

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
SPECIAL BOARD AND
EXECUTIVE AND FINANCE COMMITTEE MEETING MINUTES
THURSDAY, DECEMBER 19, 2019
BOARD ROOM**

CALL TO ORDER: Chairman Boling called the Special Board and Executive-Finance Committee Meeting to order at 9:00 a.m., on Thursday, December 19, 2019, in the Board Room of the San Diego International Airport, Administration Building, 3225 N Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Board Member Lloyd led the Pledge of Allegiance.

ROLL CALL:

Board

Present: Board Members: Boling (Chairman), Cox, Kersey, Lloyd, McNamara, Robinson, Schiavoni, Schumacher, West

Absent: Board Members: Dallarda (Ex-Officio), Dockery (Ex-Officio), Miller (Ex-Officio)

Executive Committee

Present: Committee Members: Boling (Chairman), Robinson, Schumacher

Absent: Committee Member: None

Finance Committee

Present: Committee Members: Cox (Chair), Lloyd, Schiavoni, West

Absent: Committee Member: None

Also Present: Angela Shafer-Payne, Vice President/COO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Board Services/Authority Clerk; Martha Morales, Assistant Authority Clerk I

NON-AGENDA PUBLIC COMMENT: None

NEW BUSINESS:

BOARD:

1. APPOINTMENTS TO BOARD COMMITTEES, LIAISON POSITIONS, OTHER REPRESENTATIVE AND ALTERNATE POSITIONS:

RECOMMENDATION: Adopt Resolution No. 2019-0112, ratifying the emergency appointment of Johanna Schiavoni to the Executive Personnel and Compensation Committee and designating her as Chair of the Committee and appointing April Boling as the primary advisory member and Paul Robinson as the alternate advisory member to the SANDAG Board of Directors.

ACTION: Moved by Board Member Robinson and seconded by Board Member West to approve staff's recommendation. Motion carried by the following votes: YES – Boling, Cox, Kersey, Lloyd, McNamara, Robinson, Schiavoni, Schumacher, West; NO – None; ABSENT – None; (Weighted Vote Points: YES – 100; NO – 0; ABSENT – 0).

FINANCE COMMITTEE:

2. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE FIVE MONTHS ENDED NOVEMBER 30, 2019:

Kathy Kiefer, Senior Director, Finance and Asset Management, provided a presentation on the Review of the Unaudited Financial Statements for the Five Months Ended November 30, 2019 that included Enplanements, Gross Landing Weight Units, Operating Revenue, Operating Expenses, Nonoperating Revenues and Expenses, and Statements of Net Position.

In response to Board Member Kersey's inquiry on whether Lyft plans on opening a Car Rental Service at SAN, as they have announcement for Los Angeles and San Francisco, and what staff is expecting that to do to our car rentals revenue, Marc Nichols, Director, Ground Transportation, stated that there have been several meetings with Lyft and they have not mentioned opening a Rental Car Service at SAN.

In response to Board Member Kersey's inquiry on the status of the event space on top of the Rental Car Center, Scott Brickner, Vice President/CFO, stated that the deal staff was working on fell through and that the Revenue Generation & Partnership Development department will be working on an alternative plan.

In response to Board Member Boling's concerns over who is responsible for TNC violations, Mr. Nichols stated that there are administrative violations as part of the permit in addition to individual driver violations and that as of July 2019 Lyft and Uber have started to pass those costs onto the driver and that when there is a severe violation, the problem drivers are removed from their platform.

Board Member West suggested that staff look at ways to improve the customer experience as it relates to parking to increase revenue. He also requested information on the TNC Pin Match System to see how it is impacting revenue.

Board Member West questioned how the 737 Max suspension has and will impact SAN, Mr. Brickner stated that it could definitely effect our enplanements and that staff will be incorporating that in our enplanement forecast for next year.

In response to Board Member Lloyd's inquiry regarding how AB 5 will affect TNCs at SAN, Amy Gonzalez, General Counsel, stated that she will meet with Mr. Nichols to discuss this issue and provide an update to the Board.

3. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF NOVEMBER 30, 2019:

Geoff Bryant, Manager, Airport Finance, provided a presentation on the Investment Report as of November 30, 2019 that included Portfolio Characteristics, Sector Distribution, Quality & Maturity Distribution, Investment Performance, and Bond Proceeds.

EXECUTIVE COMMITTEE:

4. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the November 25, 2019 regular meeting.

ACTION: Moved by Board Member Robinson and seconded by Board Member Schumacher to approve staff's recommendation. Motion carried unanimously.

5. PRE-APPROVAL OF TRAVEL REQUESTS AND APPROVAL OF BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL COUNSEL:

RECOMMENDATION: Pre-approve travel requests and approve business and travel expense reimbursement requests.

ACTION: Moved by Board Member Robinson and seconded by Board Member Schumacher to approve staff's recommendation. Motion carried unanimously.

6. REVIEW OF THE PROPOSED 2020 MASTER CALENDAR OF BOARD AND COMMITTEE MEETINGS:

RECOMMENDATION: Forward this item to the Board with a recommendation for approval.

Chairman Boling provided an overview on the scheduling of the 2020 meeting dates.

ACTION: Moved by Board Member Robinson and seconded by Board Member Schumacher to approve staff's recommendation. Motion carried unanimously.

REVIEW OF FUTURE AGENDAS:

7. REVIEW OF THE DRAFT AGENDA FOR THE JANUARY 9, 2020 BOARD MEETING:

Angela Shafer-Payne, Vice President/COO, provided an overview of the draft agenda for the January 9, 2020, Board meeting.

8. REVIEW OF THE DRAFT AGENDA FOR THE JANUARY 9, 2020 AIRPORT LAND USE COMMISSION MEETING:

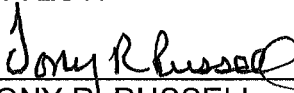
Chairman Boling requested that the January 9, 2020 ALUC meeting be cancelled since there are no determinations to be received and that the December 5, 2019 minutes be deferred to the February meeting.

COMMITTEE MEMBER COMMENTS: None.

ADJOURNMENT: The meeting was adjourned at 9:37 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD THIS 6TH DAY OF FEBRUARY, 2020.

ATTEST:



TONY R. RUSSELL
DIRECTOR, BOARD SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:



AMY GONZALEZ
GENERAL COUNSEL