

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
EXECUTIVE AND FINANCE COMMITTEE MEETING  
MINUTES  
MONDAY, DECEMBER 7, 2015  
SAN DIEGO INTERNATIONAL AIRPORT  
BOARD ROOM**

**CALL TO ORDER:**

Chair Gleason called the Executive and Finance Committee and Special Board meeting to order at 9:02 a.m., Monday, December 7, 2015, in the Board Room of the San Diego International Airport, Administration Building, 3225 N. Harbor Drive, San Diego, CA 92101.

**PLEDGE OF ALLEGIANCE:** Board Member Boling led the Pledge of Allegiance.

**ROLL CALL:**

***Executive Committee***

Present: Committee Members: Gleason, Hubbs, Robinson

Absent: Committee Members: None

***Finance Committee***

Present: Committee Members: Alvarez, Boling, Cox, Janney, Sessom

Absent: Committee Members: None

Also Present: Thella F. Bowens, President/CEO; Bret Lobner, General Counsel; Lorraine Bennett, Assistant Authority Clerk II, Linda Gehlken, Assistant Authority Clerk I

*Board Member Cox arrived during the course of the meeting.*

**NON-AGENDA PUBLIC COMMENT:** None

**NEW BUSINESS**

**1. APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the November 9, 2015, regular meeting.

**ACTION: Moved by Board Member Hubbs and seconded by Board Member Robinson to approve staff's recommendation. Motion carried unanimously.**

**FINANCE COMMITTEE NEW BUSINESS**

**2. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE FOUR MONTHS ENDED OCTOBER 31, 2015:**

Scott Brickner, Vice President, Finance & Asset Management /Treasurer, and Kathy Kiefer, Senior Director, Finance & Asset Management, provided a presentation on the Unaudited Financial Statements for the Four Months Ended October 31, 2015, which included Gross Landing Weight Units, Enplanements, Car Rental License Fees, Food and Beverage Concessions Revenue, Retail Concessions Revenue, Total Terminal Concessions (Includes Cost Recovery), Parking Revenue, Operating Revenues for the Month Ended October 31, 2015, Operating Expenses for the Month Ended October 31, 2015, Financial Summary for the Month Ended October 31, 2015, Non-Operating Revenues and Expenses for the Month Ended October 31, 2015, Monthly Operating Revenue (Unaudited), Operating Revenues for the Four Months Ended October 31, 2015 (Unaudited), Monthly Operating Expenses (Unaudited), Operating Expenses for the Four Months Ended October 31, 2015 (Unaudited), Financial Summary for the Four Months Ended October 31, 2015 (Unaudited), Nonoperating Revenues and Expenses for the Four Months Ended October 31, 2015 (Unaudited), and Statements of Net Position (Unaudited).

RECOMMENDATION: Accept the report.

*Board Member Cox arrived at the meeting at 9:22 a.m.*

**3. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF OCTOBER 31, 2015:**

Geoff Bryant, Manager, Airport Finance, provided a presentation on the Authority's Investment Report as of October 31, 2015, which included Total Portfolio Summary, Portfolio Composition by Security Type, Portfolio Composition by Credit Rating, Portfolio Composition by Maturity, Benchmark Comparison, Detail of Security Holdings as of October 31, 2015, Portfolio Investment Transactions, Bond Proceeds Summary, and Bond Proceeds Investment Transactions.

RECOMMENDATION: Accept the report.

**EXECUTIVE COMMITTEE NEW BUSINESS**

**4. PRE-APPROVAL OF TRAVEL REQUESTS AND APPROVAL OF BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL COUNSEL:**

**RECOMMENDATION:** Pre-approve travel requests and approve business and travel expense reimbursement requests.

**ACTION:** Moved by Board Member Robinson and seconded by Board Member Hubbs to approve staff's recommendation. Motion carried unanimously.

**5. UPDATE ON OUTREACH EFFORTS RELATED TO NOISE ISSUES:**

Thella F. Bowens, President/CEO introduced the item, and reported that the Federal Aviation Administration (FAA) continues its review of the comments submitted regarding the Southern California Metroplex plan. She further stated that once the environmental process is completed for the Metroplex plan, the Authority will engage to the extent possible, to work with the Federal Government on how the plan will be implemented.

Sjohnna Knack, Program Manager, Airport Noise Mitigation and QHP, provided a presentation on Airport Noise Update, which included History of Airport Noise, Curfew Over the Years, Airport Noise and Capacity Act, Airport Noise Advisory Committee (ANAC), FAR Part 150 Noise Compatibility Study, Early Turns, Peninsula Overflights, Missed Approaches, Annual Noise Statistics, Left vs. Right Early Turns, 1<sup>st</sup> Quarter Noise Contours 2015 vs. 2014, ANAC Data Analysis: 10 Years, Initial Results: Peninsula Overflights, Community Outreach Efforts, and Next Steps and Continued Efforts.

Chair Gleason spoke regarding a recent meeting with Authority staff and the Federal Aviation Administration (FAA), and requested that staff seek clarification from the FAA on its distinction between the term "missed approaches" and "go around" for landing aircrafts at the Airport.

Chair Gleason requested that staff provide data related to complaints for early turns at west vs. east locations.

In response to Chair Gleason regarding the accuracy of flight track data that is utilized at the Airport, Ms. Knack stated that the Airport is utilizing the same flight track information that the FAA controllers are seeing on their radar scopes. Additionally, Ms. Bowens stated that this has previously been audited at the request of the community, by the State, and was found to be accurate.

Chair Gleason requested that staff provide information about the different systems being utilized by the State and the Federal Government to measure the Community Noise Equivalent Level (CNEL), for future discussions related to the noise contour map.

Chair Gleason requested that staff place the presentation for this item on the Authority's website.

Board Member Boling requested that the Board receive the 2016 meeting schedule for the Airport Noise Advisory Committee.

Board Member Cox reported that his office has received many calls regarding the Metroplex plan, and stated that the matter will be docketed for the next Board of Supervisors Meeting, to take a position in opposition to the Metroplex plan. He also requested that staff place this matter on the December 17<sup>th</sup> Board Agenda for discussion and for the Board to perhaps take a position in opposition to the Southern California Metroplex plan.

Chair Gleason reported that in conversations with the current FAA tower manager, that they informed staff that until recently, they were unaware of increasing overflights at the peninsula, and that they have since re-trained the tower control staff on the process which has shown some improvements in reducing overflights.

#### **REVIEW OF FUTURE AGENDAS**

**6. REVIEW OF THE DRAFT AGENDA FOR THE DECEMBER 17, 2015, BOARD MEETING:**

Thella F. Bowens, President/CEO provided an overview of the draft agenda for the December 17, 2015 Board Meeting.

**7. REVIEW OF THE DRAFT AGENDA FOR THE DECEMBER 17, 2015, AIRPORT LAND USE COMMISSION MEETING:**

Thella F. Bowens, President/CEO provided an overview of the draft agenda for the December 17, 2015 ALUC Meeting.

**ACTION: Moved by Board Member Robinson and seconded by Board Member Hubbs to approve Items 6 and 7 as amended, to direct staff to add to the December 17, 2015 Board agenda, discussion and possible direction on the Metroplex plan. Motion carried unanimously.**

**CLOSED SESSION:** The Board recessed into Closed Session at 10:12 a.m. to discuss Item 8.

- 8. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
Cal. Gov. Code § 54956.9(a) and (d).  
In the matter of the Petition of San Diego County Regional Airport Authority for Review of Action by the California Regional Water Quality Control Board in Issuing Order No. R9-2013-0001, as amended by Orders Nos. R9-2015-0001 and R9-2015-0100 (NPDES NO. CAS0109266)  
[Water Code §§ 13320(a) and 13321(a)]


**REPORT ON CLOSED SESSION:** The Board reconvened at 10.33 a.m. There was no reportable action.

**COMMITTEE MEMBER COMMENTS** None

**ADJOURNMENT**

The meeting was adjourned at 10:34 a.m. The next meeting of the Executive and Finance Committee will be held on Monday, January 11, 2016, at 9:00 a.m. in the Board Room at the San Diego International Airport, Administration Building, 3225 N. Harbor Drive, San Diego, CA 92101.

APPROVED BY A MOTION OF THE EXECUTIVE COMMITTEE OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY THIS 11<sup>th</sup> DAY OF JANUARY, 2016.

  
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TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE/  
AUTHORITY CLERK

APPROVED AS TO FORM:

  
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BRETON K. LOBNER  
GENERAL COUNSEL