© Mapbox](#) [© OpenStreetMap](#) [Improve this map](#)

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548 Market St., P.O. Box 68514  
San Francisco, CA 94104  
CPUC ID No. TCP0032513 - P

Work at Lyft  
Become a Driver



KIM BECKER  
02/19 - 02/21/20  
TUCSON

**Casey Diane**

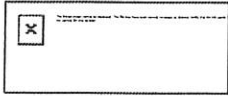
---

**From:** Kim Becker [REDACTED]  
**Sent:** Wednesday, February 19, 2020 8:15 PM  
**To:** Casey Diane  
**Subject:** Fwd: Receipt for Your Payment to Lyft

Hotel to dinner

Begin forwarded message:

**From:** "service@paypal.com" <service@paypal.com>  
**Date:** February 19, 2020 at 6:48:09 PM MST  
**To:** Kimberly Becker [REDACTED]  
**Subject:** Receipt for Your Payment to Lyft



Feb 19, 2020 17:47:39 PST  
Transaction ID: 15919534LG485042A

Hello Kimberly Becker,

You sent a payment of \$10.35 USD to Lyft  
(support@lyft.com)

It may take a few moments for this transaction to appear in your account.

**Merchant**  
Lyft  
support@lyft.com

**Instructions to merchant**  
You haven't entered any instructions.

Description	Unit price	Qty	Amount
	\$8.35 USD	1	\$8.35 USD

02/19 - 02/21/20  
Tucson

<b>Subtotal</b>	\$8.35 USD
Tax	\$2.00 USD
<b>Total</b>	<b>\$10.35 USD</b>

**Payment** \$10.35 USD

Payment sent to support@lyft.com  
Payment sent from Kbeckersj@yahoo.com

**Funding Sources Used (Total)**

LOGIX FEDERAL CREDIT UNION x-7700	\$10.35 USD
-----------------------------------	-------------

Invoice ID: 284daa6a65b2a3bb\_1373745240307711588\_5c0fe2b8

**Issues with this transaction?**

You have 180 days from the date of the transaction to open a dispute in the Resolution Center.



Questions? Go to the Help Center at [www.paypal.com/help](http://www.paypal.com/help).

Please do not reply to this email. This mailbox is not monitored and you will not receive a response. For assistance, log in to your PayPal account and click **Help** in the top right corner of any PayPal page or please contact us toll free at 1-888-221-1161.

You can receive plain text emails instead of HTML emails. To change your Notifications preferences, log in to your account, go to your Profile, and click **My settings**.

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PayPal PPX001066:1.1:f0756e64295f1

02/19 - 02/21/20  
TUCSON

**Casey Diane**

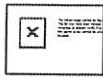
---

**From:** Becker Kimberly  
**Sent:** Wednesday, February 19, 2020 8:19 PM  
**To:** Casey Diane  
**Subject:** Fwd: Your ride with Isai on February 19

Better version of hotel to dinner

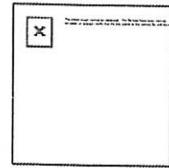
Begin forwarded message:

**From:** Lyft Ride Receipt <no-reply@lyftmail.com>  
**Date:** February 19, 2020 at 9:15:17 PM MST  
**To:** Becker Kimberly <kbecker@san.org>  
**Subject:** Your ride with Isai on February 19



FEBRUARY 19, 2020 AT 6:53 PM

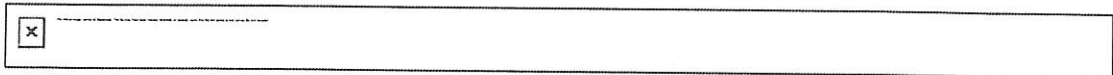
**Thanks for riding with Isai!**



100% of tips go to drivers. [Add a tip](#)

Lyft fare (7.30mi, 14m 48s)	\$13.99
Tip	\$2.00

PayPal account	<b>\$15.99</b>
----------------	----------------



**Pickup 6:53 PM**  
Tucson, AZ

**Drop-off 7:08 PM**

101 E Pennington St, Tucson, AZ

02/19 - 02/21/20  
TUCSON

**Expense Code: HOTEL TO DINNER**

**TIP DRIVER**

**FIND LOST ITEM**

**REQUEST REVIEW**

Review price in the Lyft app help tab

Help Center

Receipt #1373785114121516492

We never share your address with your driver after a ride.  
[Learn more](#) about our commitment to safety.

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CPUC ID No. TCP0032513 - P

Work at Lyft  
Become a Driver



02/19 - 02/21/20  
TUCSON

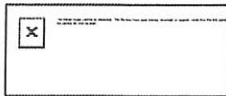
**Casey Diane**

**From:** Kim Becker [REDACTED]  
**Sent:** Wednesday, February 19, 2020 8:16 PM  
**To:** Casey Diane  
**Subject:** Fwd: Receipt for Your Payment to Lyft

Tip hotel to dinner

Begin forwarded message:

**From:** "service@paypal.com" <service@paypal.com>  
**Date:** February 19, 2020 at 9:14:27 PM MST  
**To:** Kimberly Becker [REDACTED]  
**Subject:** Receipt for Your Payment to Lyft



Feb 19, 2020 20:14:00 PST  
Transaction ID: 9HG72967UF881012H

Hello Kimberly Becker,

You sent a payment of \$15.99 USD to Lyft  
(support@lyft.com)

It may take a few moments for this transaction to appear in your account.

**Merchant**  
Lyft  
support@lyft.com

**Instructions to merchant**  
You haven't entered any instructions.

Description	Unit price	Qty	Amount
	\$15.99 USD	1	\$15.99 USD
		<b>Subtotal</b>	\$15.99 USD
		<b>Total</b>	\$15.99 USD

**Payment** \$15.99 USD

Payment sent to support@lyft.com  
Payment sent from Kbeckersj@yahoo.com

**Funding Sources Used (Total)**

LOGIX FEDERAL CREDIT UNION x-7700 \$15.99 USD

02/19 - 02/21/20  
TUESDAY

Invoice ID: 854484b759692b05\_1373785114121516492\_da7bb67a

**Issues with this transaction?**

You have 180 days from the date of the transaction to open a dispute in the Resolution Center.



Questions? Go to the Help Center at [www.paypal.com/help](http://www.paypal.com/help).

Please do not reply to this email. This mailbox is not monitored and you will not receive a response. For assistance, log in to your PayPal account and click **Help** in the top right corner of any PayPal page or please contact us toll free at 1-888-221-1161.

You can receive plain text emails instead of HTML emails. To change your Notifications preferences, log in to your account, go to your Profile, and click **My settings**.

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PayPal PPX001066:1.1:1bc429185c588





# FY 2020 Per Diem Rates for Arizona

## Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & LastDay of Travel
Standard Rate	Applies for all locations without specified rates	\$55	\$13	\$14	\$23	\$5	\$41.25
Grand Canyon / Flagstaff	Coconino / Yavapai less the city of Sedona	\$66	\$16	\$17	\$28	\$5	\$49.50
Kayenta	Navajo	\$66	\$16	\$17	\$28	\$5	\$49.50
Phoenix / Scottsdale	Maricopa	\$56	\$13	\$15	\$23	\$5	\$42.00
Sedona	City Limits of Sedona	\$76	\$18	\$19	\$34	\$5	\$57.00
Tucson	Pima	\$61	\$14	\$16	\$26	\$5	\$45.75

Kim Becker  
02/19 - 02/21/20  
TUCSON

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Kimberly J. Becker Department: Executive, BU6  
 Position:  Board Member  President/CEO  General Counsel  Chief Auditor  
 All Other Authority Employees

DATE OF REQUEST: 11/26/2019 DATE OF DEPARTURE/RETURN: 02/19/2020 / 02/20/2020

DESTINATION / BUSINESS PURPOSE:

Destination: Tucson, AZ Business Purpose: FAA Noise Forum

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:		
• Airfare <input type="checkbox"/> check box for business class or equivalent (international only)		\$ 650.00
• Rental Car		\$
• Other Transportation (Taxi, TNC, Train, Bus)		\$ 50.00
• Auto (Gas, Parking/Tolls, Mileage)		\$
B. Lodging		\$ 250.00
C. Meals and Incidental Expenses (Per Diem)		\$ 108.00
D. Seminar and Conference Fees		\$
E. Entertainment		\$
TOTAL PROJECTED TRAVEL EXPENSES		\$ \$1,058.00

**CERTIFICATION BY TRAVELER**

By my signature below, I certify the following:

1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Kimberly J. Becker Date: 11/27/19

**CERTIFICATION BY ADMINISTRATOR** (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, Martha Morales, Asst. Authority Clerk, certify that this document was approved  
 (Name of Clerk)  
 by the Executive Committee at its December 19, 2019 meeting.  
 (Meeting Date)

02/19 - 02/21/20  
Tucson

**WSA** Tucson International Airport  
**Noise Forum** 7250 S Tucson Blvd.  
**Agenda** Tucson, Arizona 85756  
Board Room

*Forum Goal: Build trust, establish working relationships, and maintain open communication between FAA organizations and Airport Sponsors to effectively manage noise-related issues.*

February 20, 2020

Time	Description
8:00 – 8:45 AM	Welcome
8:45 – 9:00 AM	Aircraft Noise Workshop Updates
9:00 – 9:30 AM	Panel Discussion
9:30 – 9:45 AM	Break
9:45 – 10:45 AM	Title 14, CFR Part 161 – Notice and Approval of Airport Noise and Access Restrictions
11:30 – 12:30 PM	Lunch/Networking <ul style="list-style-type: none"> <li>➤ Lunch provided by Tucson International Airport</li> </ul>
12:30 – 13:30 PM	Office of Environment and Energy Updates
13:30 – 14:00 PM	The Future NAS
14:00 – 14:15 PM	Break
14:15 – 15:30 PM	Fireside Chat:
15:30 – 15:45 PM	Closing the Loop and Actions <ul style="list-style-type: none"> <li>➤ Review of actions taken</li> </ul>
15:45 – 16:00 PM	Future Meeting <ul style="list-style-type: none"> <li>➤ Location?</li> <li>➤ Dates for consideration: August 4-6*; 11-13</li> </ul>

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**TRAVEL EXPENSE REIMBURSEMENT REPORT - Board Members, President/CEO, General Counsel, Chief Auditor**  
 (To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

Policy 3.30 - Business and Travel Expense Reimbursement

Business and Travel Reimbursement Guidelines

**Employee/Trip Information**

Date: \_\_\_\_\_

Name: Kimberly J. Backer Dept: Executive Division, BU6  
 Departure Date: 2/25/2020 Return Date: 2/26/2020 Report Due: 3/27/20  
 Destination: Sacramento, CA  
 Business Purpose: San Diego Regional Chamber of Commerce - Delegation to Sacramento

Expense items not included in Per Diem	Authority Prepaid Expenses	Employee Paid Expenses							TOTAL
		2/25/20	2/26/20	2/27/20	2/28/20	2/29/20	3/1/20	3/2/20	
		Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	
Air Fare, Railroad, Bus	187.96								
Conference Fees	450.00								
Rental Car									
Gas									
Parking & Tolls									
Mileage - Attach mileage form									
Taxi / TNC / Shuttle Fare									
Lodging		335.80							335.80
Telephone, Internet and Fax									
Laundry									
Miscellaneous:									
	\$ 637.96								\$ 335.80

**Expense Items included in Per Diem:**

Meals & Incidental Expenses (M&IE)

Meals will be reimbursed at established Per Diem rates. Receipts shall not be required except for authorized meals above per diem rate (approved by CEO or Vice President below). If a meal is provided by a conference or meeting, do not include the meal for reimbursement below. On first travel day, only include lunch and dinner if flight departs after 9:00 a.m. On last travel day, only include breakfast and lunch if flight returns before 6:00 p.m.

GSA Per Diem for Domestic

US Dept of State Per Diem for International

Enter Daily Per Diem Rate	2/25/20	2/26/20	2/27/20	2/28/20	2/29/20	3/1/20	3/2/20	TOTAL
	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	
Breakfast \$16.00	16.00							16.00
Lunch \$17.00								
Dinner \$28.00								
Incidentals \$5.00	5.00	5.00						10.00
Total M&IE \$66.00	21.00	5.00						26.00

Approved Meal Exception Above Per Diem Rate:

<b>Total Meal and Incidental Expenses</b>	\$ 21.00	\$ 5.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26.00
-------------------------------------------	----------	---------	------	------	------	------	------	----------

Explanation: Substantiation for exception should be attached

<b>Trip Grand Total</b>	<b>999.76</b>
Less Cash Advance (Attach copy of Authority check)	
Less Expenses Prepaid by Authority	637.96
<b>Due Traveler</b> - if positive amount, prepare check request	
<b>Due Authority</b> - if negative, attach check payable to SDCRAA	<b>\$ 361.80</b>

Note: Send this report to Accounting even if the amount is \$0.

By signing below, TRAVELER: (a) acknowledges understanding and agreeing to be bound by Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy; (b) certifies that this report is true and correct and all claimed expenses were incurred in connection with official Authority business; and (c) understands that any purchases/claims that are not allowed will be traveler's responsibility. By signing below, ADMINISTRATOR certifies, based on reasonable inquiry, that expenses approved in this report were reasonable, necessary, directly related to the Authority's business, and that they are reimbursable under Authority Policy 3.30.

Prepared By: Diane Casey Ext.: 2445

Traveler's Signature: *Kimberly J. Backer* Date: 2/27/20

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)**

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at it's meeting on \_\_\_\_\_

Clerk Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Administrator's Signature: *[Signature]* Date: 3/25/20

NIM UCCM  
02/25-02/26/20  
Sacramento

**Casey Diane**

---

**From:** No Reply <no\_reply@sdchamber.org>  
**Sent:** Friday, December 20, 2019 9:04 AM  
**To:** Becker Kimberly  
**Subject:** Event Registration: REG-19-045290



**San Diego Regional Chamber of Commerce**  
(619) 544-1300

## Event registration: 2020 Leadership Delegation to Sacramento

**Please present this bar code or printed pass at the event.**

**2020 Leadership Delegation to  
Sacramento  
Early Bird Member Fee**



The Citizen Hotel

2/26/2020 11:43 AM

**REG-19-045290**  
Kimberly Becker  
San Diego County Regional Airport Authority

[Print Pass](#)

Questions? Email [register@sdchamber.org](mailto:register@sdchamber.org)

12/20/2019

San Diego Regional Chamber of Commerce Payment

Kim Becker  
02/25/2020  
San Diego

# PAYMENT

**San Diego Regional Chamber of Commerce**  
402 West Broadway, Suite 1000  
San Diego, CA 92101  
(619) 544-1300



**San Diego County Regional Airport Authority**  
P.O. Box 82776  
San Diego, CA 92138-2776  
Kimberly Becker

Payment #	PAY-19-032634
Payment Date	12/20/2019 9:03 AM
Amount Paid	\$450.00
Payment Status	Approved

Item	Unit Cost	Quantity	Total Price
Early Bird Member Fee	\$450.00	1.0	\$450.00
<b>Memo:</b> Ok			Total \$450.00
			Amount Applied \$450.00
			<b>Balance Remaining \$0.00</b>

Kim Becker  
02/25 - 02/26/20  
Sacramento

Traveltrust Corporation  
374 North Coast Hwy 101  
Encinitas, CA 92024  
Phone: (760) 635-1700

# TRAVELTRUST

**ADD TO OUTLOOK**

Friday, 10JAN 2020 5:04 PM EST

Passengers: **KIMBERLY JANE BECKER (02)**

Agency Reference Number: CMBYNF

Click here to view your current itinerary or ETicket receipt on-line: [tripcase.com](http://tripcase.com)

Southwest Airlines Confirmation TFCY9R

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

PER MANDATORY IATA RESOLUTION 830D,  
YOUR CONTACT DETAILS HAVE BEEN GIVEN  
TO THE AIRLINE FOR FLIGHT MODIFICATIONS ONLY.

## AIR Tuesday, 25FEB 2020



Southwest Airlines

From: San Diego CA, USA

To: Sacramento CA, USA

Stops: Nonstop

Flight Number: 0707

Depart: 8:10 AM

Arrive: 9:55 AM

Duration: 1 hour(s) 45 minute(s)

Status: CONFIRMED

Class: L- Coach/Economy

Miles: 468 / 749 KM

Equipment: Boeing 737 Jet

DEPARTS SAN TERMINAL 1 - ARRIVES SMF CENTRAL TERMINAL B

Frequent Flyer Number: [REDACTED]

EARLY BIRD CHECK PURCHASED/CONFIRMED

Southwest Airlines Confirmation number is TFCY9R

## AIR Wednesday, 26FEB 2020



Southwest Airlines

From: Sacramento CA, USA

To: San Diego CA, USA

Stops: Nonstop

Flight Number: 1967

Depart: 4:45 PM

Arrive: 6:10 PM

Duration: 1 hour(s) 25 minute(s)

Status: CONFIRMED

Class: L- Coach/Economy

Miles: 468 / 749 KM

Equipment: Boeing 737-700 Jet

DEPARTS SMF CENTRAL TERMINAL B - ARRIVES SAN TERMINAL 1

Frequent Flyer Number: [REDACTED]

EARLY BIRD CHECK PURCHASED/CONFIRMED

Southwest Airlines Confirmation number is TFCY9R

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. SOUTHWEST AIRLINES CONFIRMATION NUMBER - TFCY9R FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

Kimi Becker  
02/25-02/26/20  
Sacramento

**Ticket/Invoice Information**

Ticket for: KIMBERLY JANE BECKER  
Ticket Nbr: WN2156251732 Electronic Tkt: No Amount: 107.96  
Base: 73.64 Tax: 34.32  
Charged to: AX\*\*\*\*\*1013

Ticket for: KIMBERLY JANE BECKER  
Ticket Nbr: WN3333333333 Electronic Tkt: No Amount: 25.00  
Base: 25.00 Tax: 0.00  
Charged to: AX\*\*\*\*\*1013

Ticket for: KIMBERLY JANE BECKER  
Ticket Nbr: WN4444444444 Electronic Tkt: No Amount: 25.00  
Base: 25.00 Tax: 0.00  
Charged to: AX\*\*\*\*\*1013

Service fee: KIMBERLY JANE BECKER  
Date issued: 1/3/2020  
Document Nbr: XD0793366658 Amount: 30.00  
Charged to: AX\*\*\*\*\*1013

Total Tickets: 157.96  
Total Fees: 30.00  
Total Amount: 187.96

**Click here 24 hours in advance to obtain boarding passes:**  
[SOUTHWEST](#)

**Click here to review Baggage policies and guidelines:**  
[SOUTHWEST](#)

TSA Guidance- a government issued photo id is needed for checkin.  
Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.  
For Additional security information visit [www.tsa.gov](http://www.tsa.gov).  
All coupons related to this ticket must be used in the sequence purchased or you may be subject to a change in airfare per the carrier's discretion.  
Follow us on Twitter @Traveltrustcorp

Thank you for choosing Traveltrust!  
Our Business Hours are Sunday 10pm - Friday 10pm Pacific  
Saturday from 9am-1pm Pacific.  
For EMERGENCY AFTERTHOUS assistance in the US, please call 888-221-6043 and use VIP Code SJE72.  
You can also use the Direct Dial Number 682-233-1914 or the collect number 682-647-0061.  
Each call is billable at a minimum \$25.00 per call/reservation



*The*  
**CITIZEN**  
HOTEL

*Kim Becker  
02/25-02/26/20  
Sacramento*

AUTOGRAPH COLLECTION<sup>®</sup>  
HOTELS

Mrs Kimberly Becker  
[REDACTED]  
[REDACTED]  
[REDACTED]

Room Number: 0608  
Arrival Date: 02-25-20  
Departure Date: 02-26-20  
CRS Number: 93703890  
Rewards No: XXXXX9603

Company: San Diego Regional Chamber of Commerce

**INVOICE**

Folio No: 222188

Date	Description	Charges	Credits
02-25-20	Room Charge	289.00	
02-25-20	Occupancy Tax	34.68	
02-25-20	City of Sacramento Tourism Assess	8.67	
02-25-20	CA Tourism Assessment	0.56	
02-25-20	Sacramento Tourism Infrastructure	2.89	
02-26-20	Visa Card XXXXXXXXXXXXXXX8509 XX/XX		335.80
<b>Total</b>		<b>335.80</b>	<b>335.80</b>
<b>Balance</b>		<b>0.00</b>	

Your Marriott Rewards Points/Frequent Flyer Miles earned will be credited to your account and will appear on your next statement.

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & LastDay of Travel
Mill Valley / San Rafael / Novato	Marin	\$76	\$18	\$19	\$34	\$5	\$57.00
Monterey	Monterey	\$76	\$18	\$19	\$34	\$5	\$57.00
Napa	Napa	\$66	\$16	\$17	\$28	\$5	\$49.50
Oakhurst	Madera	\$71	\$17	\$18	\$31	\$5	\$53.25
Oakland	Alameda	\$66	\$16	\$17	\$28	\$5	\$49.50
Palm Springs	Riverside	\$66	\$16	\$17	\$28	\$5	\$49.50
Point Arena / Gualala	Mendocino	\$76	\$18	\$19	\$34	\$5	\$57.00
Sacramento	Sacramento	\$66	\$16	\$17	\$28	\$5	\$49.50
San Diego	San Diego	\$71	\$17	\$18	\$31	\$5	\$53.25
San Francisco	San Francisco	\$76	\$18	\$19	\$34	\$5	\$57.00
San Luis Obispo	San Luis Obispo	\$71	\$17	\$18	\$31	\$5	\$53.25
San Mateo / Foster City / Belmont	San Mateo	\$66	\$16	\$17	\$28	\$5	\$49.50
Santa Barbara	Santa Barbara	\$76	\$18	\$19	\$34	\$5	\$57.00
Santa Cruz	Santa Cruz	\$61	\$14	\$16	\$26	\$5	\$45.75
Santa Monica	City limits of Santa Monica	\$76	\$18	\$19	\$34	\$5	\$57.00
Santa Rosa	Sonoma	\$71	\$17	\$18	\$31	\$5	\$53.25

Kim Becker  
02/25 - 02/26/20  
Sacramento

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

**TRAVELER INFORMATION:**

Traveler Name: Kimberly J. Becker Department: Executive, BU6  
 Position:  Board Member  President/CEO  General Counsel  Chief Auditor  
 All Other Authority Employees

DATE OF REQUEST: 11/25/2019 DATE OF DEPARTURE/RETURN: 02/25/2020 / 02/26/2020

**DESTINATION / BUSINESS PURPOSE:**

Destination: Sacramento, CA

Business Purpose: San Diego Chamber of Commerce - Delegation to Sacramento

**PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:**

A. Transportation Costs:	
• Airfare <input type="checkbox"/> check box for business class or equivalent (international only)	\$ 500.00
• Rental Car	\$
• Other Transportation (Taxi, TNC, Train, Bus)	\$ 100.00
• Auto (Gas, Parking/Tolls, Mileage)	\$
B. Lodging	\$ 325.00
C. Meals and Incidental Expenses (Per Diem)	\$ 132.00
D. Seminar and Conference Fees	\$ 450.00
E. Entertainment	\$
<b>TOTAL PROJECTED TRAVEL EXPENSES</b>	<b>\$ 1507.00</b>

**CERTIFICATION BY TRAVELER**

By my signature below, I certify the following:

1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Kimberly J. Becker Date: 11/25/19

**CERTIFICATION BY ADMINISTRATOR** (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, Martha Morales, Asst. Authority Clerk, certify that this document was approved  
 (Name of Clerk)  
 by the Executive Committee at its December 19, 2019 meeting.  
 (Meeting Date)



- 11:30 am** **Delegation Briefing & Luncheon** - Sponsored by Chamber Communications  
**Addressing California's Wildfire Challenges**  
**Mitch Mitchell**, (Moderator), Vice-President - SDG&E  
**Mark Chillarducci**, Director - CA Office of Emergency Services  
**Gary Clark**, Vice-President - NV5, Inc.  
**Chief Thom Porter**, Director - CalFire  
Location: Citizen Hotel (926 J St.) Metropolitan Terrace
- 12:45 pm** **Delegation Photo** Location: Citizen Hotel (926 J St.) Metropolitan Terrace
- 1:15 pm** **Assemblymember Todd Gloria**, CA State Assembly - 78<sup>th</sup> District  
Topic: Hear from San Diego's own Assemblymember, Todd Gloria about his legislative priorities, and provide feedback about the needs of the business community going into this legislative session.  
Location: State Capitol Room 447
- 1:45 pm** **Mary McDonald**, Chief Consultant - Assembly Utilities & Energy Committee  
Topic: Learn about the state's progress reaching renewable energy goals, the future of our grid and other priorities for 2020.  
Location: State Capitol Room 447
- 2:15 pm** **Richard Figueroa**, Deputy Cabinet Secretary - Office of Governor Gavin Newsom  
Topic: 2020 California Health Care Outlook  
Location: State Capitol Room 447
- 2:45 pm** **Assemblymember Tasha Boerner-Horvath**, CA State Assembly - 76<sup>th</sup> District  
Topic: Representing the northern, coastal portion of San Diego County, the Assemblymember joins the delegation to share her work as the Chair of the Assembly Select Committee on Sea Level Rise and the California Economy  
Location: State Capitol Room 447
- 3:05 pm** **Rachel Ehlers**, Principal Fiscal & Policy Analyst - Legislative Analyst Office  
Topic: As the lead author on a recently published report on sea level rise, Ms. Ehlers will share key takeaways, vulnerabilities in our regional economy, and how the private sector can engage on solutions.  
Location: State Capitol Room 447
- 3:30 pm** **Housing Discussion**  
**Alexandra Lee**, Economist - Zillow  
**Senator Scott Wiener**, CA State Senate - 11<sup>th</sup> District  
Topic: Combining the data expertise of Zillow and one of the strongest pro-housing voices in the state, this discussion will focus on housing solutions that are currently being considered, and what may be to come.  
Location: State Capitol Room 447
- 5:00 pm** **Delegation Reception** - Sponsored by Deloitte  
Location: The Cualco Group, Inc. 500 Capitol Mall, Ste. 2600

02/25 - 02/26/20  
Sacramento



# AGENDA

## Wednesday, February 26

**8:00 am** **Delegation Breakfast** - *Sponsored by San Diego County Water Authority*  
**Women in Leadership Panel**  
**Caroline Winn**, (Moderator) Chief Operating Officer - SDG&E  
**Senate President Pro Tempore Toni Atkins**, CA State Senate - 39<sup>th</sup> District  
**Treasurer Fiona Ma**, CA State Treasurer  
**Rachel Michelin**, President - CA Retailers Association  
 Location: Citizen Hotel (926 J St.) Metropolitan Terrace  
 >>> Opportunity to win a set of tickets to Congressional Luncheon, a registration to Washington D.C., and Mexico City Delegation trips!

**9:30am** **Vivek Viswanathan**, Chief Deputy Director of Budget - Department of Finance  
 Topic: As the lead on the state's financial planning efforts, Mr. Viswanathan joins the Chamber delegation to speak to plans for the budget, investments in San Diego, and will take feedback on San Diego priorities for funding.  
 Location: State Capitol Room 437

**9:30 am** **Small Meeting: Kimberly Chen**, Health Care Committee Consultant - CA State Senate  
 Topic: Health Care  
 Location: State Capitol Room 2191

**10:30 am** **Senator Henry Stern**, CA State Senate - 27<sup>th</sup> District  
 Topic: As Chair of Senate Committee on Natural Resources, Senator Stern is uniquely positioned to brief the group and take questions regarding how our state is stewarding its resources, and leveraging private sector expertise to solve its issues.  
 Location: State Capitol Room 437

**11:00 am** **Assemblymember Brian Maienschein**, CA State Assembly - 77<sup>th</sup> District  
 Topic: Hear about the upcoming flurry of legislation to be considered from one of the San Diego delegation's veteran legislators, and weigh in with priorities.  
 Location: State Capitol Room 437

**11:15 am** **Karla Nemeth**, Director - CA State Department of Water Resources  
 Topic: Learn about the state's strategies to address water reliability, supply and its ambitious future plans.  
 Location: State Capitol Room 437

**12:00 pm** **Delegation Luncheon** - *Sponsored by Metropolitan Water District*  
**Lenny Mendonca**, Chief Economic & Business Advisor, Director of the Governor's Office of Business & Economic Development (Go-Biz)  
 Location: Cafeteria 15L, 1116 15<sup>th</sup> St., Ultra Room

**1:30 pm** **Undersecretary Elissa Konove + Staff**, CA State Transportation Agency  
 Topic: Hear about plans to improve our transportation systems and express San Diego's critical needs.



**A. GONZALEZ**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**TRAVEL EXPENSE REIMBURSEMENT REPORT - Authority Employees**  
 (To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

Policy 3.30 - Business and Travel Expense Reimbursement

Business and Travel Reimbursement Guidelines

Employee/Trip Information: \_\_\_\_\_ Date: 2/20/2020  
 Name: Amy Gonzalez Dept: General Counsel 16  
 Departure Date: 1/30/2020 Return Date: 1/31/2020 Report Due: 3/1/20  
 Destination: Amy Gonzalez  
 Business Purpose: 2019 Steering Group Meeting

Expense Items not included in Per Diem	Authority Prepaid Expenses	Employee Paid Expenses							TOTAL
		1/30/20 Thursday	1/31/20 Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	
Air Fare, Railroad, Bus	370.96								-
Conference Fees									-
Rental Car									-
Gas									-
Parking & Tolls									-
Mileage - Attach mileage form									-
Taxi / TNC / Shuttle Fare		17.49	16.15						33.64
Lodging		134.91							134.91
Telephone, Internet and Fax									-
Laundry									-
Miscellaneous:									-
	\$ - 370.96								\$ 168.55

Expense items included in Per Diem: \_\_\_\_\_  
 Meals will be reimbursed at established Per Diem rates. Receipts shall not be required except for authorized meals above per diem rate (approved by CEO or Vice President below). If a meal is provided by a conference or meeting, do not include the meal for reimbursement below. On first travel day, only include lunch and dinner if flight departs after 9:00 a.m. On last travel day, only include breakfast and lunch if flight returns before 6:00 p.m.

GSA Per Diem for Domestic	US Dept of State Per Diem for International						
	1/30/20 Thursday	1/31/20 Friday	Saturday	Sunday	Monday	Tuesday	Wednesday
Breakfast	14.00	14.00					14.00
Lunch	14.00	14.00					28.00
Dinner	23.00	23.00					46.00
Incidentals	5.00	5.00					10.00
Total M&IE	42.00	56.00					98.00
Approved Meal Exception Above Per Diem Rate <sup>1</sup>							
Total Meal and Incidentals Expenses	\$ 42.00	\$ 56.00	\$	\$	\$	\$	\$ 98.00

Explanation: Substantiation for exception should be attached	Trip Grand Total	637.51
	Less Cash Advance (Attach copy of Authority check)	
	Less Expenses Prepaid by Authority	370.96
	Due Traveler - If positive amount, prepare check request	
	Due Authority - If negative, attach check payable to SDCRAA	\$ 266.55

Note: Send this report to Accounting even if the amount is \$0.

By signing below, TRAVELER: (a) acknowledges understanding and agreeing to be bound by Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy; (b) certifies that this report is true and correct and all claimed expenses were incurred in connection with official Authority business; and (c) understands that any purchases/claims that are not allowed will be traveler's responsibility. By signing below, ADMINISTRATOR certifies, based on reasonable inquiry, that expenses approved in this report were reasonable, necessary, directly related to the Authority's business, and that they are reimbursable under Authority Policy 3.30.

Prepared By: Kendy Rios Ext.: \_\_\_\_\_  
 Traveler's Signature: Amy L Date: 2/20/2020  
 Administrator's Signature: [Signature] Date: 3/25/20

CEO/Vice President Approval<sup>1</sup>: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Required if meal(s) reimbursed above the Per Diem Rate)

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

**TRAVELER INFORMATION:**

Traveler Name: Amy Gonzalez Department: 15  
 Position:  Board Member  President/CEO  General Counsel  Chief Auditor  
 All Other Authority Employees

DATE OF REQUEST: 1/7/2020 DATE OF DEPARTURE/RETURN: 1/30/2020 / 2/1/2020

**DESTINATION / BUSINESS PURPOSE:**

Destination: Albuquerque, NM Business Purpose: Steering Group Meeting

**PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:**

A. Transportation Costs:		
• Airfare <input type="checkbox"/> <i>check box for business class or equivalent (international only)</i>		\$ 300
• Rental Car		\$
• Other Transportation (Taxi, TNC, Train, Bus)		\$ 60.00
• Auto (Gas, Parking/Tolls, Mileage)		\$
B. Lodging		\$ 150.00
C. Meals and Incidental Expenses ( <u>Per Diem</u> )		\$ 50.00
D. Seminar and Conference Fees		\$
E. Entertainment		\$
<b>TOTAL PROJECTED TRAVEL EXPENSES</b>		\$

**CERTIFICATION BY TRAVELER**

By my signature below, I certify the following:

1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Amy Gonzalez Date: 1/7/2020

**CERTIFICATION BY ADMINISTRATOR** (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, DUSTIN HEICK (CLERK 1), certify that this document was approved  
(Name of Clerk)  
 by the Executive Committee at its 1. 27. 2020 meeting.  
(Meeting Date)





# FY 2020 Per Diem Rates for New Mexico

## Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Standard Rate	Applies for all locations without specified rates	\$55	\$13	\$14	\$23	\$5	\$41.25



Traveltrust Corporation  
 374 North Coast Hwy 101  
 Encinitas, CA 92024  
 Phone: (760) 635-1700



Friday, 17JAN 2020 2:45 PM EST

Passengers: AMY GONZALEZ (16)

Agency Reference Number: TQNOCG

Click here to view your current itinerary or ETicket receipt on-line: [tripcase.com](http://tripcase.com)

Southwest Airlines Confirmation TU8J2R

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

PER MANDATORY IATA RESOLUTION 830D,  
 YOUR CONTACT DETAILS HAVE BEEN GIVEN  
 TO THE AIRLINE FOR FLIGHT MODIFICATIONS ONLY.

**AIR Thursday, 30JAN 2020** 

**Southwest Airlines**

From: San Diego CA, USA

To: Albuquerque NM, USA

Stops: Nonstop

Equipment: Boeing 737-700 Jet

DEPARTS SAN TERMINAL 1

Southwest Airlines Confirmation number is TU8J2R

**Flight Number:** 2145

**Depart:** 1:30 PM

**Arrive:** 4:10 PM

**Duration:** 1 hour(s) 40 minute(s)

**Status:** CONFIRMED

**Class:** L- Coach/Economy

**Miles:** 627 / 1003 KM

**AIR Friday, 31JAN 2020** 

**Southwest Airlines**

From: Albuquerque NM, USA

To: Phoenix AZ, USA

Stops: Nonstop

Equipment: Boeing 737-700 Jet

ARRIVES PHX TERMINAL 4

Southwest Airlines Confirmation number is TU8J2R

**Flight Number:** 1821

**Depart:** 7:25 PM

**Arrive:** 8:45 PM

**Duration:** 1 hour(s) 20 minute(s)

**Status:** CONFIRMED

**Class:** L- Coach/Economy

**Miles:** 329 / 526 KM

**AIR Friday, 31JAN 2020** 

**Southwest Airlines**

From: Phoenix AZ, USA

To: San Diego CA, USA

Stops: Nonstop

Equipment: Boeing 737-700 Jet

DEPARTS PHX TERMINAL 4 - ARRIVES SAN TERMINAL 1

Southwest Airlines Confirmation number is TU8J2R

**Flight Number:** 0658

**Depart:** 9:45 PM

**Arrive:** 9:55 PM

**Duration:** 1 hour(s) 10 minute(s)

**Status:** CONFIRMED

**Class:** L- Coach/Economy

**Miles:** 304 / 486 KM

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. SOUTHWEST AIRLINES CONFIRMATION NUMBER - TU8J2R FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

**Ticket/Invoice Information**

Ticket for: AMY GONZALEZ  
Ticket Nbr: WN2162000499 Electronic Tkt: No Amount: 340.96  
Base: 282.20 Tax: 58.76  
Charged to: AX\*\*\*\*\*1013

Service fee: AMY GONZALEZ  
Date issued: 1/17/2020  
Document Nbr: XD0794184206 Amount: 30.00  
Charged to: AX\*\*\*\*\*1013

Total Tickets: 340.96  
Total Fees: 30.00  
Total Amount: 370.96

**Click here 24 hours in advance to obtain boarding passes:**  
[SOUTHWEST](#)

**Click here to review Baggage policies and guidelines:**  
[SOUTHWEST](#)

TSA Guidance- a government issued photo id is needed for checkin.  
Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.  
For Additional security information visit [www.tsa.gov](http://www.tsa.gov).  
All coupons related to this ticket must be used in the sequence purchased or you may be subject to a change in airfare per the carrier's discretion.  
Follow us on Twitter @Traveltrustcorp

Thank you for choosing Traveltrust!  
Our Business Hours are Sunday 10pm - Friday 10pm Pacific  
Saturday from 9am-1pm Pacific.  
For EMERGENCY AFTERHOURS assistance in the US, please call 888-221-6043 and use VIP Code SJE72.  
You can also use the Direct Dial Number 682-233-1914 or the collect number 682-647-0061.  
Each call is billable at a minimum \$25.00 per call/reservation



**HOTEL ALBUQUERQUE**  
at old town

Ms. Amy Gonzalez  
po box 82776  
San Diego, CA 92138  
United States

Room No. : 0906  
Arrival : 01-30-20  
Departure : 01-31-20  
Folio No. : 94984282  
Conf. No. : 131521105  
Cashier ID : 3

INFORMATION INVOICE

Group Code : 20ACI

Page No. 1 of 1

Date	Description	Charges	Credits
01-30-20	Room Revenue	109.00	
01-30-20	Occupancy Tax	5.45	
01-30-20	Hospitality Tax	1.09	
01-30-20	Sales Tax	8.58	
01-30-20	Amenity Fee	10.00	
01-30-20	Sales Tax	0.79	
01-30-20	Visa		134.91 ✓
	<b>Total</b>	134.91	134.91
	<b>Balance</b>		0.00

Hotel Albuquerque at Old Town  
800 Rio Grande Boulevard NW  
Albuquerque, New Mexico 87104  
Phone 505/843.6300 Fax 505/842.8426  
www.HotelABQ.com

Rios Kendy

To: Gonzalez Amy  
Subject: RE: Thanks for tipping! We've updated your Thursday afternoon trip receipt

From: Uber Receipts <[uber.us@uber.com](mailto:uber.us@uber.com)>  
Sent: Friday, January 31, 2020 3:49 PM  
To: Gonzalez Amy <[agonzale@san.org](mailto:agonzale@san.org)>  
Subject: Thanks for tipping! We've updated your Thursday afternoon trip receipt

Total: \$17.49  
Thu, Jan 30, 2020

## Thanks for tipping, Amy

Thanks for tipping! We've updated  
your Thursday afternoon trip  
receipt

**Total** **\$17.49** ✓

---

Trip Fare	\$11.54
-----------	---------

Subtotal	\$11.54
----------	---------

Tolls, Surcharges, and Fees 	\$4.95
-----------------------------------------------------------------------------------------------------------------	--------

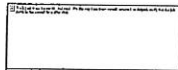
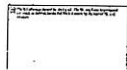
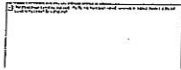
Tip \$1.00

Amount Charged

 Apple Pay Switch \$16.49

 Apple Pay Switch \$1.00

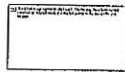
**You rode with Llover**





Has passed a multi-step safety screen

**4.88** Rating



Llover is known for:  
Excellent Service

How was your ride?

Rate Or Tip

Rate Or Tip

When you ride with Uber, your trips are insured in case of a covered accident. [Learn more.](#)

Rios Kendy

To: Gonzalez Amy  
Subject: RE: Thanks for tipping! We've updated your Friday afternoon trip receipt

From: Uber Receipts <uber.us@uber.com>  
Sent: Saturday, February 1, 2020 8:34 AM  
To: Gonzalez Amy <agonzale@san.org>  
Subject: Thanks for tipping! We've updated your Friday afternoon trip receipt

Total: \$16.15  
Fri, Jan 31, 2020

## Thanks for tipping, Amy

Thanks for tipping! We've updated  
your Friday afternoon trip receipt

**Total** **\$16.15**

---

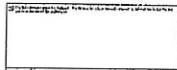
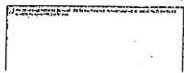
Trip Fare	\$10.20
Subtotal	\$10.20
Tolls, Surcharges, and Fees 	\$4.95
Tip	\$1.00

Amount Charged

 Apple Pay Switch \$15.15

 Apple Pay Switch \$1.00

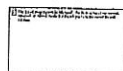
You rode with Isaiah



Isaiah

Has passed a multi-step safety screen

4.95 Rating



Isaiah is known for:  
Excellent Service

How was your ride?

Rate Or Tip  
Rate Or Tip

When you ride with Uber, your trips are insured in case of a covered accident. Learn more.



**DRAFT**

**Agenda for ACI-NA Legal Committee Steering Group Meeting**

**Friday, January 31, 2020**

**Albuquerque, New Mexico**

**Dial-in Number: 415-655-0002**

**Conference Code: 460 346 62#**

**Hotel Albuquerque at Old Town**

**800 Rio Grande Blvd NW**

**Albuquerque, NM 87104**

**Thursday, January 30**

**Steering Group Dinner**

**6:30 PM**

**Seasons Grill Old Town**

**<http://seasonsabq.com/private-rooms/>**

**Balthazar Room**

**2031 Mountain Road Northwest**

**Albuquerque, NM 87104**

**Friday, January 31, 2020**

**Steering Group Meeting**

**9:00 AM**

**Hotel Albuquerque at Old Town**

**9:00-9:05 I. Welcome, Introductory Remarks by New Leadership**

*Chair: Peter Pierotti*

*Vice Chair: Sheryl Bregman*

*Immediate Past Chair: Debra Braga*

**9:05-9:15 II. Discussion of Transition of ACI-NA General Counsel**

**Tom Devine and Pablo Nuesch**

**9:15-10:00 III. Consideration of Potential Vacancies on Steering Group and Potential New Members.**

- A. There are currently three (3) airport vacancies to fill, and one (1) new WBP/Associate position. Are there any additional upcoming retirements from the Steering Group?
- B. ACI-NA's New 1-Year Term New Young Airport Professional Position
  - a. Airport Member
  - b. WBP/Associate Member (Steve Osit is eligible, or we can add a new young WBP/Associate)

**Link to Steering Group Standards:** <https://tinyurl.com/tjcu28a>

**10:00 – 10:15 IV. Brief Discussion of Committee Work Plan and Committee Board Report (submitted to ACI-NA Board for its February meeting)**

- A. 2020 Work Plan.
- B. 2020 Winter Board Report.

**10:15-11:00 V. Upcoming Meeting Locations**

- A. Conferences
  - a. Spring 2020 – Chicago The Blackstone
  - b. Fall 2020 -- Grand Rapids
  - c. Spring 2021 – Tucson -- Loews Ventana Canyon Resort  
<https://tinyurl.com/y3dxbc9y>
  - d. Fall 2021 – Toronto
  - e. Spring 2022 -- \_\_\_\_\_
  - f. Fall 2022 – Minneapolis
  
- B. Stand-alone Steering Group Meetings
  - a. Summer 2020 – Edmonton
  - b. Winter 2021 – San Diego
  - c. Summer 2021 -- \_\_\_\_\_

**11:00-11:30 VI. Potential Collaborations with Risk Management Committee, Finance, and/or Environmental Committees?**

**11:30-11:45 VII. Break**

**11:45-1:15 VIII. Working Lunch –**

**Round Robin** -- Discussion of issues of interest to Steering Group Members.

**1:15-4:30 PM IX. Set Program for Spring Meeting**

**A. Working Schedule**

Wednesday April 29 1:00 PM – 5:00 PM

Thursday April 30 8:30 AM- Noon

Friday May 1 9:00 AM – 5:00 PM

Saturday May 2 8:30 AM – 12:30 PM

**Potential Topics that have been suggested:**

1. **FAA Legal Update** Arjun Garg, FAA Chief Counsel (Invited)
2. **TSA Update** – Security Topics of Concern to Airport Lawyers Francine Kerner, Susan Proznitz
3. **Litigation Update** – Turo -- LAX, BOS, TPA (Anderson Krieger, Michael Stephens), Santa Monica -- Do complainants have any role in FAA's review of proposed corrective actions? Can FAA can order a refund in a Pt. 16 proceeding? (A&K); Other cases
4. **Roundtable** -- Badge revocation programs/due process issues; Emerging conflicts with state legislation limiting taxes/fees and federal airport obligations; other issues.
5. **Topics for Jamie Rhee, Chicago Commissioner of Aviation (and former Legal Committee Member) to Address**
6. **Ethics – Topic?**
7. **PFAS** – Update on the national regulatory picture, navigating Federal and State authorities, public interest, environmental and workforce issues, and best practices for minimizing liability and maintaining positive community relationships in light of past and future use of firefighting foam. (Paul Pernerewski, Connecticut Airport Authority; Mort Ames (City of Chicago); John Putnam, State of Colorado; Barnes & Thornburg; Flaster Greenberg; Anderson Krieger)
8. **General Counsel Panel -- Practical Issues in Working with Airport Clients** (Steering Group Members, possibly also Jamie Rhee to give Client perspective )
9. **CFIUS Issues** – Final Treasury rule relating to investments by foreign entities in real estate at large hub, joint use, and cargo airports. (Dan Reimer; John McLaughlin, Seattle?)
10. **Responding to Agency (FAA/TSA) Investigations** – process and procedure, what to do, practical tips for conducting internal investigations, dealing with potential criminal activity/investigations and civil penalty actions
11. **Administration's Proposed changes to NEPA and what it means for airports** (KKR, A&K)

12. **Status of drone policies and regulations affecting airports.** How airports may benefit from FAA's recent remote identification rulemaking; the role for airports in developing and navigating federal, state and local regulatory and enforcement schemes, including counter-UAS strategies. (Alpita Shah, Chico Nunes, KKR, A&K, individual airport lawyers)
13. **Non-Aeronautical Development After Enactment of Section 163** (Curtailling FAA Authority over airport development). How to take advantage of FAA Reauthorization Act Section 163 and key issues in non-aeronautical leases. (Brian Werst (Spokane), Cameron Boyd, KKR, A&K,)
14. **Greenhouse gas/carbon taxing.** What is the FAA position? State and Local initiatives and incentives. Do carbon offset efforts conflict with revenue use rules (e.g. carbon offset kiosks, with revenue going to mitigation projects off-airport)?
15. **Use and Lease Agreements in a Post-Preferential Use World** – including issues such as defining signatory airlines, debt coverage, days cash on hand, and other financial challenges, legal issues raised by gate constraints and options to address them, and, as always airport vs. airline control. How to deal with changes in airline approaches.
16. **Memoranda of Agreement** with FAA, TSA, CBP: who is responsible for what? How far can an airport push?
17. **Airline Consortiums** What airport lawyers need to know – basic legal issues raised by airline consortiums for fuel systems and terminal/equipment services in a time when the airlines are pressing for more terminal consortiums and many airports are facing the consortium issues for the first time.
18. **Airport Proprietary exclusive** – what is it, how to exercise it, why to exercise it, and what can go wrong?
19. **Obstruction management** – Part 77, avigation easements, zoning, conflicting development in jurisdictions the airport does not control.
20. **Dealing with unsolicited development proposals**
21. **Innovative financing of large capital projects**
22. **Other Topics?**

4:30-5:00 PM X.      **Other Business**

5 PM                  **XI.      Adjourn**

**M. KERSEY**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**TRAVEL EXPENSE REIMBURSEMENT REPORT - Board Members, President/CEO, General Counsel, Chief Auditor**  
 (To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

Policy 3.30 - Business and Travel Expense Reimbursement

Business and Travel Reimbursement Guidelines

**Employee/Trip Information**

Date: 3/2/2020

Name: Mark Kersey Dept: 2 - Board Services  
 Departure Date: 2/25/2020 Return Date: 2/26/2020 Report Due: 3/27/20  
 Destination: Sacramento, CA.  
 Business Purpose: San Diego Chamber 2020 Leadership Delegation to Sacramento

Expense Items not included in Per Diem	Authority Prepaid Expenses	Employee Paid Expenses							TOTAL
		2/25/20	2/26/20	2/27/20	2/28/20	2/29/20	3/1/20	3/2/20	
		Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	
Air Fare, Railroad, Bus		97.96							97.96
Conference Fees									-
Rental Car									-
Gas									-
Parking & Tolls									-
Mileage - Attach mileage form									-
Taxi / TNC / Shuttle Fare		10.74							10.74
Lodging			335.80						335.80
Telephone, Internet and Fax									-
Laundry									-
*Miscellaneous:									-
	\$	108.70	335.80						\$ 444.50

**Expense Items included in Per Diem:**

Meals & Incidental Expenses (M&IE)

Meals will be reimbursed at established Per Diem rates. Receipts shall not be required except for authorized meals above per diem rate (approved by CEO or Vice President below). If a meal is provided by a conference or meeting, do not include the meal for reimbursement below. On first travel day, only include lunch and dinner if flight departs after 9:00 a.m. On last travel day, only include breakfast and lunch if flight returns before 6:00 p.m.

GSA Per Diem for Domestic

US Dept of State Per Diem for International

	Enter Daily Per Diem Rate
Breakfast	\$16.00
Lunch	\$17.00
Dinner	\$28.00
Incidentals	\$5.00
Total M&IE	\$66.00

	2/25/20	2/26/20	2/27/20	2/28/20	2/29/20	3/1/20	3/2/20	
	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	
								-
								-
	28.00							28.00
								-
								28.00
								-
Total Meal and Incidental Expenses	\$ 28.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	28.00

Explanation: Substantiation for exception should be attached

Trip Grand Total

472.50

Less Cash Advance (Attach copy of Authority check)

-

Less Expenses Prepaid by Authority

-

Due Traveler - if positive amount, prepare check request

Due Authority - if negative, attach check payable to SDCRAA

\$ 472.50

Note: Send this report to Accounting even if the amount is \$0.

By signing below, TRAVELER: (a) acknowledges understanding and agreeing to be bound by Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy; (b) certifies that this report is true and correct and all claimed expenses were incurred in connection with official Authority business; and (c) understands that any purchases/claims that are not allowed will be traveler's responsibility. By signing below, ADMINISTRATOR certifies, based on reasonable inquiry, that expenses approved in this report were reasonable, necessary, directly related to the Authority's business, and that they are reimbursable under Authority Policy 3.30.

Prepared By: Linda Gehlken Ext.: x4557

Traveler's Signature: [Signature] Date: 3-3-20

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)**

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at it's meeting on \_\_\_\_\_

Clerk Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Administrator's Signature: [Signature] Date: 3/25/20

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Mark Kersey Department: Board Services/2  
 Position:  Board Member  President/CEO  General Counsel  Chief Auditor  
 All Other Authority Employees

DATE OF REQUEST: 1/8/2020 DATE OF DEPARTURE/RETURN: 2/25/2020 / 2/26/2020

DESTINATION / BUSINESS PURPOSE:

Destination: Sacramento, California Business Purpose: SD Chamber 2020 Leadership Delegation to Sacramento

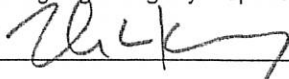
PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:	
• Airfare <input type="checkbox"/> check box for business class or equivalent (international only)	\$ 400.00
• Rental Car	\$
• Other Transportation (Taxi, TNC, Train, Bus)	\$
• Auto (Gas, Parking/Tolls, Mileage)	\$
B. Lodging	\$ 300.00
C. Meals and Incidental Expenses (Per Diem)	\$ 100.00
D. Seminar and Conference Fees	\$ n/a
E. Entertainment	\$
TOTAL PROJECTED TRAVEL EXPENSES	\$ 800.00

**CERTIFICATION BY TRAVELER**

By my signature below, I certify the following:

- 1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature:  Date: 1/13/20

**CERTIFICATION BY ADMINISTRATOR** (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

- 1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature:  Date: 1/14/20

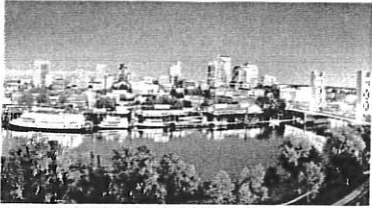
**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, DUSTIN HEICK (Assistant Authority Clerk), certify that this document was approved  
(Name of Clerk)  
 by the Executive Committee at its 1.27.2020 meeting.  
(Meeting Date)



- 11:30 am**      **Delegation Briefing & Luncheon** - *Sponsored by Charter Communications*  
**Addressing California's Wildfire Challenges**  
**Mitch Mitchell**, (Moderator), Vice President - SDG&E  
**Mark Ghilarducci**, Director - CA Office of Emergency Services  
**Gary Clark**, Vice President - NV5, Inc.  
**Chief Thom Porter**, Director - CalFire  
Location: Citizen Hotel (926 J St.) Metropolitan Terrace
- 12:45 pm**      **Delegation Photo** Location: Citizen Hotel (926 J St.) Metropolitan Terrace
- 1:15 pm**      **Assemblymember Todd Gloria**, CA State Assembly - 78<sup>th</sup> District  
Topic: Hear from San Diego's own Assemblymember, Todd Gloria about his legislative priorities, and provide feedback about the needs of the business community going into this legislative session.  
Location: State Capitol Room 447
- 2:15 pm**      **Richard Figueroa**, Deputy Cabinet Secretary - Office of Governor Gavin Newsom  
Topic: 2020 California Health Care Outlook  
Location: State Capitol Room 447
- 2:45 pm**      **Assemblymember Tasha Boerner Horvath**, CA State Assembly - 76<sup>th</sup> District  
Topic: Representing the northern, coastal portion of San Diego County, the Assemblymember joins the delegation to share her work as the Chair of the Assembly Select Committee on Sea Level Rise and the California Economy  
Location: State Capitol Room 447
- 3:05 pm**      **Rachel Ehlers**, Principal Fiscal & Policy Analyst  
Topic: As the lead author on a recently published report on sea level rise, Ms. Ehlers will share key takeaways, vulnerabilities in our regional economy, and how the private sector can engage on solutions.  
Location: State Capitol Room 447
- 3:30 pm**      **Housing Discussion**  
**Alexandra Lee**, Economist - Zillow  
**Senator Scott Wiener**, CA State Senate - 11<sup>th</sup> District  
Topic: Combining the data expertise of Zillow and one of the strongest pro-housing voices in the state, this discussion will focus on housing solutions that are currently being considered, and what may be to come.  
Location: State Capitol Room 447
- 4:30 pm**      **(Optional) Todd Gloria for Mayor Fundraiser Reception**  
Join us for a reception to support the Todd Gloria for Mayor campaign. Attendance is limited and RSVP is required, with suggested contribution. RSVP to Sara Kamiab at skamiab@sdchamber.org or 760.685.3445. Location: Provided upon RSVP.
- 5:00 pm**      **Delegation Reception** - *Sponsored by Deloitte*  
Location: The Gualco Group, Inc. 500 Capitol Mall, Ste. 2600





# AGENDA

## Wednesday, February 26

8:00 am

**Delegation Breakfast** - *Sponsored by San Diego County Water Authority*

**Women in Leadership Panel**

**Senate President Pro Tempore Toni Atkins**, CA State Senate - 39<sup>th</sup> District  
**Treasurer Fiona Ma**, CA State Treasurer

**Lt. Governor Eleni Kounalakis**, State of CA

Location: Citizen Hotel (926 J St.) Metropolitan Terrace

>>>Opportunity to win a set of tickets to Congressional Luncheon, a registration to Washington D.C., and Mexico City Delegation trips!

9:30 am

**Future of Work Panel**

Topic: Hear from experts leading the state to answer questions about what our future workforce will need, to be prepared for the careers of the future.

Location: State Capitol Room 437

9:30 am

**Small Meeting: Kimberly Chen**, Health Care Committee Consultant - CA State Senate

Topic: Health Care

Location: State Capitol Room 2191

10:30 am

**Senator Henry Stern**, CA State Senate - 27<sup>th</sup> District

Topic: As Chair of Senate Committee on Natural Resources, Senator Stern is uniquely positioned to brief the group and take questions regarding how our state is stewarding its resources, and leveraging private sector expertise to solve its issues.

Location: State Capitol Room 437

11:00 am

**Assemblymember Brian Maienschein**, CA State Assembly - 77<sup>th</sup> District

Topic: Hear about the upcoming flurry of legislation to be considered from one of the San Diego delegation's veteran legislators, and weigh in with priorities.

Location: State Capitol Room 437

11:15 am

**Karla Nemeth**, Director - Department of Water Resources

Topic: Learn about the state's strategies to address water reliability, supply and its ambitious future plans.

Location: State Capitol Room 437

12:00 pm

**Delegation Luncheon** - *Sponsored by Metropolitan Water District*

**Lenny Mendonca**, Chief Economic & Business Advisor, Director of the Governor's Office of Business & Economic Development (Go-Biz)

Location: Cafeteria 15L, 1116 15<sup>th</sup> St., Ultra Room

1:30 pm

**Undersecretary Elissa Konove + Staff**, CA State Transportation Agency

Topic: Hear about plans to improve our transportation systems and express San Diego's critical needs.

Location: State Capitol Room 126

1/13/2020

Gmail - Fwd: Mark Kersey's 02/25 Sacramento trip (VKX9XS): Your reservation is confirmed.



Heidi Palmer [REDACTED]

**Fwd: Mark Kersey's 02/25 Sacramento trip (VKX9XS): Your reservation is confirmed.**  
2 messages

Mark Kersey [REDACTED]  
To: Heidi Palmer [REDACTED]

Thu, Jan 9, 2020 at 7:32 PM

----- Forwarded message -----  
From: Southwest Airlines [REDACTED]  
Date: Wed, Jan 8, 2020 at 8:04 PM  
Subject: Mark Kersey's 02/25 Sacramento trip (VKX9XS): Your reservation is confirmed.  
To: [REDACTED]

Here's your itinerary and other important travel information.  
[View our mobile site](#) | [View in browser](#)



[Manage Flight](#) | [Flight Status](#) | [My Account](#)



Hi Mark,  
We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

FEBRUARY 25 - FEBRUARY 26  
**SAN** ✈ **SMF**

San Diego to Sacramento

Confirmation # **VKX9XS**

Confirmation date: 01/08/2020

PASSENGER	Mark Kersey
RAPID REWARDS #	266283732
TICKET #	5262158413024
EXPIRATION <sup>1</sup>	January 8, 2021
EST. POINTS EARNED	388

Rapid Rewards® points are only estimations

## Your itinerary

Flight 1: Tuesday, 02/25/2020 Est. Travel Time: 1h 45m [Wanna Get Away®](#)

FLIGHT # 1517	DEPARTS <b>SAN 09:00AM</b>	✈	ARRIVES <b>SMF 10:45AM</b>
------------------	-------------------------------	---	-------------------------------

Gmail - Fwd: Mark Kersey's 02/25 Sacramento trip (VKX9XS): Your reservation is confirmed.  
San Diego Sacramento

Flight 2: Wednesday, 02/26/2020 Est. Travel Time: 1h 25m Wanna Get Away®

<b>FLIGHT</b> # 1967	<b>DEPARTS</b> <b>SMF 04:45PM</b> Sacramento		<b>ARRIVES</b> <b>SAN 06:10PM</b> San Diego
-------------------------	----------------------------------------------------	-----------------------------------------------------------------------------------	---------------------------------------------------

## Payment information

### Total cost

<b>Air - VKX9XS</b>		
Base Fare	\$	64.34
U.S. Transportation Tax	\$	4.82
U.S. 9/11 Security Fee	\$	11.20
U.S. Flight Segment Tax	\$	8.60
U.S. Passenger Facility Chg	\$	9.00
<b>Total</b>	<b>\$</b>	<b>97.96</b>

### Payment

Visa ending in 4829  
Date: January 8, 2020  
**Payment Amount: \$97.96**

Fare Rules: If you decide to make a change to your current itinerary it may result in a fare increase. In the case you're left with travel funds from this confirmation number, you're in luck! We're happy to let you use them towards a future flight for the individual named on the ticket, as long as the new travel is completed by the expiration date.

Your ticket number: 5262158413024

## Prepare for takeoff

-  **24 hours before your departure:**  
Check-in on Southwest.com® or using the Southwest Mobile App. Use your mobile device and receive a mobile boarding pass.
-  **30 minutes before your departure:**  
Arrive at the gate prepared to board.
-  **10 minutes before your departure:**  
This is the last opportunity to board your flight if you are present in the gate area and have met all check-in requirements.

If you do not plan to travel on your flight: Things happen, we understand! Please let us know at least 10 minutes prior to your flight's scheduled departure if you won't be traveling. If you don't notify us, you may be subject to our No Show Policy.

[See more travel tips](#)

## Don't miss out on automatic check-in

EarlyBird Check-In® reserves your boarding position at 36 hours before your flight, earlier than regular check-in.

[Get it now >](#)

*The*  
**CITIZEN**  
HOTEL

AUTOGRAPH COLLECTION<sup>SM</sup>  
HOTELS

Mark Kersey  
xxx  
xxx NE 11111  
United States

Room Number: 1002  
Arrival Date: 02-25-20  
Departure Date: 02-26-20  
CRS Number: 81026138  
Rewards No: XXXXXX4509

Company: San Diego Regional Chamber of Commerce

**INVOICE**

Folio No: 222241

Date	Description	Charges	Credits
02-25-20	Room Charge	289.00	
02-25-20	Occupancy Tax	34.68	
02-25-20	City of Sacramento Tourism Asses:	8.67	
02-25-20	CA Tourism Assessment	0.56	
02-25-20	Sacramento Tourism Infrastructure	2.89	
02-26-20	Visa Card XXXXXXXXXXXXXXX3213 XX/XX		335.80
<b>Total</b>		<b>335.80</b>	<b>335.80</b>
<b>Balance</b>		<b>0.00</b>	

Your Marriott Rewards Points/Frequent Flyer Miles earned will be credited to your account and will appear on your next statement.

*The*  
**CITIZEN**  
HOTEL

AUTOGRAPH COLLECTION<sup>SM</sup>  
HOTELS

Mark Kersey  
xxx  
xxx NE 11111  
United States

Room Number: 1002  
Arrival Date: 02-25-20  
Departure Date: 02-26-20  
CRS Number: 81026138  
Rewards No: XXXXXX4509

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**INVOICE**

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02-25-20	Sacramento Tourism Infrastructure	2.89	
02-26-20	Visa Card XXXXXXXXXXXXXXX3213 XX/XX		335.80
<b>Total</b>		<b>335.80</b>	<b>335.80</b>
<b>Balance</b>		<b>0.00</b>	

Your Marriott Rewards Points/Frequent Flyer Miles earned will be credited to your account and will appear on your next statement.



Heidi Palmer [redacted]

**Fwd: Your ride with Joaquin on February 25**

1 message

Mark Kersey [redacted]  
To: Heidi Palmer [redacted]

Fri, Feb 28, 2020 at 11:44 AM

----- Forwarded message -----

From: Lyft Ride Receipt [redacted]  
Date: Tue, Feb 25, 2020 at 11:21 AM  
Subject: Your ride with Joaquin on February 25  
To: [redacted]



FEBRUARY 25, 2020 AT 10:59 AM

**Thanks for riding with Joaquin!**

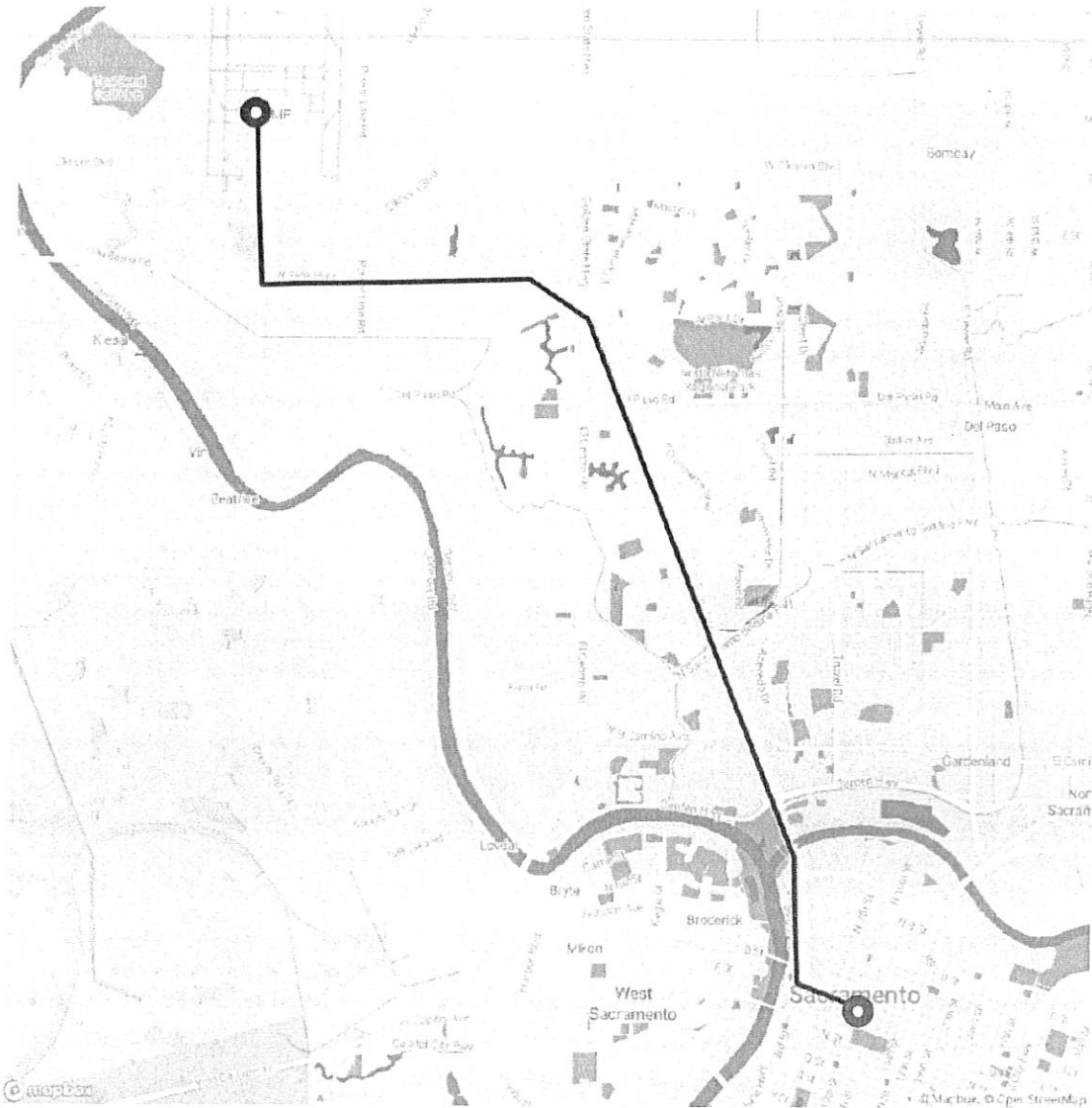


100% of tips go to drivers. [Add a tip](#)

Lyft fare (11.46mi, 15m 18s)	\$21.45
Tip	\$4.29
Lyft Lyft Credits	-\$15.00

VISA Visa \*3213


**\$10.74**



- **Pickup 10:59 AM**  
6651 Lindbergh Dr, , CA
- **Drop-off 11:14 AM**  
974 J St, Sacramento, CA



**Ride for work? Get Rewarded**  
Create a business profile to earn \$5 in personal

 An official website of the United States government



# FY 2020 Per Diem Rates for Sacramento, California

I'm interested in:

## Lodging by month (excluding taxes) | October 2019 - September 2020

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

Primary Destination ⓘ	County ⓘ	2019 Oct	Nov	Dec	2020 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Sacramento	Sacramento	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140

## Meals & Incidentals (M&IE) Breakdown ⓘ

Use this table to find the following information for federal employee travel:

**M&IE Total** - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

**Breakfast, lunch, dinner, incidentals** - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. See More Information

**First & last day of travel** - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination ⓘ	County ⓘ	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel ⓘ
Sacramento	Sacramento	\$66	\$16	\$17	\$28	\$5	\$49.50



# **TRAVEL REQUEST**

**KIM BECKER**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

**TRAVELER INFORMATION:**

Traveler Name: Kimberly J. Becker Department: Executive, BU6  
 Position:  Board Member  President/CEO  General Counsel  Chief Auditor  
 All Other Authority Employees

DATE OF REQUEST: 02/24/20 DATE OF DEPARTURE/RETURN: 05/05/2020 / 05/06/2020

**DESTINATION / BUSINESS PURPOSE:**

Destination: Oakland, CA Business Purpose: FAA Noise Forum

**PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:**

A. Transportation Costs:	
• Airfare <input type="checkbox"/> <i>check box for business class or equivalent (international only)</i>	\$ <u>300.00</u>
• Rental Car	\$ _____
• Other Transportation (Taxi, TNC, Train, Bus)	\$ <u>50.00</u>
• Auto (Gas, Parking/Tolls, Mileage)	\$ _____
B. Lodging	\$ <u>250.00</u>
C. Meals and Incidental Expenses ( <u>Per Diem</u> )	\$ <u>100.00</u>
D. Seminar and Conference Fees	\$ _____
E. Entertainment	\$ _____
<b>TOTAL PROJECTED TRAVEL EXPENSES</b>	<b>\$ <u>700.00</u></b>

**CERTIFICATION BY TRAVELER**

By my signature below, I certify the following:

1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Kimberly J. Becker Date: 2/27/2020

**CERTIFICATION BY ADMINISTRATOR** (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: [Signature] Date: 3/25/20

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, (Name of Clerk) certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting. (Meeting Date)

## Casey Diane

---

**Subject:** FAA Noise Forum  
**Location:** Oakland International Airport  
  
**Start:** Wed 5/6/2020 8:00 AM  
**End:** Wed 5/6/2020 4:00 PM  
  
**Recurrence:** (none)  
  
**Meeting Status:** Accepted  
  
**Organizer:** Rock, Shannon CTR (FAA)  
  
**Categories:** Out of Office

Noise Forum Members,

It's been brought to our attention that there is a conflict with the Noise Forum on its currently scheduled date (May 14) that will prevent a significant number of people from attending. Therefore we are rescheduling to Wednesday, May 6. I apologize for any inconvenience this brings to those that have moved other meetings around to make the original date work. Kristi McKenney has still offered to host us in Oakland (thank you Kristi!), additional information about specific locations and hotels will be forthcoming.

Questions, feel free to reach out to me.

Regards,  
Shannon  
206-231-2416



U.S. General Services Administration

# FY 2020 Per Diem Rates for Oakland, California

Meals &amp; Incidentals (M&amp;IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Oakland	Alameda	\$66	\$16	\$17	\$28	\$5	\$49.50

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

**TRAVELER INFORMATION:**

Traveler Name: Kimberly J. Becker Department: Executive, BU6  
 Position:  Board Member  President/CEO  General Counsel  Chief Auditor  
 All Other Authority Employees

DATE OF REQUEST: 02/20/2020 DATE OF DEPARTURE/RETURN: 09/04/2020 / 09/09/2020

**DESTINATION / BUSINESS PURPOSE:**

Destination: Milan, Italy Business: 2020 World Routes Conference

**PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:**

A. Transportation Costs:	
• Airfare <input checked="" type="checkbox"/> <i>check box for business class or equivalent (international only)</i>	\$ 4,500.00
• Rental Car	\$
• Other Transportation (Taxi, TNC, Train, Bus)	\$ 250.00
• Auto (Gas, Parking/Tolls, Mileage)	\$
B. Lodging	\$ 1,400.00
C. Meals and Incidental Expenses ( <u>Per Diem</u> )	\$ 910.00
D. Seminar and Conference Fees	\$ 3,600.00
E. Entertainment	\$
<b>TOTAL PROJECTED TRAVEL EXPENSES</b>	<b>\$ 10,660.00</b>

**CERTIFICATION BY TRAVELER**

By my signature below, I certify the following:

- The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
- I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature:  Date: 2/20/2020

**CERTIFICATION BY ADMINISTRATOR** (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

- I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
- I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature:  Date: 3/25/20

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, certify that this document was approved  
(Name of Clerk)  
 by the Executive Committee at its \_\_\_\_\_ meeting.  
(Meeting Date)



# World Routes 2020

The 26th World Route Development Forum  
Milan, Italy • 5 - 8 September 2020

## Event Programme

### Saturday 5 September

- |               |                       |
|---------------|-----------------------|
| 13:00 – 19:00 | Saturday Registration |
| 17:30 – 19:30 | Welcome Party         |

### Sunday 6 September

- |               |                                    |
|---------------|------------------------------------|
| 08:00 – 20:00 | Registration and Diary Advice open |
| 09:00 – 12:20 | Face-to-Face Meetings              |
| 09:20 – 16:25 | Conference Programme               |
| 11:50 – 13:00 | Networking Lunch                   |
| 13:00 – 14:50 | Face-to-Face Meetings              |
| 14:50 – 15:05 | Networking Break                   |
| 15:05 – 16:25 | Face-to-Face Meetings              |

## Monday 7 September

- 07:45 – 18:30 Registration and Diary Advice Open
- 08:30 – 10:50 Face-to-Face Meetings
- 09:00 – 17:25 Conference Programme
- 10:50 – 11:05 Networking Break
- 11:05 – 12:55 Face-to-Face Meetings
- 12:35 – 13:30 Networking Lunch
- 13:30 – 14:20 Face-to-Face Meetings
- 14:30 – 15:20 Fast Track  
Location: Airline Meeting Halls
- 15:20 – 15:35 Networking Break
- 15:35 – 17:25 Face-to-Face Meetings
- 17:05 – 16:25 Exhibitor Networking Session
- 19:30 – 23:30 Networking Evening including World Routes Awards

## Tuesday 8 September

- 08:30 – 20:00 Registration and Diary Advice Open
- 09:00 – 10:50 Face-to-Face Meetings
- 10:00 – 12:25 Conference Programme
- 10:50 – 11:05 Networking Break
- 11:05 – 12:25 Face-to-Face Meetings
- 12:25 – 13:45 Networking Lunch hosted by World Routes 2021 Host
- 12:25 – 13:45 Exhibitor Networking Session



13:45 – 15:35	Face-to-Face Meetings
15:35 – 15:50	Networking Break
15:50 – 17:40	Face-to-Face Meetings
17:30 – 19:30	Farewell Reception hosted by World Routes 2021 Host
17:35 – 20:00	Exhibitor Networking Session
18:00 – 18:30	Handover Ceremony
20:00	Event Closes

World Routes 2020

Register your place



**Foreign Per Diem Rates In U.S. Dollars  
DSSR 925**

**ITALY: Milan  
Publication Date: 02/01/2020**

Country Name	Post Name	Season Begin	Season End	Maximum Lodging Rate	M & IE Rate	Maximum Per Diem Rate	Footnote	Effective Date
ITALY	Milan	01/01	12/31	298	182	480	N/A	10/01/2019

\$176	26	44	71	35
\$177	27	44	71	35
\$178	27	45	71	35
\$179	27	45	72	35
\$180	27	45	72	36
\$181	27	45	73	36
\$182	27	46	73	36
\$183	27	46	73	37
\$184	28	46	73	37
\$185	28	46	74	37
\$186	28	47	74	37
\$187	28	47	75	37
\$188	28	47	75	38
\$189	28	47	76	38
\$190	29	47	76	38
\$191	29	48	76	38
\$192	29	48	77	38
\$193	29	48	77	39
\$194	29	49	77	39
\$195	29	49	78	39
\$196	29	49	79	39
\$197	30	49	79	39
\$198	30	50	79	39
\$199	30	50	80	39
\$200	30	50	80	40
\$201	30	50	81	40
\$202	30	51	81	40
\$203	30	51	81	41
\$204	31	51	81	41
\$205	31	51	82	41
\$206	31	52	82	41
\$207	31	52	83	41
\$208	31	52	83	42
\$209	31	52	84	42
\$210	32	52	84	42
\$211	32	53	84	42
\$212	32	53	85	42
\$213	32	53	85	43
\$214	32	54	85	43
\$215	32	54	86	43
\$216	32	54	87	43
\$217	33	54	87	43
\$218	33	55	87	43
\$219	33	55	88	43

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

**TRAVELER INFORMATION:**

Traveler Name: Kimberly J. Becker Department: Executive, BU6  
 Position:  Board Member  President/CEO  General Counsel  Chief Auditor  
 All Other Authority Employees

DATE OF REQUEST: 02/20/2020 DATE OF DEPARTURE/RETURN: 09/11/2020 / 09/15/2020

**DESTINATION / BUSINESS PURPOSE:**

Destination: Grand Rapids, MI Business: ACI-NA Annual Conference & Exhibition


**PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:**

A. Transportation Costs:	
• Airfare <input checked="" type="checkbox"/> <i>check box for business class or equivalent (international only)</i>	\$ 500.00
• Rental Car	\$
• Other Transportation (Taxi, TNC, Train, Bus)	\$ 200.00
• Auto (Gas, Parking/Tolls, Mileage)	\$
B. Lodging	\$ 1,400.00
C. Meals and Incidental Expenses ( <i>Per Diem</i> )	\$ 305.00
D. Seminar and Conference Fees	\$ 795.00
E. Entertainment	\$
<b>TOTAL PROJECTED TRAVEL EXPENSES</b>	<b>\$ 3,200.00</b>

**CERTIFICATION BY TRAVELER**

By my signature below, I certify the following:

1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature:  Date: 2/21/2020

**CERTIFICATION BY ADMINISTRATOR** (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature:  Date: 3/25/20

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, certify that this document was approved  
(Name of Clerk)  
 by the Executive Committee at its \_\_\_\_\_ meeting.  
(Meeting Date)



# 2020 Annual Conference and Exhibition

September 12 - 15, 2020  
DeVos Place Convention Center  
Grand Rapids, MI

**REGISTER NOW**

Early Bird Registration (Until July 31)  
Regular Registration (After July 31)

<b>EVENT</b>	<b>REGISTRATION</b>	<b>HOTELS</b>	<b>SPEAKERS</b>	<b>AGENDA</b>	<b>COMMITTEE WORKSHOPS</b>
	<b>SPONSOR</b>	<b>EXHIBIT</b>	<b>GETTING TO GRR</b>	<b>CONTACT US</b>	

## Online Registration Open

Online registration is now open! Click the green button above to register online.

Contact [meetings@airportscouncil.org](mailto:meetings@airportscouncil.org) with any questions.

Full Conference Registration Includes:

- Committee Workshops & Meetings (September 12-13)
- General Sessions
- Educational Sessions
- Exhibition Hall
- Closing Night Event
- Breakfast, lunch, and break refreshments are also provided.

We will be offering a "One Day Pass" for the 2020 ACI-NA Annual Conference & Exhibition. The One Day Pass allows full participation in educational programming and access to the expo show floor for a single day. To attend the conference for multiple days, please register for the Full Conference.

**Members**

<b>Before July 31</b>	<b>After July 31</b>	<b>One-Day Pass</b>
\$795	\$945	\$525

**Non-Members**

<b>Before July 31</b>	<b>After July 31</b>	<b>One-Day Pass</b>
\$1,650	\$1,850	\$900

<b>U.S./Canadian Federal Government</b>	<b>Full-Time Student</b>	<b>Guest</b>
\$500	\$325	\$325

**Committee Workshop Package**

Saturday, Sept. 12 & Sunday, Sept. 13, 2020

*Included in full conference registration*

Available committee workshops include:

- Business Information Technology
- Operations & Technical Affairs
- Environmental Affairs
- Legal Affairs

**Members**

<b>Before July 31</b>	<b>After July 31</b>
\$585	\$700

**Non-Members**

<b>Before July 31</b>	<b>After July 31</b>
\$750	\$875

## Finance Committee Workshop

*Sunday, Sept. 13 only*

### Members

**\$525**

### Non-Members

**\$900**

You will be included on the pre-registration roster, if your registration is received by ACI-NA, and paid in full, by **5 pm EDT Friday, August 21, 2020**. Registrations or payments received after July 31, will be processed with the higher registration fee and registrations received after August 21, will not appear in the pre-registration roster.

**[Please click here for our registration and cancellation policies.](#)**

## Host Airport



## Proud to be a



© 2020 [Airports Council International - North America](#)  
1615 L Street NW, Suite 300 / Washington, DC 20036  
Phone 202-293-8500 / Fax 202-331-1362

[Welcome](#) » [Home](#) » [About the Conference](#)

# About the National Airports Conference

Discuss timely topics, engage in important networking events and participate in debates over the future direction of the nation's aviation industry during the F. Russell Hoyt National Airports Conference (NAC).

This signature AAAE event will begin with two networking receptions: one for newcomers to AAAE and/or the NAC, followed by a reception for all delegates, newcomers and veterans alike. These introductory gathering will allow delegates to meet their colleagues in an informal setting and will set the tone for the two days of discussions that will follow.

**“** *NAC provides a unique opportunity for aviation stakeholders to meet face-to-face with the brain trust of the industry.*

**Alvester T. "Toney" Coleman, A.A.E.**

*Fayetteville Regional Airport*

## Maximize Your Travel Budget



Plan to arrive early in Savannah to take advantage of additional educational opportunities by attending the [AAAE Accreditation Final Interview Workshop](#) and [AAAE Essentials of Airport Business Management Workshop](#) as well as everything the city has to offer!

[Welcome](#)

[About the Conference](#)

[Benefits of Attending](#)

[Message from Conference Host](#)

[Conference Committee](#)

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[Future Conferences](#)

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# FY 2020 Per Diem Rates for Grand Rapids, Michigan

## Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Grand Rapids	Kent	\$61	\$14	\$16	\$26	\$5	\$45.75

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

**TRAVELER INFORMATION:**

Traveler Name: Kimberly J. Becker Department: Executive, BU6  
 Position:  Board Member  President/CEO  General Counsel  Chief Auditor  
 All Other Authority Employees

DATE OF REQUEST: 02/20/2020 DATE OF DEPARTURE/RETURN: 09/26/2020 / 09/29/2020

**DESTINATION / BUSINESS PURPOSE:**

Destination: Savannah, GA Business: AAAE – National Airports Conference

**PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:**

A. Transportation Costs:	
• Airfare <input checked="" type="checkbox"/> <i>check box for business class or equivalent (international only)</i>	\$ 500.00
• Rental Car	\$
• Other Transportation (Taxi, TNC, Train, Bus)	\$ 200.00
• Auto (Gas, Parking/Tolls, Mileage)	\$
B. Lodging	\$ 750.00
C. Meals and Incidental Expenses (Per Diem)	\$ 250.00
D. Seminar and Conference Fees	\$ 630.00
E. Entertainment	\$
TOTAL PROJECTED TRAVEL EXPENSES	\$ 2,330.00

**CERTIFICATION BY TRAVELER**

By my signature below, I certify the following:

1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Kimberly J. Becker Date: 2/20/2020

**CERTIFICATION BY ADMINISTRATOR** (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: [Signature] Date: 3/25/20

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, certify that this document was approved  
(Name of Clerk)  
 by the Executive Committee at its \_\_\_\_\_ meeting.  
(Meeting Date)

---

F. Russell Hoyt  
National Airports Conference (NAC)  
September 27-29, 2020 | Savannah, Georgia

[Welcome](#) » [Registration](#) » Fees and Deadlines

## National Airports Conference (NAC)

Registration for the 2020 National Airports Conference (NAC) will open approximately four months prior to the conference dates. For budget purposes only, see the registration fees from the 2019 conference below. Fees for 2020 are subject to increase for each category and will be confirmed when registration opens

**2019 REGISTRATION FEES FOR HISTORICAL REFERENCE** (in U.S. funds drawn on a U.S. bank)

*Includes all handouts, opening reception, two continental breakfasts, two lunches, all breaks, the Monday Night Event and airport tour Wednesday morning. All fees are in U.S. funds drawn on a U.S. bank.*

	2019 Early Registration	2019 Late Registration
AAAE/IAAE Member	\$630	\$750
Non-Member	\$800	\$885

### NOTE:

AAAE reserves the right to cancel this program if the number of registrants is insufficient. In this event, we will notify all registrants and refund the registration fee in full. However, any costs incurred by the registrant, such as hotel

cancellation or airline penalties, are the responsibility of the registrant. Confirmation letters will be emailed to attendees within two weeks of receipt of registration. If you have not received a confirmation letter via email two business days prior to the meeting, and you enrolled at least two weeks prior to the meeting, please contact the AAAE Meetings Department at 703.824.0504. Non-receipt of the confirmation letter before the meeting is not justification for seeking a refund.



If you require any special assistance to participate or have special dietary requirements, email [aaameetings@aaae.org](mailto:aaameetings@aaae.org).

*AAAE accepts registration regardless of race, religion, sexual orientation, sex, physical disability and national or ethnic origin. This includes but is not limited to admissions, employment and educational services.*

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### AAAE Media Access Policy

The American Association of Airport Executives (AAAE) reserves the right to grant at its sole discretion access to TV, radio and print media organizations or individuals that have registered and received prior authorization from AAAE at least 72 hours prior to an AAAE event they wish to cover. Due to the sensitive nature of some discussions, not all sessions at some AAAE events will be open to media. AAAE retains the sole right to grant or refuse media access for any event or section of an event it operates. Please direct all inquiries to [Adam Snider](#), AAAE's Director of Public Affairs.

### PHOTO/VIDEO DISCLAIMER:

By registering for and attending any AAAE event, you agree that your image may be used at any time, without further notification, for printed materials, web sites, social media and other marketing purposes.

Register Now



## FY 2020 Per Diem Rates for Savannah, Georgia

### Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Savannah	Chatham	\$61	\$14	\$16	\$26	\$5	\$45.75

# **BUSINESS EXPENSE**



**A. BOLING**





**J. SCHIAVONI**



