

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD
MINUTES
THURSDAY, APRIL 4, 2024
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
BOARD ROOM**

CALL TO ORDER: Vice Chair Sly called the meeting of the San Diego County Regional Airport Authority Board to order at 9:01 a.m. on Thursday, April 4, 2024, at the San Diego County Regional Airport Authority, Administration Building, 2417 McCain Road, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Vice Chair Sly led the pledge of allegiance.

ROLL CALL:

PRESENT: Board Members: Bedell (Ex-Officio), Martinez,
Montgomery Steppe, Perez,
Sanchez, Sly, Townsend (Ex-Officio),
Vaus, von Wilpert

ABSENT: Board Members: Benzian, Cabrera, Perrault (Ex-Officio)

ALSO PRESENT: Angela Shafer-Payne, Vice President/CDO; Lee Kaminetz, Assistant General Counsel; Shawna Morales, Assistant Authority Clerk II; Sonja Banks, Assistant Authority Clerk I

PRESENTATIONS:

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN

COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:** Gretchen Newsom, Chair, Audit Committee, reported that the committee last met on March 25th. She reported that at that meeting, staff provided the committee with a presentation on the evaluation process related to the selection of an external financial audit firm. She reported that staff recommended Plante & Moran for the external audit firm and the Audit Committee unanimously approved staff's recommendation. She reported that this item is on today's Consent Agenda.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** Board Member von Wilpert reported that the last CIPOC meeting was held October 19th and January's meeting was canceled. She reported that the next CIPOC meeting is a Special Board Meeting and Capital Budget Workshop scheduled for April 18th at 10:00 a.m., and that at that meeting, there will be updates on the New Terminal 1 construction progress, community outreach, and a budget and contingency usage update.

- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** None.
- **FINANCE COMMITTEE:** Vice Chair Sly reported that the committee met March 25th and at that meeting the committee reviewed the Unaudited Financial Statements for the eight months ended February 29, 2024, as well as the Authority's Investment Report as of the same date.

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:** Board Member Martinez reported that the Authority Advisory Committee met once since the last Board meeting. She reported that at that meeting, members received a New Terminal 1 update, including an overview of Operational Readiness and Planning, and an External Relations update.
- **ARTS ADVISORY COMMITTEE:** Board Member Martinez reported that the Art Programs and the current performance residency group, DrumatiX, will be holding a free public performance on April 21st 1:00 p.m. at the Seaport Village Lighthouse District Courtyard. She reported that on March 27th, the Arts Program held an artist's reception for the 2024 temporary exhibition, Espacios & Lines, with over 80 guests in attendance, that included a tour of the exhibits in the terminals.

LIAISONS

- **CALTRANS:** Board Member Townsend reported that Caltrans is stepping up its maintenance efforts, with more clean ups on Interstate 5 (I-5) on the ramps into the downtown area.
- **INTER-GOVERNMENTAL AFFAIRS:** Matt Harris, Director, Governmental Affairs, reported that in Washington there are many processes occurring with the 2024 Fiscal Year appropriations legislation was passed, and that the Federal Government is funded through the Federal Fiscal Year ending September 30th. He reported that there were some unfortunate cuts in the Department of Homeland Security bill, totaling approximately \$550,000 a year to the Law Enforcement Officers Reimbursement Program and the Canine Reimbursement Program. He reported that Congress is also working on the Federal Aviation Administration Reauthorization, which is in a 6-month holdover, being that it is authorized through May by extension. He reported that in Sacramento, the Legislature is working through several of bills in policy committee with a deadline of the end of this month.

- **MILITARY AFFAIRS:** Board Member Bedell reported that runway repair and construction continue ahead of schedule and anticipate returning to dual runway operation by July 4th. He also reported that construction has begun on the second of three F35 hangers. In addition, he reported that preparations are underway for the spring Sempra Duress Force protection exercise, April 22nd through the 26th. He reported a first for the Marine Corps, a recruiting and retention incentive of civilian law enforcement. Lastly, he reported that the America's Air Show is scheduled for September 27th -29th, 2024.
- **PORT:** None.
- **WORLD TRADE CENTER:** None.

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:** Vice Chair Sly reported that the SANDAG Board of Directors met three times since the last Board meeting. He reported that the Board of Directors Retreat, the Board focused on team building, discussed SANDAG's priorities and emphasized cross-regional partnerships. He reported that during the second meeting, Board Members heard an update on the Regional Housing Needs Assessment process and methodology. He reported at the third meeting, the Board discussed the Independent Performance Auditor's report on SANDAG's State Route 125 Tool Operations.
- **SANDAG TRANSPORTATION COMMITTEE:** Board Member Sanchez reported that the committee met once since the last Board Meeting. She reported that at that meeting staff presented a quarterly update on the progress and performance of projects funded through SANDAG's grant program from October 1, 2023 - December 31, 2023.

CHAIR REPORT: Vice Chair Sly reported that the artists' work of Espacios & Lines, is displayed pre and post security in Terminal 2, and can also be found online at Arts.san.org. His report continued with announcement of hard hat tour of the New Terminal 1 project, to be held on April 8th. He reported that Representative Scott Peters secured \$500,000 for SAN, and that the funds will be used for the Electrical Infrastructure Improvement Project, to continue to modernize the airport. He reported that in celebration of Women's History Month and International Women's Day, Board Members Lidia Martinez, Esther Sanchez, and Marni von Wilpert engaged in a panel discussion hosted by the Airport Authority's Women's Leadership Group. In addition, he reported that the President and CEO Kim Becker, was named a 2024 Woman of Distinction by the City of San Diego.

PRESIDENT/CEO REPORT: Angela Shafer-Payne, Vice President/CDO, provided a New T1 construction update to include the electrification of the Parking Plaza, as well as the installation of metallic fins to its exterior. She reported that the foundation piles for Phase 2 are nearly complete. She reported that the authority hosted Delta Airlines, and a group of their executives, to a boots on the ground tour of their ticket counter area and club space with an outdoor deck. She reported that later this month, two daily, seasonal British Airways flights will begin from San Diego to London. She reported that Breeze Airways began their inaugural flights out of San Diego. She reported that on May 16th, Alaska Airlines will add a second, daily flight to San Luis Obispo, and that Frontier Airlines will begin a new non-stop flight from San Diego to El Paso, Texas, three times per week, beginning May 16th. She also reported that last month, the Authority held its Third Wednesday Speaker Series, celebrating Women's History Month and hosting three community leaders for a panel discussion, that was moderated by Michelle Brega, Senior Director, External Relations, who leads the Authority's Diversity, Equity, and Inclusion (DEI) initiatives. She reported that Betsy Brennan, President and CEO of Downtown San Diego Partnership, Coleen Clementson, CEO of SANDAG, and Dr. Sunny Cooke, Superintendent/President of Mira Costa College, spoke on the panel. She extended an invitation to the Board Members to attend the Authority's April 17th Speaker Series, which will feature a discussion on tourism and travel, and a speaker panel that will include, Julie Coker, San Diego Tourism Authority, Rip Rippetoe, San Diego Convention Center, and moderating the panel, Hampton Brown, SAN's VP & Chief Revenue Officer of Marketing & Air Service Development. She reported that the Human Resource Talent Acquisition team hired 20 new employees this year, following a record year in 2023, hiring 100 new employees. She reported that Tony Russell, Director of Board Services & Authority Clerk is retiring as of today, and she, in addition to the Board Members, thanked him for 21 years of service with the Authority and offered well wishes into retirement.

NON-AGENDA PUBLIC COMMENT: None.

CONSENT AGENDA (ITEMS 1 - 7):

ACTION: Moved by Board Member Vaus and seconded by Board Member Sanchez to approve the Consent Agenda. Motion carried by the following votes: YES – Martinez, Montgomery Steppe, Perez, Sanchez, Sly, Vaus, von Wilpert, NO – None ABSENT – Benzian, Cabrera. (Weighted Vote Points: YES – 74; NO – 0; ABSENT - 26)

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the March 7, 2024, regular meeting.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

3. AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM JANUARY 8, 2024, THROUGH FEBRUARY 11, 2024, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM JANUARY 8, 2024, THROUGH FEBRUARY 11, 2024:

RECOMMENDATION: Receive the report.

4. APRIL 2024 LEGISLATIVE REPORT:

RECOMMENDATION: Adopt Resolution No. 2024-0024, approving the March 2024 Legislative Report

CLAIMS:

COMMITTEE RECOMMENDATIONS:

5. AWARD A CONTRACT TO PLANTE & MORAN, PLLC, FOR EXTERNAL AUDIT SERVICES:

RECOMMENDATION: The Audit Committee recommends that the Board adopt Resolution No. 2024-0025, awarding a contract to Plante & Moran, PLLC, for external audit services for a total amount not to exceed One Million Two Hundred Thousand Dollars (\$1,200,000) for a three-year term with an option for two (2) one-year extensions, which may be exercised at the sole discretion of the Authority's President/CEO.

CONTRACTS AND AGREEMENTS:

6. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A 2ND AMENDMENT TO THE AGREEMENT WITH GO1 USA LLC FOR A CONTENT LIBRARY FOR LEARNING MANAGEMENT SERVICES:

RECOMMENDATION: Adopt Resolution No. 2024-0026, approving and authorizing the President/CEO to execute a 2nd Amendment to the Agreement with Go1 USA LLC for a Content Library for Learning Management Services, extending the term 180 days to October 3, 2024, and increasing the amount payable by \$24,998.50 for a maximum amount payable of \$124,495.50 over the term of the agreement.

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION:

7. **AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 13, GROUP 5, PROJECT NO. 381305 THIRTY-SIX (36) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON EIGHTEEN (18) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2024-0027, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,325,600 for Phase 13, Group 5, Project No. 381305, of the San Diego County Regional Airport Authority's Quieter Home Program and making a finding that the project is exempt from the California Environmental Quality Act.

PUBLIC HEARINGS:

OLD BUSINESS:

NEW BUSINESS:

CLOSED SESSION: The Board recessed into Closed Session at 9:34 a.m. to hear Items 8 and 9.

8. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION:**

Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9

Name of Case: *San Diego County Regional Airport Authority v. AQ US SW Holding Co., et al.*, San Diego Superior Court Case No. 37-2023-00032124-CU-BC-CTL

9. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION:**

Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9

Name of Case: *United States of America v. City of San Diego, et al. and Related Cross Actions*

United States District Court Case No. 3:23-CV-00541-LL-BGS

10. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: Number of potential Cases: 1

REPORT ON CLOSED SESSION: The Board adjourned out of Closed Session at 10:08 a.m. There was no reportable action.

GENERAL COUNSEL REPORT:

**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS,
PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING
CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:**

BOARD COMMENT:

ADJOURNMENT: The meeting was adjourned at 10:08 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
BOARD THIS 2ND DAY OF MAY 2024.

ATTEST:



SHAWNA MORALES
ASSISTANT AUTHORITY CLERK II,
BOARD SERVICES

APPROVED AS TO FORM:



AMY GONZALEZ
GENERAL COUNSEL