

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
SPECIAL AUDIT COMMITTEE MEETING  
MINUTES  
MONDAY, NOVEMBER 5, 2018  
BOARD ROOM**

**CALL TO ORDER:** Chair Robinson called the Special Audit Committee Meeting to order at 11:02 a.m., on Monday, November 5, 2018, in the Board Room of the San Diego International Airport, Administration Building, 3225 N. Harbor Drive, San Diego, CA 92101.

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

Present: Committee Members: Hollingworth, Lloyd, Robinson (Chair), Schiavoni, Tartre, Van Sambeek, West

Absent: Committee Members: None

Also Present: Angela Shafer Payne, Vice President Operations/COO; Amy Gonzalez, General Counsel; Linda Gehlken, Assistant Authority Clerk I; Martha Morales, Assistant Authority Clerk I

**NEW BUSINESS:**

**1. CONTINUED PROFESSIONAL EDUCATION TRAINING: BEST PRACTICES FOR AN EFFECTIVE AUDIT COMMITTEE:**

David Coleman and Andrew Sherwood, BKD, LLP provided a presentation on Best Practices for an Effective Audit Committee which included What Function Should an Audit Committee Serve, Importance of an Audit Committee, Foundations of Effective Performance, and Productivity from Audit Results.

Committee Member Tarte requested that a copy of BKD, LLP's Peer Review Letter be sent to Committee Members.

Committee Members Hollingworth and Van Sambeek requested that an item be added to future Audit Committee agendas, or other method, such as email, to provide a summary update on new and changing GASB requirements.

**COMMITTEE MEMBER COMMENTS:** None.

**ADJOURNMENT:** The meeting adjourned at 12:35 p.m.

APPROVED BY A MOTION OF THE AUDIT COMMITTEE OF THE SAN DIEGO  
COUNTY REGIONAL AIRPORT AUTHORITY THIS 11<sup>th</sup> DAY OF FEBRUARY, 2019.



LEE PARRAVANO  
CHIEF AUDITOR

ATTEST:



TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/  
AUTHORITY CLERK