

**Revised 7/7/16**

**SPECIAL BOARD  
and  
EXECUTIVE/FINANCE COMMITTEE MEETING**

**AGENDA**

Monday July 11, 2016  
9:00 A.M.

San Diego International Airport  
SDCRAA Administration Building -- Third Floor  
Board Room  
3225 N. Harbor Drive  
San Diego, CA 92101

Ex-Officio Board Members

Laurie Berman  
Eraina Ortega  
Col. Jason Woodworth

President / CEO

Thella F. Bowens

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. If comments are made to the Committee without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law. ***Please note that agenda items may be taken out of order.***

Staff Reports and documentation relating to each item of business on the Agenda are on file in Corporate & Information Governance and are available for public inspection.

**\*NOTE:** This Committee Meeting also is noticed as a Special Meeting of the Board to (1) foster communication among Board members in compliance with the Brown Act; and (2) preserve the advisory function of the Committee.

Board members who are not members of this Committee may attend and participate in Committee discussions. Since sometimes more than a quorum of the Board may be in attendance, to comply with the Brown Act, this Committee meeting also is noticed as a Special Meeting of the Board.

To preserve the proper function of the Committee, only members officially assigned to this Committee are entitled to vote on any item before the Committee. This Committee only has the power to review items and make recommendations to the Board. Accordingly, this Committee cannot, and will not, take any final action that is binding on the Board or the Authority, even if a quorum of the Board is present.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

***Board***

Board Members: Berman (Ex-Officio), Boling (Chair), Cox, Desmond, Gleason, Hubbs, Janney, Kersey, Ortega (Ex-Officio), Robinson, Sessom, Woodworth (Ex-Officio)

***Executive Committee***

Committee Members: Boling (Chair), Janney, Robinson

***Finance Committee***

Committee Members: Boling (Chair), Cox, Janney, Sessom

**NON-AGENDA PUBLIC COMMENT**

Non-Agenda Public Comment is reserved for members of the public wishing to address the Committee on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Committee. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

**Note:** Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

***BOARD BUSINESS***

**NEW BUSINESS:**

**1. PROPOSED ADOPTION OF PUBLIC PARKING RATE INCREASE:**

The Board is requested to approve an increase in parking rates.

RECOMMENDATION: Adopt Resolution No. 2016-0058, approving an increase to certain parking rates, beginning July 12, 2016.

Presented by: Scott Brickner, Vice President, Finance & Asset Management/Treasurer

**PUBLIC HEARING:**

**2. USE OF AUTOMATED LICENSE PLATE RECOGNITION SYSTEM AT SAN DIEGO INTERNATIONAL AIRPORT:**

The Board is requested to approve the ALPR plan.

RECOMMENDATION: Approve Resolution No. 2016-0059, authorizing the use of an automated license plate recognition system at San Diego International Airport.

Presented by: David Boenitz, Director, Ground Transportation

***EXECUTIVE/FINANCE BUSINESS***

**NEW BUSINESS:**

**3. APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the June 13, 2016 regular meeting.

***FINANCE COMMITTEE***

**4. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE ELEVEN MONTHS ENDED MAY 31, 2016:**

RECOMMENDATION: Accept the report.

Presented by: Kathy Kiefer, Senior Director, Finance and Asset Management

**5. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF MAY 31, 2016:**

RECOMMENDATION: Accept the report.

Presented by: Geoff Bryant, Manager, Airport Finance

***EXECUTIVE COMMITTEE***

**6. PRE-APPROVAL OF TRAVEL REQUESTS AND APPROVAL OF BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL COUNSEL:**

RECOMMENDATION: Pre-approve travel requests and approve business and travel expense reimbursement requests.

Presented by Tony R. Russell, Director, Corporate & Information Governance/Authority Clerk

***REVIEW OF FUTURE AGENDAS***

**7. REVIEW OF THE DRAFT AGENDA FOR THE JULY 21, 2016 BOARD MEETING:**

Presented by: Thella F. Bowens, President/CEO

**8. REVIEW OF THE DRAFT AGENDA FOR THE JULY 21, 2016 AIRPORT LAND USE COMMISSION MEETING:**

Presented by: Thella F. Bowens, President/CEO

**CLOSED SESSION:**

**9. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**

Cal. Gov. Code §54957

Title: President/Chief Executive Officer

**REPORT ON CLOSED SESSION:**

**NON-AGENDA PUBLIC COMMENT:**

**COMMITTEE MEMBER COMMENTS:**

**ADJOURNMENT:**

**Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)**

- 1) Persons wishing to address the Board, ALUC, and Committees shall complete a “Request to Speak” form prior to the announcement of that portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to complete a form shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment period at the beginning of the agenda is limited to eighteen (18) minutes and is reserved for persons wishing to address the Board, ALUC, or Committee on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board. A second Public Comment period is reserved for general public comment later in the meeting for those who were not heard during the first Public Comment period.
- 3) Persons wishing to speak on a specific item listed on the agenda will be afforded an opportunity to speak during the presentation of that individual item. Persons wishing to speak on a specific item should reserve their comments until the item is taken up by the Board, ALUC or Committee. Public comment on a specific item is limited to twenty (20) minutes – ten (10) minutes for those in favor and ten (10) minutes for those in opposition of an item. Each individual speaker will be allowed three (3) minutes, and applicants and groups will be allowed five (5) minutes.
- 4) If many persons have indicated a desire to address the Board, ALUC or Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.
- 6) After a public hearing or the Public Comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

**Additional Meeting Information**

**NOTE:** This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk’s Office at (619) 400-2400 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at [www.san.org](http://www.san.org).

**For those planning to attend the Board meeting, parking is available in the public parking lot located directly in front of the SDCRAA Administration Building. Bring your ticket to the third floor receptionist for validation.**

**You may also reach the SDCRAA Administration Building by using public transit via the San Diego MTS system, Route 992. For route and fare information, please call the San Diego MTS at (619) 233-3004 or 511.**

**UPCOMING MEETING SCHEDULE**

<i>Date</i>	<i>Day</i>	<i>Time</i>	<i>Meeting Type</i>	<i>Location</i>
September 6	Tuesday	9:00 A.M.	Regular	Board Room

## **STAFF REPORT**

Meeting Date: **JULY 11, 2016**

### **Subject:**

#### **Proposed Adoption of Public Parking Rate Increase**

#### **Recommendation:**

Adopt Resolution No. 2016-0058, approving an increase to certain parking rates, beginning July 12, 2016.

#### **Background/Justification:**

This proposed Board action was discussed as part of the budget presentation at the Board Budget Workshop held on June 13, 2016. Parking rate increases are typically presented for Board approval as a separate agenda item at the same Board meeting as the budget adoption. The staff report and resolution to increase rates as approved in the budget were not included in the June 23, 2016 board meeting items and therefore are being proposed for adoption at the July 11, 2016 meeting.

During FY 2012 construction impacts significantly affected parking operations and revenue. As a result, the Finance and Ground Transportation Departments engaged Walker Parking Consultants ("Walker") to perform a parking assessment and functional design review to identify recommendations for parking rate strategies, among other things. The recommendations were intended to optimize the product portfolio, promote efficient use of the parking lots and improve gross parking revenues. Consideration of an immediate as well as subsequent periodic rate increases was identified as an important strategy. At that time, a recommendation to increase parking rates was approved by the Board in February 2012 (effective February 9, 2012). Since then, parking rates were increased again in July 2014.

This proposed July 2016 parking rate increase promotes efficient lot usage by reducing short-term lot dwell time, thereby freeing up spaces for customers dropping off and picking up passengers as well as enhancing revenue. Due to the parking plaza construction, the rates for Long-term lots will not be increased at this time to encourage long-term parkers who are unable to find space in the terminal lots to park at the Harbor Drive and Pacific Hwy (Economy) lots instead.

The Authority's plan of finance includes an assumption that parking rates will be periodically increased. This July 2016 recommended increase was included in the FY 2017 Conceptually Approved Budget last year and is included in the adopted FY 2017 Operating Budget. The associated increase in revenue is an important component of maintaining the Authority's strong debt service coverage ratio related to the Authority's General Airport Revenue Bond debt of nearly \$1 billion. Board approval is necessary to proceed with the proposed rate increase. Staff, therefore, recommends the following rate changes for approval by the Board:

Location	Increment	Current Rate	New Rate
Terminal Lots	0 to 30 minutes	\$ 2.00	\$ 2.50
	30 to 60 minutes	5.00	6.00
	1 to 1.5 hours	7.00	8.00
	1.5 to 2 hours	9.00	10.00
	2 to 2.5 hours	11.00	12.00
	2.5 to 3 hours	13.00	14.00
	3 to 3.5 hours	15.00	16.00
	3.5 to 4 hours	17.00	18.00
	4 to 4.5 hours	19.00	20.00
	4.5 to 5 hours	21.00	22.00
	5 to 7 hours	27.00	28.00
	7 to 24 hours	30.00	32.00
	Thereafter (per day)	30.00	32.00
Valet Parking	Daily Rate	38.00	40.00
Harbor Drive	Daily Rate	20.00	20.00
Pacific Hwy (Economy Lot)	Daily Rate	13.00	13.00

### Fiscal Impact:

The adopted FY 2017 Budget and approved FY 2018 Conceptual Budget include the proposed parking rate increase. Budgeted FY 2017 parking revenue is \$40.6 million and budgeted FY 2018 parking revenue is \$41.0 million. Revenue projections are based on the increase becoming effective July 12, 2016. If the proposed parking rate increase is not approved, the projected impact will be an annual parking revenue shortfall of more than \$0.7 million.

### Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy  
 Customer Strategy  
 Employee Strategy  
 Financial Strategy  
 Operations Strategy

### Environmental Review:

- A. CEQA: This Board action is not a project that will have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

Not Applicable

**Prepared by:**

SCOTT M. BRICKNER  
VICE PRESIDENT, FINANCE & ASSET MANAGEMENT/TREASURER



RESOLUTION NO. 2016-0058

A RESOLUTION OF THE BOARD OF THE  
SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY APPROVING AN INCREASE TO  
CERTAIN PARKING RATES, BEGINNING  
JULY 12, 2016

WHEREAS, the San Diego County Regional Airport Authority (the "Authority") is committed to providing safe, convenient, and reasonably priced parking at San Diego International Airport; and

WHEREAS, the Authority desires to incrementally increase rates for terminal, long-term and economy lots as well as valet parking services.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves an increase to certain parking rates effective July 12, 2016 as depicted in the following schedule; and

**PUBLIC PARKING RATE SCHEDULE**

<b>Location</b>	<b>Increment</b>	<b>Current Rate</b>	<b>New Rate</b>
Terminal Lots	0 to 30 minutes	\$ 2.00	\$ 2.50
	30 to 60 minutes	5.00	6.00
	1 to 1.5 hours	7.00	8.00
	1.5 to 2 hours	9.00	10.00
	2 to 2.5 hours	11.00	12.00
	2.5 to 3 hours	13.00	14.00
	3 to 3.5 hours	15.00	16.00
	3.5 to 4 hours	17.00	18.00
	4 to 4.5 hours	19.00	20.00
	4.5 to 5 hours	21.00	22.00
	5 to 7 hours	27.00	28.00
	7 to 24 hours	30.00	32.00
	Thereafter (per day)	30.00	32.00
Valet Parking	Daily Rate	38.00	40.00
Harbor Drive	Daily Rate	20.00	20.00
Pacific Hwy (Economy Lot)	Daily Rate	13.00	13.00

BE IT FURTHER RESOLVED that the Board authorizes and directs the President/CEO to take such actions as are necessary to comply with this Resolution; and

BE IT FURTHER RESOLVED the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a special meeting this 11<sup>th</sup> day of July, 2016, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

## **STAFF REPORT**

Meeting Date: **JULY 11, 2016**

### **Subject:**

**Use of Automated License Plate Recognition System at San Diego International Airport**

### **Recommendation:**

Approve Resolution No. 2016-0059, authorizing the use of an automated license plate recognition system at San Diego International Airport.

### **Background/Justification:**

The purpose of this item is to satisfy California Civil Code §1798.90.55 which requires that a “public agency that operates or intends to operate an ALPR [automated license plate recognition] system shall provide an opportunity for public comment at a regularly scheduled public meeting of the governing body of the public agency before implementing the program.” ALPR system is defined as a “searchable computerized database resulting from the operation of one or more mobile or fixed cameras combined with computer algorithms to read and convert images of registration plates and the characters they contain into computer-readable data.” [Civil Code §17980.90.5(d)]. An ALPR End User is defined as a “person that accesses or uses an ALPR system.” [Civil Code §17980.90.5(a)]. An ALPR Operator is defined as “a person that operates an ALPR system . . .” [Civil Code §17980.90.5(c)]. A “person” includes a public agency which is defined as the “state, any city, county, or city and county, or any agency or political subdivision of the state, or a city, county, or city and county, including but not limited to, a law enforcement agency.” [Civil Code §17980.90.5(f)].

The Authority and Ace Parking Management Systems, Inc. (“Ace”) are parties to a parking management services agreement (“Agreement”). Under the Agreement, Ace manages the Authority’s Airport parking lots. In performing its duties under the Agreement, Ace seeks to use an ALPR for the following discrete purposes: (1) determine the correct parking fee for lost tickets; (2) identify abandoned vehicles; (3) verify overnight vehicle counts; and (4) respond to inquiries of law enforcement agencies.

The ALPR system that Ace proposes to use consists of vehicle mounted cameras that record license plate numbers only. The Automated License Plate Reader (ALPR) system uses electronic imaging, interpretation and storage to record only vehicle license plate numbers. The system is comprised of a vehicle mounted camera system and an onboard computer. Using advance optical character recognition (OCR) the computer software is able to collect the license plate image and determine the plate's alpha-numeric characters. As the vehicle passes through the parking lot taking the license plate images, a trained individual is able to check the image with the actual plate number. The ALPR process would be performed every night by following a prescribed route through the parking lot. When the process is completed, the license plate data would be transferred wirelessly to the Parking Access and Revenue Control System ("PARCS") database which is housed in a computer located in the Ace Parking Management Office, where it is electronically stored and accessed by designated employees only.

Once the information is in the PARCS database, authorized Ace personnel can query the information through one of the two PARCS portals in the Parking Management Office. Control room personnel will query license plate information whenever a cashier calls in to the office with a lost ticket transaction. Control room personnel then give the cashier the vehicle's entry date and the cashier then continues processing the transaction.

Periodically, Authority staff or Ace directly will be requested to provide license plate information to a law enforcement agency. In these circumstances authorized Ace personnel can query the PARCS database, and provide the requested information to the law enforcement agency.

ALPR End Users, as defined by Civil Code §17980.90.5(a), are required to:

- Maintain reasonable security procedures and practices, including operational, administrative, technical, and physical safeguards, to protect ALPR information from unauthorized access, destruction, use, modification, or disclosure.
- Implement a usage and privacy policy in order to ensure that the access, use, sharing, and dissemination of ALPR information is consistent with respect for individuals' privacy and civil liberties. The usage and privacy policy shall be available to the public in writing, and, if the ALPR end-user has an Internet Web site, the usage and privacy policy shall be posted conspicuously on that Internet Web site.
  - The usage and privacy policy shall, at a minimum, include all of the following:
    - The authorized purposes for accessing and using ALPR information.
    - A description of the job title or other designation of the employees and independent contractors who are authorized to access and use ALPR information. The policy shall identify the training requirements necessary for those authorized employees and independent contractors.
    - A description of how the ALPR system will be monitored to ensure the security of the information accessed or used, and compliance with all applicable privacy laws and a process for periodic system audits.
    - The purposes of, process for, and restrictions on, the sale, sharing, or transfer of ALPR information to other persons.

- The title of the official custodian, or owner, of the ALPR information responsible for implementing this section.
- A description of the reasonable measures that will be used to ensure the accuracy of ALPR information and correct data errors.
- The length of time ALPR information will be retained, and the process the ALPR end-user will utilize to determine if and when to destroy retained ALPR information

Staff proposes to work with the General Counsel's office to implement reasonable security procedures to protect ALPR information from unauthorized access, destruction, use, modification, or disclosure and implement a usage and privacy standard that addresses the use of the ALPR system at the Airport and is consistent with the Civil Code requirements listed above. The usage and privacy standard would be made available in writing and posted on the Authority's website.

An ALPR Operator (here, Ace) has similar requirements under the Civil Code. Staff proposes to work with Ace to ensure that Ace complies with the ALPR Operator requirements before using the ALPR system at the Airport.

**Fiscal Impact:**

Not Applicable.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy  
  Customer Strategy  
  Employee Strategy  
  Financial Strategy  
  Operations Strategy

**Environmental Review:**

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §15065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

Not Applicable.

**Prepared by:**

DAVID BOENITZ  
DIRECTOR, GROUND TRANSPORTATION

RESOLUTION NO. 2016-0059

A RESOLUTION OF THE BOARD OF THE  
SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY AUTHORIZING THE USE OF AN  
AUTOMATED LICENSE PLATE RECOGNITION  
SYSTEM AT SAN DIEGO INTERNATIONAL  
AIRPORT

WHEREAS, California Civil Code §1798.90.55 requires a public agency that operates or intends to operate an Automated License Plate Recognition (“ALPR”) system to provide an opportunity for public comment at a public hearing before implementing the program; and

WHEREAS, on July 11, 2016, the Authority held a public hearing at a publicly noticed meeting to provide an opportunity for public comment regarding the use of a ALPR system at San Diego International Airport; and

WHEREAS, the Board finds it is in the best interest of the Authority to use an APLR system at the Airport to allow the Authority’s parking management service provider to (1) determine the correct parking fee for lost tickets; (2) identify abandoned vehicles; (3) verify overnight vehicle counts; and (4) respond to inquiries of law enforcement agencies.

NOW THEREFORE BE IT RESOLVED that the Board hereby authorizes the use of an Automated License Plate Recognition system at the San Diego International Airport; and

BE IT FURTHER RESOLVED that the Board authorizes the President/CEO with the assistance of the General Counsel to take all necessary and required actions to comply with applicable law before the ALPR is used, including:

1. Maintaining reasonable security procedures and practices, including operational, administrative, technical, and physical safeguards, to protect ALPR information from unauthorized access, destruction, use, modification, or disclosure.
2. Implementing a usage and privacy policy which shall be available to the public in writing, and, posted conspicuously on that Internet Web site; and

BE IT FURTHER RESOLVED by the Board that it finds that this Board action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a special meeting this 11<sup>th</sup> day of July, 2016, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL



## Use of Automated License Plate Recognition (ALPR) Systems

Presented by:

Angela Shafer-Payne, VP-Operations and  
David Boenitz , Director, Ground Transportation

July 11, 2016





# Definitions

- ALPR system is defined as a “searchable computerized database resulting from the operation of one or more mobile or fixed cameras combined with computer algorithms to read and convert images of registration plates and the characters they contain into computer-readable data.”
- ALPR End-User is defined as a “person that accesses or uses an ALPR system.”
- An ALPR Operator is defined as a “person that operates an ALPR system...”



# Background

California Civil Code §1798.90.55 – requires that a “public agency that operates or intends to operate an ALPR system shall provide an opportunity for public comment at a regularly scheduled public meeting of the governing body of the public agency before implementing the program.”

# ALPR Operations

Ace Parking Management Systems, Inc. (Ace) seeks to use an ALPR for the following discrete purposes:

- 1) Determine to correct parking fee for lost tickets
- 2) Identify abandoned vehicles
- 3) Verify overnight vehicle counts
- 4) Respond to inquiries of law enforcement agencies



# ALPR System Uses

- ALPR System use consists of vehicle mounted cameras that record license plate numbers only.
- Uses electronic imaging, interpretation and storage to record only vehicle license plate numbers.
- The process is performed every night by following a prescribed route through the parking lot.
- The license plate data is transferred wirelessly to the PARCS database which is housed in a computer located in the Ace Parking Management Office, where it is electronically stored and accessed by designated employees.
- Authorized Ace personnel can query the information through one of the two PARCS portals in the Parking Management Office.

# ALPR End-Users

- Maintain reasonable security procedures and practices
- Implement a usage and privacy standard in order to ensure that the access, use, sharing and dissemination of ALPR information is consistent
- The usage and privacy standard shall be available to the public in writing and posted on the ALPR End-Users Website.



# ALPR End-Users (cont.)

The usage and privacy policy shall include all of the following:

- The authorized purposes for accessing and using ALPR information.
- A description of the job title or other designation of the employees and independent contractors who are authorized to access and use ALPR information.
- A description of how the ALPR system will be monitored to ensure the security of the information accessed or used, and compliance with all applicable privacy laws and a process of periodic system audits.
- A description of the reasonable measures that will be used to ensure the accuracy of ALPR information and correct data errors.
- The length of time ALPR information will be retained, and the process the ALPR End-User will utilize to determine if and when to destroy retained ALPR information.

# Next Steps

- Staff will work with the General Counsel's office to implement reasonable security procedures to protect ALPR information from unauthorized access, destruction, use, modification, or disclosure and implement a usage and privacy standard that addresses the use of the ALPR system at the Airport. The usage and privacy standard would be made available in writing and posted on the Authority's website.
- Staff will work with Ace to ensure that Ace complies with the ALPR Operator requirements before using the ALPR system at the Airport.
- Staff expects to reinstitute use of the mobile ALPR System within the next 30 days (earlier if feasible).



QUESTIONS?





**DRAFT**  
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**SPECIAL BOARD AND**  
**EXECUTIVE AND FINANCE COMMITTEE MEETING MINUTES**  
**MONDAY, JUNE 13, 2016**  
**BOARD ROOM**

**CALL TO ORDER:** Chair Gleason called the Special Board and Executive and Finance Committee Meeting to order at 9:01 a.m., on Monday, June 13, 2016, in the Board Room of the San Diego International Airport, Administration Building, 3225 N. Harbor Drive, San Diego, CA 92101.

**PLEDGE OF ALLEGIANCE:** Amy Gonzalez, General Counsel, led the Pledge of Allegiance.

**ROLL CALL:**

***Board***

Present: Board Members: Boling, Desmond, Gleason, Janney, Kersey  
Robinson, Sessom

Absent: Board Members: Berman (Ex-Officio), Cox, Hubbs,  
Ortega (Ex-Officio), Woodworth (Ex-Officio)

***Executive Committee***

Present: Committee Members: Gleason, Janney, Robinson

Absent: Committee Members: None

***Finance Committee***

Present: Committee Members: Boling, Janney, Sessom

Absent: Committee Members: Cox

Also Present: Thella F. Bowens, President/CEO; Amy Gonzalez, General Counsel;  
Linda Gehlken, Assistant Authority Clerk I; Ariel Levy-Mayer, Assistant  
Authority Clerk I

**NON-AGENDA PUBLIC COMMENT:** None

**NEW BUSINESS:**

**1. APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the May 9, 2016 regular meeting.

**ACTON: Moved by Board Member Robinson and seconded by Board Member Janney to approve staff's recommendation. Motion carried unanimously.**

**FINANCE COMMITTEE NEW BUSINESS:**

**2. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE TEN MONTHS ENDED APRIL 30, 2016:**

Scott Brickner, Vice President, Finance and Asset Management/Treasurer, and Kathy Kiefer, Senior Director, Finance and Asset Management, provided a presentation on the Unaudited Financial Statements for the Ten Months Ended April 30, 2016 which included, Enplanements, Car Rental License Fees, Food and Beverage Concessions Revenue, Retail Concessions Revenue, Total Terminal Concessions, Parking Revenue, Operating Revenues, Operating Expenses, Financial Summary, Non-operating Revenues & Expenses, and Statements of Net Position (Unaudited).

RECOMMENDATION: Accept the report.

**3. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF APRIL 30, 2016:**

Geoff Bryant, Manager, Airport Finance, provided a presentation on the Authority's Investment Report as of April 30, 2016 which included, Total Portfolio Summary, Portfolio Composition by Security Type, Portfolio Composition by Credit Rating, Portfolio Composition by Maturity, Benchmark Comparison, Detail of Security Holdings, Portfolio Investment Transactions, Bond Proceeds Summary, and Bond Proceeds Investment Transactions.

RECOMMENDATION: Accept the report.

**EXECUTIVE COMMITTEE NEW BUSINESS**

**4. PRE-APPROVAL OF TRAVEL REQUESTS AND APPROVAL OF BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL COUNSEL:**

Chair Gleason requested an amendment to the Travel Expense Report for Breton Lobner, noting the expenses in the Hotel category were not placed under the correct date.

RECOMMENDATION: Pre-approve travel requests and approve business and travel expense reimbursement requests.

**ACTION: Moved by Board Member Robinson and seconded by Board Member Janney to approve as amended. Motion carried unanimously.**

**REVIEW OF FUTURE AGENDAS:**

**5. REVIEW OF THE DRAFT AGENDA FOR THE JUNE 23, 2016 BOARD MEETING:**

Thella F. Bowens, President/CEO, provided an overview of the draft agenda for the June 23, 2016 Board Meeting.

Board Member Desmond requested that staff revise the table in the Staff Report for Item 13, "Airport Parking Management and Parking Shuttle Agreements", to reflect two separate tables, one with the proposals where there is agreement with the current operator, and one with the proposals that staff disagreed with. He also suggested that staff look at any further opportunities for agreement with Ace Parking Proposals.

Chair Gleason requested from General Counsel that Item 13, "Airport Parking Management and Parking Shuttle Agreements" and Item 14, "Transportation Network Company (TNC) Pilot Program Update", on the Draft Board agenda, be written to allow the Board to take action on these Items. He also requested that Old Business be moved to follow New Business.

**6. REVIEW OF THE DRAFT AGENDA FOR THE JUNE 23, 2016 AIRPORT LAND USE COMMISSION MEETING:**

Thella F. Bowens, President/CEO, provided an overview of the draft agenda for the June 23, 2016 Airport Land Use Commission Meeting.

**ACTION: Moved by Board Member Robinson and seconded by Board Member Janney to approve Items 5 and 6 as amended. Motion carried unanimously.**

**BOARD BUSINESS:**

**7. APPROVE AND ADOPT A MID-YEAR ADJUSTMENT OF THE CAPITAL PROGRAM BUDGET FOR FISCAL YEARS 2016-2020 TO FUND AN INCREASE IN THE TERMINAL 2 PARKING PLAZA PROGRAM BUDGET; AND APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE A FIRST AMENDMENT TO THE SWINERTON BUILDERS, INC., AGREEMENT TO ESTABLISH A MAXIMUM CONTRACT VALUE AND TO NEGOTIATE AND EXECUTE FUTURE WORK AUTHORIZATIONS AND A FUTURE GUARANTEED MAXIMUM PRICE AMENDMENT:**

Bob Bolton, Director, Airport Design and Construction, Regina Brown, Manager, Small Business Development, and Geoff Bryant, Manager, Airport Finance provided a presentation on the Terminal 2 Parking Plaza Budget increase which included, Parking Plaza Justification, Previous Board Approvals, Coastal

Commission Approval, Key Project Milestones, Public Outreach, Existing Utilities, Unique Features, 2 Public Art Opportunities, Program Evolution, Scope/Cost Increases to Preliminary Budget, Scope/Cost Reductions, Validated Program Budget, Construction Cost Comparison (Benchmark), Design & Pre-Construction Local & Small Business Participation, Financial Analysis, and Parking Plaza Cost Trend.

Board Member Sessom expressed concern and questioned the safety in using the license plate identifier application. She also requested that General Counsel review the application for compliance with the Authority's Privacy Policy.

Thella F. Bowens, President/CEO, stated that safety conditions are a top priority and that safety features, such as a passcode for the application, would be implemented.

David Boenitz, Director, Ground Transportation, stated that current license plate data is collected in order to make overnight parking comparisons and that the data is not shared.

Board Member Kersey stated that there is an expectation of decreased cost for uncovered parking, such as the Laurel St. and Kettner Blvd. parking structure, and in terms of customer service, cars usually become filthy in uncovered spaces.

Chair Gleason requested a memo from staff on the groups contacted in the local and small business community, what was done, when, and the attendees of public outreach events.

Board Member Janney expressed concern regarding the technological amenities driving the \$45,000,000 increase. He questioned if the technological amenities were required to provide customer satisfaction and how the parking structure would operate without them. He also stated that the enhancements to the Naval Training Center (NTC) Lot may not be necessary with future technology, and stated his lack of support in approving the Resolution No. 2016-0046.

Board Member Boling expressed concern regarding approval of the \$127,800,000 Validated Program Budget. She stated that if cost savings are made, there would not be a need for further Board action in order to add elements that were removed, back into the project. She requested that the motion be adjusted so that the Validated Program Budget is controlled by the Board.

Ms. Bowens suggested that a prioritized list of items be provided to the Board monthly at the Executive and Finance Committee Meetings for consideration, in the event that cost savings were made and items could be placed back into the project.

Board Member Sessom expressed her support for developing a list of items to be provided to the Board, either before any cost savings are determined or during construction of the Parking Plaza.

Chair Gleason suggested Resolution No. 2016-0047 be amended to state that “future change orders that relate to the existing scope of the project using uncommitted funds within the Validated Program Budget of \$127,800,000.”

Ms. Bowens stated that for clarity, the understanding is that the \$127,800,000 budget covers the project as it has been presented today, and if in working toward a Guaranteed Maximum Price (GMP) staff is able to come in below \$127,800,000, staff would bring back a list of prioritized projects to the Board before adding them to the project.

Board Member Boling stated that it is her intent that the President/CEO would be authorized to approve change orders that fall within the existing scope of the project, but any change orders beyond the existing scope of the project should come back to the Board.

**RECOMMENDATION:** Adopt Resolution No. 2016-0046, approving and adopting a mid-year adjustment to the Fiscal Year 2016-2020 Capital Program Budget to fund an increase in the Terminal 2 Parking Plaza budget of \$45,720,000 for a Validated Program budget of \$127,800,000.

**ACTION: Moved by Board Member Robinson and seconded by Board Member Desmond to approve staff’s recommendation. Motion carried by the following vote: YES – Boling, Desmond, Gleason, Kersey, Robinson, Sessom ; NO – Janney ; ABSENT – Cox, Hubbs; (Weighted Vote Points: YES – 68; NO – 12; ABSENT – 20)**

Adopt Resolution No. 2016-0047, approving and authorizing the President/CEO to negotiate and execute: 1) a First Amendment (the “Validation Amendment”) to the Agreement with Swinerton Builders, Inc., establishing a Maximum Project Budget of \$99,800,000 and a Master Project Schedule for the design and construction of the Terminal 2 Parking Plaza; 2) Work Authorizations and a Second Amendment (“Guaranteed Maximum Price Amendment”) within the Maximum Project Budget after the issuance of the Validation Amendment in order to allow completion of 100% design and construction; and 3) future change orders using uncommitted funds within the Validated Program Budget of \$127,800,000.

**ACTION: Moved by Board Member Boling and seconded by Board Member Robinson to approve staff's recommendation amending #3 of the resolution to read "future change orders that relate to the existing scope of the project using uncommitted funds within the Validated Program Budget of \$127,800,000 and that any change orders beyond the existing scope of the project is to be brought back to the Board for approval." Motion carried by the following vote: YES – Boling, Desmond, Gleason, Janney, Kersey, Robinson, Sessom; NO – None; ABSENT – Cox, Hubbs; Weighted Vote Points: YES – 80; NO – 0; ABSENT – 20)**

*The Board recessed at 11:02 a.m. and reconvened at 11:07 a.m.*

**BUDGET WORKSHOP:**

**8. DISCUSSION REGARDING THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY FISCAL YEAR 2017 PROPOSED BUDGET AND FISCAL YEAR 2018 PROPOSED CONCEPTUAL BUDGET:**

Scott Brickner, Vice President, Finance & Asset Management/Treasurer and Geoff Bryant, Manager, Airport Finance provided a presentation on the Authority's Fiscal Year 2017 Proposed Budget and Fiscal Year 2018 Proposed Conceptual Budget which included, Organizational Strategies, Organizational Initiatives, Economic, Industry and Credit Overview, Budget Objectives, Budget Process, Budget Revenue and Expense Overview, Capital Program Budget, and Plan of Finance FY2017-2021.

*Board Member Kersey left the meeting at 12:19 p.m.*

In response to Board Member Boling regarding how the cost for the requested increase in personnel will be offset in the budget's revenues, Mr. Brickner stated that staff could provide details prior to the Board's approval of the final budget in a memo.

Ms. Bowens stated that employee costs are spread through various cost centers and that they have different recovery percentages.

Chair Gleason stated that it would be helpful if staff provided the Board with comparison cost data of personnel over a period of time such as pre Green Build to now, and also how revenue drove the cost.

In response to Board Member Desmond regarding the Authority's policy for cash on hand contingencies, Mr. Brickner stated that the target is 500 days cash on hand and currently the Authority has around 600 days. He stated that the amount equivalent in dollars would be provided to the Board.

Chair Gleason requested that staff include information on bond covenants, Board policy, and the Authority's position in relation to it.

RECOMMENDATION: Discuss the Fiscal Year 2017 Proposed Budget and Fiscal Year 2018 Proposed Conceptual Budget.

**CLOSED SESSION:** None.

**REPORT ON CLOSED SESSION:** None.

**NON-AGENDA PUBLIC COMMENT:**

LISA MCGHEE, SAN DIEGO, representing Airport Parking Operators, provided a presentation on Annual Ground Transportation Fees and the Low Carbon Fuel Standard (LCFS) Conversion Program. She expressed concern that not all ground transportation modes are following the LCFS Conversion Program, and that hotels are in defiance of their airport permit.

Chair Gleason requested that Ms. Bowens provide the Board information during the June Board Meeting regarding the survey taken of ground transportation permit users preference between trip fees and permit fees, and what is the permit mode for hotels.

**COMMITTEE MEMBER COMMENTS:** None.

**ADJOURNMENT:** The meeting was adjourned at 12:35 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY EXECUTIVE COMMITTEE THIS 11<sup>th</sup> DAY OF JULY, 2016.

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LINDA GEHLKEN  
ASSISTANT AUTHORITY CLERK I

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Statements of Net Position**  
**as of May 31, 2016**  
**(Unaudited)**  
**Revised**

**ASSETS**

	May	
	2016	2015
<b>Current assets:</b>		
Cash and investments <sup>(1)</sup>	\$ 66,877,193	\$ 56,431,995
Tenant lease receivable, net of allowance of 2016: (\$222,630) and 2015: (\$60,384)	7,963,960	8,733,921
Grants receivable	5,824,727	7,871,137
Notes receivable-current portion	1,608,986	1,528,512
Prepaid expenses and other current assets	7,599,663	6,330,748
<b>Total current assets</b>	<b>89,874,529</b>	<b>80,896,312</b>
<b>Cash designated for capital projects and other <sup>(1)</sup></b>	<b>34,149,112</b>	<b>23,650,110</b>
<b>Restricted assets:</b>		
Cash and investments:		
Bonds reserve <sup>(1)</sup>	56,867,703	54,943,134
Passenger facility charges and interest unapplied <sup>(1)</sup>	72,203,351	64,510,587
Customer facility charges and interest unapplied <sup>(1)</sup>	40,150,244	41,806,034
Commercial paper reserve <sup>(1)</sup>	-	-
SBD Bond Guarantee <sup>(1)</sup>	4,000,000	4,000,000
Bond proceeds held by trustee <sup>(1)</sup>	177,552,747	324,254,096
Commercial paper interest held by trustee <sup>(1)</sup>	-	-
Passenger facility charges receivable	4,549,082	4,028,606
Customer facility charges receivable	2,904,445	2,986,487
OCIP insurance reserve	3,609,507	4,898,381
<b>Total restricted assets</b>	<b>361,837,079</b>	<b>501,427,325</b>
<b>Noncurrent assets:</b>		
<b>Capital assets:</b>		
Land and land improvements	109,265,444	72,217,057
Runways, roads and parking lots	589,529,009	587,071,319
Buildings and structures	1,398,676,528	1,102,844,098
Machinery and equipment	45,367,477	14,737,320
Vehicles	14,648,331	5,556,614
Office furniture and equipment	32,416,713	32,572,926
Works of art	9,534,749	3,423,910
Construction-in-progress	152,054,765	382,523,095
	<b>2,351,493,016</b>	<b>2,200,946,339</b>
Less accumulated depreciation	(810,254,558)	(731,104,895)
<b>Total capital assets, net</b>	<b>1,541,238,458</b>	<b>1,469,841,444</b>
<b>Other assets:</b>		
Notes receivable - long-term portion	35,280,567	36,962,786
Investments-long-term portion <sup>(1)</sup>	139,307,213	96,831,446
Net pension asset	-	6,367,657
Security deposit	349,943	500,367
<b>Total other assets</b>	<b>174,937,723</b>	<b>140,662,256</b>
<b>Deferred outflows of resources:</b>		
Deferred pension contributions	5,897,441	-
<b>Total assets and deferred outflows of resources</b>	<b>\$ 2,207,934,342</b>	<b>\$ 2,216,477,447</b>

<sup>(1)</sup> Total cash and investments, \$591,107,564 for 2016 and \$666,427,402 for 2015



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Statements of Net Position**  
**as of May 31, 2016**  
**(Unaudited)**  
**Revised**

**LIABILITIES AND NET POSITION**

	May	
	2016	2015
<b>Current liabilities:</b>		
Accounts payable and accrued liabilities	\$ 46,195,429	\$ 64,906,405
Deposits and other current liabilities	7,575,735	7,681,054
<b>Total current liabilities</b>	<b>53,771,164</b>	<b>72,587,459</b>
<b>Current liabilities - payable from restricted assets:</b>		
Current portion of long-term debt	11,090,000	10,695,000
Accrued interest on bonds and variable debt	27,461,505	27,603,519
<b>Total liabilities payable from restricted assets</b>	<b>38,551,505</b>	<b>38,298,519</b>
<b>Long-term liabilities:</b>		
Variable debt	38,705,000	44,884,000
Other long-term liabilities	5,523,256	14,313,482
Long term debt - bonds net of amortized premium	1,292,106,253	1,307,445,360
<b>Total long-term liabilities</b>	<b>1,336,334,509</b>	<b>1,366,642,842</b>
<b>Total liabilities</b>	<b>1,428,657,178</b>	<b>1,477,528,820</b>
<b>Deferred inflows of resources:</b>		
Deferred pension investment gains	8,167,978	-
<b>Total liabilities and deferred inflows of resources</b>	<b>\$ 1,436,825,156</b>	<b>\$ 1,477,528,820</b>
<b>Net Position:</b>		
Invested in capital assets, net of related debt	369,088,830	430,395,057
Other restricted	183,755,511	176,757,901
Unrestricted:		
Designated	34,149,112	29,189,822
Undesignated	184,115,733	102,605,847
<b>Total Net Position</b>	<b>\$ 771,109,186</b>	<b>\$ 738,948,627</b>

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Statements of Revenues, Expenses, and Changes in Net Position**  
**For the Month Ended May 31, 2016**  
(Unaudited)  
Revised

	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Operating revenues:</b>					
Aviation revenue:					
Landing fees	\$ 2,151,895	\$ 2,232,791	\$ 80,896	4%	\$ 299,458
Aircraft parking Fees	239,608	226,046	(13,562)	(6)%	217,616
Building rentals	4,439,931	4,487,944	48,013	1%	4,234,973
Security surcharge	2,307,068	2,304,985	(2,083)	(0)%	2,210,825
CUPPS Support Charges	100,544	100,545	1	0%	93,750
Other aviation revenue	132,317	138,308	5,991	5%	131,753
Terminal rent non-airline	119,291	110,440	(8,851)	(7)%	109,582
Terminal concessions	1,857,126	2,205,971	348,845	19%	1,975,925
Rental car license fees	1,982,703	2,176,487	193,784	10%	2,140,096
Rental car center cost recovery	173,056	147,654	(25,402)	-	-
License fees other	357,210	353,749	(3,461)	(1)%	323,650
Parking revenue	3,361,384	3,817,691	456,307	14%	3,583,336
Ground transportation permits and citations	320,981	414,864	93,883	29%	210,175
Ground rentals	1,478,513	1,535,662	57,149	4%	996,439
Grant reimbursements	24,800	24,800	-	0%	24,800
Other operating revenue	39,441	94,623	55,182	140%	28,670
<b>Total operating revenues</b>	<b>19,085,868</b>	<b>20,372,560</b>	<b>1,286,692</b>	<b>7%</b>	<b>16,581,048</b>
<b>Operating expenses:</b>					
Salaries and benefits	3,522,389	3,307,102	215,287	6%	3,478,246
Contractual services	3,446,176	3,955,812	(509,636)	(15)%	2,962,826
Safety and security	1,998,762	3,479,374	(1,480,612)	(74)%	1,353,547
Space rental	869,045	867,915	1,130	0%	867,423
Utilities	1,326,047	1,010,614	315,433	24%	387,899
Maintenance	1,314,973	2,051,139	(736,166)	(56)%	1,449,994
Equipment and systems	61,596	42,220	19,376	31%	1,581,672
Materials and supplies	33,491	48,152	(14,661)	(44)%	42,573
Insurance	110,207	78,592	31,615	29%	88,586
Employee development and support	85,944	106,739	(20,795)	(24)%	116,542
Business development	225,796	198,689	27,107	12%	102,482
Equipment rentals and repairs	326,668	126,468	200,200	61%	79,921
<b>Total operating expenses</b>	<b>13,321,094</b>	<b>15,272,816</b>	<b>(1,951,722)</b>	<b>(15)%</b>	<b>12,511,711</b>
Depreciation	8,252,088	8,252,088	-	-	6,701,204
<b>Operating income (loss)</b>	<b>(2,487,314)</b>	<b>(3,152,344)</b>	<b>(665,030)</b>	<b>(27)%</b>	<b>(2,631,867)</b>
<b>Nonoperating revenue (expenses):</b>					
Passenger facility charges	3,734,462	3,948,920	214,458	6%	3,964,757
Customer facility charges (Rental Car Center)	2,735,306	2,706,621	(28,685)	(1)%	2,679,497
Quieter Home Program	(131,979)	(1,203,537)	(1,071,558)	(812)%	(394,700)
Interest income	364,234	556,192	191,958	53%	482,567
BAB interest rebate	385,935	385,851	(84)	-	385,851
Interest expense	(5,616,098)	(4,333,990)	1,282,108	23%	(4,676,706)
Bond amortization cost	350,836	350,836	-	0%	358,158
Other nonoperating income (expenses)	(833)	(3,879,759)	(3,878,926)	-	24,018
<b>Nonoperating revenue, net</b>	<b>1,821,863</b>	<b>(1,468,866)</b>	<b>(3,290,729)</b>	<b>(181)%</b>	<b>2,823,442</b>
<b>Change in net position before capital grant contribution</b>	<b>(665,451)</b>	<b>(4,621,210)</b>	<b>(3,955,759)</b>	<b>594%</b>	<b>191,575</b>
Capital grant contributions	22,500	189,188	166,688	741%	2,087,232
<b>Change in net position</b>	<b>\$ (642,951)</b>	<b>\$ (4,432,022)</b>	<b>\$ (3,789,071)</b>	<b>(589)%</b>	<b>\$ 2,278,807</b>

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Statements of Revenues, Expenses, and Changes in Net Position**  
**For the Eleven Months Ended May 31, 2016 and 2015**  
**(Unaudited)**  
**Revised**

	Budget	Actual	Variance Favorable (Unfavorable)	%	Prior Year
<b>Operating revenues:</b>					
Aviation revenue:					
Landing fees	\$ 22,424,872	\$ 23,030,670	\$ 605,798	3%	\$ 19,924,784
Aircraft parking fees	2,635,694	2,475,173	(160,521)	(6)%	2,489,533
Building rentals	48,784,143	48,785,259	1,116	0%	46,632,819
Security surcharge	25,377,742	24,568,946	(808,796)	(3)%	24,319,099
CUPPS Support Charges	1,105,983	1,105,995	12	0%	1,033,030
Other aviation revenue	1,452,487	1,471,484	18,997	1%	1,453,097
Terminal rent non-airline	1,309,404	921,450	(387,954)	(30)%	1,135,654
Terminal concessions	19,407,724	21,845,977	2,438,253	13%	19,694,201
Rental car license fees	23,127,644	24,216,629	1,088,985	5%	23,712,058
Rental car center cost recovery	346,113	642,995	296,882	-	-
License fees other	4,135,802	3,999,010	(136,792)	(3)%	3,966,715
Parking revenue	35,159,832	39,230,775	4,070,943	12%	35,754,286
Ground transportation permits and citations	3,849,426	4,761,079	911,653	24%	2,848,393
Ground rentals	12,319,671	13,658,541	1,338,870	11%	10,563,236
Grant reimbursements	268,000	268,730	730	0%	267,930
Other operating revenue	433,861	800,226	366,365	84%	631,698
<b>Total operating revenues</b>	<b>202,138,398</b>	<b>211,782,939</b>	<b>9,644,541</b>	<b>5%</b>	<b>194,426,533</b>
<b>Operating expenses:</b>					
Salaries and benefits	40,934,120	38,551,131	2,382,989	6%	42,397,341
Contractual services	34,899,238	34,564,837	334,401	1%	29,135,104
Safety and security	23,371,807	24,694,555	(1,322,748)	(6)%	21,774,833
Space rental	9,559,469	9,498,783	60,686	1%	9,562,086
Utilities	11,726,803	10,457,138	1,269,665	11%	9,032,856
Maintenance	13,423,085	13,981,623	(558,538)	(4)%	13,184,884
Equipment and systems	525,489	460,913	64,576	12%	1,764,416
Materials and supplies	381,973	449,305	(67,332)	(18)%	394,648
Insurance	1,212,270	870,898	341,372	28%	971,491
Employee development and support	1,217,274	1,077,850	139,424	11%	924,317
Business development	2,585,383	2,065,608	519,775	20%	2,207,292
Equipment rentals and repairs	3,531,738	2,724,395	807,343	23%	2,716,356
<b>Total operating expenses</b>	<b>143,368,649</b>	<b>139,397,036</b>	<b>3,971,613</b>	<b>3%</b>	<b>134,065,624</b>
Depreciation	79,074,534	79,074,534	-	0%	74,269,697
<b>Operating income (loss)</b>	<b>(20,304,785)</b>	<b>(6,688,631)</b>	<b>13,616,154</b>		<b>(13,908,788)</b>
<b>Nonoperating revenue (expenses):</b>					
Passenger facility charges	35,640,290	36,793,497	1,153,207	3%	34,932,231
Customer facility charges (Rental Car Center)	30,291,757	30,378,391	86,634	0%	29,154,293
Quieter Home Program	(2,872,248)	(4,760,854)	(1,888,606)	(66)%	(2,790,354)
Interest income	4,372,829	5,444,464	1,071,635	25%	5,335,240
BAB interest rebate	4,245,284	4,257,355	12,071	0%	4,244,866
Interest expense	(53,640,126)	(52,702,278)	937,848	2%	(56,207,631)
Bond amortization	3,893,037	3,893,037	-	0%	3,972,231
Other nonoperating income (expenses)	(9,167)	1,124,950	1,134,117	-	1,218,456
<b>Nonoperating revenue, net</b>	<b>21,921,656</b>	<b>24,428,562</b>	<b>2,506,906</b>	<b>11%</b>	<b>19,859,332</b>
<b>Change in net position before capital grant contributions</b>	<b>1,616,871</b>	<b>17,739,931</b>	<b>16,123,060</b>	<b>997%</b>	<b>5,950,544</b>
Capital grant contributions	11,543,353	10,624,503	(918,850)	(8)%	5,981,656
<b>Change in net position</b>	<b>\$ 13,160,224</b>	<b>\$ 28,364,434</b>	<b>\$ 15,204,210</b>	<b>116%</b>	<b>\$ 11,932,200</b>



**San Diego County Regional Airport Authority**  
**Authority Detail Income Statement - Supplemental Schedule**  
 For the eleven months ended May 31, 2016  
 (Unaudited)

Print Date: 6/15/2016  
 Print Time: 9:46:21AM  
 Report ID: GL0012

	Month to Date					Year to Date				
	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
<b>Landing Fees</b>										
41112 - Landing Fees - Signatory	\$2,151,895	\$2,232,791	\$80,896	4	\$311,793	\$22,605,040	\$23,147,313	\$542,273	2	\$20,200,975
41113 - Landing Fee Rebate	0	0	0	0	(12,335)	(180,168)	(116,643)	63,525	35	(276,191)
<b>Total Landing Fees</b>	<b>2,151,895</b>	<b>2,232,791</b>	<b>80,896</b>	<b>4</b>	<b>299,458</b>	<b>22,424,872</b>	<b>23,030,669</b>	<b>605,797</b>	<b>3</b>	<b>19,924,784</b>
<b>Aircraft Parking Fees</b>										
41150 - Terminal Aircraft Parking	203,441	194,400	(9,042)	(4)	195,855	2,237,853	2,138,395	(99,458)	(4)	2,110,880
41155 - Remote Aircraft Parking	36,167	31,646	(4,521)	(12)	21,762	397,841	336,778	(61,063)	(15)	378,653
<b>Total Aircraft Parking Fees</b>	<b>239,609</b>	<b>226,046</b>	<b>(13,563)</b>	<b>(6)</b>	<b>217,617</b>	<b>2,635,694</b>	<b>2,475,173</b>	<b>(160,521)</b>	<b>(6)</b>	<b>2,489,533</b>
<b>Building and Other Rents</b>										
41210 - Terminal Rent	4,373,048	4,425,023	51,975	1	4,175,715	48,116,201	48,113,438	(2,763)	0	45,981,321
41215 - Federal Inspection Services	66,882	62,921	(3,961)	(6)	59,256	667,942	671,821	3,879	1	651,498
<b>Total Building and Other Rents</b>	<b>4,439,931</b>	<b>4,487,944</b>	<b>48,013</b>	<b>1</b>	<b>4,234,971</b>	<b>48,784,143</b>	<b>48,785,259</b>	<b>1,117</b>	<b>0</b>	<b>46,632,819</b>
<b>Security Surcharge</b>										
41310 - Airside Security Charges	563,217	561,643	(1,574)	0	548,031	6,195,383	5,998,788	(196,595)	(3)	6,028,365
41320 - Terminal Security Charge	1,743,851	1,743,342	(509)	0	1,662,794	19,182,359	18,570,158	(612,201)	(3)	18,290,734
<b>Total Security Surcharge</b>	<b>2,307,068</b>	<b>2,304,985</b>	<b>(2,083)</b>	<b>0</b>	<b>2,210,825</b>	<b>25,377,743</b>	<b>24,568,946</b>	<b>(808,796)</b>	<b>(3)</b>	<b>24,319,099</b>
<b>CUPPS Support Charges</b>										
41400 - CUPPS Support Charges	100,544	100,545	1	0	93,750	1,105,983	1,105,995	11	0	1,033,030
<b>Total CUPPS Support Charges</b>	<b>100,544</b>	<b>100,545</b>	<b>1</b>	<b>0</b>	<b>93,750</b>	<b>1,105,983</b>	<b>1,105,995</b>	<b>11</b>	<b>0</b>	<b>1,033,030</b>
<b>Other Aviation Revenue</b>										
43100 - Fuel Franchise Fees	13,366	19,357	5,991	45	12,802	144,026	163,023	18,997	13	144,636
43105 - New Capital Recovery	118,951	118,951	0	0	118,951	1,308,461	1,308,461	0	0	1,308,461
<b>Total Other Aviation Revenue</b>	<b>132,317</b>	<b>138,308</b>	<b>5,991</b>	<b>5</b>	<b>131,753</b>	<b>1,452,487</b>	<b>1,471,484</b>	<b>18,997</b>	<b>1</b>	<b>1,453,097</b>
<b>Non-Airline Terminal Rents</b>										
45010 - Terminal Rent - Non-Airline	119,291	110,440	(8,851)	(7)	109,582	1,309,404	921,450	(387,954)	(30)	1,135,654
<b>Total Non-Airline Terminal Rents</b>	<b>119,291</b>	<b>110,440</b>	<b>(8,851)</b>	<b>(7)</b>	<b>109,582</b>	<b>1,309,404</b>	<b>921,450</b>	<b>(387,954)</b>	<b>(30)</b>	<b>1,135,654</b>

**San Diego County Regional Airport Authority**  
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Print Date: 6/15/2016  
Print Time: 9:46:21AM  
Report ID: GL0012

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	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
<b>Concession Revenue</b>										
45111 - Term Concessions-Food & Bev	\$765,409	\$980,656	\$215,246	28	\$845,875	\$7,814,469	\$9,429,408	\$1,614,939	21	\$7,858,210
45112 - Terminal Concessions - Retail	527,050	578,917	51,867	10	534,226	5,386,282	5,763,472	377,190	7	5,327,547
45113 - Term Concessions - Other	224,252	308,491	84,239	38	257,558	2,498,224	3,042,495	544,271	22	2,929,004
45114 - Term Concessions Space Rents	77,721	71,170	(6,551)	(8)	72,917	854,934	783,824	(71,110)	(8)	847,265
45115 - Term Concessions Cost Recovery	92,419	91,047	(1,372)	(1)	95,512	1,016,605	950,158	(66,448)	(7)	899,691
45116 - Rec Distr Center Cost Recovery	125,102	123,889	(1,213)	(1)	123,576	1,376,125	1,362,221	(13,904)	(1)	1,368,778
45117 - Concessions Marketing Program	45,173	51,801	6,628	15	46,261	461,085	514,399	53,314	12	463,706
45120 - Rental car license fees	1,982,703	2,176,487	193,784	10	2,140,096	23,127,644	24,216,629	1,088,985	5	23,712,058
45121 - Rental Car Center Cost Recover	173,056	147,654	(25,402)	(15)	0	346,113	642,995	296,882	86	0
45130 - License Fees - Other	357,210	353,749	(3,460)	(1)	323,650	4,135,802	3,999,010	(136,793)	(3)	3,966,715
<b>Total Concession Revenue</b>	<b>4,370,096</b>	<b>4,883,862</b>	<b>513,767</b>	<b>12</b>	<b>4,439,672</b>	<b>47,017,284</b>	<b>50,704,610</b>	<b>3,687,327</b>	<b>8</b>	<b>47,372,974</b>
<b>Parking and Ground Transportat</b>										
45210 - Parking	3,361,384	3,817,691	456,307	14	3,583,336	35,159,832	39,230,775	4,070,943	12	35,754,286
45220 - AVI fees	305,576	387,823	82,247	27	160,390	3,118,154	3,582,567	464,413	15	1,637,114
45240 - Ground Transportation Pe	8,827	6,721	(2,106)	(24)	28,208	655,602	966,461	310,859	47	1,081,573
45250 - Citations	6,578	20,320	13,743	209	21,577	75,670	212,051	136,381	180	129,706
<b>Total Parking and Ground Transportat</b>	<b>3,682,365</b>	<b>4,232,555</b>	<b>550,191</b>	<b>15</b>	<b>3,793,512</b>	<b>39,009,258</b>	<b>43,991,855</b>	<b>4,982,597</b>	<b>13</b>	<b>38,602,680</b>
<b>Ground Rentals</b>										
45310 - Ground Rental - Fixed	1,478,513	1,535,663	57,151	4	986,999	12,319,671	13,635,967	1,316,296	11	10,524,902
45320 - Ground Rental - Percenta	0	0	0	0	9,440	0	22,574	22,574	0	38,334
<b>Total Ground Rentals</b>	<b>1,478,513</b>	<b>1,535,663</b>	<b>57,151</b>	<b>4</b>	<b>996,439</b>	<b>12,319,671</b>	<b>13,658,540</b>	<b>1,338,869</b>	<b>11</b>	<b>10,563,235</b>
<b>Grant Reimbursements</b>										
45410 - TSA Reimbursements	24,800	24,800	0	0	24,800	268,000	268,730	730	0	267,930
<b>Total Grant Reimbursements</b>	<b>24,800</b>	<b>24,800</b>	<b>0</b>	<b>0</b>	<b>24,800</b>	<b>268,000</b>	<b>268,730</b>	<b>730</b>	<b>0</b>	<b>267,930</b>

**San Diego County Regional Airport Authority**  
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Report ID: GL0012

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<b>Other Operating Revenue</b>										
45510 - Finger Printing Fee	\$7,574	\$17,429	\$9,855	130	\$10,329	\$83,312	\$186,813	\$103,501	124	\$86,820
45520 - Utilities Reimbursements	18,476	19,427	950	5	18,416	203,241	222,631	19,389	10	165,279
45530 - Miscellaneous Other Reve	5,417	35,172	29,755	549	1,773	59,583	144,723	85,140	143	142,107
45540 - Service Charges	6,250	3,370	(2,880)	(46)	(11,528)	68,750	85,629	16,879	25	186,360
45570 - FBO Landing Fees	1,725	18,064	16,339	947	7,680	18,975	149,790	130,815	689	29,132
45580 - Equipment Rental	0	1,160	1,160	0	2,000	0	10,640	10,640	0	22,000
<b>Total Other Operating Revenue</b>	<b>39,442</b>	<b>94,622</b>	<b>55,180</b>	<b>140</b>	<b>28,670</b>	<b>433,862</b>	<b>800,225</b>	<b>366,363</b>	<b>84</b>	<b>631,699</b>
<b>Total Operating Revenue</b>	<b>19,085,868</b>	<b>20,372,562</b>	<b>1,286,694</b>	<b>7</b>	<b>16,581,047</b>	<b>202,138,400</b>	<b>211,782,937</b>	<b>9,644,537</b>	<b>5</b>	<b>194,426,536</b>
<b>Personnel Expenses</b>										
<b>Salaries</b>										
51110 - Salaries & Wages	2,588,117	2,232,926	355,191	14	1,994,288	30,576,900	25,319,088	5,257,812	17	23,581,979
51210 - Paid Time Off	0	166,221	(166,221)	0	211,862	0	2,381,048	(2,381,048)	0	2,312,202
51220 - Holiday Pay	0	43	(43)	0	51,472	0	723,671	(723,671)	0	710,532
51240 - Other Leave With Pay	0	6,168	(6,168)	0	5,203	0	103,289	(103,289)	0	90,201
51250 - Special Pay	0	65,685	(65,685)	0	38,385	0	724,295	(724,295)	0	717,437
<b>Total Salaries</b>	<b>2,588,117</b>	<b>2,471,042</b>	<b>117,075</b>	<b>5</b>	<b>2,301,210</b>	<b>30,576,900</b>	<b>29,251,391</b>	<b>1,325,509</b>	<b>4</b>	<b>27,412,351</b>
52110 - Overtime	56,959	57,948	(990)	(2)	54,859	642,541	634,398	8,143	1	788,603

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<b>Benefits</b>										
54110 - FICA Tax	\$199,860	\$184,723	\$15,137	8	\$172,765	\$2,273,746	\$2,117,910	\$155,836	7	\$2,014,848
54120 - Unemployment Insurance-S	0	0	0	0	0	0	55,070	(55,070)	0	29,822
54130 - Workers Compensation Ins	24,883	14,266	10,617	43	16,550	294,869	117,467	177,402	60	200,579
54135 - Workers Comp Incident Expense	0	0	0	0	11,593	0	33,868	(33,868)	0	39,499
54210 - Medical Insurance	383,268	329,733	53,534	14	312,813	4,126,796	3,655,797	470,999	11	3,571,017
54220 - Dental Insurance	28,877	25,990	2,886	10	24,913	306,645	283,105	23,539	8	270,005
54230 - Vision Insurance	3,386	3,172	214	6	3,012	37,242	34,780	2,462	7	32,868
54240 - Life Insurance	8,455	7,772	684	8	7,514	93,009	85,457	7,552	8	87,384
54250 - Short Term Disability	9,158	9,726	(568)	(6)	9,039	100,736	106,106	(5,370)	(5)	99,088
54310 - Retirement	473,006	491,729	(18,724)	(4)	457,952	5,609,542	5,248,086	361,456	6	5,785,133
54312 - GABS 68 -Non-funded Retirement	0	0	0	0	304,763	0	0	0	0	4,995,632
54315 - Retiree	210,957	100,200	110,757	53	209,150	2,320,532	1,967,150	353,382	15	2,294,700
54320 - Amortization of Retireme	45,975	0	45,975	100	50,192	544,806	0	544,806	100	552,117
54410 - Taxable Benefits	0	0	0	0	0	0	19,562	(19,562)	0	17,674
54430 - Accrued Vacation	0	42,168	(42,168)	0	32,462	0	165,640	(165,640)	0	51,646
<b>Total Benefits</b>	<b>1,387,824</b>	<b>1,209,480</b>	<b>178,345</b>	<b>13</b>	<b>1,612,720</b>	<b>15,707,922</b>	<b>13,889,998</b>	<b>1,817,924</b>	<b>12</b>	<b>20,042,011</b>
<b>Cap Labor/Burden/OH Recharge</b>										
54510 - Capitalized Labor Recha	(458,500)	(79,231)	(379,270)	(83)	(117,218)	(5,381,117)	(924,402)	(4,456,715)	(83)	(1,655,901)
54515 - Capitalized Burden Rech	0	(31,929)	31,929	0	(47,619)	0	(354,682)	354,682	0	(654,537)
<b>Total Cap Labor/Burden/OH Recharge</b>	<b>(458,500)</b>	<b>(111,160)</b>	<b>(347,341)</b>	<b>(76)</b>	<b>(164,837)</b>	<b>(5,381,117)</b>	<b>(1,279,085)</b>	<b>(4,102,033)</b>	<b>(76)</b>	<b>(2,310,438)</b>
<b>QHP Labor/Burden/OH Recharge</b>										
54520 - QHP Labor Recharge	(52,010)	(28,122)	(23,888)	(46)	(28,222)	(612,127)	(324,155)	(287,972)	(47)	(344,828)
54525 - QHP Burden Recharge	0	(12,077)	12,077	0	(13,117)	0	(138,217)	138,217	0	(152,819)
54526 - QHP OH Contra Acct	0	(10,636)	10,636	0	(18,984)	0	(201,577)	201,577	0	(228,847)
<b>Total QHP Labor/Burden/OH Recharge</b>	<b>(52,010)</b>	<b>(50,836)</b>	<b>(1,175)</b>	<b>(2)</b>	<b>(60,323)</b>	<b>(612,127)</b>	<b>(663,948)</b>	<b>51,821</b>	<b>8</b>	<b>(726,495)</b>
<b>MM&amp;JS Labor/Burden/OH Recharge</b>										
54530 - MM & JS Labor Recharge	0	0	0	0	(118)	0	(1,488)	1,488	0	2
54531 - Joint Studies - Labor	0	0	0	0	118	0	2,092	(2,092)	0	189
54535 - MM & JS Burden Recharge	0	0	0	0	(26)	0	(500)	500	0	(71)
54536 - Maintenance-Burden	0	0	0	0	26	0	500	(500)	0	3
54599 - OH Contra	0	(269,374)	269,374	0	(265,384)	0	(3,282,227)	3,282,227	0	(2,808,816)
<b>Total MM&amp;JS Labor/Burden/OH Recharge</b>	<b>0</b>	<b>(269,374)</b>	<b>269,374</b>	<b>0</b>	<b>(265,384)</b>	<b>0</b>	<b>(3,281,623)</b>	<b>3,281,623</b>	<b>0</b>	<b>(2,808,693)</b>

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<b>Total Personnel Expenses</b>	<b>3,522,389</b>	<b>3,307,101</b>	<b>215,289</b>	<b>6</b>	<b>3,478,246</b>	<b>40,934,118</b>	<b>38,551,132</b>	<b>2,382,986</b>	<b>6</b>	<b>42,397,339</b>
<b>Non-Personnel Expenses</b>										
<b>Contract Services</b>										
61100 - Temporary Staffing	\$9,903	\$48,990	\$(39,087)	(395)	\$42,798	\$107,779	\$362,278	\$(254,499)	(236)	\$463,047
61110 - Auditing Services	20,000	0	20,000	100	30,000	145,000	177,500	(32,500)	(22)	155,000
61120 - Legal Services	97,917	9,720	88,197	90	23,365	1,077,083	113,571	963,512	89	266,291
61130 - Services - Professional	1,032,777	1,225,890	(193,113)	(19)	1,051,707	10,018,852	11,157,987	(1,139,135)	(11)	8,547,687
61150 - Outside Svs - Other	303,652	276,505	27,147	9	321,294	3,384,658	2,989,712	394,946	12	2,615,297
61160 - Services - Custodial	2,105,961	2,401,079	(295,118)	(14)	1,597,709	20,689,652	20,354,575	335,077	2	17,176,623
61190 - Receiving & Dist Cntr Services	131,179	129,931	1,248	1	130,100	1,442,969	1,433,886	9,083	1	1,421,003
61990 - OH Contra	0	(136,302)	136,302	0	(234,146)	0	(2,024,672)	2,024,672	0	(1,509,844)
61998 - Capital Proj OH Alloc Co	(255,213)	0	(255,213)	(100)	0	(1,966,755)	0	(1,966,755)	(100)	0
<b>Total Contract Services</b>	<b>3,446,176</b>	<b>3,955,814</b>	<b>(509,638)</b>	<b>(15)</b>	<b>2,962,827</b>	<b>34,899,239</b>	<b>34,564,838</b>	<b>334,401</b>	<b>1</b>	<b>29,135,105</b>
<b>Safety and Security</b>										
61170 - Services - Fire, Police,	476,135	470,063	6,072	1	14,357	5,237,481	5,443,516	(206,035)	(4)	4,496,948
61180 - Services - SDUPD-Harbor	1,293,461	2,754,561	(1,461,101)	(113)	1,108,814	15,613,500	16,508,906	(895,406)	(6)	14,809,545
61185 - Guard Services	229,166	254,749	(25,583)	(11)	230,377	2,520,826	2,742,133	(221,307)	(9)	2,468,340
<b>Total Safety and Security</b>	<b>1,998,762</b>	<b>3,479,374</b>	<b>(1,480,612)</b>	<b>(74)</b>	<b>1,353,548</b>	<b>23,371,807</b>	<b>24,694,555</b>	<b>(1,322,748)</b>	<b>(6)</b>	<b>21,774,833</b>
<b>Space Rental</b>										
62100 - Rent	869,045	867,915	1,130	0	867,423	9,559,469	9,498,783	60,686	1	9,562,086
<b>Total Space Rental</b>	<b>869,045</b>	<b>867,915</b>	<b>1,130</b>	<b>0</b>	<b>867,423</b>	<b>9,559,469</b>	<b>9,498,783</b>	<b>60,686</b>	<b>1</b>	<b>9,562,086</b>
<b>Utilities</b>										
63100 - Telephone & Other Commun	35,271	39,776	(4,505)	(13)	34,460	390,020	360,137	29,883	8	362,928
63110 - Utilities - Gas & Electr	1,203,226	904,444	298,782	25	274,219	10,465,693	9,198,047	1,267,646	12	7,880,661
63120 - Utilities - Water	87,550	68,311	19,239	22	79,220	871,090	904,582	(33,492)	(4)	789,267
63190 - OH Contra	0	(1,916)	1,916	0	0	0	(5,628)	5,628	0	0
<b>Total Utilities</b>	<b>1,326,048</b>	<b>1,010,615</b>	<b>315,433</b>	<b>24</b>	<b>387,898</b>	<b>11,726,804</b>	<b>10,457,138</b>	<b>1,269,665</b>	<b>11</b>	<b>9,032,855</b>



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<b>Maintenance</b>										
64100 - Facilities Supplies	\$84,109	\$71,062	\$13,047	16	\$84,015	\$929,468	\$847,633	\$81,835	9	\$725,574
64110 - Maintenance - Annual R	1,036,864	982,642	54,222	5	1,174,098	10,458,617	10,157,648	300,969	3	10,250,107
64122 - Contractor Labor	0	0	0	0	0	0	0	0	0	81
64123 - Contractor Burden	0	0	0	0	0	0	0	0	0	102
64124 - Maintenance-Overhead	0	30	(30)	0	101	0	102	(102)	0	880
64125 - Major Maintenance - Mat	141,000	245,907	(104,907)	(74)	103,226	1,480,000	1,503,569	(23,569)	(2)	1,772,771
64127 - Contract Overhead (co	0	0	0	0	0	0	394	(394)	0	91
64140 - Refuse & Hazardous Waste	53,000	751,499	(698,499)	(1,318)	88,554	555,000	1,472,277	(917,277)	(165)	435,278
<b>Total Maintenance</b>	<b>1,314,973</b>	<b>2,051,139</b>	<b>(736,167)</b>	<b>(56)</b>	<b>1,449,995</b>	<b>13,423,085</b>	<b>13,981,624</b>	<b>(558,539)</b>	<b>(4)</b>	<b>13,184,884</b>
<b>Equipment and Systems</b>										
65100 - Equipment & Systems	64,529	43,158	21,371	33	1,582,194	558,219	463,504	94,714	17	1,766,213
65101 - OH Contra	(2,933)	(938)	(1,995)	(68)	(522)	(32,730)	(2,591)	(30,139)	(92)	(1,797)
<b>Total Equipment and Systems</b>	<b>61,596</b>	<b>42,221</b>	<b>19,376</b>	<b>31</b>	<b>1,581,672</b>	<b>525,489</b>	<b>460,913</b>	<b>64,576</b>	<b>12</b>	<b>1,764,417</b>
<b>Materials and Supplies</b>										
65110 - Office & Operating Suppl	29,972	35,363	(5,391)	(18)	24,989	324,591	355,813	(31,222)	(10)	379,836
65120 - Safety Equipment & Suppl	6,093	14,324	(8,231)	(135)	24,625	82,157	105,527	(23,369)	(28)	64,959
65130 - Tools - Small	1,250	1,321	(71)	(6)	1,744	14,750	12,291	2,459	17	12,649
65199 - OH Contra	(3,825)	(2,856)	(969)	(25)	(8,784)	(39,525)	(24,326)	(15,199)	(38)	(62,796)
<b>Total Materials and Supplies</b>	<b>33,489</b>	<b>48,152</b>	<b>(14,663)</b>	<b>(44)</b>	<b>42,574</b>	<b>381,973</b>	<b>449,304</b>	<b>(67,331)</b>	<b>(18)</b>	<b>394,648</b>
<b>Insurance</b>										
67170 - Insurance - Property	67,268	37,184	30,084	45	50,525	739,946	409,023	330,923	45	555,770
67171 - Insurance - Liability	17,254	17,254	0	0	17,254	189,790	189,790	0	0	186,833
67172 - Insurance - Public Offic	12,680	11,771	910	7	11,424	139,483	130,427	9,055	6	125,660
67173 - Insurance Miscellaneous	13,005	12,384	620	5	9,384	143,051	141,658	1,394	1	103,228
<b>Total Insurance</b>	<b>110,206</b>	<b>78,593</b>	<b>31,614</b>	<b>29</b>	<b>88,586</b>	<b>1,212,271</b>	<b>870,898</b>	<b>341,372</b>	<b>28</b>	<b>971,492</b>

**San Diego County Regional Airport Authority**  
**Authority Detail Income Statement - Supplemental Schedule**

For the eleven months ended May 31, 2016

(Unaudited)

Print Date: 6/15/2016  
 Print Time: 9:46:21AM  
 Report ID: GL0012

	Month to Date					Year to Date				
	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
<b>Employee Development and Suppo</b>										
66120 - Awards - Service	\$7,550	\$3,201	\$4,349	58	\$2,246	\$76,700	\$26,292	\$50,408	66	\$10,089
66130 - Book & Periodicals	5,853	8,777	(2,924)	(50)	2,252	71,159	54,212	16,946	24	48,984
66220 - Permits/Certificates/Lic	2,008	3,214	(1,206)	(60)	3,904	143,889	121,111	22,778	16	157,497
66260 - Recruiting	1,583	2,598	(1,015)	(64)	320	18,167	20,936	(2,770)	(15)	8,048
66280 - Seminars & Training	28,171	51,768	(23,597)	(84)	22,890	411,032	400,550	10,483	3	281,937
66290 - Transportation	12,409	11,608	801	6	12,342	147,608	130,041	17,567	12	141,334
66299 - OH Contra	(5,249)	(2,822)	(2,427)	(46)	(2,318)	(40,118)	(35,365)	(4,753)	(12)	(23,346)
66305 - Travel-Employee Developm	18,560	13,665	4,895	26	56,319	237,845	249,910	(12,065)	(5)	204,291
66310 - Tuition	7,500	8,050	(550)	(7)	11,868	62,500	45,431	17,069	27	46,621
66320 - Uniforms	7,558	6,679	879	12	6,719	88,492	64,732	23,760	27	48,862
<b>Total Employee Development and Suppo</b>	<b>85,943</b>	<b>106,738</b>	<b>(20,795)</b>	<b>(24)</b>	<b>116,542</b>	<b>1,217,274</b>	<b>1,077,851</b>	<b>139,423</b>	<b>11</b>	<b>924,315</b>
<b>Business Development</b>										
66100 - Advertising	76,411	41,241	35,171	46	51,713	814,433	301,142	513,290	63	519,765
66110 - Allowance for Bad Debts	2,100	0	2,100	100	0	22,900	164,942	(142,042)	(620)	11,486
66200 - Memberships & Dues	24,463	34,422	(9,959)	(41)	14,957	403,650	328,155	75,495	19	368,009
66230 - Postage & Shipping	4,495	962	3,532	79	478	41,054	17,053	24,001	58	17,658
66240 - Promotional Activities	54,796	52,110	2,686	5	35,787	568,559	569,970	(1,410)	0	675,493
66250 - Promotional Materials	47,114	60,219	(13,105)	(28)	(19,226)	567,537	515,940	51,596	9	476,316
66300 - Travel-Business Developm	16,417	9,734	6,683	41	18,773	167,250	168,406	(1,156)	(1)	138,565
<b>Total Business Development</b>	<b>225,795</b>	<b>198,688</b>	<b>27,107</b>	<b>12</b>	<b>102,482</b>	<b>2,585,383</b>	<b>2,065,609</b>	<b>519,774</b>	<b>20</b>	<b>2,207,292</b>
<b>Equipment Rentals and Repairs</b>										
66140 - Computer Licenses & Agre	39,716	5,301	34,415	87	42,312	295,576	188,932	106,644	36	454,289
66150 - Equipment Rental/Leasing	24,113	16,795	7,318	30	2,683	265,461	247,520	17,941	7	313,833
66160 - Tenant Improvements	95,000	(22,854)	117,854	124	(7,020)	958,000	555,837	402,163	42	757,238
66270 - Repairs - Office Equipme	200,564	137,591	62,973	31	72,721	2,229,025	1,865,091	363,934	16	1,462,017
66279 - OH Contra	(32,725)	(10,365)	(22,360)	(68)	(30,775)	(216,324)	(132,985)	(83,339)	(39)	(271,021)
<b>Total Equipment Rentals and Repairs</b>	<b>326,668</b>	<b>126,467</b>	<b>200,200</b>	<b>61</b>	<b>79,921</b>	<b>3,531,738</b>	<b>2,724,394</b>	<b>807,344</b>	<b>23</b>	<b>2,716,356</b>
<b>Total Non-Personnel Expenses</b>	<b>9,798,700</b>	<b>11,965,715</b>	<b>(2,167,015)</b>	<b>(22)</b>	<b>9,033,468</b>	<b>102,434,530</b>	<b>100,845,908</b>	<b>1,588,623</b>	<b>2</b>	<b>91,668,283</b>
<b>Total Departmental Expenses before</b>	<b>13,321,090</b>	<b>15,272,816</b>	<b>(1,951,727)</b>	<b>(15)</b>	<b>12,511,714</b>	<b>143,368,649</b>	<b>139,397,040</b>	<b>3,971,608</b>	<b>3</b>	<b>134,065,622</b>

**San Diego County Regional Airport Authority**  
**Authority Detail Income Statement - Supplemental Schedule**  
For the eleven months ended May 31, 2016  
(Unaudited)

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	Month to Date					Year to Date				
	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
<b>Depreciation and Amortization</b>										
69110 - Depreciation Expense	\$8,252,088	\$8,252,088	\$0	0	\$6,701,204	\$79,074,534	\$79,074,534	\$0	0	\$74,269,697
<b>Total Depreciation and Amortization</b>	<b>8,252,088</b>	<b>8,252,088</b>	<b>0</b>	<b>0</b>	<b>6,701,204</b>	<b>79,074,534</b>	<b>79,074,534</b>	<b>0</b>	<b>0</b>	<b>74,269,697</b>
<b>Non-Operating Revenue/(Expense)</b>										
<b>Passenger Facility Charges</b>										
71110 - Passenger Facility Chrg	3,734,462	3,948,920	214,459	6	3,964,757	35,640,290	36,793,497	1,153,207	3	34,932,231
<b>Total Passenger Facility Charges</b>	<b>3,734,462</b>	<b>3,948,920</b>	<b>214,459</b>	<b>6</b>	<b>3,964,757</b>	<b>35,640,290</b>	<b>36,793,497</b>	<b>1,153,207</b>	<b>3</b>	<b>34,932,231</b>
<b>Customer Facility Charges</b>										
71120 - Customer facility charges (Con	2,735,306	2,706,621	(28,685)	(1)	2,679,497	30,291,757	30,378,391	86,634	0	29,154,293
<b>Total Customer Facility Charges</b>	<b>2,735,306</b>	<b>2,706,621</b>	<b>(28,685)</b>	<b>(1)</b>	<b>2,679,497</b>	<b>30,291,757</b>	<b>30,378,391</b>	<b>86,634</b>	<b>0</b>	<b>29,154,293</b>
<b>Quieter Home Program</b>										
71212 - Quieter Home - Labor	0	(28,122)	(28,122)	0	(28,222)	0	(324,155)	(324,155)	0	(344,828)
71213 - Quieter Home - Burden	0	(12,077)	(12,077)	0	(13,117)	0	(138,217)	(138,217)	0	(152,819)
71214 - Quieter Home - Overhead	0	(10,636)	(10,636)	0	(18,984)	0	(201,577)	(201,577)	0	(228,847)
71215 - Quieter Home - Material	(622,138)	(1,005,686)	(383,548)	(62)	(1,957,008)	(13,436,170)	(10,495,964)	2,940,206	22	(12,405,127)
71216 - Quieter Home Program	506,829	(146,970)	(653,799)	(129)	1,718,331	10,747,252	6,588,343	(4,158,909)	(39)	11,082,145
71217 - Contract Labor	0	(20)	(20)	0	(27,610)	0	(38,687)	(38,687)	0	(268,379)
71218 - Contractor Burden	0	(25)	(25)	0	(35,140)	0	(49,238)	(49,238)	0	(341,574)
71222 - Contractor Labor	0	0	0	0	(54)	0	(37,201)	(37,201)	0	(412)
71223 - Contractor Burden	0	0	0	0	(68)	0	0	0	0	(524)
71224 - Joint Studies Overhead	0	0	0	0	(539)	0	(2,962)	(2,962)	0	4,179
71225 - Joint Studies - Material	(16,670)	0	16,670	100	(32,234)	(183,330)	(61,196)	122,134	67	(133,709)
71226 - Contractor Overhead	0	0	0	0	(56)	0	0	0	0	(459)
<b>Total Quieter Home Program</b>	<b>(131,979)</b>	<b>(1,203,536)</b>	<b>(1,071,557)</b>	<b>(812)</b>	<b>(394,701)</b>	<b>(2,872,248)</b>	<b>(4,760,853)</b>	<b>(1,888,605)</b>	<b>(66)</b>	<b>(2,790,355)</b>

**San Diego County Regional Airport Authority**  
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(Unaudited)

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	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
<b>Interest Income</b>										
71310 - Interest - Investments	\$191,288	\$291,644	\$100,355	52	\$179,831	\$2,464,051	\$2,397,281	\$(66,770)	(3)	\$1,975,428
71330 - Interest - Commercial Pa	0	0	0	0	0	0	0	0	0	1
71340 - Interest - Note Receivab	172,946	172,946	0	0	180,393	1,908,778	1,908,778	0	0	1,982,011
71350 - Interest - Other	0	0	0	0	0	0	(1,337)	(1,337)	0	(956)
71360 - Interest - Bonds	0	0	0	0	0	0	(2,278)	(2,278)	0	0
71361 - Interest Income - 2010 Bonds	0	32,356	32,356	0	25,997	0	357,865	357,865	0	260,161
71363 - Interest Income - 2013 Bonds	0	26,816	26,816	0	35,944	0	335,740	335,740	0	395,212
71365 - Interest Income - 2014 Bond A	0	32,430	32,430	0	60,402	0	448,415	448,415	0	723,383
<b>Total Interest Income</b>	<b>364,234</b>	<b>556,192</b>	<b>191,958</b>	<b>53</b>	<b>482,567</b>	<b>4,372,829</b>	<b>5,444,464</b>	<b>1,071,635</b>	<b>25</b>	<b>5,335,240</b>
<b>Interest income BAB's rebate</b>										
71362 - BAB interest rebate	385,935	385,851	(84)	0	385,851	4,245,284	4,257,355	12,071	0	4,244,866
<b>Total Interest income BAB's rebate</b>	<b>385,935</b>	<b>385,851</b>	<b>(84)</b>	<b>0</b>	<b>385,851</b>	<b>4,245,284</b>	<b>4,257,355</b>	<b>12,071</b>	<b>0</b>	<b>4,244,866</b>
<b>Interest Expense</b>										
71411 - Interest Expense- 2010 Bonds	(2,595,983)	(2,595,983)	0	0	(2,623,700)	(28,555,815)	(28,555,815)	0	0	(28,860,699)
71412 - Interest Expense 2013 Bonds	(1,534,550)	(1,534,550)	0	0	(1,528,653)	(16,880,050)	(16,880,050)	0	0	(16,913,931)
71413 - Interest Expense 2014 Bond A	(1,361,768)	(1,361,768)	0	0	(1,361,768)	(14,979,443)	(14,979,443)	0	0	(14,979,443)
71420 - Interest Expense-Variable Debt	(48,296)	(29,187)	19,110	40	(26,488)	(531,259)	(285,075)	246,184	46	(236,808)
71430 - LOC Fees - C/P	(18,524)	(26,608)	(8,083)	(44)	(25,526)	(203,766)	(298,069)	(94,303)	(46)	(271,534)
71440 - Dealer Fees - C/P	0	0	0	0	0	0	0	0	0	(3,246)
71450 - Trustee Fee Bonds	0	0	0	0	0	(22,080)	(11,995)	10,085	46	(10,338)
71451 - Program Fees - Variable Debt	0	0	0	0	0	(5,000)	(3,300)	1,700	34	(5,950)
71458 - Capitalized Interest	0	1,261,363	1,261,363	0	947,813	0	8,960,787	8,960,787	0	6,610,500
71460 - Interest Expense - Other	0	9,720	9,720	0	0	8,170,605	(16,000)	(8,186,605)	(100)	(947,441)
71461 - Interest Expense - Cap Leases	(56,978)	(56,978)	0	0	(58,383)	(633,318)	(633,318)	0	0	(588,741)
<b>Total Interest Expense</b>	<b>(5,616,099)</b>	<b>(4,333,990)</b>	<b>1,282,109</b>	<b>23</b>	<b>(4,676,705)</b>	<b>(53,640,125)</b>	<b>(52,702,277)</b>	<b>937,847</b>	<b>2</b>	<b>(56,207,631)</b>
<b>Amortization</b>										
69210 - Amortization - Premium	350,836	350,836	0	0	358,158	3,893,037	3,893,037	0	0	3,972,231
<b>Total Amortization</b>	<b>350,836</b>	<b>350,836</b>	<b>0</b>	<b>0</b>	<b>358,158</b>	<b>3,893,037</b>	<b>3,893,037</b>	<b>0</b>	<b>0</b>	<b>3,972,231</b>

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	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
<b>Other Non-Operating Income (Expense)</b>										
71510 - Legal Settlement Income	\$0	\$0	\$0	0	\$257	\$0	\$2,535	\$2,535	0	\$2,497
71520 - Fixed Asset Disposal-Pro	0	0	0	0	0	0	1,144,086	1,144,086	0	0
71521 - Fixed Asset Disposal - L	0	0	0	0	0	0	(78,560)	(78,560)	0	0
71530 - Gain/Loss On Investments	0	(3,882,531)	(3,882,531)	0	(59,156)	0	342,637	342,637	0	1,149,522
71540 - Discounts Earned	0	4,167	4,167	0	0	0	19,887	19,887	0	8,228
71610 - Legal Settlement Expense	(833)	0	833	100	0	(9,167)	(374,632)	(365,465)	(3,987)	(800)
71620 - Other non-operating revenue (e	0	2,605	2,605	0	1,962	0	72,997	72,997	0	63,511
71630 - Other Non-Operating Expe	0	(4,000)	(4,000)	0	80,955	0	(4,000)	(4,000)	0	(4,502)
73300 - DMJM and Auth OH Clearin	0	0	0	0	0	0	0	0	0	0
<b>Total Other Non-Operating Income (Expense)</b>	<b>(833)</b>	<b>(3,879,758)</b>	<b>(3,878,925)</b>	<b>465,473)</b>	<b>24,017</b>	<b>(9,167)</b>	<b>1,124,950</b>	<b>1,134,116</b>	<b>12,372</b>	<b>1,218,455</b>
<b>Total Non-Operating Revenue/(Expense)</b>	<b>1,821,861</b>	<b>(1,468,864)</b>	<b>(3,290,725)</b>	<b>(181)</b>	<b>(2,823,442)</b>	<b>21,921,658</b>	<b>24,428,564</b>	<b>2,506,907</b>	<b>11</b>	<b>(19,859,331)</b>
<b>Capital Grant Contribution</b>										
72100 - AIP Grants	22,500	189,188	166,688	741	2,087,232	11,543,353	10,624,503	(918,850)	(8)	5,981,656
<b>Total Capital Grant Contribution</b>	<b>22,500</b>	<b>189,188</b>	<b>166,688</b>	<b>741</b>	<b>2,087,232</b>	<b>11,543,353</b>	<b>10,624,503</b>	<b>(918,850)</b>	<b>(8)</b>	<b>5,981,656</b>
<b>Total Expenses Net of Non-Operating Revenue/ (Expense)</b>	<b>19,728,817</b>	<b>24,804,580</b>	<b>(5,075,763)</b>	<b>(26)</b>	<b>14,302,244</b>	<b>188,978,172</b>	<b>183,418,507</b>	<b>5,559,665</b>	<b>3</b>	<b>182,494,332</b>
<b>Net Income/(Loss)</b>	<b>(642,949)</b>	<b>(4,432,018)</b>	<b>(3,789,069)</b>	<b>(589)</b>	<b>2,278,802</b>	<b>13,160,228</b>	<b>28,364,430</b>	<b>15,204,202</b>	<b>116</b>	<b>11,932,204</b>
<b>Equipment Outlay</b>										
73200 - Equipment Outlay Expendi	(17,333)	(34,563)	(17,229)	(99)	0	(820,917)	(966,025)	(145,109)	(18)	(263,031)
73299 - Capitalized Equipment Co	0	34,563	34,563	0	0	0	966,025	966,025	0	263,031
<b>Total Equipment Outlay</b>	<b>(17,333)</b>	<b>0</b>	<b>17,333</b>	<b>100</b>	<b>0</b>	<b>(820,917)</b>	<b>0</b>	<b>820,917</b>	<b>100</b>	<b>0</b>

# Review of the Unaudited Financial Statements for the Eleven Months Ended May 31, 2016 and 2015



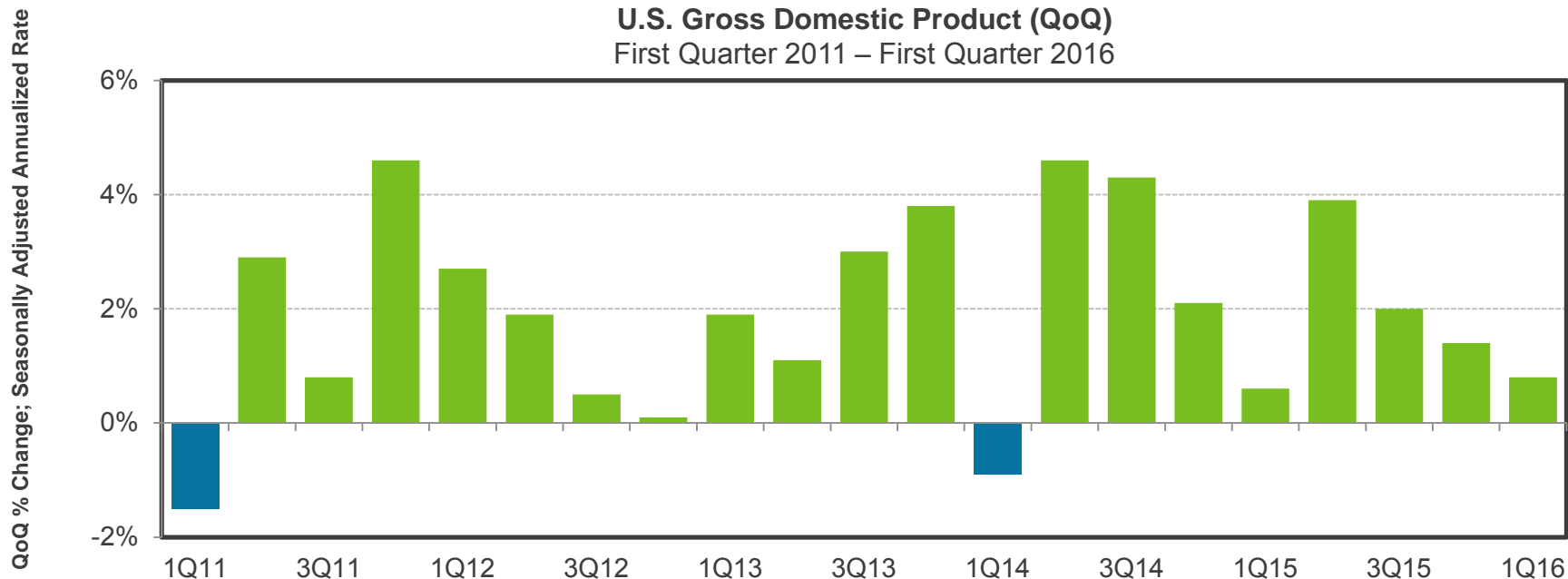
**SAN DIEGO**  
INTERNATIONAL AIRPORT  
LET'S **GO.**

Presented by:  
Scott Brickner, CPA  
Vice President, Finance and Asset Management/Treasurer  
Kathy Kiefer  
Senior Director, Finance & Asset Management

July 11, 2016

# First Quarter GDP

The U.S. GDP grew at 0.8% in the first quarter (second estimate) compared to the 0.5% increase for the advance estimate. The primary drivers of the increase in the GDP estimate was improvements in residential investment and exports compared to the advance estimate. While growth was down in the first quarter, growth is expected to rebound in the second quarter.

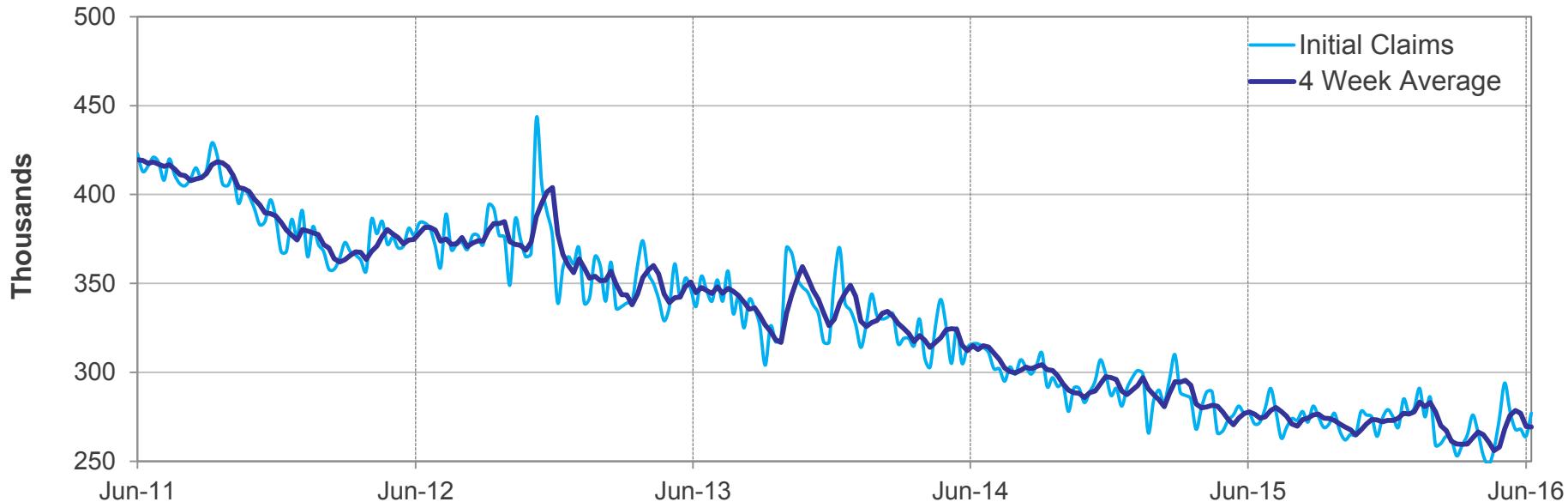


# Initial Claims For Unemployment

For the week ending June 11, initial claims for unemployment (seasonally adjusted) grew by 13,000 to 277,000. The 4-week moving average, which helps smooth out some of the weekly volatility, fell by 250 to 269,250. Although the recent trend is upward, the overall level of claims remains low suggesting continued strength in the labor markets.

**Initial Jobless Claims and 4-Week Moving Average**

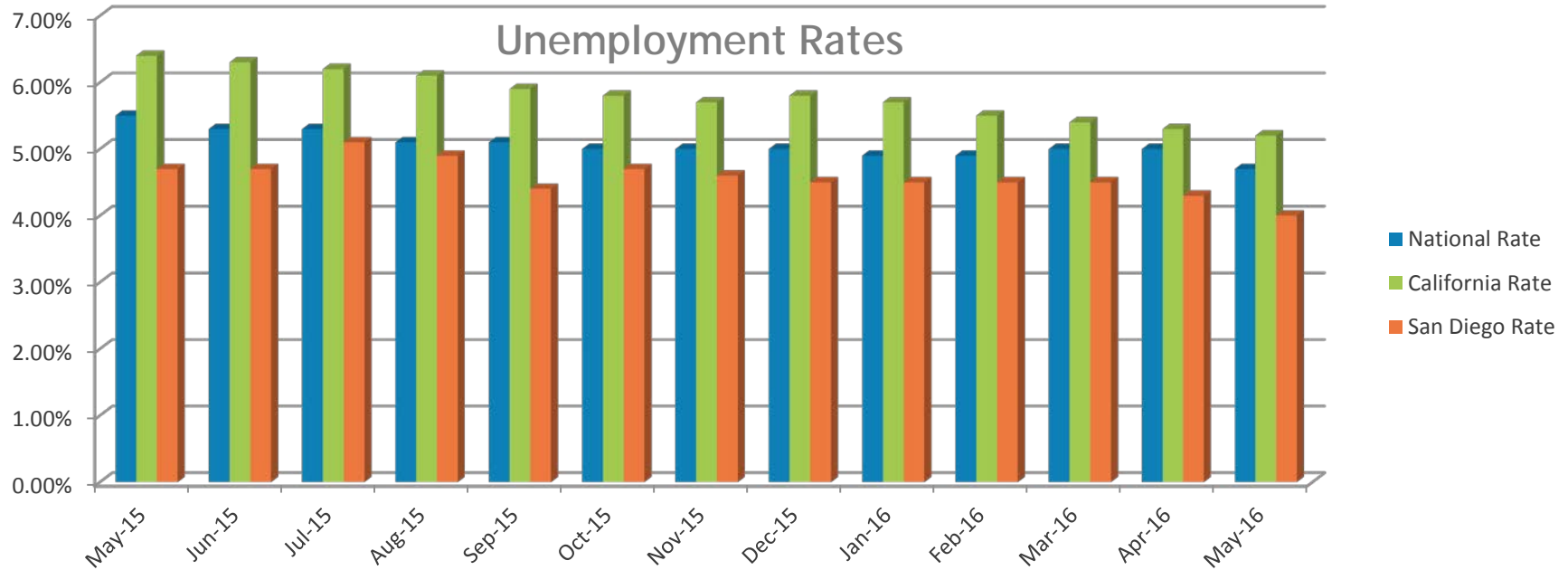
June 2011 – June 2016





# May Unemployment Rates

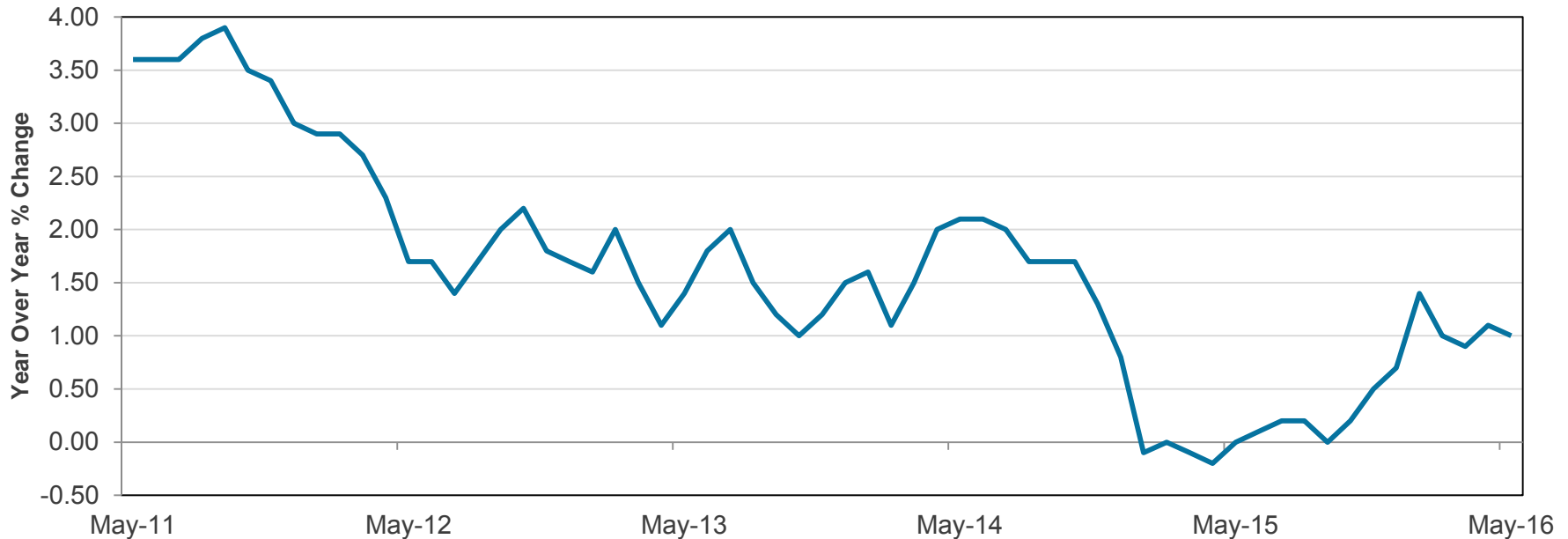
The National unemployment rate declined 0.3 percentage points to 4.7 percent for the month of May. The National U-6 rate held at 9.7 percent. In California the unemployment rate dropped 0.1 percentage point from the April rate of 5.3 percent to 5.2 percent for May and is down 1.2 percentage points from one year ago. Locally, San Diego's unemployment rate dropped slightly to 4.0 percent.



# Consumer Price Index

The Consumer Price Index (CPI) for the twelve months ending May rose 1.0%, compared to a 1.1% increase ending April. Core CPI, excluding food and energy, was up 2.2% for the twelve months ending May. Even discounting the impact of low energy prices, overall inflation remains low.

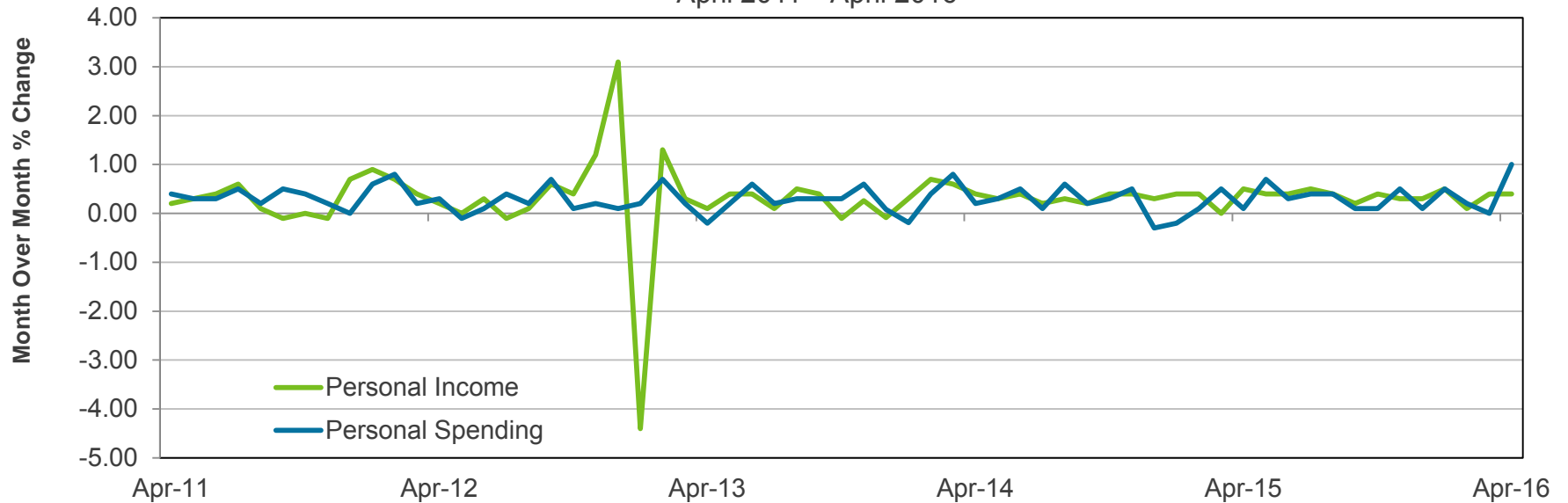
**Consumer Price Index (YoY%)**  
May 2011 – May 2016



# Personal Income and Spending

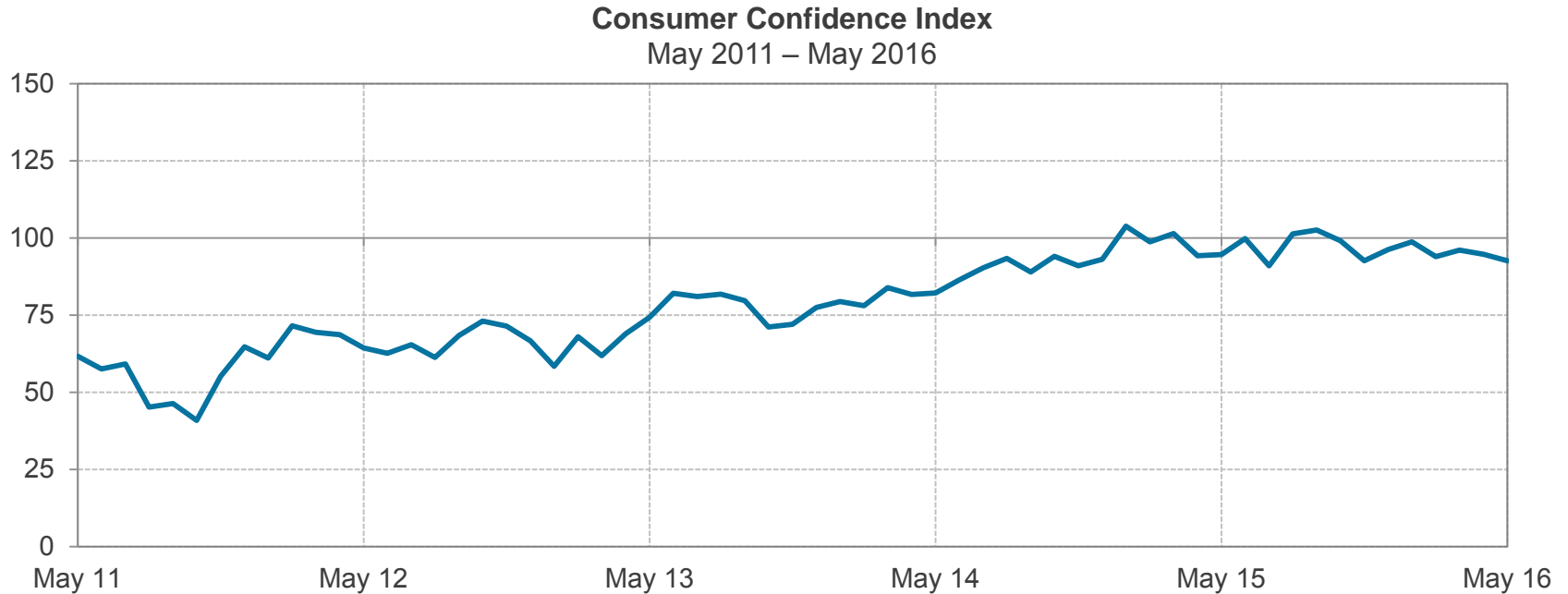
Personal income remained strong in April increasing by 0.40% matching its March increase. Spending was up even stronger increasing by 1.0% in April (its strongest increase since August 2009) compared to no change in March.

**Personal Income and Spending (MoM%)**  
April 2011 – April 2016



# Consumer Confidence Index

The Consumer Confidence Index fell for the second straight month. The Index fell to 92.6 percent in May, which is down 2.1 percentage points from April's reading of 94.7 percent. Weakness in consumers assessment of the employment market contributed to declines in both current and future expectations.

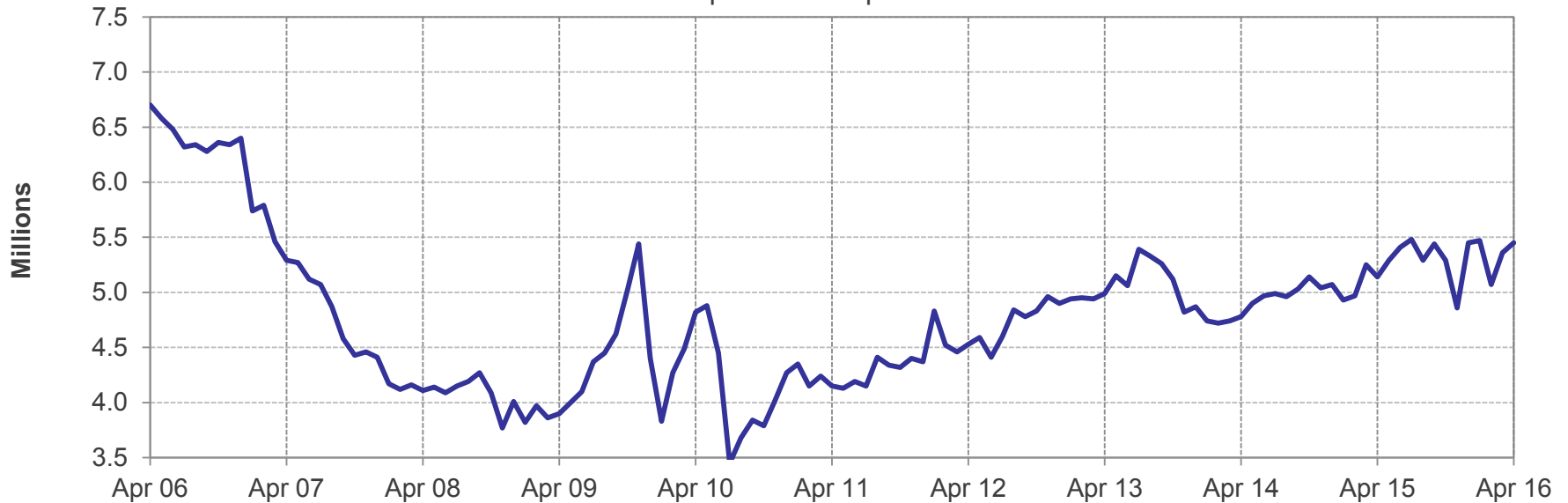


# Existing Home Sales Increase

Existing home sales increased for the second straight month in April to a seasonally adjusted annualized rate of 5.45 million units, which was a 1.7% increase from the prior month and a 6.0% increase from the prior year. Prices and inventory levels were also up in April, which should help support sales in coming months. While recent sales increases are favorable, the rate of sales remains below its most recent high of 5.48 million units reached in July 2015.

## U.S. Existing Home Sales (MoM)

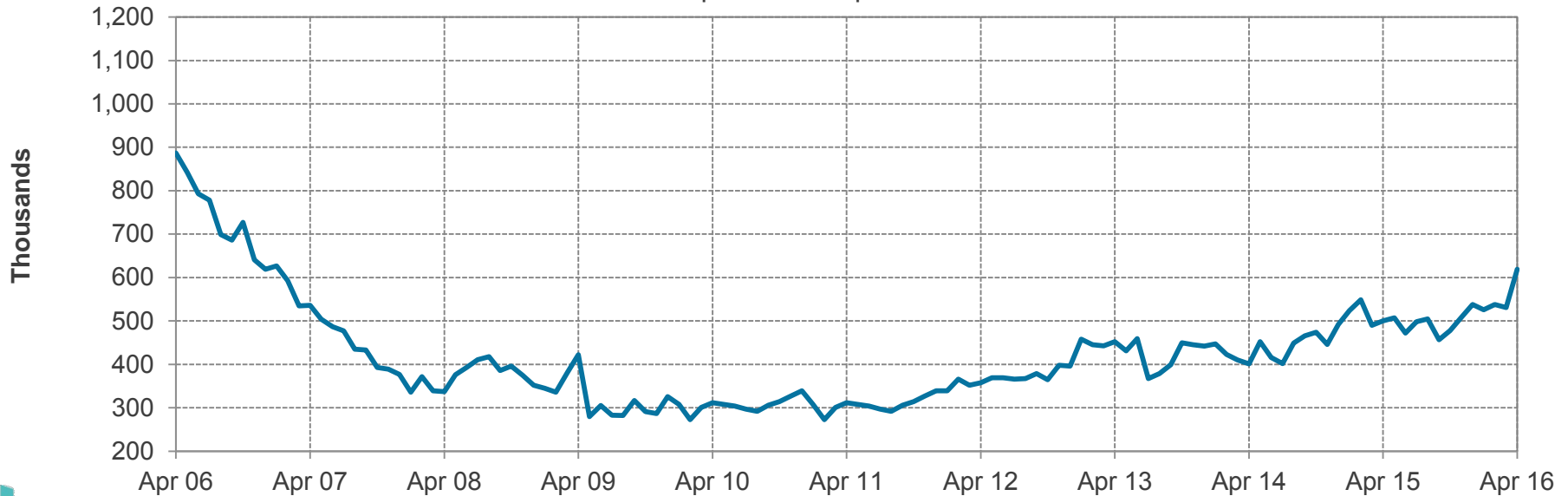
April 2006 – April 2016



# New Home Sales Up Sharply

New homes sales rose by 16.6% in April to a seasonally adjusted annualized rate of 619,000 units, which is well above expectations and was the largest monthly increase since January 1992. New home sales are up 23.8% year-over-year and are at the highest monthly rate since January 2008.

**U.S. New Home Sales**  
April 2006 – April 2016



# Oil Prices Trending Higher

Oil (WTI spot) closed at \$48.89 on June 13<sup>th</sup>, which is just below its high for the year of \$51.23. Oil is up 32.8% year-to-date on increased global demand and supply disruptions in Canada and Nigeria. Despite the recent price increases, crude oil is still down 21.2% from its 12 month high. The current trend is for higher prices, but potential additional supply from Libya and Iran could help limit future increases.

**West Texas Intermediate Oil Price Per Barrel (WTI Spot)**  
June 1, 2011 – June 13, 2016



# Jet Fuel Trending Higher

The price of jet fuel has been trending higher recently on higher crude prices. Jet fuel (U.S. Gulf Coast Spot) closed at \$1.381 on June 13, which is down slightly from its high for the year of \$1.454. Despite recent increases, jet fuel is down 21.7% from its 12-month high.

**U.S. Gulf Coast Kerosene-Type Jet Fuel Spot Price FOB**  
June 1, 2011 – June 13, 2016



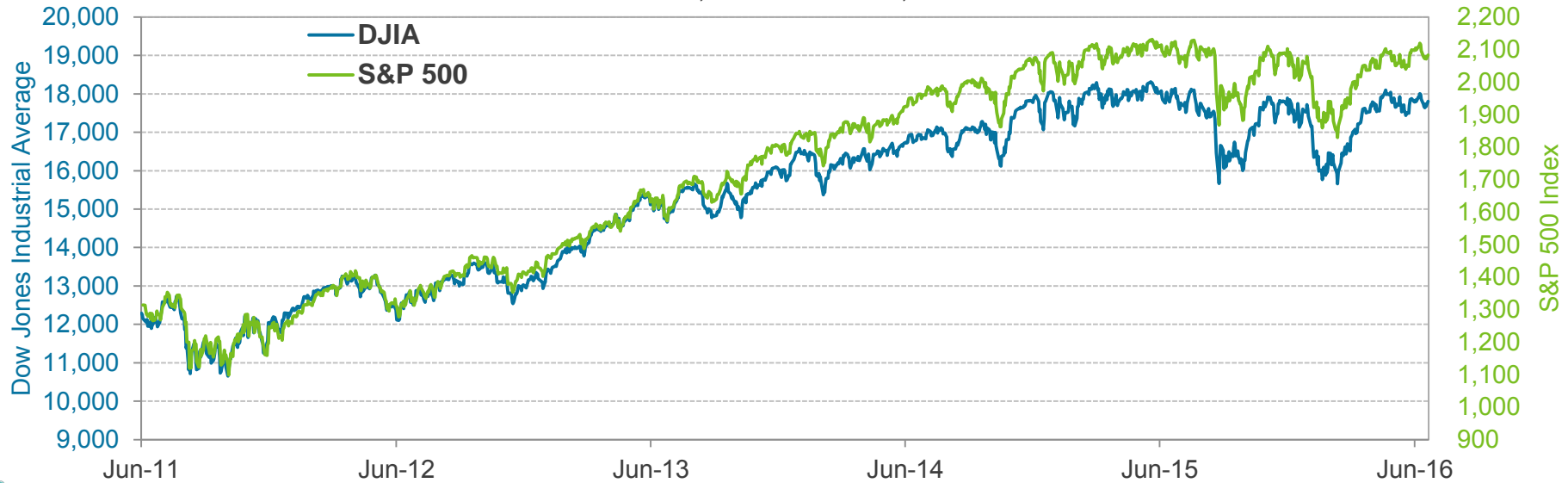


# U.S. Equity Markets

After falling sharply at the beginning of the year on global economic uncertainty and a general de-risking, the markets rebounded as global economic concerns subsided. Year-to-date, the DJIA price return is 2.18% and the S&P 500 is 3.02%.

### Dow Jones Industrial Average and S&P 500 Indices

June 1, 2011 – June 20, 2016



# Treasury Yields

Over the past five years, longer-term Treasury yields have fallen on global economic weakness and lower inflation expectations while shorter-term rates are up modestly on a higher federal funds rate hike.

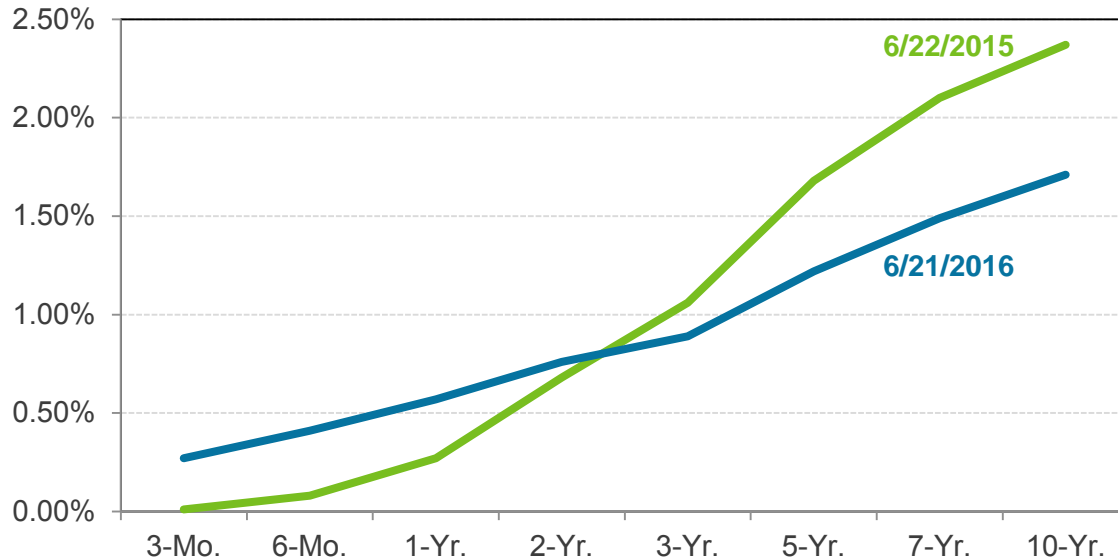
**2-, 10- and 30-year U.S. Treasury Yields**  
June 1, 2011 – June 21, 2016




# U.S. Treasury Yield Curve Flattens

While shorter-term Treasury yields are up on the hike in the federal funds target rate, longer-term yields have fallen from prior year levels driven by global economic concerns, lowered inflation expectations, and a flight to quality.

**U.S. Treasury Yield Curve**  
June 22, 2015 versus June 21, 2016



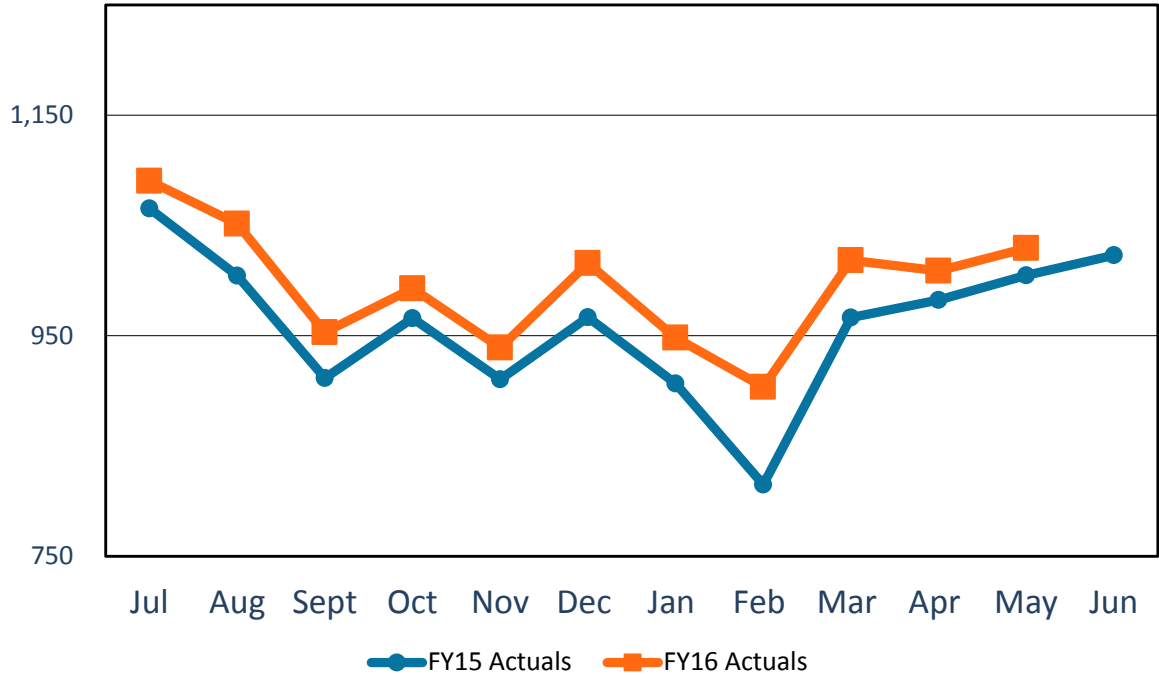
	6/22/15	6/21/16	Change
<b>3-Mo.</b>	0.01%	0.27%	0.26%
<b>6-Mo.</b>	0.08%	0.41%	0.33%
<b>1-Yr.</b>	0.27%	0.57%	0.30%
<b>2-Yr.</b>	0.68%	0.76%	0.08%
<b>3-Yr.</b>	1.06%	0.89%	(0.17%)
<b>5-Yr.</b>	1.68%	1.22%	(0.46%)
<b>10-Yr.</b>	2.37%	1.71%	(0.66%)
<b>20-Yr.</b>	2.87%	2.07%	(0.80%)
<b>30-Yr.</b>	3.16%	2.50%	(0.66%)



# Revenue & Expenses (Unaudited) For the Month Ended May 2016 and 2015

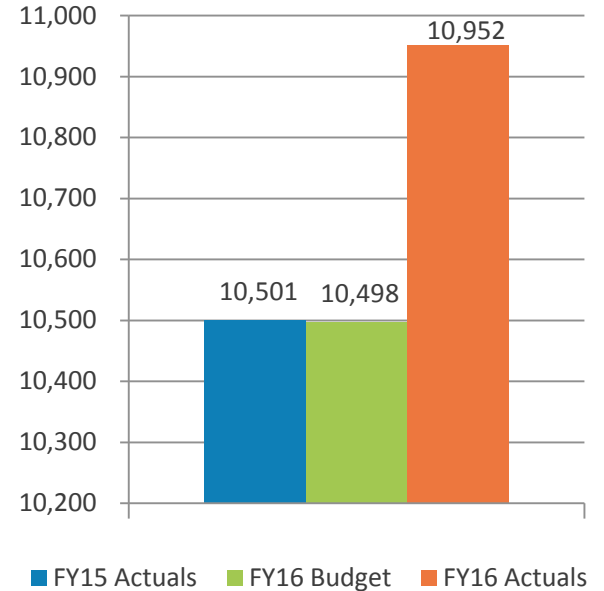
# Gross Landing Weight Units (000 lbs)

(000's)



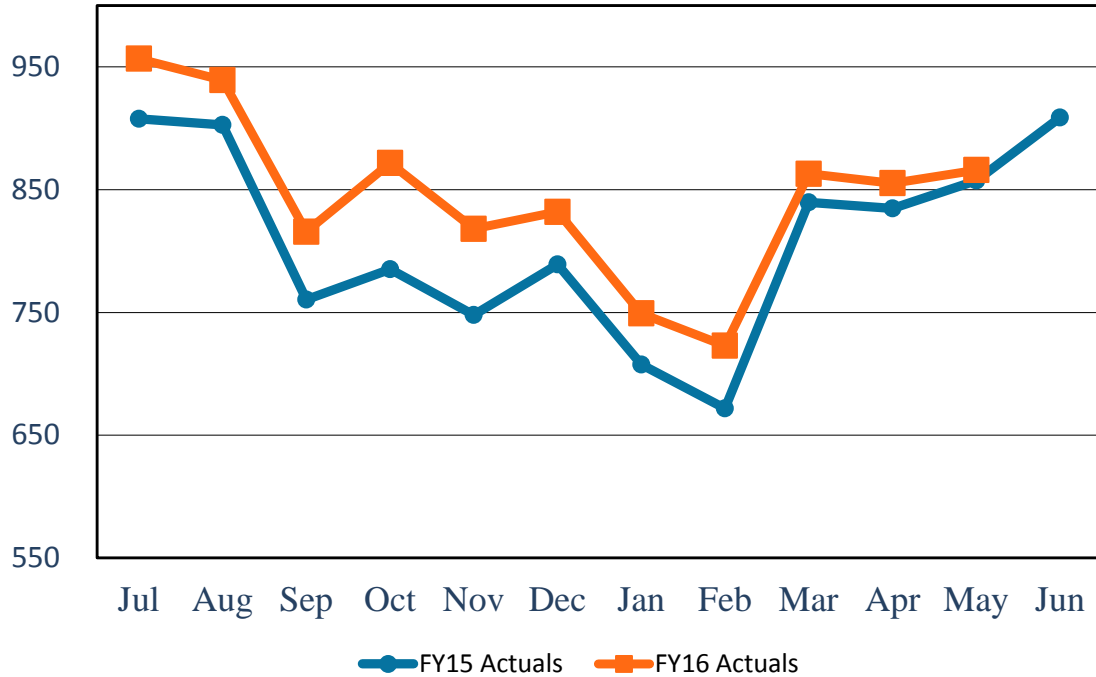
FY16 YTD Act Vs.  
FY15 YTD Act  
4.3%

FY16 YTD Act Vs.  
FY16 YTD Budget  
4.3%



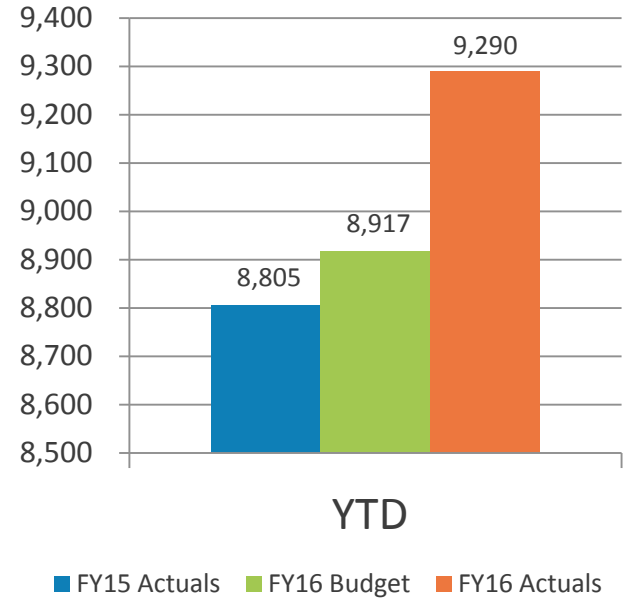
# Enplanements

(000's)

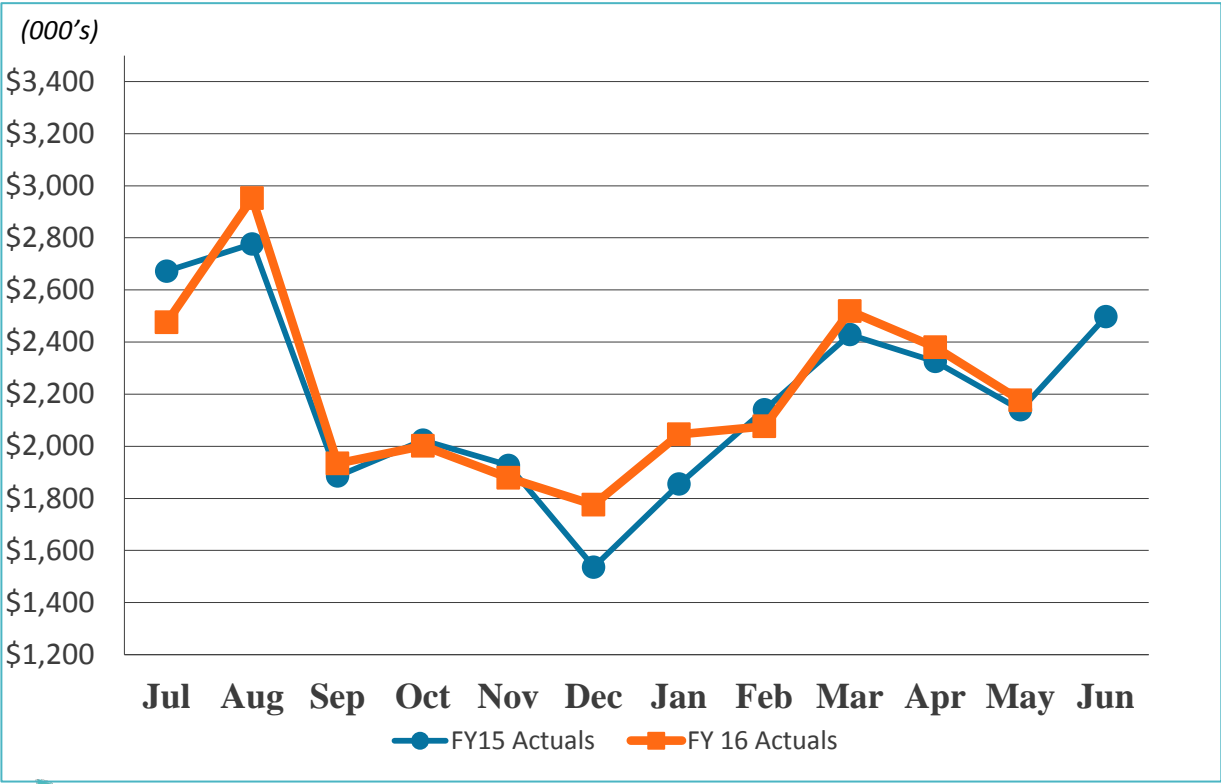


FY16 YTD Act Vs.  
FY15 YTD Act  
5.5%

FY16 YTD Act Vs.  
FY16 YTD Budget  
4.2%

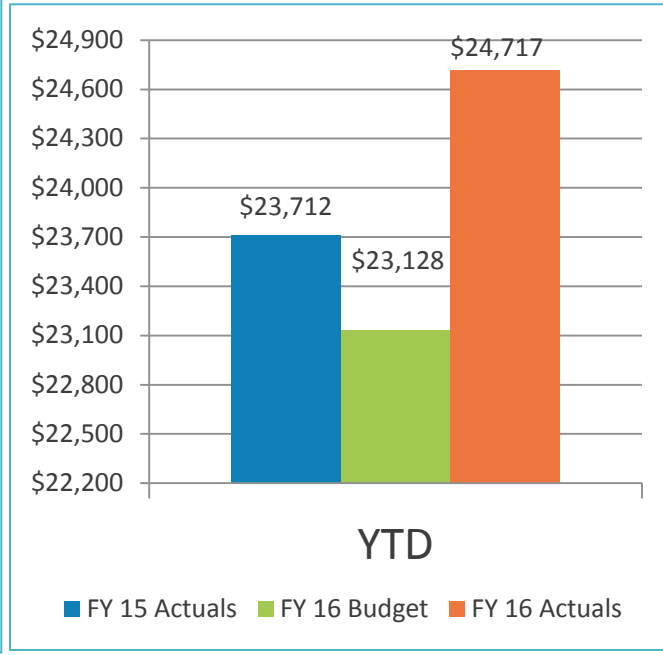


# Car Rental License Fees

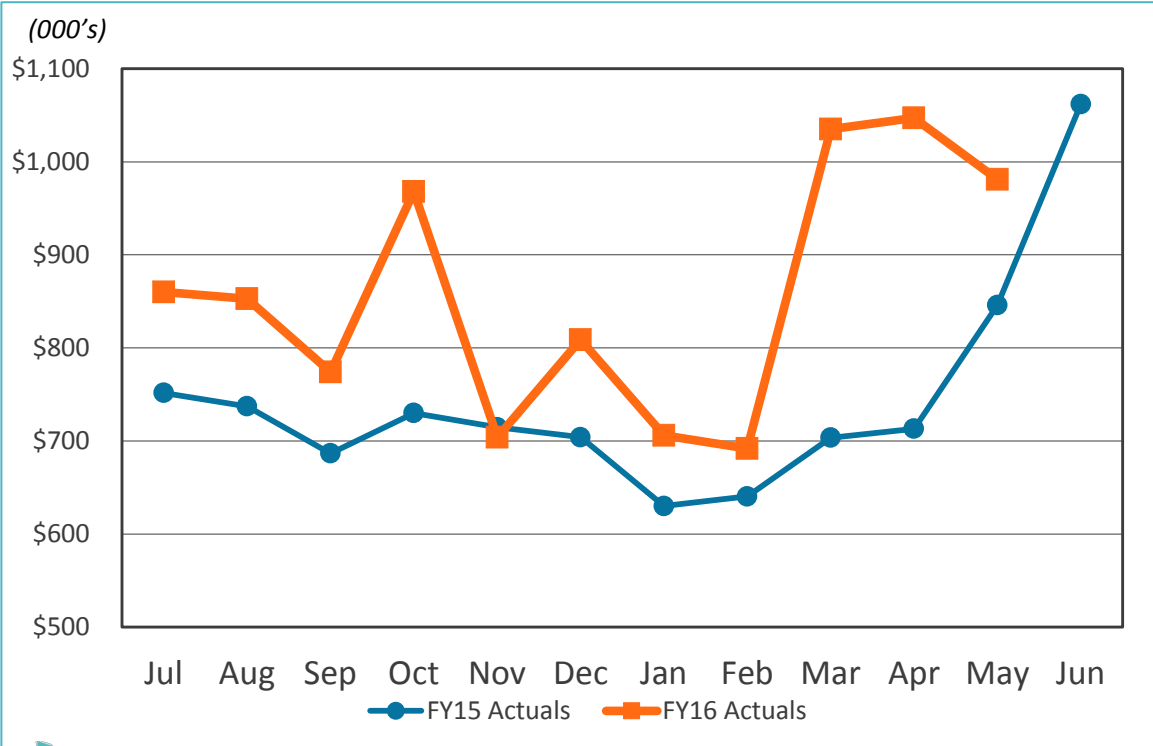


FY16 YTD Act Vs.  
FY15 YTD Act  
2.1%

FY16 YTD Act Vs.  
FY16 YTD Budget  
4.7%

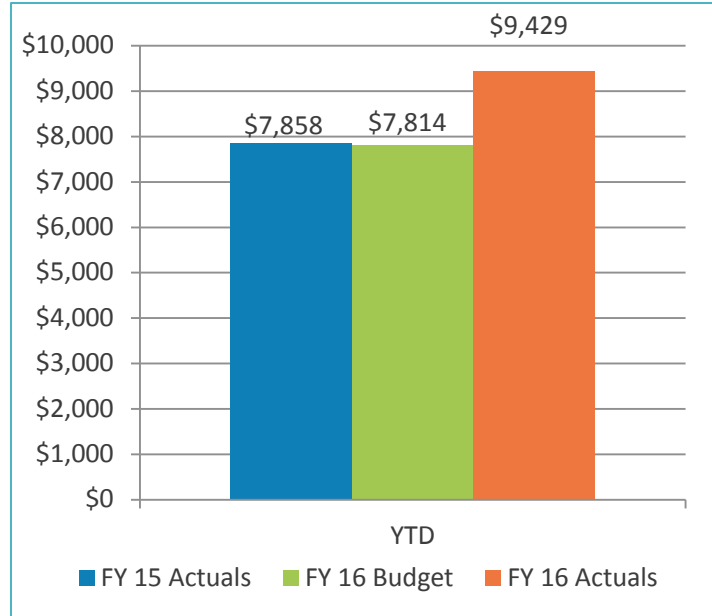


# Food and Beverage Concessions Revenue



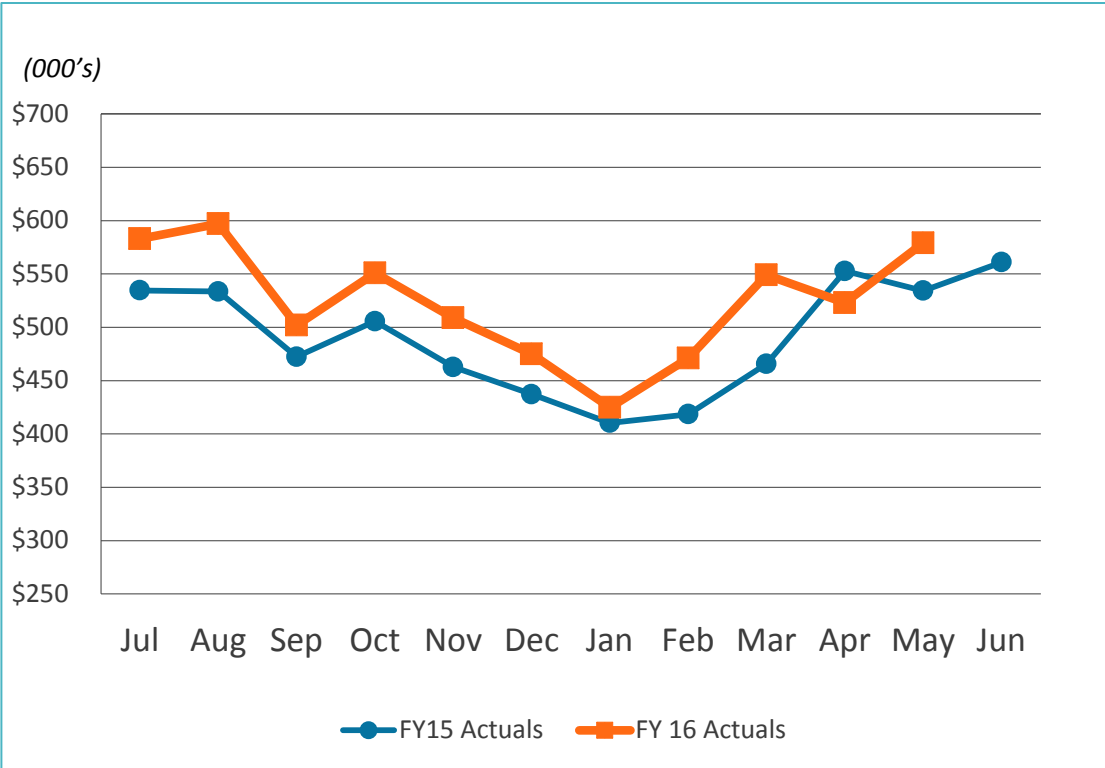
FY16 YTD Act Vs.  
FY15 YTD Act  
20.0%

FY16 YTD Act Vs.  
FY16 YTD Budget  
20.7%



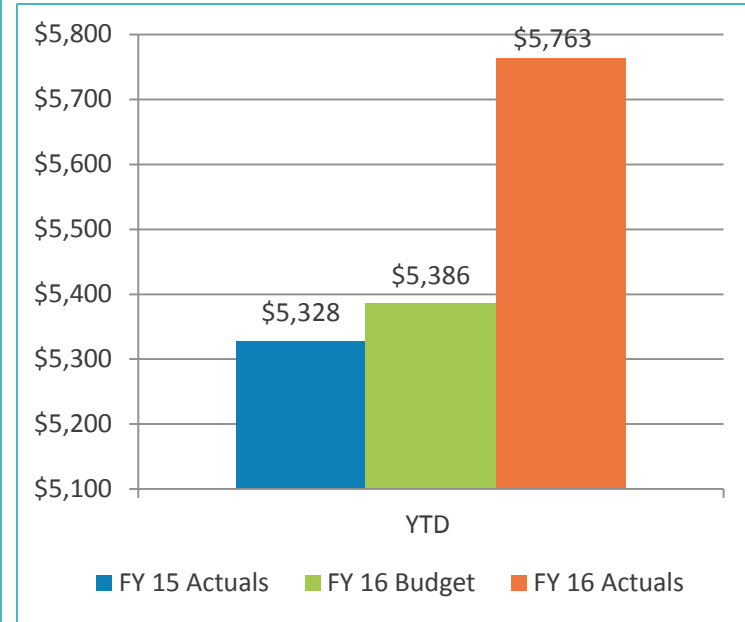


# Retail Concessions Revenue

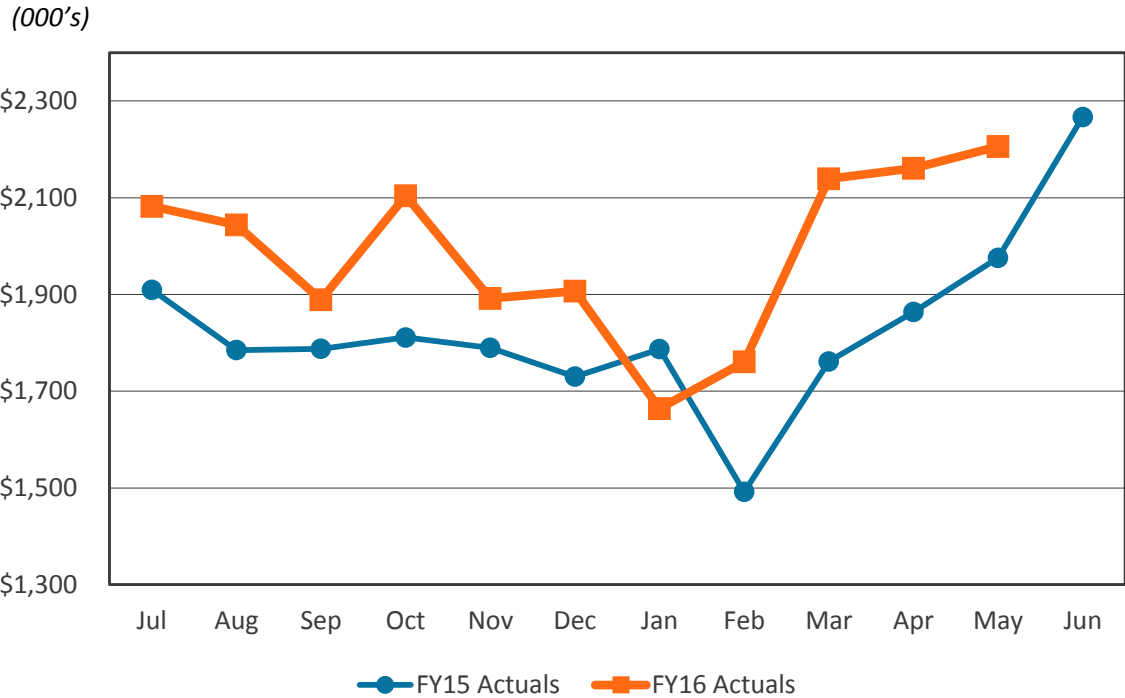


FY16 YTD Act Vs.  
FY15 YTD Act  
8.2%

FY16 YTD Act Vs.  
FY16 YTD Budget  
7.0%

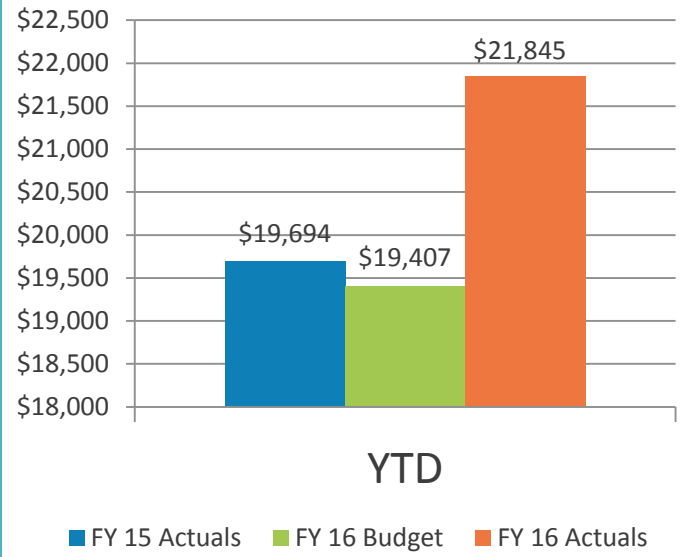


# Total Terminal Concessions (Includes Cost Recovery)

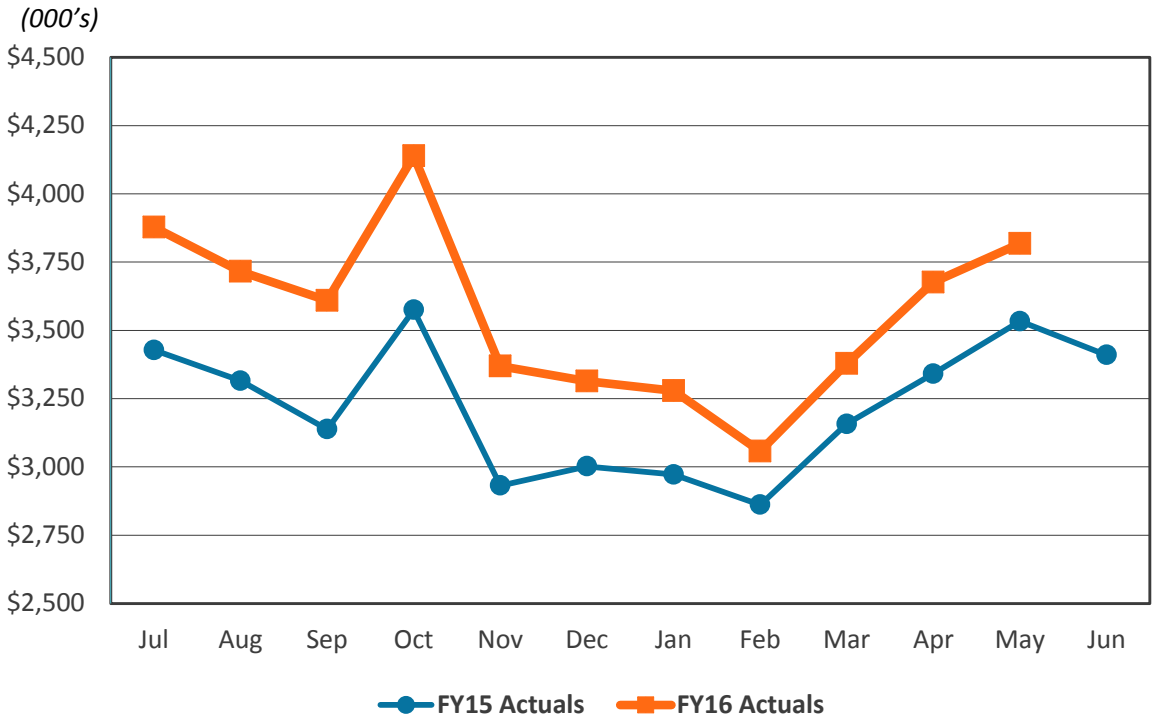


FY16 YTD Act Vs.  
FY15 YTD Act  
10.9%

FY16 YTD Act Vs.  
FY16 YTD Budget  
12.6%

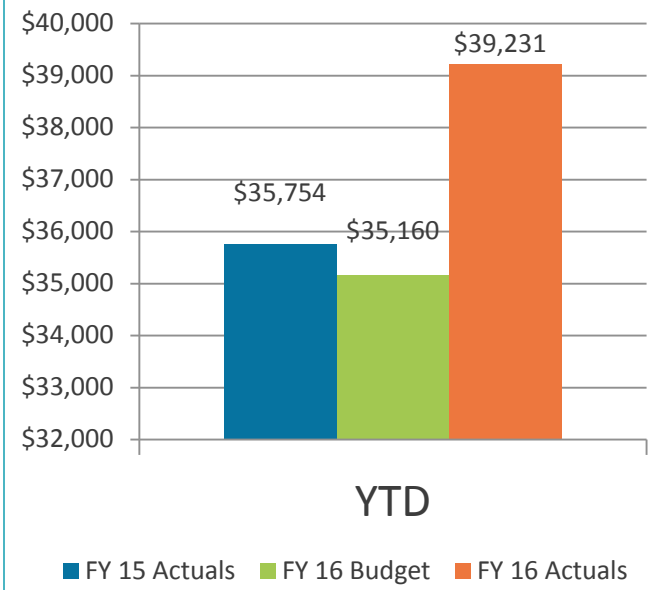


# Parking Revenue



FY16 YTD Act Vs.  
FY15 YTD Act  
10.2%

FY16 YTD Act Vs.  
FY16 YTD Budget  
11.6%



# Operating Revenues for the Month Ended May 31, 2016

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Aviation revenue:</b>					
Landing fees	\$ 2,152	\$ 2,233	\$ 81	4%	\$ 299
Aircraft parking fees	240	226	(14)	(6)%	218
Building rentals	4,440	4,488	48	1%	4,235
Security surcharge	2,307	2,305	(2)	-	2,211
CUPPS Support Charges	101	101	-	-	94
Other aviation revenue	132	138	6	5%	132
<b>Total aviation revenue</b>	<b>\$ 9,372</b>	<b>\$ 9,491</b>	<b>\$ 119</b>	<b>1%</b>	<b>\$ 7,189</b>

# Operating Revenues for the Month Ended May 31, 2016

(In thousands)

	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Terminal rent non-airline	\$ 119	\$ 110	\$ (9)	(8)%	\$ 110
<b>Concession revenue:</b>					
<b>Terminal concession revenue:</b>					
Food and beverage	765	981	216	28%	846
Retail	527	579	52	10%	534
Space storage	78	71	(7)	(9)%	73
Cost recovery	218	215	(3)	(1)%	219
Other (Primarily advertising)	269	360	91	34%	304
<b>Total terminal concession revenue</b>	<b>1,857</b>	<b>2,206</b>	<b>349</b>	<b>19%</b>	<b>1,976</b>
<b>Car rental and license fee revenue:</b>					
Rental car and license fees	1,983	2,176	193	10%	2,140
Rental car center cost recovery	173	148	(25)	(14)%	-
License fees-other	357	354	(3)	(1)%	324
<b>Total rental car and license fees</b>	<b>2,513</b>	<b>2,678</b>	<b>165</b>	<b>7%</b>	<b>2,464</b>
<b>Total concession revenue</b>	<b>\$ 4,370</b>	<b>\$ 4,884</b>	<b>\$ 514</b>	<b>12%</b>	<b>\$ 4,440</b>

# Operating Revenues for the Month Ended May 31, 2016

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Parking revenue:</b>					
Short-term parking revenue	\$ 1,731	\$ 2,132	\$ 401	23%	\$ 2,127
Long-term parking revenue	1,314	1,544	230	17%	1,264
<b>Total parking revenue</b>	<b>3,361</b>	<b>3,818</b>	<b>457</b>	<b>14%</b>	<b>3,583</b>
Ground transportation permits and citations	321	415	94	29%	210
Ground rentals	1,479	1,536	57	4%	996
Grant reimbursements	25	25	-	-	25
Other operating revenue	39	95	56	144%	29
<b>Subtotal</b>	<b>5,225</b>	<b>5,889</b>	<b>664</b>	<b>13%</b>	<b>4,843</b>
<b>Total operating revenues</b>	<b>\$ 19,086</b>	<b>\$ 20,374</b>	<b>\$ 1,288</b>	<b>7%</b>	<b>\$ 16,582</b>

# Operating Expenses for the Month Ended May 31, 2016

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	%	Prior Year
<b>Operating expenses:</b>					
Salaries and benefits	\$ 3,522	\$ 3,307	\$ 215	6%	\$ 3,478
Contractual services	3,446	3,956	(510)	(15)%	2,963
Safety and security	1,999	3,479	(1,480)	(74)%	1,354
Space rental	869	868	1	-	867
Utilities	1,326	1,011	315	24%	388
Maintenance	1,315	2,051	(736)	(56)%	1,450
Equipment and systems	62	42	20	32%	1,582
Materials and supplies	33	48	(15)	(45)%	43
Insurance	110	79	31	28%	89
Employee development and support	86	107	(21)	(24)%	117
Business development	226	199	27	12%	102
Equipment rental and repairs	327	126	201	61%	80
<b>Total operating expenses</b>	<b>\$ 13,321</b>	<b>\$ 15,273</b>	<b>\$ (1,952)</b>	<b>(15)%</b>	<b>\$ 12,513</b>

# Financial Summary

## for the Month Ended May 31, 2016

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	%	Prior Year
Total operating revenues	\$ 19,086	\$ 20,374	\$ 1,288	7%	\$ 16,582
Total operating expenses	13,321	15,273	\$ (1,952)	(15)%	12,513
<b>Income from operations</b>	<b>5,765</b>	<b>5,101</b>	<b>(664)</b>	<b>(12)%</b>	<b>4,069</b>
Depreciation	8,252	8,252	-	-	6,701
<b>Operating income (loss)</b>	<b>\$ (2,487)</b>	<b>\$ (3,151)</b>	<b>\$ (664)</b>	<b>(27)%</b>	<b>\$ (2,632)</b>



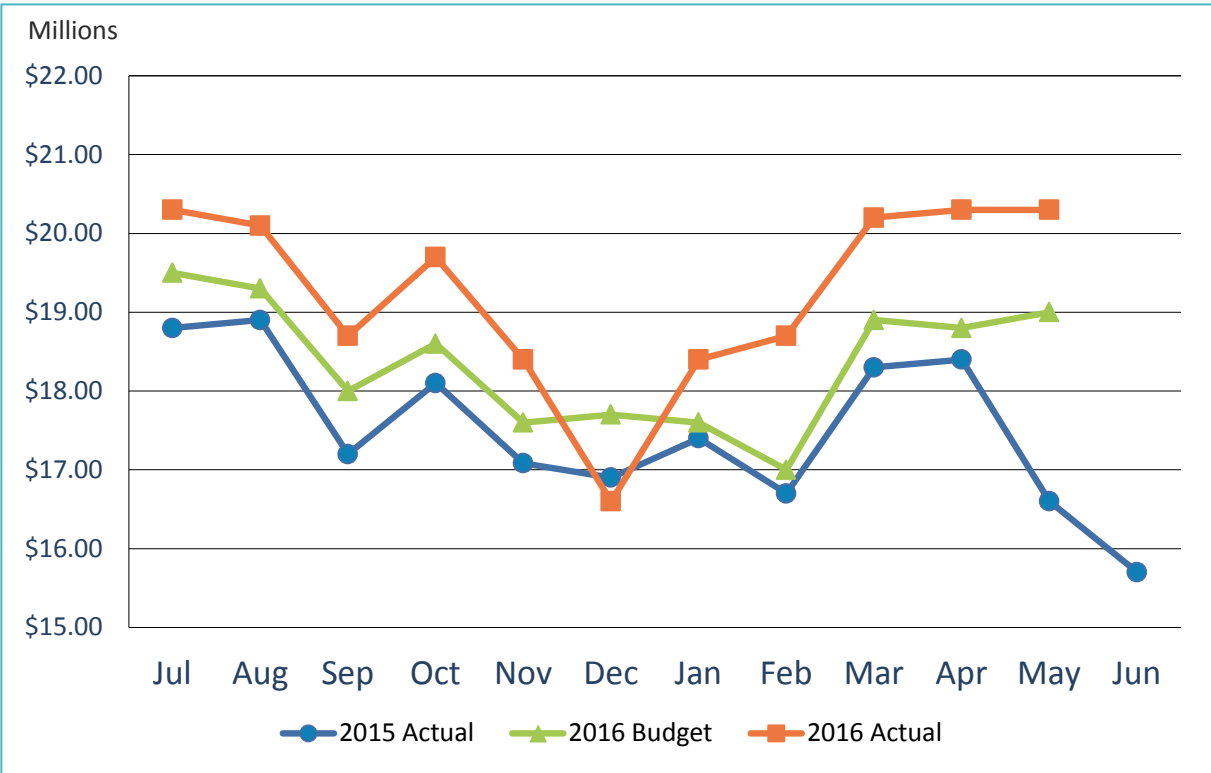
# Non-operating Revenues & Expenses for the Month Ended May 31, 2016

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Nonoperating revenues (expenses):</b>					
Passenger facility charges	\$ 3,734	\$ 3,949	\$ 214	6%	\$ 3,965
Customer facility charges (Rental Car Center)	2,735	2,707	(29)	(1)%	2,679
Quieter Home Program, net	(132)	(1,204)	(1,072)	(812)%	(395)
Interest income	364	556	192	53%	483
BAB interest rebate	386	386	-	-	386
Interest expense & debt issuance costs	(5,616)	(4,334)	1,282	23%	(4,677)
Bond amortization	351	351	-	-	358
Other nonoperating revenue (expenses)	(1)	(3,880)	(3,879)	-	24
<b>Nonoperating revenue, net</b>	<b>1,821</b>	<b>(1,469)</b>	<b>(3,290)</b>	<b>(181)%</b>	<b>2,823</b>
<b>Change in net position before grant contributions</b>	<b>(666)</b>	<b>(4,620)</b>	<b>(3,955)</b>		<b>191</b>
Capital grant contributions	23	189	166	-	2,087
<b>Change in net position</b>	<b>\$ (643)</b>	<b>\$ (4,431)</b>	<b>\$ (3,788)</b>	<b>(589)%</b>	<b>\$ 2,278</b>



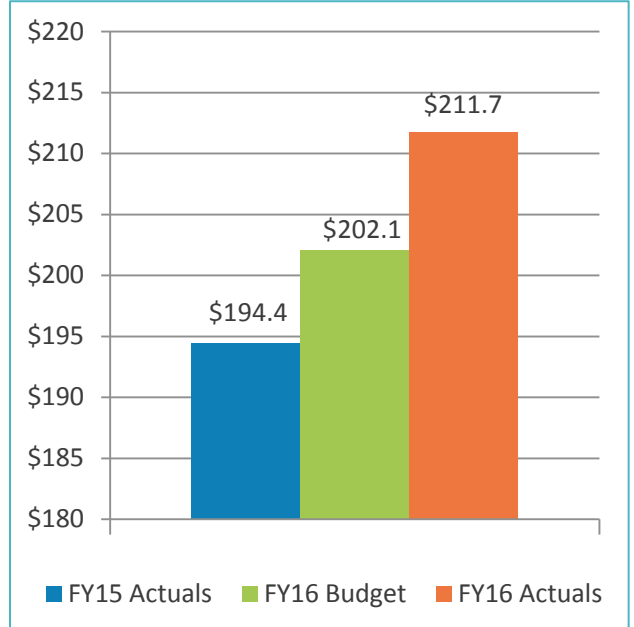
**Revenue & Expense  
(Unaudited)  
For the Eleven Months Ended  
May 31, 2016 and 2015**

# Monthly Operating Revenue (Unaudited)



FY16 YTD Act Vs.  
FY15 YTD Act  
8.9%

FY16 YTD Act Vs.  
FY16 YTD Budget  
4.8%



# Operating Revenues

## for the Eleven Months Ended May 31, 2016 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Aviation revenue:</b>					
Landing fees	\$ 22,425	\$ 23,031	\$ 606	3%	\$ 19,925
Aircraft parking fees	2,636	2,475	(161)	(6)%	2,490
Building rentals	48,784	48,785	1	-	46,633
Security surcharge	25,378	24,569	(809)	(3)%	24,319
CUPPS Support Charges	1,106	1,106	-	-	1,033
Other aviation revenue	1,452	1,471	19	1%	1,453
<b>Total aviation revenue</b>	<b>\$ 101,781</b>	<b>\$ 101,437</b>	<b>\$ (344)</b>	<b>-</b>	<b>\$ 95,853</b>

# Operating Revenues for the Eleven Months Ended May 31, 2016 (Unaudited)

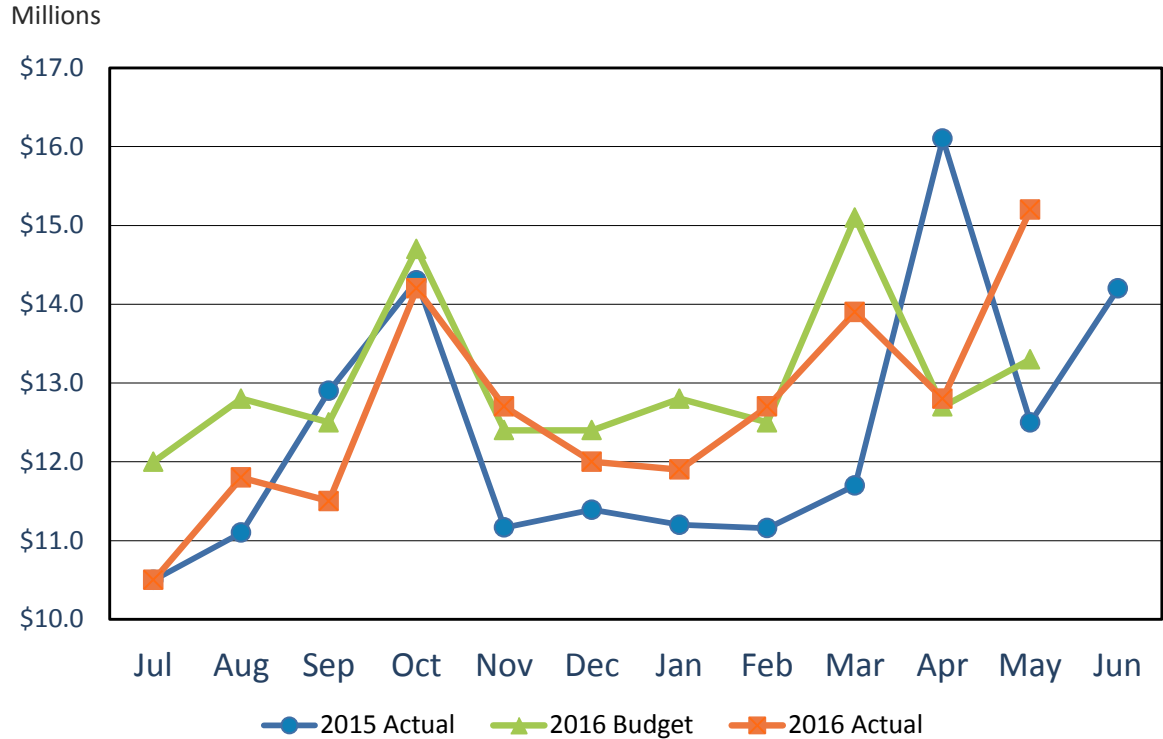
(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Terminal rent non-airline	\$ 1,309	\$ 921	\$ (388)	(30)%	\$ 1,136
Concession revenue:					
Terminal concession revenue:					
Food and beverage	7,814	9,429	1,615	21%	7,858
Retail	5,386	5,763	377	7%	5,328
Space storage	855	784	(71)	(8)%	847
Cost recovery	2,393	2,312	(81)	(3)%	2,268
Other (Primarily advertising)	2,959	3,557	598	20%	3,393
<b>Total terminal concession revenue</b>	<b>19,407</b>	<b>21,845</b>	<b>2,438</b>	<b>13%</b>	<b>19,694</b>
Car rental and license fee revenue:					
Rental car license fees	23,128	24,217	1,089	5%	23,712
Rental car center cost recovery	346	643	297	86%	-
License fees-other	4,136	3,999	(137)	(3)%	3,967
<b>Total rental car and license fees</b>	<b>27,610</b>	<b>28,859</b>	<b>1,249</b>	<b>5%</b>	<b>27,679</b>
<b>Total concession revenue</b>	<b>\$ 47,017</b>	<b>\$ 50,704</b>	<b>\$ 3,687</b>	<b>8%</b>	<b>\$ 47,373</b>

# Operating Revenues

## for the Eleven Months Ended May 31, 2016 (Unaudited)

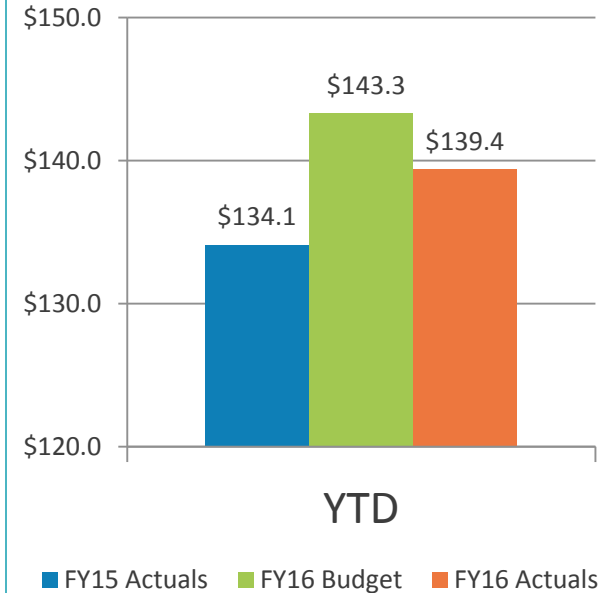
(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Parking revenue:</b>					
Short-term parking revenue	\$ 19,892	\$ 21,939	\$ 2,047	10%	\$ 20,456
Long-term parking revenue	11,906	13,474	1,568	13%	11,715
<b>Total parking revenue</b>	<b>35,160</b>	<b>39,231</b>	<b>4,071</b>	<b>12%</b>	<b>35,754</b>
Ground transportation permits and citations	3,849	4,761	912	24%	2,848
Ground rentals	12,320	13,659	1,339	11%	10,563
Grant reimbursements	268	269	1	-	268
Other operating revenue	434	800	366	84%	632
<b>Subtotal</b>	<b>52,031</b>	<b>58,720</b>	<b>6,689</b>	<b>13%</b>	<b>50,065</b>
<b>Total operating revenues</b>	<b>\$ 202,138</b>	<b>\$ 211,782</b>	<b>\$ 9,644</b>	<b>5%</b>	<b>\$ 194,427</b>

# Monthly Operating Expenses (Unaudited)



FY16 YTD Act Vs.  
FY15 YTD Act  
2.8%

FY16 YTD Act Vs.  
FY16 YTD Budget  
3.8%



# Operating Expenses

## for the Eleven Months Ended May 31, 2016 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Operating expenses:</b>					
Salaries and benefits	\$ 40,934	\$ 38,551	\$ 2,383	6%	\$ 42,397
Contractual services	34,899	34,565	334	1%	29,135
Safety and security	23,372	24,695	(1,323)	(6)%	21,775
Space rental	9,559	9,499	60	1%	9,562
Utilities	11,727	10,457	1,270	11%	9,033
Maintenance	13,423	13,982	(559)	(4)%	13,185
Equipment and systems	525	461	64	12%	1,764
Materials and supplies	382	449	(67)	(18)%	395
Insurance	1,212	871	341	28%	971
Employee development and support	1,217	1,078	139	11%	924
Business development	2,585	2,066	519	20%	2,207
Equipment rental and repairs	3,532	2,724	808	23%	2,716
<b>Total operating expenses</b>	<b>\$ 143,367</b>	<b>\$ 139,398</b>	<b>\$ 3,969</b>	<b>3%</b>	<b>\$ 134,064</b>



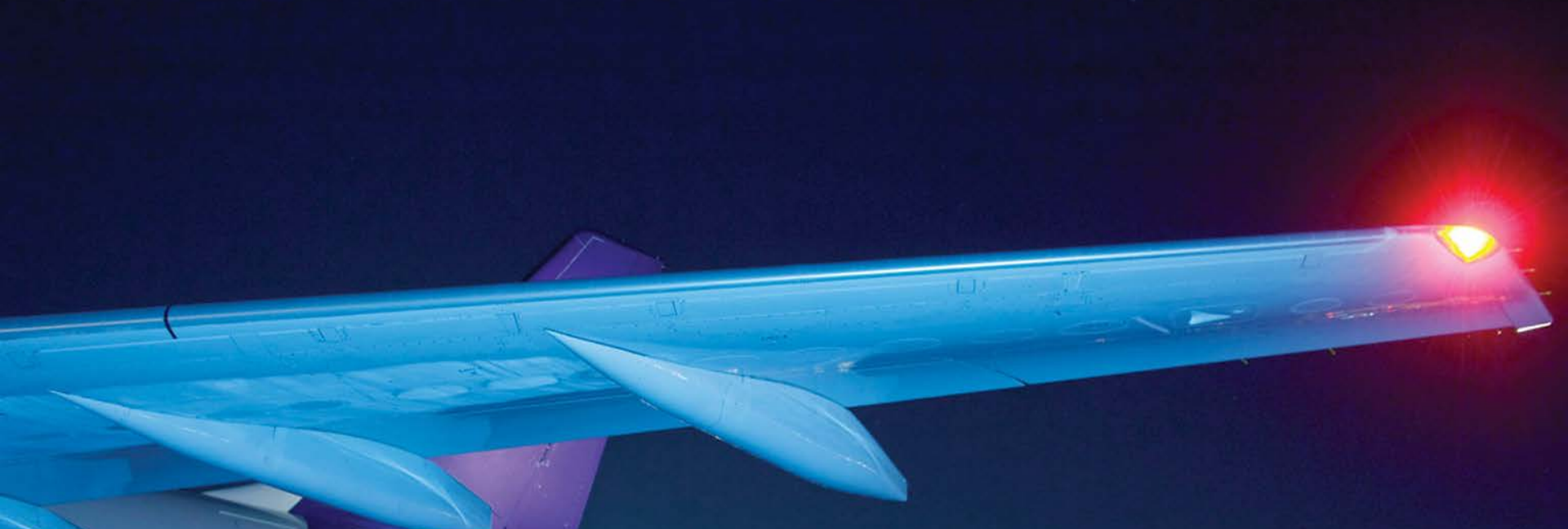
# Financial Summary

## for the Eleven Months Ended May 31, 2016 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Total operating revenues	\$ 202,138	\$ 211,782	\$ 9,644	5%	\$ 194,427
Total operating expenses	143,367	139,398	3,969	3%	134,064
<b>Income from operations</b>	<b>58,771</b>	<b>72,384</b>	<b>13,613</b>	<b>23%</b>	<b>60,363</b>
Depreciation	79,075	79,075	-	-	74,270
<b>Operating income (loss)</b>	<b>\$ (20,304)</b>	<b>\$ (6,691)</b>	<b>\$ 13,613</b>	<b>67%</b>	<b>\$ (13,907)</b>

# Nonoperating Revenues & Expenses for the Eleven Months Ended May 31, 2016 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Nonoperating revenues (expenses):</b>					
Passenger facility charges	\$ 35,640	\$ 36,793	\$ 1,153	3%	\$ 34,932
Customer facility charges (Rental Car Center)	30,292	30,378	86	-	29,154
Quieter Home Program, net	(2,872)	(4,761)	(1,889)	(66)%	(2,790)
Interest income	4,373	5,444	1,071	25%	5,335
BAB interest rebate	4,245	4,257	12	-	4,245
Interest expense & debt issuance costs	(53,640)	(52,702)	938	2%	(56,208)
Bond amortization	3,893	3,893	-	-	3,972
Other nonoperating revenue (expenses)	(9)	1,125	1,134	-	1,218
<b>Nonoperating revenue, net</b>	<b>21,922</b>	<b>24,427</b>	<b>2,505</b>	<b>11%</b>	<b>19,858</b>
<b>Change in Net Position before grant contributions</b>	<b>1,618</b>	<b>17,736</b>	<b>16,118</b>	<b>996%</b>	<b>5,951</b>
Capital grant contributions	11,543	10,625	(918)	(8)%	5,982
<b>Change in Net Position</b>	<b>\$ 13,161</b>	<b>\$ 28,361</b>	<b>\$ 15,200</b>	<b>115%</b>	<b>\$ 11,933</b>



Statements of Net Position (Unaudited)  
May 31, 2016 and 2015

# Statements of Net Position (Unaudited)

## As of May 31, 2016 and 2015

(In Thousands)

	<u>2016</u>	<u>2015</u>
<b>Current assets:</b>		
Cash and investments	\$ 66,877	\$ 56,432
Tenant lease receivable, net of allowance of 2016: (\$222,630) and 2015: (\$60,384)	7,964	8,734
Grants receivable	5,825	7,871
Notes receivable-current portion	1,609	1,528
Prepaid expenses and other current assets	7,600	6,331
<b>Total current assets</b>	<u><b>89,875</b></u>	<u><b>80,896</b></u>
 <b>Cash designated for capital projects and other</b>	 <u><b>\$ 34,149</b></u>	 <u><b>\$ 23,650</b></u>

# Statements of Net Position (Unaudited)

## As of May 31, 2016 and 2015

(In Thousands)

	<u>2016</u>	<u>2015</u>
<b>Restricted assets:</b>		
Cash and investments:		
Bonds reserve	\$ 56,868	\$ 54,943
Passenger facility charges and interest unapplied	72,203	64,511
Customer facility charges and interest applied	40,150	41,806
SBD bond guarantee	4,000	4,000
Bond proceeds held by trustee	177,553	324,254
Passenger facility charges receivable	4,549	4,029
Customer facility charges receivable	2,904	2,986
OCIP insurance reserve	3,610	4,898
<b>Total restricted assets</b>	<b><u>\$ 361,837</u></b>	<b><u>\$ 501,427</u></b>

# Statements of Net Position (Unaudited)

## As of May 31, 2016 and 2015

(In Thousands)

### Noncurrent assets:

#### Capital assets:

Land and land improvements  
 Runways, roads and parking lots  
 Buildings and structures  
 Machinery and equipment  
 Vehicles  
 Office furniture and equipment  
 Works of art  
 Construction-in-progress

Less: accumulated depreciation

#### Total capital assets, net

	<u>2016</u>	<u>2015</u>
	\$ 109,265	\$ 72,217
	589,529	587,071
	1,398,677	1,102,844
	45,367	14,737
	14,648	5,557
	32,417	32,573
	9,535	3,424
	152,055	382,523
	<b>2,351,493</b>	<b>2,200,946</b>
	(810,255)	(731,105)
	<b><u>\$ 1,541,238</u></b>	<b><u>\$ 1,469,841</u></b>

# Statements of Net Position (Unaudited)

## As of May 31, 2016 and 2015

(In Thousands)

### Other assets:

Notes receivable - long-term portion

Investments - long-term portion

Net pension asset

Security deposit

### Total other assets

	<u>2016</u>	<u>2015</u>
	\$ 35,281	\$ 36,963
	139,307	96,832
	-	6,368
	350	500
	<u>174,938</u>	<u>140,663</u>
	5,897	-
	<u>\$ 2,207,934</u>	<u>\$ 2,216,477</u>

### Deferred outflows of resources:

Deferred pension contributions:

### Total assets and deferred outflows of resources

# Statements of Net Position (Unaudited)

## As of May 31, 2016 and 2015

(In Thousands)

	<b>2016</b>	<b>2015</b>
<b>Current liabilities:</b>		
Accounts payable and accrued liabilities	\$ 46,195	\$ 64,906
Deposits and other current liabilities	7,576	7,681
<b>Total current liabilities</b>	<b>53,771</b>	<b>72,587</b>
<b>Current liabilities payable from restricted assets:</b>		
Current portion of long-term debt	11,090	10,695
Accrued interest on bonds and variable debt	27,462	27,604
<b>Total liabilities payable from restricted assets</b>	<b>\$ 38,552</b>	<b>\$ 38,299</b>



# Statements of Net Position (Unaudited)

## As of May 31, 2016 and 2015

(In Thousands)

	<u>2016</u>	<u>2015</u>
<b>Long-term liabilities:</b>		
Variable debt	\$ 38,705	\$ 44,884
Other long-term liabilities	5,523	14,313
Long-term debt - bonds net of amortized premium	1,292,106	1,307,445
<b>Total long-term liabilities</b>	<u>1,336,334</u>	<u>1,366,642</u>
<b>Total liabilities</b>	<u>1,428,657</u>	<u>1,477,528</u>
<b>Deferred inflows of resources</b>		
Deferred pension investment gains	8,168	-
<b>Total liabilities and deferred inflows of resources</b>	<u>\$ 1,436,825</u>	<u>\$ 1,477,528</u>

# Statements of Net Position (Unaudited)

## As of May 31, 2016 and 2015

(In Thousands)

	<u>2016</u>	<u>2015</u>
<b>Net Position:</b>		
Invested in capital assets, net of related debt	\$ 369,089	\$ 430,395
Other restricted	183,755	176,758
Unrestricted:		
Designated	34,149	29,190
Undesignated	184,116	102,606
	<u>184,116</u>	<u>102,606</u>
<b>Total net position</b>	<b><u>\$ 771,109</u></b>	<b><u>\$ 738,949</u></b>



Questions?



Item 5

## San Diego County Regional Airport Authority

### Review of the Authority's Investment Report As of May 31, 2016



Presented by: Geoff Bryant  
Manager, Airport Finance

**July 11, 2016**

This report is prepared for the San Diego County Regional Airport Authority (the "Authority") in accordance with California Government Code Section 53646, which states that "the treasurer or chief fiscal officer may render a quarterly report to the chief executive officer, the internal auditor, and the legislative body of the local agency within 30 days following the end of the quarter covered by the report."

The investment report was compiled in compliance with California Government Code Section 53646 and the Authority's approved Investment Policy. All investment transactions made in the Authority's portfolio during this period were made on behalf of the Authority. Sufficient liquidity and anticipated revenue are available to meet expenditure requirements for the next six months.



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Scott Brickner, C.P.A.  
V.P. Finance & Asset Management / Treasurer  
San Diego County Regional Airport Authority

# Total Portfolio Summary

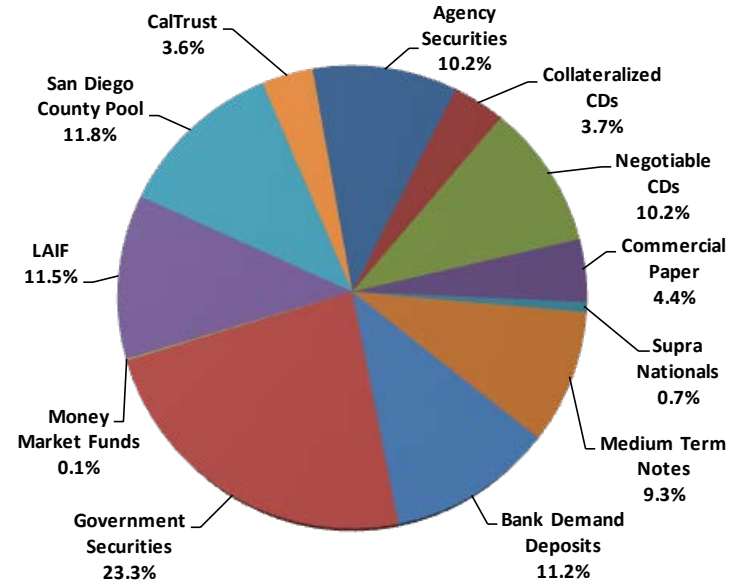
	Current Period	Prior Period	Change From
	May 31, 2016	April 30, 2016	Prior
Book Value (1)	\$416,130,000	\$407,754,000	\$8,376,000
Market Value (1)	\$416,384,000	\$408,419,000	\$7,965,000
Market Value%	100.06%	100.16%	(0.10%)
Unrealized Gain / (Loss)	\$254,000	\$665,000	(\$411,000)
Weighted Average Maturity (Days)	384 days	381 days	3
Weighted Average Yield as of Period End	0.87%	0.86%	0.01%
Cash Interest Received- Current Month	\$300,000	\$303,000	(\$3,000)
Cash Interest Received- Year-to-Date	\$2,411,000	\$2,111,000	\$300,000
Accrued Interest	\$549,000	\$557,000	(\$8,000)

## Notes:

(1) Increase in portfolio value is primarily due to operating receipts exceeding operating expenditures.

# Portfolio Composition by Security Type

	May 31, 2016		April 30, 2016		Permitted by Policy
	Market Value	Percent of Portfolio	Market Value	Percent of Portfolio	
Agency Securities	\$ 42,540,000	10.2%	\$ 40,631,000	9.9%	100%
Collateralized CDs	15,303,000	3.7%	15,295,000	3.7%	30%
Negotiable CDs	42,513,000	10.2%	46,511,000	11.4%	30%
Commercial Paper	18,428,000	4.4%	13,454,000	3.3%	25%
Supra Nationals	2,982,000	0.7%	2,989,000	0.7%	30%
Medium Term Notes	38,600,000	9.3%	38,663,000	9.5%	15%
Bank Demand Deposits	45,675,000	11.2%	47,434,000	11.8%	100%
Government Securities	98,044,000	23.3%	91,239,000	22.3%	100%
Money Market Funds	302,000	0.1%	179,000	0.0%	20%
LAIF	47,842,000	11.5%	47,819,000	11.7%	\$65 million <sup>(1)</sup>
San Diego County Pool	49,002,000	11.8%	49,061,000	12.0%	\$65 million <sup>(2)</sup>
CalTrust	15,153,000	3.6%	15,144,000	3.7%	\$65 million <sup>(3)</sup>
<b>Total:</b>	<b>\$ 416,384,000</b>	<b>100.0%</b>	<b>\$ 408,419,000</b>	<b>100.0%</b>	

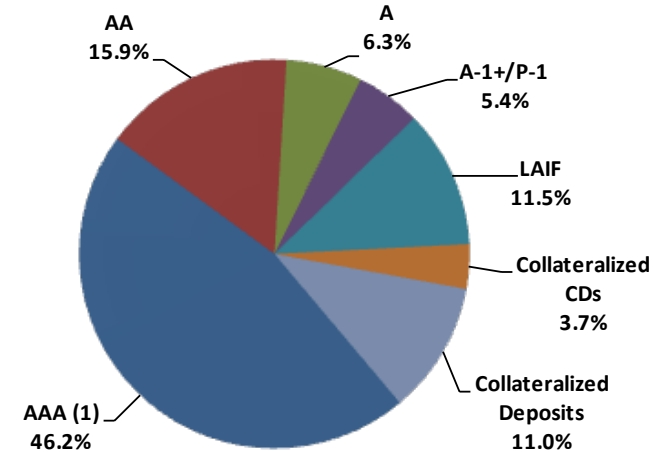


## Notes:

- 1.) The \$65 million limit on LAIF is a non-statutory LAIF internal limit. It does not apply to bond proceeds.
- 2.) The San Diego County Investment Pool mirrors the LAIF internal limit and does not apply to bond proceeds.
- 3.) The CalTrust mirrors the LAIF internal limit and does not apply to bond proceeds.

# Portfolio Composition by Credit Rating

	May 31, 2016		April 30, 2016	
	Market Value	Percent of Portfolio	Market Value	Percent of Portfolio
AAA <sup>(1)</sup>	\$ 192,870,000	46.2%	\$ 184,098,000	45.1%
AA	66,047,000	15.9%	66,069,000	16.2%
A	26,219,000	6.3%	26,249,000	6.4%
A-1+/P-1	22,428,000	5.4%	21,455,000	5.3%
LAIF	47,842,000	11.5%	47,819,000	11.7%
Collateralized CDs	15,303,000	3.7%	15,295,000	3.7%
Collateralized Deposits	45,675,000	11.0%	47,434,000	11.6%
<b>Total:</b>	<b>\$ 416,384,000</b>	<b>100.0%</b>	<b>\$ 408,419,000</b>	<b>100.0%</b>



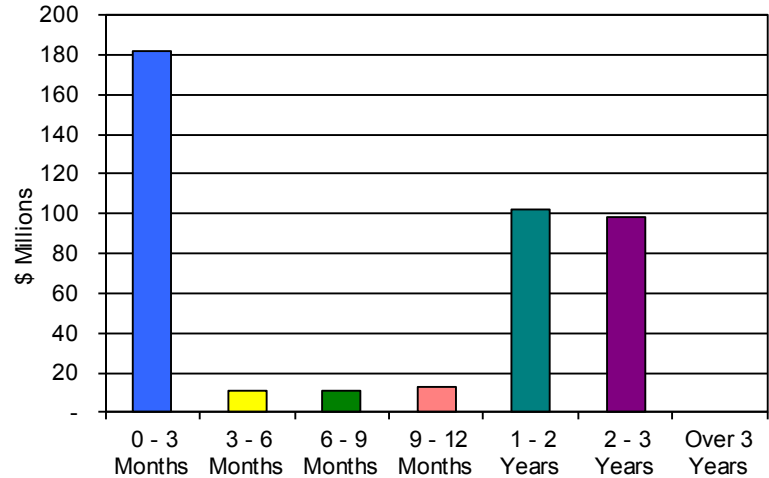
**Notes:**

1.) Includes investments that have split ratings between S&P (AA+), Moodys (AAA) and Fitch (AAA)



# Portfolio Composition by Maturity <sup>(1)</sup>

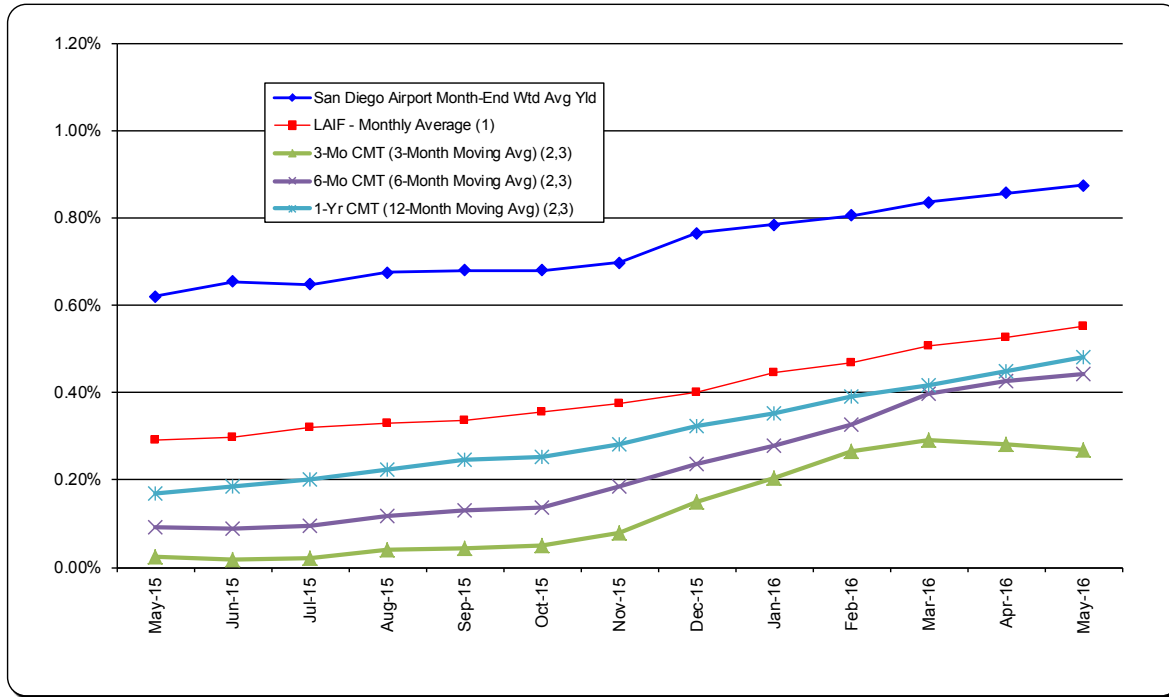
	May 31, 2016		April 30, 2016	
	Market Value	Percent of Portfolio	Market Value	Percent of Portfolio
0 - 3 Months	\$ 181,466,000	43.7%	\$ 183,135,000	44.9%
3 - 6 Months	10,803,000	2.6%	13,995,000	3.4%
6 - 9 Months	10,940,000	2.6%	9,777,000	2.4%
9 - 12 Months	13,000,000	3.1%	9,000,000	2.2%
1 - 2 Years	101,728,000	24.4%	101,831,000	24.9%
2 - 3 Years	98,447,000	23.6%	84,654,000	20.7%
Over 3 Years	-	0.0%	6,027,000	1.5%
<b>Total:</b>	<b>\$ 416,384,000</b>	<b>100.0%</b>	<b>\$ 408,419,000</b>	<b>100.0%</b>



**Notes:**

1.) The 0-3 Quarter category includes investments held in the LAIF, CalTrust, and the San Diego County Investment Pool.

# Benchmark Comparison



**Notes:**

- 1.) Benchmark data for LAIF is the average monthly effective yield.
- 2.) CMT stands for Constant Maturity Treasury. This data is published in Federal Reserve Statistical Release H.15 and represents an average of all actively traded Treasury securities having that time remaining until maturity. This is a standard industry benchmark for Treasury securities.
- 3.) The CMT benchmarks are moving averages. The 3-month CMT is the daily average for the previous 3 months, the 6-month CMT is the daily average for the previous 6 months, and the 1-year CMT is the daily average for the previous 12-months.

# Detail of Security Holdings As of May 31, 2016

Settlement Date	Security Description	Coupon	Maturity Date	Par Value	Purchase Price	Book Value	Market Price	Market Value	Days to Maturity	Yield to Maturity
10/16/15	FNMA	1.125	10/19/18	5,000,000	100.550	5,027,500	100.34	5,016,850	871	0.939
04/20/16	FHLB	0.625	10/26/17	4,000,000	99.795	3,991,800	99.75	3,990,040	513	0.761
01/30/13	FNMA	1.030	01/30/18	3,500,000	99.990	3,499,650	99.69	3,489,010	609	1.032
12/10/13	FHLB	0.625	12/28/16	2,000,000	99.816	1,996,320	99.98	1,999,640	211	0.438
02/03/16	FNMA	1.375	01/28/19	6,000,000	100.842	6,050,520	100.82	6,049,260	972	1.088
05/16/16	FNMA	1.000	02/26/19	5,000,000	100.116	5,005,800	99.74	4,986,850	1001	0.957
04/20/16	FHLB	1.125	04/15/19	8,000,000	100.319	8,020,420	100.00	8,000,320	1049	1.016
02/25/16	FHLB	0.875	03/19/18	3,500,000	100.021	3,500,735	99.88	3,495,870	657	0.865
09/08/14	FNMA	1.000	09/27/17	5,500,000	99.722	5,484,710	100.23	5,512,595	484	1.093
<b>Agency Total</b>				<b>42,500,000</b>		<b>42,577,455</b>		<b>42,540,435</b>	<b>781</b>	<b>0.958</b>
07/02/15	East West Bk CD	0.600	07/02/16	10,290,094	100.000	10,290,094	100.00	10,290,094	32	0.600
04/25/16	East West Bk CD	0.500	10/24/16	5,012,973	100.000	5,012,973	100.00	5,012,973	146	0.500
<b>Collateralized CDs Total</b>				<b>15,303,067</b>		<b>15,303,067</b>		<b>15,303,067</b>	<b>69</b>	<b>0.567</b>
09/11/14	US Bank CD	1.375	09/11/17	4,000,000	100.000	3,993,560	100.33	4,013,160	468	1.430
03/09/16	US Bank CD	1.060	03/09/18	4,000,000	100.000	4,000,000	100.00	4,000,000	647	1.060
11/17/15	SKANDINAV ENSKD CD	1.480	11/16/17	4,500,000	100.000	4,500,000	100.00	4,500,000	534	1.480
11/18/15	HSBC BK C/D	0.954	11/17/17	4,000,000	100.000	4,000,000	100.00	4,000,000	535	0.954
04/10/15	CANADIAN IMP CD	1.010	04/06/17	5,000,000	100.000	5,000,000	100.00	5,000,000	310	1.010
03/16/16	Toronto Dominion CD	1.720	03/14/18	5,000,000	100.000	5,000,000	100.00	5,000,000	652	1.720
04/27/15	RABOBANK CD	1.070	04/21/17	4,000,000	100.000	4,000,000	100.00	4,000,000	325	1.070
05/29/15	NORDEA BK CD	1.150	05/26/17	4,000,000	100.000	4,000,000	100.00	4,000,000	360	1.150
03/15/16	ROYAL BK CDA Y C/D	1.700	03/09/18	4,000,000	100.000	4,000,000	100.00	4,000,000	647	1.700
08/19/14	Goldman Sachs CD	0.900	08/12/16	4,000,000	100.000	4,000,000	100.00	4,000,000	73	0.900
<b>Negotiable CDs Total</b>				<b>42,500,000</b>		<b>42,493,560</b>		<b>42,513,160</b>	<b>457</b>	<b>1.256</b>

# Detail of Security Holdings As of May 31, 2016

Settlement Date	Security Description	Coupon	Maturity Date	Par Value	Purchase Price	Book Value	Market Price	Market Value	Days to Maturity	Yield to Maturity
04/08/16	BNP PARIBAS FIN DC/P	1.030	01/03/17	4,000,000	99.228	3,969,100	99.39	3,975,760	217	1.038
03/24/16	BANK OF TOKYO MITS DC/P	0.880	09/23/16	5,000,000	99.553	4,977,633	99.78	4,989,100	115	0.884
05/16/16	JP MORGAN SECS DC/P	1.020	02/10/17	5,000,000	99.235	4,961,750	99.29	4,964,350	255	1.028
12/31/15	TOYOTA MTR CRED DC/P	0.800	06/22/16	4,500,000	99.566	4,481,800	99.97	4,498,830	22	0.803
<b>Commercial Paper Total</b>				<b>18,500,000</b>		<b>18,390,283</b>		<b>18,428,040</b>	<b>152</b>	<b>0.936</b>
04/21/16	INTER-AMER DEV BANK	1.000	05/13/19	3,000,000	99.714	2,991,420	99.39	2,981,550	1077	1.095
<b>Commercial Paper Total</b>				<b>3,000,000</b>		<b>2,991,420</b>		<b>2,981,550</b>	<b>1077</b>	<b>1.095</b>
05/12/15	APPLE INC NOTES	1.000	05/03/18	4,000,000	99.121	3,964,840	99.87	3,994,760	702	1.302
01/15/15	BERKSHIRE HATHAWAY	0.553	01/12/18	5,000,000	100.000	5,000,000	100.26	5,013,100	591	0.554
07/18/14	WELLS FARGO CO Notes	3.678	06/15/16	4,700,000	105.559	4,961,273	100.11	4,704,935	15	0.737
07/17/15	GECC MTN	1.625	04/02/18	4,950,000	105.364	4,968,018	101.05	5,001,728	671	1.487
12/28/15	JPM CHASE & CO NT	1.800	01/25/18	5,000,000	99.888	4,994,400	100.39	5,019,600	604	1.855
11/19/14	CHEVRON CORP	1.345	11/15/17	5,000,000	100.199	5,009,950	100.24	5,012,200	533	1.345
02/29/16	CISCO SYSTEMS	1.600	02/28/19	3,000,000	100.330	3,009,900	100.95	3,028,620	1003	1.487
02/24/16	IBM CORP NOTES	1.800	05/17/19	3,000,000	100.119	3,003,570	101.00	3,030,000	1081	1.761
09/14/15	AMERICAN EXPRESS MTN	1.800	07/31/18	2,980,000	99.759	2,972,818	100.49	2,994,542	791	1.886
11/01/13	COCA COLA CORP NOTE	0.750	11/01/16	800,000	100.080	799,080	100.09	800,704	154	0.789
<b>Medium Term Notes</b>				<b>38,430,000</b>		<b>38,683,849</b>		<b>38,600,189</b>	<b>609</b>	<b>1.318</b>

# Detail of Security Holdings As of May 31, 2016

Settlement Date	Security Description	Coupon	Maturity Date	Par Value	Purchase Price	Book Value	Market Price	Market Value	Days to Maturity	Yield to Maturity
02/26/15	U.S. Treasury	0.750	02/28/18	6,115,000	99.203	6,063,960	99.82	6,103,748	638	1.015
12/23/15	U.S. Treasury	1.500	12/31/18	15,200,000	100.516	15,295,391	101.36	15,407,176	944	1.325
04/01/15	U.S. Treasury	0.750	03/31/18	16,050,000	99.477	15,965,988	99.80	16,017,419	669	0.927
11/13/15	U.S. Treasury	1.250	11/30/18	11,000,000	100.234	11,002,578	100.72	11,079,090	913	1.242
02/03/16	U.S. Treasury	1.375	02/28/19	2,950,000	100.988	2,979,154	101.05	2,980,887	1003	1.047
02/25/16	U.S. Treasury	0.750	10/31/17	3,470,000	100.020	3,470,678	99.92	3,467,155	518	0.738
12/30/14	U.S. Treasury	0.750	12/31/17	6,600,000	98.730	6,528,242	99.89	6,592,542	579	1.182
06/10/15	U.S. Treasury	1.000	05/31/18	15,000,000	99.762	14,964,258	100.22	15,033,450	730	1.082
04/20/16	U.S. Treasury	1.000	09/15/18	4,900,000	100.367	4,917,992	100.16	4,907,644	837	0.845
03/04/16	U.S. Treasury	1.625	03/31/19	5,850,000	101.793	5,954,889	101.73	5,951,264	1034	1.031
05/06/16	U.S. Treasury	1.250	10/31/18	6,950,000	101.066	7,024,115	100.72	6,999,693	883	0.816
06/18/14	U.S. Treasury	0.875	06/15/17	3,500,000	99.967	3,488,516	100.14	3,504,795	380	0.987
<b>Government Total</b>				<b>97,585,000</b>		<b>97,655,761</b>		<b>98,044,861</b>	<b>782</b>	<b>1.064</b>
	East West Bank			104,032	100.000	104,032	100.00	104,032	1	0.350
	East West Bank			21,254,997	100.000	21,254,997	100.00	21,254,997	1	0.350
	US Bank General Acct			19,250,792	100.000	19,250,792	100.00	19,250,792	1	0.000
	Torrey Pines Bank			5,064,939	100.000	5,064,939	100.00	5,064,939	1	0.400
<b>Bank Demand Deposits</b>				<b>45,674,760</b>		<b>45,674,760</b>		<b>45,674,760</b>	<b>1</b>	<b>0.208</b>
	DREYFUS GOVT INVEST			301,525	100.000	301,525	100.00	301,525	1	0.000
	Money Market Fund			301,525		301,525		301,525	1	0.000
	Local Agency Invstmnt Fd			47,808,452	100.000	47,808,452	100.07	47,841,609	1	0.552
	San Diego County Inv Pool			49,097,367	100.000	49,097,367	99.81	49,001,962	1	0.787
	CalTrust			15,152,905	100.000	15,152,905	100.00	15,152,905	1	0.730
<b>Grand Total</b>				<b>\$ 415,853,075</b>	<b>100.14</b>	<b>\$ 416,130,404</b>	<b>100.06</b>	<b>\$ 416,384,062</b>	<b>384</b>	<b>0.874</b>

# Portfolio Investment Transactions

## From May 1<sup>st</sup>, 2016 - May 31<sup>st</sup>, 2016

Settle Date	Security Description	Security Type	CUSIP	Coupon	Mature Date	Call Date	Unit Price	Amount
<b>PURCHASES</b>								
05/06/16	US TREAS NTS	US TREAS NTS	912828WD8	1.250	10/31/18	--	101.066	\$ 7,025,532
05/16/16	FNMA	AGCY	3135G0J53	1.000	02/26/19	--	100.116	5,016,911
05/16/16	JP MORGAN CP	CP	46640PPA5	1.020	02/10/17	--	99.235	4,961,750
								<b>\$ 17,004,193</b>
<b>CALLS</b>								
								<b>\$ -</b>
<b>MATURITIES</b>								
08/11/15	CREDIT SUISSE CD	CD-NEG	22549VX73	0.670	05/06/16	--	100.000	\$ 4,000,000
								<b>\$ 4,000,000</b>
<b>WITHDRAWALS / SALES / TRANSFERS</b>								
05/06/16	FHLB	AGCY	3130A0C65	0.625	12/28/16	--	100.062	\$ 3,008,527
								<b>\$ 3,008,527</b>

# Bond Proceeds Summary

SUMMARY OF 2010, 2013 & 2014 BOND PROCEEDS\*

As of: May 31, 2016

(in thousands)

	Series 2010	Series 2013	Series 2014	Total	Yield	Rating
<b><u>Project Fund</u></b>						
SDCIP	\$ -	\$ 12,993	\$ 13,527	\$ 26,520	0.79%	AAAf
	\$ -	\$ 12,993	\$ 13,527	\$ 26,520		
<b><u>Debt Service Reserve &amp; Coverage Funds</u></b>						
SDCIP	\$ 30,298	\$ 33,351	\$ 28,726	\$ 92,375	0.79%	AAAf
East West Bank CD	20,894	-	-	20,894	0.80%	N/R
	\$ 51,192	\$ 33,351	\$ 28,726	\$ 113,269		
	\$ 51,192	\$ 46,344	\$ 42,253	\$ 139,789	0.79%	

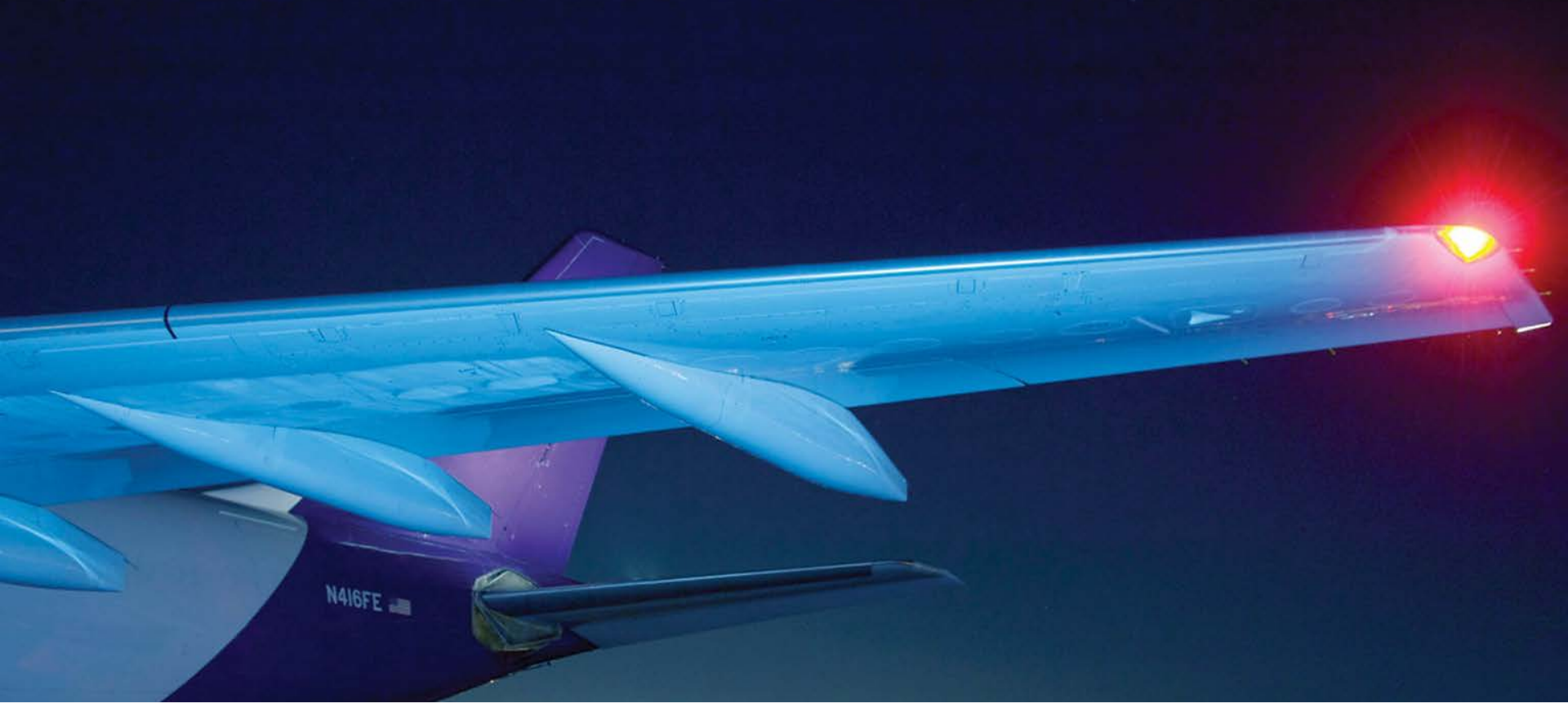
\*Bond proceeds are not included in deposit limits as applied to operating funds

# Bond Proceeds Investment Transactions

## From May 1<sup>st</sup>, 2016 - May 31<sup>st</sup>, 2016

Settle Date	Description	Security Type	CUSIP	Coupon	Mature Date	Call Date	Unit Price	Amount
<b>PURCHASES</b>								
							\$	-
<b>CALLS</b>								
							\$	-
<b>MATURITIES</b>								
							\$	-
<b>DEPOSITS</b>								
							\$	-
<b>WITHDRAWALS / SALES</b>								
5/18/2016	SDCIP (2014 Bonds)	SDCIP		0.79	--		1.000	\$ 9,450,750
							\$	9,450,750





Questions ?

## STAFF REPORT

Meeting Date: **JULY 11, 2016**

### Subject:

**Pre-Approval of Travel Requests and Approval of Business and Travel Expense Reimbursement Requests for Board Members, the President/CEO, the Chief Auditor and General Counsel**

### Recommendation:

Pre-approve Travel Requests and approve Business and Travel Expense Reimbursement Requests.

### Background/Justification:

Authority Policies 3.30 (2)(b) and (4)(b) require that business expenses reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

Authority Policy 3.40 (2)(b) and (3)(b) require that travel expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

The attached reports are being presented to comply with the requirements of Policies 3.30 and 3.40.

### Fiscal Impact:

Funds for Business and Travel expenses are included in the FY 2016-2017 Budget.

### Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

Not applicable

**Prepared by:**

TONY R. RUSSELL  
DIRECTOR, CORPORATE & INFORMATION GOVERNANCE/AUTHORITY CLERK

# **TRAVEL REQUEST**

**THELLA F. BOWENS**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. Bowens Dept: 6  
 Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 7/1/16 PLANNED DATE OF DEPARTURE/RETURN: 9/16/16 / 9/28/16

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):**

Destination: China (various cities) and Montreal, Canada Purpose: Air Carrier Meetings in China and ACI World Board & ACI Fund Board Meetings, in conjunction with ACI-NA/World Annual Conference/World Annual General Assembly in Montreal, Canada

Explanation: \_\_\_\_\_

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$ 9500.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 500.00
<b>B. LODGING</b>	<b>\$ 3050.00</b>
<b>C. MEALS</b>	<b>\$ 500.00</b>
<b>D. SEMINAR AND CONFERENCE FEES</b>	<b>\$ 795.00</b>
<b>E. ENTERTAINMENT (If applicable)</b>	<b>\$</b>
<b>F. OTHER INCIDENTAL EXPENSES</b>	<b>\$ 300.00</b>
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$ 14645.00</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Thella F. Bowens* Date: July 2016

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, hereby certify that this document was approved  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Leave blank and we will insert the meeting date.)

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. Bowens Dept: 6  
Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 6/27/16 PLANNED DATE OF DEPARTURE/RETURN: 7/20/16 / 7/22/16

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):**

Destination: Washington, DC Purpose: Attend Airport Cooperative Research Program (ACRP) Oversight Committee Meeting  
Explanation: \_\_\_\_\_

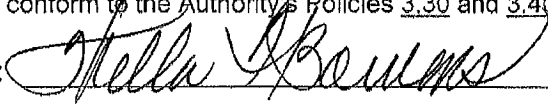
NOTE: The cost of the trip is being paid for by ACRP. The estimated expenses are for information only.

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$ 740.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 80.00
B. LODGING	\$ 300.00
C. MEALS	\$ 200.00
D. SEMINAR AND CONFERENCE FEES	\$
E. ENTERTAINMENT (If applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$ 1320.00</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 25 June 2016

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
- 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
- 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its \_\_\_\_\_ meeting.  
(Leave blank and we will insert the meeting date.)

**AMY GONZALEZ**



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Amy Gonzalez Dept: 15  
 Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 6/28/16 PLANNED DATE OF DEPARTURE/RETURN: 9/22/16 / 9/28/16

**3. DESTINATIONS/PURPOSE** (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Montreal, CAN Purpose: World Annual Conference  
 Explanation: 2016 ACI-NA / World Annual Conference

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$ 450.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 120.00
B. LODGING	\$ 1450.00
C. MEALS	\$ 250.00
D. SEMINAR AND CONFERENCE FEES	\$ 795.00
E. ENTERTAINMENT (If applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Amy L* Date: 6/29/16

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, hereby certify that this document was approved  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its \_\_\_\_\_ meeting.

(Leave blank and we will insert the meeting date.)

# **TRAVEL EXPENSE**

**THELLA F. BOWENS**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**

**TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Thella F. Bowens DEPT. NAME & NO. Executive Office/BU 6  
 DEPARTURE DATE: 6/29/2016 RETURN DATE: 6/30/2016 REPORT DUE: 7/30/16  
 DESTINATION: Washington, DC

*Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.*

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY 6/29/16	THURSDAY 6/30/16	FRIDAY	SATURDAY	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	\$887.20								0.00
Conference Fees (provide copy of flyer/registration expenses)									0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*				21.00	20.00				41.00
Hotel*				258.77					258.77
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel srvs.)									0.00
Meals (include tips pd.)									0.00
Breakfast*									0.00
Lunch*									0.00
Dinner*									0.00
Other Meals*									0.00
<i>Alcohol is a non-reimbursable expense</i>									
Hospitality <sup>1</sup> *									0.00
Miscellaneous:									0.00
									0.00
									0.00
*Provide detailed receipts									0.00
<b>Total Expenses prepaid by Authority</b>	<b>887.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>279.77</b>	<b>20.00</b>	<b>0.00</b>	<b>0.00</b>	<b>299.77</b>

Explanation:	Total Expenses Prepaid by Authority	887.20
	Total Expenses Incurred by Employee (including cash advances)	299.77
	<b>Grand Trip Total</b>	<b>1,186.97</b>
	Less Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	887.20
	<b>Due Traveler (positive amount)<sup>2</sup></b>	
	<b>Due Authority (negative amount)<sup>3</sup></b>	<b>299.77</b>
<i>Note: Send this report to Accounting even if the amount is \$0.</i>		

<sup>1</sup> Give names and business affiliations of any persons whose meals were paid by traveler.  
<sup>2</sup> Prepare Check Request  
<sup>3</sup> Attach personal check payable to SDCRAA

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Kim Ayers Ext.: 2447  
 Traveler Signature: Thella F. Bowens Date: 7/6/16  
 Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. Bowens Dept: 6

Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 6/9/16 PLANNED DATE OF DEPARTURE/RETURN: 6/29/16 / 6/30/16

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip-- continue on extra sheets of paper as necessary):**

Destination: Washington, DC

Purpose: Attend Department of Commerce U.S. Travel & Tourism Advisory Board Meeting

Explanation:

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

- AIRFARE \$ 900.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 100.00

B. LODGING \$ 260.00

C. MEALS \$ 150.00

D. SEMINAR AND CONFERENCE FEES \$ \_\_\_\_\_

E. ENTERTAINMENT (If applicable) \$ \_\_\_\_\_

F. OTHER INCIDENTAL EXPENSES \$ 50.00

**TOTAL PROJECTED TRAVEL EXPENSE** \$ 1460.00

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 9 June 2016

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, LINDA GEHLKEN, ASSE. AUTHORITY CLERK I, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its JUNE 13, 2016 meeting.  
(Leave blank and we will insert the meeting date.)



Traveltrust Corporation  
 374 North Coast Hwy 101, Suite F  
 Encinitas, CA 92024  
 Phone: (760) 835-1700

**ADD TO OUTLOOK**

Friday, 10JUN 2016 01:33 PM EDT

**Passengers: HELLA BOWENS (06)**

Agency Reference Number: XAUAJC

Click here to view your current itinerary or ETicket receipt on-line: [tripcase.com](http://tripcase.com)

American Airlines Confirmation XAUAJC

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt  
 Be sure to visit [www.traveltrust.com](http://www.traveltrust.com) for additional travel information

You are a valued client and we want to do everything possible to make your trip enjoyable and worry free.  
 Because the unexpected can occur, we offer the Travel Insured Plan. It has excellent  
 benefits and combines insurance coverage with Emergency Hotline Services. Please click the following link  
 for a free quote or more information. [Click Here](#) (Currently Available For U.S. Departures Only)

**AIR Wednesday, 29 JUN 2016**

<p><b>American Airlines</b>  <b>From:</b> San Diego CA, USA  <b>To:</b> Dallas/Ft Worth TX, USA  <b>Stops:</b> Nonstop  <b>Seats:</b> 12C  <b>Equipment:</b> 32B/AIR  <b>DEPARTS SAN TERMINAL 2</b>  <b>Frequent Flyer Number:</b> [REDACTED]  <b>EXTRA LEG ROOM AISLE SEAT CONFIRMED</b>  <b>American Airlines Confirmation number is XAUAJC</b></p>	<p><b>Flight Number:</b> 1063  <b>Depart:</b> 06:50 AM  <b>Arrive:</b> 11:56 AM  <b>Duration:</b> 3 hour(s) 6 minute(s)  <b>Status:</b> CONFIRMED  <b>MEAL:</b> FOOD FOR PURCHASE</p>	<p><b>Class:</b> V-Coach/Economy  <b>Miles:</b> 1175 / 1880 KM</p>
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**AIR Wednesday, 29 JUN 2016**

<p><b>American Airlines</b>  <b>From:</b> Dallas/Ft Worth TX, USA  <b>To:</b> Washington Reagan Natl DC, USA  <b>Stops:</b> Nonstop  <b>Seats:</b> 09D  <b>Equipment:</b> 32B/AIR  <b>ARRIVES DCA TERMINAL C</b>  <b>Frequent Flyer Number:</b> [REDACTED]  <b>EXTRA LEG ROOM AISLE SEAT CONFIRMED</b>  <b>American Airlines Confirmation number is XAUAJC</b></p>	<p><b>Flight Number:</b> 2340  <b>Depart:</b> 01:15 PM  <b>Arrive:</b> 05:17 PM  <b>Duration:</b> 3 hour(s) 2 minute(s)  <b>Status:</b> CONFIRMED  <b>MEAL:</b> FOOD FOR PURCHASE</p>	<p><b>Class:</b> V-Coach/Economy  <b>Miles:</b> 1177 / 1883 KM</p>
--	---	--

**AIR Thursday, 30 JUN 2016**

<p><b>American Airlines</b>  <b>From:</b> Washington Reagan Natl DC, USA  <b>To:</b> Dallas/Ft Worth TX, USA  <b>Stops:</b> Nonstop  <b>Seats:</b> 23C</p>	<p><b>Flight Number:</b> 0152  <b>Depart:</b> 03:10 PM  <b>Arrive:</b> 05:36 PM  <b>Duration:</b> 3 hour(s) 26 minute(s)  <b>Status:</b> CONFIRMED</p>	<p><b>Class:</b> M-Coach/Economy  <b>Miles:</b> 1177 / 1883 KM</p>
--	--	--

Equipment: Boeing 737-800 Jet

MEAL: FOOD FOR PURCHASE

DEPARTS DCA TERMINAL C

Frequent Flyer Number: [REDACTED]

AISLE SEAT CONFIRMED

American Airlines Confirmation number is XAUAJC

AIR

Thursday 30 JUN 2016

**American Airlines**

**Flight Number:** 2283

**Class:** M-Coach/Economy

**From:** Dallas/Ft Worth TX, USA

**Depart:** 08:55 PM

**To:** San Diego CA, USA

**Arrive:** 07:55 PM

**Stops:** Nonstop

**Duration:** 3 hour(s) 0 minute(s)

**Seats:** 15D

**Status:** CONFIRMED

**Miles:** 1175 / 1880 KM

Equipment: Boeing 737-800 Jet

MEAL: FOOD FOR PURCHASE

ARRIVES SAN TERMINAL 2

Frequent Flyer Number: [REDACTED]

EXTRA LEG ROOM AISLE SEAT CONFIRMED

American Airlines Confirmation number is XAUAJC

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. AMERICAN AIRLINES CONFIRMATION NUMBER - XAUAJC FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

**Ticket/Invoice Information**

Ticket for: THELLA BOWENS

Date issued: 6/10/2016 Invoice Nbr: 5385509

Ticket Nbr: AA7837114721 Electronic Tkt: Yes Amount: 857.20

Base: 755.35 US Tax: 56.65 USD XT Tax: 46.20 USD

Charged to: [REDACTED]

Service fee: THELLA BOWENS

Date issued: 6/10/2016

Document Nbr: XD0677191172

Amount: 30.00

Charged to: [REDACTED]

Total Tickets: 857.20

Total Fees: 30.00

Total Amount: 887.20

**Click here 24 hours in advance to obtain boarding passes:**

[American](#)

**Click here to review Baggage policies and guidelines:**

[American](#)

TSA Guidance- a government issued photo id is needed for checkin. Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic. For Additional security information visit [www.tsa.gov](http://www.tsa.gov).

Thank you for choosing Traveltrust!

Our Business Hours are 1am-5:30pm Pacific Monday - Friday.

Saturday from 9am-1pm Pacific.

For EMERGENCY AFTERHOURS assistance in the US, please call 888-221-6043 and use VIP Code SJE72.

You can also use the Direct Dial Number 682-293-1914 or the collect number 682-647-0061.

Each call is billable at a minimum \$25.00.

**RECEIPTS FOR U.S. TRAVEL & TOURISM AUTHORITY BOARD  
MEETING  
WASHINGTON, DC  
JUNE 29-30, 2016 - THELLA F. BOWENS**

GUEST FOLIO

JW MARRIOTT  
WASHINGTON DC



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856	BOWENS/THELLA/MS	226.00	06/30/16	13:00	12061
Room	Name	Rate	Depart	Time	ACCT#
GK	SD COUNTY REG AIRPO		06/29/16	17:32	
Type	Arrive		Time		
42					
Room	Address	Payment			MRW# XXXXX

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE
06/29	ROOM	856, 1	226.00	
06/29	ROOMTX	856, 1	32.77	
06/30	AX CARD			\$258.77

CURRENT BALANCE .00

----- EXP. REPORT SUMMARY -----  
06/29 ROOM&TAX 258.77

AS REQUESTED, A FINAL COPY OF YOUR BILL WILL BE EMAILED TO:  
KAYERS@SAN.ORG  
SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM



RECEIPTS FOR U.S. TRAVEL & TOURISM AUTHORITY BOARD  
MEETING  
WASHINGTON, DC  
JUNE 29-30, 2016 - THELLA F. BOWENS



**Taxi Cab Receipt**

DATE: 6/29/16 TIME: \_\_\_\_\_

ORIGIN DCA CAB # \_\_\_\_\_

DESTINATION: JW Marriott

FARE: \$ 17.50 SIGNATURE [Signature]

TOTAL \$21.00

**ALEXANDRIA UNION CAB**  
(703)683-1200 - 24 Hr. Dispatch Service

FROM JW Marriott

TO DCA

DATE 6/30/16 FARE \$ 16.30

DRIVER'S NAME [Signature] CAB# \_\_\_\_\_

By Request, We Accept



Each Cab Independently Owned & Operated

TOTAL \$20.00

## Ayers Kim

---

**From:** Ayers Kim  
**Sent:** Wednesday, July 06, 2016 2:22 PM  
**To:** Ayers Kim  
**Subject:** FW: Follow-up on Appointment to U.S. Travel and Tourism Advisory Board

**From:** Li Zhou [REDACTED]  
**Sent:** Tuesday, June 07, 2016 4:26 PM  
**Cc:** Archana Sahgal; Kelly Craighead; McAdams, Kate; Soshana Hashmie  
**Subject:** Follow-up on Appointment to U.S. Travel and Tourism Advisory Board

Dear TTAB Members –

Congratulations on your recent appointment to the Secretary's U.S. Travel and Tourism Advisory Board (Board). We received a record number of outstanding applications for a limited number of Board positions and we are delighted to welcome you to the Board and work closely with you over the next two years. This Board will build upon the incredible work of previous TTABs and we look forward to your participation in the following:

➤ **ORIENTATION CALL:**

**Date & Time:** Thursday, June 16, 2016; Afternoon ET (*exact time TBC*)

**Teleconference:** [REDACTED]

Appointed members and designated staff representatives are invited to participate in a call that will provide a brief overview of the roles and responsibilities for members and the Federal Advisory Committee Act, which defines how federal advisory committees operate.

\* ➤ **THE FIRST MEETING OF THE 2016-2018 BOARD:** \*

**Date & Time:** Thursday, June 30, 2016, 9:00 AM – 12:00 PM

**Location:** Commerce Research Library

U.S. Department of Commerce

1401 Constitution Ave, NW

Washington, DC 20230

**Hotel:** *Details and reservation link forthcoming.* We are looking into a block of rooms at the JW Marriott (1331 Pennsylvania Ave NW). You are also welcome to make individual arrangements.

**Informal Welcome Dinner on June 29, 2016:** *Details forthcoming*

**RSVP:** Please indicate your availability to participate in these events in the shared spreadsheet.

As the Deputy Director of Office of Advisory Committees & Industry Outreach, I will serve as the primary point of contact and Executive Secretary for the Board. Should you have any questions about the Board, please do not hesitate to contact me; my full contact information is included below. Attached is the full list of 2016-2018 Board members. The Department of Commerce will issue a press release later this week. We ask that you please hold off on public acknowledgement and announcement, including social media and traditional media, until after the press release is issued. We will share it when it is available. Please reach out to Lorri Crowley, [REDACTED], in our Office of Public Affairs with communications inquiries.

We ask that appointed member please designate a “**staff representative**” to participate in the staff-level meetings and act as a central point of contact. Between Board meetings, staff-level meetings or conference calls will be held to develop work product for the meetings. The staff representative should be able to participate in monthly meetings, contribute substantively to policy discussions, draft recommendations and/or reports, and, in some cases, take a leadership role in subcommittee work.

To ensure consistent communications, we ask that you kindly complete this spreadsheet, providing contact information and availability for the Board member, staff representative, and scheduler/assistant in this shared spreadsheet.

Finally, please also email me a brief bio (no more than 250 words) and headshot for the appointed member.

We are excited about our work together and look forward to seeing you later this month.

Best regards,

Li


**Li Zhou**

Deputy Director

Office of Advisory Committees & Industry Outreach

U.S. Department of Commerce

O: 202.482.2429 | C: 202.525.0314



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**

**TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Thella F. Bowens DEPT. NAME & NO. Executive Office/BU 6  
 DEPARTURE DATE: 6/14/2016 RETURN DATE: 6/16/2016 REPORT DUE: 7/16/16  
 DESTINATION: Vancouver, BC

*Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.*

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
Air Fare, Railroad, Bus (attach copy of Itinerary w/charges)	\$1,134.23			6/14/16	6/15/16	6/16/16			0.00
Conference Fees (provide copy of flyer/registration expenses)									0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*				18.60		16.91			35.51
Hotel*			178.45	178.46					356.91
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel srvs.)									0.00
Meals (include tips pd.)	Breakfast*								0.00
	Lunch*			7.50	23.32				30.82
	Dinner*			46.82					46.82
	Other Meals*					14.97			14.97
<i>Alcohol is a non-reimbursable expense</i>									
Hospitality <sup>1*</sup>									0.00
Miscellaneous: Baggage Fees				25.00		25.00			50.00
Airport Departure Tax						20.27			20.27
*Provide detailed receipts									0.00
<b>Total Expenses prepaid by Authority</b>	<b>1,134.23</b>	<b>0.00</b>	<b>0.00</b>	<b>276.37</b>	<b>201.78</b>	<b>77.15</b>	<b>0.00</b>	<b>0.00</b>	<b>555.30</b>

Explanation:	Total Expenses Prepaid by Authority	1,134.23
	Total Expenses Incurred by Employee (including cash advances)	555.30
	<b>Grand Trip Total</b>	<b>1,689.53</b>
	Less Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	1,134.23
	<b>Due Authority (negative amount)<sup>3</sup></b>	<b>555.30</b>

*Note: Send this report to Accounting even if the amount is \$0.*

<sup>1</sup> Give names and business affiliations of any persons whose meals were paid by traveler.  
<sup>2</sup> Prepare Check Request  
<sup>3</sup> Attach personal check payable to SDCRAA

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Kim Ayers Ext.: 2447  
 Traveler Signature: Thella F. Bowens Date: 7/6/16  
 Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)

*Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.*

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. Bowens Dept: 6  
Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 3/22/16 PLANNED DATE OF DEPARTURE/RETURN: 6/13/16 / 6/16/16

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Vancouver, BC Purpose: SMART Airports & Regions Conference  
Explanation:

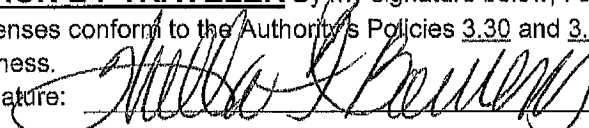
I am speaking on a panel entitled "SMART, Green & Sustainable Airports"

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$ <u>700.00</u>
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ <u>100.00</u>
B. LODGING	\$ <u>550.00</u>
C. MEALS	\$ <u>200.00</u>
D. SEMINAR AND CONFERENCE FEES	\$ <u>COMP</u>
E. ENTERTAINMENT (If applicable)	\$ _____
F. OTHER INCIDENTAL EXPENSES	\$ <u>50.00</u>
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$ <u>1600.00</u></b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 29 Nov 2016

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
- 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
- 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

Tony R Russell, Authority Clerk, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its 4/4/16 meeting.  
(Leave blank and we will insert the meeting date.)



Traveltrust Corporation  
 374 North Coast Hwy 101, Suite F  
 Encinitas, CA 92024  
 Phone: (760) 635-1700

**ADD TO OUTLOOK**

Thursday, 9 JUN 2016 06:36 PM EDT

**Passengers: THELLA BOWENS (06)**


Agency Reference Number: RWTECW

Click here to view your current itinerary or ETicket receipt on-line: [tripcase.com](http://tripcase.com)

Westjet Airlines Confirmation MBKVG T

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt  
 Be sure to visit [www.traveltrust.com](http://www.traveltrust.com) for additional travel information

You are a valued client and we want to do everything possible to make your trip enjoyable and worry free.  
 Because the unexpected can occur, we offer the Travel Insured Plan. It has excellent  
 benefits and combines insurance coverage with Emergency Hotline Services. Please click the following link  
 for a free quote or more information. [Click Here](#) (Currently Available For U.S. Departures Only)

AIR	Thursday, 16 JUN 2016	
<b>Westjet Airlines</b>	<b>Flight Number: 1782</b>	<b>Class: D-Coach/Economy</b>
<b>From: Vancouver, Canada</b>	<b>Depart: 12:15 PM</b>	
<b>To: San Diego CA, USA</b>	<b>Arrive: 03:08 PM</b>	
<b>Stops: Nonstop</b>	<b>Duration: 2 hour(s) 53 minute(s)</b>	
<b>Seats: 14C</b>	<b>Status: CONFIRMED</b>	<b>Miles: 1165 / 1864 KM</b>
<b>Equipment: Boeing 737 Jet</b>		
<b>DEPARTS YVR MAIN TERMINAL - ARRIVES SAN TERMINAL 2</b>		
<b>Frequent Flyer Number: [REDACTED] applied to WS</b>		
<b>EXIT ROW AISLE SEAT CONFIRMED</b>		
<b>Westjet Airlines Confirmation number is MBKVG T</b>		

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.  
 WESTJET AIRLINES CONFIRMATION NUMBER - MBKVG T  
 FOR EMERGENCY SERVICE FROM CANADA - 888-221-6043  
 FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

**Ticket/Invoice Information**

Ticket for: THELLA BOWENS  
 Date issued: 6/9/2016 Invoice Nbr: 5385448  
 Ticket Nbr: WS7837114675 Electronic Tkt: Yes Amount: 127.86  
 Base: 72.00 US Tax: 5.40 CAD GST/HST Tax: 4.90 CAD XT Tax: 45.56 USD  
 Charged to: [REDACTED]

Ticket for: THELLA BOWENS  
 Ticket Nbr: WS4571804682 Electronic Tkt: No Amount: 32.90  
 Base: 32.90 Tax: 0.00  
 Charged to: [REDACTED]

Service fee: THELLA BOWENS  
Date issued: 6/9/2016  
Document Nbr: XD0677163873 Amount: 40.00  
Charged to: \*\*\*\*\*

Total Tickets: 160.76  
Total Fees: 40.00  
Total Amount: 200.76

**Click here 24 hours in advance to obtain boarding passes:**

[WESTJET](#)

**Click here to review Baggage policies and guidelines:**

[WESTJET](#)

TSA Guidance- a government issued photo id is needed for checkin.  
Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.  
For Additional security information visit [www.tsa.gov](http://www.tsa.gov).

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Saturday from 9am-1pm Pacific.

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You can also use the Direct Dial Number 682-233-1914 or the collect number 682-647-0061.

Each call is billable at a minimum \$25.00.



Traveltrust Corporation  
 374 North Coast Hwy 101, Suite F  
 Encinitas, CA 92024  
 Phone: (760) 635-1700



Tuesday, 14JUN 2016 02:28 PM EDT

**Passengers: THELLA BOWENS (06)**

Agency Reference Number: ZBCSDB

Click here to view your current Itinerary or ETicket receipt on-line: [tripcase.com](http://tripcase.com)

Alaska Airlines Confirmation WHFNGI

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt  
 Be sure to visit [www.traveltrust.com](http://www.traveltrust.com) for additional travel information

You are a valued client and we want to do everything possible to make your trip enjoyable and worry free.  
 Because the unexpected can occur, we offer the Travel Insured Plan. It has excellent  
 benefits and combines Insurance coverage with Emergency Hotline Services. Please click the following link  
 for a free quote or more information. [Click Here](#) (Currently Available For U.S. Departures Only)

FOR TRAVEL TO CANADA A US CITIZEN  
 MUST HAVE A VALID PASSPORT

\*\*\*\*\*  
 YOU CANNOT TRAVEL OUT OF THE UNITED STATES IF YOUR US  
 PASSPORT EXPIRES WITHIN 6 MONTHS OF YOUR DEPARTURE DATE  
 YOUR INTERNATIONAL TRAVEL MAY REQUIRE VACCINATIONS  
 PLEASE CHECK [WWW.CDC.GOV](http://WWW.CDC.GOV) FOR LATEST REQUIREMENTS  
 \*\*\*\*\*

CERTAIN FARES MAY REQUIRE REISSUANCE AT TIME OF  
 CANCELLATION. PLEASE CONTACT THE AIRLINE OR TRAVELTRUST

<b>AIR:</b>	Tuesday, 14JUN 2016	
<b>Alaska Airlines</b>	<b>Flight Number:</b> 0481	<b>Class:</b> G-Coach/Economy
<b>From:</b> San Diego CA, USA	<b>Depart:</b> 10:00 AM	
<b>To:</b> Seattle/Tacoma WA, USA	<b>Arrive:</b> 12:49 PM	
<b>Stops:</b> Nonstop	<b>Duration:</b> 2 hour(s) 49 minute(s)	
	<b>Status:</b> CONFIRMED	<b>Miles:</b> 1038 / 1661 KM
<b>Equipment:</b> Boeing 737-800 Jet	<b>MEAL:</b> FOOD FOR PURCHASE	
<b>DEPARTS SAN TERMINAL 1</b>		
<b>Frequent Flyer Number:</b> [REDACTED] applied to AS		
<b>SEAT ASSIGNED AT CHECKIN</b>		
<b>Alaska Airlines Confirmation number is WHFNGI</b>		

<b>AIR:</b>	Tuesday, 14JUN 2016	
<b>Alaska Airlines</b>	<b>Flight Number:</b> 2024	<b>Class:</b> G-Coach/Economy
<b>Operated By:</b> HORIZON AIR AS ALASKA HORIZON	<b>Depart:</b> 02:05 PM	
<b>CHKIN-SEA-YVR CHECK-IN WITH ALASKA AIRLINES</b>	<b>Arrive:</b> 02:54 PM	
<b>From:</b> Seattle/Tacoma WA, USA	<b>Duration:</b> 0 hour(s) 49 minute(s)	
<b>To:</b> Vancouver, Canada	<b>Status:</b> CONFIRMED	<b>Miles:</b> 127 / 203 KM
<b>Stops:</b> Nonstop		
<b>Seats:</b> 05D		
<b>Equipment:</b> DeHavilland Dash 8-400 Turboprop		



ARRIVES YVR MAIN TERMINAL

Frequent Flyer Number: [REDACTED] applied to AS

Alaska Airlines Confirmation number is WHFNGI

OTHER: Sunday, 18 DEC 2016

CCRA HOLD

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. AMERICAN AIRLINES CONFIRMATION NUMBER - ZBCSDB FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043 FOR EMERGENCY SERVICE FROM CANADA - 888-221-6043

**Ticket/Invoice Information**

Ticket for: THELLA BOWENS  
Date issued: 5/3/2016 Invoice Nbr: 5381278  
Ticket Nbr: AA7774556094 Electronic Tkt: Yes Amount: 619.31  
Base: 498.00 US Tax: 37.35 USD GST/HST Tax: 0.80 USD XT Tax: 83.16 USD  
Charged to: [REDACTED]

Ticket for: THELLA BOWENS  
Date issued: 6/14/2016 Invoice Nbr: 5385816  
Ticket Nbr: AS7838089667 Electronic Tkt: Yes Amount: 224.16  
Base: 187.50 US Tax: 14.06 USD XT Tax: 22.60 USD  
Charged to: [REDACTED]

Ticket for: THELLA BOWENS  
Date issued: 6/14/2016 Invoice Nbr: 5385819  
Ticket Nbr: AA7838089669 Electronic Tkt: Yes Amount: 219.64  
Exchange for: 0017774556094 Issued: 03MAY16  
Total Exchange: 0.00

Service fee: THELLA BOWENS  
Date issued: 5/3/2016  
Document Nbr: XD0675681862 Amount: 40.00  
Charged to: [REDACTED]

Service fee: THELLA BOWENS  
Date issued: 6/14/2016  
Document Nbr: XD0677288499 Amount: 25.00  
Charged to: [REDACTED]

Service fee: THELLA BOWENS  
Date issued: 6/14/2016  
Document Nbr: XD0677314493 Amount: 25.00  
Charged to: [REDACTED]

Total Tickets: 843.47  
Total Fees: 90.00  
Total Amount: 933.47

Click here 24 hours in advance to obtain boarding passes:

[ALASKA](#)

Click here to review Baggage policies and guidelines:

[ALASKA](#)

Check operating carrier website for any policies that may vary.

Sheraton Vancouver Airport Hotel  
 7551 Westminster Highway  
 Richmond, BC V6X 1A3  
 Canada  
 Tel: T-604-273-7878 Fax: F-604-278-0188



Thella BOWENS  
 Aviation Media- Sovereign Hous

Page Number : 1 Invoice Nbr : 134723  
 Guest Number : 603168  
 Folio ID : A  
 Arrive Date : 14-JUN-16 17:22  
 Depart Date : 16-JUN-16 09:19  
 No. Of Guest : 1  
 Room Number : 246  
 Club Account :

Copy Invoice

Tax ID : 838342335RT0004

Sheraton Vancouver 06-JUL-16 12:59 CEDYCHU

Date	Time	Rate	Description	CHARGE (CAD)	CREDIT (CAD)
14-JUN-16	03:53	RT246	Room Charge	199.00	
14-JUN-16	03:53	RT246	Room Tax 8%	15.92	
14-JUN-16	03:53	RT246	Room GST 5%	9.95	
14-JUN-16	03:53	RT246	MRDT 2%	3.98	
14-JUN-16	03:53	RT246	DMF (Tax Incl)	2.29	
15-JUN-16	13:18	5598	Harold's	30.20	- RECEIPT ATTACHED
15-JUN-16	04:48	RT246	Room Charge	199.00	
15-JUN-16	04:48	RT246	Room Tax 8%	15.92	
15-JUN-16	04:48	RT246	Room GST 5%	9.95	
15-JUN-16	04:48	RT246	MRDT 2%	3.98	
15-JUN-16	04:48	RT246	DMF (Tax Incl)	2.29	
16-JUN-16	09:18	AX	American Express		-492.48
** Total				492.48	-492.48
*** Balance				0.00	

Continued on the next page

	\$ CAD	\$ U.S.
HOTEL	\$ 462.28	356.91
FOOD	\$ 30.20	23.32
TOTAL	\$ 492.48	\$ 380.23

C.C RATE \$1 = \$1.29521 CAD

Sheraton Vancouver Airport Hotel  
7551 Westminster Highway  
Richmond, BC V6X 1A3  
Canada  
Tel: T-604-273-7878 Fax: F-604-278-0188



Thella Bowens  
Aviation Media- Sovereign Hous

Page Number	:	2	Invoice Nbr	:	134723
Guest Number	:	603168			
Folio ID	:	A			
Arrive Date	:	14-JUN-16	17:22		
Depart Date	:	16-JUN-16	09:19		
No. Of Guest	:	1			
Room Number	:	246			
Club Account	:				

	Amount (CAD)
Room Revenue GST	19.90
	1.20
Phone/Fax/Copy Services GST	0.00
Other Revenue GST	0.00
Total GST for your stay:	21.10

Savor the unexpected with Paired - our menu of expertly matched small plates, premium wines and craft beers. Highlighting imaginative ingredient combinations, Paired delights the palate and invites exploration. Visit our lobby bars or learn more at [www.sheraton.com/paired](http://www.sheraton.com/paired)

Tell us about your stay. [www.sheraton.com/reviews](http://www.sheraton.com/reviews)

Transaction Details Prepared for  
 Thella F Bowens  
 Account Number  
 XXXX-XXXXXX-XXXX

DATE	DESCRIPTION	AMOUNT
JUN17 2016	SHERATON VANCOUVERAIRPORT - RICHMOND, CA	\$380.23
Doing business as: SHERATON VANCOUVER AIRPOR 7551 WESTMINSTER HWY RICHMOND BC RICHMOND V6X1A3 CANADA  Foreign Spend Amount: 492.48 Canadian Dollars Reference: 320161700152033869 Category: Travel - Lodging		<b>Itinerary Details</b>  Arrival <div style="border: 1px solid black; padding: 2px; text-align: center;">06/17/16</div>  Departure <div style="border: 1px solid black; padding: 2px; text-align: center;">06/17/16</div>  00000000 LODGING

RATE ~~\$1~~ = \$1.29521 CAD

6/14/16

Transaction Details Prepared for  
Thella F Bowens  
Account Number  
XXXX-XXXX

DATE	DESCRIPTION	AMOUNT
JUN14 2016	ALASKA AIR IN FLIGHT SEATTLE WA - SEATTLE, WA	\$7.50
Doing business as: ALASKA AIRLINES 20833 INTERNATIONAL BLVD SEATAC WA 98198-5950 UNITED STATES OF AMERICA (THE)		
Additional Information: ALASKA AIR IN FLIGHT ORD ;REQ REQUESTER NAME IT1 PURCHASE ;UPI 7.5000;QTY1 IT2 ;UPI 0.0000;QTY FRT 0.00;HDL 0.00;ITM1 Reference: 320161670091898361 Category: Travel - Airline		
ON BOARD LUNCH		

**RECEIPTS FOR SMART AIRPORTS & REGIONS CONFERENCE  
VANCOUVER, CANADA  
JUNE 14-16, 2016 - THELLA F. BOWENS**

6/14/16

**Ten Ten Tapas**  
1010 Beach Avenue  
Vancouver, BC  
Canada, V6E 1T7  
Tel: (604) 689-7800  
Printed June 14, 2016 at 8:43 PM

TEN TEN TAPAS  
1010 BEACH AVE #3  
VANCOUVER, BC V6E 1T7

Merchant ID: 000000003555651  
Term ID: 05493701  
Clerk ID: 21  
9323189671

June 14, 2016 at 8:43 PM      Order #: 34805  
Table: 18, 4 guests      Waiter: Pierre  
Party Name: 7  
GST #: 844018747

**Purchase**

Patatas Bravas	\$8.10 ✓
Artisan Bread	\$4.10 ✓
2 x *Sparkling Water Large	\$13.50
Mozz-Beet Salad	\$10.10 ✓
Green Beans	\$5.10 ✓
Baby Romaine Salad	\$10.10
<hr/>	
Tenderloin	\$14.10 ✓
KF Cauliflower	\$9.10 ✓
Oceanwise Salmon	\$10.10
<hr/>	
Albacore Tuna	\$18.10
+ \$7.00: Double	
<hr/>	
* Dessert Trio	\$12.10
Americano	\$3.50

AMERICAN EXPRESS

XXXXXXXXXX  
AID: A000000025010801

Entry Method: Chip

Batch#: 000904

06/14/16

20:56:18

Ref#: 000065723358

Inv #: 002772 Appr Code: 851539

Amount: \$ 50.00

Tip: \$ 10.00

Total: \$ 60.00

Food Total	\$101.00
Alcohol Total	\$63.10
Non-Alcohol Drinks Total	\$17.00

Sub Total	\$181.10
GST	\$9.06
PST	\$4.42
Alcohol Tax	\$1.89

**Total \$196.47**

Customer Copy

DINNER = CAD \$60.00

U.S. \$46.82

6/14/16

Transaction Details Prepared for  
Thella F Bowens  
Account Number  
XXXX-XXXXXX

DATE	DESCRIPTION	AMOUNT
JUN14 2016	TEN TEN TAPAS - VANCOUVER, CA	\$46.82
<p>Doing business as: <b>TEN TEN TAPAS</b> 3 1010 BEACH AVE VANCOUVER BC VANCOUVER V6E1T7 CANADA</p> <p>Foreign Spend Amount: 60.00 Canadian Dollars Additional Information: 604-889-7800 Reference: 320101670086550291 Category: Restaurant - Restaurant</p>		<p><b>Transaction Details</b></p> <p>TIP \$10.00</p> <p>DINNER</p>

**RECEIPTS FOR SMART AIRPORTS & REGIONS CONFERENCE  
VANCOUVER, CANADA  
JUNE 14-16, 2016 - THELLA F. BOWENS**

6/14/16

ICL CURRENCY SERVICES CANADA  
3880 GRANT MCCONACHIE WAY  
RICHMOND, BC V7B 1W2  
TEL: (604) 656 1704  
GST # 14343 6194

CASH RATE \$1 = \$1.18266 CAD

Position No. 29  
No:11729003568064

06/14/2016 16:46

USD/USA 100.00  
Buy Rate/Taux Achat: 1.182660  
Commission.....: 5.95  
CAD Paid/Paye: 112.30

**CASH RECEIPT**  
**BONNY'S TAXI LTD.**  
5759 SIDLEY  
BURNABY, B.C. V5J 5E6

Date June 14 20 16

CAD PAID: DOLLAR 112.30

\$ 22.00  
Amount Paid Includes G.S.T.

ALL TRANSACTIONS ARE FINAL  
PLEASE VERIFY YOUR CURRENCIES  
BEFORE LEAVING THE COUNTER  
VISIT US AT WWW.ICE-CANADA.CA  
NEED TRAVEL INSURANCE, PLEASE VISIT  
WWW.TRAVELUNDERWRITERS.COM/ICE-CANADA  
OR CALL 1-855-505-0868

From VR  
To Shawton  
Driver DM Car No 74

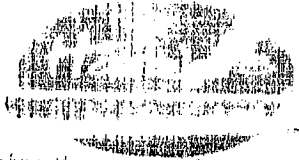
Telephone: 604-451-1111  
Thanks for Calling "Bonny's"

Taxi - U.S \$18.60



**RECEIPTS FOR SMART AIRPORTS & REGIONS CONFERENCE  
VANCOUVER, CANADA  
JUNE 14-16, 2016 - THELLA F. BOWENS**

6/14 - 6/15/16



Sheraton Vancouver Airport Hotel  
7551 Westminster Highway  
Richmond, B.C. Canada  
604.233.5988

128 ANGELA K

Tbl 27/1      Cbk 0598      Gst 1  
Jun 15 '16 11:22AM

1 Crab Cake	12.00
1 ButterNut Squash	8.00
1 Coffee/Decaf	4.00
Food	24.00
24.00 GST tax	1.20
01:18PM AMT DJF	<b>25.20</b>

Gratuity..... 5.00

Total..... **30.20**

PRINT Name.....

SHERATON Room number.....

Signature.....

**Hudson News**

VANCOUVER INT'L AIRPORT  
PO BOX 32435  
RICHMOND BC V7B1W2  
CANADA

STORE: 01518 REG: 002 CASHIER: Julieta

ALMONDS RAW  
770795002724      1 @ 5.99      5.99 G

BANANA RIPE 5-6 10 LB  
99660000062      1 @ 1.69      1.69 G

SUBTOTAL      7.68

GST/PST TAX      0.00

**TOTAL      7.68**

AMOUNT TENDERED

Cash      10.00

TOTAL PAYMENT      10.00

CHANGE      2.32

GST/PST TAX ANALYSIS

CODE	RATE%	TAXABLE	TAX
GST	5.00000	.00	.00
PST	.00000	.00	.00

Transaction: 28805      6/16/2016 11:38 AM

Comments\Inquiries? (800) 326-7711

or Comments@Hudsonsgroup.com

Thank you for shopping with us.



0288050151800206162016

U.S \$23.32  
(C.C. RATE)

U.S \$6.49  
(CASH RATE)

Transaction Details Prepared for  
 Thella F Bowers  
 Account Number  
 XXXX-XXXXXX

DATE	DESCRIPTION	AMOUNT
JUN18 2016	WESTJET BUY ON BOARD WESTJET BUY ON - CALGARY	\$8.48

Doing business as:  
 WESTJET-BUY ON BOARD  
 22 AERIAL PL NE  
 CALGARY  
 AB  
 T2E3J1  
 CANADA

Foreign Spend Amount: 10.98 Canadian Dollars  
 Additional Information: 1-888-837-8538  
 Reference: 320161710161116404  
 Category: Travel - Airline

WESTJET

6/16/16

10.98

CAD 10.98

CAD 0.00

CAD 10.98

CAD 10.98

WestJet

RECEIPTS FOR SMART AIRPORTS & REGIONS CONFERENCE  
VANCOUVER, CANADA  
JUNE 14-16, 2016 - THELLA F. BOWENS

6/16/16

OFFICIAL RECEIPT  
**Garden City Cabs  
of Richmond Ltd.**

#148-2633 Viking Way, Richmond, BC V6V 3B6

604-279-1111 604-233-1111

Cab No.: 90.85 24 HOUR SERVICE

Date: June 16/16

Fare \$ 20.00 G.S.T. Included

From: \_\_\_\_\_

To: \_\_\_\_\_

Driver: [Signature]

GST # B4755-1793-RT-0004 - www.gardencitycabsrichmond.com

U.S. \$16.91

6/16/16

Transaction Details Prepared for  
Thella F Bowens  
Account Number  
XXXX-XXXX

DATE	DESCRIPTION	AMOUNT
JUN16 2016	WESTJET AIRLINES 2100038 - VANCOUVER, CA	\$20.27
Doing business as: WESTJET-MAIN SABRE 22 AERIAL PL NE CALGARY AB T2E3J1 CANADA		<b>Flight Details</b> Ticket Number: 83826000649760 Date of Departure: 06/18 Passenger Name: BOWENS/THELLA Document Type: ADDITIONAL COLLECTION
Foreign Spend Amount: 28.25 Canadian Dollars Additional Information: WESTJET AIRLINES Reference: 320161890127420990 Category: Travel - Airline		DEPARTURE TAX

**RECEIPTS FOR SMART AIRPORTS & REGIONS CONFERENCE  
VANCOUVER, CANADA  
JUNE 14-16, 2016 - THELLA F. BOWENS**

*BAG FEES*

**PASSENGER TICKET AND BAGGAGE CHECK**  
SUBJECT TO CONDITIONS OF CONTRACT

2116632977

**PASSENGER RECEIPT 1 OF 1**

ISSUED BY: **ALASKA AIRLINES**

DATE OF ISSUE: **14 JUN 16** ISSUING OFFICE CODE: **33090002**

ISS. Agency ID: **SAN 4NR** FAIR BASIS: **/SAN DIEGO** TOUR CODE: **FO**

NAME OF PASSENGER (NOT TRANSFERABLE): **BOWENS/THELLA**

NO. FROM: **7** STATUS: NOT VALID BEFORE - NOT VALID AFTER

**NOT VALID FOR TRANSPORTATION THROUGHOUT YOUR JOURNEY**

ENDORSEMENTS/PROHIBITIONS: **BAG FEE - 25**

ORIGINAL ISSUE: **WHENGLAS** CONN. TKT. NO.

FARE CALCULATION: **SAN AS SEA26.00GASQ1/030 25.00END**

FARE USD	25.00
TAX	
TOTAL USD	25.00

FORM OF PAYMENT: **XXXXXXXXXXXXXXXXXXXX**

STOCK CONTROL NUMBER TX: **02701390769833**

COUPON AIRLINE: **027 2116632977 0**

**ALASKA AIRLINES**

NAME OF PASSENGER: **BOWENS/THELLA**

NO. FROM: **SAN DIEGO**

NO. TO: **SEATTLE TACOMA**

AS 481 G 14 JUN @ASQ1/030

CARRIER FLIGHT: **ALASKA AIRLINES** CLASS DATE: **14 JUN** TIME: **7**

REVALIDATION: **WHENGLAS**

ADDITIONAL SEAT INFORMATION

**NOT VALID FOR TRAVEL**

\*\*\*\*\*

**PASSENGER RECEIPT 1**  
**16 JUN 16 21000383**  
VVR 4TC /VANCOUVER BC

**BOWENS/THELLA**  
**\*\*NOT VALID FOR\*\***  
**\*\*TRANSPORTATION\*\***

**PSGR TICKET 8387837114675**

VVRSAN-WS  
**01 FIRST BAG FEE**

**25.00**

GAD 25.00  
XG 1.25  
NA  
NA  
OAD 26.25

FP AXXXXXXXXXXXXXXXXXXXX

**0 838 2600054976 0**

**1**

**REFUNDABLE ONLY WITH  
CA RELATED FLIGHT CPN  
RETAIN THIS RECEIPT  
6 THROUGHOUT YOUR  
JOURNEY**

**FOR CONDITIONS OF  
CONTRACT - SEE  
PASSENGER TICKET AND  
BAGGAGE CHECK**

**NOT VALID FOR TRAVEL**

**SMART AIRPORT AND REGIONS CONFERENCE PROGRAMME – as at 02.06.2016**

<b>TUESDAY, 14 JUNE 2016 – PLENARY CONFERENCE</b>	
<i>Location: Grand Minoru Ballroom</i>	
<b>Day 1:</b>	
Airports as engines of economic development for the regions they serve. Leading insights on how airports and regions collaborate to boost regional prosperity, job creation, tourism and economic development.	
08.30 – 09.15	<b>REFRESHMENTS ON ARRIVAL IN THE EXHIBITION</b>
<b>SESSION ONE: Conference Welcomes and Opening Statements</b>	
09.15 – 09.30	<b>Master of Ceremonies: Chris Le Tourneur</b> , President & Chief Executive Officer, MXD Development Strategists
09.30 – 09.45	<b>Malcolm Brodle</b> , Mayor, City of Richmond
09.45 – 10.00	<b>Tracy Lakeman</b> , Chief Executive Officer, Tourism Richmond
10.00 – 10.15	<b>Craig Richmond</b> , President & Chief Executive Officer, Vancouver Airport Authority
10.15 – 11.00	<b>NETWORKING REFRESHMENT BREAK IN THE EXHIBITION</b>
<b>SESSION TWO: SMART 360 Debate – Air Transport – The Driver of the Global Economy</b>	
<i>The SMART 360 panel will bring together industry leaders for a dynamic fast paced debate. Our panel members will explore and discuss the positive impact that aviation has on economic development, job creation, tourism and trade.</i>	
<i>Panel considerations</i>	
<i>Airport/airline – dynamic partnerships</i>	
<i>Airport region employment – (direct/indirect/induced/tourism/ancillary)</i>	
<i>Catalysts for international trade &amp; business</i>	
<i>Catalysts for leisure tourism.</i>	
11.00 – 11.05	<b>Moderator: Chris Le Tourneur</b> , President & Chief Executive Officer, MXD Development Strategists
11.05 – 11.10	<b>Craig Richmond</b> , President & Chief Executive Officer, Vancouver Airport Authority
11.10 – 11.15	<b>Kim Day</b> , Chief Executive Officer, Denver International Airport
11.15 – 11.20	<b>Cortez Carter</b> , Assistant General Manager, Business Ventures, Hartsfield Jackson Atlanta International Airport
11.20 – 11.25	<b>Stuart Hair</b> , Economic Affairs Manager, Charlotte Douglas International Airport
11.25 – 11.30	<b>Mike Tretheway</b> , Chief Economist and Strategist, InterVISTAS Consulting Group
11.30 – 12.30	<b>PANEL DISCUSSION WITH QUESTIONS AND ANSWERS</b>

12.30 – 14.00	<b>NETWORKING LUNCH SPONSORED BY STANTEC IN THE EXHIBITION</b>
<p><b><u>SESSION THREE: Airport Leaders Panel Report – Airports as Catalysts for Economic Development and Urban Renewal</u></b></p> <p><i>As business markets become national and international in scale, airports are increasingly being viewed as catalysts for local economic development and tools of urban renewal. As such, their ability to generate jobs and attract new business is being used in many locations as a justification for public investments in new airport construction and expansion. What are the critical success factors, framework and capabilities needed from Airports to effectively serve their regions and become competitive in the global economy?</i></p> <ul style="list-style-type: none"> <li>• Stakeholder alignment</li> <li>• Serving the community</li> <li>• Regulatory framework</li> <li>• Governance</li> <li>• Securing investment</li> </ul>	
14.00 – 14.05	<b>Moderator: Chris Le Tourneur</b> , President & Chief Executive Officer, MXD Development Strategists
14.05 – 14.20	<b>Rosemary Vassiliadis</b> , Director of Aviation, McCarran International Airport
14.20 – 14.35	<b>Lance Lyttle</b> , Managing Director, Seattle-Tacoma International Airport
14.35 – 14.50	<b>Balram Bheodari</b> , Chief Operating Officer, Houston Airport System
14.50 – 15.05	<b>Warren Thompson</b> , Principal, Stantec
15.05 – 15.20	<b>Douglas Hooker</b> , Executive Director, Atlanta Regional Commission
15.20 – 15.30	<b>Neonila Lilova</b> , Economic Development Manager, City of Richmond
15.20 – 15.30	<b>QUESTIONS &amp; ANSWERS</b>
15.30 – 16.00	<b>NETWORKING REFRESHMENT BREAK IN THE EXHIBITION</b>
<p><b><u>SESSION FOUR: Airport Leaders, The Global Report</u></b></p> <p><i>Exploring the fluid business model of airport and airport area development globally.</i></p> <p><i>All airports share common goals and objectives but what are the different strategies based on location in the international market place? What can we learn from each other?</i></p> <p><i>Understanding the economic impacts and planning for development around expanded airports and airport areas.</i></p> <ul style="list-style-type: none"> <li>• International airport case studies</li> <li>• Geographic location of business around the airport area</li> <li>• Airport Region</li> </ul>	
16.00 – 16.05	<b>Moderator: Chris Le Tourneur</b> , President & Chief Executive Officer, MXD Development Strategists
16.05 – 16.20	<b>Rajeev Kumar Jain</b> , Chief Executive Officer, Mumbai International Airport, Pvt. Ltd.

16.20 – 16.35	<b>Andrew O'Brian</b> , President and Chief Executive Officer, QUIPORT Quito International Airport
16.35 – 16.50	<b>Elisabeth Le Masson</b> , Member of the Board of Directors Hubstart Paris Region, Aéroports de Paris
16.50 – 17.05	<b>Lynda Shillaw</b> , Divisional Chief Executive Officer, Property, Manchester Airport Group
17.05 – 17.20	<b>Kevin Baker</b> , Executive Director, Piedmont Triad Airport Authority
17.20 – 17.30	<b>QUESTIONS &amp; ANSWERS</b>
17.30	<b>END OF CONFERENCE DAY ONE</b>
19.30 – 22.30	<b>GALA EVENING</b>

**WEDNESDAY, 15 JUNE 2016 – CONFERENCE STREAM 1**

**Location: Grand Minoru Ballroom**

**Day 2 - Stream 1: SMART Airport Design & Development**

**Airports are icons of air travel, centres of design, innovation and functionality. What are the future trends, challenges and objectives for air transportation facilities?**

**How will airports respond to capacity issues, passenger expectation, new aircraft, proliferation of technology and future demand?**

08.30 – 09.00 **REFRESHMENTS ON ARRIVAL IN THE EXHIBITION**

**SESSION ONE: 'THE BIG BUILD'**

*Master planning the capital development & improvement programmes for the air transportation nodes of the future.*

- *The Airport & Region- Joined up master planning*
- *Connecting the airport and the wider metro area*
- *Construction and Engineering*
- *Intermodal transportation access*
- *Future airports*

09.00 – 09.05 **Moderator: Chris Le Tourneur**, President & Chief Executive Officer, MXD Development Strategists

09.05 – 09.20 **Cynthia Guidry**, Deputy Executive Director, Los Angeles World Airports

09.20 – 09.35 **Eileen Waechter**, Director, Airport Planning, The Greater Toronto Airports Authority

09.35 – 09.50 **Michael Healy**, Vice President, Planning & Infrastructure, Halifax International Airport Authority

09.50 – 10.05 **Curtis Grad**, President & Chief Executive Officer, Modalis Infrastructure Partners



10.05 – 10.20	<b>Krista Lambert</b> , Director, Engineering & Construction Strategy, Oracle
10.20 – 10.30	<b>QUESTIONS &amp; ANSWERS</b>
10.30 – 11.00	<b>NETWORKING REFRESHMENT BREAK IN THE EXHIBITION</b>
<p><b><u>SESSION TWO: SMART Airport Design &amp; Development</u></b>  <i>Designing and constructing futuristic, functional Terminal facilities that will meet the future requirements of passengers and airlines.</i></p> <ul style="list-style-type: none"> <li>• Architectural design</li> <li>• Terminal transformations</li> <li>• Preparing for the technology enhanced future</li> <li>• New trends</li> </ul>	
11.00 – 11.05	<b>Moderator: David Godin</b> , Principal, MXD Development Strategists
11.05 – 11.20	<b>Mark Hardaker</b> , Development Director, Dubai Airports
11.20 – 11.35	<b>Gregg Wollard</b> , Manager, Planning Department, Metro Washington Airports Authority
11.35 – 11.50	<b>Alan Howell</b> , Senior Airport Architect, Metropolitan Airports Commission
11.50 – 12.05	<b>Brent North</b> , Vice President, Stantec Architecture, Stantec
12.05 – 12.30	<b>QUESTIONS &amp; ANSWERS</b>
12.30 – 14.00	<b>NETWORKING LUNCH IN THE EXHIBITION</b>
<p><b><u>SESSION THREE: SMART Green and Sustainable Airports</u></b>  <i>Aviation is a key component of business, social mobility and economic development. What is the industry response to build and develop successful infrastructure assets?</i></p> <ul style="list-style-type: none"> <li>• Green airport design</li> <li>• Striving for carbon neutrality</li> <li>• Community engagement programmes and initiatives</li> <li>• SMART green solutions</li> </ul>	
14.00 – 14.05	<b>Moderator: David Tomber</b> , Principal, Aviation, Buildings & Infrastructure, Jacobs
14.05 – 14.20	<b>Thella Bowens</b> , President and Chief Executive Officer, San Diego International Airport
14.20 – 14.35	<b>Dan Poremba</b> , Former Senior Vice President/ Managing Director of Real Estate Development, Denver International Airport
14.35 – 14.50	<b>Michael Cheyne</b> , Director, Asset Management & Sustainability, Hartsfield-Jackson Atlanta International Airport
14.50 – 15.05	<b>Jaime Pérez Basantes</b> , EHS-SR Manager, Quito International Airport and <b>Christian Mirabella</b> , Social Sustainability Officer, Inter-American Development Bank (IDB) Group (Joint presentation)

15.05 – 15.20	<b>Ryan Spicer</b> , Enterprise Sustainability Programs Manager, Energy, Transportation & Asset Management Department, Dallas Fort Worth International Airport
15.20 – 15.30	<b>QUESTIONS &amp; ANSWERS</b>
15.30 – 16.00	<b>NETWORKING REFRESHMENT BREAK IN THE EXHIBITION</b>
16.00 – 17.30	<b>FINAL PLENARY SESSION IN GRAND MINORU BALLROOM (MAIN CONFERENCE HALL)</b>

**WEDNESDAY, 15 JUNE 2016 – CONFERENCE STREAM 2**

In association with Airport Revenue News (ARN)

**Location: Westminster Room**

**Day 2 - Stream 2: SMART Revenue Creation- The Revenue Game**

**Non-Aeronautical revenue streams have become a vital component of an airport's total revenue generation and economic mix.**

**Airports have traditionally been dependent on passenger traffic and airlines for revenue, as customer expectations change and airline operators struggle to sustain profits, airports are diversifying their sources of income to include non-aeronautical avenues. This diversified model has included traditional economic boosters such as retail, duty free, car parking but also the rise of commercial development on and around the airport area.**

**As Airports realise their economic power, what are the SMART Non aeronautical revenue strategies and trends?**

08.30 – 09.00	<b>REFRESHMENTS ON ARRIVAL IN THE EXHIBITION</b>
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**SESSION ONE: SMART Airport Centric Development – Land Use, Retail Estate & Commercial Development**

*Mixed commercial land use and airport area development are key drivers in boosting airport revenues, job creation and attracting big business to the airport locality. Commercial Strategies for maximizing the profitability of the airport area*

- *Airport property and real estate development*
- *Hotels*
- *Land development patterns*
- *Commercial corridors and business clusters*
- *Business attraction*

09.00 – 09.05	<b>Moderator: Mark Arend</b> , Editor in Chief, Site Selection
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09.05 – 09.20	<b>Candace McGraw</b> , Chief Executive Officer, Cincinnati/ Northern Kentucky Airport
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09.20 – 09.35	<b>Pleter Van der Horst</b> , Sr. AirportCity Developer and Real Estate Director, Schiphol Airport
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09.35 – 09.50	<b>Gregory Owens</b> , Assistant Director, Miami-Dade Aviation Department
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**PAUL ROBINSON**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Paul Robinson DEPT. NAME & NO. Board/2  
 DEPARTURE DATE: 5/24/2016 RETURN DATE: 5/25/2016 REPORT DUE: 6/24/16  
 DESTINATION: AllM Conference - New Orleans, LA

*Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.*

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY 5/24/16	WEDNESDAY 5/25/16	THURSDAY	FRIDAY	SATURDAY	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	244.98								0.00
Conference Fees (provide copy of flyer/registration expenses)	225.00								0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*				20.00					20.00
Hotel*				263.95					263.95
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel svcs.)									0.00
Meals (include tips pd.)				5.29					5.29
Breakfast*									0.00
Lunch*									0.00
Dinner*				35.21					35.21
Other Meals*									0.00
Alcohol is a non-reimbursable expense									
Hospitality <sup>1</sup> *									0.00
Miscellaneous: Hotel High Speed Internet									0.00
									0.00
									0.00
*Provide detailed receipts									0.00
<b>Total Expenses prepaid by Authority</b>	<b>469.96</b>	0.00	0.00	324.45	0.00	0.00	0.00	0.00	<b>324.45</b>

Explanation:	Total Expenses Prepaid by Authority	469.96
	Total Expenses Pd. by Employee (including cash advances)	324.45
	<b>Grand Trip Total</b>	<b>794.41</b>
	Less Cash Advance (attach copy of Authority ck)	0.00
	Less Expenses Prepaid by Authority	469.96
	<b>Due Traveler (positive amount)<sup>2</sup></b>	<b>324.45</b>
	<b>Due Authority (negative amount)<sup>3</sup></b>	<b>324.45</b>
<i>Note: Send this report to Accounting even if the amount is \$0.</i>		

<sup>1</sup> Give names and business affiliations of any persons whose meals were paid by traveler.
<sup>2</sup> Prepare Check Request
<sup>3</sup> Attach personal check payable to SDCRAA

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Dawn D'Acquisto Ext.: 2553  
 Traveler Signature: [Signature] Date: 6/16/16  
 Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.



Hyatt Regency Sacramento  
 at Capitol Park  
 1209 L Street  
 Sacramento, CA 95814  
 916 443 1234  
 916 321 3618

INFORMATION INVOICE

Payee Paul Robinson  
 3225 N Harbor Dr  
 San Diego CA 92101  
 United States

Room No. 0732  
 Arrival 05-24-16  
 Departure 05-25-16  
 Page No. 1 of 1  
 Follo Window 1  
 Follo No.

Confirmation No. 1582586301  
 Group Name San Diego Chamber Commerce  
 Booking No. 32DN45L2

Date	Description	Charges	Credits
05-24-16	Servibar Food Room# 0732 : CHECK# 78193 Coppola Chardonnay 3	19.53	
05-24-16	Group Room	229.00	
05-24-16	Occupancy Tax	27.48	
05-24-16	Sacramento Tourism Assessment	6.87	
05-24-16	CA Tourism Assessment	0.60	
05-24-16	American Express		283.48
<b>Total</b>		283.48	283.48

Guest Signature

Balance

0.00

*19.53*

*To be reimbursed \$ 263.95*

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

**WE HOPE YOU ENJOYED YOUR STAY WITH US!**

Thank you for choosing Hyatt Regency Sacramento. We hope that you enjoyed your stay with us. Our goal is to exceed our guests' expectations. If you have any comments regarding your stay please share them with us.

**Hyatt Gold Passport Summary**

No Membership to be credited

Join Hyatt Gold Passport today and start earning points for stays, dining and more. Visit [goldpassport.com](http://goldpassport.com)

Consumer Affairs: Ernesto Fernandez, 916-321-3632 or [Ernesto.Fernandez@hyatt.com](mailto:Ernesto.Fernandez@hyatt.com)

LOST & FOUND: [www.leftmystuff.com](http://www.leftmystuff.com)

CLICK "Get it back now!"

Client Identification Number = 49317

Please remit payment to:  
 Hyatt Regency Sacramento  
 PO Box 202649  
 Dallas, TX 75320-2649

For inquiries concerning your bill please call 888-588-4384



1801 Capitol Ave.  
 Sacramento CA 95814  
 916.441.0303  
 www.zocalosacramento.com

5/24/2016 9:03:43 PM

Card Type: American Express  
 Card Number: XXXXXXXXXX  
 Server Name: PABLO M  
 Check Number: 273266  
 Table Number: 44  
 Position Number: 1  
*Dinner 5/24*

TOTAL AMOUNT DUE 35.21

TIP \_\_\_\_\_  
 TOTAL 35.21

Approval: 592911

I AGREE TO COMPLY WITH  
 THE CARDHOLDER AGREEMENT

CUSTOMER COPY

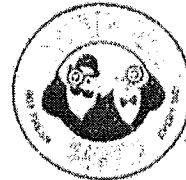
RideGreenRide.com

It is not a Limo, It is not a Taxi

It is a LIMAXI

Date: 5/24/16 Home To Airport  
 Amount: \$16 + \$4 = \$20

OFFICIAL TRANSPORTATION RECEIPT  
 (619) 200-2060



Einstein Bagels  
 3225 North Harbor Drive  
 San Diego, CA

ORDER #762

Host: Cashier 1 05/24/2016  
 ORDER #762 10:01 AM  
 20313

Bottle Water	<i>Breakfast</i>	2.40
Hot Tea Lg		2.50
Subtotal		4.90
Tax		0.39

ToGo Total 5.29

VISA #XXXXXXXXXX  
 Auth:05576D \$ 5.29

Thank You !!!

--- Check Closed ---

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

MISSING RECEIPT FORM

Employee/Department Head must complete form below.

Date of Purchase/Event: 3/24

Description of Item/Event: Dinner

Vendor/Event Name: Zacata


Dollar Amount: \$35<sup>21</sup>

Reason for Missing Receipt: Dinner was split w/ many people  
check w/ Mike Kolis

\_\_\_\_\_

\_\_\_\_\_

I hereby certify that the original receipt in question was lost or none was issued to me.

  
Employee Signature

6/3/16  
Date

\_\_\_\_\_  
Department Head Signature

\_\_\_\_\_  
Date

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Paul Robinson Dept: 2  
Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 03/17/2016 PLANNED DATE OF DEPARTURE/RETURN: 5/24/2016 / 5/25/2016

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):**

Destination: Sacramento, CA Purpose: Attend Conference  
Explanation: San Diego Regional Chamber of Commerce "Chamber Leadership Delegation to Sacramento"

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$ 300.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 100.00
B. LODGING	\$ 280.00
C. MEALS	\$ 150.00
D. SEMINAR AND CONFERENCE FEES	\$ 225.00
E. ENTERTAINMENT (If applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$ 1,035.00</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 4/5/16

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

Tony R. Russell, Authority Clerk, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its 4/4/16 meeting.  
(Leave blank and we will insert the meeting date.)





Traveltrust Corporation  
 374 North Coast Hwy 101, Suite F  
 Encinitas, CA 92024  
 Phone: (760) 635-1700



Wednesday, 6APR 2016 06:23 PM EDT

**Passengers:** PAUL ROBINSON


Agency Reference Number: MZERQY


Click here to view your current itinerary or ETicket receipt on-line: [tripcase.com](http://tripcase.com)

Southwest Airlines Confirmation R34PDC

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt  
 Be sure to visit [www.traveltrust.com](http://www.traveltrust.com) for additional travel information

You are a valued client and we want to do everything possible to make your trip enjoyable and worry free.  
 Because the unexpected can occur, we offer the Travel Insured Plan. It has excellent  
 benefits and combines insurance coverage with Emergency Hotline Services. Please click the following link  
 for a free quote or more information. [Click Here](#) (Currently Available For U.S. Departures Only)

<b>AIR</b>	<b>Tuesday, 24MAY 2016</b>	
<b>Southwest Airlines</b> From: San Diego CA, USA To: Sacramento CA, USA Stops: Nonstop		<b>Flight Number:</b> 1981 <b>Class:</b> T-Coach/Economy <b>Depart:</b> 11:50 AM <b>Arrive:</b> 01:20 PM Duration: 1 hour(s) 30 minute(s) Status: CONFIRMED Miles: 468 / 749 KM
Equipment: Boeing 737-700 Jet DEPARTS SAN TERMINAL 1 - ARRIVES SMF CENTRAL TERMINAL B <b>Southwest Airlines Confirmation number is R34PDC</b>		

<b>AIR</b>	<b>Wednesday, 25MAY 2016</b>	
<b>Southwest Airlines</b> From: Sacramento CA, USA To: San Diego CA, USA Stops: Nonstop		<b>Flight Number:</b> 4054 <b>Class:</b> M-Coach/Economy <b>Depart:</b> 06:10 PM <b>Arrive:</b> 07:35 PM Duration: 1 hour(s) 25 minute(s) Status: CONFIRMED Miles: 468 / 749 KM
Equipment: Boeing 737-700 Jet DEPARTS SMF CENTRAL TERMINAL B - ARRIVES SAN TERMINAL 1 <b>Southwest Airlines Confirmation number is R34PDC</b>		

A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN  
 UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND.  
 SOUTHWEST AIRLINES CONFIRMATION NUMBER - R34PDC  
 FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

**Ticket/Invoice Information**

Ticket for: PAUL ROBINSON  
 Ticket Nbr: WN2198792531 Electronic Tkt: No Amount: 214.96  
 Base: 173.73 Tax: 41.23  
 Charged to: AX\*\*\*\*\*

Service fee: PAUL ROBINSON  
Date issued: 4/6/2016  
Document Nbr: XD0674552082 Amount: 30.00  
Charged to: AX\*\*\*\*\*

Total Tickets: 214.96  
Total Fees: 30.00  
Total Amount: 244.96

**Click here 24 hours in advance to obtain boarding passes:**  
[SOUTHWEST](#)

**Click here to review Baggage policies and guidelines:**  
[SOUTHWEST](#)

TSA Guidance- a government issued photo id is needed for checkin.  
Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.  
For Additional security information visit [www.tsa.gov](http://www.tsa.gov).

Thank you for choosing Traveltrust!

Our Business Hours are 1am-5:30pm Pacific Monday - Friday,  
Saturday from 9am-1pm Pacific.

For EMERGENCY AFTERHOURS assistance in the US, please call 888-221-6043 and use VIP Code SJE72.

You can also use the Direct Dial Number 682-233-1914 or the collect number 682-647-0061.

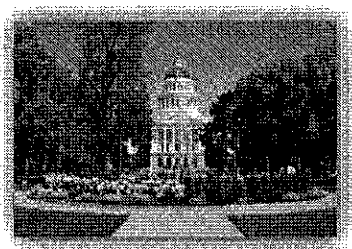
Each call is billable at a minimum \$25.00.

# CHAMBER DELEGATION TO SACRAMENTO

# MAY 24 & 25

## DELEGATE APPLICATION

Please save this file onto your computer before completing it.

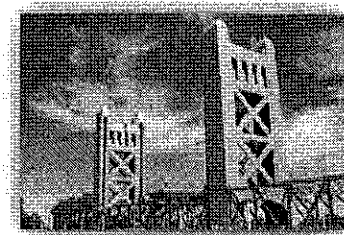


### PARTICIPATION OPTIONS

**Early Bird Pricing:** \$225/members, \$359/non-members

**After 04/15/16:** \$300/members, \$359/non-members

*Includes an evening reception, all meetings, breakfast and lunch.*



### HOTEL

**Hyatt Regency Sacramento, 1209 L St, Sacramento, CA 95814 | 888-421-1442**

Attendees must mention the room block "San Diego Chamber Delegation" when booking to receive the discounted rate or reserve online by visiting <http://resweb.passkey.com/go/2016SDCC>. This rate is good until April 29, 2016.

Name(s) Paul Robinson  
Company San Diego County Regional Airport Authority  
Address 3225 N Harbor Dr. City San Diego State CA Zip 92101  
Telephone 619-400-2550 Mobile phone (for emergencies) \_\_\_\_\_  
E-mail [REDACTED]

Email this form along with a 250-word biography and headshot to [ktruong@sdchamber.org](mailto:ktruong@sdchamber.org).

*Biography and headshot must be received by **May 10<sup>th</sup>** to be included in the program.*

Credit Card Number \_\_\_\_\_ Expiration Date: [REDACTED] CVV [REDACTED]

Name on Card [REDACTED]

**Check Enclosed** (Please make check payable to *San Diego Regional Chamber of Commerce*)

## HYATT REGENCY SACRAMENTO

Early Bird Pricing: \$225/members, \$350/non-members

After 04/15/16: \$299/members, \$350/non-members

For full details, visit [sdchamber.org/event/sacramento16](http://sdchamber.org/event/sacramento16)

# PAYMENT

**San Diego Regional Chamber of Commerce**  
402 West Broadway, Suite 1000  
San Diego, CA 92101  
(619) 544-1300



**San Diego County Regional Airport Authority**  
P.O. Box 82776,  
San Diego, CA 92138-2776  
Paul Robinson

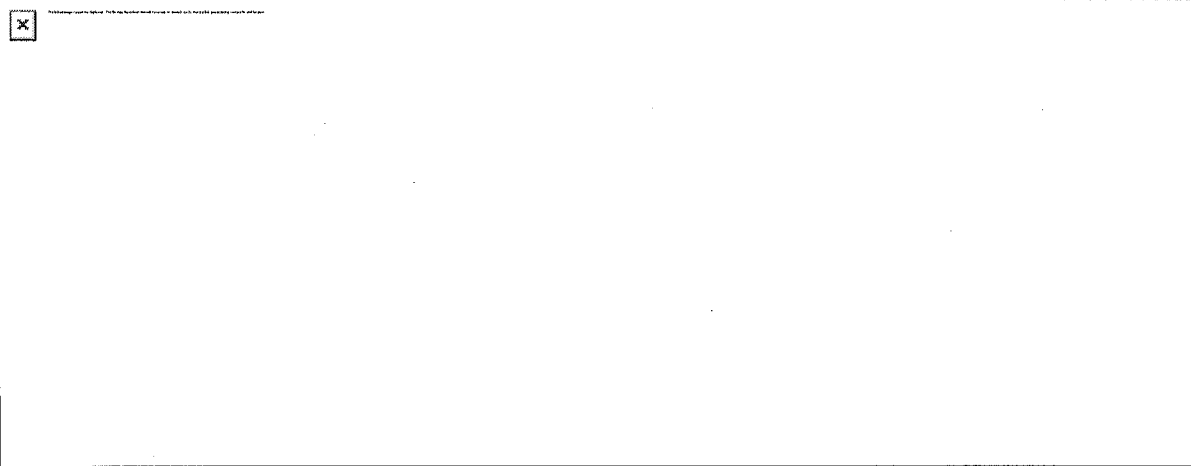
Payment #	PAY-16-013017
Payment Date	4/5/2016 4:53 PM
Amount Paid	\$225.00
Payment Status	Approved

Item	Unit Cost	Quantity	Total Price
Early Bird Member Fee	\$225.00	1.0	\$225.00
<b>Memo:</b>	Total \$225.00		
	Amount Applied \$225.00		
	<b>Balance Remaining \$0.00</b>		

Please make checks payable to San Diego Regional Chamber of Commerce or pay by credit card by calling 619-544-1300.  
92% of Chamber dues can be deducted as a business expense as allowed by law. Please consult your tax advisor.

## Levy-Mayer Ariel

**From:** The Hyatt Regency Sacramento <groupcampaigns@pkghlrss.com>  
**Sent:** Tuesday, April 05, 2016 2:49 PM  
**To:** Levy-Mayer Ariel  
**Subject:** Hyatt Regency Sacramento Reservation Confirmation



**SAN DIEGO CHAMBER LEADERSHIP DELEGATION ~ 24-May-2016 - 25-May-2016 ~ Hyatt Regency Sacramento**

Dear paul robinson,  
We are pleased to confirm your reservations at the Hyatt Regency Sacramento. The staff of the Hyatt Regency Sacramento is looking forward to your arrival as part of the SAN DIEGO CHAMBER LEADERSHIP DELEGATION. Should your travel plans change and you need to make changes to your reservations, please [click here](#) or call .  
Wondering what to do with your free time while staying at the Hyatt Regency Sacramento, [click here](#) for some of the area's attractions and events.  
We look forward to welcoming you to the Hyatt Regency Sacramento.

- The Staff of the Hyatt Regency Sacramento

### **Reservation Details**

Online Confirmation:	32DN45L2
Date Booked:	05-Apr-2016
Reservation Name:	paul robinson
Arrival Date:	24-May-2016
Departure Date:	25-May-2016
Room Type:	King
Number of Rooms:	1

Number of Guests:	1			
	<b>Date</b>	<b>Guest(s)</b>	<b>Status</b>	<b>Rate</b>
	24-May-2016	1	Confirmed	229.00
Night by Night Rate:	<b>Additional Guest</b>	<b>Rate</b>		
	Second Guest	0.00		
	Third Guest	25.00		
	Fourth Guest	25.00		
	Fifth Guest	0.00		
Total Charge:	229.00			
Tax Disclosure:	Occupancy Tax is 12% , plus 3% Sacramento Tourism Assessment and \$0.60 California Tourism Assessment.			
Cancel Policy:	Cancel by 3pm(PST) day before arrival to avoid a one night's room/tax penalty.			

x	x	x
<a href="#">Dawson's</a>	<a href="#">Amourath 1819</a>	<a href="#">Vines Café</a>

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40; use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Paul Robinson Dept: 2  
Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 03/17/2016 PLANNED DATE OF DEPARTURE/RETURN: 5/24/2016 / 5/25/2016

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):**

Destination: Sacramento, CA Purpose: Attend Conference  
Explanation: San Diego Regional Chamber of Commerce "Chamber Leadership Delegation to Sacramento"

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$ 300.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 100.00
B. LODGING	\$ 260.00
C. MEALS	\$ 150.00
D. SEMINAR AND CONFERENCE FEES	\$ 225.00
E. ENTERTAINMENT (If applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$ 1,035.00</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, Tony R. Russell, Authority Clerk, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its 4/4/16 meeting.  
(Leave blank and we will insert the meeting date.)

« All Events (<http://sdchamber.org/events/>)

## CHAMBER LEADERSHIP DELEGATION TO SACRAMENTO

May 24 @ 4:00 pm - May 25 @ 5:00 pm



Lead the charge as the San Diego Regional Chamber of Commerce heads to Sacramento to bring local, regional and state leaders together to discuss policy priorities that are in the best interest of business and job creation in the San Diego-Baja mega region on Tuesday, May 24<sup>th</sup> and Wednesday, May 25<sup>th</sup>, 2016.

Similar to the San Diego Chamber's popular One Region, One Voice Mission to Washington, DC and California-Mexico Trade Initiative, this trip provides the opportunity to participate in exclusive high-level meetings, discuss industry specific issues, and network with regional and state officials and business leaders.

The trip to Sacramento is critically important in sharing the needs of San Diego's binational business community with elected officials and agencies at the state level. It is up to us to make sure that our leaders in Sacramento understand how to help businesses grow by making our voices heard on the issues that are pertinent to our mega region. The policy areas and issues we will be addressing on the trip include:



- Regulatory & tax reform
- CEQA reform
- Predictive scheduling
- Infrastructure funding
- Tourism
- Transportation and transit funding
- Workforce training
- Healthcare reimbursement rates
- Water issues
- Affordable housing
- Improving international trade and commerce

## EVENT DETAILS

**Date:** Tuesday, May 24 (4:00 pm) – Wednesday, May 25 (5:00 pm)

**Location:** Hyatt Regency Sacramento | 1209 L St, Sacramento, CA 95814

**Event Contact:** Katie Truong | 619-544-1370 | [ktruong@sdchamber.org](mailto:ktruong@sdchamber.org)  
(<mailto:ktruong@sdchamber.org>)

## REGISTRATION COST

**Chamber Members:**

\$225 per person (*until April 15*) – EARLY BIRD

\$300 per person (*after April 15*)

**Non-Members:**

\$350 per person

## HOTEL

**Hyatt Regency Sacramento**

(<http://sacramento.hyatt.com/en/hotel/home.html>)

1209 L St, Sacramento, CA 95814

We have secured a special room rate of \$229++ per night for single and double occupancy. Attendees must mention the room block "**San Diego Chamber Delegation**" when booking to receive the discounted rate.

Attendees can make reservations by calling **888-421-1442** or following **this link** (<https://resweb.passkey.com/go/2016SDCC>) to reserve online. Please make your hotel reservation by **Friday, April 29, 2016** to

secure this special rate within the room block. Reservation requests received after the cut-off date will be based on availability at the Hotel's prevailing rate.

## SUGGESTED FLIGHTS

The first meeting will begin at 4:00 pm on Tuesday, May 24. Below are some suggested flight options:

### Tuesday, May 24:

- Southwest Flight 1981, Departing SAN (11:50 am), Arriving SMF (1:20 pm), or
- Southwest Flight 3826, Departing SAN (1:25 pm), Arriving SMF (2:55 pm)

### Wednesday, May 25:

- Southwest Flight 4054, Departing SMF (6:10 pm), Arriving SAN (7:35 pm)

## SPONSORS

### Event Sponsors:

CHAMBER PARTNER:

blue shield of california

(<https://www.blueshieldca.com/basca/bca/public/member/mp/home/>)



**SeaWorld**  
SeaWorldSanDiego.com

(<https://seaworldparks.com/en/seaworld-sandiego/>)

RANCHO GUEJITO

EST. 1845

UC San Diego Health  
(<http://health.ucsd.edu/>)

### Sponsorship Opportunities:

Numerous sponsorship opportunities are available for this event. Contact Sherman Stocker at [sstocker@sdchamber.org](mailto:sstocker@sdchamber.org) (<mailto:sstocker@sdchamber.org>) or (619) 544-1354 for more information.

## APPLICATION



# **BUSINESS EXPENSE**

**LLOYD HUBBS**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**

**2016**

**MONTHLY MILEAGE and PARKING FEE REIMBURSEMENT REPORT**

EMPLOYEE NAME <i>LLLOYD HUBBS</i>			PERIOD COVERED <i>May / June</i>	
DEPARTMENT/DIVISION <i>BOARD</i>				
Date	Miles driven	Destination and purpose of trip	Parking fees & other transportation costs paid	\$\$\$
<i>5-9-16</i>	<i>60</i>	<i>BOARD RM</i>		
<i>4-23-16</i>	<i>60</i>	<i>BOARD RM</i>		
SUBTOTAL <i>120-</i>			SUBTOTAL	-

**Computation of Reimbursement**

REIMBURSEMENT RATE: (see below) *	Rate as of January 2016	X	-
TOTAL MILEAGE REIMBURSEMENT			<i>120-</i>
PARKING FEES/TOLL CHARGES (ATTACH RECEIPTS)			-
TOTAL REIMBURSEMENT REQUESTED			<b>\$ <i>64.90</i></b>

I acknowledge that I have read, understand and agree to \*Authority Policy 3.30 - Business Expense Reimbursement Policy and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of business expenses were incurred in connection with official Authority business and is true and correct.

Business Expense Reimbursement Policy 3.30

*[Signature]*  
SIGNATURE OF EMPLOYEE

DEPT./DIV. HEAD APPROVAL

SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY

## Board Members

C. April Boling  
Board Chair

Greg Cox  
Jim Desmond  
Robert H. Gleason  
Lloyd B. Hubbs  
Jim Janney  
Mark Kersey  
Paul Robinson  
Mary Sesson

**DRAFT**  
**BOARD**  
**AGENDA**

Thursday, July 21, 2016  
9:00 A.M.

San Diego International Airport  
SDCRAA Administration Building – Third Floor  
Board Room  
3225 N. Harbor Drive  
San Diego, California 92101

## Ex-Officio Board Members

Laurie Berman  
Eraina Ortega  
Col. Jason Woodworth

## President / CEO

Thella F. Bowens

***Live webcasts of Authority Board meetings can be accessed at***  
***<http://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board>***

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. ***Please note that agenda items may be taken out of order.*** If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Corporate & Information Governance and are available for public inspection.

**NOTE:** Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Corporate & Information Governance/Authority Clerk Department.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

*The Authority has identified a local company to provide oral interpreter and translation services for public meetings. If you require oral interpreter or translation services, please telephone the Corporate & Information Governance /Authority Clerk Department with your request at (619) 400-2400 at least three (3) working days prior to the meeting.*

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**PRESENTATIONS:**

**REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:**

***STANDING BOARD COMMITTEES***

- **AUDIT COMMITTEE:**  
Committee Members: Gleason, Hollingworth, Hubbs, Robinson (Chair), Sessom, Tartre, Van Sambeek
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**  
Committee Members: Gleason, Hubbs (Chair), Janney, Robinson
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**  
Committee Members: Boling, Cox, Desmond (Chair), Hubbs, Sessom
- **FINANCE COMMITTEE:**  
Committee Members: Boling (Chair), Cox, Janney, Sessom

***ADVISORY COMMITTEES***

- **AUTHORITY ADVISORY COMMITTEE:**  
Liaison: Robinson (Primary), Boling
- **ART ADVISORY COMMITTEE:**  
Committee Member: Gleason

***LIAISONS***

- **AIRPORT LAND USE COMPATIBILITY PLAN:**  
Liaison: Janney
- **CALTRANS:**  
Liaison: Berman



- **INTER-GOVERNMENTAL AFFAIRS:**  
Liaison: Cox
- **MILITARY AFFAIRS:**  
Liaison: Woodworth
- **PORT:**  
Liaisons: Boling, Cox, Gleason (Primary), Robinson
- **WORLD TRADE CENTER:**  
Representatives: Gleason (Primary)

***BOARD REPRESENTATIVES (EXTERNAL)***

- **SANDAG TRANSPORTATION COMMITTEE:**  
Representatives: Boling (Alternate), Janney (Primary)

**CHAIR’S REPORT:**

**PRESIDENT/CEO’S REPORT:**

**NON-AGENDA PUBLIC COMMENT:**

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

**Note:** Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

**CONSENT AGENDA (Items 1-12):**

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

**1. APPROVAL OF MINUTES:**

The Board is requested to approve minutes of prior Board meetings.  
**RECOMMENDATION:** Approve the minutes of the April 21, 2016 and June 13, 2016 special meetings; and June 23, 2016 regular meeting.

**2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**

The Board is requested to accept the reports.

RECOMMENDATION: Accept the reports and pre-approve Board member attendance at other meetings, trainings and events not covered by the current resolution.

**(Corporate & Information Governance: Tony Russell, Director/Authority Clerk)**

**3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM MAY 27, 2016 THROUGH JUNE 26, 2016 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM MAY 27, 2016 THROUGH JUNE 26, 2016:**

The Board is requested to receive the report.

RECOMMENDATION: Receive the report.

**(Procurement: Jana Vargas, Director)**

**4. JULY 2016 LEGISLATIVE REPORT:**

The Board is requested to approve the report.

RECOMMENDATION: Adopt Resolution No. 2016-\_\_\_\_, approving the July 2016 Legislative Report.

**(Inter-Governmental Relations: Michael Kulis, Director)**

**5. ANNUAL REVIEW AND AMENDMENT OF THE AIRPORT AUTHORITY'S RECORDS AND INFORMATION MANAGEMENT PROGRAM AND RECORDS RETENTION SCHEDULES:**

The Board is requested to approve the amendment.

RECOMMENDATION: Adopt Resolution No. 2016-\_\_\_\_, approving the amendments to the Authority's Records and Information Management Program and Records Retention Schedules.

**(Corporate & Information Governance: Tony Russell, Director/Authority Clerk)**

**CLAIMS**

**6. REJECT THE CLAIM OF JANNA HEAD:**

The Board is requested to reject the claim.

RECOMMENDATION: Adopt Resolution No. 2016-\_\_\_\_, rejecting the claim of Janna Head.

**(Legal: Amy Gonzalez, General Counsel)**

### **COMMITTEE RECOMMENDATIONS**

**7. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH TBD FOR THE DESIGN OF AN INTEGRATED PUBLIC ARTWORK FOR THE PARKING PLAZA:**

The Board is requested to approve the agreement.

RECOMMENDATION: The Art Advisory Committee recommends that the Board Adopt Resolution No. 2016-\_\_\_\_\_, approving and authorizing the President/CEO to execute an agreement with Mark Reigelman II for the design of an integrated public artwork for the Parking Plaza.

**(Vision, Voice & Engagement: Diana Lucero, Director)**

### **CONTRACTS AND AGREEMENTS**

**8. AWARD A CONTRACT TO \_\_\_\_\_ FOR SOLID WASTE DISPOSAL AND RECYCLING FACILITY AT SAN DIEGO INTERNATIONAL AIRPORT:**

The Board is requested to award the contract.

RECOMMENDATION: Adopt Resolution No. 2016-\_\_\_\_\_, awarding a contract to \_\_\_\_\_, in the amount of \$\_\_\_\_\_ for Project No. 104193, Solid Waste Disposal and Recycling Facility at San Diego International Airport

**(Facilities Development: Iraj Ghaemi, Director)**

**9. AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH KUTAK ROCK LLP FOR BOND COUNSEL SERVICES:**

The Board is requested to authorize the agreement.

RECOMMENDATION: Adopt Resolution No. 2016-\_\_\_\_\_, authorizing the President/CEO to negotiate and execute an agreement with Kutak Rock LLP for bond disclosure legal services for a term of three (3) years with two additional one-year options, and a maximum amount payable of \$300,000.

**(Legal: Amy Gonzalez, General Counsel)**

### **CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION**

**10. AWARD OF CONTRACT TO VASQUEZ CONSTRUCTION COMPANY FOR T2W FIRST FLOOR RESTROOM REMODEL AT SAN DIEGO INTERNATIONAL AIRPORT:**

The Board is requested to award the contract.

RECOMMENDATION: Adopt Resolution No. 2016-\_\_\_\_\_, awarding a contract to Vasquez Construction Company in the amount of \$1,213,000 for Project 104208, T2W First Floor Restroom Remodel at San Diego International Airport.

**(Facilities Development: Iraj Ghaemi, Director)**

**11. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN ON-CALL AIRSIDE/LANDSIDE ENGINEERING CONSULTANT SERVICES AGREEMENT:**

The Board is requested to approve the agreement.

RECOMMENDATION: Adopt Resolution No. 2016-\_\_\_\_\_, approving and authorizing the President/CEO to execute an On-Call Airside/Landside Engineering Consultant Services Agreement with C&S Engineers, Inc., for a term of three years, with the option for two one-year extensions, in an amount not-to-exceed \$5,000,000, in support of the Capital Improvement Program at San Diego International Airport.

**(Facilities Development: Iraj Ghaemi, Director)**

**12. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE FIRE ALARM AND RELATED SYSTEMS MAINTENANCE SERVICE AGREEMENT WITH SIEMENS INDUSTRY, INC.:**

The Board is requested to approve the agreement.

RECOMMENDATION: Adopt Resolution No. 2016-\_\_\_\_\_, approving and authorizing the President/CEO to execute fire alarm and related systems maintenance service agreement with Siemens Industry, Inc., for a term of three years, with the option for two one-year extensions to be exercised at the discretion of the President/CEO, for a total not-to-exceed compensation amount of \$1,725,000, for 5 years, to provide fire alarm and related systems maintenance services, at San Diego International Airport (“SDIA”).

**(Facilities Management: David LaGuardia, Director)**

**PUBLIC HEARINGS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**13. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH [TBD], FOR AIRPORT SECURITY SYSTEM MAINTENANCE AND REPAIR SERVICES:**

The Board is requested to approve the agreement.

RECOMMENDATION: Adopt Resolution No. 2016-\_\_\_\_\_, approving and authorizing the President/CEO to execute an agreement with [TBD], for airport security system maintenance and repair services for five (5) years, which includes two (2) one-year options exercisable at the sole discretion of the President/CEO, in an amount not to exceed ten million dollars (\$10,000,000).

**(Airside Operations/Public Safety and Security: George Condon, Director)**

**CLOSED SESSION:**

- 14. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**  
(Cal. Gov. Code § 54956.9(a) and (d)(1).)  
Diego Concession Group, Inc. v. San Diego County Regional Airport Authority,  
San Diego Superior Court Case No. 37-2012-00088083-CU-BT-CTL
- 15. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**  
(Cal. Gov. Code § 54956.9(a) and (d)(1).)  
Dryden Oaks, LLC v. San Diego County Regional Airport Authority, et al.,  
San Diego Superior Court, North County, Case No. 37-2014-00004077-CU-EINC
- 16. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Cal. Gov. Code § 54956.9(a)):  
Maria Paula Bermudez v. San Diego County Regional Airport Authority,  
American Airlines, Inc., et al.  
San Diego Superior Court Case No. 37-2015-00022911-CU-PO-CTL
- 17. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Cal. Gov. Code §54956.9(a) and (d)(1))  
Stanley Moore v. San Diego County Regional Airport Authority, et al.,  
San Diego Superior Court Case No. 37-2015-00030676-CU-OE-CTL
- 18. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
Cal. Gov. Code § 54956.9(a) and (d).  
In the matter of the Petition of San Diego County Regional Airport Authority for  
Review of Action by the California Regional Water Quality Control Board in  
Issuing Order No. R9-2013-0001, as amended by Orders Nos. R9-2015-0001  
and R9-2015-0100 (NPDES NO. CAS0109266) [Water Code §§ 13320(a) and  
13321(a)]
- 19. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to Cal. Gov. Code §§ 54956.9 (b) and  
54954.5.)  
Re: Investigative Order No. R9-2012-0009 by the California Regional Water  
Quality Control Board regarding submission of technical reports pertaining to an  
investigation of bay sediments at the Downtown Anchorage Area in San Diego.  
Number of potential cases: 1
- 20. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Initiation of litigation pursuant to Cal. Government Code § 54956.9(d).)  
Number of cases: 2
- 21. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**  
Cal. Gov. Code §54957  
Title: General Counsel

**22. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**

Cal. Gov. Code §54957

Title: Chief Auditor

**REPORT ON CLOSED SESSION:**

**NON-AGENDA PUBLIC COMMENT:**

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

**Note:** Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

**GENERAL COUNSEL REPORT:**

**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:**

**BOARD COMMENT:**

**ADJOURNMENT:**

**Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)**

- 1) Persons wishing to address the Board, ALUC, and Committees shall complete a “Request to Speak” form prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to complete a form shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is limited to eighteen (18) minutes and is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board. A second Public Comment period is reserved for general public comment later in the meeting for those who could not be heard during the first Public Comment period.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees. Public comment on specific items is limited to twenty (20) minutes – ten (10) minutes for those in favor and ten (10) minutes for those in opposition of an item. Each individual speaker will be allowed three (3) minutes, and applicants and groups will be allowed five (5) minutes.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.
- 6) After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

**Additional Meeting Information**

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**UPCOMING MEETING SCHEDULE**

<i>Date</i>	<i>Day</i>	<i>Time</i>	<i>Meeting Type</i>	<i>Location</i>
September 15	Thursday	9:00 a.m.	Regular	Board Room

Board Members

C. April Boling  
Board Chair  
Greg Cox  
Jim Desmond  
Robert H. Gleason  
Lloyd B. Hubbs  
Jim Janney  
Mark Kersey  
Paul Robinson  
Mary Sessom

Ex-Officio Board Members

Laurie Berman  
Eraina Ortega  
Col. Jason Woodworth

President / CEO

Thella F. Bowens

**DRAFT**  
**AIRPORT LAND USE COMMISSION**  
**AGENDA**

Thursday, July 21, 2016  
9:00 A.M. or immediately following the Board Meeting

San Diego International Airport  
SDCRAA Administration Building – Third Floor  
Board Room  
3225 N. Harbor Drive  
San Diego, California 92101

***Live webcasts of Authority Board meetings can be accessed at  
<http://www.san.org/Airport-Authority/Meetings-Agendas/ALUC>***

*Pursuant to California Public Utilities Code §§ 21670-21679.5, the Airport Land Use Commission ("Commission") is responsible for coordinating the airport planning of public agencies within San Diego County. The Commission has the legal responsibility to formulate airport land use compatibility plans ("ALUCPs") that will (a) provide for the orderly growth of each public airport and the areas surrounding the airport within the County and (b) safeguard the general welfare of the inhabitants within the vicinity of each airport and the public in general. Pursuant to §21670.3, the San Diego County Regional Airport Authority serves as the Commission.*

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. **Please note that agenda items may be taken out of order.** If comments are made to the Commission without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in the Corporate & Information Governance/Authority Clerk Department and are available for public inspection.

**NOTE:** Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Commission Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Corporate & Information Governance/Authority Clerk Department.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. **PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMISSION MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.**



**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

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**CONSENT AGENDA (Items 1- 3):**

The Consent Agenda contains items that are routine in nature and non-controversial. It also contains consistency determinations that have been deemed consistent or conditionally consistent. The matters listed under 'Consent Agenda' may be approved by one motion. Any Commission Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business items, unless otherwise directed by the Chair.

**1. APPROVAL OF MINUTES:**

The Airport Land Use Commission is requested to approve minutes of prior Commission meetings.

RECOMMENDATION: Approve the minutes of the June 23, 2016 regular meeting.

***CONSISTENCY DETERMINATIONS***

**2. REPORT OF LAND USE ACTIONS DETERMINED TO BE CONSISTENT WITH AIRPORT LAND USE COMPATIBILITY PLANS:**

The Commission is requested to receive a report of land use actions determined by staff to be consistent with Airport Land Use Compatibility Plans.

RECOMMENDATION: Receive the report.

**(Airport Planning: Angela Jamison, Manager)**

**3. CONSISTENCY DETERMINATION – SAN DIEGO INTERNATIONAL AIRPORT - AIRPORT LAND USE COMPATIBILITY PLAN – CONSTRUCTION OF DETACHED RESIDENTIAL UNIT AT 2670 E STREET, CITY OF SAN DIEGO:**

The Commission is requested to make a consistency determination on a proposed project in the City of San Diego.

RECOMMENDATION: Adopt Resolution No. 2016-\_\_\_\_\_ ALUC, making the determination that the project is conditionally consistent with the San Diego International Airport - Airport Land Use Compatibility Plan.

**(Airport Planning: Angela Jamison, Manager)**

**PUBLIC HEARINGS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**4. STATUS UPDATE AND POSSIBLE POLICY DIRECTION ON AIRPORT LAND USE COMPATIBILITY PLANS:**

The Commission is requested to receive a status update presentation on Airport Land Use Compatibility Plans.

RECOMMENDATION: Receive the presentation and possibly provide policy direction to staff.

**(Airport Planning: Angela Jamison, Manager)**

**COMMISSION COMMENT:**

**ADJOURNMENT:**

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**UPCOMING MEETING SCHEDULE**

<i>Date</i>	<i>Day</i>	<i>Time</i>	<i>Meeting Type</i>	<i>Location</i>
September 15	Thursday	9:00 a.m.	Regular	Board Room