

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## Board Members

C. April Boling  
Chairman

Greg Cox  
Jim Desmond  
Mark Kersey  
Robert T. Lloyd  
Paul Robinson  
Johanna S. Schiavoni  
Michael Schumacher  
Mark B. West

## **SPECIAL BOARD** **AGENDA**

Thursday, July 11, 2019

**10:00 A.M.**

San Diego International Airport  
SDCRAA Administration Building – Third Floor  
Board Room  
3225 N. Harbor Drive  
San Diego, California 92101

## Ex-Officio Board Members

Cory Binns  
Col. Charles B. Dockery  
Gayle Miller

## President / CEO

Kimberly J. Becker

***Live webcasts of Authority Board meetings can be accessed at***  
***<http://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board>***

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. ***Please note that agenda items may be taken out of order.*** If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Board Services and are available for public inspection.

**NOTE:** Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Board Services/Authority Clerk Department.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

*The Authority has identified a local company to provide oral interpreter and translation services for public meetings. If you require oral interpreter or translation services, please telephone the Board Services /Authority Clerk Department with your request at (619) 400-2400 at least three (3) working days prior to the meeting.*

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**PRESENTATIONS:**

**A. SAN DIEGO FORWARD: THE 2021 REGIONAL PLAN – A BOLD NEW VISION IN 5 BIG MOVES:**

Presented by Hasan Ikhata, Executive Director, SANDAG

**REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:**

- **AUDIT COMMITTEE:**  
Committee Members: Hollingworth, Lloyd, Robinson (Chair), Schiavoni, Tartre, Van Sambeek, West
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**  
Committee Members: Boling, Kersey (Chair), Schumacher, Robinson
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**  
Committee Members: Boling, Cox, Desmond (Chair), Kersey
- **FINANCE COMMITTEE:**  
Committee Members: Cox (Chair), Lloyd, Schiavoni, West

***ADVISORY COMMITTEES***

- **AUTHORITY ADVISORY COMMITTEE:**  
Liaison: Robinson (Primary), Schiavoni
- **ART ADVISORY COMMITTEE:**  
Committee Member: Robert H. Gleason

***LIAISONS***

- **CALTRANS:**  
Liaison: Binns
- **INTER-GOVERNMENTAL AFFAIRS:**  
Liaison: Cox
- **MILITARY AFFAIRS:**  
Liaison: Dockery

- **PORT:**  
Liaisons: Boling (Primary), Cox, Robinson
- **WORLD TRADE CENTER:**  
Representatives: Robert H. Gleason

***BOARD REPRESENTATIVES (EXTERNAL)***

- **SANDAG BOARD OF DIRECTORS:**  
Representative: Boling
- **SANDAG TRANSPORTATION COMMITTEE:**  
Representatives: Schiavoni (Primary), Schumacher
- **SCAG AVIATION TASK FORCE:**  
Representative: Boling

**CHAIR'S REPORT:**

**PRESIDENT/CEO'S REPORT:**

**NON-AGENDA PUBLIC COMMENT:**

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

**Note:** Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

**CONSENT AGENDA (Items 1-10):**

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

**1. APPROVAL OF MINUTES:**

The Board is requested to approve minutes of prior meetings.

**RECOMMENDATION:** Approve the minutes of the May 16, 2019 and May 30, 2019 special meetings.

**2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**

The Board is requested to accept the reports.

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

**(Board Services: Tony R. Russell, Director/Authority Clerk)**

**3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM MAY 13, 2019 THROUGH JUNE 16, 2019 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM MAY 13, 2019 THROUGH JUNE 16, 2019:**

The Board is requested to receive the report.

RECOMMENDATION: Receive the report.

**(Procurement: Jana Vargas, Director)**

**4. JULY 2019 LEGISLATIVE REPORT:**

The Board is requested to approve the report.

RECOMMENDATION: Adopt Resolution No. 2019-0061, approving the July 2019 Legislative Report.

**(Government Relations: Matt Harris, Director)**

***CLAIMS***

***COMMITTEE RECOMMENDATIONS***

**5. AWARD AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A CONTRACT WITH NOVA JIANG TO DESIGN, FABRICATE, TRANSPORT, DELIVER AND CONSULT DURING THE INSTALLATION OF AN INTEGRATED ARTWORK FOR THE AIRLINE SUPPORT BUILDING:**

The Board is requested to award a contract.

RECOMMENDATION: The Art Advisory Committee recommends that the Board Adopt Resolution No. 2019-0062, awarding and authorizing the President/CEO to execute a contract with Nova Jiang to Design, Fabricate, Transport, Deliver and Consult during the installation of an Integrated Artwork for the Airline Support Building in an amount not-to-exceed \$300,000.

**(Customer Experience & Innovation: Chris Chalupsky, Senior Manager, Arts Program)**

## **CONTRACTS AND AGREEMENTS**

- 6. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE THE THIRD AMENDMENT TO THE AGREEMENT WITH GENERAL NETWORKS CORPORATION TO CONFIGURE AND PROVIDE TECHNICAL SUPPORT FOR ENTERPRISE CONTENT MANAGEMENT SYSTEM (ECMS) SOFTWARE:**

The Board is requested to approve an amendment.

RECOMMENDATION: Adopt Resolution No. 2019-0063, approving and authorizing the President/CEO to execute the Third Amendment to the agreement with General Networks extending the term by sixty (60) days to expire on September 27, 2019 for ECMS software support during the procurement of a new ECMS software support contract.

**(Talent, Culture, & Capability: Kurt Gering, Director)**

## **CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION**

- 7. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 10, GROUP 2, PROJECT NO. 381002 SIXTY-THREE (63) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON THIRTY-THREE (33) RESIDENTIAL PROPERTIES LOCATED WEST OF THE AIRPORT:**

The Board is requested to award a contract.

RECOMMENDATION: Adopt Resolution No. 2019-0064, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,622,771 for Phase 10, Group 2, Project No. 381002, of the San Diego County Regional Airport Authority's Quieter Home Program.

**(Airport Planning & Environmental: Brendan Reed, Director)**

- 8. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE AN ON-CALL ENVIRONMENTAL CONSULTING SERVICES AGREEMENT TO PROVIDE TECHNICAL SERVICES ASSOCIATED WITH THE AIRPORT AUTHORITY'S ENVIRONMENTAL SUSTAINABILITY PROJECTS AT SAN DIEGO INTERNATIONAL AIRPORT:**

The Board is requested to approve a contract.

RECOMMENDATION: Adopt Resolution No. 2019-0065, approving and authorizing the President/CEO to negotiate and execute an On-Call Environmental Consulting Services Agreement with C&S Engineers, Inc. for a term of three years, with the option for two one-year extensions, for a maximum amount not to exceed \$2,900,000 to provide technical services associated with the airport authority's environmental and sustainability projects at San Diego International Airport.

**(Airport Planning & Environmental: Brendan Reed, Director)**

**9. AWARD A CONTRACT TO GRANITE CONSTRUCTION COMPANY FOR REHABILITATE CROSS TAXIWAYS C1, C2, C5 AND D AT SAN DIEGO INTERNATIONAL AIRPORT:**

The Board is requested to award a contract.

RECOMMENDATION: Adopt Resolution No. 2019-0066, awarding a contract to Granite Construction Company in the amount of \$6,461,407 for Project No. 104255, Rehabilitate Cross Taxiways C1, C2, C5 and D at San Diego International Airport.

**(Airport Design & Construction: Bob Bolton, Director)**

**10. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH KATZ & ASSOCIATES, INC. FOR PUBLIC OUTREACH SERVICES IN SUPPORT OF AUTHORITY PROGRAMS AND INITIATIVES OF SAN DIEGO INTERNATIONAL AIRPORT:**

The Board is requested to approve an agreement.

RECOMMENDATION: Adopt Resolution No. 2019-0067, approving and authorizing the President/CEO to execute an agreement with Katz & Associates, Inc. for public outreach services for a three-year term with four one-year options exercisable at the sole discretion of the President/CEO for a total amount not-to-exceed \$3,850,000 should all option years be exercised.

**(External Relations: Michelle Brega, Senior Director)**

**PUBLIC HEARINGS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**11. PUBLIC EMPLOYEE COMPENSATION: DISCUSSION AND POSSIBLE ACTION CONCERNING THE COMPENSATION OF THE PRESIDENT/CEO:**

RECOMMENDATION: The Board will be discussing and possibly taking action to amend the compensation of the President/Chief Executive Officer.

**(Talent, Culture, & Capability: Kurt Gering, Director)**

**CLOSED SESSION:**

**12. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: San Diego County Regional Airport Authority v. American Car Rental, Inc., San Diego Superior Court Case No. 37-2016-00024056-CL-BC-CTL

**13. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: Future DB International, Inc. v. San Diego County Regional Airport Authority, et al.

San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL

- 14. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Park Assist LLC v. San Diego County Regional Airport Authority, et al.  
United States District Court Case No. 18 CV2068 LAB MDD
- 15. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Sheila Culbreath v. San Diego County Regional Airport Authority, et al.  
San Diego Superior Court Case No. 37-2018-00036327-CU-PA-CTL
- 16. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Cal. Gov. Code §54956.9)  
Number of cases: 2
- 17. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.  
Number of potential cases: 1
- 18. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Navy Boat Channel Environmental Remediation  
Number of potential cases: 1
- 19. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Number of potential cases: 1
- 20. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Order No. WQ 2019-0005-DWQ by the State Water Resources Control Board pertaining to PFAS  
Number of potential cases: 1

**21. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

Property: Airline Operating and Lease Agreement - San Diego International Airport  
Agency Negotiator: Kim Becker, Scott Brickner, John Dillon, Kathy Kiefer, Amy Gonzalez  
Negotiating Parties: Alaska Airlines, Allegiant Airlines, American Airlines, British Airways, Delta Airlines, FedEx, JetBlue Airlines, Southwest Airlines, United Airlines  
Under Negotiation: price and terms of payment

**22. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**

Cal. Gov. Code §54957  
Title: President/Chief Executive Officer

**23. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**

Cal. Gov. Code §54957  
Title: General Counsel

**24. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**

Cal. Gov. Code §54957  
Title: Chief Auditor

**REPORT ON CLOSED SESSION:**

**GENERAL COUNSEL REPORT:**

**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:**

**BOARD COMMENT:**

**ADJOURNMENT:**



**Policy for Public Participation in Board, Airport Land Use Commission (ALUC),  
and Committee Meetings (Public Comment)**

- 1) Persons wishing to address the Board, ALUC, and Committees shall complete a "Request to Speak" form prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to complete a form shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.
- 6) After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

**Additional Meeting Information**

**NOTE:** This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2400 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at [www.san.org](http://www.san.org).

**For those planning to attend the Board meeting, parking is available in the public parking lot located directly in front of the Administration Building. Bring your ticket to the third floor receptionist for validation.**

**You may also reach the SDCRAA Building by using public transit via the San Diego MTS System, Route 992. For route and fare information, please call the San Diego MTS at (619) 233-3004 or 511.**

# **ITEM A**

**SAN DIEGO FORWARD: THE 2021  
REGIONAL PLAN – A BOLD NEW  
VISION IN 5 BIG MOVES:**

**THERE ARE NO MATERIALS AVAILABLE  
AT THIS TIME**

**DRAFT**  
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD**  
**MINUTES**  
**THURSDAY, MAY 16, 2019**  
**SAN DIEGO INTERNATIONAL AIRPORT**  
**BOARD ROOM**

**CALL TO ORDER:** Chairman Boling called the special meeting of the San Diego County Regional Airport Authority Board to order at 9:06 a.m. on Thursday, May 16, 2019, in the Board Room at the San Diego International Airport, Administration Building, 3225 North Harbor Drive, San Diego, CA 92101.

**PLEDGE OF ALLEGIANCE:** Chair Boling led the Pledge of Allegiance.

**ROLL CALL:**

PRESENT: Board Members: Boling (Chairman), Kersey, Lloyd, Robinson, Schiavoni, Schumacher, West

ABSENT: Board Members: Cox, Desmond, Binns (Ex Officio), Dockery (Ex Officio), Wong-Hernandez (Ex Officio),

ALSO PRESENT: Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Board Services/Authority Clerk; Deborah Harrington, Assistant Authority Clerk II

**NEW BUSINESS:**

**1. DISCUSSION REGARDING THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY FISCAL YEAR 2020 PROPOSED BUDGET AND FISCAL YEAR 2021 PROPOSED CONCEPTUAL BUDGET:**

Kimberly J. Becker, President/CEO, Scott Brickner, Vice President/CFO, John Dillon, Director, Business & Financial Management and Maya Dayan, Manager, provided a presentation on the Airport Authority's Fiscal Year 2020 Proposed Budget and Fiscal Year 2021 Proposed Conceptual Budget that included the Strategic Plan; Economic, Industry and Credit Overview; Budget Process; Budget Overview - Revenue and Expenses; Capital Program Budget; and Plan of Finance for FY2020-2024.

Chairman Boling requested an update on the Airline Costs Per Enplaned Passenger comparison with Select Airports with 2018 numbers.

In regards to the Customer Satisfaction Experience Analyst position for FY2021, Chairman Boling suggested that this position would be more appropriate as a consultant and expressed concern that the placeholder position does not become a defacto permanent position.

Board Member West requested a comparison of police and security costs with other airports.

**BOARD COMMENT:** None.

**ADJOURNMENT:** The meeting was adjourned at 10:26 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY BOARD THIS 11<sup>th</sup> DAY OF JULY, 2019.

ATTEST:

\_\_\_\_\_  
TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
AMY GONZALEZ  
GENERAL COUNSEL

**DRAFT**  
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD**  
**MINUTES**  
**THURSDAY, MAY 30, 2019**  
**SAN DIEGO INTERNATIONAL AIRPORT**  
**BOARD ROOM**

**CALL TO ORDER:** Chairman Boling called the special meeting of the San Diego County Regional Airport Authority Board to order at 9:05 a.m. on Thursday, May 30, 2019, in the Board Room at the San Diego International Airport, Administration Building, 3225 North Harbor Drive, San Diego, CA 92101.

**PLEDGE OF ALLEGIANCE:** Board Member West led the Pledge of Allegiance.

**ROLL CALL:**

**PRESENT:** Board Members: Boling, Cox, Desmond, Dockery (Ex-Officio), Lloyd, Robinson, Schiavoni, West

**ABSENT:** Board Members: Binns (Ex-Officio), Kersey, Schumacher, Wong-Hernandez (Ex-Officio)

**ALSO PRESENT:** Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Board Services/Authority Clerk; Deborah Harrington, Assistant Authority Clerk II

**PRESENTATIONS:** None.

**REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:**

- **AUDIT COMMITTEE:** Board Member Robinson reported that the Audit Committee met on May 13, 2019 and received the required Communication to the Financial and Compliance Audit for the Fiscal Year 2019, Results from the Quality Assessment Review of the Office of the Chief Auditor and the FY2020 Risk Assessment and Proposed Audit Plan of the Office of the Chief Auditor.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** Board Member Robinson reported that the Committee met on May 9, 2019 and received presentations on the Proposed Capital Program Budget for Fiscal Years 2020-2024 and Airport Development Plan/Environmental Impact Report Update.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** Chairman Boling reported that the Committee will be meeting following the Special Board meeting to hear a presentation on Compensation Structure Methodologies and participate in the annual Performance Evaluation meetings with the President/CEO, General Counsel and Chief Auditor.

- **FINANCE COMMITTEE:** Board Member Cox reported that the Committee met and reviewed the financial reports through April 30, 2019.

### ***AD HOC COMMITTEES***

- **GROUND TRANSPORTATION AD HOC:** Board Member West reported that there has been participation from all groups involved and a report will be presented to the Board on July 1, 2019.

### ***ADVISORY COMMITTEES***

- **AUTHORITY ADVISORY COMMITTEE:** None.
- **ART ADVISORY COMMITTEE:** Chris Chalupsky, Senior Manager, Art & Community Partnership, reported on the temporary exhibitions, "Forces of Nature," Performing Arts Residency Group, ongoing concert series, the RFQ for the Airline Support Building Public Art Opportunity which closed on May 22<sup>nd</sup> and that 79 submittals were received.

### ***LIAISONS***

- **CALTRANS:** None.
- **INTER-GOVERNMENTAL AFFAIRS:** Board Member Cox reported that May 31<sup>st</sup> is the last day for bills to be passed out of their House of origin in the State Legislature and that Committee meetings are set to resume June 3<sup>rd</sup>; the House Appropriations Committee released a Fiscal Year 2020 spending bill that proposes an extra \$500 million for airport infrastructure project in addition to the \$3.35 billion in "regular" Airport Improvement Program funding. He noted that a meeting between the President and Democratic leaders to discuss funding for a potential infrastructure packet was cut short postponing any further action.
- **MILITARY AFFAIRS:** Board Member Dockery reported that Miramar will be preparing for the Wild Fire Firefighting season with controlled burns and a Community Leader Forum Open House will be held on June 6, 2019.
- **PORT:** None.
- **WORLD TRADE CENTER:** Kim Becker, President/CEO reported that the Board of Directors of the World Trade Center San Diego met on May 29, 2019, reelected officers noting Robert Gleason will continue to serve, and a status report was provided on the 2019 World Trade Center Workplan.

**BOARD REPRESENTATIVES (EXTERNAL)**

- **SANDAG BOARD OF DIRECTORS:** Chairman Boling reported that the SANDAG Board of Directors held two meetings where the Board approved the Interstate 5 Auxiliary Lane Improvement Project with a planned opening in the Summer 2021 and adopted a resolution to work collaboratively with other agencies on the development and implementation of a joint regional incentive program for electric vehicle charging stations through the California Electric Vehicle Infrastructure Project. She reported that the SANDAG Board's Airport Connectivity Subcommittee met and received an update from Kim Becker, President/CEO and Randa Coniglio, Port CEO, on the proposed MOU with various jurisdictions and regional planning agencies. She noted that the Subcommittee reviewed the Airport Connectivity Concepts and Evaluation Criteria of four concepts that will be modeled.
- **SANDAG TRANSPORTATION COMMITTEE:** Board Member Schiavoni reported that the Committee met twice and recommended that the SANDAG Board approve moving forward with the Interstate5/Genesse Avenue Auxiliary Lane Project, adopt the 2015 Ozone National Ambient Air Quality Standard Conformity Demonstration for the Regional Transportation Plan and Regional Transportation Improvement Program and address requirements of the Federal Clean Air Act with future planning efforts. The Committee received a report on the 2019 Commuter Behavior Survey, recommended the Board establish a framework and agreement for the joint electric vehicle charging incentive program and received an update on the North Coast Corridor Program.
- **SCAG AVIATION TASK FORCE:** None.

**CHAIR'S REPORT:** None.

**PRESIDENT/CEO'S REPORT:** Kimberly Becker, President/CEO, reported that the TSA has been seeking volunteers to send to the border to help support border security efforts. She stated that we are not seeing any impacts at the airport with security wait times but will continue to monitor to ensure we have adequate TSA staff to support the airport.

**NON-AGENDA PUBLIC COMMENT:**

GULAB MUHAMMADI, SAN DIEGO, provided a presentation in support of opening the airport to all taxi drivers.

ABEBE ANTALLO, SAN DIEGO, spoke in support of opening the airport to all taxi drivers.

ALEM ZEBIB, spoke in support of opening the airport to all taxi drivers.

YONAS MEHARI, spoke in support of opening the airport to all taxi drivers.

KIFLAI TELLAI DIRAR, SAN DIEGO, spoke in support of opening the airport to all taxi drivers.

TESHALE A, SAN DIEGO, spoke in support of opening the airport to all taxi drivers.

FEKADU HITAHA, SAN DIEGO, spoke in support of opening the airport to all taxi drivers.

ALFRED BANKS, SAN DIEGO, spoke in opposition to opening the airport to all taxi drivers.

CARELYN REYNOLDS, spoke in support of the Ad Hoc Committee and to bringing environmental issues and technology together to make a healthier industry.

HENRY AGOTT, spoke in support of opening the airport to all taxi drivers.

ABEL SEITU, SAN DIEGO, spoke regarding the Ground Transportation Ad Hoc Committee and requested that the Board make a rational decision.

### **CONSENT AGENDA (Items 1-18):**

Board Member Schiavoni requested that Item 8 be removed from the Consent Agenda for discussion.

Tony Russell, Director, Board Services/Authority Clerk, reported that Item 2 was revised to add a report and that the resolution for Item 10 was revised.

**ACTION: Moved by Board Member Robinson and seconded by Board Member Desmond, to approve the Consent Agenda as amended. Motion carried by the following votes: YES – Boling, Cox, Desmond, Lloyd, Robinson, Schiavoni, West; NO – None; ABSENT –Kersey, Schumacher (Weighted Vote Points: YES – 75; NO – 0; ABSENT – 25).**

**1. APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the May 2, 2019 regular meeting.

**2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

**3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM APRIL 8, 2019 THROUGH MAY 12, 2019 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM APRIL 8, 2019 THROUGH MAY 12, 2019:**

RECOMMENDATION: Receive the report.



- 4. JUNE 2019 LEGISLATIVE REPORT:**  
RECOMMENDATION: Adopt Resolution No. 2019-0046, approving the June 2019 Legislative Report.
- 5. APPOINTMENT OF AUTHORITY ADVISORY COMMITTEE MEMBER:**  
RECOMMENDATION: Adopt Resolution No. 2019-0047, appointing Damon Blythe to the Authority Advisory Committee.
- 6. APPOINTMENT OF PUBLIC MEMBER TO THE AUDIT COMMITTEE:**  
RECOMMENDATION: Adopt Resolution No. 2019-0048, appointing Andrew Hollingworth to a new term as a public member to the Audit Committee.
- 7. APPROVE APPOINTMENTS TO THE ART ADVISORY COMMITTEE:**  
RECOMMENDATION: Adopt Resolution No. 2019-0049, approving the appointments of Larry Baza and Carmen Vann to the Arts Advisory Committee.
- 8. AMEND AUTHORITY POLICY 5.12 - PREFERENCE TO SMALL, VETERAN OWNED, AND LOCAL BUSINESS:**  
**ACTION: This item was removed from the Consent Calendar for discussion.**
- 9. AMEND AUTHORITY POLICY 6.30 - FEES, RATES, LICENSES AND CHARGES:**  
RECOMMENDATION: Adopt Resolution No. 2019-0051, amending Authority Policy 6.30 - Fees, Rates, Licenses and Charges.

#### **CLAIMS**

- 10. REJECT THE CLAIM OF AIR CANADA:**  
RECOMMENDATION: Adopt Resolution No. 2019-0052, rejecting the claim of Air Canada.

#### **COMMITTEE RECOMMENDATIONS**

- 11. REQUIRED COMMUNICATION TO THE AUDIT COMMITTEE ON THE FINANCIAL AND COMPLIANCE AUDIT FOR THE FISCAL YEAR ENDED JUNE 30, 2019:**  
RECOMMENDATION: The Audit Committee recommends that the Board accept the information.
- 12. RESULTS FROM THE QUALITY ASSESSMENT REVIEW OF THE OFFICE OF THE CHIEF AUDITOR:**  
RECOMMENDATION: The Audit Committee recommends that the Board accept the information.
- 13. FISCAL YEAR 2019 THIRD QUARTER ACTIVITY REPORT:**  
RECOMMENDATION: The Audit Committee recommends that the Board accept the report.

- 14. REVISION TO THE FISCAL YEAR 2019 AUDIT PLAN OF THE OFFICE OF THE CHIEF AUDITOR:**  
RECOMMENDATION: The Audit Committee recommends that the Board adopt Resolution No. 2019-0053, approving the revision to the Fiscal Year 2019 Audit Plan of the Office of the Chief Auditor.
- 15. FISCAL YEAR 2020 RISK ASSESSMENT AND PROPOSED AUDIT PLAN OF THE OFFICE OF THE CHIEF AUDITOR:**  
RECOMMENDATION: The Audit Committee recommends that the Board Adopt Resolution No. 2019-0054, approving the Fiscal Year 2020 Proposed Audit Plan of the Office of the Chief Auditor.
- 16. ANNUAL REVIEW OF AUTHORITY POLICY 4.20 - GUIDELINES FOR PRUDENT INVESTMENTS, DELEGATION OF AUTHORITY TO INVEST AND MANAGE AUTHORITY FUNDS TO THE VICE PRESIDENT/ CFO:**  
RECOMMENDATION: The Finance Committee recommends that the Board Adopt Resolution No. 2019-0055, delegating authority to invest and manage Authority funds to the Vice President/Chief Financial Officer.
- 17. APPROVAL OF AMENDMENTS TO AUTHORITY POLICY 4.40 – DEBT ISSUANCE AND MANAGEMENT:**  
RECOMMENDATION: The Finance Committee recommends that the Board Adopt Resolution No. 2019-0056, approving amendments to Authority Policy 4.40 - Guidelines for Debt Issuance and Management.

#### ***CONTRACTS AND AGREEMENTS***

- 18. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH WILLIS TOWERS WATSON TO PROVIDE CONSTRUCTION INSURANCE BROKER SERVICES FOR SAN DIEGO INTERNATIONAL AIRPORT:**  
RECOMMENDATION: Adopt Resolution No. 2019-0057, approving and authorizing the President/CEO to negotiate and execute an Agreement with Willis Towers Watson for a term of three years, with the option for two, one-year extensions, in an amount not-to-exceed \$1,800,000, to provide construction insurance broker services for San Diego International Airport.

#### ***CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION***

#### **ITEM REMOVED FROM THE CONSENT AGENDA**

- 8. AMEND AUTHORITY POLICY 5.12 - PREFERENCE TO SMALL, VETERAN OWNED, AND LOCAL BUSINESS:**  
Board Member Schiavoni expressed concern that the preference points were reduced in the recent policy amendment from the 2009 version and requested clarification regarding what changes were made in the new version.

Board Member West stated that after receiving an explanation from the General Council that a breakdown for minority groups would require a disparity study, he no longer feels there is a need for a further breakdown of the minority groups.

RECOMMENDATION: Adopt Resolution No. 2019-0050, amending Policy 5.12 to clarify when preference points are applied and to broaden the definition of Veteran Owned Small Business to include Service Disabled Veteran Owned Small Businesses.

**ACTION: This item was continued to the July 11, 2019 Board Meeting.**

**PUBLIC HEARINGS:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**19. ACCEPT THE CLIMATE RESILIENCE PLAN FOR SAN DIEGO INTERNATIONAL AIRPORT:**

Brendon Reed, Director, Airport Planning and Environmental Affairs and Ralph Redman, Manager, Airport Planning, provided a presentation on the Climate Resilience Plan that included Sustainability Management Plan, Goals and Metrics, Climate Stressors, Vulnerability Assessments and Initiatives.

In regards to the modeling data provided, Board Member West suggested that there is more up-to-date data regarding the probability of sea level rise. He suggested that this information be reviewed every 2-3 years. He also recommended new buildings be designed to be off the grid.

Board Member Desmond requested that the actual data for the plan be provided.

RECOMMENDATION: Adopt Resolution No. 2019-0059, accepting the Climate Resilience Plan prepared for San Diego International Airport.

**ACTION: Moved by Board Member Schiavoni and seconded by Board Member West, to approve staff's recommendation. Motion carried by the following votes: YES – Boling, Cox, Desmond, Lloyd, Robinson, Schiavoni, West; NO – None; ABSENT –Kersey, Schumacher (Weighted Vote Points: YES – 75; NO – 0; ABSENT – 25).**

**20. APPROVAL AND ADOPTION OF THE OPERATING BUDGET FOR FISCAL YEAR 2020, THE CAPITAL PROGRAM FOR FISCAL YEARS 2020-2024, AND CONCEPTUAL APPROVAL OF THE OPERATING BUDGET FOR FISCAL YEAR 2021:**

Scott Brickner, Vice President/CFO and John Dillon, Director, Business and Financial Management, provided a presentation on the FY 2020 Proposed Budget and FY 2021

Proposed Conceptual Budget that included a Budget Overview of Revenue and Expenses, Capital Program Budget, and Plan of Finance.

RECOMMENDATION: Adopt Resolution No. 2019-0058, approving and adopting the Authority's Annual Operating Budget for Fiscal Year 2020, the Capital Program for Fiscal Years 2020-2024, and conceptually approving the Operating Budget for Fiscal Year 2021.

**ACTION: Moved by Board Member Schiavoni and seconded by Board Member West, to approve staff's recommendation. Motion carried by the following votes: YES – Boling, Cox, Desmond, Lloyd, Robinson, Schiavoni, West; NO – None; ABSENT –Kersey, Schumacher (Weighted Vote Points: YES – 75; NO – 0; ABSENT – 25).**

**CLOSED SESSION:** The Board did not meet in Closed Session.

**21. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: San Diego County Regional Airport Authority v. American Car Rental, Inc., San Diego Superior Court Case No. 37-2016-00024056-CL-BC-CTL

**22. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: Future DB International, Inc. v. San Diego County Regional Airport Authority, et al.

San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL

**23. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: Park Assist LLC v. San Diego County Regional Airport Authority, et al.  
United States District Court Case No. 18 CV2068 LAB MDD

**24. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: Sheila Culbreath v. San Diego County Regional Airport Authority, et al.  
San Diego Superior Court Case No. 37-2018-00036327-CU-PA-CTL

**25. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**

(Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Cal. Gov. Code §54956.9)

Number of cases: 2

- 26. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.  
Number of potential cases: 1
- 27. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Navy Boat Channel Environmental Remediation  
Number of potential cases: 1
- 28. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Number of potential cases: 1
- 29. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Order No. WQ 2019-0005-DWQ by the State Water Resources Control Board pertaining to PFAS  
Number of potential cases: 1
- 30. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**  
Property: Airline Operating and Lease Agreement - San Diego International Airport Agency  
Negotiator: Kim Becker, Scott Brickner, John Dillon, Kathy Kiefer, Amy Gonzalez Negotiating Parties: Alaska Airlines, Allegiant Airlines, American Airlines, British Airways, Delta Airlines, FedEx, JetBlue Airlines, Southwest Airlines, United Airlines  
Under Negotiation: price and terms of payment
- 31. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**  
Cal. Gov. Code §54957  
Title: President/Chief Executive Officer
- 32. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**  
Cal. Gov. Code §54957  
Title: General Counsel
- 33. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**  
Cal. Gov. Code §54957  
Title: Chief Auditor

**REPORT ON CLOSED SESSION:** None.

**GENERAL COUNSEL REPORT:** None.

**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:**

**BOARD COMMENT:** None.

**ADJOURNMENT:** The meeting was adjourned at 10:12 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD THIS 11<sup>TH</sup> DAY OF JULY, 2019.

ATTEST:

\_\_\_\_\_  
TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
AMY GONZALEZ  
GENERAL COUNSEL

## STAFF REPORT

Meeting Date: **JULY 11, 2019**

### Subject:

**Acceptance of Board and Committee Members Written Reports on Their Attendance at Approved Meetings and Pre-Approval of Attendance at Other Meetings Not Covered by the Current Resolution**

### Recommendation:

Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

### Background/Justification:

Authority Policy 1.10 defines a “day of service” for Board Member compensation and outlines the requirements for Board Member attendance at meetings.

Pursuant to Authority Policy 1.10, Board Members are required to deliver to the Board a written report regarding their participation in meetings for which they are compensated. Their report is to be delivered at the next Board meeting following the specific meeting and/or training attended. The reports (Attachment A) were reviewed pursuant to Authority Policy 1.10 Section 5 (g), which defines a “day of service”. The reports were also reviewed pursuant to Board Resolution No. 2009-0149R, which granted approval of Board Member representation for attending events and meetings.

The attached reports are being presented to comply with the requirements of Policy 1.10 and the Authority Act.

***The Board is also being requested to pre-approve Board Member attendance at meetings of the multi-agency policy group addressing off-airport roadway access and the Ad Hoc Ground Transportation Committee.***

### Fiscal Impact:

Board and Committee Member Compensation is included in the FY 2019 Budget.

### Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. Section 15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code Section 21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act, Pub. Res. Code Section 30106.

**Application of Inclusionary Policies:**

Not applicable.

**Prepared by:**

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/AUTHORITY CLERK



**G. COX**

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY **JUL 01 2019**  
 Board Member Event/Meeting/Training Report Summary **Board Services**

Period Covered: JUNE 1-30, 2019

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-01-49R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
GREG COX		JUNE 24, 2019
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: <u>JUNE 24, 2019</u> Time: <u>9:00am</u> Location: <u>SDVPO</u>	<u>PORT/AIRPORT LEADERSHIP MEETING</u>
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: \_\_\_\_\_

*Greg Cox*

**R. LLOYD**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
Board Member Event/Meeting/Training Report Summary**

SDCRAA

JUL 01 2019

Period Covered: April 2019

Board Services

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
Robert T Lloyd		4/24/19
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: April 4, 2019 Time: 9:00 am Location: SDAA	Aluc Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: April 22, 2019 Time: 9:00 am Location: SDAA	Finance Committee Meeting / AD Hawk Committee Meeting One on one w/ Kim Becker
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

**I certify that I was present for at least half of the time set for each meeting, event and training listed herein.**

Signature: 

**PAUL ROBINSON**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Board Member Event/Meeting/Training Report Summary**

JUN 24 2019

Board Services

Period Covered: 6/30/19

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
Robinson		6/1/19
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 6/5/19 Time: 10:00am Location: <del>Port</del> 2nd Flr Conf Rm	SDCRAA Advisory Comm.
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 6/13/19 Time: 12:00 p.m. Location: Intercontinental Hotel	Cape Airlines
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 6/24/19 Time: 9:00am Location: Port Office	Mtg w/ Port Chair et al
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: TE Robinson

**J. SCHIAVONI**

JUL 01 2019

Board Services

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
Board Member Event/Meeting/Training Report Summary**

Period Covered: 5/22/2019-6/21/2019

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
Johanna S. Schiavoni		6/28/19
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: May 22, 2019 Time: 3:30 pm Location: SDCRAA	SDCRAA Arts Advisory Committee Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: May 23, 2019 Time: 9:00 am Location: SDCRAA	SDCRAA Special Board Meeting/Finance and Executive Committee Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: May 30, 2019 Time: 9:00 am Location: SDCRAA	SDCRAA Special Board Meeting; Executive Compensation and Personnel Committee Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input checked="" type="checkbox"/> Res.2009-0149R	Date: May 31, 2019 Time: 8:30 am Location: UCSD	UCSD Global Policy School Civic Leadership Council Meeting (participation per request of SDCRAA Board Chair)
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: June 21, 2019 Time: 9:00 am Location: SANDAG	SANDAG Transportation Committee Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

**I certify that I was present for at least half of the time set for each meeting, event and training listed herein.**

Signature: \_\_\_\_\_

*Johanna S. Schiavoni*



**M. SCHUMACHER**

JUN 26 2019

Board Services

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
Board Member Event/Meeting/Training Report Summary**

Period Covered: June 1-30, 2019

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
Michael Schumacher		6/30/19
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: June 7, 2019 Time: 9:00 am Location: SANDAG	SANDAG Transportation Committee
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: June 10, 2019 Time: 9:00 am Location: Scottsdale, AZ	ACI Conference, Scottsdale.
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: June 11, 2019 Time: 9:00 am Location: Scottsdale, AZ	ACI Conference, Scottsdale.
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: June 12, 2019 Time: 9:00 am Location: Scottsdale, AZ	ACI Conference, Scottsdale.
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

**I certify that I was present for at least half of the time set for each meeting, event and training listed herein.**

**Signature:** Michael Schumacher Digitally signed by Michael Schumacher  
Date: 2017.03.29 08:32:08 -0700'

**MARK WEST**

JUN 25 2019

Board Services

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
Board Member Event/Meeting/Training Report Summary**

Period Covered: June 2019

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal Pub Util Code §170017, Board Policy 1.10 and Board Resolution 2009-0007. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
Mark B. West		6/25 /2019
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 4/1 Time: All Day Location: Four Seasons Mexico City	San Diego Chamber trip Mexico City
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 4/2 Time: All Day Location: Four Seasons Mexico City	San Diego Chamber trip Mexico City
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 4/3 Time: All Day Location: Four Seasons Mexico City	San Diego Chamber trip Mexico City
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 6/9 Time: All Day Location: Westin Kierland Scottsdale AZ	2019 ACI-NA Business Of Airports Conference
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 6/10 Time: All Day Location: Westin Kierland Scottsdale AZ	2019 ACI-NA Business Of Airports Conference
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 6/11 Time: All Day Location: Westin Kierland Scottsdale AZ	2019 ACI-NA Business Of Airports Conference
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2009-0149R	Date: 6/12 Time: 12:00 - 2:00 pm Location: Intercontinental Hotel San Diego	Community Luncheon for COPA planning and introductions.
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 6/17 Time: 11:00 am - 1:00 pm Location: SDCRAA	GT Ad Hoc Planning Meeting
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 6/21 Time: 7:00 - 11:00 pm Location: Marina Village San Diego	Surfrider San Diego Art Gala
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 6/22 Time: 5:00 - 9:00 pm Location: Coronado Cays San Diego	Wildcoast Baja Bash

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: \_\_\_\_\_



## **STAFF REPORT**

Meeting Date: **JULY 11, 2019**

### **Subject:**

**Awarded Contracts, Approved Change Orders from May 13, 2019 through June 16, 2019 and Real Property Agreements Granted and Accepted from May 13, 2019 through June 16, 2019**

### **Recommendation:**

Receive the Report.

### **Background/Justification:**

Policy Section Nos. 5.01, Procurement of Services, Consulting, Materials, and Equipment, 5.02, Procurement of Contracts for Public Works, and 6.01, Leasing Policy, require staff to provide a list of contracts, change orders, and real property agreements that were awarded and approved by the President/CEO or her designee. Staff has compiled a list of all contracts, change orders (Attachment A) and real property agreements (Attachment B) that were awarded, granted, accepted, or approved by the President/CEO or her designee since the previous Board meeting.

### **Fiscal Impact:**

The fiscal impact of these contracts and change orders are reflected in the individual program budget for the execution year and on the next fiscal year budget submission. Amount to vary depending upon the following factors:

1. Contracts issued on a multi-year basis; and
2. Contracts issued on a Not-to-Exceed basis.
3. General fiscal impact of lease agreements reflects market conditions.

The fiscal impact of each reported real property agreement is identified for consideration on Attachment B.

### **Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

Inclusionary Policy requirements were included during the solicitation process prior to the contract award.

**Prepared by:**

JANA VARGAS  
DIRECTOR, PROCUREMENT

**Attachment "A"**

**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN May 13, 2019 to June 16, 2019**

**New Contracts**

<b>Date Signed</b>	<b>CIP #</b>	<b>Company</b>	<b>Description</b>	<b>Solicitation Method</b>	<b>Owner</b>	<b>Contract Value</b>	<b>End Date</b>
5/13/2019		USDA- Animal and Plant Health Inspection Service (APHIS), Wildlife Services	The Contractor will perform wildlife damage management activities to provide predator control services at the San Diego International Airport and Chula Vista Wildlife Reserve during the California least tern season. APHIS Wildlife Services is authorized by the United States Fish & Wildlife and has provided service at these sites for over 20 years, and therefore is uniquely qualified to continue wildlife damage management services during the California least tern nesting season.	Sole Source	Environmental Affairs	\$50,000.00	12/31/2019
5/17/2019		Southern California Fleet Services	The Contractor will inspect, maintain, and repair the Authority's vehicles and equipment.	RFP	Facilities Management	\$875,000.00	4/30/2022
5/16/2019		La Jolla Country Day School	The Artist will participate in the "2019 Temporary Exhibition: Force of Nature" at San Diego International Airport.	RFP	Marketing & Air Service Development	\$500.00	7/31/2020
5/20/2019		Arora Engineers, Inc.	The Contractor will provide geographic information system programming and application development services for Airport land use planning.	RFQ	Airport Planning	\$550,000.00	4/30/2022
6/3/2019		San Diego Economic Development Corporation	The San Diego Economic Development Corporation "Global Competitiveness Council" membership includes corporate level San Diego regional business executives and industry stakeholders. This committee will convene at meetings arranged by the EDC-SD to share information and review potential air service proposals.	Sole Source	Marketing & Air Service Development	\$225,000.00	3/31/2022
6/5/2019		Stanley Access Technologies, LLC	The Contractor will provide maintenance and repair of the automatic sliding glass doors located at San Diego International Airport.	RFP	Facilities Management	\$250,000.00	3/3/2020
6/7/2019		Blindspot Collective	The Artist will participate in the "2019 Performing Arts Residency Program" at San Diego International Airport.	RFP	Marketing & Air Service Development	\$15,000.00	11/30/2019
6/13/2019		William F. Feeney	The Artist will participate in the "2019 Temporary Exhibition: Force of Nature" at San Diego International Airport.	RFP	Marketing & Air Service Development	\$500.00	7/31/2020

**Attachment "A"**

**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN May 13, 2019 to June 16, 2019**

**New Contracts Approved by the Board**

<b>Date Signed</b>	<b>CIP #</b>	<b>Company</b>	<b>Description</b>	<b>Solicitation Method</b>	<b>Owner</b>	<b>Contract Value</b>	<b>End Date</b>
5/20/2019	380912	G&G Specialty Contractors, Inc.	The contract was approved by the Board at the April 4, 2019 Board Meeting. The Contractor will provide sounds attenuation services for the Quieter Home Program Phase 9, Group 12, multi-family and single family residential properties.	RFB	Quieter Home Program	\$1,216,428.00	1/20/2020
5/21/2019		Landrum & Brown, Incorporated	The contract was approved by the Board at the April 4, 2019 Board Meeting. The Contractor is one of two (2) pre-qualified and approved to bid on on-call technical airport planning services at San Diego County Regional Airport Authority. The contract value reflects the total compensation for entire pool of pre-qualified contractors.	RFP	Airport Planning	\$5,500,000.00	4/30/2022
5/21/2019		Ricondo & Associates, Inc.	The contract was approved by the Board at the April 4, 2019 Board Meeting. The Contractor is one of two (2) pre-qualified and approved to bid on on-call technical airport planning services at San Diego County Regional Airport Authority. The contract value reflects the total compensation for entire pool of pre-qualified contractors.	RFP	Airport Planning	\$5,500,000.00	4/30/2022



**Attachment "A"**

**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN May 13, 2019 to June 16, 2019**

**Amendments and Change Orders**

<b>Date Signed</b>	<b>CIP #</b>	<b>Company</b>	<b>Description of Change</b>	<b>Owner</b>	<b>Previous Contract Amount</b>	<b>Change Order Value (+ / -)</b>	<b>Change Order Value ( % ) (+ / -)</b>	<b>New Contract Value</b>	<b>New End Date</b>
5/17/2019		Emagine Digital, Inc.	The 1st Amendment extends the term of the agreement by ninety (90) days to allow time to execute a new agreement for large format printing services at San Diego County Regional Airport Authority. There is no increase in compensation.	Procurement	\$100,000.00	\$0.00	0%	\$100,000.00	7/13/2019
5/17/2019		Culbertson, Adams & Associates, Inc.	The 3rd Amendment extends the term of the agreement by one (1) year and increases the total compensation amount by \$50,000 for ongoing coastal biological and regulatory agency coordination related to the Environmental Impact Report for the Airport Development plan.	Airport Planning	\$49,000.00	\$50,000.00	102%	\$99,000.00	4/24/2020
5/17/2019		Zuza LLC dba Golden State Graphics	The 1st Amendment extends the term of the agreement by ninety (90) days to allow time to execute a new agreement for high-end printing services at San Diego County Regional Airport Authority. There is no increase in compensation.	Procurement	\$100,000.00	\$0.00	0%	\$100,000.00	7/13/2019
5/20/2019		General Networks Corp.	The 2nd Amendment extends the term of the agreement by ninety (90) days to allow time to execute a new agreement for an Enterprise Content Management System at San Diego County Regional Airport Authority. There is no increase in compensation.	Talent, Culture & Capability	\$1,500,000.00	\$0.00	0%	\$1,500,000.00	7/29/2019
5/28/2019		Pericle Communications Company	The 2nd Amendment revises the payment term for General Services; the tasks dates to reflect the revised General Services date; and, adds an hourly rate for Jacobsmeier for Third Party Business Management Services for Distributed Antenna at San Diego International Airport	Business and Financial Management	\$300,000.00	\$0.00	0%	\$300,000.00	9/30/2020
6/14/2019		Redhill Group, Inc.	The 1st Amendment removes the Airport Council International Service Quality Surveys ( "ACI ASQ Surveys") and reduces the total compensation amount by \$100,000 for Customer Survey Consulting Services at San Diego International Airport.	Customer Experience and Innovation	\$600,000.00	-\$100,000.00	-17%	\$500,000.00	2/28/2021

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN May 13, 2019 to June 16, 2019

Amendments and Change Orders Approved by the Board

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value ( % ) (+ / -)	New Contract Value	New End Date
5/31/2019		Schweers Technologies Inc.	The 1st Amendment was approved by the Board at the March 14, 2019 Board Meeting. This 1st Amendment increases the total compensation amount by \$150,000 for Hand-held citation issuance devices, software customizations, and support services for San Diego International Airport.	Ground Transportation	\$155,000.00	\$150,000.00	97%	\$305,000.00	7/14/2021

## Attachment "B"

## REAL PROPERTY AGREEMENTS EXECUTED FROM MAY 13, 2019 through JUNE 16, 2019



## Real Property Agreements

Begin/End Dates	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
10.1.18 to 9.30.23	LE-0802	Andrew Feuerstein	Noise Monitoring Station Easement	Private Property in Ocean Beach	Noise monitoring station	20 SF	Authority pays Grantor annual amount	N/A
9.1.18 to 8.31.19	LE-0962	American Airlines	Consent to Sublease	Belly Cargo	AA is subleasing space to GAT (ground handling company)	7,282 SF	None	No consideration with this transaction.
9.1.18 to 11.30.19	LE-0991	Verizon Wireless	Consent to Assignment and Amendment	Terminal 2	Distributed Antenna System	N/A	\$ 5,628 per month	N/A
9.1.18 to 11.30.19	LE-0992	T-Mobile West	Consent to Assignment and Amendment	Terminal 2	Distributed Antenna System	N/A	\$2,652 per month	N/A
Subleases covers April of 2018 through November of 2019	LE-0653	Aviation Port Services, Clean Before Flight, Executive Jet Management, Jet Aviation Business Jets, Joe Air, LLC, Loft Air, LLC, M Investments, Net Jets, Inc., Operadora De Vuelos, Threshold Ventures, Waitt Aircraft and XRS, LLC	Consent to Sublease	Fixed Base Operator	Third parties subleasing hanger or office spaces from Signature Flight Support	N/A	None	No consideration with this transaction.
5.1.2019 to 6.30.2019	LE-0995	Edelweiss Air	Airline Operating Lease Agreement	Terminal 2	Airline Operating Lease	N/A	Per AOLA	Third Season return for Edelweiss seasonal service to Zurich



## Real Property Agreement Amendments and Assignments

Effective Date	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
5/22/2019	LE_0669	SSP America, Inc.	Sixth Amendment to Concession Lease Package 6	Terminal 2	Temporary Operation of a Food and Beverage Concession	3 units	No Minimum Annual Guarantee. 13% of Gross Receipts for food; 16% Gross Receipts for alcohol	Three temporary concession units in Terminal 2 East
6/17/2019	LE-0665	PGC-PCI San Diego, LLC	Fifth Amendment to Concession Lease Package 3	Terminal 1 & 2	Amendment #5	921	\$50.40 per Sqft per year	Update to storage units
6/17/2019	LE-0651	Mission Yogurt, Inc	Fifth Amendment to Concession Lease Package 4	Terminal 1 & 2	Amendment #5	N/A	N/A	Amendment to revise Street Pricing Language under Section 4.05 E and Section 8.03
6/17/2019	LE-0659	Spa Didacus, Inc.	Sixth Amendment to Concession Lease Package 5	Terminal 2	Operation of a Spa Services Concession	N/A	N/A	Amendment to revise Street Pricing Language under Section 4.05 E and Section 8.03
6/17/2019	LE-0656	InMotion Entertainment Group, LLC	Fourth Amendment to Concession Lease Package 8	Terminal 2	Operation of an Electronics & Gadgets Concession	N/A	N/A	Amendment to revise Street Pricing Language under Section 4.05 E and Section 8.03
6/17/2019	LE-0647	Paradies	Seventh Amendment to Concession Lease Package 1	Terminals 1 and 2	Operation of a News & Gift and Specialty Retail Concession	N/A	N/A	Amendment to revise Street Pricing Language under Section 4.05 E and Section 8.03

6/17/2019	LE-0658	Host International, Inc.	Sixth Amendment to Concession Lease Package 2	Terminals 1 and 2	Temporary Operation of a Food and Beverage Concession	N/A	No Minimum Annual Guarantee. 14% of Gross Receipts for food	Two temporary concession units in Terminal 2 East
6/17/2019	LE-0875	G & P Partners dba B.C.B Company	Amendment 1	RCC	Operation of a Food and Beverage Concession	2 units	N/A	Amendment to reflect Street Pricing + 15%
6/17/2019	LE-0649	High Flying Foods San Diego, LLC	Fifth Amendment to Concession Lease Package 7	Terminals 1 and 2	Operation of a Food and Beverage Concession	N/A	N/A	Amendment to revise Street Pricing Language under Section 4.05 E and Section 8.03
6/17/2019	LE-0650	High Flying Foods San Diego, LLC	Fifth Amendment to Concession Lease Package 8	Terminals 1 and 2	Operation of a Food and Beverage Concession	N/A	N/A	Amendment to revise Street Pricing Language under Section 4.05 E and Section 8.03

## **STAFF REPORT**

Meeting Date: **JULY 11, 2019**

### **Subject:**

**July 2019 Legislative Report**

### **Recommendation:**

Adopt Resolution No. 2019-0061, approving the July 2019 Legislative Report.

### **Background/Justification:**

The Authority's Legislative Advocacy Program Policy (Policy 1.60) requires that staff present the Board with monthly reports concerning the status of legislation with potential impact to the Authority. The Authority Board provides direction to staff on legislative issues by adoption of a monthly Legislative Report (Attachment A). The July 2019 Legislative Report updates Board members on legislative activities that have taken place since the previous Board meeting. In directing staff, the Authority Board may take a position on pending or proposed legislation that has been determined to have a potential impact on the Authority's operations and functions.

### **State Legislative Action**

The Authority's legislative team does not recommend that the Board adopt any new positions on state legislation.

### **Federal Legislative Action**

The Authority's legislative team recommends that the Board adopt a WATCH position on S. 1710 (Cornyn). This bill prohibits funds made available under the airport improvement program from being provided to entities that have violated the intellectual property rights of United States entities.

### **Fiscal Impact:**

Not applicable.

### **Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

Not applicable.

**Prepared by:**

MATT HARRIS  
DIRECTOR, GOVERNMENT RELATIONS

RESOLUTION NO. 2019- 0061

A RESOLUTION OF THE BOARD OF THE  
SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY, APPROVING THE JULY 2019  
LEGISLATIVE REPORT

WHEREAS, the San Diego County Regional Airport Authority (“Authority”) operates San Diego International Airport and plans for necessary improvements to the regional air transportation system in San Diego County, including serving as the responsible agency for airport land use planning within the County; and

WHEREAS, the Authority has a responsibility to promote public policies consistent with the Authority’s mandates and objectives; and

WHEREAS, Authority staff works locally and coordinates with legislative advocates in Sacramento and Washington, D.C. to identify and pursue legislative opportunities in defense and support of initiatives and programs of interest to the Authority; and

WHEREAS, under the Authority’s Legislative Advocacy Program Policy, the Authority Board provides direction to Authority staff on pending legislation; and

WHEREAS, the Authority Board, in directing staff, may adopt positions on legislation that has been determined to have a potential impact on the Authority’s operations and functions.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the July 2019 Legislative Report (“Attachment A”); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a special meeting this 11th day of July, 2019, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

---

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

APPROVED AS TO FORM:

---

AMY GONZALEZ  
GENERAL COUNSEL



July 2019 Legislative Report

State Legislation

New Assembly Bills

There are no new Assembly bills to report.

Assembly Bills from Previous Report

Legislation/Topic

**AB 1112 (Friedman) – Motorized Scooters**

Background/Summary

AB 1112 would authorize a local agency, as defined, to regulate motorized scooters by assessing limited penalties for moving or parking violations involving the use of motorized scooters. This bill would also allow a local authority to regulate scooter share operators by requiring a scooter share operator to pay fees that do not exceed the reasonable cost to the local authority of regulating the scooter share operator. The local authority would also be authorized to require a scooter share company to provide the local authority with trip data for all trips starting or ending within the jurisdiction of the local authority and would prohibit the disclosure of the information pursuant to public records requests received by the local authority.

Anticipated Impact/Discussion

This bill could benefit San Diego International Airport (SDIA) by providing the Airport Authority with additional enforcement tools to deter unsafe motorized scooter operations at or near SDIA.

**Status:** 06/11/19 – This bill is in the Senate Transportation Committee awaiting a hearing date.

**Position:** Watch (05/02/19)

\*Shaded text represents new or updated legislative information

## **Legislation/Topic**

### **AB 1277 (Obernolte) – Transportation Projects: Oversight Committees**

#### **Background/Summary**

AB 1277 would require a public agency administering a transportation project with total estimated development and construction costs exceeding \$1 billion to take specified actions to manage the risks associated with the project. These actions include establishing a comprehensive risk management project, regularly assessing reserves for potential claims and unknown risks, and establishing a project oversight committee composed of specified individuals to review the project and perform other specified duties. The public agency would be required to provide annual reports to the oversight committee which would be required to provide annual reports to the California Transportation Commission until the year following the project's completion.

#### **Anticipated Impact/Discussion**

San Diego International Airport's (SDIA) Airport Development Plan (ADP) does not meet the project criteria set forth in this bill and thus this bill's risk management requirements would not apply to that project. The Authority's legislative team will closely monitor the development of this bill language for any potential impact to SDIA or the Airport Authority.

**Status:** 03/20/19 – Re-referred to the Assembly Transportation Committee.

**Position:** Watch (05/02/19)

## **Legislation/Topic**

### **AB 1332 (Bonta) – Sanctuary State Contracting and Investment Act**

#### **Background/Summary**

This bill would enact the Sanctuary State Contracting and Investment Act, which would prohibit a state or local agency from entering into a new, amended, or extended contract or agreement with any person or entity that provides a federal immigration agency with any data broker, extreme vetting, or detention facilities services, as defined, unless the state or local agency has made a finding that no reasonable alternative exists, as specified.

\*Shaded text represents new or updated legislative information

### **Anticipated Impact/Discussion**

If enacted, this bill could affect the Airport Authority's contract with Customs and Border Protection (CBP), which could disrupt operations at San Diego International Airport and potentially conflict with federal regulations.

**Status:** 05/16/19 – Held in Committee. No further action is expected on this bill during the current legislative session.

**Position:** Watch (05/02/19)

### **Legislation/Topic**

**AB 1730 (Gonzalez) – Regional Transportation Plans: San Diego Association of Governments (SANDAG): Housing**

### **Background/Summary**

Under current law, certain transportation agencies, including SANDAG, are required to prepare and adopt a regional transportation plan. This regional transportation plan must include a sustainable communities strategy, among other things, and must be updated every five years. AB 1730 would extend the deadline for SANDAG to update its regional transportation plan until December 31, 2021. This bill would also allow SANDAG's 2015 regional transportation plan, sustainable communities strategy, and environmental impact report to remain in effect for these two years until the new plan is adopted. Current law also requires each local government to review the housing element of its general plan and revise that element in accordance with certain schedules. AB 1730 would require a local government within SANDAG's jurisdiction to adopt its sixth revision to its housing plan by April 30, 2021 and adopt its seventh revision no later than 18 months after the adoption of SANDAG's updated regional transportation plan.

### **Anticipated Impact/Discussion**

This bill, if enacted, is not expected to directly impact operations at San Diego International Airport (SDIA). However, the Airport Authority works closely with SANDAG to achieve our common goal of optimizing San Diego's transportation network in a way that best meets the needs of our community. This bill allows SANDAG the opportunity to accomplish that goal.

**Status:** 06/19/19 – The bill passed the Senate Environmental Equality Committee on a 6 – 0 vote and is now on the Senate Floor.

**Position:** Support (04/17/2019)

\*Shaded text represents new or updated legislative information

### **Legislation/Topic**

#### **AB 456 (Chiu) – Public Contracts: Claim Resolution**

### **Background/Summary**

In 2016, legislation passed to create various requirements regarding the formation, content, and enforcement of state and local contracts. That legislation incorporated a clause establishing until January 1, 2020, for contracts entered into on or after January 1, 2017, a claim resolution process applicable to any claim by a contractor in connection with a public works project against a public entity. AB 456 would remove the January 1, 2020, repeal date, thus making this claim resolution process permanent.

### **Anticipated Impact/Discussion**

The Airport Authority opposed the original legislation that created this law in 2016 due to the law's negative impacts on the Airport Authority's contracting process. Existing law creates opportunities for delay, conflict, and additional costs for airport projects. If enacted, this bill would remove the repeal of this law in 2020, making these negative impacts permanent.

**Status:** 06/11/19 – This bill passed the Senate Judiciary on a 9 – 0 and is now in the Senate Appropriations Committee.

**Position:** Oppose (04/04/19)

### **Legislation/Topic**

#### **AB 1184 (Gloria) – Public Records: Writing Transmitted by Electronic Mail**

### **Background/Summary**

Under the California Public Records Act, public agencies are required to make public records available for inspection, subject to certain exceptions. The law defines public records to include any writing containing information relating to the conduct of the public's business including writing transmitted by electronic mail. In addition to requiring public agencies to disclose these records, they must also adopt regulations outlining the procedures to be followed when making these records available. AB 1184 would require public agencies to retain every writing transmitted by electronic mail for a period of at least 2 years, regardless of whether they fall under the definition of "public records," as defined.

\*Shaded text represents new or updated legislative information

### **Anticipated Impact/Discussion**

If enacted, the Airport Authority would need to amend its retention schedule as well as its current process of automatically deleting emails that are not considered public records after one year in order to accommodate the provisions set forth in the bill.

**Status:** 06/06/19 – Referred to Senate Judiciary Committee.

**Position:** Watch (04/04/19)

### **Legislation/Topic**

#### **AB 1360 (Ting) – Food Retail Establishments: Third-Party Food Delivery**

### **Background/Summary**

AB 1360 would define a food delivery platform as a business engaged in the service of online food ordering and delivery from food retail establishments to a consumer, and would require a food delivery platform and food delivery driver to ensure that food is transported during delivery in a manner that meets specified food safety requirements. The bill would require a food delivery driver to obtain a food handler card, and would prohibit a food delivery driver from making any stops, except when necessary for rest, fuel, or vehicle repair, during the process of delivery, as defined.

AB 1360 would also prohibit a food retail establishment from selling or otherwise transferring any food for delivery to a consumer through the use of a food delivery platform unless it maintains liability insurance for all deliveries made by a food delivery platform through a food delivery driver or ensures that the food delivery platform assumes liability, has necessary liability insurance to protect against any liability to a consumer, and is in compliance with the requirements described above.

### **Anticipated Impact/Discussion**

If enacted, this bill would have a significant impact on the Airport Authority and its concessionaires by redefining food delivery workers as independent contractors. This would result in increased liabilities as well as increased costs and could potentially limit the number of concessionaires that choose to partner with our food delivery service. Since the Airport Authority owns the contract with our third-party delivery service, further clarification is needed regarding who would be responsible for taking on these additional liabilities: the concessionaires or the Airport Authority.

**Status:** 06/18/19 – In Senate Health Committee.

**Position:** Watch (04/04/19)

\*Shaded text represents new or updated legislative information

## **Legislation/Topic**

### **AB 1818 (Stone) – State Government: Customer Facility Charge Audit**

#### **Background/Summary**

Existing law authorizes airports to require rental car companies to collect a customer facility charge or an alternative customer facility charge under specified circumstances for purposes that include financing, designing, and constructing airport vehicle rental facilities and common-use transportation systems. The law requires that the aggregate amount to be collected not exceed the reasonable costs, as determined by an independent audit paid for by the airport, to finance, design, and construct those facilities. The law also requires additional audits, with respect to an alternative customer facility charge, when the airport increases that charge and requires an audit every 3 years where the revenues from that alternative charge are used for certain purposes. Copies of these audits, as well as certain annual information as to an alternative charge, are required to be provided to specified legislative committees and posted on the airport's internet website. AB 1818 would instead require that the reasonable cost audits and audits related to an increase in an alternative charge be reported only to the Senate Committee on Judiciary and also posted on the airport's internet website. The bill would also eliminate the requirement that the 3-year audits and the annual information with respect to an alternative charge be provided to specified legislative committees.

#### **Anticipated Impact/Discussion**

If enacted, this bill would streamline the audit reporting process by reducing the number of hard copies the Airport Authority is required to submit to the Legislature, while still making the information accessible electronically. Recent amendments to do not impact the Airport Authority or San Diego International Airport (SDIA).

**Status:** 06/05/19 – Amended, and re-referred to the Senate Judiciary Committee.

**Position:** Support (04/04/19)

\*Shaded text represents new or updated legislative information

## **Legislation/Topic**

### **AB 245 (Muratsuchi) – California Aerospace and Aviation Commission**

#### **Background/Summary**

AB 245 would establish a 17-member California Aerospace and Aviation Commission (Commission) within the Governor’s Office of Business and Economic Development. The Commission would serve as a central point of contact for businesses engaged in the aerospace and aviation industries, and support the health and competitiveness of these industries in California. AB 245 would require the Commission to make recommendations on legislative and administration action that may be necessary or helpful to maintain or improve the state’s aerospace and aviation industries and would require the Commission to report and provide recommendations to the Governor and State Legislature.

#### **Anticipated Impact/Discussion**

Although this legislation is not expected to have any significant impact on the Airport Authority or San Diego International Airport (SDIA), if the bill were enacted, the Authority’s legislative team would work with the California Airports Council to identify any potential opportunities to engage with the Commission on actions that could impact California airports.

**Status:** 06/19/19 – This bill passed the Senate Business, Professions and Economic Development Committee on an 8 – 0 vote and is now in the Senate Government Organization Committee.

**Position:** Watch (03/14/19)

## **Legislation/Topic**

### **AB 880 (Oberholte) – Transportation Network Company Driver Background Checks**

#### **Background/Summary**

Existing law requires a transportation network company (TNC) to conduct a local and a national criminal background check for each participating driver. A TNC is prohibited from contracting with a driver who is a registered sex offender, has been convicted of any terrorism-related felonies or any violent felonies, or has been convicted in the past seven years of any misdemeanor assault, battery, domestic violence, driving under the influence of drugs or alcohol, or any of a specified list of felonies. As amended, AB 880 would delete inaccurate cross-references to sections specified in existing law.

\*Shaded text represents new or updated legislative information

### **Anticipated Impact/Discussion**

This amended bill is not expected to directly impact San Diego International Airport.

**Status:** 06/18/19 – This bill passed the Senate Energy, Utilities and Communications Committee on a 13 – 0 vote and is now in the Senate Public Safety Committee.

**Position:** Watch (03/14/19)

### **Legislation/Topic**

#### **AB 1190 (Irwin) – Unmanned Aircraft: State and Local Regulations**

### **Background/Summary**

AB 1190 would prohibit a state or local agency from adopting any law or regulation that bans the operation of an unmanned aircraft system. This bill would also include the operation of small unmanned aircraft systems within the definition of hazardous recreational activity for purposes of public entity liability. Existing law provides a local public entity or employee immunity as to any person engaging in hazardous recreational activity and for damage to an unmanned aircraft while the local entity or employee is providing emergency services. Additionally, AB 1190 would authorize a state or local agency to adopt regulations to enforce a requirement that a small unmanned aircraft system be properly registered under existing federal regulations and authorize a state or local agency to require proof of such registration from an unmanned aircraft operator.

### **Anticipated Impact/Discussion**

This bill could benefit San Diego International Airport (SDIA) by providing the Airport Authority with enforcement tools to deter unsafe unmanned aircraft system operations at or near SDIA. However, this bill would also prohibit the Airport Authority, the City of San Diego, or other governmental entities from banning the operation of unmanned aircraft on or near airport property or in the flight path.

**Status:** 05/24/19 – To the Senate Rules Committee for assignment.

**Position:** Watch (03/14/19)

\*Shaded text represents new or updated legislative information



## **Legislation/Topic**

### **AB 1263 (Low) – Peer-to-Peer Car Sharing**

## **Background/Summary**

As amended, AB 1263 would require specified disclosures to be made in a peer-to-peer car sharing contract. The bill would also authorize a peer-to-peer car sharing program to only enter into a contract with a licensed driver, as specified, and make such programs responsible for any equipment installed in participating vehicles for the purpose of facilitating car sharing transactions. AB 1263 would authorize airports to regulate access and use by peer-to-peer car sharing vehicles as well as requiring peer-to-peer car sharing programs and participants to be insured.

## **Anticipated Impact/Discussion**

If enacted, the amended AB 1263 would allow the Airport Authority to regulate peer-to-peer car sharing programs doing business on Airport property. The Airport Authority's Ground Transportation Department would, therefore, need to update San Diego International Airport's (SDIA) permitting rules and regulations to incorporate the aforementioned programs. Further, SDIA's Airport Traffic Officers would need to be made aware of such programs and trained accordingly.

**Status:** 04/29/19 – This bill is now a 2-year bill and no further action will be taken during this legislative session.

**Position:** Watch (03/14/19)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**AB 1413 (Gloria) – Local Transportation Authorities: Transactions and Use Taxes**

**Background/Summary**

Existing law provides for the consolidation of certain regional transportation planning, programming, and related functions in San Diego County from various existing agencies and authorizes those agencies to impose transactions and use taxes for transportation purposes within their respective jurisdictions, subject to voter approval and other requirements. AB 1413 would authorize a local transportation authority (the San Diego Association of Governments (SANDAG), the San Diego County Regional Transportation Commission, the San Diego Metropolitan Transit System (MTS), and the North County Transit System (NCTD)) to impose a tax applicable to only a portion of its county if 2/3 of the voters voting on the measure within the portion of the county to which the tax would apply vote to approve the tax. The bill would also require that the tax revenue be spent within, or for the benefit of, the portion of the county to which the tax would apply. The bill would prohibit an authority from entering into a construction contract for over \$1,000,000 that would be partly or wholly financed through a tax applicable to only a portion of the county unless the entity provides to each agency an enforceable commitment that the entity and its subcontractors will use a skilled and trained workforce to all work on the project.

**Anticipated Impact/Discussion**

This bill could provide the Authority’s regional transportation partners with the ability to propose taxes that would be voted upon by the residents of and assessed solely within specific areas of the county in which system improvements (transit, roadways, and other transportation-related facilities) would be built. Depending on the projects and areas involved, the bill could facilitate financing for projects that improve access to San Diego International Airport for passengers, employees, and other airport users.

**Status:** 05/29/19 – Dual referred to the Senate Transportation and Governance and Finance Committees.

**Position:** Watch (03/14/19)

\*Shaded text represents new or updated legislative information

### **Legislation/Topic**

#### **AB 1433 (Diep) – Transportation Network Companies (TNC)**

### **Background/Summary**

AB 1433 is a placeholder (spot bill) making nonsubstantive changes to the Passenger Charter-party Carriers' Act, which provides regulation of charter-party carriers of passengers and includes requirements for liability insurance coverage, background checks, and other regulations pertaining to TNCs and their drivers.

### **Anticipated Impact/Discussion**

The Authority's legislative team will closely monitor the development of this bill language for any potential impact on San Diego International Airport (SDIA) and the Airport Authority's future ground transportation operations.

**Status:** 02/25/19 – Read first time

**Position:** Watch (03/14/19)

### **Legislation/Topic**

#### **AB 1782 (Chau) – Automated License Plate Recognition Systems**

### **Background/Summary**

Existing law requires an Automated License Plate Recognition (ALPR) end-user, as defined, to implement a usage and privacy policy regarding that ALPR information, as specified. Existing law requires that the privacy policy include the length of time ALPR information will be retained, and the process the ALPR end-user will utilize to determine if and when to destroy retained ALPR information. AB 1782, as amended, would require that the privacy policy include a procedure to ensure the destruction of all non-anonymized ALPR information no more than 60 days from the date of collection, except as provided. The bill would also require the privacy policy to include a procedure to ensure that all ALPR information that is shared with an outside entity be anonymized, as defined, to protect the privacy of the license plate holder.

### **Anticipated Impact/Discussion**

As an ALPR end-user, as defined, the Airport Authority would need to incorporate these new requirements into its ALPR privacy policy.

**Status:** 06/12/19 – Referred to the Senate Judiciary Committee.

**Position:** Watch (03/14/19)

\*Shaded text represents new or updated legislative information

## **New Senate Bills**

There are no new Senate bills to report.

## **Senate Bills from Previous Report**

### **Legislation/Topic**

#### **SB 507 (Atkins) – San Diego Unified Port District: Trust Lands**

### **Background/Summary**

Current law authorizes the establishment of the San Diego Unified Port District for the acquisition, construction, maintenance, operation, development, and regulation of harbor works and improvements for the harbor of San Diego and for the promotion of commerce, navigation, fisheries, and recreation. This bill would grant in trust to the district certain additional tidelands and submerged lands held by the state within the San Diego Bay, subject to certain terms and conditions, as specified.

### **Anticipated Impact/Discussion**

Although this legislation is not expected to impact San Diego International Airport (SDIA) or the Airport Authority, the Authority's legislative team will closely monitor the development of this bill language for any potential impact to SDIA or the Airport Authority.

**Status:** 06/06/19 – Referred to Assembly Natural Resources Committee.

**Position:** Watch (03/14/19)

\*Shaded text represents new or updated legislative information

## **Legislation/Topic**

### **SB 615 (Hueso) – Public Records Disclosure**

#### **Background/Summary**

The California Public Records Act, when it appears to a superior court that certain public records are being improperly withheld from a member of the public, requires the court to order the officer or person charged with withholding the records to disclose the public record or show cause why they should not do so. The act requires the court to award court costs and reasonable attorney's fees to the requester if the requester prevails in litigation filed pursuant to these provisions, and requires the court to award court costs and reasonable attorney's fees to the public agency if the court finds that the requestor's case is clearly frivolous. SB 615 would require a person to meet and confer in good faith with the agency in an attempt to informally resolve each issue before instituting any proceeding for injunctive or declarative relief or writ of mandate.

The bill would require that in order for a requester to prevail in litigation related to the act, the trial court must find by a preponderance of the evidence that an agency knowingly, willfully, and without substantial justification failed to respond to a request for records, improperly withheld from a member of the public records that were clearly subject to public disclosure, unreasonably delayed providing the contents of a record subject to disclosure in part or in whole, improperly assessed a fee upon a requester that exceeded the direct cost of duplication, or otherwise did not act in good faith to comply with these provisions.

#### **Anticipated Impact/Discussion**

Because the bill would require a person or entity requesting public records to take measures to resolve a conflict informally before asking a court to intervene, the bill could have a positive impact on the Authority.

**Status:** 03/13/19 – No further action is expected to be taken on this bill during the 2019 session.

**Position:** Watch (03/14/19)

## **Legislation/Topic**

\*Shaded text represents new or updated legislative information

## **SB 648 (Chang) – Unmanned Aircraft Systems: Accident Notification**

### **Background/Summary**

SB 648 would require, except as specified, the operator of an unmanned aircraft system (UAS) involved in an accident resulting in injury to an individual or damage to property to immediately land the UAS at the nearest location that will not jeopardize the safety of others and to provide certain information to the injured individual or the owner or person in charge of the damaged property, or place that information in a conspicuous place on the damaged property.

### **Anticipated Impact/Discussion**

The bill is not expected to directly impact San Diego International Airport.

**Status:** 06/03/19 – Referred to Assembly Privacy and Consumer Protection Committee.

**Position:** Watch (03/14/19)

\*Shaded text represents new or updated legislative information

## Federal Legislation

### New House Bills

There are no new House bills to report.

### House Bills from Previous Report

#### Legislation/Topic

**H.R. 1108 (DeFazio) – Aviation Funding Stability Act of 2019**

#### Background/Summary

H.R. 1108 would provide funding from the Airport and Airway Trust Fund for all Federal Aviation Administration (FAA) activities in the event of a Government shutdown. This would only apply to funds not otherwise appropriated and would be available on the first day of a lapse in appropriations and end on the date that the regular appropriation bill for that fiscal year becomes law.

#### Anticipated Impact/Discussion

This bill would help minimize the impact of another government shutdown on the Airport Authority and San Diego International Airport by ensuring that there would be no disruption in FAA operations due to a lack of appropriations.

**Status:** 03/27/19 – The bill is before the full House for consideration.

**Position:** Support (03/14/19)

#### Legislation/Topic

**H.R. 1171 (DeFazio) - Funding for Aviation Screeners and Threat Elimination Restoration (FASTER) Act**

#### Background/Summary

In 2013, Congress started diverting one-third of the revenue collected from airline passenger security fees to be deposited into the general fund of the Treasury. In Fiscal Year 2019, an estimated \$1.36 billion will be diverted away from aviation security and used for unrelated government spending. H.R. 1171 would repeal the requirement to divert funds, and ensure that passenger security fees are used for aviation security purposes. H.R. 1171 would also give the Transportation Security Administration (TSA) access to September 11 Security Fee revenue in the event of a lapse in appropriations. This means that, in the event of another government shutdown, TSA would be able to continue paying its officers.

\*Shaded text represents new or updated legislative information

### **Anticipated Impact/Discussion**

Giving TSA access to the full amount of airline passenger security fee revenue would allow TSA to invest in new equipment as well as hire additional staff to better serve passengers, airlines, and airports, including San Diego International Airport (SDIA). This bill would also help minimize the impact of another government shutdown on SDIA by ensuring that there would be no disruption in TSA operations due to a lack of appropriations.

**Status:** 03/04/19 Referred to the House Committee on Homeland Security's Subcommittee on Transportation and Maritime Security.

**Position:** Support (03/14/19)

### **Legislation/Topic**

**H.R. 976 (Lynch) – Air Traffic Noise and Pollution Expert Consensus Act of 2019**

### **Background/Summary**

H.R. 976 would require the Federal Aviation Administration (FAA) to enter into arrangements with the National Academies of Sciences, Engineering, and Medicine to provide a report on the health impacts of air traffic noise and pollution caused by aircraft flying over residential areas.

### **Anticipated Impact/Discussion**

This bill would not directly impact operations at San Diego International Airport (SDIA), however, the information collected by the study may be useful in helping the community and the Airport Authority assess any environmental and health impacts of air traffic noise and pollution.

**Status:** 02/07/19 – Referred to House Committee on Transportation & Infrastructure Subcommittee on Aviation

**Position:** Support (03/14/19)

\*Shaded text represents new or updated legislative information



## **New Senate Bills**

### **Legislation/Topic**

#### **S. 1710 (Cornyn) – Airport Infrastructure Resources Security Act of 2019**

### **Background/Summary**

This bill would prohibit funds made available under the Federal Aviation Administration's Airport Improvement Program from being provided to entities that have violated the intellectual property rights of United States entities.

### **Anticipated Impact/Discussion**

While this bill is not anticipated to have a direct impact on operations at San Diego International Airport (SDIA), the Authority's legislative team will monitor the development of the bill language for any potential impacts to SDIA or the Airport Authority.

**Status:** 06/04/19 – Read twice and referred to the Senate Committee on Commerce, Science and Transportation Senate.

**Position:** Watch

## **Senate Bills from Previous Report**

### **Legislation/Topic**

#### **S. 563 (Duckworth) – Transportation Infrastructure Finance and Innovation Act (TIFIA) for Airports**

### **Background/Summary**

S. 563 would allow eligible airport-related projects to participate in the TIFIA program which provides credit assistance in the form of direct loans, loan guarantees, and standby lines of credit to projects of national or regional significance.

### **Anticipated Impact/Discussion**

In enacted, the Airport Authority could apply for loans through the TIFIA program to pay for certain projects related to the Airport Development Plan (ADP). These loans would significantly decrease the Airport Authority's interest expenses and thus reduce the total cost of the ADP.

**Status:** 02/26/19 – Read twice and referred to the Committee on Environment and Public Works

**Position:** Support (05/02/19)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**S. 1004 (Peters) – Securing America’s Ports of Entry Act of 2019**

**Background/Summary**

S. 1004 would fully staff United States Ports of Entry by requiring Customs and Border Protection (CBP) to hire no less than 600 additional officers per year until CBP’s staffing needs are met. This bill also authorizes CBP to hire support staff to perform non-law enforcement administrative duties in support of CBP Officers.

**Anticipated Impact/Discussion**

If enacted, this bill would help ensure that the CBP Offices at San Diego International Airport (SDIA) are always fully staffed, and avoid potential reassignments to other ports of entry, thus allowing daily operations at SDIA to continue as normal.

**Status:** 04/03/19 – Read twice and referred to the Committee on Homeland Security and Governmental Affairs.

**Position:** Support (05/02/19)

\*Shaded text represents new or updated legislative information

## **STAFF REPORT**

Meeting Date: **JULY 11, 2019**

### **Subject:**

**Award and Authorize the President/CEO to Execute a Contract with Nova Jiang to Design, Fabricate, Transport, Deliver and Consult During the Installation of an Integrated Artwork for the Airline Support Building**

### **Recommendation:**

Adopt Resolution No. 2019-0062, awarding and authorizing the President/CEO to execute a contract with Nova Jiang to Design, Fabricate, Transport, Deliver and Consult during the installation of an Integrated Artwork for the Airline Support Building in an amount not-to-exceed \$300,000

### **Background/Justification:**

Authority Policy 8.50 provides that two percent of construction costs of Eligible Projects be allocated for public art. Eligible projects include terminals, landside and other specified construction. An Airport Arts Program Fund pools funds allocated from all eligible projects. An established process is followed for each public art opportunity in accordance with Authority Policy 8.50. Artist Selection Panels established by the Airport Art Advisory Committee review and recommend an artist or artist team for each public art opportunity. Artist Selection Panel members may include local and national artists, design professionals, and representatives of the business community. Special attention is given to ensuring disciplinary, institutional and cultural diversity.

In collaboration with the Airport Design & Construction Department, the Airport Art Program has been presented with an opportunity to facilitate a new public art opportunity. The requested opportunity is for one artist or artist team to create a public art project for the Airline Support Building (ASB). The artwork is expected to reflect the airport's commitment to sustainability, and may take the form of a screen, successive sculptural elements, or a wall relief. The recommended artists will collaborate with the ASB design team members to implement their project at the site.

The Authority issued the Request for Qualifications for the Airline Support Building (ASB) Public Art Project on April 23. The RFQ was published on Submittable.com and a flyer directing interested applicants to Submittable was posted on PlanetBids. Public Notices were sent to 900 potential Respondents in addition to being distributed through prominent public art channels including the California Arts Council, PublicArtist.org, and the Public Art Network Listserv and Public Art Coalition of Southern California (PACSOCAL) site. Seventy-nine responsive statements of qualifications were received on May 22, 2019.

The Artist Selection Panel consisted of the following art and design professionals: Jennifer Frias (Director, Begovich Gallery, California State University, Fullerton), Kipp Kobayashi (Artist), and Robert L. Pincus (Art Critic/Writer/Professor).

The five highest scoring artists were invited to interview on June 18, 2019. Each artist was asked to respond to a specific list of questions, which targeted the evaluation criteria presented in the RFQ. A summary of the Panelist’s findings and final recommendation are presented below:

Firms	Panelist 1	Panelist 2	Panelist 3	Total	Final Rank
Nova Jiang	1	1	1	3	1
Skunk Control	4	5	4	13	4
Erwin Redl	2	4	3	9	3
Cliff Garten	5	3	5	13	4
Adam Frank	3	2	1	6	2

Combined Scores	SB Preference	Quality, creativity, and strength of past work	Ability to communicate effectively	Interest in and comprehension of the project	Quality and technical competence	Flexibility in approach	Total
Nova Jiang	0	30	29	29	485	295	868
Skunk Control	0	24	24	21	458	262	789
Erwin Redl	0	27	28	24	458	277	814
Cliff Garten	0	23	26	22	385	218	674
Adam Frank	0	30	29	28	484	280	851

The recommended artist for this opportunity is Los Angeles-based artist Nova Jiang. Jiang has developed a diverse body of work that engages the viewer in playful, participatory experiences, and which gives careful consideration to the historical, emotional, and functional aspects of a site. The panel praised Jiang’s careful approach to the historical and environmental context of a site, her collaborative spirit, and her ability to distill complex ideas and narratives into highly accessible artworks for diverse audiences. The panel was confident in Jiang’s ability to create a site-responsive, iconic artwork, and resolved that she is the most qualified candidate.

**Fiscal Impact:**

Adequate funds for the contract with Nova Jiang are included within the Board adopted FY2020-FY2024 Capital Program Budget within the art allowance. Sources of funding for this project include Airport Cash.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy
- Customer Strategy
- Employee Strategy
- Financial Strategy
- Operations Strategy

**Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:****Use of Policy 5.12:**

The Authority has the following inclusionary programs/policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs/policy are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore; at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses. Policy 5.12 provides a preference of up to five percent (5%) to small businesses in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance to Policy 5.12, the recommended firm Nova Jiang did not receive the small business preference.

**Prepared by:**

CHRIS CHALUPSKY  
SENIOR MANAGER, ARTS PROGRAM

RESOLUTION NO. 2019-0062

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AWARDING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE A CONTRACT WITH NOVA JIANG TO DESIGN, FABRICATE, TRANSPORT, DELIVER AND CONSULT DURING THE INSTALLATION OF AN INTEGRATED ARTWORK FOR THE AIRLINE SUPPORT BUILDING IN AN AMOUNT NOT-TO-EXCEED \$300,000

WHEREAS, the Airport Arts Master Plan calls for artwork to be site-specific and integrated into the Airport; and

WHEREAS, Authority Policy 8.50 earmarks for Public Art 2% of construction costs of eligible projects; which includes terminals, landside and other specified construction; and

WHEREAS, On April 23, 2019, the Authority issued a Request for Qualifications for the Airline Support Building Public Art Opportunity; and

WHEREAS, seventy-nine responses were received and the artist selection panel established by the Arts Advisory Committee comprised of art and design professionals, reviewed seventy-nine responsive submissions and interviewed five finalist candidates; and

WHEREAS, the evaluation panel ('Panel') for the Airline Support Building public art opportunity recommended Nova Jiang be awarded an agreement to design, fabricate, transport and deliver, and consult during the installation of public art; and

WHEREAS, the Arts Advisory Committee voted in favor of and forwarded the Panel's recommendation to the Board for approval.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards and authorizes the President/CEO to execute a contract with Nova Jiang to design, fabricate, transport, deliver and consult during the installation of Integrated Artwork for the Airline Support Building in an amount not-to-exceed \$300,000; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21 065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §301 06).

PASSED, ADOPTED AND APPROVED by the Board of the San Diego County Regional Airport Authority at a special meeting this 11<sup>th</sup> day of July, 2019 by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ATTEST:

---

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:

---

AMY GONZALEZ  
GENERAL COUNSEL

## **ITEM 6**

**APPROVE AND AUTHORIZE THE  
PRESIDENT/CEO TO EXECUTE THE  
THIRD AMENDMENT TO THE  
AGREEMENT WITH GENERAL  
NETWORKS CORPORATION TO  
CONFIGURE AND PROVIDE  
TECHNICAL SUPPORT FOR  
ENTERPRISE CONTENT  
MANAGEMENT SYSTEM (ECMS)  
SOFTWARE:**

**THERE ARE NO MATERIALS AVAILABLE  
AT THIS TIME**



## STAFF REPORT

Meeting Date: JULY 11, 2019

### Subject:

**Award a Contract to S&L Specialty Construction, Inc. for Quieter Home Program Phase 10, Group 2, Project No. 381002 Sixty-Three (63) Non-Historic Single-Family and Multi-Family Units on Thirty-Three (33) Residential Properties Located West of the Airport**

### Recommendation:

Adopt Resolution No. 2019-0064, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,622,771 for Phase 10, Group 2, Project No. 381002, of the San Diego County Regional Airport Authority's Quieter Home Program.

### Background/Justification:

The San Diego County Regional Airport Authority's ("Authority's") Quieter Home Program ("Program") provides sound attenuation treatment to residences within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("SDIA"). This contract for Phase 10, Group 2, Project number 381002 includes installation of new acoustical windows, doors, and ventilation improvements to reduce aircraft-related noise levels and provide sound attenuation to sixty-three (63) non-historic single-family and multi-family units on thirty-three (33) residential properties located west of the Airport (refer to Attachment A).

To date, the Program has completed 3,877 residences, of which 895 are historic and 2,982 are non-historic. 2,412 residences are located west of SDIA and 1,465 are located east of SDIA.

Project No. 381002 was advertised on May 9, 2019, and bids were opened on June 11, 2019. The following bids were received (refer to Attachment B):

Company	Total Bid
S&L Specialty Construction, Inc.	\$1,622,771.00
G&G Specialty Contractors, Inc.	\$1,699,686.00
Dynamic Contracting	\$2,234,963.80

The Engineer's estimate is \$1,608,586.00.

The low bid of \$1,622,771.00 is considered responsive and S&L Specialty Construction, Inc., is considered responsible. Award to S&L Specialty Construction, Inc. is, therefore, recommended in the amount of \$1,622,771.00.

### Fiscal Impact:

Adequate funds for the contract with S&L Specialty Construction, Inc. are included in the adopted FY 2020 and conceptual FY 2021 Operating Expense Budgets within the Quieter Home Program budget line item. Sources of funding include federal Airport Improvement Program grants and Passenger Facility Charges.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy  
  Customer Strategy  
  Employee Strategy  
  Financial Strategy  
  Operations Strategy

**Environmental Review:**

- A. CEQA. This Board action is a “project” subject to the California Environmental Quality Act (“CEQA”), Pub. Res. Code §21065. The individual projects under the Quieter Home Program are part of a class of projects that are categorically exempt from CEQA: 14 Cal. Code Regs. §15301 – “Existing Facilities: Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency’s determination.”
- B. California Coastal Act. This Board action is a “development” as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. The individual projects under the Quieter Home Program will consist of treatments to single-family and multi-family dwellings. Improvements to single-family homes are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(a) and 14 Cal. Code Regs. §13250 – “Improvements to Single-Family Residences.” The proposed improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – “Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits.”

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs/policy are intended to promote the inclusion of small, local, veteran owned small businesses, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

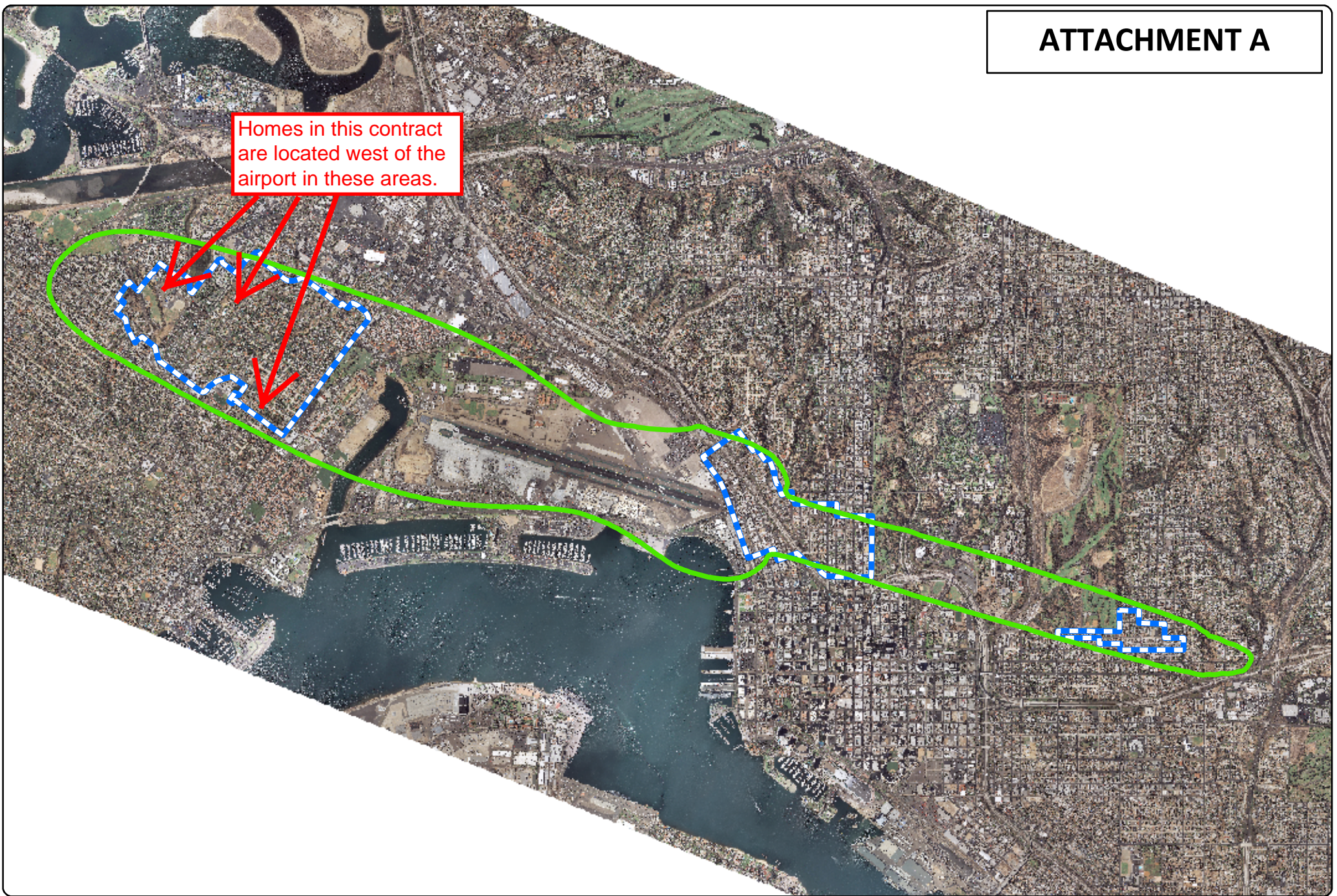
No preferences were applied to the award of the On-Call Environmental Consulting Services Agreement. However, S&L Specialty Construction, Inc. proposed an Inclusionary Outreach Plan which delineates their commitment to maximize participation of small, local, disadvantaged, and service disabled veteran owned small businesses.

**Prepared by:**

BRENDAN REED  
DIRECTOR, PLANNING & ENVIRONMENTAL AFFAIRS

# ATTACHMENT A

Homes in this contract are located west of the airport in these areas.



**Map Notes:**  
Staff Report Attachment A

•  
1 inch = 3,898 feet

**Land Use - SanGIS 2/07**

- Single-Family Residential
- Multi-Family Residential
- Condominiums

- QHP Completed
- QHP Ineligible
- County Parcel

- 67 dB Boundary
- 65 dB CNEL Contour
- Address Point

**San Diego County Regional Airport Authority**  
**Quieter Home Program**  
Project 381002



RESOLUTION NO. 2019-0064

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AWARDING A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC., IN THE AMOUNT OF \$1,622,771 FOR PHASE 10, GROUP 2, PROJECT NO. 381002, OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY'S QUIETER HOME PROGRAM

WHEREAS, the San Diego County Regional Airport Authority ("Authority") has established a residential sound insulation program, known as the Quieter Home Program ("Program"), to reduce aircraft noise levels in the homes of residents living within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("Airport"); and

WHEREAS, Phase 10, Group 2, of the Program will include installation of new acoustical windows, doors, and ventilation improvements to reduce aircraft-related noise levels inside the homes; and

WHEREAS, Phase 10, Group 2, of the Program provides sound attenuation to sixty-three (63) Non-Historic Single-Family and Multi-Family Units on thirty-three (33) residential properties located west of the Airport; and

WHEREAS, the Authority issued a Bid Solicitation Package for Phase 10, Group 2, on May 9, 2019; and

WHEREAS, on June 11, 2019, the Authority opened sealed bids received in response to the Bid Solicitation Package; and

WHEREAS, the apparent low bidder S&L Specialty Construction, Inc. submitted a bid of \$1,622,771.00 and the Authority's staff has duly considered the bid and has determined that S&L Specialty Construction, Inc. is responsible and its bid is responsive in all material respects; and

WHEREAS, the San Diego County Regional Airport Authority Board ("Board") believes that it is in the best interest of the Authority and the public that it serves to award S&L Specialty Construction, Inc., the lowest bidder, the contract for Phase 10, Group 2, upon the terms and conditions set forth in the Bid Solicitation Package.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to S&L Specialty Construction, Inc., in the amount of \$1,622,771 for Phase 10, Group 2, Project No. 381002, of the San Diego County Regional Airport Authority's Quieter Home Program; and

BE IT FURTHER RESOLVED that the Authority's President/CEO or designee is hereby authorized to execute and deliver such contract to S&L Specialty Construction, Inc.; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents are hereby authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing; and

BE IT FURTHER RESOLVED that the Board of the San Diego County Regional Airport Authority finds that this is a "project" as defined by the California Environmental Quality Act ("CEQA"), Cal. Pub. Res. Code §21065; and is a "development," as defined by the California Coastal Act, Cal. Pub. Res. Code §30106 and that the individual Quieter Home Program projects are categorically exempt from the CEQA under Cal. Code Regs. §15301(f), "Existing Facilities," and are exempt from coastal permit requirements under Cal. Pub. Res. Code §§30610(a) and 30610(b) and 14 Cal. Code Regs. §§13250 and 13253.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a special meeting this 11<sup>th</sup> day of July 2019, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

---

TONY R. RUSSELL  
DIRECTOR, AUTHORITY CLERK

APPROVED AS TO FORM:

---

AMY GONZALEZ  
GENERAL COUNSEL

## **STAFF REPORT**

Meeting Date: **JULY 11, 2019**

### **Subject:**

**Approve and Authorize the President/CEO to Negotiate and Execute an On-Call Environmental Consulting Services Agreement to Provide Technical Services Associated with the Airport Authority's Environmental Sustainability Projects at San Diego International Airport**

### **Recommendation:**

Adopt Resolution No. 2019-0065, approving and authorizing the President/CEO to negotiate and execute an On-Call Environmental Consulting Services Agreement with C&S Engineers, Inc. for a term of three years, with the option for two one-year extensions, for a maximum amount not to exceed \$2,900,000 to provide technical services associated with the airport authority's environmental and sustainability projects at San Diego International Airport.

### **Background/Justification:**

Per Board Policy 8.30, the Airport Authority is committed to developing and operating San Diego International Airport (SAN) in a sustainable manner. The Airport Authority is therefore implementing numerous environmental sustainability initiatives in partnership with airlines, concessions, ground transportation operators, and other business partners at SAN. These initiatives span air quality and carbon management (including annual certification via the Airport Carbon Accreditation program), energy conservation and management, water conservation and management, transportation electrification and the use of alternative fuel vehicles, sustainable infrastructure design and management, climate resilience, and annual sustainability reporting. In light of the growing number and complexity of initiatives, staff recommends that on-call professional services continue to be obtained for environmental sustainability technical needs.

On-call environmental consulting services allow for immediate access to highly-skilled individuals to perform technical and specialized tasks related to environmental sustainability. These tasks can include, but are not limited to, environmental-related data collection and analysis, feasibility analyses, emerging issues research, industry best practices review, programmatic design, and policy recommendations. The on-call environmental consultant will also directly support the Airport Authority in reaching the sustainability objectives identified in the current 5-Year Organizational Strategic Plan, 2009 Memorandum of Understanding with the California Attorney General (AG-MOU), sustainability management planning documents (such as the recent SAN Climate Resilience Plan), and others.

On April 25, 2019, the Authority issued a Request for Proposals (RFP) from qualified firms to provide environmental consulting services. Notice of the RFP was advertised in the San Diego Daily Transcript and on the Authority's website. There were 109 prospective firms that viewed the opportunity through the Authority's website, 38 of

which are local firms. The Authority received four proposals on May 28, 2019. The qualified Respondents were:

1. AECOM Technical Services, Inc.
2. C&S Engineers, Inc.
3. NORESKO, LLC
4. Tetra Tech, Inc.

The Evaluation Criteria used to rank the qualified firms considered the following:

- Organizational Structure, Experience, and Sustainability.
- Project Manager
- Proposed Work Plan and Approach/Methodology
- Proposed Fees/Cost to Authority
- Small Business (SB), Local Business (LB), and Service Disabled Veteran-Owned Small Businesses (SDVOSB) Inclusionary Approach and Outreach Plan

An Evaluation Panel (Panel) was established which included key representatives from the Authority which included:

- Director, Planning & Environmental Affairs
- Environmental Affairs Manager, Planning & Environmental Affairs
- Environmental Affairs Manager, Planning & Environmental Affairs
- Planning Manager, Planning & Environmental Affairs

The Panel conducted a thorough review of the four proposals and invited two Respondents (AECOM Technical Services, Inc. and C&S Engineers, Inc.) to interview on June 18, 2019. The Respondents were asked to provide responses to a specific list of questions prepared by the Evaluation Panel that targeted the evaluation criteria presented in the RFP.

The Panelists' final rankings are presented below:

<b>Final Rankings</b>	<b>Panelist 1</b>	<b>Panelist 2</b>	<b>Panelist 3</b>	<b>Panelist 4</b>	<b>Total</b>	<b>Rank</b>
AECOM	2	2	2	2	8	2
C&S Engineers, Inc.	1	1	1	1	4	1

<b>Combined Final Scores</b>	<b>Cost</b>	<b>Org. Structure, Expr. &amp; Sustain.</b>	<b>Project Manager</b>	<b>Work Plan</b>	<b>Outreach Plan</b>	<b>Total</b>
AECOM	640	480	1,015	640	360	3,135
C&S Engineers, Inc.	560	540	1,365	740	400	3,605

The top firm selected by the Panel was C&S Engineers, Inc. A brief background of the selected firm is provided below:



C&S Engineers, Inc.

C&S Engineers, Inc. has more than 50 years of expertise in the aviation and environmental fields. With nearby offices in Los Angeles and San Diego, C&S staff have successfully supported the Airport Authority in the past on key initiatives, such as developing the 2010 SAN Air Quality Management Plan, securing FAA Voluntary Airport Low Emission (VALE) grant funds, and certifying facilities through LEED and Envision "green" rating systems. C&S, as well as their sub-consultant Haley & Aldrich, also have extensive experience facilitating engagement with both internal and external stakeholders, which is a critical component of effective environmental sustainability initiatives.

As such, Authority staff recommends that the Board approve and authorize the President/CEO to negotiate and execute an On-Call Environmental Consulting Services agreement (3-year term with an option for 2 one-year extensions) with C&S Engineers, Inc. to provide project management and technical services associated with the Airport Authority's environmental sustainability projects at San Diego International Airport, for an amount not to exceed \$2,900,000.

**Fiscal Impact:**

Adequate funds for the On-Call Environmental Consulting Services agreement are included in the Planning & Environmental Affairs Department's adopted FY 2020 and conceptual FY 2021 operating expense budget, or within the approved 5-Year Capital Improvement Program's budget, if applicable.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy
- Customer Strategy
- Employee Strategy
- Financial Strategy
- Operations Strategy

**Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs/policy are intended to promote the inclusion of small, local, veteran owned small businesses, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

No preferences were applied to the award of the On-Call Environmental Consulting Services Agreement. However, C&S Engineers, Inc. proposed an Inclusionary Outreach Plan which delineates their commitment to maximize participation of small, local, disadvantaged, and service disabled veteran owned small businesses.

**Prepared by:**

BRENDAN REED  
DIRECTOR, PLANNING & ENVIRONMENTAL AFFAIRS

RESOLUTION NO. 2019-0065

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE AN ON-CALL ENVIRONMENTAL CONSULTING SERVICES AGREEMENT WITH C&S ENGINEERS, INC. FOR A TERM OF THREE YEARS, WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS, FOR A MAXIMUM AMOUNT NOT TO EXCEED \$2,900,000 TO PROVIDE TECHNICAL SERVICES ASSOCIATED WITH THE AIRPORT AUTHORITY'S ENVIRONMENTAL AND SUSTAINABILITY PROJECTS AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, the San Diego County Regional Airport Authority (Authority) is committed to developing and operating San Diego International Airport (SAN) in a sustainable manner as outlined in its Policy 8.31; and

WHEREAS, numerous environmental sustainability initiatives are being implemented at SAN in partnership with airlines, concessions, ground transportation operators, and other business partners; and

WHEREAS, these initiatives span air quality and carbon management (including annual certification via the Airport Carbon Accreditation program), energy conservation and management, water conservation and management, transportation electrification and the use of alternative fuel vehicles, sustainable infrastructure design and management, climate resilience, and annual sustainability reporting; and

WHEREAS, on-call environmental consulting services will allow for immediate access to highly-skilled individuals to perform technical and specialized tasks related to these environmental sustainability initiatives; and

WHEREAS, on April 25, 2019, the Authority issued a Request for Proposals (RFP) from qualified firms to provide environmental consulting services and four proposals were subsequently received on May 28, 2019; and

WHEREAS, an Evaluation Panel, comprised of representatives from the Authority's Planning & Environmental Affairs Department, ranked the qualified firms based on (1) organizational structure, experience, and sustainability; (2) project manager; (3) proposed work plan and approach; (4) proposed fees/cost, and (5) inclusionary approach; and

WHEREAS, the Evaluation Panel invited two Respondents (C&S Engineers, Inc. and AECOM Technical Services, Inc.) to interview on June 18, 2019 and, as a result of the interviews, selected C&S Engineers, Inc. as the top firm.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to negotiate and execute an On-Call Environmental Consulting Services agreement with C&S Engineers, Inc. for a term of three years, with the option for two one-year extensions, for a maximum amount not to exceed \$2,900,000 to provide technical services associated with the Airport Authority's environmental and sustainability projects at San Diego International Airport; and

BE IT FURTHER RESOLVED that in order to enter into an agreement with the top-ranked firm, staff will negotiate the scope of work and billing rates; and

BE IT FURTHER RESOLVED that if staff cannot reach an agreement with the top-ranked firm, staff will then enter into negotiations with the next ranked firm(s) until a scope and billing rates are achieved to the satisfaction of the Authority and the Consultant(s); and

BE IT FURTHER RESOLVED that the Board authorizes the President/CEO to award an agreement to the next ranked firm and establish an agreement with that firm under the same terms and conditions described herein; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

BE IT FURTHER RESOLVED that the Board finds that this action is not "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a special meeting this 11th day of July, 2019, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

---

TONY R. RUSSELL  
DIRECTOR, AUTHORITY CLERK

APPROVED AS TO FORM:

---

AMY GONZALEZ  
GENERAL COUNSEL

## STAFF REPORT

Meeting Date: **JULY 11, 2019**

### Subject:

**Award a Contract to Granite Construction Company for Rehabilitate Cross Taxiways C1, C2, C5 and D at San Diego International Airport**

### Recommendation:

Adopt Resolution No. 2019-0066, awarding a contract to Granite Construction Company in the amount of \$6,461,407 for Project No. 104255, Rehabilitate Cross Taxiways C1, C2, C5 and D at San Diego International Airport.

### Background/Justification:

Project No. 104255, Rehabilitate Cross Taxiways C1, C2, C5 and D (“Rehabilitate Cross Taxiways”), is a San Diego County Regional Airport (“Airport”) Authority (“Authority”) Board (“Board”) approved project in the FY2020 Capital Improvement Program (“CIP”).

In 2015, the Authority conducted a comprehensive Pavement Maintenance/Management Study on the airside which included Cross Taxiways C1, C2, C5 and D. The result of the study revealed that the Cross Taxiways are in poor to fair condition and resurfacing was recommended by 2018.

The Rehabilitate Cross Taxiways project will provide for rehabilitation of Cross Taxiways C1, C2, C5 and D, including approximately 256,850 sq. ft. of milling and overlay to full depth and replacement of asphalt pavement surfaces, adjustment of electrical taxiway lights and appurtenances, striping, marking, and related work. The existing 48,015 sq. ft. asphalt pavement at Taxiway C1 will be replaced with concrete pavement to minimize pavement shoving by aircraft stopping and turning onto the Runway 9-27. (Attachment A)

This contract was advertised on May 2, 2019, and sealed bids were opened on June 4, 2019. The following bids were received: (Attachment B)

Company	Total Bid
Granite Construction Company	\$6,461,407
Hazard Construction Company	\$6,749,569
Flatiron West, Inc.	\$9,095,659

The Engineer’s estimate is \$7,099,514.

The low bid of \$6,461,407, is responsive, and Granite Construction Company is considered responsible. Staff recommends award to Granite Construction Company in the amount of \$6,461,407.

**Page 2 of 2****Fiscal Impact:**

Adequate funds for Rehabilitation of Cross Taxiways C1, C2, C5 & D are included within the Board adopted FY2020-FY2024 Capital Program Budget in Project No. 104255. Sources of funding for this project include Airport Cash and Airport Improvement Program (AIP) Grants.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

- A. CEQA: This Board action is a “project” subject to the California Environmental Quality Act that is consistent with a Categorical Exemption under CEQA Sections 15301 – Existing Facilities – Class 1, which consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond the existing use; 15302 – Replacement or Reconstruction – Class 2, which consists of replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced.
- B. California Coastal Act Review: This Board action is not a “development” as defined by the California Coastal Act. Cal. Pub. Res. Code § 30106.

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs/policy are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

The Authority’s DBE Program, as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 26, calls for the Authority to submit a triennial overall goal for DBE participation on all federally funded projects. When federal funds are utilized, the Authority is prohibited from using a program that provides a preference such as those used in Policy 5.12. Therefore, the Authority must utilize other means as provided in the DBE Plan to achieve participation.


This project utilizes federal funds; therefore, it will be applied toward the Authority's overall DBE goal. Granite Construction Company proposed 1.41% DBE participation on the Rehabilitate Cross Taxiways C1, C2, C5 and D.

**Prepared by:**

BOB BOLTON  
DIRECTOR, AIRPORT DESIGN & CONSTRUCTION

**ATTACHMENT A**  
**CIP 104255 REHABILITATION CROSS TAXIWAYS C1, C2, C5 AND D**



**LEGEND:**  
 TAXIWAYS REHABILITATION PROJECT  
 (C1, C2, C5 & D)

**TAXIWAYS REHABILITATION PROJECT (TAXIWAYS C1, C2, C5 AND D)**



0 300' 600' 900'  
 SCALE: 1" = 600'



BID TABULATION

Project Title: Rehabilitate Cross Taxiways C1, C2, C5, & D CIP Number: 104255 Attachment B

DATE/TIME BIDS OPENED: June 4, 2019 @2:00 pm

Table containing Engineer's Estimate, Bid Schedule A - General, and Bid Schedule B - Cross Taxiways. Includes columns for Bid Item No., Title, Quantity, Unit Item, Unit Price, and Total for four different bids.

Main bid tabulation table with columns for Bid Item No., Title, Quantity, Unit Item, and four bid columns (1, 2, 3, 4) for Unit Price and Total. Includes sub-totals for Bid Schedule A, Bid Schedule B, and Bid Schedule A+B.

Table with columns for 'CONTRACTOR'S Submitted Bid Schedule Amount' and 'Yes' responses for various criteria across the four bids.

Policy 5.14 Points and Bid Adjustment Amount Table. A grid showing points and adjustment amounts for different bid percentages (e.g., 7 or 7%, 6 or 6%, etc.).

Summary table showing Bid Adjustment Amount for each bid. Bid 1: \$6,461,407.00; Bid 2: \$6,749,569.00; Bid 3: \$9,095,659.00.

Distribution: Project Bid Review Checklist (Original) Staff Report ADC Estimator (Excel File) Director, Small Business (PDF copy) Program Coordinator, Small Business (PDF copy) Project Procurement Analyst (PDF copy)

RESOLUTION NO. 2019-0066

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AWARDING A CONTRACT TO GRANITE CONSTRUCTION COMPANY IN THE AMOUNT OF \$6,461,407 FOR PROJECT NO. 104255, REHABILITATE CROSS TAXIWAYS C1, C2, C5 AND D AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, Project 104255, Rehabilitate Cross Taxiways C1, C2, C5 and D, is a San Diego County Regional Airport Authority ("Authority") Board ("Board") approved projects in the FY2018 Capital Improvement Program ("CIP"); and

WHEREAS, in 2015 the Authority conducted a comprehensive Pavement Maintenance/Management Study on the airside which Cross Taxiways C1, C2, C5 and D; and

WHEREAS, the result of the study revealed that the Cross Taxiways are in poor to fair condition and resurfacing was recommended by 2018; and

WHEREAS, the Rehabilitate Cross Taxiways project will provide for rehabilitation of Cross Taxiways C1, C2, C5 and D, including approximately 256,850 sq. ft. of milling and overlay to full depth and replacement of asphalt pavement surfaces, adjustment of electrical taxiway lights and appurtenances, striping, marking, and related work; and

WHEREAS, the existing 48,015 sq. ft. asphalt pavement at Taxiway C1 will be replaced with concrete pavement to minimize pavement shoving by aircraft stopping and turning onto the Runway 9-27; and

WHEREAS, the Request for Bids for this project was advertised on May 2, 2019; and

WHEREAS, on June 4, 2019, the Authority opened sealed bids received in response to the Bid Solicitation Package; and

WHEREAS, the low bidder, Granite Construction Company, submitted a bid in the amount of \$6,461,407; and

WHEREAS, the Authority's staff has duly considered Granite Construction Company's bid, and has determined that Granite Construction Company, is responsible and that its bid is responsive in all respects; and

WHEREAS, the Board believes that it is in the best interest of the Authority and the public that it serves, for the Board to award Granite Construction Company the contract for Project No. 104255, Rehabilitate Cross Taxiways C1, C2, C5, and D, upon the terms and conditions set forth in the Bid Solicitation Package.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to Granite Construction Company, in the amount of \$6,461,407, for Project No. 104255, Rehabilitate Cross Taxiways C1, C2, C5, and D, at San Diego International Airport; and

BE IT FURTHER RESOLVED that the Authority's President/CEO or designee hereby is authorized to execute and deliver such contract to Granite Construction Company; and

BE IT FURTHER RESOLVED that the San Diego County Regional Airport Authority and its officers, employees, and agents are hereby authorized, empowered, and directed to do and perform such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolutions; and

BE IT FURTHER RESOLVED by the Board that it finds that this Board action is consistent with Categorical Exemption 15301 – Existing Facilities – Class 1, which consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond the existing use; 15302 – Replacement or Reconstruction – Class 2, which consists of replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced; and is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a special meeting this 11th day of July, 2019, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

---

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

APPROVED AS TO FORM:

---

AMY GONZALEZ  
GENERAL COUNSEL

## **STAFF REPORT**

Meeting Date: **JULY 11, 2019**

### **Subject:**

**Approve and Authorize the President/CEO to Execute an Agreement with Katz & Associates, Inc. for Public Outreach Services in Support of Authority Programs and Initiatives at San Diego International Airport**

### **Recommendation:**

Adopt Resolution No. 2019-0067, approving and authorizing the President/CEO to execute an agreement with Katz & Associates, Inc. for public outreach services for a three-year term with four one-year options exercisable at the sole discretion of the President/CEO for a total amount not-to-exceed \$3,850,000 should all option years be exercised.

### **Background/Justification:**

The San Diego County Regional Airport Authority is currently engaged in the planning stages of the Airport Development Plan (ADP) for San Diego International Airport. If approved by the Board, the proposed ADP will determine facilities needed at San Diego International Airport to meet the region's air travel demand for decades to come. Potential components of the ADP may include a multi-year phased replacement of Terminal 1 as well as other airfield enhancements and major improvements to roadways serving the airport.

Because the ADP would affect the air transportation needs of the entire San Diego region, the Airport Authority is committed to comprehensive community outreach and public dialogue in the development and execution of the program. This is in addition to the Airport Authority's ongoing various programs and initiatives.

Consequently, the Airport Authority issued a Request for Proposals (RFP) for public outreach services in support of the ADP and these other initiatives. Qualified firms with demonstrated experience in public outreach services were invited to submit proposals.

Notice of this business opportunity was posted on the Airport Authority website.

Six proposals were received and deemed responsive from the following firms:

- Binger Communications, Inc.
- Katz & Associates, Inc.
- Loma Media Partners
- NV5
- Scutari and Cieslak, Inc.
- Southwest Strategies, LLC

The evaluation panel shortlisted rankings of the proposals. The three highest ranked firms were invited to interview on June 5, 2019. The Respondents were asked to provide responses to a specific list of questions, prepared by the evaluation panel, which targeted the evaluation criteria presented in the solicitation. The panelist’s final rankings are presented below:

Final Rankings	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Panelist 5	Total	Rank
Katz & Associates, Inc.	1	1	1	1	2	6	1
Loma Media Partners	2	2	3	3	1	11	2
Scutari and Cieslak, Inc.	3	3	2	2	3	13	3

Upon conclusion of the three interviews, Katz & Associates, Inc. was selected as the first-ranked team for negotiations and, if successful, award of contract. Katz & Associates, Inc. demonstrated strong knowledge, experience and a comprehensive work plan during the solicitation process.

**Fiscal Impact:**

Adequate funding for the Katz & Associates contract is included in the adopted FY 2020 and conceptually approved FY 2021 Operating Expense Budgets within the consulting services line item. This contract impacts budget years that have not been adopted and will be included in future year budget requests.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy
- Customer Strategy
- Employee Strategy
- Financial Strategy
- Operations Strategy

**Environmental Review:**

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (“CEQA”), as amended. 14 Cal. Code Regs. §15378. This Board action is not a “project” subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs and policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs/policy are intended to promote the inclusion of small, local, veteran owned small businesses, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/ the policy named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore; at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses, veteran owned small businesses, and local businesses. Policy 5.12 provides a business up to seven percent (7%) in the award of selected Authority contracts; qualified businesses may receive 3% small business preference, 2% local business preference and or 2% veteran owned small business preference. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance to Policy 5.12, the recommended firm Katz & Associates, Inc. received a 3% small business preference.

**Prepared by:**

MICHELLE BREGA  
SR. DIRECTOR, EXTERNAL RELATIONS

RESOLUTION NO. 2019-0067

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH KATZ & ASSOCIATES, INC. FOR PUBLIC OUTREACH SERVICES FOR A THREE-YEAR TERM WITH FOUR ONE-YEAR OPTIONS EXERCISABLE AT THE SOLE DISCRETION OF THE PRESIDENT/CEO FOR A TOTAL AMOUNT NOT-TO-EXCEED \$3,850,000 SHOULD ALL OPTION YEARS BE EXERCISED

WHEREAS, the San Diego County Regional Airport Authority is currently engaged in the planning process of the Airport Development Plan (ADP) for San Diego International Airport, and, if approved by the Board, components may include a multi-year phased replacement of Terminal 1 as well as other airfield enhancements and major improvements to roadways serving the airport, and

WHEREAS, the Airport Authority is also engaged in ongoing programs and initiatives; and

WHEREAS, the ADP and related programs and initiatives would affect the air transportation needs of the entire San Diego region, and the Airport Authority is committed to comprehensive community outreach and public dialogue should it move forward with the development and execution of the ADP and these initiatives; and

WHEREAS, the Airport Authority issued a Request for Proposals (RFP) for public outreach services, inviting qualified firms with demonstrated experience in public outreach services to submit proposals; and

WHEREAS, six proposals were received and interviews were conducted with three shortlisted firms; and

WHEREAS, consultant teams were asked to provide responses to a specific list of questions, prepared by the evaluation panel, which targeted the evaluation criteria presented in the solicitation, and upon conclusion of the interviews, Katz and Associates, Inc. was selected as the first-ranked team for negotiations, and, if successful, award of contract; and



WHEREAS, in accordance with Policy 5.12, the recommended firm Katz & Associates, Inc. received a 3% small business preference.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute an agreement with Katz & Associates, Inc. for public outreach services for a three-year term with four one-year options exercisable at the sole discretion of the President/CEO for a total amount not-to-exceed \$3,850,000 should all option years be exercised.

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a special meeting this 11th day of July, 2019, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

---

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

APPROVED AS TO FORM:

---

AMY GONZALEZ  
GENERAL COUNSEL

# **ITEM 11**

## **PUBLIC EMPLOYEE COMPENSATION: DISCUSSION AND POSSIBLE ACTION CONCERNING THE COMPENSATION OF THE PRESIDENT/CEO**

**THERE ARE NO MATERIALS AVAILABLE**

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## STAFF REPORT

Meeting Date: **JULY 11, 2019**

### Subject:

**Business and Travel Expense Reimbursement Reports for Board Members, President/CEO, Chief Auditor and General Counsel When Attending Conferences, Meetings, and Training at the Expense of the Authority**

### Recommendation:

For information only.

### Background/Justification:

Authority Policy 3.30 (2)(b) and (4)(b) require that business expenses reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting. Authority Policy 3.40 (2)(b) and (3)(b) require that travel expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

The attached reports are being presented to comply with the requirements of policies 3.30 and 3.40

### Fiscal Impact:

Funds for Business and Travel Expenses are included in the FY 2018-2019 Budget.

### Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a “project” subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

Not applicable.

**Prepared by:**

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/AUTHORITY CLERK

# **TRAVEL REQUEST**

**K. BECKER**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Kimberly J. Becker Dept: 6

Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 05/22/19 PLANNED DATE OF DEPARTURE/RETURN: 08/08/19 08/09/19

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Newport Beach, CA Purpose: CAC Board Meeting

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

- AIRFARE \$ \_\_\_\_\_
- \*RENTAL CAR (Must complete page 2) \$ \_\_\_\_\_
- OTHER TRANSPORTATION (Taxi, Train) \$ 100.00

B. LODGING \$ 225.00

C. MEALS \$ 50.00

D. SEMINAR AND CONFERENCE FEES \$ \_\_\_\_\_

E. ENTERTAINMENT (If applicable) \$ \_\_\_\_\_

F. OTHER INCIDENTAL EXPENSES \$ \_\_\_\_\_

**TOTAL PROJECTED TRAVEL EXPENSE \$ 375.00**

\*Permitted in limited circumstances; must be pre-approved. Provide a copy of Out-of-Town Travel Request form to Risk Management prior to travel in order to obtain insurance identification card covering rental period.

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 5/23/19

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its \_\_\_\_\_ meeting.  
(Leave blank and we will insert the meeting date.)

## Casey Diane

---

**From:** Lina Bernal <lbernal@calstrat.com>  
**Sent:** Friday, January 4, 2019 3:41 PM  
**To:** Casey Diane  
**Subject:** RE: 2019 CAC Meeting Schedule

Hi Di,

Happy new year to you! I just returned to the office yesterday, so my apologies for the belated reply.

I have tentative dates for 2019. We had to wait until ACI-NA/AAAE rescheduled the Washington, DC trip that's normally in mid-March, and the dates below haven't been reviewed by the Executive Committee. But please let me know if there are any conflicts:

Wednesday and Thursday, April 3-4 (Sacramento) *Board mtg*  
Thursday and Friday, August 8-9 (location tbd) *ok Newport Beach, CA*  
Wednesday and Thursday, November 13-14 (location tbd) *ok*

Thanks, and have a great weekend!

Lina

---

**From:** Casey Diane <dcasey@san.org>  
**Sent:** Thursday, December 27, 2018 7:42 AM  
**To:** Lina Bernal <lbernal@calstrat.com>  
**Subject:** 2019 CAC Meeting Schedule

Good Morning Lina,

I hope you had a wonderful Christmas with your family and wonderful things happen for you in 2019!

I was wondering if you have a tentative schedule for Board meetings in 2019? I would love to get those on Kim's calendar (I can't believe how many meetings and conferences there are already scheduled for 2019).

Thanks and take care, Di



**Diane Casey**  
Executive Assistant | Executive Office  
San Diego County Regional Airport Authority  
T 619.400.2445 | M 609.440.7479  
[dcasey@san.org](mailto:dcasey@san.org)



**M. KERSEY**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Mark Kersey Dept: 2 – Board Services

Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

**2. DATE OF REQUEST:** 6/7/19 **PLANNED DATE OF DEPARTURE/RETURN:** 9/21/19 / 9/25/19

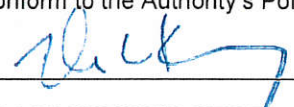
**3. DESTINATIONS/PURPOSE** (Provide detailed explanation as to the purpose of the trip– continue on extra sheets of paper as necessary):

Destination: Washington, D.C. Purpose: S.D. Chamber Mission to Washington D.C.  
Explanation: Attend conference.

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

<b>A. TRANSPORTATION COSTS:</b>	
• AIRFARE	\$ <u>750.00</u>
• RENTAL CAR (Must complete page 2)	\$ _____
• OTHER TRANSPORTATION (Taxi, Train)	\$ <u>150.00</u>
<b>B. LODGING</b>	\$ <u>1,500.00</u>
<b>C. MEALS</b>	\$ <u>150.00</u>
<b>D. SEMINAR AND CONFERENCE FEES</b>	\$ <u>1,300.00</u>
<b>E. ENTERTAINMENT (If applicable)</b>	\$ _____
<b>F. OTHER INCIDENTAL EXPENSES</b>	\$ <u>50.00</u>
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	\$ <u>3,900.00</u>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 10/10/19

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

- By my signature below, I certify the following:
1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
  2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
  3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its \_\_\_\_\_ meeting.  
(Leave blank and we will insert the meeting date.)

« All Events (<https://sdchamber.org/events/>)

## 2019 MISSION TO WASHINGTON D.C.

September 22 - September 25

*Apply Now | Important Deadlines | Pre-Trip Orientation | Itinerary | Hotel Flights | Sponsorship | Cancellation Policy*



Join the largest binational delegation to Washington, D.C. to voice your business needs and collaborate with San Diego's business leaders while meeting with the nation's top legislators and policy officials.

Attendees will have the unique opportunity to:

- **Participate in high-level meetings** with U.S. administration officials and agencies, such as Department of Transportation, U.S. Customs & Border Protection, Department of State, Housing & Urban Development and many others
- **Gain access** to our country's key decision makers and advocate for local and regional issues important to business growth and creation of jobs in the Cali-Baja region
- **Network and make invaluable connections** with elected officials on the local, state and federal level, as well as other community members

### EVENT DETAILS

**Date & Time:** Sunday, September 22 (7:00 PM) – Wednesday, September 25 (12:00 PM), 2019

**Location:** W Hotel Washington D.C. | 515 15th St NW, Washington, DC 20004

**Event Contact:** Lisa Kelley | Ph: 619-544-1343 | Email: [lkelly@sdchamber.org](mailto:lkelly@sdchamber.org)  
(<mailto:lkelly@sdchamber.org>)

*Para obtener información sobre cómo asistir "Misión a Washington DC" favor de comunicarse con Kenia: [kzamarripa@sdchamber.org](mailto:kzamarripa@sdchamber.org) (mailto:kzamarripa@sdchamber.org).*

## IMPORTANT DATES & DEADLINES

- August 30 – Hotel room block closes at 6:00 PM
- September 6 – Last day to register without late fees
- September 18 – Pre-trip orientation for delegates at 10:00 AM at the Chamber office
- September 18 – Last day to submit an application for the trip

## PRE-TRIP MEETING

Delegates are invited to attend the pre-trip meeting to receive full information and updates on the trip:

**WEDNESDAY, SEPTEMBER 18 | 10:00 – 11:00 AM**

Location: Chamber Office, 402 W Broadway, Ste. 1000, San Diego 92101

(<https://www.google.com/maps/dir//402+W+Broadway+%231000,+San+Diego,+CA+92101/@32.7162428,-117.1691516,17z/data=!4m16!1m7!3m6!1s0x80d954a979e0e74f:0x532e042dd4bacabb!2s402+W+Broadway+%231000,+San+Diego,+CA+92101!3b1!8m2!3d32.7162428!4d-117.1669629!4m7!1m0!1m5!1m1!1s0x80d954a979e0e74f:0x532e042dd4bacabb!2m2!1d-117.1669629!2d32.7162428>)

## WHY ATTEND?

Not sure if the D.C. delegation is right for you? Read what our past delegates had to say about the trip's impact on their business:

"Effective communication is key to successfully delivering a unique binational project like Cross Border Xpress – the only border crossing of its kind in the world.

During the Chamber's delegation trips to Washington D.C., we were able to meet directly with leadership of several federal agencies that all had a role in the project, bringing the Cali-Baja perspective to decision makers 3,000 miles away.

It was great to have the backing of the Chamber and a unified voice of business leaders supporting the CBX and standing with us."



**Stephanie Saathoff**  
President, The Clay Company  
CBX Consulting Team Member

"The decisions made in Washington D.C. have a big impact on Baja economic dynamics. Joining the Chamber's delegation trip gives us the opportunity to make face-to-face connections with the policy makers influencing those decisions and remind them what's important to advancing our binational region's economic potential.

Being able to discuss issues directly with leadership is extremely valuable in ensuring the Baja business community's voice is heard."



**Gabriel Camarena Salinas**  
Executive President, Consejo de Desarrollo Económico de Tijuana

"The Chamber's delegation trips to D.C. provide 2-1-1 San Diego, along with our partners throughout the region, the platform to have a collective voice on national issues that have an impact at a local level.

For us at 2-1-1, we've had the opportunity to sit face-to-face with leaders from various Congressional offices and agencies to talk about issues facing our sector and those we serve, in areas such as the military and veteran landscape, workforce development, housing, health and social services, and technology. This results in a unique opportunity to bring together our social and government sectors and provide collective solutions to systematic issues.

Understanding the importance of the whole community working together locally and nationally to solve important issues, it was priceless to have the support and guidance from the Chamber, its board, and members."



**Meg Storer**  
Vice President of Community & Government Relations  
2-1-1 San Diego

## TRIP ITINERARY

We are still in the process of developing the agenda. For your traveling purposes, please plan to arrive in D.C. before the **Welcome Reception on Sunday, 09/22 at 7:00 PM**. The last meeting will end at around 10:00 AM on Wednesday, 9/25.

Click here (<https://sdchamber.org/wp-content/uploads/2016/02/DRAFT-Agenda-Delegates-2.pdf>) to view last year's trip itinerary.

## HOTEL INFORMATION

W Hotel Washington D.C. (<https://www.marriott.com/event-reservations/reservation-link.mi?id=1546022106883&key=GRP&app=resvlink>)  
515 15th St NW, Washington, DC 20004

We have secured a special room rate of \$349++ per night for standard rooms from September 22 to 25. Click here (<https://www.marriott.com/event-reservations/reservation-link.mi?id=1546022106883&key=GRP&app=resvlink>) to reserve online. If you wish to book additional room nights, please book the nights available via the link then contact Jennifer Ponticaccia (mailto:jennifer.ponticaccia1@whotels.com) to request for additional nights.

Reservations must be made by 6:00 pm (PST), Friday, August 30, 2019. After that date, the hotel will confirm reservations based on availability at the current rate.

## FLYING TO D.C.

### Airports:

- Ronald Reagan Washington National Airport – DCA  
4.3 miles to hotel | Estimated taxi fare: \$20 (one way)
- Washington Dulles International Airport – IAD  
26.5 miles to hotel | Estimated taxi fare: \$60 (one way)
- Baltimore/Washington International Thurgood Marshall Airport – BWI  
34 miles to hotel | Estimated taxi fare: \$90 (one way)

Southwest Airlines, among others, offers nonstop flights to BWI Airport, which is a 45-minute drive to D.C. For those who prefer to arrive closer to the hotel – DCA Airport is a 15-minute drive to the hotel, but may not have nonstop flights.

Most delegates arrive in the afternoon on Sunday, 9/22, prior to the Welcome Reception at 7:00 PM and fly out the afternoon of Wednesday, 9/25.

### Recommended Flight Options:

Sunday: SAN – BWI

Southwest #4672 (6:20 AM – 2:25 PM)

**SAN – IAD**

United Airlines #546 (8:00 AM – 3:51 PM)

Wednesday: BWI – SAN

Southwest #830 (11:35 AM – 2:00 PM)

Southwest #1703/1852 (4:50 PM – 8:35 PM)

**IAD – SAN**

United Airlines #231 (12:35 PM – 2:49 PM)

## THANK YOU SPONSORS



Numerous sponsorship opportunities are available for this event. See our sponsorship package here ([/wp-content/uploads/2016/02/Sponsorship-Package-compressed-1.pdf](#)), and contact Sherman Stocker at [sstocker@sdchamber.org](mailto:sstocker@sdchamber.org) (mailto:sstocker@sdchamber.org) or (619) 544-1354 for information.

## APPLICATION & FEES

The participation fees below do not include hotel or airfare. Fees include hosted events and meetings.

**Applications submitted by 7/26/19:**

Chamber members: \$1,800

Additional attendee or spouse/companion: \$1,300

Non-members: \$2,800

**Between 7/27/19 – 9/6/19:**

Chamber members: \$2,300

Additional attendee or spouse/companion: \$1,300

Non-members: \$2,800

**Between 09/7/19 – 09/18/19:**

All applicants: \$3200

APPLICATIONS CLOSE AT 6:00 PM ON WEDNESDAY, SEPTEMBER 18, 2019.

APPLY NOW!  
([HTTP://WWW.CVENT.COM/D/76QZ0D/4W](http://www.cvent.com/D/76QZ0D/4W))

## CANCELLATION POLICY

If canceled by September 6, 100% of the registration fee will be refunded.

If canceled between September 7 – 13, 75% of the registration fee will be refunded.

If canceled after September 13, 50% of the registration fee will be refunded.

*To request a cancellation, please send an email to [ktran@sdchamber.org](mailto:ktran@sdchamber.org)  
(mailto:ktran@sdchamber.org).*

+ GOOGLE CALENDAR (HTTPS://WWW.GOOGLE.COM/CALENDAR/EVENT?ACTION=TEMPLATE&TEXT=2019+MISSION+TO+WASHINGTON+D.C.&DATES=20190922/20190926&DETAILS=APPLY+NOW%2%A0%7C%2%A0IMPORTANT+DEADLINES%2%A0%7C%2%A0PRE-TRIP+ORIENTATION%2%A0%7C%2%A0ITINERARY%2%A0%7C%2%A0HOTEL%0AFLIGHTS%2%A0%7C%2%A0SPONSORSHIP%2%A0%7C%2%A0CANCELLATION+POLICY+%0A%0A+++%0A+++%0A++++%0A++++%0A++++%0A++++%0A+++%0A%0AJJOIN+THE+LARGEST+BINATIONAL+DELEGATION+TO+WASHINGTON%2C+D.C.+TO+VOICE+YOUR+BUSINESS%2%A0NEEDS+AND%2%A0COLLABORATE+WITH+SAN+DIEGO%26%238217%3BS+BUSINESS+LEADERS+WHILE+MEETING+WITH+THE+NATION%26%238217%3B5+TOP+LEGISLATORS+AND+POLICY+OFFICIALS.+%0AATTENDEES+WILL+HAVE+THE+UNIQUE+OPPORTUNITY+TO%3A+%0A%0APARTICIPATE+IN+HIGH-LEVEL+MEETINGS+WITH+U.S.+ADMINISTRATION+OFFICIALS+AND+AGENCIES%2C+SUCH+AS+DEPARTMENT+OF+TRANSPORTATION%2C+U.S.+CUSTOMS+%26%3B+BORDER+PROTECTION%2C+DEPARTMENT+OF+STATE%2C+HOUSING+%26AMP%3B+URBAN+DEVELOPMENT+AND+MANY+OTHERS%0AGAIN+ACCESS+TO+OUR+COUNTRY%E2%80%995+KEY+DECISION+MAKERS+AND+ADVOCATE+FOR+LOCAL+AND+REGIONAL+ISSUES+IMPORTANT+TO+BUSINESS+GROWTH+AND+CREATION+OF+JOBS+IN+THE+BAJA+REGION%0ANETWORK+AND+MAKE+INVALUABLE+CONNECTIONS%2%A0WITH+ELECTED+OFFICIALS+ON+THE+LOCAL%2C+STATE+AND+FEDERAL+LEVEL%2C+AS+WELL+AS+OTHER+COMMUNITY+MEMBERS%0A%0A0AEVENT+DETAILS%0A%0ADATE+++%28VIEW+FULL+EVENT+DESCRIPTION+HERE%3A+HTTPS%3A%2FSDCHAMBER.ORG%2FEVENT%2FDC2019%2F%29&LOCATION&TRP=FALSE&SPROP=WEBSITE:HTTPS://SDCHAMBER.ORG&CTZ=AMERICA%2FLOS\_ANGELES+ICAL EXPORT (HTTPS://SDCHAMBER.ORG/EVENT/DC2019/?ICAL=1&TRIBE\_DISPLAY=)

**Details**

**Start:**  
September 22 (2019-09-22)  
**End:**  
September 25 (2019-09-25)

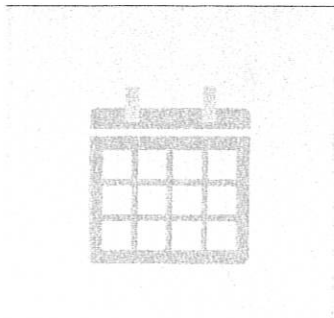
**Event Categories:**  
International  
(<https://sdchamber.org/events/category/international/>),  
Networking  
(<https://sdchamber.org/events/category/networking/>),  
Policy  
(<https://sdchamber.org/events/category/policy/>),  
Signature  
(<https://sdchamber.org/events/category/signature/>)

**Event Tags:**  
chamber  
(<https://sdchamber.org/tag/chamber/>),  
featured-chamber  
(<https://sdchamber.org/tag/featured-chamber/>)

**Organizer**

Katie Tran  
**Phone:**  
619.544.1370  
**Email:**  
ktran@sdchamber.org

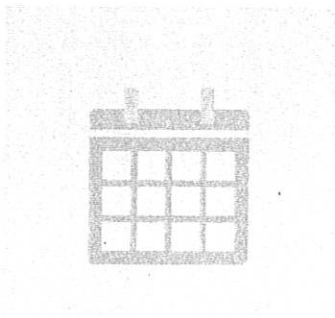
**Related Events**



(<https://sdchamber.org/event/education-workforce-development-committee-13-2019-12-18/2019-12-18/>)

Education & Workforce Development Roundtable  
(<https://sdchamber.org/event/education-workforce-development-committee-13-2019-12-18/2019-12-18/>)

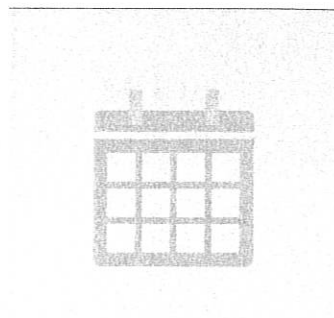
December 18  
Recurring Event (See all)  
(<https://sdchamber.org/event/education-workforce-development-committee-13-2019-12-18/2019-12-18/>)



(<https://sdchamber.org/event/infrastructure-housing-land-use-committee-12/2019-10-15/>)

Infrastructure, Housing & Land Use Committee  
(<https://sdchamber.org/event/infrastructure-housing-land-use-committee-12/2019-10-15/>)  
October 15

Recurring Event (See all)  
(<https://sdchamber.org/event/infrastructure-housing-land-use-committee-12/2019-10-15/>)



Business After Five Mixer with The Guild Hotel  
(<https://sdchamber.org/event/guildhotel/>)

August 8 @ 5:30 pm - 7:30 pm



**P. ROBINSON**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Paul Robinson Dept: 2 – Board Services

Position:  Board Member     President/CEO     Gen. Counsel     Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

**2. DATE OF REQUEST:** 6/7/19    **PLANNED DATE OF DEPARTURE/RETURN:** 9/21/19 / 9/25/19

**3. DESTINATIONS/PURPOSE** (Provide detailed explanation as to the purpose of the trip– continue on extra sheets of paper as necessary):

Destination: Washington, D.C.    Purpose: S.D. Chamber Mission to Washington D.C.  
Explanation: Attend conference.

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$ <u>750.00</u>
• RENTAL CAR (Must complete page 2)	\$ _____
• OTHER TRANSPORTATION (Taxi, Train)	\$ <u>150.00</u>
<b>B. LODGING</b>	\$ <u>1,500.00</u>
<b>C. MEALS</b>	\$ <u>150.00</u>
<b>D. SEMINAR AND CONFERENCE FEES</b>	\$ <u>1,800.00</u>
<b>E. ENTERTAINMENT (If applicable)</b>	\$ _____
<b>F. OTHER INCIDENTAL EXPENSES</b>	\$ <u>50.00</u>
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	\$ <u>4,400.00</u>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:     Date: 6/7/19

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

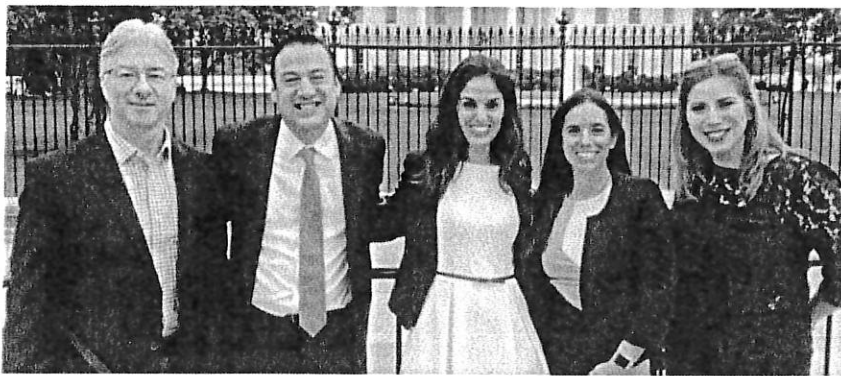
I, \_\_\_\_\_, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its \_\_\_\_\_ meeting.  
(Leave blank and we will insert the meeting date.)

« All Events (<https://sdchamber.org/events/>)

## 2019 MISSION TO WASHINGTON D.C.

September 22 - September 25

*Apply Now | Important Deadlines | Pre-Trip Orientation | Itinerary | Hotel Flights | Sponsorship | Cancellation Policy*



Join the largest binational delegation to Washington, D.C. to voice your business needs and collaborate with San Diego's business leaders while meeting with the nation's top legislators and policy officials.

Attendees will have the unique opportunity to:

- **Participate in high-level meetings** with U.S. administration officials and agencies, such as Department of Transportation, U.S. Customs & Border Protection, Department of State, Housing & Urban Development and many others
- **Gain access** to our country's key decision makers and advocate for local and regional issues important to business growth and creation of jobs in the Cali-Baja region
- **Network and make invaluable connections** with elected officials on the local, state and federal level, as well as other community members

### EVENT DETAILS

**Date & Time:** Sunday, September 22 (7:00 PM) – Wednesday, September 25 (12:00 PM), 2019

**Location:** W Hotel Washington D.C. | 515 15th St NW, Washington, DC 20004

**Event Contact:** Lisa Kelley | Ph: 619-544-1343 | Email: [lkelly@sdchamber.org](mailto:lkelly@sdchamber.org)  
(<mailto:lkelly@sdchamber.org>)

*Para obtener información sobre cómo asistir "Misión a Washington DC" favor de comunicarse con Kenia: [kzamarripa@sdchamber.org](mailto:kzamarripa@sdchamber.org) (mailto:kzamarripa@sdchamber.org).*

## IMPORTANT DATES & DEADLINES

- August 30 – Hotel room block closes at 6:00 PM
- September 6 – Last day to register without late fees
- September 18 – Pre-trip orientation for delegates at 10:00 AM at the Chamber office
- September 18 – Last day to submit an application for the trip

## PRE-TRIP MEETING

Delegates are invited to attend the pre-trip meeting to receive full information and updates on the trip:

**WEDNESDAY, SEPTEMBER 18 | 10:00 – 11:00 AM**

Location: Chamber Office, 402 W Broadway, Ste. 1000, San Diego 92101

(<https://www.google.com/maps/dir//402+W+Broadway+%231000,+San+Diego,+CA+92101/@32.7162428,-117.1691516,17z/data=!4m16!1m7!3m6!1s0x80d954a979e0e74f:0x532e042dd4bacabb!2s402+W+Broadway+%231000,+San+Diego,+CA+92101!3b1!8m2!3d32.7162428!4d-117.1669629!4m7!1m0!1m5!1m1!1s0x80d954a979e0e74f:0x532e042dd4bacabb!2m2!1d-117.1669629!2d32.7162428>)

## WHY ATTEND?

Not sure if the D.C. delegation is right for you? Read what our past delegates had to say about the trip's impact on their business:

"Effective communication is key to successfully delivering a unique binational project like Cross Border Xpress – the only border crossing of its kind in the world.

During the Chamber's delegation trips to Washington D.C., we were able to meet directly with leadership of several federal agencies that all had a role in the project, bringing the Cali-Baja perspective to decision makers 3,000 miles away.

It was great to have the backing of the Chamber and a unified voice of business leaders supporting the CBX and standing with us."



**Stephanie Saathoff**  
President, The Clay Company  
CBX Consulting Team Member

"The decisions made in Washington D.C. have a big impact on Baja economic dynamics. Joining the Chamber's delegation trip gives us the opportunity to make face-to-face connections with the policy makers influencing those decisions and remind them what's important to advancing our binational region's economic potential.

Being able to discuss issues directly with leadership is extremely valuable in ensuring the Baja business community's voice is heard."



**Gabriel Camarena Salinas**

Executive President, Consejo de Desarrollo Económico de Tijuana

"The Chamber's delegation trips to D.C. provide 2-1-1 San Diego, along with our partners throughout the region, the platform to have a collective voice on national issues that have an impact at a local level.

For us at 2-1-1, we've had the opportunity to sit face-to-face with leaders from various Congressional offices and agencies to talk about issues facing our sector and those we serve, in areas such as the military and veteran landscape, workforce development, housing, health and social services, and technology. This results in a unique opportunity to bring together our social and government sectors and provide collective solutions to systematic issues.

Understanding the importance of the whole community working together locally and nationally to solve important issues, it was priceless to have the support and guidance from the Chamber, its board, and members."



**Meg Storer**

Vice President of Community & Government Relations  
2-1-1 San Diego

## TRIP ITINERARY

We are still in the process of developing the agenda. For your traveling purposes, please plan to arrive in D.C. before the **Welcome Reception on Sunday, 09/22 at 7:00 PM**. The last meeting will end at around 10:00 AM on Wednesday, 9/25.

Click here (<https://sdchamber.org/wp-content/uploads/2016/02/DRAFT-Agenda-Delegates-2.pdf>) to view last year's trip itinerary.

## HOTEL INFORMATION

W Hotel Washington D.C. (<https://www.marriott.com/event-reservations/reservation-link.mi?id=1546022106883&key=GRP&app=resvlink>)  
515 15th St NW, Washington, DC 20004

We have secured a special room rate of \$349++ per night for standard rooms from September 22 to 25. Click here (<https://www.marriott.com/event-reservations/reservation-link.mi?id=1546022106883&key=GRP&app=resvlink>) to reserve online. If you wish to book additional room nights, please book the nights available via the link then contact Jennifer Ponticaccia (mailto: jennifer.ponticaccia1@whotels.com) to request for additional nights.

Reservations must be made by 6:00 pm (PST), Friday, August 30, 2019. After that date, the hotel will confirm reservations based on availability at the current rate.

## FLYING TO D.C.

### Airports:

- Ronald Reagan Washington National Airport – DCA  
4.3 miles to hotel | Estimated taxi fare: \$20 (one way)
- Washington Dulles International Airport – IAD  
26.5 miles to hotel | Estimated taxi fare: \$60 (one way)
- Baltimore/Washington International Thurgood Marshall Airport – BWI  
34 miles to hotel | Estimated taxi fare: \$90 (one way)

Southwest Airlines, among others, offers nonstop flights to BWI Airport, which is a 45-minute drive to D.C. For those who prefer to arrive closer to the hotel – DCA Airport is a 15-minute drive to the hotel, but may not have nonstop flights.

Most delegates arrive in the afternoon on Sunday, 9/22, prior to the Welcome Reception at 7:00 PM and fly out the afternoon of Wednesday, 9/25.

### Recommended Flight Options:

Sunday: SAN – BWI

Southwest #4672 (6:20 AM – 2:25 PM)

**SAN – IAD**

United Airlines #546 (8:00 AM – 3:51 PM)

Wednesday: BWI – SAN

Southwest #830 (11:35 AM – 2:00 PM)

Southwest #1703/1852 (4:50 PM – 8:35 PM)

**IAD – SAN**

United Airlines #231 (12:35 PM – 2:49 PM)

## THANK YOU SPONSORS



Numerous sponsorship opportunities are available for this event. See our sponsorship package here (/wp-content/uploads/2016/02/Sponsorship-Package-compressed-1.pdf), and contact Sherman Stocker at sstocker@sdchamber.org (mailto:sstocker@sdchamber.org) or (619) 544-1354 for information.

## APPLICATION & FEES

The participation fees below do not include hotel or airfare. Fees include hosted events and meetings.

**Applications submitted by 7/26/19:**

Chamber members: \$1,800

Additional attendee or spouse/companion: \$1,300

Non-members: \$2,800

**Between 7/27/19 – 9/6/19:**

Chamber members: \$2,300

Additional attendee or spouse/companion: \$1,300

Non-members: \$2,800

**Between 09/7/19 – 09/18/19:**

All applicants: \$3200

APPLICATIONS CLOSE AT 6:00 PM ON WEDNESDAY, SEPTEMBER 18, 2019.

APPLY NOW!

([HTTP://WWW.CVENT.COM/D/76QZ0D/4W](http://www.cvent.com/D/76QZ0D/4W))

## CANCELLATION POLICY

If canceled by September 6, 100% of the registration fee will be refunded.

If canceled between September 7 – 13, 75% of the registration fee will be refunded.

If canceled after September 13, 50% of the registration fee will be refunded.

*To request a cancellation, please send an email to [ktran@sdchamber.org](mailto:ktran@sdchamber.org) (mailto:ktran@sdchamber.org).*

+ GOOGLE CALENDAR (HTTPS://WWW.GOOGLE.COM/CALENDAR/EVENT?ACTION=TEMPLATE&TEXT=2019+MISSION+TO+WASHINGTON+D.C.&DATES=20190922/20190926&DETAILS=APPLY+NOW%2%A0%7C%2%A0IMPORTANT+DEADLINES%2%A0%7C%2%A0PRE-TRIP+ORIENTATION%2%A0%7C%2%A0ITINERARY%2%A0%7C%2%A0HOTEL%0AFLIGHTS%2%A0%2%A0SPONSORSHIP%2%A0%7C%2%A0CANCELLATION+POLICY+%0A%0A+++%0A+++%0A+++%0A+++%0A+++%0A+++%0A+++%0A+++%0A%0AJJOIN+THE+LARGEST+BINATIONAL+DELEGATION+TO+WASHINGTON%2C+D.C.+TO+VOICE+YOUR+BUSINESS%2%A0NEEDS+AND%2%A0COLLABORATE+WITH+SAN+DIEGO%26%238217%3BS+BUSINESS+LEADERS+WHILE+MEETING+WITH+THE+NATION%26%238217%3BS+TOP+LEGISLATORS+AND+POLICY+OFFICIALS.+%0AATTENDEES+WILL+HAVE+THE+UNIQUE+OPPORTUNITY+TO%3A+%0A%0APARTICIPATE+IN+HIGH-LEVEL+MEETINGS+WITH+U.S.+ADMINISTRATION+OFFICIALS+AND+AGENCIES%2C+SUCH+AS+DEPARTMENT+OF+TRANSPORTATION%2C+U.S.+CUSTOMS+%26%3B+BORDER+PROTECTION%2C+DEPARTMENT+OF+STATE%2C+HOUSING+%26AMP%3B+URBAN+DEVELOPMENT+AND+MANY+OTHERS%0AGAIN+ACCESS+TO+OUR+COUNTRY%E2%80%99S+KEY+DECISION+MAKERS+AND+ADVOCATE+FOR+LOCAL+AND+REGIONAL+ISSUES+IMPORTANT+TO+BUSINESS+GROWTH+AND+CREATION+OF+JOBS+IN+THE+BAJA+REGION%0ANETWORK+AND+MAKE+INVALUABLE+CONNECTIONS%2%A0WITH+ELECTED+OFFICIALS+ON+THE+LOCAL%2C+STATE+AND+FEDERAL+LEVEL%2C+AS+WELL+AS+OTHER+COMMUNITY+MEMBERS%0A%0A%0AEVENT+DETAILS%0A%0ADATE+%28VIEW+FULL+EVENT+DESCRIPTION+HERE%3A+HTTPS%3A%2FSDCHAMBER.ORG%2FEVENT%2FDC2019%2F%29&LOCATION&TRP=FALSE&SPROP=WEBSITE:HTTPS://SDCHAMBER.ORG&CTZ=AMERICA%2FLOS\_ANGELES+ICAL EXPORT (HTTPS://SDCHAMBER.ORG/EVENT/DC2019/?ICAL=1&TRIBE\_DISPLAY=)

**Details**

**Start:**  
September 22 (2019-09-22)

**End:**  
September 25 (2019-09-25)

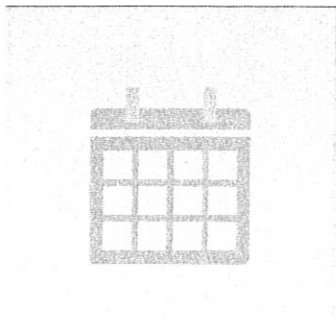
**Event Categories:**  
International  
(<https://sdchamber.org/events/category/international/>),  
Networking  
(<https://sdchamber.org/events/category/networking/>),  
Policy  
(<https://sdchamber.org/events/category/policy/>),  
Signature  
(<https://sdchamber.org/events/category/signature/>)

**Event Tags:**  
chamber  
(<https://sdchamber.org/tag/chamber/>),  
featured-chamber  
(<https://sdchamber.org/tag/featured-chamber/>)

**Organizer**

**Katie Tran**  
**Phone:**  
619.544.1370  
**Email:**  
ktran@sdchamber.org

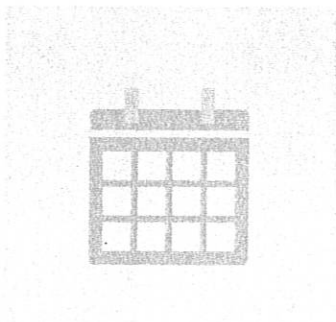
**Related Events**



(<https://sdchamber.org/event/education-workforce-development-committee-13-2019-12-18/2019-12-18/>)

**Education & Workforce Development Roundtable**  
(<https://sdchamber.org/event/education-workforce-development-committee-13-2019-12-18/2019-12-18/>)

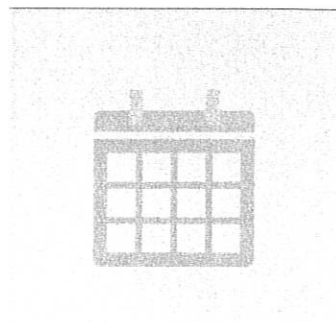
December 18  
Recurring Event (See all)  
(<https://sdchamber.org/event/education-workforce-development-committee-13-2019-12-18/>)



(<https://sdchamber.org/event/infrastructure-housing-land-use-committee-12/2019-10-15/>)

**Infrastructure, Housing & Land Use Committee**  
(<https://sdchamber.org/event/infrastructure-housing-land-use-committee-12/2019-10-15/>)

October 15  
Recurring Event (See all)  
(<https://sdchamber.org/event/infrastructure-housing-land-use-committee-12/all/>)



(<https://sdchamber.org/event/guildhotel/>)  
**Business After Five Mixer with The Guild Hotel**  
(<https://sdchamber.org/event/guildhotel/>)

August 8 @ 5:30 pm - 7:30 pm



# **TRAVEL EXPENSE**

**KIM BECKER**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Kimberly J. Becker DEPT. NAME & NO. BU6, Executive Division  
 DEPARTURE DATE: 6/10/2019 RETURN DATE: 6/11/2019 REPORT DUE: 7/11/19  
 DESTINATION: Scottsdale, AZ (ACI-NA Business of Airports Conference)

*Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.*

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		MONDAY 6/10/19	TUESDAY 6/11/19	WEDNESDAY 6/12/19	THURSDAY 6/13/19	FRIDAY 6/14/19	SATURDAY 6/15/19	SUNDAY 6/16/19	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	196.81								0.00
Conference Fees (provide copy of flyer/registration expenses)									0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*		30.35	23.90						54.25
Hotel*		242.73							242.73
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel svcs.)									0.00
Meals (include tips pd.)	Breakfast*		5.43						5.43
	Lunch*		14.10						14.10
	Dinner*								0.00
	Other Meals*								0.00
<i>Alcohol is a non-reimbursable expense</i>									
Hospitality <sup>1</sup> *		409.00							409.00
Miscellaneous: Baggage Fees									0.00
									0.00
									0.00
*Provide detailed receipts									0.00
<b>Total Expenses prepaid by Authority</b>	<b>196.81</b>	<b>682.08</b>	<b>43.43</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>725.51</b>

Explanation:  
 - \$850 registration fee was waived by ACI-NA because Kim Becker participated in a CEO panel discussion during the conference.  
 - K. Becker hosted a business dinner for CFO and Board Members on 06/10/19. See attached receipt and attendee list.

Total Expenses Prepaid by Authority	196.81
Total Expenses Incurred by Employee (including cash advances)	725.51
<b>Grand Trip Total</b>	<b>922.32</b>
Less Cash Advance (attach copy of Authority ck)	
Less Expenses Prepaid by Authority	196.81
<b>Due Traveler (positive amount)<sup>2</sup></b>	
<b>Due Authority (negative amount)<sup>3</sup></b>	<b>725.51</b>

*Note: Send this report to Accounting even if the amount is \$0.*

<sup>1</sup> Give names and business affiliations of any persons whose meals were paid by traveler.  
<sup>2</sup> Prepare Check Request  
<sup>3</sup> Attach personal check payable to SDCRAA

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.  
<sup>4</sup> Travel and Lodging Expense Reimbursement Policy 3.40      <sup>5</sup> Business Expense Reimbursement Policy 3.30

Prepared By: Diane Casey Ext.: 2445  
 Traveler Signature: Kimberly J. Becker Date: 6/13/19  
 Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)

*Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.*

Kim Becker  
Scottsdale  
06/10 - 06/11/19

Westin Kierland Resort & Spa  
6902 East Greenway Parkway  
http://www.wkrbilling.com  
Scottsdale, AZ 85254  
United States  
Tel: 480-624-1000 Fax: 480-624-1001



KIMBERLY BECKER  
AC1328 - ACI-NA BUSINESS OF AIR

Page Number : 1 Invoice Nbr : 578336  
Guest Number : 2621387  
Folio ID : A  
Arrive Date : 06-10-2019 14:45  
Depart Date : 06-11-2019 08:22  
No. Of Guest : 1  
Room Number : 8058  
Marriott Bonvoy Number : [REDACTED]

Tax Invoice

Westin Kierlan PHXWS JUN-11-2019 08:30 YAABU296

Date	Reference	Description	Charges (USD)	Credits (USD)
06-10-2019	RT8058	Room Chrg - Grp - Association	215.00	
06-10-2019	RT8058	Room Tax	27.03	
06-11-2019	MC	MasterCard-9117		-242.03
***For Authorization Purpose Only***				
xxxxxx9117				
Date	Time	[REDACTED]	[REDACTED]	[REDACTED]
06-10-2019	14:44	[REDACTED]	[REDACTED]	[REDACTED]
06-10-2019		[REDACTED]	[REDACTED]	[REDACTED]

Continued on the next page


Kim Becker  
Scottsdale  
06/10 - 06/11/19

Westin Kierland Resort & Spa  
6902 East Greenway Parkway  
http://www.wkrbilling.com  
Scottsdale, AZ 85254  
United States  
Tel: 480-624-1000 Fax: 480-624-1001

# WESTIN®

HOTELS & RESORTS

KIMBERLY BECKER  
AC1328 - ACI-NA BUSINESS OF AIR

Page Number : 2 Invoice Nbr : 578336  
Guest Number : 2621387  
Folio ID : A  
Arrive Date : 06-10-2019 14:45  
Depart Date : 06-11-2019 08:22  
No. Of Guest : 1  
Room Number : 8058  
Marriott Bonvoy Number : 

18977Z 100.00

02:33:24

Approve EMV Receipt for MC - 9117: Signature Captured  
TC:5BB0A0892DBF599E TVR:000008000  
Application Label:MasterCard

\*\* Total 242.03 -242.03  
\*\*\* Balance 0.00

Continued on the next page

Kim Becker  
Scottsdale  
06/10 - 06/11/19

Westin Kierland Resort & Spa  
6902 East Greenway Parkway  
<http://www.wkrbilling.com>  
Scottsdale, AZ 85254  
United States  
Tel: 480-624-1000 Fax: 480-624-1001

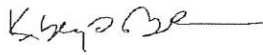
# WESTIN®

HOTELS & RESORTS

KIMBERLY BECKER  
AC1328 - ACI-NA BUSINESS OF AIR

Page Number	:	3	Invoice Nbr	:	578336
Guest Number	:	2621387			
Folio ID	:	A			
Arrive Date	:	06-10-2019	14:45		
Depart Date	:	06-11-2019	08:22		
No. Of Guest	:	1			
Room Number	:	8058			

I agreed to pay all room & incidental charges.



FIND CLARITY, BOOST HAPPINESS - Like a gym membership for your mind, Headspace gives you simple tools to feel happier, work smarter and sleep better. Get some Headspace at [westin.com/headspace](http://westin.com/headspace)

Tell us about your stay. [www.westin.com/reviews](http://www.westin.com/reviews)

Bring the Westin experience home. Shop [WestinStore.com](http://WestinStore.com).

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**ACI-NA Business of Airports Conference**  
**Scottsdale, AZ**  
**June 10 - 11, 2019**

06/10 - Dinner  
 Discuss airport business

Attendees -  
 Kim Becker  
 Scott Brickner  
 Mark West  
 Michael Schumacher

Mastro's Ocean Club  
 Scottsdale, AZ  
 Mastro's Ocean Club  
 Scottsdale AZ 85254  
 Phone: (480) 443-8555

Server: Jamie  
 08:04 PM  
 Table 215/1

DOB: 06/10/2019  
 06/10/2019  
 10/100004

SALE

M/C 4194307  
 Card #XXXXXXXXXXXX9117  
 Magnetic card present: BECKER/JASON M

Card Entry Method: S

Approval: 97256Z

Amount: \$341.00  
 + Tip: 68.00 *bs-*  
 = Balance Due: 409.00  
*409.00*

I agree to pay the above total amount according to the card issuer agreement.

X *Kimberly J. Becker*

For banquet events, balance due includes suggested gratuity if accepted.  
[www.mastrosrestaurants.com](http://www.mastrosrestaurants.com)  
 Facebook- Mastro's Restaurants  
 Twitter- @MastrosOfficial

K Becker S. Brickner  
 M West  
 M Schumacher *Business*  
 Mastro's Ocean Club Scottsdale, AZ  
 Mastro's Ocean Club Scottsdale AZ 85254  
 Phone: (480) 443-8555 *airports conference*

Server: Jamie  
 Table 215/1  
 Guests: 4  
 Area: Restaurant

06/10/2019  
 8:00 PM  
 100004

Gorgonzola Mac & Cheese	13.00
Sauteed Spinach	13.00
Chopped Salad (2 @13.00)	26.00
Chilean Sea Bass (3 @51.00)	153.00
Caesar Salad	14.00
Filet 12oz	59.00
Truffle Butter	15.00
Mastro's Salad	21.00

Subtotal	314.00
Tax	27.00
Total	341.00
*Balance Due*	\$341.00

For banquet events, balance due includes suggested gratuity if accepted.  
[www.mastrosrestaurants.com](http://www.mastrosrestaurants.com)  
 Facebook- Mastro's Restaurants  
 Twitter- @MastrosOfficial

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**ACI-NA Business of Airports Conference**  
**Scottsdale, AZ**  
**June 10 - 11, 2019**

06/11 - Breakfast

06/11 - Lunch

913860273 Zulema Carreto

CHK 58134  
 6/11/2019 11:06 AM

Wildflower Bread Company  
 Sky Harbor 602-275-6000

1 Iced Chai Venti 5.00  
 Subtotal \$5.00  
 Tax \$0.43  
 Payment \$5.43  
 Mastercard \$5.43  
 \*\*\*\*\*2671

Server: REG1 017 06/11/2019  
 RR 119/1 11:55 AM  
 Guests: 1

#10119

Order Type: TG

Butternut Ravioli 10.29  
 Dr Pepper 2.69

Subtotal 12.98  
 Tax 1.12

Total 14.10

MstrCard #XXXXXXXXXXXX1802 14.10  
 Auth:608394

----- Check Closed -----  
 6/11/2019 11:07 AM  
 # XXXXXXXXXXXXXXX1802  
 MasterCard 698488  
 Auth 5.43

*Bus of airports*

*Business of airports lunch*  
 X \_\_\_\_\_

Balance Due 0.00

Visit us online at  
[www.wildflowerbread.com](http://www.wildflowerbread.com)



Kim Becker  
Scottsdale  
06/10 - 06/11/19

**Casey Diane**

---

**From:** Kim Becker <[REDACTED]>  
**Sent:** Tuesday, June 11, 2019 5:38 PM  
**To:** Casey Diane  
**Subject:** Fwd: Your ride with Edgar on June 10

06/10 -  
TRANSPORTATION

First ride

Begin forwarded message:

**From:** Lyft Ride Receipt <[no-reply@lyftmail.com](mailto:no-reply@lyftmail.com)>  
**Date:** June 11, 2019 at 2:38:09 AM PDT  
**To:** kb [REDACTED]  
**Subject:** Your ride with Edgar on June 10



Thanks for riding with Edgar!

June 10, 2019 at 2:08 PM

**Ride Details**

Lyft fare (22.72mi, 29m 2s)	\$32.35
ACI-NA	-\$5.00
<hr/>	
PayPal account	<b>\$27.35</b>



Pickup 2:08 PM  
Sky Harbor Blvd, Phoenix, AZ

Drop-off 2:37 PM  
Kirkland Condos, Phoenix, AZ

Kim Becker Scottsdale  
06/10 - 06/11/19

**This and every ride is carbon neutral**



Learn more

06/10 -  
Transportation

**Earn Free Rides**

Refer a Phoenix driver, and you'll get \$300.00 in credit when they give 110 rides in their first 30 days. They'll earn \$1,100.00 guaranteed.



First 1,000 applicants per market for a limited time only See terms

- Tip driver
- Find lost item
- Request review

**Help Center**

Receipt #1279456273598058776

We never share your address with your driver after a ride.  
Learn more about our commitment to safety.  
Map data © OpenStreetMap contributors

© Lyft 2019  
548 Market St., P.O. Box 68514  
San Francisco, CA 94104



Become a Driver



Kim Becker  
Sunnyvale  
06/10 - 06/11/19

**Casey Diane**

**From:** Kim Becker <[REDACTED]>  
**Sent:** Tuesday, June 11, 2019 5:38 PM  
**To:** Casey Diane  
**Subject:** Fwd: Lyft Tip Increase Receipt

06/10 - Transpartatao

Tip for first ride

Begin forwarded message:

**From:** Lyft <[receipts@lyftmail.com](mailto:receipts@lyftmail.com)>  
**Date:** June 11, 2019 at 5:35:04 PM PDT  
**To:** [REDACTED]  
**Subject:** Lyft Tip Increase Receipt



### Tip Increase Receipt

Ride with Edgar ending June 10 at 2:37 PM

Increase Tip	\$3.00
Charges to PayPal account:	\$3.00

© Lyft 2019  
548 Market St., P.O. Box  
68514  
San Francisco, CA 94104



Questions? [Visit our Help Center](#)



Kim Becker  
Scottsdale  
06/10 - 06/11/19

**Casey Diane**

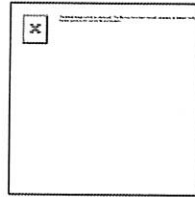
**From:** Kim Becker <[REDACTED]>  
**Sent:** Tuesday, June 11, 2019 5:37 PM  
**To:** Casey Diane  
**Subject:** Fwd: Your ride with Tony on June 11

06/11 - Transporter

FYI

Begin forwarded message:

**From:** Lyft Ride Receipt <no-reply@lyftmail.com>  
**Date:** June 11, 2019 at 5:35:43 PM PDT  
**To:** [REDACTED]  
**Subject:** Your ride with Tony on June 11



Thanks for riding with Tony!

June 11, 2019 at 11:15 AM

**Ride Details**

Lyft fare (22.14mi, 30m 6s)	\$24.49
Tip	\$4.41
ACI-NA	-\$5.00
<hr/>	
PayPal account	<b>\$23.90</b>



Pickup 11:15 AM  
Kirkland Condos, Phoenix, AZ

Kim Becker  
Scottsdale  
06/10 - 06/11/19

Drop-off 11:45 AM  
3850 Sky Harbor Blvd, Phoenix, AZ

06/11 - Transportation

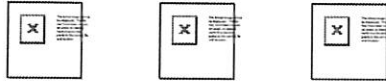
**This and every ride is carbon neutral**



**Learn more**

**Earn Free Rides**

Refer a Phoenix driver, and you'll get \$350.00 in credit when they give 140 rides in their first 30 days. They'll earn \$1,400.00 guaranteed.



First 1,000 applicants per market for a limited time only. See terms

- Tip driver
- Find lost item
- Request review

**Help Center**

Receipt #1279783405372098216

We never share your address with your driver after a ride.

Learn more about our commitment to safety.

Map data © OpenStreetMap contributors

© Lyft 2019  
548 Market St., P.O. Box 68514  
San Francisco, CA 94104



Become a Driver



Kim Becker  
Scottsdale  
06/10 - 06/11/19

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Kimberly J. Becker Dept: BU6

Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 02/11/19 PLANNED DATE OF DEPARTURE/RETURN: 06/10/2019 06/11/2019

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Scottsdale, AZ

Purpose: ACI-NA Business of Airports Conference (Speaking Engagement – CEO Panel)

Explanation:

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

• AIRFARE	\$	<u>300.00</u>
• *RENTAL CAR (Must complete page 2)	\$	
• OTHER TRANSPORTATION (Taxi, Train)	\$	<u>120.00</u>

B. LODGING

\$ 290.00

C. MEALS

\$ 100.00

D. SEMINAR AND CONFERENCE FEES (Free for Speakers)

\$ 0.00

E. ENTERTAINMENT (If applicable)

\$ 0.00

F. OTHER INCIDENTAL EXPENSES

\$ 0.00

TOTAL PROJECTED TRAVEL EXPENSE

\$ 810.00

\*Permitted in limited circumstances; must be pre-approved. Provide a copy of Out-of-Town Travel Request form to Risk Management prior to travel in order to obtain insurance identification card covering rental period.

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Kimberly J. Becker Date: 2/11/19

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

Janice Melton Assistant Authority Clerk, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its February 25, 2019 meeting.

Kim Becker  
Scottsdale  
06/10-06/11/19  
Updated: January 17, 2019



## 2019 ACI-NA Business of Airports Conference Agenda (Business Diversity Track)

### Monday, June 10, 2019

- 8:00am – 4:30pm Registration
- 8:00am – 9:00am Networking Breakfast
- 9:00am – 10:30am Business Diversity Committee Meeting *(Open to all registered attendees)*
- 10:30am – 11:00am Networking Break
- 11:00am – 12:15pm Joint Meeting: Business Diversity Committee and Commercial Management Committee - FAA Update
- 12:15pm – 1:30pm Networking Lunch
- 1:30pm – 2:45pm Building An Inclusive Culture  
Joint Business Diversity & Human Resources Session
- 2:45pm – 3:15pm Networking Break
- 3:15pm – 4:15pm Creating Wealth & Opportunity – A New Way To Talk About The DBE Program
- 5:00pm – 6:30pm Networking Lounge Grand Opening and Welcome Reception

### Tuesday, June 11, 2019

- 8:00am – 4:30pm Registration
  - 8:00am – 9:00am Breakfast in Networking Lounge
  - 9:00am – 9:30am Welcome and Opening Remarks
- Speakers: Kevin M. Burke, President & CEO, ACI-NA  
James E. Bennett, Director of Aviation Services, City of Phoenix Aviation Department  
Candace S. McGraw, CEO, Cincinnati/Northern Kentucky International Airport and Chair, ACI-NA Board of Directors

Kim Becker  
Scottsdale  
06/10 - 06/11/19

- 9:30am – 10:45am **General Session 1: Insight From the Airport C-Suite**  
Managing airports can be a challenging job, especially with a more concentrated airline industry and the difficulty of adding air service. Airports must continue to creatively reinvent their passenger services to improve the travel experience and remain competitive. There is also a need to manage their infrastructure and community expectations, while addressing new business models and exploring additional revenue streams. This session explores the successes and challenges airport CEOs face in developing strategies, which create economic benefits and increase passenger satisfaction.
- Moderator: Candace S. McGraw, CEO, Cincinnati/Northern Kentucky International Airport and Chair, ACI-NA Board of Directors
- Speakers: Cindy Nichol, Director of Airports, Sacramento County Airport System  
Monica Lombraña, Managing Director of Aviation and International Bridges, City of El Paso  
Bob Sartor, President and CEO, Calgary Airport Authority
- 10:45am – 11:15am **Networking Break**
- 11:15am – 12:30pm **Session 1B: Community Engagement – Marketing Your Airport’s Commitment to Diversity**
- 12:30pm – 2:00pm **Lunch in Networking Lounge**
- 2:00pm – 3:15pm **Session 2B: Program Compliance or Policy Imperative: Assessing the Airport Commitment to Diversity**
- 3:15pm – 3:45pm **Networking Break**
- 3:45pm – 5:00pm **Session 3B: DBE, Title VI and ADA Compliance – How To Be Better Prepared When FAA Calls**

### Wednesday, June 12, 2019

- 8:00am – 4:00pm **Registration**
- 8:00am – 9:00am **Breakfast in Networking Lounge**
- 9:00am – 10:00am **General Session 2: Keynote Speaker**
- 10:00am – 10:30am **Networking Break**
- 10:30am – 11:30am **Concessions Roundtable 4A: Living Wage and Recruitment**
- 11:30am – 12:30pm **Concessions Roundtable 5A: Non-Aeronautical Revenue Strategies**
- 12:30pm – 1:30pm **Lunch in Networking Lounge**
- 1:30pm – 2:45pm **General Session 3**
- 2:45pm – 3:15pm **Networking Break**
- 3:15pm – 4:30pm **Session 6A: Concessions Construction**
- 5:30pm – 6:00pm **Awards Gala Reception (business or cocktail attire suggested)**



Kim Becker  
Scottsdale  
06/10 - 06/11/19

6:00pm – 9:00pm     **Awards Gala Dinner** (*business or cocktail attire suggested*)

Kim Becker  
Scottsdale  
06/10 - 06/11/19

Traveltrust Corporation  
374 North Coast Hwy 101, Suite F  
Encinitas, CA 92024  
Phone: (760) 635-1700



**ADD TO OUTLOOK**

Monday, 11MAR 2019 12:34 PM EDT

Passengers: **KIMBERLY JANE BECKER (06)**

Agency Reference Number: IWAOZE

Click here to view your current itinerary or ETicket receipt on-line: [triptcase.com](http://triptcase.com)

American Airlines Confirmation IWAOZE

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt  
Be sure to visit [www.traveltrust.com](http://www.traveltrust.com) for additional travel information

TRAVELTRUST STRONGLY RECOMMENDS CHECKING IN  
ONLINE WITH YOUR AIRLINE AT LEAST 24 HOURS PRIOR TO  
EACH FLIGHT FOR THE MOST CURRENT TIMES AND ALERTS

AIR	Monday, 10JUN 2019	
American Airlines	Flight Number: 2671	Class: N-Coach/Economy
From: San Diego CA, USA	Depart: 12:17 PM	
To: Phoenix AZ, USA	Arrive: 01:45 PM	
Stops: Nonstop	Duration: 1 hour(s) 28 minute(s)	
Seats: 06C	Status: CONFIRMED	Miles: 304 / 486 KM
Equipment: Airbus A321 Jet		
DEPARTS SAN TERMINAL 2 - ARRIVES PHX TERMINAL 4		
Frequent Flyer Number [REDACTED]		
American Airlines Confirmation number is IWAOZE		

AIR	Tuesday, 11JUN 2019	
American Airlines	Flight Number: 0756	Class: N-Coach/Economy
From: Phoenix AZ, USA	Depart: 03:28 PM	
To: San Diego CA, USA	Arrive: 04:38 PM	
Stops: Nonstop	Duration: 1 hour(s) 10 minute(s)	
Seats: 05D	Status: CONFIRMED	Miles: 304 / 486 KM
Equipment: Airbus A320 Jet		
DEPARTS PHX TERMINAL 4 - ARRIVES SAN TERMINAL 2		
Frequent Flyer Number [REDACTED]		
American Airlines Confirmation number is IWAOZE		

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. AMERICAN AIRLINES CONFIRMATION NUMBER - IWAOZE FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

Ticket/Invoice Information

Kim Becker  
Scottsdale  
06/10 - 06/11/19

Ticket for: KIMBERLY JANE BECKER  
Date issued: 3/11/2019 Invoice Nbr: 5521483  
Ticket Nbr: AA7258337938 Electronic Tkt: Yes Amount: 258.61 USD  
Exchange for: 0015055575720 Issued: 11MAR19  
Total Exchange: 166.81

Charged to: AX\*\*\*\*\*1013

Service fee: KIMBERLY JANE BECKER  
Date issued: 3/11/2019  
Document Nbr: XD0763708401 Amount: 30.00  
Charged to: AX\*\*\*\*\*1013

Total Tickets: 166.81  
Total Fees: 30.00  
Total Amount: 196.81

**Click here 24 hours in advance to obtain boarding passes:**  
[American](#)

**Click here to review Baggage policies and guidelines:**  
[American](#)

TSA Guidance- a government issued photo id is needed for checkin.  
Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.  
For Additional security information visit [www.tsa.gov](http://www.tsa.gov).

Thank you for choosing Traveltrust!

Our Business Hours are Sunday 10pm - Friday 10pm Pacific  
Saturday from 9am-1pm Pacific.

For EMERGENCY AFTERHOURS assistance in the US, please call 888-221-6043 and use VIP Code SJE72.

You can also use the Direct Dial Number 682-233-1914 or the collect number 682-647-0061.

Each call is billable at a minimum \$25.00 per call/reservation

Registration Fee Waived

Kim Becker  
Scottsdale  
06/10 - 06/11/19

From: Deborah C. McElroy <[DMcElroy@airportscouncil.org](mailto:DMcElroy@airportscouncil.org)>; Casey Diane <[dcasey@san.org](mailto:dcasey@san.org)>  
Subject: RE: June, 2019--Really?

Hi Kim,

Thank you for confirming to participate on the CEO panel at the 2019 Business of Airports Conference in Scottsdale, AZ. We are excited to have you participate. I'll provide you with a complimentary registration for the conference and you'll receive a confirmation email later this week.

Once the panel is finalized, we will schedule a coordination call with Candace and the other panel members. This probably won't be until sometime in May. In the meantime, if you haven't already you can book your hotel accommodation online at: <https://airportscouncil.org/conference/boa/>

Feel free to reach out to Debby or me if you have any questions about the conference or the panel.

PS - Domenico, Gina, and Rick provided great support hosting our attendees last week for the innovation meeting. Thank you for San Diego County Regional Airport Authority's hospitality and for providing an excellent tour of the SAN Innovation Lab.

Kind regards,  
Aneil



**Aneil Patel**  
Managing Director, Air Policy  
Airports Council International – North America  
1615 L Street NW, Suite 300 | Washington, DC 20036  
Main 202.293.8500 | Direct 202.861.8089  
[apatel@airportscouncil.org](mailto:apatel@airportscouncil.org) | [airportscouncil.org](http://airportscouncil.org)  
facebook | twitter | linkedin

ACI-NA recently switched web domains from [aci-na.org](http://aci-na.org) to [airportscouncil.org](http://airportscouncil.org). Please be sure to update my contact information to reflect my new email address – [apatel@airportscouncil.org](mailto:apatel@airportscouncil.org)

Under the terms of U.S. federal legislation, this email may be considered an "advertisement" or "solicitation;" under Canadian law, this email may be considered a commercial electronic message. If you do not wish to receive any further emails from ACI-NA, please send a reply email to [memberservices@airportscouncil.org](mailto:memberservices@airportscouncil.org) with the words "OPT-OUT" in the subject line with the original email in the body. You may notify us with your decision to opt-out within 60 days of receiving this email. If you choose to opt out of receiving email from ACI-NA, you will no longer receive ACI-NA e-newsletters, notices of upcoming meetings, sponsorship opportunities, etc. If you prefer to unsubscribe from certain electronic publications rather than opt-out from email communications entirely, please email such request to [communications@airportscouncil.org](mailto:communications@airportscouncil.org). It may take up to 10 days to process your request. The postal address for ACI-NA is 1615 L Street, N.W., Suite 300, Washington, DC 20036.

Information provided in this email is private, confidential and/or privileged. Unless you are the addressee (or authorized to receive for the addressee), you may not use copy or disclose to anyone (except persons within your member organization) the message or any information contained in the message. Any redistribution, retransmission or publication of this material is strictly prohibited without the express written consent of ACI-NA. If you received the message in error, please advise the sender by reply email, and delete the message.

---

**From:** Candace McGraw <[CMcGraw@cvgairport.com](mailto:CMcGraw@cvgairport.com)>  
**Sent:** Thursday, January 24, 2019 7:15 PM  
**To:** Becker Kimberly <[kbecker@san.org](mailto:kbecker@san.org)>  
**Cc:** Deborah C. McElroy <[DMcElroy@airportscouncil.org](mailto:DMcElroy@airportscouncil.org)>; Aneil Patel <[APatel@airportscouncil.org](mailto:APatel@airportscouncil.org)>; Carol Spaw <[CSpaw@cvgairport.com](mailto:CSpaw@cvgairport.com)>  
**Subject:** Re: June, 2019--Really?

We would love to have Kim. Debby or Aneil, copied in, will be in touch with her soon.

On Jan 24, 2019, at 5:48 PM, Becker Kimberly <[kbecker@san.org](mailto:kbecker@san.org)> wrote:

**A. BOLING**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
TRAVEL EXPENSE REPORT - Board Members  
(To be completed within 30 days from travel return date)**

Board member name: C. April Boling  
 Departure Date: 6/9/2019 Return Date: 6/13/2019 Report Due: 7/13/19  
 Destination: Scottsdale, AZ. (2019 ACI-NA Business of Airports Conference)

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

<sup>3</sup> Business Expense Reimbursement Policy 3.30

<sup>4</sup> Travel and Lodging Expense Reimbursement Policy 3.40

	Authority Expenses (Prepaid by Athty)	Board Member Expenses							TOTALS	
		SUNDAY 6/9/19	MONDAY 6/10/19	TUESDAY 6/11/19	WEDNESDAY 6/12/19	THURSDAY 6/13/19	FRIDAY	SATURDAY		
<b>Daily PerDiem Limitations:</b>										
**GSA Daily Hotel Rate or Conference Hotel Rate		215.00	215.00	215.00	215.00					
**GSA Daily Meals, Entertainment & Incidentals (ME&I)		56.00	56.00	56.00	56.00					
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)		267.96								267.96
Conference Fees (provide copy of flyer/registration expenses)	850.00									0.00
Rental Car		109.51	109.51	109.51	109.51					438.04
Gas and Oil						25.43				25.43
Garage/Parking			8.00	8.00	8.00					24.00
Mileage - attach mileage form										0.00
Taxi/Shuttle Fare (include tips pd.) To/From meetings, airport, etc.		33.65				33.29				66.94
Hotel - Actual Expense Paid - Excluding Taxes		166.24	166.24	166.24	166.24					
Allowable Hotel (Lessor of Actual or GSA Allowance)		166.24	166.24	166.24	166.24	0.00	0.00	0.00		664.96
Hotel Taxes Paid										0.00
Telephone, Internet and Fax										0.00
Laundry										0.00
<b>Meals, Entertainment &amp; Incidentals (M,E&amp;I):</b>										
Meals (include tips pd.)	Breakfast					15.79				
	Lunch									
	Dinner	47.96	61.31	43.47	36.79					
	Other Meals									
Entertainment (Hospitality) <sup>1</sup>										
Tips Paid to Maids, Bellhops and other hotel servers										
Taxi/Shuttle Fare (include tips pd.) To/From meal destinations										
<b>Total Meals, Entertainment &amp; Incidentals</b>		47.96	61.31	43.47	36.79	15.79				
<b>GSA Allowance for M,E&amp;I (from above)</b>		56.00	56.00	56.00	56.00	56.00	0.00	0.00		
<b>Allowable M,E&amp;I (Lessor of Actual or GSA Allowance)</b>		47.96	56.00	43.47	36.79	15.79	0.00	0.00		200.01
<i>Alcohol is a non-reimbursable expense</i>										0.00
Miscellaneous:										0.00
										0.00
										0.00
<b>Total Expenses</b>	850.00	625.32	339.75	327.22	320.54	74.51	0.00	0.00		1,687.34

**Grand Trip Total** 2,537.34

Less Expenses Prepaid by Authority 850.00

**Due Traveler** - if positive amount, prepare check request  
**Due Authority** - if negative, attach check payable to SDCRAA **1,687.34**

Note: Send this report to Accounting even if the amount is \$0.

*Alcohol is a non-reimbursable expense*  
<sup>1</sup>Give names and business affiliations of all persons whose meals were paid by traveler.  
 Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Linda Gehlken  
 Traveler Signature:   
 Administrator's signature: \_\_\_\_\_

Ext.: x4557,  
 Date: 6/25/19  
 Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)**

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at it's meeting on \_\_\_\_\_.

Clerk Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: C. April Boling Dept: 02-Board

Position:  Board Member     President/CEO     Gen. Counsel     Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 2/22/19 PLANNED DATE OF DEPARTURE/RETURN: 6/9/19 / 6/13/19

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Scottsdale, AZ Purpose: Attend Conference


Explanation: 2019 ACI - Business of Airports Conference

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$	300.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$	50.00
B. LODGING	\$	900.00
C. MEALS	\$	100.00
D. SEMINAR AND CONFERENCE FEES	\$	850.00
E. ENTERTAINMENT (If applicable)	\$	
F. OTHER INCIDENTAL EXPENSES	\$	
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$</b>	<b>2,200.00</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 2/25/19

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
- 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
- 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature:  Date: 3/6/19

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, Cynthia Morales, Asst Authority Clerk, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its March 25, 2019 meeting.  
(Leave blank and we will insert the meeting date.)



# 2019 Business of Airports Conference

June 10 - 12, 2019  
The Westin Kierland Resort & Spa  
Scottsdale, AZ

[REGISTER NOW](#)

Early Bird Registration (Until May 3)

[EVENT](#)

[HOTEL](#)

[REGISTRATION](#)

[SPONSORS](#)

[AGENDA](#)

Early Bird Rate (Before May 3)

Member: \$850

Non-Member: \$1,200

Regular Rate (After May 3)

Member: \$1,050

Non-Member: \$1,500

US/Canadian Federal Govt.: \$475

Student: \$250

Guest: \$275

Gala Dinner Only: \$150

## More Information

[ACI-NA Sustainable Conferences Guidelines](#)

[Registration & Cancellation Policies](#)



Gehlken Linda

---

**From:** meetings@aci-na.org  
**Sent:** Monday, March 18, 2019 2:08 PM  
**To:** Gehlken Linda  
**Subject:** Your Purchase Information

Dear Mrs. Linda D. Gehlken,

Thank you for registering.

**Purchase Information**

Date of Purchase: **Mar 18 2019 5:07PM**

**Mrs. Linda D. Gehlken**

Purchase Number: **17381**

Payment method: **Credit card**

Card Type: **VISA**

Credit Card Number: **\*\*\*\*\*9096**

Order Number: **102788.00**

Transaction Numbers:

**Detail**

<b>Code</b>	<b>Type</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
19450/REG1	MEETING	Finance Track	1	\$850.00	\$850.00
				Total:	\$850.00
				Total Payments:	-\$850.00
				Balance:	\$0.00

**Registrant Detail**

<b>Registrant ID</b>	<b>Registrant Name</b>	<b>Meeting</b>	<b>Confirmation Number</b>
54132	Ms. April Boling	2019 Business of Airports	102788



## 2019 ACI-NA Business of Airports Conference Agenda (Finance Track)

### Sunday, June 9, 2019

2:00pm – 5:00pm **Airport Finance Workshop - Strategic Airport Financial Management**  
(Pre-registration required)

Instructor: Dr. Luigi G. (Joe) Sulmona

The Workshop will provide an interactive opportunity to examine strategic financial management best-practices. The workshop will begin with a facilitator-led dialogue on what can be done to strengthen airport financial health and even thrive in what certainly will become a more challenging structural environment. The second half of the workshop will encourage discussions between participants on what financial challenges are becoming evident, and what can be done to create sustainable outcomes that best serves airport customers and their communities. Finally, as airports begin to attract new sources of capital, the workshop will give attention to the demands for more transparency and triple-bottom line reporting.

### Monday, June 10, 2019

8:00am – 4:30pm **Registration**

8:00am – 9:00am **Networking Breakfast**

8:30am – 4:00pm **Finance Committee Workshop** (Open to all registered attendees)

8:30am – 8:40am	<b>Welcome and Opening Remarks</b> , Catherine Kloepfer, Senior Vice President /Corporate Services & CFO, Winnipeg Airports Authority Inc., 2019 Chair, ACI-NA Finance Committee and Jay DeWitt, Deputy Aviation Director/CFO, Phoenix Sky Harbor International Airport
8:40am – 9:30am <i>1 CPE Credit</i>	<b>Airport/Airline Business Working Group</b> , Chaired by Tatiana Starostina, Manager, Financial Planning, Oakland International Airport 1. 2019 Business term survey
9:30am – 10:30am <i>1 CPE Credit</i>	<b>Accounting and Financing Working Group</b> , Chaired by John Schubert, Senior Director of Finance, Tucson Airport Authority
10:30am – 11:00am	<b>Networking Break</b>
11:00am – 12:15pm <i>1.5 CPE Credits</i>	<b>Financial Impacts of Federal Policy Working Group</b> , Greg Richardson, Assistant General Manager, City of Atlanta Department of Aviation, Hartsfield-Jackson Atlanta International Airport 1. ACI-NA Legislative Update – Annie Russo, Vice President, Government and Political Affairs, ACI-NA 2. FAA Update
12:15pm – 1:30pm	<b>Networking Lunch</b>
1:30pm – 2:45pm <i>1.5 CPE Credits</i>	<b>Finance Committee Meeting</b> , Chaired by Catherine Kloepfer, Senior Vice President /Corporate Services & CFO, Winnipeg Airports Authority Inc., 2019 Chair, ACI-NA Finance Committee 1. Welcome and Opening Remarks (5 minutes) 2. Capital Market Overview – (45 minutes) Attendees will be updated on current trends in capital financing markets and bonding structures. There will also be update on current finance trends in Canadian and international airports. Attendees should have a basic level of finance knowledge. • Chris Bergstrom, Executive Director, UBS Financial Services Inc.   Public Finance 3. Canadian Update – Catherine Kloepfer, Senior Vice President /Corporate Services & CFO, Winnipeg Airports Authority Inc. (10 minutes) 4. ACI World Economics Committee Update (10 minutes) 5. Open Discussion and Announcement of 2019 Event Schedule (remaining time)
2:45pm – 3:15pm	<b>Networking Break</b>
3:15pm – 4:15pm <i>1 CPE Credit</i>	<b>Strategic Planning and Performance Management Working Group</b> , chaired by Michael Hill, Chief Financial Officer, Charlotte Douglas International Airport 1. The Annual ACI-NA Financial Benchmarking Survey
4:15pm – 5:00pm	<b>Finance Committee Steering Group Meeting</b>
5:00pm – 6:30pm	<b>Networking Lounge Grand Opening and Welcome Reception</b>

## Tuesday, June 11, 2019

8:00am – 4:30pm **Registration**

8:00am – 9:00am **Breakfast in Networking Lounge**

9:00am – 9:30am **Welcome and Opening Remarks**

Speakers: James E. Bennett, Director of Aviation Services, City of Phoenix Aviation Department  
Kevin M. Burke, President & CEO, ACI-NA  
Candace McGraw, CEO, Cincinnati/Northern Kentucky International Airport, and  
Chair, ACI-NA Board of Directors

9:30am – 10:45am **General Session 1: Insight From the Airport C-Suite**  
*1.5 CPE Credits*

Managing airports can be a challenging job, especially with a more concentrated airline industry and the difficulty of adding air service. Airports must continue to creatively reinvent their passenger services to improve the travel experience and remain competitive. There is also a need to manage their infrastructure and community expectations, while addressing new business models and exploring additional revenue streams. This session explores the successes and challenges airport CEOs face in developing strategies, which create economic benefits and increase passenger satisfaction.

Moderator: Candace S. McGraw, CEO, Cincinnati/Northern Kentucky International Airport and Chair, ACI-NA Board of Directors

Speakers: Kimberly J. Becker, President/CEO, San Diego County Regional Airport Authority  
Bryant L. Francis, Director of Aviation, Oakland International Airport  
Monica Lombraña, Managing Director of Aviation and International Bridges, City of El Paso  
Bob Sartor, President and CEO, Calgary Airport Authority

10:45am – 11:15am **Networking Break**

11:15am – 12:30pm **Session 1C: The Next Generation in Airport Parking business models - Variable Rate Parking**  
*1.5 CPE credits*

Parking revenue remains the largest non-airline revenue source at North American airports. With the evolution of the ground transportation revenue model over the past several years which has seen TNC's increasingly impact parking revenues, it is imperative that airports understand the next evolution in parking which is to move from a fixed rate parking model, to a variable rate model. The future airport commercial parking model will utilize many of the same revenue management techniques utilized by both airlines and hotels for decades. This session will provide an overview of the efforts currently underway at multiple North American airports to move towards a variable rate model, the expected benefits as well as the challenges which those airports expect to face.

Speaker: Jenna Buckner, CEO, InnovAT International

12:30pm – 2:00pm **Lunch in Networking Lounge**

2:00pm – 3:15pm  
1.5 CPE credits

**Session 2A: Incorporating Urban and Commercial Development in and around the Airport**

[Joint Finance & Concessions Session](#)

Many airports have vacant land acquired for noise abatement or other purposes. This land can be developed for compatible purposes resulting in significant revenue to the airport. Different dynamics on mixed commercial land use and land development are key drivers in delivering local economy benefits. The recent FAA Reauthorization Bill included regulatory reform of eliminating the requirement for FAA approval in order for airports to dispose, use, or lease non-airfields property purchased without federal funding, thus allowing airports greater flexibility for developing and disposing of land. This session will provide examples of development ideas and strategies that airports can use.

Moderator: Eric Podnieks, Program Manager, Real Estate and Concessions, San Diego County Regional Airport Authority

Speakers: Andrew Cohn, Director of Real Estate, Levine Investments Limited Partnership  
Coleman Swartz, Director, Commercial Development, Ottawa International Airport Authority

2:00pm – 3:15pm  
1.5 CPE credits

**Session 2C: Getting Airport Analytics off the Ground**

We live in a data-driven society, and with the sheer volume of data growing each year, managing and gaining insight from it becomes increasingly vital. But how do you get started, how do you determine what to measure, and what are some of the hidden barriers to success? Join us for an exploration of best practices and a practical look at the strategies, milestones and hurdles of an airport getting analytics off the ground.

Speakers: Mark Richards, Partner, IT Consulting, Plante Moran  
Katie McCoy, Business Intelligence Manager, Charlotte-Douglas International Airport

3:15pm – 3:45pm

**Networking Break**

3:45pm – 5:00pm  
1.5 CPE Credits

**Session 3A: Ground Transportation: Airport Challenges and Opportunities for Evolving Business Models**

[Joint Finance & Concessions Session](#)

Transportation Network Companies (TNCs), peer-to-peer ridesharing or rental car companies businesses have created both opportunities and challenges for airports in managing operations, revenue, and passenger experience. The evolution of technology and passenger culture will continue to put pressures on Ground Transportation with autonomous vehicles, peer to peer car rentals, and more. Learn how airports can navigate through these changes and continue to effectively maximize their operations, revenue, and increase the passenger experience.

Moderator: Ingrid Hairston, Director of Business Development, Raleigh-Durham Airport Authority

Speakers: Sam ElGord, Principal Property Manager, San Francisco International Airport  
Craig Leiner, Associate Director, Ricondo

3:45pm – 5:00pm  
1.5 CPE Credits

**Session 3C: Rates and Charges: Current Trends and Case Studies**

North American airports are trying to address congested facilities resulting from increases in traffic and the need to replace or upgrade aging facilities in the context of stagnant AIP funding levels, tapped out PFC capacity for the foreseeable future, and increasingly leveraged balance sheets. Meanwhile, airlines claim a PFC increase is not needed because they have "committed to pay for airport bonds through their own rents and fees rather than

impose higher taxes on passengers." Yet airlines resist increases in airport rates and charges. This session will explore how different airports addressed this challenge through their negotiations with airlines and selection of ratemaking regimes. We will explore the different ways to approach the business relationship (airline agreements vs. rates by resolution) and emerging hot topics in negotiations (common use bag formulas, turn fees, equalized holdroom fees, assignment and access to gates, terminal-wide common use systems, low cost terminals, etc.) Bring your questions for our expert panel of airport managers, consultants, and lawyers who have recent first-hand experience.

## Wednesday, June 12, 2019

8:00am – 4:00pm **Registration**

8:00am – 9:00am **Breakfast in Networking Lounge**

9:00am – 10:00am **General Session 2: Keynote Speaker**

10:00am – 10:30am **Networking Break**

10:30am – 12:30pm **Airport Finance Roundtable by Hub Size** (*Open to all registered attendees*)  
2 CPE Credits

### **Large Hub Airport Roundtable**

Facilitators: Michael Hill, Chief Financial Officer, Charlotte Douglas International Airport  
Kathleen M. Sharman, Chief Financial Officer, Greater Orlando Aviation Authority

This roundtable will focus on the following issues:

- 1) Navigating the next economic downturn in the midst of major large hub expansions
  - Alternative Financing Mechanisms
  - Maintaining your bond ratings in an environment of economic uncertainty, lack of increases in AIP funding or increase in the PFC
- 2) Trends in Airline Agreements vs Rates by Ordinance
- 3) Big data: Critical or Cliché? How is your airport using data to make decisions.

### **Medium Hub Airport Roundtable**

Facilitators: Randy Bush, CFO, Columbus Regional Airports Authority  
Brian McGonagle, Department Director of Finance, Lee County Port Authority Southwest Florida

This session is an opportunity to discuss with your peers current trends in airport accounting and finance, human resources or other topics that the Medium Hub Airport group would like to discuss. There will be a "light" agenda for the session, but please come with questions for your peers. Topics may include:

- Current trends in airline rates and charges
- Employee benefits
- Recruiting in a period of low unemployment
- Transportation Network Companies
- Parking Operations
- Planning for the next recession

- Concessions and retail
- Commercial development
- . . . and anything else you would like to discuss.

### **Small/Non Hub Airport Roundtable**

Facilitators: Dave Armstrong, Finance Director, Spokane International Airport  
Robin Strasser, Director of Administration & Finance, Fort Wayne-Allen County Airport Authority

The session is an opportunity to discuss with counterparts at small or non-hub airports. The successes and challenges at smaller airports are similar to, but at the same time different from, larger airports. The session will be in a casual discussion format with no topic off limit, and will include these topics for example:

- Your most recent Airline Agreement Negotiation / Consultation
- Rates and Charges including Capital Planning
- Transportation Network Companies and the effect on Parking
- Staffing and Organization
- GASB Pronouncements
- Please come with ANY questions or topics you want to discuss.

### **Canadian Airport Roundtable**

Facilitator: Robert Palmer, Vice President & CFO, The Calgary Airport Authority

This roundtable will focus on the following issues:

1. AIF MOA and airline consultative process – update
2. Canadian airports privatization & CTA review – update and discussion
3. CAIS reporting feedback and input – discussion
4. Data and Performance Monitoring Working Group (DPMWG)
5. IFRS update
6. Roundtable – updates at the respective airports

12:30pm – 1:30pm **Lunch in Networking Lounge**

1:30pm – 2:45pm **General Session 3: Roundtable with Airlines**

*1.5 CPE Credits*

This session features representatives from airlines who will share their perspectives on many issues including industry growth projections, airport privatization and public/private partnerships, new trends in airport-airline agreements, airline input into airport capital programs and much more. And, of course, we'll look to airports in the audience for their questions and discussion with our airline panelists.

2:45pm – 3:15pm **Networking Break**

3:15pm – 4:30pm **Session 6C: Talent Review/Succession Planning**

*1.5 CPE Credits*

[Joint Finance & HR Session](#)

A process to understand our team members (particularly managers and up), reviewing their backgrounds, performance, strengths, and opportunities, and determining development opportunities and next career steps for each of them. This process naturally leads to succession planning discussions, as well as identifying High-Performers and High-Potential employees and having a plan for each of them.

5:30pm – 6:00pm     **Awards Gala Reception** (*business or cocktail attire suggested*)

6:00pm – 9:00pm     **Awards Gala Dinner** (*business or cocktail attire suggested*)

## Continuing Professional Education (CPE) Information

Conference workshops are all Group-Live.

**Not all of the sessions at this conference are eligible for CPE credits. Please check the individual session you wish to attend to ascertain the number of credits available.**

### Conference Learning Objectives:

Participants will be able to:

- Determine business practices favorable to an airport's business relationships with airlines.
- Identify potential accounting rule changes and implications to financial reporting.
- Identify financial impacts of existing and proposed federal policies.
- Determine potential impacts due to capital market changes.
- Apply global best practices in airport management.
- Apply strategic planning methods and identify performance management improvements.

**Course Level:** The course level is intermediate. Conference workshops are designed for individuals with a basic understanding of airport industry concepts and issues.

**Prerequisite:** Basic knowledge about airport business and financial management.

**Advance Preparation:** None

**Conference participants are eligible to receive up to 17 hours of Finance CPE credits.**



ACI-NA is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: [www.nasbaregistry.org](http://www.nasbaregistry.org).

For more information regarding administrative policies such as refunds, cancellation and complaints, please contact Liying Gu at [lgu@airportscouncil.org](mailto:lgu@airportscouncil.org).





Transactions

Transactions Continued

Apr 30	AGENT FEE 8900766411982TRAVELTRUST CCA	\$30.00
Apr 30	SOUTHWES 5262470750053800-435-9792TX TK#: 5262470750053 PSGR: BOLING/CATHERINE APR ORIG: SAN, DEST: PHX CARRIER: WN SVC: E ORIG: PHX, DEST: SAN CARRIER: WN SVC: C	\$237.96

↑ ↑  
Airfare

Apr 20 AIRBNB \* HMADDQSS55415-800-5959CA \$415.61

1ST  
PMT  
AIRBNB



Transactions

CATH

Q2\*

CONDO (AIRBNB)

415.60

415.60

831.20

4 NIGHTS

SUN → WED

$831.20 \times 4/5 = 477.92$  ✓

404.96

Transactions Continued

Date	Description	Amount
24	AIRBNB * HMADDQQS55415-800-5959CA	\$415.60
24	INTL...	

AIRBNB PAYMENT #2

Tot

Date	Description	Amount
<b>Total Fees for This Period</b>		<b>\$0.00</b>
Interest Charge on Purchases		\$0.00
Interest Charge on Cash Advances		\$0.00
Interest Charge on Other Balances		\$0.00
<b>Total Interest for This Period</b>		<b>\$0.00</b>

## Large Patio with Pool Views. PRIME LOCATION

Entire home/apt hosted by Akash



Saturday,  
Jun 08, 2019

Check-in time is 3PM - 2AM (next day)

Thu  
Jun 13  
Check out 1

[View full itinerary](#)

### Address

7625 East Camelback Road 237b, Scottsdale, AZ 85251, United States

Get c

### Guests

4

Invit

### Payments

Payment 1 of 2

\$415.61

Apr 20, 2019 · 02:45PM PDT

VISA •••• 6715

Amount paid (USD)

\$112.60 x 5 nights	\$563.00
Cleaning fee	\$100.00
Service fee	\$85.53
Occupancy taxes and fees	\$82.68

---

Total (USD) \$831.21  
Will process in 2 payments

---

**Payment 2 of 2 (USD)**

**\$415.60**

### Payment

VISA •••• 6715 \$415.60  
May 23, 2019 · 08:52PM PDT

---

Amount paid (USD) \$415.60

[Print this receipt](#)

[Go to itinerary](#)

---

Have a question?

[Visit the Help Center](#)

---

Occupancy taxes

**April Boling**

---

**From:** Mango Mage <[REDACTED]@gmail.com>  
**Sent:** 06/14/2019 5:30 PM  
**To:** April Boling  
**Subject:** Fwd: Your ride with Jianhua on June 6

----- Forwarded message -----  
**From:** Lyft Ride Receipt <no-reply@lyftmail.com>  
**Date:** Thu, Jun 6, 2019, 9:33 AM  
**Subject:** Your ride with Jianhua on June 6  
**To:** <[REDACTED]@gmail.com>

LYFT TO  
AIRPORT  
\$ 33.65



Thanks for riding with Jianhua !

June 6, 2019 at 8:58 AM

**Ride Details**

Lyft fare (14.47mi, 24m 5s)	\$28.52
Tip	\$5.13
<hr/>	
VISA Visa *6715	<b>\$33.65</b>

**April Boling**

---

**From:** Mango Mage <april201950@gmail.com>  
**Sent:** 06/14/2019 5:30 PM  
**To:** April Boling  
**Subject:** Fwd: Your ride with Victoria on June 13

----- Forwarded message -----  
**From:** Lyft Ride Receipt <no-reply@lyftmail.com>  
**Date:** Fri, Jun 14, 2019, 5:24 PM  
**Subject:** Your ride with Victoria on June 13  
**To:** <april201950@gmail.com>



LYFT BACK  
FROM AIRPORT  
30.29  
3.00  
33.29

Thanks for riding with Victoria

June 13, 2019 at 4:42 PM

**Ride Details**

Lyft fare (16.30mi, 41m 2s)	\$30.29
<hr/>	
VISA Visa *6715	<b>\$30.29</b>

**Holly Crowell**

**From:** April Boling  
**Sent:** 06/13/2019 1:17 PM  
**To:** Holly Crowell  
**Subject:** Fwd: ALAMO Rental A

Please print ✓  
----- Forwarded message -----  
From: DoNotReply@erac.com  
Date: Jun 13, 2019 12:40 PM  
Subject: ALAMO Rental Agreement 451763341  
To: April Boling [REDACTED]  
Cc:



RA #: 451763341  
Renter: CATHERINE BOLING

**Dates & Times**

**Pickup**  
Jun 06, 2019  
12:23 PM

1805 E SKY HARBOR CIR S  
PHOENIX, AZ 85034  
8443709817

**Return**  
Jun 13, 2019  
12:40 PM

1805 E SKY HARBOR CIR S  
PHOENIX, AZ 85034  
8443709817

**Vehicle**

Make/Model: NISN/MAXI  
Color: SILVER  
Car Class Driven: PCAR  
Mileage out: 9630  
Mileage: 324  
Fuel Out: Full  
License: 8HAS216  
Unit #: 7RDF37

Car Class Charged: LCAR  
Mileage in: 9306  
Fuel In: Full  
State/Province: CA  
Vehicle #: KC369829

Charges	Price/Unit	Total
TIME & DISTANCE 06/06 - 06/13	1 @ \$361.28/WEEK	\$361.28*
NO CHARGE DISTANCE 06/06 - 06/13	0 @ \$0.00/DISTANCE	\$0.00*
CDW/LDW	7 @ \$24.99/DAY	\$174.93*
MAINTENANCE FEE 0.93/DAY	7 @ \$0.93/DAY	\$6.51*
CUSTOMER FACILITY CHARGE 6.00/DAY	7 @ \$6.00/DAY	\$42.00*
CONCESSION RECOVERY FEE 11.11PCT	11.1100%	\$60.30*
STADIUM SURCHARGE	3.2500%	\$20.96



RA #: 451763341

Renter: CATHERINE BOLING

---

VEHICLE LICENSE SURCHARGE 5 PCT	5.0000%	\$32.25
TRANS PRIV TAX	10.6000%	\$68.37
<b>Total Charges:</b>		<b>\$766.60</b>
Charge To:		VISA xxxx6715

---

\* Taxable Items  
Subject to Audit  
Customer Service Number 1-800-445-5664  
2019-06-13 12:40:19

---





Posted Transactions Since Your Last Statement

Account Ending in ...6715

Date	Description	Category	Card	Amount	
Jun 15	Lyft	Other Travel	Catherine B. ...6715	\$30.29	←
Jun 15	Lyft	Other Travel	Catherine B. ...6715	\$3.00	←
Jun 15	Denny's	Dining	Catherine B. ...6715	\$33.73	←
Jun 14	Alamo Rent A Car	Car Rental	Catherine B. ...6715	\$766.60	←
Jun 14	WESTIN KIERLAND PARKING ✓	Gas/Automotive	Catherine B. ...6715	✓ \$8.00	←
Jun 13	SAN DIEGO UNION TRIB SUB	Other Services	Catherine B. ...6715	\$7.96	
Jun 13	Talking Stick Resort	Dining	Catherine B. ...6715	\$43.47	←
Jun 13	WESTIN KIERLAND PARKING ✓	Gas/Automotive	Catherine B. ...6715	✓ \$8.00	←
Jun 12	Sushi J	Dining	Catherine B. ...6715	\$61.31	←
Jun 12	WESTIN KIERLAND PARKING ✓	Gas/Automotive	Catherine B. ...6715	✓ \$8.00	←

Receipt

L/R #05 A Payment No.00014192  
T/D #06 Ticket No.038589  
Entry Time 06/11/2019 (Tue) 8:34  
Exit Time 06/11/2019 (Tue) 17:33  
Parking Time 8:59  
Parking Fee Rate A \$8.00

VISA  
Account PARKING AT 6715  
Slip # CONFERENCE 5707  
Auth C 6250  
Credit C \$8 x 3 = \$24 \$8.00  
=====  
Total 3RD RECEIPT DIDN'T PRINT - SEE CR CD \$8.00 ✓

6/13/2019 12:15:3  
Order Number:  
Circle K 2706347  
8202 E McDowell Rd  
Scottsdale AZ 85257  
(480) 874-4114  
SHELL  
8202 E MCDOWELL RD  
SCOTTSDALE AZ  
85257  
Merch #: 57441826005  
Appr: 00033G  
Invoice #: 883967  
UNL-REG  
PUMP No. 16  
Gallons 11.850  
PRICE/G \$2.979  
TOTAL FUEL \$35.30  
TOTAL SALE \$35.30  
VISA  
XXXX XXXX XXXX 4226

Receipt

L/R #05 A Payment No.00014134  
T/D #06 Ticket No.038488  
Entry Time 06/10/2019 (Mon) 8:01  
Exit Time 06/10/2019 (Mon) 16:16  
Parking Time 8:15  
Parking Fee Rate A \$8.00

VISA  
Account # \*\*\*\*\*6715  
Slip # 15642  
Auth Code 000007692D  
Credit Card Amount \$8.00  
=====  
Total \$8.00 ✓

Thank You for Your Visit  
Please Come Again !

GAS FOR RENTAL  
CAR  
35.30  
x 5/7  
25.43  
HAVE A NICE DAY

3RD PARKING  
RECEIPT ON  
NEXT PAGE  
\$8.00

Starlite BBQ  
7620 E. Indian School Rd  
Scottsdale, AZ 85251  
ph 480-553-9330

Thank You for Visiting

TABLE: 26 - 1 Guest  
Your Server was Emily  
6/12/2019 9:02:21 PM  
Sequence #: 0000021  
ID #: 0079373

ITEM	QTY	PRICE
Brisket	1	\$0.00
- Oil and Vineger Coleslaw		
- Half		\$15.00
Green Tom App	1	\$9.50
Jalepeno Cheese Grits	1	\$4.00
Subtotal		\$28.50
Total Taxes		\$2.29
Grand Total		\$30.79

Credit Purchase

Name :BOLING/C

CC Type

xxxx 4226

DINNER

6/12

\$30.79

Tip:

6.00

Total:

36.79 ✓

X

CUSTOMER COPY

I agree to pay the amount shown above.

Please Come Back!

**SUSHI J**  
 4320 N MILLER RD  
 SCOTTSDALE, AZ 85251  
 4809463550

**ORDER: b5**

Cashier: Tu F  
 10-6月-2019 下午7:22:15

Transaction **012589**

- 1 Spicy Edamame (HH) \$4.50
- 1 Tuna Tataki Sashimi 6pcs \$14.50  
spicy
- 1 Yellowtail Toro Sashimi \$13.99
- 1 Yellowtail Carpaccio\* 6pcs \$14.50  
red sea

*DINNER*  
*6/10*

\$47.49  
 \$3.82  
 \$51.31  
 \$51.31

Tip 10.00  
 Total 61.31 ✓

Retain this copy for statement validation

10-6月-2019 下午8:48:15  
 \$51.31 | Method: SWIPED  
 VISA XXXXXXXXXXXX6715  
 CATHERINE BOLING  
 Ref #: 916200603100 | Auth #: 04477D  
 MID: \*\*\*\*\*3888  
 AthNtwkNm: VISA  
 SIGNATURE VERIFIED

Order YC7890HKS0Q9Y

Old Town Tortilla Factory  
 480-945-4567  
 6910 East Main Street  
 Scottsdale, AZ 85251

Server: TEXAS 06/09/2019  
 Table 34 8:07 PM  
 Guests: 0

**#20013**

- [REDACTED] 13.00
- [REDACTED] 13.00
- [REDACTED] 6.00
- Chips Salsa and Guac 13.00
- [REDACTED] 6.00
- Green Ench 16.00
- Pork Verde 16.00
- Elota St Corn 6.00
- Coctel de Mariscos 14.00
- Carne De Fuego 17.00
- [REDACTED] 13.00
- [REDACTED] 13.00
- [REDACTED] 13.00
- [REDACTED] 6.00
- Canela Shell Ice Cteam 8.00
- Cheesecake 8.00
- Canela Shell Ice Cteam 8.00

Sub Total 189.00  
 Tax 15.22  
 Total 204.22

**Balance Due 204.22**

We're Open:  
 Sundays -Thursdays 5pm - 9pm  
 Frida

*DINNER 6/9*

13.00  
 16.00  
 8.00  
 ---  
 37.00  
 TAX 2.96  
 T11 8.00  
 ---  
 47.96 ✓

06/11/19

Talking Stick Resort  
Ocean Trail  
(480)850-7777

MERCH ID: 1515468001  
CASHIER: Ryan  
TERMINAL: 251

Visa EMV

NAME: BOLING/CATHERIN  
NUMBER: XXXXXXXXXXXX671  
EXPIRE: XX/XX  
AUTH: 06647D  
AMOUNT: 36.47

CHECK: 2511631  
TABLE: 22

TOTAL: 36.47

GRATUITY: 7.00

TOTAL: 43.47

X  
SIGNATURE DINNER 6/11

Please Print 36.47

Cust 0.00

21:06/11/2019 Talking Stick Resort 21:26

Ocean Trail  
Check: 2511631 Table: 22  
Related Check: 2511625  
Server: Ryan Guests: 2  
Terminal: 251

Regular Check  
1 Sm Seafood Chowd 8.00  
1 Gumbo 25.75  
\$OT Combo Gumbo [25.75]

Subtotal 33.75  
Tax 2.72  
Total 36.47

Payments

Visa EMV 36.47

XXXXXXXXXXXX6715  
BOLING/CATHERINE  
VISA CREDIT

CVM: Signature  
Entry Mode: Chip  
Auth Mode: Issuer  
AID: A0000000031010  
TVR: 0000008000  
IAD: 06010A03602002  
TSI: F800

Identification Required for  
Player's Reward Club and  
Hotel Room Charges. Thank You!

Dine In

Denny's Restaurant #6476  
7605 E McDowell Rd  
Scottsdale, AZ 85260  
480-481-9709  
480-481-9709  
www.dennys.com

\*\*\*\*\*

Thank you for visiting your local Denny's  
please call us with feedback or questions  
1-877-643-8767

\*\*\*\*\*

6/13/2019 12:05:16 PM  
Order: 307313 Server: Emilee R

Table: 33 Guests: 2  
Sig Diner Coffee 2.55  
Iced Tea 2.59  
Moons/My Hammy 9.99  
Bacon Avocado Cheesebu 10.89

SubTotal 26.02  
Tax 2.09  
Gratuity 5.62

Total 33.73

Visa 33.73  
Acct:XXXXXXXX6715  
AuthCode:05353D

\*\*\*\*\*

BREAKFAST 6/13

\$5  
2.55  
9.99  
12.54  
TAX 1.00  
TIP 2.25  
15.79

Offer valid for 7 days after original



## FY 2019 Per Diem Rates for Phoenix / Scottsdale, Arizona

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Phoenix / Scottsdale	Maricopa	\$56	\$13	\$15	\$23	\$5	\$42.00

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**

**TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Lee M. Parravano DEPT. NAME & NO. Chief Auditor - Dept. 16  
 DEPARTURE DATE: 6/9/2019 RETURN DATE: 6/12/2019 REPORT DUE: 7/12/19  
 DESTINATION: \_\_\_\_\_

*Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.*

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY 6/9/19	MONDAY 6/10/19	TUESDAY 6/11/19	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	503.60								0.00
Conference Fees (provide copy of flyer/registration expenses)	800.00	182.10	182.10	182.10					546.30
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*									0.00
Hotel*									0.00
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel srvs.)									0.00
Meals (include tips pd.)									0.00
Breakfast*									0.00
Lunch*									0.00
Dinner*									0.00
Other Meals*									0.00
<b>Alcohol is a non-reimbursable expense</b>									
Hospitality <sup>1</sup> *									0.00
Miscellaneous: Baggage Fees									0.00
									0.00
									0.00
*Provide detailed receipts									0.00
<b>Total Expenses prepaid by Authority</b>	<b>1,303.60</b>	<b>182.10</b>	<b>182.10</b>	<b>182.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>546.30</b>

Explanation:	Total Expenses Prepaid by Authority	1,303.60
	Total Expenses Incurred by Employee (including cash advances)	546.30
	<b>Grand Trip Total</b>	<b>1,849.90</b>
	Less Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	1,303.60
	<b>Due Traveler (positive amount)<sup>2</sup></b>	
	<b>Due Authority (negative amount)<sup>3</sup></b>	<b>546.30</b>
<i>Note: Send this report to Accounting even if the amount is \$0.</i>		

<sup>1</sup> Give names and business affiliations of any persons whose meals were paid by traveler.  
<sup>2</sup> Prepare Check Request  
<sup>3</sup> Attach personal check payable to SDCRAA

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

[Travel and Lodging Expense Reimbursement Policy 3.40](#)     
 [Business Expense Reimbursement Policy 3.30](#)

Prepared By: Lee Parravano Ext.: \_\_\_\_\_  
 Traveler Signature:  Date: 6/24/19  
 Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A All travel requests must conform to applicable provisions of Policies 3.30 and 3.40
- B Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Lee Parravano Dept: 16

Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

**2. DATE OF REQUEST:** 4/4/2019 PLANNED DATE OF DEPARTURE/RETURN 6/9/2019 / 6/12/2019

**3. DESTINATIONS/PURPOSE** (Provide detailed explanation as to the purpose of the trip– continue on extra sheets of paper as necessary):

Destination: Bloomington, MN (Minneapolis-St. Paul) Purpose: Attend the Association of Airport Internal Auditors (AAIA) 30<sup>th</sup> Annual Conference

Explanation: The AAIA conference provides networking and training courses specific to airport auditors. I will earn 21 hours of Continuing Professional Education (CPE) toward my annual 40 hour CPE requirement.

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

<b>A. TRANSPORTATION COSTS</b>	
• AIRFARE	\$ 400
• RENTAL CAR (Must complete page 2)	\$
• OTHER TRANSPORTATION (Taxi, Train)	\$ 30
<b>B. LODGING</b>	\$ 550
<b>C. MEALS</b>	\$ 100
<b>D. SEMINAR AND CONFERENCE FEES</b>	\$ 800
<b>E. ENTERTAINMENT (If applicable)</b>	\$
<b>F. OTHER INCIDENTAL EXPENSES</b>	\$ 10
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	\$ 1,890

\*Permitted in limited circumstances; must be pre-approved Provide a copy of Out-of-Town Travel Request form to Risk Management prior to travel in order to obtain insurance identification card covering rental period

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: [Signature] Date 4/5/19

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required)

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40

Administrator's Signature \_\_\_\_\_ Date \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, Linda Gualdoni, Assistant Authority Clerk I hereby certify that this document was approved by the Executive Committee at its April 22, 2019 meeting.





**EMBASSY  
SUITES**  
by HILTON

7901 34th Avenue South • Bloomington, MN 55425  
(952) 854-1000 • Fax: (952) 854-6557  
For reservations across the nation  
1-800-EMBASSY or www.embassysuites.com

Name & Address

PARRAVANO, LEE  
PO BOX 82776  
SAN DIEGO CA 92138  
UNITED STATES OF AMERICA

Suite 820/NQS  
Arrival Date 6/9/2019 8:37:00 PM  
Departure Date 6/12/2019 10:59:00 AM

Adult/Child 1/0  
Suite Rate 159.00

Rate Plan: AAI  
HH #  
AL:  
Car:

Confirmation Number: 90146757

6/12/2019



DATE	REFERENCE	DESCRIPTION	AMOUNT
6/9/2019	5623209	GUEST ROOM	\$159.00
6/9/2019	5623209	STATE TAX	\$11.17
6/9/2019	5623209	CITY TAX	\$11.13
6/9/2019	5623209	COUNTY TAX	\$0.80
6/10/2019	5623786	GUEST ROOM	\$159.00
6/10/2019	5623786	STATE TAX	\$11.17
6/10/2019	5623786	CITY TAX	\$11.13
6/10/2019	5623786	COUNTY TAX	\$0.80
6/11/2019	5624318	GUEST ROOM	\$159.00
6/11/2019	5624318	STATE TAX	\$11.17
6/11/2019	5624318	CITY TAX	\$11.13
6/11/2019	5624318	COUNTY TAX	\$0.80
6/12/2019	5625481	VS	(\$546.30)
		**BALANCE**	\$0.00

skipped 2.10 }



ACCOUNT NO. VS

CARD MEMBER NAME PARRAVANO, LEE

ESTABLISHMENT NO. & LOCATION ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

CARD MEMBER'S SIGNATURE X

DATE OF CHARGE 6/12/2019 FOLIO NO./CHECK NO. 1348631 A

AUTHORIZATION 78043D INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC.

TOTAL AMOUNT -546.30

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

PAYMENT DUE UPON RECEIPT





Traveltrust Corporation  
 374 North Coast Hwy 101  
 Encinitas, CA 92024  
 Phone: (760) 635-1700

**ADD TO OUTLOOK**

Wednesday, 15MAY 2019 07:41 PM EDT

**Passengers:** LEE MICHAEL PARRAVANO (37)

Agency Reference Number: RZVSHC

Click here to view your current itinerary or ETicket receipt on-line: [tripcase.com](http://tripcase.com)

Delta Air Lines Confirmation HOUBSM

Alaska Airlines Confirmation HHQCCO

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt  
 Be sure to visit [www.traveltrust.com](http://www.traveltrust.com) for additional travel information

TRAVELTRUST STRONGLY RECOMMENDS CHECKING IN  
 ONLINE WITH YOUR AIRLINE AT LEAST 24 HOURS PRIOR TO  
 EACH FLIGHT FOR THE MOST CURRENT TIMES AND ALERTS

<b>AIR</b>	<b>Sunday, 9JUN 2019</b>	
<b>Delta Air Lines</b>	<b>Flight Number:</b> 1728	<b>Class:</b> U- Coach/Economy
<b>From:</b> San Diego CA, USA	<b>Depart:</b> 02:01 PM	
<b>To:</b> Minneapolis St PI MN, USA	<b>Arrive:</b> 07:42 PM	
<b>Stops:</b> Nonstop	<b>Duration:</b> 3 hour(s) 41 minute(s)	
<b>Seats:</b> 23F	<b>Status:</b> CONFIRMED	<b>Miles:</b> 1524 / 2438 KM
<b>Equipment:</b> Airbus A321 Jet	<b>MEAL:</b> FOOD FOR PURCHASE	
<b>DEPARTS SAN TERMINAL 2 - ARRIVES MSP TERMINAL 1 - LINDBERGH</b>		
<b>NON REFUNDABLE AIRFARE 473.30</b>		
<b>AISLE SEAT CONFIRMED</b>		
<b>Delta Air Lines Confirmation number is HOUBSM</b>		

<b>HOTEL</b>	<b>Sunday, 9JUN 2019</b>	
<b><u>Embassy Stes Minneapolis Arprt (EMBASSY SUITES)</u></b>		
7901 34Th AVE S Bloomington MN 55425		
<b>Number of Rooms:</b> 1	<b>Confirmation Number:</b> 9014657	
<b>Phone:</b> 1-952-854-1000	<b>Fax:</b> 1-952-854-6557	
<b>Rate:</b> USD 159.00		
<b>Check Out:</b> Wednesday, 12JUN 2019		
Room Type: QEN		

CONTACT TRAVELTRUST FOR ANY CHANGES OR CANCELLATION  
 PLEASE PRESENT PERSONAL CC FOR HOTEL PAYMENT  
 PLEASE PRESENT PERSONAL CC FOR HOTEL PAYMENT

CXL POLICY-24HOUR  
 Traveler is responsible for hotel charges if not cancelled

<b>AIR</b>	<b>Wednesday, 12JUN 2019</b>	
<b>Alaska Airlines</b>	<b>Flight Number:</b> 1142	<b>Class:</b> G- Coach/Economy

**From:** Minneapolis St PI MN, USA

**Depart:** 03:35 PM

**To:** San Diego CA, USA

**Arrive:** 05:35 PM

**Stops:** Nonstop

**Duration:** 4 hour(s) 0 minute(s)

**Seats:** 18F

**Status:** CONFIRMED

**Miles:** 1524 / 2438 KM

**Equipment:** Airbus A321 Jet

**MEAL:** FOOD FOR PURCHASE

**DEPARTS** MSP TERMINAL 1 - LINDBERGH - **ARRIVES** SAN TERMINAL 2

**AISLE SEAT** CONFIRMED

**Alaska Airlines Confirmation number is HHQCCO**

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. DELTA AIR LINES CONFIRMATION NUMBER - HOUBSM ALASKA AIRLINES CONFIRMATION NUMBER - HHQCCO FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

**Ticket/Invoice Information**

Ticket for: LEE MICHAEL PARRAVANO  
Date issued: 5/14/2019 Invoice Nbr: 5532971  
Ticket Nbr: DL7360484620 Electronic Tkt: Yes Amount: 290.30 USD  
Base: 256.74 US Tax: 19.26 USD XT Tax: 14.30 USD  
Charged to: AX\*\*\*\*\*1013

Ticket for: LEE MICHAEL PARRAVANO  
Date issued: 5/14/2019 Invoice Nbr: 5532974  
Ticket Nbr: AS7360484621 Electronic Tkt: Yes Amount: 183.30 USD  
Base: 157.21 US Tax: 11.79 USD XT Tax: 14.30 USD  
Charged to: AX\*\*\*\*\*1013

Service fee: LEE MICHAEL PARRAVANO  
Date issued: 5/14/2019  
Document Nbr: XD0767197675 Amount: 30.00  
Charged to: AX\*\*\*\*\*1013

Passenger Name: LEE MICHAEL PARRAVANO  
Final payment: Amount: 0.00

Total Tickets: 473.60  
Total Fees: 30.00  
Total Amount: 503.60

**Click here 24 hours in advance to obtain boarding passes:**

[DELTA](#)  
[ALASKA](#)

**Click here to review Baggage policies and guidelines:**

[DELTA](#)  
[ALASKA](#)

TSA Guidance- a government issued photo id is needed for checkin.  
Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.  
For Additional security information visit [www.tsa.gov](http://www.tsa.gov).  
All coupons related to this ticket must be used in the sequence purchased or you may be subject to a change in airfare per the carrier's discretion.

Follow us on Twitter @Traveltrustcorp

Thank you for choosing Traveltrust!  
Our Business Hours are Sunday 10pm - Friday 10pm Pacific

Association of  
Airport Internal Auditors  
**30TH ANNUAL  
CONFERENCE**



Minneapolis-St. Paul, MN  
June 9-12, 2019





**Mall of America®** is more than a shopping mall near the Twin Cities. It's over 520 shops full of tax-free shopping and 50 restaurants full of delicious food. It's Nickelodeon Universe®, SEA LIFE® Minnesota Aquarium, FlyOver America, Crayola Experience, and more – all under one roof.

Most of all, it's an unforgettable experience. And it's all right here in Bloomington, MN. Come see what's in store.

[bloomingtonmn.org/things-to-do/mallofamerica](http://bloomingtonmn.org/things-to-do/mallofamerica)  
[mallofamerica.com](http://mallofamerica.com)

## Registration Information

### CPE

The AAIA has put together an educational and stimulating agenda which qualifies for 21 hours of continuing professional education (CPE).

registration fee, conference registration must be complete by **May 1st, 2019** and payment must be received by **May 15th, 2019**. Registration completed after May 1st will be processed at the standard registration rate.

### REGISTRATION FEES

Registration Type	Registration Fee
Early Registration AAIA Member (Prior to 5/1)	\$800
Early Registration Non AAIA Member (Prior to 5/1)	\$925
Standard Registration AAIA Member (After 5/1)	\$900
Standard Registration Non AAIA Member (After 5/1)	\$1,025
Guest Fee	\$100

Please note you are considered fully registered to the conference only when payment (Check or Credit Card) has been received and you have completed the registration forms online.

You will be able to make credit card payment at the time of registration. If you wish to pay by check, please complete the registration online and mail your check to the following address:

**Association of Airport Internal Auditors**  
 c/o Michael Gee, Co-Treasurer

Metropolitan Airports Commission  
 6040 28th Avenue South  
 Minneapolis, MN 55450-2799

Email: [treasurer@airport-auditors.com](mailto:treasurer@airport-auditors.com)



As in the past two years, the AAIA will utilize an online registration service. This link is available at [airport-auditors.com](http://airport-auditors.com). In order to qualify for the early

L. Paravano



## Invoice

**Invoice Number**

2550658-113449293

**Registration ID:**

113449293

**Registration Date:**

4/30/2019

**Invoice Date:**

4/30/2019

**Issued By:**

Association of Airport Internal Auditors

**Event:**

2019 AAIA Annual Conference - Minneapolis-St. Paul

**Date/Time:**

Sunday, June 09, 2019 3:00 PM - Wednesday, June 12, 2019 4:30 PM (Central Time)

## Billing Information

**Company/Organization**

San Diego County Regional Airport Authority

**Address:**

2722 Truxton Road

Box 100

San Diego, CA 92106

United States

## Conference Hotel

### EMBASSY SUITES MINNEAPOLIS AIRPORT

Welcome to Embassy Suites Minneapolis - Airport hotel. Just one mile from Minneapolis St. Paul International Airport (MSP), the hotel is located in Bloomington, Minnesota. The closest Embassy Suites to MSP Airport and the Mall of America.

For your convenience, the hotel provides complimentary shuttle transportation to Mall of America and MSP Airport. Hiawatha Light Rail, located directly across the street from the hotel, offers guests an easy commute to downtown Minneapolis and St. Paul.



Relax in a spacious two-room suite with separate living and sleeping areas, two HDTVs, wet bar, refrigerator, microwave and WiFi. Start the day with a complimentary cooked-to-order breakfast, and each evening, relax with your group or meet new friends during our Evening Reception with complimentary refreshments. **For registered hotel guests only.** All guests enjoy access to our full-service fitness center and indoor pool.

A block of rooms for single occupancy has been reserved at the Embassy Suites Minneapolis Airport at a conference rate of \$159 + Tax (14.525%) per night. An extra charge may apply for 2 or more guests sharing the same guestroom.



### Embassy Suites Minneapolis Airport

7901 34th Avenue South

Bloomington, Minnesota 55425

Local: 952-854-1000

## RESERVATIONS

Reservations may be made via credit card using one of the following options:

#### Group Webpage:

[group.embassysuites.com/2019aaia30thannualconference](http://group.embassysuites.com/2019aaia30thannualconference)

#### Hotel Webpage:

[embassymspairport.com](http://embassymspairport.com)

Enter in the dates of stay, and then select 'add special rate code.' In the 'Group Code' box, enter the following: **AAI**

**Telephone:** Call 952-854-1000 or 1-800-Embassy, and let them know you need to make a reservation in the 2019 AAIA 30th Annual Conference block. Let them know the Group Code: **AAI**

The **cutoff date** for guaranteed hotel rates is **May 15, 2019**. At that time, the remaining rooms in the block will be released and there will be no guarantee of being able to reserve a room at the conference rates. Check-in time is 4:00pm and check-out time is 12:00pm.

**M. SCHUMACHER**



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
TRAVEL EXPENSE REPORT - Board Members**  
(To be completed within 30 days from travel return date)

Board member name: Michael Schumacher  
 Departure Date: 6/9/2019 Return Date: 6/13/2019 Report Due: 7/13/19  
 Destination: Scottsdale, AZ. (2019 ACI-NA Business of Airports Conference)

Please refer to the Authority [Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40](#), outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

<sup>5</sup> [Business Expense Reimbursement Policy 3.30](#)

<sup>4</sup> [Travel and Lodging Expense Reimbursement Policy 3.40](#)

	Authority Expenses (Prepaid by Athty)	Board Member Expenses							TOTALS
		SUNDAY 6/9/19	MONDAY 6/10/19	TUESDAY 6/11/19	WEDNESDAY 6/12/19	THURSDAY	FRIDAY	SATURDAY	
<b>Daily PerDiem Limitations:</b>									
**GSA Daily Hotel Rate or Conference Hotel Rate		215.00	215.00	215.00					
**GSA Daily Meals, Entertainment & Incidentals (ME&I)		56.00	56.00	56.00	56.00				
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	306.96								0.00
Conference Fees (provide copy of flyer/registration expenses)	850.00								0.00
Rental Car									0.00
Gas and Oil									0.00
Garage/Parking									0.00
Mileage - attach mileage form									0.00
Taxi/Shuttle Fare (include tips pd.) To/From meetings, airport, etc.		35.08			36.48				71.56
Hotel - Actual Expense Paid - Excluding Taxes		215.00	215.00	215.00					
Allowable Hotel (Lessor of Actual or GSA Allowance)		215.00	215.00	215.00	0.00	0.00	0.00	0.00	645.00
Hotel Taxes Paid		27.03	27.03	27.03					81.09
Telephone, Internet and Fax									0.00
Laundry									0.00
<b>Meals, Entertainment &amp; Incidentals (M,E&amp;I):</b>									
Meals (include tips pd.)	Breakfast								
	Lunch								
	Dinner		28.89		38.58	30.95			
	Other Meals								
Entertainment (Hospitality) <sup>1</sup>									
Tips Paid to Maids, Bellhops and other hotel servers									
Taxi/Shuttle Fare (include tips pd.) To/From meal destinations									
Total Meals, Entertainment & Incidentals		28.89	0.00	38.58	30.95				
GSA Allowance for M,E&I (from above)		56.00	56.00	56.00	56.00	0.00	0.00	0.00	
Allowable M,E&I (Lessor of Actual or GSA Allowance)		28.89	0.00	38.58	30.95	0.00	0.00	0.00	98.42
Alcohol is a non-reimbursable expense									0.00
Miscellaneous:									0.00
									0.00
									0.00
<b>Total Expenses</b>	<b>1,156.08</b>	<b>306.00</b>	<b>242.03</b>	<b>280.61</b>	<b>67.43</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>896.07</b>

<b>Grand Trip Total</b>	<b>2,053.03</b>
Less Expenses Prepaid by Authority	1,156.96
<b>Due Traveler</b> - if positive amount, prepare check request	
<b>Due Authority</b> - if negative, attach check payable to SDCRAA	<b>896.07</b>
<i>Note: Send this report to Accounting even if the amount is \$0.</i>	

**Alcohol is a non-reimbursable expense**  
<sup>1</sup> Give names and business affiliations of all persons whose meals were paid by traveler.  
 Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2805.

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Linda Gehlken  
 Traveler Signature: Michael Schumacher  
 Administrator's signature: \_\_\_\_\_

Ext.: x4557  
 Date: 6/27/19  
 Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)**

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at it's meeting on \_\_\_\_\_.  
 Clerk Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies [3.30](#) and [3.40](#).
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies [3.30](#) and [3.40](#), use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Michael Schumacher Dept: 02-Board  
Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 2/22/19 PLANNED DATE OF DEPARTURE/RETURN: 6/9/19 / 6/13/19

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip– continue on extra sheets of paper as necessary):**

Destination: Scottsdale, AZ Purpose: Attend Conference  
Explanation: 2019 ACI - Business of Airports Conference

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$ 500.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 50.00
B. LODGING	\$ 900.00
C. MEALS	\$ 100.00
D. SEMINAR AND CONFERENCE FEES	\$ 850.00
E. ENTERTAINMENT (If applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$ 2,200.00</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies [3.30](#) and [3.40](#) and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 2/25/2019

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies [3.30](#) and [3.40](#).

Administrator's Signature:  Date: 3-14-19

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, Martha Morales, Asst Authority Clerk, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its March 25, 2019 meeting.  
(Leave blank and we will insert the meeting date.)



# 2019 Business of Airports Conference

June 10 - 12, 2019  
The Westin Kierland Resort & Spa  
Scottsdale, AZ

[REGISTER NOW](#)

Early Bird Registration (Until May 3)

[EVENT](#)   [HOTEL](#)   **[REGISTRATION](#)**   [SPONSORS](#)   [AGENDA](#)

Early Bird Rate (Before May 3)

Member: \$850

Non-Member: \$1,200

Regular Rate (After May 3)

Member: \$1,050

Non-Member: \$1,500

US/Canadian Federal Govt.: \$475

Student: \$250

Guest: \$275

Gala Dinner Only: \$150

## More Information

[ACI-NA Sustainable Conferences Guidelines](#)

[Registration & Cancellation Policies](#)

**From:** meetings@aci-na.org  
**Sent:** Tuesday, March 26, 2019 7:00 AM  
**To:** Gehlken Linda; Russell Tony  
**Subject:** 2019 Business of Airports - Confirmation

03/26/2019



### Meeting Confirmation Notice

Please review your **CONTACT** information below as it will be used for rosters and badges. Any changes should be sent to [meetings@aci-na.org](mailto:meetings@aci-na.org) immediately.

**Please note: The company name listed is per your Official Representative to ACI-NA. No changes to Company name is permitted.**

**Mr. Michael Schumacher**

Board Member  
Nick Name: Michael  
San Diego County Regional Airport Authority  
3225 N Harbor Drive San Diego, CA 92101-1045

PH: (619) 400-2408  
FX:  
EM: lgehlken@san.org

You are registered for the following:

**2019 Business of Airports**

From Monday, June 10, 2019 through Wednesday, June 12, 2019

Description	UnitPrice	Quantity	Price
First Time Attendee	\$ 0.00	1	\$ 0.00
Commercial Management "Concessions" Track	\$ 850.00	1	\$ 850.00
		<b>Total</b>	<b>850.00</b>
		<b>Payments</b>	<b>850.00</b>
		<b>Balance</b>	<b>0.00</b>

Thank you for registering for the 2019 Business of Airports Conference. The conference will be held June 10-12, 2019 at the Westin Kierland Resort & Spa, Scottsdale, AZ. Registration fees for the conference include all education materials, and food functions. Dress for the meeting is business casual.

**HOTEL RESERVATIONS**

Call the Westin Kierland Resort & Spa directly at (480) 624-1000 to make your reservation. Identify yourself as an ACI-NA conference attendee to receive the special group rate of \$215 USD single/double occupancy plus applicable taxes and fees.

The last day to receive this rate is Friday, May 17, 2019. Rooms may sell out before this date so make your reservation early!

#### CANCELLATION/REFUND POLICY

Cancellations must be submitted in writing to meetings@aci-na.org by May 3, 2019. Cancellations received by May 3, 2019, are eligible to receive a refund, less \$100 processing fee. Refunds will be credited back to the original credit card used for payment. Refunds will be processed after the conclusion of the conference. No refunds or credits will be given for notices received after the cancellation deadline date. No-shows are not eligible for refunds or credits. Substitutions are honored at any time.

We look forward to seeing you in Scottsdale, AZ at the 2019 Business of Airports Conference.

By registering for the conference you are providing permission to receive emails, mailings and faxes related to the conference. By registering for and attending any event, you agree that your image may be used at any time, without further notification, for printed materials, web sites, social media and other marketing purposes. If you do not wish to receive any further emails from ACI-NA, please send a reply email to: MemberServices@aci-na.org with the words "OPT-OUT" in the subject line with the original email in the body. You may notify us with your decision to opt-out within 30 days of receiving this email. Please note, If you choose to opt out of receiving email from ACI-NA, you will no longer receive ACI-NA e-newsletters, notices of upcoming meetings, sponsorship opportunities, etc. If you prefer to unsubscribe from certain electronic publications rather than opt-out from email communications entirely, please email such request to communications@aci-na.org. It may take up to 10 days to process your request. The postal address for ACI-NA is 1615 L Street, N.W., Suite 300, Washington, DC 20036.



## 2019 ACI-NA Business of Airports Conference Agenda **(Concessions Track)**

### Sunday, June 9, 2019

Phoenix Sky Harbor International Airport Tour  
(TBC)

### Monday, June 10, 2019

8:00am – 4:30pm **Registration**

8:00am – 9:00am **Networking Breakfast**

9:00am – 10:30am **Commercial Management Committee Workshop** *(Open to all registered attendees)*

#### **Welcome and Opening Remarks**

Speaker: Eric L. Johnson, Director, Commercial Management & Airline Affairs, Minneapolis-St. Paul Metropolitan Airports Commission

#### **ACI-NA Annual Concessions Benchmarking Results Summary**

The findings of the 2019 Airport Concessions Benchmarking Survey will be presented. The survey results readily show that airports continue to creatively reinvent their concessions programs to improve the travel experience and explore new revenue streams.

Speakers: Paul Gerrety, Manager, Airport Properties, Business Development, Jacksonville Aviation Authority

Liz Grzechowiak, Assistant Director, Concessions and Business Development, Minneapolis-St. Paul Metropolitan Airports Commission

**Airport Roundtable** *(Open to all registered attendees)*

This session allows airport and World Business Partners/Associate members an opportunity to hear about ongoing airport concessions/non-aeronautical projects and developments throughout the ACI-NA airport membership.

This exciting new session will provide an excellent opportunity for everyone involved in airport concessions, and especially those new to the airport arena, to learn more about the industry and potential new opportunities.

10:30am – 11:00am **Networking Break**

11:00am – 12:15pm **Joint Meeting: Business Diversity Committee and Commercial Management Committee - FAA Update**

Get the latest information on FAA's Disadvantaged Business Enterprise (DBE) and Airport Concession DBE (ACDBE) programs to help expand opportunities for small businesses owned and controlled by socially and economically disadvantaged individuals and to ensure compliance with federal regulations.

12:15pm – 1:30pm **Networking Lunch**

1:30pm – 3:15pm **Commercial Management Airports Only Meeting** *(Open to all registered airports)*

The Airports Only Meeting provides airport managers an opportunity to share thoughts, best practices and have an open discussion regarding current issue.

3:15pm – 5:00pm **Networking Time**

On-your-own networking time where airports, concession operators, and small business owners can meet and exchange contacts for future business relationships. Airports will be able to meet with potential tenants and/or service providers.

5:00pm – 6:30pm **Networking Lounge Grand Opening and Welcome Reception**

## Tuesday, June 11, 2019

8:00am – 4:30pm **Registration**

8:00am – 9:00am **Breakfast in Networking Lounge**

9:00am – 9:30am **Welcome and Opening Remarks**

Speakers: James E. Bennett, Director of Aviation Services, City of Phoenix Aviation Department  
Kevin M. Burke, President & CEO, ACI-NA  
Candace McGraw, CEO, Cincinnati/Northern Kentucky International Airport, and  
Chair, ACI-NA Board of Directors

9:30am – 10:45am **General Session 1: Insight From the Airport C-Suite**

Managing airports can be a challenging job, especially with a more concentrated airline industry and the difficulty of adding air service. Airports must continue to creatively reinvent their passenger services to improve the travel experience and remain competitive. There is also a need to manage their infrastructure and community expectations, while addressing new business models and exploring additional revenue streams. This session explores the successes and challenges airport CEOs face in developing strategies, which create economic benefits and increase passenger satisfaction.

Moderator: Candace S. McGraw, CEO, Cincinnati/Northern Kentucky International Airport and Chair, ACI-NA Board of Directors

Speakers: Kimberly J. Becker, President/CEO, San Diego County Regional Airport Authority  
Bryant L. Francis, Director of Aviation, Oakland International Airport  
Monica Lombraña, Managing Director of Aviation and International Bridges, City of El Paso  
Bob Sartor, President and CEO, Calgary Airport Authority

10:45am – 11:15am **Networking Break**

11:15am – 12:30pm **Session 1A: Technology and Transforming the Airport Ecosystem**

Airports are a component of a dynamic industry, continually causing and adapting to change. Today, new technologies play a pivotal role in how passengers travel. Technologies have revolutionized the passenger journey and become the norm. Adopting and implementing new technologies requires collaboration with stakeholders, as well as integration with existing infrastructure.

This session will discuss the roles, responsibilities, and strategic management of airports in developing technologies and analytic solutions. Airports have been amassing data analytics on various aspects of operations. Learn how airports and stakeholders can harness data analytics to drive strategies for increasing incremental revenue.

Moderator: Deven Judd, Director Customer & Concessions Development, Metropolitan Washington Airports Authority

Speakers: Daver Malik, Deputy Airport Director/ACIO, Phoenix Sky Harbor International Airport  
Logan Meier, Vice President, Emerging Technology, Airports & Events, Unibail-Rodamco-Westfield Airports, LLC ("Westfield")  
Leslie Ruiz, Senior Business Analyst from Barich, Inc.  
Jeffrey Wilkinson, Chief Information Officer, Delaware North

12:30pm – 2:00pm **Lunch in Networking Lounge**

2:00pm – 3:15pm **Session 2A: Incorporating Urban and Commercial Development in and around the Airport**  
*Joint Concessions & Finance Session*

Many airports have vacant land acquired for noise abatement or other purposes. This land can be developed for compatible purposes resulting in significant revenue to the airport. Different dynamics on mixed commercial land use and land development are key drivers in delivering local economy benefits. The recent FAA Reauthorization Bill included regulatory reform of eliminating the requirement for FAA approval in order for airports to dispose, use, or lease non-airfields property purchased without federal funding, thus allowing airports greater flexibility for developing and disposing of land. This session will provide examples of development ideas and strategies that airports can use.



Moderator: Eric Podnieks, Program Manager, Real Estate and Concessions, San Diego County Regional Airport Authority

Speaker: Coleman Swartz, Director, Commercial Development, Ottawa International Airport Authority

3:15pm – 3:45pm **Networking Break**

3:45pm – 5:00pm **Session 3A: Ground Transportation: Airport Challenges and Opportunities for Evolving Business Models**

*Joint Concessions & Finance Session*

Transportation Network Companies (TNCs), peer-to-peer ridesharing or rental car companies businesses have created both opportunities and challenges for airports in managing operations, revenue, and passenger experience. The evolution of technology and passenger culture will continue to put pressures on Ground Transportation with autonomous vehicles, peer to peer car rentals, and more. Learn how airports can navigate through these changes and continue to effectively maximize their operations, revenue, and increase the passenger experience.

Moderator: Ingrid Hairston, Director of Business Development, Raleigh-Durham Airport Authority

Speakers: Sam ElGord, Principal Property Manager, San Francisco International Airport  
Craig Leiner, Associate Director, Ricondo

## Wednesday, June 12, 2019

8:00am – 4:00pm **Registration**

8:00am – 9:00am **Breakfast in Networking Lounge**

9:00am – 10:00am **General Session 2: Keynote Speaker**

10:00am – 10:30am **Networking Break**

10:30am – 11:30am **Concessions Roundtable**

*The roundtables provide a forum to engage in candid discussions with your peers regarding two hot topics in airport concessions.*

### **Session 4A: Concessions Barriers to Entry and Strategies**

Airport concessions programs continue to mature and develop, and are an increasingly important element for the airport experience. However, both concessionaires and airports face challenges in delivering operational efficiencies. Join us to learn about strategies the airports and concessionaires can use. Topics will focus on living wages, recruitment – retention and the quality of the workforce, operational challenges – badging and value of time.

Facilitators: Laurie Noyes, Vice President of Airport Concessions, Tampa International Airport  
Liz Grzechowiak, Assistant Director, Concessions and Business Development, Minneapolis-St. Paul Metropolitan Airports Commission

11:30am – 12:30pm **Session 5A: Recent Trends in Airport Concessions Models**

Airports have several concession management models they can choose from on what works best for their airport. Models include direct leasing, prime concessionaires, fee managers, and private

developers among others. There are obviously advantages and disadvantages of each model, and some airports have chosen one or the other for a variety of reasons. What does the future hold for Concessions Models?

Facilitators: Daniel Cappell, Director, LeighFisher  
Amy Snyder, Property & Contract Administrator, Boise Airport

12:30pm – 1:30pm **Lunch in Networking Lounge**

1:30pm – 2:45pm **General Session 3: Roundtable with Airlines**

This session features representatives from airlines who will share their perspectives on many issues including industry growth projections, airport privatization and public/private partnerships, new trends in airport-airline agreements, airline input into airport capital programs and much more. And, of course, we'll look to airports in the audience for their questions and discussion with our airline panelists.

2:45pm – 3:15pm **Networking Break**

3:15pm – 4:30pm **Session 6A: Concessions Construction**

Moderator: Michael Mullaney, Executive Vice President, Hudson Group

5:30pm – 6:00pm **Awards Gala Reception** (*business or cocktail attire suggested*)

6:00pm – 9:00pm **Awards Gala Dinner** (*business or cocktail attire suggested*)



Traveltrust Corporation  
 374 North Coast Hwy 101, Suite F  
 Encinitas, CA 92024  
 Phone: (760) 635-1700

**ADD TO OUTLOOK**

Wednesday, 27MAR 2019 05:24 PM EDT

**Passengers: MICHAEL DENNIS SCHUMACHER (02)**

Agency Reference Number: LCNCJT

Click here to view your current itinerary or ETicket receipt on-line: [tripcase.com](http://tripcase.com)

Southwest Airlines Confirmation T6Y2T6

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt  
 Be sure to visit [www.traveltrust.com](http://www.traveltrust.com) for additional travel information

TRAVELTRUST STRONGLY RECOMMENDS CHECKING IN  
 ONLINE WITH YOUR AIRLINE AT LEAST 24 HOURS PRIOR TO  
 EACH FLIGHT FOR THE MOST CURRENT TIMES AND ALERTS

<b>AIR</b>	<b>Sunday, 9JUN 2019</b>	
<b>Southwest Airlines</b>	<b>Flight Number:</b> 4552	<b>Class:</b> L- Coach/Economy
<b>From:</b> San Diego CA, USA	<b>Depart:</b> 03:50 PM	
<b>To:</b> Phoenix AZ, USA	<b>Arrive:</b> 05:10 PM	
<b>Stops:</b> Nonstop	<b>Duration:</b> 1 hour(s) 20 minute(s)	
	<b>Status:</b> CONFIRMED	<b>Miles:</b> 304 / 486 KM
Equipment: Boeing 737-700 Jet		
DEPARTS SAN TERMINAL 1 - ARRIVES PHX TERMINAL 4		
RAPID REWARDS [REDACTED]		
<b>Southwest Airlines Confirmation number is T6Y2T6</b>		

<b>AIR</b>	<b>Wednesday, 12JUN 2019</b>	
<b>Southwest Airlines</b>	<b>Flight Number:</b> 0036	<b>Class:</b> L- Coach/Economy
<b>From:</b> Phoenix AZ, USA	<b>Depart:</b> 06:00 PM	
<b>To:</b> San Diego CA, USA	<b>Arrive:</b> 07:05 PM	
<b>Stops:</b> Nonstop	<b>Duration:</b> 1 hour(s) 5 minute(s)	
	<b>Status:</b> CONFIRMED	<b>Miles:</b> 304 / 486 KM
Equipment: Boeing 737-700 Jet		
DEPARTS PHX TERMINAL 4 - ARRIVES SAN TERMINAL 1		
RAPID REWARDS [REDACTED]		
<b>Southwest Airlines Confirmation number is T6Y2T6</b>		

A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN  
 UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND.  
 SOUTHWEST AIRLINES CONFIRMATION NUMBER - T6Y2T6  
 FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

**Ticket/Invoice Information**

Ticket for: MICHAEL DENNIS SCHUMACHER  
 Ticket Nbr: WN2457166460 Electronic Tkt: No Amount: 276.96

Base: 231.03 Tax: 45.93  
Charged to: AX\*\*\*\*\*1013

Service fee: MICHAEL DENNIS SCHUMACHER  
Date issued: 3/27/2019  
Document Nbr: XD0764654666 Amount: 30.00  
Charged to: AX\*\*\*\*\*1013

Total Tickets: 276.96  
Total Fees: 30.00  
Total Amount: 306.96

**Click here 24 hours in advance to obtain boarding passes:**  
[SOUTHWEST](#)

**Click here to review Baggage policies and guidelines:**  
[SOUTHWEST](#)

TSA Guidance- a government issued photo id is needed for checkin.  
Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.  
For Additional security information visit [www.tsa.gov](http://www.tsa.gov).

Thank you for choosing Traveltrust!

Our Business Hours are Sunday 10pm - Friday 10pm Pacific  
Saturday from 9am-1pm Pacific.

For EMERGENCY AFTERTHOUS assistance in the US, please call 888-221-6043 and use VIP Code SJE72.

You can also use the Direct Dial Number 682-233-1914 or the collect number 682-647-0061.

Each call is billable at a minimum \$25.00 per call/reservation

Westin Kierland Resort & Spa  
 6902 East Greenway Parkway  
 http://www.wkrbilling.com  
 Scottsdale, AZ 85254  
 United States  
 Tel: 480-624-1000 Fax: 480-624-1001



Michael Schumacher  
 AC1328 - ACI-NA BUSINESS OF AIR

Page Number : 1 Invoice Nbr : 578692  
 Guest Number : 2651519  
 Folio ID : A  
 Arrive Date : 06-09-2019 18:30  
 Depart Date : 06-12-2019 13:01  
 No. Of Guest : 1  
 Room Number : 4057  
 Marriott Bonvoy Number : 0388

Copy Tax Invoice

Westin Kierlan PHXWS JUN-12-2019 13:10 GJSAN611

Date	Reference	Description	Charges (USD)	Credits (USD)
06-09-2019	49261	Waltz & Weisers	28.89	
06-09-2019	RT4057	Room Chrg - Grp - Association	215.00	
06-09-2019	RT4057	Room Tax	27.03	
06-10-2019	RT4057	Room Chrg - Grp - Association	215.00	
06-10-2019	RT4057	Room Tax	27.03	
06-11-2019	RT4057	Room Chrg - Grp - Association	215.00	
06-11-2019	RT4057	Room Tax	27.03	
06-12-2019	AX	American Express-4004		-754.98

Continued on the next page

Westin Kierland Resort & Spa  
 6902 East Greenway Parkway  
 http://www.wkrbilling.com  
 Scottsdale, AZ 85254  
 United States  
 Tel: 480-624-1000 Fax: 480-624-1001



Michael Schumacher  
 AC1328 - ACI-NA BUSINESS OF AIR

Page Number : 2 Invoice Nbr : 578692  
 Guest Number : 2651519  
 Folio ID : A  
 Arrive Date : 06-09-2019 18:30  
 Depart Date : 06-12-2019 13:01  
 No. Of Guest : 1  
 Room Number : 4057  
 Marriott Bonvoy Number : 0388

\*\*\*For Authorization Purpose Only\*\*\*

xxxxxx4004

Date	Time	Code	Authorized
06-09-2019	18:28	870955	677.25
06-09-2019	03:03:02	172812	100.00

Approve EMV Receipt for AX - 4004: Signature Captured  
 TC:E745ACBFDD449565 TVR:0000008000  
 Application Label:AMERICAN EXPRESS

\*\* Total 754.98 -754.98

Continued on the next page

Westin Kierland Resort & Spa  
6902 East Greenway Parkway  
<http://www.wkrbilling.com>  
Scottsdale, AZ 85254  
United States  
Tel: 480-624-1000 Fax: 480-624-1001



Michael Schumacher  
AC1328 - ACI-NA BUSINESS OF AIR

Page Number	:	3	Invoice Nbr	:	578692
Guest Number	:	2651519			
Folio ID	:	A			
Arrive Date	:	06-09-2019	18:30		
Depart Date	:	06-12-2019	13:01		
No. Of Guest	:	1			
Room Number	:	4057			
Marriott Bonvoy Number	:	0388			

\*\*\* Balance -0.00

I agreed to pay all room & incidental charges.

FUEL YOUR BODY - It's easy to maintain a healthy lifestyle on the road. Our extensive SuperFoodsRx(TM) menu features nutrient-rich, delicious dishes that fuel your body and give you the focused energy you need. Discover dishes to supercharge your day at [westin.com/eatwell](http://westin.com/eatwell)

Tell us about your stay. [www.westin.com/reviews](http://www.westin.com/reviews)

Continued on the next page

Westin Kierland Resort & Spa  
6902 East Greenway Parkway  
<http://www.wkrbilling.com>  
Scottsdale, AZ 85254  
United States  
Tel: 480-624-1000 Fax: 480-624-1001



Michael Schumacher  
AC1328 - ACI-NA BUSINESS OF AIR

Page Number	:	4	Invoice Nbr	:	578692
Guest Number	:	2651519			
Folio ID	:	A			
Arrive Date	:	06-09-2019	18:30		
Depart Date	:	06-12-2019	13:01		
No. Of Guest	:	1			
Room Number	:	4057			
Marriott Bonvoy Number	:	0388			

Bring the Westin experience home. Shop [WestinStore.com](http://WestinStore.com).



### Check Detail

Check	Table	Check Opened	Minutes	Guests	Reference Info	Location	Employee
49261	null	6/9/2019 7:22 PM	267.73	1	h4057	91386 - Westin Kierland	Rainie Seibold

6/9 7:22 PM	1	1/2 Pound Prime Burger	17.0	Waltz and Weiser	Rainie Seibold
6/9 7:22 PM	1	Medium		Waltz and Weiser	Rainie Seibold
6/9 7:22 PM	1	Side Fries	5.0	Waltz and Weiser	Rainie Seibold
6/9 11:49 PM		Room Charge	28.89	Waltz and Weiser	Rainie Seibold
6/9 11:49 PM		Charged Tip	5.0	Waltz and Weiser	Rainie Seibold
6/9 11:49 PM		A0002651519R4057		Waltz and Weiser	Rainie Seibold
6/9 11:49 PM				Waltz and Weiser	Rainie Seibold

Sub Total 22.0

Tax 1.89

Service Charge 5.0

Check Total 28.89

\*\*\*\*\*TAX BREAKDOWN\*\*\*\*\*

Food Tax 1.89

SOCRAA - ACCANTER

MICHAEL SCHWABER

- FOOD

Postino Kierland  
7030 E Greenway PKWY STE  
Suite 185 E 1A

Server: PM	06/11/2019
A3/1	7:30 PM
Guests: 2	1018/
Reprint #: 3	
Cup of Soup	4.00
Bruschetta	15.00
Meatballs	11.00
Subtotal	30.00
Tax	2.58
Total	32.58
AMEX #XXXXXXXXXXXX4004	32.58
Auth:557366	
+ Tip:	<u>6.00</u>
= Total:	<u>38.58</u>

x 

Balance Due 0.00

Join Us Mon & Tues  
After 8pm  
Any House Bottle &  
Bruschetta Board Only \$25!

PROBIA DE 00007  
602-238-9095

## TRANSACTION RECORD ##  
Tran. #: 1352  
RUC: PHX2 HUMBLE S3  
Table #: 61  
Check #: 4690  
Group #: 1  
Employee #: 411374  
Employee: Gino n  
Device ID: 12  
RRN: 000081585608

PURCHASE

XXXXXXXXXXXX4004  
American Express  
Entry Method: Chip

Amount \$26.14  
Tip \$4.81

TOTAL USD \$30.95

06/12/2019 4:16:48 PM  
00-000 853307  
PHXHSMS12-PHXHSMC12

APPROVED 853307

I agree to pay the above  
total amount according  
to the card issuer  
agreement

  
Cardholder Signature

AID: A000000025010801  
APP Name:  
AMERICAN EXPRESS  
TUR: 0000008000  
TSI: F800

Customer Copy

THANK YOU  
Come Again

MICHAEL SCHWABER (FOOD)

SSP America  
Humble Pie  
PHX Sky Harbor Airport  
Terminal 4

411374 Gino A

Tbl 61/1 Chk 4690 Gst 1  
Jun12'19 02:45PM

Eat In

1 Grilled BLT	13.29
\$ Fries	2.00
1 Side Salad	4.99
1 F 20z Pepsi	3.79

Subtotal 24.07

Tax 2.07

03:14PM Total 26.14

Gratuity Not Included

Gratuidad No Incluida SEE REC

Win a \$500 Amazon Gift Card For  
Go to the website to tell us 30.95  
about your visit and enter

our prize draw

See website for T&C

www.eatonthemove.com/US

LOCATION: 6301372

Customer Care 1-8-325-8777

**Michael Schumacher**

---

**From:** Uber Receipts <uber.us@uber.com>  
**Sent:** Sunday, June 9, 2019 7:50 PM  
**To:** Michael Schumacher  
**Subject:** [Junk]Thanks for tipping! We've updated your Sunday evening trip receipt

Uber

Total: \$35.08  
Sun, Jun 09, 2019

# Thanks for tipping Michael

Here's your updated Sunday evening ride receipt.

---

<b>Total</b>	<b>\$35.08</b>
--------------	----------------

---

Trip Fare	\$25.20
-----------	---------

---

Subtotal	\$25.20
----------	---------

Tolls, Surcharges, and Fees <a href="#">?</a>	\$5.31
---	--------

Tip	\$4.57
-----	--------

---

Amount Charged



.... 4004 | Switch

\$30.51



.... 4004 | Switch

\$4.57

You rode with Saeed



4.84 ★ Rating

Saeed is known for:  
Excellent Service

When you ride with Uber, your trips are insured in case of a covered accident. [Learn more.](#)

05:57pm  
Terminal 4, 3400 E Sky  
Harbor Blvd, Phoenix, AZ

06:23pm  
6902 E Greenway Pkwy,  
Scottsdale, AZ



Invite your friends and family.

Get \$5 off your next ride when you refer a friend to try Uber. Share code: sby9y

[REPORT LOST ITEM >](#)

[CONTACT SUPPORT >](#)

[MY TRIPS >](#)



[FAQ](#)

[Forgot password](#)

Uber Technologies  
1455 Market St  
San Francisco, CA 94103

[Privacy](#)

[Terms](#)

**Michael Schumacher**

---

**From:** Uber Receipts <uber.us@uber.com>  
**Sent:** Wednesday, June 12, 2019 1:58 PM  
**To:** Michael Schumacher  
**Subject:** [Junk]Thanks for tipping! We've updated your Wednesday afternoon trip receipt

Uber

Total: \$36.48  
Wed, Jun 12, 2019

# Thanks for tipping Michael

Here's your updated Wednesday  
afternoon ride receipt.

---

**Total** **\$36.48**

---

Trip Fare \$26.95

---

Subtotal \$26.95

Tolls, Surcharges, and Fees [?](#) \$3.45

Tip \$6.08

---

Amount Charged



.... 4004 | Switch

\$30.40



.... 4004 | Switch

\$6.08

You rode with David



4.92 ★ Rating

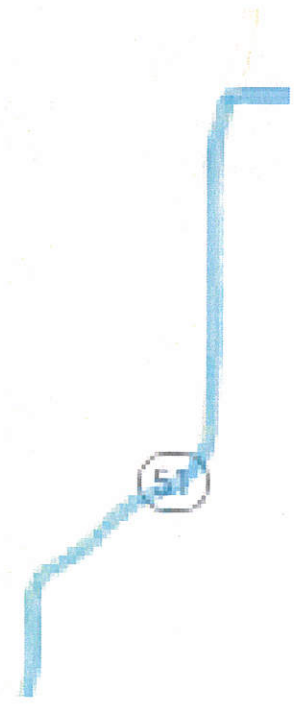
David is known for:

Excellent Service

When you ride with Uber, your trips are insured in case of a covered accident. [Learn more.](#)



- 01:29pm  
6902 E Greenway Pkwy,  
Scottsdale, AZ
- 01:56pm  
Terminal 4, 3400 E Sky  
Harbor Blvd, Phoenix, AZ



Invite your friends and family.  
Get \$5 off your next ride when you refer a friend to  
try Uber. Share code: sby9y

[REPORT LOST ITEM >](#) | [CONTACT SUPPORT >](#) | [MY TRIPS >](#)



[FAQ](#)

[Forgot password](#)

Uber Technologies  
1455 Market St  
San Francisco, CA 94103

[Privacy](#)

[Terms](#)



## FY 2019 Per Diem Rates for Phoenix / Scottsdale, Arizona

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Phoenix / Scottsdale	Maricopa	\$56	\$13	\$15	\$23	\$5	\$42.00

# **BUSINESS EXPENSE**

**K. BECKER**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
BUSINESS EXPENSE REIMBURSEMENT REPORT**

May 2019

Period Covered

**Kimberly J. Becker**

DATE	G/L Account	Description		AMOUNT
05/03/19	66240.100	Coasterra	Lunch with M. Brega	\$ 57.13
05/16/19	66240.100	C Level	Lunch with Board Members	\$ 30.21
05/16/19	66290.000	Parking	Taxpayers Golden Watchdog Dinner	\$ 12.00
05/17/19	66290.000	Parking	Harvey Milk Awards Breakfast	\$ 12.00
05/21/19	66290.000	Parking	Quarterly Meeting with Mayor Faulconer	\$ 15.00
05/21/19	66240.100	King & Queen Cantina	Spirit Airlines Meeting	\$ 12.93
05/28/19	66290.000	Parking	Port Tenants 30th Anniversary Dinner	\$ 15.00
05/29/19	66240.100	Hob Nob Hill	Breakfast with Jim Madaffer	\$ 39.13
05/29/19	66290.000	Parking	Georgette Gomez Meeting	\$ 8.00
TOTAL				\$ 201.40

I acknowledge that I have read, understand and agree to Authority \*Policy 3.30 - Business Expense Reimbursement Policy and that any purchases that are not allowed will be my responsibility. I further certify that this report of business expenses were incurred in connection with official Authority business and is true and correct.

**\* Policy 3.30**

*Kimberly J. Becker*

NAME Kimberly J. Becker

*6/4/19*

DATE

**Casey Diane**

**Subject:** Lunch with Michelle Brega  
**Location:** Coasterra  
**Start:** Fri 5/3/2019 11:30 AM  
**End:** Fri 5/3/2019 1:00 PM  
**Show Time As:** Out of Office  
**Recurrence:** (none)  
**Meeting Status:** Accepted  
**Organizer:** Chow Julie  
**Required Attendees:** Becker Kimberly  
**Optional Attendees:** Casey Diane  
**Categories:** Out of Office

Hi Kim,

Below is the itinerary for Friday with the final candidate for the Sr. Director, External Relations position:

11:30 am – 1:00 pm: Lunch with Michelle  
1:00 pm – 1:45 pm: Denny meets with Michelle

Coasterra  
880 Harbor Drive  
San Diego, CA  
(619.814.1300  
Open Table Connection #211086305

If you have any questions, please let us know.

Thanks!

**Julie Chow**  
HR Business Partner, Talent, Culture & Capability  
T. 619.400.2524 / 400.2514  
[jchow@san.org](mailto:jchow@san.org)

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**BUSINESS EXPENSE REIMBURSEMENT REPORT**

June 2019

Period Covered

**Kimberly J. Becker**

DATE	G/L Account	Description				AMOUNT
06/06/19	66290.000	Parking	LEAD San Diego Visionary Awards			\$ 15.00
06/12/19	66240.100	Breakfast	Meeting with COPA Airlines			\$ 29.90
06/12/19	66290.000	Transportation	COPA Airlines Air Service Dinner			\$ 25.20
06/20/19	66290.000	Parking	Executive Women Evening Event			\$ 10.00
					TOTAL	\$ 80.10

I acknowledge that I have read, understand and agree to Authority \*Policy 3.30 - Business Expense Reimbursement Policy and that any purchases that are not allowed will be my responsibility. I further certify that this report of business expenses were incurred in connection with official Authority business and is true and correct.

**\* Policy 3.30**

*Kimberly J. Becker*

NAME

Kimberly J. Becker

*6/24/19*

DATE



# Casey Diane

**Subject:** 2019 LEAD SAN DIEGO VISIONARY AWARDS  
**Location:** San Diego Marriott Marquis & Marina, 333 W Harbor Drive, 92101  
**Start:** Thu 6/6/2019 5:00 PM  
**End:** Thu 6/6/2019 8:00 PM  
**Recurrence:** (none)  
**Meeting Status:** Accepted  
**Organizer:** Armijo Sandra  
**Required Attendees:** Becker Kimberly; Harris Matt; Collura Natasha; Gering Kurt; Bloomfield Rebecca; Martinez Ashley; Brega Michelle; Graves Jon  
**Categories:** Out of Office

<b>2019 LEAD San Diego Visionary Awards Commerce</b>	<b>San Diego Regional Chamber of Commerce</b>	<b>Thursday, June 6, 2019</b> <b>5:00 p.m. – 8:00 p.m.</b>
--	---	---

San Diego Marriott Marquis & Marina (Grand Ballroom)  
333 W Harbor Drive  
San Diego, CA 92101

The Visionary Awards is Southern California's premier leadership recognition event. Up to 900 civic, Community and business representatives attend the Visionary Awards to recognize and celebrate outstanding leaders and their dedication to improving our region.

5:00 – 6:15 p.m.      Networking, Fine Wines & Food Stations  
6:30 – 8:00 p.m.      Dessert & Awards Program

*Parking*

Parking: Self parking - \$15.00; Valet parking - \$19.00

Ace Parking

Date: 06/06/2019  
Employee #: 030023  
Time: 17:29

Convention Center  
**\$15.00 Rate**  
**\$15.00 (Cash)**

NO REFUNDS. NO IN/OUT PRIVILEGES.  
THIS CONTRACT LIMITS OUR LIABILITY - READ IT

The management hereby declares itself not responsible for fire, theft, damage or loss of car or any article left in same, all of such risk being assumed by licensee. Only a rental spaces license is granted hereby and no bailment is intended or granted.

NO OVERNIGHT PARKING. Permit expires at 2:00am. Any vehicles left after 2:00am will be subject to tow at owners' expense.

Refund & general questions email:  
\* space@aceparking.com \*

If you suspect fraud, please email:  
\* ethics@aceparking.com \*



0300231559867363

06/12/19  
Copa Breakfast

Copa Breakfast

6/12/2019 9:49

ARV Restaurant 1  
Check: 6024132 Table: A61  
Related Check: 6024127  
Server: Asami Guests: 6  
Terminal: 602

L ARV  
1 Frittata 18.00  
1 Straw Orange 6.50

Subtotal 24.50  
Tax 1.90  
Total 26.40

Payments

Master Card 26.40  
XXXXXXXXXXXX9117  
BECKER/JASON M

Total Payments 26.40

Remaining Balance 0.00

Check Fully Authorized

The Lodge at Torrey Pines

06/12/19 09:51

SALES DRAFT

ARV Restaurant 1

MERCH ID: 300001803327  
CASHIER: Asami  
TERMINAL: 602

Master Card

NAME: BECKER/JASON M  
NUMBER: XXXXXXXXXXXX9117  
EXPIRE: XX/XX  
AUTH: 31039Z  
AMOUNT: 26.40

CHECK: 6024132  
TABLE: A61

SUBTOTAL: 26.40

GRATUITY: 3.50

TOTAL: 29.90

I agree to pay above total amount according to my card issuer agreement.

Customer Copy

## Casey Diane

---

**Subject:** Breakfast with Copa Airlines Execs., Joe Terzi, Hampton Brown & Kim Becker (reservation made for 8 people)  
**Location:** The Lodge at Torrey Pines - In Private Dining Room in Restaurant  
**Start:** Wed 6/12/2019 8:30 AM  
**End:** Wed 6/12/2019 9:30 AM  
**Show Time As:** Out of Office  
**Recurrence:** (none)  
**Meeting Status:** Accepted  
**Organizer:** Kim Soto  
**Categories:** Out of Office

Please join Joe for the breakfast with the Copa Airlines Exec's on Wed., 6/12 at 8:30am. We have reserved the private dining room at The Lodge at Torrey Pines for this breakfast meeting.

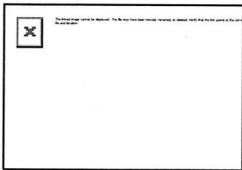
### Attending:

1. Daniel Tapia, Copa
2. Maria Elena Palma, Copa
3. Fernando Fondevila, Copa
4. Mercy Correia, Copa
5. Patricia Stanziola, Copa
6. Fiorella Ullom, Copa
7. Joe Terzi, SDTA
8. Kim Becker, SAN
9. Hampton Brown, SAN
10. Dr. Sabine Reim, (SAN-C)
11. Robyn Platt, SAN

Brian D'Amico, SAN

Thank you!

Kim



**Kim Soto** Executive Assistant to Joe Terzi, President & CEO  
San Diego Tourism Authority  
750 B Street Suite 1500 | San Diego, CA 92101  
**DIR:** (619) 557-2829 **CELL:** (760) 533-7686 **FAX:** (619) 696-9371

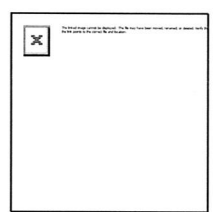


□

06/12 - COPA DINNER  
Transportation

Casey Diane

**From:** no-reply@lyftmail.com on behalf of Lyft Ride Receipt <no-reply@lyftmail.com>  
**Sent:** Wednesday, June 12, 2019 6:44 PM  
**To:** Becker Kimberly  
**Subject:** Your ride with Josue on June 12



Thanks for riding with Josue!

June 12, 2019 at 6:32 PM

**Ride Details**

Lyft fare (4.32mi, 10m 29s)	\$9.25
Tip	\$4.00
<hr/>	
PayPal account	<b>\$13.25</b>



Pickup 6:32 PM  
3128 Laurel St, San Diego, CA





Drop-off 6:42 PM  
2215 Kettner Blvd, San Diego, CA

**Trip Purpose:** Herb and wiod with copa

**This and every ride is carbon neutral**



[Learn more](#)

-  Add driver as favorite
-  Tip driver
-  Find lost item
-  Request review

Help Center

Receipt #1280266800756677082

We never share your address with your driver after a ride.

Learn more about our commitment to safety.

Map data © OpenStreetMap contributors

© Lyft 2019  
548 Market St., P.O. Box 68514  
San Francisco, CA 94104



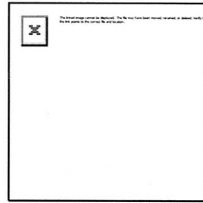
Become a Driver



6/12 - Copa Dinner  
Transpordato

Casey Diane

**From:** no-reply@lyftmail.com on behalf of Lyft Ride Receipt <no-reply@lyftmail.com>  
**Sent:** Wednesday, June 12, 2019 9:54 PM  
**To:** Becker Kimberly  
**Subject:** Your ride with Daniel on June 12



Thanks for riding with Daniel!

June 12, 2019 at 9:40 PM

**Ride Details**

Lyft fare (4.34mi, 10m 41s)	\$8.95
Tip	\$3.00
PayPal account	<b>\$11.95</b>



- Pickup 9:40 PM  
2202 Kettner Blvd, San Diego, CA
- Drop-off 9:50 PM  
3128 Laurel St, San Diego, CA

**Trip Purpose:** Herb and wood with copa

**This and every ride is carbon neutral**



[Learn more](#)

 Add driver as favorite

 Tip driver

 Find lost item

 Request review

### Help Center

Receipt #1280315721240248156

We never share your address with your driver after a ride.

Learn more about our commitment to safety.

Map data © OpenStreetMap contributors

© Lyft 2019

548 Market St., P.O. Box 68514

San Francisco, CA 94104



Become a Driver



## Casey Diane

---

**Subject:** Dinner with Copa Airlines  
**Location:** Herb & Wood

**Start:** Wed 6/12/2019 7:00 PM  
**End:** Wed 6/12/2019 9:30 PM

**Recurrence:** (none)

**Meeting Status:** Accepted

**Organizer:** Brown Hampton  
**Required Attendees:** Becker Kimberly; D'Ambrosio Domenico; Joe Terzi (JTerzi@sandiego.org); cafferty@sandiegobusiness.org; Nikia Clarke

**Categories:** Out of Office



## Casey Diane

---

**Subject:** Executive Ladies Evening Event  
**Location:** Grant Grill, U.S. Grant Hotel, 326 Braodway, San Diego, CA 92101 (619.774.2077)  
**Start:** Thu 6/20/2019 5:00 PM  
**End:** Thu 6/20/2019 6:30 PM  
**Show Time As:** Out of Office  
**Recurrence:** (none)  
**Meeting Status:** Meeting organizer  
**Organizer:** Becker Kimberly  
**Required Attendees:** Brega Michelle  
**Categories:** Out of Office

### Organizers

- Laaree Sahba, [ls@sandiegobusiness.org](mailto:ls@sandiegobusiness.org)
- Janice Brown, [brown@brownlawgroup.com](mailto:brown@brownlawgroup.com)

501 501  
THE US GRANT SAN DIEGO  
Parking  
326 Broadway  
San Diego, CA 92101  
Tel: (619) 232-3121

914880206 Daniel T

CHK 1393

6/20/2019 6:58 PM

1 \$10 Valet 10.00  
Cash \$10.00  
\$10.00  
\$20.00

----- Check Closed -----  
6/20/2019 6:58 PM

**A. BOLING**



---

May 18	Ace Parking	Gas/Automotive	Catherine B. ...6715	\$12.00
-----------	-------------	----------------	-------------------------	---------

---

**J. SCHIAVONI**



Effective 1/1/2019 = \$ .58  
1/1/18 - 12/31/18 = \$.545

**Please use the other tabs for mileage prior  
to January 1, 2019**



[Monthly Mileage & Parking Reimbursement Report.xlsx \(http://e](#)

Johanna Schiavoni  
Parking  
SD Women's  
week event -  
on behalf of SDRAA

04/05/19 15:03 L# 1 A# 16 Txn#911272  
5.00 KEY \$ 5.00  
Total Fee \$ 5.00  
CASH PAID \$ 5.00-  
Cash Tender \$ 5.00  
Change Due \$ 0.00  
THANK YOU  
DRIVE SAFELY



# San Diego Women's Week | Leadership Conference



Partner - Open Seating

Town and Country San Diego, 500 Hotel Circle North, San Diego, CA 92108

Friday, April 5, 2019 from 8:30 AM to 4:30 PM (PDT)

Free Order

Order Information

Order #927088439. Ordered by Cynthia Hawthorne on April 2, 2019 3:18 PM

Name

Cynthia Hawthorne



9270884391165360918001

### Ticket Information:

Please make sure to bring your ticket(s) with you either in the Eventbrite app or print them out. There are no refunds on tickets.

Seating will be first come first served in our open seating area.

Portions of this program will be filmed and photographed. By entering the event, you consent to its unrestricted use, as deemed appropriate by North San Diego Business Chamber. To see our complete Notice of Filming and Photography please contact [brianna@sdbusinesschamber.com](mailto:brianna@sdbusinesschamber.com).

**Do you organize events?**

Start selling in minutes with Eventbrite!

[www.eventbrite.com](http://www.eventbrite.com)