

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## Board Members

C. April Boling  
Chairman

Greg Cox

Jim Desmond

Robert T. Lloyd

Mark Kersey

Paul Robinson

Michael Schumacher

Johanna S. Schiavoni

Mark B. West

## BOARD AGENDA

Thursday, April 5, 2018  
9:00 A.M.

San Diego International Airport  
SDCRAA Administration Building – Third Floor  
Board Room  
3225 N. Harbor Drive  
San Diego, California 92101

## Ex-Officio Board Members

Cory Binns

Col. Jason Woodworth

## President / CEO

Kimberly J. Becker

***Live webcasts of Authority Board meetings can be accessed at  
<http://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board>***

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. ***Please note that agenda items may be taken out of order.*** If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Corporate & Information Governance and are available for public inspection.

**NOTE:** Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Corporate & Information Governance/Authority Clerk Department.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

*The Authority has identified a local company to provide oral interpreter and translation services for public meetings. If you require oral interpreter or translation services, please telephone the Corporate & Information Governance /Authority Clerk Department with your request at (619) 400-2400 at least three (3) working days prior to the meeting.*

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**PRESENTATIONS:**

**CHAIR'S REPORT:**

**PRESIDENT/CEO'S REPORT:**

**NON-AGENDA PUBLIC COMMENT:**

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

**Note:** Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

**Please note: The Board will hear Closed Session, at the start of the meeting.**

**CLOSED SESSION:**

**1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: San Diego County Regional Airport Authority v. American Car Rental, Inc., San Diego Superior Court Case No. 37-2016-00024056-CL-BC-CTL

**2. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: K.S.A.N. L.L.C v. San Diego County Regional Airport Authority, et al. San Diego Superior Court Case No. 37-2017-00024982-CU-NP-CTL

**3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**

(Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Cal. Gov. Code §54956.9)

Number of cases: 1

- 4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.  
Number of potential cases: 1
- 5. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Navy Boat Channel Environmental Remediation  
Number of potential cases: 1
- 6. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Number of potential cases: 2
- 7. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Future DB International, Inc. v. San Diego County Regional Airport Authority, et al.  
San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL
- 8. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
The Receipt of a Government Claim from Robert Bobbett and Request For Defense and Indemnity from the San Diego Unified Port District regarding the claim
- 9. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
The Receipt of a Government Claim from Donna Kashani and Request For Defense and Indemnity from the San Diego Unified Port District regarding the claim
- 10. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**  
Property: Airline Operating and Lease Agreement - San Diego International Airport  
Agency Negotiator: Kim Becker, Scott Brickner, Amy Gonzalez  
Negotiating Parties: Alaska Airlines, Allegiant Airlines, American Airlines, British Airways, Delta Airlines, FedEx, JetBlue Airlines, Southwest Airlines  
Under Negotiation: price and terms of payment

**REPORT ON CLOSED SESSION:**

**REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:**

- **AUDIT COMMITTEE:**  
Committee Members: Hollingworth, Robinson (Chair), Schiavoni, Tartre, Van Sambeek, West
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**  
Committee Members: Boling, Kersey (Chair), Schumacher, Robinson
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**  
Committee Members: Boling, Cox, Desmond (Chair), Kersey
- **FINANCE COMMITTEE:**  
Committee Members: Cox (Chair), Schiavoni, West

***ADVISORY COMMITTEES***

- **AUTHORITY ADVISORY COMMITTEE:**  
Liaison: Robinson (Primary), Schiavoni
- **ART ADVISORY COMMITTEE:**  
Committee Member: Robert H. Gleason

***LIAISONS***

- **CALTRANS:**  
Liaison: Binns
- **INTER-GOVERNMENTAL AFFAIRS:**  
Liaison: Cox
- **MILITARY AFFAIRS:**  
Liaison: Woodworth
- **PORT:**  
Liaisons: Boling, Cox, Robinson
- **WORLD TRADE CENTER:**  
Representatives: Robert H. Gleason

***BOARD REPRESENTATIVES (EXTERNAL)***

- **SANDAG TRANSPORTATION COMMITTEE:**  
Representatives: Boling (Primary)

**CONSENT AGENDA (Items 11-17):**

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

**11. APPROVAL OF MINUTES:**

The Board is requested to approve minutes of prior meetings.

RECOMMENDATION: Approve the minutes of the March 1, 2018, regular and the February 15, 2018 special meetings.

**12. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**

The Board is requested to accept the reports.

RECOMMENDATION: Accept the reports and pre-approve Board member attendance at other meetings, trainings and events not covered by the current resolution.

**(Corporate & Information Governance: Tony R. Russell, Director/Authority Clerk)**

**13. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM FEBRUARY 5, 2018 THROUGH MARCH 11, 2018 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM FEBRUARY 5, 2018 THROUGH MARCH 11, 2018:**

The Board is requested to receive the report.

RECOMMENDATION: Receive the report.

**(Procurement: Jana Vargas, Director)**

**14. APRIL 2018 LEGISLATIVE REPORT:**

The Board is requested to approve the report.

RECOMMENDATION: Adopt Resolution No. 2018-0029, approving the April 2018 Legislative Report.

**(Inter-Governmental Relations: Michael Kulis, Director)**

**15. APPOINTMENTS TO BOARD COMMITTEES, LIAISON POSITIONS, OTHER REPRESENTATIVE AND ALTERNATE POSITIONS:**

The Board is requested to make appointments.

RECOMMENDATION: Adopt Resolution No. 2018-0030, ratifying emergency appointments to Board committees, liaison positions and the SANDAG Transportation Committee.

Adopt Resolution No. 2018-0031, making appointments to Board committees, liaison positions and the SANDAG Transportation Committee.

**(Corporate & Information Governance: Tony R. Russell, Director/Authority Clerk)**

***CLAIMS***

***COMMITTEE RECOMMENDATIONS***

***CONTRACTS AND AGREEMENTS***

***CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION***

**16. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT TO PURCHASE AN UPGRADED NOISE AND OPERATIONS MONITORING SYSTEM AND HOSTED SUPPORT SERVICES AT SAN DIEGO INTERNATIONAL AIRPORT:**

The Board is requested to approve an agreement.

RECOMMENDATION: Adopt Resolution No. 2018-0032, approving and authorizing the President/CEO to execute an Agreement with Bruel and Kjaer EMS, Inc., for a term of three years with the option for two one-year extensions, in an amount not-to-exceed \$1,200,000, to provide an upgraded noise and operations monitoring system and hosted support services at San Diego International Airport.

**(Planning & Environmental Affairs: Brendan Reed, Director)**

**17. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A VERTICAL TRANSPORTATION MODERNIZATION SERVICES AGREEMENT:**

The Board is requested to approve an agreement.

RECOMMENDATION: Adopt Resolution No. 2018-0033, approving and authorizing the President/CEO to execute an Agreement for Vertical Transportation Modernization Services with KONE Inc., for a term of three years, for a total not-to-exceed amount of \$4,484,597.

**(Facilities Management: David LaGuardia, Director)**

**PUBLIC HEARINGS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

- 18. AUTHORIZE THE PRESIDENT/CEO TO AWARD A TEN-YEAR CONCESSION LEASE TO IN-TER SPACE SERVICES, INC., DBA CLEAR CHANNEL AIRPORTS FOR AN IN-TERMINAL ADVERTISING PROGRAM AND AUTHORIZE THE PRESIDENT/CEO TO GRANT AN AGREEMENT TO OUTFRONT MEDIA LLC FOR AN OUTDOOR ADVERTISING PROGRAM:**

The Board is requested to authorize the President/CEO to award a concession lease and an agreement.

RECOMMENDATION: Adopt Resolution No. 2018-0034, authorizing the President/CEO to award a ten-year concession lease to In-Ter-Space Services, dba Clear Channel, or to the next highest proposer should negotiations be unsuccessful, for an In-Terminal Advertising Concession at San Diego International Airport.

RECOMMENDATION: Adopt Resolution No. 2018-0035, authorizing the President/CEO to award an agreement for a term not to exceed ten-years to Outfront Media LLC to develop and implement an outdoor advertising program at San Diego International Airport.

**(Business Management: Eric Podnieks, Program Manager)**

- 19. GRANT A 31 YEAR LEASE TO AVIATION FACILITIES COMPANY, INC. TO DESIGN, BUILD, OPERATE, MAINTAIN, AND SUBLEASE AN AIR CARGO FACILITY AND ASSOCIATED INFRASTRUCTURE, LOCATED ON THE NORTH SIDE OF THE AIRPORT:**

The Board is requested to grant a lease.

RECOMMENDATION: Adopt Resolution No. 2018-0036, awarding a 31 year lease to Aviation Facilities Company, Inc. to design, build, operate, maintain, and sublease an air cargo facility and associated infrastructure at San Diego International Airport and authorize the President/CEO to take all necessary actions to execute the lease.

**(Business Management: Eric Podnieks, Program Manager)**

- 20. GRANT A TEN-YEAR CONCESSION LEASE TO TAV-AMERICA TO DESIGN, BUILD AND OPERATE A COMMON USE LOUNGE WITHIN TERMINAL 2 WEST:**

The Board is requested to grant a lease.

RECOMMENDATION: Adopt Resolution No. 2018-0037, awarding a non-exclusive concession lease to TAV-America, to Design, Build and Operate an Airport Lounge concession within Terminal 2 West at San Diego International Airport for a term not to exceed ten years, with a Minimum Annual Guarantee of \$448,000, Percentage Rent of 10% and an ACDBE Participation Level of 20-24%, and authorize the President/CEO to take all necessary actions to execute the concession lease.

**(Business Management: Eric Podnieks, Program Manager)**

**GENERAL COUNSEL REPORT:**

**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:**

**BOARD COMMENT:**

**ADJOURNMENT:**



**Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)**

- 1) Persons wishing to address the Board, ALUC, and Committees shall complete a “Request to Speak” form prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to complete a form shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is limited to eighteen (18) minutes and is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board. A second Public Comment period is reserved for general public comment later in the meeting for those who could not be heard during the first Public Comment period.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees. Public comment on specific items is limited to twenty (20) minutes – ten (10) minutes for those in favor and ten (10) minutes for those in opposition of an item. Each individual speaker will be allowed three (3) minutes, and applicants and groups will be allowed five (5) minutes.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.
- 6) After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

**Additional Meeting Information**

**NOTE:** This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk’s Office at (619) 400-2400 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at [www.san.org](http://www.san.org).

**For those planning to attend the Board meeting, parking is available in the public parking lot located directly in front of the Administration Building. Bring your ticket to the third floor receptionist for validation.**

**You may also reach the Administration Building by using public transit via the San Diego Metropolitan Transit System, Route 992. The MTS bus stop at Terminal 1 is a very short walking distance from the Administration Building. ADA paratransit operations will continue to serve the Administration Building as required by Federal regulation. For MTS route, fare and paratransit information, please call the San Diego MTS at (619) 233-3004 or 511. For other Airport related ground transportation questions, please call (619) 400- 2685.**

**UPCOMING MEETING SCHEDULE**

<i>Date</i>	<i>Day</i>	<i>Time</i>	<i>Meeting Type</i>	<i>Location</i>
May 3	Thursday	9:00 A.M.	Regular	SDCRAA

**DRAFT**  
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD**  
**MINUTES**  
**THURSDAY, MARCH 1, 2018**  
**SAN DIEGO INTERNATIONAL AIRPORT**  
**BOARD ROOM**

**CALL TO ORDER:** Chairman Boling called the regular meeting of the San Diego County Regional Airport Authority to order at 9:01 a.m. on Thursday, March 1, 2018, in the Board Room at the San Diego International Airport, Administration Building, 3225 North Harbor Drive, San Diego, CA 92101.

**PLEDGE OF ALLEGIANCE:** Ex-Officio Board Member Woodworth led the Pledge of Allegiance.

**ROLL CALL:**

PRESENT: Board Members: Binns (Ex Officio), Boling (Chairman), Cox, Desmond, Kersey, Robinson, Schiavoni, Sessom, Woodworth (Ex Officio)

ABSENT: Board Members: Schumacher, West

ALSO PRESENT: Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Corporate and Information Governance/Authority Clerk; Martha Morales, Assistant Authority Clerk  
I

**CHAIR'S REPORT:** Chairman Boling recognized Jerry Lewis as the 2017 Airport Ambassador Volunteer of the Year.

**PRESENTATIONS:**

**A. PARAMETERS FOR THE FISCAL YEAR 2019 AND FISCAL YEAR 2020 OPERATING BUDGETS:**

Maya Dayan, Manager, Airport Finance provided a presentation on the Parameters for the FY 2019 and FY 2020 Operating Budgets which included the Strategic Goals, FY 2019 – FY 2020 Challenges, Budget Considerations, Stress Test, Rating Agencies Airports Outlook, Authority Financial Snapshot, Current Debt Profile, Future Anticipated Debt, General Airport Revenue Bond (GARB) and Variable Debt Service, Special Facilities Debt Service for RCC, Enplanements Forecast, Revenue Assumptions, Expense Assumptions, FY2019 – FY 2020 Budget Guidelines, and Budget – Timeline of Key Dates.

*Board Member Desmond arrived at the meeting at 9:15 a.m.*

**B. U.S. CUSTOMS AND BORDER PROTECTION’S (CBP) REIMBURSABLE SERVICES PROGRAM:**

Hampton Brown, Senior Director, Air Service Development provided a presentation on U.S. Customs and Border Protection Reimbursable Services Program which included the CBP Challenge, and Reimbursable Services Program.

In response to Board Member Desmond regarding cost, Mr. Brown stated that the agreement would not add additional staff but rather allow for overtime when needed. He stated that it would ideally be used for flights scheduled to arrive near closing.

Kim Becker, President/CEO, stated that the contract is developed and that if the Authority wants to add more international service, this will be needed. She stated that the costs would be rolled into lease and use agreements.

**REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:**

***STANDING BOARD COMMITTEES***

- **AUDIT COMMITTEE:** Board Member Robinson reported that interviews were being held for a replacement Chief Auditor.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** None
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** None
- **FINANCE COMMITTEE:** Chairman Boling reported that the Seven Months Ended January 31, 2017 Financial Statements and Investment Reports were reviewed at the last meeting and no items were forwarded to the Board.

***ADVISORY COMMITTEES***

- **AUTHORITY ADVISORY COMMITTEE:** None
- **ART ADVISORY COMMITTEE:** Diana Lucero, Director, Vision, Voice & Engagement, reported that the Spring 2018 performing arts residency group’s, Astraeus Aerial Dance Theatre, first performance will be March 5 in Terminal 2 Baggage Claim. She also reported that the weekly concert series continues with founding guitarist of the Afrojazziacs, Louis Valenzuela, performing on Friday, March 9 as well as a special Irish themed performance featuring Highland Way musicians Brian Caldwell and Michael Prine on March 15 from 11:30 a.m. - 1:30pm. She reported that the installation of San Diego artist Eva Struble’s mural is complete and will be on view on Admiral Boland Way through January 2019; and that on February 2, Arts Program staff provided a tour to visiting construction and art program staff from the Abu Dhabi Airports Group. She reported that SAN was among a handful of US sites the Abu Dhabi team sought out in an effort to learn from our successful integration of public art and arts programming into the airport environment.

## **LIAISONS**

- **CALTRANS:** Board Member Binns reported that Cal-Trans local Director, Laurie Berman, was appointed to be the statewide Director and will be sworn in on Saturday; he also acknowledged receipt of a grant application from the Authority under the Sustainable Communities Program for Transit Study; and reported that a portion of Morena Boulevard near the Interstate 8 and 5 interchange will be closed on March 11 with minimal impact expected for the Airport.
- **INTER-GOVERNMENTAL AFFAIRS:** Board Member Cox reported that on February 8, the President signed into law another temporary measure to continue funding for federal programs through March 23, the new deadline for Congress to complete an Omnibus Appropriations bill. He also reported that on February 12, the Trump Administration unveiled its \$1.5 trillion infrastructure plan, which calls for \$200 billion in federal funds to stimulate private and local investment in the nation's infrastructure. He reported that the proposed plan would eliminate the Alternative Minimum Tax preference on Private Activity Bonds but would not alter the Passenger Facility Charge cap; and that on February 21, Governor Brown appointed Brian Annis as Secretary of the California State Transportation Agency. He also reported that Authority staff provided San Diego Councilmember Georgette Gómez and Coronado Councilman Bill Sandke an update on San Diego International Airport issues; and that Authority staff is scheduled to meet with State Senate President Pro Tem, Toni Atkins, in Sacramento on March 14 to provide the Senator an update on airport issues.
- **MILITARY AFFAIRS:** None
- **PORT:** None
- **WORLD TRADE CENTER:** None

## **BOARD REPRESENTATIVES (EXTERNAL)**

- **SANDAG TRANSPORTATION COMMITTEE:** Chairman Boling reported that the Committee was re-evaluating how proposed projects will be evaluated and vetted.

**CHAIR'S REPORT (continued):** Chairman Boling recognized Board Member Sessom for her years of service on the Authority Board and presented her with a gift on behalf of the Authority. She also welcomed Board Member Schiavoni; and reminded Board Members of the Form 700 filing deadline.

**PRESIDENT/CEO'S REPORT:** Kimberly Becker, President/CEO, reported that this month she attended ACI-NA's 2018 CEO Forum and Winter Board of Directors meeting which focused on the global state of the industry; and that on February 12, the American Association of Airport Executives hosted a meeting between airport executives and Customs and Border Protection in Washington, DC on biometrics and staffing issues. She also provided an update on the Runway Rehabilitation project, acknowledging the efficient work by the contractor and Authority staff.

**NON-AGENDA PUBLIC COMMENT:**

SANDY VALONE, SAN DIEGO, spoke in regard to the Noise Exposure Maps that shows flights over the Jetty Way Point

Board Member Desmond recommended that Authority Staff contact TRACON to request their participation at ANAC meetings, to explain why early turns happen.

**CONSENT AGENDA (Items 1-14):**

**ACTION: Moved by Board Member Robinson and seconded by Board Member Desmond to approve the Consent Agenda. Motion carried by the following votes: YES – Boling, Cox, Desmond, Kersey, Robinson, Schiavoni, Sessom; NO – None; ABSENT – Schumacher, West; (Weighted Vote Points: YES – 76; NO – 0; ABSENT – 24).**

**1. APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the February 1, 2018, regular meeting.

**2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**

RECOMMENDATION: Accept the reports and pre-approve Board member attendance at other meetings, trainings and events not covered by the current resolution.

**3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM JANUARY 8, 2018 THROUGH FEBRUARY 4, 2018 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM JANUARY 8, 2018 THROUGH FEBRUARY 4, 2018:**

RECOMMENDATION: Receive the report.

**4. MARCH 2018 LEGISLATIVE REPORT:**

RECOMMENDATION: Adopt Resolution No. 2018-0016, approving the March 2018 Legislative Report.

***CLAIMS***

**5. REJECT THE CLAIM OF SENAIT DESTA:**

RECOMMENDATION: Adopt Resolution No. 2018-0017, rejecting the claim of Senait Desta.

6. **REJECT THE CLAIM OF ROBERT BOBBETT:**  
RECOMMENDATION: Adopt Resolution No. 2018-0018, rejecting the claim of Robert Bobbett.
7. **REJECT THE CLAIM OF DONNA KASHANI:**  
RECOMMENDATION: Adopt Resolution No. 2018-0019, rejecting the claim of Donna Kashani.

#### ***COMMITTEE RECOMMENDATIONS***

8. **FISCAL YEAR 2018 SECOND QUARTER ACTIVITIES REPORT AND AUDIT RECOMMENDATIONS ISSUED BY THE OFFICE OF THE CHIEF AUDITOR:**  
RECOMMENDATION: The Audit Committee recommends that the Board accept the report.

#### ***CONTRACTS AND AGREEMENTS***

9. **APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A SECOND AMENDMENT TO THE AGREEMENT WITH MEYERS NAVE RIBACK SILVER & WILSON:**  
RECOMMENDATION: Adopt Resolution No. 2018-0020, approving and authorizing the President/CEO to execute a Second Amendment to the Agreement with Meyers Nave Riback Silver & Wilson for Professional Legal Services extending the term for one year.

#### ***CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION***

10. **APPROVE THE FIRST AMENDMENT TO THE AGREEMENT WITH AECOM TECHNICAL SERVICES, INC., AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE THE AMENDMENT:**  
RECOMMENDATION: Adopt Resolution No. 2018-0021, approving the first amendment to the agreement with AECOM Technical Services, Inc., and authorizing the President/CEO to exercise the first one-year option and increase the compensation amount by \$8,000,000 for a new not-to-exceed amount of \$68,000,000.

**11. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 9, GROUP 4, PROJECT NO. 380904 THIRTY-FOUR (34) NON-HISTORIC MULTI-FAMILY AND SINGLE-FAMILY UNITS ON NINETEEN (19) RESIDENTIAL PROPERTIES LOCATED WEST OF THE AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2018-0022, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,023,000 for Phase 9, Group 4, Project No. 380904, of the San Diego County Regional Airport Authority's ("Authority's") Quieter Home Program.

**12. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH SERCO INC. TO PROVIDE RAMP CONTROL FACILITY SERVICES AT SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2018-0023, approving and authorizing the President/CEO to execute an agreement with Serco, Inc. to provide Ramp Control Facility Services for three (3) years with two (2) one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not to exceed \$3,845,000.

**13. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE TWO ON-CALL AIRSIDE/LANDSIDE ENGINEERING CONSULTANT SERVICES AGREEMENTS AT SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2018-0024, approving and authorizing the President/CEO to execute an On-Call Airside/Landside Engineering Consulting Services Agreements, one with Atkins North America, Inc., and one with CH2M Hill, Inc., each for a term of three (3) years, with the option for two (2) one-year extensions, in an amount not-to-exceed \$10,000,000 each, and a maximum total aggregate amount not-to-exceed \$10,000,000 in support of the Capital Improvement and Major Maintenance programs at San Diego International Airport.

**14. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A 12KV DISTRIBUTION SYSTEM OPERATIONS, MAINTENANCE AND REPAIR SERVICES AGREEMENT:**

RECOMMENDATION: Adopt Resolution No. 2018-0025, approving and authorizing the President/CEO to execute an Agreement for 12kV Distribution System Operations, Maintenance, and Repair Services with Chula Vista Electric Company, for a term of three (3) years, with the option for two (2) one-year extensions exercisable at the discretion of the President/CEO, for a total not-to-exceed amount of \$4,060,000.

**PUBLIC HEARINGS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**15. ADOPTION OF AMENDED AUTHORITY POLICY 9.20 – SAN DIEGO INTERNATIONAL AIRPORT NOISE ADVISORY COMMITTEE:**

Sjohnna Knack, Program Manager, Airport Noise Mitigation, provided a presentation on the Adoption of Amended Authority Policy 9.20 - Airport Noise Advisory Committee which included Policy 9.20 Membership Amendments, Committee Composition, and ANAC Policy Additional Modifications.

Board Member Sessom requested that staff ensure complaints are actually from the City of La Mesa and not the unincorporated county areas.

RECOMMENDATION: Adopt Resolution No. 2018-0026, approving amendments to Authority Policy 9.20 – San Diego International Airport Noise Advisory Committee.

**ACTION: Moved by Board Member Cox and seconded by Board Member Robinson to approve staff's recommendation. Motion carried by the following votes: YES – Boling, Cox, Desmond, Kersey, Robinson, Schiavoni, Sessom; NO – None; ABSENT – Schumacher, West; (Weighted Vote Points: YES – 76; NO – 0; ABSENT – 24).**

*The Board recessed at 10:20 a.m. and reconvened at 10:21 a.m.*

**CLOSED SESSION:** The Board recessed into Closed Session at 10:22 a.m. to discuss Items 16 and 25.

**16. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: GGTW LLC v San Diego County Regional Airport Authority, et al., San Diego Superior Court Case No. 37-2016-00032646-CU-BC-CTL

**17. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: San Diego County Regional Airport Authority v. American Car Rental, Inc., San Diego Superior Court Case No. 37-2016-00024056-CL-BC-CTL

**18. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Dryden Oaks, LLC v. San Diego County Regional Airport Authority, et al., San Diego Superior Court, North County, Case No. 37-2014-00004077-CU-EI-NC

**19. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: K.S.A.N. L.L.C v. San Diego County Regional Airport Authority, et al. San Diego Superior Court Case No. 37-2017-00024982-CU-NP-CTL



- 20. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.  
Number of potential cases: 1
- 21. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Navy Boat Channel Environmental Remediation  
Number of potential cases: 1
- 22. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Number of potential cases: 2
- 23. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Cal. Gov. Code §54956.9)  
Number of cases: 1
- 24. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Future DB International, Inc. v. San Diego County Regional Airport Authority, et al.  
San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL
- 25. PUBLIC EMPLOYEE APPOINTMENT:**  
Cal. Gov. Code §54957  
Title: Chief Auditor

**REPORT ON CLOSED SESSION:** The Board reconvened into Open Session at 1:12 p.m. Amy Gonzalez, General Counsel reported that in regards to Item 16, the Board authorized General Counsel at the February 1, 2018 Closed Session to enter into a settlement agreement with GGTW, LLC for \$50,000.00 which was approved 6-0-1-1 with Board Members Boling, Cox, Desmond, Kersey, West and Schumacher voting YES, noting Board Member Robinson's ABSTENTION and Board Member Sessom as ABSENT. There was no reportable action on Item 25.

**GENERAL COUNSEL REPORT:** None

**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:**

**BOARD COMMENT:** None

**ADJOURNMENT:** The meeting adjourned at 1:14 p.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY BOARD THIS 5<sup>th</sup> DAY OF APRIL, 2018.

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TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

**DRAFT**  
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**SPECIAL BOARD AND**  
**EXECUTIVE AND FINANCE COMMITTEE MEETING MINUTES**  
**THURSDAY, FEBRUARY 15, 2018**  
**BOARD ROOM**

**CALL TO ORDER:** Chairman Boling called the Special Board and Executive-Finance Committee Meeting to order at 9:01 a.m., on Thursday, February 15, 2018, in the Board Room of the San Diego International Airport, Administration Building, 3225 N Harbor Drive, San Diego, CA 92101.

**PLEDGE OF ALLEGIANCE:** Board Member West led the Pledge of Allegiance.

**ROLL CALL:**

***Board***

Present: Board Members: Boling (Chairman), Kersey, Robinson, Schumacher, West

Absent: Board Members: Binns (Ex-Officio), Cox, Desmond, Sessom, Woodworth (Ex-Officio)

***Executive Committee***

Present: Committee Members: Boling (Chairman), Robinson, Schumacher

Absent: Committee Members: None

***Finance Committee***

Present: Committee Members: Boling (Chairman), West

Absent: Committee Members: Cox, Sessom

Also Present: Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel; Tony Russell, Director, Corporate & Information Governance/Authority Clerk; Martha Morales, Assistant Authority Clerk I

**NON-AGENDA PUBLIC COMMENT:** None

**NEW BUSINESS:**

**1. APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the January 22, 2018, regular meeting.

**ACTION: Moved by Chairman Boling and seconded by Board Member Robinson to approve staff's recommendation. Motion carried unanimously noting Board Member Schumacher's ABSTENTION.**

## ***FINANCE COMMITTEE***

### **NEW BUSINESS:**

**2. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE SEVEN MONTHS ENDED JANUARY 31, 2018:**

Kathy Kiefer, Senior Director, Finance and Asset Management, provided a presentation on the Review of the Unaudited Financial Statements for the Seven Months Ended January 31, 2018 which included Third Quarter GDP, Initial Claims for Unemployment, Unemployment Rates, Consumer Price Index, Personal Income and Spending, Consumer Confidence Index, Existing Home Sales, New Home Sales, Crude Oil Prices, Jet Fuel Prices, U.S. Equity Markets, Treasury Yield History, U.S. Treasury Yield Curve, Enplanements, Gross Landing Weight Units, Car Rental License Fees, Food and Beverage Concessions Revenue, Retail Concessions Revenue, Total Terminal Concessions, Parking Revenue, Operating Revenues, Operating Expenses, Net Operating Income, Nonoperating Revenues and Expenses, Statements of Net Position.

*Board Member Kersey arrived at 9:07 a.m.*

**3. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF JANUARY 31, 2018:**

Geoff Bryant, Manager, Airport Finance, provided a presentation on the Investment Report as of January 31, 2018 which included Total Portfolio Summary, Portfolio Composition by Security Type, Portfolio Composition by Credit Rating, Portfolio Composition by Maturity, Benchmark Comparison, Detail of Security Holdings, Portfolio Investment Transactions, Bond Proceeds Summary, Bond Proceeds Investment Transactions; and the Introduction of Chandler Asset Management.

## ***EXECUTIVE COMMITTEE***

### **NEW BUSINESS:**

**4. PRE-APPROVAL OF TRAVEL REQUESTS AND APPROVAL OF BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL COUNSEL:**

**RECOMMENDATION:** Pre-approve travel requests and approve business and travel expense reimbursement requests.

**ACTION: Moved by Board Member Robinson and seconded by Chairman Boling to approve staff's recommendation. Motion carried unanimously.**

**REVIEW OF FUTURE AGENDAS:**

**5. REVIEW OF THE DRAFT AGENDA FOR THE MARCH 1, 2018 BOARD MEETING:**

Kimberly J. Becker, President/CEO, provided an overview of the draft agenda for the March 1, 2018, Board meeting.

**6. REVIEW OF THE DRAFT AGENDA FOR THE MARCH 1, 2018 AIRPORT LAND USE COMMISSION MEETING:**

Kimberly J. Becker, President/CEO, provided an overview of the draft agenda for the March 1, 2018 ALUC meeting.

***BOARD***

**NEW BUSINESS:**

**7. AUTHORIZATION OF AN AMENDMENT TO THE EXISTING US BANK \$125,000,000 REVOLVING CREDIT AGREEMENT:**

John Dillon, Director, Financial Management, provided a presentation on the Authorization of an Amendment: Revolving Credit Variable Rate Program – Margin Rate Factor which included US Bank Facility, Fiscal Impact, and RBC Bank.

RECOMMENDATION: Adopt Resolution No. 2018-0015, approving a second amendment to an existing revolving line of credit and certain other documents and matters related to the revolving line of credit.

**ACTION: Moved by Board Member Kersey and seconded by Board Member West to approve staff's recommendation. Motion carried by the following votes: YES – Boling, Kersey, Robinson, Schumacher, West; NO – None; ABSENT – Cox, Desmond, Sessom; (Weighted Vote Points: YES – 59; NO – 0; ABSENT – 28).**

**BOARD AND COMMITTEE MEMBER COMMENTS:** None

**ADJOURNMENT:** The meeting adjourned at 9:38 a.m.

APPROVED BY A MOTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY THIS 5<sup>TH</sup> DAY OF APRIL, 2018.

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TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

## STAFF REPORT

Meeting Date: **APRIL 5, 2018**

### Subject:

**Acceptance of Board and Committee Members Written Reports on Their Attendance at Approved Meetings and Pre-Approval of Attendance at Other Meetings Not Covered by the Current Resolution**

### Recommendation:

Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

### Background/Justification:

Authority Policy 1.10 defines a “day of service” for Board Member compensation and outlines the requirements for Board Member attendance at meetings.

Pursuant to Authority Policy 1.10, Board Members are required to deliver to the Board a written report regarding their participation in meetings for which they are compensated. Their report is to be delivered at the next Board meeting following the specific meeting and/or training attended. The reports (Attachment A) were reviewed pursuant to Authority Policy 1.10 Section 5 (g), which defines a “day of service”. The reports were also reviewed pursuant to Board Resolution No. 2009-0149R, which granted approval of Board Member representation for attending events and meetings.

The attached reports are being presented to comply with the requirements of Policy 1.10 and the Authority Act.

***The Board is also being requested to pre-approve Board Member attendance at meetings of the multi-agency policy group addressing off-airport roadway access; and Board Member and Audit Committee member attendance at meetings of the ad hoc search committee to fill the position of the Chief Auditor.***

### Fiscal Impact:

Board and Committee Member Compensation is included in the FY 2018 Budget.

### Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. Section 15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code Section 21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act, Pub. Res. Code Section 30106.

**Application of Inclusionary Policies:**

Not applicable.

**Prepared by:**

TONY R. RUSSELL  
DIRECTOR, CORPORATE & INFORMATION GOVERNANCE/AUTHORITY CLERK



**APRIL BOLING**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Board Member Event/Meeting/Training Report Summary**

SDCRAA  
 MAR 27 2018  
 Corporate & Information Governance

Period Covered: March 2018

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME		DATE
C. APRIL BOLING		3/26/18
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: March 1, 2018 Time: 9:00 am Location: Airport	ALUC/Board Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: March 2, 2018 Time: 3:30 pm Location: SANDAG	SANDAG Transportation Committee Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: March 9, 2018 Time: 11:30 am Location: Airport	Airport Board Retreat
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: March 10, 2018 Time: 8:30 am Location: Airport	Airport Board Retreat
<input checked="" type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved ✓ <input type="checkbox"/> Res.2009-0149R	Date: March 12, 2018 Time: 9:00 am Location: Port	Port Leadership Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: March 16, 2018 Time: 9:00 am Location: SANDAG	SANDAG Transportation Committee Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: March 20, 2018 Time: 9:00 am Location: Airport	Special Board Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: March 26, 2018 Time: 09:00 Location: Airport	Exec./Finance Committee Meeting

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: \_\_\_\_\_

**GREG COX**

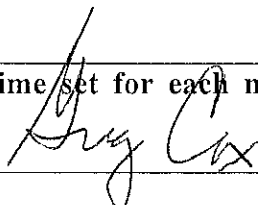
SDCRAA  
MAR 26 2018  
Corporate & Information Governance

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Board Member Event/Meeting/Training Report Summary**  
Period Covered: MARCH 1-31, 2018

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0007. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
GREG COX		MARCH 26, 2018
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: MARCH 1, 2018 Time: 9:00 am Location: SDIA	SDCRAA BOARD MEETING AIRPORT LAND USE COMMISSION MEETING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: MARCH 9, 2018 Time: 12:00 NOON Location: SDIA	SPECIAL BOARD MEETING BOARD RETREAT
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: MARCH 10, 2018 Time: 9:00 am Location: SDIA	SPECIAL BOARD MEETING BOARD RETREAT
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: MARCH 12, 2018 Time: 9:00 am Location: SDUPD	PORT/AIRPORT LEADERSHIP MEETING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: MARCH 20, 2018 Time: 9:00 am Location: SDIA	SPECIAL BOARD MEETING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: MARCH 26, 2018 Time: 9:00 am Location: SDIA	EXECUTIVE / FINANCE COMMITTEE SPECIAL BOARD MEETING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

**MARK KERSEY**

SDCRAA  
 MAR 23 2018  
 Corporate & Information Governance

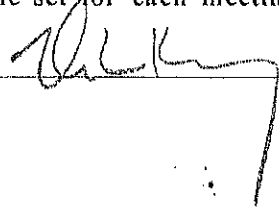
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
 Board Member Event/Meeting/Training Report Summary**

Period Covered: March 2018

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
Mark Kersey		3/23/18
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: March 1, 2018 Time: 9:00 am Location: 3225 N Harbor Drive	ALUC/ Board Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: March 9, 2018 Time: 12:00 pm Location: 3225 N Harbor Drive	Board Retreat
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: March 10, 2018 Time: 8:00 am Location: 3225 N Harbor Drive	Board Retreat
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: March 20, 2018 Time: 9:00 am Location: 3225 N Harbor Drive	Special Closed Session Board Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

**PAUL ROBINSON**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
 Board Member Event/Meeting/Training Report Summary**

Period Covered: 3/31/18

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
Paul Robinson		3/1/18
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 3/1/18 Time: 9:00 - 1:30 pm Location: SDCRAA Bd Rm	SDCRAA Bd /ALUC mtgs
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 3/7/18 Time: 10:00am - 11:30 am Location: SDCRAA OFFICES	Airport Advisory Comm mtg.
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 3/9/18 Time: 12:00 pm - 4:00pm. Location: SDCRAA OFFICES	SDCRAA Retreat
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 3/10/18 Time: 9:00am - 12:30 p.m Location:	SDCRAA Bd. Retreat
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 3/26/18 Time: 9:00a.m - 10:00am Location: SDCRAA Bd Rm	SDCRAA Exec./Finance Comm Mtgs
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: Paul Robinson



**J. SCHIAVONI**

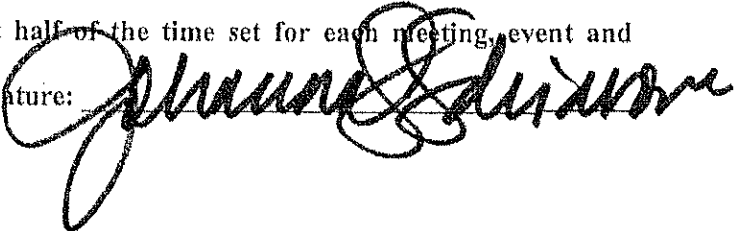
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
Board Member Event/Meeting/Training Report Summary**

Period Covered: 3/1/2018-3/26/2018

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
<i>J. SCHIAVONI</i>		<i>3-27-18</i>
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: March 1, 2018 Time: 9:30 am Location: SDCRAA	SDCRAA Board Meeting and Closed Session Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: March 7, 2018 Time: 10:00 am Location: SDCRAA	Airport Advisory Committee
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: March 9, 2018 Time: 11:30 am Location: SDCRAA	SDCRAA Board Retreat
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: March 10, 2018 Time: 9:00 am Location: SDCRAA	SDCRAA Board Retreat
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: March 20, 2018 Time: 9:00 am Location: SDCRAA	SDCRAA Board Closed Session Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input checked="" type="checkbox"/> Res.2009-0149R	Date: March 22, 2018 Time: 1:30 pm Location: Terminal 2 East, Gates 20-22	Lufthansa Inaugural Flight Gate Event
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: March 26, 2018 Time: 9:00 am Location: SDCRAA	SDCRAA Finance Committee Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

**M. SCHUMACHER**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
Board Member Event/Meeting/Training Report Summary**

Period Covered: March 1-31, 2018

SDCRAA MAR 26 2018 Corporate & Information Governance
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**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
Michael Schumacher		3/1/18
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: March 9, 2018 Time: 11:30 am Location: SDCRAA Office	Annual Board Retreat
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: March 10, 2018 Time: 8:00 am Location: SDCRAA Office	Annual Board Retreat
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: March 26, 2018 Time: 9:00 am Location: SDCRAA Office	Executive Mtg.
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location: SDCRAA Office	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: Michael Schumacher Digitally signed by Michael Schumacher  
Date: 2017.03.29 08:32:08 -07'00'

**MARY SESSOM**

SDCRAA  
 MAR 28 2018  
 Corporate & Information Governance

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
 Board Member Event/Meeting/Training Report Summary  
 Period Covered: 3-31-18

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
MARY Sessom		3-29-18
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 3-1-18 Time: 9:00 Location: SDCRAA	Board/ADUC Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 3-9-18 Time: 12:00 PM Location: SDCRAA	Board WORKSHOP
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 3-20-18 Time: 9:00 AM Location: SDCRAA	SPECIAL BOARD MEETING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 3-26-18 Time: 9:00 AM Location: SDCRAA	ETEC/FINANCE COMMITTEE MEETING
<input checked="" type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 3-27-18 Time: 3:00 PM Location: BL CASO	BL CASON/EA MESA CITY COUNCIL MEETINGS
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2009-0149R	Date: 3-28-18 Time: 7:00 PM Location: SANTEE	SANTEE CITY COUNCIL MEETINGS
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: *Mary Sessom*

**J. VAN SAMBEEK**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Board Member Event/Meeting/Training Report Summary**

Corporate &amp; Information Governance

Period Covered: NOV 2017 thru MARCH 1 2018

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0007. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
John VAN SAMBECK		3-2-18
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: NOV 13 2017 Time: Location:	Audit Committee Spec Mtg Re New Chief Auditor SEARCH
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: <del>Feb</del> JAN 26 2018 Time: 10 AM Location:	SAME
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Feb 12 2018 Time: 1130 AM Location:	SAME
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Feb 13 <sup>th</sup> 2018 Time: 11 AM Location:	SAME
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: MARCH 1 2018 Time: 1030 AM Location:	BOARD Mtg RE CH Auditor SEARCH
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

**I certify that I was present for at least half of the time set for each meeting, event and training listed herein.**

Signature: \_\_\_\_\_

*J P Van Sambeck*



**MARK WEST**

SDCRAA

MAR 13 2018

Corporate &amp; Information Governance

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Board Member Event/Meeting/Training Report Summary**

Period Covered: March 2018

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0007. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
Mark B. West		3/15/2018
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
Brown Act x Pre-approved Res. 2009-0149R	Date: 3/5/2018 Time: 9-11 Location: City Hall Chula Vista	Meeting with Mayor Salas to discuss Chula Vista City Priorities.
Brown Act x Pre-approved Res. 2009-0149R	Date: 3/6 Time: 11-1 Location: SDCRAA	Update on Airport Planning Process.
Brown Act x Pre-approved Res. 2009-0149R	Date: 3/7 Time: 9-11 Location: City Hall Imperial Beach	Meeting with Mayor Dedina to discuss Imperial Beach City Priorities.
Brown Act x Pre-approved Res. 2009-0149R	Date: 3/8 Time: 11-1 Location: City Hall Coronado	Meeting with City Manager Blair King to discuss Coronado City Priorities.
Brown Act x Pre-approved Res. 2009-0149R	Date: 3/9 Time: 12-5 Location: SDCRAA	SDCRAA Board retreat.
Brown Act x Pre-approved Res. 2009-0149R	Date: 3/15 Time: 11-1 Location: SDCRAA	SDCRAA Board retreat outbrief.
Brown Act x Pre-approved Res. 2009-0149R	Date: 3/12 Time: 11-1 Location: Port of San Diego	Meeting with Port Commissioner Malcolm to discuss Port Priorities.
Brown Act x Pre-approved Res. 2009-0149R	Date: 3/13 Time: 11-1 Location: City Hall Imperial Beach	Meeting with Assemblymember Gonzalez-Fletcher to discuss South Bay Priorities.

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

## **STAFF REPORT**

Meeting Date: **APRIL 5, 2018**

### **Subject:**

**Awarded Contracts, Approved Change Orders from February 5, 2018 through March 11, 2018 and Real Property Agreements Granted and Accepted from February 5, 2018 through March 11, 2018**

### **Recommendation:**

Receive the Report:

### **Background/Justification:**

Policy Section Nos. 5.01, Procurement of Services, Consulting, Materials, and Equipment, 5.02, Procurement of Contracts for Public Works, and 6.01, Leasing Policy, require staff to provide a list of contracts, change orders, and real property agreements that were awarded and approved by the President/CEO or her designee. Staff has compiled a list of all contracts, change orders (Attachment A) and real property agreements (Attachment B) that were awarded, granted, accepted, or approved by the President/CEO or her designee since the previous Board meeting.

### **Fiscal Impact:**

The fiscal impact of these contracts and change orders are reflected in the individual program budget for the execution year and on the next fiscal year budget submission.

Amount to vary depending upon the following factors:

1. Contracts issued on a multi-year basis; and
2. Contracts issued on a Not-to-Exceed basis.
3. General fiscal impact of lease agreements reflects market conditions.

The fiscal impact of each reported real property agreement is identified for consideration on Attachment B.

### **Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

Inclusionary Policy requirements were included during the solicitation process prior to the contract award.

**Prepared by:**

JANA VARGAS  
DIRECTOR, PROCUREMENT

**Attachment "A"**

**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN February 5, 2018 - March 11, 2018**

**New Contracts**

<b>Date Signed</b>	<b>CIP #</b>	<b>Company</b>	<b>Description</b>	<b>Solicitation Method</b>	<b>Owner</b>	<b>Contract Value</b>	<b>End Date</b>
2/14/2018		Notevault, Inc.	The Contractor will provide hosted transcription services that contain voice to text dictation, photographs, and date/time stamp reports for The San Diego County Regional Airport Authority.	Informal RFP	Planning & Environmental Affairs	\$42,000.00	1/31/2021
2/14/2018		Shred-It, USA, LLC	The Contractor will provide on-site secure shredding services of confidential and sensitive documents to The San Diego County Regional Airport Authority.	Informal RFP	Procurement	\$45,000.00	1/31/2021
2/26/2018		Ace Uniforms and Accessories	The Contractor is one of two contractors approved to provide safety shoes for authorized employees of the San Diego County Regional Airport Authority. The contract value reflects the total not-to-exceed amount for the entire pool of contractors.	RFP	Risk Management	\$90,000.00	2/26/2021
2/26/2018		Boot World, Inc.	The Contractor is one of two contractors approved to provide safety shoes for authorized employees of the San Diego County Regional Airport Authority. The contract value reflects the total not-to-exceed amount for the entire pool of contractors.	RFP	Risk Management	\$90,000.00	2/26/2021
2/28/2018		Willis of Illinois, Inc.	The Contractor will provide operational insurance brokerage services and recommendations to the San Diego County Regional Airport Authority for the continuing development and enhancement of insurance and risk financing plans.	RFP	Risk Management	\$660,000.00	1/31/2021
2/28/2018		San Diego County Superintendent of Schools	The Contractor will provide live webcasting services of Board and Airport Land Use Commission meetings, including technical support and related services for San Diego County Regional Airport Authority.	Informal RFP	Corporate & Information Governance	\$90,000.00	2/26/2021
3/2/2018		Redhill Group, LLC	The Contractor will provide specialized surveying and focus group services for the San Diego County Regional Airport Authority.	RFP	Terminals and Tenants	\$600,000.00	3/2/2018
3/2/2018		Parkmobile, LLC	The Contractor will provide an online payment system fully integrated and compatible with the SKIDATA PARCs System technology utilized in the Terminal 2 Parking Plaza. In order to make or accept financial transactions the Authority is required to execute an agreement directly with Parkmobile, LLC.	Sole Source	Ground Transportation	\$350,000.00	2/28/2019

**Attachment "A"**

**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN February 5, 2018 - March 11, 2018**

**New Contracts Approved by the Board**

<b>Date Signed</b>	<b>CIP #</b>	<b>Company</b>	<b>Description</b>	<b>Solicitation Method</b>	<b>Owner</b>	<b>Contract Value</b>	<b>End Date</b>
2/9/2018		Tetra Tech, EM, Inc.	The contract was approved by the Board on November 2, 2017, to provide on-call Industrial Hygiene Services for new and on-going projects at the San Diego International Airport.	RFP	Environmental Affairs	\$700,000.00	1/29/2021
2/16/2018		Aurora Industrial Hygiene	The contract was approved by the Board on November 2, 2017, to provide on-call Industrial Hygiene Services for new and on-going projects at the San Diego International Airport.	RFP	Environmental Affairs	\$550,000.00	5/31/2021
2/26/2018		Amec Foster Wheeler	The contract was approved by the Board on October 5, 2017. The Contractor will provide on-call storm water program management services at San Diego International Airport.	RFP	Environmental Affairs	\$8,500,000.00	11/30/2020
2/16/2018		Abhe & Swoboda, Inc.	The contract was approved by the Board on January 4, 2018. The Contractor will provide on-call runway rubber removal services at San Diego International Airport.	RFP	Facilities Management	\$1,610,000.00	2/13/2021
3/2/2018		Hazard Construction, Inc.	The contract was approved by the Board on December 7, 2017. The Contractor will provide on-call pavement repair services at San Diego International Airport.	RFP	Facilities Management	\$11,743,665.00	12/31/2021

**Attachment "A"**

**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN February 5, 2018 - March 11, 2018**

**Amendments and Change Orders**

<b>Date Signed</b>	<b>CIP #</b>	<b>Company</b>	<b>Description of Change</b>	<b>Owner</b>	<b>Previous Contract Amount</b>	<b>Change Order Value (+ / -)</b>	<b>Change Order Value ( % ) (+ / -)</b>	<b>New Contract Value</b>	<b>New End Date</b>
2/5/2018		Lightning Express	This First Amendment extends the term of the contract for on-call courier services by ninety (90) days for San Diego County Regional Airport Authority. There is no increase in compensation.	Corporate & Information Governance	\$49,999.00	N/A	N/A	\$49,999.00	2/28/2018
2/6/2018		Reigelman, LLC	This First Amendment increases the contract amount by \$51,744.22 for scope enhancements and additional fabrication required for the Stairwell Public Art Project at the San Diego International Airport.	Vision, Voice & Engagement	\$550,000.00	\$51,744.22	9%	\$601,744.22	8/30/2018
2/6/2018		Marsh USA	The Second Amendment for Insurance Broker Services for the Owner Controlled Insurance Program (OCIP) extends the term of the contract to August 31, 2020, revises Exhibit B to reflect additional negotiations, and increases the contract amount by \$66,375 for additional services related to OCIP and to accommodate additional capital improvement projects for San Diego County Regional Airport Authority.	Inter-Governmental Relations	\$667,500.00	\$66,375.00	10%	\$733,875.00	8/31/2020
2/28/2018		Roger Buma	This Second Amendment extends the term of the contract to March 15, 2019, to continue marketing and consulting services for the San Diego County Regional Airport Authority. There is no increase in compensation.	Vision, Voice & Engagement	\$79,999.00	N/A	N/A	\$79,999.00	3/15/2019
2/28/2018		AON Consulting, Inc.	This First Amendment extends the contract term by 90 days to continue actuarial consulting and valuation Services for the San Diego County Regional Airport Authority. There is no increase in compensation.	Accounting	\$300,000.00	N/A	N/A	\$300,000.00	12/29/2018
2/28/2018		Ricondo & Associates	This 9th Amendment adds Mead & Hunt as a sub-consultant of the original contract and amends Exhibit B to include rates of compensation, for on-call technical airport planning services for the San Diego County Regional Airport Authority. No additional monies are required.	Planning & Environmental Affairs	\$4,600,000.00	N/A	N/A	\$4,600,000.00	2/6/2019

**Attachment "A"**

**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN February 5, 2018 - March 11, 2018**

**Amendments and Change Orders Approved by the Board**

<b>Date Signed</b>	<b>CIP #</b>	<b>Company</b>	<b>Description of Change</b>	<b>Owner</b>	<b>Previous Contract Amount</b>	<b>Change Order Value (+ / -)</b>	<b>Change Order Value ( % ) (+ / -)</b>	<b>New Contract Value</b>	<b>New End Date</b>
2/1/2018		Barich, Inc.	The First Amendment was approved by the Board at the October 5, 2017 Board Meeting, to increase the contract amount by \$118,000 for additional services related to the Information Technology Master Plan recommendations.	Information & Technology Services	\$250,000.00	\$118,000.00	47%	\$368,000.00	7/31/2018



## Attachment "B"

## REAL PROPERTY AGREEMENTS EXECUTED FROM FEBRUARY 5, 2018 through MARCH 11, 2018



### Real Property Agreements

Begin/End Dates	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
3.15.18 and end date is continuous with ARFF Agreement	LE-0947	City of San Diego	Non Monetary Memorandum of Understanding	Airport's Northside	City running fiber into ARFF via Authority conduit and the Authority's crash phone system will be connected to the City emergency command and data center	N/A	None	N/A
3.14.18 to 4.20.18	LE-0946	SDG&E	Right of Entry Permit	Various Locations	ROE allows SDG&E to perform work inside two of SDG&E gaslines that feed the Airport	N/A	None	N/A
3.22.18 - Month to Month	LE-0945	I.K. Hofmann, Inc.	License Agreement	N/A	Ground Handler	None	\$250/month	This new Ground Handler will provide one employee to oversee Lufthansa's cargo operations at SAN. They will pay the minimum License Fee of \$250/month.



### Real Property Agreement Amendments and Assignments

Effective Date	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
2.26.18	LE-0659	Spa Didacus, Inc.	Fifth Amendment to Concession Lease Package 5	Terminal 2	Operation of a Spa Services Concession	N/A	The greater of the Minimum Annual Guarantee or 10.5% of Gross Receipts Years 1-4 and 11% of Gross Receipts Years 5-7	Amendment to allow portable massage chairs in Terminal 2 East and Terminal 2 West
1.29.18	LE-0659	Spa Didacus, Inc.	Fourth Amendment to Concession Lease Package 5	Terminal 2	Operation of a Spa Services Concession	N/A	The greater of the Minimum Annual Guarantee or 10.5% of Gross Receipts Years 1-4 and 11% of Gross Receipts Years 5-7	Amendment to reflect Street Pricing + 15%
2.6.18	LE-0908	SFS Beauty CA, LLC	First Amendment to Concession Lease	Terminal 2	Operation of a Retail Modular Unit Concession	N/A	The greater of the Minimum Annual Guarantee or 10% of Gross Receipts	Amendment to reflect Street Pricing + 15%
3.13.18	LE-0649	High Flying Foods San Diego, LLC	Third Amendment to Concession Lease Package 7	Terminals 1 and 2	Operation of a Food and Beverage Concession	N/A	The greater of the Minimum Annual Guarantee or 13.5% Gross Receipts Food and 16% Gross Receipts Alcohol up to \$2,750,000. Then 16% Gross Receipts Food and 19% Gross Receipts Alcohol	Amendment to reflect close-out and as-built conditions of the Concession Premises as described in "Exhibit A" and clarify the mid-term refurbishment period.
3.13.18	LE-0650	High Flying Foods San Diego, LLC	Third Amendment to Concession Lease Package 8	Terminals 1 and 2	Operation of a Food and Beverage Concession	N/A	The greater of the Minimum Annual Guarantee or 13% Gross Receipts Food and 16% Gross Receipts Alcohol up to \$10,000,000. Then 16% Gross Receipts Food and 20% Gross Receipts Alcohol	Amendment to reflect close-out and as-built conditions of the Concession Premises as described in "Exhibit A" and clarify the mid-term refurbishment period.

3.13.18	LE-0667	SSP America, Inc.	Second Amendment to Concession Lease Package 3	Terminals 1 and 2	Operation of a Food and Beverage Concession	N/A	The greater of the Minimum Annual Guarantee or 13% Gross Receipts Food and 16% Alcohol	Amendment to reflect close-out and as-built conditions of the Concession Premises as described in "Exhibit A" and clarify the mid-term refurbishment period.
3.13.18	LE-0669	SSP America, Inc.	Second Amendment to Concession Lease Package 6	Terminals 1 and 2	Operation of a Food and Beverage Concession	N/A	The greater of the Minimum Annual Guarantee or 13% Gross Receipts Food and 16% Alcohol	Amendment to reflect close-out and as-built conditions of the Concession Premises as described in "Exhibit A" and clarify the mid-term refurbishment period.

## **STAFF REPORT**

Meeting Date: **APRIL 5, 2018**

### **Subject:**

#### **April 2018 Legislative Report**

### **Recommendation:**

Adopt Resolution No. 2018-0029, approving the April 2018 Legislative Report.

### **Background/Justification:**

The Authority's Legislative Advocacy Program Policy requires that staff present the Board with monthly reports concerning the status of legislation with potential impact to the Authority. The Authority Board provides direction to staff on legislative issues by adoption of a monthly Legislative Report (Attachment A). The April 2018 Legislative Report updates Board members on legislative activities that have taken place since the previous Board meeting. In directing staff, the Authority Board may take a position on pending or proposed legislation that has been determined to have a potential impact on the Authority's operations and functions.

### **State Legislative Action**

Authority staff recommends that the Board adopt an Oppose Unless Amended position on AB 3119 (Gonzalez Fletcher). Although this legislation was originally introduced as a spot bill, AB 3119 was amended on March 23rd by the author, to enact the San Diego Unified Port District Consolidation Act. The bill now proposes to amend the San Diego County Regional Airport Authority Act by eliminating the San Diego County Regional Airport Authority and transferring ownership of San Diego International Airport and all of the Airport Authority's assets to the Port District. If this bill is enacted into law, Airport Authority employees would become employees of the Port District.

The Authority's Legislative team recommends that the Board adopt a Support position on SB 966. This bill would direct the State Water Resources Control Board to develop regulations creating risk-based water quality standards for the onsite treatment and reuse of non-potable water.

The Authority's legislative team also recommends that the Board adopt a WATCH position on the following bills: AB 2069 (Quirk), AB 2646 (Gonzalez Fletcher), AB 3103 (Gloria), AB 3246 (Committee on Transportation), SB 966 (Wiener), SB 1080 (Newman) and SB 1376 (Hill).

AB 2069 would prohibit an employer from engaging in employment discrimination against a person who has a positive drug test for cannabis if the person is a qualified patient or person with an identification card that authorizes a person to engage in the medical use of cannabis.

**Page 2 of 3**

AB 2646 would grant and convey in trust to the San Diego Unified Port District all the right, title, and interest of specified property owned by the State Lands Commission and located in the City of Chula Vista.

AB 3103 is a placeholder (spot bill) making non-substantive changes to airport finances as it relates to the board of supervisors providing and maintaining public airports and landing places for aerial traffic use by the public.

AB 3246 is a noncontroversial technical corrections bill that would remove an obsolete provision in state law authorizing Caltrans to issue permits allowing for the construction of obstructions that have been determined by the Federal Aviation Administration (FAA) to be hazardous.

SB 1080 would require a transportation network company driver to possess a valid California driver's license in order to legally operate a Transportation Network Company (TNC) vehicle. Nonresident active military members and dependents of nonresident active military members would be allowed to operate a TNC in California if they maintain a valid driver's license issued in the state or territory where they are a resident.

SB 1376 is a spot bill expressing the intent of the Legislature to ensure that every TNC provides full and equal access to all persons with disabilities.

**Federal Legislative Action**

The Authority's legislative team recommends that the Board adopt a WATCH position on H.R. 5003 (Hultgren) and S. 2422 (Warren).

H.R. 5003 would amend the Internal Revenue Code of 1986 to reinstate advance refunding bonds, which were eliminated in H.R. 1, the "Tax Cuts and Jobs Act," enacted in 2017.

S. 2422 would require the Federal Aviation Administration to coordinate a study with the Health and Medicine Division of the Natural Academies of Sciences, Engineering, and Medicine, examining the health impacts of air traffic noise and pollution.

On March 23, 2018, President Trump signed into law a \$1.3 trillion spending bill which funds the federal government through September 2018, the end of the fiscal year. Although this measure does not include an adjustment to the Passenger Facility Charge limit, it increases funding for the Airport Improvement Program by \$1 billion.

**Fiscal Impact:**

Not applicable.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

Not applicable.

**Prepared by:**

MICHAEL KULIS  
DIRECTOR, INTER-GOVERNMENTAL RELATIONS

RESOLUTION NO. 2018- 0029

A RESOLUTION OF THE BOARD OF THE  
SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY, APPROVING THE APRIL 2018  
LEGISLATIVE REPORT

WHEREAS, the San Diego County Regional Airport Authority (“Authority”) operates San Diego International Airport and plans for necessary improvements to the regional air transportation system in San Diego County, including serving as the responsible agency for airport land use planning within the County; and

WHEREAS, the Authority has a responsibility to promote public policies consistent with the Authority’s mandates and objectives; and

WHEREAS, Authority staff works locally and coordinates with legislative advocates in Sacramento and Washington, D.C. to identify and pursue legislative opportunities in defense and support of initiatives and programs of interest to the Authority; and

WHEREAS, under the Authority’s Legislative Advocacy Program Policy, the Authority Board provides direction to Authority staff on pending legislation; and

WHEREAS, the Authority Board, in directing staff, may adopt positions on legislation that has been determined to have a potential impact on the Authority’s operations and functions.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the April 2018 Legislative Report (“Attachment A”); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5th day of April, 2018, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

---

TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE/  
AUTHORITY CLERK

APPROVED AS TO FORM:

---

AMY GONZALEZ  
GENERAL COUNSEL

April 2018 Legislative Report

State Legislation

New Assembly Bills

Legislation/Topic

**AB 2069 (Quirk) – Medicinal Cannabis: Employment Discrimination**

Background/Summary

The Compassionate Use Act of 1996 authorizes seriously ill Californians to obtain and use marijuana for medical purposes when recommended by a physician. AB 2069 would prohibit an employer from engaging in employment discrimination against a person based on his or her status as, or positive drug test for cannabis by, a qualified patient or person with an identification card that allows them to engage in the medical use of cannabis.

Anticipated Impact/Discussion

AB 2069 would amend the Fair Employment and Housing Act (FEHA) to specify that an individual's status as a "qualified patient" under the Compassionate Use Act is a protected characteristic that cannot be used as a reason for any adverse employment action. If AB 2069 is enacted, it may require the Authority to reevaluate its substance abuse policy as it would not permit employers to prohibit the use of cannabis at work or during work hours, and to refuse to hire a qualified patient if necessary to maintain "a monetary or license-related benefit under federal law or regulations."

**Status:** 2/07/18 – Introduced in Assembly

**Position:** Watch

Legislation/Topic

**AB 2646 (Gonzalez Fletcher) – The San Diego Unified Port District: Grant: Trust Lands**

Background/Summary

AB 2646 would grant and convey in trust to the San Diego Unified Port District all of the right, title, and interest of specified property located in the City of Chula Vista currently owned by the State.

\*Shaded text represents new or updated legislative information



### **Anticipated Impact/Discussion**

Although this legislation is not expected to impact San Diego International Airport or the Airport Authority, the Authority's legislative team will closely monitor this bill as it proceeds through the Legislature for any potential impact to San Diego International Airport (SDIA) or the Airport Authority.

**Status:** 2/15/18 – Referred to Committee on Natural Resources

**Position:** Watch

### **Legislation/Topic**

**AB 3103 (Gloria) Counties: Airports**

### **Background/Summary**

AB 3103 is a placeholder (spot bill) making non-substantive changes to the section of the Government Code related to airport finances and the board of supervisors' ability to provide and maintain public airports and landing places for aerial traffic for the use of the public, and the board of supervisors' authorization to levy a voter-approved special tax for these purposes.

### **Anticipated Impact/Discussion**

The Authority's legislative team will closely monitor the development of this bill language for any potential impact to San Diego International Airport (SDIA) or the Airport Authority.

**Status:** 2/16/18 – Introduced in Assembly

**Position:** Watch

### **Legislation/Topic**

**AB 3119 (Gonzalez Fletcher) Public Utilities Code**

### **Background/Summary**

Introduced as a spot bill, AB 3119 was amended by the author on March 23rd. The new version of this bill would amend the Airport Authority Act to eliminate the Airport Authority and transfer ownership of San Diego International Airport and the Airport Authority's assets to the San Diego Unified Port District. If this bill is enacted into law, Airport Authority employees would become employees of the Port District. AB 3119 would also require the Port District to create a new audit committee.

\*Shaded text represents new or updated legislative information

### **Anticipated Impact/Discussion**

The Authority's legislative team will work closely with members of the State Legislature and other interested parties to discuss potential changes to this bill to implement the Authority Board's direction. Based on future changes to the bill, the Authority Board can determine if there is a need to adopt another position on this legislation as the bill progresses through the State Legislature.

**Status:** 2/16/18 – Introduced in Assembly

**Position:** Oppose Unless Amended

### **Legislation/Topic**

**AB 3246 (Committee on Transportation) – Transportation Omnibus Bill**

### **Background/Summary**

Current law authorizes the California Department of Transportation (Caltrans) to allow for the construction of obstructions determined by the FAA to be hazardous. This noncontroversial technical corrections bill would remove this obsolete provision authorizing Caltrans to issue such a permit. If enacted, only the FAA would make the determination whether the construction, alternation, or growth would constitute a hazard to air navigation or create an unsafe condition for air navigation.

### **Anticipated Impact/Discussion**

This bill is not expected to directly impact San Diego International Airport.

**Status:** 2/22/18 – Introduced in the Assembly

**Position:** Watch

## **Assembly Bills from Previous Report**

### **Legislation/Topic**

**AB 87 (Ting) – Autonomous Vehicles**

### **Background/Summary**

To comply with state law enacted in 2012, the Department of Motor Vehicles (DMV) drafted proposed regulations governing the full deployment of autonomous vehicles on California roads. AB 87 would require the DMV to include in its final regulations requirements that autonomous vehicle manufacturers provide local authorities with information including the boundaries in which their vehicles will operate and the number and types of vehicles to be tested. It would also require these manufacturers to provide law enforcement agencies a law enforcement interaction plan, which instructs law enforcement agencies on how to interact with an autonomous vehicle in emergency and

\*Shaded text represents new or updated legislative information

traffic enforcement situations, including information on how to communicate with a remote operator, where to obtain owner information, vehicle registration, and proof of insurance, and how to recognize whether the vehicle is operating in autonomous mode.

**Anticipated Impact/Discussion**

While this legislation is not expected to have any significant immediate impact on the Airport Authority or San Diego International Airport, its enactment would likely impact future ground transportation operations at the airport when autonomous vehicle use moves beyond the testing phase.

**Status:** 1/29/18 – Passed in Assembly by a vote of 45 to 27

**Position:** Watch (3/1/18)

**Legislation/Topic**

**AB 427(Muratsuchi) – California Aerospace and Aviation Commission**

**Background/Summary**

AB 427 would establish a 17 member California Aerospace and Aviation Commission (Commission) within the Governor’s Office of Business and Economic Development (GO-Biz). The purpose of this Commission is to serve as Commission would serve as a

central point of contact for businesses engaged in the aerospace and aviation industries, and to support the health and competitiveness of these industries in California. AB 427 would require the Commission to make recommendations on legislative and regulatory action that may be necessary or helpful to maintain or improve the state’s aerospace and aviation industries and would require the Commission to report and provide recommendations to the Governor and State Legislature.

**Anticipated Impact/Discussion**

Although this legislation is not expected to have any significant impact on the Airport Authority or San Diego International Airport (SDIA), the Authority’s legislative team will work with the California Airports Council to identify any potential opportunities to engage with the Commission on actions that could impact California airports.

**Status:** 1/29/18 – Passed in Assembly by a vote of 75 to 0

**Position:** Watch (3/1/18)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**  
**AB 2246 (Friedman) – Customer Facility Charges**

**Background/Summary**

AB 2246 was introduced to regulate new vehicle rental business models that involve individuals listing their personal vehicle for rent on a website through a personal ride sharing company. Specifically, this bill would add the term “personal ride sharing program” to the definition of “rental company” and “rental car company” in applicable sections of state law.

**Anticipated Impact/Discussion**

The Airport Authority has issued a cease and desist letter to a vehicle sharing company that was operating at San Diego International Airport (SDIA) without permission. The Authority’s legislative team is working with the California Airports Council and other parties to ensure that there is an appropriate and legal method for new vehicle rental models to operate at SDIA.

**Status:** 2/14/18 – Introduced in the Assembly

**Position:** Watch (3/1/18)

**New Senate Bills**

**Legislation/Topic**  
**SB 966 (Weiner) – Onsite Non-Potable Water System Standards**

**Background/Summary**

SB 966 would direct the State Water Resources Control Board to develop regulations creating risk-based water quality standards for the onsite treatment and reuse of non-potable water. The purpose of this action is to assist local governments in developing oversight and management programs for on-site non-potable water systems.

**Anticipated Impact/Discussion**

The City of San Diego and the County of San Diego neither permit nor prohibit the reuse of captured stormwater or condensate. If enacted, this bill would provide the City and County with the guidance they need to permit the uses the Authority is already contemplating which could help support the Authority’s goals and efforts to capture and reuse stormwater and air conditioning condensate.

**Status:** 1/31/18 – Introduced and Referred to Senate Committee on Environmental Quality

**Position:** Support

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**SB 1080 (Newman) – Transportation Network Company Driver’s Identification**

**Background/Summary**

SB 1080 would require a transportation network company (TNC) driver to possess either a valid California driver’s license or, if they are a nonresident active duty military member or a dependent of a nonresident active duty military member, a valid driver’s license issued by the other state or territory of the U.S. in which the member or dependent is a resident.

**Anticipated Impact/Discussion**

Although this bill would not directly impact the San Diego International Airport, Ground Transportation and Airport Traffic Officers would need to be aware of the new requirement if this bill is enacted.

**Status:** 2/22/18 – Referred to Senate Committees on Transportation and Housing and Energy, Utilities and Communications

**Position:** Watch

**Legislation/Topic**

**SB 1376 (Hill) – Transportation Network Company Accessibility Plan**

**Background/Summary**

Existing law requires a transportation network company (TNC) allow passengers to indicate whether they require a wheelchair-accessible vehicle or vehicles otherwise accessible to individuals with disabilities when requesting a ride. SB 1376 would express that it is the intent of the Legislature that every transportation network company ensure that it provides full and equal access to all persons with disabilities.

**Anticipated Impact/Discussion**

Although this bill would not directly impact San Diego International Airport, the Authority’s legislative team will closely monitor this bill for potential changes that could impact Ground Transportation operations.

**Status:** 3/8/18 Referred to Senate Committee on Rules

**Position:** Watch

\*Shaded text represents new or updated legislative information

## **Senate Bills from Previous Report**

### **Legislation/Topic**

#### **SB 1014 (Skinner) – Zero-Emission Vehicles**

### **Background/Summary**

SB 1014 would require that the Public Utilities Commission, in consultation with the State Air Resources Board, establish the California Clean Miles Standard and Incentive Program. The goal of the program is to ensure that all transportation network company (TNC) vehicles are zero-emission vehicles by December 31, 2028. To achieve this goal the Air Resources Board would provide rebates and incentives for vehicle owners to convert to zero-emission vehicles.

### **Anticipated Impact/Discussion**

Transportation network company (TNC) use at San Diego International Airport (SDIA) continues to increase. This bill could benefit SDIA, as it would establish an incentive program to increase the use of zero-emission TNC vehicles, which could reduce the amount of greenhouse gas (GHG) emissions from TNCs operating at SDIA.

**Status:** 2/6/18 – Introduced in the Senate and Referred to the following Committees: Energy, Utilities and Communications; Environmental Quality; and Transportation and Housing

**Position:** Watch (3/1/18)

\*Shaded text represents new or updated legislative information

## Federal Legislation

### New House Bills

#### Legislation/Topic

**H.R. 5003 (Hultgren) – Amend the Internal Revenue Code of 1986 to Reinstate Advance Refunding Bonds**

#### Background/Summary

The Tax Cuts and Jobs Act (H.R. 1), signed into law in 2017, eliminated advance refunding of bonds. H.R. 5003 would amend the Internal Revenue Code of 1986 to reinstate advance refunding of bonds, restoring the flexibility for the management of municipal debt that may assist state and local governments finance infrastructure projects.

#### Anticipated Impact/Discussion

Although it is unclear at this time if the Authority will advance refund bonds in the future, this bill might benefit the Authority by providing the flexibility to advance refund bonds if necessary, depending on future financial market conditions.

**Status:** 2/13/18 – Introduced in the House

**Position:** Watch

### House Bills from Previous Report

#### Legislation/Topic

**H.R. 598 (Lynch) – Airplane Impacts Mitigation Act of 2017**

#### Background/Summary

H.R. 598, the “Airplane Impacts Mitigation Act of 2017”, would require the Federal Aviation Administration (FAA) to enter into an agreement with an eligible institution of higher education to conduct a study of the health impacts of airplane flights on residents exposed to a range of noise and air pollution levels from flights. The study is directed to:

- Focus on residents in Boston, Chicago, New York, the northern California Metroplex, Phoenix, and not more than three additional metropolitan areas each containing an international airport.
- Consider the health impacts on residents living partly or entirely within the land underneath the flight paths most frequently used by aircraft flying below 10,000 feet.

\*Shaded text represents new or updated legislative information

- Consider only the health impacts that manifest during the physical implementation of the NextGen program on flights departing from or arriving to an international airport located in one of the designated metropolitan areas.

**Anticipated Impact/Discussion**

Although this bill is not expected to directly impact operations at San Diego International Airport (SDIA), the information collected by the study may be useful in helping the Authority accurately describe any environmental and health impacts of the FAA’s recently implemented NextGen program.

**Status:** 1/20/17 – Introduced in the House and referred to the House Committee on Transportation and Infrastructure

**Position:** Support (3/2/17)

**Legislation/Topic**

**H.R. 665 (Keating) – Airport Perimeter and Access Control Security Act of 2017**

**Background/Summary**

H.R. 665, the “Airport Perimeter and Access Control Security Act of 2017,” would direct the Transportation Security Administration (TSA) to update:

- The Transportation Sector Security Risk Assessment for the aviation sector
- The Comprehensive Risk Assessment of Perimeter and Access Control Security for airports (as well as conduct a system-wide assessment of airport access control points and airport perimeter security)
- The 2012 National Strategy for Airport Perimeter and Access Control Security

**Anticipated Impact/Discussion**

Although this bill is not expected to impact operations at San Diego International Airport (SDIA), the updating of assessments by the TSA may lead to the future implementation of new security requirements. The Authority’s legislative team will identify any unfunded mandates resulting from these proposed actions.

**Status:** 1/31/17 – Approved by the House on a voice vote and Referred to the Senate Committee on Commerce, Science and Transportation

**Position:** Watch (3/2/17)

\*Shaded text represents new or updated legislative information



### **Legislation/Topic**

#### **H.R. 678 (McSally) – Department of Homeland Security Support to Fusion Centers Act of 2017**

### **Background/Summary**

Fusion centers were created to promote information sharing at the federal level between agencies such as the Central Intelligence Agency, the U.S. Department of Justice, the U.S. military and state and local governments. H.R. 678, the “Department of Homeland Security Support to Fusion Centers Act of 2017” would:

- Direct the Comptroller General to conduct an assessment of Department of Homeland Security (DHS) personnel assigned to fusion centers
- Direct the Under Secretary of Intelligence and Analysis of the Department of Homeland Security to provide eligibility for access to information classified as Top Secret for analysts at fusion centers, and submit a report to the Committee on Homeland Security, Permanent House Select Committee on Intelligence, Committee on Homeland Security and Governmental Affairs and Senate Select Committee on Intelligence
- Direct the Chief Information officer of the Department of Homeland Security to conduct an assessment of information systems used to share homeland security information between fusion centers and the Department.

### **Anticipated Impact/Discussion**

Although this bill is not expected to impact operations at San Diego International Airport (SDIA), it will be monitored closely for any potential impact to Department of Homeland Security or Customs and Border Protection procedures.

**Status:** 1/31/17 – Approved by the House on a voice vote and Referred to Senate Committee on Homeland Security and Governmental Affairs

**Position:** Watch (3/2/17)

### **Legislation/Topic**

#### **H.R. 1265 (DeFazio) – Investing in America: Rebuilding America’s Airport Infrastructure Act**

### **Background/Summary**

H.R. 1265, the “Investing in America: Rebuilding America’s Airport Infrastructure Act”, would provide airports the Authority to establish a passenger facility charge (PFC) of their choosing by eliminating the current \$4.50 Congressionally-set PFC limit. This bill would also reduce Airport Improvement Program (AIP) funding by \$400 million annually and eliminate large hub airports’ entitlement to AIP grants if those airports collect PFCs greater than \$4.50.

\*Shaded text represents new or updated legislative information

### **Anticipated Impact/Discussion**

H.R. 1265 would provide the Airport Authority with the ability to establish a PFC based on San Diego International Airport funding needs rather than relying on the current PFC limit of \$4.50 per passenger established by Congress in 2000.

**Status:** 3/2/17 – Referred to House Committee on Transportation and Infrastructure

**Position:** Support (4/6/17)

### **Legislation/Topic**

**H.R. 2514 (DeFazio) – Funding for Aviation Screeners and Threat Elimination Restoration Act**

### **Background/Summary**

H.R. 2514 would ensure that revenues collected from passengers as aviation security fees are used to help finance the costs of aviation security screening by repealing a requirement that a portion of these fees be deposited in the federal government's general fund.

### **Anticipated Impact/Discussion**

Enactment of this legislation would ensure that aviation security fees are used for their stated purpose, and help to ensure that funding is available to provide an adequate level of screening at the nation's airports.

**Status:** 5/18/17 – Referred to House Committee on Homeland Security

**Position:** Support (1/4/18)

### **Legislation/Topic**

**H.R. 2800 (DeFazio) – Aviation Funding Stability Act**

### **Background/Summary**

This legislation would take the Airport and Airway Trust Fund off budget in an effort to protect Trust Fund revenue from sequestration and potential budget cuts. This bill would also require the Federal Aviation Administration (FAA) to develop a streamlined procurement system for the acquisition of NextGen technology and update its personnel management system. In addition, H.R. 2800 would elevate the role of the Management Advisory Council and authorize funds to rebuild and modernize U.S. air traffic control facilities.

\*Shaded text represents new or updated legislative information

### **Anticipated Impact/Discussion**

Enactment of H.R. 2800 might benefit the Airport Authority by insulating the Airport and Airway Trust fund from potential reductions in funding for FAA-related operations. In addition, this legislation could expedite the modernization of the national air traffic control system.

**Status:** 6/7/17 – Introduced and Referred to the House Committees on Transportation and Infrastructure, Armed Services, the Budget, and Appropriations

**Position:** Watch (7/6/17)

### **Legislation/Topic**

**H.R. 2997 (Shuster) – 21st Century Aviation Innovation, Reform, & Reauthorization Act**

### **Background/Summary**

This legislation would authorize FAA operations and related programs for the next six years. Specifically, this bill would:

- Transfer air traffic control functions from the FAA to a new not-for-profit corporation
- Include one airport representative to serve on the 13-member board of directors for the new ATC corporation
- Increase annual Airport Improvement Program (AIP) funding to a level of \$3.8 billion in Fiscal Year 2023
- Retain the current \$4.50 Passenger Facility Charge (PFC) cap
- Streamline and expedite the PFC reporting and review process
- Eliminate the PFC significant contribution test for large and medium hub airports

### **Anticipated Impact/Discussion**

Although San Diego International Airport (SDIA) might potentially benefit from the AIP increases included in H.R. 2997, this bill does not include any adjustment to the current \$4.50 PFC limit established by Congress in 2000. As a result, this legislation would essentially maintain the status quo for the financing of airport infrastructure projects instead of providing new funding opportunities for SDIA improvement projects. In addition, this bill does not include any provision that could position SDIA to compete for nonstop service to Ronald Reagan Washington National Airport.

**Status:** 6/27/17 – Approved by House Transportation and Infrastructure Committee by a vote of 32 to 25

**Position:** Oppose Unless Amended (7/6/17)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**H.R. 4559 (Estes) – Global Aviation System Security Reform Act**

**Background/Summary**

This legislation would require that the Transportation Security Administration undertake several actions, including the following:

- Conduct a coordinated global aviation security review within 180 days to address ways to improve aviation security standards across the globe, including cybersecurity threats
- Establish best practices based on this review and report to Congress on the actions that the TSA Administrator has taken to implement these practices

**Anticipated Impact/Discussion**

This legislation is not expected to have any significant impact on the Airport Authority or San Diego International Airport if enacted.

**Status:** 1/9/18 – Approved by the House of Representatives by voice vote and Referred to the Senate Committee on Commerce, Science, and Transportation

**Position:** Watch (2/1/18)

**Legislation/Topic**

**H.R. 4561 (Bilirakis) – Security Assessment Feasibility for Equipment Testing and Evaluation of Capabilities for Our Homeland (SAFE TECH) Act**

**Background/Summary**

This legislation would authorize third-party testing of transportation security screening technology and ensure that third-party entities do not have a financial stake in vendor technology being tested. The bill would also require that any entity providing third-party testing be owned and controlled by U.S. citizens and require TSA to establish a coordinated program for detection testing within a year.

**Anticipated Impact/Discussion**

This legislation is not expected to have any significant impact on the Airport Authority or San Diego International Airport if enacted.

**Status:** 1/9/18 – Approved by the House of Representatives by voice vote and Referred to the Senate Committee on Commerce, Science, and Transportation

**Position:** Watch (2/1/18)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**H.R. 4577 (Rogers) – Domestic Explosives Detection Canine Capability Building Act**

**Background/Summary**

H.R. 4577 would establish a working group to determine ways to develop a domestic canine breeding network to procure high-quality explosive detection canines. This bill would also require that TSA consult with other federal relevant agencies, including Customs and Border Protection and the Secret Service, in developing its canine program.

**Anticipated Impact/Discussion**

This legislation is not expected to have any significant impact on the Airport Authority or San Diego International Airport if enacted.

**Status:** 1/9/18 – Approved by the House of Representatives by voice vote and Referred to the Senate Committee on Commerce, Science, and Transportation

**Position:** Watch (2/1/18)

**Legislation/Topic**

**H.R. 4581 (Fitzpatrick) – Screening and Vetting Passenger Exchange Act**

**Background/Summary**

This legislation would require the Secretary of the Department of Homeland Security to develop best practices for utilizing advanced passenger information and passenger name record data for counterterrorism screening and vetting operations.

**Anticipated Impact/Discussion**

This legislation is not expected to have any significant impact on the Airport Authority or San Diego International Airport if enacted.

**Status:** 1/9/18 – Approved by the House of Representatives by vote of 415 to 1 and Referred to the Senate Committee on Homeland Security and Government Affairs

**Position:** Watch (2/1/18)

\*Shaded text represents new or updated legislative information

### **Legislation/Topic**

#### **H.R. 4737 (Wasserman-Schultz) – Airport Advanced Logistics, Emergency Response and Training (Airport ALERT) Act**

### **Background/Summary**

This legislation would require all Category X airports to establish integrated Airport Operations Centers. It would also require airports to include security and emergency preparedness training requirements in their Airport Security Plan (ASP), including mass evacuation plans, risk communication plans, continuity of operations plans and airport family assistance and customer care plans.

### **Anticipated Impact/Discussion**

As San Diego International Airport (SDIA) is currently classified as a Category 1 airport, the requirement in H.R. 4737 for Category X airports to have an integrated and unified operations center would not currently apply to SDIA. Additionally, although this legislation does not provide adequate details concerning the specific mandates in the bill, H.R. 4737 is expected to require the Airport Authority to undertake several unfunded actions that would be duplicative of security-related activities currently conducted by Authority staff. Authority staff will work with airport advocacy associations who plan to discuss their concerns with this bill with the author in an effort to improve this legislation.

**Status:** 1/8/18 – Introduced and Referred to the House Committee on Homeland Security

**Position:** Watch (2/1/18)

### **Legislation/Topic**

#### **H.R. 4760 (Goodlatte) – Securing America’s Future Act of 2018**

### **Background/Summary**

This comprehensive immigration bill was introduced with the purpose of enhancing enforcement of immigration law, reforming legal immigration programs, securing the international border and resolving issues related to the Deferred Action for Childhood Arrivals program. This bill would also add 5,000 new Customs and Border Protection officers and require full implementation of biometric entry and exit systems at all air, land and sea ports of entry.

### **Anticipated Impact/Discussion**

The addition of new Customs and Protection (CBP) officers could potentially result in additional CBP staffing resources for San Diego International Airport (SDIA). In regard to the requirement for full implementation of biometric entry and exit systems at all ports of entry, such technology is already in the process of being implemented at SDIA.

\*Shaded text represents new or updated legislative information

**Status:** 1/10/18 – Introduced and Referred to the following House Committees: Judiciary, Education and the Workforce, Homeland Security, Foreign Affairs, Ways and Means, Armed Services, Oversight and Government, Agriculture, Transportation and Infrastructure, and Natural Resources

**Position:** Watch (2/1/18)

## **New Senate Bills**

### **Legislation/Topic**

**S. 2422 (Warren) – Study on the Health Impacts of Air Traffic Noise and Pollution**

### **Background/Summary**

S. 2422 would require the Administrator of the Federal Aviation Administration to enter into an arrangement with the Health and Medicine Division of the National Academies of Sciences, Engineering, and Medicine to convene a committee of experts in health and environmental science to examine the various health impacts of air traffic noise and pollution.

### **Anticipated Impact/Discussion**

Although this bill is not expected to directly impact operations at San Diego International Airport, the information collected by the study may be useful in helping the Authority describe any potential health or impacts of air traffic noise and pollution.

**Status:** 2/13/18 – Introduced in the Senate

**Position:** Watch

## **Senate Bills from Previous Report**

### **Legislation/Topic**

**S. 271 (Fischer) – Build USA Infrastructure Act**

### **Background/Summary**

S. 271, the “Build USA Infrastructure Act” would divert \$21.4 billion annually in Customs and Border Protection (CBP) passenger and freight user fees to the Highway Trust Fund. This funding would be diverted for a five-year period, beginning October 1, 2020.

\*Shaded text represents new or updated legislative information

### **Anticipated Impact/Discussion**

Airports Council International – North America (ACI-NA) strongly opposes this bill. User fees should be applied for their intended use, not diverted to subsidize other programs, especially as CBP continues to face significant staffing shortfalls and technological challenges. As San Diego International Airport (SDIA) continues to expand international air service, this bill could have a negative impact on CBP's ability to effectively process international passengers.

**Status:** 2/1/17 – Introduced and Referred to Senate Committee on Homeland Security and Governmental Affairs

**Position:** Oppose (3/2/17)

### **Legislation/Topic**

**S. 1405 (Thune) – Federal Aviation Administration Reauthorization Act of 2017**

### **Background/Summary**

This legislation would authorize FAA operations and related programs for the next four years. Specifically, this bill would:

- Increase annual Airport Improvement Program (AIP) funding to a level of \$3.75 billion in Fiscal Years 2019-2021
- Retain the current \$4.50 Passenger Facility Charge (PFC) cap
- Streamline and expedite the PFC reporting and review process
- Eliminate the PFC significant contribution test for large and medium hub airports
- Require the Department of Transportation to hire an independent organization to conduct a study on upgrading and restoring the nation's airport infrastructure

### **Anticipated Impact/Discussion**

Although San Diego International Airport (SDIA) might potentially benefit from the AIP increases included in S. 1405, this bill does not include any adjustment to the current \$4.50 PFC limit established by Congress in 2000. As a result, this legislation would essentially maintain the status quo for the financing of airport infrastructure projects instead of providing new funding opportunities for SDIA improvement projects. In addition, this bill does not include any provision that could position SDIA to compete for nonstop service to Ronald Reagan Washington National Airport.

**Status:** 6/29/17 – Approved by Senate Committee on Commerce, Science and Transportation by voice vote

**Position:** Oppose Unless Amended (7/6/17)

\*Shaded text represents new or updated legislative information



**Legislation/Topic**

**S. 1655 (Collins) – Fiscal Year 2018 Transportation and Housing and Development Appropriations Act**

**Background/Summary**

This bill would provide annual funding for federal transportation programs including Federal Aviation Administration activities and programs. The bill would increase the Passenger Facility Charge (PFC) limit from the current level of \$4.50 to a new level of \$8.50 for originating passengers. This bill would also increase Airport Improvement Program (AIP) funding by \$250 million to a new level of \$3.6 billion in FY 2018.

**Anticipated Impact/Discussion**

Passage of an annual spending bill would provide airports certainty concerning the annual funding levels for FAA and its programs. While the proposed increase in the AIP could result in some additional revenue to the Airport Authority, the proposed \$4 increase in the PFC limit could result in a significant increase in revenue for San Diego International Airport improvement projects, including funding for the Airport Development Program.

**Status:** 7/27/17 – Approved by Senate Committee on Appropriations on a vote of 31 to 0

**Position:** Support (9/7/17)

**Legislation/Topic**

**S. 1733 (Van Hollen) – Customers Not Cargo Act**

**Background/Summary**

This proposed legislation would prohibit airlines from forcibly removing passengers after they have already boarded the plane due to overbooking or airline staff seeking to fly as passengers. It would also require the establishment of standards to resolve oversales once an aircraft has been boarded.

**Anticipated Impact/Discussion**

This bill is not expected to directly impact operations at San Diego International Airport (SDIA).

**Status:** 4/12/17 – Introduced and Referred to Senate Committee on Commerce, Science and Transportation

**Position:** Watch (5/4/17)

\*Shaded text represents new or updated legislative information

## **Legislation/Topic**

### **S. 1757 (Cornyn) – Building America’s Trust Act**

#### **Background/Summary**

S. 1757 would authorize approximately \$15 billion over four years for border security and enforcement activities. Specific actions include:

- Requires the deployment of multi-layered tactical infrastructure across the southern U.S. border which, at the Secretary of DHS’s discretion, could include a wall system, fencing, levees, technology, or other physical barriers
- Increases the number of Border Patrol agents, Customs and Border Protection (CBP) Officers at ports, agricultural inspectors, Immigration and Customs Enforcement officers, immigration judges and federal prosecutors
- Streamline the CBP hiring process for military veterans and law enforcement personnel
- Requires CBP to deploy a biometric entry system at fifteen U.S. airports within 18 months and at all U.S. airports within five years

#### **Anticipated Impact/Discussion**

While several provisions in S. 1757 could provide additional CBP staffing resources at CBP’s San Diego port, some elements of this bill may be considered by community leaders to be a deterrent to the cross-border trade and tourism that currently benefits the regional economy.

**Status:** 8/3/17 – Introduced in the Senate

**Position:** Watch (9/7/17)

## **Legislation/Topic**

### **S. 1872 (Thune) – TSA Modernization Act**

#### **Background/Summary**

This legislation would reauthorize Transportation Security Administration (TSA) programs for three years. The bill includes several provisions that would benefit airports, including \$55 million in additional funding for the law enforcement officer (LEO) reimbursement program and continued funding that would allow TSA officers to continue to staff airport exit lanes instead of shifting that responsibility to airports as proposed by the Trump administration. The bill would also establish a five-year term for the TSA Administrator, similar to the FAA Administrator’s term and requires TSA to significantly expand the PreCheck program.

\*Shaded text represents new or updated legislative information

**Anticipated Impact/Discussion**

Enactment of this legislation would ensure the availability of federal funding for several programs of importance to SDIA and while enhancing the development and acquisition of new security technologies which could be incorporated into the SDIA security process.

**Status:** 10/4/17 – Approved by Senate Commerce Committee

**Position:** Support (11/2/17)

**Legislation/Topic**

**S. 2314 (McCaskill) – The Border and Port Security Act**

**Background/Summary**

This bill would require the Commissioner of Customs and Border Protection (CBP) to hire, train, and assign at least 500 new CBP officers annually until the number of CBP officers equals the number of CBP officers needed under the CBP’s Workload Staffing Model.

**Anticipated Impact/Discussion**

If enacted, this bill could potentially result in additional CBP officers at SDIA depending on the allocation of the additional CBP officers that would be hired pursuant to this bill. California Senator Kamala Harris is a cosponsor of S. 2314.

**Status:** 1/10/18 – Introduced and Referred to the Senate Committee on Homeland Security and Governmental Affairs

**Position:** Support (2/1/18)

\*Shaded text represents new or updated legislative information

## **STAFF REPORT**

Meeting Date: **APRIL 5, 2018**

### **Subject:**

**Appointments to Board Committees, Liaison Positions, Other Representative and Alternate Positions**

### **Recommendation:**

Adopt Resolution No. 2018-0030, ratifying emergency appointments to Board committees, liaison positions and the SANDAG Transportation Committee.

Adopt Resolution No. 2018-0031, making appointments to Board committees, liaison positions and the SANDAG Transportation Committee.

### **Background/Justification:**

Authority Policy 1.20 establishes a policy for the formation of committees of and for the Board. Authority Policy 1.50 (5)(c), "Standing Board Committees", establishes four Board standing committees. Authority Policy 1.20 (1)(g) all vests the Chair of the Board with emergency designation powers to fill any vacancy on any committee (except the Executive Committee) caused by the resignation, death, or removal for cause of a Board or other non-Board member serving on that committee. Emergency designations by the Chair shall be effective on the date made and shall remain valid until the next meeting of the Board when the vacancy can be considered and duly acted upon by the full Board. The resignation of Robert Gleason, which was effective December 31, 2017, created vacancies on several committees.

Also, the resignation of Mary Sessom, which was effective March 31, 2018, created vacancies on several committees.

Pursuant to California Code Regulation Section 18702.5, *Materiality Standard: Economic Interest in Personal Finances*, the Authority is now required to post on its website, an F.P.P.C. Form 806 (See Exhibit A and B), listing all paid appointed positions on boards, committees, or commissions of a public agency, prior to the appointments being made.

Pursuant to Authority Policy 1.50(5)(b), the Board must appoint a representative to the San Diego Association of Governments (SANDAG) Transportation Committee. The Board additionally appoints a representative and alternate to the World Trade Center Board.

Most committee terms are due to expire in January 2018. It is recommended that the Board appoint or re-appoint members to the Board's committees, liaisons positions, a representative to the Art Advisory Committee (AAC), and representatives and alternates to the SANDAG Transportation Committee, and the World Trade Center Board for one-year terms.

**Page 2 of 2**

The responsibilities of the SANDAG Transportation Committee and World Trade Center Board are as follows:

SANDAG Transportation Committee - The Transportation Committee advises the SANDAG Board of Directors on major policy-level matters related to transportation. This Committee assists in the preparation of the Regional Transportation Plan (RTP) and other regional transportation planning and programming efforts. It provides oversight for the major highway, transit, regional arterial, and regional bikeway projects funded under the Regional Transportation Improvement Program, including the *TransNet* Program of Projects. Areas of interest include project schedules, costs, and scope.

World Trade Center San Diego - World Trade Center San Diego is a 501(c)(3) corporation created in 2015 to act as the license holder of the license granted to the Authority, the Port District and the City by the World Trade Center Association ("WTCA").

**Fiscal Impact:**

Legislation limits compensation for Board Members to \$200 per day of service, with a maximum of eight (8) days per month. Adequate funds for Board Member compensation are included in the Authority Board Department adopted FY 2018 and conceptually approved FY 2019 Operating Expense Budgets.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

Not Applicable.

**Prepared by:**

TONY R. RUSSELL  
DIRECTOR, CORPORATE & INFORMATION GOVERNANCE/AUTHORITY CLERK

RESOLUTION NO. 2018-0030

A RESOLUTION OF THE BOARD OF THE  
SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY RATIFYING EMERGENCY  
APPOINTMENTS TO BOARD COMMITTEES,  
LIAISON POSITIONS, AND THE SANDAG  
TRANSPORTATION COMMITTEE

WHEREAS, Authority Policy Section 1.20 establishes a policy for the formation of committees of and for the Board and Authority Policy Section 1.50 (5)(c) establishes certain Board committees; and

WHEREAS, Authority Policy 1.20 (1)(g) vests the Chair of the Board with emergency designation powers to fill any vacancy on any committee (except the Executive Committee) caused by the resignation, death, or removal for cause of a Board or other non-Board member serving on that committee; and

WHEREAS, emergency designations by the Chair shall be effective on the date made and shall remain valid until the next meeting of the Board when the vacancy can be considered and duly acted upon by the full Board; and

WHEREAS, the resignation of Robert Gleason, which was effective December 31, 2017, created vacancies on several committees; and

WHEREAS, the Board wishes to ratify emergency appointments to Board committees, liaison positions, and representatives and alternates to the SANDAG Transportation Committee; and

WHEREAS, pursuant to California Code Regulation Section 18702.5, *Materiality Standard: Economic Interest in Personal Finances*, the Authority is now required to post on its website F.P.P.C. Form 806, listing all the paid appointed positions on boards, committees, or commissions of a public agency; and

WHEREAS, in accordance with the requirements of the California Code of Regulations §18702.5, FPPC Form 806 outlining the appointments to boards, commissions, and committees, was posted on the Authority website with the staff report.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the emergency appointments listed in "Attachment A" to the Board's standing committees, liaison positions, and representatives and alternates to the SANDAG Transportation Committee.

BE IT FURTHER RESOLVED that the Board finds that this Board action is not a “project” as defined by the California Environmental Quality Act (CEQA), Pub. Res. Code §21065; and is not a “development” as defined by the California Coastal Act, Pub. Res. Code §30106.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5<sup>th</sup> day of April, 2018, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, CORPORATE  
& INFORMATION GOVERNANCE/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

**Agency Report of:  
Public Official Appointments**

**A Public Document**

<b>1. Agency Name</b> San Diego County Regional Airport Authority Division, Department, or Region (If Applicable)		<b>California Form 806</b> For Official Use Only	
Designated Agency Contact (Name, Title) Tony R. Russell, Director, Corp. & Info. Gov./Authority Clerk			
Area Code/Phone Number 619-400-2550	E-mail trussell@san.org		

**2. Appointments**

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
See Attachment	▶ Name <u>Boling, April</u> <small>(Last, First)</small>  Alternate, if any _____ <small>(Last, First)</small>	▶ <u>2 / 1 / 18</u> <small>Appt Date</small>  ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>
	▶ Name <u>Cox, Greg</u> <small>(Last, First)</small>  Alternate, if any _____ <small>(Last, First)</small>	▶ <u>2 / 1 / 18</u> <small>Appt Date</small>  ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>
	▶ Name <u>Kersey, Mark</u> <small>(Last, First)</small>  Alternate, if any _____ <small>(Last, First)</small>	▶ <u>2 / 1 / 18</u> <small>Appt Date</small>  ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>
	▶ Name <u>Robinson, Paul</u> <small>(Last, First)</small>  Alternate, if any _____ <small>(Last, First)</small>	▶ <u>2 / 1 / 18</u> <small>Appt Date</small>  ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>

**3. Verification**

*I have read and understand FPPC Regulation 18705.5. I have verified that the appointment and information identified above is true to the best of my information and belief.*

<small>Signature of Agency Head or Designee</small>	Tony R. Russell <small>Print Name</small>	Authority Clerk <small>Title</small>	3/29/18 <small>(Month, Day, Year)</small>
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Comment: \_\_\_\_\_



**Agency Report of:  
Public Official Appointments  
Continuation Sheet**

**1. Agency Name**  
San Diego County Regional Airport Authority

**Date Posted:** 03/29/18  
*(Month, Day, Year)*

**2. Appointments**

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
See Attachment	<p>▶ Name <u>Schiavoni, Johanna</u> <i>(Last, First)</i></p> <p>Alternate, if any _____ <i>(Last, First)</i></p>	<p>▶ <u>3 / 1 / 18</u> <i>Appt Date</i></p> <p>▶ <u>11 Months</u> <i>Length of Term</i></p>	<p>▶ Per Meeting: \$ <u>200</u></p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000    <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000    <input checked="" type="checkbox"/> <u>19,200</u> <i>Other</i></p>
	<p>▶ Name <u>Schumacher, Michael</u> <i>(Last, First)</i></p> <p>Alternate, if any _____ <i>(Last, First)</i></p>	<p>▶ <u>2 / 1 / 18</u> <i>Appt Date</i></p> <p>▶ <u>1 Year</u> <i>Length of Term</i></p>	<p>▶ Per Meeting: \$ <u>200</u></p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000    <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000    <input checked="" type="checkbox"/> <u>19,200</u> <i>Other</i></p>
	<p>▶ Name <u>Sessom, Mary</u> <i>(Last, First)</i></p> <p>Alternate, if any _____ <i>(Last, First)</i></p>	<p>▶ <u>2 / 1 / 18</u> <i>Appt Date</i></p> <p>▶ <u>1 Year</u> <i>Length of Term</i></p>	<p>▶ Per Meeting: \$ <u>200</u></p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000    <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000    <input checked="" type="checkbox"/> <u>19,200</u> <i>Other</i></p>
	<p>▶ Name <u>West, Mark</u> <i>(Last, First)</i></p> <p>Alternate, if any _____ <i>(Last, First)</i></p>	<p>▶ <u>2 / 1 / 18</u> <i>Appt Date</i></p> <p>▶ <u>1 Year</u> <i>Length of Term</i></p>	<p>▶ Per Meeting: \$ <u>200</u></p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000    <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000    <input checked="" type="checkbox"/> <u>19,200</u> <i>Other</i></p>
	<p>▶ Name <u>Desmond, Jim</u> <i>(Last, First)</i></p> <p>Alternate, if any _____ <i>(Last, First)</i></p>	<p>▶ <u>2 / 1 / 18</u> <i>Appt Date</i></p> <p>▶ <u>1 Year</u> <i>Length of Term</i></p>	<p>▶ Per Meeting: \$ <u>200</u></p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000    <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000    <input checked="" type="checkbox"/> <u>19,200</u> <i>Other</i></p>
	<p>▶ Name _____ <i>(Last, First)</i></p> <p>Alternate, if any _____ <i>(Last, First)</i></p>	<p>▶ _____ <i>Appt Date</i></p> <p>▶ _____ <i>Length of Term</i></p>	<p>▶ Per Meeting: \$ _____</p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000    <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000    <input type="checkbox"/> _____ <i>Other</i></p>

## San Diego County Regional Airport Authority Board Committee, Liaison and Representative Appointments

### STANDING COMMITTEES

<b>Executive Committee</b>		
<i>Hold Monthly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>April Boling (Chair)</b>	July 2016	
Paul Robinson (Vice Chair)	February 2018	January 2020
Michael Schumacher	February 2018	January 2020
<b>Finance Committee</b>		
<b>Greg Cox (Chair)</b>	February 2018	January 2019
Johanna Schiavoni	March 2018	January 2019
VACANT (Vice Chair)	February 2018	January 2019
Mark West	February 2018	January 2019
<b>Audit Committee</b>		
<i>Hold Quarterly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>Paul Robinson (Chair)</b>	February 2018	January 2019
Johanna Schiavoni	March 2018	January 2019
VACANT (Vice Chair)	February 2018	January 2019
Mark West	February 2018	January 2019
Andrew Hollingworth*	July 2016	June 2019
Jack Van Sambeek*	July 2015	June 2018
Don Tartre*	July 2017	June 2020
<small>*Public Members Added Pursuant to Public Utilities Code §170018</small>		
<b>Executive Personnel and Compensation Committee</b>		
<i>Hold Quarterly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>Jim Desmond (Chair)</b>	February 2018	January 2019
April Boling (Vice Chair)	February 2018	January 2019
Greg Cox	February 2018	January 2019
Mark Kersey	February 2018	January 2019
<b>Capital Improvement Program Oversight Committee</b>		
<i>Hold Quarterly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>Mark Kersey (Chair)</b>	February 2018	January 2019
April Boling	February 2018	January 2019
Michael Schumacher	February 2018	January 2019
Paul Robinson (Vice Chair)	February 2018	January 2019

# San Diego County Regional Airport Authority Board Committee, Liaison and Representative Appointments

## REPRESENTATIVES (EXTERNAL)

<b>SANDAG Transportation Committee</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>April Boling (Primary)</b>	February 2018	January 2019
Vacant (Alternate)	February 2018	January 2019
<b>World Trade Center</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Robert H. Gleason	February 2018	January 2019

## REPRESENTATIVES (INTERNAL)

<b>Authority Advisory Committee</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>Paul Robinson (Primary)</b>	February 2018	January 2019
<b>Johanna Schiavoni (Alternate)</b>	<b>March 2018</b>	<b>January 2019</b>
<b>Art Advisory Committee</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Robert H. Gleason	February 2018	January 2019

## LIAISONS

<b>Military Affairs</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Col. Woodworth	February 2018	January 2019
<b>Port</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
April Boling (Primary)	February 2018	January 2019
Greg Cox	February 2018	January 2019
Paul Robinson	February 2018	January 2019
<b>Caltrans</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Cory Binns	February 2018	January 2019
<b>Inter-Governmental Affairs</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Greg Cox	February 2018	January 2019

RESOLUTION NO. 2018-0031

A RESOLUTION OF THE BOARD OF THE  
SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY MAKING APPOINTMENTS TO BOARD  
COMMITTEES, LIAISON POSITIONS, AND THE  
SANDAG TRANSPORTATION COMMITTEE

WHEREAS, Authority Policy Section 1.20 establishes a policy for the formation of committees of and for the Board and Authority Policy Section 1.50 (5)(c) establishes certain Board committees; and

WHEREAS, the resignation of Mary Sessom, which was effective March 31, 2018, created vacancies on several committees; and

WHEREAS, the Board wishes to appoint members to Board committees, liaison positions, and representatives and alternates to the SANDAG Transportation Committee; and

WHEREAS, pursuant to California Code Regulation Section 18702.5, *Materiality Standard: Economic Interest in Personal Finances*, the Authority is now required to post on its website F.P.P.C. Form 806, listing all the paid appointed positions on boards, committees, or commissions of a public agency; and

WHEREAS, in accordance with the requirements of the California Code of Regulations §18702.5, FPPC Form 806 outlining the appointments to boards, commissions, and committees, was posted on the Authority website with the staff report.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the appointments listed in "Attachment B" to the Board's standing committees, liaison positions, and representatives and alternates to the SANDAG Transportation Committee.

BE IT FURTHER RESOLVED that the Board finds that this Board action is not a "project" as defined by the California Environmental Quality Act (CEQA), Pub. Res. Code §21065; and is not a "development" as defined by the California Coastal Act, Pub. Res. Code §30106.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5<sup>th</sup> day of April, 2018, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, CORPORATE  
& INFORMATION GOVERNANCE/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

## Agency Report of: Public Official Appointments

**A Public Document**

<b>1. Agency Name</b> San Diego County Regional Airport Authority Division, Department, or Region <i>(If Applicable)</i>  Designated Agency Contact <i>(Name, Title)</i> Tony R. Russell, Director, Corp. & Info. Gov./Authority Clerk Area Code/Phone Number      E-mail 619-400-2550                      trussell@san.org		<div style="border: 2px solid black; padding: 5px; display: inline-block;"> <b>California Form 806</b>                      For Official Use Only                 </div>  Date Posted: 3/29/18 <small><i>(Month, Day, Year)</i></small>
Page <u>1</u> of <u>2</u>		

### 2. Appointments

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
See Attachment	▶ Name <u>Boling, April</u> <small><i>(Last, First)</i></small>  Alternate, if any _____ <small><i>(Last, First)</i></small>	▶ <u>2 / 1 / 18</u> <small><i>Appt Date</i></small>  <u>1 Year</u> <small><i>Length of Term</i></small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small style="margin-left: 150px;"><i>Other</i></small>
	▶ Name <u>Desmond, Jim</u> <small><i>(Last, First)</i></small>  Alternate, if any _____ <small><i>(Last, First)</i></small>	▶ <u>2 / 1 / 18</u> <small><i>Appt Date</i></small>  <u>1 Year</u> <small><i>Length of Term</i></small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small style="margin-left: 150px;"><i>Other</i></small>
	▶ Name <u>Cox, Greg</u> <small><i>(Last, First)</i></small>  Alternate, if any _____ <small><i>(Last, First)</i></small>	▶ <u>2 / 1 / 18</u> <small><i>Appt Date</i></small>  <u>1 Year</u> <small><i>Length of Term</i></small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small style="margin-left: 150px;"><i>Other</i></small>
	▶ Name <u>Kersey, Mark</u> <small><i>(Last, First)</i></small>  Alternate, if any _____ <small><i>(Last, First)</i></small>	▶ <u>2 / 1 / 18</u> <small><i>Appt Date</i></small>  <u>1 Year</u> <small><i>Length of Term</i></small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small style="margin-left: 150px;"><i>Other</i></small>

### 3. Verification

*I have read and understand FPPC Regulation 18702.5. I have verified that the appointment and information identified above is true to the best of my information and belief.*

 <small>Signature of Agency Head or Designee</small>	Tony R. Russell <small>Print Name</small>	Authority Clerk <small>Title</small>	3/29/18 <small>(Month, Day, Year)</small>
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Comment: \_\_\_\_\_

**Agency Report of:  
Public Official Appointments  
Continuation Sheet**

<b>1. Agency Name</b> San Diego County Regional Airport Authority	<b>Date Posted:</b> <u>3/29/18</u> <small>(Month, Day, Year)</small>
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Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
See Attachment	▶ Name <u>Lloyd, Robert T.</u> <small>(Last, First)</small>  Alternate, if any _____ <small>(Last, First)</small>	▶ <u>4 / 5 / 18</u> <small>Appt Date</small>  <u>10 Months</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>
	▶ Name <u>Robinson, Paul</u> <small>(Last, First)</small>  Alternate, if any _____ <small>(Last, First)</small>	▶ <u>2 / 1 / 18</u> <small>Appt Date</small>  <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>
	▶ Name <u>Schiavoni, Johanna</u> <small>(Last, First)</small>  Alternate, if any _____ <small>(Last, First)</small>	▶ <u>3 / 1 / 18</u> <small>Appt Date</small>  <u>11 Months</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>
	▶ Name <u>Schumacher, Michael</u> <small>(Last, First)</small>  Alternate, if any _____ <small>(Last, First)</small>	▶ <u>2 / 1 / 18</u> <small>Appt Date</small>  <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>
	▶ Name <u>West, Mark</u> <small>(Last, First)</small>  Alternate, if any _____ <small>(Last, First)</small>	▶ <u>2 / 1 / 18</u> <small>Appt Date</small>  <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>
	▶ Name _____ <small>(Last, First)</small>  Alternate, if any _____ <small>(Last, First)</small>	▶ _____ / _____ / _____ <small>Appt Date</small>  _____ <small>Length of Term</small>	▶ Per Meeting: \$ _____  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ <small>Other</small>

## San Diego County Regional Airport Authority Board Committee, Liaison and Representative Appointments

### STANDING COMMITTEES

<b>Executive Committee</b>		
<i>Hold Monthly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>April Boling (Chair)</b>	July 2016	
Paul Robinson (Vice Chair)	February 2018	January 2020
Michael Schumacher	February 2018	January 2020
<b>Finance Committee</b>		
<b>Greg Cox (Chair)</b>	February 2018	January 2019
Robert T. Lloyd	April 2018	January 2019
Johanna Schiavoni (Vice Chair)	March 2018	January 2019
Mark West	February 2018	January 2019
<b>Audit Committee</b>		
<i>Hold Quarterly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>Paul Robinson (Chair)</b>	February 2018	January 2019
Robert T. Lloyd	April 2018	January 2019
Johanna Schiavoni	March 2018	January 2019
Mark West	February 2018	January 2019
Andrew Hollingworth*	July 2016	June 2019
Jack Van Sambeek*	July 2015	June 2018
Don Tartre* (Vice Chair)	July 2017	June 2020
<small>*Public Members Added Pursuant to Public Utilities Code §170018</small>		
<b>Executive Personnel and Compensation Committee</b>		
<i>Hold Quarterly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>Jim Desmond (Chair)</b>	February 2018	January 2019
April Boling (Vice Chair)	February 2018	January 2019
Greg Cox	February 2018	January 2019
Mark Kersey	February 2018	January 2019
<b>Capital Improvement Program Oversight Committee</b>		
<i>Hold Quarterly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>Mark Kersey (Chair)</b>	February 2018	January 2019
April Boling	February 2018	January 2019
Michael Schumacher	February 2018	January 2019
Paul Robinson (Vice Chair)	February 2018	January 2019



# San Diego County Regional Airport Authority Board Committee, Liaison and Representative Appointments

## REPRESENTATIVES (EXTERNAL)

<b>SANDAG Transportation Committee</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>April Boling (Primary)</b>	February 2018	January 2019
Vacant (Alternate)	February 2018	January 2019
<b>World Trade Center</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Robert H. Gleason	February 2018	January 2019

## REPRESENTATIVES (INTERNAL)

<b>Authority Advisory Committee</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>Paul Robinson (Primary)</b>	February 2018	January 2019
<b>Johanna Schiavoni (Alternate)</b>	<b>March 2018</b>	<b>January 2019</b>
<b>Art Advisory Committee</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Robert H. Gleason	February 2018	January 2019

## LIAISONS

<b>Military Affairs</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Col. Woodworth	February 2018	January 2019
<b>Port</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
April Boling (Primary)	February 2018	January 2019
Greg Cox	February 2018	January 2019
Paul Robinson	February 2018	January 2019
<b>Caltrans</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Cory Binns	February 2018	January 2019
<b>Inter-Governmental Affairs</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Greg Cox	February 2018	January 2019

## **STAFF REPORT**

Meeting Date: **APRIL 5, 2018**

### **Subject:**

**Approve and Authorize the President/CEO to Execute an Agreement to Purchase an Upgraded Noise and Operations Monitoring System and Hosted Support Services at San Diego International Airport**

### **Recommendation:**

Adopt Resolution No. 2018-0032, approving and authorizing the President/CEO to execute an Agreement with Bruel and Kjaer EMS, Inc., ("B&K") for a term of three years, with the option for two one-year extensions, in an amount not-to-exceed \$1,200,000, to provide an upgraded noise and operations monitoring system and hosted support services at San Diego International Airport.

### **Background/Justification:**

The San Diego County Regional Airport Authority ("Authority") uses an aircraft noise and operations monitoring system to collect and integrate aircraft noise and flight track data from San Diego International Airport ("SDIA") operations. Authority staff ("Staff") uses this system to fulfill the requirements under the Airport's California PUC, Title 21, Subchapter 6 (Airport Noise Standard) variance. Additionally, the system provides the analytical tools necessary to research community noise-related concerns and create statistical reporting for the Airport Noise Advisory Committee. The current system is over ten years old and in need of a complete software and noise monitoring equipment upgrade.

On November 8, 2017, a Request for Proposals ("RFP") was issued to obtain proposals from qualified vendors to provide a noise and operations monitoring system replacement and hosted support services.

A Selection Panel ("Panel") was established, which included key representatives from the Authority's Departments of Planning & Environmental Affairs, Information and Technology, and Airport Operations.

On December 12, 2017, the Authority received three proposals from prospective vendors.

The Panel conducted a thorough review of the proposals and determined that all three vendors were uniquely qualified to provide the Upgraded Noise and Operations Monitoring System.

On February 22, 2018, the Panel interviewed and ranked the three vendors. The interviews included Evaluation Criteria used by the Panel. Upon conclusion of the interviews, the Panel ranked the vendors as follows:

Firms	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Panelist 5	Total	Rank
Bruel & Kjaer	1	1	1	1	1	5	1
Casper	3	3	3	3	3	15	3
Harris	2	2	2	2	2	10	2

Combined Scores	Small Business Preference	Cost & Fees	Experience & Qualifications	Non Compliant Development Items	Project Approach & Project Mgmt.	Functionality Structure & Technical Design	Support & Maintenance	Reporting	Ease of Use	Total
Bruel & Kjaer	0	450	450	220	235	1,380	1,150	220	220	4,325
Casper	0	600	240	135	130	750	725	150	150	2,880
Harris	0	750	290	180	170	900	800	165	135	3,390

1. Bruel & Kjaer, EMS, Inc.
2. Casper
3. Harris

Bruel and Kjaer, EMS, Inc. (“B&K”) was the top vendor selected by the Panel. A brief background of the selected vendor is provided:

Bruel and Kjaer, EMS, Inc. (“B&K”), is an environmental engineering firm that has been providing environmental monitoring solutions to airports for more than 30 years. With their North American headquarters in Sacramento, California, B&K has over 50 clients in the United States and Canada utilizing their noise and operations monitoring solution. Included in their list of current clients are all large and medium hub airports in the State of California. B&K designs, manufactures, implements, and maintains the complete hardware and software noise and operations monitoring solution. Based on their extensive experience within the State of California, the B&K solution has been certified to meet California Title 21 regulations numerous times.

**Future Steps:**

Authority Staff recommends that the Authority enter into an Agreement (“Agreement”) with B&K to provide the upgraded hardware, software, and hosted support services for the noise and operations monitoring system. Staff will negotiate the scope of work and billing rates. If Staff cannot reach an agreement with the top ranked vendor, Staff will then enter into negotiations with the next ranked vendor(s) until a scope and billing rates are achieved to the satisfaction of the Authority and the Vendors(s).

**Fiscal Impact:**

Adequate funds for Bruel & Kjaer EMS, INC contract are included within the Board approved FY2018-FY2022 Capital Program Budget. Source of funding for this project is Airport Cash.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy  
  Customer Strategy  
  Employee Strategy  
  Financial Strategy  
  Operations Strategy

**Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

The Authority's DBE Program, as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 26, calls for the Authority to submit a triennial overall goal for DBE participation on all federally funded projects. When federal funds are utilized, the Authority is prohibited from using a program that provides a preference such as those used in Policies 5.12 and 5.14. Therefore, the Authority must utilize other means as provided in the DBE Plan to achieve participation.

At the time this RFP was advertised it was anticipated that federal funds would be used; therefore, any DBE participation achieved would be applied toward the Authority's overall DBE goal. However, B&K did not propose any DBE participation on this project.

**Prepared by:**

BRENDAN REED  
DIRECTOR, PLANNING & ENVIRONMENTAL AFFAIRS

RESOLUTION NO. 2018-0032

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH BRUEL AND KJAER EMS, INC., ("B&K") FOR A TERM OF THREE YEARS, WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS, IN AN AMOUNT NOT-TO-EXCEED \$1,200,000, TO PROVIDE AN UPGRADED NOISE AND OPERATIONS MONITORING SYSTEM AND HOSTED SUPPORT SERVICES AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, San Diego County Regional Airport Authority ("Authority") uses an aircraft noise and operations monitoring system to collect and integrate aircraft noise and flight track data from San Diego International Airport ("SDIA") operations; and

WHEREAS, Authority Staff ("Staff") uses this system to fulfill the requirements under the Airport's variance; and

WHEREAS, the system provides the analytical tools necessary to research community noise-related concerns and create statistical reporting for the Airport Noise Advisory Committee; and

WHEREAS, the current system is over ten years old and in need of a complete software and noise monitoring equipment upgrade; and

WHEREAS, on November 8, 2017, a Request for Proposals ("RFP") was issued to obtain proposals from qualified vendors to provide a noise and operations monitoring system replacement and hosted support services; and

WHEREAS, a Selection Panel ("Panel") was established, which included key representatives from the Authority's Departments of Planning & Environmental Affairs, Information and Technology, and Airport Operations; and

WHEREAS, on December 12, 2017, the Authority received three RFPs from prospective vendors; and

WHEREAS, the Panel conducted a thorough review of the proposals and determined that all three vendors were uniquely qualified to provide the Upgraded Noise and Operations Monitoring System; and

WHEREAS, on February 22, 2018, the Panel interviewed and ranked the three vendors; and

WHEREAS, the interviews included Evaluation Criteria used by the Panel and upon conclusion of the interviews, the Panel ranked the vendors as follows:

1. Bruel & Kjaer, EMS, Inc.
2. Casper
3. Harris; and

WHEREAS, Bruel and Kjaer, EMS, Inc. ("B&K") was the top vendor selected by the Panel.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute an Agreement with Bruel and Kjaer EMS, Inc., ("B&K") for a term of three years, with the option for two one-year extensions, in an amount not-to-exceed \$1,200,000, to provide an upgraded noise and operations monitoring system and hosted support services at San Diego International Airport; and

BE IT FURTHER RESOLVED that Staff will negotiate the scope of work and billing rates; and

BE IT FURTHER RESOLVED that if Staff cannot reach an agreement with the top ranked vendor, Staff will then enter into negotiations with the next ranked vendor(s) until a scope and billing rates are achieved to the satisfaction of the Authority and the Vendors(s); and

BE IT FURTHER RESOLVED that funds for the upgrade noise and operations monitoring system are included within the approved FY2018-FY2022 Capital Program Budget and annual maintenance and support service costs will be included in future operating budgets; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106; and

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5<sup>st</sup> day of April, 2018, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

## **STAFF REPORT**

Meeting Date: **APRIL 5, 2018**

### **Subject:**

**Approve and Authorize the President/CEO to Execute a Vertical Transportation Modernization Services Agreement**

### **Recommendation:**

Adopt Resolution No. 2018-0033, approving and authorizing the President/CEO to execute an Agreement for Vertical Transportation Modernization Services with KONE Inc., for a term of three years, for a total not-to-exceed amount of \$4,484,597.

### **Background:**

In November 2015, the Airport Authority commissioned a Facilities Condition Assessment (“FCA”) of San Diego International Airport (“SDIA”) with Faithful+Gould, Inc. As part of the FCA, a Vertical Transportation Equipment Life Cycle Analysis was conducted to review and evaluate the life-cycle status of selected existing vertical transportation (elevator and escalator) equipment located at SDIA. The study was completed in May 2017. The analysis identified twelve (12) elevators and seven (7) escalators in Terminal 2 East (“T2E”) and Terminal 2 West (“T2W”) that are at the end of their useful life and validated the need for upgrade/replacement and modernization of this equipment.

Through its research to identify contracting options, Facilities Management with assistance from the Procurement Department, concluded that the work required to upgrade/replace and modernize the elevators and escalators in question can be accomplished through a U.S. Communities Cooperative Agreement that KONE Inc. holds with the City and County of Denver.

Authority Policy 5.04 permits the use of cooperative arrangements, joint powers agreements or other agreements, with one or more other public bodies or agencies of the United States for the purchase of supplies, materials, equipment, information technology, or services if: (1) a public competitive selection process was used to secure the underlying contract with a lead public agency; (2) the Authority has identified a need; (3) written proof is secured by the Authority reflecting that a public competitive process was used; and (4) it is determined to be in the best interest of the Authority.

The Authority is a participating member of U.S. Communities Government Alliance. U.S. Communities is a non-profit government purchasing cooperative that assists public agencies in reducing the cost of purchased goods and services through pooling the purchasing power of public agencies nationwide. This is accomplished through competitive solicited contracts for quality products through lead public agencies.

On July 3, 2013, the City and County of Denver, serving as the “Lead Public Agency”, advertised a competitive solicitation for Elevator, Escalator and Walkway Maintenance and Modernization Services and Related Solutions (RFP #0572U) on behalf of itself and



other Government Agencies and was made available through the U.S. Communities Government Purchasing Alliance. The solicitation was advertised in three publications and posted on six solicitation websites. Subsequently, the City and County of Denver entered into a five-year contract with KONE Inc. commencing April 1, 2014. Written proof of the public competitive process has been secured and is on file with the Authority's Procurement Department.

**Justification:**

The modernization services to be performed under the proposed agreement is a continuation of the program to upgrade/replace and modernize equipment units that have reached the end of their useful life. Upgrade/replacement and modernization of these units will:

- Eliminate excessive maintenance costs;
- Improve customer service by reducing passenger interruptions;
- Improve airport operations by implementing more reliable and efficient systems;
- Reduce energy consumption; and
- Maintain and ensure compliance with current ADA and State codes.

Services include but are not limited to:

**Elevators:**

Upgrade/replacement of specific elevator components and controls located in the machine room, hoistway, car sling and platform; elevator fixtures and signalization upgrade, and elevator cab interior upgrade in 12 units (five (5) in T2E and seven (7) in T2W). Although not all-inclusive, specific items of work include but are not limited to:

- Replacement of outdated elevator controls with new microprocessor-based control system;
- Installation of a hydraulic pump unit and replacement of machine room wiring & conduit; and
- Installation of new leveling equipment, wiring/traveling cables, limit and pit switches, hall door operating equipment, car door operator and operating station.

**Escalators:**

Complete modernization of seven (7) escalators (one (1) in T2E and six (6) in T2W) utilizing the KONE EcoMod™ modernization solution which allows for the preservation of the existing escalator truss (main structural component) and the in-place modular replacement of all existing mechanical and electrical components. The EcoMod™ solution was previously utilized to modernize five (5) units in T1 in CY 2008 & 2009 and two (2) units in T2E in CY 2010 & 2012 and has proven to be a reliable, sustainable, and cost-effective solution.

**Page 3 of 4**

The KONE EcoMod™ modernization solution delivers the following product and environmental benefits:

- A new escalator at a significantly lower total project cost than options involving truss removal in new construction;
- Cleaner and less disruptive installation that does not require special crane hoisting or building façade removal;
- Elimination of costly structural modifications;
- Preservation of existing building décor (floor, walls, ceiling, etc.);
- The ability to preserve existing escalator cladding and decking;
- Significantly reduces landfill waste; and
- Reduces the amount of virgin materials used

Additionally, the KONE EcoMod™ modernization solution utilizes leading-edge transport technology which:

- Reduces energy consumption and operating costs;
- Extends oil change intervals to reduce oil consumption and maintenance downtime;
- Provides superior performance and reliability and extends the lifespan of the system;
- Delivers quieter operation and a smoother ride while enhancing passenger safety; and
- Enhances safety, ensures code compliance and helps reduce liability.

After review of the U.S. Communities Cooperative Agreement that KONE Inc. holds with the City and County of Denver and the proposal submitted by KONE, the Authority has determined the cost to be fair and reasonable. In addition, KONE has provided the following additional commitments with regard to their proposal:

- 2017 material costs for elevator upgrade/replacement will be held firm through 2019
- The U.S. Communities labor rate will be discounted 4% for elevator and escalator modernizations occurring in 2018
- The U.S. Communities labor rate will be discounted 6% for elevator and escalator modernizations occurring in 2019

Based on the above, staff recommends awarding the Vertical Transportation Modernization Services Agreement to KONE Inc. for three years for a total not-to-exceed amount of \$4,484,597 (\$4,084,597 project cost + \$400,000 contingency to cover building electrical, structural and mechanical systems upgrades that may be required for code compliance, life safety, and proper equipment installation and operation).

**Fiscal Impact:**

Funds for Project No. 104239, Modernize Vertical Conveyance in T2E & T2W are included within the approved FY2017-FY2021 Capital Program Budget. Capital Sources of funding is Airport Cash. The expense for this contract that will impact budget years not yet adopted or approved by the Board will be included in future year budget requests.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

- A. This Board action is consistent with Categorical Exemption 15302- Replacement or Reconstruction – Class 2 and consist of; replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structured replaced, including but not limited to: (c) Replacement or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity; and is not “development” as defined by the California Coastal Act (California Public Resources Code §30106).
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and utilized Policy 5.04 Cooperative Purchasing. Authority Policy 5.04 permits the Authority to use competitively awarded purchasing contracts of other public agencies. Since Policy 5.04 was used to take advantage of economies of scale, none of the above programs/policies were used in the procurement process.

**Prepared by:**

DAVID LAGUARDIA  
DIRECTOR, FACILITIES MANAGEMENT

RESOLUTION NO. 2018-0033

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT FOR VERTICAL TRANSPORTATION MODERNIZATION SERVICES WITH KONE INC., FOR A TERM OF THREE YEARS, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$4,484,597

WHEREAS, in November 2015, the Airport Authority commissioned a Facilities Condition Assessment (“FCA”) for San Diego International Airport (“SDIA”) with Faithful+Gould, Inc.; and

WHEREAS, as part of the FCA, a Vertical Transportation Equipment Life Cycle Analysis was conducted to review and evaluate the life-cycle status of selected existing vertical transportation (elevator and escalator) equipment located at SDIA; and

WHEREAS, the analysis identified twelve (12) elevators and seven (7) escalators in Terminal 2 East (“T2E”) and Terminal 2 West (“T2W”) that are at the end of their useful life and validated the need for upgrade/replacement and modernization of this equipment; and

WHEREAS, Authority Policy 5.04 permits Authority to use cooperative arrangements, joint powers agreements or other agreements, with one or more other public bodies or agencies of the United States for the purchase of supplies, materials, equipment, information technology, or services; and

WHEREAS, the Authority is a participating member of U.S. Communities Government Alliance; and

WHEREAS, U.S. Communities is a non-profit government purchasing cooperative that assists public agencies in reducing the cost of purchased goods and services through pooling the purchasing power of public agencies nationwide through competitive solicited contracts for quality products through lead public agencies; and

WHEREAS, on July 3, 2013, the City and County of Denver, serving as the “Lead Public Agency”, advertised a competitive solicitation for Elevator, Escalator and Walkway Maintenance and Modernization Services and Related Solutions (RFP #0572U) on behalf of itself and other Government Agencies and was made available through the U.S. Communities Government Purchasing Alliance, advertised in three publications and posted on six solicitation websites; and

WHEREAS, the City and County of Denver entered into a five-year contract with KONE Inc. commencing April 1, 2014; and

WHEREAS, the Authority has reviewed the U.S. Communities Cooperative Agreement that KONE Inc. holds with the City and County of Denver and the proposal submitted by KONE and has determined the cost to be fair and reasonable; and

WHEREAS, the Board finds that the U.S. Communities Cooperative Agreement complies with the provisions of Authority Policy 5.04.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes the President/CEO to execute an agreement for vertical transportation modernization services with KONE Inc., for a term of three years, for a total not-to-exceed amount of \$4,484,597; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

BE IT FURTHER RESOLVED by the Board that it finds that this Board action is consistent with Categorical Exemption 15302- Replacement or Reconstruction – Class 2 and consist of; replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structured replaced, including but not limited to: (c) Replacement or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity; and is not “development” as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5<sup>th</sup> day of April, 2018, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

## **STAFF REPORT**

Meeting Date: April 5, 2018

### **Subject:**

**Authorize the President/CEO to award a ten-year Concession Lease to In-Ter-Space Services, Inc., dba Clear Channel Airports for an In-Terminal Advertising Program and Authorize the President/CEO to Grant an Agreement to OUTFRONT Media LLC for an Outdoor Advertising Program**

### **Recommendation:**

Adopt Resolution No. 2018-0034, authorizing the President/CEO to award a ten-year concession lease to In-Ter-Space Services, dba Clear Channel, or to the next highest proposer should negotiations be unsuccessful, for an In-Terminal Advertising Concession at San Diego International Airport.

Adopt Resolution No. 2018-0035, authorizing the President/CEO to award an agreement for a term not to exceed ten-years to Outfront Media LLC to develop and implement an outdoor advertising program at San Diego International Airport.

### **Background/Justification:**

The San Diego International Airport ("Airport") has an in-terminal advertising program that primarily has been limited to the interior of the passenger terminals and consists mainly of backlit wall mounted display and digital advertising. The current concession lease was awarded through a Request for Proposals ("RFP") and has a ten-year term that will end on June 30, 2018. JCDecaux Airport, Inc. ("JCDecaux") is the current advertising concessionaire. Their current minimum annual guarantee ("MAG") is \$2,000,000 and their percentage rent is 65.25%. For FY17, annual gross sales were \$3,331,872 for which the San Diego County Regional Airport Authority ("Authority") received \$2,099,400 in revenue. Additional revenue was received by the Authority for special advertising events.

On November 14, 2017, an RFP for an Airport Advertising Program was advertised that sought proposals from firms to develop, install, maintain, and sell advertisement at the Airport. The goal of the advertising program is to have a professionally designed, high quality, innovative advertising program using the latest innovation and technology mediums that allows Airport users to experience a memorable and friendly environment. The program is also intended to help reduce the stress of travel while providing customers with a reason to notice, retain, and be entertained by the advertisement messages.

Proposals were due on January 31, 2018, and three were received. Proposals were received from the following entities: In-Ter-Space Services, Inc. dba Clear Channel Airports ("Clear Channel"), OUTFRONT Media LLC ("OUTFRONT") and Lamar Airport Advertising Company ("Lamar Airport"). Each firm was invited to interview on February 15, 2018 and each respondent gave a presentation and was asked to provide responses to a specific list of questions that was prepared by the evaluation panel.

**Respondents' Experience and Subcontracting:****Clear Channel**

Clear Channel is a wholly owned subsidiary of Clear Channel Outdoor, Inc. with headquarters in Allentown, Pennsylvania. A sample of its airport advertising portfolio includes Atlanta, Chicago O'Hare, Denver, San Francisco, Seattle-Tacoma, Philadelphia, and Tampa.

Clear Channel's proposal includes five subcontractors. Fordyce Construction, general contractor who is an SBE/SBLE; J.R. Garza Construction & Management, electrical and I.T. contractor who is an SBE/DBE; Gensler, architectural engineering and design integration firm; Katz & Associates provides local marketing, PR and community outreach and is a WBE/SBE; and J. Perez Associates, Inc., production and installation of artwork and is a certified ACDBE.

**OUTFRONT**

OUTFRONT is a publicly traded company with headquarters in New York City and has a local office in San Diego. OUTFRONT is one of the nation's largest out-of-home media companies and operates more than 62,000 large-format advertising displays in over 150 markets across the country and in Canada.

OUTFRONT's proposal includes two subcontractors. The Superlative Group Team who specialized in sponsorship and name rights sales; and J. Perez Associates, Inc., a signage construction company who is a certified ACDBE firm.

**Lamar Airport**

Lamar Airport is a publicly traded company with headquarters in Baton Rouge, Louisiana. A sample of its airport advertising portfolio includes Las Vegas, Phoenix, Salt Lake City, Portland, Dallas Love Field and Ontario. Lamar Airport proposed a joint venture partnership with ACDBE firms JCPromotions, Inc, whose firm provides integrated airport advertising and Trans 1 Graphic Corp, whose firm provides installation and maintenance of advertisement.

**Summary of Proposals**

The RFP allowed industry best practices to be presented within each respondent's proposal. The RFP listed five separate advertising program components that allowed respondents to submit proposals for one or all of the following elements:

1. In-Terminal Advertising;
2. Outdoor Advertising;
3. Exterior Airport Parking Advertising;
4. Sponsorship and Naming Rights; and
5. Any Other Unique Partnerships.

Comprehensive proposals were received from the respondents for in-terminal and outdoor advertising elements, thus evaluation and recommendations are detailed below.



1. In-Terminal Advertising. Below is a brief summary of the terms. OUTFRONT did not submit an offer for in-terminal advertising.

	Clear Channel	Lamar Airport
Term	10 years	10 years
Minimum Annual Guaranty (based on implementation of full program as listed in each firm's proposal)	\$1,400,000	\$1,500,000 (includes both in-terminal and outdoor advertising)
Percentage Rent	65% on aggregate revenue up to \$2.5M and 55% on revenue greater than \$2.5M for all in-terminal advertising	65% for static advertising and 60% for digital advertising
Capital Investment (includes initial and refreshment and is based on implementation of full program as listed in each firm's proposal)	\$2,200,000	\$1,842,276
Concessionaire's 10-Year Projected Gross Revenue (gross revenue is based on implementation of full program as listed in each firm's proposal)	\$40,784,496	\$29,401,077
ACDBE Participation	J. Perez Associates, Inc. (Subcontractor)	JCPromotions, Inc and Trans 1 Graphic Corp (Joint Venture Partnership)

2. Outdoor Advertising. Below is a brief summary of the terms. Outdoor advertising is a new concept for the Airport. Staff will meticulously vet all concepts while ensuring outdoor advertisements aligns with the advertising goal, as reported on the first page of this staff report.

	Clear Channel	OUTFRONT	Lamar Airport
Term	10 years	10 years	10 years
Minimum Annual Guaranty (based on implementation of full program as listed in each firm's proposal)	\$100,00 for exterior wraps \$200,000 for outdoor billboards (MAG for billboard will escalate by \$25K every 2-years beginning in year 3)	\$1,500,000	Included in \$1.5 million MAG listed above
Percentage Rent	65% for exterior wraps and 35% for outdoor billboards	65% to 70%	60% to 65%
Capital Investment (includes initial and refreshment and is based on implementation of full program as listed in each firm's proposal)	\$770,000	\$1,845,000	Not provided in the proposal
Concessionaire's 10-Year Projected Gross Revenue (gross revenue is based on implementation of full program as listed in each firm's proposal)	\$8,406,540	\$44,422,532	Not provided in the proposal.
ACDBE Participation	J. Perez Associates, Inc. (Subcontractor)	J. Perez Associates, Inc. (Subcontractor)	JCPromotions, Inc & Trans 1 Graphic Corp (Joint Venture Partnership)

The evaluation panel was composed of five Authority staff members from the following departments: Terminal and Tenants, Business and Financial Management, Finance, Information Technology & Services, and Vision Voice & Engagement. The evaluation criteria included five elements: (1) Experience, Qualification and Portfolio; (2) Proposed Key Personnel; (3) Methodology & Approach; (4) Financial Offer; and (5) Financial Statements. Below are the ranking from the evaluation panel.

#### In-Terminal Advertising Scoring:

	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Panelist 5	Total	Rank
Clear Channel	1	1	1	1	1	5	1
Lamar Airport	2	2	2	2	2	10	2

#### Outdoor Advertising Scoring:

	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Panelist 5	Total	Rank
Clear Channel	2	2	2	2	2	10	2
Lamar Airport	3	3	3	3	3	15	3
OUTFRONT	1	1	1	1	1	5	1

The evaluation panel recommends the following advertising program elements be awarded to the following firms:

1. In-Terminal advertising be awarded to Clear Channel;
2. Outdoor advertising be awarded to OUTFRONT;
3. Exterior airport parking advertising be awarded to OUTFRONT;
4. Sponsorship and Naming Rights awarded to Clear Channel and OUTFRONT;
5. Any Other Unique Partnerships awarded to Clear Channel and OUTFRONT.

For advertising program elements number 4 and 5, Clear Channel and OUTFRONT will have an opportunity to submit proposals and the Authority will evaluate each concept on a case-by-case basis.

**Fiscal Impact:**

Clear Channel and OUTFRONT will be responsible for all costs associated with the construction, operation and maintenance of their respective advertising programs. Based on future negotiations and the approval and implementation of each proposed advertisement program, estimated revenue to the Authority for the in-terminal advertising lease over a ten-year term is estimated at \$12,000,000 to \$30,000,000. It is premature to determine the estimated revenue to the Authority from outdoor and exterior parking advertising given these advertising programs are new concepts for the Airport and must be properly vetted through all required channels.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065. After the respondent prepares and submits an advertisement program, the Authority will review and consider the potential environmental effects prior to approval for design and construction.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106. The Authority will review the indoor advertising program elements and determine if any are visible from public viewpoint. The Authority will review and submit outdoor advertising program elements that are visible from public viewpoints to the California Coastal Commission prior to approval for design and construction.

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

The Authority has an Airport Concession Disadvantaged Business Enterprise ("ACDBE") Plan as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 23. The ACDBE Plan calls for the Authority to submit a triennial overall goal for ACDBE participation on all concession projects.

This is an airport concession opportunity that will be applied toward the Authority's overall ACDBE goal. Clear Channel Airports committed to:

1. Mentoring and cultivating small business firms during the construction build-out as well as ongoing operations and management;
2. Utilizing good faith efforts throughout the term of the agreement to seek and contract with local, small, and/or disadvantaged firms; and
3. Assisting eligible firms in achieving ACDBE certification over the full term of the new concession agreement.

OUTFRONT Media LLC committed to utilizing ACDBE firms during the construction, advertising copy installation, maintenance, and operations during the term of the new concession agreement in order to achieve ACDBE participation.

The concession lease for in-terminal advertising contemplates that one entity will perform the services at the Airport for a term in excess of five years. The outdoor advertising agreement contemplates that one entity will perform the services at the Airport for a term in excess of five years. These agreements, therefore, are considered "long-term exclusive agreements" that require approval by the Federal Aviation Administration (FAA) prior to award. The Board's action authorizing the President/CEO to award the concession lease and agreement is subject to the condition that the FAA approve the ten-year term of the concession lease and agreement.

**Prepared by:**

SUSAN C. DIEKMAN  
REAL ESTATE MANAGER

RESOLUTION NO. 2018-0034

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AUTHORIZING THE PRESIDENT/CEO TO AWARD A TEN-YEAR CONCESSION LEASE TO IN-TER-SPACE SERVICES, DBA CLEAR CHANNEL, OR TO THE NEXT HIGHEST PROPOSER SHOULD NEGOTIATIONS BE UNSUCCESSFUL, FOR AN IN-TERMINAL ADVERTISING CONCESSION AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, on November 14, 2017, the Authority advertised a Request for Proposals (“RFP”) for an Airport Advertising Program that sought proposals from firms to develop, install, maintain, and sell advertisement at San Diego International Airport (“Airport”); and

WHEREAS, the RFP listed five separate advertising program components that allowed respondents to submit proposals for some or all of the following elements:

- In-Terminal Advertising;
- Outdoor Advertising;
- Exterior Airport Parking Advertising;
- Sponsorship and Naming Rights; and
- Unique Partnerships; and

WHEREAS, proposals were due on January 31, 2018, and three proposals were received by the Authority; and

WHEREAS, the proposals were evaluated by an evaluation panel using the following criteria:

- Experience, Qualification and Portfolio;
- Proposed Key Personnel;
- Methodology & Approach;
- Financial Offer; and
- Financial Statements; and

WHEREAS, the evaluation panel conducted interviews with each firm that submitted a proposal; and

WHEREAS, In-Ter-Space Services, Inc. ("Clear Channel") proposes a Minimum Annual Guarantee of up to \$1,400,000 and Percentage Rent of 65% on aggregate revenue up to \$2.5 million and 55% on revenue greater than \$2.5 million for all in-terminal advertising; and

WHEREAS, Clear Channel proposes ACDBE Participation through J. Perez Associates, Inc.; and

WHEREAS, the evaluation panel recommends In-Ter-Space Services, Inc. ("Clear Channel") be awarded the in-terminal advertising element; and

WHEREAS, Clear Channel will have an opportunity to submit proposals for sponsorship/naming rights and unique partnerships advertising and the Authority will evaluate each concept on a case-by-case basis.

NOW, THEREFORE, BE IT RESOLVED that the Board finds it is in the best interest of the Authority to authorize the President/CEO to award a non-exclusive ten-year concession lease to In-Ter-Space Services, Inc., dba Clear Channel Airports or to the next highest proposer should negotiations be unsuccessful on the terms and conditions set forth in its proposal to implement an in-terminal advertising program at San Diego International Airport and authorizes the President/CEO to take all necessary action to execute the concession lease; and

BE IT FURTHER RESOLVED that 49 CFR Part 23 requires FAA approval of any long-term exclusive concession lease; and

BE IT FURTHER RESOLVED that this Board action authorizing the President/CEO to award an in-terminal advertising concession lease is dependent on FAA approval; and

BE IT FURTHER RESOLVED that the Board authorizes the President/CEO to take all necessary actions to negotiate and execute an agreement with a term for up to ten years; and

BE IT FURTHER RESOLVED that the Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378; and

BE IT FURTHER RESOLVED that this Board action is not a "development" as defined by the California Coastal Act, Pub. Res. Code §30106. The Authority will review the indoor advertising program elements and determine if any are visible from public viewpoints.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5<sup>th</sup> day of April, 2018, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

---

TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

RESOLUTION NO. 2018-0035

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AUTHORIZING THE PRESIDENT/CEO TO AWARD AN AGREEMENT FOR A TERM NOT TO EXCEED TEN YEARS TO OUTFRONT MEDIA LLC TO DEVELOP AND IMPLEMENT AN OUTDOOR ADVERTISING PROGRAM AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, on November 14, 2017, the Authority advertised a Request for Proposals (“RFP”) for an Airport Advertising Program that sought proposals from firms to develop, install, maintain, and sell advertisement at San Diego International Airport (“Airport”); and

WHEREAS, the RFP listed five separate advertising program components that allowed respondents to submit proposals for one or all of the following elements:

- In-Terminal Advertising;
- Outdoor Advertising;
- Exterior Airport Parking Advertising;
- Sponsorship and Naming Rights; and
- Unique Partnerships; and

WHEREAS, proposals were due on January 31, 2018, and three proposals were received by the Authority; and

WHEREAS, the proposals were evaluated by an evaluation panel using the following criteria:

- Experience, Qualification and Portfolio;
- Proposed Key Personnel;
- Methodology & Approach;
- Financial Offer; and
- Financial Statements; and

WHEREAS, the evaluation panel conducted interviews with each firm that submitted a proposal; and

WHEREAS, OUTFRONT Media LLC (“OUTFRONT”) proposed a Minimum Annual Guarantee of up to \$1,500,000 and Percentage Rent ranging between 65% and 70%; and



WHEREAS, OUTFRONT proposes ACDBE Participation through the use of J. Perez Associates; and

WHEREAS, the evaluation panel recommends OUTFRONT be awarded an agreement to provide outdoor and exterior airport parking advertising elements; and

WHEREAS, OUTFRONT will have an opportunity to submit proposals for sponsorship/naming rights and unique partnerships advertising and the Authority will evaluate each concept on a case-by-case basis.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby finds that it is in the best interest of the Authority to authorize the President/CEO to award a non-exclusive agreement to OUTFRONT to develop and implement an outdoor advertising program at San Diego International Airport for a term not to exceed ten years on the terms and conditions set forth in its proposal and authorizes the President/CEO to take all necessary action to execute the agreement; and

BE IT FURTHER RESOLVED that 49 CFR Part 23 requires FAA approval of any long-term exclusive agreement; and

BE IT FURTHER RESOLVED that the Board action authorizing the President/CEO to award an outdoor advertising agreement is dependent on FAA approval; and

BE IT FURTHER RESOLVED that the Board authorizes the President/CEO to take all necessary actions to negotiate and execute an agreement with a term for up to ten years; and

BE IT FURTHER RESOLVED that the Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended 14 Cal. Code Regs. §15378.

BE IT FURTHER RESOLVED that this Board action is not a "development" as defined by the California Coastal Act, Pub. Res. Code §30106. The Authority will review and submit outdoor advertising program elements that are visible from public viewpoints to the California Coastal Commission prior to approval for design and construction.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5<sup>th</sup> day of April, 2018, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

---

TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE /  
AUTHORITY CLERK

APPROVED AS TO FORM:

---

AMY GONZALEZ  
GENERAL COUNSEL



**SANDIEGO**  
INTERNATIONAL AIRPORT

LET'S GO.

# Advertising Concession Programs

Eric Podnieks  
Program Manager  
Real Property & Concessions

April 5, 2018



## Existing 10-year Agreement Expires June 30, 2018

November 14, 2017 -- RFP issued

Scope: Develop, install, maintain,  
and sell advertisement

# Program Goals

Professionally designed, high quality, innovative advertisements

Latest innovation and technology mediums

Creates memorable and friendly environment

Helps to reduce the stress of travel while providing reason to notice, retain, and be entertained



## Five Potential Advertising Program Elements:

1. In-Terminal Advertising
2. Outdoor Advertising
3. Exterior Airport Parking
4. Sponsorship & Naming Rights
5. Other Unique Partnerships

Allowed for Industry best practices and innovative ideas to be proposed.



## Three Proposals Received:

1. In-Ter-Space Services, Inc.  
("Clear Channel")
2. Lamar Airport Advertising Co.
3. OUTFRONT Media LLC \*

\*Did not submit proposal for In-Terminal advertising

# Evaluation Criteria

- Firms Experience, Qualifications and Portfolio
- Key Personnel
- Methodology and Approach
- Financial Statements
- Financial Offer
- Financial Projections
- Financial Investment



# Summary of Proposals for In-Terminal Advertising

	Clear Channel	Lamar Airport
Term	10 years	10 years
<b>Minimum Annual Guaranty</b> (based on implementation of full program as listed in each firm's proposal)	\$1,400,000	\$1,500,000 (includes both in-terminal and outdoor advertising)
Percentage Rent	65% on aggregate revenue up to \$2.5M and 55% on revenue greater than \$2.5M for all in-terminal advertising	65% for static advertising and 60% for digital advertising
Capital Investment (includes initial and refreshment and is based on implementation of full program as listed in each firm's proposal)	\$2,200,000	\$1,842,276
Concessionaire's 10-Year Projected Gross Revenue (gross revenue is based on implementation of full program as listed in each firm's proposal)	\$40,784,496	\$29,401,077
ACDBE Participation	J. Perez Associates, Inc. (Subcontractor)	JCPromotions, Inc. and Trans 1 Graphic Corp. (Joint Venture Partnership)

Evaluation Panel recommends  
Clear Channel for In-Terminal Advertising

# Proposed In-Terminal Advertising





UC San Diego



**BREAK FROM  
THE ORDINARY**

9500 Gilman Drive  
La Jolla, CA 92093-0021  
(858) 534-4831  
[ucsd.edu](http://ucsd.edu)









# Summary of Proposals for Outdoor Advertising

	Clear Channel	OUTFRONT	Lamar Airport
Term	10 years	10 years	10 years
<b>Minimum Annual Guaranty</b> (based on implementation of full program as listed in each firm's proposal)	\$100,000 for exterior wraps \$200,000 for outdoor billboards (MAG for billboard will escalate by \$25K every 2-years beginning in year 3)	\$1,500,000	Included in \$1.5 million MAG listed above
Percentage Rent	65% for exterior wraps and 35% for outdoor billboards	65% to 70%	60% to 65%
Capital Investment (includes initial and refreshment and is based on implementation of full program as listed in each firm's proposal)	\$770,000	\$1,845,000	Not provided in the proposal
Concessionaire's 10-Year Projected Gross Revenue (gross revenue is based on implementation of full program as listed in each firm's proposal)	\$8,406,540	\$44,422,532	Not provided in the proposal
ACDBE Participation	J. Perez Associates, Inc. (Subcontractor)	J. Perez Associates, Inc. (Subcontractor)	JCPromotions, Inc. & Trans 1 Graphic Corp. (Joint Venture Partnership)

Evaluation Panel recommends  
**OUTFRONT** for Outdoor Advertising



# Potential Outdoor Advertising



# Potential Outdoor Advertising



# Potential Outdoor Advertising





## Other Program Elements:

**Clear Channel & OUTFRONT  
May Submit Proposals for  
Sponsorship & Naming Rights and  
Other Unique Partnerships as  
opportunities may arise**

## Recommendations:

- Adopt Resolution No. 2018-XXX authorizing the President/CEO to award a ten-year concession lease to In-Ter-Space Services, dba Clear Channel, or to the next highest proposer should negotiations be unsuccessful, for an In-Terminal Advertising Concession at San Diego International Airport.

AND

- Adopt Resolution No. 2018-XXX authorizing the President/CEO to award an agreement for a term not to exceed ten years to Outfront Media LLC to develop and implement an outdoor advertising program at San Diego International Airport.

Agreements subject to FAA consent – length of term



# Questions?



# **ITEM 19**

**GRANT A 31 YEAR LEASE TO AVIATION FACILITIES COMPANY, INC. TO DESIGN, BUILD, OPERATE, MAINTAIN, AND SUBLEASE AN AIR CARGO FACILITY AND ASSOCIATED INFRASTRUCTURE, LOCATED ON THE NORTH SIDE OF THE AIRPORT:**

**There is no information on this item at this time.**

## **STAFF REPORT**

Meeting Date: **APRIL 5, 2018**

### **Subject:**

**Grant a Ten-Year Concession Lease to TAV-America to Design, Build and Operate a Common Use Lounge within Terminal 2 West**

### **Recommendation:**

Adopt Resolution No. 2018-0037, awarding a non-exclusive concession lease to TAV-America, to Design, Build and Operate an Airport Lounge concession within Terminal 2 West at San Diego International Airport for a term not to exceed ten years, with a Minimum Annual Guarantee of \$448,000, Percentage Rent of 10% and an ACDBE Participation Level of 20-24%, and authorize the President/CEO to take all necessary actions to execute the concession lease.

### **Background/Justification:**

International airline activity continues to increase at the San Diego International Airport ("Airport"), and as a result of the increasing international airline activity, the Airport is undergoing an extensive expansion of its Federal Inspection Station ("FIS"). The current FIS, which is located at gates 20, 21, and 22, within Terminal 2 East (T2E), will be relocated from its current location to a newly constructed FIS facility within Terminal 2 West (T2W), and located at gates 46, 47, 48, 49, 50, and 51 when all phases are completed. Construction of the new FIS facility in T2W will enable the Authority to meet current and future international passenger demand while also improving customer service, and serving as an economic stimulus for the region.

As a result of the FIS relocation from T2E to T2W, the Authority sought proposals from firms to design, build, and operate, a Common Use Lounge in T2W that would be in close proximity to the new FIS. The new Common Use Lounge (Lounge), once completed, will be located on the third floor, mezzanine level, between Gates 46 and 47. The available square footage available to build the lounge is approximately 9,900 square feet.

The Airport currently has an existing Lounge in Terminal T2E that encompasses an area of approximately 5,000 square feet. The Lounge in T2E will remain open and will continue to provide services to passengers. There are additional clubs in T2W - Delta Club Room (Sunset Cove) and United Club Room (Sunset Cove).

On November 7, 2017, the Authority published a Request for Proposals (RFP) to "Operate an Airport Lounge (An Airport Concession Business Opportunity)." Responses to the RFP were due January 18, 2018, and the Authority received five responses to the RFP. Two respondents were deemed unresponsive due to their failure to provide financials as required by the RFP and were notified that they would not be moving forward in the RFP process. The remaining three respondents met the RFP requirements. The remaining three Respondents are Airport Lounge Development (ALD), Manchester Air Group, USA (MAG), and TAV-America (TAV).



**Respondents' Background and Experience:****Airport Lounge Development (ALD):**

ALD is a part of the Collinson Group and the division that manages lounge development for the Collinson Group. The Collinson Group is a London based global company with a network of 17 lounges, 15 of which are located in U.S. airports. ALD is a Delaware Corporation based in Plano, Texas.

ALD has been developing and operating shared-use lounges under "The Club" brand, ranging from 1,381 square foot locations with 41 seats, to lounges with over 8,000 square feet and 165 seats. They operate airport lounges in Atlanta, Baltimore, Dallas, Las Vegas, London Heathrow, Phoenix, San Jose, and Seattle, among others.

ALD's proposed ACDBE participation is through staffing provided by Gideon Total Management Services (GTMS), and through food and beverage procurement services provided by Procurement Concepts, Inc., a local California ACDBE firm. GTMS is ACDBE certified in three states and has submitted certification for California. ALD anticipates it can achieve a minimum 40% ACDBE participation.

**Manchester Air Group, USA (MAG):**

MAG USA is a wholly-owned subsidiary of Manchester Airports Group, the founder of the Escape Lounges brand, which has been operating lounges in its U.K. airports for more than 15 years. MAG currently owns and operates 6 lounges at their U.K. airports. There are 4 Lounges at Manchester International Airport with a lounge in each of their London Stansted and East Midlands airports. Since 2010 their U.K. Escape Lounges have served more than 3.8 million guests.

Since beginning U.S. operations in 2015, MAG USA has operated premium and successful Escape Lounges at US airports including Bradley International, Minneapolis Saint Paul, Reno-Tahoe and Oakland International Airport where their lounges range in size from 1,600 to 5,000 square feet and operate in demographically unique terminals ranging from 1.9 to 18 million enplanements. Also, MAG has recently been selected to develop Escape Lounges at Ontario International Airport Terminals 2 and 4 and at Greenburg-Spartanburg International Airport.

MAG's proposed ACDBE partner is Mission Yogurt. Mission Yogurt is a concession operator at SAN, operating Einstein Brothers Bagels in Terminal 2W. Mission Yogurt is an ACDBE firm certified in three states operates eighteen concepts. Mission Yogurt's participation and projected revenues exceed the Authority's goal of 19.1% ACDBE participation.

**TAV – America:**

TAV-America (TAV) is a fully owned subsidiary of TAV OS and was created to develop and operate lounges in the United States. TAV opened their first United States lounge in September 2016, on behalf of Turkish Airlines at Washington Dulles International Airport. In November 2017, TAV signed an agreement with Terminal One Group Association LP ("TOGA") for their first "primeclass" lounge in the United States at John F. Kennedy International Airport.

TAV OS, TAV's parent company, develops and manages airport lounges across the globe and will own and/or manage 57 lounges in 15 countries on four continents by the end of Summer 2018. They operate lounges in various countries such as: Chile, Denmark, Georgia, Germany, Kenya, Latvia, Macedonia, Saudi Arabia, Oman, Switzerland, Tunisia, Turkey and the United States. In 2017, TAV OS served over 3.6 million passengers while generating over \$53.9 million USD in revenue. TAV OS is a partnership between Turkey's global brand in airport operations, TAV Airports and Group ADP (formerly Aéroports de Paris).

As part of their proposal, TAV has proposed a sublease to ROAM Fitness (ROAM) to provide a first of its kind innovative fitness facility designed for airports. ROAM is also a certified ACDBE in Oregon, and is currently going through the ACDBE certification process in California. In addition to ROAM, TAV is partnering with First Class Concessions, and Airport Field Services, LLC, to meet or exceed the Authority's ACDBE goal of 19.1%. TAV America anticipates it can achieve a 20-24% ACDBE participation with the above mentioned partners.

### **Summary of Proposals**

The following is a brief summary of the terms proposed:

	ALD	MAG USA	TAV-America
Term	10 Years	10 Years	10 Years
Proposed Development of Concession Space	6,200 square feet	3,500 square feet	9,900 square feet
Minimum Annual Guaranty	\$150,000	\$75,000	\$448,000
Percentage Rent	10%	4% for Years 1-5 & 7% for Years 6-10	16% Year 1-2; 17% Year 3-4; 18% Year 5-6; 19% Year 7-8; 20% Year 19-20.
Initial Capital Investment	\$1,447,217	\$2,500,000	\$4,199,510
ACDBE Participation	Gideon Total Mngt. Services, Procurement Concepts, Inc.	Mission Yogurt/Rod Tafoya	ROAM, First Class Concessions, Airport Field Services

An evaluation panel reviewed and ranked the Proposals. The evaluation panel was composed of four Authority staff members from the following departments; Terminal and Tenants, Finance, Air Service Development, and Airport Design and Construction. The evaluation included six criteria: (1) Financial statements; (2) Financial offer; (3) Demonstrated experience; (4); Project Organization and key personnel; (5) Operational Work Plan and Staffing; and (6) Lounge Design Elements.

**Proposal scoring:**

Final Rank	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Total	Rank
ALD Development Corp.	3	3	3	2	11	3
MAG USA	2	2	2	3	9	2
TAV America Operation Services	1	1	1	1	4	1

Authority staff conducted interviews with TAV on March 15, 2018, and with ALD and MAG on March 21, 2018. Based on the proposal scoring and interviews, the evaluation panel unanimously selected TAV as the winning proposer. Staff therefore recommends TAV be awarded a concession lease for a common use lounge with a term of 10 years.

**Fiscal Impact:**

TAV will be responsible for any and all build-out costs associated with the new Lounge location in T2W. The minimum initial investment proposed by TAV is \$4,199,510.

**Financial Terms Proposed by TAV:**

Minimum Annual Guaranty \$448,000.00

TAV's projected sales are \$3.4 million for the first year and increasing to \$5.9 million over the term of the concession lease. Their projected revenue from percentage rents to the Authority is \$540,000 for the first year and increasing to \$1.2 million over the term of the concession lease.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy   
 Customer Strategy   
 Employee Strategy   
 Financial Strategy   
 Operations Strategy

**Environmental Review:**

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

The Authority has an Airport Concession Disadvantaged Business Enterprise ("ACDBE") Plan as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 23. The ACDBE Plan calls for the Authority to submit a triennial overall goal for ACDBE participation on all concession projects.

This is an airport concession opportunity that will be applied toward the Authority's overall ACDBE goal. TAV-America (TAV) proposed 20-24% ACDBE participation with the inclusion of an ACDBE subtenant (ROAM Fitness) and two ACDBE management contractors (First Class Concessions & Airport Field Services).

Additionally, TAV supports the Authority's inclusionary program, is committed to small and local business participation, and will provide a small business participation plan which delineates their engagement with the local contracting community.

**Prepared by:**

RALPH SANCHEZ  
REAL ESTATE MANAGER, BUSINESS AND FINANCIAL MANAGEMENT

RESOLUTION NO. 2018-0037

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AWARDING A NON-EXCLUSIVE CONCESSION LEASE TO TAV-AMERICA TO DESIGN BUILD AND OPERATE AN AIRPORT LOUNGE CONCESSION WITHIN TERMINAL 2 WEST AT SAN DIEGO INTERNATIONAL AIRPORT FOR A TERM NOT TO EXCEED TEN YEARS, WITH A MINIMUM ANNUAL GUARANTEE OF \$448,000, PERCENTAGE RENT OF 10% AND AN ACDBE PARTICIPATION LEVEL OF 20-24%; AND AUTHORIZE THE PRESIDENT/CEO TO TAKE ALL NECESSARY ACTIONS TO EXECUTE THE AIRPORT LOUNGE CONCESSION LEASE

WHEREAS, international airline activity continues to increase at the San Diego International Airport ("Airport"), and as a result of the increasing international airline activity, the Airport is undergoing an extensive expansion of its Federal Inspection Station ("FIS"); and

WHEREAS, construction of the new FIS facility in T2W will enable the Authority to meet current and future international passenger demand while also improving customer service, and serving as an economic stimulus for the region; and

WHEREAS, the Airport currently has an existing Lounge in Terminal T2E that encompasses an area of approximately 5,000 square feet and will remain open and will continue to provide services to passengers; and

WHEREAS, there are additional clubs in T2W - Delta Club Room and United Club Room; and

WHEREAS, as a result of the FIS relocation from T2E to T2W, the Authority sought proposals from firms to design, build, and operate, a Common Use Lounge in T2W that would be in close proximity to the new FIS; and

WHEREAS, on November 7, 2017, the Authority published a Request for Proposals (RFP) to Operate an Airport Lounge Concession. Responses to the RFP were due January 18, 2018, and the Authority received five proposals in response to the RFP; and

WHEREAS, two respondents were deemed unresponsive due to their failure to provide financials as required by the RFP and were notified that they would not be moving forward in the RFP process; and

WHEREAS, the remaining three proposals were evaluated by an evaluation panel using the following criteria:

- Financial Statements;
- Financial Offer;
- Demonstrated Experience;
- Project Organization and key personnel;
- Operational work plan, staff and training;
- Lounge design elements; and

WHEREAS, the evaluation panel conducted interviews with the respondents, reviewed the proposals; and

WHEREAS, TAV- America (TAV) proposed a Minimum Annual Guarantee of \$448,000, Percentage Rent of 10% and an ACDBE Participation Level of 20-24% using a sublease to ROAM Fitness and partnering with First Class Concessions and Airport Field Services, LLC; and

WHEREAS, the panel unanimously recommended that a non-exclusive Airport Lounge concession lease be awarded to TAV-America (TAV) for a maximum term of ten years, and with a Minimum Annual Guarantee of \$448,000, Percentage Rent of 10% and an ACDBE Participation Level of 20-24%; and

WHEREAS, the Board finds that awarding a non-exclusive airport concession lounge lease to TAV is in the best interest of the Authority.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a non-exclusive concession lease to TAV-America to design, build and operate an Airport Lounge concession within Terminal 2 West at San Diego International Airport for a term not to exceed ten years, with a Minimum Annual Guarantee of \$448,000, Percentage Rent of 10% and an ACDBE Participation Level of 20-24%; and

BE IT FURTHER RESOLVED that the Board authorizes the President/CEO to take all necessary actions to negotiate and execute the non-exclusive concession lease; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA")

(California Public Resources Code §21065); and is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106). PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5<sup>TH</sup> day of April, 2018, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

---

TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE /  
AUTHORITY CLERK

APPROVED AS TO FORM:

---

AMY GONZALEZ  
GENERAL COUNSEL

# **ITEM 14**

**APPROVE AND AUTHORIZE  
THE PRESIDENT/CEO TO  
EXECUTE AN OTHER  
TRANSACTIONAL AGREEMENT  
(OTA) WITH THE U.S.  
DEPARTMENT OF HOMELAND  
SECURITY - TRANSPORTATION  
SECURITY ADMINISTRATION  
(TSA):**

**There is no information on  
this item at this time.**





**SAN DIEGO**  
INTERNATIONAL AIRPORT

LET'S **GO.**

# Common Use Airport Lounge

Ralph Sanchez  
Real Estate Manager

April 5, 2018

# FIS Construction and Common Use Lounge

- Increased international passenger activity
- New FIS in Terminal 2W
- Target Lounge Opening December 2018
- RFP issued to develop lounge

# Three Proposals Received

- TAV-America
- Airport Lounge Development
- Manchester Air Group - USA

	TAV - America	Airport Lounge Design	Manchester Air Group- USA
Minimum Annual Guarantee	\$448,000	\$150,000	\$75,000
Percentage Rent	16% to 20% Over the term of the lease	10% Over the term of the lease	4% to 7% Over the term of the lease
Initial Capital Investment	\$4,199,510	\$3,338,342	\$2,500,000
Square Feet Developed	9,900 SQ. FT.	6,200 SQ. FT.	3,500 SQ. FT.
ACDBE Participation	First Class Concessions Airport Field Services ROAM Fitness 20-24%	Gideon Total MNGT. Services Procurement Concepts, Inc. Minimum 40%	Mission Yogurt  Meets 19.1%
Airport Goal 19.1 %			
Lease Term	10 years	10 years	10 years
Respondent's Projected Sales	\$3.4 million to \$5.9 million over the term of the lease.	\$1.6 million to \$3.2 million over the term of the lease	\$940, 000 to \$4.7 million over the term of the lease

# TAV Proposed User Fees

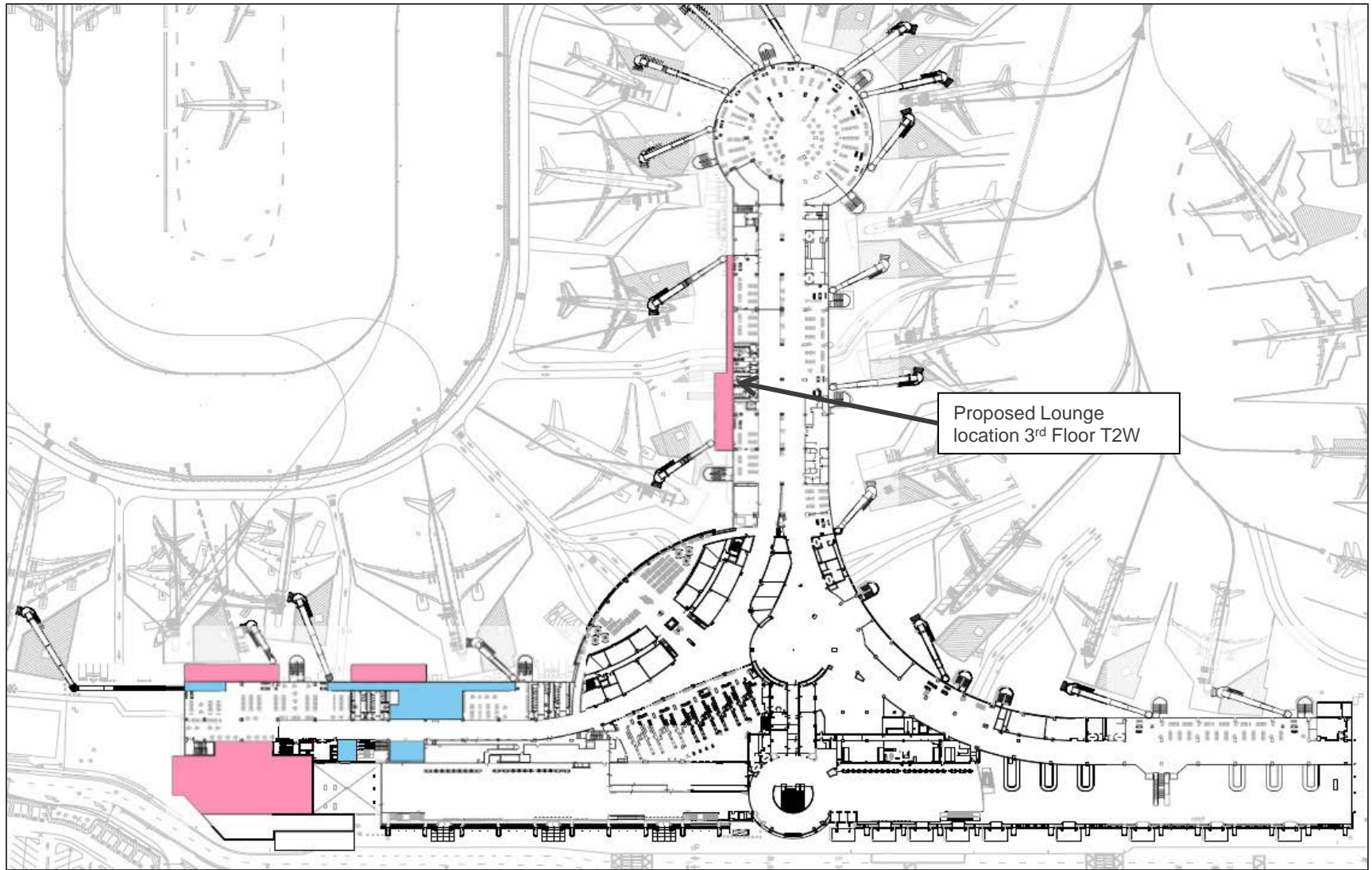
TAV's fees are all inclusive  
There will be no charge for food or specialty drinks.

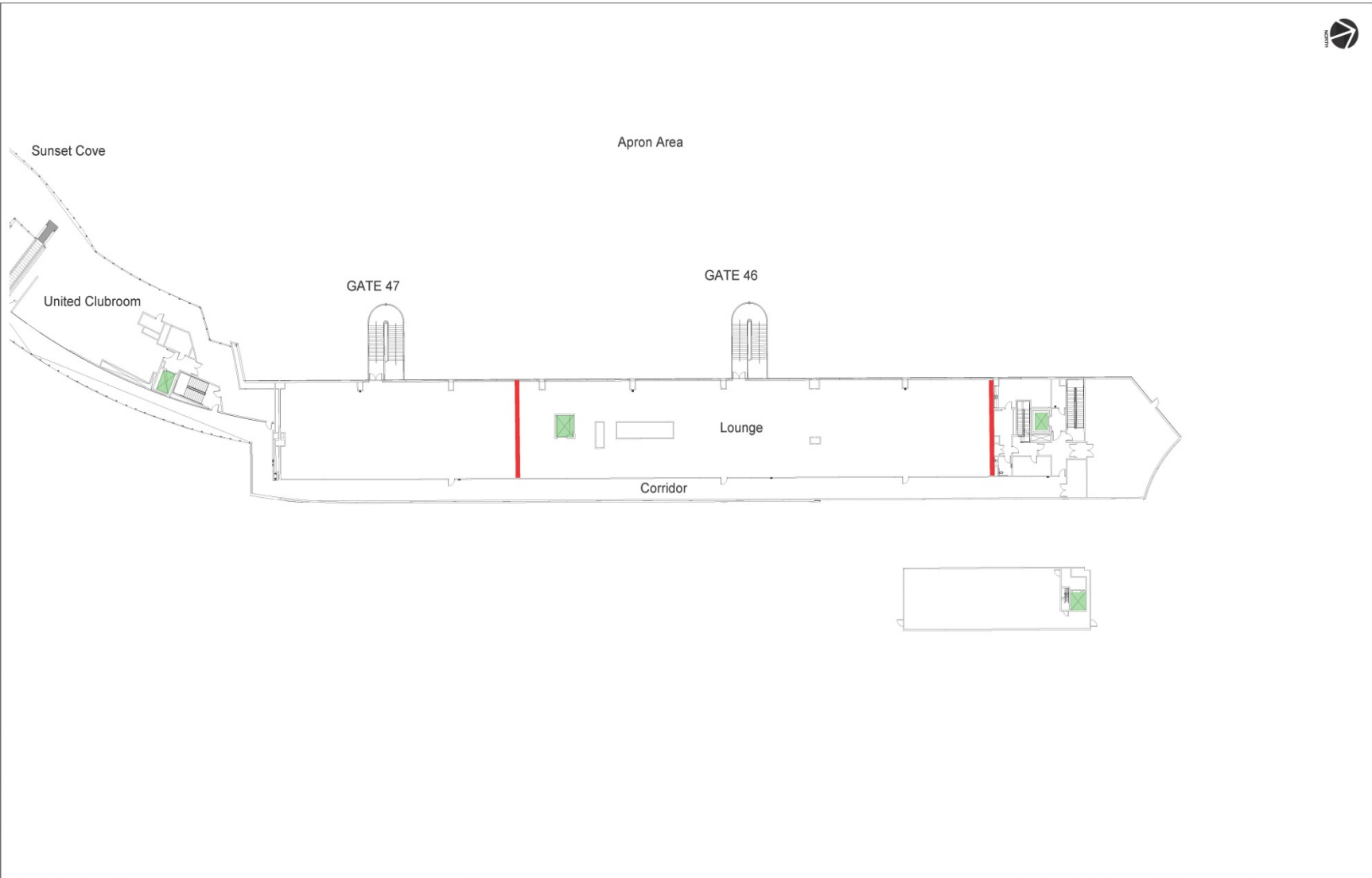
Type	Rate	
Airline Premium Passenger	\$23 to \$25	Airline partner rate based on volume
Corporate Member	\$23.50 to \$25	Non-airline businesses rate based on volume
Individual	\$40	Children 6 and under are free when accompanied by an adult
ROAM Fitness	\$30	Open to all Lounge guests for the \$30 fee

# Proposal Evaluation

- Evaluation included six criteria:
  - Financial statements;
  - Financial offer;
  - Demonstrated experience;
  - Project Organization and key personnel;
  - Operational Work Plan and Staffing; and
  - Lounge Design Elements
- Evaluation panel unanimously selected TAV as the winning proposer

# Proposed Lounge Location Overview





PLAN 2 - Exhibit - Master file - Exhibits (Risks attached) 12/16/17 - CS - E-Eng

**INFORMATION ONLY**  
THIS PROJECT AND THE INFORMATION CONTAINED HEREIN IS THE PROPERTY OF SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AND IS NOT TO BE REPRODUCED, COPIED, OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE EXPRESS WRITTEN PERMISSION OF SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY.

ISSUED BY:  DESIGN:  DATE:  APPROVED:



**SAN DIEGO INTERNATIONAL AIRPORT**  
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**

OWNER:   
DESIGNER:   
DATE:

SAN DIEGO INTERNATIONAL AIRPORT  
TERMINAL 2 WEST THIRD FLOOR EXHIBIT  
THIRD FLOOR

DATE: JULY 18, 2017  
SCALE: 1/20  
EXHIBIT





# Concession Location Existing Conditions

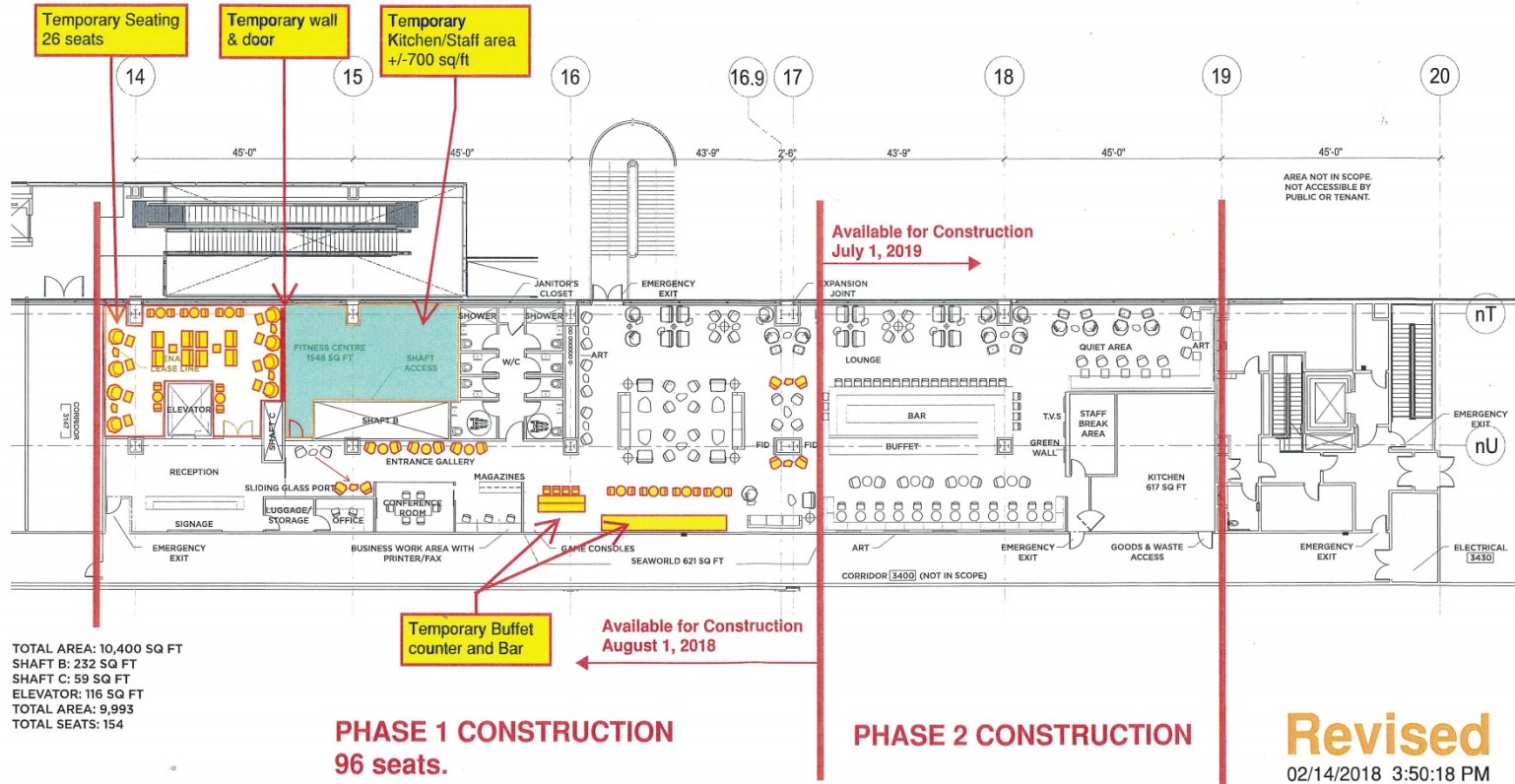






# TAV-Primeclass Proposed Phasing and Design

## SAN DIEGO - T2 WEST | FLOOR PLAN

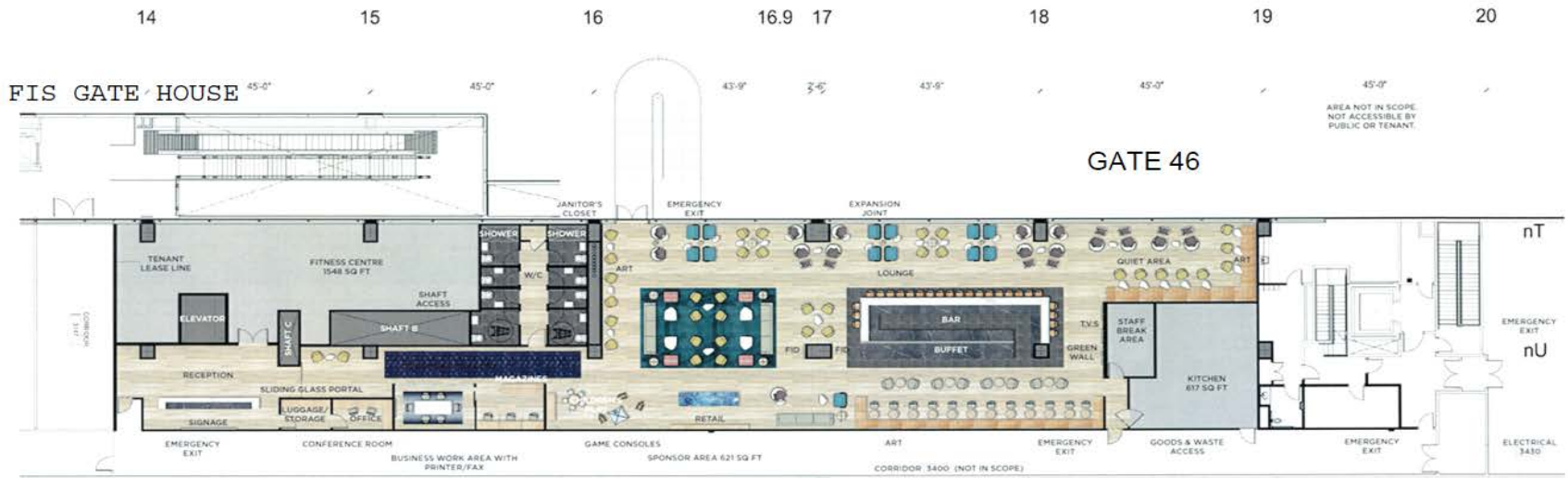


SAN DIEGO INTERNATIONAL AIRPORT | AIRPORT LOUNGE | JANUARY 11, 2018



# Completed TAV-Primeclass Phases 1 and 2

## Floor Plan



TOTAL AREA: 10,400 SQ FT  
 SHAFT B: 232 SQ FT  
 SHAFT C: 59 SQ FT  
 ELEVATOR: 116 SQ FT  
 TOTAL AREA: 9,993  
 TOTAL SEATS: 154

## Proposed Interior Design Elements









## Roam Fitness





Questions?



# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## STAFF REPORT

Meeting Date: **APRIL 5, 2018**

---

### Subject:

**Business and Travel Expense Reimbursement Reports for Board Members, President/CEO, Chief Auditor and General Counsel When Attending Conferences, Meetings, and Training at the Expense of the Authority**

### Recommendation:

For information only.

### Background/Justification:

Authority Policy 3.30 (2)(b) and (4)(b) require that business expenses reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting. Authority Policy 3.40 (2)(b) and (3)(b) require that travel expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

The attached reports are being presented to comply with the requirements of policies 3.30 and 3.40

### Fiscal Impact:

Funds for Business and Travel Expenses are included in the FY 2017-2018 Budget.

### Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a “project” subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

Not applicable.

**Prepared by:**

TONY R. RUSSELL  
DIRECTOR, CORPORATE & INFORMATION GOVERNANCE/AUTHORITY CLERK

# **TRAVEL REQUEST**

**KIM BECKER**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Kimberly J. Becker Dept: BU 6  
 Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 3/12/2018 PLANNED DATE OF DEPARTURE/RETURN: 4/28/2018 / 4/30/2018

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip– continue on extra sheets of paper as necessary):

Destination: Chicago, IL Purpose: Attend Aviation Career Services CEO Diversity Solutions Work Session

Explanation: \_\_\_\_\_

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$	<b>450.00</b>
• *RENTAL CAR (Must complete page 2)	\$	_____
• OTHER TRANSPORTATION (Taxi, Train)	\$	<b>100.00</b>
B. LODGING	\$	<b>450.00</b>
C. MEALS	\$	<b>200.00</b>
D. SEMINAR AND CONFERENCE FEES	\$	_____
E. ENTERTAINMENT (If applicable)	\$	_____
F. OTHER INCIDENTAL EXPENSES	\$	<b>50.00</b>
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	\$	<b>1250.00</b>

\*Permitted in limited circumstances; must be pre-approved. Provide a copy of Out-of-Town Travel Request form to Risk Management prior to travel in order to obtain insurance identification card covering rental period.

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Kimberly J. Becker Date: 3/12/18

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, hereby certify that this document was approved

# **BUSINESS EXPENSE**



**APRIL BOLING**



Thank you for parking at Symphon  
Towers  
Please call 619-338-0509 if you have  
questions or comments

*PARKING FOR  
SAN DIEGO  
1/2/18*

Ticket/Loc: **119124**  
Lic/State:  
Color:  
Mak/Mod:  
Gar Loc: Main Garage  
Req Loc: Main Location  
Arv Date: 02/02/2018 08:38  
Paid Date: 02/02/2018 13:07  
Cashier: Jose  
Total Chrg: 10.71 Dally #2  
  
Customer: CATHERINE BOLING  
Card/Type: 7792/VISA  
Approval: 04816D  
Exp Date: \*\*/\*\*

Signature: \_\_\_\_\_

66-350  
**SAN DIEGO MARRIOTT  
MARQUIS**  
333 WEST HARBOR DRIVE  
SAN DIEGO, CA 92101-7709  
(619) 234-1500  
**GUEST RECEIPT**  
RATE: **\$19.00**  
*PARKING -  
CHAMBER  
EVENT*

# **TRAVEL EXPENSE**

**KIM BECKER**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Kimberly J. Becker DEPT. NAME & NO. Executive Office/BU 6  
 DEPARTURE DATE: 2/7/2018 RETURN DATE: 2/9/2018 REPORT DUE: 3/11/18  
 DESTINATION: Palm Beach Gardens - ACI-NA CEO Forum & Winter Board Meeting

*Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.*

	Authority Expenses (Prepaid by Authority)	Employee Expenses							
		SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	TOTALS
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	\$399.00					27/18	2/8/18	2/9/18	0.00
Conference Fees (provide copy of flyer/registration expenses)	\$695.00								0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*									0.00
Hotel*						360.47	360.47		720.94
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel svcs.)									0.00
Meals (include tips pd.)	Breakfast*						26.51		26.51
	Lunch*								0.00
	Dinner*					54.92	66.25		121.17
	Other Meals*					8.31			8.31
<i>Alcohol is a non-reimbursable expense</i>									
Hospitality <sup>1*</sup>									0.00
Miscellaneous: Baggage Fee						25.00	25.00		50.00
									0.00
									0.00
*Provide detailed receipts									0.00
<b>Total Expenses prepaid by Authority</b>	<b>1,094.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>448.70</b>	<b>478.23</b>	<b>0.00</b>	<b>926.93</b>

Explanation:	Total Expenses Prepaid by Authority	1,094.00
	Total Expenses Incurred by Employee (including cash advances)	926.93
	<b>Grand Trip Total</b>	<b>2,020.93</b>
	Less Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	1,094.00
	<b>Due Traveler (positive amount)<sup>2</sup></b>	<b></b>
<b>Due Authority (negative amount)<sup>3</sup></b>	<b>926.93</b>	
<i>Note: Send this report to Accounting even if the amount is \$0.</i>		

<sup>1</sup> Give names and business affiliations of any persons whose meals were paid by traveler.  
<sup>2</sup> Prepare Check Request  
<sup>3</sup> Attach personal check payable to SDCRAA

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.  
<sup>4</sup> Travel and Lodging Expense Reimbursement Policy 3.40      <sup>5</sup> Business Expense Reimbursement Policy 3.30

Prepared By: Kim Ayers Ext.: 2447  
 Traveler Signature: *Kimberly J. Becker* Date: 2/15/18  
 Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)

*Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.*

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Kimberly J. Becker Dept: 6

Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 11/30/17 PLANNED DATE OF DEPARTURE/RETURN: 02/06/18 / 02/09/18

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):**

Destination: Palm Beach Gardens, FL

Purpose: Attend ACI-NA CEO Forum and Winter Board Meeting

Explanation: \_\_\_\_\_

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

- AIRFARE \$ 450.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 100.00

B. LODGING \$ 1100.00

C. MEALS \$ 300.00

D. SEMINAR AND CONFERENCE FEES \$ 695.00

E. ENTERTAINMENT (If applicable) \$

F. OTHER INCIDENTAL EXPENSES \$ 50.00

**TOTAL PROJECTED TRAVEL EXPENSE \$ 2695.00**

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Kimberly J. Becker Date: 11/30/17

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, Steph J. Authority Clerk II, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its 12/21/17 meeting.  
(Leave blank and we will insert the meeting date.)



Traveltrust Corporation  
374 North Coast Hwy 101, Suite F  
Encinitas, CA 92024  
Phone: (760) 635-1700



Wednesday, 3JAN 2018 05:56 PM EST

Passengers: **KIMBERLY JANE BECKER (06)**



Agency Reference Number: GRKSVV

Click here to view your current itinerary or ETicket receipt on-line: [tripcase.com](http://tripcase.com)

American Airlines Confirmation GRKSVV

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt  
Be sure to visit [www.traveltrust.com](http://www.traveltrust.com) for additional travel information

TRAVELTRUST STRONGLY RECOMMENDS CHECKING IN  
ONLINE WITH YOUR AIRLINE AT LEAST 24 HOURS PRIOR TO  
EACH FLIGHT FOR THE MOST CURRENT TIMES AND ALERTS

<b>AIR</b>	<b>Wednesday, 7FEB 2018</b>	
<b>American Airlines</b>	<b>Flight Number: 2107</b>	<b>Class: N-Coach/Economy</b>
<b>From: San Diego CA, USA</b>	<b>Depart: 07:40 AM</b>	
<b>To: Charlotte NC, USA</b>	<b>Arrive: 03:14 PM</b>	
<b>Stops: Nonstop</b>	<b>Duration: 4 hour(s) 34 minute(s)</b>	
<b>Seats: 34C</b>	<b>Status: CONFIRMED</b>	<b>Miles: 2072 / 3315 KM</b>
<b>Equipment: Airbus A321 Jet</b>	<b>MEAL: FOOD-BEV/PUR</b>	
<b>DEPARTS SAN TERMINAL 2</b>		
<b>Frequent Flyer Number: [REDACTED]</b>		
<b>AISLE SEAT CONFIRMED</b>		
<b>American Airlines Confirmation number is GRKSVV</b>		
<b>AIR</b>	<b>Wednesday, 7FEB 2018</b>	
<b>American Airlines</b>	<b>Flight Number: 1789</b>	<b>Class: N-Coach/Economy</b>
<b>From: Charlotte NC, USA</b>	<b>Depart: 04:25 PM</b>	
<b>To: West Palm Beach FL, USA</b>	<b>Arrive: 06:23 PM</b>	
<b>Stops: Nonstop</b>	<b>Duration: 1 hour(s) 58 minute(s)</b>	
<b>Seats: 34C</b>	<b>Status: CONFIRMED</b>	<b>Miles: 592 / 947 KM</b>
<b>Equipment: Airbus A321 Jet</b>		
<b>Frequent Flyer Number: [REDACTED]</b>		
<b>AISLE SEAT CONFIRMED</b>		
<b>American Airlines Confirmation number is GRKSVV</b>		
<b>AIR</b>	<b>Friday, 9FEB 2018</b>	
<b>American Airlines</b>	<b>Flight Number: 1849</b>	<b>Class: Q-Coach/Economy</b>
<b>From: West Palm Beach FL, USA</b>	<b>Depart: 02:50 PM</b>	
<b>To: Washington Reagan Natl DC, USA</b>	<b>Arrive: 05:20 PM</b>	
<b>Stops: Nonstop</b>	<b>Duration: 2 hour(s) 30 minute(s)</b>	
<b>Seats: 24C</b>	<b>Status: CONFIRMED</b>	<b>Miles: 861 / 1378 KM</b>



Equipment: Airbus Jet  
ARRIVES DCA TERMINAL C  
Frequent Flyer Number: [REDACTED]  
AISLE SEAT CONFIRMED  
American Airlines Confirmation number is GRKSVV

MEAL: FOOD FOR PURCHASE

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.  
DELTA AIR LINES CONFIRMATION NUMBER - HKXK37  
AMERICAN AIRLINES CONFIRMATION NUMBER - GRKSVV  
FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

**Ticket/Invoice Information**

Ticket for: KIMBERLY JANE BECKER  
Date issued: 12/4/2017 Invoice Nbr: 5450726  
Ticket Nbr: DL7028260089 Electronic Tkt: Yes Amount: 254.80 USD  
Base: 215.81 US Tax: 16.19 USD XT Tax: 22.80 USD  
Charged to: AX\*\*\*\*\*[REDACTED]

SAN - CLT

Ticket for: KIMBERLY JANE BECKER  
Date issued: 12/4/2017 Invoice Nbr: 5450726  
Ticket Nbr: AA7028260090 Electronic Tkt: Yes Amount: 114.20 USD  
Base: 93.02 US Tax: 6.98 USD XT Tax: 14.20 USD  
Charged to: AX\*\*\*\*\*[REDACTED]

CLT - PBI

Ticket for: KIMBERLY JANE BECKER  
Date issued: 1/3/2018 Invoice Nbr: 5453426  
Ticket Nbr: AA7034265736 Electronic Tkt: Yes Amount: 152.50 USD  
Base: 121.86 US Tax: 9.14 USD XT Tax: 21.50 USD  
Charged to: AX\*\*\*\*\*[REDACTED]

Service fee: KIMBERLY JANE BECKER  
Date issued: 12/4/2017  
Document Nbr: XD0727630622 Amount: 30.00  
Charged to: AX\*\*\*\*\*[REDACTED]

Service fee: KIMBERLY JANE BECKER  
Date issued: 1/3/2018  
Document Nbr: XD0728567267 Amount: 30.00  
Charged to: AX\*\*\*\*\*[REDACTED]

TOTAL \$399.00

Total Tickets: 521.50  
Total Fees: 60.00  
Total Amount: 581.50

**Click here 24 hours in advance to obtain boarding passes:**

[American](#)

**Click here to review Baggage policies and guidelines:**

[American](#)

TSA Guidance- a government issued photo id is needed for checkin.  
Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.  
For Additional security information visit [www.tsa.gov](http://www.tsa.gov).

Thank you for choosing Traveltrust!  
Our Business Hours are Sunday - Friday 10pm - 5:30pm Pacific  
Saturday from 9am-1pm Pacific.  
For EMERGENCY AFTERHOURS assistance in the US, please call 888-221-6043 and use VIP Code SJE72.



December 21, 2017

## Meeting Confirmation & Receipt

Please review your **CONTACT** information below as it will be used for rosters and badges. Any changes should be sent to [meetings@aci-na.org](mailto:meetings@aci-na.org) immediately.

**Please note: The company name listed is per your Official Representative to ACI-NA. No changes to Company name are permitted.**

Ms, Kimberly J. Becker  
President and CEO  
Nickname: Kim  
San Diego County Regional Airport Authority  
PO Box 82776  
San Diego International Airport  
San Diego, CA 92138-2776

PH: (619) 400-2444  
EM: [kbecker@san.org](mailto:kbecker@san.org)

You are registered for the following:

**2018 CEO Forum & Winter Board of Directors Meeting**  
Wednesday, February 07, 2018 through Friday, February 09, 2018

PGA National Resort and Spa  
400 Avenue of the Champions  
Palm Beach Gardens, FL 33418

Function	Quantity	Rate	Amount
Airport Members Registration Fee	1	\$695.00	\$695.00
		Total	\$695.00
		Payment	\$695.00
		<b>Balance</b>	<b>\$0.00</b>



December 21, 2017

### Meeting Confirmation & Receipt

Please review your CONTACT information below as it will be used for rosters and badges. Any changes should be sent to [meetings@aci-na.org](mailto:meetings@aci-na.org) immediately.

**Please note: The company name listed is per your Official Representative to ACI-NA. No changes to Company name are permitted.**

Ms. Kimberly J. Becker  
President and CEO  
Nickname: Kim  
San Diego County Regional Airport Authority  
PO Box 82776  
San Diego International Airport  
San Diego, CA 92138-2776

PH: (619) 400-2444

EM: [kbecker@san.org](mailto:kbecker@san.org)

You are registered for the following:

Page: 2

Function	Quantity	Rate	Amount
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Thank you for registering for the 2018 CEO Forum & Winter Board of Directors Meeting, February 7-9, 2018. The meeting will be held at PGA National Resort & Spa.

#### HOTEL RESERVATIONS

Please call PGA National Resort & Spa directly at (800) 863-2819. Be sure to identify yourself as an ACI-NA Meeting attendee to receive the discounted rate of \$319.00 USD single/double occupancy per night, plus applicable taxes.

The last day to receive this rate is January 15, 2018. Rooms may sell out before this date. Make your reservations early.

#### CANCELLATION REFUND POLICY

Cancellations must be submitted in writing to [meetings@aci-na.org](mailto:meetings@aci-na.org) by January 8, 2018. Cancellations received by January 8, 2018 are eligible to receive a refund, less \$100 processing fee. Refunds will be processed after the conclusion of the conference. No refunds or credits will be given for cancellations received after the cancellation deadline date. No shows are not eligible for refunds or credits.

We look forward to seeing you at the 2018 CEO Forum & Winter Board of Directors Meeting in Palm Beach Gardens, FL.

as of January 19, 2018



**ACI-NA Winter Board & CEO Forum  
February 7 - 9, 2018  
PGA National Resort & Spa  
Palm Beach Gardens, FL  
AGENDA**

**Tuesday, February 6, 2018**

- 11:00 am – 1:00 pm      **Executive Committee Meeting**  
Vista A
- 1:30 pm – 5:00 pm      **Former ACI-NA Chairs Meeting (Invitation only)**  
Vista B

**Wednesday, February 7, 2018**

- 8:00 am – 3:00 pm      **Registration**  
Atrium Foyer
- 8:00 am – 9:00 am      **Networking Breakfast**  
Honda Pavilion
- 8:00 am – 11:00 am      **Canadian Large Airport Caucus Meeting (with breakfast)**  
St. Andrews
- 8:00 am – 11:00 am      **Canadian Small Airport Caucus Meeting (with breakfast)**  
Vista
- 8:30 am – 11:45 am      **U.S. Policy Council Meeting (with breakfast)**  
Bella Lago
- 12:00 pm – 1:45 pm      **Networking Lunch**  
Honda Pavilion  
**Sponsored by: Ricondo & Associates**
- 12:00 pm – 3:15 pm      **Canadian Policy Council and Membership Meeting (with lunch)**  
Vista
- 3:30 pm – 4:30 pm      **ACI-NA Board of Directors Meeting**  
Bella Largo
- 4:30 pm – 5:45 pm      **WBP/Associates Board Meeting**  
Canterbury
- 5:45 pm – 7:00 pm      **Welcome Reception**  
Lakeside Lawn  
**Sponsored by HMS Host and Landrum & Brown**
- 7:00 pm  
Palm Terrace      **ACI-NA Political Action Committee (PAC) Dinner**  
(separate registration required; contact Hannah Giltner for details – [hgiltner@aci-na.org](mailto:hgiltner@aci-na.org))

**Thursday, February 8, 2018**

- 7:00 am – 3:00 pm      **Registration**  
Atrium Foyer

as of January 19, 2018

7:30 am – 8:15 am  
St. Andrews

**Exec to Exec Meeting** (ACI-NA and WBP/Associates Board Executive Committee members only)

7:30 am – 8:30 am  
Honda Pavilion

**Networking Breakfast**

8:30 am – 10:00 am  
Canterbury A

**Large Hub Committee Meeting** (Committee members only)

8:30 am – 10:00 am  
Canterbury B

**Medium Hub Committee Meeting** (Committee members only)

8:30 am – 10:00 am  
Vista

**Small Hub Committee Meeting**

10:00 am – 10:30 am  
British Ballroom Foyer

**AM Networking Break**

10:30 am – 10:45 am  
British Ballroom

**CEO FORUM:**

**Welcome and Introductions**

*Bruce Pelly, Director of Airports, Palm Beach County Department of Airports*

*Kevin M. Burke, President & CEO, ACI-NA*

*Candace McGraw, Chair, ACI-NA and Chief Executive Officer, Cincinnati/Northern Kentucky International Airport*

10:45 am – 12:00 pm  
British Ballroom

***Are You Ready for the Technology Revolution?***

Airports are a component of a dynamic industry, continually causing and adapting to change. Today, new technologies play a pivotal role in how passengers travel. Disruptive technologies have revolutionized the passenger journey and become the norm; for example, Transportation Network Companies (TNCs) have changed the landscape for ground transportation. There are many new technologies on the horizon for airports, such as biometrics, autonomous vehicles, "flying cars" and drones. Adopting and implementing new technologies requires collaboration with stakeholders and operations, as well as integration with existing infrastructure. This session will discuss the roles, responsibilities, and strategic management of airports in developing technologies and analytic solutions.

Moderator: Christina Cassotis, CEO, Allegheny County Airport Authority

Speakers: Daver Malik, Global Airports Strategic Programs Director, Rockwell Collins-ARINC  
Marcus Womack, Director of Product, Uber  
Maurice Jenkins, Division Director, Information Systems & Telecommunications, Miami International Airport

12:00 pm – 1:00 pm  
Honda Pavilion

**Networking lunch**

1:00 pm – 2:15 pm  
British Ballroom

***Mary Jane Goes To The Airport***

Recreational and/or medical use of marijuana is legal in more than 20 U.S. states, with several others considering legalization in 2018. In Canada, the federal government is expected to change national law to legalize recreational marijuana and license growers by summer 2018, while leaving it up to the provinces to regulate distribution and retail sales. Airport policies covering their own employees' conduct/possession of marijuana, use of marijuana outside of the workplace and compliance with federal drug testing laws, potential on-airport sale or growth/manufacture of marijuana, edibles and paraphernalia, and how local law enforcement responds to discovery of marijuana by security screening and customs officers are just some of the issues that will be addressed by this panel to help airports navigate in this new environment.

Moderator: Bryant Francis, Director of Aviation, Oakland International Airport

as of January 19, 2018

Speakers: David Bannard, Attorney, Foley & Lardner LLP  
Greg Phillips, Director of Aviation, Colorado Springs Airport  
Tom Ruth, President & CEO, Edmonton Regional Airports Authority

2:15 pm – 3:15 pm  
British Ballroom

***Sustainable Fuels – The Case For Airports***

Researchers, manufacturers, airlines and the FAA have been working on Sustainable Alternative Jet Fuels (SAF) for many years, and until recently, the airport focus had been ensuring that SAF would be a “drop in” for existing facilities. But capabilities and interest in using SAF have advanced and airport executives need to learn more to work collaboratively with national and local stakeholders. Take advantage of the opportunity to learn about production capacity and airline interest as Carbon Offsetting Scheme for International Aviation (CORSA) comes into effect in 2020. The session will also explore community interest and activism, economic realities, and what you need to know as you consider working in partnership with airlines and suppliers.

Moderator: Howard Eng, President & CEO, Greater Toronto Airports Authority

Speakers: Melinda Pagliarello, Director, Environmental Affairs, ACI-NA  
Ginger Evans, Commissioner, Chicago Department of Aviation  
Lance Lyttle, Airport Director, Seattle-Tacoma International Airport

3:15 pm – 4:15 pm  
British Ballroom

***Ensuring Airport Resiliency***

Airports face a wide variety of challenges - from weather events to aircraft accidents to system malfunctions to social unrest to terrorist attacks. In any of these scenarios, the response must be proactive, flexible and scalable, effectively meeting the needs of passengers, employees and your community while under intense media and political pressure. Airports have always had systems and structures in place to respond to these types of challenges, but today's dynamic events demand a different approach. Learn what airport CEOs should consider to ensure they have the facilities, organization and culture to be truly resilient.

Moderator: Margaret McKeough, Executive Vice President & COO, Metropolitan Washington Airports Authority

Speakers: Howard Eng, President & CEO, Greater Toronto Airports Authority  
Russ Handy, Aviation Director, San Antonio Airport System  
Carl Newman, CEO, Jackson Municipal Airport Authority

4:15 pm – 4:45 pm  
British Ballroom Foyer

***PM Refreshment Break***

4:45 pm – 5:45 pm  
Canterbury

***Airports Only Session - Airports and the Media: Getting It Right***

As major cornerstones to local communities, airports are often the subject of intense scrutiny from the media and the public. For CEOs, managing the airport's public image – in good times and in bad – requires a deep understanding of public relations through the media. Join your colleagues for a candid discussion about the challenges of the ever changing media landscape and what you need to do to retain your airport's positive brand.

Moderator: Bob Sartor, President & CEO, YYC Calgary International Airport

Speakers: Roosevelt Council Jr., Airport Manager, City of Atlanta Department of Aviation  
Rhonda Hamm- Niebruegge, Director of Airports, St. Louis Airport Authority  
Terry Slaybaugh, Director of Aviation, City of Dayton Department of Aviation

6:15 pm – 7:15 pm  
Masters Terrace

***Networking Reception***

***Sponsored by: Palm Beach International Airport and Discover the Palm Beaches***

7:15 pm – 8:30 pm  
Bella Lago

***Wine and Cheese Reception***

***Sponsored by: SSP America***

Join the SSP America team for a relaxing evening to taste a variety of rare wines from Orin Swift Cellars paired with artisan cheeses and foods. Winery experts will be on hand to share wine insights and perform a champagne sabering.

as of January 19, 2018

**Friday, February 9, 2018**

7:30 am – 8:30 am  
Honda Pavilion

**Networking Breakfast**

8:30 am – 9:00 am  
British Ballroom

**Making Your Airport A Hero in the Community**

Edge4Vets was developed to help U.S. and Canadian veterans translate their leadership strengths from the military, including strong values and skills, into tools for success in the civilian workforce. ACI-NA has endorsed "Edge4Vets at airports" as the official vehicle for helping to accelerate veterans into the airport workplace. The program, which began in 2011, has been successful in helping 80% of those veterans receiving training to attain jobs.

Moderator: David N. Edwards, Jr., President/CEO, Greenville-Spartanburg Airport District

Speaker: Tom Murphy, Director, Human Resiliency Institute, Fordham University

9:00 am – 11:00 am  
British Ballroom

**You're It! Meta-Leadership Thinking and Practices for Airports**

How do you orient your thinking and your leadership to grasp all that goes on - and that could go on - in the complex ecosystem of an airport? "Meta-Leadership," a strategy for widely analyzing problems and building systemic solutions could be the answer. Since the government requested Harvard to engage in this work following 9/11, Dr. Leonard Marcus and his colleagues have taught and engaged leaders through complex problem solving and crises in many areas of aviation. As an airport executive, you often find yourself in those "You're It!" situations. This session will provide you a concise "how to" on applying Meta-Leadership practices to both critical scenarios and everyday leadership.

Introduction: Lew Bleiweis, Executive Director, The Greater Asheville Regional Airport Authority

Speaker: Dr. Leonard Marcus, Co-Director, National Preparedness Leadership Initiative, Harvard University

11:00 am – 11:15 am  
British Ballroom Foyer

**AM Refreshment Break**

11:15 am – 11:45 am  
British Ballroom

**ACI-NA Town Hall**

Kevin M. Burke, President & CEO, ACI-NA  
Candace McGraw, Chair, ACI-NA and Chief Executive Officer, Cincinnati/Northern Kentucky International Airport

11:45 am  
British Ballroom

**Wrap Up and Adjourn**



Guest Name: **Kimberly Becker**  
**Airports Council International -- North America**

Room #: **2051**  
Folio #: **R67200**  
Group #: **020418AIRP**  
Guests: **1**  
Clerk: **TGANOE**

CL #:

CC #:

Arrive: 02/07/18 Time: 06:56 PM Depart: 02/09/18 Time: 03:35 PM Status: HIST

Date	Description	Comment	Charges	Credits
02/07/2018	ROOM CHARGE		\$319.00	\$0.00
02/07/2018	OCCUPANCY TAX	OCCUPANCY TAX	\$19.14	\$0.00
02/07/2018	SALES TAXES	SALES TAX	\$22.33	\$0.00
02/08/2018	PALM TERRACE	Palm Terrace - Check #113634	\$26.51	\$0.00
02/08/2018	IRONWOOD	Ironwood - Check #511087	\$79.54	\$0.00
02/08/2018	ROOM CHARGE		\$319.00	\$0.00
02/08/2018	OCCUPANCY TAX	OCCUPANCY TAX	\$19.14	\$0.00
02/08/2018	SALES TAXES	SALES TAX	\$22.33	\$0.00
02/09/2018	PAY VISA	*****	\$0.00	(\$826.99)

Folio Balance: \$0.00

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of the full amount of those charges. I also agree that all charges contained in this account are correct and any disputes or requests for copies of charges must be made within five days after my departure and I understand that late charges may be settled to my method of payment after my departure. I understand that I will be held liable and personally responsible for any damage(s) made to the room and shall be notified within five days of my departure date and charged accordingly to repair the room to its original condition.



**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**ACI-N CEO FORUM & WINTER BOARD MEETING**  
**Palm Beach Gardens, FL**  
**February 7-9, 2018**

2/7/18  
DINNER

Ironwood  
400 Ave of Champions  
West Palm Beach, FL 33418  
2/7/2018 19:06

02/07/18 20:07  
SALES DRAFT

Ironwood  
Check: 511066  
Server: Nicholas Guests: 2  
Terminal: 51

PGA National Resort  
400 Ave of the Champions  
West Palm Beach, FL 33418  
(800) 633-9150

MERCH ID: 1561236006  
CASHIER: Nicholas  
TERMINAL: 51

Regular Check  
████████████████████  
████████████████████  
1 Filet Mignon 43.00  
1 SD SS Baked Pota 9.00  
1 Day Boat Fish 40.00  
Subtotal 115.50  
Tax (7%) 9.55  
Gratuity 20.79  
Total 145.84

Visa  
803901603092  
2568773009  
Visa Credit  
Chip  
Signature

Auth Mode: Issuer  
AID: A0000000031010  
TVR: 8080008000  
IAD: 06010A03600000  
TSI: 6800  
ARC: 00

Total Splits: 2  
Balance Due: 72.92 - 18.00 = \$ 54.92

NAME: BECKER/KIMBERLY JAN  
NUMBER: XXXXXXXXXXXX  
EXPIRE: XX/XX  
AUTH: 02320D  
AMOUNT: 72.92 \$ 54.92

ADD'L GRATUITY \$  
\*Please Initial Extra Gratuity  
TOTAL \$ 72.92

CHECK: 511066  
TABLE: 56  
TOTAL: 72.92 \$ 54.92

ROOM/MEMBER #  
\*\*\*FOR ROOM CHARGES ONLY\*\*\*

NAME (PRINT)  
SIGNATURE X *Kimberly J. Becker*

TIP: \_\_\_\_\_  
TOTAL: \_\_\_\_\_

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**ACI-NA CEO FORUM & WINTER BOARD MEETING**  
**Palm Beach Gardens, FL**  
**February 7-9, 2018**

BREAKFAST 2/8/18

Palm Terrace  
400 Ave of Champions  
West Palm Beach, FL 33418  
2/8/2018 8:00

Palm Terrace  
Check: 113634 Table: 92  
Server: Carlos Guests: 1  
Terminal: 11

Regular Check  
1 Breakfast Buffet 21.00  
  
Subtotal 21.00  
Tax (7%) 1.73  
Gratuity 3.78  
Total 26.51

Room Charge 26.51  
2051 Becker, Kimberly

X \_\_\_\_\_  
SIGNATURE

ADD'L GRATUITY \$ \_\_\_\_\_  
\*Please Initial Extra Gratuity

TOTAL \$ \_\_\_\_\_

ROOM/MEMBER # \_\_\_\_\_  
\*\*\*FOR ROOM CHARGES ONLY\*\*\*

NAME (PRINT) \_\_\_\_\_

SIGNATURE X \_\_\_\_\_

Gratuity Included  
Thank You  
Have a Championship Day!

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**ACI-N CEO FORUM & WINTER BOARD MEETING**  
**Palm Beach Gardens, FL**  
**February 7-9, 2018**

2/7/18 - OTHER FOOD

2/8/18 - DINNER



SBARRO  
 CHARLOTTE INTERNATIONAL AIRPORT  
 369749 Yolonda

CHK 7270 GST 1  
 FEB07'18 3:39PM

1 SODA BTL M	2.89
1 PIZ CHEESE S	4.79
<b>SUBTOTAL</b>	<b>7.68</b>
TAX	0.63
AMOUNT PAID	<b>8.31</b>
CASH	20.00
CHANGE	11.69

--369749 Closed FEB07 03:39PM--

WE WANT TO HEAR YOUR FEEDBACK!  
 PLEASE CONTACT 1-877-672-7467  
 OR CUSTOMERSERVICE@HMSSHOT.COM  
 TO SHARE YOUR EXPERIENCE.

STOREID: CLTSBA01

Your order number is: 7270

Ironwood  
 400 Ave of Champions  
 West Palm Beach, FL 33418  
 2/8/2018 22:20

Ironwood  
 Check: 511087  
 Related Check: 511080  
 Server: Alejandro Guests: 1  
 Terminal: 51

Regular Check

1 Filet Mignon	43.00	
1 SD Brussels	10.00	
<b>Subtotal</b>	<b>63.00</b>	<b>53.00</b>
Tax (7%)	5.20	3.71
Gratuity	11.34	9.54
<b>Total</b>	<b>79.54</b>	<b>\$ 66.25</b>

ADD'L GRATUITY \$ \_\_\_\_\_  
 \*Please Initial Extra Gratuity

TOTAL \$ \_\_\_\_\_

ROOM/MEMBER # \_\_\_\_\_  
 \*\*\*FOR ROOM CHARGES ONLY\*\*\*

NAME (PRINT) \_\_\_\_\_

SIGNATURE X \_\_\_\_\_

Gratuity Included  
 Thank You

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER  
 ACI-N CEO FORUM & WINTER BOARD MEETING  
 Palm Beach Gardens, FL  
 February 7-9, 2018**

2/7/18

**PASSENGER TICKET AND BAGGAGE CHECK**

ISSUED BY  
**AMERICAN AIRLINES**  
 NAME OF PASSENGER (NOT TRANSFERABLE)  
**BECKER/KIMBERLY JANE**  
 \*\*NOT VALID FOR\*\*  
 \*\*TRANSPORTATION\*\*



**PASSENGER RECEIPT 1**

ISS. AGENT ID. **07FEB18** FLIGHT OFFICE CODE **05105100**  
 FLIGHT **SAN-WDB** FARE BASIS **/SAN-DIEGO**  
 PSGR TICKET **0017034265736**

**1 AMERICAN AIRLINES  
 REFUNDABLE ONLY WITH  
 US RELATED FLIGHT CPN  
 RETAIN THIS RECEIPT  
 THROUGHOUT YOUR  
 JOURNEY**

ORIGINAL ISSUE  
**01 SANCLTAA CLTPBI-AA**  
 FARE CALC. TIME  
**UPDT050LB 23KG AND62LI**

ISSUED IN EXCHANGE FOR  
**25.00**

PNR CODE **GRKSVV/**  
 FORM SER. NO.

**FOR CONDITIONS OF  
 CONTRACT SEE  
 PASSENGER TICKET AND  
 BAGGAGE CHECK**

FARE  
 LICD  
 TAX/FEE/CHARGE **25.00**  
 TAX/FEE/CHARGE **NA**  
 TAX/FEE/CHARGE **NA**  
 TOTAL **NA**  
 USD **25.00**

EQUIV. FARE PAID  
 FORM OF PAYMENT  
**FP IKXXXXXXXXXXXX1610 03555Z**  
 STOCK CONTROL NUMBER TX **00124635282604**  
 COUPON AIRLINE FORM SERIAL NO. **0 001 0275840318 2**

**NOT VALID FOR TRAVEL**  
 ADDITIONAL SEAT INFORMATION  
 PCS. CK. WT. UNCK. WT. SEQ. NO. PCS. CK. WT. UNCK. WT.  
 BAGGAGE ID NR.  
 COUPON AIRLINE FORM SERIAL NO. CK

*BAGGAGE RECEIPT  
 SAN - PBI*

*KIMBERLY J. BECKER*

Alaska Airlines Visa Signature - 4471

**Balance Summary: 02/15/2018**

**Account Summary**

**Card Details**

**Pay This Card**

**Current balances:**

Total credit available: [REDACTED]

Cash credit line available: [REDACTED]

Total credit line: [REDACTED]

Cash credit line: [REDACTED]

Amount over total credit line: \$0.00

Next closing date: 02/16/2018

Last payment date: 02/12/2018

Last payment: [REDACTED]

Statement balance: [REDACTED]

Payment due date: 02/13/2018

Total minimum payment due: \$0.00

**Rewards**

\* Available Credit includes purchases that have been authorized but have not yet posted to your account.

Go to:

Posting Date	Description	Amount	Balance
Pending	AMERICAN AIRLI AA	\$25.00	[REDACTED]
[REDACTED]			
02/12/2018	AMERICAN AIR0010276028008FORT WORTH TX	\$25.00	[REDACTED]
[REDACTED]			

*BAGGAGE FEE 2/8/18  
PBI - DCA*

*BAGGAGE FEE 2/7/18  
SAN PBI*

Beginning balance as of 01/17/2018

Go to:

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Kimberly J. Becker DEPT. NAME & NO. Executive Office/BU 6  
 DEPARTURE DATE: 2/11/2018 RETURN DATE: 2/13/2018 REPORT DUE: 3/15/18  
 DESTINATION: Washington, DC - Meeting with CBP

*Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.*

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	\$466.50								0.00
Conference Fees (provide copy of flyer/registration expenses)									0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*		16.04		17.36					33.40
Hotel*		297.33	343.25						640.58
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel srvs.)									0.00
Meals (include tips pd.)	Breakfast*				8.25				8.25
	Lunch*								0.00
	Dinner*		47.14	11.83					58.97
	Other Meals*								0.00
<i>Alcohol is a non-reimbursable expense</i>									
Hospitality <sup>1</sup> *									0.00
Miscellaneous: Baggage Fee				25.00					25.00
									0.00
									0.00
*Provide detailed receipts									0.00
<b>Total Expenses prepaid by Authority</b>	<b>466.50</b>	<b>0.00</b>	<b>360.51</b>	<b>355.08</b>	<b>50.61</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>766.20</b>

Explanation:	Total Expenses Prepaid by Authority	466.50
	Total Expenses Incurred by Employee (including cash advances)	766.20
	<b>Grand Trip Total</b>	<b>1,232.70</b>
	Less Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	466.50
	<b>Due Traveler (positive amount)<sup>2</sup></b>	<b>766.20</b>
	<b>Due Authority (negative amount)<sup>3</sup></b>	<b>766.20</b>
<i>Note: Send this report to Accounting even if the amount is \$0.</i>		

<sup>1</sup> Give names and business affiliations of any persons whose meals were paid by traveler.  
<sup>2</sup> Prepare Check Request  
<sup>3</sup> Attach personal check payable to SDCRAA

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Kim Ayers Ext.: 2447  
 Traveler Signature: [Signature] Date: 2/26/18  
 Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Kimberly J. Becker Dept: 6

Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 12/4/17 PLANNED DATE OF DEPARTURE/RETURN: 2/11/18 / 2/13/18

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip-- continue on extra sheets of paper as necessary):**

Destination: Washington, DC Purpose: Attend Meeting with Customs & Border Protection on 2/12/18

Explanation: \_\_\_\_\_

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

- AIRFARE \$ 500.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 100.00

B. LODGING \$ 800.00

C. MEALS \$ 300.00

D. SEMINAR AND CONFERENCE FEES \$ \_\_\_\_\_

E. ENTERTAINMENT (If applicable) \$ \_\_\_\_\_

F. OTHER INCIDENTAL EXPENSES \$ 50.00

**TOTAL PROJECTED TRAVEL EXPENSE** \$ 1750.00

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Kimberly J. Becker Date: 12/5/17

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

Stephanie Authority Clerk II, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its December 21, 2017 meeting.  
(Leave blank and we will insert the meeting date.)



Traveltrust Corporation  
374 North Coast Hwy 101, Suite F  
Encinitas, CA 92024  
Phone: (760) 635-1700



Wednesday, 3JAN 2018 05:56 PM EST

Passengers: **KIMBERLY JANE BECKER (06)**

Agency Reference Number: GRKSVV

Click here to view your current itinerary or ETicket receipt on-line: [tripcase.com](http://tripcase.com)

American Airlines Confirmation GRKSVV

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt  
Be sure to visit [www.traveltrust.com](http://www.traveltrust.com) for additional travel information

TRAVELTRUST STRONGLY RECOMMENDS CHECKING IN  
ONLINE WITH YOUR AIRLINE AT LEAST 24 HOURS PRIOR TO  
EACH FLIGHT FOR THE MOST CURRENT TIMES AND ALERTS

<b>AIR</b>	<b>Wednesday, 7FEB 2018</b>	
<b>American Airlines</b>	<b>Flight Number: 2107</b>	<b>Class: N-Coach/Economy</b>
<b>From: San Diego CA, USA</b>	<b>Depart: 07:40 AM</b>	
<b>To: Charlotte NC, USA</b>	<b>Arrive: 03:14 PM</b>	
<b>Stops: Nonstop</b>	<b>Duration: 4 hour(s) 34 minute(s)</b>	
<b>Seats: 34C</b>	<b>Status: CONFIRMED</b>	<b>Miles: 2072 / 3315 KM</b>
<b>Equipment: Airbus A321 Jet</b>	<b>MEAL: FOOD-BEV/PUR</b>	
<b>DEPARTS SAN TERMINAL 2</b>		
<b>Frequent Flyer Number: [REDACTED]</b>		
<b>AISLE SEAT CONFIRMED</b>		
<b>American Airlines Confirmation number is GRKSVV</b>		
<b>AIR</b>	<b>Wednesday, 7FEB 2018</b>	
<b>American Airlines</b>	<b>Flight Number: 1789</b>	<b>Class: N-Coach/Economy</b>
<b>From: Charlotte NC, USA</b>	<b>Depart: 04:25 PM</b>	
<b>To: West Palm Beach FL, USA</b>	<b>Arrive: 06:23 PM</b>	
<b>Stops: Nonstop</b>	<b>Duration: 1 hour(s) 58 minute(s)</b>	
<b>Seats: 34C</b>	<b>Status: CONFIRMED</b>	<b>Miles: 592 / 947 KM</b>
<b>Equipment: Airbus A321 Jet</b>		
<b>Frequent Flyer Number: [REDACTED]</b>		
<b>AISLE SEAT CONFIRMED</b>		
<b>American Airlines Confirmation number is GRKSVV</b>		
<b>AIR</b>	<b>Friday, 9FEB 2018</b>	
<b>American Airlines</b>	<b>Flight Number: 1849</b>	<b>Class: Q-Coach/Economy</b>
<b>From: West Palm Beach FL, USA</b>	<b>Depart: 02:50 PM</b>	
<b>To: Washington Reagan Natl DC, USA</b>	<b>Arrive: 05:20 PM</b>	
<b>Stops: Nonstop</b>	<b>Duration: 2 hour(s) 30 minute(s)</b>	
<b>Seats: 24C</b>	<b>Status: CONFIRMED</b>	<b>Miles: 861 / 1378 KM</b>



Equipment: Airbus Jet  
ARRIVES DCA TERMINAL C  
Frequent Flyer Number: [REDACTED]  
AISLE SEAT CONFIRMED  
American Airlines Confirmation number is GRKSVV

MEAL: FOOD FOR PURCHASE

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.  
DELTA AIR LINES CONFIRMATION NUMBER - HKXK37  
AMERICAN AIRLINES CONFIRMATION NUMBER - GRKSVV  
FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

**Ticket/Invoice Information**

Ticket for: KIMBERLY JANE BECKER  
Date issued: 12/4/2017 Invoice Nbr: 5450726  
Ticket Nbr: DL7028260089 Electronic Tkt: Yes Amount: 254.80 USD  
Base: 215.81 US Tax: 16.19 USD XT Tax: 22.80 USD  
Charged to: AX\*\*\*\*\*[REDACTED]

Ticket for: KIMBERLY JANE BECKER  
Date issued: 12/4/2017 Invoice Nbr: 5450726  
Ticket Nbr: AA7028260090 Electronic Tkt: Yes Amount: 114.20 USD  
Base: 93.02 US Tax: 6.98 USD XT Tax: 14.20 USD  
Charged to: AX\*\*\*\*\*[REDACTED]

Ticket for: KIMBERLY JANE BECKER  
Date issued: 1/3/2018 Invoice Nbr: 5453426  
Ticket Nbr: AA7034265736 Electronic Tkt: Yes Amount: 152.50 USD  
Base: 121.86 US Tax: 9.14 USD XT Tax: 21.50 USD  
Charged to: AX\*\*\*\*\*[REDACTED]

PBI - DCA 152.50

Service fee: KIMBERLY JANE BECKER  
Date issued: 12/4/2017  
Document Nbr: XD0727630622 Amount: 30.00  
Charged to: AX\*\*\*\*\*[REDACTED]

+

Service fee: KIMBERLY JANE BECKER  
Date issued: 1/3/2018  
Document Nbr: XD0728567267 Amount: 30.00  
Charged to: AX\*\*\*\*\*[REDACTED]

30.00

Total Tickets: 521.50  
Total Fees: 60.00  
Total Amount: 581.50

\$ 182.50

**Click here 24 hours in advance to obtain boarding passes:**  
[American](#)

**Click here to review Baggage policies and guidelines:**  
[American](#)

TSA Guidance- a government issued photo id is needed for checkin.  
Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.  
For Additional security information visit [www.tsa.gov](http://www.tsa.gov).

Thank you for choosing Traveltrust!  
Our Business Hours are Sunday - Friday 10pm - 5:30pm Pacific  
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Traveltrust Corporation  
 374 North Coast Hwy 101, Suite F  
 Encinitas, CA 92024  
 Phone: (760) 635-1700



Wednesday, 7FEB 2018 12:54 PM EST

Passengers: **KIMBERLY JANE BECKER (06)**

Agency Reference Number: MFGLUO

Click here to view your current itinerary or ETicket receipt on-line: [tripcase.com](http://tripcase.com)

American Airlines Confirmation MFGLUO

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt  
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TRAVELTRUST STRONGLY RECOMMENDS CHECKING IN  
 ONLINE WITH YOUR AIRLINE AT LEAST 24 HOURS PRIOR TO  
 EACH FLIGHT FOR THE MOST CURRENT TIMES AND ALERTS

<b>AIR</b>	<b>Tuesday, 13FEB 2018</b>	
<b>American Airlines</b> <b>From:</b> Washington Reagan Natl DC, USA <b>To:</b> Phoenix AZ, USA Stops: Nonstop Seats: 19C Equipment: Boeing 737-800 Jet DEPARTS DCA TERMINAL C - ARRIVES PHX TERMINAL 4 Frequent Flyer Number: ██████████ AISLE SEAT CONFIRMED <b>American Airlines Confirmation number is MFGLUO</b>		<b>Flight Number:</b> 2617 <b>Class:</b> S-Coach/Economy <b>Depart:</b> 10:34 AM <b>Arrive:</b> 01:57 PM Duration: 5 hour(s) 23 minute(s) Status: CONFIRMED MEAL: Food and Bev for Purchase Miles: 1964 / 3142 KM

<b>AIR</b>	<b>Tuesday, 13FEB 2018</b>	
<b>American Airlines</b> <b>From:</b> Phoenix AZ, USA <b>To:</b> San Diego CA, USA Stops: Nonstop Seats: 19D Equipment: Airbus A321 Jet DEPARTS PHX TERMINAL 4 - ARRIVES SAN TERMINAL 2 Frequent Flyer Number: ██████████ AISLE SEAT CONFIRMED <b>American Airlines Confirmation number is MFGLUO</b>		<b>Flight Number:</b> 0639 <b>Class:</b> S-Coach/Economy <b>Depart:</b> 03:05 PM <b>Arrive:</b> 03:22 PM Duration: 1 hour(s) 17 minute(s) Status: CONFIRMED Miles: 304 / 486 KM

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR  
 THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED  
 OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS  
 IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE  
 YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.  
 AMERICAN AIRLINES CONFIRMATION NUMBER - MFGLUO

FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

**Ticket/Invoice Information**

Ticket for: KIMBERLY JANE BECKER  
Date issued: 1/2/2018 Invoice Nbr: 5453217  
Ticket Nbr: AA7034265607 Electronic Tkt: Yes Amount: 254.00 USD  
Base: 214.88 US Tax: 16.12 USD XT Tax: 23.00 USD  
Charged to: AX\*\*\*\*\*[REDACTED]

Service fee: KIMBERLY JANE BECKER  
Date issued: 1/2/2018  
Document Nbr: XD0728502152 Amount: 30.00  
Charged to: AX\*\*\*\*\*[REDACTED]

Total Tickets: 254.00  
Total Fees: 30.00  
Total Amount: 284.00

**Click here 24 hours in advance to obtain boarding passes:**

[American](#)

**Click here to review Baggage policies and guidelines:**

[American](#)

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For EMERGENCY AFTERTHOUS assistance in the US, please call 888-221-6043 and use VIP Code SJE72.  
You can also use the Direct Dial Number 682-233-1914 or the collect number 682-647-0061.  
Each call is billable at a minimum \$25.00 per call/reservation

## Ayers Kim

---

**From:** Stephanie Gupta <Stephanie.Gupta@aaae.org>  
**Sent:** Friday, January 26, 2018 6:01 AM  
**To:** Becker Kimberly; RHightower@dfwairport.com; Jeff.Littlefield@flysfo.com; EFreed@ocair.com; LBronstein@ocair.com; Colleen Chamberlain; aodonnell@panynj.gov; ceverett@panynj.gov; sliberma@panynj.gov; Kulis Mike; GMascaro@scottsdaleaz.gov; Cathy.Widener@flysfo.com; pbrown@goaa.org; JCahalan@bwairport.com; hlawrence@panynj.gov  
**Cc:** Maribeth Sarnecki; Adam Snider  
**Subject:** AAAE-CBP Meeting on February 12, 2018

Thank you for confirming your participation in the AAAE International Facilitation meeting with CBP on Monday, February 12, 2018. The agenda for this meeting is below and we will also send it electronically via a calendar invite. If, for some reason, you are now unable to attend in person, please let me know. I need to provide CBP with a list of participants shortly and they may ask for additional identifying details to expedite our entrance through security. I am still trying to determine if we can accommodate a call-in number for this meeting.

As a reminder, we would like to meet at the food court in the Ronald Reagan and International Trade Building before the CBP meeting so that we can go up to CBP security together at 12:45 pm. I had suggested noon so that we could spend a few minutes discussing our goals for the afternoon and any pain points people may want to raise. The food court is one level below street entrance and is quite large. When you get to the main hallway for the food court, turn right at Larry's cookies and head towards Sbarro pizza and R&B Steak and Grill. We will have a large table somewhere on the right side of the food court and will be looking for people beginning at noon.

U.S. Customs and Border Protection  
American Association of Airport Executives

Monday, February 12, 2018, 1:00 – 5:00 pm  
Ronald Reagan Building 1300 Pennsylvania Ave NW:

### Meeting Agenda

- 1:00-1:30 pm: Introductions and Opening Remarks
  - o AAAE International Facilitation Subcommittee Chair Huntley Lawrence (PANYNJ)
  - o CBP Deputy Executive Assistant Commissioner John Wagner
- 1:30-2:00 pm: Biometric entry and exit
- 2:00-2:30 pm: CBP Officer Hiring and Staffing
- 2:30-3:00 pm: Airport Technical Design Standards (signage and commercial advertising)
- 3:00-3:30 pm: User Fee Airport Agreements
- 3:30-4:00 pm: CBP IT Outages and Mitigation
- 4:00-4:15 pm: CBP's eBadge Program

4:15-5:00 pm: Expedited Processing Initiatives:

- Global Entry
- Enrollment on Arrival
- Automated Passport Control
- Mobile Passport Control
- Modified Egress

Looking forward to seeing everyone in DC soon!

Stephanie K. Gupta  
Senior Vice President, Security and Facilitation  
[stephanie.gupta@aaae.org](mailto:stephanie.gupta@aaae.org)  
p. 703.671.8622 | c. 703.953.9066

American Association of Airport Executives  
The Barclay Building | 601 Madison Street | Alexandria, VA 22314

**Ayers Kim**

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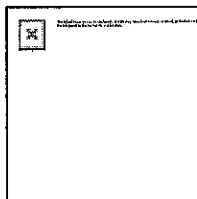
**From:** Kim Becker [REDACTED]  
**Sent:** Saturday, February 24, 2018 11:34 AM  
**To:** Ayers Kim  
**Subject:** Fwd: Your ride with Shir Khan on February 11

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

I'm not sure if I sent you this but this was for the DC trip.

Begin forwarded message:

**From:** Lyft Ride Receipt <[no-reply@lyftmail.com](mailto:no-reply@lyftmail.com)>  
**Date:** February 11, 2018 at 12:11:54 PM PST  
**To:** [REDACTED]  
**Subject:** Your ride with Shir Khan on February 11



Thanks for riding with Shir Khan!

February 11, 2018 at 2:27 PM

**Ride Details**

Lyft fare (3.69mi, 10m 32s)	\$13.04
Tip	\$3.00
<hr/>	
PayPal account	<b>\$16.04</b>



Pickup 2:27 PM  
Aviation Cir, Arlington, VA

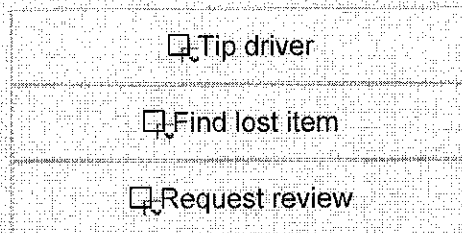
Dropoff 2:38 PM  
1445 Pennsylvania Ave NW, Washington, DC

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Get \$450 in credits for referring a Washington, D.C. driver if they apply using your link, and give 360 rides within 60 days. They'll get a \$450 cash bonus, too!



First 1,000 applicants per market for a limited time only. See terms.



To protect against unauthorized behavior, you may see an authorization hold up to \$25. This is to verify your payment method and will not be charged.

To share comments or complaints about a ride that violated the law in the District of Columbia, you may contact the DFHV at (202) 645-7300 or <https://dfhv.dc.gov/service/complaints>

Pricing FAQ · Help Center  
Receipt #1099825221780782268  
Map data © OpenStreetMap contributors



© Lyft 2018  
185 Berry Street, Suite 5000  
San Francisco, CA 94107

    
Work at Lyft  
Become a Driver

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER  
MEETING WITH CBP  
Washington, DC  
February 12, 2018**

A SLICE OF ITALY  
1331 PENN. AVE NW #7  
WASHINGTON, DC 20004

02/12/2018 16:36:52

DEBIT CARD  
DEBIT SALE

Card # XXXXXX\*XXXX\*  
Network: MASTERCARD  
Chip Card: Debit  
AID: A0000000042263  
ATC: 00CE  
TC: 23AEED9D8D1CE764  
SEQ #: 59  
Batch #: 669  
INVOICE 60  
Approval Code: 668936  
Entry Method: Chip Read  
Mode: Issuer - PIN Bypassed

PRE-TIP AMT

\$11.83

TIP

TOTAL AMOUNT

*Slice of Italy*  
*Subs* CUSTOMER COPY  
*No duplicate Receipts*

THE WILLARD INTERCONTINENTAL  
PRIVATE DINING  
WASHINGTON, DC USA  
106 Marieme

TBL 932/1 6489 GST .1  
FEB11'18 6:15PM

1 RoomSvc Delivery	5.00
1 LASAGNA BOLOGNES	22.00
1 Iced Tea	7.00
Subtotal.....	34.00
18% SVC CHARGE	5.22
Food Tax	3.92
Payment Due.	<b>\$ 43.14</b>

Gratuity: 3.00

Total: \$ 47.14

Guest Name: \_\_\_\_\_

Room Number: \_\_\_\_\_

Signature: \_\_\_\_\_

Thank you for dining  
"Happy Holidays!"  
Dial '0' for tray/table removal

*DINNER 2/11/18*

*DINNER 2/12/18  
SEE ATTACHED MISSING  
RECEIPT FORM*



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**

**MISSING RECEIPT FORM**

Employee/Department Head must complete form below.

Date of Purchase/Event: 2/12/2018

Description of Item/Event: Dinner - Slice of Pizza and Salad


Vendor/Event Name: A Slice of Italy Pizza, Washington, DC

Dollar Amount: \$11.83

Reason for Missing Receipt: Itemized receipt was not provided

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that the original receipt in question was lost or none was issued to me.

  
Employee Signature

2/12/18  
Date

\_\_\_\_\_  
Department Head Signature

\_\_\_\_\_  
Date



WILLARD  
**INTERCONTINENTAL**  
 WASHINGTON D.C.

120

02/13/18

<b>Kimberly Becker</b>	Folio No. :	<b>1040516</b>	Room No. :	<b>0932</b>
<b>Po Box 82776</b>	A/R Number :		Arrival :	<b>02/11/18</b>
<b>San Diego Ca</b>	Group Code :		Departure :	<b>02/13/18</b>
<b>San Diego CA 92138</b>	Company :		Conf. No. :	<b>60523537</b>
<b>United States</b>	Membership No. :		Rate Code :	<b>IGCOR</b>
	Invoice No. :		Page No. :	<b>1 of 1</b>

Date	Description	Charges	Credits
02/11/18	Private Dining Dinner Food Line# 932 : CHECK# 6489	47.14	- RECEIPT ATT.
02/11/18	Room Charge	259.00	} \$ 297.33
02/11/18	Room Tax	38.33	
02/12/18	Room Charge	299.00	} \$ 343.25
02/12/18	Room Tax	44.25	
02/13/18	Visa XXXXXXXXXXXX██████████		687.72
<b>Total</b>		<b>687.72</b>	<b>687.72</b>
<b>Balance</b>		<b>0.00</b>	

**Guest Signature:** \_\_\_\_\_

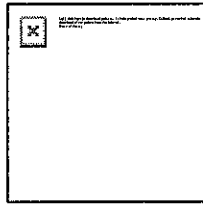
I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.



**Ayers Kim**

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**From:** no-reply@lyftmail.com on behalf of Lyft Ride Receipt <no-reply@lyftmail.com>  
**Sent:** Tuesday, February 13, 2018 5:03 AM  
**To:** Becker Kimberly  
**Subject:** Your ride with Monica on February 13



**Thanks for riding with Monica!**

February 13, 2018 at 7:41 AM

**Ride Details**

Lyft fare (4.64mi, 12m 57s)	\$14.26
DC City Fee	\$0.10
Tip	\$3.00
<hr/>	
PayPal account	<b>\$17.36</b>



Pickup 7:41 AM  
1435 Pennsylvania Ave NW, Washington, DC

*Hotel - Airport*

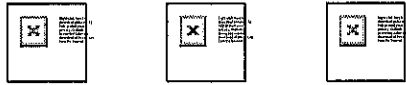
Dropoff 7:54 AM  
Aviation Cir, Arlington, VA

**Trip Purpose:** Hotel to airport DC




**Earn Free Rides**

Get \$450 in credits for referring a Washington, D.C. driver if they apply using

your link, and give 360 rides within 60 days. They'll get a \$450 cash bonus, too!



First 1,000 applicants per market for a limited time only. See terms.

-  Tip driver
-  Find lost item
-  Request review

To protect against unauthorized behavior, you may see an authorization hold up to \$25. This is to verify your payment method and will not be charged.

To share comments or complaints about a ride that violated the law in the District of Columbia, you may contact the DFHV at (202) 645-7300 or <https://dfhv.dc.gov/service/complaints>.

Pricing FAQ · Help Center  
Receipt #1100462820033707020  
Map data © OpenStreetMap contributors



© Lyft 2018  
185 Berry Street, Suite 5000  
San Francisco, CA 94107

    
Work at Lyft  
Become a Driver

