

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

Board Members

C. April Boling
Chairman

Greg Cox
Jim Desmond
Robert H. Gleason
Jim Janney
Mark Kersey
Paul Robinson
Michael Schumacher
Mary Sessom

BOARD **AGENDA**

Thursday, March 2, 2017
9:00 A.M.

San Diego International Airport
SDCRAA Administration Building – Third Floor
Board Room
3225 N. Harbor Drive
San Diego, California 92101

Ex-Officio Board Members

Laurie Berman
Eraina Ortega
Col. Jason Woodworth

President / CEO

Thella F. BOWENS

***Live webcasts of Authority Board meetings can be accessed at
<http://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board>***

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. ***Please note that agenda items may be taken out of order.*** If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Corporate & Information Governance and are available for public inspection.

NOTE: Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Corporate & Information Governance/Authority Clerk Department.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

The Authority has identified a local company to provide oral interpreter and translation services for public meetings. If you require oral interpreter or translation services, please telephone the Corporate & Information Governance /Authority Clerk Department with your request at (619) 400-2400 at least three (3) working days prior to the meeting.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PRESENTATIONS:

A. DISCUSSION REGARDING THE PARAMETERS FOR THE FISCAL YEAR 2018 AND FISCAL YEAR 2019 OPERATING BUDGETS:

Presented by Scott Brickner, VP, Finance & Asset Management/Treasurer; and John Dillon, Director, Financial Management

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

STANDING BOARD COMMITTEES

- **AUDIT COMMITTEE:**
Committee Members: Gleason, Hollingworth, Robinson (Chair), Schumacher, Sessom, Tartre, Van Sambeek
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**
Committee Members: Gleason, Janney (Chair), Kersey, Robinson
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**
Committee Members: Boling, Cox, Desmond (Chair), Kersey, Schumacher
- **FINANCE COMMITTEE:**
Committee Members: Boling (Chair), Cox, Janney, Sessom

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:**
Liaison: Robinson (Primary), Boling
- **ART ADVISORY COMMITTEE:**
Committee Member: Gleason

LIAISONS

- **AIRPORT LAND USE COMPATIBILITY PLAN:**
Liaison: Janney
- **CALTRANS:**
Liaison: Berman

- **INTER-GOVERNMENTAL AFFAIRS:**
Liaison: Cox
- **MILITARY AFFAIRS:**
Liaison: Woodworth
- **PORT:**
Liaisons: Boling, Cox, Gleason (Primary), Robinson
- **WORLD TRADE CENTER:**
Representatives: Gleason (Primary)

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG TRANSPORTATION COMMITTEE:**
Representatives: Boling (Alternate), Janney (Primary)

CHAIR'S REPORT:

PRESIDENT/CEO'S REPORT:

NON-AGENDA PUBLIC COMMENT:

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Note: Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

CONSENT AGENDA (Items 1-7):

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

1. APPROVAL OF MINUTES:

The Board is requested to approve minutes of prior meetings.

RECOMMENDATION: Approve the minutes of the February 2, 2017 regular meeting.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

The Board is requested to accept the reports.

RECOMMENDATION: Accept the reports and pre-approve Board member attendance at other meetings, trainings and events not covered by the current resolution.

(Corporate & Information Governance: Tony R. Russell, Director/Authority Clerk)

3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM JANUARY 9, 2017 THROUGH FEBRUARY 5, 2017 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM JANUARY 9, 2017 THROUGH FEBRUARY 5, 2017:

The Board is requested to receive the report.

RECOMMENDATION: Receive the report.

(Procurement: Jana Vargas, Director)

4. MARCH 2017 LEGISLATIVE REPORT:

The Board is requested to approve the report.

RECOMMENDATION: Adopt Resolution No. 2017-0015, approving the March 2017 Legislative Report.

(Inter-Governmental Relations: Michael Kulis, Director)

CLAIMS

5. REJECT THE CLAIM OF JO-ANN MONTGOMERY:

The Board is requested to reject the claim.

RECOMMENDATION: Adopt Resolution No. 2017-0016, rejecting the claim of Jo-Ann Montgomery.

(Legal: Amy Gonzalez, General Counsel)

COMMITTEE RECOMMENDATIONS

6. SELECTION OF DEBT UNDERWRITERS FOR THE CAPITAL PROGRAM:

The Board is requested to approve a selection of debt underwriters.

RECOMMENDATION: Adopt Resolution No. 2017-0017, approving the selection of debt underwriters for the Capital Program.

(Presented by John Dillon, Director, Financial Management)

CONTRACTS AND AGREEMENTS

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

7. **APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE ON-CALL ELECTRICAL SERVICE AGREEMENTS WITH BAKER ELECTRIC, INC.; CHULA VISTA ELECTRIC CO.; GLOBAL POWER GROUP, INC.; M&K GENERAL CONTRACTORS, INC.; AND, NEAL ELECTRIC, INC.:**

The Board is requested to approve agreements.

RECOMMENDATION: Adopt Resolution No. 2017-0018, approving and authorizing the President/CEO to execute on-call electrical service agreements with Baker Electric, Inc.; Chula Vista Electric Co.; Global Power Group, Inc.; M&K General Contractors, Inc.; and, Neal Electric, Inc., – each agreement, for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, for an aggregate total not-to-exceed amount of \$5,000,000 to provide on-call electrical services for San Diego International Airport's ("SDIA's") Capital Major Maintenance Program.

(Presented by David LaGuardia, Director, Facilities Management)

PUBLIC HEARINGS:

OLD BUSINESS:

8. **PRESENTATION AND APPROVAL OF THE AMENDED PREFERRED AIRPORT DEVELOPMENT PLAN CONCEPT (*CONTINUED FROM THE FEBRUARY 2, 2017 BOARD MEETING*):**

The Board is requested to approve the amended preferred concept.

RECOMMENDATION: Adopt Resolution No. 2017-0013, refining the preferred Airport Development Plan Concept Alternative Five and directing staff to continue ADP programmatic planning and environmental analysis, based on the amended preferred alternative identified in the presentation and the staff report.

(Airport Planning & Noise Mitigation: Angela Jamison, Acting Director)

NEW BUSINESS:

9. **APPROVE AND ADOPT A MID-YEAR ADJUSTMENT OF THE CAPITAL PROGRAM BUDGET FOR FISCAL YEARS 2017-2021 TO FUND THE TERMINAL 2 WEST FEDERAL INSPECTION SERVICES PROJECT; AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A DESIGN-BUILD AGREEMENT WITH TURNER-PCL FOR DESIGN AND CONSTRUCTION OF THE TERMINAL 2 WEST FEDERAL INSPECTION SERVICES FACILITY:**

The Board is requested to approve an agreement.

RECOMMENDATION: Adopt Resolution No. 2017-0019, approving and adopting a mid-year adjustment to the Fiscal Year 2017-2021 Capital Program Budget to fund the Terminal 2 West Federal Inspection Services project for a Program budget of _____.

Adopt Resolution No. 2017-0020, approving and authorizing the President/CEO to negotiate and execute: 1) a Design-Build Agreement with Turner-PCL, for design and construction of the Terminal 2 West Federal Inspection Services facility for a Guaranteed Maximum Price (GMP) not-to-exceed _____; 2) negotiate and execute future change orders using uncommitted funds within the Program Budget of _____.

(Development: Jeffrey Woodson, Vice President)

CLOSED SESSION:

10. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Cal. Gov. Code §54956.9(a))
GGTW LLC v San Diego County Regional Airport Authority, et al.
San Diego Superior Court Case No. 37-2016-00032646-CU-BC-CTL
11. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Cal. Gov. Code §54956.9(a))
San Diego County Regional Airport Authority v. American Car Rental, Inc.
San Diego Superior Court Case No. 37-2016-00024056-CL-BC-CTL
12. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Cal. Gov. Code § 54956.9(a) and (d)(1).)
Dryden Oaks, LLC v. San Diego County Regional Airport Authority, et al.,
San Diego Superior Court, North County, Case No. 37-2014-00004077-CU-EINC
13. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to Cal. Gov. Code §§ 54956.9(d)(2))
Re: Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board regarding submission of technical reports pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.
Number of potential cases: 1

- 14. CONFERENCE WITH REAL PROPERTY NEGOTIATORS AND WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Gov. Code §§54956.9(d)(e)(1) and 54954.5(b))
Property: Concession leases (food & beverage) with Host, High Flying Foods and SSP
Agency Negotiator: Scott Brickner, Kathy Kiefer and Eric Podnieks
Negotiating Parties: Host, High Flying Foods San Diego Partnership, SSP America, Inc. and Stellar Partners, Inc.
Under negotiation: rent (price and terms of payment), closure/conversion of locations, new concession buildout, ACDBE participation, lease compliance issues, claim by Host and close outs/permits.
- 15. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to cal. Gov. Code §54956.9(e)(3))
The Receipt of a Government Claim from VIP Taxi Inc.
- 16. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to Cal. Gov. Code section 54956.9(e)(3))
The Receipt of a Government Claim from K.S.A.N. L.L.C.
- 17. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to Cal. Gov. Code §§ 54956.9(d)(2))
Re: Navy Boat Channel
Number of potential cases: 1
- 18. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9
Number of potential cases: 2
- 19. CONFERENCE WITH LEGAL COUNSEL –ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 1 case
In re Seaport Airlines, Inc.
U.S. Bankruptcy Court Case No. 16-30406-rld7
- 20. PUBLIC EMPLOYEE APPOINTMENT:**
Cal. Gov. Code §54957
Title: President/Chief Executive Officer

REPORT ON CLOSED SESSION:

NON-AGENDA PUBLIC COMMENT:

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Note: Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

GENERAL COUNSEL REPORT:

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT:

ADJOURNMENT:

Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)

- 1) Persons wishing to address the Board, ALUC, and Committees shall complete a "Request to Speak" form prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to complete a form shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is limited to eighteen (18) minutes and is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board. A second Public Comment period is reserved for general public comment later in the meeting for those who could not be heard during the first Public Comment period.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees. Public comment on specific items is limited to twenty (20) minutes – ten (10) minutes for those in favor and ten (10) minutes for those in opposition of an item. Each individual speaker will be allowed three (3) minutes, and applicants and groups will be allowed five (5) minutes.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.
- 6) After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

Additional Meeting Information

NOTE: This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2400 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at www.san.org.

For those planning to attend the Board meeting, parking is available in the public parking lot located directly in front of the Administration Building. Bring your ticket to the third floor receptionist for validation.

You may also reach the Administration Building by using public transit via the San Diego Metropolitan Transit System, Route 992. The MTS bus stop at Terminal 1 is a very short walking distance from the Administration Building. ADA paratransit operations will continue to serve the Administration Building as required by Federal regulation. For MTS route, fare and paratransit information, please call the San Diego MTS at (619) 233-3004 or 511. For other Airport related ground transportation questions, please call (619) 400- 2685.

UPCOMING MEETING SCHEDULE

<i>Date</i>	<i>Day</i>	<i>Time</i>	<i>Meeting Type</i>	<i>Location</i>
April 6	Thursday	9:00 a.m.	Regular	Board Room



Discussion Regarding the Parameters for the FY 2018 and FY 2019 Operating Budgets

Presented by:

Scott Brickner, CPA

VP, Finance and Asset Management/ Treasurer
and

John Dillon

Director, Financial Management

March 2, 2017

Agenda

- Strategic Direction
- Economic Update
- Moody's Report
- Budget Considerations
- Authority Financial Snapshot
- Budget Challenges
- Budget Guidelines
- Budget Calendar



Strategic Direction

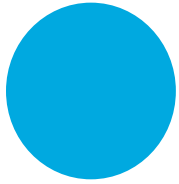


Sustainable Organization

Our Commitment:
Plan and build an enduring and resilient customer-focused enterprise by effectively managing our financial, social, and environmental risks, obligations and opportunities

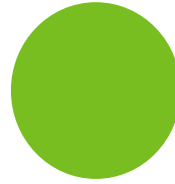


Five Strategies



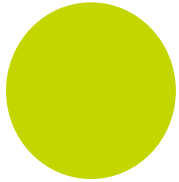
Customer

Achieve the highest level of internal and external customer satisfaction.



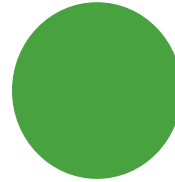
Financial

Enhance the financial position of the Airport Authority.



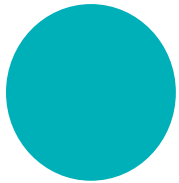
Community

Be a trusted and highly responsive regional agency.



Operations

Operate our airport in a safe, secure, environmentally sound, effective and efficient manner.



Employee

Ensure the highest level of commitment and performance.

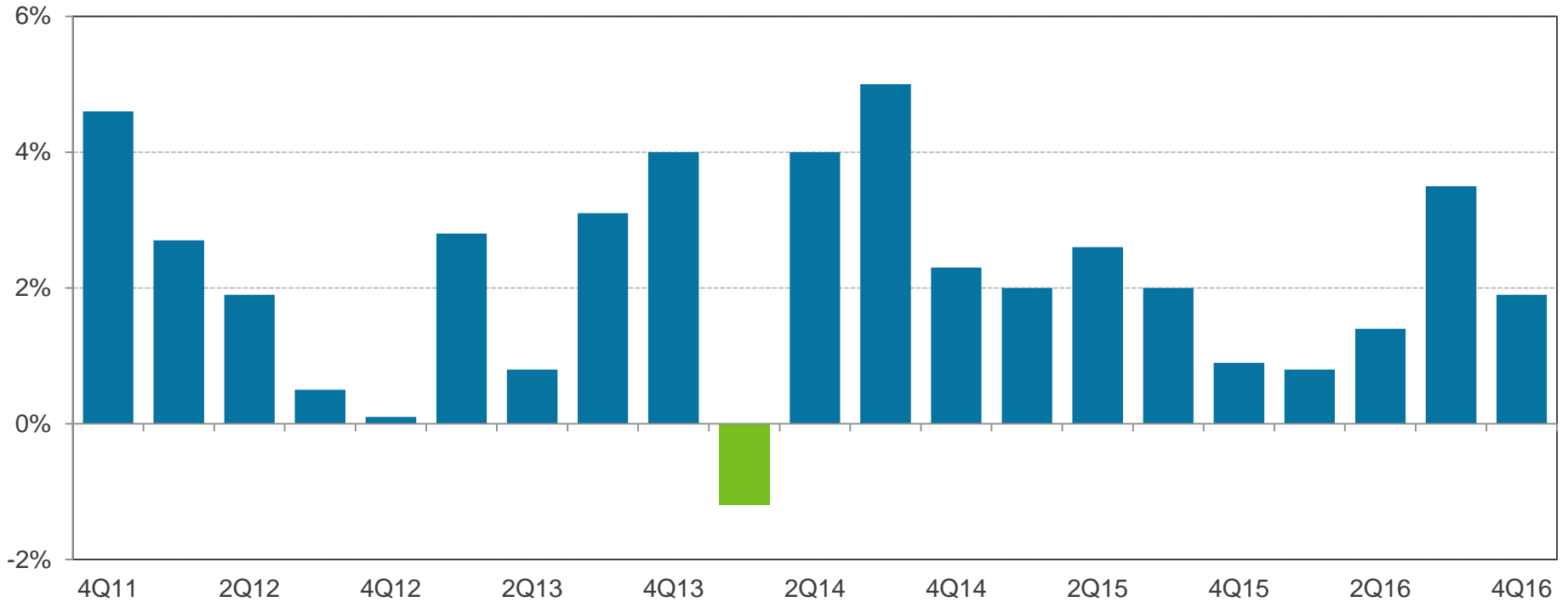


Economic Update

GDP - Positive Growth

U.S. Gross Domestic Product Quarter over Quarter (QoQ)

Third Quarter 2011 - Fourth Quarter 2016

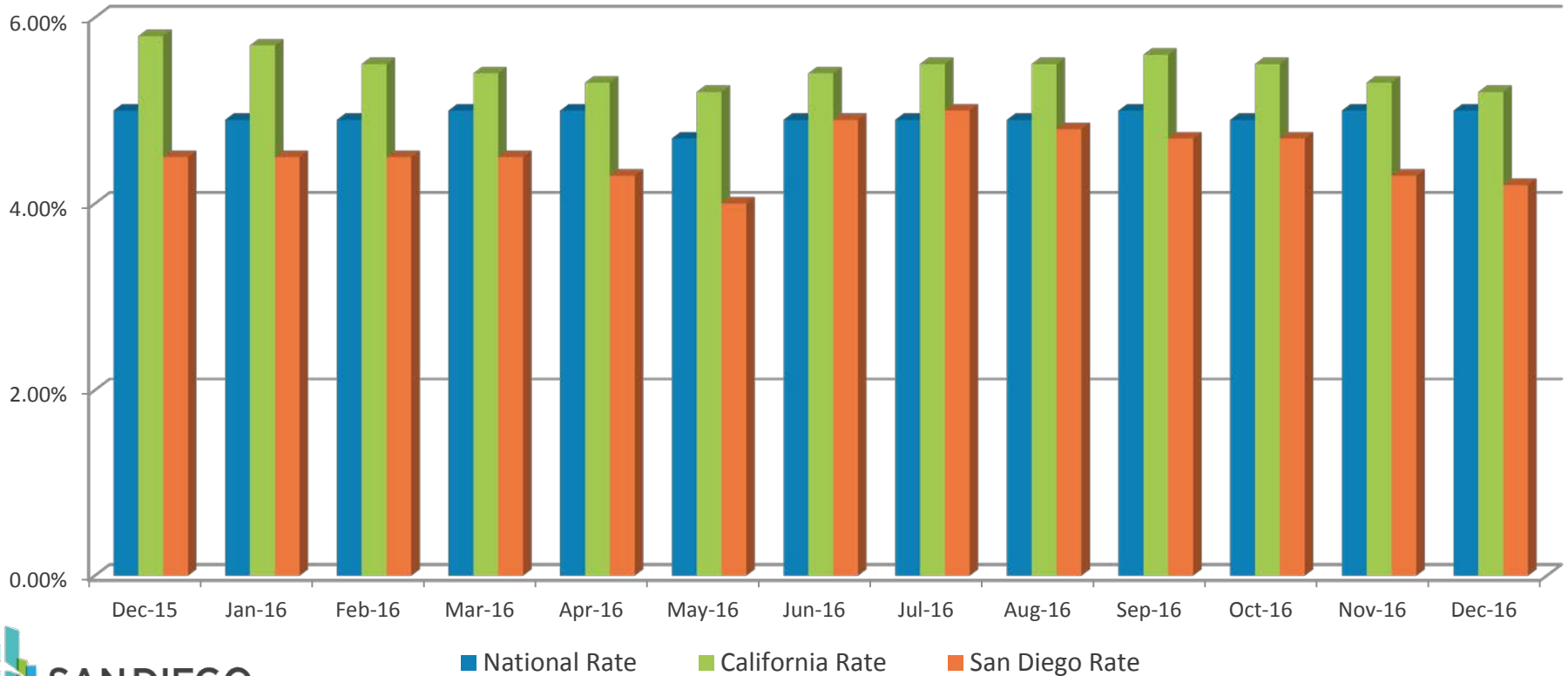


QoQ % change; seasonally adjusted annualized rate

Unemployment Continues to Decline

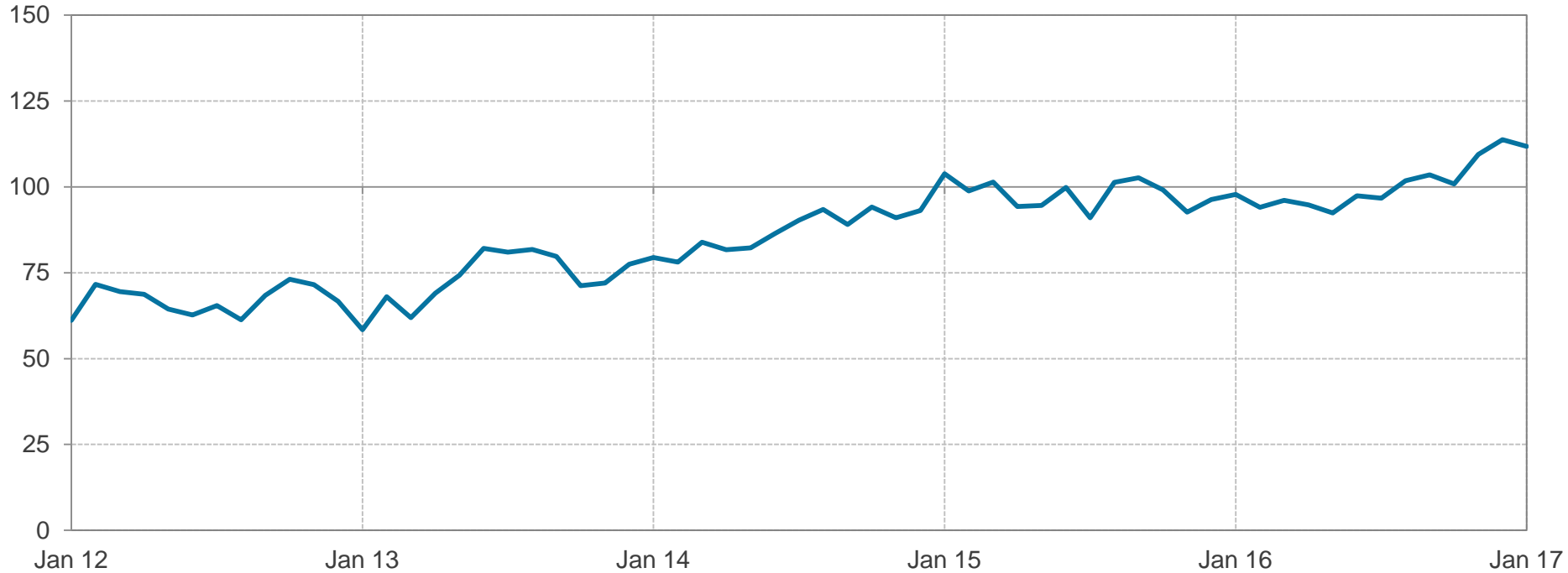
Unemployment Rates

December 2015 - December 2016



Consumer Confidence Remains Stable

Consumer Confidence Index
January 2012 - January 2017



Consumer Price Index Trending Higher

Consumer Price Index
December 2011 - December 2016



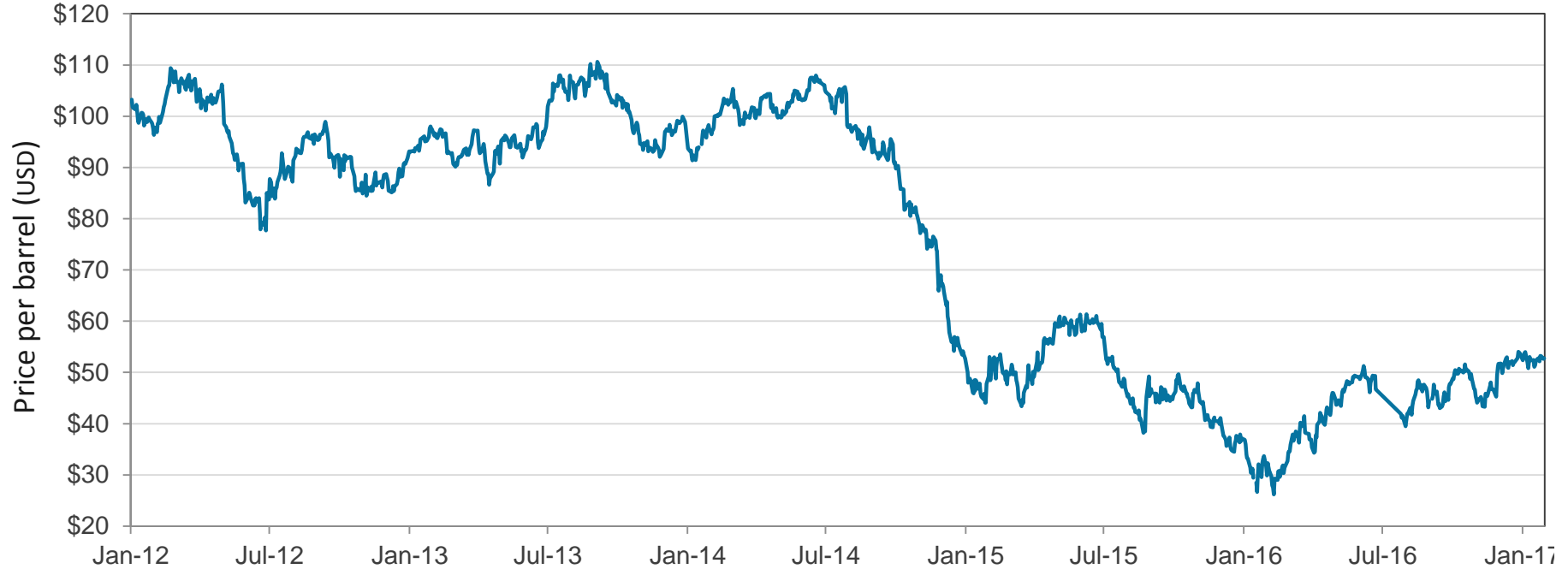
New Home Sales Growth Increasing

December 2006 - December 2016



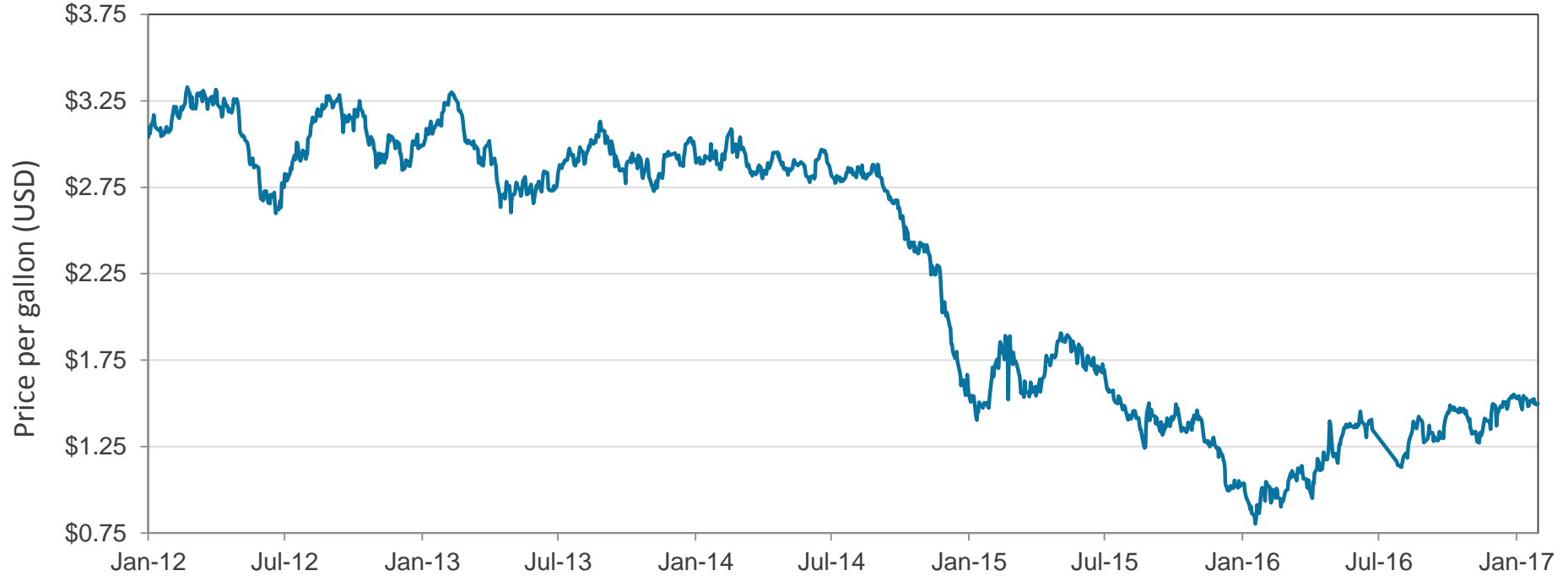
Oil Prices Remain Low

January 3, 2012 - January 31, 2017



Jet Fuel Prices Remain Low

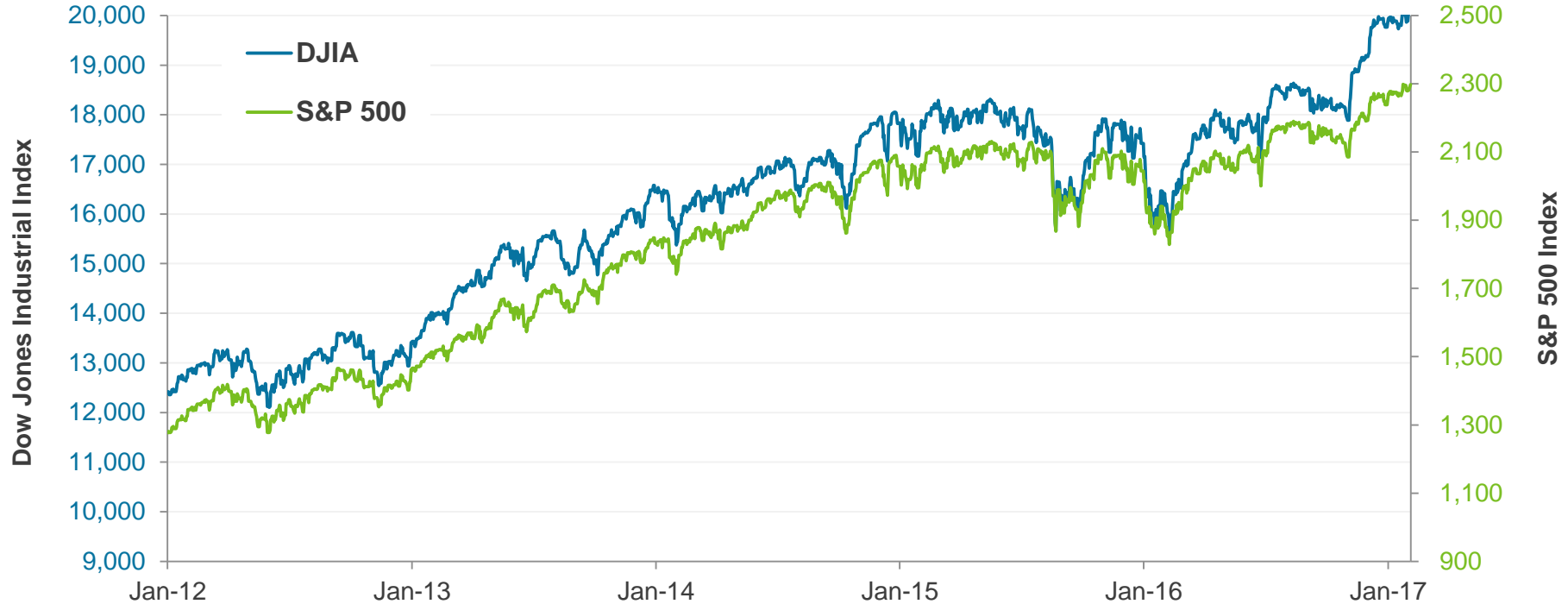
January 3, 2012 - January 9, 2017



U.S. Equity Markets Expanding

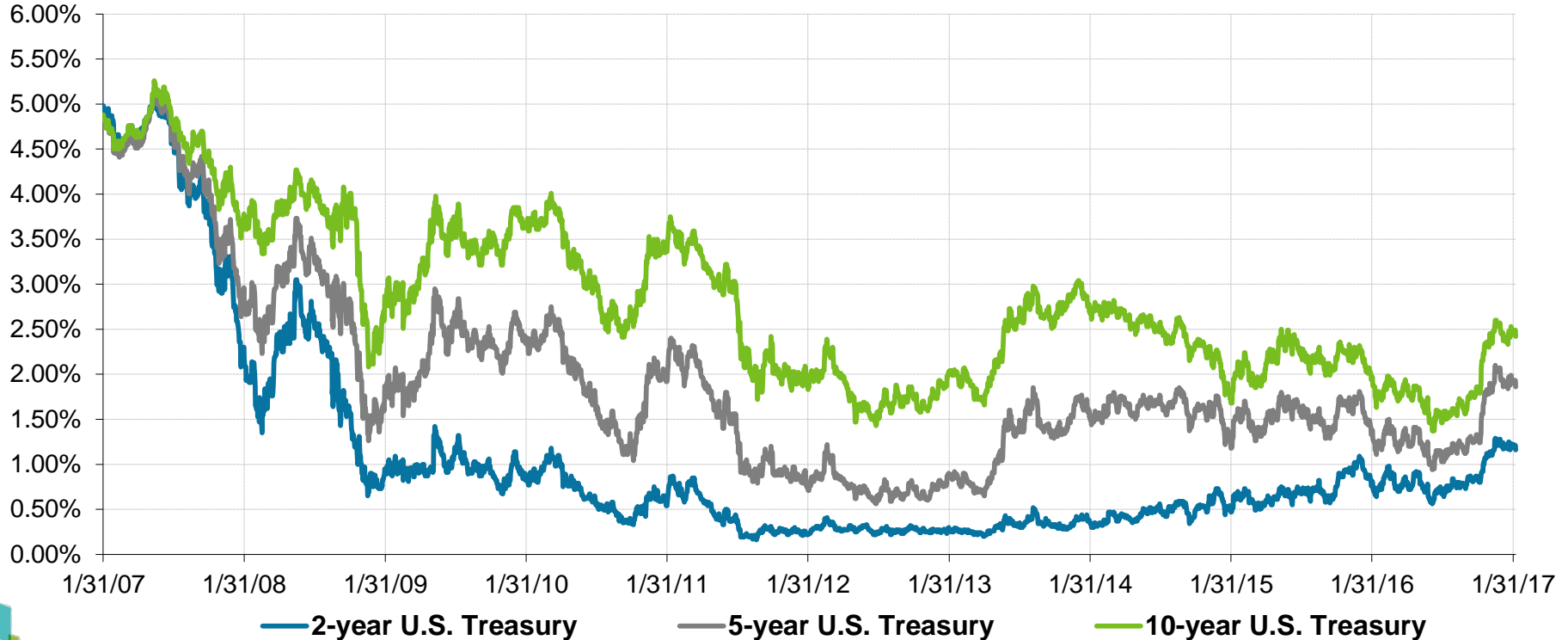
Dow Jones Industrial Average and S&P 500 Indices

January 1, 2012 – February 6, 2017



Treasury Yields React to Rate Hike

2-, 10- and 30-year U.S. Treasury Yields
January 1, 2012 - February 6, 2017





Moody's Report



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Moody's U.S. Airports 2017 Outlook Remains Positive

Key drivers:

- Expected enplanement growth of 2.5 percent
- Higher enplanements translate to higher parking and concession revenues
- Continued U.S. economic expansion of 2.2 percent
- Airlines expected to expand their seat capacity 2 - 3.5 percent



Budget Considerations

Critical Budget Considerations



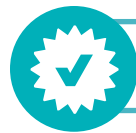
Regulatory, Legal & Contractual Requirements



Air Service Development



Safety & Security



Credit Ratings



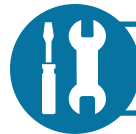
Community Trust



Employee Performance & Commitment



Customer Service



Facility Maintenance



Authority Financial Snapshot

Current Debt Profile

Series	Lien	Principal Outstanding (millions)	Maturity
General Airport Revenue Bonds (GARB) and Variable Debt			
Revolving Line of Credit	Subordinate	\$52.3	2014 - 2030
2010 Bonds	Subordinate	\$555.4	2011 - 2040
2013 Bonds	Senior	\$377.5	2015 - 2043
Total		\$965.3	
Special Facilities Bond (Rental Car Center)			
2014 Bonds	Senior	\$305.3	2018 - 2043
Total		\$305.3	

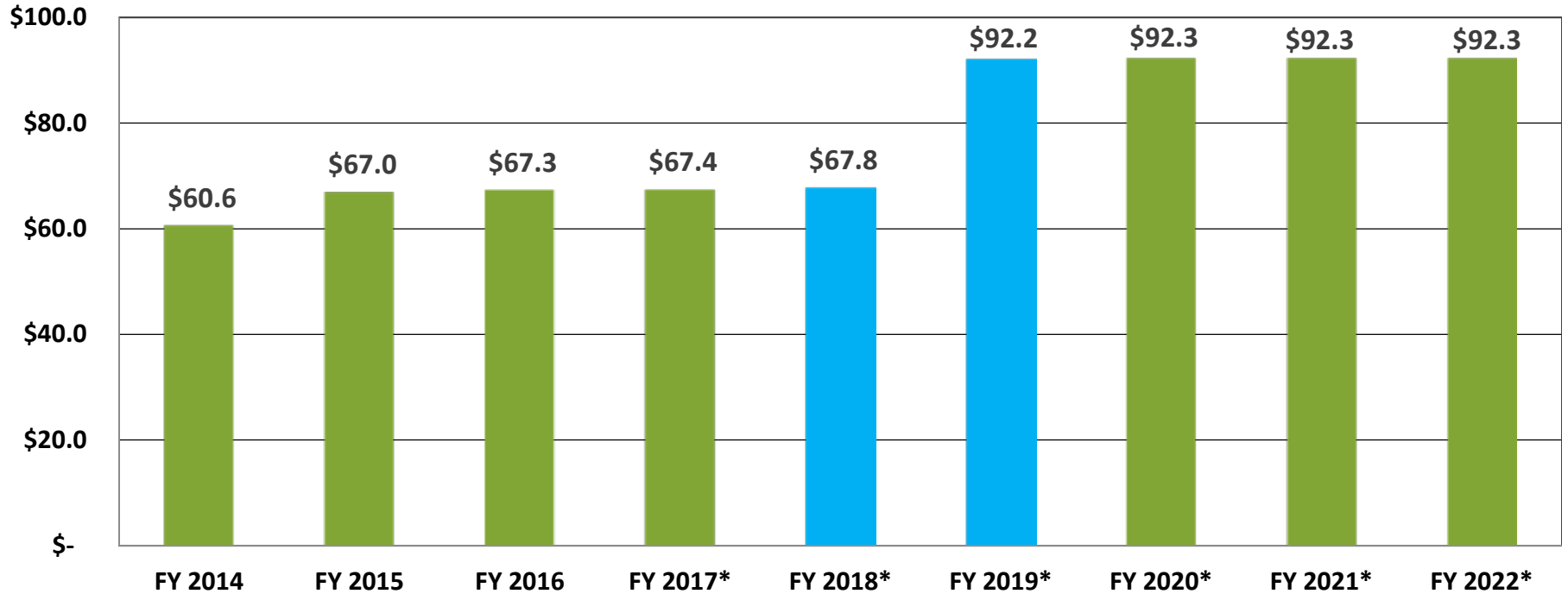
Future Anticipated Debt

Series	Estimated Principal Outstanding (millions)	Maturity
General Airport Revenue Bonds (GARB) and Variable Debt		
Parking Plaza	\$138	2018 - 2047
FIS*	TBD	2019 - 2048
New Capital Program Projects*	TBD	2020 - 2049

***Pending Board Approval**

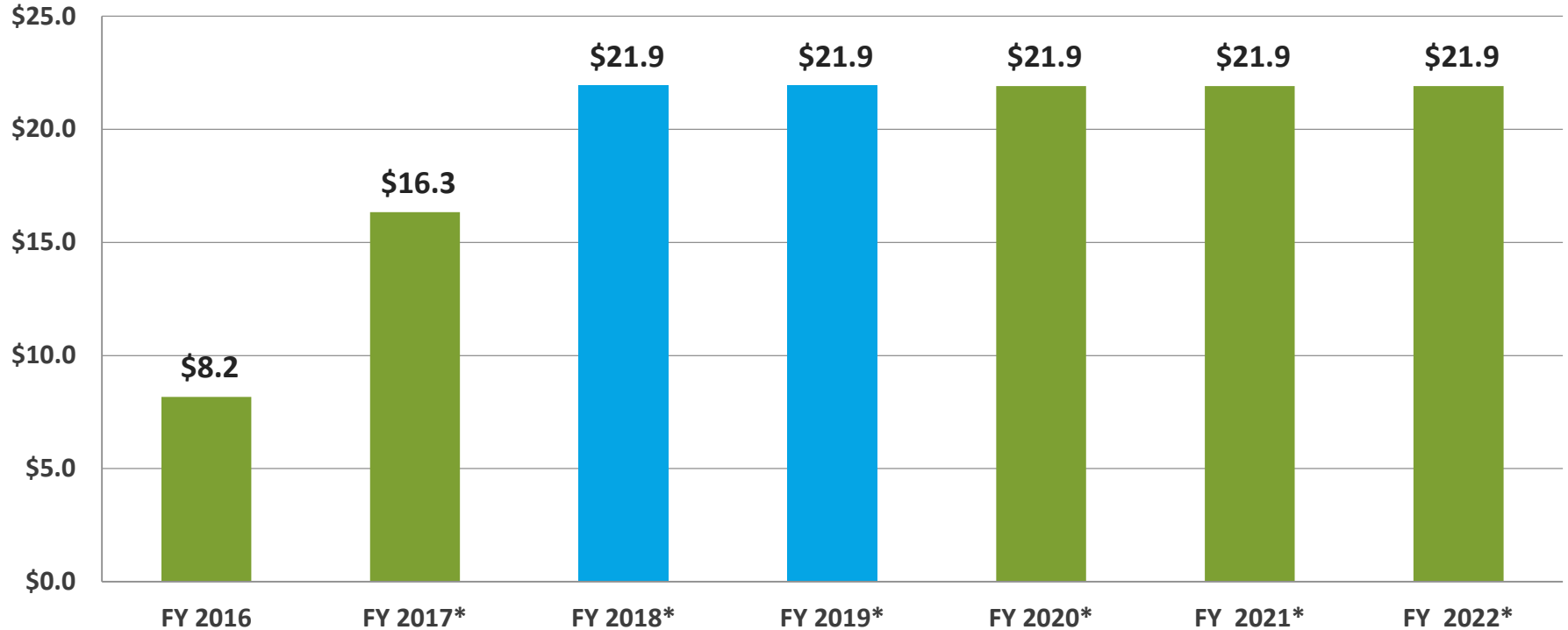
Debt Service

(in millions)



Special Facilities Debt Service for RCC

(in millions)



Revenue Assumptions

Enplanements

- FY 2018 enplanements increase 2.5% vs. FY 2017 Forecast
- FY 2019 enplanements increase 1.7% vs. FY 2018 Budget

Fiscal Year	Actual/Forecast Enplanements (000's)	Growth Rate	FAA Growth Rate
FY 2012	8,575	1.6%	
FY 2013	8,738	1.9%	
FY 2014	9,082	3.9%	
FY 2015	9,713	6.9%	
FY 2016	10,206	5.1%	4.2%
FY 2017*	10,446	2.3%	2.4%
FY 2018*	10,707	2.5%	2.6%
FY 2019*	10,889	1.7%	2.4%
FY 2020*	11,053	1.5%	2.1%
FY 2021*	11,196	1.3%	1.9%
FY 2022*	11,342	1.3%	1.7%

*Projected FY 2017 - FY 2022

Revenue Assumptions (cont'd)

Airline Revenue- recovery methodology remains the same*

<i>Fiscal Year</i>	<i>Terminal</i>	<i>Security</i>	<i>Airfield</i>	<i>CUPPS</i>
FY 2018	70%	95%	100%	100%
FY 2019	70%	95%	100%	100%

Terminal Concessions

- FY 2018 revenue estimates reflect 1% increase in current Sales Per Enplanement (SEP) and increase in enplanements
- FY 2019 revenue estimates reflect 2% increase in SEP and increase in enplanements

*Current Airline Operating Agreement expires June 2018

Revenue Assumptions (cont'd)

Car Rental License Fees

- FY 2018 - 2019 revenue reflects current SEP rate which is higher than budgeted in FY 2017 and an increase in enplanements

Parking

- FY 2018 revenue reflects full year of parking plaza construction
- FY 2019 Parking Plaza construction completed
- FY 2018 - 2019 Harbor Dr. Parking Lot revenue reduced due to the construction of new CIP projects
- Anticipated parking rate increase in FY 2019

Revenue Assumptions (cont'd)

Ground Transportation

- Reduced user fees - 25% discount for all converted vehicles, excluding TNCs
- Increased user fees -100% premium in for non converted vehicles, excluding TNCs
- FY 2018- 2019 revenue reflects increased TNC trips and adjusted trip fee

Non-Operating Revenue: Customer Facility Charges (CFC)

- FY 2018 revenue reflects full year of CFC increased rate of \$9.00
- FY 2018 - 2019 revenue reflects current decrease in short-term rentals (below 5 days) and an increase in enplanements

Expense Assumptions

Personnel

Salary and Wages

- Pay-for-performance
- Contractually required union increases

Health and Dental Benefits

- Health: FY 2018-2019 market projected renewal rate of 9.0%
- Dental: FY 2018-2019 market projected renewal rate of 5.0%

Retirement Benefits

- FY 2018 actuarial rate of 12.74%
- FY 2019 estimated actuarial rate of 17.20%
- FY 2018- 2019: Additional contribution of 1% of Actuarial Liability until the funded ratio in the valuation is greater than or equal to 95%

Expense Assumptions (cont'd)

Non-Personnel

- Environmental regulatory requirements increase
- Evaluating maintenance costs in light of the future capital development
- Security costs increase
- Contractual cost increase due to higher minimum wage
- Utilities rate increase (water & SDG&E)
- New Rental Car Center buses starting last quarter of FY 2018



Budget Challenges

FY 2018 - FY 2019 Challenges

Find
Innovative
Ways to
Operate

Accelerated
Airport
Development
Plan

Parking Plaza
Construction

FIS
Construction

Significant
Debt Service

Increase
in Capital
Program

Airport
Maintenance

Safety and
Security
Cost Increases

Identify New
Revenue and
Cost Control
Opportunities



Budget Guidelines



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FY 2018 - FY 2019 Budget Guidelines

Budget should be aligned with the organizational strategies

- Identify new ways to accomplish tasks
- Review current spending and identify opportunities to reduce or eliminate expenses
- **Personnel Expenses:** Evaluate all open positions based on cost/benefit analysis:
 - Costs and risks of not filling the position
 - Savings/revenues to offset the cost of the position
 - Different alternatives to meet the needs of the Airport Authority
 - Can the needs be met by other functions within the organization (collaboration with other departments)
 - Prioritize the position against other requests
- **Non-Personnel Expenses:**
 - Assess current expenses and future needs
 - Consider alternative methods and solutions
 - Collaborate with other departments

Budget Calendar

Budget - Timeline of Key Dates

JANUARY

FEBRUARY

MARCH

APRIL

MAY

JUNE

Jan. 30

Budget Kick-off Meeting
FY 18 & FY 19

Feb. 2

Board Meeting
Budget Calendar

March 2

Board Meeting
Discussion of
FY 2018- 2019
Operating
Budget
Parameters

April 20

Board Meeting
Capital Program
Budget
Workshop

May 18

Board Meeting
Budget
Workshop

June 1

Board Meeting
Formal Budget
Adoption

April 28

Distribute Draft
of Proposed
Budget to Board



Questions?

DRAFT
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD
MINUTES
THURSDAY, FEBRUARY 2, 2017
SAN DIEGO INTERNATIONAL AIRPORT
BOARD ROOM

CALL TO ORDER: Chairman Boling called the regular meeting of the San Diego County Regional Airport Authority to order at 9:04 a.m. on Thursday, February 2, 2017, in the Board Room at the San Diego International Airport, Administration Building, 3225 North Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Board Member Gleason led the Pledge of Allegiance.

ROLL CALL:

PRESENT: Board Members: Boling, Cox, Desmond, Gleason, Janney, Kersey, Robinson, Schumacher, Sessom, Col. Woodworth (Ex Officio)

ABSENT: Board Members: Berman (Ex Officio), Ortega (Ex Officio),

ALSO PRESENT: Thella F. Bowens, President/CEO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Corporate and Information Governance/Authority Clerk; Linda D. Gehlken, Assistant Authority Clerk I

Tony R. Russell, Director, Corporate and Information Governance/Authority Clerk, announced that Board Members Robinson and Schumacher had been sworn in prior to today's meeting.

Board Members Desmond and Sessom arrived during the course of the meeting.

Chairman Boling announced that Non-Agenda Public Comment would be heard first, followed by Item 12.

NON-AGENDA PUBLIC COMMENT:

JOHN CLARK, ATLANTA, representing SSP America, requested that the Board consider enhancing the concession program and review the policy regarding pricing.

Board Member Sessom arrived at the meeting at 9:08 a.m.

NEW BUSINESS:

12. TAXI AND VEHICLE-FOR-HIRE OPERATING STRATEGY REPORT:

Angela Shafer-Payne, Vice President, Operations, Marc Nichols, Acting Director, Ground Transportation, and Bill Kellerman, MTS Taxicab Administration Manager, provided a presentation on the Taxi and Vehicle-for-Hire Operating Strategy Report which included Significant Ground Transportation Milestones, SAN Ground Transportation System and Goals, SAN Strategies, Airport Permit Process – Taxis, Permitted Modes, MOA Measurement Criteria, GT Trips – TNC's, Level Playing Field Issues and Permit Requirements, Environmental Efforts, Industry Operating Strategies – Taxi and VFH Modes, GT Environment Future Challenges, and MTS City Summary.

Board Member Desmond arrived at the meeting at 9:38 a.m.

In response to Board Member Sessom regarding whether there is a waiting list for Taxi permits and if so, how many people are on this list, Marc Nichols, Acting Director, Ground Transportation, stated that staff would provide the information to the Board.

In response to concern expressed by Board Member Sessom regarding why the Public Utilities Commission (PUC) regulations overrides the California State Vehicle Code for TNC's, Amy Gonzalez, General Counsel, stated that the PUC pre-empted the field of regulations of TNC's.

Board Member Cox reported ex-parte communications with Adrian Kwiatkowski, Tony Hueso, Sam Cyrus and Nasser Tehrani on January 26, 2017. He also reported ex-parte communications by his staff member Victor Avina on January 31, 2017 with Yonas Mehari-Ghilie, Alem Zebib, Kidane Weldemichael, and with William Johnson, Mikaiil Hussein and Peter Zschiesche, from the United Taxi Workers of San Diego.

Board Member Desmond reported ex-parte communication with Mikaiil Hussain, United Taxi Workers of San Diego, and TAG representatives Tony Hueso, Sam Navahiden, Nasser Tehrani, and Adrian Kwiatkowski.

Board Member Robinson reported ex-parte communication with Tony Hueso, Adrian Kwiatkowski, and two other representatives of TAG.

Chairman Boling reported ex-parte communication with TAG members Tony Hueso, and Adrian Kwiatkowski, and representatives from the United Taxi Workers of San Diego.

Board Member Janney reported ex-parte communication with Adrian Kwiatkowski.

Board Member Sessom reported ex-parte communication with two representatives of the Taxi Drivers Representative Council.

Board Member Kersey reported ex-parte communication with TAG representatives Adrian Kwiatkowski and Tony Hueso.

Chairman Boling entertained a motion to honor several requests for time to speak in excess of the Board policy for Public Comment. Hearing none, Chairman Boling stated that the Board would allow a maximum of three minutes per speaker on this item and five minutes for organized groups.

YONAS MEHARI-GHILIU, SAN DIEGO, requested that the Board stop the monopoly and allow additional taxis to pick up passengers at the airport.

ALEM ZEBIB, SAN DIEGO, requested that additional taxis be allowed to access the airport.

KIFLE ANDE, SAN DIEGO, requested that additional taxis be allowed access to the airport.

KIDANE WELDEMICHAEL, SAN DIEGO, spoke in support of access to the airport by all taxis.

DR. JILL ESBENSHADE, SAN DIEGO, requested that the Board allow all taxis to service the airport as it has done for TNC's.

GULAB MUHAMMADI, SAN DIEGO, provided a presentation to the Board that supported allowing all taxis to service the airport.

TARIC AFFIFI, provided a hand-out to the Board in support of allowing all taxis to service the airport.

CAROLYN REYNOLDS, SAN DIEGO, spoke in support of staff's recommendation to keep the current system.

KAMRAN HAMIDI, SAN DIEGO, representing Airport Dispatch, provided a presentation to the Board and a hand out in support of opening the airport to all taxis.

EDRIS WAHAB, SAN DIEGO, spoke against opening the airport to all taxis.

FARAIDON BUSTANI, LA MESA, spoke in support of the existing taxi system.

NAZAR MARAHI, EL CAJON, asked the Board to no longer allow TNC's to operate at the airport.

DR. SHEILA MITRA, urged the Board to be equitable.

WILLIAM JOHNSON AND MIKAIL HUSSEIN, SAN DIEGO, representing United Taxi Workers of San Diego, provided a presentation advocating allowing opening the airport to all taxis.

PETER ZSCHIESCHE, SAN DIEGO, spoke in support of allowing all taxis at the airport.

ALEX TEGEGNE, SAN DIEGO, spoke in support of staff's recommendation to keep the current taxi permit limit.

GEBRIMIWET W., SPRING VALLEY, requested that the Board keep the current limits because it is already very difficult to compete with the existing fleet of taxis.

SAVITAR SAHOU, SAN DIEGO, spoke against opening service to all taxis, and stated that it is a supply and demand problem, not one of equity.

ABEBE ANTALLO, SAN DIEGO, requested that the Board provide equal access to taxis.

ADRIAN KWIATKOWSKI, SAN DIEGO, spoke in support of staff's recommendation, and proposed that current drivers that do not service all days should be provided the opportunity to increase service, rather than add new taxi permits.

TONY HUESO, SAN DIEGO, representing USA Cab Transportation, expressed support for the current policy and staff's recommendation.

HASHMATY ASSADI, SAN DIEGO, spoke in support of the current system.

C. WILL TURNBOW, SAN DIEGO, representing Taxi Drivers Representative Council, provided a handout that requested the Board to implement a rotation system similar to SFO and LAX airports, and spoke against the current cap limits.

CHRIS AGOH, SAN DIEGO, spoke in support of staff's recommendation.

AMARESH KELETA, requested that the Board open the airport to all taxis.

OSMAN IBRAHIM, SAN DIEGO, spoke in support of open access and a rotation system.

PETER BROWNELL, SAN DIEGO, spoke in support of equal access for all taxi drivers.

NIMA SEPASSI, VALLEY CENTER, spoke in support of opening the airport to all taxis.

MARGO TANGUAY, SAN DIEGO, spoke in support of staff's recommendation.

EUGENE JEAN-MARC, SAN DIEGO, requested that the Board be fair by allowing more taxis to service the airport.

SHAWN TOOKHI, SAN DIEGO, expressed concern that more taxis would create unsafe conditions and urged the Board to not issue more permits.

The Board recessed at 12:00 p.m. and reconvened at 12:12 p.m.

Board Member Sessom stated that it is important to recognize the obligation made by the Board to honor the existing MOA's. She expressed concern with a three year term for the MOA's because the fluidity of the ground transportation market makes it challenging to predict the impact of the future. She recommended consideration of a shorter term.

Board Member Cox stated that the primary responsibility of the Authority is to provide the best experience to the public. He stated that inequities do exist, but that these are not under the direct control of the Authority. He stated that the existing system works well and that due to the diminished demand for taxis, it would be a disservice to open service to others.

Board Member Cox moved to accept staff's recommendation.

Board Member Robinson seconded the motion.

Board Member Kersey questioned the reason for the increase in new trips between taxis and TNC's; Angela Shafer-Payne, Vice President, Operations, stated that staff hasn't determined the make-up of the increase in traffic.

Board Member Kersey stated that the Authority is different from the City of San Diego because the Authority required taxi operators to make certain changes in their business practices, which included low emission vehicles among other things, and the City did not require changes.

Board Member Gleason stated that the primary concern should be availability and customer service. He stated that he supported continuing with the current system. He also stated that he was uncomfortable with the permit transfer issue, and asked that staff look at ways to improve this process. He requested that staff report back to the Board on the impacts of limiting permit transfers.

Chairman Boling stated that it is unfair to change course before allowing cost recovery for those that stayed and met the MOA's requirements. She also stated that it should not be expected to have this model continue in perpetuity, and that at the end of the next 3 year term of MOA's it should be anticipated that a different model will likely be implemented.

RECOMMENDATION: Receive the report and possible action.

ACTION: Moved by Board Member Cox and seconded by Board Member Robinson to accept staff's recommendation to maintain the current Ground Transportation system. Motion carried by the following vote: YES – Boling, Cox, Desmond, Gleason, Janney, Kersey, Robinson, Schumacher, Sessom; NO – None; ABSENT – None. (Weighted Vote Points: Yes – 100; NO – 0; ABSENT – 0)

Chairman Boling stated that Item 11 would be heard next.

11. PRESENTATION AND APPROVAL OF THE AMENDED PREFERRED AIRPORT DEVELOPMENT PLAN CONCEPT:

Angela Jamison, Interim Director, Airport Planning & Noise Mitigation, provided a presentation on the amended preferred Airport Development Plan Concept which included Board Approved Concept – Alternative 5, Phase 1; Concept Refinements; Program Definition Refinements; Environmental and Coastal Review; and Schedule.

In response to Board Member Robinson on whether there is a requirement to complete a Climate Action Plan, Jeffrey Woodson, Vice President, Development, stated that staff is in the process of preparing a Plan and will be working with the City of San Diego to ensure that there is consistency with the City's Climate Action Plan.

In response to Board Member Gleason's concern that the concept did not include the on-airport roadway, Ms. Jamison stated that the roadway easement is included in the concept.

Mr. Woodson stated that several regional discussions are still being held with partners, including the City of San Diego, the Unified Port District, Caltrans, Solar Turbine and others regarding the road improvements.

Thella F. Bowens, President/CEO, stated that the easement is in the ADP but that the Authority is currently gathering input from all the agencies involved, and until it knows how the roadway will work, it cannot be included in the Concept Plan.

Ted Anasis, Manager, Regional Planning, stated that staff is preserving the roadway in the ADP where the Authority has jurisdiction, such as the right-of-way for the bypass; but that coordination with regional partners is needed for off-road improvements, including the intersection that involves Laurel Street.

Board Member Gleason expressed concern that when this project was approved it was with the understanding and commitment to the public that traffic would be alleviated from Harbor Drive, and if this is not the case, it needs to be addressed and clearly understood.

Thella F. Bowens, President/CEO, recommended deferring this item until the Board's questions and concerns can be addressed by staff.

Chairman Boling stated that this item will be continued to next month's Board meeting.

Board Member Sessom left the dais at 1:00 p.m.

LISA SCHMIDT, MD INC, SAN DIEGO, expressed concern with the extra gates and the additional traffic that this project would generate.

RECOMMENDATION: Adopt Resolution No. 2017-0013, refining the preferred Airport Development Plan Concept Alternative Five and directing staff to continue ADP programmatic planning and environmental analysis, based on the amended preferred alternative identified in the presentation and the staff report.

ACTION: The Board concurred to continue this Item to the March Board meeting.

Chairman Boling stated that Item A would be heard next, followed by Closed Session.

PRESENTATIONS:

A. OTHER POST RETIREMENT EMPLOYEE BENEFITS (OPEB) AND EMPLOYEE PENSION ACTUARIAL VALUATIONS AND FUNDING REQUIREMENTS:

Bradley Au, Human Resource and Employee Benefits Advisor, AON Hewitt; Mark Hovey, Chief Executive Officer, SDCERS; and Marcelle Rossman, Chief Benefits Officer, SDCERS provided a presentation on Other Post Retirement Employee Benefits (OPEB) and Employee Pension Actuarial Valuations and Funding Requirements which included OPEB Update, Preliminary Results of the June 30, 2016 Actuarial Valuation San Diego County Regional Airport Authority, Historical Trends, and Look Ahead.

In response to Chairman Boling regarding the interest being paid on the \$1.1M Amortization of unfunded AAL shown under Actuarially Determined Contribution (ADC) for FYE 2017, and how much of the amount is unfunded liability, Bradley Au, Human Resource and Employee Benefits Advisory, AON Hewitt, stated that he would look into it and provide the information to the Board.

In response to Chairman Boling regarding who determines for the Authority the assumptions for OPEB's, Kurt Gering, Director, Talent, Culture & Learning, stated that the standard assumptions used are those of CALPERS, pursuant to legislation in 2008, and set by Board resolution at that time. He stated that staff would research if there is any latitude in setting the assumptions and report back to the Board.

Chairman Boling requested that the Board be provided the opportunity to be involved in the decision making process in the event that changes are made to the assumptions or methodologies.

Board Member Desmond expressed concern that the 7% return projections is an unrealistic expectation and would prefer to see a more conservative figure.

Board Member Kersey requested that the Board be provided with the gains and losses of the actual market returns and benchmark with other pension plans.

CLOSED SESSION: The Board recessed into closed session at 2:00 p.m. to discuss Items 24 and 25.

13. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Cal. Gov. Code § 54956.9(a)):
Maria Paula Bermudez v. San Diego County Regional Airport Authority, American Airlines, Inc., et al.
San Diego Superior Court Case No. 37-2015-00022911-CU-PO-CTL
14. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Cal. Gov. Code §54956.9(a) and (d)(1))
Stanley Moore v. San Diego County Regional Airport Authority, et al.,
San Diego Superior Court Case No. 37-2015-00030676-CU-OE-CTL
15. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**
(Cal. Gov. Code §54956.9(a))
GGTW LLC v San Diego County Regional Airport Authority, et al.
San Diego Superior Court Case No. 37-2016-00032646-CU-BC-CTL
16. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**
(Cal. Gov. Code §54956.9(a))
San Diego County Regional Airport Authority v. American Car Rental, Inc.
San Diego Superior Court Case No. 37-2016-00024056-CL-BC-CTL
17. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**
(Cal. Gov. Code § 54956.9(a) and (d)(1).)
Dryden Oaks, LLC v. San Diego County Regional Airport Authority, et al.,
San Diego Superior Court, North County, Case No. 37-2014-00004077-CU-EINC

- 18. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to Cal. Gov. Code §§ 54956.9(d)(2))
Re: Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board regarding submission of technical reports pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.
Number of potential cases: 1
- 19. CONFERENCE WITH REAL PROPERTY NEGOTIATORS AND WITH LEGAL COUNSEL –ANTICIPATED LITIGATION:**
(Gov. Code §§54956.9(d)(e)(1) and 54954.5(b))
Property: Concession leases (food & beverage) with Host, High Flying Foods and SSP
Agency Negotiator: Scott Brickner, Kathy Kiefer and Eric Podnieks
Negotiating Parties: Host, High Flying Foods San Diego Partnership, SSP America, Inc. and Stellar Partners, Inc.
Under negotiation: rent (price and terms of payment), closure/conversion of locations, new concession buildout, ACDBE participation, lease compliance issues, claim by Host and close outs/permits.
- 20. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to cal. Gov. Code §54956.9(e)(3))
The Receipt of a Government Claim from VIP Taxi Inc.
- 21. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to Cal. Gov. Code section 54956.9(e)(3))
The Receipt of a Government Claim from K.S.A.N. L.L.C.
- 22. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to Cal. Gov. Code §§ 54956.9(d)(2))
Re: Navy Boat Channel
Number of potential cases: 1
- 23. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION:**
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9
Number of potential cases: 1
- 24. CONFERENCE WITH LEGAL COUNSEL –ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 1 case
In re Seaport Airlines, Inc.
U.S. Bankruptcy Court Case No. 16-30406-rld7

25. PUBLIC EMPLOYEE APPOINTMENT:

Cal. Gov. Code §54957

Title: President/Chief Executive Officer

REPORT ON CLOSED SESSION: The Board reconvened into Open Session at 2:30 p.m. Amy Gonzalez, General Counsel, reported that there was no reportable action.

PRESENTATIONS (Continued):

B. COMMERCIAL SPACE AT RENTAL CAR CENTER:

R. Podnieks, Program Manager, Real Property and Concessions, provided a presentation on the commercial space at the Rental Car Center which included Historical Space Use, Recruitment Efforts, Restaurant Use Challenges, Current Efforts, Preliminary Industry Expert Findings, and Next Steps.

Board Member Kersey suggested considering using the space as an “aviation incubator” and maybe partner with the Economic Development Council (EDC) and the San Diego Chamber of Commerce.

Board Member Robinson suggested considering use by a craft brewery since San Diego has been receiving national recognition in the industry.

Board Member Desmond left the dais at 2:40 p.m.

C. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE SIX MONTHS ENDED DECEMBER 31, 2016:

Kathy Kiefer, Senior Director, Finance and Asset Management, and John Dillon, Director, Financial Management, provided a presentation on the Unaudited Financial Statements for the Six Months Ended December 31, 2016, which included Operating Revenues, Operating Expenses, Non-Operating Revenue and Expenses, Financial Summary, Statement of Net Positions, and Budget Timeline of Key Dates.

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

STANDING BOARD COMMITTEES

• **AUDIT COMMITTEE:**

Board Member Robinson reported that the next meeting is scheduled on February 13.

• **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**

Board Member Janney reported that the Committee met on January 19 and received reports on the Parking Plaza, Airport Development Plan and progress on the Authority’s Small Business Development efforts.

- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** None
- **FINANCE COMMITTEE:**
Chairman Boling reported that the Committee received a more in depth Financial Report, along with an overview on bonding capacity and information on the operations of various debt entered into by the Authority.

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:** None
- **ART ADVISORY COMMITTEE:**
Board Member Gleason reported that twelve of the fifteen temporary exhibitions *Intergalactic Dreaming* have been installed. He stated that the Performing Arts Program is continuing with the piano concerts in Sunset Cove, and reported that the final installation should be made this month on the North side of the Rental Car Center. He stated that the Parking Plaza opportunities are both in design development and the two RFQ's for the FIS close on February 8. He also reported that the RFQ's have closed for the Arts Master Planning Consultant, and that on February 13 interviews will be held for finalists.

LIAISONS

- **AIRPORT LAND USE COMPATIBILITY PLAN:**
Board Member Janney reported that ALUC staff is working on the NAS North Island ALUCP to make it simpler and easier to use. He stated that the revised methodology will be shared for input at a February 27 meeting with City of Coronado staff and March 8 with the NASNI ALUCP Working Group. He reported that the knowledge gained from the NASNI ALUCP process is also being used in the updates of the six rural airport ALUCP's. He stated that the draft plan content is currently under refinement by staff, with anticipated initiation of the public outreach process and environmental document preparation this spring.
- **CALTRANS:** None
- **INTER-GOVERNMENTAL AFFAIRS:**
Board Member Cox reported that on January 23rd, President Trump signed an executive order implementing a hiring freeze for federal civilian employees. He stated that Federal agencies and departments can exempt any positions necessary to meet national security or public safety from this hiring freeze. He reported that Airport advocates have written to Homeland Security Secretary John Kelly, urging him to exempt Customs and Border Protection officers and Transportation Security Administration officers from the hiring freeze. He also reported that on January 27th, President Trump signed an executive order suspending the U.S. Refugee Admissions Program for 120 days and prohibiting

nationals from seven countries (Iran, Iraq, Syria, Sudan, Libya, Yemen, and Somalia) from entering the U.S. for 90 days. He stated that this order also bans refugees from Syria from entering the U.S. indefinitely. He reported that the U.S. Senate confirmed the nomination of Elaine Chao to serve as Secretary of Transportation on January 31st by a vote of 93-6. He also stated that on February 16th, Authority staff will provide an airport briefing and airfield tour to San Diego Councilmember Barbara Bry and also that staff will provide San Diego Councilmember Georgette Gomez with an airport briefing on February 22nd.

- **MILITARY AFFAIRS:** None
- **PORT:**
Board Member Gleason reported that the next meeting is scheduled on February 6.
- **WORLD TRADE CENTER:** None

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG TRANSPORTATION COMMITTEE:** None

CHAIR'S REPORT: Chairman Boling reported that Board Member Robinson was reappointed to another term, and she welcomed new Board Member Schumacher to the Board. She reported that the San Diego Chamber of Commerce would be recognizing Thella F. Bowens, President/CEO, with the *Moving San Diego Forward* award at the Chamber's 146th Anniversary Celebration event tonight. She stated that the award is for advancing the San Diego region forward through her leadership at the Airport. She also reported that staff released the 2016 Air Traffic Report and that for the second consecutive year the airport has surpassed twenty million passengers. She reported that between January 18 and February 8, the FAA is hosting four webinars and ten workshops to outreach into the southern California area regarding the next METROPLEX procedures that are to be implemented between March and April, 2017. She reported that on January 19th the FAA held a webinar to address impacts in the San Diego County airports region, and that a workshop is being held tonight at Solana Vista Elementary School. She also reported that on January 10 she had the opportunity to join Airport staff on a tour of the Terminal Radar Approach Control (TRACON) facility.

PRESIDENT/CEO'S REPORT: Thella F. Bowens, President/CEO, reported that the FAA has named Dennis Roberts as its new director. She also reported that the Rental Car Center was awarded LEED Gold recognition by the U.S. Green Building Council and that every building that has been renovated or built on airport property since the sustainability policy in 2008 has achieved at least LEED Gold. Ms. Bowens provided an overview of the Take Flight program and reported that to date 385 students have been served through the program. She stated that the next group will be arriving on March 17. She reported that staff is on high alert for any future protests that may occur at the airport due to the immigration ban.

NON-AGENDA PUBLIC COMMENT:

KAMRAN HAMIDI, SAN DIEGO, spoke regarding discrepancies in Item 7 regarding the number of authorized decals and number of permits.

CONSENT AGENDA (Items 1- 10):

Board Members Kersey and Schumacher reported they would be abstaining from voting on Item 1 of the Consent Agenda.

ACTION: Moved by Board Member Gleason and seconded by Board Member Robinson to approve the Consent Agenda, noting Board Members Kersey and Schumacher's ABSTENTION on Item 1. Motion carried by the following vote: YES – Boling, Cox, Gleason, Janney, Kersey, Robinson, Schumacher, NO – None; ABSENT – Desmond, Sessom. (Weighted Vote Points: Yes – 80; NO – 0; ABSENT – 20)

1. **APPROVAL OF MINUTES:**
RECOMMENDATION: Approve the minutes of the January 5, 2017 regular meeting.
2. **ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**
RECOMMENDATION: Accept the reports and pre-approve Board member attendance at other meetings, trainings and events not covered by the current resolution.
3. **AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM DECEMBER 12 , 2016 THROUGH JANUARY 8 , 2017 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM DECEMBER 12 , 2016 THROUGH JANUARY 8, 2017:**
RECOMMENDATION: Receive the report.
4. **FEBRUARY 2017 LEGISLATIVE REPORT:**
RECOMMENDATION: Adopt Resolution No. 2017-0007, approving the February 2017 Legislative Report.
5. **ANNUAL REVIEW AND NOTIFICATION OF BOARD MEMBER WEIGHTED VOTE POINT ALLOCATION AS REQUIRED BY SECTION 170014 OF THE CALIFORNIA PUBLIC UTILITIES CODE:**
RECOMMENDATION: Adopt Resolution No. 2017-0008, accepting the Board member weighted vote point allocation as required by Section 170014 of the California Public Utilities Code.

- 6. APPOINTMENTS TO BOARD COMMITTEES, LIAISON POSITIONS, OTHER REPRESENTATIVE AND ALTERNATE POSITIONS:**
RECOMMENDATION: Adopt Resolution No. 2017-0014, making appointments to Board committees, liaison positions, the SANDAG Transportation Committee, and the World Trade Center Board.

CLAIMS

- 7. REJECT THE CLAIM OF K.S.A.N. LLC.:**
RECOMMENDATION: Adopt Resolution No. 2017-0009, rejecting the claim of K.S.A.N. LLC.

COMMITTEE RECOMMENDATIONS

CONTRACTS AND AGREEMENTS

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

- 8. AWARD A CONTRACT TO KRAUSE A.C.T., DBA AIR CLEANING TECHNOLOGY, FOR RESTAURANT HOOD CLEANING AND MAINTENANCE SERVICES AT SAN DIEGO INTERNATIONAL AIRPORT:**
RECOMMENDATION: Adopt Resolution No. 2017-0010, awarding a contract to Krause A.C.T., dba Air Cleaning Technology for Restaurant Hood Cleaning and Maintenance Services at the San Diego International Airport, in an amount not-to-exceed two million five hundred thousand dollars (\$2,500,000) for a 3 year term with an option for 2 one year extensions.
- 9. AWARD A CONTRACT TO VASQUEZ CONSTRUCTION COMPANY TO REPLACE TERMINAL SEATING IN TERMINAL 1 AND TERMINAL 2 AT SAN DIEGO INTERNATIONAL AIRPORT:**
RECOMMENDATION: Adopt Resolution No. 2017-0011, awarding a contract to Vasquez Construction Company in the amount of \$3,401,830.27 for Project No. 104204, to replace terminal seating in Terminal 1 and Terminal 2 at San Diego International Airport.
- 10. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO ISSUE A PURCHASE ORDER TO OSHKOSH CORPORATION UTILIZING THE HOUSTON-GALVESTON AREA COUNCIL (HGAC) COOPERATIVE CONTRACT TO REPLACE TWO AIRCRAFT RESCUE FIREFIGHTING VEHICLES AT SAN DIEGO INTERNATIONAL AIRPORT:**
RECOMMENDATION: Adopt Resolution No. 2017-0012, approving and authorizing the President/CEO to issue a Purchase Order to Oshkosh Corporation utilizing the Houston-Galveston Area Council (HGAC) cooperative contract for an amount not-to-exceed \$2,287,618.32 for Project No. 104214, to replace two Aircraft Rescue and Firefighting (ARFF) Vehicles at San Diego International Airport.

PUBLIC HEARINGS: None

OLD BUSINESS: None

GENERAL COUNSEL REPORT: None.

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT: None.

ADJOURNMENT: The meeting was adjourned at 3:06 p.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD THIS 2nd DAY OF MARCH, 2017.

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

STAFF REPORT

Meeting Date: **MARCH 2, 2017**

Subject:

Acceptance of Board and Committee Members Written Reports on Their Attendance at Approved Meetings and Pre-Approval of Attendance at Other Meetings Not Covered by the Current Resolution

Recommendation:

Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

Background/Justification:

Authority Policy 1.10 defines a “day of service” for Board Member compensation and outlines the requirements for Board Member attendance at meetings.

Pursuant to Authority Policy 1.10, Board Members are required to deliver to the Board a written report regarding their participation in meetings for which they are compensated. Their report is to be delivered at the next Board meeting following the specific meeting and/or training attended. The reports (Attachment A) were reviewed pursuant to Authority Policy 1.10 Section 5 (g), which defines a “day of service”. The reports were also reviewed pursuant to Board Resolution No. 2009-0149R, which granted approval of Board Member representation for attending events and meetings.

The attached reports are being presented to comply with the requirements of Policy 1.10 and the Authority Act.

The Board is also being requested to pre-approve Board Member attendance at briefings by representatives of a local police department or a state or federal governmental agency regarding safety, security, immigration or customs affecting San Diego International Airport.

Fiscal Impact:

Board and Committee Member Compensation is included in the FY 2017 Budget.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. Section 15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code Section 21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act, Pub. Res. Code Section 30106.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

TONY R. RUSSELL
DIRECTOR, CORPORATE & INFORMATION GOVERNANCE/AUTHORITY CLERK

GREG COX

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

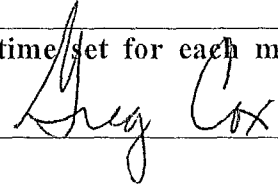
Board Member Event/Meeting/Training Report Summary

Period Covered: FEB 1-28 2017

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
GREG COX		FEBRUARY 21, 2017
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: <u>FEB. 2, 2017</u> Time: <u>9:00am</u> Location: <u>SDIA</u>	<u>SDCRAA BOARD MEETING</u> <u>ALVC BOARD MEETING</u>
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: <u>FEB. 6, 2017</u> Time: <u>9:00am</u> Location: <u>SDIA</u>	<u>SDUPD / SDCRAA LEADERSHIP MEETING</u>
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: <u>FEB. 21, 2017</u> Time: <u>9:00am</u> Location: <u>SDIA</u>	<u>SDCRAA EXECUTIVE COMMITTEE & FINANCE COMMITTEE MEETING</u>
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

MARK KERSEY

SDCRAA
FEB 13 2017
 Corporate & Information Governance

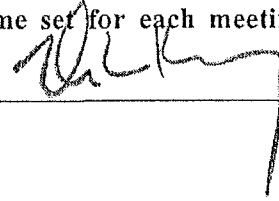
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary

Period Covered: February 2017

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
Mark Kersey		2/13/17
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: February 2, 2017 Time: 9:00 am Location: 3225 N. Harbor Drive	Board ALUC Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

PAUL ROBINSON

SDCRAA
 FEB 23 2017
 Corporate & Information Governance

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary

Period Covered: 2/28/17

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
PAUL ROBINSON		2-23-17
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 2/2 Time: 9:00 - 3:30 p.m. Location: SDCRAA Bd Rm	SDCRAA Bd/ALVA Mtgs
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 2/6/17 Time: 9:00 - 11:30 a.m. Location: Admin Bldg.	Mtg w/ Chaired Port Ad Hoc Search Comm Mtg
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 2/13/17 Time: 10:00 - 11:00 a.m. Location: SDCRAA Bd Rm	Audit Com. Mtg.
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 2/16/17 Time: 2:00 - 2:45 p.m. Location: Conf Call	Ad Hoc Search Comm.
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 2/21/17 Time: 9:00am - 10:30am Location: SDCRAA Bd Rm	SDCRAA Exec/Finan. Comm Mtgs
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 2/22/17 Time: 8:30am - 5:00pm Location: 600 W Broadway	Ad Hoc Search Interviews
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 2/23/17 Time: 8:00 - 2:00 pm Location: 600 W Broadway	Ad Hoc Search Interviews
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: [Signature]

JACK VAN SAMBEEK

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary

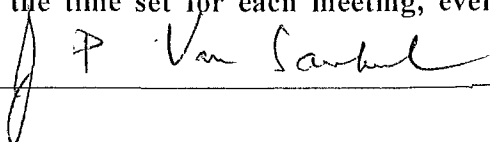
Period Covered: DEC 2016 - FEB 2017

SDCRAA FEB 13 2017 Corporate & Information Governance
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Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
JACK VAN SAMBEEK		2-13-17
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Feb 13 2017 Time: 10 AM Location:	Audit Committee
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Dec 6 2016 Time: 10 AM Location:	Audit Committee
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

MICHAEL SCHUMACHER

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary**

SDCRAA
FEB 24 2017
Corporate & Information Governance

Period Covered: February 1-28, 2017

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
<i>Michael Schumacher</i>		<i>2-24-17</i>
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: February 2, 2017 Time: 9:00 am Location: 3225 N. HARBOR DR.	Board meeting
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: February 13, 2017 Time: 10:00 am Location: 3225 N. HARBOR DR.	Audit Committee meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: Michael Schumacher Digitally signed by Michael Schumacher
Date: 2017.02.24 08:34:38 -08'00'

DON TARTRE

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary

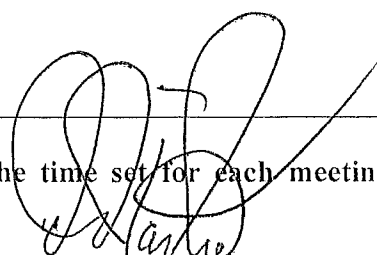
SDCRAA
FEB 13 2017
 Corporate & Information Governance

Period Covered: 2/13-2017

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
Don Tartre		2/13-2017
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 2/13-2017 Time: 10AM Location: Board Room	AC Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

STAFF REPORT

Meeting Date: **MARCH 2, 2017**

Subject:

Awarded Contracts, Approved Change Orders from January 9, 2017 through February 5, 2017 and Real Property Agreements Granted and Accepted from January 9, 2017 through February 5, 2017

Recommendation:

Receive the Report:

Background/Justification:

Policy Section Nos. 5.01, Procurement of Services, Consulting, Materials, and Equipment, 5.02, Procurement of Contracts for Public Works, and 6.01, Leasing Policy, require staff to provide a list of contracts, change orders, and real property agreements that were awarded and approved by the President/CEO or her designee. Staff has compiled a list of all contracts, change orders (Attachment A) and real property agreements (Attachment B) that were awarded, granted, accepted, or approved by the President/CEO or her designee since the previous Board meeting.

Fiscal Impact:

The fiscal impact of these contracts and change orders are reflected in the individual program budget for the execution year and on the next fiscal year budget submission. Amount to vary depending upon the following factors:

1. Contracts issued on a multi-year basis; and
2. Contracts issued on a Not-to-Exceed basis.
3. General fiscal impact of lease agreements reflects market conditions.

The fiscal impact of each reported real property agreement is identified for consideration on Attachment B.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

Inclusionary Policy requirements were included during the solicitation process prior to the contract award.

Prepared by:

JANA VARGAS
DIRECTOR, PROCUREMENT

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN January 9 - February 5, 2017

New Contracts

Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
1/10/2017	N/A	SilkRoad Technology	The Contractor will provide licensing, integration and maintenance for the SilkRoad proprietary software. The Authority currently uses SilkRoad Wingspan software and wishes to add two additional modules which are proprietary SilkRoad Solutions.	Single Source	Talent, Culture & Capability	\$300,000.00	2/28/2020
1/18/2017	N/A	DFS Flooring	The Contractor will remove old rubber flooring located at Gate 26, and furnish and install new flooring.	Informal RFP	Facilities Development Department	\$15,081.00	6/9/2017
2/3/2017	N/A	Speedy Mail & Messenger Service	The Contractor will provide incoming and outgoing U.S. Mail pick-up and delivery service for 6 months at San Diego County Regional Airport Authority. This will provide adequate time to solicit and execute a new agreement.	Single Source	Corporate and Information Governance	\$4,000.00	6/30/2017
2/3/2017	N/A	transcenDANCE	The Artist shall participate in a "Residency Program" to create, rehearse and perform content inspired by the Airport environment and facilitate participatory experiences for the public at the San Diego International Airport.	Informal RFP	Vision, Voice & Engagement	\$30,000.00	1/14/2018

New Contracts Approved by the Board

Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
2/3/2017	104208	JXR Constructors, Inc.	The contract was approved by the Board at the February 24, 2016 Board Meeting. The Contractor will complete project # 104208, T2W First Floor Restroom Remodel at San Diego International Airport.	RFB	Facilities Development	\$1,295,916.20	5/3/2017
2/3/2017	104193	Fordyce Construction, Inc.	The contract was approved by the Board at the December 15, 2016 Board Meeting. The Contractor will complete project # 104193, Solid Waste Disposal and Recycling Facility at San Diego International Airport.	RFB	Facilities Development	\$1,185,471.00	5/27/2017

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN January 9 - February 5, 2017

Amendments and Change Orders

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value (%) (+ / -)	New Contract Value	New End Date
1/13/2017		Ocean Blue Environmental	The Second Amendment extends the term of the agreement by 90 days to provide adequate time for the completion of a new solicitation for on-call hazardous waste disposal services at San Diego International Airport.	Environmental Affairs	\$5,750,000.00	\$0.00	0%	\$5,750,000.00	5/29/2017
2/3/2017		Sharp Electronics Corporation	The Third Amendment extends the term of the agreement by 78 days while the department works with Procurement to solicit and execute a new agreement for Audio-Visual System Equipment Maintenance and Repair Services at San Diego County Regional Airport Authority.	Corporate & Information Governance	\$109,999.99	\$0.00	0%	\$109,999.99	4/30/2017

Amendments and Change Orders-Approved by the Board

1/11/2017		Ueberall International, LLC	The Second Amendment was approved by the Board at the November 16, 2016 Board Meeting. The Second Amendment extends the term of the agreement by 90 days and increases the total compensation by \$75,000 to compensate the Artist for the change of material which increases the longevity of the Artwork at San Diego International Airport.	Vision, Voice & Engagement	\$800,000.00	\$75,000.00	9%	\$875,000.00	4/30/2017
1/17/2017		Ace Parking Management	The Third Amendment was approved by the Board at the June 23, 2016 Board Meeting. The Third Amendment extends the term of the agreement to by an additional 90 days, increases the total compensation by \$9,924,580 and updates "Parking Facilities" figures listed in Exhibit B, adds shift schedules in Exhibit C "Services", updates Exhibit E " Payroll and Operating Expenses" and adds the "Performance Based Incentive Program".	Ground Transportation	\$29,700,000.00	\$9,924,580.00	33%	\$39,624,580.00	8/31/2018
1/17/2017		Ace Parking Management	The Fifth Amendment was approved by the Board on June 23, 2016 Board Meeting. The Fifth Amendment extends the term of the agreement by an additional 90 days in order to make the agreement coterminous with the Parking Management Services agreement and increases the total compensation by \$16,580,000 for Airport Shuttle Services at San Diego International Airport.	Ground Transportation	\$34,489,003.00	\$16,580,000.00	48%	\$51,069,003.00	8/31/2018

Attachment "B"

REAL PROPERTY AGREEMENTS EXECUTED FROM JANUARY 9, 2017 to FEBRUARY 5, 2017



Real Property Agreements

Begin/End Dates	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
1.30.17 - 3.31.17	LE-0914	SDG&E	Right of Entry Permit	Along Winship Lane	Access to pothole SDG&E gas line	N/A	None	N/A
1.1.17 - 12.31.21	LE-0840	San Diego Unified Port District	Right of Entry Permit	Port Employee Parking Lot (Pacific Hwy)	Access to maintain Authority's 12 kv equipment	N/A	None	N/A
1.30.17 - 3.31.17	LE-0911	AT&T	Right of Entry Permit	Along North Harbor Drive Within Airport Property	Access to AT&T manholes to repair AT&T cable	N/A	None	N/A
12.15.16 - 6.30.18	LE-0918	Jazz Aviation LP	Affiliate Airline Operating Agreement	Terminal 2	Operating at SAN to provide air transportation services on behalf of Air Canada	N/A	Per terms of Affiliate Airline Operating Agreement	N/A



Real Property Agreement Amendments and Assignments

Effective Date	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
1.24.17	LE-0869	FedEx	Use & Occupancy Permit	Northside	Cargo Area	517,127	Rent Credit	N/A
11.11.13 - 3.31.22	LE-0670	HG-CV-Epicure-Martinez San Diego, JV	Third Amendment News & Gift Concession Package 3	Terminals 1 and 2	Retail Concession	N/A	The greater of the Minimum Annual Guarantee or 17% of Gross Receipts	Amendment to reflect close-out and as-built conditions of the Concession Premises as described in "Exhibit A" and clarify the mid-term refurbishment period.
11.18.13 - 3.31.22	LE-0671	HG-CV-Epicure-Martinez San Diego, JV	Third Amendment News & Gift Concession Package 7	Terminals 1 and 2	Retail Concession	N/A	The greater of the Minimum Annual Guarantee or 17% of Gross Receipts	Amendment to clarify the mid-term refurbishment period.
12.31.13 - 12.30.20	LE-0651	Mission Yogurt, Inc.	Third Amendment Food & Beverage Concession Package 4	Terminals 1 and 2	Retail Concession	N/A	The greater of the Minimum Annual Guarantee or 15% of Gross Receipts	Amendment to reflect close-out and as-built conditions of the Concession Premises as described in "Exhibit A", clarify definitions of "Unamortized Investment" and "Capital Investment", reflect the end date of Lease and clarify the mid-term refurbishment period.

STAFF REPORT

Meeting Date: **MARCH 2, 2017**

Subject:

March 2017 Legislative Report

Recommendation:

Adopt Resolution No. 2017-0015, approving the March 2017 Legislative Report.

Background/Justification:

The Authority's Legislative Advocacy Program Policy requires that staff present the Board with monthly reports concerning the status of legislation with potential impact to the Authority. The March 2017 Legislative Report updates Board members on legislative activities that have taken place since the previous Board meeting. The Authority Board provides direction to staff on legislative issues by adoption of a monthly Legislative Report (Attachment A).

State Legislative Action

The Authority's legislative team recommends that the Board adopt a SUPPORT position on AB 218 (Bonta).

AB 218 would eliminate the requirement that airports cease requiring the collection of a customer facility charge once the bonds used to finance a rental car facility are paid.

The Authority's legislative team recommends that the Board adopt a WATCH position on the following two Senate Bills: SB 31 (Lara) and SB 54 (De Leon).

SB 31 would prohibit state and local agencies and public employees from providing or disclosing to the federal government personally identifiable information regarding a person's religious beliefs, practices, or affiliation, when the information is sought for compiling a database of individuals based on this data for law enforcement or immigration purposes.

SB 54 would repeal current requirements that agencies arresting persons for a violation of specified controlled substance provisions, who may not be a citizen of the United States, notify the appropriate agency of the United States having charge of deportation matters. SB 54 would also prohibit state and local law enforcement officials from detaining individuals for suspected immigration violations.

Federal Legislative Action

The Authority's legislative team recommends that the Board adopt a SUPPORT position on: H.R. 598 (Lynch).

H.R. 598, the "Airplane Impacts Mitigation Act of 2017", would require the Federal Aviation Administration (FAA) to enter into an agreement with an eligible institution of higher education to conduct a study of the health impacts of airplane flights on residents exposed to noise and air pollution levels from flights. The study will consider the health impacts on residents living partly, or entirely within the land underneath the flight paths most frequently used by aircraft flying below 10,000 feet.

The Authority's legislative team recommends that the Board adopt an OPPOSE position on S. 271 (Fischer), the "Build USA Infrastructure Act", which would divert \$21.4 billion annually in Customs and Border Protection passenger and freight user fees to the Highway Trust Fund, beginning October 1, 2020.

The Authority's legislative team recommends that the Board adopt a WATCH position on: H.R. 665 (Keating) and H.R. 678 (McSally).

H.R. 665, the "Airport Perimeter and Access Control Security Act of 2017", would direct the Transportation Security Administration (TSA) to update the following three documents:

- The Transportation Sector Security Risk Assessment for the aviation sector;
- The Comprehensive Risk Assessment of Perimeter and Access Control Security for airports (as well as conduct a system-wide assessment of airport access control points and airport perimeter security); and
- The 2012 National Strategy for Airport Perimeter and Access Control Security

H.R. 678, the "Department of Homeland Security Support to Fusion Centers Act of 2017" would require the Comptroller General to conduct an assessment of Department of Homeland Security personnel assigned to fusion centers, including whether deploying additional DHS personnel to fusion centers would enhance the Department's mission. Fusion centers were created to promote information sharing at the federal level between agencies such as the Central Intelligence Agency, the U.S. Department of Justice, the U.S. military and state and local governments. Most fusion centers were created between the years of 2003 and 2007, of which 72 centers nationwide are currently recognized by the U.S. Department of Homeland Security.

In the coming weeks, the House Transportation and Infrastructure Committee is planning to hold five hearings related to Federal Aviation Administration (FAA) reauthorization.

The hearing subjects are as follows:

- Manufacturing;
- Safety of our Nation's Aviation System;
- Commercial Airlines;
- ATC Reform; and
- Airport Financing and Development.

Fiscal Impact:

Not applicable.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

MICHAEL KULIS
DIRECTOR, INTER-GOVERNMENTAL RELATIONS

RESOLUTION NO. 2017-0015

A RESOLUTION OF THE BOARD OF THE SAN DIEGO
COUNTY REGIONAL AIRPORT AUTHORITY APPROVING
THE MARCH 2017 LEGISLATIVE REPORT

WHEREAS, the San Diego County Regional Airport Authority (“Authority”) operates San Diego International Airport and plans for necessary improvements to the regional air transportation system in San Diego County, including serving as the responsible agency for airport land use planning within the County; and

WHEREAS, the Authority has a responsibility to promote public policies consistent with the Authority’s mandates and objectives; and

WHEREAS, Authority staff works locally and coordinates with legislative advocates in Sacramento and Washington, D.C. to identify and pursue legislative opportunities in defense and support of initiatives and programs of interest to the Authority; and

WHEREAS, under the Authority’s Legislative Advocacy Program Policy, the Authority Board provides direction to Authority staff on pending legislation; and

WHEREAS, the Authority Board, in directing staff, may adopt positions on legislation that has been determined to have a potential impact on the Authority’s operations and functions.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the March 2017 Legislative Report (“Attachment A”); and

BE IT FURTHER RESOLVED that the Board FINDS that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (Cal. Pub. Res. Code § 21065); and is not a “development” as defined by the California Coastal Act (Cal. Pub. Res. Code § 30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2nd day of March, 2017, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY RUSSELL
DIRECTOR, CORPORATE
& INFORMATION GOVERNANCE/
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

March 2017 Legislative Report

Local Legislation

Legislation/Topic

City of San Diego Drone Ordinance

Background/Summary

The purpose of this proposed ordinance is to address the potential hazard of drones to other aircraft in flight, persons on the ground, and critical infrastructure. Specifically, this proposed ordinance would codify on a local level regulations similar to those of the Federal Aviation Administration prohibiting the operation of a model aircraft (operated for hobby or recreational purposes) within five miles of an airport without authorization of air traffic control tower staff. The ordinance would also prohibit the operation of model aircraft in a manner that interferes with manned aircraft or operation of model aircraft beyond the visual line of sight by the operator. The operation of model aircraft would also be limited to a height of 400 feet and would only be allowed during daylight hours. In addition, the proposed ordinance would prohibit the operation of both model aircraft and civil unmanned aircraft systems (drones operated for any purpose other than for hobby or recreation) in a manner prohibited by any federal statute or regulation, in violation of any temporary flight restriction or notice to airmen, or in a careless or reckless manner. It would not apply to drones operated by a public agency for government related purposes.

Anticipated Impact/Discussion

This bill could benefit San Diego International Airport (SDIA) by creating regulations that foster a safer operating environment for unmanned aircraft operated in the City of San Diego.

Status: 2/8/17 – Passed by Public Safety Committee and referred to full City Council

Position: Support (4/21/16)

**Shaded text represents new or updated legislative information*

State Legislation

New Assembly Bills

Legislation/Topic

AB 218 (Bonta) – Local Agencies: airports: customer facility charges

Background/Summary

Current law specifies that the authorization for an airport to impose a customer facility charge (CFC) becomes inoperative when the bonds used for financing a vehicle rental facility are paid. This bill would delete the requirement that the authorization for an airport to impose a customer facility charge become inoperative when the bonds are paid.

Anticipated Impact/Discussion

This legislation was introduced to allow Oakland International Airport to impose CFCs even though it has not yet incurred debt for a rental car facility. However, AB 218 would also allow San Diego International Airport (SDIA) to continue to impose CFCs regardless of whether bonds used to finance the rental car center are retired or not.

Status: 1/25/17 – Introduced in Assembly

Position: Support

Assembly Bills from Previous Report

Legislation/Topic

AB 1 (Frazier) – Transportation Funding

Background/Summary

AB 1 would create the Road Maintenance and Rehabilitation Program and a corresponding account in the State Transportation Fund to address deferred maintenance on state highways and local roadways. Revenues for this new program would be generated from increases in motor vehicle fuel sales and excise taxes and increases in vehicle registration fees, including a new \$165 annual fee for zero-emission motor vehicles. The increases in sales and excise taxes would be adjusted for inflation every three years based on the California Consumer Price Index. This bill would also create an independent Office of the Transportation Inspector General to ensure that all state agencies expending transportation funds operate efficiently and comply with federal and state laws. In addition, AB 1 would expand the list of projects eligible for funding under the Trade Corridors Improvement Fund to include freight access improvements to airports.

**Shaded text represents new or updated legislative information*

Anticipated Impact/Discussion

Although this bill would not directly impact San Diego International Airport (SDIA), its passage could provide additional funding opportunities for highway and roadway improvements in close proximity to SDIA.

Status: 12/5/16 – Introduced in Assembly and referred to Assembly Committees on Transportation and Natural Resources

Position: Watch (1/5/17)

Legislation/Topic

AB 5 (Gonzalez) – Employers: Opportunity to Work Act

Background/Summary

AB 5 would create the Opportunity to Work Act, requiring an employer with 10 or more employees to offer additional hours of work to an existing nonexempt employee before the employer hires an additional employee or subcontractor, except as specified. Employers would not be required to offer an employee additional work hours if it would require the employer to pay overtime compensation. AB 5 also would require an employer to post a notice of employee rights, and would require the employer to maintain certain employment documentation. The bill would authorize an employee to file a complaint for violation of these provisions, and/or bring a civil action for remedies under the act.

Anticipated Impact/Discussion

Because all Airport Authority employees are hired as full-time employees, and this bill would not require employers to offer additional hours if it would result in overtime pay, AB 5 would have no practical effect on the Authority.

Status: 12/5/16 – Introduced in Assembly and referred to Assembly Committee on Labor and Employment

Position: Watch (2/2/17)

Legislation/Topic

AB 92 (Bonta) – Public contracts: payment

Background/Summary

Under current law, public entities are authorized to withhold retention proceeds in excess of 5 percent for projects considered substantially complex. This authority is set to expire on January 1, 2018. AB 92 would extend this authority for five years, establishing a new expiration date of January 1, 2023.

**Shaded text represents new or updated legislative information*

Anticipated Impact/Discussion

This bill will continue the Airport Authority's ability to withhold retention proceeds in excess of 5 percent for substantially complex projects should it choose to do so.

Status: 12/5/16 – Introduced in Assembly and referred to Assembly Committee on Accountability and Administrative Review

Position: Watch (2/2/17)

New Senate Bills

Legislation/Topic

SB 31 (Lara) – California Religious Freedom Act: state agencies: disclosure of religious affiliation information

Background/Summary

Current law prohibits a state agency from including a question regarding an applicant's race, sex, marital status, or religion in any application form for employment. This bill would prohibit a state or local agency or a public employee acting under color of law from providing or disclosing to the federal government personally identifiable information regarding a person's religious beliefs, practices, or affiliation, as specified, when the information is sought for compiling a database of individuals based on religious belief, practice or affiliation, national origin, or ethnicity for law enforcement or immigration purposes.

Anticipated Impact/Discussion

SB 31 would not directly impact San Diego International Airport (SDIA), as the Authority's Talent, Culture and Capability department does not currently share these categories of protected information with external agencies.

Status: 1/31/17 – Passed Senate Judiciary Committee by vote of 6-0 and re-referred to Senate Committee on Appropriations

Position: Watch

Legislation/Topic

SB 54 (De Leon) – Law enforcement: sharing data

Background/Summary

Current law provides that when there is reason to believe that a person arrested for a violation of specified controlled substance provisions may not be a citizen of the United States, the arresting agency shall notify the appropriate agency of the United States having charge of deportation matters. This bill would repeal those provisions. This bill

**Shaded text represents new or updated legislative information*

would also prohibit state and local law enforcement officials from detaining individuals for suspected immigration violations.

Anticipated Impact/Discussion

Although this bill would not directly impact San Diego International Airport (SDIA), its passage could impact the operations of Harbor Police or other law enforcement agencies operating at SDIA.

Status: 1/31/17 – Passed Senate Public Safety Committee by vote of 5-2 and re-referred to Senate Committee on Appropriations

Position: Watch

Senate Bills from Previous Report

Legislation/Topic

SB 1 (Beall) – Transportation Funding

Background/Summary

SB 1 would create the Road Maintenance and Rehabilitation Program and a corresponding account in the State Transportation Fund to address deferred maintenance on state highways and local roadways. Revenues for this new program would be generated from increases in motor vehicle fuel sales and excise taxes and increases in vehicle registration fees, including a new \$100 annual fee for zero-emission motor vehicles. The increases in sales and excise taxes would be adjusted for inflation every three years based on the California Consumer Price Index. This bill would also create an independent Office of the Transportation Inspector General to ensure that all state agencies expending transportation funds operate efficiently and comply with federal and state laws. In addition, AB 1 would expand the list of projects eligible for funding under the Trade Corridors Improvement Fund to include freight access improvements to airports.

Anticipated Impact/Discussion

Although this bill would not directly impact San Diego International Airport (SDIA), its passage could provide additional funding opportunities for highway and roadway improvements in close proximity to SDIA.

Status: 2/2/17 – Passed Senate Transportation and Housing Committee by vote of 8-3. Re-referred to Senate Committee on Environmental Quality

Position: Watch (1/5/17)

**Shaded text represents new or updated legislative information*

Legislation/Topic

SB 4 (Mendoza) – Goods Movement and Clean Trucks Bond Act

Background/Summary

Subject to statewide voter approval in June 2018, SB 4 would authorize \$600 million in state general obligation bonds to be allocated as follows:

- \$200 million to the California Transportation Commission for projects eligible for funding from the Trade Corridors Improvement Fund
- \$200 million to the State Air Resources Board for projects and programs consistent with the Goods Movement Emission Reduction Program
- \$200 million to the State Air Resources Board for projects and programs to expand the use of zero and near-zero emission trucks in extreme nonattainment areas for ozone and particulate matter

SB 4 would also expand the list of projects eligible for funding from the Trade Corridors Improvement Fund to include landside freight access improvements to airports.

Anticipated Impact/Discussion

Although SB 4 could provide additional funding opportunities for transportation projects, including landside freight access improvements to airports, the Authority's legislative team plans to work with the author of this bill, San Diego delegation members, and the California Airports Council to enhance SDIA's ability to compete for funds should voters approve this ballot measure in 2018. Currently, language included in this initial version of SB 4 would prevent the San Diego Association of Governments and other public agencies in San Diego County from nominating transportation improvement projects that would be financed from the \$360 million in Trade Corridors Investment Fund-related bond funds. Authority staff has begun discussions with SANDAG and other local government agencies in an effort to identify potential changes to this bill.

Status: 1/12/17 – Introduced and referred to Senate Committees on Transportation and Housing, Environmental Quality, and Governance and Finance

Position: Watch (1/5/17)

**Shaded text represents new or updated legislative information*

Federal Legislation

New House Bills

Legislation/Topic

H.R. 598 (Lynch) – Airplane Impacts Mitigation Act of 2017

Background/Summary

H.R. 598, the “Airplane Impacts Mitigation Act of 2017”, would require the Federal Aviation Administration (FAA) to enter into an agreement with an eligible institution of higher education to conduct a study of the health impacts of airplane flights on residents exposed to a range of noise and air pollution levels from flights. The study is directed to:

- Focus on residents in Boston, Chicago, New York, the northern California Metroplex, Phoenix, and not more than three additional metropolitan areas each containing an international airport.
- Consider the health impacts on residents living partly, or entirely within the land underneath the flight paths most frequently used by aircraft flying below 10,000 feet.
- Consider only the health impacts that manifest during the physical implementation of the NextGen program on flights departing from or arriving to an international airport located in one of the designated metropolitan areas.

Anticipated Impact/Discussion

Although this bill would not directly impact operations at San Diego International Airport (SDIA), the information collected by the study may be useful in helping the Authority accurately describe any environmental and health impacts of the FAA’s recently implemented NextGen program.

Status: 1/20/17 – Introduced in the House

Position: Support

Legislation/Topic

H.R. 665 (Keating) – Airport Perimeter and Access Control Security Act of 2017

Background/Summary

H.R. 665, the “Airport Perimeter and Access Control Security Act of 2017,” would direct the Transportation Security Administration (TSA) to update:

- The Transportation Sector Security Risk Assessment for the aviation sector
- The Comprehensive Risk Assessment of Perimeter and Access Control Security for airports (as well as conduct a system-wide assessment of airport access control points and airport perimeter security)
- The 2012 National Strategy for Airport Perimeter and Access Control Security

**Shaded text represents new or updated legislative information*

Anticipated Impact/Discussion

Although this bill will not impact operations at San Diego International Airport (SDIA), the updating of assessments by the TSA may lead to increased safety for the travelling public. The Authority's legislative team will work with our legislative consultants and the bill's author to identify an unfunded mandates resulting from this action and offer suggestions for improvement.

Status: 1/24/17 – Introduced in the House

Position: Watch

Legislation/Topic

H.R. 678 (McSally) – Department of Homeland Security Support to Fusion Centers Act of 2017

Background/Summary

Fusion centers were created to promote information sharing at the federal level between agencies such as the Central Intelligence Agency, the U.S. Department of Justice, the U.S. military and state and local governments. H.R. 678, the "Department of Homeland Security Support to Fusion Centers Act of 2017" would:

- Direct the Comptroller General to conduct an assessment of Department of Homeland Security (DHS) personnel assigned to fusion centers
- Direct the Under Secretary of Intelligence and Analysis of the Department of Homeland Security to provide eligibility for access to information classified as Top Secret for analysts at fusion centers, and submit a report to the Committee on Homeland Security, Permanent House Select Committee on Intelligence, Committee on Homeland Security and Government Affairs and Senate Select Committee on Intelligence
- Direct the Chief Information officer of the Department of Homeland Security to conduct an assessment of information systems used to share homeland security information between fusion centers and the Department.

Anticipated Impact/Discussion

Although this bill will not impact operations at San Diego International Airport (SDIA), it will be monitored closely for any potential impact to Department of Homeland Security or Customs and Border Protection procedures. A two-year Senate investigation of fusion centers found significant challenges with the accuracy and utility of the information shared with DHS.

Status: 1/31/17 – Approved by House on a voice vote

Position: Watch

**Shaded text represents new or updated legislative information*

New Senate Bills

Legislation/Topic

S. 271 (Fischer) – Build USA Infrastructure Act

Background/Summary

S. 271, the “Build USA Infrastructure Act” would divert \$21.4 billion annually in Customs and Border Protection (CBP) passenger and freight user fees to the Highway Trust Fund. This funding would be diverted for a five-year period, beginning October 1, 2020.

Anticipated Impact/Discussion

Airports Council International –North America (ACI-NA) strongly opposes this bill. User fees should be applied for their intended use, not diverted to subsidize other programs, especially as CBP continues to face significant staffing shortfalls and technological challenges. As San Diego International Airport (SDIA) continues to expand international air service, this bill could have a negative impact on CBP’s ability to effectively process international passengers.

Status: 2/1/17 – Introduced in Senate

Position: Oppose

**Shaded text represents new or updated legislative information*

STAFF REPORT

Meeting Date: **MARCH 2, 2017**

Subject:

Reject Claim of Jo-Ann Montgomery

Recommendation:

Adopt Resolution No. 2017-0016, rejecting the Claim of Jo-Ann Montgomery.

Background/Justification:

On January 19, 2017, Jo-Ann Montgomery filed a claim ("Attachment A") with the San Diego County Regional Airport Authority ("Authority") alleging that she sustained injuries when she fell as she transited the concourse in Terminal Two at San Diego International Airport. Montgomery claims damages in an unspecified amount for Medical costs and cancelled flights.

On December 16, 2016, Montgomery arrived on a United Airlines flight and disembarked at one of the gates in Terminal Two and headed for baggage claim. Montgomery claims she slipped on the polished concrete and fell forward, landing on her knees. She collected her luggage and made it to the curb where an Airport Traffic Officer assisted her in getting into her son's car. Montgomery claims she suffered a fractured left kneecap and a bruised right knee.

Montgomery' claim should be denied. There is no claim of a dangerous condition. An investigation into the alleged incident revealed no notice of an unsafe or dangerous condition. The claimant states she had no idea why she fell.

The General Counsel has reviewed the claim and recommends rejection.

Fiscal Impact:

Not applicable.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

AMY GONZALEZ
GENERAL COUNSEL

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
ACCIDENT OR DAMAGE CLAIM FORM

Please complete all sections.
Incomplete submittals will be returned, unprocessed.
Use a typewriter or print in ink.

CLAIM FORM SUBMITTED MUST HAVE AN ORIGINAL "WET" SIGNATURE

FOR AUTHORITY CLERK USE ONLY

Document No.: CL-279

Filed: 1-19-17

SDCRAA

JAN 19 2017

Corporate & Information Governance

1) Claimant Name: <u>Jo-Ann R. Montgomery</u>	
2) Address to which correspondence regarding this claim should be sent: <u>4366 Summersun Dr. New Port Richey, FL 34652</u>	
Telephone No.: <u>(727) 359-8461</u>	Date:
3) Date and time of incident: <u>12-16-16</u> <u>Approx. 4pm</u>	
4) Location of incident: <u>Terminal 2</u>	
5) Description of incident resulting in claim: <u>I had taken Flight UA 1870 from Houston and was walking near escalators to claim my baggage when I slipped on the polished concrete floor and fell forward, landing on my knees. Some people near me assisted in helping me up. I didn't realize how badly I'd been hurt until I was at the curb waiting to be picked up and needed assistance from security guard to get to my son's vehicle. The pain was intense by then.</u>	
6) Name(s) of the Authority employee(s) causing the injury, damage or loss, if known:	
7) Persons having firsthand knowledge of incident:	
Witness (es)	Physician(s):
Name: <u>Douglas Stark</u>	Name: <u>Dr. Gerald W. Platt</u>
Address: <u>682 Beech Ave. Chula Vista, CA 91910</u>	Address: <u>Sharp Coronado Emergency Dept. 250 Prospect Pl. Coronado CA 92118</u>
Phone: <u>(619) 420-1125</u>	Phone: <u>(619) 522-3600</u>

8) Describe property damage or personal injury claimed:

Fractured left kneecap
Bruised right knee

9) Owner and location of damaged property or name/address of person injured:

Jo-Ann R. Montgomery
4366 Summersun Dr,
New Port Richey, FL 34652

10) Detailed list and amount of damages claimed as of date of presentation of claim, including prospective damages. If amount exceeds \$10,000.00, a specific amount need not be included.

Rental and purchase of medical equipment
Medical bills not covered by insurance.
Loss of money due to cancelled flight.

Dated: 1-11-17

Claimant: Jo-Ann R. Montgomery
(Signature)

Notice to Claimant:

Where space is insufficient, please use additional paper and identify information by proper section number.

Mail completed original form to:

San Diego County Regional Airport Authority
Tony Russell, Director, Corporate & Information Governance/Authority Clerk
Corporate & Information Governance
P.O. Box 82776
San Diego, CA 92138-2776

RESOLUTION NO. 2017-0016

A RESOLUTION OF THE BOARD OF THE
SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY REJECTING THE CLAIM OF JO-ANN
MONTGOMERY.

WHEREAS, on January 19, 2017, Jo-Ann Montgomery filed a claim with the San Diego County Regional Airport Authority (“Authority”) for losses she claims to have suffered as the result of falling in Terminal Two at San Diego International Airport; and

WHEREAS, at its regular meeting on March 2, 2017, the Board considered the claim filed by Jo-Ann Montgomery and the report submitted to the Board, and found that the claim should be rejected.

NOW, THEREFORE, BE IT RESOLVED that the Board rejects the claim of Jo-Ann Montgomery; and

BE IT FURTHER RESOLVED the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code § 21065); and is not a “development” as defined by the California Coastal Act (California Public Resources Code § 30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at its regular meeting this 2nd day of March, 2017, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

STAFF REPORT

Meeting Date: **MARCH 2, 2017**

Subject:

Selection of Debt Underwriters for the Capital Program

Recommendation:

Adopt Resolution No. 2017-0017, approving the selection of debt underwriters for the Capital Program.

Background/Justification:

The Authority anticipates debt issuance in 2017 to fund the Parking Plaza. It is also anticipated that further financings for additional capital projects (subject to Board approval) may be undertaken utilizing these underwriters. Therefore, the Authority is seeking to establish a pool of underwriting firms.

To accomplish a successful debt offering, a syndicate of underwriters, selected from the firms in the approved underwriting pool, is established to perform services including, but not limited to, underwriting the bonds. The Firm selected to act as senior manager on a transaction will be expected to provide the services set out below, in addition to other services which may reasonably be requested by the Authority:

- Provide recommendations with regard to the optimal size, structuring and timing of revenue bond issues.
- Provide pre-sale market analyses and participate in retail and investor pricing discussions with the Authority and its advisors, prior to and on the date of pricing.
- Assist in preparation of preliminary and final official statements, and review of supplemental indentures and other related bond documents.
- Participate in working group meetings.
- Attend meetings of the Authority's Board of Directors, the Board's Finance Committee, and other Committee meetings as appropriate or requested by the Authority.
- Analyze the merits of any structuring options and evaluate the cost-effectiveness of bond insurance bids.
- Develop retail and institutional marketing plans for each bond issue.
- Assist with presentations to rating agencies, bond insurers and potential investors.

Page 2 of 4

- Provide advice regarding market conditions and trends.
- Provide a post-sale analysis of each transaction for which they are senior manager providing information on where bonds priced relative to other similar transactions; orders and allotments by firm.

In order to create fair and open competition, encourage the broadest qualified group of respondents, and identify and select a balanced underwriting team with core competencies in airport investment banking, underwriting California airport credits, demonstrated capital commitment, retail distribution (particularly in California), and institutional coverage, the Authority conducted a Request For Proposal (RFP) process. Respondents were requested to submit for senior manager consideration or co-manager consideration.

The RFP was issued in December 2016 whereby 32 firms viewed the RFP opportunity and 16 proposals were received on January 6, 2017. The rankings were as follows:

Senior Manager Rankings	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Total	Rank
Bank of America Merrill Lynch	2	8	4	2	16	4
Barclays Bank PLC	5	10	5	8	28	8
Citigroup	1	2	1	1	5	1
Goldman, Sachs & Co	11	11	11	10	43	11
Jefferies LLC	6	4	10	4	24	6
JP Morgan Securities	9	6	6	6	27	7
Loop Capital Markets, LLC	9	7	7	11	34	9
Morgan Stanley & Co LLC	2	5	1	7	15	3
Raymond James & Associates	8	9	9	9	35	10
RBC Capital Markets, LLC	4	1	3	3	11	2
Siebert Cisneros Shank	7	3	8	5	23	5

Co-manager Rankings	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Total	Rank
Academy Securities, Inc	5	3	5	5	18	5
Backstrom, McCarley, Berry & Co, LLC	1	2	1	1	5	1
Hutchinson Shockey Erley & Co	2	1	2	2	7	2
Rice Securities, LLC	3	3	3	3	12	3
The Williams Capital Group, LP	4	3	4	4	15	4

The top 7 senior manager and 2 co-managers were selected for interviews. After the interviews the following five senior manager firms and 1 co-manager firms was selected by the panel to be recommended to the Authority Board for approval as the Authority's underwriting pool: Backstrom McCarley Berry & Co.; Citigroup Global Markets; Jefferies LLC.; Morgan Stanley & Co.; Siebert Cisneros Shank & Co.; RBC Capital Markets;

Backstrom McCarley Berry & Co (selected as Co-manager role only)

- Co-managed 4 issues, \$2.6 billion in Airport underwriting since 2015
- Based in California

- Certified Disadvantaged Business Enterprise (DBE) and a qualified Small Business

Citigroup Global Markets:

- Number 1 Underwriter of Airport Bonds since 2013
- Managed 15 and co-managed 15 issues, \$10.2 billion in Airport underwriting since 2015.
- Strong institutional and retail distribution capabilities including 51 retail distribution offices in California

Jefferies:

- Senior manager for \$379 million San Diego Airport Authority 2013 GARB issuance in January 2013
- Managed 2 and co-managed 5 issues, \$3.4 billion in Airport underwriting since 2015.

Morgan Stanley and Co:

- Ranks among top five firms in world underwriting fixed income securities
- Managed 6 and co-managed 17 issues, \$8.2 billion in Airport underwriting since 2015
- Strong institutional and retail distribution capabilities including 69 retail distribution offices in California who oversee approximately one million customers

RBC Capital Markets:

- Senior manager for Los Angeles department of Airports 2016 Subordinate Revenue Bonds
- Senior manager for 24 airport bonds (\$7.3 billion par) since 2015
- Currently in negotiations to provide additional variable rate debt to the Airport

Siebert Cisneros Shank & Co

- MBE firm headquartered in California and #1 ranked minority firm for senior managed airports since 2013
- Managed 2 and co-managed 17 issues, \$8.5 billion in Airport underwriting since 2015.
- Senior Manager for \$305 million San Diego Airport Authority 2014 Special Facility Bonds issuance in February 2014

Fiscal Impact:

The fees for underwriting and investment banking services are paid from bond proceeds and the costs are expensed in the year of issuance in the interest expense line item Future Fiscal budgets will include these costs, as applicable..

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically under represented businesses and other business enterprises, on all contracts.

This contract does not utilize federal funds, therefore at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses. Policy 5.12 provides a preference of up to five percent (5%) to small businesses in the award of selected Authority contracts. The final contract award is based on the amount of the original proposal.

The preference was applied to the selection of Debt underwriters at San Diego International Airport with Backstrom McCartney Berry and company, Inc.,

Prepared by:

SCOTT BRICKNER
VICE PRESIDENT, FINANCE/TREASURER

RESOLUTION NO. 2017-0017

A RESOLUTION OF THE BOARD OF THE
SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY APPROVING THE SELECTION OF
DEBT UNDERWRITERS FOR THE CAPITAL
PROGRAM

WHEREAS, San Diego County Regional Airport Authority desires to establish a pool of firms to provide debt underwriting services related to the issuance of debt to fund the Authority's capital program; and

WHEREAS, the selection of the underwriter pool was completed following a Request for Proposal (RFP) process.

NOW, THEREFORE, BE IT RESOLVED that the following list of underwriters has been reviewed by the Board and is hereby approved: Backstrom McCarley Berry & Co., LLC.; Citigroup Global Markets Inc.; Jefferies LLC.; Morgan Stanley & Co LLC; Siebert Cisneros Shank & Co.,LLC.; RBC Capital Markets, LLC;

BE IT FURTHER RESOLVED that this Board action is not a "project" as defined by the California Environmental Quality Act (CEQA), Pub. Res. Code §21065; and is not a "development" as defined by the California Coastal Act, Pub. Res. Code §30106.

PASSED, ADOPTED AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this this 2nd day of March, 2017 by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE
& INFORMATION GOVERNANCE/
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL



San Diego County Regional Airport Authority

Selection of Debt Underwriters for the Capital Program

Presented by:
John Dillon, Director
Financial Management

March 2, 2017

Agenda

- Underwriting Pool
- Underwriter Responsibilities
- Goals of Selection Process
- Selection Criteria
- Request for Proposal Results
- Board Action Requested

Underwriting Pool

The Authority anticipates an Airport Revenue Bond issuance in 2017 and potential further financings in 2018

Staff recommends establishing a Pool of Underwriters to provide Investment Banking services for our upcoming bond issuances

The Authority would select the underwriting syndicate (senior manager and co-managers) for each transaction from the pool

Underwriter Responsibilities

The underwriter will price and sell the bonds and if necessary take unsold bonds into inventory. The senior manager will provide:

- Provide recommendations with regard to the optimal size, structuring and timing of revenue bond issues.
- Provide pre-sale market analyses and participate in retail and investor pricing discussions with the Authority and its advisors, prior to and on the date of pricing.
- Assist in preparation of preliminary and final official statements, and review of supplemental indentures and other related bond documents.
- Analyze the merits of any structuring options and evaluate the cost-effectiveness of bond insurance bids.

Goals of Selection Process

- ✓ Create fair and open competition
- ✓ Encourage broadest qualified group of respondents
- ✓ Select a balanced team with core competencies in:
 - Airport banking
 - Underwriting California airport credits
 - Demonstrated capital commitment
 - Retail distribution, particularly in California
 - Institutional coverage

Selection Criteria

Organization & Experience: Demonstrated prior experience with financings of similar scope and complexity

Key Personnel & Resources: Demonstrated competence and experience of the firm's personnel responsible for performing the work and providing services

Approach & Understanding of Services: Understanding of the project scope, the Authority's objectives, and the proposed approach for providing the required services

Compensation/Fees: Providing economical services while maintaining high quality banking and underwriting services

Results: A Pool of Six Firms to Serve the Authority

Firm	Highlights
Backstrom, McCarley, Berry & Co	<ul style="list-style-type: none"> • Based in California • Co-managed 4 issues, \$2.6 billion in Airport underwriting since 2015 • Selected as Co-Manager role only • Certified Disadvantaged Business Enterprise (DBE) and a qualified Small Business
Citigroup Global Markets	<ul style="list-style-type: none"> • Number 1 Underwriter of Airport Bonds since 2013 • Managed 15 and Co-managed 15 issues, \$10.2 billion in Airport underwriting since 2015. • Strong institutional and retail distribution capabilities including 51 retail distribution offices in California
Jefferies	<ul style="list-style-type: none"> • Senior manager for \$379 million San Diego Airport Authority 2013 GARB issuance in January 2013 • Managed 2 and Co-managed 5 issues, \$3.4 billion in Airport underwriting since 2015.

Results: A Pool of Six Firms to Serve the Authority

Firm	Highlights
Morgan Stanley	<ul style="list-style-type: none"> • Ranks among top five firms in world underwriting fixed income securities • Managed 6 and Co-managed 17 issues, \$8.2 billion in Airport underwriting since 2015 • Strong institutional and retail distribution capabilities including 69 retail distribution offices in California who oversee approximately one million customers
RBC Capital Markets	<ul style="list-style-type: none"> • Senior manager Book runner for Los Angeles department of Airports 2016 Subordinate Revenue Bonds • Senior manager for 24 airport bonds (\$7.3 billion par) since 2015 • Currently in negotiations to provide additional variable rate debt to the Airport
Siebert Cisneros Shank & Co.	<ul style="list-style-type: none"> • Managed 2 and Co-managed 17 issues, \$8.5 billion in Airport underwriting since 2015. • MBE firm headquartered in California and #1 ranked minority firm for senior managed airports since 2013 • Senior Manager for \$305 million San Diego Airport Authority 2014 Special Facility Bonds issuance in February 2014

Recommendation and Requested Actions

Staff recommends the Board:

- Adopt Resolution No. 2017-XXXX, approving the selection of the debt underwriters for the capital program

Questions





STAFF REPORT

Meeting Date: **March 2, 2017**

Subject:

Approve and Authorize the President/CEO to Execute On-Call Electrical Service Agreements with Baker Electric, Inc.; Chula Vista Electric Co.; Global Power Group, Inc.; M&K General Contractors, Inc.; and, Neal Electric, Inc.

Recommendation:

Adopt Resolution No. 2017-0018, approving and authorizing the President/CEO to execute on-call electrical service agreements with Baker Electric, Inc.; Chula Vista Electric Co.; Global Power Group, Inc.; M&K General Contractors, Inc.; and Neal Electric, Inc., – each agreement for a term of three years with the option for two one-year extensions exercisable at the discretion of the President/CEO, for an aggregate total not-to-exceed amount of \$5,000,000 to provide on-call electrical services for San Diego International Airport's ("SDIA's") Capital Major Maintenance Program.

Background/Justification:

On December 6, 2016, the San Diego County Regional Airport Authority ("Authority") issued a Request for Qualifications ("RFQ") to obtain Statements of Qualifications ("SOQs") from firms or individuals, for provision of on-call electrical services at SDIA. The RFQ included the selection of up to five firms to perform Services which include, but are not limited to: power supply; exterior and interior service connections; transformers and switches; and other on-site electrical work.

On January 10, 2017, the Authority received SOQs from the following 11 entities: Baker Electric, Inc.; Chula Vista Electric Co.; Eaton Corporation; Electronic Processing Technologies; Ensley Electric; Global Power Group, Inc.; M&K General Contractors, Inc.; M. Brey Electric, Inc.; Morrow-Meadows Corporation; Neal Electric, Inc.; and, Steelcore Electric, Inc.

On January 19, 2017, the Authority's Evaluation Panel ("Panel") comprised of five representatives from Facilities Management short-listed nine firms, which were invited to interview. During the interviews on January 31, 2017 and February 1, 2017, each respondent provided a presentation of its qualifications and responded to prepared questions. After the interview, the Panel evaluated the nine respondents using a weighted criteria of four factors: the contractor's submission form describing similar projects completed and the company's responsibility; prior company experience; prior experience of the company's primary staff who would interact with Authority staff in the performance of services; and eligibility for small business participation under Authority Policy 5.12, Preference to Small Business.

The final ranking matrix is as follows:

Firms	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Panelist 5	Total	Final Rank
Baker Electric	3	3	3	4	3	16	3
Chula Vista Electric	1	1	2	2	2	8	1
Eaton Corporation	3	8	8	6	8	33	7
Electronic Processing	9	9	9	9	9	45	9
Ensley Electric	8	6	7	8	7	36	8
Global Power Group	1	6	5	3	4	19	4
M&K General Contractors	6	4	6	5	5	26	5
Morrow-Meadows	7	5	4	7	6	29	6
Neal Electric	3	2	1	1	1	8	1

A brief background of the top five ranked firms is provided:

Baker Electric, Inc.

- Baker Electric, Inc. was founded in 1938 and is locally managed
- Clients include John Wayne Airport, General Atomics, SDG&E Palomar Energy Center
- Provides electrical contracting services from design/build conception to project completion of turn-key energy and electrical solutions with 24/7 emergency response

Chula Vista Electric Co.

- Chula Vista Electric Co. was founded in 1925, is locally managed and a certified small business
- Clients include BAE Systems, Southwestern College, Scripps Health
- Provides full-service integrated electrical and network systems that includes design/build, installation, maintenance and repair with 24/7 emergency response
- Currently SDIA's contractor for the 12kV system operations, maintenance and training services

Global Power Group, Inc.

- Global Power Group was founded in 2005, is locally managed and a certified small business
- Clients include City/County of San Diego, Cal Trans, SDSU, Scripps Hospitals
- Provides full-service electrical contracting services from small system integrations to turn-key back-up power systems with 24/7 emergency response

M&K General Contractors, Inc.

- M&K General Contractors was founded in 2011, is locally managed and a certified small business
- Clients include U.S. Navy, SPAWAR Headquarters

Page 3 of 4

- Provides full-service electrical contracting services including specialty installations with 24/7 emergency response

Neal Electric, Inc.

- Neal Electric was founded in 1984, and is locally managed
- Clients include Petco Park, Camp Pendleton Naval Hospital
- Has been one of SDIA's 24/7 emergency response on-call electrical contractors since March 2011

Staff recommends the award of on-call electrical services agreements to the top five ranked firms: Baker Electric, Inc.; Chula Vista Electric Co.; Global Power Group, Inc.; M&K General Construction, Inc.; and Neal Electric, Inc., each agreement for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, for an aggregate total not-to-exceed amount of \$5,000,000 for all five firms.

Fiscal Impact:

Total expenditures under the five on-call service agreements may not exceed an aggregate limit of \$5,000,000 over the three year term with the option for two one-year extensions. Funding is available within the Facilities Management FY2017 adopted & FY2018 conceptually approved Operating Budgets for Major Maintenance and the Authority's FY2017 – FY2021 Capital Improvement Budget for capitalized maintenance projects.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

A. California Environmental Quality Act ("CEQA"): This Board action is not a project that would have a significant effect on the environment as defined by the CEQA, as amended, 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore; at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses. Policy 5.12 provides a preference of up to five percent (5%) to small businesses in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance to Policy 5.12, recommended firms, Chula Vista Electric Co., Global Power Group, Inc., and M&K General Contractors, Inc. received the 5% small business preference and recommended firms, Baker Electric, Inc. and Neal Electric, Inc., did not receive the 5% small business preference.

Prepared by:

DAVID LAGUARDIA
DIRECTOR, FACILITIES MANAGEMENT

RESOLUTION NO. 2017-0018

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE ON-CALL ELECTRICAL SERVICE AGREEMENTS WITH BAKER ELECTRIC, INC.; CHULA VISTA ELECTRIC CO.; GLOBAL POWER GROUP, INC.; M&K GENERAL CONTRACTORS, INC., AND NEAL ELECTRIC, INC., – EACH AGREEMENT, FOR A TERM OF THREE YEARS WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS EXERCISABLE AT THE DISCRETION OF THE PRESIDENT/CEO, FOR AN AGGREGATE TOTAL NOT-TO-EXCEED AMOUNT OF \$5,000,000 TO PROVIDE ON-CALL ELECTRICAL SERVICES FOR SAN DIEGO INTERNATIONAL AIRPORT'S ("SDIA'S") CAPITAL MAJOR MAINTENANCE PROGRAM

WHEREAS, on December 6, 2016, the San Diego County Regional Airport Authority ("Authority") issued a Request for Qualifications ("RFQ") to obtain Statements of Qualifications ("SOQs") from firms or individuals for provision of on-call electrical services; and

WHEREAS, the RFQ included the selection of up to five contractors to perform Services; and

WHEREAS, on January 10, 2017, the Authority received 11 SOQs; and

WHEREAS, on January 19, 2017, the Authority's Evaluation Panel ("Panel") short-listed nine firms, which were invited to interview; and

WHEREAS, on January 31, 2017 and February 1, 2017, the Panel interviewed nine short-listed firms with each respondent providing a presentation of its qualifications and responses to prepared questions; and

WHEREAS, after the interview, the Panel evaluated the nine respondents using a weighted criteria of four factors: contractor's submission form describing similar projects completed and the company's responsibility; prior company experience; prior experience of the company's primary staff who would interact with Authority staff in the performance of services; and eligibility for small business participation under Authority Policy 5.12, Preference to Small Business; and

WHEREAS, upon conclusion of the evaluation process, the Panel ranked Chula Vista Electric Co. and Neal Electric, Inc. first; Baker Electric, Inc. third; Global Power Group, Inc. fourth; M&K General Contractors, Inc. fifth; Morrow-Meadows Corporation sixth; Eaton Corporation seventh; Ensley Electric eighth; and Electronic Processing ninth.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute on-call electrical service agreements with Baker Electric, Inc., Chula Vista Electric Co., Global Power Group, Inc., M&K General Contractors, Inc., and Neal Electric, Inc., - each agreement for a term of three years with the option for two one-year extensions exercisable at the discretion of the President/CEO, for an aggregate total not-to-exceed amount of \$5,000,000 to provide on-call electrical services for San Diego International Airport's ("SDIA's") Capital Major Maintenance Program; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

BE IT FURTHER RESOLVED that the Board finds this action is not a "project" that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended, 14 Cal. Code Regs. §15378); and is not a "development" as defined by the California Coastal Act Pub. Res. Code §30106.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2nd day of March, 2017, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Item 8

Presentation and Approval of the Amended Preferred Airport Development Plan Concept (*Continued from the February 2, 2017 Board Meeting*)

**THERE ARE NO MEETING
MATERIALS AT THIS TIME**

Item 9

Approve and Adopt a Mid-Year Adjustment of the Capital Program Budget for Fiscal Years 2017-2021 to Fund the Terminal 2 West Federal Inspection Services Project; and Authorize the President/CEO to Execute a Design-Build Agreement with Turner-PCL for Design and Construction of the Terminal 2 West Federal Inspection Services Facility

**THERE ARE NO MEETING
MATERIALS AT THIS TIME**

TRAVEL REQUEST

AMY GONZALEZ

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Amy Gonzalez Dept: 15

Position: Board Member President/CEO Gen. Counsel Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 1/23/17 PLANNED DATE OF DEPARTURE/RETURN: 2/26/17 / 2/28/17

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip-- continue on extra sheets of paper as necessary):

Destination: Dallas, TX Purpose: P3 Conference
Explanation: P3 Conference

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

- AIRFARE \$ 600.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 0.00

B. LODGING \$ 500.00

C. MEALS \$ 100.00

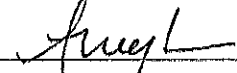
D. SEMINAR AND CONFERENCE FEES \$

E. ENTERTAINMENT (If applicable) \$

F. OTHER INCIDENTAL EXPENSES \$

TOTAL PROJECTED TRAVEL EXPENSE \$

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 1/24/17

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its _____ meeting.

(Leave blank and we will insert the meeting date.)

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel travelling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Amy Gonzalez Dept: 15
Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 1/24/17 PLANNED DATE OF DEPARTURE/RETURN: 4/23/17 / 4/24/17

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip-- continue on extra sheets of paper as necessary):

Destination: Palm Springs, CA Purpose: ACI-NA - Business of Airports Conference
Explanation: Speaker at ACI-NA Conference - Advertising Policies and Guidelines

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

- AIRFARE \$ 0.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 0.00

B. LODGING

\$ 190.00

C. MEALS

\$ 100.00

D. SEMINAR AND CONFERENCE FEES

\$ 550.00

E. ENTERTAINMENT (If applicable)

\$ _____

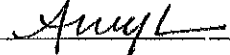
F. OTHER INCIDENTAL EXPENSES

\$ _____

TOTAL PROJECTED TRAVEL EXPENSE

\$ _____

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 1/24/17

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its _____ meeting.

(Leave blank and we will insert the meeting date.)

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Amy Gonzalez Dept: 15

Position: Board Member President/CEO Gen. Counsel Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 1/31/17 PLANNED DATE OF DEPARTURE/RETURN: 5/2/17 / 5/8/17

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Amelia Island, FL Purpose: ACI-NA - Legal Affairs Spring Conference
Explanation: ACI-NA - Legal Affairs Conference

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

- AIRFARE \$ 450.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 120.00

B. LODGING \$ 1200.00

C. MEALS \$ 400.00


D. SEMINAR AND CONFERENCE FEES \$ 850.00

E. ENTERTAINMENT (If applicable) \$

F. OTHER INCIDENTAL EXPENSES \$

TOTAL PROJECTED TRAVEL EXPENSE \$

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 2/4/17

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
- 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
- 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its _____ meeting.

(Leave blank and we will insert the meeting date.)

TRAVEL EXPENSE

THELLA F. BOWENS

**RECEIPTS FOR AAAE AVIATION ISSUES CONFERENCE
AND POLICY REVIEW COMMITTEE MEETING
KAUAI, HI
January 7-11, 2017 - THELLA F. BOWENS**

Aloha
5022 Lawai Rd
Koloa, HI 96756
808-742-1424

Aloha
5022 Lawai Rd
Koloa, HI 96756
808-742-1424

Server: Kirsti
Table 33/2
Guests: 2
Order Type: ORDER
Area: Dining
Day Part: Dinner

01/10/2017
7:08 PM
70024

Kale Salad 12.00
CRAB CRUSTED 48.00

Complete Subtotal 60.00

3 Items

Subtotal 60.00

HI Tax Ex Tax 2.50

Total 62.50

Balance Due 62.50

Server: Kirsti DOB: 01/10/2017
07:17 PM 01/10/2017
Table 33/2 7/70024

SALE

Amex 4194322
Card #XXXXXXXXXX
Magnetic card present: BOWENS THELLA F
Card Entry Method: S
Approval: 540422

Amount: \$ 62.50
+ Tip: 12.00
= Total: 74.50

I agree to pay the above
total amount according to the
card issuer agreement.

X _____

Mahalo Nui Loa!

Guest Copy

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REPORT**

(To be completed within 30 days from travel return date)

FY1 ONLY
EXPENSE REPORT
PREVIOUSLY APPROVED

TRAVELER: Thella F. Bowens DEPT: NAME & NO. Executive Office/BU 6
 DEPARTURE DATE: 1/7/2017 RETURN DATE: 1/11/2017 REPORT DUE: 2/10/17
 DESTINATION: Kauai, HI

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS	
		SUNDAY 1/8/17	MONDAY 1/9/17	TUESDAY 1/10/17	WEDNESDAY 1/11/17	THURSDAY	FRIDAY	SATURDAY 1/7/17		
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	\$369.00								0.00	
Conference Fees (provide copy of flyer/registration expenses)	\$745.00								0.00	
Rental Car*									0.00	
Gas and Oil*									0.00	
Garage/Parking*									0.00	
Mileage - attach mileage form*									0.00	
Taxi and/or Shuttle Fare (include tips pd.)*									0.00	
Hotel*	\$680.50		340.25	340.25					680.50	
Telephone, Internet and Fax*									0.00	
Laundry*									0.00	
Tips - separately paid (maids, bellhop, other hotel srvs.)									0.00	
Meals (include tips pd.)	Breakfast*							21.73	21.73	
	Lunch*				25.15				25.15	
	Dinner*	44.50			37.25			65.81	147.56	
	Other Meals*								0.00	
<i>Alcohol is a non-reimbursable expense</i>										
Hospitality ¹ *									0.00	
Miscellaneous: Baggage Fee					60.00				60.00	
									0.00	
									0.00	
<i>*Provide detailed receipts</i>										
Total Expenses prepaid by Authority		2,294.50	44.50	340.25	340.25	122.40	0.00	0.00	87.54	934.94

Explanation:	Total Expenses Prepaid by Authority	2,294.50
	Total Expenses Incurred by Employee (including cash advances)	934.94
	Grand Total	\$3,229.44
	Less Cash Advances (attach copy of Authority ok)	
	Less Expenses Prepaid by Authority	2,294.50
	Due Traveler (positive amount)²	Due Authority (negative amount)³

Note: Send this report to Accounting even if the amount is \$0.

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.90 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Kim Ayers Ext.: 2447
 Traveler Signature: Thella F. Bowens Date: _____
 Approved By: _____ Date: 1/19/2017

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)
Tony P. Russell, Authority Clerk hereby certify that this document was approved by the Executive Committee at its meeting.
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)
1-23-17 meeting.
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel travelling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Thella F. Bowens Dept: 6
 Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 9/6/16 PLANNED DATE OF DEPARTURE/RETURN: 1/6/17 | 1/12/17

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Kaual, HI Purpose: Attend AAAE Policy Review Committee and Board Meeting
 Explanation: NOTE: Per AAAE policy, airfare and hotel expenses are reimbursable for one meeting per year.

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:	
• AIRFARE	\$ 600.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 250.00
B. LODGING	\$ 1700.00
C. MEALS	\$ 400.00
D. SEMINAR AND CONFERENCE FEES	\$ 710.00
E. ENTERTAINMENT (If applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$ 50.00
TOTAL PROJECTED TRAVEL EXPENSE	\$ 3710.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Thella F. Bowens* Date: 6 Sept 2016

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

- By my signature below, I certify the following:
1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

Tony R. Russell, Authority Clerk, hereby certify that this document was approved
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)
 by the Executive Committee at its 10-10-16 meeting.
 (Leave blank and we will insert the meeting date.)

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Thella F. Bowens Dept: 6
 Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 11/7/16 PLANNED DATE OF DEPARTURE/RETURN: 2/7/2017 / 2/10/2017

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip– continue on extra sheets of paper as necessary):

Destination: Scottsdale, AZ Purpose: Attend ACI-NA 2017 CEO Forum and Winter Board Meeting

Explanation: _____

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

• AIRFARE	\$	400.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$	80.00
B. LODGING	\$	1040.00
C. MEALS	\$	200.00
D. SEMINAR AND CONFERENCE FEES	\$	695.00
E. ENTERTAINMENT (If applicable)	\$	
F. OTHER INCIDENTAL EXPENSES	\$	50.00
TOTAL PROJECTED TRAVEL EXPENSE	\$	2465.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Thella F. Bowens* Date: 11/7/2016

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
- 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
- 3. The concerned out-of-town travel and all identified expenses conform to the requirements and Intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

Tony R. Russell, Authority Clerk, hereby certify that this document was approved
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its 12-5-16 meeting.
 (Leave blank and we will insert the meeting date.)



Traveltrust Corporation
 374 North Coast Hwy 101, Suite F
 Encinitas, CA 92024
 Phone: (760) 636-1700



Friday, 6 JAN 2017 04:31 PM EST

Passengers: **HELLA BOWENS (06)**

Agency Reference Number: JZCYLN

Click here to view your current itinerary or ETicket receipt on-line: tripcase.com

American Airlines Confirmation JZCYLN

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt
 Be sure to visit www.traveltrust.com for additional travel information

TRAVELTRUST STRONGLY RECOMMENDS CHECKING IN
 ONLINE WITH YOUR AIRLINE AT LEAST 24 HOURS PRIOR TO
 EACH FLIGHT FOR THE MOST CURRENT TIMES AND ALERTS

AIR	Tuesday, 7 FEB 2017	
American Airlines	Flight Number: 0985	Class: N-Coach/Economy
From: San Diego CA, USA	Depart: 12:55 PM	
To: Phoenix AZ, USA	Arrive: 03:12 PM	
Stops: Nonstop	Duration: 1 hour(s) 17 minute(s)	
Seats: 08C	Status: CONFIRMED	Miles: 304 / 486 KM
Equipment: Boeing 737-800 Jet		
DEPARTS SAN TERMINAL 2 - ARRIVES PHX TERMINAL 4		
Frequent Flyer Number: [REDACTED]		
EXTRA LEG ROOM AISLE CONFIRMED		
American Airlines Confirmation number is JZCYLN		

AIR	Friday, 10 FEB 2017	
American Airlines	Flight Number: 0639	Class: N-Coach/Economy
From: Phoenix AZ, USA	Depart: 03:01 PM	
To: San Diego CA, USA	Arrive: 03:14 PM	
Stops: Nonstop	Duration: 1 hour(s) 13 minute(s)	
Seats: 08D	Status: CONFIRMED	Miles: 304 / 486 KM
Equipment: Airbus A321 Jet		
DEPARTS PHX TERMINAL 4 - ARRIVES SAN TERMINAL 2		
Frequent Flyer Number: [REDACTED]		
AISLE SEAT CONFIRMED		
American Airlines Confirmation number is JZCYLN		

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. AMERICAN AIRLINES CONFIRMATION NUMBER - JZCYLN

FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

Ticket/Invoice Information

Ticket for: THELLA BOWENS
Date issued: 1/6/2017 Invoice Nbr: 5408009
Ticket Nbr: AA7935405342 Electronic Tkt: Yes Amount: 186.40 USD
Exchange for: 0017874517439 Issued: 01NOV16
Total Exchange: 63.80

Charged to: AX*****

Service fee: THELLA BOWENS
Date issued: 1/6/2017
Document Nbr: XD0699068645 Amount: 30.00
Charged to: AX*****

Total Tickets: 63.80
Total Fees: 30.00
Total Amount: 93.80

Click here 24 hours in advance to obtain boarding passes:
[American](#)

Click here to review Baggage policies and guidelines:
[American](#)

TSA Guidance- a government issued photo Id is needed for checkin.
Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.
For Additional security information visit www.tsa.gov.

Thank you for choosing Traveltrust!
Our Business Hours are 2am-5:30pm Pacific Monday - Friday,
Saturday from 9am-1pm Pacific.
For EMERGENCY AFTERTHOUS assistance in the US, please call 888-221-6043 and use VIP Code SJE72.
You can also use the Direct Dial Number 882-233-1914 or the collect number 882-647-0061.
Each call is billable at a minimum \$25.00 per call/reservation



Traveltrust Corporation
 374 North Coast Hwy 101, Suite F
 Encinitas, CA 92024
 Phone: (760) 635-1700

ADD TO OUTLOOK

Friday, 3 FEB 2017 07:03 PM EST

Passengers: THELLA BOWENS (06)

Agency Reference Number: BAIZNV

Click here to view your current itinerary or ETicket receipt on-line: tripcase.com

American Airlines Confirmation BAIZNV

Please review your Itinerary and report any discrepancies to Traveltrust within 24hrs of receipt
 Be sure to visit www.traveltrust.com for additional travel information

TRAVELTRUST STRONGLY RECOMMENDS CHECKING IN
 ONLINE WITH YOUR AIRLINE AT LEAST 24 HOURS PRIOR TO
 EACH FLIGHT FOR THE MOST CURRENT TIMES AND ALERTS

AIR Thursday, 9 FEB 2017 

American Airlines	Flight Number: 0563	Class: L-Coach/Economy
From: Phoenix AZ, USA	Depart: 09:25 PM	
To: San Diego CA, USA	Arrive: 09:41 PM	
Stops: Nonstop	Duration: 1 hour(s) 16 minute(s)	
Seats: 14C	Status: CONFIRMED	Miles: 304 / 486 KM
Equipment: Airbus A321 Jet		
DEPARTS PHX TERMINAL 4 - ARRIVES SAN TERMINAL 2		
Frequent Flyer Number: [REDACTED]		
American Airlines Confirmation number is BAIZNV		

A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN
 UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND.
 AMERICAN AIRLINES CONFIRMATION NUMBER - BAIZNV
 FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

Ticket/Invoice Information

Ticket for: THELLA BOWENS
 Date issued: 2/3/2017 Invoice Nbr: 5411780
 Ticket Nbr: AA7943849616 Electronic Tkt: Yes Amount: 222.20 USD
 Base: 193.49 US Tax: 14.51 USD XT Tax: 14.20 USD

Charged to: AX*****[REDACTED]

Service fee: THELLA BOWENS
 Date issued: 2/3/2017
 Document Nbr: XD0700328753 Amount: 30.00
 Charged to: AX*****[REDACTED]

Total Tickets: 222.20
 Total Fees: 30.00
 Total Amount: 252.20

Ayers Kim

From: meetings@aci-na.org
Sent: Friday, January 06, 2017 7:00 AM
To: Bowens Thella; Ayers Kim
Subject: 2017 CEO Forum & Winter Board of Directors Meeting - Confirmation

01/06/2017



Meeting Confirmation Notice

Please review your **CONTACT** information below as it will be used for rosters and badges. Any changes should be sent to meetings@aci-na.org immediately.

Please note: The company name listed is per your Official Representative to ACI-NA. No changes to Company name is permitted.

Ms. Thella F. Bowens
President/CEO
Nick Name: Thella
San Diego County Regional Airport Authority
PO Box 82776 San Diego, CA 92138

PH: (619) 400-2445
FX:
EM: [REDACTED]

You are registered for the following:

2017 CEO Forum & Winter Board of Directors Meeting
From Wednesday, February 08, 2017 through Friday, February 10, 2017

Description	UnitPrice	Quantity	Price
Airport Members Registration Fee	\$ 695.00	1	\$ 695.00
		Total	695.00
		Payments	695.00
		Balance	0.00

Thank you for registering for the 2017 CEO Forum & Winter Board of Directors Meeting, February 8-10, 2017. The meeting will be held at Omni Scottsdale Resort & Spa at Montelucia.

HOTEL RESERVATIONS

Please call Omni Scottsdale Resort & Spa directly at (480) 627-3200. Be sure to identify yourself as an ACI-NA Meeting attendee to receive the discounted rate of \$295.00 USD single/double occupancy per night, plus applicable taxes.

The last day to receive this rate is January 16, 2017. Rooms may sell out before this date. Make your reservations early.

OMNI HOTELS & RESORTS

montelucia | scottsdale

THELLA BOWENS
 PO BOX 82776
 San Diego CA 92138
 United States

Room No. : 1909
 Arrival : 02/07/17
 Departure : 02/09/17
 Page No. : 1 of 1
 Follo No. :
 Conf. No. : 173468
 Cashier No. :

INFORMATION INVOICE

Membership No. : SG [REDACTED]
 A/R Number :
 Group Code : 0204172017ACINA
 Company Name :

02/09/17

Date	Description	Charges	Payments
02/07/17	Room Charge - No RSC	295.00	
02/07/17	7.27% State Occupancy Tax	21.45	} \$345.18
02/07/17	3.4% City Occupancy Tax	10.03	
02/07/17	2.5% City Tax	7.38	
02/07/17	Group Resort Services Charge	10.00	
02/07/17	7.27% RSC State Occupancy Tax	0.73	
02/07/17	3.4% RSC City Occupancy Tax	0.34	
02/07/17	2.5% RSC City Tax	0.25	
		295.00	
02/08/17	Room Charge - No RSC	21.45	} \$345.18
02/08/17	7.27% State Occupancy Tax	10.03	
02/08/17	3.4% City Occupancy Tax	7.38	
02/08/17	2.5% City Tax	10.00	
02/08/17	Group Resort Services Charge	0.73	
02/08/17	7.27% RSC State Occupancy Tax	0.34	
02/08/17	3.4% RSC City Occupancy Tax	0.25	
02/08/17	2.5% RSC City Tax		
		690.36	
02/09/17	American Express XXXXXXXXXXXX [REDACTED] XX/XX		690.36
		Total	690.36
		Balance	0.00

Ayers Kim

From: Thelia Bowers [REDACTED]
Sent: Monday, February 13, 2017 1:28 PM
To: Ayers Kim
Subject: Fwd: Your Tuesday afternoon trip with Uber

Sent from my iPhone

Begin forwarded message:

From: Uber Receipts <uber.us@uber.com>
Date: February 7, 2017 at 3:13:11 PM PST
To: [REDACTED]
Subject: Your Tuesday afternoon trip with Uber



\$23.86

Thanks for choosing Uber, Thella

February 7, 2017 | uberXL



03:49pm | 3800 E Sky Harbor Blvd, Phoenix

04:11pm | 4949 E Lincoln Dr, Paradise Valley



You rode with Cha

8.07
miles

00:2
Trip t

Rate Your
Driver



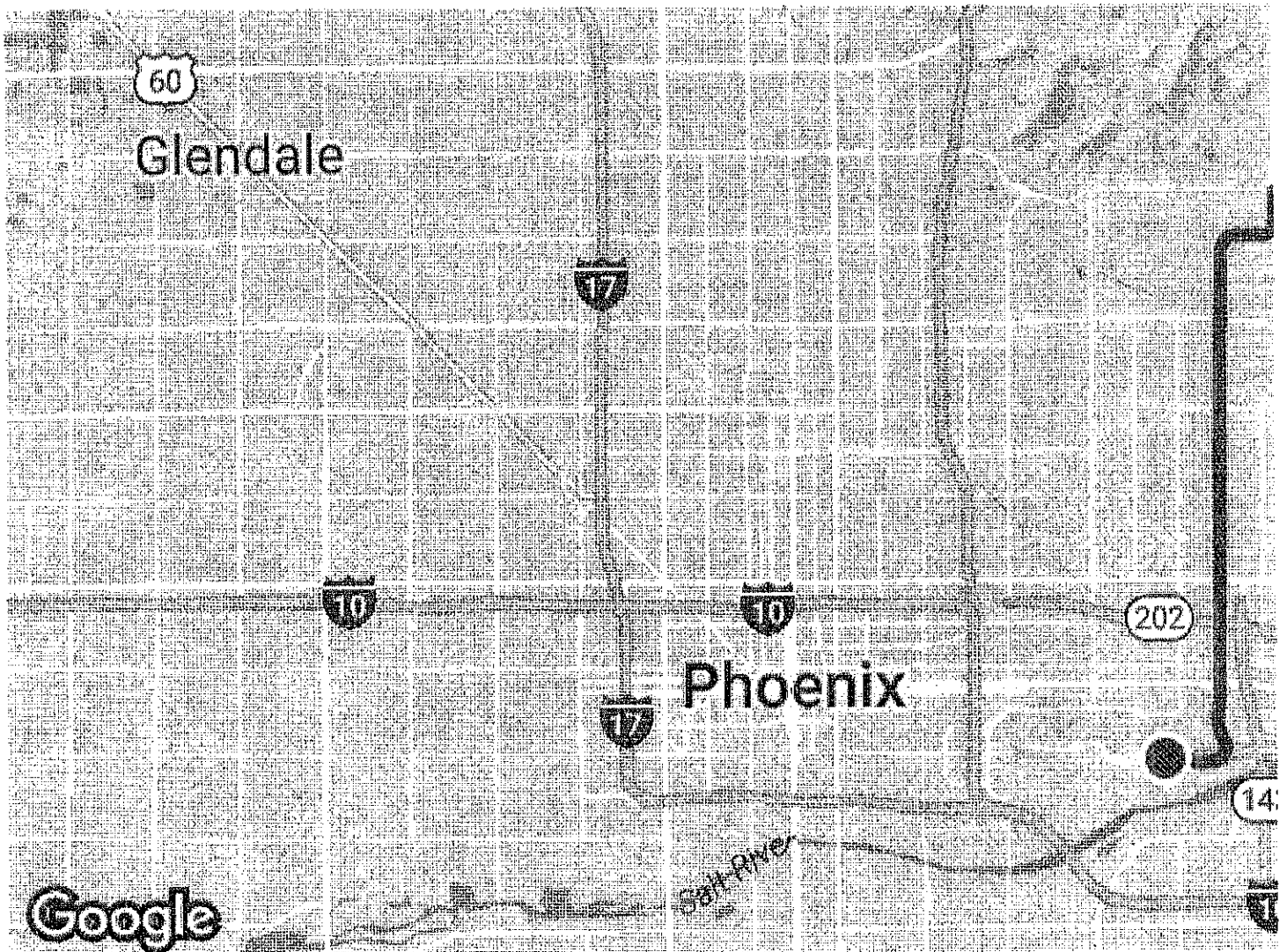
Ayers Kim

From: Thella Bowens [REDACTED]
Sent: Monday, February 13, 2017 1:27 PM
To: Ayers Kim
Subject: Fwd: Your Thursday evening trip with Uber

Sent from my iPhone

Begin forwarded message:

From: Uber Receipts <uber.us@uber.com>
Date: February 9, 2017 at 7:20:53 PM PST
To: [REDACTED]
Subject: Your Thursday evening trip with Uber



\$22.33

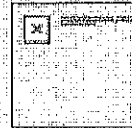
Thanks for choosing Uber, Thella

February 9, 2017 | uberXL



07:59pm | 5550 E Lincoln Dr, Paradise Valle

08:18pm | Terminal 4 Parking, PHX, Phoeni



You rode with Tho

8.66
miles

00:1
Trip t

Rate Your
Driver





**2017
CEO
FORUM**

& WINTER
BOARD
MEETING

February 8 - 10, 2017
Scottsdale, AZ

Wi-Fi Network: Omni Meeting
WiFi Password: airports17

2017 CEO Forum Sponsors





& WINTER BOARD MEETING

*Conference agenda subject to change.
As of January 27, 2017.*

Tuesday, February 7, 2017

2:00 PM - 5:00 PM **Executive Committee Meeting - Sevilla**

Wednesday, February 8, 2017

8:00 AM - 3:00 PM **Registration - Valencia Foyer**

8:00 AM - 9:00 AM **Breakfast - Valencia Lawn**

9:00 AM - 11:00 AM	Canadian Small Airport Caucus Meeting Valencia C	Canadian Large Airport Caucus Meeting Cordoba
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9:00 AM - 12:00 PM **U.S. Policy Council Meeting - Valencia AB**

11:00 AM - 12:00 PM **Closed Canadian Policy Board Meeting - Valencia C**

12:00 PM - 1:30 PM **Lunch - Valencia Lawn**

12:00 PM - 1:45 PM **Lunch/Canadian Policy Council and Membership Meeting - Valencia C**

2:00 PM - 4:15 PM **ACI-NA Board of Directors Meeting - Valencia AB**

4:30 PM - 5:45 PM **WBP/Associates Board Meeting - Valencia C**

5:45 PM - 7:00 PM **Welcome Networking Reception - Kasbah Patio**

7:00 PM - 9:00 PM **ACI-NA PAC Dinner - Chef's Kitchen Patio**
*Separate registration required. Contact Shervan Sebastian at
ssebastian@aci-na.org for more details.*



& WINTER BOARD MEETING

Conference agenda subject to change.
As of January 27, 2017.

Thursday, February 9, 2017

- 7:30 AM - 3:00 PM **Registration** - *Valencia Foyer*

- 7:30 AM - 8:15 AM **Exec-to-Exec Meeting** - *Sevilla*
ACI-NA and WBF/Associates Board Executive Committee Members Only

- 7:30 AM - 8:30 AM **Breakfast** - *Valencia Lawn*

- 8:30 AM - 10:00 AM **Large Hub Committee Meeting** **Medium Hub Committee Meeting**
Cordoba *Valencia C*

- Small Airports Committee Meeting**
Chef's Kitchen

- 10:00 AM - 10:30 AM **AM Networking Break** - *Valencia Foyer*

- 10:30 AM - 10:45 AM **CEO Forum Welcome and Introductions** - *Valencia AB*

- James E. Bennett, A.A.E William R. Vanecek
Director of Aviation Services *Chair, ACI-NA*
City of Phoenix Aviation Department *Director of Aviation*
 Buffalo Niagara International Airport
- Kevin M. Burke
President & CEO
ACI-NA

- 10:45 AM - 11:30 AM **Flight Path for the Future** - *Valencia Foyer*

- Introduction** **Speaker**
Marilyn Mora Henry Harteveltdt
President & CEO *Atmospheric Research*
Reno-Tahoe Airport Authority

- 11:30 AM - 12:30 PM **How Can Your Organization Remain Competitive For Attracting Talent?**
Valencia AB

- Introduction** **Speakers**
Mark B. Laroche Mindy Price
President & CEO *Chief PACE Setter*
Ottawa International Airport Authority *Direct Effect Solutions, Inc.*

- John Wheat
Director of Airports
Sacramento County Airport System





& WINTER BOARD MEETING

Conference agenda subject to change.
As of January 27, 2017.

12:30 PM - 1:15 PM

Networking Lunch - Valencia Lawn

1:30 PM - 2:45 PM

How to Manage Cybersecurity In the Digital Age - Valencia AB
(presentation followed by small group discussion)

Introduction

Joseph W. Lopano
CEO
Tampa International Airport

Speaker

Michael Stephens
General Counsel & VP Information Technology
Tampa International Airport

2:45 PM - 3:15 PM

Stadiums and Terminals: Similarities and Differences - Valencia AB

Introduction

James E. Bennett, A.A.E.
Director of Aviation Services
City of Phoenix Aviation Department

Speaker

Michael J. Bidwill
President
Arizona Cardinals

3:15 PM - 3:45 PM

PM Networking Break - Valencia Foyer

3:45 PM - 5:00 PM

Airports Only Session - Valencia AB

Changes That Disrupt Communities and Their Impact on Airports

Changes in state or provincial laws on social issues can have a significant impact on airports. Airport operations can be affected by minimum wage protests, open carry gun laws, police shootings and protests, legalization of marijuana and laws related to gender identification. Join us for a candid discussion with airport CEOs that have successfully dealt with these high profile issues.

Moderator

RJ Steenstra
President & CEO
Fort McMurray Airport Authority

Speakers

Brent D. Cagle
Aviation Director
Charlotte Douglas International Airport

Speaker

Candace S. McGraw
CEO
Cincinnati/Northern Kentucky Int'l Airport

Rochelle Cameron
CEO

Philadelphia International Airport

Rhonda Hamm-Niebruegge
Director of Airports
St. Louis Airport Authority

3:45 PM - 4:45 PM

WBP/Associates Only Session - Valencia C

As the FAA reauthorization process continues, ACI-NA will continue to urge Congress to adjust the federal cap on local PFCs so that airports can do their part to meet the infrastructure needs of the U.S. aviation system. In order to have success on Capitol Hill, the U.S. airport industry will need all hands on deck. Support from the WBP/Associates is needed and welcomed. Annie Russo and Joe Lopano will speak about the FAA Reauthorization, and update participants on the current state of affairs.

Joe Lopano
CEO
Tampa International Airport

Annie Russo
Vice President of Government & Political Affairs
ACI-NA



& WINTER BOARD MEETING

Conference agenda subject to change.
As of January 27, 2017.

6:00 PM - 7:00 PM **Reception** - Castillo Lucena/Corjito Plaza

Friday, February 10, 2017

7:45 AM - 10:00 AM **Registration** - Valencia Foyer

7:45 AM - 8:30 AM **Networking Breakfast** - Valencia Lawn

8:30 AM - 9:15 AM **Unmanned Vehicles - Taking Advantage of the Next Frontier** - Valencia AB

Moderator

Bryant L. Francis
Director of Aviation
Oakland International Airport

Speaker

Michael Toscano
Strategic Advisor and former President & CEO
Association of Unmanned Vehicle Systems
International

9:15 AM - 10:15 AM **P3s - What You Need To Know Before The Proposal** - Valencia AB

Moderator

Thella Bowers
President/CEO
San Diego County Regional Airport Authority

Speakers

Sheri Ernico
Director
Leigh Fisher

Gert-Jan de Graaff
President & CEO
JFK International Air Terminal LLC

Steve Morris
Vice President, Global Aviation
Jacobs

10:15 AM - 11:00 AM **Up In The Air With Brexit: Implications for North American Airports**
Valencia AB

Introduction

Michael J. Landguth
President & CEO
Raleigh-Durham Airport Authority

Speakers

Michael Goldman
Partner
Goldman/Schulte-Strathaus Strategic Advisors

Ulrich Shulte-Strathaus
Partner
Goldman/Schulte-Strathaus Strategic Advisors



& WINTER BOARD MEETING

*Conference agenda subject to change.
As of January 27, 2017.*

11:00 AM - 11:30 AM

ACI-NA Town Hall - Valencia AB

Kevin M. Burke
President & CEO
ACI-NA

William R. Vanecek
Chair, ACI-NA
Director of Aviation
Buffalo Niagara International Airport

11:30 AM

Wrap Up and Adjourn - Valencia AB

Box Lunch - Valencia Foyer



BUSINESS EXPENSE

APRIL BOLING

