

## **DRAFT ACTION MINUTES** **Board Meeting Agenda**

**Thursday, November 7, 2024**  
**9:00 AM**

San Diego County Regional Airport Authority  
Administration Building  
First Floor – Board Room  
2417 McCain Road  
San Diego, California 92101

***Live webcasts of Authority Board meetings can be accessed at***  
**<http://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board>**

**CALL TO ORDER:** Chair Cabrera called the meeting to order at 9:02 a.m.

**PLEDGE OF ALLEGIANCE:** Chair Cabrera led the pledge of allegiance.

**ROLL CALL:** Board Member Perrault was ABSENT.

*Board member Montgomery Steppe arrived at 9.05 a.m.*

*Board Member Sanchez arrived at 9:21 a.m.*

### **PRESENTATIONS:**

**A. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2024:**

Presented by: Scott Brickner, Vice President and Chief Financial Officer

**B. SUSTAINABILITY MATTERS: AIRPORT AUTHORITY 2023 ENVIRONMENTAL, SOCIAL, AND GOVERNANCE REPORT:**

Presented by: Michelle Brega, Senior Director, External Relations; Chad Reese, Manager, Environmental Affairs

### **REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:**

#### **Board Members**

Gil Cabrera (Chair)  
James Sly (Vice-Chair)  
Whitney Benzian  
Lidia S. Martinez  
Monica Montgomery Steppe  
Rafael Perez  
Esther C. Sanchez  
Steve Vaus  
Marni von Wilpert

#### **Ex-Officio Board Members**

Col. R. Erik Herrmann  
Michele Perrault  
Everett Townsend

#### **President/CEO**

Kimberly J. Becker

# **DRAFT ACTION MINUTES**

## **Board Meeting Agenda**

Page 2 of 6

Thursday, November 7, 2024

- **AUDIT COMMITTEE:**  
Committee Members: Huerta, Newsom (Chair), Montgomery Steppe, Perez, Sanchez, Vaus, Wong Nickerson
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**  
Committee Members: Benzian, Martinez, Perez, Sanchez, von Wilpert (Chair)
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**  
Committee Members: Cabrera (Chair), Martinez, Sly
- **FINANCE COMMITTEE:**  
Committee Members: Martinez, Sly (Chair), von Wilpert

### **ADVISORY COMMITTEES**

- **AUTHORITY ADVISORY COMMITTEE:**  
Liaison: Benzian, Martinez (Primary)
- **ARTS ADVISORY COMMITTEE:**  
Liaison: Martinez

### **LIAISONS**

- **CALTRANS:**  
Liaison: Everett Townsend
- **INTER-GOVERNMENTAL AFFAIRS:**  
Liaison: Cabrera
- **MILITARY AFFAIRS:**  
Liaison: Herrmann
- **PORT:**  
Liaisons: Cabrera (Primary), von Wilpert
- **WORLD TRADE CENTER:**  
Representative: Sly

### **BOARD REPRESENTATIVES (EXTERNAL)**

- **SANDAG BOARD OF DIRECTORS:**  
Representative: Cabrera (Primary), Sly

For reference only. This document is not the official action of the meeting and should not be maintained once the final minutes are adopted.

# **DRAFT ACTION MINUTES**

## **Board Meeting Agenda**

Page 3 of 6

Thursday, November 7, 2024

- **SANDAG TRANSPORTATION COMMITTEE:**  
Representatives: Sanchez (Primary), Perez

### **CHAIR REPORT:**

### **PRESIDENT/CEO REPORT:**

**NON-AGENDA PUBLIC COMMENT:** None

### **CONSENT AGENDA (ITEMS 1- 11):**

**[ACTION: 9-0 to approve the Consent Agenda.]**

- 1. APPROVAL OF MINUTES:**  
RECOMMENDATION: Approve the minutes of the October 3, 2024, regular meeting.
- 2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**  
RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.  
**(Office of the Authority Clerk: Annette Fagan Ortiz, Authority Clerk)**
- 3. AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM SEPTEMBER 9, 2024, THROUGH OCTOBER 6, 2024, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM SEPTEMBER 9, 2024, THROUGH OCTOBER 6, 2024:**  
RECOMMENDATION: Receive the report.  
**(Procurement: Jana Vargas, Director)**
- 4. NOVEMBER 2024 LEGISLATIVE REPORT:**  
RECOMMENDATION: Adopt Resolution No. 2024-0090, approving the November 2024 Legislative Report.  
**(Government Relations: Matt Harris, Director)**
- 5. APPROVE APPOINTMENTS TO THE ARTS ADVISORY COMMITTEE:**  
RECOMMENDATION: Adopt Resolution No. 2024-0091, approving the appointment of Elsa Cameron and Adena Varner to the Arts Advisory Committee.  
**(Marketing and Air Service Development: Jon Graves, Director)**

For reference only. This document is not the official action of the meeting and should not be maintained once the final minutes are adopted.

# **DRAFT ACTION MINUTES**

## **Board Meeting Agenda**

Thursday, November 7, 2024

Page 4 of 6

### **CLAIMS:**

**6. REJECT THE CLAIM OF MILA MANSOOR:**

RECOMMENDATION: Adopt Resolution No. 2024-0092, rejecting the claim of Mila Mansoor.

**(General Counsel: Amy Gonzalez)**

### **COMMITTEE RECOMMENDATIONS:**

**7. ACCEPT THE UNAUDITED FINANCIAL STATEMENTS FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2024:**

RECOMMENDATION: The Finance Committee recommends that the Board accept the report.

**(Finance: Scott Brickner, Vice President, and Chief Financial Officer)**

**8. ACCEPT THE AUTHORITY INVESTMENT REPORT AS OF THE QUARTER ENDED SEPTEMBER 30, 2024:**

RECOMMENDATION: The Finance Committee recommends that the Board accept the report.

**(Finance: Scott Brickner, Vice President, and Chief Financial Officer)**

**9. ESTABLISH THE DATE AND TIME OF BOARD AND ALUC MEETINGS FOR 2025, AS INDICATED ON THE PROPOSED 2025 MASTER CALENDAR OF BOARD AND COMMITTEE MEETINGS:**

RECOMMENDATION: The Executive Committee recommends that the Board adopt Resolution No. 2024-0093, establishing the date and time of Board and ALUC meetings, and Committee meetings for 2025 as indicated on the proposed 2025 Master Calendar of Board and Committee Meetings.

**(Office of the Authority Clerk: Annette Fagan Ortiz, Authority Clerk)**

### **CONTRACTS AND AGREEMENTS:**

**10. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A 4TH AMENDMENT TO THE AGREEMENT WITH GO1 USA LLC FOR CONTENT LIBRARY FOR LEARNING MANAGEMENT SYSTEM:**

RECOMMENDATION: Adopt Resolution No. 2024-0094, approving and authorizing the President/CEO to execute a 4th Amendment to the service agreement with Go1 USA LLC for Content Library for Learning Management Services, extending the term to January 2, 2026, increasing the amount by \$64,812.50 for a maximum amount payable of \$189,308.00 over the term of the agreement.

**(Human Resources: Monty Bell, Director)**

For reference only. This document is not the official action of the meeting and should not be maintained once the final minutes are adopted.

# **DRAFT ACTION MINUTES**

## **Board Meeting Agenda**

Thursday, November 7, 2024

Page 5 of 6

### **CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION:**

- 11. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 13, GROUP 9, PROJECT NO. 381309 TWENTY-SIX (26) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON TWENTY-ONE (21) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2024-0095, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,325,600 for Phase 13, Group 9, Project No. 381309, of the San Diego County Regional Airport Authority's Quieter Home Program and making a finding that the project is exempt from the California Environmental Quality Act.

**(Planning, Noise, and Environment: Sjohnna Knack, Director)**

### **PUBLIC HEARINGS:**

### **OLD BUSINESS:**

### **NEW BUSINESS:**

The Board recessed at 9:50 a.m. and reconvened at 9:52 a.m.

### **CLOSED SESSION:**

- 12. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION:**  
Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9  
Name of Case: San Diego County Regional Airport Authority v. AQ US SW Holding Co., et al., San Diego Superior Court Case No. 37-2023-00032124-CU-BC-CTL
- 13. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:**  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9 Number of potential Cases: 1

### **REPORT ON CLOSED SESSION:**

**GENERAL COUNSEL REPORT:** The meeting adjourned out of Closed Session at 10:28 a.m. There was no reportable action.

For reference only. This document is not the official action of the meeting and should not be maintained once the final minutes are adopted.

# **DRAFT ACTION MINUTES**

## **Board Meeting Agenda**

Thursday, November 7, 2024

Page 6 of 6

**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:**

**BOARD COMMENT:**

**ADJOURNMENT:** The meeting adjourned at 10:28 a.m.

DRAFT