

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY



BOARD MEMBERS

DAVID ALVAREZ
LAURIE BERMAN*
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ROBERT H. GLEASON
LLOYD B. HUBBS
JIM JANNEY
ERAINA ORTEGA*
PAUL ROBINSON
MARY SESSOM

* EX OFFICIO BOARD MEMBERS

PRESIDENT/CEO
THELLA F. BOWENS

Revised 6/22/15

BOARD

AGENDA

Thursday, June 25, 2015
9:00 A.M.

San Diego International Airport
Commuter Terminal – Third Floor
Board Room
3225 N. Harbor Drive
San Diego, California 92101

***Live webcasts of Authority Board meetings can be accessed at
<http://www.san.org/Airport-Authority/Meetings-Agendas?EntryId=1954>***

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken.

Please note that agenda items may be taken out of order. If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Corporate & Information Governance and are available for public inspection.

NOTE: Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Corporate & Information Governance/Authority Clerk Department.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

The Authority has identified a local company to provide oral interpreter and translation services for public meetings. If you require oral interpreter or translation services, please telephone the Corporate & Information Governance/Authority Clerk Department with your request at (619) 400-2400 at least three (3) working days prior to the meeting.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PRESENTATIONS:

A. PRESENTATION ON SAN DIEGO INTERNATIONAL AIRPORT'S GOOD TRAVELER CARBON OFFSET PILOT PROGRAM:

Presented by Paul Manasjan, Director, Environmental Affairs, and Steve Statler, Cause Based Solutions Inc.

B. PRESENTATION ON AIRPORT DEVELOPMENT PLAN ALTERNATIVE 5:

Presented by Keith Wilschetz, Director, Airport Planning & Noise Mitigation

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

STANDING BOARD COMMITTEES

• **AUDIT COMMITTEE:**

Committee Members: Gleason, Hollingworth, Hubbs (Vice Chair), Robinson (Chair), Sessom, Tartre, Van Sambeek

• **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**

Committee Members: Alvarez (Vice Chair), Boling, Gleason, Hubbs (Chair), Robinson

• **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**

Committee Members: Cox, Desmond (Chair), Hubbs, Janney, Sessom (Vice Chair)

• **FINANCE COMMITTEE:**

Committee Members: Alvarez, Boling (Vice Chair), Cox (Chair), Janney, Sessom

ADVISORY COMMITTEES

• **AUTHORITY ADVISORY COMMITTEE:**

Liaison: Robinson (Primary), Boling

• **ART ADVISORY COMMITTEE:**

Committee Member: Gleason

LIAISONS

- **AIRPORT LAND USE COMPATIBILITY PLAN FOR SAN DIEGO INTERNATIONAL AIRPORT:**
Liaison: Janney
- **CALTRANS:**
Liaison: Berman
- **INTER-GOVERNMENTAL AFFAIRS:**
Liaison: Cox
- **MILITARY AFFAIRS:**
Liaison: Farnam
- **PORT:**
Liaisons: Cox, Gleason (Primary), Robinson
- **WORLD TRADE CENTER:**
Representatives: Alvarez, Gleason (Primary)

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG TRANSPORTATION COMMITTEE:**
Representatives: Alvarez (Primary), Hubbs

CHAIR'S REPORT:

PRESIDENT/CEO'S REPORT:

NON-AGENDA PUBLIC COMMENT:

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Note: Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

CONSENT AGENDA (Items 1-13):

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

1. APPROVAL OF MINUTES:

The Board is requested to approve minutes of prior Board meetings.

RECOMMENDATION: Approve the minutes of the May 11, 2015, special meeting and May 21, 2015, regular meeting.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

The Board is requested to accept the reports.

RECOMMENDATION: Accept the reports and pre-approve Board member attendance at other meetings, trainings and events not covered by the current resolution.

(Corporate & Information Governance: Tony Russell, Director/Authority Clerk)

3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM APRIL 27, 2015 THROUGH MAY 31, 2015, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM APRIL 27, 2015 THROUGH MAY 31, 2015:

The Board is requested to receive the report.

RECOMMENDATION: Receive the report.

(Procurement: Jana Vargas, Director)

4. JUNE 2015 LEGISLATIVE REPORT:

The Board is requested to approve the report.

RECOMMENDATION: Adopt Resolution No. 2015-0055, approving the June 2015 Legislative Report.

(Inter-Governmental Relations: Michael Kulis, Director)

5. APPOINTMENT OF PUBLIC MEMBER TO THE AUDIT COMMITTEE:

The Board is requested to approve the appointment.

RECOMMENDATION: Adopt Resolution No. 2015-0056, appointing Jack Van Sambeek as a public member to the Audit Committee.

(Corporate & Information Governance: Tony Russell, Director/Authority Clerk)

6. DISPOSITION OF SURPLUS PROPERTY:

The Board is requested to authorize disposition of surplus property.

RECOMMENDATION: Adopt Resolution No. 2015-0058, authorizing the disposition of surplus property (materials and/or equipment) by: 1) donating electronic surplus to San Diego Futures Foundation (SDFF), 2) sale to the highest bidder, and 3) recycling and disposing of unwanted items as scrap.

(Procurement: Jana Vargas, Director)

7. AMEND AUTHORITY POLICY 9.10 PROMULGATING A FORMAL POLICY OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY FOR THE SALE OF ADVERTISING SPACE:

The Board is requested to amend the policy.

RECOMMENDATION: Adopt Resolution No. 2015-0059, amending Authority Policy 9.10 promulgating a formal policy for the sale of advertising space at San Diego International Airport.

(Legal: Breton Lobner, General Counsel)

CLAIMS

COMMITTEE RECOMMENDATIONS

CONTRACTS AND AGREEMENTS

8. AWARD A CONTRACT TO HAZARD CONSTRUCTION FOR AIR FREIGHT BUILDING PAVEMENT REHABILITATION AT SAN DIEGO INTERNATIONAL AIRPORT:

The Board is requested to award a contract.

RECOMMENDATION: Adopt Resolution No. 2015-0060, awarding a contract to Hazard Construction Company, in the amount of \$249,908, for Project No. 104195, Air Freight Building Pavement Rehabilitation at San Diego International Airport.

(Facilities Development: Iraj Ghaemi, Director)

9. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A PUBLIC IMPROVEMENT MAINTENANCE AGREEMENT WITH THE CITY OF SAN DIEGO:

The Board is requested to approve an agreement.

RECOMMENDATION: Adopt Resolution No. 2015-0061, approving and authorizing the President/CEO to negotiate and execute a Public Improvement Maintenance Agreement with the City of San Diego for the airport noise monitoring sites.

(Finance & Asset Management: Kathy Kiefer, Sr. Director)

10. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A LICENSE AGREEMENT FOR MAINTENANCE AND INDEMNITY REGARDING LANDSCAPE IMPROVEMENTS WITH LIBERTY STATION COMMUNITY ASSOCIATION:

The Board is requested to approve an agreement.

RECOMMENDATION: Adopt Resolution No. 2015-0062, approving and authorizing the President/CEO to negotiate and execute a License Agreement for Maintenance and Indemnity regarding landscape improvements with Liberty Station Community Association for real property located at 2722 and 2724 Truxtun Road.

(Finance & Asset Management: Kathy Kiefer, Sr. Director)

11. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A FIRST AMENDMENT TO THE PUBLIC ART AGREEMENT WITH UEBERALL INTERNATIONAL, LLC FOR RENTAL CAR CENTER PUBLIC ART PROJECT:

The Board is requested to approve an amendment.

RECOMMENDATION: Adopt Resolution No. 2015-0063, approving and authorizing the President/CEO to execute a First Amendment to the Public Art Agreement with Ueberall International, LLC to extend the term for an additional eight (8) months resulting in a termination date of January 31, 2017.

(Vision, Voice & Engagement: Diana Lucero, Director)

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

12. AWARD A CONTRACT TO S&L SPECIALTY CONTRACTING, INC. FOR QUIETER HOME PROGRAM PHASE 8, GROUP 7, PROJECT NO. 380807 (34 HISTORIC AND NON-HISTORIC SINGLE AND MULTI-FAMILY UNITS ON 17 RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE AIRPORT):

The Board is requested to award a contract.

RECOMMENDATION: Adopt Resolution No. 2015-0064, awarding a contract to S&L Specialty Contracting, Inc., in the amount of \$1,719,450, for Phase 8, Group 7, Project No. 380807, of the San Diego County Regional Airport Authority's ("Authority's") Quieter Home Program.

(Airport Planning & Noise Mitigation: Keith Wilschetz, Director)

13. AWARD A CONTRACT TO GRANITE CONSTRUCTION COMPANY FOR EMPLOYEE LOT 6 EXPANSION AT SAN DIEGO INTERNATIONAL AIRPORT:

The Board is requested to award a contract.

RECOMMENDATION: Adopt Resolution No. 2015-0065, awarding a contract to Granite Construction Company in the amount of \$3,369,565, for Project No. 104185, Employee Lot 6 Expansion at San Diego International Airport.

(Facilities Development: Iraj Ghaemi, Director)

PUBLIC HEARINGS:

OLD BUSINESS:

NEW BUSINESS:

14. AIRPORT-PERMITTED COMMERCIAL VEHICLE DRIVER BACKGROUND CHECK REQUIREMENTS:

The Board is requested to amend the codes.

RECOMMENDATION: Adopt Resolution No. 2015-0066, authorizing the President/CEO to determine the required form of background checks for all ground transportation service providers.

Adopt Resolution No. 2015-0067, amending Authority Codes 9.12 – Ground Transportation Service Permits, 9.13 – Driver Permits, 9.14 – Insurance, 9.15 – Vehicle Registration and 9.21 – Vehicle Condition to reflect issuance of a Transportation Network Company Pilot Program Permit.

(Ground Transportation: David Boenitz, Director)

CLOSED SESSION:

15. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Real property negotiations pursuant to Cal. Gov. Code § 54954.5(b) and § 54956.8.)
Property: Salt Plant – 17 acre parcel located at 1470 Bay Boulevard, San Diego.
Agency Negotiators: Scott Brickner, Finance & Asset Management, Vice President/Treasurer.

Negotiating Parties: San Diego Gas & Electric, United States Fish and Wildlife Service, GGTW, LLC (current tenant) and/or other interested parties.

Under Negotiation: Sale – terms and conditions.

16. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:

(Cal. Gov. Code § 54956.9(a) and (d)(1).)

Diego Concession Group, Inc. v. San Diego County Regional Airport Authority,
San Diego Superior Court Case No. 37-2012-00088083-CU-BT-CTL

17. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:

(Cal. Gov. Code § 54956.9(a) and (d)(1).)

Dryden Oaks, LLC v. San Diego County Regional Airport Authority, et al.,
San Diego Superior Court, North County, Case No. 37-2014-00004077-CU-EI-NC

18. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Cal. Gov. Code § 54956.9(a) and (d)(1).)

Donna Wilson; John Wilson v. San Diego Port Authority; San Diego International Airport; San Diego County Regional Airport Authority
San Diego Superior Court Case No. 37-2014-00015326-CU-PO-CTL (Meyer)

19. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Cal. Gov. Code §54956.9(a) and (d)(1).)

Joan M. Ward v. San Diego County Regional Airport Authority, et al
San Diego Superior Court Case No. 37-2014-00022181-CU-WT-CTL

20. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION AND EXISTING LITIGATION:

(Significant exposure to litigation pursuant to Cal. Gov. Code §§ 54956.9(a) and 54956.9(b).)

Jay A. Bass, et al/v. San Diego City Employees' Retirement System, et al.,
San Diego Superior Court Case No. 37-2013-00077566-CU-OE-CTL

21. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

(Significant exposure to litigation pursuant to Cal. Gov. Code §§ 54956.9 (b) and 54954.5.)

Re: Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board regarding submission of technical reports pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.
Number of potential cases: 1

22. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

(Initiation of litigation pursuant to Cal. Government Code § 54956.9(d).)

Number of cases: 3

REPORT ON CLOSED SESSION:

NON-AGENDA PUBLIC COMMENT:

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Note: Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

GENERAL COUNSEL REPORT:

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT:

ADJOURNMENT:

Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)

- 1) Persons wishing to address the Board, ALUC, and Committees shall complete a "Request to Speak" form prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to complete a form shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is limited to eighteen (18) minutes and is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board. A second Public Comment period is reserved for general public comment later in the meeting for those who could not be heard during the first Public Comment period.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees. Public comment on specific items is limited to twenty (20) minutes – ten (10) minutes for those in favor and ten (10) minutes for those in opposition of an item. Each individual speaker will be allowed three (3) minutes, and applicants and groups will be allowed five (5) minutes.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.
- 6) After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

Additional Meeting Information

NOTE: This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2400 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at www.san.org.

For those planning to attend the Board meeting, parking is available in the public parking lot located directly in front of the Commuter Terminal. Bring your ticket to the third floor receptionist for validation.

You may also reach the Commuter Terminal by using public transit via the San Diego MTS System, Route 992. The MTS bus stop at Terminal 1 is a very short walking distance from the Commuter Terminal. ADA paratransit operations will continue to serve the Commuter Terminal as required by Federal regulation. For MTS route, fare and paratransit information, please call the San Diego MTS at (619) 233-3004 or 511.

Presentation on San Diego International Airport's Good Traveler Carbon Offset Pilot Program



Paul Manasjan
Director, Environmental Affairs
San Diego County Regional Airport Authority

Steve Statler
Founder
Cause Based Solutions

Overview

- Strategy
- Survey
- Progress
- RFI
- Next Steps

Project Goals

	Project Goal	Measurements of Success
Community	<ul style="list-style-type: none"> Honor environmental commitments made to the community Support positive perceptions of airport (cause-based marketing / goodwill publicity) 	<ul style="list-style-type: none"> Overall community support for the program PR stories at launch of project & once a milestone has been reached
Customer	<ul style="list-style-type: none"> Develop a program that is compelling, well-received & used by passengers Develop a program that is supported by concessionaires (if implemented via some concessionaires) 	<ul style="list-style-type: none"> Customer research showing overall positive consumer receptiveness to 'idea' of program Consumer usage goals: 1% of passengers and/or enough consumer usage to celebrate a specific milestone
Operational	<ul style="list-style-type: none"> Ensure carbon offset activities are seen as positive and not an interruption from airport experience Use existing infrastructure to promote and engage consumers in the carbon offset 	<ul style="list-style-type: none"> Overall positive feedback from passengers on implementation of program
Financial	<ul style="list-style-type: none"> Strive to be cost-neutral or minimal overall cost 	<ul style="list-style-type: none"> Modest investment
Employee	<ul style="list-style-type: none"> Ensure project is a positive overall to employees. Balance employee time/resources vs. value of the project 	

SDCRAA Strategy Summary

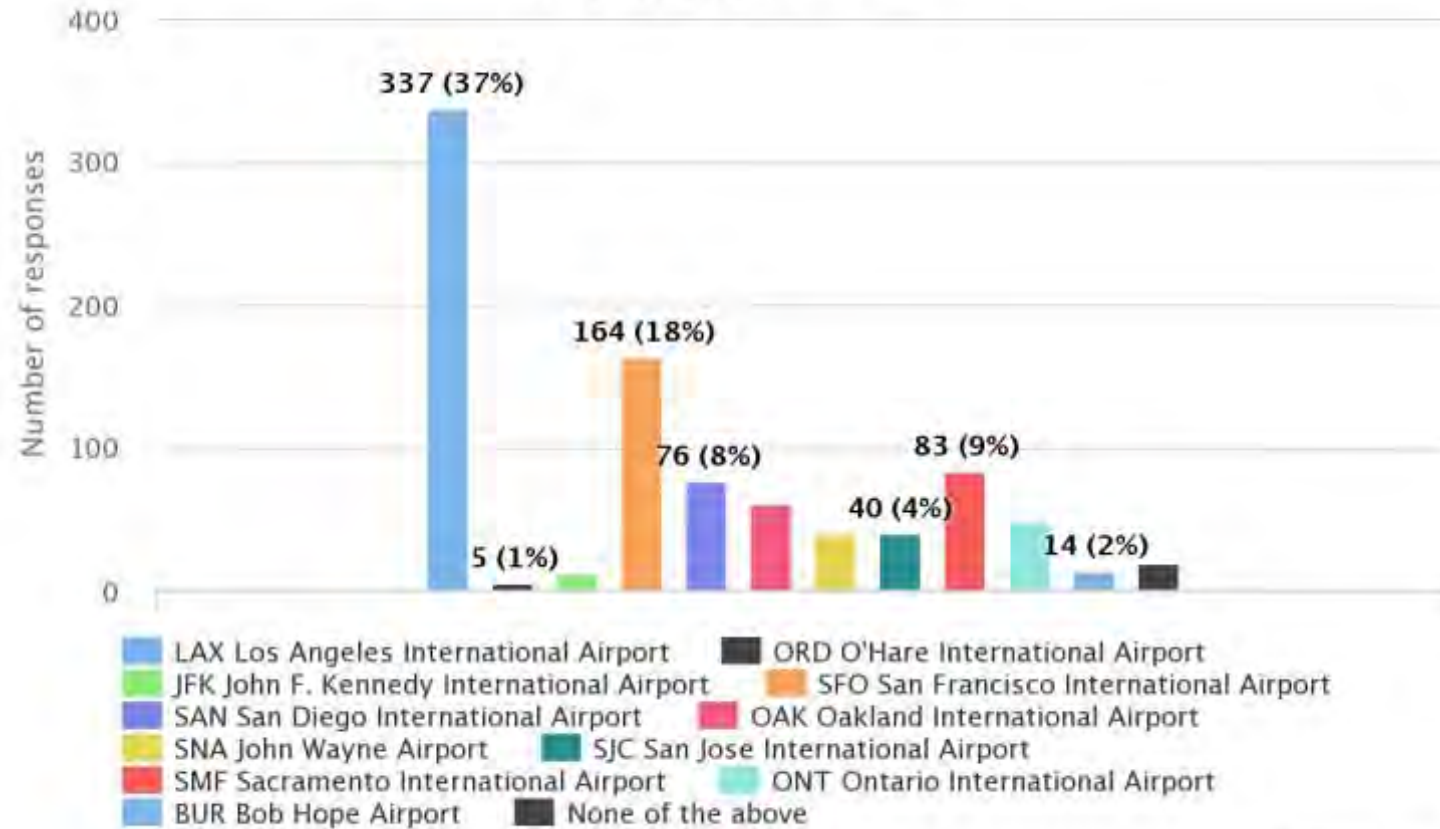
- Position airport as a channel to enable travelers to fly carbon neutral
 - Educate and sell a portfolio of offsets using multiple touch points
 - Signage, Tickets, Displays, Kiosks, Concessions, Web & Mobile
- Provide leadership to other airports and travel providers
 - Enable them to adopt the program

Strategy Overview

- Define a licensable brand ✓
- Merchandise ✓
- Lean Approach ✓
- Multi-channel ✓
- Add channels over time
- Engage local stakeholders ✓
- Reward participants
- Extend to other airports
- Outsource Operations ✓

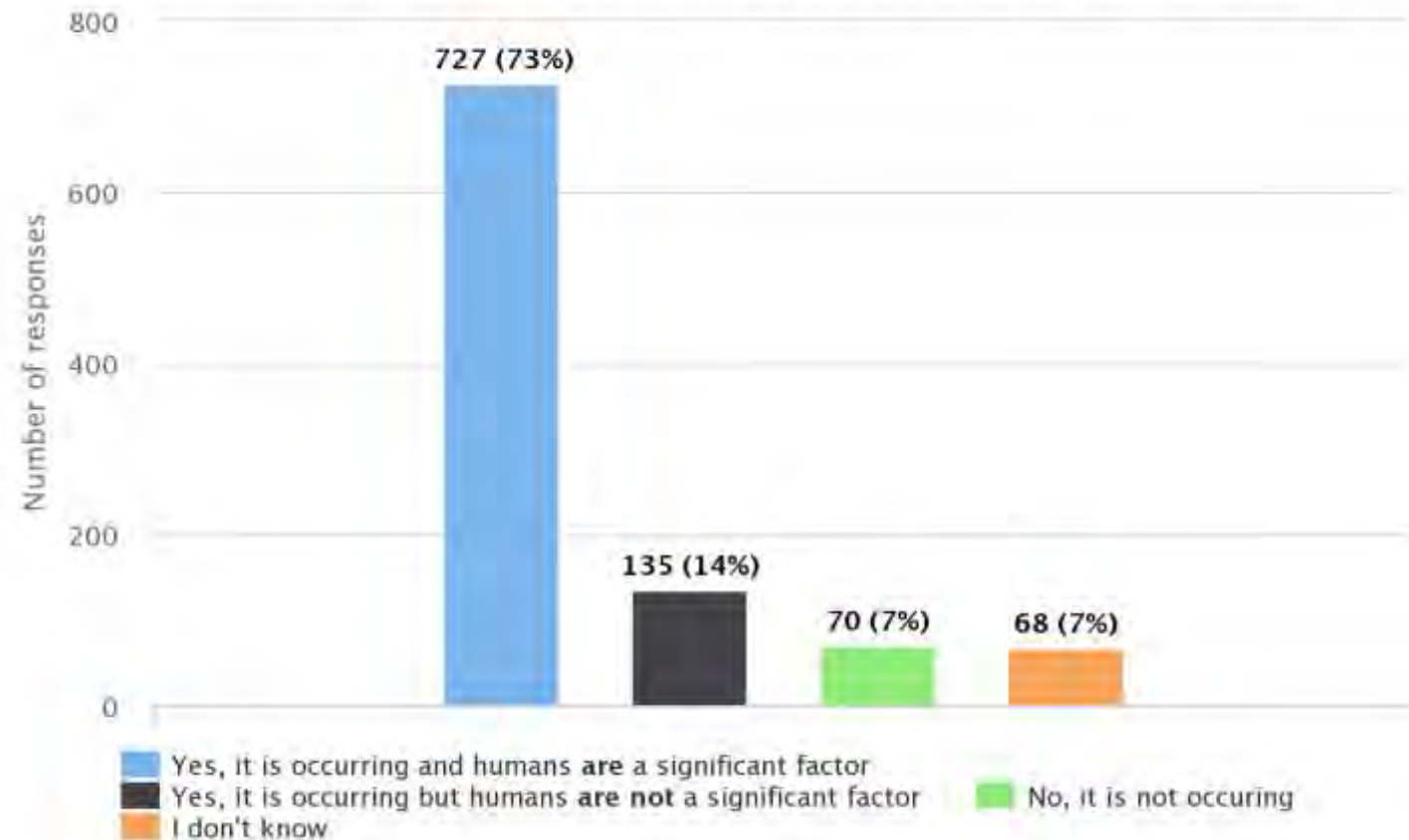
Survey

Which airport do you tend to fly from most often?
(displaying top 12 results)



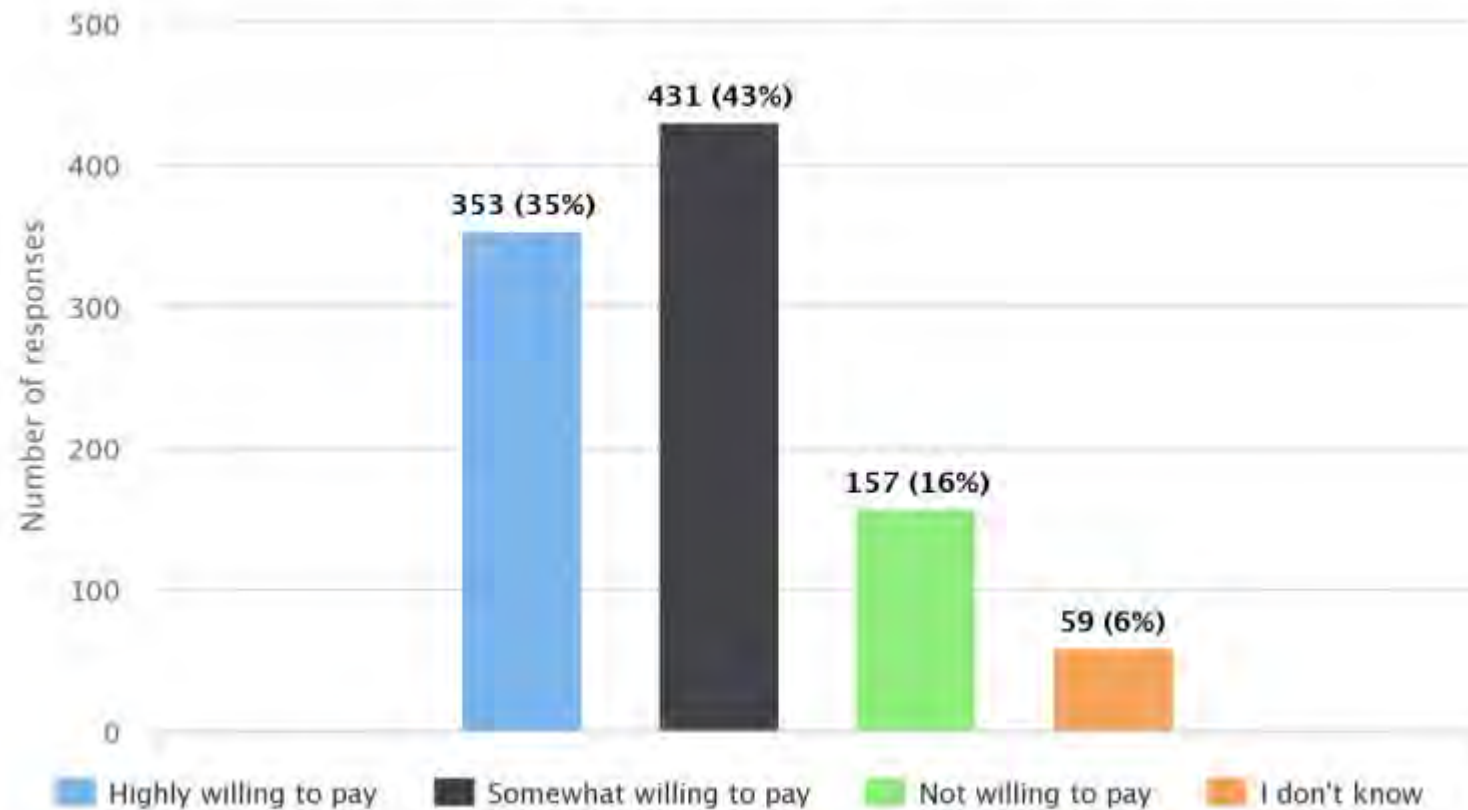
Survey

Do you believe that climate change is occurring and that humans are a significant factor?



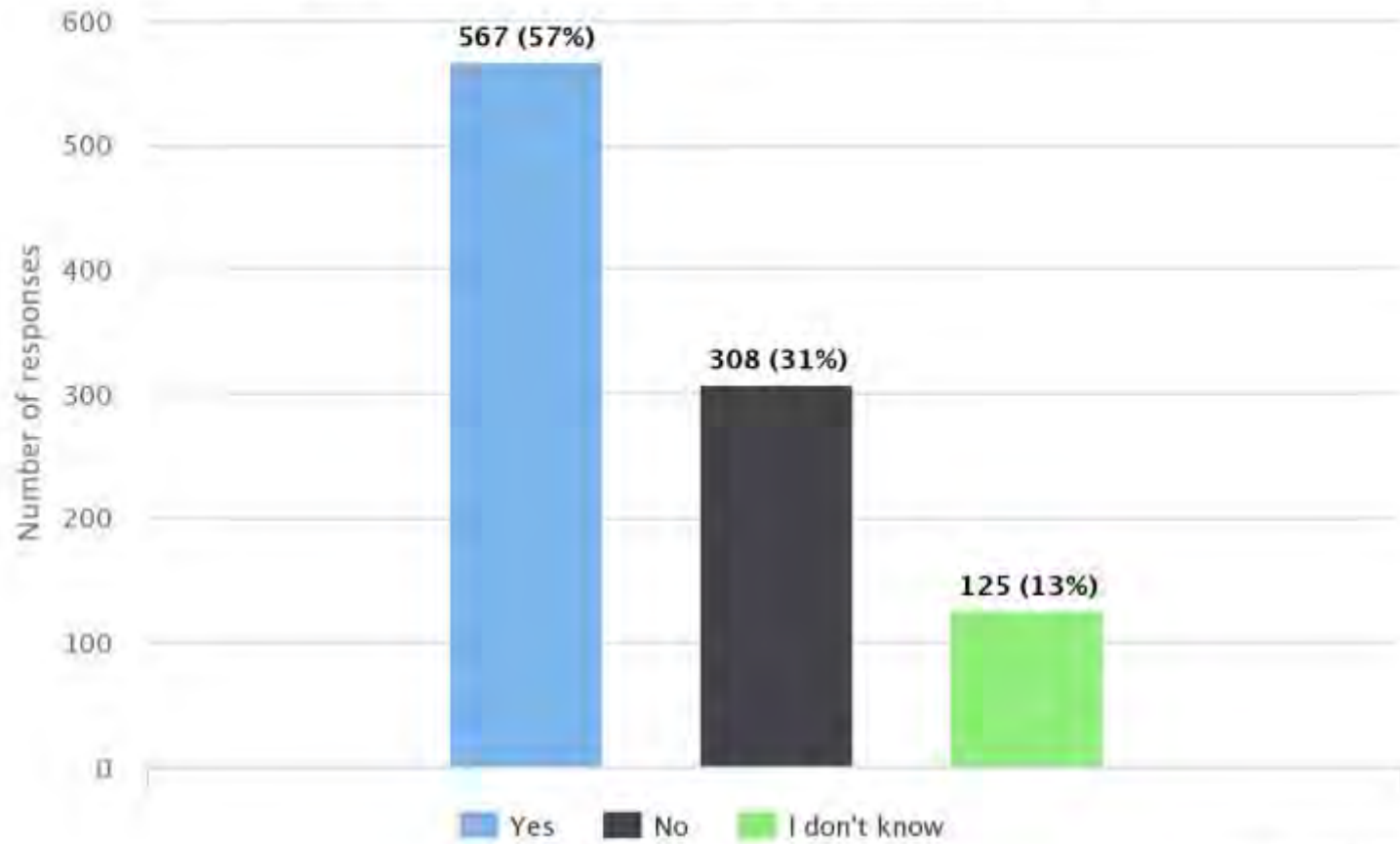
Survey

If there was an effective way of eliminating the environmental impact of your flight that cost between 61 cents and \$9 (depending the length of your flight) would you be willing to pay that extra amount?



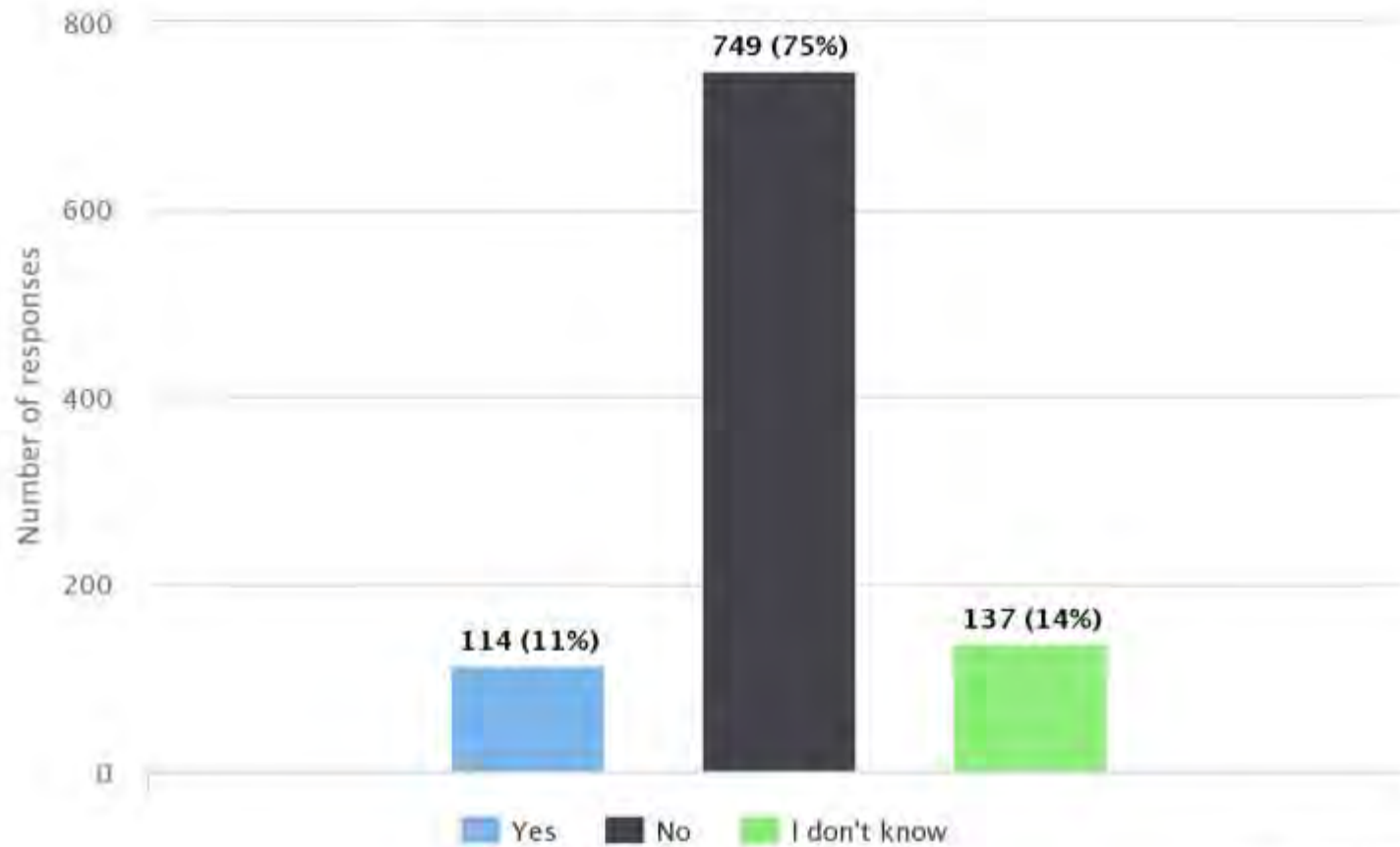
Survey

Do you have some understanding of what a "carbon offset" is?



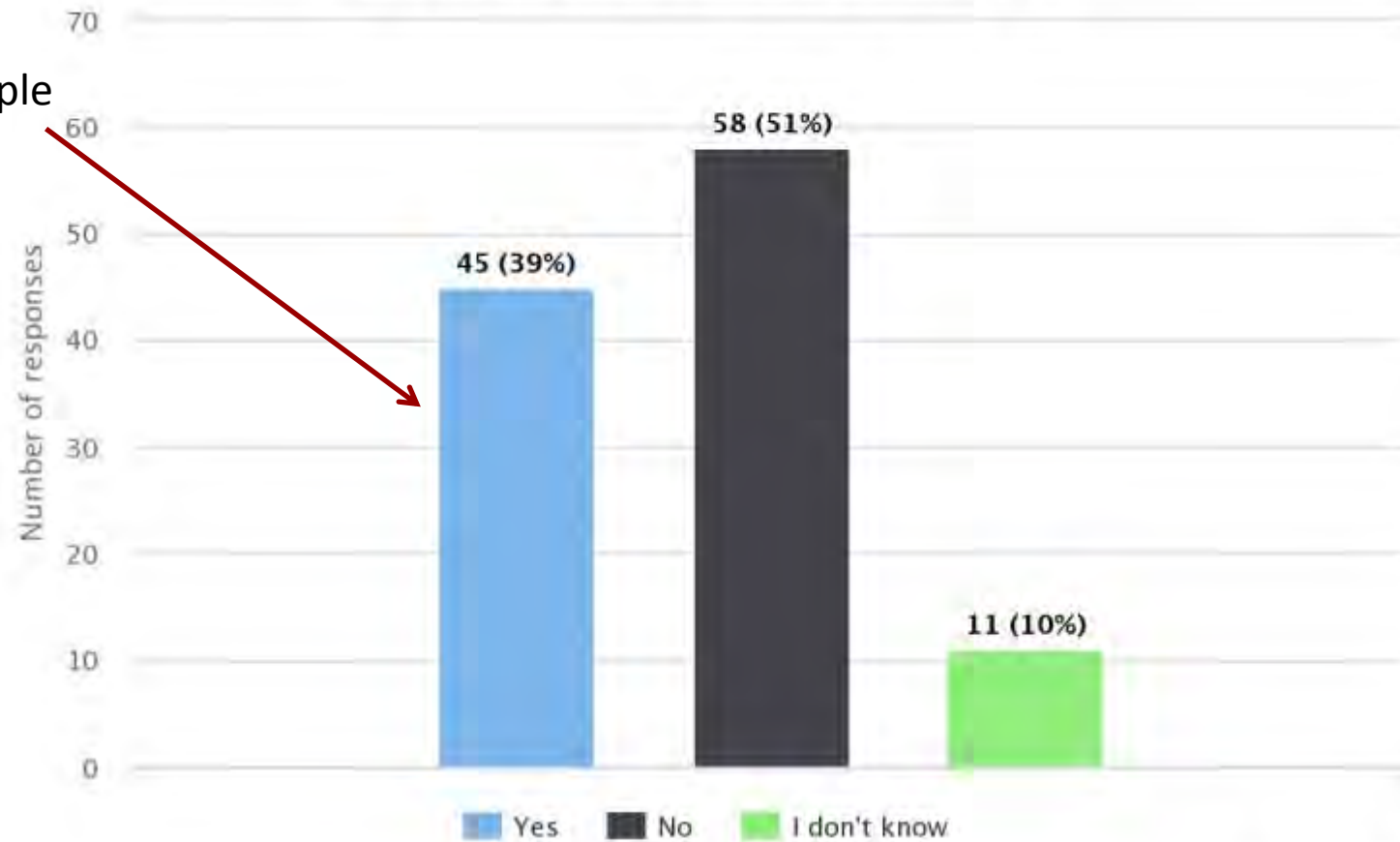
Survey

Have you ever bought a carbon offset?



Survey

Have you ever bought a carbon offset for a flight?



4.5% of Total Sample



Define a licensable brand



Making Carbon Offsets Physical



Ryan Bros Signage

- Item on price board
- 20" Card temporarily appended



The Good Traveler 500 1.00

MILES



Ryan Bros Table Tents

THE GOOD TRAVELER
LEAVES NO TRACE

Restore the Balance with The Good Traveler Offset Tag

500 mi
200 mi
\$1 balances the impact of 500 air miles or 200 car miles

Funds from each tag are invested in projects which:

- Prevent pollution from 172 lbs of CO₂e
- Restore 50 gallons of water

We support these projects:
Big Smile Wind Farm
Arcata Community Forest
Colorado Delta Restoration

Follow us:
www.thegoodtraveler.org
[@GoodTravelerLNT](https://twitter.com/GoodTravelerLNT)
[Facebook.com/thegoodtraveler](https://www.facebook.com/thegoodtraveler)

The Good Traveler is sponsored by San Diego County Regional Airport Authority

In partnership with terraPASS

SAN DIEGO
INTERNATIONAL AIRPORT
LET'S GO



Web Domain



Multi-Channel

The image shows a web browser window displaying the Boingo Hotspot portal for San Diego International Airport. The browser's address bar shows the URL `portal.boingohotspot.net`. The page features a dark sidebar on the left with the Boingo logo and a "My Account" link. Below the logo are input fields for "Username" and "Password", a dropdown menu set to "Boingo", and a blue "Log In" button. A link for "Forgot Username or Password?" is also present. The main content area has a blue background with the San Diego International Airport logo and the text "Welcome to San Diego International Airport". A large blue button labeled "Get Online Now!" is centered on the page. At the bottom, a dark navigation bar contains four icons and labels: "Flight Finder", "Airport Website", "Around Me", and "Carbon Offset". The browser's tab bar shows several open tabs, including "Who We Are | NativeEnergy", "NativeEnergy (@NativeEnergy) | Twitter", "Steve's Cause-Based Solutions In...", "2014 Mil to CII Graduates | CyberTECH", and "Boingo Hotspot | Home".

Engaging Local Stakeholders

Concessions

- SSP, Ryan Brothers [HMS Host, High Flying Foods, Hudson]

Local Non-profits

- San Diego Foundation, Sierra Club, Museum of Contemporary Art San Diego

Local Businesses

- Brewers Guild
- Hotels: Paradise Point
- Corporate: Qualcomm

Celebrities & Scientists

- Scripps

Airline Environmental Teams

- United

Merchandise



RFI Qualitative Assessment



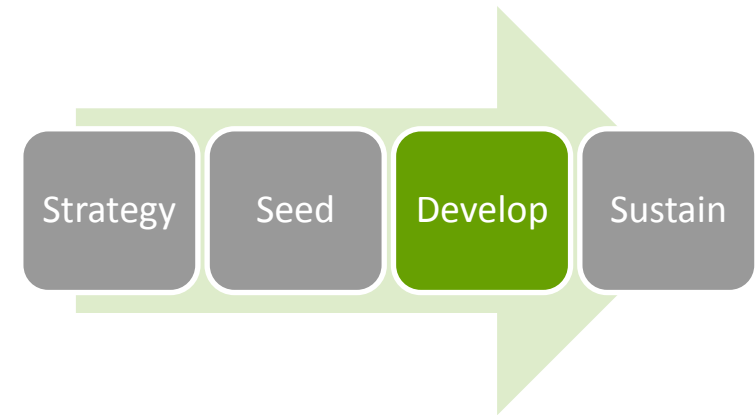
Launch



- Survey Results
- Empowering Individuals - Affordable, Easy, Meaningful
 - 1st Airport to put Carbon Offsets on the Menu
 - WiFi Login Page
- Art Competition & Instagram Campaign

Phase 3 – Develop

- Support current pilot channels
 - SSP/Ryan Bros
 - WiFi Sales with TerraPass
 - Refine Display Messaging
- Expand channel partnerships
 - Broader deployment with SAN Concessions
 - Local Destinations – Brewers Guild, Zoo
 - Ground Transportation
- Engage other Airports
- RFP for offset provider / operations
- Promote
 - Social media, art contest, media engagement
- Rewards
- Plan for sustaining the program
 - Consider options: a) SDCRAA program manager b) 501(c)3 with SDCRAA control/sponsorship, airport membership c) independent status / broader membership / margin from offset sales ...



Thank You



@GoodTravelerLNT



facebook.com/TheGoodTraveler

www.TheGoodTraveler.org

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ITEM B



**PRESENTATION ON
AIRPORT DEVELOPMENT PLAN
(ADP) ALTERNATIVE 5**

June 25, 2015

Public / Stakeholder Outreach

- Over 100 stakeholder outreach meetings were held to obtain feedback on Alternatives 1 - 4
- Recently-developed considerations:
 - Possible impact on future runway reconstruction
 - Phase 1 – Develop at least 12 gates as quickly and cost-effectively as possible
- Therefore, a 5th alternative was formulated, specifically addressing those considerations

Public / Stakeholder Outreach

- Stakeholder outreach is underway and will continue on this alternative. Briefings include:
 - Local Airline Managers*
 - Mission Hills Community Group*
 - Senator Feinstein’s staff*
 - Senator Boxer’s staff*
 - Hotel / Motel Association*
 - Off-Airport Parking Operators*
 - Taxi Operators*
 - SDCRAA Staff*
 - Unified Port of San Diego*
 - Airport Authority Advisory Committee*
 - AAAC
 - San Diego Tourism Authority
 - Port Tenants Association
 - Navy Regional Southwest
 - Mayor Kevin Faulconer
 - David Alvarez, Councilmember, City of San Diego^
 - Todd Gloria, Councilmember, City of San Diego
 - Sherri Lightner, City Council President, City of San Diego
 - Lorie Zapf, Councilmember, City of San Diego
 - State Senator Ben Hueso’s staff
 - Congressman Scott Peters’ staff
 - San Diego Regional Chamber of Commerce
 - San Diego Regional Economic Development Corp
 - Downtown San Diego Partnership
 - San Diego Taxpayers Association
 - Assembly Speaker Toni Atkins
 - MCRD
 - SANDAG
 - BIOCUM
 - San Diego Convention Center Corporation

* Briefing complete

Current Terminal Alternatives

Alternative 1

Identified by Board for additional analysis



Alternative 3



Alternative 2

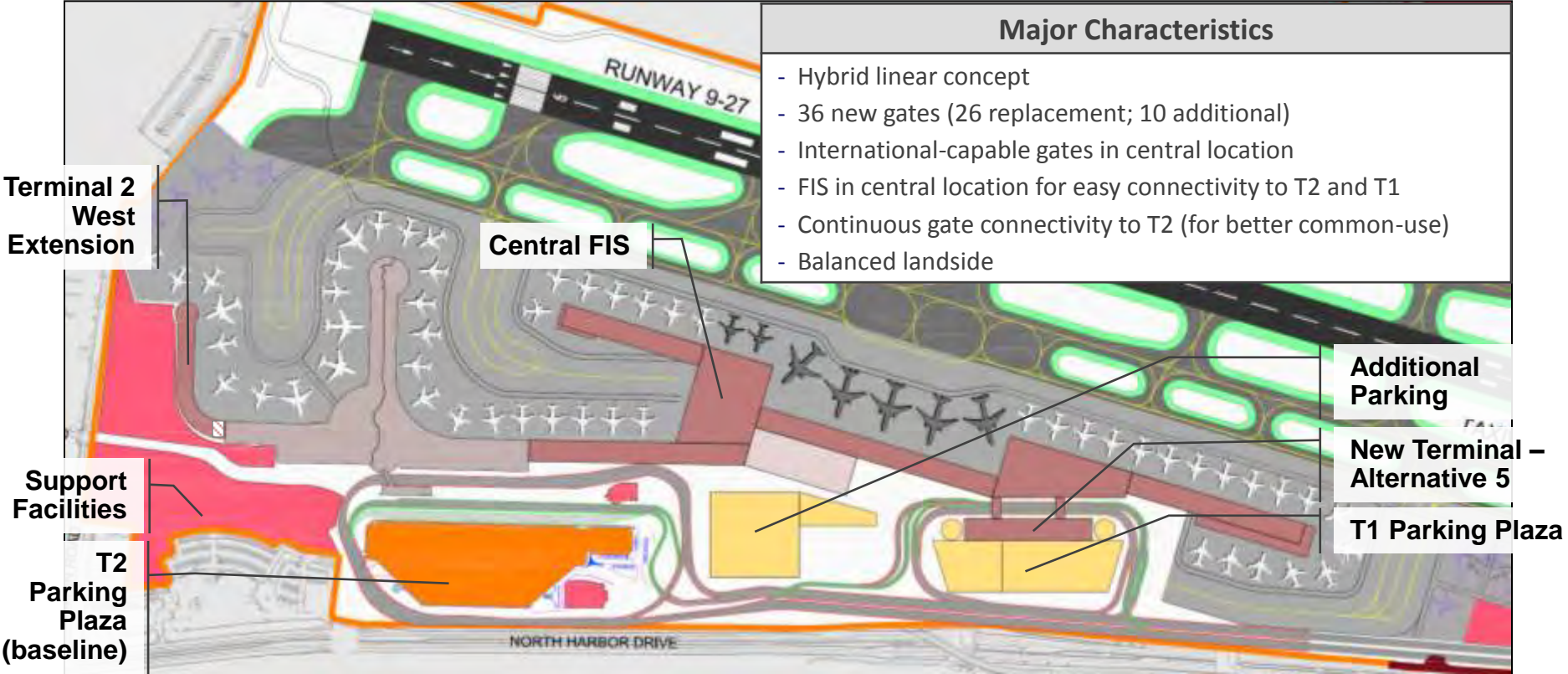


Alternative 4

Identified by Board for additional analysis



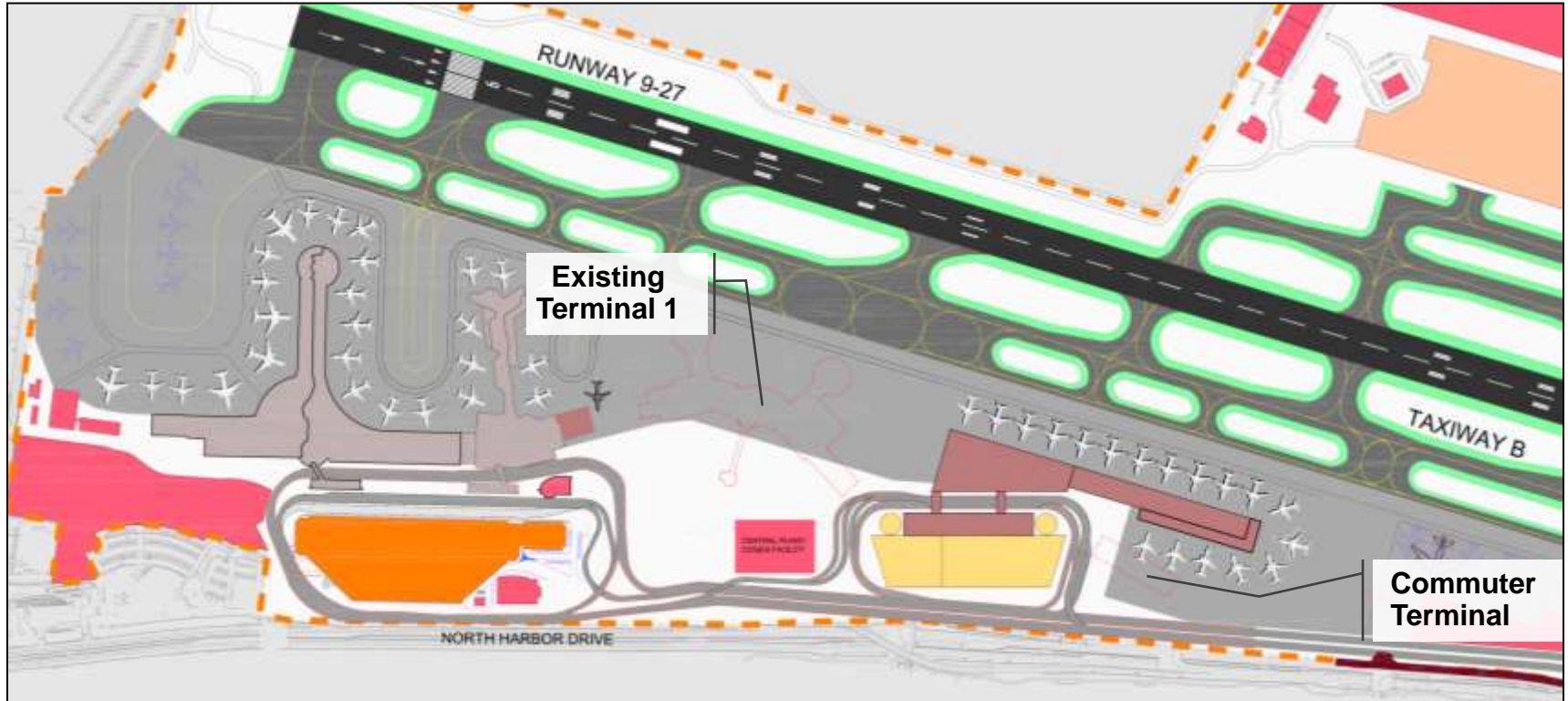
Alternative 5: Ultimate Configuration (PAL 14)



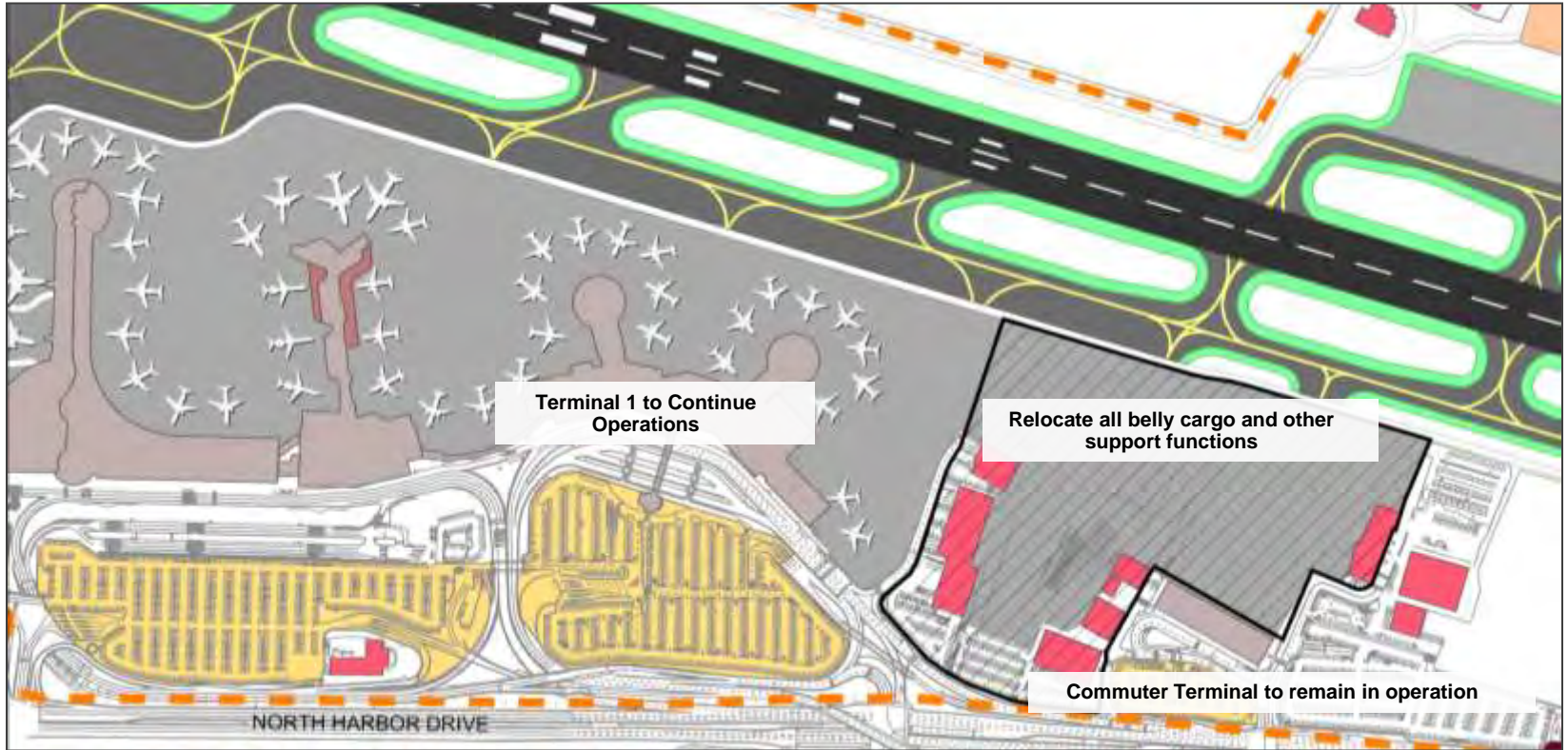
Major Characteristics

- Hybrid linear concept
- 36 new gates (26 replacement; 10 additional)
- International-capable gates in central location
- FIS in central location for easy connectivity to T2 and T1
- Continuous gate connectivity to T2 (for better common-use)
- Balanced landside

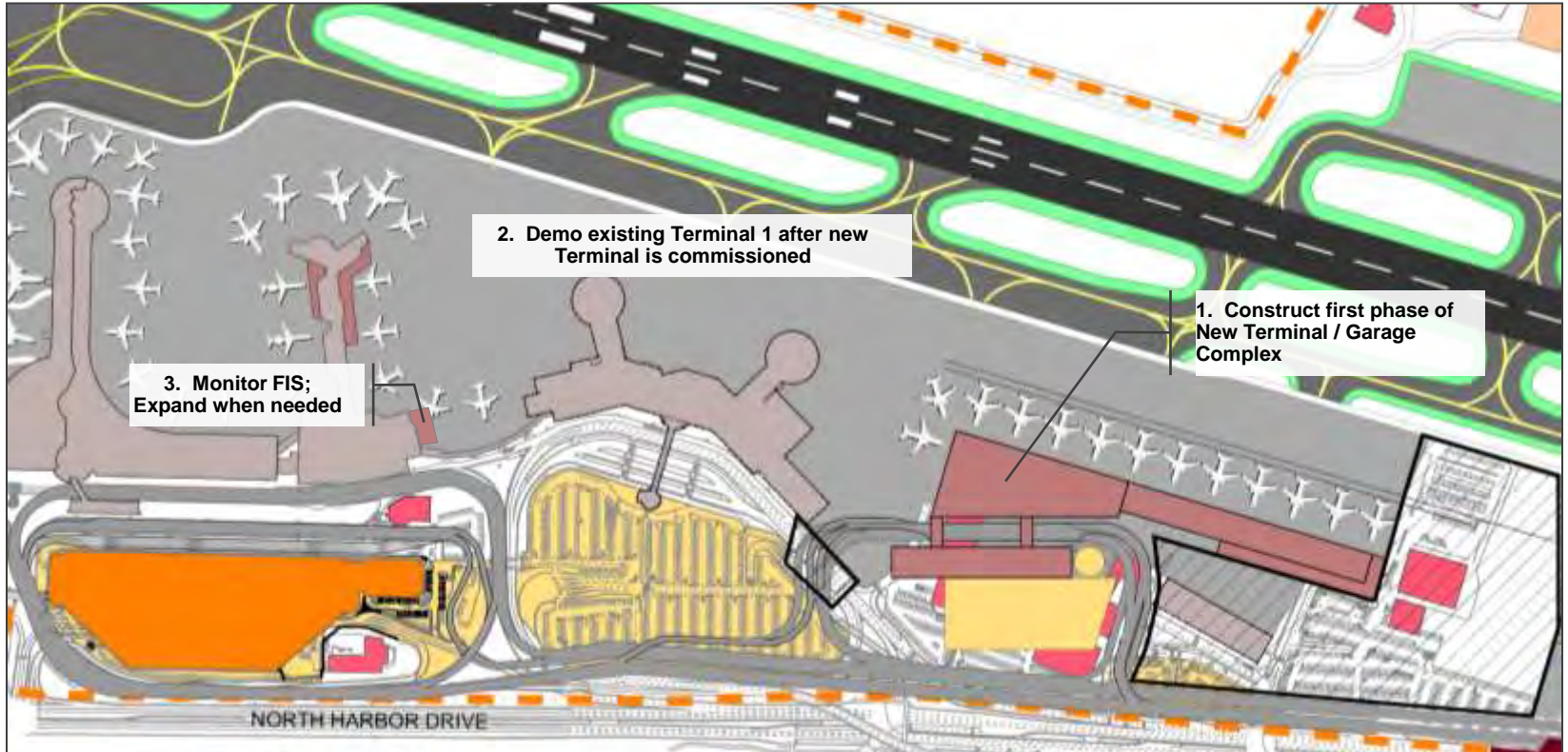
Alternative 5: Interim Configuration (PAL 12)



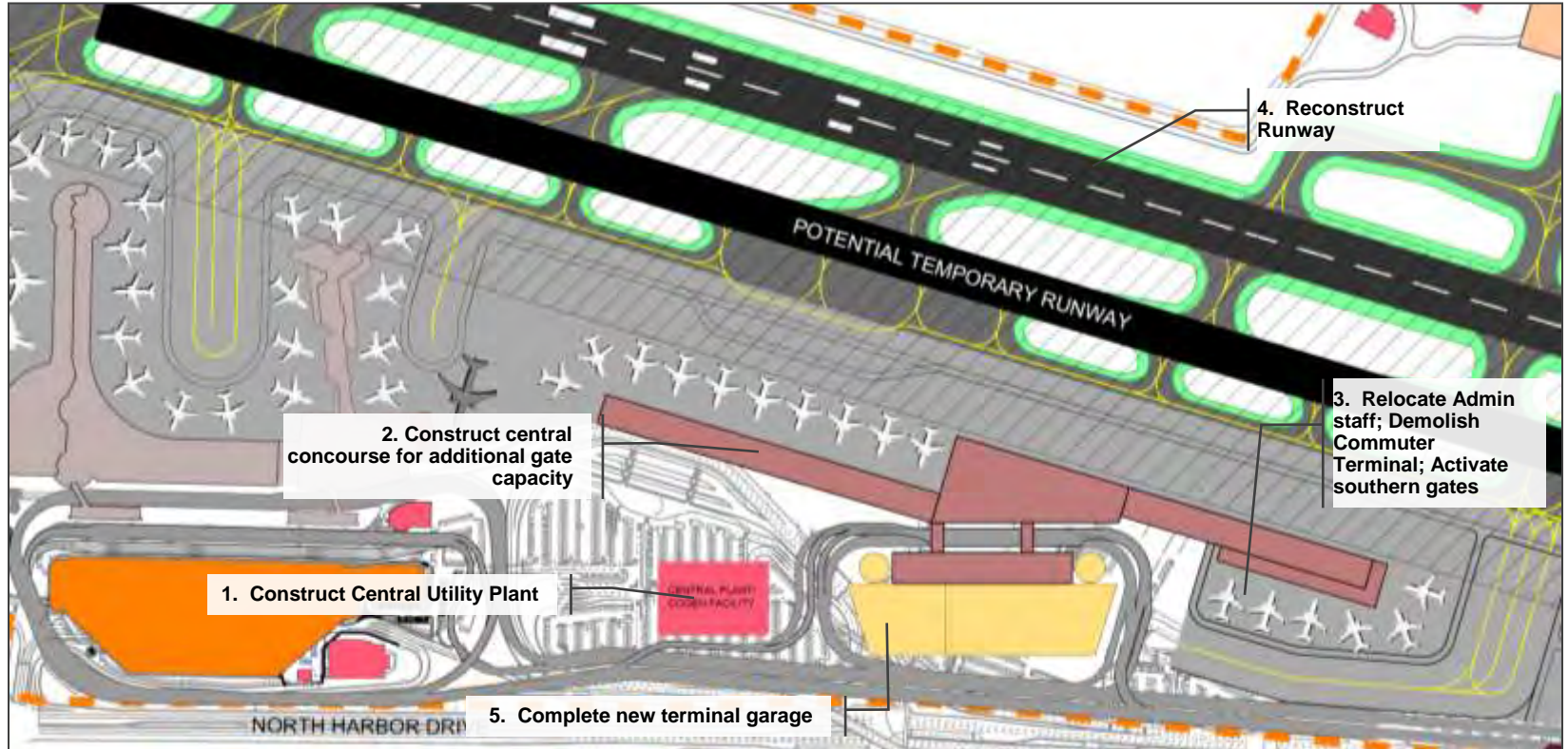
Alternative 5: Enabling Construction Projects



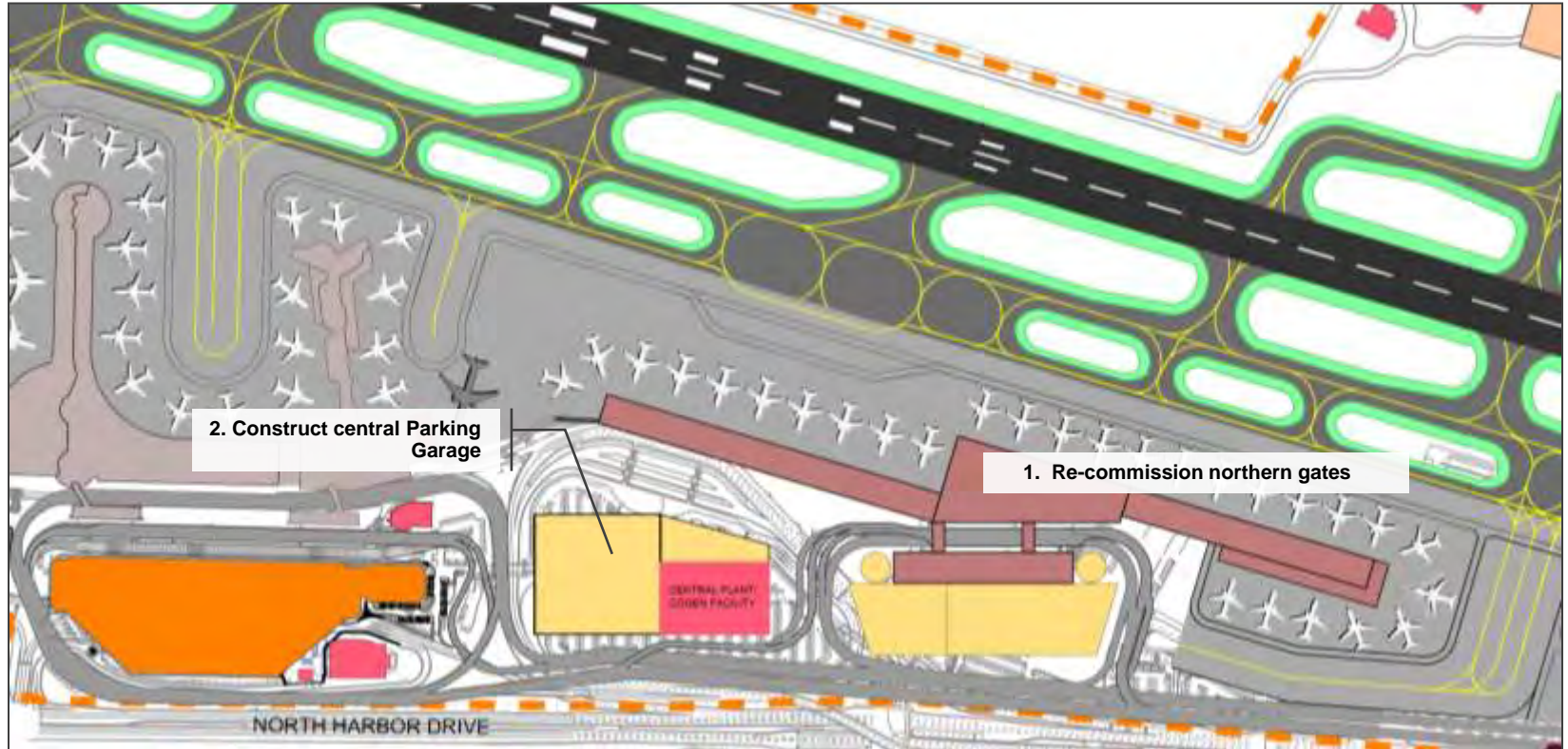
Alternative 5: (Phase 1) Terminal Construction



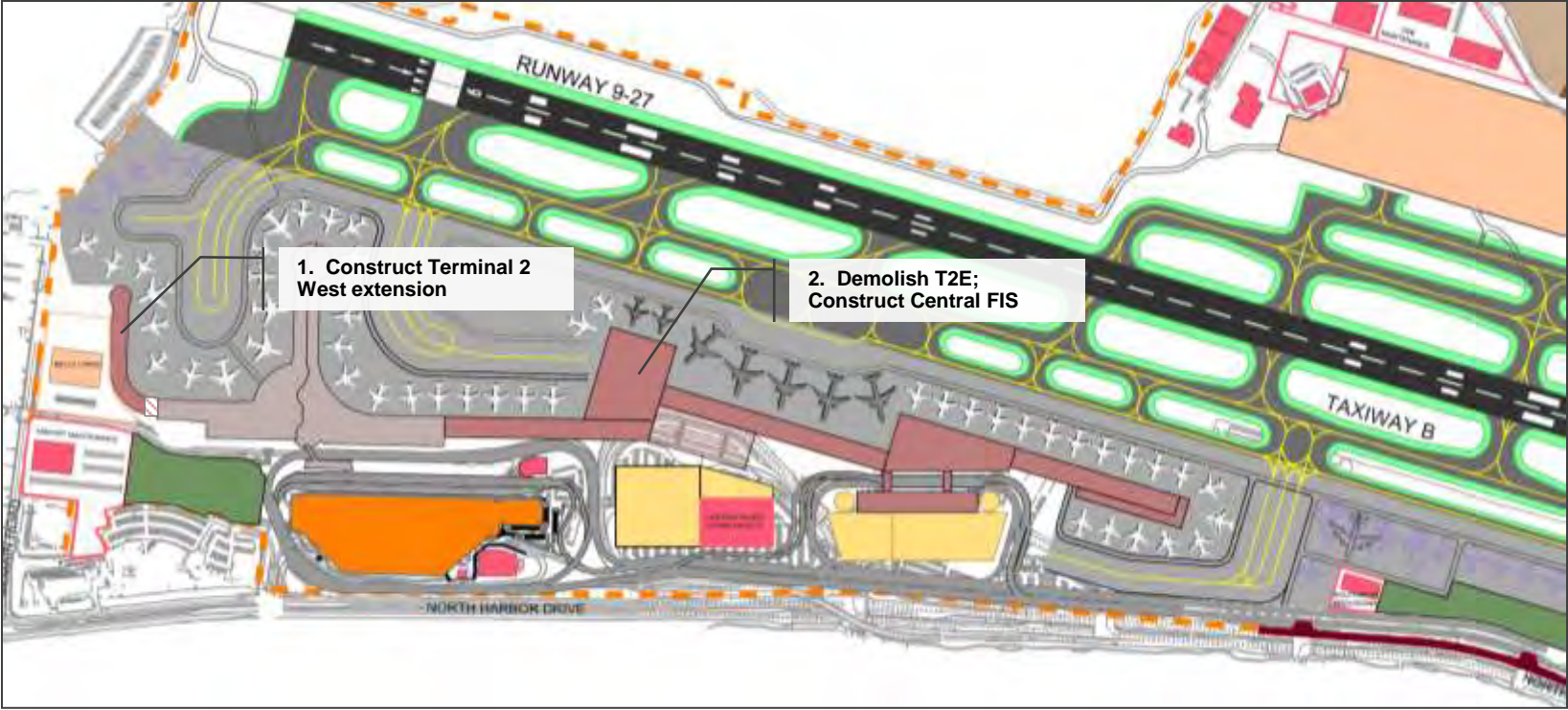
Alternative 5: (Phase 2) Runway Reconstruction



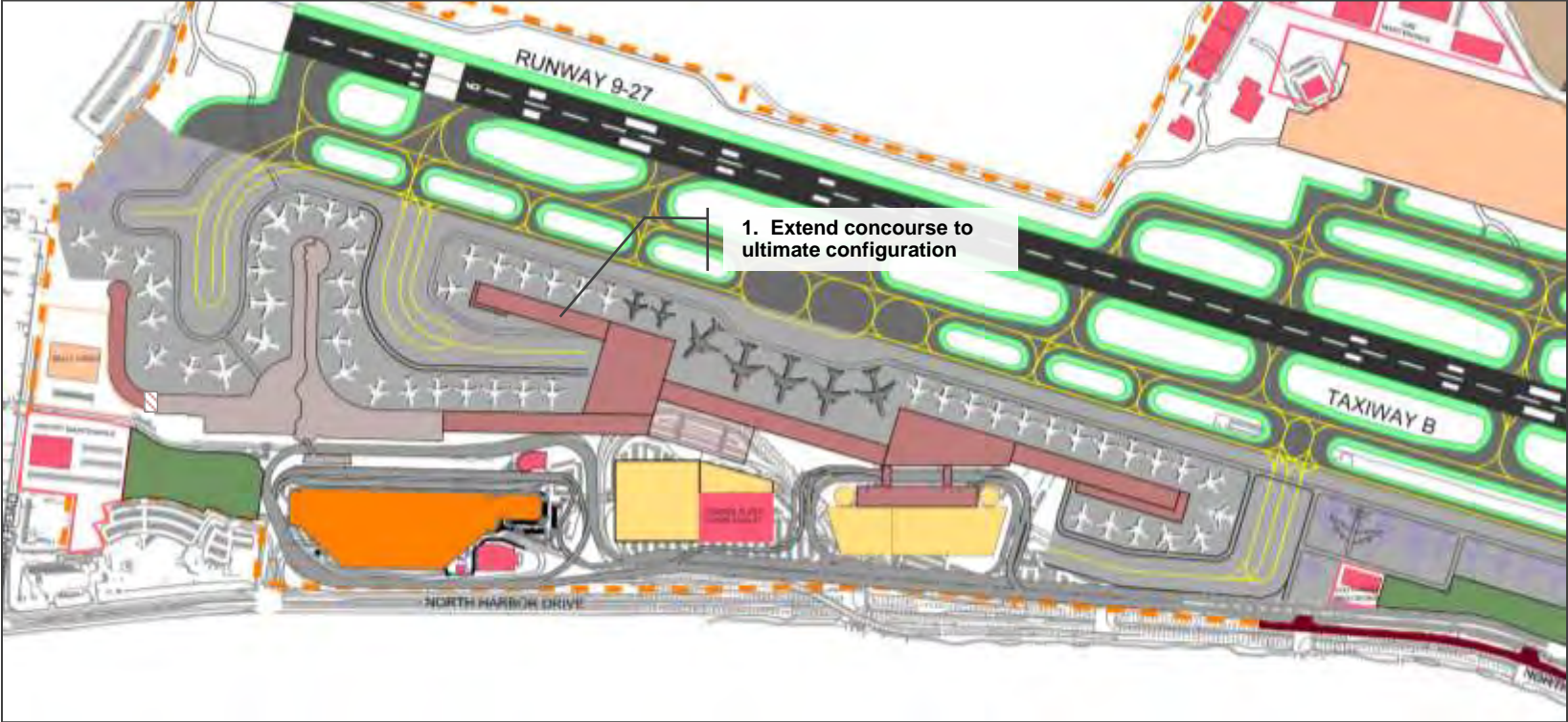
Alternative 5: (Phase 3) Initial Full Occupancy



Alternative 5: (Phase 4) T2-East Replacement



Alternative 5: (Phase 5) Ultimate Configuration



Benefits of Alternative 5

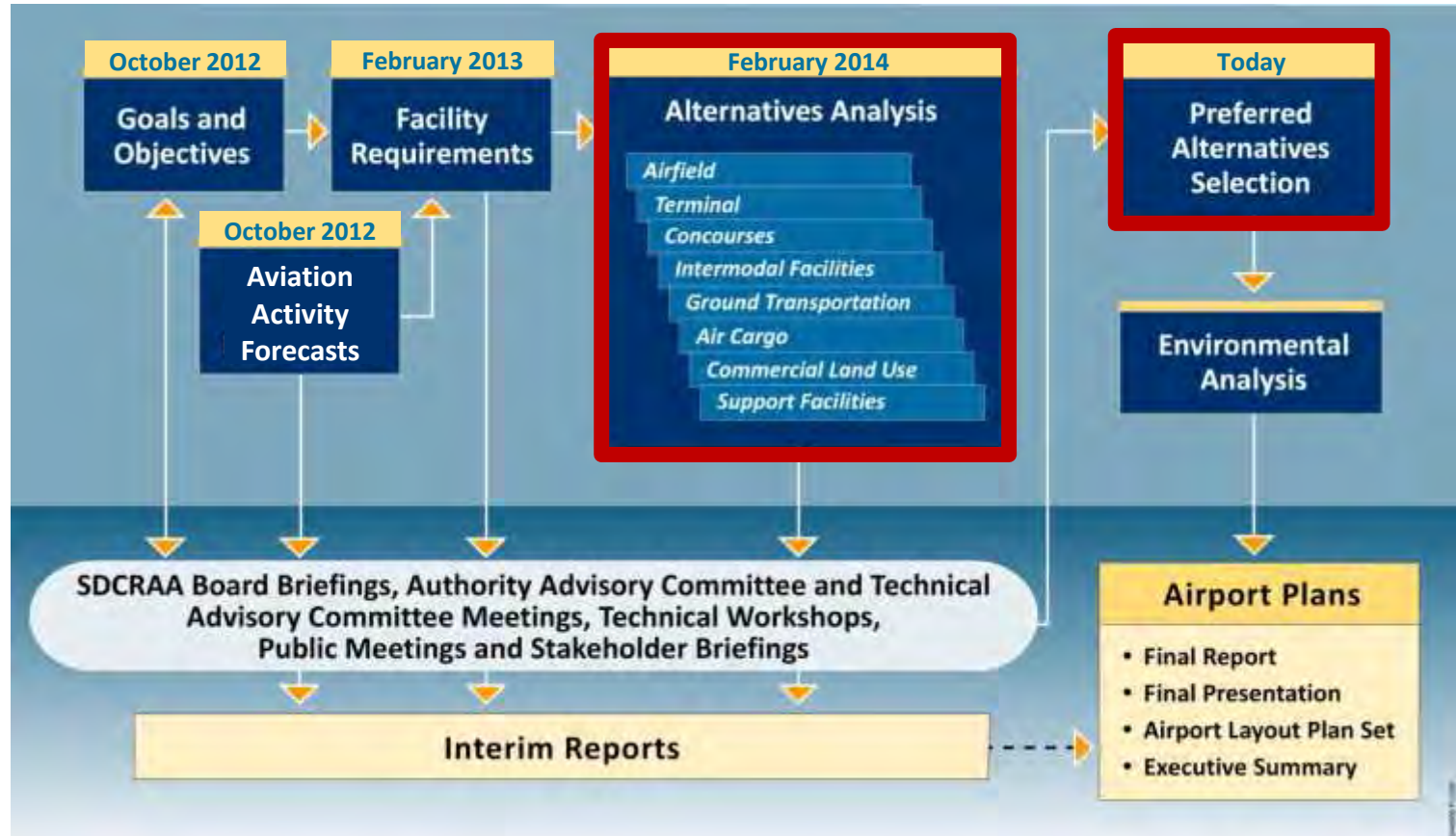
- Phase 1 more cost effective
- Minimal enabling projects for Phase 1:
 - Belly cargo
 - Airport maintenance
 - GSE
 - Landside access and parking
- Flexible phasing plan that can accommodate any anticipated runway reconstruction program
- Central FIS; convenient access for all airlines throughout construction
- Allows enhanced footprint for parking and central plant/CoGen

Rough Order of Magnitude Preliminary Costs

- Estimates only include ADP projects

Alternative	Capital Cost (2015 dollars)
1	\$ 2.1 billion (+ future cost of replacing T2E)
2	\$2.4 billion
3	\$2.4 billion
4	\$2.6 billion
5	\$2.2 billion

Airport Development Plan Workflow

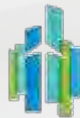


Next Steps

- **Continue public & stakeholder coordination**
- **Continue preparation of financial plan**
- **Present off-airport roadway alternatives to SDCRAA Board in July**
- **Present all alternatives to SDCRAA Board in the fall for consideration of a Preferred Alternative**



Questions?



SAN DIEGO
INTERNATIONAL AIRPORT.

LET'S GO 

**DRAFT
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
EXECUTIVE AND FINANCE COMMITTEE AND SPECIAL BOARD MEETING
MINUTES
MONDAY, MAY 11, 2015
SAN DIEGO INTERNATIONAL AIRPORT
BOARD ROOM**

CALL TO ORDER:

Chair Gleason called the Special Board meeting and Executive and Finance Committee meeting to order at 9:03 a.m., Monday, May 11, 2015, in the Board Room of the San Diego International Airport, Commuter Terminal, 3225 N. Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Board Member Hubbs led the Pledge of Allegiance.

ROLL CALL:

Board

Present: Board Members: Alvarez, Boling, Cox, Desmond, Gleason, Hubbs, Robinson

Absent: Board Members: Berman (Ex-Officio), Farnam (Ex-Officio), Janney, Ortega (Ex-Officio), Sessom

Executive Committee

Present: Committee Members: Gleason, Hubbs, Robinson

Absent: Committee Members: None

Finance Committee

Present: Committee Members: Alvarez, Boling, Cox

Absent: Committee Members: Janney, Sessom

Also Present: Thella F. Bowens, President/CEO; Amy Gonzalez, Senior Director, General Counsel; Tony R. Russell, Director, Corporate & Information Governance/Authority Clerk; Lorraine Bennett, Assistant Authority Clerk II

Tony R. Russell, Authority Clerk, noted the absence of a quorum of the Finance Committee.

Board Member Alvarez arrived at 9:07 a.m.

NEW BUSINESS

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the April 6, 2015, special meeting.

ACTION: Moved by Chair Gleason and seconded by Board Member Robinson to approve staff's recommendation as amended regarding Item 5, "Discussion Regarding Wayfinding Signage at the Airport", to also include in the request by Chair Gleason proposed signage for the 94 freeway. Motion carried unanimously, noting Board Member Hubbs' ABSTENTION.

FINANCE COMMITTEE NEW BUSINESS

2. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE NINE MONTHS ENDED MARCH 31, 2015:

Scott Brickner, Vice President, Finance & Asset Management /Treasurer, and Kathy Kiefer, Senior Director, Finance & Asset Management, provided a presentation on the Unaudited Financial Statements for the Nine Months Ended March 31, 2015, which included Gross Landing Weight Units, Enplanements, Car Rental License Fees, Food and Beverage Concessions Revenue, Retail Concessions Revenue, Total Terminal Concessions (Includes Cost Recovery), Parking Revenue, Operating Revenues for the Month Ended March 31, 2015, Operating Expenses for the Month Ended March 31, 2015, Financial Summary for the Month Ended March 31, 2015, Non-Operating Revenue and Expenses for the Month Ended March 31, 2015, Revenues and Expenses (Unaudited) for the Nine Months Ended March 31, 2015, Monthly Operating Revenue, Fiscal Year 2015 (Unaudited), Operating Revenues for the Nine Months Ended March 31, 2015 (Unaudited), Monthly Operating Expenses, Fiscal Year 2015 (Unaudited), Operating Expenses for the Nine Months Ended March 31, 2015 (Unaudited), Financial Summary for the Nine Months Ended March 31, 2015 (Unaudited), Nonoperating Revenues and Expenses for the Nine Months Ended March 31, 2015 (Unaudited), and Statements of Net Position (Unaudited).

In response to Board Member Boling regarding what is the projection for the amount of actual savings for the current Fiscal Year, and what is the plan for those savings, Scott Brickner, Vice President, Finance & Asset Management /Treasurer, stated that \$2.3 million dollars is a non-cash savings related to the GASB 68 unfunded actuarial liability, and has no economic benefit. He further stated that other savings goes in to the cash reserves to fund capital projects.

In response to Board Member Boling regarding how much is the savings, Mr. Brickner stated that staff will get back to the Board with this information.

RECOMMENDATION: Forward to the Board for acceptance.

3. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF MARCH 31, 2015:

Michael Sears, Director, Financial Management, provided a presentation on the Authority's Investment Report as of March 31, 2015, which included Total Portfolio Summary, Portfolio Composition by Security Type, Portfolio Composition by Credit Rating, Portfolio Composition by Maturity, Benchmark Comparison, Detail of Security Holdings, Portfolio Investment Transactions from January 1, 2015 – March 31, 2015, Bond Proceeds Summary, and Bond Proceeds Investment Transactions from January 1, 2015 – March 31, 2015.

RECOMMENDATION: Forward to the Board for acceptance.

ACTION: Moved by Board Member Boling and seconded by Board Member Alvarez to approve staff's recommendation for Items 2 and 3. Motion carried unanimously, noting Board Members Janney and Sessom as ABSENT.

4. ANNUAL REVIEW AND APPROVAL OF AMENDMENTS TO AUTHORITY POLICY 4.40 – DEBT ISSUANCE AND MANAGEMENT:

Michael Sears, Director, Financial Management, provided a presentation on the Amendments to the Authority Policy 4.40, Debt Issuance and Management, which included Debt Issuance and Management Policy – Overview, Objectives, and Amendments.

RECOMMENDATION: Forward to the Board for approval.

ACTION: Moved by Board Member Boling and seconded by Board Member Alvarez to approve staff's recommendation. Motion carried unanimously, noting Board Members Janney and Sessom as ABSENT.

5. ANNUAL REVIEW AND APPROVAL OF AMENDMENTS TO AUTHORITY POLICY 4.20 - GUIDELINES FOR PRUDENT INVESTMENTS, AND DELEGATION OF AUTHORITY TO INVEST AND MANAGE AUTHORITY FUNDS TO THE VICE PRESIDENT, FINANCE AND ASSET MANAGEMENT/TREASURER:

Scott Brickner, Vice President, Finance & Asset Management /Treasurer, reported that the Authority was the recipient of the 2014 Investment Policy Certificate of Excellence from the Association of Public Treasurers of the U.S. and Canada, and he thanked key Finance staff for their work. Michael Sears, Director, Financial Management, provided a presentation on the Annual Review and Approval of Amendments to Authority Policy 4.20, which included Investment Policy Overview, Amendments, Fixed Income Market, Changing Corporate Credit Environment, Negotiable

Certificate of Deposits and Medium Term Notes, and Investment Policy Amendments.

Board Member Boling expressed concern about the current interest rate market for investments, and that to extend the maturity periods does not seem like a very good idea at this particular time.

Mr. Brickner responded, stating that staff has taken this in to account, and the intent is not to change the 1.8 year target. He also stated that staff will work closely with the Authority's investment advisor on managing the Authority's investments. Furthermore, he stated that there typically would be adequate time to sell any investments before they go into default and still recover the principle.

RECOMMENDATION: Forward to the Board for approval.

ACTION: Moved by Board Member Alvarez and seconded by Board Member Boling to approve staff's recommendation. Motion carried unanimously, noting Board Members Janney and Sessom as ABSENT.

EXECUTIVE COMMITTEE NEW BUSINESS

6. PRE-APPROVAL OF TRAVEL REQUESTS AND APPROVAL OF BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL COUNSEL:

RECOMMENDATION: Pre-approve travel requests and approve business and travel expense reimbursement requests.

Presented by Tony R. Russell, Director, Corporate & Information Governance/ Authority Clerk

ACTION: Moved by Board Member Robinson and seconded by Board Member Hubbs to approve staff's recommendation. Motion carried unanimously.

REVIEW OF FUTURE AGENDAS

7. REVIEW OF THE DRAFT AGENDA FOR THE MAY 21, 2015, BOARD MEETING:

Thella F. Bowens, President/CEO, provided an overview of the draft agenda for the May 21, 2015 Board Meeting.

Ms. Bowens requested that an item be added to the agenda regarding the World Trade Center, San Diego.

8. REVIEW OF THE DRAFT AGENDA FOR THE MAY 21, 2015, AIRPORT LAND USE COMMISSION MEETING:

Thella F. Bowens, President/CEO, provided an overview of the draft agenda for the May 21, 2015 ALUC Meeting.

ACTION: Moved by Board Member Robinson and seconded by Board Member Hubbs to approve Item 7 as amended, and Item 8. Motion carried unanimously.

BUDGET WORKSHOP

9. DISCUSSION REGARDING THE FISCAL YEAR 2016 PROPOSED BUDGET AND FISCAL YEAR 2017 PROPOSED CONCEPTUAL OPERATING BUDGET:

Thella F. Bowens, President/CEO, provided a brief overview of the Fiscal Year 2016 Proposed Budget and Fiscal Year 2017 Proposed Conceptual Operating Budget, which included Organizational Strategies and Organizational Initiatives.

Scott Brickner, Vice President, Finance & Asset Management/Treasurer, provided a presentation on the Fiscal Year 2016 Proposed Budget and Fiscal Year 2017 Proposed Conceptual Operating Budget, which included Economic, Industry, and Credit Overview, Budget Objectives, Budget Overview – Revenue and Expense, Division Expense Budgets, Proposed Capital Program Fiscal Year 2016 – Fiscal Year 2020, Plan of Finance Fiscal Year 2016 – Fiscal Year 2020, and Conclusion.

Jeffrey Lindeman, Senior Director, Organizational Performance & Development, provided an overview of the approach to Maximizing the Authority's Return on Investment in Talent for Health Benefits, Strategic Workforce Planning, and Workforce Flexibility.

Chair Gleason requested that staff add a separate bar for Debt Service on the Expense Budget bar graph in future presentations.

Board Member Desmond requested that staff provide information to the Board that details the increase for salary adjustments and pay-for-performance between fiscal year 2015/2016 and fiscal year 2016/2017.

Michael Sears, Director, Financial Management, provided a presentation on the Development Division Fiscal Year 2016 - 2017 Budgets, which included Fiscal Year 2016 Proposed Expense Summary by Department, Fiscal Year 2017 Proposed Conceptual Expense Summary by Department, Fiscal Year 2016 Proposed Expense Summary by Major Expense Category, Fiscal Year 2017 Proposed Conceptual Expense Summary by Major Expense Category, Fiscal Year 2016 Proposed – Fiscal Year 2017 Proposed Conceptual Budget Expense Summary, and

Fiscal Year 2106 Proposed – Fiscal Year 2017 Proposed Conceptual Budget Major Drivers.

Angela Shafer-Payne, Vice President, Operations, provided a presentation and overview of the Operations Division Fiscal Year 2016 Proposed – Fiscal Year 2017 Proposed Conceptual Budget.

Chair Gleason left the meeting at 11:23 a.m.

Board Member Hubbs suggested that staff include a line item for recoverable expenses in the Operations Division budget in future presentations.

Thella F. Bowens, President/CEO, noted that in regards to the Capital Program Budget Summary, a refinement process was undertaken by Authority staff with internal stakeholders and the Authority's business partners, to define the projects that would be forwarded to the Board for approval.

In regards to Current Capital Improvement Projects presentation slides, Board Member Hubbs requested that staff include the cash flow totals for each Fiscal Year.

Board Member Boling expressed concern about revenue budget assumptions for enplanements being aggressive, and she requested that staff include information that shows sensitivity of the budgeted figures to enplanements. Mr. Brickner stated that information will be provided to the Board that shows sensitivity of the impact on major metrics, revenue, expenses, coverage, and day's cash on hand.

Board Member Desmond requested a copy of the Forecast of Net Income presentation slide.

In response to the request by Board Member Boling regarding budget assumptions for enplanements, Ms. Bowens stated that staff will provide additional information about the Authority's existing contingency plan for how to manage the Authority budget depending upon changes in forecasted enplanements.

LISA MCGHEE, distributed a handout to the Board regarding increases in costs associated with Ground Transportation, and she requested that staff delay the July 1, 2015 Ground Transportation fee payments, to be collected in the second quarter.

In response to Board Member Desmond's request that staff provide a report regarding the accuracy of the information provided by Ms. McGhee, Ms. Bowens stated that staff will provide a memorandum to the Board.

ADRIAN KWIATKOWSKI, SAN DIEGO, spoke about inequity issues with costs associated with ground transportation fees between Airport Operators and Transportation Network Companies.

RECOMMENDATION: Discuss the Fiscal Year 2016 Proposed and Fiscal Year 2017 Proposed Conceptual Operating Budget.

ACTION: No action taken.

COMMITTEE MEMBER COMMENTS: None.

ADJOURNMENT

The meeting was adjourned at 12:00 p.m. The next meeting of the Executive and Finance Committee will be held on Monday, June 15, 2015, at 9:00 a.m. in the Board Room at the San Diego International Airport, Commuter Terminal, 3225 N. Harbor Drive, San Diego, CA 92101.

APPROVED BY A MOTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY THIS 25th DAY OF JUNE, 2015.

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE/
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

DRAFT
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD
MINUTES
THURSDAY, MAY 21, 2015
SAN DIEGO INTERNATIONAL AIRPORT
BOARD ROOM

CALL TO ORDER: Board Member Hubbs called the regular meeting of the San Diego County Regional Airport Authority Board to order at 9:03 a.m. on Thursday, May 21, 2015, in the Board Room at the San Diego International Airport, Commuter Terminal, 3225 North Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Board Member Cox led the Pledge of Allegiance.

ROLL CALL:

PRESENT: Board Members: Alvarez, Boling, Cox, Desmond, Farnam (Ex Officio), Gleason, Hubbs, Janney, Sessom

ABSENT: Board Members: Berman (Ex Officio), Ortega (Ex Officio), Robinson

ALSO PRESENT: Thella F. Bowens, President/CEO; Breton K. Lobner, General Counsel; Lorraine Bennett, Assistant Authority Clerk II; Linda Gehlken, Assistant Authority Clerk I

Chair Gleason arrived at 9:12 a.m.

PRESENTATION:

A. U.S. ENVIRONMENTAL PROTECTION AGENCY AWARD FOR CLIMATE LEADERSHIP:

Laura Engeman, representing the San Diego Regional Climate Collaborative, presented the U.S. Environmental Protection Agency's "Award for Climate Leadership" to Thella F. Bowens, President/CEO, who accepted it on behalf of the Authority.

B. FINANCIAL UPDATE OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE NINE MONTHS ENDED MARCH 31, 2015:

Michael Sears, Director, Financial Management, provided a presentation on the Unaudited Financial Statements for the Nine Months ended March 31, 2015 which included Operating Revenues by Percentage for the Nine Months Ended March 31, 2015 (Unaudited), Operating Expenses by Percentage for the Nine Months Ended March 31, 2015 (Unaudited), Non-operating Revenue and Expenses for the Nine Months Ended March 31, 2015 (Unaudited), Financial Summary for the Nine Months Ended March 31, 2015 (Unaudited), Statement of Net Position, as of March 31, 2015 (Unaudited), Total Portfolio Summary, and Bond Proceeds Summary.

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

STANDING BOARD COMMITTEES

- **AUDIT COMMITTEE:**
Board Member Hubbs reported that the Committee met on May 4, 2015, and he noted that Items 14 and 15 are on the Agenda for Board approval.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**
Board Member Hubbs reported that the Committee met on April 30, 2015, and received an update on the Terminal 2 Parking Plaza and North Side Development Program, followed by a tour of the new Rental Car Center facility. He announced that the next Committee Meeting is scheduled on July 16, 2015.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**
Board Member Desmond announced that the next Committee meeting is scheduled on June 17, 2015 at 9:00 a.m.
- **FINANCE COMMITTEE:** None.

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:** None.
- **ART ADVISORY COMMITTEE:**
Chair Gleason reported that on May 20, 2015 a public meeting was held to receive input regarding public arts projects related to the Rental Car Center. He also reported that the Parking Plaza artist selection panel for the Public Art Opportunity will be held prior to the June 3, 2015 Art Advisory Committee meeting.

LIAISONS

- **AIRPORT LAND USE COMPATIBILITY PLAN FOR SAN DIEGO INTERNATIONAL AIRPORT:**
Board Member Janney reported that Authority staff will meet in June with the Imperial Beach Mayor, City Manager and City staff, and the Coronado Cays Board, to discuss the Imperial Beach U.S. Navy facility.
- **CALTRANS:** None.
- **INTER-GOVERNMENTAL AFFAIRS:**
Board Member Cox reported that on March 25th, Authority staff provided an airport update, which included the need for Passenger Facility Charge Modernization, to Sacramento officials: Senator Joel Anderson, Assemblymember Brian Maienschein, Authority Board Member Eraina Ortega, Senator Marty Block, Senator Ben Hueso, Assemblymember Marie Waldron,

Assemblymember Shirley Weber, Assemblymember Brian Jones, and the Staff of Assemblymember Rocky Chavez' Office . He reported that on April 10th and 16th, staff provided briefings and airfield tours for San Diego Councilmember Chris Cate, and the participants in the LEAD San Diego Leadership Program, respectively. He reported that on April 20 - April 22, Authority staff, along with Board Members Alvarez and Berman, participated in the San Diego Regional Chamber of Commerce's Mission to Mexico. He reported that on April 25th, Authority staff and Chair Gleason provided an airport briefing and an airfield tour for over 30 CEO's from LEAD San Diego's INFLUENCE program. He also reported that on May 14th, Authority staff provided an Airport Development Plan update to Congressman Scott Peters' staff, and on May 19th, Authority staff provided an airport update to Assembly Speaker Toni Atkins' staff.

- **MILITARY AFFAIRS:**

Colonel Farnam reported that the United States Environmental Protection Agency (EPA) Administrator Ginna McCarthy, was joined by Marine Corps Air Station (MCAS) Miramar officials to receive the 2015 EPA Federal Green Challenge Achievement Award for energy.

- **PORT:**

Chair Gleason reported that Port and Airport leadership met this month to discuss the Port's comprehensive planning efforts, and coordination of adjacency issues related to planning along Pacific Highway and the Airport Development Plan.

- **WORLD TRADE CENTER:**

Chair Gleason noted that Item 19 is on the agenda for Board approval.

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG TRANSPORTATION COMMITTEE:**

Board Member Alvarez reported that at its recent meetings, the Committee met to discuss State and Regional active transportation grants for bicycle and alternative forms of mobility. He reported that the Bus Rapid Transit adjustments for Interstate 15 were approved by the Committee, and will be moving forward. He also reported on the prioritization of Cap and Trade funds being made available by the State of California.

Chair Gleason recognized and thanked Authority retiree Anne Warren, Board Administrator, for her service to the Authority.

Chair Gleason recognized Board Member Cox on being presented the 2015 National Planning Excellence Award, by the American Planning Association, for his activities as a planning advocate.

CHAIR'S REPORT:

Chair Gleason reported that he and Angela Shafer-Payne, Vice President, Operations, attended the Washington D.C. premier of National Geographic's "Smart Cities" documentary, showcasing San Diego, and that he also joined Thella F. Bowens, President/CEO, and Hampton Brown, Director, Air Service Development, for the London documentary premier. He also reported that Board Member Robinson is currently in Tokyo for the end of the tour presentation of the documentary. Chair Gleason stated that a written report will be provided on the events.

PRESIDENT/CEO'S REPORT:

Thella F. Bowens, President/CEO, welcomed the three new participants in the Veterans' Fellowship Program: Luchano Jones, Risk Management Analyst; Joshua Mitchell, Business System Analyst; and Francois Marcelin, Project Inspector. She stated that a farewell event will be held for the previous group of Veterans. She reported that the topping out ceremony for the Rental Car Center and the unveiling of the new Rental Car Center buses is on June 16th. She reported that on May 14th the Turner School of Construction Management graduated 35 participants, making it over 500 participants that have graduated from the program since the Authority has partnered with Turner School. She announced that Opoli Ridesharing Service will begin operating at the airport on June 1st. She expressed appreciation to Board Member Boling for her participation in the airport Terminals during Customer Appreciation events held in May for National Travel & Tourism week. She also reported that the Admiral Boland's Way dedication event is scheduled for June 2nd.

NON-AGENDA PUBLIC COMMENT:

MICHELLE GUTIERREZ, SAN DIEGO, representing Unite Here! Local 30, spoke regarding ongoing legal issues involving unfair labor practices by High Flying Foods (HFF) with its employees and distributed a handout stating that the Administrative Law Judges has found HFF guilty on many accounts.

Chair Gleason requested that Breton Lobner, General Counsel, investigate the decision and provide a report to the Board and to include the impact the decision may have on any agreements that the Authority has with High Flying Foods. He also requested that staff look at whether HFF is adhering to the Authority's Worker Retention Program.

Board Member Alvarez requested a copy of the Authority's contract with High Flying Foods.

CONSENT AGENDA (Items 1-23):

RICHARD LEDFORD, SAN DIEGO, spoke in support of Item 19, and requested that the Authority encourage the San Diego Economic Development Corporation (EDC) not to forget about small businesses in this process.

Chair Gleason noted that small/medium businesses enterprise has been a part of the discussions with the EDC and he stated that EDC will reach out to Mr. Ledford.

ACTION: Moved by Board Member Desmond and seconded by Board Member Sessom to approve the Consent Agenda. Motion carried by the following vote: YES – Alvarez, Boling, Cox, Desmond, Gleason, Hubbs, Janney, Sessom; NO – None; ABSENT – Robinson. (Weighted Vote Points: YES – 92; NO – 0; ABSENT – 8)

1. **APPROVAL OF MINUTES:**
RECOMMENDATION: Approve the minutes of the April 23, 2015, regular meeting.
2. **ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**
RECOMMENDATION: Accept the reports and pre-approve Board member attendance at other meetings, trainings and events not covered by the current resolution.
3. **AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM MARCH 30, 2015 THROUGH APRIL 26, 2015, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM MARCH 30, 2015 THROUGH APRIL 26, 2015:**
RECOMMENDATION: Receive the report.
4. **MAY 2015 LEGISLATIVE REPORT:**
RECOMMENDATION: Adopt Resolution No. 2015-0036, approving the May 2015 Legislative Report.
5. **AMEND AUTHORITY CODE 7.01 – PERSONAL CONDUCT, TO CLARIFY EXISTING LANGUAGE AND FORMATTING AND ADD SPECIFIC ENFORCEMENT LANGUAGE:**
RECOMMENDATION: Adopt Resolution No. 2015-0037, amending Authority Code 7.01 – Personal Conduct, to clarify existing language and formatting and add specific enforcement language.

6. AMEND AUTHORITY CODE 7.12 – RIGHT OF WAY, TO ADDRESS SPECIFIC WHEELED VEHICLES:

RECOMMENDATION: Adopt Resolution No. 2015-0038, amending Authority Code 7.12 – Right of Way, to address specific wheeled vehicles.

7. CLARIFICATION REGARDING THE BUSINESS PERFORMANCE INCENTIVE:

RECOMMENDATION: Adopt Resolution No. 2015-0039, approving clarifications to the Business Performance Incentive.

CLAIMS

8. REJECT THE CLAIM OF ANN BRADEN:

RECOMMENDATION: Adopt Resolution No. 2015-0040, rejecting the claim of Ann Braden.

9. REJECT THE CLAIM OF COLLEEN BRANDT:

RECOMMENDATION: Adopt Resolution No. 2015-0041, rejecting the claim of Colleen Brandt.

COMMITTEE RECOMMENDATIONS

10. ANNUAL REVIEW AND APPROVAL OF AMENDMENTS TO AUTHORITY POLICY 4.40 – DEBT ISSUANCE AND MANAGEMENT POLICY:

RECOMMENDATION: The Finance Committee recommends that the Board adopt Resolution No. 2015-0042, approving amendments to Authority Policy 4.40 – Debt Issuance and Management Policy.

11. ANNUAL REVIEW AND APPROVAL OF AMENDMENTS TO AUTHORITY POLICY 4.20 - GUIDELINES FOR PRUDENT INVESTMENTS, AND DELEGATION OF AUTHORITY TO INVEST AND MANAGE AUTHORITY FUNDS TO THE VICE PRESIDENT, FINANCE AND ASSET MANAGEMENT/TREASURER:

RECOMMENDATION: The Finance Committee recommends that the Board adopt Resolution No. 2015-0043, approving amendments to Authority Policy 4.20 – Guidelines for Prudent Investments, and delegating authority to invest and manage Authority funds to the Vice President, Finance and Asset Management/Treasurer.

12. ACCEPT THE UNAUDITED FINANCIAL STATEMENTS FOR THE NINE MONTHS ENDED MARCH 31, 2015:

RECOMMENDATION: The Finance Committee recommends that the Board accept the report.

- 13. ACCEPT THE AUTHORITY'S INVESTMENT REPORT AS OF MARCH 31, 2015:**
RECOMMENDATION: The Finance Committee recommends that the Board accept the report.
- 14. FISCAL YEAR 2015 THIRD QUARTER AUDIT ACTIVITIES REPORT AND AUDIT RECOMMENDATIONS ISSUED BY THE OFFICE OF THE CHIEF AUDITOR:**
RECOMMENDATION: The Audit Committee recommends that the Board accept the report.
- 15. FISCAL YEAR 2016 PROPOSED AUDIT PLAN OF THE OFFICE OF THE CHIEF AUDITOR:**
RECOMMENDATION: The Audit Committee recommends that the Board adopt Resolution No. 2015-0044, approving the Fiscal Year 2016 Proposed Audit Plan of the Office of the Chief Auditor.

CONTRACTS AND AGREEMENTS

- 16. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A FIRST AMENDMENT TO THE LEGAL SERVICES AGREEMENT WITH BEST BEST & KRIEGER, LLP:**
RECOMMENDATION: Adopt Resolution 2015-0046, approving and authorizing the President/CEO to execute a First Amendment to the agreement with Best Best & Krieger, LLP, increasing the contract amount by \$300,000 for a total contract amount not-to-exceed \$600,000.
- 17. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A CONSENT TO ASSIGNMENT WITH ADVANTAGE OPCO, LLC:**
RECOMMENDATION: Adopt Resolution No. 2015-0047, approving and authorizing the President/CEO to execute a Consent to Assignment with Advantage Opco, LLC.
- 18. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A PUBLIC IMPROVEMENT MAINTENANCE AGREEMENT WITH THE CITY OF SAN DIEGO:**
RECOMMENDATION: Adopt Resolution No. 2015-0048, approving and authorizing the President/CEO to negotiate and execute a Public Improvement Maintenance Agreement with the City of San Diego in support of the Rental Car Center Wayfinding signage project.

19. AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A LETTER OF INTENT WITH THE SAN DIEGO UNIFIED PORT DISTRICT AND THE CITY OF SAN DIEGO REGARDING THE WORLD TRADE CENTER SAN DIEGO:

RECOMMENDATION: Adopt Resolution No. 2015-0053, authorizing the President/CEO to execute a Letter of Intent with the San Diego Unified Port District and the City of San Diego regarding World Trade Center San Diego, and authorizing related actions necessary to complete the formation of a legal entity to manage the World Trade Center San Diego consistent with the Letter of Intent.

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

20. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH HALEY AND ALDRICH, INCORPORATED FOR ON-CALL ENVIRONMENTAL PROGRAM MANAGEMENT SERVICES:

RECOMMENDATION: Adopt Resolution No. 2015-0045, approving and authorizing the President/CEO to execute an agreement with Haley and Aldrich, Incorporated, for On-Call Environmental Program Management Services for a term of three years, with the option for two, one-year extensions, in an amount not to exceed \$4,750,000.

21. AWARD A CONTRACT TO G&G SPECIALTY CONTRACTORS, INC., FOR QUIETER HOME PROGRAM PHASE 8, GROUP 6, PROJECT NO. 380806 (43 HISTORIC AND NON-HISTORIC SINGLE AND MULTI-FAMILY UNITS ON 16 RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE AIRPORT):

RECOMMENDATION: Adopt Resolution No. 2015-0049, awarding a contract to G&G Specialty Contractors, Inc., in the amount of \$1,523,682, for Phase 8, Group 6, Project No. 380806, of the San Diego County Regional Airport Authority's ("Authority's") Quieter Home Program.

22. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE FIRST AMENDMENTS TO THE ON-CALL GENERAL CONSTRUCTION SERVICE AGREEMENTS WITH (1) DYNAMIC CONTRACTING SERVICES, INC.; (2) THE VASQUEZ COMPANY; (3) EC CONSTRUCTORS, INC.; (4) GORDON-PRILL SAN DIEGO, INC.; AND, (5) RAL INVESTMENT CORPORATION DBA SILVERSTRAND CONSTRUCTION:

RECOMMENDATION: Adopt Resolution No. 2015-0050, approving and authorizing the President/CEO to execute first amendments to the On-Call General Construction Service Agreements with (1) Dynamic Contracting Services, Inc.; (2) The Vasquez Company; (3) EC Constructors, Inc.; (4) Gordon-Prill San Diego, Inc.; and (5) RAL Investment Corporation dba Silverstrand Construction, increasing the total amount payable by \$2,000,000 for an aggregate total not-to-exceed compensation amount of \$5,000,000 for all five agreements.

23. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE ON-CALL APRON AND RAMP CLEANING SERVICE AGREEMENT WITH ABHE & SVOBODA, INC.:

RECOMMENDATION: Adopt Resolution No. 2015-0051, approving and authorizing the President/CEO to execute an On-Call Apron And Ramp Cleaning Service Agreement with Abhe & Svoboda, Inc. for a term of three years, with the option for two one-year extensions to be exercised at the discretion of the President/CEO, for a total not-to-exceed compensation amount of \$1,200,000 for 5 years, to provide On-Call Apron & Ramp Cleaning Services at San Diego International Airport.

PUBLIC HEARINGS: None

OLD BUSINESS: None

Board Member Alvarez left the meeting at 9:44 a.m.

The Board recessed at 9:44 a.m. and reconvened at 9:52 a.m.

Chair Gleason announced that Item 25 would be heard at this time.

NEW BUSINESS:

25. 2015 GROUND TRANSPORTATION UPDATE:

David Boenitz, Director, Ground Transportation, provided a presentation on the 2015 Ground Transportation Update, which included Taxicab and Vehicle for Hire Memorandum of Agreement (MOA) Objectives, Vehicle Conversions, Greenhouse Gas (GHG) Emissions Reduction, Rental Car Center (RCC) Bus Operation, Production and Delivery, Staging and Storage Facility, Operational Plan, Trip Fee Transition, An Integrated System, Commercial Vehicle Regulatory Reform, Airport Staff Recommendations, and Transportation Network Company (TNC) Update.

LISA MCGHEE, SAN DIEGO, provided a handout and spoke in support of the new trip fee design method that will eliminate current small operators subsidizing larger operators.

ADRIAN KWIATKOWSKI, SAN DIEGO, representing Transportation Alliance Group (TAG), expressed concerns regarding the regulatory reforms and proposal process. He requested that the Board take a leadership role and direct staff to negotiate reforms with TAG to level the playing field.

TONY HUESO, SAN DIEGO, representing USA Cab and San Diego Transport Association, expressed concern about Transportation Network Companies continuing to operate illegally at the airport.

Board Member Cox stated that to the extent possible, there needs to be a level playing field for all the ground transportation providers at the airport. He requested that staff review the regulatory reform proposals previously provided by TAG, and provide a report back to the Board at its next meeting.

Board Member Desmond stated that as the ground transportation transition takes place, the Authority needs to ensure that ground transportation providers at the airport who have been following the rules are being treated fairly.

In response to Board Member Desmond regarding his disappointment that background checks have been removed at the State Legislature, Chair Gleason clarified that the Authority's official position on the Bill is to include the background checks.

Board Member Boling recommended that a workshop be provided to the Board to gain a more in depth understanding on the regulatory parameters and issues.

In response to Board Member Sessom's suggestion that staff provide the Board a regulations cheat sheet, Thella F. Bowens, President/CEO, stated that staff is planning to provide the Board a thorough presentation on this matter and, that staff can prepare a cheat sheet of information in the interim.

Chair Gleason stated that he would confer with Ms. Bowens to coordinate further discussion by the Board on this matter.

In response to Board Member Boling regarding what is being done to increase conversions for hotel, motel, and courtesy, and chartered and livery operated vehicles, David Boenitz, Director, Ground Transportation, stated that regarding the hotel, motel, and courtesy vehicles, he believed that they are looking at their costs of ownership and operations, and have chosen not to move forward. He stated that in regards to charter and livery vehicles, there is no equitable replacement of these models with CNG or propane, and that last year, the Board exempted charter and livery vehicles from the conversion requirements.

RECOMMENDATION: Accept the update.

ACTION: No action taken.

24. APPROVAL AND ADOPTION OF THE OPERATING BUDGET FOR FISCAL YEAR 2016, THE CAPITAL PROGRAM FOR FISCAL YEARS 2016-2020, AND CONCEPTUAL APPROVAL OF THE OPERATING BUDGET FOR FISCAL YEAR 2017:

Scott Brickner, Vice President/Treasurer, Finance & Asset Management, provided a presentation which included Revenue Budget Overview of Fiscal Year 2016 Proposed Budget Revenue, Fiscal Year 2016 Proposed – Fiscal Year 2017 Proposed Conceptual Revenue Budget Summary, Expense Budget Overview, Fiscal Year 2016 Proposed Expense Budget, Fiscal Year 2016 Proposed Expense Budget Summary, Capital Program Budget Fiscal Years 2016-2020, Capital Program Budget Summary, Fiscal Year 2016 - 2020 Proposed Projects, Plan of Finance Fiscal Years 2016 -2010, Uses and Sources of Funds, and Coverage Ratio and Debt Per Origin and Destination Enplanement.

LISA MCGHEE, SAN DIEGO, provided a handout and expressed concerns about the Authority's future operating and maintenance expenses, and its impacts on ground transportation cost recovery.

RECOMMENDATION: Adopt Resolution No. 2015-0052, approving and adopting the Authority's Annual Operating Budget for Fiscal Year 2016, the Capital Program for Fiscal Years 2016-2020, and conceptually approving the Operating Budget for Fiscal Year 2017.

ACTION: Moved by Board Member Cox and seconded by Board Member Boling to approve staff's recommendation. Motion carried by the following vote: YES – Boling, Cox, Desmond, Gleason, Hubbs, Janney, Sessom; NO – None; ABSENT – Alvarez, Robinson. (Weighted Vote Points: YES – 79; NO – 0; ABSENT – 21)

CLOSED SESSION: The Board did not recess into Closed Session.

Breton Lobner, General Counsel, stated that at its January, 2015, Board meeting, the Board met in Closed Session regarding the claim of Alice Boehm. He reported that the Board voted to approve a settlement in the amount of \$15,000, noting Board Members Cox and Desmond as ABSENT.

26. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Real property negotiations pursuant to Cal. Gov. Code § 54954.5(b) and § 54956.8.)
Property: Salt Plant – 17 acre parcel located at 1470 Bay Boulevard, San Diego.
Agency Negotiators: Scott Brickner, Finance & Asset Management, Vice President/Treasurer.
Negotiating Parties: San Diego Gas & Electric, United States Fish and Wildlife Service, GGTW, LLC (current tenant) and/or other interested parties.
Under Negotiation: Sale – terms and conditions.

- 27. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**
(Cal. Gov. Code § 54956.9(a) and (d)(1).)
Diego Concession Group, Inc. v. San Diego County Regional Airport Authority,
San Diego Superior Court Case No. 37-2012-00088083-CU-BT-CTL
- 28. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**
(Cal. Gov. Code § 54956.9(a) and (d)(1).)
Dryden Oaks, LLC v. San Diego County Regional Airport Authority, et al.,
San Diego Superior Court, North County, Case No. 37-2014-00004077-CU-EI-NC
- 29. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Cal. Gov. Code § 54956.9(a) and (d)(1).)
Donna Wilson; John Wilson v. San Diego Port Authority; San Diego International Airport; San Diego County Regional Airport Authority
San Diego Superior Court Case No. 37-2014-00015326-CU-PO-CTL (Meyer)
- 30. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Cal. Gov. Code §54956.9(a) and (d)(1).)
Jennifer Cain v. San Diego County Regional Airport Authority, et al
San Diego Superior Court Case No. 37-2014-00030402-CU-PO-CTL
- 31. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Cal. Gov. Code §54956.9(a) and (d)(1).)
Joan M. Ward v. San Diego County Regional Airport Authority, et al
San Diego Superior Court Case No. 37-2014-00022181-CU-WT-CTL
- 32. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Cal. Gov. Code § 54956.9(a) and (d)(1).)
Alice Boehm v. San Diego County Regional Airport Authority, et al,
San Diego Superior Court Case No. 37-2014-00022124-CU-PO-CTL
- 33. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION AND EXISTING LITIGATION:**
(Significant exposure to litigation pursuant to Cal. Gov. Code §§ 54956.9(a) and 54956.9(b).)
Jay A. Bass, et al v. San Diego City Employees’ Retirement System, et al.,
San Diego Superior Court Case No. 37-2013-00077566-CU-OE-CTL
- 34. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to Cal. Gov. Code §§ 54956.9 (b) and 54954.5.)
Re: Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board regarding submission of technical reports pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.
Number of potential cases: 1

- 35. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Initiation of litigation pursuant to Cal. Government Code § 54956.9(d).)
Number of cases: 2

REPORT ON CLOSED SESSION: None

NON-AGENDA PUBLIC COMMENT: None.

GENERAL COUNSEL REPORT: None.

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT: None.

Thella F. Bowens, President/CEO, reminded the Board that on June 3, 2015, air service will cease from the Commuter Terminal. She stated that United and Delta Airlines will be consolidating their operations in their respective areas in Terminal 2 West.

Chair Gleason requested that the Board be kept apprised of public outreach regarding this transition.

The Board recessed at 10:46 a.m. and reconvened at 10:48 a.m.

ADJOURNMENT: The meeting was adjourned at 10:49 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY BOARD THIS 25st DAY OF JUNE, 2015.

LORRAINE BENNETT
ASSISTANT AUTHORITY CLERK II

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

Revised 6/23/15



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
2

Meeting Date: **JUNE 25, 2015**

Subject:

Acceptance of Board and Committee Members' Written Reports on Their Attendance at Approved Meetings and Pre-Approval of Attendance at other Meetings not Covered by the Current Resolution

Recommendation:

Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

Background/Justification:

Authority Policy 1.10 defines a "day of service" for Board Member compensation and outlines the requirements for Board Member attendance at meetings.

Pursuant to Authority Policy 1.10, Board Members are required to deliver to the Board a written report regarding their participation in meetings for which they are compensated. Their report is to be delivered at the next Board meeting following the specific meeting and/or training attended. The reports (Attachment A) were reviewed pursuant to Authority Policy 1.10 Section 5 (g), which defines a "day of service". The reports were also reviewed pursuant to Board Resolution No. 2009-0149R, which granted approval of Board Member representation for attending events and meetings.

The attached reports are being presented to comply with the requirements of Policy 1.10 and the Authority Act.

The Board is also being requested to pre-approve Board Member attendance at briefings by representatives of a local police department or a state or federal governmental agency regarding safety, security, immigration or customs affecting San Diego International Airport.

Fiscal Impact:

Board and Committee Member Compensation is included in the FY 2015 Budget.

000021

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. Section 15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code Section 21065.

- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act, Pub. Res. Code Section 30106.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

TONY R. RUSSELL
DIRECTOR, CORPORATE & INFORMATION GOVERNANCE/AUTHORITY CLERK

DAVID ALVAREZ



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary**

Period Covered: April 2015

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
David Alvarez		June 22, 2015
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act Pre-approved Res. 2009-0149R	Date: <u>April 6, 2015</u> Time: <u>9:00 AM</u> Location: <u>SDRCAA</u>	Finance Committee
<input checked="" type="checkbox"/> Brown Act Pre-approved Res. 2009-0149R	Date: <u>April 17, 2015</u> Time: <u>9:00 AM</u> Location: <u>401 B Street</u>	SANDAG Transportation Committee
<input checked="" type="checkbox"/> Brown Act Pre-approved Res. 2009-0149R	Date: <u>April 23, 2015</u> Time: <u>9:00 AM</u> Location: <u>SDRCAA</u>	Board Committee
<input checked="" type="checkbox"/> Brown Act Pre-approved Res. 2009-0149R	Date: <u>April 30, 2015</u> Time: <u>9:00 AM</u> Location: <u>SDRCAA</u>	Capital Improvement Committee
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature:



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary**

Period Covered: May 2015

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
David Alvarez		June 22, 2015
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act Pre-approved Res. 2009-0149R	Date: <u>May 11, 2015</u> Time: <u>9:00 AM</u> Location: <u>SDRCAA</u>	<u>Airport Budget Workshop</u>
<input checked="" type="checkbox"/> Brown Act Pre-approved Res. 2009-0149R	Date: <u>May 15, 2015</u> Time: <u>9:00 AM</u> Location: <u>801 B Street</u>	<u>SANDAG Transportation Committee</u>
<input checked="" type="checkbox"/> Brown Act Pre-approved Res. 2009-0149R	Date: <u>May 21, 2015</u> Time: <u>9:00 AM</u> Location: <u>SDRCAA</u>	<u>Board Committee</u>
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature:

GREG COX

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary

Period Covered: MAY 1-31 2015

SDCRAA
MAY 21 2015
Corporate & Information Governance

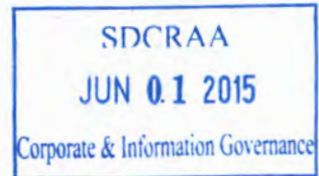
Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
GREGG COX		MAY 21, 2015
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: MAY 11, 2015 Time: 9:00am Location: SDIA	SPECIAL BOARD MEETING EXECUTIVE/ FINANCE COMMITTEE MEETING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: MAY 21, 2015 Time: 9:00am Location: SDIA	BOARD MEETING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: Gregg Cox

JIM DESMOND



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary**

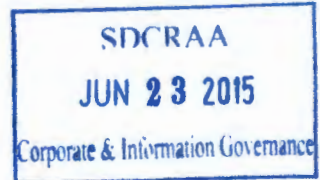
Period Covered: MAY 2015

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
DESMOND		28 MAY 15
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
Brown Act Pre-approved Res. 2009-0149R	Date: 5/11/15 Time: 9 AM Location: SDIA	EXEC COMMITTEE Meeting BUDGET WORKSHOP
Brown Act Pre-approved Res. 2009-0149R	Date: 5/21/15 Time: 9 AM Location: SDIA	BOARD Meeting
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: [Handwritten Signature]



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary**

Period Covered: JUNE 2015

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
J. DESMOND		6/20/15
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act Pre-approved Res. 2009-0149R	Date: 6/15/15 Time: 9AM Location: SDIA	EXEC BOARD Meeting COMMITTEE
<input checked="" type="checkbox"/> Brown Act Pre-approved Res. 2009-0149R	Date: 6/17/15 Time: 9AM Location: SDIA	EXEC PERSONNEL COMP COMMITTEE
<input type="checkbox"/> Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: _____

LLOYD HUBBS

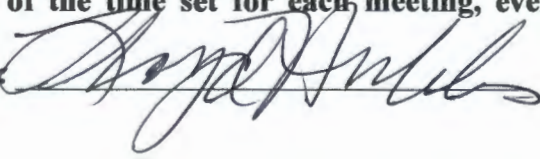
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary

Period Covered: May 2015

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0007. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
LLOYD HUBBS		6-1-2015
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 5-4-2015 Time: 10:00 AM Location: AUTHORITY Bd. Rm	Audit Committee
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 5-11-2015 Time: 9:00 AM Location: AUTH Bd. Rm	Exec. Committee
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 5-15-2015 Time: 9:00 AM Location: SANDAG.	TRANSPORTATION Comm.
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 5-21-2015 Time: 9:00 AM Location: AUTH. Bd Rm	BOARD MTG.
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

JIM JANNEY

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary
 Period Covered: April / May 2015

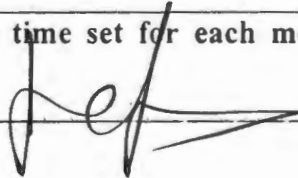
SDCRAA
 MAY 21 2015
 Corporate & Information Governance

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0007. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT
James Sanna		May 21 2015
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
Brown Act Pre-approved Res. 2009-0149R	Date: April 23 Time: 9 am Location: SDCRAA	ALUC / Board
Brown Act Pre-approved Res. 2009-0149R	Date: April 30 Time: 0900 Location: SDCRAA	CIP oversight com
Brown Act Pre-approved Res. 2009-0149R	Date: May 21 Time: 0900 Location: SDCRAA	ALUC Board
Brown Act Pre-approved Res. 2009-0149R	Date: April 12-13-14 Time: All Day Location: New Orleans	ACI Conf.
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: _____



PAUL ROBINSON

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary

Period Covered: 5/31/15

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
Paul E. Robinson		
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: <u>5/4/15</u> Time: <u>10:00 a.m. - 11:30 a.m.</u> Location: <u>SDCRAA Bd Rm</u>	<u>Audit Comm Mtg.</u>
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: <u>5/11/15</u> Time: <u>9:00 - 12:00 p.m.</u> Location: <u>SDCRAA Bd Rm</u>	<u>Exec, Finance Comm Mtgs</u>
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: <u>5/18/15</u> Time: <u>All Day</u> Location: <u>Tokyo</u>	<u>National Geographic Trip To Tokyo</u>
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: <u>5/19/15</u> Time: <u>All Day</u> Location: <u>Tokyo</u>	" " " "
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: <u>5/20/15</u> Time: <u>All Day</u> Location: <u>Tokyo</u>	" " " "
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: <u>5/21/15</u> Time: <u>9:00 - 2:00 p.m.</u> Location: <u>Tokyo</u>	" " " "
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: PE. Rob



**SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT**

**Item No.
3**

Meeting Date: **JUNE 25, 2015**

Subject:

Awarded Contracts, Approved Change Orders from April 27, 2015 through May 31, 2015, and Real Property Agreements Granted and Accepted from April 27, 2015 through May 31, 2015

Recommendation:

Receive the report.

Background/Justification:

Policy Section Nos. 5.01, Procurement of Services, Consulting, Materials, and Equipment, 5.02, Procurement of Contracts for Public Works, and 6.01, Leasing Policy, require staff to provide a list of contracts, change orders, and real property agreements that were awarded and approved by the President/CEO or her designee. Staff has compiled a list of all contracts, change orders (Attachment A) and real property agreements (Attachment B) that were awarded, granted, accepted, or approved by the President/CEO or her designee since the previous Board meeting.

Fiscal Impact:

The fiscal impact of these contracts and change orders are reflected in the individual program budget for the execution year and on the next fiscal year budget submission. Amount to vary depending upon the following factors:

1. Contracts issued on a multi-year basis; and
2. Contracts issued on a Not-to-Exceed basis.
3. General fiscal impact of lease agreements reflects market conditions.

The fiscal impact of each reported real property agreement is identified for consideration on Attachment B.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

000023

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

Inclusionary Policy requirements were included during the solicitation process prior to the contract award.


Prepared by:

JANA VARGAS
DIRECTOR, PROCUREMENT


Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN April 27, 2015 - May 31, 2015

New Contracts

Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
							
04/29/15	N/A	GateKeeper Systems, Inc.	The Contractor will provide commercial vehicle management software and services for San Diego International Airport. GateKeeper Systems, Inc. installed the current software and is qualified to upgrade the existing system to ensure that the programming necessary to integrate upgraded software will function seamlessly with the programming already implemented.	Sole Source	D. Boenitz	\$108,550.00	06/30/16
04/29/15	N/A	Transcore, LP	The Contractor will provide Automated Vehicle Identification (AVI) readers for San Diego International Airport. The Ground Transportation department uses software drivers that work seamlessly with the Transcore readers to provide enhanced operation.	Single Source	D. Boenitz	\$209,245.00	01/04/16
04/29/15	N/A	Boretli, Inc.	The Contractor will provide services for the development and delivery of a professional, comprehensive occupational safety and health program and practice audit for San Diego County Regional Airport Authority.	Informal RFP	M. Harris	\$45,000.00	10/09/15
04/29/15	N/A	Everbridge, Inc.	The Contractor will provide a web-based system with emergency notification capabilities for San Diego County Regional Airport Authority.	RFP	S. Preiser	\$150,000.00	03/31/18
04/30/15	N/A	Bay City Equipment Industries, Inc. dba Bay City Electric Works	The Contractor will provide services to inspect, maintain, and repair the emergency generator systems located throughout San Diego International Airport.	RFP	J. Fejeran	\$573,228.00	03/31/18
04/30/15	N/A	Barich, Inc.	The Contractor will provide services to audit all Information Technology assets (systems) for the San Diego County Regional Airport Authority.	Informal RFP	R. Bellioti	\$29,970.00	04/26/16
05/06/15	N/A	Tecture	The Contractor will provide design services for the San Diego International Airport's exhibit at the San Diego Air & Space Museum.	Informal RFP	D. Lucero	\$11,200.00	10/12/15

New Contracts Approved by the Board

Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
							
1/14/15	N/A	AT&T Corporation CALNET III	This contract was approved by the Board at the November 6, 2014 Board Meeting. The Contractor will provide telecommunication services at San Diego International Airport.	RFB	R. Bellioti	\$2,100,000.00	06/30/18
4/29/15	N/A	U.S. Bank National Association	This contract was approved by the Board at the January 15, 2015 Board Meeting. The Contractor will provide depository banking services and merchant credit card services for San Diego County Regional Airport Authority.	RFP	M. Sears	\$2,500,000.00	04/29/18

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN April 27, 2015 - May 31, 2015

Amendments and Change Orders

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value (%) (+ / -)	New Contract Value	New End Date
04/29/15	N/A	A.B. Engineering, Inc.	The First Amendment increases the maximum amount of compensation by \$95,000 for on-call architectural and engineering consulting services in support of Facilities Management department capital and major maintenance program.	J. Fejeran	\$950,000.00	\$95,000.00	10%	\$1,045,000.00	9/14/2017
05/06/15	N/A	Ricondo & Associates, Inc.	The Fourth Amendment revises Exhibit B to add Roy E. McQueen Engineering Consultants, PLC as a subcontractant and establish hourly compensation rates for on-call technical airport planning consulting services. There is no increase in compensation.	K. Wilschetz	\$3,000,000.00	\$0.00	0%	\$3,000,000.00	2/6/2017
05/18/15	N/A	Borrego Solar Systems, Inc.	The First Amendment to the Output Guarantee Agreement revises definitions for clarity. Table 1, which contains values used to determine Borrego's compliance and to calculate any monetary payments to the Authority, has been revised to show each year of the term. There is no increase in compensation.	B. Bolton	\$15,000,000.00	\$0.00	0%	\$15,000,000.00	5/15/2034
05/14/15	N/A	SITA Information Networking Computing USA, Inc.	The First Amendment revises Exhibit A and Exhibit B to include maintenance services for Automated Passport Control Kiosks. There is no increase in compensation.	R. Belliotti	\$5,639,085.33	\$0.00	0%	\$5,639,085.33	4/14/2017

Amendments and Change Orders - Approved by the Board

No New Board Approved Amendments to Report

Attachment "B"

REAL PROPERTY AGREEMENTS EXECUTED FROM APRIL 27, 2015 TO MAY 31, 2015

Real Property Agreements

Begin/End Dates	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s-f)	Consideration	Comments
5/15/2015-5/31/2020	LE-0575	Dept. of Transportation, Federal Aviation Administration	Memorandum of Agreement	SDIA Tower	Adds the tower facility to the existing MOA for all FAA assets	ATCT	N/A	N/A
5/1/15-6/30/2018	LE-0857	San Diego Airline Consortium	Use and Lease Agreement	SDIA	Managing services of airline member agreement	351 s.f. in T2W	\$45,780/Yr	N/A
5/1/15-6/30/2018	LE-0656	AvAir Pros	Use and Lease Permit	SDIA	Managing services of airline member agreement	351 s.f. in T2W	N/A	N/A
11/1/2014-10/31/2017	LE-0658	Exells, Inc.	Use and Occupancy Agreement	Adjacent to Facilities Warehouse and roof	Automatic Dependent Surveillance - Broadcast (ADS-B) Services system for FAA	195 s.f. consisting of antenna and enclosed broadcast system	\$386/Yr	N/A

Real Property Agreement Amendments and Assignments

Effective Date	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s-f)	Consideration	Comments
No Agreements or Assignments to Report								

000027



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
4

Meeting Date: **JUNE 25, 2015**

Subject:

June 2015 Legislative Report

Recommendation:

Adopt Resolution No. 2015-0055, approving the June 2015 Legislative Report.

Background/Justification:

The Legislative Advocacy Program Policy adopted by the Board on November 10, 2003, requires that Authority staff present the Board with monthly reports concerning the status of legislation with potential impact to the Authority. The June 2015 Legislative Report updates Board members on legislative activities that have taken place during the month of May. The Authority Board provides direction to staff on legislative issues by adoption of a monthly Legislative Report (Attachment A).

State Legislative Action

The Authority's legislative team does not recommend that the Board adopt any new positions on state legislation.

June 5, 2015 was the deadline for legislators to pass bills out of their house of origin. Any legislation that was not approved and sent to the second chamber by this date is "dead" for the year.

Federal Legislative Action

The Authority's legislative team does not recommend that the Board adopt any new positions on federal legislation.

On June 4, 2015, Coast Guard Vice Admiral Peter Neffenger was approved by the Senate Commerce, Science and Transportation Committee to serve as the next administrator of the Transportation Security Administration. The Senate Homeland Security and Government Affairs Committee has 30 days to consider the nomination before it goes to the full Senate for a vote.

Fiscal Impact:

Not applicable.

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Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. § 15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code § 21065.

- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code § 30106.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

MICHAEL KULIS
DIRECTOR, INTER-GOVERNMENTAL RELATIONS

RESOLUTION NO. 2015-0055

A RESOLUTION OF THE BOARD OF THE SAN
DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
APPROVING THE JUNE 2015 LEGISLATIVE
REPORT

WHEREAS, the San Diego County Regional Airport Authority ("Authority") operates San Diego International Airport as well as plans for necessary improvements to the regional air transportation system in San Diego County, including serving as the responsible agency for airport land use planning within the County; and

WHEREAS, the Authority has a responsibility to promote public policies consistent with the Authority's mandates and objectives; and

WHEREAS, Authority staff works locally and coordinates with legislative advocates in Sacramento and Washington, D.C. to identify and pursue legislative opportunities in defense and support of initiatives and programs of interest to the Authority; and

WHEREAS, under the Authority's Legislative Advocacy Program Policy, the Authority Board provides direction to Authority staff on pending legislation; and

WHEREAS, the Authority Board, in directing staff, may adopt positions on legislation that has been determined to have a potential impact on the Authority's operations and functions.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the June 2015 Legislative Report (Attachment A); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code § 21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 25th day of June, 2015, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE
& INFORMATION GOVERNANCE/
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

000031

Attachment A

June 2015 Legislative Report

State Legislation

Legislation/Topic

AB 1422 (Cooper) – Transportation Network Companies

Background/Summary

This bill would require a transportation network company (TNC) to participate in the California Department of Motor Vehicles pull-notice system. Participation in the pull-notice system would allow TNCs to regularly check the driving records of a participating driver regardless of whether the driver is an employee or an independent contractor of the TNC.

Anticipated Impact/Discussion

This bill could provide an additional level of public safety for customers opting to use TNC vehicles operating at San Diego International Airport.

Status: 6/2/15 – Approved by Assembly and referred to Senate Committee on Rules for assignment

Position: Support (5/21/15)

Legislation/Topic

AB 1347 (Chiu) – Public contracts: claims

Background/Summary

This bill would establish, for contracts entered into on or after January 1, 2016, a new claim resolution process applicable to claims by contractors in connection with public works. The bill would define a claim as a separate demand by the contractor for either: a time extension for relief from damages or penalties for delay, payment of money or damages arising from work done pursuant to the contract for public work, or payment of an amount disputed by the public entity. Under the bill, public entities could be subject to non-binding mediation for disputed claims by contractors and subcontractors.

Anticipated Impact/Discussion

AB 1347 specifies that any waiver of the rights granted by the provisions of this bill is void and contrary to public policy. The enactment of this bill is expected to have a negative impact on the Authority's contracting process and create additional opportunities for delay, conflict, and additional costs.

000032

Status: 6/3/15 – Approved by Assembly and referred to Senate Committee on Rules for assignment

Position: Oppose (4/23/15)

Legislation/Topic

AB 24 (Nazarian) – Transportation Network Companies: public safety

Background/Summary

This bill would have prohibited the commission from issuing or renewing a permit or certificate to a charter-party carrier, unless the applicant participates in the Department of Motor Vehicles pull-notice system. This bill would have also required TNCs to provide for a mandatory controlled substance and alcohol testing certification program and require TNCs to display an identifying symbol on their vehicles.

Anticipated Impact/Discussion

Transportation network carriers (TNC) are of significant interest to the Authority as staff continues to work with TNCs to implement a permitting process at SDIA.

Status: 5/28/15 – No further action will be taken on this bill during the 2015 session.

Position: Support If Amended (4/23/15)

Legislation/Topic

AB 61 (Allen) – Shuttle Services: loading and unloading of passengers

Background/Summary

This bill would have allowed local authorities to permit shuttle service vehicles, to stop for the loading or unloading of passengers alongside curbs spaces designated for transit system buses upon agreement between the transit system and a shuttle service provider.

Anticipated Impact/Discussion

This bill was monitored by the Authority's legislative team for any potential impact to the shuttle and transit operations at San Diego International Airport.

Status: 5/4/15 – No further action will be taken on this bill during the 2015 session.

Position: Watch (1/15/15)

Legislation/Topic

AB 62 (Allen) – Charter-party carriers of passengers

000033

Background/Summary

The Passenger Charter-Party Carriers Act provides for the regulation by the Public Utilities Commission of motor carriers operating as charter-party carriers of passengers. This spot bill would have made non-substantive changes to these provisions.

Anticipated Impact/Discussion

This bill was closely monitored by the Authority's legislative team for any potential impact to charter-party carrier operations at San Diego International Airport as detailed bill language is developed.

Status: 12/12/14 – Introduced. No further action will be taken on this bill during the 2015 session.

Position: Watch (1/15/15)

Legislation/Topic

AB 341 (Achadjian) – Financial Affairs: reports

Background/Summary

Existing law requires the officer of each local agency, who has the charge of the financial records of the local agency to furnish to the Controller a report of all the financial transactions of the local agency during the next preceding fiscal year within 90 days of the close of each fiscal year, or within 110 days if the report to the Controller to contain underlying data from audited financial statements, as specified, if this data is unavailable. This bill would also extend the amount of time in which the report is required to be furnished to the Controller from 90 days to 180 days and from 110 days to 210 days if filed electronically.

Anticipated Impact/Discussion

If this legislation is enacted, Authority staff may be required to comply with these additional reporting requirements if applicable.

Status: 5/22/15 – Approved by Assembly on a vote of 74-0. Ordered to Senate Consent Calendar

Position: Watch (3/19/15)

Legislation/Topic

AB 360 (Melendez) – Airports Evaluation

Background/Summary

000034

The State Aeronautics Act authorizes the Department of Transportation (DOT) to evaluate the need for airports in California, previously owned and operated by the United States in the state's public-use airport system. The act requires DOT before finalizing the evaluation, to submit a copy of its report to the California Transportation Commission (CTC) for review and comment. As amended, this bill would extend from 45 to 50 days the amount of time the CTC has to review and comment on the report.

Anticipated Impact/Discussion

The amended version of this bill was not expected to have any direct impact to San Diego international Airport. However, staff will monitor it to determine what, if any, impacts this bill could have had on the Southern California and national aviation systems.

Status: 3/26/15 – Referred to Assembly Committee on Transportation. No further action will be taken on this bill during the 2015 session.

Position: Watch (5/21/15)

Legislation/Topic

AB 451 (Bonilla) – Private Parking Facilities

Background/Summary

This bill would authorize a city or a county to allow the operators of private off-street parking facilities to regulate unauthorized parking in their facilities. The bill would also require such operators to include in a parking fee invoice instructions describing the process to contest the parking fee invoice.

Anticipated Impact/Discussion

This bill is being monitored by the Authority's legislative team for any potential impact to our current or future parking operations at San Diego International Airport.

Status: 4/16/15 – Approved by the Assembly on a vote of 79-0
5/7/15- Referred to Senate Committee on Transportation and Housing

Position: Watch (3/19/15)

Legislation/Topic

AB 729 (Atkins) – San Diego Unified Port District: land held in trust

Background/Summary

This bill would make non-substantive changes to the San Diego Unified Port District Act pertaining to the territory held in trust by the Port District.

Anticipated Impact/Discussion

The Authority's legislative team will continue to closely monitor this legislation as detailed text is developed by the author to determine if it will have any impact on San Diego International Airport or the Authority.

Status: 2/25/15 – Introduced in Assembly. No further action will be taken on this bill during the 2015 session.

Position: Watch (3/19/15)

Legislation/Topic

AB 764 (Quirk) – Commercial parking lots: design insurance discount

Background/Summary

This bill would require the California State Building Standards Commission in collaboration with the State Architect and the State Fire Marshall to consider building standards at each model review, that require the installation of vehicle barriers in the design of any new building. The bill would also authorize insurers to consider the installation of vehicle barriers on commercial property parking lots as a safety measure.

Anticipated Impact/Discussion

The authorization of insurers to consider the installation of bollards as a safety measure may create an opportunity for reduced insurance rates for property owners. This bill will be monitored by staff for any potential opportunities at San Diego International Airport.

Status: 5/14/15 – Approved by Assembly on a vote of 78-0
5/28/15 – Referred to Senate Committee on Transportation and Housing and Senate Committee on Insurance

Position: Watch (3/19/15)

Legislation/Topic

AB 828 (Low) – Vehicles: transportation network companies

Background/Summary

This bill would exclude from the definition of “commercial vehicle” for purposes of the California Vehicle Code, any motor vehicle operated in connection with a transportation network company if specified conditions are satisfied.

Anticipated Impact/Discussion

This bill is being closely monitored by the Authority's legislative team for any potential impact to San Diego International Airport.

Status: 5/4/15 – Approved by Assembly
5/14/15 - Referred to Senate Committee on Transportation and Housing

Position: Watch (4/23/15)

Legislation/Topic

AB 863 (Dodd) – Modified limousines: passenger safety

Background/Summary

This bill would require as of January 1, 2017, any person operating a modified limousine that is modified prior to July 1, 2015, to ensure that the vehicle is equipped with at least 2 rear side doors and one or 2 rear windows that the rear seat passengers or all passengers of the vehicle may open from the inside in case of fire or other emergency.

Anticipated Impact/Discussion

The impetus for this bill is a public safety issue that arose at San Francisco International Airport last year. This bill is being closely monitored by the Authority's legislative team for any potential impact to San Diego International Airport.

Status: 4/16/15 - Approved by Assembly on a vote of 77-0
5/7/15 – Referred to Senate Committee on Transportation and Housing

Position: Watch (4/23/15)

Legislation/Topic

AB 1015 (Bloom) – Parking: car share vehicles

Background/Summary

This bill would authorize a local authority to, by ordinance or resolution, designate certain streets or portions of streets for the non-exclusive parking privilege of motor vehicles participating in a car share program or ridesharing program.

Anticipated Impact/Discussion

This bill will be closely monitored by the Authority's legislative team for any potential impact to San Diego International Airport. As it is written, our Ground Transportation department does not see any significant positive or negative impact to our operations.

Status: 5/4/15 – Approved by Assembly on a vote of 78-0
6/11/15- Ordered to Senate Consent Calendar

Position: Watch (4/23/15)

Legislation/Topic

AB 1360 (Ting) – Charter-party carriers of passengers: individual fare exemption

Background/Summary

The Passenger Charter Party Carriers' Act generally requires charges for transportation to be offered or afforded by a charter party carrier of passengers to be computed and assessed on a vehicle mileage or time-of-use basis, rather than on an individual fare basis. This bill would exempt from these provisions a rideshare program operated by a transportation network company that arranges a ride among multiple passengers who share the ride in whole or in part, provided that the fare for each passenger is less than the fare that would be charged to a single passenger travelling alone.

Anticipated Impact/Discussion

This bill will be closely monitored by the Authority's legislative team for any potential impact to San Diego International Airport. As it is written, our Ground Transportation department does not see any significant positive or negative impact to our operations.

Status: 5/22/15- Approved by Assembly on a vote of 73-0
6/4/15- Referred to Senate Committee on Transportation and Housing and
Senate Committee on Utilities and Commerce

Position: Watch (4/23/15)

Legislation/Topic

SB 44 (Roth) – State Aeronautics Act

Background/Summary

The State Aeronautics Act governs various matters relative to aviation within the state of California. This spot bill would make a non-substantive change to a provision within the act.

Anticipated Impact/Discussion

This bill will be closely monitored by the Authority's legislative team for any potential impact to San Diego International Airport as detailed bill language is developed by the author.

Status: 1/15/15 – Referred to Senate Committee on Rules. No further action will be taken on this bill during the 2015 session.

Position: Watch (1/15/15)

Legislation/Topic

SB 330 (Mendoza) – Public officers: contracts and financial interest

Background/Summary

This bill would expand current prohibitions on elected members of a state or local body, board, or commission from having a financial interest in contract decisions in which they are involved. The expansion proposed in SB 330 would prohibit the spouses, children, parents and siblings of the elected members from having a financial interest in such contract decisions.

Anticipated Impact/Discussion

This bill will be monitored by staff to determine any potential impact to the Airport Authority.

Status: 6/2/15 – Approved by Senate on a vote of 40-0
6/15/15- Referred to Assembly Committee on Elections and Redistricting

Position: Watch (4/23/15)

Legislation/Topic

SB 541 (Hill) – Public Utilities Commission: transportation companies

Background/Summary

This bill would require the Public Utilities Commission (PUC) to undertake several actions to ensure compliance with the Household Goods Carriers Act and the Passenger Charter-party Carriers Act. The bill would also require the PUC to provide the State Legislature with a report on their capabilities to carry out activities specified in SB 541 by January 1, 2017.

Anticipated Impact/Discussion

This bill will be closely monitored by the Authority's legislative team for any potential impact to San Diego International Airport.

Status: 6/3/15 – Approved by Senate on a vote of 40-0

Position: Watch (4/23/15)

Legislation/Topic

SB 747 (McGuire) – Airports: financial assistance: grant program

Background/Summary

This bill, beginning December 8, 2017, would require that revenues from state sales and use taxes, at a rate of 4.1875% on the sale, storage, use or other consumption of aviation fuel be transferred to the Aeronautics Account for allocation to airports. The purpose of this transfer is to ensure that Caltrans Division of Aeronautics has adequate resources for grants to general aviation airports and to provide matching grants for the

AIP program. The bill also requires the division to allocate 21% of these revenues for large hub commercial airports.

Anticipated Impact/Discussion

This bill is sponsored by the California Airports Council. If enacted, it could benefit the Authority by making available state grants for airport improvement projects at San Diego International Airport.

Status: 5/28/15 – Placed on Senate Committee on Appropriations suspense file.
No further action will be taken on this bill during the 2015 session.

Position: Support (4/23/15)

Federal Legislation

Legislation/Topic

H.R. 1835 (Mica) – The Air Traffic Controller Reform and Employee Stock Ownership Act of 2015

Background/Summary

This bill would privatize some facets of the nation's air traffic control system and create a new private corporation that would oversee functions currently handled by the Federal Aviation Administration (FAA). The Secretary of Transportation would be required to submit a transfer plan to Congress within 60 days of enactment of H.R. 1835.

Anticipated Impact/Discussion

This bill will be closely monitored by the Authority's legislative team for any potential impact to San Diego International Airport. It is anticipated that legislation similar to H.R. 1835 will be involved in a comprehensive FAA Reauthorization Bill.

Status: 4/16/15 – Introduced and referred to the Committee on Transportation and Infrastructure and the Committee on Oversight and Government Reform

Position: Watch (5/21/15)

Legislation/Topic

H.R. 2577 Fiscal Year 2016 Transportation Appropriations Act

Background/Summary

This bill would provide funding for the Department of Transportation and Federal Aviation Administration (FAA) for Fiscal Year 2016. The bill contains \$9.87 billion for Federal Aviation Administration operations and \$3.35 billion, the full authorized level, for the Airport Improvement Program. This bill will provide funding for 14,500 air traffic controllers, 7,400 safety inspectors and operational support. The bill will also fund FAA's Next Generation Air Transportation System (NextGen) at \$931 million, and fund the Contract Tower Program at \$154 million.

Anticipated Impact/Discussion

Passage of this bill would benefit San Diego International Airport by providing continued funding for the AIP program, which will assist in funding airport projects.

Status: 6/9/15 – Approved by the House on a vote of 216-210

Position: Support (5/21/15)

Legislation/Topic

H.R. 720 (Katko) – The Gerardo Hernandez Airport Security Act

Background/Summary

This bill, named after Gerardo Hernandez, the Transportation Security Administration (TSA) employee killed on duty in 2013, would direct the Department of Homeland Security to undertake a variety of activities to enhance security and communication at U.S. airports. The bill would specifically require the TSA to verify that all airports have appropriate security response plans.

Anticipated Impact/Discussion

This bill will be closely monitored by the Authority's legislative team for any potential impact to San Diego International Airport.

Status: 2/10/15 – Approved by the House on a vote of 411-1 and referred to the Senate Committee on Commerce, Science and Transportation

Position: Watch (2/19/15)

Legislation/Topic

H.R. 719 (Katko) – The Transportation Security Administration Office of Inspection Accountability Act

Background/Summary

This bill would mandate that TSA's criminal investigators spend at least half of their time investigating, apprehending or detaining individuals suspected of committing a crime. TSA does not currently have any rules in that regard for its criminal investigators.

Anticipated Impact/Discussion

This bill will be closely monitored by the Authority's legislative team for any potential impact to San Diego International Airport.

Status: 2/10/15 – Approved by the House on a vote of 414-0 and referred to the Senate Committee on Commerce, Science and Transportation

Position: Watch (2/19/15)



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
5

Meeting Date: **JUNE 25, 2015**

Subject:

Appointment of Public Member to the Audit Committee

Recommendation:

Adopt Resolution No. 2015-0056, appointing Jack Van Sambeek as a public member to the Audit Committee.

Background/Justification:

Section 170018 of the Public Utilities Code requires that the Authority's Audit Committee include three members of the public who shall be voting members. This section also outlines the categories and requirements for the three public members. The Board initially appointed Mr. Van Sambeek as a public member of the Audit Committee on June 5, 2008 to serve a one (1) year term. He was appointed to serve another term of three (3) years on May 8, 2009, commencing in June 2009, and was appointed for a subsequent three year term on July 12, 2012, commencing in June, 2012. After consultation with the Board Chair, the Chair of the Audit Committee recommends that the Board appoint Mr. Van Sambeek to a new three (3) year term, commencing in June, 2015. His area of expertise is **Category 5- Community member with executive level decision making experience.**

Fiscal Impact:

State law limits compensation for Board and Committee Members to \$200 per day of service, with a maximum of eight (8) days of service per month. Adequate funding Board and Committee Member compensation is included in the adopted FY 2015 and for conceptually approved FY 2016 Operating Expense Budget within the Board Services Department Services – Other line item. Expenses that will impact budget years that have not been adopted or approved by the Board will be included in future year budget requests.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy
- Customer Strategy
- Employee Strategy
- Financial Strategy
- Operations Strategy

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Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

Not Applicable.

Prepared by:

TONY R. RUSSELL
DIRECTOR, CORPORATE & INFORMATION GOVERNANCE/AUTHORITY CLERK

RESOLUTION NO. 2015-0056

A RESOLUTION OF THE BOARD OF THE SAN
DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
APPOINTING JACK VAN SAMBEEK AS A PUBLIC
MEMBER TO THE AUDIT COMMITTEE

WHEREAS, Section 170018 of the Public Utilities Code and Authority Policy 1.50 (5)(c)(ii) outline the requirements for the appointment of public members to the Audit Committee; and

WHEREAS, on June 5, 2008, the Board initially appointed Mr. Van Sambeek as a public member of the Audit Committee to serve a one (1) year term; and

WHEREAS, on May 8, 2009, the Board appointed Mr. Van Sambeek to serve a three (3) year term; and

WHEREAS, on July 12, 2012, the Board appointed Mr. Van Sambeek to serve a three (3) year term; and

WHEREAS, Mr. Van Sambeek's background and experience is consistent with Category 5 requirements outlined under Section 170018 of the Public Utilities Code; and

WHEREAS, the Board wishes to appoint Mr. Van Sambeek as a public member to the Audit Committee for a three (3) year term, commencing in June 2015.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby appoints Jack Van Sambeek as a public member to the Audit Committee to serve a new three (3) year term, commencing in June 2015 (Attachment A); and

BE IT FURTHER RESOLVED that the Board finds that this Board action is not a "project" as defined by the California Environmental Quality Act (CEQA), Pub. Res. Code Section 21065; and is not a "development" as defined by the California Coastal Act, Pub. Res. Code Section 30106.

PASSED, ADOPTED AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 25th day of June, 2015, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE/
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

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San Diego County Regional Airport Authority Board Committee, Liaison and Representative Appointments

STANDING COMMITTEES

Executive Committee		
<i>Hold Monthly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Robert H. Gleason (Chair)	February 2012	
Paul Robinson (Vice Chair)	February 2014	February 2016
Lloyd Hubbs	February 2015	February 2016
Finance Committee		
Greg Cox (Chair)	February 2015	February 2016
April Boling (Vice Chair)	February 2015	February 2016
David Alvarez	February 2015	February 2016
Jim Janney	February 2015	February 2016
Mary Sessom	February 2015	February 2016
Audit Committee		
<i>Hold Quarterly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Paul Robinson (Chair)	February 2015	February 2016
Lloyd Hubbs (Vice Chair)	February 2015	February 2016
Robert H. Gleason	February 2015	February 2016
Mary Sessom	February 2015	February 2016
Andrew Hollingworth*	July 2013	June 2016
Jack Van Sambeek*	June 2015	June 2018
Don Tartre*	July 2014	June 2017
<small>*Public Members Added Pursuant to SB 10</small>		
Executive Personnel and Compensation Committee		
<i>Hold Quarterly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Jim Desmond (Chair)	February 2015	February 2016
Mary Sessom (Vice Chair)	February 2015	February 2016
Greg Cox	February 2015	February 2016
Lloyd Hubbs	February 2015	February 2016
Jim Janney	February 2015	February 2016
Capital Improvement Program Oversight Committee		
<i>Hold Quarterly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Lloyd Hubbs (Chair)	February 2015	February 2016
David Alvarez (Vice Chair)	February 2015	February 2016
April Boling	February 2015	February 2016
Robert H. Gleason	February 2015	February 2016
Paul Robinson	February 2015	February 2016

REPRESENTATIVES (EXTERNAL)

SANDAG Transportation Committee		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
David Alvarez (Primary)	February 2015	February 2016
Lloyd Hubbs (Alternate)	February 2015	February 2016

REPRESENTATIVES (INTERNAL)

Authority Advisory Committee		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Paul Robinson (Primary)	February 2015	February 2016
April Boling (Alternate)	February 2015	February 2016

Art Advisory Committee		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Robert H. Gleason	February 2015	February 2016

LIAISONS

Military Affairs		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Colonel John Farnam		
World Trade Center		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Robert Gleason (Primary)	February 2015	February 2016
David Alvarez (Alternate)	February 2015	February 2016
Port		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Robert Gleason	February 2015	February 2016
Greg Cox	February 2015	February 2016
Paul Robinson	February 2015	February 2016
Caltrans		
<u>Name</u>		
Laurie Berman		
Inter-Governmental Affairs		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Greg Cox	February 2015	February 2016
Airport Land Use Compatibility Plan for San Diego International Airport		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Jim Janney	February 2015	February 2016

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SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
6

Meeting Date: **JUNE 25, 2015**

Subject:

Disposition of Surplus Property

Recommendation:

Adopt Resolution No. 2015-0058, authorizing the disposition of surplus property (materials and/or equipment) by: 1) donating electronic surplus to San Diego Futures Foundation (SDFF), 2) sale to the highest bidder, and 3) recycling and disposing of unwanted items as scrap.

Background/Justification:

Authority Policy 8.21, *Surplus Materials and Equipment*, requires that a listing of all surplus items be submitted to the Authority's Board for approval to dispose of items which are no longer needed by the Authority.

Surplus items in excess of the Authority's needs are sent to the Procurement Department for final disposition. The surplus property is listed on Exhibits A, B and C. These items occupy much-needed space and interfere with day-to-day operations.

Competitive solicitations were conducted for auction and electronic recycling services, resulting in agreements awarded to Public Surplus, LLC and Ken Porter Auctions for auction and IMS Electronic Recycling Incorporated for the recycling of surplus electronic equipment and accessories not donated to SDFF.

Items listed in Exhibit A, *San Diego Futures Foundation Computer-Related Equipment*, are in poor condition or are obsolete and past their useful life. In accordance with Board Policy, the items will be donated to the San Diego Futures Foundation. The San Diego Futures Foundation will provide a certificate of acknowledgement and recognition to the Authority for the donation.

Items listed in Exhibit B, *Surplus Items*, are in mostly poor or fair condition, or obsolete, and past their useful life. A few items on Exhibit B remain in good condition but are no longer required by the Authority and are occupying needed space. The Authority maintains a reasonable quantity of used cubicle furniture to assist with office build outs, reconfigurations and moves. The majority of the cubicle furniture listed on the report is a cubicle system no longer manufactured that the Authority is unable to utilize in future configurations. These items have been determined to contain some residual value and would be sold at auction or e-auction.

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configurations. These items have been determined to contain some residual value and would be sold at auction or e-auction.

Items listed in Exhibit C, *Salt Plant Equipment*, are items that are currently located on the salt plant property that will either be sold with the property, or will be sold at auctions with the items listed in Exhibit B.

Fiscal Impact:

Fees and associated costs for the transportation and sale of miscellaneous surplus property will be paid from the gross sales received by the auction services contractors, Ken Porter Auctions and Public Surplus, LLC. The Authority used policy 5.04 to attach to cooperatively bid contracts that allow the Authority to receive 100% of the gross sales of auctioned items. There is no cost associated with the donation or recycling of surplus electronic equipment.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy
 Customer Strategy
 Employee Strategy
 Financial Strategy
 Operations Strategy

Environmental Review:

- A. California Environmental Quality Act. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code §21065.
- B. California Coastal Act Review. This Board action is not a "development" as defined by the California Coastal Act. Pub. Res. Code §30106.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and utilized Policy 5.04 Cooperative Purchasing. Authority Policy 5.04 permits the Authority to use competitively awarded purchasing contracts of other public agencies. Since Policy 5.04 was used to take advantage of economies of scale, none of the above programs/policies were used in the procurement process.

Prepared by:

JANA VARGAS
DIRECTOR, PROCUREMENT

000049.2

Exhibit A		
San Diego Futures Foundation Computer Related Equipment		
SURPLUS EQUIPMENT DESCRIPTION	CONDITION OF ITEM	Qty.
DL380 SERVER	REPLACED/OBSOLETE	10
HP SERVER	REPLACED/OBSOLETE	7
DELL KEYBOARDS	REPLACED/OBSOLETE	151
DELL CPU	REPLACED/OBSOLETE	95
GATEWAY CPU	REPLACED/OBSOLETE	6
HP CPU	REPLACED/OBSOLETE	9
DELL LAPTOP E725	NOT WORKING	1
DELL LAPTOP E6500	REPLACED/OBSOLETE	1
DELL LAPTOP PP30L	REPLACED/OBSOLETE	17
DELL LATITUDE D830 LAPTOP	REPLACED/OBSOLETE	5
DELL LATITUDE E6400 LAPTOP	REPLACED/OBSOLETE	10
DELL LAPTOP PP27L	REPLACED/OBSOLETE	1
DELL LAPTOP PP04X	NOT WORKING	1
GATEWAY LAPTOP NEW95	NOT WORKING	1
GATEWAY LAPTOP E-475M	NOT WORKING	2
GATEWAY LAPTOP M460E	NOT WORKING	1
HP DISIGNJET 1055 CM PLUS PLOTER	DAMAGED	1
HP DISIGNJET 1050 CM PLUS PLOTER	DAMAGED	1
APC UPS	DOES NOT WORK	3
DIRECT TV RECEIVERS	DO NOT WORK	5
RAVITAN DXX2-232	DOES NOT WORK	1
CISCO SWITCH	REPLACED/OBSOLETE	2
NORTEL PHONE SWITCH	REPLACED/OBSOLETE	2
NORTEL CP600	OBSOLETE	1
NORTEL RPS15 PSU	OBSOLETE	1
NORTEL 5520	OBSOLETE	1
NORTEL MEDIA GATEWAY	REPLACED/OBSOLETE	2
XMUT DIGITAL VOICE ANOUNCER	REPLACED/OBSOLETE	1
HP LASERJET 8150DN	NOT WORKING	1
HP BUSINESS INKJET PRINTER 1000	NOT WORKING	1
SAMSUNG PRINTER	NOT WORKING	1
HP LASERJET L1300N PRINTER	NOT WORKING	2
HP LASERJET 4200N	NOT WORKING	1
HP LASERJET P2015DN, 1020	NOT WORKING	2
HP LASERJET 1320	NOT WORKING	2
HP PRINTER	NOT WORKING	3
HP OFFICEJET 6500A PRINTER, 5610	NOT WORKING	2
HP LASERJET 1200 PRINTER	NOT WORKING	1
HP LASERJET 5 PRINTER	NOT WORKING	1
HP LASERJET 1200 PRINTER	NOT WORKING	1
HP LASER/FAX PRINTER Q6500A	NOT WORKING	1
HP LASER CN551A PRINTER	NOT WORKING	1

000049.3

ZENITH COLOR TV	REPLACED/OBSOLETE	3
NEC LCD MONITOR 18"	REPLACED/OBSOLETE	17
SONY COLOR MONITOR/TV	REPLACED/OBSOLETE	1
DELL MONITOR	REPLACED/OBSOLETE	15
GATEWAY MONITOR	REPLACED/OBSOLETE	10
SONY MONITOR	REPLACED/OBSOLETE	2
NEC MONITOR	REPLACED/OBSOLETE	1
SAMSUNG MONITOR	REPLACED/OBSOLETE	1
PANASONIC PLASMA HDTV	DOES NOT WORK	1
SONY 32" MONITORS	REPLACED/OBSOLETE	34
NEC 32" MONITOR	REPLACED/OBSOLETE	44
NEC 40" MONITOR	REPLACED/OBSOLETE	12
PANASONIC TV PVQ-M2508	REPLACED/OBSOLETE	1
SYLVANIA TV	REPLACED/OBSOLETE	1
HP C3916C FAX MACHINE	REPLACED/OBSOLETE	1
PANASONIC TV	REPLACED/OBSOLETE	1
PANASONIC FAX/COPIER	REPLACED/OBSOLETE	1
CANON LASER JET FAX MACHINE	OBSOLETE	1
HP LASERJET 5500DN	OBSOLETE	1
RICOH AFICIO 1027 COPIER	OBSOLETE	1
WIRELESS CISCO ACCESS POINT	BROKEN	10
CISCO SWITCH	BROKEN	1
MISCELANIUS CABLES AND ACCESSORIES		

000049.4

Exhibit B - Surplus Items		
SURPLUS EQUIPMENT DESCRIPTION	CONDITION OF ITEM	Qty.
Bishamon ECOA Hydralic Lift Gate Model number TADS26907101P S/N 961721	Poor	1
Pay Phone Shells	Poor	2
METAL FILE CBINETS	POOR, RUSTED	28
TRAM TRAILER	POOR	1
TRAM TRAILER	POOR	1
BISHAMON ECOA HYDRALIC LIFT GATE	NOT WORKING	1
SINGLE MAN AIR LIFT	PARTS MISSING, NOT SAFE	1
WOODEN BACK SUPPORTS FOR ART	CAN NOT USE	4
METAL CIRCULAR BRACKETS FOR ART	CAN NOT USE	2
PODIUMS 8 FT.	BROKEN	1
PODIUMS 5 FT.	BROKEN	1
SHOE SHINE BOOTH	CAN NOT BE USED	2
EPSON SCANNER GT15000	OBSOLETE	1
EATON SWITCH BOARD CABINETS	OBSOLETE	2
CONSTANT CURRENT REGULATOR	OBSOLETE	9
HPS LAMP FIXTURES	CAN NOT BE USED	22
OLD EXHAUST FAN	BROKEN	1
OUTSIDE PODIUM HOUSING AND CANOPY	CAN NOT BE USED	8
SWIVEL OFFICE CHAIRS	BROKEN	26
ASH URNS	WORN	4
BOLLARDS	CAN NOT BE USED	15
LARGE PLANTER	CAN NOT BE USED	1
STAINLESS STEEL FIDS FRAM	CAN NOT BE USED	9
OLD TELEPHONE CABINETS	CAN NOT BE USED	4
DOBLE PODIUMS	CAN NOT BE USED	2
SINGLE PODIUMS	CAN NOT BE USED	1
SWINGLINE PAPER SHREDER	OBSOLETE	1
MAGNOVOX VCR	OBSOLETE	1
BOX,BOX FILE	POOR/DAMAGED	38
FILE,FILE	POOR/DAMAGED	35
36" FILE CABENET	GOOD	6
COMPLETE OFFICE CHERRY UNITS	DAMAGED	3
DRAFTING TABLE	GOOD	1
CUBICAL PANELS AND TOPS, ACSESORIES		
30"X57" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	29
36"X57" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	29
48"X57" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	206
48"X34" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	7
24"X34" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	7
42"X54" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	1
36"X54" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	1
24"X57" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	35

42"X57" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	1
30"X34" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	2
48"X54" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	2
48"X37" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	10
30"X37" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	2
24"X37" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	3
48"X60" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	5
57"X60" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	1
30"X60" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	2
35"X48" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	2
21"X57" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	1
31"X35" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	1
48"X35" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	3
30"X35" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	5
24"X47" PANELS	OBSOLETE/OLD CUBICLE SYSTEM	2
CUBICAL PANELS		
64"X48"	OBSOLETE/OLD CUBICLE SYSTEM	28
64"X42"	OBSOLETE/OLD CUBICLE SYSTEM	9
62"X48"	OBSOLETE/OLD CUBICLE SYSTEM	4
62"X24	OBSOLETE/OLD CUBICLE SYSTEM	1
62"30"	OBSOLETE/OLD CUBICLE SYSTEM	4
62"X36"	OBSOLETE/OLD CUBICLE SYSTEM	2
64"X24"	OBSOLETE/OLD CUBICLE SYSTEM	6
64"X36"	OBSOLETE/OLD CUBICLE SYSTEM	16
64"X30"	OBSOLETE/OLD CUBICLE SYSTEM	2
64"X60"	OBSOLETE/OLD CUBICLE SYSTEM	2
64"X18"	OBSOLETE/OLD CUBICLE SYSTEM	3
60"X42"	OBSOLETE/OLD CUBICLE SYSTEM	1
62"X62"	OBSOLETE/OLD CUBICLE SYSTEM	21
60"X32"	OBSOLETE/OLD CUBICLE SYSTEM	1
42"X24	OBSOLETE/OLD CUBICLE SYSTEM	7
42"X60"	OBSOLETE/OLD CUBICLE SYSTEM	2
42"X48	OBSOLETE/OLD CUBICLE SYSTEM	1
42"X42"	OBSOLETE/OLD CUBICLE SYSTEM	1
42"X40"	OBSOLETE/OLD CUBICLE SYSTEM	13
42"X36"	OBSOLETE/OLD CUBICLE SYSTEM	2
48"X30"	OBSOLETE/OLD CUBICLE SYSTEM	1
32"X30"	OBSOLETE/OLD CUBICLE SYSTEM	1
36"X42"		14
OVERHEAD STORAGE BINS		
48" SINGLE DOOR	POOR/DAMAGED	61
72" DOUBLE DOOR	POOR/DAMAGED	24
96" DOUBLE DOOR	DAMAGED	11
36" SINGLE DOOR	DAMAGED	4

Exhibit C - Salt Plant Equipment to be sold at Auction

SURPLUS EQUIPMENT DESCRIPTION	Serial #	CONDITION OF ITEM	Qty.
Storage Silo	4693	Poor	1

000049.7

RESOLUTION NO. 2015-0058

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AUTHORIZING THE DISPOSITION OF SURPLUS PROPERTY (MATERIALS AND/OR EQUIPMENT) BY: 1) DONATING ELECTRONIC SURPLUS TO THE SAN DIEGO FUTURES FOUNDATION (SDFF), 2) SALE TO THE HIGHEST BIDDER, AND 3) RECYCLING AND DISPOSING OF UNWANTED ITEMS AS SCRAP

WHEREAS, Authority Policy 8.21, Surplus Materials and Equipment, requires that before the disposal of surplus items, a list of said items shall be submitted to the Authority's Board for approval to sell and dispose of the items; and

WHEREAS, Exhibits A, B and C, attached hereto, contain descriptions of the items for disposal following the Board's approval; and

WHEREAS, these items are in mostly poor or fair condition, are either broken or obsolete, or past their useful life. A few items remain in good condition but are no longer required at the Authority and are occupying needed space; and

WHEREAS, under these circumstances, using authorized contractors for recycling and auction services is the most efficient and economical way to dispose of surplus items; and

WHEREAS, Ken Porter Auctions, Public Surplus, LLC., and IMS Recycling Inc. meet the Authority's objectives to facilitate ongoing requirements for the disposition of surplus materials and or equipment; and

WHEREAS, San Diego Futures Foundation is a state –certified collection point for electronic hazardous waste and a non-profit 501(c)(3) organization benefiting the San Diego County region.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes the disposition of surplus property (materials and/or equipment) by: 1) donating electronic surplus to the San Diego Futures Foundation (SDFF), 2) sale to the highest bidder, and 3) recycling and disposing of unwanted items as scrap.

BE IT FURTHER RESOLVED the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 25th day of June, 2015, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE/
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

000049.9



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.

7

Meeting Date: **JUNE 25, 2015**

Subject:

Amend Authority Policy 9.10 Promulgating a Formal Policy of the San Diego County Regional Airport Authority for the Sale of Advertising Space

Recommendation:

Adopt Resolution No. 2015-0059, amending Authority Policy 9.10 promulgating a formal policy for the sale of advertising space at San Diego International Airport.

Background/Justification:

The General Counsel's Office has prepared a proposed amendment to the Authority's current Advertising Policy, which is found in Authority Policy § 9.10. This proposed amendment seeks to ensure that the Authority policy permits advertising that does not interfere with the family friendly nature of the Authority's terminals, adheres to reasonable community standards, while at the same time maximizing airport revenue. The proposed amendment has been carefully drafted to meet the requirements of current federal and state case law interpreting the guarantees of the First Amendment. These laws are applicable to the Authority, as a local governmental entity, when setting advertising policy. A copy of the draft amendment to Policy § 9.10 is attached.

The Authority's objectives in granting an advertising concession contract include optimizing Authority concession revenues, providing users of the Airport with an aesthetically-pleasing environment that reflects state-of-the-art advertising concepts, and utilizing terminal space in a way that optimizes advertising effectiveness. The Authority's *current* advertising policy states:

- (1) Advertising contracts shall be negotiated for the purpose of increasing airport revenues.
- (2) Advertising displays shall be in good taste, non-controversial, and maintained in such a manner as not to interfere with ordinary Airport operations, and to be as informational as possible.

Public entities, including other airports, largely adopt either a "commercial only" advertising policy or a "non-disparagement" advertising policy as a means to control the type of advertising that can be displayed on their property. The modern trend is towards the adoption of "commercial only" policies.

The first step in analyzing the constitutionality of an advertising policy that limits speech at an Airport is the classification of the forum at issue (i.e., the nature of the space that the advertising policy regulates). The Authority has the most latitude to regulate speech in a nonpublic forum where its restrictions pass muster so long as they are reasonable

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and viewpoint neutral. By contrast, regulations for a designated public forum (which is defined as a nonpublic forum that has been intentionally opened to general speech activity) are subject to the stricter level of scrutiny applied to a traditional public forum, and must be narrowly drawn to achieve a compelling government interest.

The proposed "commercial only" advertising policy would only allow advertisers to place advertisements that convey commercial messages, with other exceptions as specified in the proposed policy. The advantage of such an advertising policy is that courts are more likely to consider the space it regulates to be a nonpublic forum, and thus uphold the policy. The draft policy also contains a provision that allows "community promotion organizations" to purchase unsold advertising space so long as the advertising is directly tied to increasing business or tourism in the San Diego area.

The recommended amendment of Policy § 9.10 seeks to adopt a "commercial only" advertising as a means to meet the Authority's goals of providing a safe and welcoming environment to travelers and staff in its terminals, while at the same time complying with First Amendment requirements.

Fiscal Impact:

No Fiscal Impact.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

Not Applicable.

Prepared by:

BRETON K. LOBNER
GENERAL COUNSEL

RESOLUTION NO. 2015-0059

A RESOLUTION OF THE BOARD OF THE
SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY AMENDING AUTHORITY POLICY 9.10
PROMULGATING A FORMAL POLICY FOR THE
SALE OF ADVERTISING SPACE AT SAN DIEGO
INTERNATIONAL AIRPORT

WHEREAS, it is the objective of the Authority in granting any advertising concession contracts and in adopting this advertising policy to optimize airport revenues to the Authority, provide the traveling public with an aesthetically pleasing and family friendly environment in the terminals, encourage the use of state-of-the-art advertising concepts, utilize terminal space in a manner that optimizes advertising effectiveness, adheres to reasonable community standards, and meets the guarantees of the First Amendment to the U.S. Constitution and the California Constitution; and

WHEREAS, the airport premises, including the terminals, at San Diego International Airport ("Airport") are a non-public forum and the Authority intends to limit expressive activity on Airport property, and has done so by restricting certain activities, by requiring permits for certain activities, and by the adoption of various regulations and procedures; and

WHEREAS, the Board adopts this advertising policy ("Exhibit A") amending § 9.10 with the intent that the Airport's premises and its advertising spaces are not a public forum for unlimited public discourse, expression and debate, that all permitted advertising must be consistent with the nature of the Airport and be limited to advancing the purposes described in the policy through the use of the objective restrictions set forth, and that its facilities constitute nonpublic forums that are subject to the reasonable, uniform, and viewpoint-neutral restrictions set forth in the policy; and

WHEREAS, in order to maximize revenues, the policy shall limit the advertising locations to the placement of advertisements from commercial entities where such advertisements do no more than propose the sale, for profit, of goods and/or services (a commercial transaction), or to community promotion organizations that seek to increase business or tourism in San Diego County upon conditions as are more fully set forth in the policy; and

WHEREAS, the Board determines that: (a) such limitations will enable the Authority to maintain a position of neutrality and avoid the appearance of favoritism on political, social, religious and other controversial issues at the Airport, thereby preventing violent acts against the Airport, its tenants, and the traveling public that the Authority is concerned might occur if advertising were not limited to commercial and other approved content, (b) such limitations will prevent a reduction in the income earned from selling advertising space because commercial entities might be dissuaded from using the same forum commonly used by those wishing to communicate political, social, religious, or other controversial messages; (c) such limitations will assist the Authority in being as self-sustaining as possible, in accordance with FAA Grant Assurance 24; and (d) such restrictions will maintain a safe and welcoming environment for the captive audience who is employed at and utilizes the Airport, including minors.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and adopts "Exhibit A" to amend Authority Policy 9.10 to state the Authority's advertising policy; and

BE IT FURTHER RESOLVED that the Board authorizes, approves and directs the President/CEO to take such other actions and steps as are necessary to implement and enforce the new advertising policy; and

BE IT FURTHER RESOLVED by the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 25th day of June, 2015, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

000054

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT
PART 9.1 - ADVERTISING
SECTION 9.10 - ADVERTISING

PURPOSE: To establish a policy for the sale of advertising space at the San Diego International Airport (the "Airport") by the San Diego County Regional Airport Authority (the "Authority"). The Authority's objectives in granting an advertising concession include optimizing concession revenues to the Authority and providing users of the Airport with an aesthetically-pleasing environment that reflects state-of-the-art advertising concepts and utilizes space in a way that optimizes advertising effectiveness. It is not the intention of the Authority to create or provide a public forum for unlimited public expression. Further, the Authority intends that its facilities constitute nonpublic forums that are subject to the reasonable, uniform, and viewpoint-neutral restrictions set forth below. Therefore, in order to maximize revenues the Authority shall limit the advertising locations to the placement of advertisements from commercial entities where such advertisements do no more than propose the sale, for profit, of goods and/or services, or to community promotion organizations that seek to increase business or tourism in San Diego County. The Authority has determined that: (a) such limitations will enable the Authority to maintain a position of neutrality and avoid the appearance of favoritism on political, social, religious and other controversial issues at the Airport, thereby preventing violent acts against the Airport, its tenants, and the traveling public that the Authority is concerned might occur if advertising were not limited to commercial and other approved content, (b) such limitations will prevent a reduction in the income earned from selling advertising space because commercial entities might be dissuaded from using the same forum commonly used by those wishing to communicate political, social, religious, or other controversial messages; (c) such limitations will assist the Authority in being as self-sustaining as possible, in accordance with FAA Grant Assurance 24; and (d) such restrictions will maintain a safe and welcoming environment for the captive audience who is employed at and utilizes the Airport, including minors.

POLICY STATEMENT:

- (1) Advertising contracts shall be negotiated for the purpose of increasing airport revenues.
- (2) The subject matter for all advertising materials displayed on Authority property shall be limited to speech which proposes a commercial transaction as its primary purpose. Acceptable advertising must promote for sale, lease, or other financial benefit a product, service, event, or other property interest in primarily a commercial manner for primarily a commercial purpose.

In the event the Authority's advertising concessionaire does not have a contract in place for use of advertising space, then the advertising concessionaire may make the space available to Community Promotion Organizations if the content otherwise meets the requirements of this policy. A Community Promotion Organization means an organization which increases business or tourism in San Diego County and would benefit from the exposure provided on Airport premises, such as local chambers of commerce, economic development councils, convention and visitor organizations, local public museums or science centers, governmental or non-profit entities sponsoring nationally recognized sporting events, and the Authority.

The following types of advertising shall not be displayed or otherwise produced or published:

1. Advocacy. An advocacy advertisement is any advertisement that advocates a political, religious or controversial public position.
2. Cigarettes, Tobacco, Electronic Cigarettes, or Controlled Substances. The advertisement promotes the sale or use of cigarettes, tobacco, or electronic cigarettes, or depicts such products, or goods or services related to controlled substances as set forth in California Health and Safety Code § 11014.5.
3. Betting or Gambling. Only advertising for gambling establishments, betting services, lotteries or contests that are in compliance with applicable federal, state and local regulations are acceptable. All other gambling establishments, betting services, lotteries, contests or gambling related advertisements, including but not limited to gambling tutorial web sites, may not be accepted.
4. Weapons, Ammunition, or Fireworks.
5. 900 and 976 Phone Numbers.
6. "NC-17" Rated Movies.
7. Obscenity, Pornography, Adult Entertainment or Services, or Adult Novelty Products. Any advertisement that is obscene, as set forth in California Penal Code § 311.
8. Profanity and/or Fighting Words. Any advertisement that contains profane language and/or appearance or suggestion of profane language, or language that is of such slight social value that any benefit that may be derived from the language is clearly outweighed by the social interest in order and morality.
9. Harmful to Children. Any advertisement that contains harmful matter to children as set forth in California Penal Code § 313, or a matter that could cause "child abuse" as set forth in California Welfare & Institutions Code § 18951.
10. Unlawful and/or Illegal Goods or Services. Any unlawful and/or illegal goods or services.

11. Unlawful Activity. Advertising that is directed to inciting or producing imminent lawless action and is likely to incite or produce such action.
12. Violence, Hatred, Bigotry or Intolerance. Advertising that depicts graphic violence or images of violence or gore (including body parts, dead or mutilated bodies or fetuses of humans or animals), or that promotes hatred, bigotry, or intolerance, or which is offensive to the moral standards of the community or contrary to prevailing standards of adults in the greater metropolitan area of the County and City of San Diego as to suitability for display to a captive audience that includes minors.
13. Result in Harm, Disruption or Interference to Airport. Advertising that contains speech or images that is so objectionable under contemporary community standards as to be reasonably foreseeable that it will result in harm to, disruption of, or interference with the Airport.
14. False, Deceptive, or Misleading. Advertising which is false, deceptive, or misleading in any way as set forth in California Business and Professions Code § 17200 or in violation of 18 U.S.C. § 35.
15. Illegal Advertising. Advertising which is illegal under applicable law, including and without limitation, false or defamatory advertising under the Lanham Act or other applicable laws, unfair competition laws, laws regulating copyrights, trademarks, and other forms of intellectual property.
16. Competition. Advertisements that are in direct competition with the Authority's business objectives.
17. Endorsement. Advertising that implies or declares an endorsement by the Authority, without the prior written authorization of the Authority.
18. Threatening Words. Advertising that contains threatening words when applying contemporary community standards which common sense dictates should not be displayed inside an airport facility (e.g., killer, bomb, terrorist, hijack, etc.), or an advertisement that conveys any threat to do any act as set forth in 18 U.S.C. §§ 32, 37 or 844(e).

[Resolution No. 2002-02 dated September 20, 2002.]

[Superceded by Resolution No. _____ dated _____.]



**SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT**

**Item No.
8**

Meeting Date: **JUNE 25, 2015**

Subject:

Award a Contract to Hazard Construction for Air Freight Building Pavement Rehabilitation at San Diego International Airport

Recommendation:

Adopt a Resolution No. 2015-0060, awarding a contract to Hazard Construction Company, in the amount of \$249,908, for Project No. 104195, Air Freight Building Pavement Rehabilitation at San Diego International Airport.

Background/Justification:

This project is a San Diego County Regional Airport Authority ("Authority") Board ("Board") approved project in the FY2015 Capital Improvement Program ("CIP").

This project will replace pavement in the area in front of the Air Freight Building in order to improve airport operational safety (Attachment A). This project will provide for repair of a section of pavement which could become a source of Foreign Object Debris (FOD), and also fulfill the Authority's obligation to provide its tenants with the best possible operating environment.

This project will also include the demolition, removal, and disposal of the damaged asphalt layer and replace it with a new asphalt surface.

This contract was advertised on April 17, 2015, and sealed bids were opened on May 19, 2015. The following bids were received (Attachment B):

Company	Total Bid
Hazard Construction Company	\$249,908.00
Daley Corporation	\$261,932.50
Granite Construction Company	\$274,802.00
PAL General Engineering, Inc.	\$298,911.00
Built Pacific, Inc.	\$407,872.20

The Engineer's estimate is \$258,556.

The low bid of \$249,908, is responsive, and Hazard Construction Company, is considered responsible. Staff recommends award to Hazard Construction Company, in the amount of \$249,908.

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Fiscal Impact:

Adequate funds for the contract with Hazard Construction Company are included within the Board approved FY2015-FY2019 Capital Program Budget for Project No. 104195, Air Freight Building Pavement Rehabilitation. Sources of funding for this project will be airport cash.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides opportunities for sub-contractor participation; therefore; at the option of the Authority, Policy 5.14 was applied. Policy 5.14 establishes separate goals for the participation of: (1) small businesses; (2) local businesses; and, (3) service disabled veteran owned small businesses (SDVOSB). The local business participation goal can only be applied when the overall local business participation of all Authority contracts at the time of solicitation is less than 60%. The maximum preference applied under Policy 5.14 is seven percent (7%): three percent (3%) for small business participation; two percent (2%) for local business participation; and, two percent (2%) for SDVOSB participation. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid. When bid price is not the primary selection criteria, the preference is only applied to determine which proposers are interviewed for final consideration. Per Policy 5.14, the preference is not applied in the final selection.

In accordance with Policy 5.14, Hazard Construction Company did not meet the SBE goal of 37% with 10.1% certified small business participation for a 0% certified small business preference and met the SDVOSB goal of 3% for a 2% SDVOSB participation preference. At the time of the solicitation it was determined that the Authority's overall local business participation exceeded 60% therefore no preference was applied for local business participation.

Prepared by:

IRAJ GHAEMI
DIRECTOR, FACILITIES DEVELOPMENT

ATTACHMENT A



TAXIWAY "B"

AIR FREIGHT BUILDING (TYP)

PROJECT SITE

COMMUTER TERMINAL

STILLWATER RD

WINSHIP RD

N. HARBOR DR.

AIR FREIGHT BUILDING PAVEMENT REHABILITATION

ATTACHMENT B
CIP 104195 AIR FREIGHT BUILDING PAVEMENT REHABILITATION
BID TABULATION

104195 Air Freight Building Pavement Rehabilitation
 BIDS OPENED: May 19, 2015 @ 3:00 PM
 ENGINEER'S ESTIMATE: \$258,556.00

CONTRACTOR:				ENGINEER'S ESTIMATE		1		2		3		4		5	
ADDRESS:						Hazard Construction Company		Daley Corporation		Granite Construction Company		PAL General Engineering, Inc.		Built Pacific, Inc.	
GUARANTEE OF GOOD FAITH:						Travelers Casualty and Surety Company of America		Philadelphia Indemnity Insurance Company		Federal Insurance Company		United Fire & Casualty Company		U.S. Specialty Insurance Company	
BID ITEM NO.	TITLE	QUANTITY	UNIT ITEM	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)
Bid Schedule															
1	Allowance For Unforeseen And Miscellaneous Conditions	Allowance	Allowance	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
2	Mobilization	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 4,950.00	\$ 4,950.00	\$ 11,000.00	\$ 11,000.00	\$ 15,000.00	\$ 15,000.00	\$ 8,500.00	\$ 8,500.00	\$ 30,000.00	\$ 30,000.00
3	Demobilization	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 3,700.00	\$ 3,700.00	\$ 5,000.00	\$ 5,000.00	\$ 250.00	\$ 250.00	\$ 4,535.70	\$ 4,535.70	\$ 15,000.00	\$ 15,000.00
4	Traffic Control	1	LS	\$ 15,000.00	\$ 15,000.00	\$ 52,500.00	\$ 52,500.00	\$ 33,850.00	\$ 33,850.00	\$ 26,500.00	\$ 26,500.00	\$ 2,500.00	\$ 2,500.00	\$ 15,000.00	\$ 15,000.00
5	Asphalt Pavement Removal	3,940	SY	\$ 5.00	\$ 19,700.00	\$ 10.00	\$ 39,400.00	\$ 6.50	\$ 25,610.00	\$ 4.80	\$ 18,912.00	\$ 23.00	\$ 90,620.00	\$ 5.00	\$ 19,700.00
6	Unclassified Excavation	82	CY	\$ 6.00	\$ 492.00	\$ 35.00	\$ 2,870.00	\$ 200.00	\$ 16,400.00	\$ 42.50	\$ 3,485.00	\$ 89.00	\$ 7,298.00	\$ 135.00	\$ 11,070.00
7	Overexcavation	145	CY	\$ 6.00	\$ 870.00	\$ 35.00	\$ 5,075.00	\$ 27.50	\$ 3,987.50	\$ 40.00	\$ 5,800.00	\$ 100.00	\$ 14,500.00	\$ 150.00	\$ 21,750.00
8	Geogrid	394	SY	\$ 2.50	\$ 985.00	\$ 7.00	\$ 2,758.00	\$ 18.00	\$ 7,092.00	\$ 7.00	\$ 2,758.00	\$ 15.00	\$ 5,910.00	\$ 25.00	\$ 8,850.00
9	Erosion Control (SWPPP)	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 8,500.00	\$ 8,500.00	\$ 2,500.00	\$ 2,500.00	\$ 11,874.00	\$ 11,874.00	\$ 15,000.00	\$ 15,000.00
10	Aggregate Base Course	394	SY	\$ 20.00	\$ 7,880.00	\$ 23.00	\$ 9,062.00	\$ 6.00	\$ 1,870.00	\$ 32.00	\$ 12,608.00	\$ 54.00	\$ 21,276.00	\$ 55.00	\$ 21,670.00
11	Recompact Existing Aggregate Base Course	3,939	SY	\$ 10.00	\$ 39,390.00	\$ 3.00	\$ 11,817.00	\$ 3.50	\$ 13,786.50	\$ 5.00	\$ 19,695.00	\$ 2.70	\$ 10,635.30	\$ 32.00	\$ 126,048.00
12	HMA Surface Course	887	TON	\$ 125.00	\$ 110,875.00	\$ 100.00	\$ 88,700.00	\$ 116.50	\$ 103,335.50	\$ 150.00	\$ 133,050.00	\$ 105.00	\$ 93,135.00	\$ 105.00	\$ 93,135.00
13	Biluminous Tack Coat	788	GAL	\$ 3.00	\$ 2,364.00	\$ 2.00	\$ 1,576.00	\$ 8.25	\$ 6,501.00	\$ 13.00	\$ 10,244.00	\$ 6.00	\$ 4,728.00	\$ 5.00	\$ 3,940.00
14	Pavement Marking	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 2,500.00	\$ 2,500.00	\$ 4,100.00	\$ 4,100.00	\$ 4,000.00	\$ 4,000.00	\$ 3,399.00	\$ 3,399.00	\$ 5,000.00	\$ 5,000.00
Total for Bid Schedule				\$ 258,556.00	\$ 258,556.00	\$ 249,908.00	\$ 249,908.00	\$ 261,932.50	\$ 261,932.50	\$ 274,802.00	\$ 274,802.00	\$ 298,911.00	\$ 298,911.00	\$ 407,872.20	\$ 407,872.20

ADDENDUM NO.	NOTED BY BIDDERS ON THEIR SUBMITTED BID SCHEDULE:	Yes	Yes	Yes	No	No
1						
2		Yes	Yes	Yes	No	No

CONTRACTOR'S Submitted Bid Amount

Points	Policy 5.14 Bid Adjustment Amount
5 or 5%	\$12,495.40
4 or 4%	\$9,996.32
3 or 3%	\$7,497.24
2 or 2%	\$4,998.16
1 or 1%	\$2,499.08

Points	Policy 5.14 Bid Adjustment Amount	Points	Policy 5.14 Bid Adjustment Amount	Points	Policy 5.14 Bid Adjustment Amount	Points	Policy 5.14 Bid Adjustment Amount	Points	Policy 5.14 Bid Adjustment Amount
2	\$4,998.16	0	\$0.00	Not received	Not received	Not received	Not received	Not received	Not received
	\$244,909.84		\$261,932.50		\$274,802.00		\$298,911.00		\$407,872.20

000062

RESOLUTION NO. 2015-0060

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AWARDING A CONTRACT TO HAZARD CONSTRUCTION COMPANY, IN THE AMOUNT OF \$249,908, FOR PROJECT NO. 104195, AIR FREIGHT BUILDING PAVEMENT REHABILITATION AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, this project is a San Diego County Regional Airport Authority ("Authority") Board ("Board") approved project in the FY2015 Capital Improvement Program ("CIP"); and

WHEREAS, this project will replace pavement in the area in front of the Air Freight Building in order to improve airport operational safety; and

WHEREAS, this project will provide for repair of a section of pavement which could become a source of Foreign Object Debris (FOD), and also fulfill the Authority's obligation to provide its tenants with the best possible operating environment; and

WHEREAS, this project will also include the demolition, removal, and disposal of the damaged asphalt layer and replace it with a new asphalt surface; and

WHEREAS, this contract was advertised on April 17, 2015; and

WHEREAS, on May 19, 2015, the Authority opened sealed bids received in response to the Bid Solicitation Package; and

WHEREAS, the low bidder, Hazard Construction Company, submitted a bid in the amount of \$249,908; and

WHEREAS, Authority's staff has duly considered Hazard Construction Company's bid, and has determined Hazard Construction Company is responsible, and that its bid is responsive in all respects; and

WHEREAS, the Board believes that it is in the best interest of the Authority and the public that it serves, for the Board to award Hazard Construction Company the contract for Project No. 104195, Air Freight Building Pavement Rehabilitation, upon the terms and conditions set forth in the Bid Solicitation Package.

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NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to Hazard Construction Company, in the amount of \$249,908 for Project No. 104195, Air Freight Building Pavement Rehabilitation at San Diego International Airport; and

BE IT FURTHER RESOLVED that the Authority's President/CEO or designee hereby is authorized to execute and deliver such contract to Hazard Construction Company; and

BE IT FURTHER RESOLVED that the San Diego County Regional Airport Authority and its officers, employees, and agents are hereby authorized, empowered, and directed to do and perform such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolutions; and

BE IT FURTHER RESOLVED by the Board that it finds that this Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA") Cal. Pub. Res. Code §21065; and is not a "development" as defined by the California Coastal Act Cal. Pub. Res. Code §30106.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 25th day of June, 2015, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

000064



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
9

Meeting Date: **JUNE 25, 2015**

Subject:

Approve and Authorize the President/CEO to Execute a Public Improvement Maintenance Agreement with the City of San Diego

Recommendation:

Adopt Resolution No. 2015-0061, approving and authorizing the President/CEO to negotiate and execute a Public Improvement Maintenance Agreement with the City of San Diego for the airport noise monitoring sites.

Background/Justification:

The San Diego County Regional Airport Authority ("Authority") is subject to the State of California Public Utilities Code Title 21 requirements by providing uninterrupted noise monitoring of aircraft operating at San Diego International Airport. There are a total of 23 airport noise monitoring sites ("monitoring sites"). Several of the existing monitoring sites have been in use since the mid-1970's and consist of wooden poles with the monitoring device attached on the top of the pole. The Authority is upgrading the monitoring sites to include the installation of new metal poles.

Eleven of the monitoring sites have already been upgraded and the remaining 12 monitoring sites are in the process of being upgraded. Seven of the monitoring sites are located within the public right-of-way ("ROW") as shown in Exhibit "A". The remaining monitoring sites are located on private property and the Authority has entered into easements with the private property owners.

The Authority must obtain a Right of Way Permit ("Permit") from the City of San Diego ("City") to install the monitoring sites that are located in the ROW. As part of the Permit process, the Authority must execute a Public Improvement Maintenance Agreement ("Agreement") with the City. Pursuant to the Agreement, the Authority must maintain the monitoring sites in a safe and sanitary condition at the sole cost of the Authority. Furthermore, the Authority must defend, indemnify, protect and hold harmless the City if any claims or liabilities arise as a result of the installation of the monitoring sites.

Fiscal Impact:

Adequate funding for the maintenance of the seven monitoring sites is included in the adopted FY 2016 and conceptually approved FY 2017 Operating Expense Budgets within the Repairs – Office Equipment & Systems line item.

000065

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

Not Applicable

Prepared by:

SUSAN C. DIEKMAN
REAL ESTATE MANGER

LOCATION OF NOISE MONITORING POLES IN THE PUBLIC RIGHT-OF-WAY

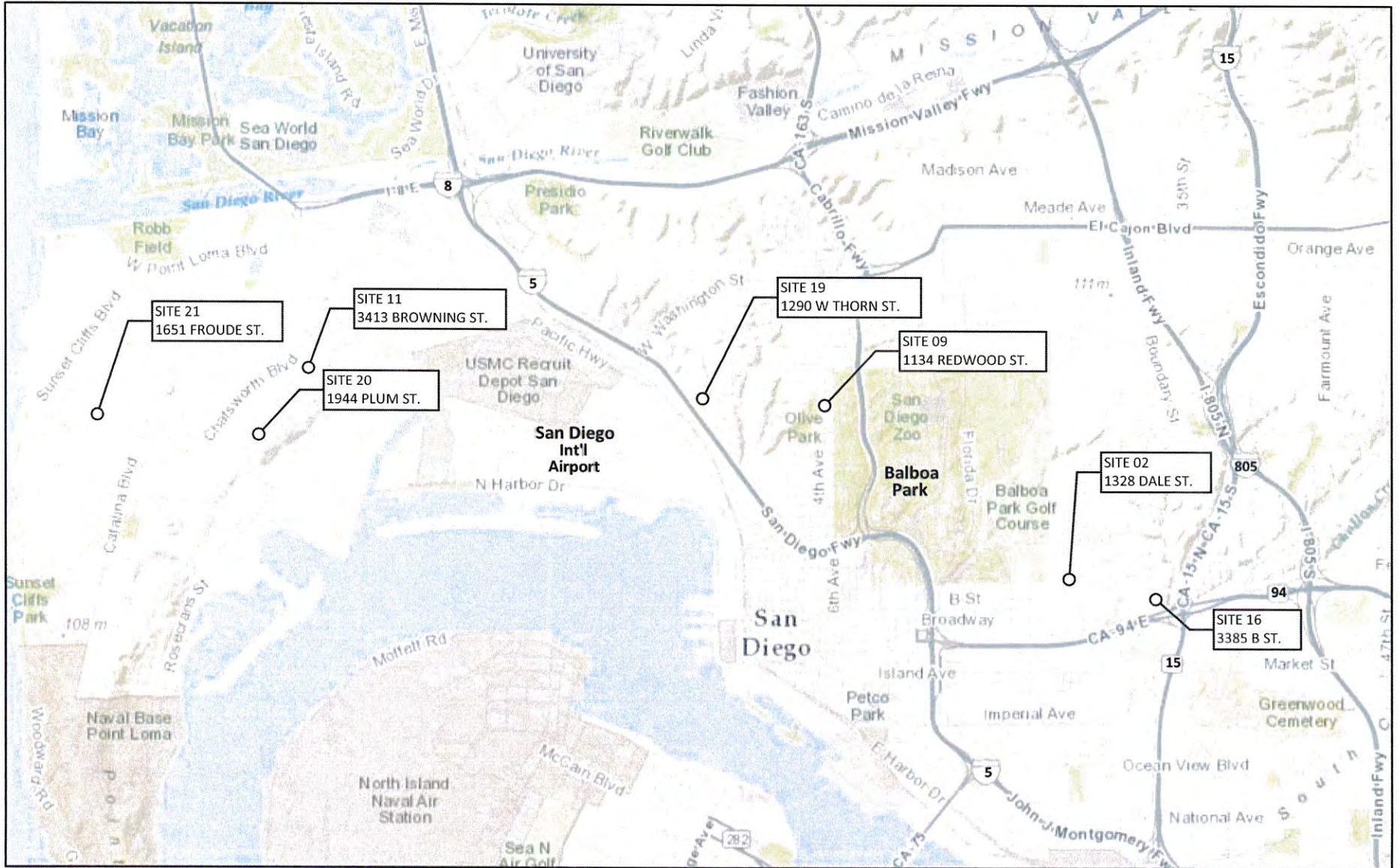
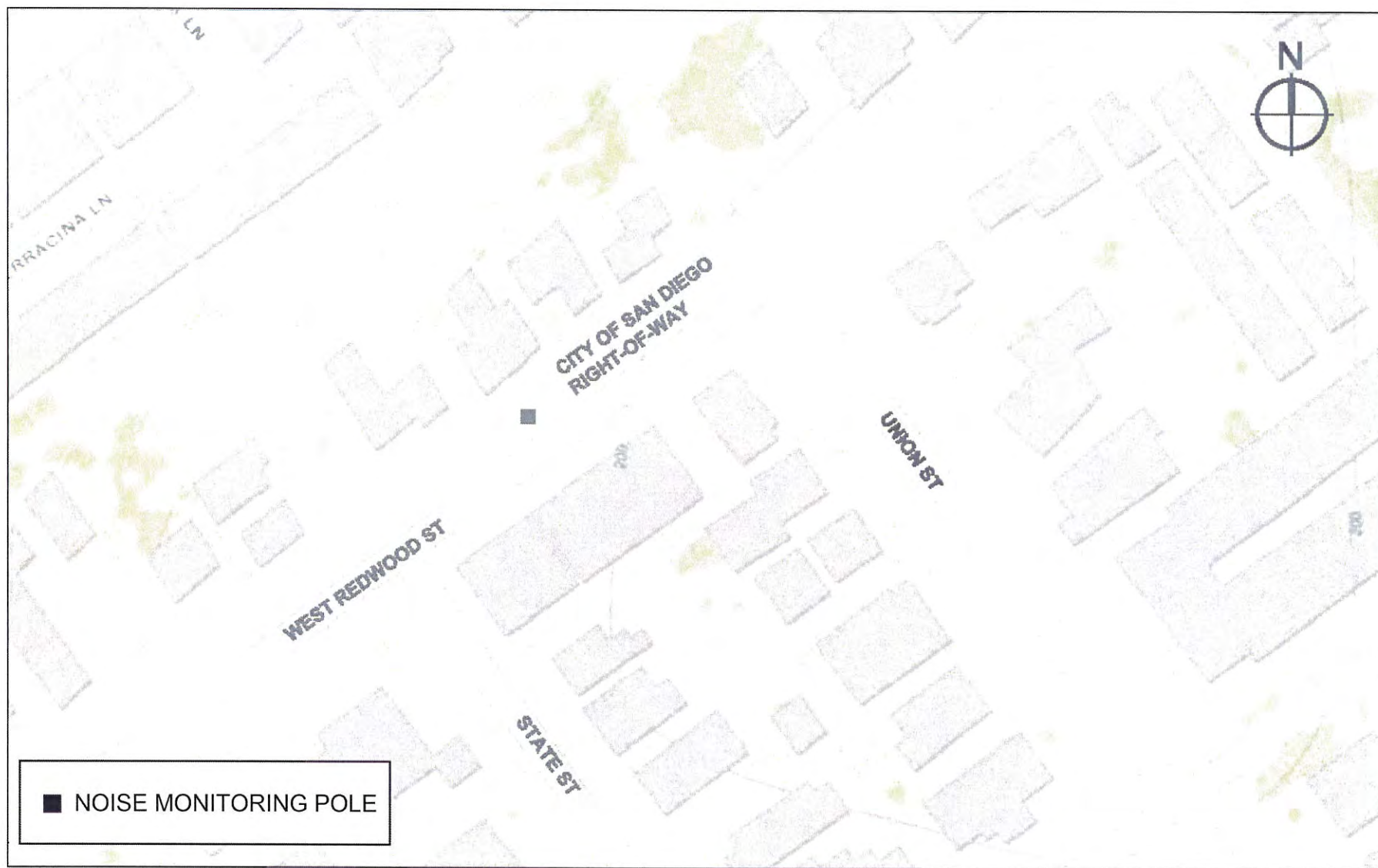


EXHIBIT "A"

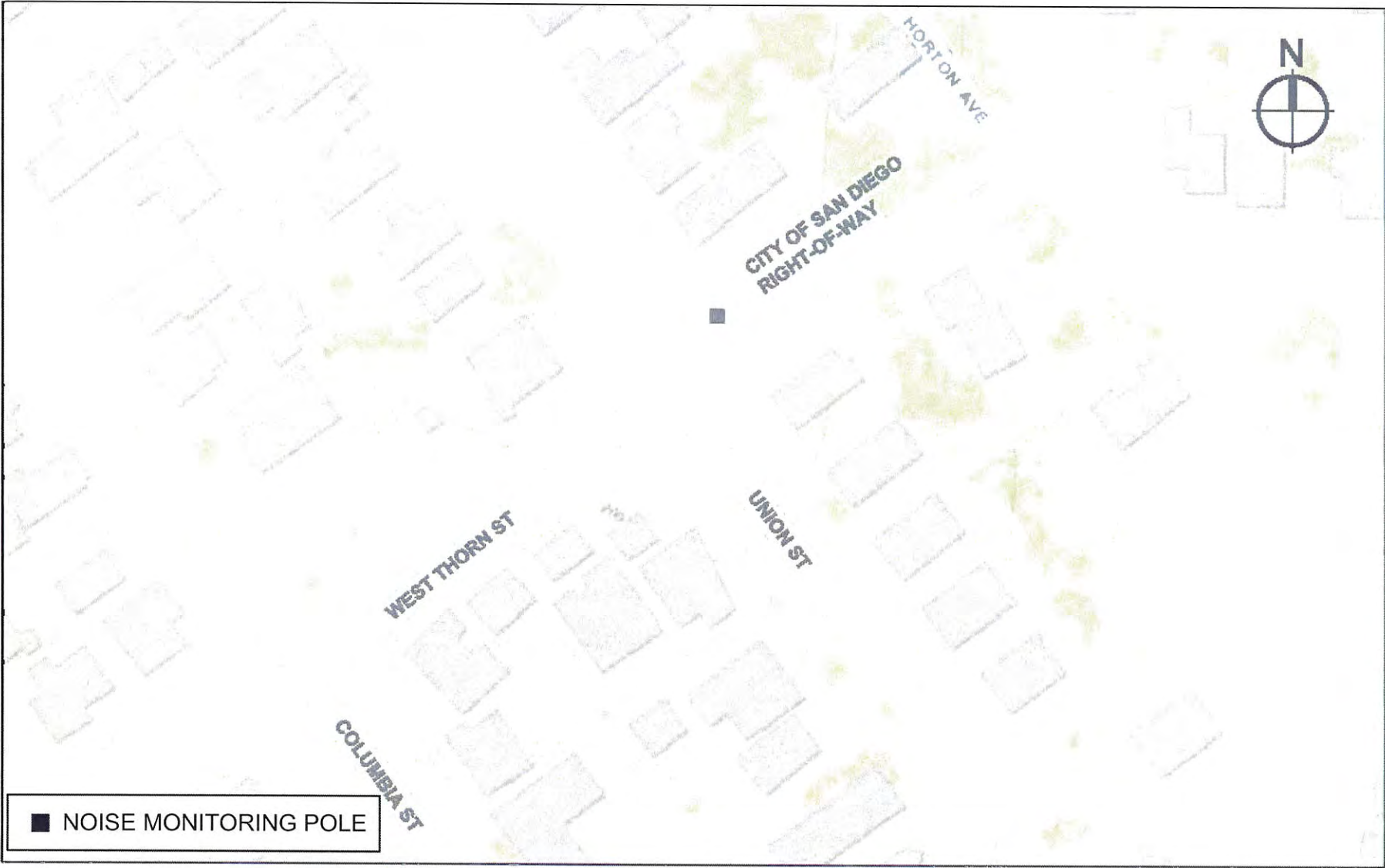
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1134 WEST REDWOOD - SITE 09



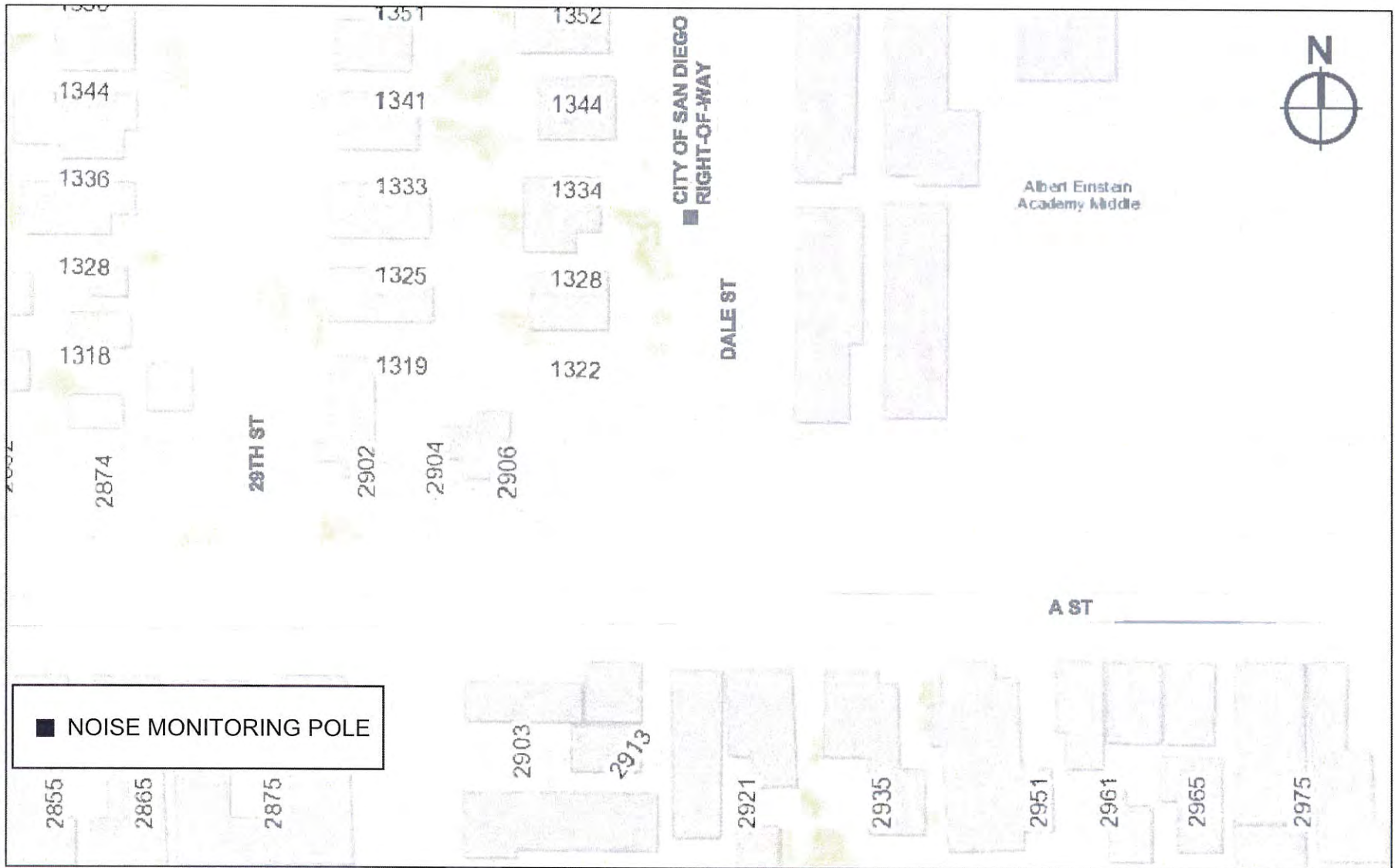
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1290 WEST THORN STREET - SITE 19



690069

1328 DALE STREET-SITE 02



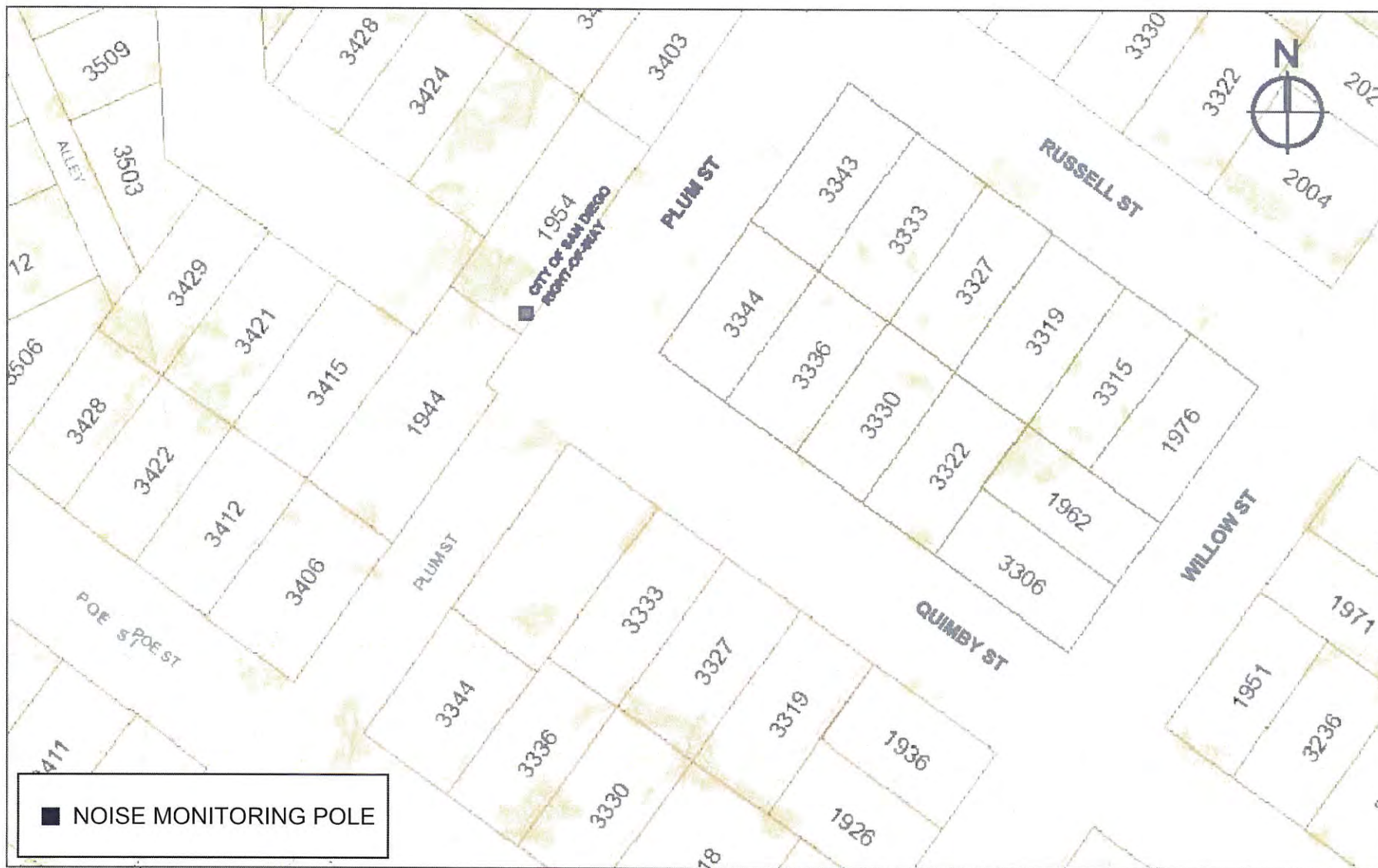
020000

1625 FROUDE STREET - SITE 21



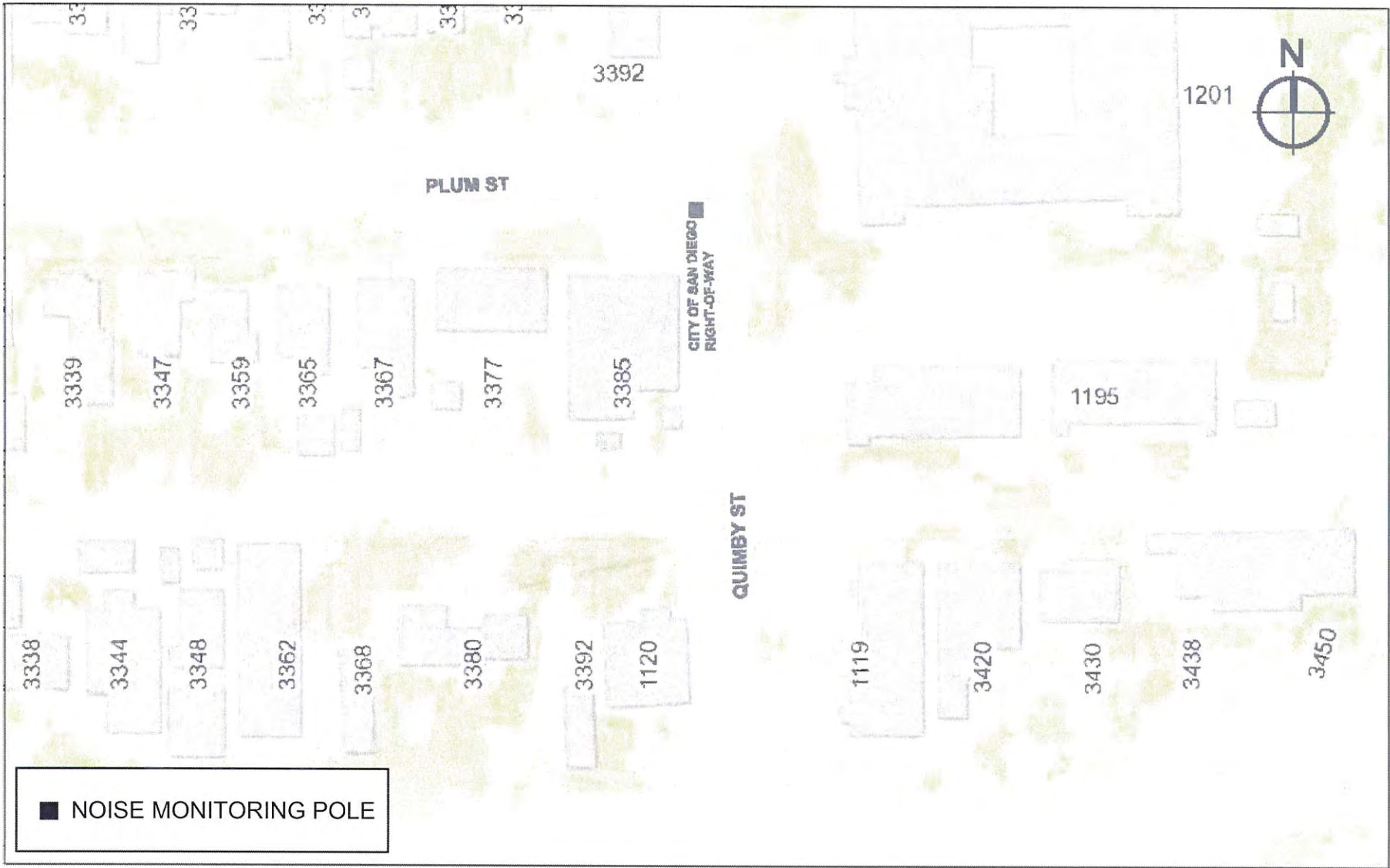
120000

1944 PLUM STREET - SITE 20



000072

3385 B STREET - SITE 16



820000

3413 BROWNING STREET - SITE 11



000074

RESOLUTION NO. 2015-0061

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE A PUBLIC IMPROVEMENT MAINTENANCE AGREEMENT WITH THE CITY OF SAN DIEGO FOR THE AIRPORT NOISE MONITORING SITES

WHEREAS, the San Diego County Regional Airport Authority ("Authority") is subject to the State of California Public Utilities Code Title 21 requirements and must provide uninterrupted noise monitoring of aircraft operating at San Diego International Airport; and

WHEREAS, the Authority has a total of 23 airport noise monitoring sites ("monitoring sites") located either on private property or within the public right-of-way ("ROW") and the Authority is upgrading the monitoring sites; and

WHEREAS, seven of the monitoring sites are located in the ROW; and

WHEREAS, the Authority must obtain a Right of Way Permit ("Permit") from the City of San Diego ("City") to install seven monitoring sites within the ROW; and

WHEREAS, as part of the Permit process, the Authority must execute a Public Improvement Maintenance Agreement ("Agreement") with the City; and

WHEREAS, the Agreement states the Authority must maintain the monitoring sites in a safe and sanitary condition at the sole cost of the Authority and defend, indemnify, protect and hold harmless the City.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to negotiate and execute a Public Improvement Maintenance Agreement with the City of San Diego for the airport noise monitoring sites; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 25TH day of June, 2015, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
10

Meeting Date: **JUNE 25, 2015**

Subject:

Approve and Authorize the President/CEO to Execute a License Agreement for Maintenance and Indemnity Regarding Landscape Improvements with Liberty Station Community Association

Recommendation:

Adopt Resolution No. 2015-0052, approving and authorizing the President/CEO to negotiate and execute a License Agreement for Maintenance and Indemnity regarding landscape improvements with Liberty Station Community Association for real property located at 2722 and 2724 Truxtun Road.

Background/Justification:

The San Diego County Regional Airport Authority ("Authority") is the owner of buildings six and seven that are jointly located at 2722 and 2724 Truxtun Road ("Property") at Liberty Station as shown in Exhibit "A". The Authority does not own the land that runs with the Property. Authority staff for the Quieter Home Program and the Office of the Chief Auditor have offices at the Property.

All properties and activities at Liberty Station are subject to the control and operation of the Liberty Station Community Association ("LSCA") and are governed by an Amended and Restated Master Declaration of Covenant Conditions, Restrictions and Reservaton of Easements ("CC&Rs"). Pursuant to the CC&Rs, the Authority's maintenance obligations are to repair, replace and restore the Property and associated improvements.

LSCA owns and maintains certain Association Property at Liberty Station. The courtyard that is located between buildings six and seven of the Property is Association Property and is open to the public and maintained by LSCA.

The Authority preferred having a "campus" type of courtyard for staff instead of having the courtyard open to the public. To create a campus environment at the Property, the Authority installed a fence and gate between buildings six and seven. Closing the courtyard to the public removed the courtyard from LSCA's Association Properties that they maintain. Consequently, the Authority is required to enter into a License Agreement for Maintenance and Indemnity Regarding Landscape Improvements ("License Agreement") with LSCA. The purpose of the License Agreement is to transfer all maintenance and liability responsibilities to the Authority for the courtyard area.

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Fiscal Impact:

Adequate funding for the maintenance of the courtyard is included in the adopted FY 2016 and conceptually approved FY 2017 Operating Expense Budgets within the Facilities Management Department - Maintenance line item.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended, 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

Not Applicable

Prepared by:

SUSAN C. DIEKMAN
REAL ESTATE MANGER

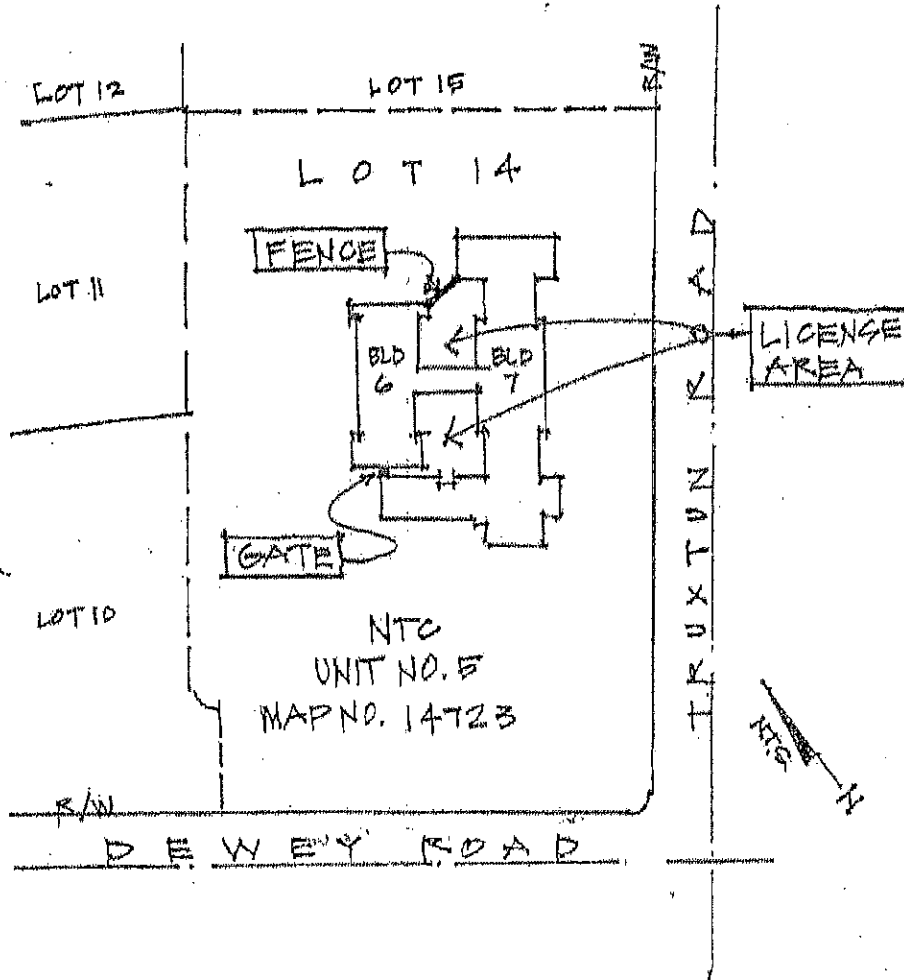


EXHIBIT "A"

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RESOLUTION NO. 2015-0062

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE A LICENSE AGREEMENT FOR MAINTENANCE AND INDEMNITY REGARDING LANDSCAPE IMPROVEMENTS WITH LIBERTY STATION COMMUNITY ASSOCIATION FOR REAL PROPERTY LOCATED AT 2722 AND 2724 TRUXTUN ROAD

WHEREAS, the San Diego County Regional Airport Authority ("Authority") owns buildings six and seven that are jointly located at 2722 and 2724 Truxtun Road at Liberty Station in San Diego ("Property") and the Authority does not own the land that runs with the Property; and

WHEREAS, Authority staff for the Quieter Home Program and the Office of the Chief Auditor have offices at the Property; and

WHEREAS, all properties and activities at Liberty Station are subject to the control and operation of the Liberty Station Community Association ("LSCA") and are governed by an Amended and Restated Master Declaration of Covenant Conditions, Restrictions and Reservation of Easements ("CC&Rs"); and

WHEREAS, pursuant to the CC&RS, the Authority's maintenance obligations are to repair, replace and restore the Property and associated improvements; and

WHEREAS, LSCA owns and maintains the courtyard that is located between buildings six and seven of the Property that is open to the public; and

WHEREAS, the Authority preferred having a "campus" type of courtyard for staff instead of having the courtyard open to the public; and

WHEREAS, the Authority closed the courtyard to the public by installing a fence and gate between buildings six and seven; and

WHEREAS, closing the courtyard to the public consequently required the Authority to enter into a License Agreement for Maintenance and Indemnity Regarding Landscape Improvements ("License Agreement") with LSCA; and

WHEREAS, the purpose of the License Agreement is to transfer all maintenance and liability responsibilities to the Authority for the courtyard area.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to negotiate and execute a License Agreement for Maintenance and Indemnity regarding landscape improvements with Liberty Station Community Association for real property located at 2722 and 2724 Truxtun Road; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA"), Pub. Res. Code §21065; and is not a "development" as defined by the California Coastal Act, Pub. Res. Code §30106.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 25th day of June, 2015, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

000081



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
11

Meeting Date: **JUNE 25, 2015**

Subject:

Approve and Authorize the President/CEO to Execute a First Amendment to the Public Art Agreement with Ueberall International, LLC for Rental Car Center Public Art Project

Recommendation:

Adopt Resolution No. 2015-0153, approving and authorizing the President/CEO to execute a First Amendment to the Public Art Agreement with Ueberall International, LLC to extend the term for an additional eight (8) months resulting in a termination date of January 31, 2017.

Background/Justification:

On October 15, 2014, the Authority Board approved the Airport Art Advisory Committee's recommendation to award Ueberall International, LLC the commission for the Rental Car Center Public Art Project (Resolution No. 2014-0121). The Authority and Artist are parties to an Agreement for Design, Fabrication and Installation of Public Art Work with an original term beginning on December 15, 2014 and ending on May 31, 2016 in an amount not to exceed \$800,000 ("Agreement").

The artist team's conceptual design proposal, titled *Dazzle*, will utilize pioneering technology to animate the north east exterior façade of the Rental Car Center (RCC). The project takes its inspiration from dazzle camouflage, a WWI era military technology tested in San Diego. The final artwork will feature a fully programmable dazzle camouflage-influenced pattern applied to the surface of the façade, and comprised of 2,450 two by two foot e-paper panels. The e-paper technology is solar powered and therefore highly sustainable.

While the e-paper material has been employed throughout the world, most notably in Kindle readers, the proposed application on the RCC would be the first of its kind on an architectural scale. The artist team has partnered with E Ink, the global company responsible for creating e-paper, to develop a sustainable, long-lasting, and easy to maintain method for installing the e-paper panels onto the façade. E Ink has embarked on extensive testing and prototyping of weatherization, communication systems, and adhesive techniques.

E Ink and Ueberall have confirmed that in order to ensure that the material can be maintained and function as intended continuously for a minimum of ten years, they will require additional time to conduct their research and development, and testing process.

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It is the priority of the Art Program that all technology-based public art projects undergo exhaustive testing, as proposed by Ueberall International, in order to ensure that the proposed technology will operate consistently once installed. Accordingly, staff is recommending extending the Agreement by eight (8) months to provide additional time for testing and prototyping of the custom application method for the e-paper material.

No additional funds or changes to the terms and conditions of the Agreement will take place as a result of this requested Board action.

Fiscal Impact:

Adequate funds for the Public Art Agreement with Ueberall International, LLC are included within the Board approved FY2015-FY2019 Capital Program Budget in Project No. 104151C. Sources of funding for this project include Customer Facility Charges and Special Facility Bonds.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, and Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting.

This contract did not utilize federal funds. The Vice President of Development provided an exemption from using inclusionary program/policies for the Rental Car Center Public Art project. The exemption is based on the extraordinary circumstances when contracting with artists and requesting special certification. In general, while a significant number of artists operate as small businesses, more often than not they do not acquire certification to indicate their small business status. It is the experience of the Vice President of Development that expecting or requiring the certification would cause undue complications and delays in the solicitation process.

Prepared by:

LAUREN LOCKHART
ART PROGRAM MANAGER, VISION, VOICE & ENGAGEMENT

RESOLUTION NO. 2015-0063

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE A FIRST AMENDMENT TO THE PUBLIC ART AGREEMENT WITH UEBERALL INTERNATIONAL, LLC TO EXTEND THE TERM FOR AN ADDITIONAL EIGHT (8) MONTHS RESULTING IN A TERMINATION DATE OF JANUARY 31, 2017

WHEREAS, on October 15, 2014, the Authority Board approved the Airport Art Advisory Committee's recommendation to award Ueberall International LLC the commission for the Rental Car Center Public Art opportunity as evidenced by Resolution No. 2014-0121; and

WHEREAS, the Authority and Artist are parties to an Agreement for Design, Fabrication and Installation of Public Art Work ("Agreement"); and

WHEREAS, the Agreement is on file in the office of the Authority Clerk as Document 209400 OS dated January 5, 2015 which began December 15, 2014 and ends May 31, 2016; and

WHEREAS, due to the need for exhaustive testing and prototyping of the proposed e-paper technology to be used in the project to ensure the project can be maintained and function as intended for a minimum of ten (10) years, an extension is necessary.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute a first amendment to the Public Art Agreement with Ueberall International, LLC to extend the term for an additional eight (8) months resulting in a termination date of January 31, 2017.

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") Cal. Pub. Res. Code §21065; and is not a "development" as defined by the California Coastal Act Cal. Pub. Res. Code §30106.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 25th day of June, 2015, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

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SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
12

Meeting Date: **JUNE 25, 2015**

Subject:

Award a Contract to S&L Specialty Contracting, Inc. for Quieter Home Program Phase 8, Group 7, Project No. 380807 (34 Historic and Non-Historic Single and Multi-Family Units on 17 Residential Properties Located East and West of the Airport)

Recommendation:

Adopt Resolution No. 2015-0064, awarding a contract to S&L Specialty Contracting, Inc., in the amount of \$1,719,450, for Phase 8, Group 7, Project No. 380807, of the San Diego County Regional Airport Authority's ("Authority's") Quieter Home Program.

Background/Justification:

The Quieter Home Program ("Program") provides sound attenuation treatment to residences within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("SDIA"). The Phase 8, Group 7, project includes installation of new acoustical windows, doors, insulation, and ventilation improvements to reduce aircraft-related noise levels in 34 historic and non-historic single and multi-family units on 17 residential properties located east and west of the airport (refer to Attachment A).

To date, the Program has completed 3,183 residences, of which 796 are historic and 2,387 are non-historic. 2,050 residences are located west of SDIA and 1,133 are located east of SDIA.

Project No. 380807 was advertised on March 24, 2015, and bids were opened on April 23, 2015. The following bids were received (refer to Attachment B):

Company	Total Bid
S&L Specialty Contracting, Inc.	\$1,719,450
G&G Specialty Contractors, Inc.	\$1,808,586

The Engineer's estimate is \$1,734,295.

The low bid of \$1,719,450, is considered responsive, and S&L Specialty Contracting, Inc. is considered responsible. Award to S&L Specialty Contracting, Inc. is, therefore, recommended in the amount of \$1,719,450.

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Page 2 of 3**Fiscal Impact:**

Adequate funds for the contract with S&L Specialty Contracting, Inc. are included in the adopted FY 2015 and FY 2016 Operating Expense Budgets within the Quieter Home Program budget line item. Sources of funding include Federal Airport Improvement Program grants and Passenger Facility Charges.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA. This Board action is a "project" subject to the California Environmental Quality Act ("CEQA"), Pub. Res. Code §21065. The individual projects under the Quieter Home Program are part of a class of projects that are categorically exempt from CEQA: 14 Cal. Code Regs. §15301 – "Existing Facilities: Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination."
- B. California Coastal Act. This Board action is a "development" as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. The individual projects under the Quieter Home Program will consist of treatments to single-family and multi-family dwellings. Improvements to single-family homes are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(a) and 14 Cal. Code Regs. §13250 – "Improvements to Single-Family Residences." The proposed improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – "Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits."

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

Page 3 of 3

The Authority's DBE Program, as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 26, calls for the Authority to submit a triennial overall goal for DBE participation on all federally funded projects. When federal funds are utilized, the Authority is prohibited from using a program that provides a preference such as those used in Policies 5.12 and 5.14. Therefore, the Authority must utilize other means as provided in the DBE Plan to achieve participation.

This project utilizes federal funds; therefore, it will be applied toward the Authority's overall DBE goal. S&L Specialty Contracting, Inc. proposed 4.92 % DBE participation on QHP Phase 8, Group 7.

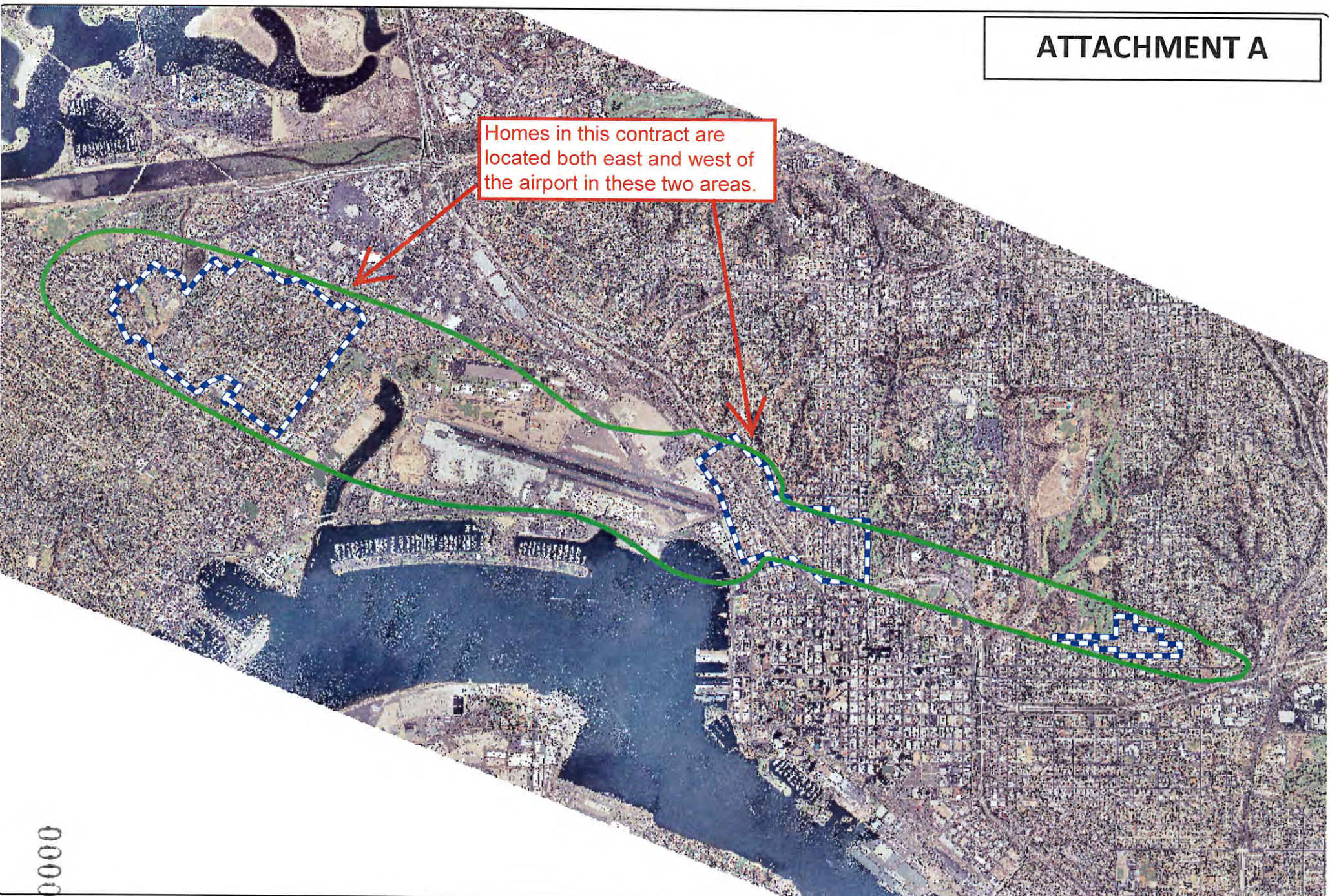
Prepared by:

KEITH WILSCHETZ
DIRECTOR, AIRPORT PLANNING AND NOISE MITIGATION

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ATTACHMENT A

Homes in this contract are located both east and west of the airport in these two areas.



Map Notes:
Staff Report Attachment A

1 inch = 3,898 feet

Land Use - SanGIS 2/07	QHP Completed	67 dB Boundary
Single-Family Residential	QHP Ineligible	65 dB CNEL Contour
Multi-Family Residential	County Parcel	Address Point
Condominiums		

San Diego County Regional Airport Authority
Quieter Home Program
Project 380807

TITLE: QUIETER HOME PROGRAM PROJECT NO. 380807
 BIDS OPENED: April 23, 2015, 2:00 p.m.
 ENGINEER'S ESTIMATE: \$1,734,295.00

CONTRACTOR:				S&L Specialty Contracting, Inc.				G&G Specialty Contractors, Inc.					
ADDRESS:				315 S. Franklin Street, Syracuse, NY 13202				1221 N. Mondel Drive, Gilbert, AZ 85233					
GUARANTEE OF GOOD FAITH:				Hartford Casualty Insurance Company				Hartford Casualty Insurance Company					
Res No.		Bid Item Number	Dwelling Units	Unit of Measure	General Construction (In Figures)	HVAC Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	HVAC Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	
380807.01	Machado	2238 Famosa Boulevard, Unit 1	1	Lump Sum	23,000.00	3,000.00	3,000.00	29,000.00	24,184.00	2,289.00	2,200.00	28,673.00	
380807.01	Machado	2238 Famosa Boulevard, Unit 2	1	Lump Sum	26,000.00	3,000.00	3,000.00	32,000.00	28,310.00	2,289.00	2,420.00	33,019.00	
380807.01	Machado	2238 Famosa Boulevard, Unit 3	1	Lump Sum	22,000.00	4,000.00	2,000.00	28,000.00	26,098.00	2,289.00	2,530.00	30,917.00	
380807.01	Machado	2238 Famosa Boulevard, Unit 4	1	Lump Sum	19,000.00	3,000.00	2,000.00	24,000.00	22,672.00	2,289.00	2,200.00	27,161.00	
380807.01	Machado	2238 Famosa Boulevard, Unit 5	1	Lump Sum	19,000.00	3,000.00	2,000.00	24,000.00	20,851.00	2,289.00	2,200.00	25,340.00	
380807.01	Machado	2238 Famosa Boulevard, Unit 6	1	Lump Sum	20,000.00	3,000.00	2,000.00	25,000.00	21,237.00	2,289.00	2,200.00	25,726.00	
380807.01	Machado	2238 Famosa Boulevard, Unit 7	1	Lump Sum	23,000.00	3,000.00	2,000.00	28,000.00	25,625.00	2,289.00	2,200.00	30,114.00	
380807.01	Machado	2238 Famosa Boulevard, Unit 8	1	Lump Sum	23,000.00	3,000.00	2,000.00	28,000.00	24,796.00	2,289.00	2,200.00	29,285.00	
380807.01	Machado	2238 Famosa Boulevard, Unit 9	1	Lump Sum	19,000.00	4,000.00	2,000.00	25,000.00	23,144.00	2,289.00	1,870.00	27,303.00	
380807.01	Machado	2238 Famosa Boulevard, Unit 10	1	Lump Sum	20,000.00	3,000.00	2,000.00	25,000.00	22,168.00	2,289.00	2,035.00	26,492.00	
380807.01	Machado	2238 Famosa Boulevard, Unit 11	1	Lump Sum	20,000.00	3,000.00	2,000.00	25,000.00	20,595.00	2,289.00	2,035.00	24,919.00	
380807.01	Machado	2238 Famosa Boulevard, Unit 12	1	Lump Sum	18,000.00	3,000.00	3,000.00	24,000.00	20,433.00	2,289.00	2,200.00	24,922.00	
380807.01	Machado	2238 Famosa Boulevard, Unit 14	1	Lump Sum	19,000.00	3,000.00	2,000.00	24,000.00	20,614.00	2,289.00	2,200.00	25,103.00	
380807.02	Moraga	2424 Evergreen Street	1	Lump Sum	66,000.00	10,000.00	3,000.00	79,000.00	67,426.00	10,287.00	3,685.00	81,398.00	
380807.03	Grimm	2301 Plum Street	1	Lump Sum	40,000.00	10,000.00	5,000.00	55,000.00	41,950.00	8,892.00	5,335.00	56,177.00	
380807.06	Azar	4407 Greene Street	1	Lump Sum	93,000.00	11,000.00	4,000.00	108,000.00	85,936.00	10,986.00	6,710.00	103,632.00	
380807.07	Virissimo-Neves	4330 Banning Street, Unit A	1	Lump Sum	15,000.00	4,000.00	5,000.00	24,000.00	20,829.00	2,290.00	21,010.00	44,129.00	
380807.07	Virissimo-Neves	4330 Banning Street, Unit B	1	Lump Sum	13,000.00	4,000.00	4,000.00	21,000.00	17,049.00	2,290.00	1,045.00	20,384.00	
380807.07	Virissimo-Neves	4330 Banning Street, Unit C	1	Lump Sum	16,000.00	4,000.00	3,000.00	23,000.00	20,408.00	2,290.00	1,045.00	23,743.00	
380807.08	Nordhoff	2318 Plum Street	1	Lump Sum	77,000.00	11,000.00	3,000.00	91,000.00	76,567.00	10,986.00	5,775.00	93,328.00	
380807.09	Thompson	2231 Mendocino Boulevard, Unit A	1	Lump Sum	32,000.00	7,000.00	4,000.00	43,000.00	39,064.00	4,580.00	5,940.00	49,584.00	
380807.09	Thompson	2231 Mendocino Boulevard, Unit B	1	Lump Sum	24,000.00	7,000.00	3,000.00	34,000.00	30,006.00	4,580.00	3,355.00	37,941.00	
380807.09	Thompson	2231 Mendocino Boulevard, Unit C	1	Lump Sum	22,000.00	4,000.00	2,000.00	28,000.00	29,276.00	2,290.00	2,420.00	33,986.00	
380807.09	Thompson	2231 Mendocino Boulevard, Unit D	1	Lump Sum	36,000.00	4,000.00	2,000.00	42,000.00	36,124.00	2,290.00	2,695.00	41,109.00	
380807.10	McGuigan	3436 Larga Circle	1	Lump Sum	26,000.00	10,000.00	3,000.00	39,000.00	31,938.00	10,287.00	3,850.00	46,075.00	
380807.11	Davila	3442 Larga Circle	1	Lump Sum	44,000.00	10,000.00	1,000.00	55,000.00	48,623.00	10,287.00	2,310.00	61,220.00	
380807.15	Cummings	3333 Yonge Street	1	Lump Sum	44,000.00	18,000.00	3,000.00	65,000.00	46,893.00	17,786.00	3,025.00	67,704.00	
380807.16	Minns	2257 Front Street	1	Lump Sum	90,000.00	10,000.00	7,000.00	107,000.00	91,294.00	10,986.00	7,810.00	110,090.00	
380807.19	Arvizu	1320 Granada Avenue	1	Lump Sum	46,000.00	9,000.00	4,000.00	59,000.00	52,360.00	8,892.00	5,280.00	66,532.00	
380807.20	Kamfonik	1355 Granada Avenue	1	Lump Sum	92,000.00	11,000.00	1,000.00	104,000.00	88,769.00	10,986.00	2,200.00	101,955.00	
380807.23	Pulido	3030 B Street	1	Lump Sum	35,000.00	10,000.00	4,000.00	49,000.00	32,278.00	10,287.00	6,930.00	49,495.00	
380807.24	Miller	3633 Oleander Drive	1	Lump Sum	77,000.00	9,000.00	1,000.00	87,000.00	74,044.00	10,986.00	1,870.00	86,900.00	
380807.25	Hilde	3631 Oleander Drive	1	Lump Sum	53,000.00	8,000.00	3,000.00	64,000.00	55,969.00	8,892.00	3,740.00	68,601.00	
380807.26	Peed	2289 Caminito Pajarito, Unit 157	1	Lump Sum	44,400.00	10,000.00	2,000.00	56,400.00	48,785.00	8,329.00	3,465.00	60,579.00	
								Subtotal	\$1,574,400.00			Subtotal	\$1,663,536.00
								Allowance for Structural, HVAC, Electrical Repairs	95,000.00			Allowance for Structural, HVAC, Electrical Repairs	95,000.00
								Building and Utility Permits and Fees	47,500.00			Building and Utility Permits and Fees	47,500.00
								Allowance for 150 Required T-Shirts	2,550.00			Allowance for 150 Required T-Shirts	2,550.00
								TOTAL BID	\$1,719,450.00			TOTAL BID	\$1,808,586.00

Addendum noted (1)

Addendum noted (1)

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RESOLUTION NO. 2015-0064

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AWARING A CONTRACT TO S&L SPECIALTY CONTRACTING, INC., IN THE AMOUNT OF \$1,719,450, FOR PHASE 8, GROUP 7, PROJECT NO. 380807, OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY'S QUIETER HOME PROGRAM

WHEREAS, the San Diego County Regional Airport Authority ("Authority") has established a residential sound insulation program, known as the Quieter Home Program ("Program"), to reduce aircraft noise levels in the homes of residents living within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("Airport"); and

WHEREAS, Phase 8, Group 7, of the Program will include installation of new acoustical windows, doors, insulation, and ventilation improvements to reduce aircraft-related noise levels inside 34 historic and non-historic single and multi-family units on 17 residential properties located east and west of the Airport; and

WHEREAS, the Authority issued a Bid Solicitation Package for Phase 8, Group 7, on March 24, 2015; and

WHEREAS, on April 23, 2015, the Authority opened sealed bids received in response to the Bid Solicitation Package; and

WHEREAS, the low bidder S&L Specialty Contracting, Inc., submitted a bid of \$1,719,450; and the Authority's staff has duly considered the bid and has determined S&L Specialty Contracting, Inc. is responsible and that its bid is responsive in all material respects; and

WHEREAS, the San Diego County Regional Airport Authority Board ("Board") believes that it is in the best interest of the Authority and the public that it serves to award S&L Specialty Contracting, Inc., the lowest bidder, the contract for Phase 8, Group 7, upon the terms and conditions set forth in the Bid Solicitation Package.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to S&L Specialty Contracting, Inc., in the amount of \$1,719,450, for Phase 8, Group 7, Project No. 380807, of the San Diego County Regional Airport Authority's Quieter Home Program; and

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BE IT FURTHER RESOLVED that the Authority's President/CEO or designee is hereby authorized to execute and deliver such contract to S&L Specialty Contracting, Inc.; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents are hereby authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing; and

BE IT FURTHER RESOLVED that the Board finds that this is a "project" as defined by the California Environmental Quality Act ("CEQA"), Cal. Pub. Res. Code §21065; and is a "development," as defined by the California Coastal Act, Cal. Pub. Res. Code §30106 and that the individual Quieter Home Program projects are categorically exempt from the CEQA under Cal. Code Regs. §15301(f), "Existing Facilities," and are exempt from coastal permit requirements under Cal. Pub. Res. Code §§30610(a) and 30610(b) and 14 Cal. Code Regs. §§13250 and 13253.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 25th day of June, 2015, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

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SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
13

Meeting Date: **JUNE 25, 2015**

Subject:

Award a Contract to Granite Construction Company for Employee Lot 6 Expansion at San Diego International Airport

Recommendation:

Adopt Resolution No. 2015-0065, awarding a contract to Granite Construction Company in the amount of \$3,369,565, for Project No. 104185, Employee Lot 6 Expansion at San Diego International Airport.

Background/Justification:

This project is a San Diego County Regional Airport Authority ("Authority") Board ("Board") approved project in the FY2015-FY2019 Capital Improvement Program (CIP).

This project will expand the existing employee parking lot to the east by adding 906 additional parking spaces at the location of the former Teledyne Ryan site (Attachment A). The expansion of Employee Lot 6 is necessary in order to meet the projected increase in employee parking needs. The 7.7 acre expansion includes relocation of the east-west segment of the Employee Lot 6 driveway to the north, which will improve traffic queuing at the North Harbor Drive intersection. The north-south segment of the intersection, with North Harbor Drive, will be widened to three lanes, allowing for a more efficient flow in and out of the new employee parking lot.

This project will also include demolition, grading, paving, drainage, pavement marking, fencing, access control systems, lighting, security systems, and incidental items of work.

This contract was advertised on April 16, 2015, and sealed bids were opened on May 19, 2015. The following bids were received (see Attachment B):

Company	Total Bid
Granite Construction Company	\$ 3,369,565.00
Hazard Construction	\$ 3,492,153.50
Whillock Contracting	\$ 3,638,131.35

The Engineer's estimate is \$4,022,922.82.

Page 2 of 3

The low bid of \$3,369,565 is responsive, and Granite Construction Company, is considered responsible. Staff recommends award to Granite Construction Company, in the amount of \$3,369,565.

Fiscal Impact:

Adequate funds for the contract with Granite Construction Company are included within the Board approved FY2015-FY2019 Capital Program Budget for Project No. 104185, Employee Lot 6 Expansion. Sources of funding for this project will be airport cash.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code § 30106.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides opportunities for sub-contractor participation; therefore; at the option of the Authority, Policy 5.14 was applied. Policy 5.14 establishes separate goals for the participation of: (1) small businesses; (2) local businesses; and, (3) service disabled veteran owned small businesses (SDVOSB). The local business participation goal can only be applied when the overall local business participation of all Authority contracts at the time of solicitation is less than 60%. The maximum preference applied under Policy 5.14 is seven percent (7%): three percent (3%) for small business participation; two percent (2%) for local business participation; and, two percent (2%) for SDVOSB participation. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid. When bid price is not the primary selection criteria, the preference is only applied to determine which proposers are interviewed for final consideration. Per Policy 5.14, the preference is not applied in the final selection.

In accordance with Policy 5.14, Granite Construction Company partially met the SBE goal of 28% with 22.41% certified small business participation for a 2% certified small business preference and met the SDVOSB goal of 3% for a 2% SDVOSB participation preference. At the time of the solicitation it was determined that the Authority's overall local business participation exceeded 60%, therefore no preference was applied for local business participation.

Prepared by:

IRAJ GHAEMI
DIRECTOR, FACILITIES DEVELOPMENT

ATTACHMENT A



EMPLOYEE PARKING
LOT 6 EXPANSION

LOT 8

NORTH HARBOR DRIVE

EMPLOYEE PARKING LOT 6 EXPANSION

**ATTACHMENT B
CIP 104185 EMPLOYEE PARKING LOT 6 EXPANSION**

104185 Employee Lot 6 Expansion
BIDS OPENED May 19, 2015 @ 2:00 PM
ENGINEER'S ESTIMATE: \$4,022,922.62

BID TABULATION

CONTRACTOR:				ENGINEER'S ESTIMATE		1		2		3	
				UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)
ADDRESS:						Granite Construction Company 5860 El Camino Real, Suite 200 Carlsbad, CA 92006		Hazard Construction 6465 Marindustry Place San Diego, CA 92121		Whillock Contracting P.O. Box 2322 La Mesa, CA 91943	
GUARANTEE OF GOOD FAITH:						Federal Insurance Company		Travelers Casualty and Surety Company of America		Travelers Casualty and Surety Company of America	
BID ITEM NO.	TITLE	QUANTITY	UNIT ITEM	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)
Bid Schedule A - Base Bid											
1	Health and Safety Plan	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 1,500.00	\$ 1,500.00	\$ 11,000.00	\$ 11,000.00	\$ 4,472.00	\$ 4,472.00
2	Mobilization	1	LS	\$ 100,000.00	\$ 100,000.00	\$ 56,000.00	\$ 56,000.00	\$ 300,000.00	\$ 300,000.00	\$ 263,526.00	\$ 263,526.00
3	Demobilization	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 63,883.00	\$ 63,883.00
4	Traffic Control	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 7,000.00	\$ 7,000.00	\$ 45,000.00	\$ 45,000.00	\$ 12,777.00	\$ 12,777.00
5	Removing Asphalt Berm	520	LF	\$ 2.00	\$ 1,040.00	\$ 3.00	\$ 1,560.00	\$ 2.00	\$ 1,040.00	\$ 2.00	\$ 1,040.00
6	Removing Inlet and Abandon 6" Pipe	1	LS	\$ 510.00	\$ 510.00	\$ 1,200.00	\$ 1,200.00	\$ 1,500.00	\$ 1,500.00	\$ 1,301.00	\$ 1,301.00
7	Removing Underdrain Cleanout	3	EA	\$ 300.00	\$ 900.00	\$ 150.00	\$ 450.00	\$ 500.00	\$ 1,500.00	\$ 639.00	\$ 1,917.00
8	Removing Entry/Exit Lanes	1	LS	\$ 3,185.76	\$ 3,185.76	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 3,391.00	\$ 3,391.00
9	Removing Fencing	536	LF	\$ 10.00	\$ 5,360.00	\$ 7.50	\$ 4,020.00	\$ 10.00	\$ 5,360.00	\$ 4.00	\$ 2,144.00
10	Removing Asphalt Pavement	5,034	SY	\$ 20.51	\$ 103,247.34	\$ 8.00	\$ 40,272.00	\$ 5.00	\$ 25,170.00	\$ 6.55	\$ 32,972.70
11	Removing Pavement Markings	1,001	SF	\$ 2.51	\$ 2,512.51	\$ 2.00	\$ 2,002.00	\$ 2.00	\$ 2,002.00	\$ 3.71	\$ 3,713.71
12	Removing Existing Infiltration Trench	204	LF	\$ 25.00	\$ 5,100.00	\$ 65.00	\$ 13,260.00	\$ 30.00	\$ 6,120.00	\$ 40.00	\$ 8,160.00
13	Removing Existing 8" PVC Underdrain	1,436	LF	\$ 18.00	\$ 25,848.00	\$ 7.00	\$ 10,052.00	\$ 19.00	\$ 27,284.00	\$ 7.00	\$ 10,052.00
14	Remove, Salvage and Reuse Stormwater BMP	2	EA	\$ 800.00	\$ 1,600.00	\$ 800.00	\$ 1,600.00	\$ 1,500.00	\$ 3,000.00	\$ 639.00	\$ 1,278.00
15	Transit Shelter Foundation	2	EA	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00	\$ 5,000.00	\$ 5,600.00	\$ 11,200.00	\$ 5,515.00	\$ 11,030.00
16	Prefabricated Transit Shelter	2	EA	\$ 15,000.00	\$ 30,000.00	\$ 10,000.00	\$ 20,000.00	\$ 13,000.00	\$ 26,000.00	\$ 14,895.00	\$ 29,790.00
17	Parking Lot Electrical System	1	LS	\$ 194,670.00	\$ 194,670.00	\$ 55,000.00	\$ 55,000.00	\$ 70,000.00	\$ 70,000.00	\$ 51,535.00	\$ 51,535.00
18	Parking Lot Lighting System	1	LS	\$ 274,300.00	\$ 274,300.00	\$ 415,000.00	\$ 415,000.00	\$ 440,000.00	\$ 440,000.00	\$ 545,565.00	\$ 545,565.00
19	Communication System Pathways	1	LS	\$ 42,500.00	\$ 42,500.00	\$ 45,000.00	\$ 45,000.00	\$ 40,000.00	\$ 40,000.00	\$ 39,725.00	\$ 39,725.00
20	Communications Cabling/Enclosure	1	LS	\$ 50,000.00	\$ 50,000.00	\$ 55,000.00	\$ 55,000.00	\$ 30,000.00	\$ 30,000.00	\$ 18,993.00	\$ 18,993.00
21	Video Surveillance	1	LS	\$ 50,000.00	\$ 50,000.00	\$ 66,000.00	\$ 66,000.00	\$ 24,000.00	\$ 24,000.00	\$ 40,274.00	\$ 40,274.00
22	General Excavation - Onsite Fill	294	CY	\$ 12.00	\$ 3,528.00	\$ 100.00	\$ 29,400.00	\$ 6.00	\$ 1,764.00	\$ 229.00	\$ 67,326.00
23	General Excavation - Export Material to Olay Landfill without Tipping Fees	11,835	CY	\$ 55.00	\$ 650,925.00	\$ 2.00	\$ 23,670.00	\$ 19.00	\$ 224,865.00	\$ 16.88	\$ 199,774.80
24	General Excavation - Export Material to TDY Site	500	CY	\$ 20.00	\$ 10,000.00	\$ 10.00	\$ 5,000.00	\$ 11.00	\$ 5,500.00	\$ 21.00	\$ 10,500.00
25	Adjust Existing Inlet to Final Grade	1	EA	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 5,749.00	\$ 5,749.00
26	Adjust Existing Manhole to Final Grade	1	EA	\$ 1,500.00	\$ 1,500.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,278.00	\$ 1,278.00
27	Temporary Erosion/Sedimentation Control - SWPPP Implementation and Maintenance	1	LS	\$ 15,000.00	\$ 15,000.00	\$ 5,000.00	\$ 5,000.00	\$ 50,000.00	\$ 50,000.00	\$ 14,031.00	\$ 14,031.00
28	Temporary Erosion/Sedimentation Control - Gravel Bag Barrier	500	LF	\$ 4.00	\$ 2,000.00	\$ 7.00	\$ 3,500.00	\$ 5.00	\$ 2,500.00	\$ 2.75	\$ 1,375.00

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**ATTACHMENT B
CIP 104185 EMPLOYEE PARKING LOT 6 EXPANSION**

BID TABULATION

104185 Employee Lot 6 Expansion
BIDS OPENED May 19, 2015 @ 2:00 PM
ENGINEER'S ESTIMATE: \$4,022,322.82

CONTRACTOR:				ENGINEER'S ESTIMATE		1		2		3	
ADDRESS:						Granite Construction Company		Hazard Construction		Whillock Contracting	
						5860 El Camino Real, Suite 200 Carlsbad, CA 92008		6465 Marindustry Place San Diego, CA 92121		P.O. Box 2322 La Mesa, CA 91943	
GUARANTEE OF GOOD FAITH:						Federal Insurance Company		Travelers Casualty and Surety Company of America		Travelers Casualty and Surety Company of America	
BID ITEM NO.	TITLE	QUANTITY	UNIT ITEM	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)
29	Temporary Erosion/Sedimentation Control - Storm Drain Inlet Protection	20	EA	\$ 200.00	\$ 4,000.00	\$ 300.00	\$ 6,000.00	\$ 200.00	\$ 4,000.00	\$ 106.00	\$ 2,120.00
30	Temporary Erosion/Sedimentation Control - Temporary Stabilized Construction Entrance/Exit	2	EA	\$ 1,750.00	\$ 3,500.00	\$ 2,500.00	\$ 5,000.00	\$ 4,500.00	\$ 9,000.00	\$ 3,194.00	\$ 6,388.00
31	Temporary Erosion/Sedimentation Control - Concrete Washout	2	EA	\$ 500.00	\$ 1,000.00	\$ 750.00	\$ 1,500.00	\$ 750.00	\$ 1,500.00	\$ 639.00	\$ 1,278.00
32	Temporary Erosion/Sedimentation Control - Silt Fence	5,000	LF	\$ 3.50	\$ 17,500.00	\$ 3.00	\$ 15,000.00	\$ 1.50	\$ 7,500.00	\$ 1.50	\$ 7,500.00
33	Temporary Erosion/Sedimentation Control - Fiber Rolls	1,000	LF	\$ 3.50	\$ 3,500.00	\$ 5.00	\$ 5,000.00	\$ 2.00	\$ 2,000.00	\$ 2.65	\$ 2,650.00
34	Temporary Erosion/Sedimentation Control - Temporary Entrance Outlet Tire Wash	2	EA	\$ 1,000.00	\$ 2,000.00	\$ 5,000.00	\$ 10,000.00	\$ 11,000.00	\$ 22,000.00	\$ 3,903.00	\$ 7,806.00
35	Temporary Erosion/Sedimentation Control - Scheduling	24	Week	\$ 250.00	\$ 6,000.00	\$ 25.00	\$ 600.00	\$ 50.00	\$ 1,200.00	\$ 305.00	\$ 7,320.00
36	Temporary Erosion/Sedimentation Control - Street Sweeping	90	Day	\$ 250.00	\$ 22,500.00	\$ 350.00	\$ 31,500.00	\$ 120.00	\$ 10,800.00	\$ 551.00	\$ 49,590.00
37	Temporary Erosion/Sedimentation Control - Soil Binders	10,000	SY	\$ 2.25	\$ 22,500.00	\$ 0.50	\$ 5,000.00	\$ 0.30	\$ 3,000.00	\$ 0.43	\$ 4,300.00
38	Cement Treated Soil (12" Thick)	20,973	SY	\$ 12.00	\$ 251,676.00	\$ 8.00	\$ 167,784.00	\$ 10.50	\$ 220,216.50	\$ 8.61	\$ 180,577.53
39	HMA Class A	3,516	TN	\$ 90.00	\$ 316,440.00	\$ 110.00	\$ 386,760.00	\$ 73.00	\$ 256,668.00	\$ 87.00	\$ 305,892.00
40	Precast Concrete Wheel Stop	113	EA	\$ 55.00	\$ 6,215.00	\$ 55.00	\$ 6,215.00	\$ 58.00	\$ 6,554.00	\$ 61.51	\$ 6,950.63
41	Filter Fabric	10,710	SY	\$ 3.00	\$ 32,130.00	\$ 1.50	\$ 16,065.00	\$ 2.00	\$ 21,420.00	\$ 2.00	\$ 21,420.00
42	½" Cleaned and Washed Gravel	657	TN	\$ 29.63	\$ 19,466.91	\$ 60.00	\$ 39,420.00	\$ 35.00	\$ 22,995.00	\$ 87.82	\$ 44,557.74
43	1½" - 3" Clean and Washed Stone	5,858	TN	\$ 41.15	\$ 241,056.70	\$ 65.00	\$ 380,770.00	\$ 30.00	\$ 175,740.00	\$ 47.40	\$ 277,669.20
44	Asphalt Treated Permeable Base	1,460	CY	\$ 150.00	\$ 219,000.00	\$ 175.00	\$ 255,500.00	\$ 150.00	\$ 219,000.00	\$ 128.32	\$ 187,347.20
45	Porous Asphalt Pavement (2" Thick)	8,760	SY	\$ 32.41	\$ 283,911.60	\$ 15.00	\$ 131,400.00	\$ 15.00	\$ 131,400.00	\$ 12.27	\$ 107,485.20
46	Type B-1 Cement Concrete Median Curb	230	LF	\$ 23.00	\$ 5,290.00	\$ 30.00	\$ 6,900.00	\$ 30.00	\$ 6,900.00	\$ 21.21	\$ 4,878.30
47	Concrete Island Paving	49	SY	\$ 65.00	\$ 3,185.00	\$ 85.00	\$ 4,165.00	\$ 110.00	\$ 5,390.00	\$ 76.36	\$ 3,741.64
48	Pavement Marking and Striping	1	LS	\$ 25,207.00	\$ 25,207.00	\$ 30,000.00	\$ 30,000.00	\$ 28,000.00	\$ 28,000.00	\$ 27,228.00	\$ 27,228.00
49	Channelizers	12	EA	\$ 40.00	\$ 480.00	\$ 45.00	\$ 540.00	\$ 45.00	\$ 540.00	\$ 45.00	\$ 540.00
50	Roadway and Parking Signs	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 5,750.00	\$ 5,750.00	\$ 6,000.00	\$ 6,000.00	\$ 5,536.00	\$ 5,536.00
51	Bollard	22	EA	\$ 400.00	\$ 8,800.00	\$ 480.00	\$ 10,560.00	\$ 500.00	\$ 11,000.00	\$ 510.00	\$ 11,220.00
52	Portable Concrete Barrier Fencing	710	LF	\$ 65.00	\$ 46,150.00	\$ 115.00	\$ 81,650.00	\$ 100.00	\$ 71,000.00	\$ 92.37	\$ 65,582.70
53	Black Vinyl Coated Chain Link Fence - 4' Height	1,334	LF	\$ 27.00	\$ 36,018.00	\$ 28.00	\$ 37,352.00	\$ 35.00	\$ 46,690.00	\$ 30.33	\$ 40,460.22

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**ATTACHMENT B
CIP 104185 EMPLOYEE PARKING LOT 6 EXPANSION**

104185 Employee Lot 6 Expansion
BIDS OPENED May 19, 2015 @ 2:00 PM
ENGINEER'S ESTIMATE: \$4,022,922.82

BID TABULATION

CONTRACTOR:				ENGINEER'S ESTIMATE		1		2		3	
ADDRESS:						Granite Construction Company		Hazard Construction		Whillock Contracting	
						5860 El Camino Real, Suite 200 Carlsbad, CA 92008		6465 Marindustry Place San Diego, CA 92121		P.O. Box 2322 La Mesa, CA 91943	
GUARANTEE OF GOOD FAITH:						Federal Insurance Company		Travelers Casualty and Surety Company of America		Travelers Casualty and Surety Company of America	
BID ITEM NO.	TITLE	QUANTITY	UNIT ITEM	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)
54	24" x 24" Concrete Cleanout with Traffic Rated Cover	4	EA	\$ 1,546.00	\$ 6,184.00	\$ 2,500.00	\$ 10,000.00	\$ 2,000.00	\$ 8,000.00	\$ 2,007.00	\$ 8,028.00
55	24" x 24" Reservoir Inlet with Traffic Rated Grate	8	EA	\$ 1,344.00	\$ 10,752.00	\$ 2,100.00	\$ 16,800.00	\$ 2,000.00	\$ 16,000.00	\$ 1,697.00	\$ 13,576.00
56	Anti-Seep Collar	4	EA	\$ 400.00	\$ 1,600.00	\$ 1,500.00	\$ 6,000.00	\$ 1,000.00	\$ 4,000.00	\$ 396.00	\$ 1,584.00
57	6" PVC Drain Pipe	136	LF	\$ 22.00	\$ 2,992.00	\$ 35.00	\$ 4,760.00	\$ 25.00	\$ 3,400.00	\$ 38.00	\$ 5,304.00
58	Connect 6" PVC to Existing Inlet	4	EA	\$ 1,000.00	\$ 4,000.00	\$ 400.00	\$ 1,600.00	\$ 1,000.00	\$ 4,000.00	\$ 646.00	\$ 2,584.00
59	6" Perforated PVC Pipe	2,501	LF	\$ 22.00	\$ 55,022.00	\$ 18.00	\$ 45,018.00	\$ 15.00	\$ 37,515.00	\$ 8.78	\$ 21,958.78
60	6" Low-Flow Storm Drain Cleanout	12	EA	\$ 600.00	\$ 7,200.00	\$ 1,700.00	\$ 20,400.00	\$ 1,000.00	\$ 12,000.00	\$ 555.00	\$ 6,660.00
61	EPACS System	1	LS	\$ 80,000.00	\$ 80,000.00	\$ 111,650.00	\$ 111,650.00	\$ 115,000.00	\$ 115,000.00	\$ 118,405.00	\$ 118,405.00
Total for Bid Schedule A				\$	3,390,502.82	\$	2,737,145.00	\$	2,859,733.50	\$	3,005,711.35

Bid Schedule B - Allowances											
1	Allowance for Unsuitable Material Soil Disposal Fees	Allowance	Allowance	\$ 552,420	\$ 552,420.00	\$ 552,420	\$ 552,420.00	\$ 552,420	\$ 552,420.00	\$ 552,420	\$ 552,420.00
2	Allowance for Environmental Procedures	Allowance	Allowance	\$ 50,000	\$ 50,000.00	\$ 50,000	\$ 50,000.00	\$ 50,000	\$ 50,000.00	\$ 50,000	\$ 50,000.00
3	Allowance for Unforeseen and Miscellaneous Conditions	Allowance	Allowance	\$ 30,000	\$ 30,000.00	\$ 30,000	\$ 30,000.00	\$ 30,000	\$ 30,000.00	\$ 30,000	\$ 30,000.00
Total for Bid Schedule B				\$	632,420.00	\$	632,420.00	\$	632,420.00	\$	632,420.00

Total for (Bid Schedule A+B) \$ 4,022,922.82 \$ 3,369,565.00 \$ 3,492,153.50 \$ 3,638,131.35

ADDENDUM N NOTED BY BIDDERS ON THEIR SUBMITTED BID SCHEDULE:											
1						Yes		Yes		Yes	

CONTRACTOR'S Submitted Bid Amount	
Points	Policy 5.14 Points and Bid Adjustment Amount Table
5 or 5%	\$168,478.25
4 or 4%	\$134,782.60
3 or 3%	\$101,086.95
2 or 2%	\$67,391.30
1 or 1%	\$33,695.65

Policy 5.14 Bid Adjustment Amount	
Points	4
Adjustment Amount (Enter Amount from Table Based on Number of Points)	\$134,782.60
	\$3,234,782.40

Policy 5.14 Bid Adjustment Amount	
Points	4
Adjustment Amount (Enter Amount from Table Based on Number of Points)	\$134,782.60
	\$3,357,370.90

Policy 5.14 Bid Adjustment Amount	
Points	Not Reviewed
Adjustment Amount (Enter Amount from Table Based on Number of Points)	
	\$3,638,131.35

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Revised 6/24/15



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
14

Meeting Date: **JUNE 25, 2015**

Subject:

Airport-Permitted Commercial Vehicle Driver Permit Requirements

Recommendation:

Adopt Resolution No. 2015-0066, authorizing the President/CEO to determine the required form of background checks for all ground transportation service providers and amending Authority Codes 9.12 – Ground Transportation Service Permits, 9.13 – Driver Permits, 9.14 – Insurance, 9.15 – Vehicle Registration and 9.21 – Vehicle Condition to facilitate issuance of Transportation Network Company Pilot Program Permits.

Background/Justification:

Transportation Network Company (TNC) Driver Permit Requirements.

TNC drivers are private citizens who use their own personal vehicles to transport passengers for compensation on a prearranged basis. TNC drivers provide these services mostly on a part time basis using an online-enabled application ("app") or platform to connect with prospective requesting customers. The California Public Utilities Commission ("PUC"), the state's TNC regulator, requires each TNC (not the individual drivers) to obtain a PUC permit. The PUC requires the TNC to (1) conduct a criminal background check for each driver, (2) conduct a 19 point vehicle inspection of all TNC vehicles, (3) implement a driver training program, (4) adopt a zero-tolerance policy on drugs and alcohol, and (5) carry comprehensive insurance coverage for each TNC vehicle.

The emergence of TNCs into the commercial ground transportation system has brought to the surface a number of key concerns not just for the regulators, insurance companies and law enforcement agencies, but also for municipal governments, state legislatures, airport operators, and other ground transportation providers. Even the California state legislature has been unsuccessful at passing more comprehensive laws requiring stricter TNC regulations. The American Association of Airport Executives ("AAAE") is working with the TNCs and airports to establish a system for tracking TNC vehicles while operating on airport property. As a result several TNCs are now making inroads into major domestic airports causing them to step back to review and revise codes and policies that have stood for many years. Airports are looking to balance long-standing regulations with the need to provide for customer service, ensure passenger safety and facility security.

San Diego International Airport ("SDIA") is no exception. For the past year, Authority staff has worked in good faith with the TNC industry attempting to draft a permit to balance the Authority's long-standing commercial ground transportation regulations, airport security and passenger safety with the TNCs' interests in initiating services for Airport customers.

At the February 21, 2015 Authority Board meeting, staff presented (1) the current regulatory framework, governance, and oversight of the commercial ground transportation industry; (2) the feedback received from the TNC and SDIA Ground Transportation Stakeholders, recapping the content of several meetings ; and (3) a TNC Permit comparison between SDIA's Draft Permit and SFO's Signed Permit, showing major similarities and differences. The Board decided at that meeting to follow staff's recommendations to generate a permit to allow TNCs to operate at the Airport.

Among the TNC permit recommendations staff presented was a need to have a reliable background check process to verify a driver's criminal history, driving record, and if the driver might pose a potential terrorist threat. TNCs, like the charter vehicle and limousine providers, are authorized by the PUC to employ an accredited background check organization to investigate their driver's criminal and driving record history. To verify that the TNCs were conducting their background checks as per the PUC regulation, Authority staff proposed a plan to randomly select a sample of TNC drivers and require them to submit to a LiveScan (i.e., fingerprint) background check.

This audit check would have been reviewed by Airport staff or another 3rd party background check service to compare the results of the background check with those of the TNC background check. The staff's fingerprint audit plan has been resoundingly rejected by the two largest TNCs (Lyft and Uber) as they claim it raises concerns about driver privacy, driver convenience and TNC proprietary information.

Opoli, the smallest of the TNCs interested in serving SDIA, has agreed to sign the current permit and abide by the Authority's background check requirements. Opoli, however, is still a very small player in the ride share market and has had very little impact on providing TNC services during their first month of operation (June 2015).

TNC Operations at other Airports.

San Francisco International Airport ("SFO") and Nashville International Airport ("BNA") were two of the first major domestic airports to permit TNCs. Both allow TNCs to operate without fingerprint background checks and instead rely on the TNCs to conduct their own checks. Other airports, including some California airports, are following SFO and BNA and not requiring TNCs to follow the same rules as their legacy ground transportation providers.

Driver Permit Requirements for all other ground transportation modes

Authority Code Section 9.13, entitled "Driver's Permits", governs the background requirements and permit process applicable to drivers of commercial ground transportation vehicles (i.e., Charter Vehicles, Courtesy Vehicles, Taxicabs, Vehicles for Hire, and TNC Vehicles). Currently Airport driver's permits are issued only to Taxicab and Vehicle for Hire ("VFH") shuttle drivers. Driver's permits are issued only after a successful background check has been completed which reflects the driver/applicant has no disqualifying criminal convictions and meets other requirements. In all background checks, disqualifying criminal and driving record criteria, including the length of time since a crime was committed, have been established to ensure safety, fairness and consistency. A successful background check allows the Authority to issue a picture identification badge ("credential") to the driver/applicant in accordance with a Department of Homeland Security/Transportation Security Administration ("TSA") directive. Currently, background checks of drivers of Courtesy Vehicles and Charter Vehicles are not being conducted and credential badges are not issued to these drivers.

Taxicabs. As required by the Metropolitan Transit System ("MTS") permit application, Taxicab drivers must complete and submit to the San Diego County Sheriff's Department a fingerprint ("LiveScan") check to verify the driver's identity and criminal history through the Department of Justice and the Federal Bureau of Investigation ("FBI"). Currently, the Authority accepts this background check, but also requires the driver to complete and pass a TSA Security Threat Assessment ("STA") in order to obtain an Airport driver's permit.

Vehicles for Hire ("VFH"). VFH drivers must currently submit to the Authority's LiveScan background check with the STA as a condition to obtaining an Airport driver's permit. The issuance of driver's permits is done annually by the Authority, requiring Taxicab and VFH driver's to complete a permit application, and in the case of VFH drivers, to resubmit their background check information and pay all fees. The current process imposes additional requirements on VFH and Taxicab drivers that drivers of the other modes do not have to observe. The proposed changes to the ground transportation program will allow the President/CEO to set and change this background requirement.

Authority Code Section 9.21. Staff is recommending 9.21 (e) Driver Regulation be changed to Driver Attire and Personal Hygiene with the following

"All drivers of commercial ground transportation vehicles shall comply with the clothing and hygiene requirements as established by the President/CEO."

This change would supplement the MTS Ordinance 11 requirement for taxicabs. The change would also allow each ground transportation mode to issue and enforce the Driver Attire and Personal Hygiene requirements that have been set by respective company.

Recommendation.

Staff has diligently and in good faith negotiated the Pilot Program TNC permit terms and conditions with Uber and Lyft for the last two months. Substantial progress has been made and the major permit terms and conditions have been worked out, except for the driver background check requirements. Uber and Lyft are unwilling to participate in the fingerprint background check citing privacy and convenience issues, but are willing to enlist an accredited 3rd party background check to conduct audits of their current background check provider and process. Any discrepancies found by this 3rd party would be reported to the Airport and considered along with the other data collected during the Pilot Program.

Requests have also been made by the Transportation Alliance Group ("TAG") to discontinue the Airport driver background checks and rely on the Sheriff's Department check. TAG contends that eliminating the Airport's background check requirement would be a first step to "level the playing field" with the TNCs. VFH permit holders would also be responsible for engaging a 3rd party background check process.

Staff therefore, requests the Board to authorize the President/CEO to determine the required form of background checks and other permit requirements for all ground transportation service providers.

Staff is also recommending changes to the Authority Code to accommodate the change to driver permit requirements. The Airport Code changes offer the Airport a wider range of ground transportation services and more conveniences while giving the Permit holders greater flexibility and more options.

Fiscal Impact:

Fiscal Year 2016 Authority revenue will be reduced by approximately \$32,000 due to the elimination of annual driver permit fees.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy
- Customer Strategy
- Employee Strategy
- Financial Strategy
- Operations Strategy

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. § 15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code § 21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code § 30106.

Application of Inclusionary Policies:

Not Applicable

Prepared by:

DAVID BOENITZ
DIRECTOR, GROUND TRANSPORTATION

RESOLUTION NO. 2015-0065

A RESOLUTION OF THE BOARD OF THE
SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY AWARDDING A CONTRACT TO
GRANITE CONSTRUCTION COMPANY IN THE
AMOUNT OF \$3,369,565, FOR PROJECT NO.
104185, EMPLOYEE LOT 6 EXPANSION AT SAN
DIEGO INTERNATIONAL AIRPORT

WHEREAS, this project is a San Diego County Regional Airport Authority ("Authority") Board ("Board") approved project in the FY2015 Capital Improvement Program ("CIP"); and

WHEREAS, this project will expand the existing employee parking lot to the east by adding 906 additional parking spaces at the location of the former Teledyne Ryan site; and

WHEREAS, the expansion of Employee Lot 6 is necessary in order to meet the projected increase in employee parking needs; and

WHEREAS, the 7.7 acre expansion includes relocation of the east-west segment of the Employee Lot 6 driveway to the north, which will improve traffic queuing at the North Harbor Drive intersection; and

WHEREAS, the north-south segment of the intersection, with North Harbor Drive, will be widened to three lanes, allowing for a more efficient flow in and out of the new employee parking lot; and

WHEREAS, this project will also include demolition, grading, paving, drainage, pavement marking, fencing, access control systems, lighting, security systems, and incidental items of work; and

WHEREAS, this contract was advertised on April 16, 2015; and

WHEREAS, on May 19, 2015, the Authority opened sealed bids received in response to the Bid Solicitation Package; and

WHEREAS, the low bidder, Granite Construction Company, submitted a bid in the amount of \$3,369,565; and

WHEREAS, Authority's staff has duly considered Granite Construction Company's bid, and has determined Granite Construction Company is responsible, and that its bid is responsive in all respects; and

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WHEREAS, the Board believes that it is in the best interest of the Authority and the public that it serves, for the Board to award Granite Construction Company the contract for Project No. 104185, Employee Lot 6 Expansion, upon the terms and conditions set forth in the Bid Solicitation Package.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to Granite Construction Company in the amount of \$3,369,565, for Project No. 104185, Employee Lot 6 Expansion at San Diego International Airport; and

BE IT FURTHER RESOLVED that the Authority's President/CEO or designee hereby is authorized to execute and deliver such contract to Granite Construction Company; and

BE IT FURTHER RESOLVED that the San Diego County Regional Airport Authority and its officers, employees, and agents are hereby authorized, empowered, and directed to do and perform such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolutions; and

BE IT FURTHER RESOLVED by the Board that it finds that this Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA") Cal. Pub. Res. Code §21065; and is not a "development" as defined by the California Coastal Act Cal. Pub. Res. Code §30106.

RESOLUTION NO. 2015-0066

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AUTHORIZING THE PRESIDENT/CEO TO DETERMINE THE REQUIRED FORM OF BACKGROUND CHECKS FOR ALL GROUND TRANSPORTATION SERVICE PROVIDERS AND AMENDING AUTHORITY CODES 9.12 – GROUND TRANSPORTATION SERVICE PERMITS, 9.13 – DRIVER PERMITS, 9.14 – INSURANCE, 9.15 – VEHICLE REGISTRATION AND 9.21 – VEHICLE CONDITION TO FACILITATE ISSUANCE OF TRANSPORTATION NETWORK COMPANY PILOT PROGRAM PERMITS

WHEREAS, the President/CEO (or his or her designee) of the Authority issue permits authorizing ground transportation services for the transportation of persons and baggage from and within the Airport; and

WHEREAS, a valid permit is permission for the permittee, including the permittee's employees, drivers and agents, to transport, by a vehicle to which a decal is affixed, passengers and baggage over and upon the non-dedicated private streets within the Airport, in accordance with the rules, regulations, and standing time limits from time to time established and designated by the President/CEO; and

WHEREAS, except as provided in Authority Code Section 9.23, no person shall drive or operate a commercial ground transportation vehicle at the Airport without a valid Driver's Permit ("Driver's Permit") from the Authority in their possession; and

WHEREAS, a commercial ground transportation vehicle includes, but is not be limited to, a Charter Vehicle, Courtesy Vehicle, Taxicab, Vehicle for Hire, and Transportation Network Company ("TNC") Vehicle; and

WHEREAS, at the February 21, 2015 Board Meeting, staff indicated a desire to have a random number of fingerprint background checks conducted on TNC drivers during the TNC pilot program; and

WHEREAS, staff has worked in good faith with all TNCs for the past year to form a permit that would balance our long-standing commercial ground transportation regulations, airport security and passenger safety with the TNCs interest in serving airport customers, but has been unable to reach agreement with the TNCs on the random fingerprint background check requirement; and

WHEREAS, the California Public Utilities Commission ("PUC") requires TNCs to conduct criminal background checks for each applicant-driver before they may become a driver. The background check must be a national criminal background check, including the national sex offender database, and be based on the applicant's name and social security number, but does not involve the use of fingerprint identification.

WHEREAS, convictions within seven (7) years for violent crimes, DUI, fraud, use of a motor vehicle to commit a felony, sexual offenses, acts of terror, or crimes involving property damage or theft bars applicants from becoming TNC drivers; and

WHEREAS, in order to maintain a level playing field among all commercial ground transportation providers, staff recommends Code Section 9.13 be modified to permit the President/CEO the discretion to remove the fingerprint and Security Threat Assessment requirements for Taxicab, Vehicle for Hire and TNC drivers.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes the President/CEO to determine the required form of background checks for all ground transportation service providers; and

BE IT FURTHER RESOLVED that the Board amends Authority Codes 9.12 – Ground Transportation Service Permits (Attachment A), 9.13 – Driver Permits (Attachment B), 9.14 – Insurance (Attachment C), 9.15 – Vehicle Registration (Attachment D) and 9.21 – Vehicle Condition (Attachment E) to facilitate the issuance of Transportation Network Company Pilot Program Permits; and

BE IT FURTHER RESOLVED that the Board authorizes, approves and directs the President/CEO to take such other actions and steps as are necessary to implement the TNC Pilot Program; and

BE IT FURTHER RESOLVED that the Board finds this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code § 21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 25TH day of June, 2015, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

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Revised 6/24/15

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

- ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT
 PART 9.1 - GROUND TRANSPORTATION
 SECTION 9.12 - GROUND TRANSPORTATION PERMITS

The President/CEO or his or her designee of the Authority may issue permits authorizing ground transportation service for the transportation of persons and baggage from or within the Airport. A valid permit is permission for the person to whom it is given, including said person's employee, driver or agent, to transport, by a vehicle to which a decal or trade dress is affixed, passengers and baggage over and upon the non-dedicated private streets within the Airport, in accordance with the rules, regulations, and standing time limits established and designated by the President/CEO from time to time.

(a) Vehicle Restrictions.

(1) Beginning July 1, 2012, the total number of authorized vehicle decals for Taxicab permits shall not exceed 450 for the Airport. A reserve list shall be retained and may be used by the President/CEO for possible replacements. The operating authority of vehicle decals for Taxicabs shall be restricted to two days every five days, not to exceed 180 authorized decals each day through the establishment of a numbered system.

(2) The total number of authorized Vehicle for Hire operators shall not exceed nine.

(3) The total number of authorized TNC permittees shall not exceed ten.

(43) No Vehicle for Hire operator may transfer a vehicle decal except as provided in Section 9.19 of this Code. Authorized Vehicle for Hire operators may increase the number of vehicle decals for their fleet each calendar year by the higher of two vehicles or 10% of their then existing fleet.

(54) No Taxicab, Charter Vehicle, Vehicle for Hire, Courtesy Vehicle, or TNC vehicle shall be operated at the Airport without ~~awithout~~ the appropriate current Airport-issued vehicle decal or approved vehicle trade dress and permit issued by the Authority and having passed inspection as provided by this Code. ~~No vehicle decal permit or right to operate shall be issued for any Taxicab, Charter Vehicle, Vehicle for Hire, Courtesy Vehicle, or TNC Vehicle more than ten (10) years old shall be allowed to operate at the Airport.~~

(65) The Board ~~President/CEO~~ reserves the right to increase or decrease the number of ground transportation service permits and vehicle decals or otherwise further limit or restrict the days or times for operation of the Permit Holders as provided herein or as may be provided pursuant to a duly adopted resolution.

(b) Permit Terms and Fees.

A ground transportation service permit may be issued any time during the calendar year and shall not exceed the expiration date. Irrespective of the date of issuance of any permit, every ground transportation service permit shall expire at the end of the permit term period during which it was issued unless any such permit is sooner terminated, suspended, revoked or cancelled. No permit shall be extended nor shall any permit be renewed or transferred except as provided in this Code.

(1) Trip fees or any other fees and charges for a ground transportation service provider shall be set by resolution of the Board.

(c) Automated Vehicle Identification.

All authorized Airport Commercial Ground Transportation Service Provider vehicles shall display ~~a vehicle identification decal~~ an approved vehicle decal or trade dress and have ~~installed an Authority-approved and operable~~ Automated Vehicle Identification ("AVI") transponder or Global Positioning System ("GPS") unit.

(1) No person shall remove, damage or tamper with a vehicle decal or AVI transponder or GPS unit unless given written authorization by the Authority.

(2) No person shall evade or attempt to evade an Airport AVI reader or GPS system.

(3) No TNC shall operate a vehicle at the Airport without the Authority-approved trade dress.

(d) Vehicle Inspections.

Each vehicle for which there is an ~~application for a vehicle decal, permit~~ application for a vehicle decal, permit ~~or trade dress~~ shall ~~pass be inspected at by the Authority or an Authority-approved Inspection Station~~ pass be inspected at by the Authority or an Authority-approved Inspection Station prior to ~~operating at the Airport~~ issuance of a vehicle decal, and shall be subject to further ~~inspection at other times as required deemed advisable by the Authority~~ inspection at other times as required deemed advisable by the Authority ~~President/CEO.~~ President/CEO.

[Amended by Resolution No. 2014-0073R dated July 7, 2014]
[Amended by Resolution No. 2012-0083 dated July 12, 2012]
[Amended by Resolution No. 2011-0065R dated June 2, 2011]
[Amended by Resolution No. 2011-0012 dated January 6, 2011]
[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT
PART 9.1 - GROUND TRANSPORTATION
SECTION 9.13 - DRIVER'S PERMITS AND REQUIREMENTS

(a) Except as provided in Section 9.23 of this Code, no person shall drive or operate a commercial ground transportation vehicle at the Airport for the purpose of picking up passengers, except pursuant to a without a valid ground transportation permit Driver's Permit ("Driver's Permit") issued by from the Authority in their possession. For purposes of this Article, a commercial ground transportation vehicle shall include, but not be limited to, a Charter Vehicle, Courtesy Vehicle, Taxicab, Vehicle for Hire, and TNC Vehicle.

(b) Every Permittees holding a commercial ground transportation permit shall conduct a background checks, as required by the Authority and state law, on all Permittee's sits Drivers. Permittees shall not allow any person, as defined below, to No driver shall be allowed to operate a commercial ground transportation vehicle at theat the Airport-Airport: where they are any of the following: A Driver's Permit shall not be issued to any of the following

_____ ÷

(1) Any person required to register as a sex offender pursuant to the California Sex Offender Registration Act (California Penal Code §_290, *et seq.*);

(2) Any person required to register with the chief of police pursuant to California Health and Safety Code §_11590, *et seq.*;

(3) Any person convicted of a felony;

(4) Any person convicted of violating any of the following:

(i) California Vehicle Code §_23152 or §_23153;

(ii) The vehicle code of another state or jurisdiction for driving a vehicle upon a highway while under the influence of an intoxicating liquor, drugs or narcotics;

(iii) California Vehicle Code §_23103 or §23104; or

(iv) The vehicle code of another state or jurisdiction for reckless driving.

(5) Any person who has been convicted of a crime, the nature of which the

Authority determines indicates the applicant's unfitness to operate a commercial ground transportation vehicle for hire in a safe and lawful manner, including, but not limited to, assault or battery, or any form thereof;

(6) Any person who is addicted, as defined in California Welfare and Institutions Code §_3009, to any substance prohibited by the Uniform Controlled Substances Act unless enrolled and successfully participating in a drug treatment program approved by a court of relevant jurisdiction;

(7) Any person who, within the twelve (12) months immediately preceding the submission of an application pursuant to this section, is convicted of, or held by any final administrative determination to be a negligent driver pursuant to California Vehicle Code §12810.5;

~~(8) Any person who fails a Security Threat Assessment by the United States Transportation Security Administration ("TSA");~~

(9) Any person who provides false information when applying for an Authority Driver's Permit; or

(10) Any person who alters, falsifies, forges, duplicates or in any manner reproduces or counterfeits, or displays or causes to be displayed any Driver's Permit issued pursuant to this Section or by the Authority.

(c)

(1) The provisions of Subsections (b)(1), (b)(2), (b)(3), (b)(4) and (b)(5) above shall not apply when five (5) years have elapsed from the later of:

(i) the last date of applicant's discharge from a jail or penal institution;

(ii) the last date of applicant's discharge from parole; or

(iii) the last date on which applicant was placed on probation.

(2) For the purposes of Subsection (b) above, conviction includes, but is not limited to, a plea or verdict of guilty, a finding of guilty by a court or jury in a trial, a plea of nolo contendere, or a forfeiture of bail.

(3) The President/CEO shall determine the appropriate background check required prior to the authorizing drivers to operate at the Airport pursuant to any Permit. ~~The Authority shall fingerprint every applicant and may forward fingerprints to state and federal law enforcement agencies for search.~~

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(4) ~~Permit holders shall comply with the reasonable requests of the President/CEO to audit the efficacy of background checks conducted on drivers operating at the Airport pursuant to any Permit. The Authority shall collect from the applicant and forward to the TSA information that is requested by the TSA for the conduct of a Security Threat Assessment.~~

(5) ~~A Taxicab Driver who is in possession of a valid Taxicab Driver's Identification Card issued by the San Diego County Sheriff's Department may may be deemed in compliance with the background check requirements of this Code. Authority's fingerprinting requirements. Such applicants are still subject to the TSA's Security Threat Assessment.~~

(6) If, after investigation, the Authority determines that the application for a Driver's Permit should be denied, the Authority shall prepare a Notice of Denial of Application setting forth the reasons for such denial. Such Notice shall be either sent by registered mail to the applicant or personally delivered. Any person who has had an application for a Driver's Permit denied may request a hearing in accordance with the provisions of this Code.

(d) Driver's Permit – Terms and Fees

(1) A Driver's Permit may be issued any time during the calendar year for a term not to exceed one (1) year.

(2) A Driver's Permit may be renewed within the thirty (30) days prior to its expiration date by making application to the Authority, unless such permit is terminated, suspended, revoked or cancelled. A Driver's Permit shall not be renewable thirty (30) days after the expiration date of the Permit.

(3) The fee for a Driver's Permit shall be set by resolution or ordinance of the Board.

(4) Prior to the issuance or reissuance of a Driver's Permit, satisfactory proof of compliance with this Code shall be submitted to the Authority.

(5) Prior to the issuance or reissuance of a Driver's Permit, the applicant must provide proof of a valid current California's Driver's License of the class required by the Authority.

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[Amended by Resolution No. 2014-0073R dated July 7, 2014]
[Amended by Resolution No. 2009-0019 dated February 5, 2009]
[Resolution No. 2002-02 dated September 20, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

- ARTICLE 9** - **SAN DIEGO INTERNATIONAL AIRPORT**
PART 9.1 - **GROUND TRANSPORTATION**
SECTION 9.14 - **INSURANCE**
-

(a) No person shall operate, drive, or cause to be operated or driven any Taxicab, Vehicle for Hire, Charter Vehicle, TNC Vehicle, scheduled ground transportation service, hotel or other courtesy vehicle or any other commercial ground transportation service (except as provide in Section 9.23 of this Code) ("**Insured Drivers**") over an upon the non-dedicated private streets for the transportation of persons and baggage from or within the Airport unless they establish and maintain in effect the forms of financial responsibility for public liability and workers' compensation specified in this Section.

(1) Insured Drivers shall maintain a valid policy of automobile liability insurance executed and delivered by a company authorized to carry on insurance business in the State of California, with an AM Best Company financial rating acceptable to the President/CEO. The minimum terms and limits of said policy shall be set from time to time by the President/CEO. The terms of the policy shall provide that the insurance company assumes financial responsibility for injuries to persons, property and employees caused by the operation of the Insured Drivers and their authorized drivers and Airport Ground Transportation Service Permitted vehicles.

(2) Insured Drivers shall maintain a valid policy of workers' compensation insurance for all its drivers and shall include a waiver of subrogation endorsement in favor of the Authority.

(b) A valid certificate of insurance issued by the company providing the insurance policy required under the provisions of this section shall be filed with and approved by the President/CEO. This certificate, with appropriate endorsements to the underlying policies, shall provide that the Authority and its officers, employees and agents are named as additional insureds. It shall also provide that the insurer will notify the Authority at least 30 days prior to a reduction in coverage or cancellation of the policy. The certificate also shall state:

- ~~(1)~~ The name and address of the Insured Drivers;
- ~~(2)~~ The insurance policy number;
- ~~(3)~~ The type and limits of coverage, including any deductibles or self-insured retention;
- ~~(4)~~ The specific vehicle(s) insured for vehicle liability coverage;

- (54) The effective dates of the policy; and
- (65) The certificate's date of issue.

[Amended by Resolution No. 2014-0073R dated July 7, 2014]
[Resolution No. 2002-02 dated September 20, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT
PART 9.1 - GROUND TRANSPORTATION
SECTION 9.15 - VEHICLE REGISTRATION

(a) No Airport Ground Transportation Service Permit shall be issued without proof of valid vehicle registration provided to and approved by the Authority.

(b) California vehicle registration shall list the Driver, Permit Holder or the Permit Holder's "dba" as the registered owner. If a vehicle is leased or rented, then a copy of a valid lease or rental agreement shall be provided to and approved by the Authority prior to any permit being issued.

[Amended by Resolution No. 2014-0073R dated July 7, 2014]
[Resolution No. 2002-02 dated September 20, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

- ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT
 PART 9.2 - GROUND TRANSPORTATION
 SECTION 9.21 - VEHICLE CONDITION
-

(a) Vehicle Condition.

(1) No person shall operate, drive, or cause to be operated or driven any Taxicab, Vehicle for Hire, Charter Vehicle, TNC Vehicle, scheduled ground transportation service, hotel or other courtesy vehicle or any other commercial ground transportation service over and upon the non-dedicated private streets of the Airport unless it is in safe operating condition and in good repair. Its lighting equipment shall be in good working order. There shall be no cracked or broken windshields, windows or mirrors. The muffler and exhaust system shall be adequate to prevent excessive or unusual noise and shall not emit excessive smoke, flame, gas or oil. Exterior paint and markings shall not be faded or discolored. The vehicle shall have in operational condition, a heater, air conditioner and defroster. The vehicle shall be maintained in a clean condition, both with regard to the interior and exterior. In any vehicles required to have a taximeter, the person driving shall make certain that: the taximeter is in proper recording position at all times; the meter reading is visible to any passenger; and the meter light is burning during hours of darkness. The vehicle shall be further maintained in condition as provided in accordance with rules and regulations established by the President/CEO.

(2) The Authority may inspect any vehicle. If the inspection reveals that such vehicle is not in reasonable good repair or operating condition, from the standpoint of the safety, health and comfort of passengers, then the vehicle shall be ordered out of service by an Airport Traffic Officer or other Airport representative until such time as remedial repairs and corrections have been made. When such repairs and corrections have been made, such vehicle shall be re-inspected by an Airport-approved inspection service with proof of the repair and correction to determine whether or not proper repairs and corrections have been made and in no case shall the vehicle be permitted to resume its operation until such repairs and corrections have been made.

(b) Identification.

(1) Personal/Individual. All persons operating a commercial ground transportation vehicle at the Airport shall have and be in possession of a valid certificate of permit from the appropriate municipal or state governmental authority, proof of insurance in full force and effect equal to the requirements of the Authority, a valid driver's license of the class required issued by the State of California and, any required identification card, and have affixed to the right bottom corner of the windshield or such other location as directed by the President/CEO a valid vehicle decal or a valid Driver Permit issued by the Authority and. The Driver shall present any of these documents upon the demand of an authorized officer of the Authority or any peace officer.

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(2) Vehicle. The vehicle shall be registered in the state of California and properly display, as approved by the President/CEO, the required exterior markings, state license plates, approved trade dress and licensing decals.

(c) Pickup Areas.

(1) No person shall stop, park or stand any vehicle while awaiting for any passenger or employment at any location on Airport property other than at an authorized stand, designated area, line or zone. Passenger pickups shall take place only at designated stands and zones after following authorized procedures as may be established by the President/CEO and within vehicle standing time limits and parking regulations. The above rules may be waived for disabled passengers.

(2) No person shall solicit any customer's patronage in any manner while on Airport property or in an Airport terminal building.

(3) Taxicab and Vehicle for Hire drivers shall use only the assigned Taxicab or Vehicle for Hire line and stand as respectively designated by the President/CEO. Taxicab or Vehicle for Hire line means an area at the Airport designated by sign or other suitable means which is reserved for Taxicabs or Vehicles for Hire only while waiting to advance in turn to a vacancy at a Taxicab or Vehicle for Hire stand. "Taxicab and Vehicle for Hire stand" means an area on Airport property so designated and reserved for parking only while waiting to pick up passengers for hire.

(4) Before entry onto Airport property without passengers or after discharging passengers on Airport property, every Taxicab or Vehicle for Hire operator shall proceed to the off-Airport hold lot as designated by the President/CEO and wait with the vehicle at the hold lot until an authorized officer or designate issues a time-stamped dispatch ticket and dispatches the vehicle and operator to the Airport. The vehicle operator shall give the valid dispatch ticket to an authorized officer or designate on duty at the Airport before the operator is authorized to pick up or engage any passenger for hire. Picking up any passenger for hire after or while leaving off any other passenger without proceeding through the designated hold lot and being issued a valid dispatch ticket is prohibited. The President/CEO, from time to time, may establish, change or modify the rules, regulations and dispatch procedures for operation of the off-Airport hold lots.

(5) Notwithstanding any other regulation, any prospective passenger may select for hire any Taxicab or Vehicle for Hire, wherever located at the stand.

(6) The driver of each Taxicab or Vehicle for Hire in a Taxicab or Vehicle for Hire line shall at all times, until engaged for hire, remain in the driver's seat at the wheel of the vehicle or outside and within close proximity of the vehicle, except in case of emergency or personal necessity.

(7) The driver of each Taxicab or Vehicle for Hire at the Taxicab or Vehicle for Hire stand shall at all times, until engaged for hire, remain in the driver's seat at the wheel of the vehicle; provided, however, when engaged for hire, the driver may assist a passenger and load baggage into the vehicle. In case of an emergency or personal necessity, the driver may leave a Taxicab which is at the Taxicab stand.

(8) After a Taxicab exits a Taxicab stand, each vehicle at its rear shall at once be moved toward the head of the Taxicab stand and the Taxicab at the head of the Taxicab line shall be moved forward to occupy the vacancy in the Taxicab stand. Likewise, each vehicle to the rear in the Taxicab line shall be moved toward the head of the Taxicab line.

(9) No owner or operator of a Taxicab, Vehicle for Hire or Charter Vehicle, or TNC shall at any time while at the Airport by words, gesture or otherwise, solicit, persuade or urge or attempt to solicit, persuade or urge any person to use or hire any vehicle.

(10) If the driver of a Taxicab occupying the position at the head of the Taxicab stand refuses to accept and transport a passenger for hire or refers the passenger to a different Taxicab, the Taxicab and driver who refused or referred the passenger shall immediately be dispatched to the rear of the Taxicab line and the driver shall immediately remove the Taxicab from the head of the Taxicab stand.

(d) Driver's Examination.

The President/CEO may, but is not required to, issue or reissue a Driver's Permit to a person who has successfully passed an examination as given and required by the Authority, upon payment of the appropriate fee. The President/CEO also shall have the right to reexamine persons holding a Driver's Permit at intervals that the President/CEO deems advisable. Except in the event of reissuance as provided above, each applicant for a permit required by this provision and each driver must:

~~(1) Take and successfully pass an oral or written examination prior to issuance of a permit, which shall be established, designed and given by the President/CEO to test the applicant's or driver's knowledge of the location of principal office buildings, railroad and bus terminals, government offices, military installations, shopping centers, hotels, motels, freeway systems, major points of interest and residential communities in relation to the Airport and the most direct freeway and roadway routes from the Airport to such locations. Said examination may be given more than one time each year for new applicants at such times as determined by the President/CEO. No applicant shall be permitted to take the written or oral examination required by this subparagraph more than four times in any 12-month period;~~

~~(2)~~ Be able to converse in the English language;

~~(3)~~ Hold a valid and effective driver's identification card as provided by the County of San Diego Code if operating a Taxicab; and

~~(4)~~ Successfully complete ~~the~~ an approved Airport Customer Service Course.

(e) Driver Regulations: Attire and Personal Hygiene

Every driver shall comply with the following clothing requirements: All drivers of commercial ground transportation vehicles shall comply with the clothing and hygiene requirements as established by the President/CEO.

~~(1) — Every driver shall be hygienically clean, well-groomed, neat and suitably dressed in compliance with all applicable requirements of this section at all times while a transportation vehicle is in his or her custody;~~

~~(2) — Drivers shall be clean-shaven and hair shall be neatly fashioned. If a beard or moustache is worn, it shall be well-groomed and neatly trimmed at all times in order not to present a ragged appearance;~~

~~(3) — The term “suitably dressed” shall be interpreted to mean the driver shall wear clean and pressed trousers, a clean and pressed shirt with a collar and sleeves, shoes with socks and, if desired, appropriate outer garments. Female drivers may wear a skirt in place of trousers; and~~

~~(4) — Clothing that is not considered appropriate and is not permitted includes: T-shirts, underwear, tank tops, body shirts, swimming, jogging suits or similar types of attire when worn as an outer garment, shorts or trunks (jogging or bathing) or sandals.~~

(f) Duty to Transport Passengers. The person operating a ground transportation service shall not refuse to transport any passenger, including baggage, requiring transportation and shall take all passengers to their requested destination using the most direct available route on all trips unless otherwise specifically requested by the passenger; provided, however, nothing herein shall require any person to provide ground transportation service contrary to any municipal or state permit or certificate regarding ground transportation or its Authority authorized permit. Furthermore, a driver is not required to transport any such passengers when: the driver has already been dispatched on another call; when such passengers appears to be under the influence of intoxicating liquor, or disorderly; or when the passenger may cause the vehicle to become damaged, stained or foul smelling; ~~or if a passenger requires the use of a litter or stretcher.~~

(g) Non-Discrimination. In providing ground transportation services on Airport property, no person shall discriminate against any person or class of persons by reason of sex, color, race, creed, religion, physical or mental disability, veteran status, medical condition, marital status, age, sexual orientation, pregnancy or national origin. The accommodations and services shall be made available to the public on fair and reasonable terms.

(h) Fares and Receipts. No driver shall collect, demand, receive or arrange for any compensation in an amount greater or less than that approved or allowed by the appropriate fare setting governmental agency or commission for the ground transportation service. Upon request, the driver shall give a passenger making payment a receipt showing the amount of fare paid, the driver’s correct name and correct vehicle license number and Authority permit number. There shall be no fare or charge to the passenger by a Courtesy Vehicle.

(i) Conformance with Laws. Any authorized ground transportation service shall be provided in conformance and obedience of:

- (1) All lawful orders or instruction from authorized officers of the Authority;

(2) Any and all rules and regulations now in force or which may be changed, added, modified or adopted by the Authority for operation of transportation services at the Airport; and

(3) Any and all laws, ordinances, statutes, rules, regulations, orders, permits or certificates from the Airport, any governmental authority, municipal, state or federal, lawfully exercising authority over such person holding an Authority permit, including persons, employees, drivers and agents.

000126

[Amended by Resolution No. 2014-0073R dated July 7, 2014]
[Resolution No. 2002-02 dated September 20, 2002.]

ITEM 14



Airport-Permitted Commercial Vehicle Driver Permit Requirements

David Boenitz

Director, Ground Transportation

June 25, 2015



Recommendation

- Adopt Resolution No. 2015-_____:
 - (1) authorizing the President/CEO to determine the required form of background checks for all ground transportation service providers.
 - (2) amending Authority Codes 9.12 – Ground Transportation Service Permits, 9.13 – Driver Permits, 9.14 – Insurance, 9.15 – Vehicle Registration and 9.21 – Vehicle Condition to reflect issuance of a Transportation Network Company Pilot Program Permit.



TNC Permit Requirements



Only the TNC is permitted; vehicles must display trade dress; driver is authorized through the TNC to operate; both driver and vehicle are displayed on the app.



Background checks are performed by the TNC' designated background check provider; Vehicles are inspected through 3rd party inspection stations



TNC has agreed to a 3rd Party agency to audit the background check and provide the Authority with the findings.

Other Commercial Driver Permits



Issued only to Taxicab and VFH drivers; permits for other commercial vehicle drivers are not required



Current requirements for LiveScan “fingerprint” background checks plus Security Threat Assessment (STA); for picture id badge to be issued



Current requirement for driver permits to be renewed annually





Authority Code Changes

- 9.12 Ground Transportation Permits
- 9.13 Driver Permits
- 9.14 Insurance
- 9.15 Vehicle Registration
- 9.21 Vehicle Condition



Permit Actions and Revisions



Allow ground transportation providers to perform background checks approved by the President/CEO



Authorize President/CEO to determine the required form of background check



Make needed Authority Code Changes to reflect the actions and changes.



QUESTIONS & DISCUSSION

Airport-Permitted Commercial Vehicle Driver Permit Requirements



**SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY**

Meeting Date: **JUNE 25, 2015**

Subject:

Business and Travel Expense Reimbursement Reports for Board Members, President/CEO, Chief Auditor and General Counsel When Attending Conferences, Meetings, and Training at the Expense of the Authority

Recommendation:

For information only.

Background/Justification:

Authority Policy 3.30 (2)(b) and (4)(b) require that business expenses reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

Authority Policy 3.40 (2)(b) and (3)(b) require that travel expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

The attached reports are being presented to comply with the requirements of Policies 3.30 and 3.40.

Fiscal Impact:

Funds for Business and Travel expenses are included in the FY 2014-2015 Budget.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

TONY RUSSELL
DIRECTOR, CORPORATE & INFORMATION GOVERNANCE/AUTHORITY CLERK

EXPENSE REPORTS

DAVID ALVAREZ

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

TRAVEL EXPENSE REPORT - Board Members

(To be completed within 30 days from travel return date)

Board member name: _____

David Alvarez

Departure Date: _____

4/19/2015

Return Date: _____

4/22/2015

Report Due: _____

5/22/15

Destination: _____

Mexico City, MX

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

³ Business Expense Reimbursement Policy 3.30

⁴ Travel and Lodging Expense Reimbursement Policy 3.40

Authority Expenses (Prepaid by Authority)	Board Member Expenses								TOTALS
	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY		
	4/19/15	4/20/15	4/21/15	4/22/15					
Daily PerDiem Limitations:									
**GSA Daily Hotel Rate or Conference Hotel Rate	249.00	249.00	249.00						
**GSA Daily Meals, Entertainment & Incidentals (ME&I)	88.50	118.00	118.00	88.50					
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	320.39								0.00
Conference Fees (provide copy of flyer/registration expenses)	1,550.00								0.00
Rental Car									0.00
Gas and Oil									0.00
Garage/Parking									0.00
Mileage - attach mileage form									0.00
Taxi/Shuttle Fare (include tips pd.) To/From meetings, airport, etc.									0.00
Hotel - Actual Expense Paid - Excluding Taxes	249.00	249.00	249.00						
Allowable Hotel (Lessor of Actual or GSA Allowance)	249.00	249.00	249.00	0.00	0.00	0.00	0.00		747.00
Hotel Taxes Paid	47.31	47.31	47.31						141.93
Telephone, Internet and Fax									0.00
Laundry									0.00
Meals, Entertainment & Incidentals (M,E&I):									
Meals (include tips pd.)									
Breakfast									
Lunch			53.68						
Dinner									
Other Meals									
Entertainment (Hospitality)									
Tips Paid to Maids, Bellhops and other hotel servers									
Taxi/Shuttle Fare (include tips pd.) To/From meal destinations									
Total Meals, Entertainment & Incidentals	0.00	0.00	53.68	0.00	0.00	0.00	0.00		
GSA Allowance for M,E&I (from above)	88.50	118.00	118.00	88.50	0.00	0.00	0.00		
Allowable M,E&I (Lessor of Actual or GSA Allowance)	0.00	0.00	53.68	0.00	0.00	0.00	0.00		53.68
<i>Alcohol is a non-reimbursable expense</i>									0.00
Miscellaneous: Tijuana Inter Airport fee to travel to Mexico	21.68								21.68
Miscellaneous: Foreign Transaction Fee				24.80					24.80
									0.00
Total Expenses	1,870.39	317.99	296.31	349.99	24.80	0.00	0.00	0.00	989.09

Add any additional details as needed for explanation (attach add'l sheet if needed):

Chair Gleason traveled SD/Newark 9/5, Newark/DC 9/7 - Paid \$119 additional fare by personal check dated 6/25/14

Alcohol is a non-reimbursable expense

¹Give names and business affiliations of all persons whose meals were paid by traveler.

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any

Grand Trip Total	2,859.48
Less Cash Advance (attach copy of Authority ck)	
Less Expenses Prepaid by Authority	1,870.39
Due Traveler - If positive amount, prepare check request	
Due Authority - If negative, attach check payable to SDCRAA	989.09

Note: Send this report to Accounting even if the amount is \$0.

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: _____ Anne Warren

Ext.: _____ 2408

Traveler Signature: _____ *David Alvarez*

Date: _____ 5/11/2015

Administrator's signature: _____ *Chair Gleason*

Date: _____ 6.11.15

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)

I, _____ hereby certify that this document was approved by the Executive Committee at it's meeting on _____

Clerk Signature: _____

Date: _____

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: David Alvarez Dept: 2
Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 2/27/15 PLANNED DATE OF DEPARTURE/RETURN: 4/19/15 / 4/22/15

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Mexico City Purpose: Attend Conference
Explanation: San Diego Regional Chamber of Commerce California-Mexico Trade Initiative X

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

• AIRFARE	\$	500
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$	
B. LODGING	\$	900
C. MEALS	\$	
D. SEMINAR AND CONFERENCE FEES	\$	1550
E. ENTERTAINMENT (If applicable)	\$	
F. OTHER INCIDENTAL EXPENSES	\$	100
TOTAL PROJECTED TRAVEL EXPENSE	\$	3050

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 2/27/2015

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

Lorraine Bennett, Asst. Authority Clerk hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)
by the Executive Committee at its April 6, 2015 meeting.
(Leave blank and we will insert the meeting date.)



Traveltrust
Phone: 1-760-635-1700

Electronic Invoice

Prepared For:
ALVAREZ/DAVID ANTONIO

Ref: 02

SALES PERSON	E4
INVOICE NUMBER	5336556
INVOICE ISSUE DATE	25 Mar 2015
RECORD LOCATOR	OQEZAO
CUSTOMER NUMBER	0000SDCRAA

Client Address SAN DIEGO COUNTY REG AIRPORT AUTHORITY PO BOX 82776 SAN DIEGO CA 92138-2776

Notes YOUR VOLARIS ETICKET CONFIRMATION IS ** G2UT4F ** 001-800-369-7815 FOR EMERGENCY TRAVEL SVC PLZ CHECK PASSPORT/VISA REQ FOR TVL TO MEXICO
--

DATE: Sun, Apr 19

Flight: VOLARIS 818			
From	TIJUANA, MEXICO	Departs	12:54pm
To	MEXICO CITY, MEXICO	Arrives	6:15pm
Duration	3hr(s) 21min(s)	Arrival Terminal	1
Type	AIRBUS INDUSTRIE A320 JET	Class	HUMAN CLASS
Stop(s)	Non Stop	Meal	
Notes	SEAT 15C - AISLE		

DATE: Wed, Apr 22

Flight: VOLARIS 819			
From	MEXICO CITY, MEXICO	Departs	6:50pm
To	TIJUANA, MEXICO	Arrives	8:41pm
Departure Terminal	1		
Duration	3hr(s) 51min(s)	Class	HUMAN CLASS
Type	AIRBUS INDUSTRIE A320 JET	Meal	
Stop(s)	Non Stop		
Notes	SEAT 15C - AISLE		

DATE: Mon, Oct 19

Others
MEXICO CITY THANK YOU FOR YOUR BUSINESS

Ticket Information

Ticket Number Y4 3333333333 Passenger ALVAREZ DAVID A

Service Fee	XD 0645463317	Billed to:	AX XXXXXXXXXXXX;	USD	* 280.39
		Passenger	ALVAREZ DAVID ANTONIO		
		Billed to:	AX XXXXXXXXXXXX	USD	* 40.00
				SubTotal	USD 320.39
				Net Credit Card Billing	* USD 320.39

				Total Amount Due	USD 0.00

ITINERARY NOTES:
 THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR
 THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED
 OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS
 IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE
 YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY,
 FROM MEXICO PLZ CALL
 VOLARIS CONFIRMATION NUMBER - G2UT4F
 FOR EMERGENCY SERVICE FROM MEXICO - 001-800-369-7815

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.

Warren Anne

From: San Diego Chamber Site Guest User <dstafford@sdchamber.org>
Sent: Monday, February 23, 2015 4:05 PM
To: Warren Anne
Subject: Event Registration: REG-15-003261



San Diego Regional Chamber of Commerce
402 West Broadway, Suite 1000 | San Diego, CA 92101 | (619) 544-1300

Event registration: California-Mexico Trade Initiative in Mexico City X

Please present this bar code or printed pass at the event.

**California-Mexico Trade Initiative in
Mexico City X**
Individual Registration
4/19/2015 8:00 PM



REG-15-003261
Bruce Boland
San Diego County Regional Airport
Authority

[Print Pass](#)

Questions? Email register@sdchamber.org

INVOICE

San Diego Regional Chamber of Commerce
 402 West Broadway, Suite 1000
 San Diego, CA 92101
 (619) 544-1300
accounting@sdchamber.org



San Diego County Regional Airport Authority
 P.O. Box 82776
 San Diego, CA 92138-2776
 Anne Warren

Sale #	SAL-15-004515
Sale Date	2/23/2015
Due Date	2/23/2015
Amount Due	\$0.00

Item	Unit Cost	Quantity	Total Price
Individual Registration	\$1,550.00	1	\$1,550.00
Memo:			Total \$1,550.00
Event Registration			Amount Paid \$1,550.00
			Balance Due \$0.00

Note:

The San Diego Chamber Political Action Committee (SDChamber PAC) allows for the Chamber and its members to be highly involved in driving business-friendly public policy initiatives and supporting pro-business candidates throughout the region. Please consider adding a contribution to the SDChamber PAC as part of your membership dues.

*Contributions to the SDChamber PAC are not deductible as charitable contributions.

Please Make Check or Money Order Payable to the San Diego Regional Chamber of Commerce.
 92% of Chamber dues can be deducted as a business expense as allowed by law. Please consult your tax advisor.



JW MARRIOTT

MEXICO CITY

JW Marriott Hotel Mexico City
 Andres Bello No 29
 Col. Polanco Chapultepec
 Mexico D.F. C.P. 11560
 Tel (52.55) 5.999.0000
 Fax (52.55) 5.999.0001
 www.marriott.com

SR David Alvarez
 NA
 NA
 NA 000000

Membresia / Membership :
 Compañía / Company : California Trade Initiative

Guest Folio : 28303675
 Hab. / Room No : 1606
 Passport :
 Fecha / Date : 22-04-15
 Llegada / Arrival : 19-04-15
 Salida / Departure : 22-04-15
 No Conf / Conf No : 93748028
 Cajero / Cashier : MARCO SALINAS
 Time : 02:28:55 AM

Fecha/Date	Descripción/Description	E-C	Charges	Credits
19-04-15	Room Charge - Hospedaje		3,859.50	
19-04-15	-16% Room Tax - IVA		617.52	
19-04-15	-3 % City Tax - Impuesto Hospedaje		115.79	
19-04-15	Tip Housekeeping		232.50	
20-04-15	Room Charge - Hospedaje		3,859.50	
20-04-15	-16% Room Tax - IVA		617.52	
20-04-15	-3 % City Tax - Impuesto Hospedaje		115.79	
20-04-15	Tip BellBoy		85.25	
21-04-15	Room Charge - Hospedaje		3,859.50	
21-04-15	-16% Room Tax - IVA		617.52	
21-04-15	-3 % City Tax - Impuesto Hospedaje		115.79	
Total			14,096.18	0.00
Balance			14,096.18 MXN	

Firma Huésped / Guest Signature _____



Transaction Details Prepared for
David A Alvarez
Account Number
XXXX-XXXXXX

DATE	DESCRIPTION	CARD MEMBER	AMOUNT
APR22 2015	MARRIOTT MEXICO ME	DAVID A ALVAREZ	\$918.61

Doing business as:

JW MARRIOTT HOTEL MEXICO

ANDRES BELLO 29

POLANCO

MIGUEL HIDALGO

MEXICO

11560

MEXICO

Itinerary Details

Arrival

04/19/15

Departure

04/22/15

Foreign Spend Amount: 14,096.18 MEXICAN PESO

Additional Information: 16189358 555-999-0111

Reference: 320151140151681988

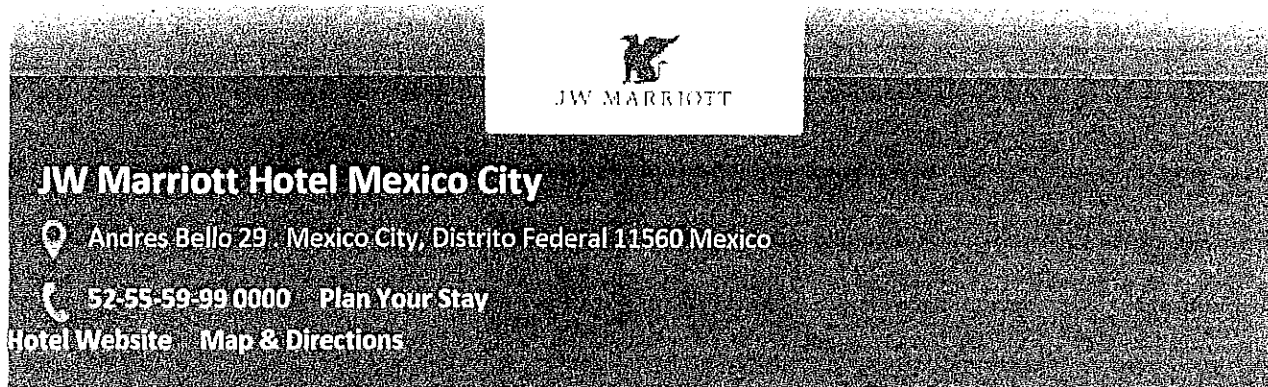
Category: Travel - Lodging

LODGING

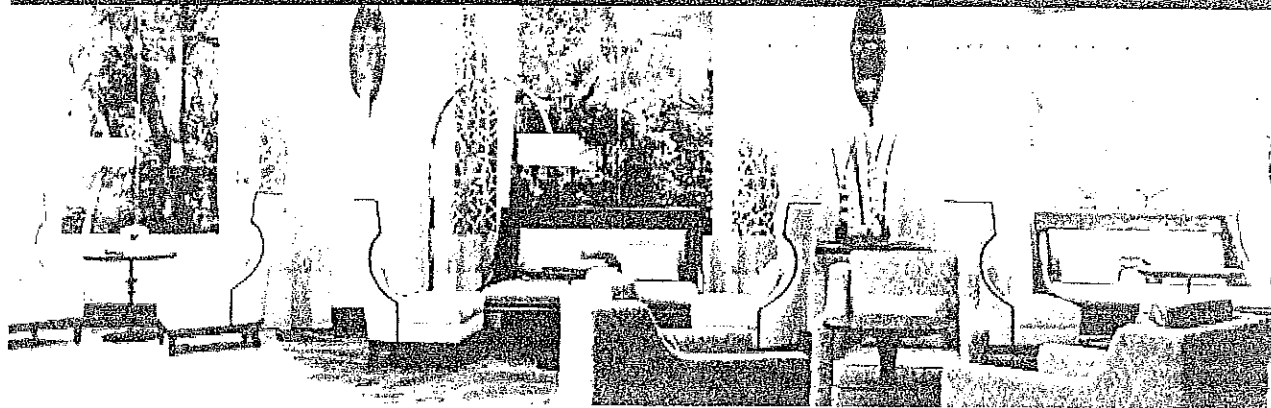
555-999-0111

Warren Anne

From: JW Marriott Hotels & Resorts Reservations <reservations@jwmarriott-res.com>
Sent: Monday, February 23, 2015 11:27 AM
To: Warren Anne
Subject: Reservation Confirmation #93748028 for JW Marriott Hotel Mexico City



The banner features the JW Marriott logo at the top center, which includes a stylized bird icon above the text "JW MARRIOTT". Below the logo, the text "JW Marriott Hotel Mexico City" is displayed in a large, bold font. Underneath, there is a location pin icon followed by the address "Andres Bello 29 Mexico City, Distrito Federal 11560 Mexico". A telephone icon is followed by the phone number "52-55-59-99 0000" and the text "Plan Your Stay". At the bottom of the banner, there are two links: "Hotel Website" and "Map & Directions".



Reservation Confirmation: 93748028

For Mr. DAVID ALVAREZ

Sunday, April 19, 2015
03:00 PM

Wednesday, April 22, 2015
12:00 PM

Dear Mr. DAVID ALVAREZ,

Thank you for choosing JW Marriott as your next travel destination. You have our commitment to provide a curated stay experience that eliminates distractions and the unnecessary — so you have the time and space you can call your own. The detailed information below confirms your reservation.

With kind regards,
JW Marriott Hotel Mexico City

Enhance Your Stay at the JW Marriott

Indulge Yourself at the Health Club – Book a Massage!

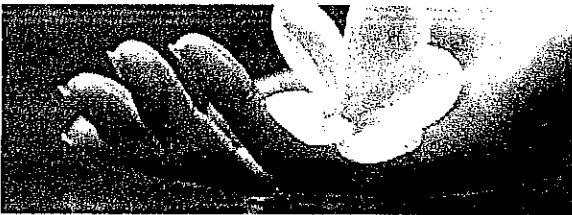
Visit the Health Club to get your morning work-out and enjoy a stress free stay.



Bon Appetit

Extraordinary culinary and wine selections

[➤ Treat your senses](#)



Relax and Rejuvenate

Calming, rejuvenating, invigorating or indulging

[➤ Learn More](#)




Mobile Check-in & Out

Get to your room faster & receive instant updates.

[➤ Download our app](#)

Room Details

ROOM TYPE	DELUXE Newly Renovated, Guest room, 1 King or 2 Double 
NUMBER OF ROOMS	1
GUESTS PER ROOM	1
GUARANTEED METHOD	Credit Card Guarantee, Visa
SPECIAL REQUESTS	
Room 1	
Guaranteed	
1 King Bed	
Non-Smoking Room	

Summary of Charges

RATES ARE PER ROOM, PER NIGHT (USD)

Sunday, April 19, 2015-Wednesday, April 22, 2015	3 nights	249.00 USD
CALIFORNIA TRADE IN!		
ESTIMATED GOVERNMENT TAXES & FEES		47.31 USD
Total for stay (for all rooms)		888.93 USD

Parking Information

- On-site parking, fee: 4 USD hourly, 19 USD daily
- Valet parking, fee: 22 USD daily

[Modify or cancel your reservation](#)

[Book Another Reservation](#)

Rate and Cancellation Details

RATE GUARANTEE LIMITATION(S)

- Changes in taxes or fees implemented after booking will affect the total room price.
- Please note that a change in the length or dates of your reservation may result in a rate change.

ADDITIONAL INFORMATION

- The Responsible Tourist and Traveler
A practical guide to help you make your trip an enriching experience



Marriott Rewards

Get free in-room Wi-Fi when you join Marriott Rewards and book direct. Sign up and enjoy at

Summary of Charges

RATES ARE PER ROOM, PER NIGHT (USD)

Sunday, April 19, 2015-Wednesday, April 22, 2015	3 nights	249.00 USD
CALIFORNIA TRADE IN!		
ESTIMATED GOVERNMENT TAXES & FEES		47.31 USD
Total for stay (for all rooms)		888.93 USD

Parking Information

· On-site parking, fee: 4 USD hourly, 19 USD daily

Valet parking, fee: 22 USD daily

[Modify or cancel your reservation](#)

[Book Another Reservation](#)

Rate and Cancellation Details

RATE GUARANTEE LIMITATION(S)

- Changes in taxes or fees implemented after booking will affect the total room price.
- Please note that a change in the length or dates of your reservation may result in a rate change.

ADDITIONAL INFORMATION

- The Responsible Tourist and Traveler
A practical guide to help you make your trip an enriching experience



Marriott REWARDS | FREE Wi-Fi | **FREE WI-FI FOR MEMBERS**
See details & participating locations

Marriott Rewards

Get free in-room Wi-Fi when you join Marriott Rewards and book direct. Sign up and enjoy at

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

MISSING RECEIPT FORM

Board Member/Executive Committee Member must complete form below.

Date of Purchase/Event: 4/21/15

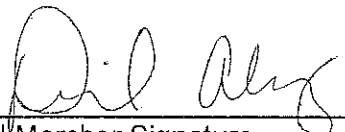
Description of Item/Event: Lunch: Mole, salad, dessert and a non-alcoholic beverage

Vendor/Event Name: Dulce Patria

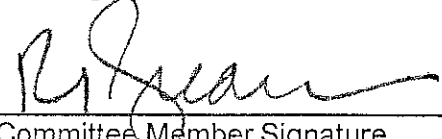
Dollar Amount: \$53.68

Reason for Missing Receipt: No itemized receipt provided

I hereby certify that the original receipt in question was lost or none was issued to me.


Board Member Signature

5/11/2015
Date


Executive Committee Member Signature

5.11.15
Date



Transaction Details Prepared for
David A Alvarez
Account Number
XXXX-XXXXXX

DATE	DESCRIPTION	CARD MEMBER	AMOUNT
APR21 2015	DULCE PATRIA MEXICO MEXICO DI	DAVID A ALVAREZ	\$53.68

Doing business as:

DULCE PATRIA

AV MASARYK 390

POLANCO CHAPULTEPEC

MIGUEL HIDALGO

MEXICO

11560

MEXICO

Foreign Spend Amount: 820.00 MEXICAN PESO

Additional Information: AV MASARYK 390 MEXIC

AV MASARYK 390 MEXICO

SU CONSUMO

Reference: 320151130134675991

Category: Restaurant - Restaurant



Transaction Details Prepared for
David A Alvarez
Account Number
XXXX-XXXXXX

DATE	DESCRIPTION	CARD MEMBER	AMOUNT
APR22 2015	FOREIGN TRANSACTION FEE	DAVID A ALVAREZ	\$24.80

Additional Information: MARRIOTT MEXICO ME
\$918.61

Reference: 820151140151681988

Category: Fees & Adjustments - Fees & Adjustments



Folio: 000000335123
Fecha: 19/04/2015
Recibí de: DAVID ANTONIO ALVAREZ
Cantidad en efectivo: \$332.00 (Trescientos treinta y dos pesos 00/100 M.N)
Concepto: Pago de Derechos.

	Pasajero	Cuota	Total
Visitante sin permiso para realizar actividades remuneradas (DNR) Art.8 Fracc. I de la L.F.D (Clave 400236)	1	\$332.00	\$332.00
Derecho por servicios Migratorios (DSM) Art.12 de la L.F.D (Clave 400004)	0	\$66.00	\$0.00
Visitante Trabajador Fronterizo Art.8 Fracc. IV de la L.F.D. (Clave 400237)	0	\$332.00	\$0.00
Permiso de salida y regreso al país Art.13 Fracc. II de la L.F.D. (Clave 400239)	0	\$360.00	\$0.00
			\$332.00

El uso indebido de este documento es violatorio a las disposiciones contenidas en el Artículo 8, Fracciones I, II, y V de la Ley Federal de Responsabilidades Administrativas de los Servidores Públicos.

PA

PERSONAL DE MIGRACIÓN

JUAN CLAUDIO MOYEDA GARCIA

INTERESADO

DAVID ANTONIO ALVAREZ

- * Copia personal de migración
- * Nota: Este comprobante deberá firmarse por el personal de migración y el interesado.

\$ 21.68

AGENDA



10:30—11:00 a.m.
TRAVEL TIME

11:00 a.m.—12:00 p.m.
MEETING WITH SECRETARIAT OF THE ENVIRONMENT AND NATURAL RESOURCES
(SEMARNAT) / REUNIÓN CON SECRETARÍA DE MEDIO AMBIENTE Y RECURSOS NATURALES
(SEMARNAT)

SPEAKER / PONENTE:

- Rodolfo Lacy | Subsecretario de Planeación y Política Estatal, SEMARNAT

LOCATION / UBICACIÓN: JW Marriott Hotel—"Thai House" Room

12:00—1:00 p.m.
BREAK

1:00—3:00 p.m.
DELEGATION LUNCH / ALMUERZO DE DELEGACIÓN

SPONSORED BY: VIASAT, INC.

SPEAKER / PONENTE:

- Chandani Flinn | Director of External Affairs, ViaSat, Inc.
- Lic. Juan Antonio Vazquez | Director General, INDEX nacional
- Eduardo Bravo | Presidente de la Asociación de Empresarios Mexicanos

LOCATION / UBICACIÓN: JW Marriott Hotel—"Maximilian" Room

3:00—4:00 p.m.
PRESENTATION OF SPORTFISHING PERMIT WEBSITE / PRESENTACIÓN DEL MICRO-SITIO Y
APLICACIÓN DE PESCA DEPORTIVA

LOCATION / UBICACIÓN: JW Marriott Hotel—"Thai House" Room

4:00—5:00 p.m.
MEETING WITH SECRETARIAT OF TOURISM (SECTUR) / REUNIÓN CON SECRETARÍA DE TURISMO
(SECTUR)

SPEAKERS / PONENTES:

- Lic. Rosario Graham Zapata | Directora General de Mejora Regulatoria, SECTUR
- Lic. Agustín García Villa | Director General de Impulso al Financiamiento e Inversiones Turísticas, SECTUR

LOCATION / UBICACIÓN: JW Marriott Hotel—"Thai House" Room

5:00—6:00 p.m.
MEETING WITH MEXICO CUSTOMS (SAT) / REUNIÓN CON ADUANAS DE MEXICO (SAT)

LOCATION / UBICACIÓN: JW Marriott Hotel—"Thai House" Room

6:00—7:00 p.m.
TRAVEL TIME

Meet at the buses in front of the JW Marriott Hotel lobby at 6:00 p.m.

AGENDA



SUNDAY, APRIL 19

7:00—9:00 p.m.

DELEGATION BRIEFING AND WELCOME RECEPTION / SESIÓN INFORMATIVA Y RECEPCIÓN DE BIENVENIDA

SPONSORED BY: MANATT JONES GLOBAL STRATEGIES, LLC

SPEAKERS / PONENTES:

- Remedios Gómez Arnau | Consul General of Mexico in San Diego
- Jerry Sanders | President and CEO, San Diego Regional Chamber
- Michael C. Camuñez | President and CEO, ManattJones Global Strategies

LOCATION / UBICACIÓN: JW Marriott Hotel—"Thai House" Room

MONDAY, APRIL 20

CLOSED MEETING: 8:15 a.m. (by invitation only per SRE)

BREAKFAST MEETING WITH SECRETARIAT OF FOREIGN RELATIONS (SRE) / REUNIÓN CON SECRETARÍA DE RELACIONES EXTERIORES (SRE)

LOCATION / UBICACIÓN: Plaza Juárez 20, piso 22

9:00—10:45 a.m.

OPENING BREAKFAST / DESAYUNO DE APERTURA

SPONSORED BY: SIMNSA

LOCATION / UBICACIÓN: JW Marriott Hotel—"Maximilian" Room

10:45—11:00 a.m.

BREAK

11:00 a.m.—12:55 p.m.

PRESENTATION BY SECRETARIAT OF FOREIGN RELATIONS (SRE), SECRETARIAT OF PUBLIC EDUCATION (SEP) AND NATIONAL COUNCIL OF SCIENCE & TECHNOLOGY (CONACYT) /

PRESENTACIÓN: SECRETARÍA DE RELACIONES EXTERIORES (SRE), SECRETARÍA DE EDUCACIÓN PÚBLICA (SEP) Y CONSEJO NACIONAL DE CIENCIA Y TECNOLOGÍA (CONACYT)

SPEAKERS / PONENTES:

- Dr. Martha Navarro | Coordinadora del Programa Proyecto 100,000
- Guillermo Hernández-Duque Delgadillo | Director General de Vinculación Estratégica, Asociación Nacional de Universidades e Instituciones de Educación Superior (ANUIES)
- María Dolores Sánchez Soler | Directora Adjunta de Posgrado, Consejo Nacional de Ciencia y Tecnología (CONACYT)
- Hazel Blackmore | Directora Ejecutiva, COMEXUS
- María Mercedes Salmon | Coordinadora Regional de Education USA para América del Norte (México & Canadá), Centroamérica y el Caribe, Departamento de Estado de EUA
- Montserrat Muñoz David | Directora de Relaciones Bilaterales, Secretaría Educación Pública (SEP)

LOCATION / UBICACIÓN: JW Marriott Hotel—"Thai House" Room

1:00—1:30 p.m.

TRAVEL TIME

Meet at the buses in front of the JW Marriott Hotel lobby at 1:00 p.m.

AGENDA



1:30 a.m.—3:00 p.m.

DELEGATION LUNCH AND TOUR / ALMUERZO DE DELEGACIÓN Y TOUR
SPONSORED BY: VESTA / SENTRE PARTNERS

DELEGATION PHOTO

SPEAKERS / PONENTES:

- Lic. Jose Manuel Allende | BMV
- Stephen B. Williams | Managing Principal, SENTRE Partners
- Lorenzo Berho | Vesta

LOCATION / UBICACIÓN: Mexican Stock Exchange / Bolsa Mexicana de Valores (BMV)

3:00—4:00 p.m.

TRAVEL TIME

4:00—5:30 p.m.

MEETING WITH SECRETARIAT OF COMMUNICATIONS & TRANSPORTATION (SCT) / REUNIÓN
CON SECRETARÍA DE COMUNICACIONES Y TRANSPORTE (SCT)

SPEAKER / PONENTE:

- Raul Murrieta | Subsecretario de Infraestructura, SCT

LOCATION / UBICACIÓN: JW Marriott Hotel—"Thai House" Room

5:30—6:50 p.m.

MEETING WITH SECRETARIAT OF ECONOMY (SE) / REUNIÓN CON SECRETARÍA DE ECONOMÍA (SE)

SPEAKER / PONENTE:

- Juan Carlos Baker | Director General of North America, SE

LOCATION / UBICACIÓN: JW Marriott Hotel—"Thai House" Room

7:00—7:30 p.m.

TRAVEL TIME

Meet at the buses in front of the JW Marriott Hotel lobby at 7:00 p.m.

7:30—9:00 p.m.

RECEPTION WITH U.S. AMBASSADOR E. ANTHONY WAYNE

LOCATION / UBICACIÓN: El Lago Restaurante

TUESDAY, APRIL 21

7:30—8:15 a.m.

TRAVEL TIME

Meet at the buses in front of the JW Marriott Hotel lobby at 7:30 a.m.

8:30—10:30 a.m.

DELEGATION BREAKFAST / DESAYUNO DE DELEGACIÓN

SPONSORED BY: BANAMEX

SPEAKER / PONENTE:

- Dr. Sergio Luna Martínez | Director Área Macroeconómica, BANAMEX
- M.S. Nydia Iglesias Urrutia | Subdirectora de Estudios Políticos, BANAMEX

LOCATION / UBICACIÓN: Oficina Central de BANAMEX

AGENDA



7:00—9:00 p.m.

COCKTAIL RECEPTION AND PRIVATE TOUR / CÓCTEL Y TOUR
SPONSORED BY: AMIGOS INTERNACIONALES DE FUNDACIÓN INBA

SPEAKERS / PONENTES:

- Ing. Sergio Miguel Ángel Autrey Maza | Presidente de Fundación INBA
- Lic. Posada | Director Ejecutivo
- Lic. Lilitiana Saldaña Lobera | Gerente del Palacio de Bellas Artes

LOCATION / UBICACIÓN: Palacio de Bellas Artes

WEDNESDAY, APRIL 22

8:00—10:00 a.m.

DELEGATION BREAKFAST / DESAYUNO DE DELEGACIÓN

SPONSORED BY: HDR ENGINEERING

SPEAKER / PONENTE:

- Alejandro Solis, Ph.D. | Senior Economist, HDR Engineering

LOCATION / UBICACIÓN: JW Marriott Hotel

10:00—11:00 a.m.

BREAK

11:00 a.m.—12:00 p.m.

MEETING WITH SECRETARIAT OF LABOR AND SOCIAL SERVICES (STPS) / REUNIÓN CON SECRETARÍA DE TRABAJO Y PREVISIÓN SOCIAL (STPS)

SPEAKER / PONENTE:

- Dr. José Luis Stein | Jefe de la Unidad de Asuntos Internacionales, STPS

LOCATION / UBICACIÓN: JW Marriott Hotel—"Bosques" Room

12:00—1:00 p.m.

INFORMAL CLOSING LUNCH

LOCATION / UBICACIÓN: JW Marriott Hotel—"Bosques" Room

ROBERT GLEASON

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REPORT - Board Members**
(To be completed within 30 days from travel return date)

Board member name: Robert Gleason
 Departure Date: 4/29/2015 Return Date: 5/7/2015 Report Due: 6/6/15
 Destination: Washington, DC and London, England

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

⁵ Business Expense Reimbursement Policy 3.30 ⁴ Travel and Lodging Expense Reimbursement Policy 3.40

	Authority Expenses (Prepaid by Athly)	Board Member Expenses							
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	TOTALS
		5/3/15	5/4/15	5/5/15	4/29/15	4/30/15	5/1/15	5/2/15	
Daily PerDiem Limitations:									
GSA Daily Hotel Rate or Conference Hotel Rate		317.75	317.75	317.75	308.00	308.00	317.75	317.75	
GSA Daily Meals, Entertainment & Incidentals (M,E&I)		170.00	170.00	170.00	71.00	71.00	170.00	170.00	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	7,240.90								0.00
Conference Fees (provide copy of flyer/registration expenses)									0.00
Rental Car									0.00
Gas and Oil									0.00
Garage/Parking									0.00
Mileage - attach mileage form									0.00
Taxi/Shuttle Fare (include tips pd.) To/From meetings, airport, etc.					22.72		76.46	99.77	198.95
Hotel - Actual Expense Paid - Excluding Taxes		317.75	264.79	264.79	269.00	269.00	317.75	317.75	
Allowable Hotel (Lessor of Actual or GSA Allowance)		317.75	264.79	264.79	269.00	269.00	317.75	317.75	2,020.83
Hotel Taxes Paid			52.96	52.96	39.00	39.00			183.92
Telephone, Internet and Fax									0.00
Laundry									0.00
Meals, Entertainment & Incidentals (M,E&I):									
Meals (Include tips pd.)	Breakfast								
	Lunch								
	Dinner								
	Other Meals								
Entertainment (Hospitality)									
Tips Paid to Maids, Bellhops and other hotel servers									
Taxi/Shuttle Fare (include tips pd.) To/From meal destinations									
Total Meals, Entertainment & Incidentals		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
GSA Allowance for M,E&I (from above)		170.00	170.00	170.00	71.00	71.00	170.00	170.00	
Allowable M,E&I (Lessor of Actual or GSA Allowance)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<i>Alcohol is a non-reimbursable expense</i>									
Miscellaneous: Baggage Fee					25.00				25.00
									0.00
									0.00
Total Expenses	7,240.90	317.75	317.75	317.75	355.72	308.00	394.21	417.52	2,428.70

Add any additional details as needed for explanation (attach add'l sheet if needed):

Alcohol is a non-reimbursable expense
 Give names and business affiliations of all persons whose meals were paid by traveler.
 Failure to attach required documentation will result in the delay of processing reimbursement. If you have any

Grand Trip Total	9,669.60
Less Cash Advance (attach copy of Authority ck)	
Less Expenses Prepaid by Authority	7,240.90
Due Traveler - if positive amount, prepare check request	
Due Authority - if negative, attach check payable to SDCRAA	2,428.70

Note: Send this report to Accounting even if the amount is \$0.

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Kim Ayers
 Traveler Signature: Robert Gleason
 Administrator's signature: _____

Ext.: 2445
 Date: 6.3.15
 Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)

I, _____ hereby certify that this document was approved by the Executive Committee at it's meeting on _____.

Clerk Signature: _____ Date: _____

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

TRAVEL EXPENSE REPORT - Board Members

(To be completed within 30 days from travel return date)

Board member name: Robert Gleason
 Departure Date: 4/29/2015 Return Date: 5/7/2015 Report Due: 6/6/15
 Destination: Washington, DC and London, England

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

³ Business Expense Reimbursement Policy 3.30

⁴ Travel and Lodging Expense Reimbursement Policy 3.40

Authority Expenses (Prepaid by Athly)	Board Member Expenses							TOTALS
	SUNDAY	MONDAY	TUESDAY	WEDNESDAY 5/6/15	THURSDAY 5/7/15	FRIDAY	SATURDAY	
Daily PerDiem Limitations:								
GSA Daily Hotel Rate or Conference Hotel Rate				317.75				
GSA Daily Meals, Entertainment & Incidentals (M,E&I)				170.00	170.00			
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)								0.00
Conference Fees (provide copy of flyer/registration expenses)								0.00
Rental Car								0.00
Gas and Oil								0.00
Garage/Parking								0.00
Mileage - attach mileage form								0.00
Taxi/Shuttle Fare (include tips pd.) To/From meetings, airport, etc.					99.77			99.77
Hotel - Actual Expense Paid - Excluding Taxes				264.79				
Allowable Hotel (Lessor of Actual or GSA Allowance)	0.00	0.00	0.00	264.79	0.00	0.00	0.00	264.79
Hotel Taxes Paid				52.96				52.96
Telephone, Internet and Fax								0.00
Laundry								0.00
Meals, Entertainment & Incidentals (M,E&I):								
Meals (include tips pd.)	Breakfast							
	Lunch							
	Dinner							
	Other Meals							
Entertainment (Hospitality)								
Tips Paid to Maids, Bellhops and other hotel servers								
Taxi/Shuttle Fare (include tips pd.) To/From meal destinations								
Total Meals, Entertainment & Incidentals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
GSA Allowance for M,E&I (from above)	0.00	0.00	0.00	170.00	170.00	0.00	0.00	
Allowable M,E&I (Lessor of Actual or GSA Allowance)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Alcohol is a non-reimbursable expense								0.00
Miscellaneous:								0.00
								0.00
								0.00
Total Expenses	0.00	0.00	0.00	317.75	99.77	0.00	0.00	417.52

Add any additional details as needed for explanation (attach add'l sheet if needed):

Carryover total from Page 1 = \$2428.70 + \$417.52 = \$2846.22 due traveler

Alcohol is a non-reimbursable expense

¹ Give names and business affiliations of all persons whose meals were paid by traveler.

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any

Grand Trip Total	417.52
Less Cash Advance (attach copy of Authority ck)	
Less Expenses Prepaid by Authority	0.00
Due Traveler - if positive amount, prepare check request	
Due Authority - if negative, attach check payable to SDCRAA	417.52

Note: Send this report to Accounting even if the amount is \$0.

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Kim Ayers
 Traveler Signature: [Signature]
 Administrator's signature: _____

Ext.: 2445
 Date: 6.3.15
 Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)

I, _____ hereby certify that this document was approved by the Executive Committee at it's meeting on _____.

Clerk Signature: _____ Date: _____

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Robert H. Gleason, Board Chair Dept: 2
Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 3/19/15 PLANNED DATE OF DEPARTURE/RETURN: 5/2/15 / 5/8/15

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Washington, DC & London, UK Purpose: Board representative at international event
Explanation: National Geographic "Smart World Cities" event

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

- AIRFARE \$ 7000
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 200

B. LODGING \$ 1500

C. MEALS \$ _____

D. SEMINAR AND CONFERENCE FEES \$ _____

E. ENTERTAINMENT (If applicable) \$ _____

F. OTHER INCIDENTAL EXPENSES \$ 200

TOTAL PROJECTED TRAVEL EXPENSE \$ 8900

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 3.19.15

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Lorraine Bennett, Asst. Authority Clerk hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its April 6, 2015 meeting.
(Leave blank and we will insert the meeting date.)



Traveltrust Corporation
 374 North Coast Hwy 101, Suite F
 Encinitas, CA 92024
 Phone: (760) 635-1700

ADD TO OUTLOOK

Friday, 27MAR 2015 08:24 PM EDT

Passengers: ROBERT GLEASON (02)

Agency Reference Number: JKTRFW

Click here to view your current itinerary or ETicket receipt on-line: tripcase.com

American Airlines Confirmation JKTRFW

British Airways Confirmation 26OTJS

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt
 Be sure to visit www.traveltrust.com for additional travel information

00-800-7373-7882 FOR EMERGENCY TRAVEL SVC
 PLZ CHECK PASSPORT/VISA REQ FOR TVL TO UNITED KINGDOM

AIR	Wednesday, 29 APR 2015	
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American Airlines From: San Diego CA, USA To: Dallas/Ft Worth TX, USA Stops: Nonstop Seats: 33D Equipment: 32B/AIR DEPARTS SAN TERMINAL 2 Frequent Flyer Number: American Airlines Confirmation number is JKTRFW	Flight Number: 0369 Depart: 11:10 AM Arrive: 04:08 PM Duration: 2 hour(s) 58 minute(s) Status: CONFIRMED MEAL: FOOD FOR PURCHASE	Class: N-Coach/Economy Miles: 1175 / 1880 KM
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AIR	Wednesday, 29 APR 2015	
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American Airlines From: Dallas/Ft Worth TX, USA To: Washington Reagan Natl DC, USA Stops: Nonstop Equipment: Boeing 737-800 Jet ARRIVES DCA TERMINAL B Frequent Flyer Number: SEAT ASSIGNMENT AIRPORT CHECKIN ONLY American Airlines Confirmation number is JKTRFW	Flight Number: 2327 Depart: 04:55 PM Arrive: 08:58 PM Duration: 3 hour(s) 3 minute(s) Status: CONFIRMED MEAL: FOOD FOR PURCHASE	Class: N-Coach/Economy Miles: 1177 / 1883 KM
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AIR	Friday, 1 MAY 2015	
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British Airways From: Washington Dulles DC, USA To: London/Heathrow, England, UK Stops: Nonstop Seats: 52B Equipment: Airbus A380 Jet	Flight Number: 0216 Depart: 06:30 PM Arrive: 06:50 AM 2MAY Duration: 7 hour(s) 20 minute(s) Status: CONFIRMED MEAL: MEALS	Class: R-Business Miles: 3678 / 5885 KM
---	---	--

ARRIVES LHR TERMINAL 5

Frequent Flyer Number:

British Airways Confirmation number is 26OTJS



British Airways

From: London/Heathrow, England, UK

To: San Diego CA, USA

Stops: Nonstop

Seats: 10B

Equipment: Boeing 777 Jet

DEPARTS LHR TERMINAL 5 - ARRIVES SAN TERMINAL 2

Frequent Flyer Number: [REDACTED]

British Airways Confirmation number is 26OTJS

Flight Number: 0273

Depart: 03:35 PM

Arrive: 06:45 PM

Duration: 11 hour(s) 10 minute(s)

Status: CONFIRMED

MEAL: MEALS

Class: I-Business

Miles: 5474 / 8758 KM

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. FROM UNITED KINGDOM PLZ CALL AMERICAN AIRLINES CONFIRMATION NUMBER - JKTFRW BRITISH AIRWAYS CONFIRMATION NUMBER - 26OTJS FOR EMERGENCY SERVICE FROM UNITED KINGDOM - 00-800-7373-7882

Ticket/Invoice Information

Ticket for: ROBERT GLEASON
Date issued: 3/27/2015 Invoice Nbr: 5336943
Ticket Nbr: AA7584205458 Electronic Tkt: Yes Amount: 193.60
Base: 159.07 US Tax: 11.93 USD XT Tax: 22.60 USD
Charged to: [REDACTED]

Ticket for: ROBERT GLEASON
Date issued: 3/27/2015 Invoice Nbr: 5336945
Ticket Nbr: BA7584205460 Electronic Tkt: Yes Amount: 7007.30
Base: 5841.00 US Tax: 35.40 USD XT Tax: 1130.90 USD
Charged to: [REDACTED]

Service fee: ROBERT GLEASON
Date issued: 3/27/2015
Document Nbr: XD0645598571 Amount: 40.00
Charged to: [REDACTED]

Total Tickets: 7200.90
Total Fees: 40.00
Total Amount: 7240.90

Click here 24 hours in advance to obtain boarding passes:

[American](#)
[BRITISH AIRWAYS](#)

Click here to review Baggage policies and guidelines:

[American](#)
[BRITISH AIRWAYS](#)

TSA Guidance- a government issued photo id is needed for checkin.
Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.
For Additional security information visit www.tsa.gov.

Ayers Kim

From: Ayers Kim
Sent: Tuesday, May 26, 2015 3:13 PM
To: Ayers Kim
Subject: FW: Robert Gleason - Washington DC / London 30 Apr, 2015

From: Robert Gleason
Sent: Friday, March 27, 2015 4:32 PM
To: Warren Anne
Cc: Leann Mitchell
Subject: RE: Robert Gleason - Washington DC / London 30 Apr, 2015

* NOTE: THE TWO AIRLINE FEES OF \$587.21
& \$8816.30 TOTAL \$9403.50, WHICH IS
MORE THAN FLIGHT OF \$7240.90 PLUS THE COST OF
THE HOTEL FOR FRIDAY MAY 1 THROUGH
SUNDAY, MAY 3.

OK, thanks. Please go ahead and book.

Robert H. Gleason, J.D., CHAE
President & Chief Executive Officer
Evans Hotels
998 West Mission Bay Drive
San Diego, California 92109
858.539.8844 voice
858.488.2524 fax
rgleason@evanshotels.com

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From: Warren Anne [<mailto:awarren@san.org>]
Sent: Friday, March 27, 2015 4:23 PM
To: Robert Gleason
Cc: Leann Mitchell
Subject: FW: Robert Gleason - Washington DC / London 30 Apr, 2015

From: Scott Mackerley [<mailto:smackerley@Traveltrust.com>]
Sent: Friday, March 27, 2015 4:25 PM
To: Warren Anne
Subject: RE: Robert Gleason - Washington DC / London 30 Apr, 2015

Hi Anne!

I priced out a flight from Washington DC back to San Diego on the evening of the 1st, and it priced out at \$587.20 round trip with the outbound flight on the 29th.

I also priced the British Airways nonstop flights to and from London on May 4th returning May 7th, and those are \$8816.30.

Thanks!

Scott

FOR: GLEASON/ROBERT

AIRFARE 7276.83 NONREF TKT BY 27 MARCH

29 APR 15 - WEDNESDAY

AIR AMERICAN AIRLINES FLT:369 ECONOMY FOOD FOR PURCHASE
LV SAN DIEGO 1110A EQP: 32B
DEPART: TERMINAL 2 02HR 58MIN
AR DALLAS FT WORTH 408P NON-STOP
REF: JKTRFW
GLEASON/ROBERT

AIR AMERICAN AIRLINES FLT:2327 ECONOMY FOOD FOR PURCHASE
LV DALLAS FT WORTH 455P EQP: BOEING 737-800
03HR 03MIN
AR WASHINGTON REAGAN 858P NON-STOP
ARRIVE: TERMINAL B REF: JKTRFW
GLEASON/ROBERT

01 MAY 15 - FRIDAY

AIR BRITISH AIRWAYS FLT:216 CLUB EXC IN UK MEALS
LV WASHINGTON DULLES 630P EQP: AIRBUS A380-800 J
07HR 20MIN

02 MAY 15 - SATURDAY

AR LONDON HEATHROW 650A NON-STOP
ARRIVE: TERMINAL 5 REF: 26OTJS

07 MAY 15 - THURSDAY

AIR BRITISH AIRWAYS FLT:273 CLUB EXC IN UK MEALS
LV LONDON HEATHROW 335P EQP: BOEING 777
DEPART: TERMINAL 5 11HR 10MIN
AR SAN DIEGO 645P NON-STOP
ARRIVE: TERMINAL 2 REF: 26OTJS



**WORLD PREMIERE OF SAN DIEGO:
A NATIONAL GEOGRAPHIC SMART WORLD CITY
NATIONAL GEOGRAPHIC HEADQUARTERS
WASHINGTON, DC - APRIL 30, 2015**

TIMELINE

- 6:00 Reception with San Diego Inspired food and beverage
National Geographic Society - NGS Hall
1600 M Street, Washington, DC
(Parking garage is located on M Street between 16th and 17th Streets)

- 6:45 Speaking program in NGS Hall- speakers tbd

- 7:00 Move guests – Grosvenor Auditorium Documentary

- 7:10 Intro documentary – Andrew Evans, National Geographic Host

- 7:15 Documentary (45 minutes)

- 8:00 Documentary Ends/Wrap up comments

- 8:20 Guests back into NGS Hall for dessert/coffee

- 8:45 Event ends



NATIONAL GEOGRAPHIC *WORLD'S SMART CITIES* SAN DIEGO DOCUMENTARY
PREMIERE EVENT MISSION – LONDON, ENGLAND
MAY 5-7, 2015

Tuesday, May 5

12:00 PM – 2:00 PM

British Airways

Location: The Ostrich, High Street Colnbrook Berkshire SL3 0JZ

6:00 PM – 9:00 PM

Welcome Dinner

The London-San Diego Relationship

Reception & Dinner

Location: JPMorgan Chase, Canary Wharf

25 Bank Street, London E14 5JP

Wednesday, May 6

7:30 AM – 9:00 AM

UC Alumni Event Showcase

Breakfast and Panel Discussion

The San Diego Economy & Global Reputation

San Diego's Research Leadership

Location: London Transport Museum, 39 Wellington Street, Covent

Garden, London WC2E 7BB

Background: The Dean of UC San Diego's Engineering School will lead a discussion with University of California alumni working and living in the City of London. Seeking to develop broader research, export and investment partnerships in the City of London, UC San Diego will host the event focused on lifesciences, telecommunications, cyber security, and software engineering interests.

9:45 AM – 11:30 AM

U.S. – London Embassy

Location: U.S. Commercial Service, American Embassy, 24 Grosvenor Square, London W1K 6AH

12:00 PM – 3:00 PM

Luncheon Panel Event: How ConnectedHealth is driving down the costs of healthcare in the UK and US.

Hosted in partnership with OneNucleus, Biocom, MedCity and San Diego Regional EDC

Location: Bristows, 100 Victoria Embankment, London EC4Y 0DH

Background: The cost of healthcare in the US is a major issue facing the competitiveness of the country. According to OneNucleus and MedCity, the UK faces similar challenges. California and London are at the heart of leading HealthIT innovations. The California delegation will be looking to establish strong healthIT research, export and investment partnerships to address many of the issues we both face.

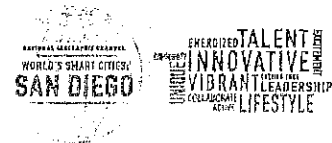
3:30 PM – 4:30 PM

Future London Catapult

Location: Urban Innovation Center

1 Sekforde Street, London EC1R 0BE

Background: Based in London, "The Catapult" bring together industry, universities and city leaders so that they can work with each other to solve the problems that cities face, now and in the future. The Catapult helps them turn ideas into working prototypes that can be tested in real urban settings. Then, once they're proven, The Catapult helps spread them to cities across the world to improve quality of life, strengthen economies and protect the environment.



6:00 PM – 9:00 PM

World's Smart Cities–National Geographic Documentary
Reception and Premiere

Location: Royal Geographic Society
1 Kensington Gore, London SW7 2AR

Background: On April 10th, National Geographic Channel launched 'World's Smart Cities: San Diego' - a one-hour 'documentary special' uncovering what makes this unique city one of the most innovative, forward thinking cities across the globe. On May 6, we are inviting our London partners to join us in a discussion about the Smart Cities agenda and view the documentary.



ROYAL GARDEN HOTEL
LONDON

Mr Robert H Gleason
[REDACTED]
[REDACTED]
[REDACTED]

Room No. : 0617
Arrival : 04/05/15
Departure : 07/05/15
User ID : Gosia Sokolowska
Folio No. : 204945

ORIGINAL INVOICE

Page No. : 1 of 1

Date	Description		Debit GBP	Credits GBP
04/05/15	Accommodation	\$317.75	205.00	
05/05/15	Accommodation	\$317.75	205.00	
06/05/15	Accommodation	\$317.75	205.00	
07/05/15	Visa XXXXXXXXXXXX [REDACTED]			615.00
Total			615.00	615.00
Balance				0.00 GBP
		Net Amount	VAT Amount	Gross Amount
VAT 20%		512.50	102.50	615.00
VAT 4%		0.00	0.00	0.00
VAT 0%		0.00	0.00	0.00

SIGNATURE: _____
Please debit my account by the transaction amount.

\$794.37 512.50 \$158.87 102.50 615.00
 $\div 3 = \$264.79/NT \div 3 = \$52.96/NT$

Merchant ID		Credit Card #	XXXXXXXXXX [REDACTED]
Transaction ID	588758	Credit Card Expiry	XX/XX
Approval Code	604041	Capture Method	Manual
Approval Amount	615.00	Transaction Amount	615.00

$\pounds 615 @ \$1.55/\pounds = \953.25

RECEIPTS FROM TRAVEL TO WASHINGTON, DC AND
LONDON, ENGLAND
APRIL 29-MAY 7, 2015 - ROBERT GLEASON

American



BAGGAGE CHARGE RECEIPT

PASSENGER NAME
GLEASON/ROBERT

SAN → DCA (cc)

UPTO50LB 23KG AND62LI 1 25.00 USD

SAN DFW - AA DFW DCA - AA
Total with Applicable TFC 25.00 USD
Credit Card VI XXXXXXXXXXXXX

DATE
APRIL 29, 2015

TFC=TAXES, FEES & CHARGES

Agent: SAN-SSM 001 0283325609 0

DCA to
hotel (cc)

SUN CAB
WASHINGTON, DC
(202) 269-1100
PLATE# H87499

TRX: 1971486
/ISA 4730
APRV: 029240
START TIME
04/29/15 20:48
END TIME
4/29/15 21:04
DIST: 4.8 MI
FARE: \$15.67
EXTRAS: \$3.25
TIP: \$3.80
TOTAL: \$22.72
VEHICLE: 0274
DRIVER: 5164

COMPLAINTS CALL
(202) 645-6018

Hotel
to Dulles (cc)

ALLIED CAB
WASHINGTON, DC
(202) 269-1100
PLATE# H98404

TRX: 1979376
/ISA 4730
APRV: 111092
MERCHANT
START TIME
05/01/15 11:47
END TIME
5/1/15 12:29
DIST: 27.2 MI
FARE: \$63.46
EXTRAS: \$0.25
TIP: \$12.75
TOTAL: \$76.46
VEHICLE: 0085
DRIVER: 610

COMPLAINTS CALL

**RECEIPTS FROM TRAVEL TO WASHINGTON, DC AND
LONDON, ENGLAND
APRIL 29-MAY 7, 2015 - ROBERT GLEASON**

R
RENAISSANCE
HOTELS

GUEST FOLIO

1064	GLEASON/ROBERT	269.00	05/01/15	12:00	8753	1263
Room	Name	Rate	Depart	Time	ACCT#	GROUP
NKNG	SAN DIEGO COUNTY REG	20	04/29/15	21:09		
Type			Arrive	Time		
6						

MRW#: XXXXX

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE
04/29	ROOM	1064, 1 269.00		
04/29	ROOM TAX	1064, 1 39.00		
04/29 VS CARD				
04/30	ROOM	1064, 1 269.00		
04/30	ROOM TAX	1064, 1 39.00		
05/01	VS CARD		\$648.50	

PAYMENT RECEIVED BY: VISA - BK CURRENT BALANCE .00

THANK YOU FOR STAYING WITH US! TO EXPEDITE YOUR CHECK-OUT,
PLEASE TOUCH 2490 ON YOUR PHONE, OR PRESS "MENU" ON YOUR TV
REMOTE CONTROL TO ACCESS VIDEO CHECK-OUT.

AS REQUESTED, A FINAL COPY OF YOUR BILL WILL BE EMAILED TO:
AWARREN@SAN.ORG
SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM

\$648.50
- 32.50

\$ 616.00

Your Rewards points/miles earned on your eligible earnings
will be credited to your account. Check your
Rewards Account Statement for update activity.
Marriott & A Woman's Nation appreciate housekeepers



May 2015 Statement 04/10/2015 - 05/12/2015

Page 6 of 7

ROBERT H GLEASON

Cardmember Service (1-877-978-7446



Transactions

Purchases and Other Debits

Post Date	Trans Date	Ref #	Transaction Description	Amount
-----------	------------	-------	-------------------------	--------

05/05	05/04	9064	GROVE RECEPTION HERTS GB 665.00 POUND STERLING	\$1,009.24
-------	-------	------	---	------------

RATE \$1.5176 = £1

05/11	05/07	2058	ROYAL GARDEN HOTEL LONDON W8 GB 615.00 POUND STERLING	\$954.75
-------	-------	------	--	----------

RATE \$1.55 = £1

**RECEIPTS FROM TRAVEL TO WASHINGTON, DC AND
LONDON, ENGLAND
APRIL 29-MAY 7, 2015 - ROBERT GLEASON**

TRAVELER INFORMATION

DATE 02/05/15
TIME 07:16
ATM 00007989
LOCATION LHR T5 IMMIGRATION

CASH WITHDRAWAL GBP 200.00
EXCHANGE RATE GBP 1:1.6629 USD
CASH CONVERTED AMT USD 332.58
FEE CHARGE USD 0.00
TRANSACTION AMT USD 332.58

*Exchange rate
for cash used
for taxi fares*

TRAVELEX UK LIMITED
REGISTERED OFFICE
65 FINSBURY SQUARE, LONDON EC2A 1DU

*LHR to hotel in Watford - reimburse at
LONDON TAXI RECEIPT
£60 fare charged from London hotel to LHR*



STOP! ON YOUR WAY TO DEPARTURES?
See the information on the bottom of this receipt

Date: 2/3/15

Fare: £ ~~100.00~~ £60.00

Driver: [Signature]



London taxis.
The best in the world.



RATE \$1.6629 = £1

*↓
\$99.77*

Get Taxi *Hotel to Heathrow*
YOUR BLACK CAB APP *(Cash)*
LICENSED LONDON TAXI RECEIPT

Date 7th May 15

Amount 60.00

Signed [Signature]

← \$99.77

Tired of receipts
Save time and open a business account
with GetTaxi www.GetTaxi.co.uk

Warren Anne

From: Lobner Breton
Sent: Wednesday, April 01, 2015 10:02 AM
To: Warren Anne
Cc: Robert Gleason
Subject: RE: Travel question

Anne - Our travel policy is silent on this specific issue, but it states that expenses must be reasonable. I believe it is reasonable to ensure the availability of a hotel room under the circumstances when an Authority traveler is arriving early in the morning by overnight flight to ensure a hotel room is available for early in the morning (6:50 am). Therefore, I believe it is appropriate and reasonable under the travel policy under these specific circumstances to reserve the room for the evening before arrival. Bret

Breton K. Lobner
General Counsel
San Diego County Regional Airport Authority
3225 North Harbor Drive, 3rd Floor
San Diego, CA 92101
(619) 400-2423 office
(619) 990-1114 cell
(619) 400-2428 fax
blobner@san.org
www.san.org

-----Original Message-----

From: Warren Anne
Sent: Wednesday, April 01, 2015 8:33 AM
To: Lobner Breton
Subject: Travel question

Robert Gleason is participating with Thella, Matt and Hampton in the National Geographic "Smart World City" events taking place in San Diego, DC, and London (he is not participating in the Tokyo portion). Robert is taking an evening flight from DC to London on Friday, May 1, arriving in London at 6:50 am, Saturday, May 2. In order to ensure availability, does the travel policy permit booking the hotel room for the evening before his arrival early the next morning. I know there are circumstances when an early arrival is permitted under the policy but wanted to be sure this particular situation would be allowed. Thank you, Anne

THE GROVE



Gleason, Mr Robert

US

Room Number 170
 Arrival 01.05.15
 Departure 04.05.15
 Cashier IV/Ivy Fosu-Boateng
 Page 1

INVOICE No 11C3QW

VAT REG NO 666 1833 16

DATE	DESCRIPTION	DEBIT	CREDIT
02.05.15	Room and Breakfast	£317.75 (300.00) £205	0.00
02.05.15	Lounge Room #A01-00597	29.00	0.00
03.05.15	Room and Breakfast	£317.75 (275.00) £205	0.00
03.05.15	Lounge Room #A01-00526	61.00	0.00
04.05.15	VI ->XXXX	0.00	665.00
31.03.15	VI ->XXXX	0.00	210.00
01.05.15	Fabulous Friday	£317.75 (210.00) £205	0.00

Balance Due 0.00

VAT BREAKDOWN

Taxable Charges 4%	0.00
Taxable Charges 20%	719.18
Advance Dep VAT 20%	0.00
VAT Exempt	12.00
Taxable Charges @ 17.5%	0.00
Total Amount Net	731.18
VAT at 4%	0.00
VAT at 20%	143.82
VAT deposit at 20%	0.00
VAT Exempt	0.00
VAT @ 17.5%	0.00

Reimburse 3 nights
 at London hotel
 rate of £205/night =
 £615 @ \$1.55/£
 = \$953.25

TOTAL BILL STERLING 875.00

SIGNATURE

Please debit my account the balance due above

MID: 028622862
 CLIENT: 25012108
 LOCATION: HERTFORDSHIRE
 DATE: 04-05-2015
 TIME: 11:21:53
 TRANS. SEQ: 000084372
 BATCH: 00001854
 ICC ONLINE
 AID: A0000000031010
 APP LABEL: VISA CREDIT
 TRANS. TYPE: 60
 XXXX XXXX XXXX
 ROOM NUMBER: 170
 COMPLETION: £665.00
TOTAL £665.00
 PERMISSION TO DEBIT
 ACCOUNT
 SIGNATURE VERIFIED
 AUTH CODE: 202064
 PLEASE KEEP RECEIPT FOR
 YOUR OWN RECORDS

PAUL ROBINSON

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REPORT - Board Members**
(To be completed within 30 days from travel return date)

Board member name: Paul Robinson
 Departure Date: 5/17/2015 Return Date: 5/21/2015 Report Due: 6/20/15
 Destination: Tokyo, Japan

Please refer to the Authority's Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

² Business Expense Reimbursement Policy 3.30

¹ Travel and Lodging Expense Reimbursement Policy 3.40

	Authority Expenses (Prepaid by Auth)	Board Member Expenses							TOTALS
		SUNDAY	MONDAY 5/18/15	TUESDAY 5/19/15	WEDNESDAY 5/20/15	THURSDAY 5/21/15	FRIDAY	SATURDAY	
Daily Per Diem Limitations:									
**GSA Daily Hotel Rate or Conference Hotel Rate			335.00	335.00	335.00				
**GSA Daily Meals, Entertainment & Incidentals (M&I)			173.00	173.00	173.00				
Air Fare, Railroad, Bus (attach copy of Itinerary w/charges)	3,013.40								0.00
Conference Fees (provide copy of flyer/registration expenses)									0.00
Rental Car									0.00
Gas and Oil									0.00
Garage/Parking									0.00
Mileage - attach mileage form									0.00
Tax/Shuttle Fare (include tips pd.) To/From meetings, airport, etc.				44.53		20.00			64.53
Hotel - Actual Expense Paid - Excluding Taxes			271.78	271.78	271.78				
Allowable Hotel (Lessor of Actual or GSA Allowance)		0.00	271.78	271.78	271.78	0.00	0.00	0.00	815.34
Hotel Taxes Paid			52.74	52.74	52.74				158.22
Telephone, Internet and Fax									0.00
Laundry									0.00
Meals, Entertainment & Incidentals (M&I):									
Meals (include tips pd.):									
Breakfast									
Lunch									
Dinner			11.63						
Other Meals									
Entertainment (Hospitality)									
Tips Paid to Maids, Bellhops and other hotel servers									
Tax/Shuttle Fare (include tips pd.) To/From meal destinations									
Total Meals, Entertainment & Incidentals		0.00	11.63	31.71	0.00	0.00	0.00	0.00	
GSA Allowance for M&I (from above)		0.00	173.00	173.00	173.00	0.00	0.00	0.00	
Allowable M&I (Lessor of Actual or GSA Allowance)		0.00	11.63	31.71	0.00	0.00	0.00	0.00	43.34
Alcohol is a non-reimbursable expense									0.00
Miscellaneous:									0.00
									0.00
									0.00
Total Expenses	3,013.40	0.00	335.15	400.76	324.62	20.00	0.00	0.00	1,081.43
Add any additional details as needed for explanation (attach add'l sheet if needed):									
Grand Trip Total									4,094.83
Less Cash Advances (attach copy of Authority ck)									
Less Expenses Prepaid by Authority									3,013.40
Due Traveler - If positive amount, prepare check request									
Due Authority - If negative, attach check payable to SDCRAA									1,081.43
Note: Send this report to Accounting even if the amount is \$0.									

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy¹ and 3.30 - Business Expense Reimbursement Policy² and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Kim Ayers
 Traveler Signature: [Signature]
 Administrator's signature: _____

Ext: 2445
 Date: 6/1/15
 Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)

I, _____ hereby certify that this document was approved by the Executive Committee at it's meeting on _____
 Clerk Signature: _____ Date: _____

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

TRAVEL EXPENSE REPORT - Board Members

(To be completed within 30 days from travel return date)

Board member name: Paul Robinson Departure Date: 5/17/2015 Return Date: 5/21/2015 Report Due: 6/20/15
 Destination: Tokyo, Japan

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.4.0, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

⁵ Business Expense Reimbursement Policy 3.30

⁴ Travel and Lodging Expense Reimbursement Policy 3.40

	Authority Expenses (Prepaid by Authy)	Board Member Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
			5/18/15	5/19/15	5/20/15	5/21/15			
Daily PerDiem Limitations:									
**GSA Daily Hotel Rate or Conference Hotel Rate			335.00	335.00	335.00				
**GSA Daily Meals, Entertainment & Incidentals (ME&I)			173.00	173.00	173.00				
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	3,013.40								0.00
Conference Fees (provide copy of flyer/registration expenses)									0.00
Rental Car									0.00
Gas and Oil									0.00
Garage/Parking									0.00
Mileage - attach mileage form									0.00
Taxi/Shuttle Fare (include tips pd.) To/From meetings, airport, etc.				44.53		20.00			64.53
Hotel - Actual Expense Paid - Excluding Taxes			271.78	271.78	271.78				
Allowable Hotel (Lessor of Actual or GSA Allowance)		0.00	271.78	271.78	271.78	0.00	0.00	0.00	815.34
Hotel Taxes Paid			52.74	52.74	52.74				158.22
Telephone, Internet and Fax									0.00
Laundry									0.00
Meals, Entertainment & Incidentals (M,E&I):									
Meals (include tips pd.)	Breakfast								
	Lunch			31.71					
	Dinner			11.63					
	Other Meals								
Entertainment (Hospitality)									
Tips Paid to Maids, Bellhops and other hotel servers									
Taxi/Shuttle Fare (include tips pd.) To/From meal destinations									
Total Meals, Entertainment & Incidentals		0.00	11.63	31.71	0.00	0.00	0.00	0.00	
GSA Allowance for M,E&I (from above)		0.00	173.00	173.00	173.00	0.00	0.00	0.00	
Allowable M,E&I (Lessor of Actual or GSA Allowance)		0.00	11.63	31.71	0.00	0.00	0.00	0.00	43.34
Alcohol is a non-reimbursable expense									0.00
Miscellaneous:									0.00
									0.00
									0.00
Total Expenses	3,013.40	0.00	336.15	400.76	324.52	20.00	0.00	0.00	1,081.43

Add any additional details as needed for explanation (attach add'l sheet if needed):

Grand Trip Total	4,094.83
Less Cash Advance (attach copy of Authority ck)	
Less Expenses Prepaid by Authority	3,013.40
Due Traveler - if positive amount, prepare check request	
Due Authority - if negative, attach check payable to SDCRAA	1,081.43

Note: Send this report to Accounting even if the amount is \$0.

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Kim Ayers Ext.: 2445
 Print/Type Name
 Traveler Signature: _____ Date: _____
 Administrator's signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)

I, _____ hereby certify that this document was approved by the Executive Committee at it's meeting on _____.

Clerk Signature: _____ Date: _____

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Paul Robinson Dept: 2

Position: Board Member President/CEO Gen. Counsel Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 4/30/15 PLANNED DATE OF DEPARTURE/RETURN: 5/17/15 / 5/21/15

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip- continue on extra sheets of paper as necessary):

Destination: Tokyo, Japan Purpose: Attend National Geographic Smart Cities Event

Explanation: _____

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

- AIRFARE \$ 3187.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 100.00

B. LODGING \$ 1100.00

C. MEALS \$ 400.00

D. SEMINAR AND CONFERENCE FEES \$

E. ENTERTAINMENT (If applicable) \$

F. OTHER INCIDENTAL EXPENSES \$ 100.00

TOTAL PROJECTED TRAVEL EXPENSE \$ 4887.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: [Signature] Date: 4/24/15

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

Lorraine Bennett
1, Assistant Authority Clerk II, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its 5/11/15 meeting.
(Leave blank and we will insert the meeting date.)



JAPAN AIRLINES



-クレジットカードご利用控-

CREDIT CARD CHARGE FORM

- CREDIT SALES COPY -

発行日 DATE OF ISSUE: 29APR15

Not valid for travel.

お名前 ROBINSON/PAULEDWARD
NAME

航空券番号 1312114757327 3
TICKET NUMBER

発行航空会社 JAPAN AIRLINES
ISSUING AIRLINE

発行日 29APR15
ISSUING DATE

発行事業所 JAL TICKET SERVICE/LOS ANGELES
ISSUING PLACE 05993330

運賃/カード/支払情報 FARE/CREDIT CARD/PAYMENT INFORMATION

CREDIT CARD DATA	XXXXXXXXXXXX
NAME OF CARD HOLDER	SCOTT M BRICKNER
APPROVAL CODE	AX125862
EXTENDED PAYMENT	
OTATO	
CARD REMARKS	
FARE CHARGE	USD2750.00 EQUIV:
TAX AND OTHERS	USD17.60SW/USD35.40US/USD5.50YC/USD7.00XY/USD5.00XA/ USD5.60AY/USD4.40OI/USD178.40YQ/USD4.50XF
TOTAL	USD3013.40



JAPAN AIRLINES



eチケットお客様控

ELECTRONIC TICKET ITINERARY / RECEIPT

入国審査/税関にて提示を求められる場合があります。
ITINERARY/RECEIPT must be presented to immigration/customs if requested.

お名前 ROBINSON/PAULEDWARD
NAME

航空券番号 1312114757327 発券航空会社 JAPAN AIRLINES
TICKET NUMBER TICKETING AIRLINE
発券日 29APR15 発券事業所 JAL TICKET SERVICE/LOS ANGELES
TICKETING DATE TICKETING PLACE 05993330

旅程表 ITINERARY

Table with 5 columns: 出発/到着日時, 都市(ターミナル), 便名/航空会社, クラス/予約, 予約番号/航空会社備考. Contains flight details for 17MAY(SUN) and 21MAY(THU).

運賃/航空券情報 FARE/TICKET INFORMATION

お支払い手段 XXXXXXXXXX C 125862 0500001
FORM OF PAYMENT
運賃 BT
FARE
運賃支払い額
EQUIV FARE PAID
税金/料金 USD17.60SW/USD35.40US/USD5.50YC/USD7.00XY/USD5.00XA/
TAX/ FEE/ CHARGE USD5.60AY/USD4.40OI/USD178.40YQ/USD4.50XF
合計 USD BT
TOTAL
運賃計算情報 17MAY15 SAN JL TYO JL SAN M/BT END ROE1.00XFSAN4.5
FARE CALCULATION
制限事項等 1/2/NONEND/NONREF AFTER DEP/FEE FOR CHG
ENDORSEMENTS/RESTRICTIONS
原券情報
ORIGINAL TICKET INFORMATION
発行日 29APR15
DATE OF ISSUE
店舗名 JAL TICKET SERVICE LOS ANGELES US
OFFICE NAME

PLANNING DOCUMENT
NATIONAL GEOGRAPHIC *WORLD'S SMART CITIES* SAN DIEGO DOCUMENTARY
PREMIERE EVENT MISSION – TOKYO, JAPAN
MAY 19-21, 2015

Tuesday, May 19

10:00 AM – 11:00 AM

Japan Airlines

Location: 4-11, Higashi-shinagawa, 2-chome Shinagawa-ku
Tokyo 140-8637

1:30 PM – 2:30 PM

U.S. – Tokyo Embassy

Location: 1-10-5 Akasaka, Minato, Tokyo 107-0052, Japan

5:00 PM – 8:00 PM

Welcome Dinner

**The Tokyo-San Diego Relationship
Reception & Dinner**

Location: Tokyo American Club 2-1-2 Azabudai Minato-ku Tokyo Japan
106-8649

Wednesday, May 20

9:00 AM – 11:00 AM

Takeda Pharmaceuticals

Location: 26-1, Muraoka-Higashi 2-chome Fujisawa, Kanagawa 251-
855S, Japan

11:45 AM – 1:00 PM

UC San Diego Alumni Lunch

Location: The Palace Hotel, 1 Chome-1-1 Marunouchi
Chiyoda, Tokyo, Japan; 4th Floor Kikyo Room

1:30 PM – 2:00 PM

Ajinomoto Headquarters

Location: 15-1, Kyobashi 1-Chome, Chuo-ku, Tokyo 104-8315, Japan

3:30 PM – 4:30 PM

Whiz Partners

Location: 36th Floor, Atago Green Hills MORI TOWER, 2-5-1, Atago,
Minato-ku, Tokyo 105-6236 Japan

5:00 PM – 6:00 PM

Jacobs School of Engineering Seminar

Panel Discussion

The San Diego Economy & Global Reputation
San Diego's Research Leadership

Location: The Palace Hotel, 1 Chome-1-1 Marunouchi
Chiyoda, Tokyo, Japan

Background: The Dean of UC San Diego's Engineering School will lead a discussion with University of California alumni working and living in the City of Tokyo. Seeking to develop broader research, export and investment partnerships in the City of Tokyo, UC San Diego will host the event focused on lifesciences, telecommunications, cyber security, and software engineering interests.

RECEIPTS FROM TRAVEL TO TOKYO, JAPAN
MAY 17-21, 2015 - PAUL ROBINSON

⑨
PASTA HOUSE
A W k i t c h e n
T O K Y O
AWKitchen TOKYO 新丸ビル店
TEL 03-5224-8071
FAX 03-5224-8073
東京都千代田区丸の内1-5-1
新丸の内ビルディング 5F
印字面を内側に折って保管願います。

5/18/15
DINNER

2015年05月18日(月) 20:34 0000009
商品 単価 数量 金額

Ceaser Salad @1,393 1 ¥1,393
~~XXXXXXXXXXXXXXXXXXXX~~
~~XXXXXXXXXXXXXXXXXXXX~~

小計 ¥1,393 / ¥3,769
サービス料1 10% ¥376
合計 ¥4,145
(内消費税 ¥307)
クレジット2 ¥4,145
お預かり ¥0
お金ぐわ ¥0
人数: 1 No.081869:001
90 [00069]

領収書 現.チ.ク

2015年05月19日

メーター運賃 ¥1,720 円

合計 ¥1,720 円

現金支払 ¥1,720 円

通行料金、他 JS Embassy

合計料金 To 4200 円

毎度ご乗車ありがとうございます。

飯泉タクシー

ドア番号 2

お忘れ物は下記所属団体へ
東京都個人タクシー協同組合
足立第二支部

TEL 03(5242)3088

時間外TEL 03(6271)0006

お問い合わせは

(一社)東京都個人タクシー協会

TEL 03(3947)1461

ご要望は

(公財)東京タクシーセンター

TEL 03(3943)0000

TAXI

5/19/15

CASH RATE

¥119.69 =

\$1

CREDIT CARD RATE

¥11979 = \$1

\$11.63

\$14.37



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print &+

Currency I Have:

US Dollar USD

AMOUNT: I have this much to exchange

Currency I Want:

Japanese Yen JPY

AMOUNT: I want to buy something at this price

Click here for a fairer exchange when transferring money abroad



Looking for International Transfer? [Try World First](#)

INTERBANK +/- DATE: HELP

Rate Details Traveler's Cheatsheet

USD/JPY Details

USD/JPY for the 24-hour period ending Sunday, May 17, 2015 22:00 UTC @ +/- 0%

Selling 1.00000 USD you get 119.27 JPY
 Buying 1.00000 USD you pay 119.42 JPY

Rate Details

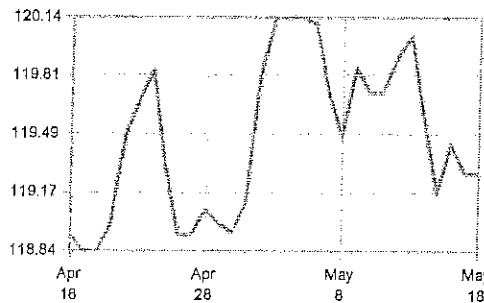
USD/JPY for the 24-hour period ending Sunday, May 17, 2015 22:00 UTC

	Bid Sell 1 USD	Ask Buy 1 USD
MIN	119.25	119.35
AVG	119.27	119.42
MAX	119.27	119.42

These values represent the daily average of the Bid and Ask rates OANDA receives from many data sources.

Recent Trends

USD/JPY average daily bid prices



30 days 60 days 90 days

INTERACTIVE GRAPH

Currency Converter

OANDA's currency calculator tools use OANDA Rates™, the touchstone foreign exchange rates compiled from leading market data contributors. Our rates are trusted and used by major corporations, tax authorities, auditing firms, and individuals around the world.

Access currency exchange rates back to January, 1990:

- Type currency names, 3-letter ISO currency symbols, or country names to select your currency. Convert world currencies, precious metals, or obsolete currencies, which are marked with an asterisk (*).
- Choose a percentage from the interbank rate list to better approximate the tourist exchange rates actually charged by your financial institution. ([Find out more about interbank rates.](#))

FX/CFD Looking for the old Converter? Suitable for everyone. Trading may not be appropriate for your experience, objectives, financial resources & risk tolerance. Losses can exceed investment. [See full risk warning](#)



RECEIPTS FROM TRAVEL TO TOKYO, JAPAN
MAY 17-21, 2015 - PAUL ROBINSON

**GRAND
KITCHEN**

パレスホテル東京 03-3211-5211(代表)
PALACE HOTEL TOKYO
東京都千代田区丸の内1-1-1

グランドキッチン
2015年05月19日 12:51

R-No : 7877	T-No : 3083	PERSON: 0001
1 Caprese salad		2,145
1 Onion Gratin Soup		1,705
SUB TOTAL		3,850
(INCLUDE SERVICE CHARGE		323)
(INCLUDE CONSUMPTION TAX		284)
GRAND TOTAL		3,850
*ROOM	02210	3,850
0004		010/01

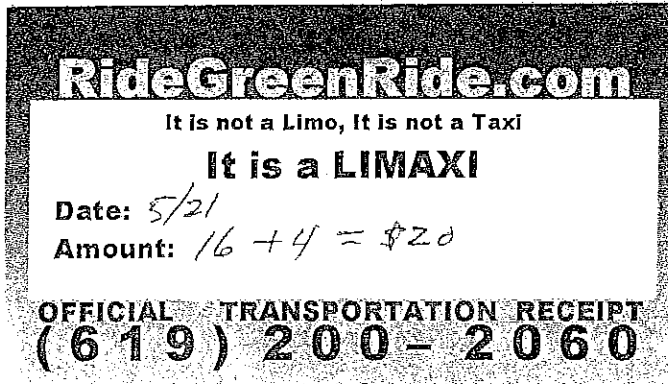
DINNER
5/19/15

→ CREDIT CARD RATE ¥121.42 = \$1
\$31.71

TAXI - HOTEL
TO AMERICAN
CLUB 5/19/15

No. 6902
領収書
2015年05月19日
車番 009509
メーター *Total* 000
3610円
運賃合計 *Amer-Club* 3610円
合計 **3610円**
英交通株式会社
お忘れ物、お気付の際は、
TEL: 03-3282-1533

CASH RATE ¥119.69 = \$1
\$30.16



TAXI - SAN - Home
5/21/15
\$20



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0.3 0.4 Super-tight spreads & discount commissions.

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Currency Tools

Mobile

Currency Converter

Currency Converter Historical Exchange Rates Live Exchange Rates International Money Transfer

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Currency I Have:

AMOUNT: I have this much to exchange

Currency I Want:

AMOUNT: I want to buy something at this price

Click here for a fairer exchange when transferring money abroad



Looking for International Transfer? [Try World First](#)

INTERBANK +/- DATE: [HELP](#)

Rate Details [Traveler's Cheatsheet](#)

USD/JPY Details

USD/JPY for the 24-hour period ending Monday, May 18, 2015 22:00 UTC @ +/- 0%

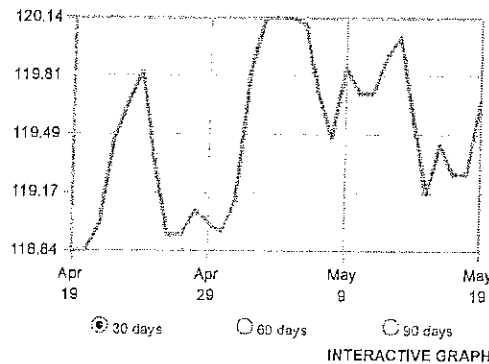
Selling 1.00000 USD you get 119.69 JPY
 Buying 1.00000 USD you pay 119.71 JPY

Rate Details
 USD/JPY for the 24-hour period ending Monday, May 18, 2015 22:00 UTC

	Bid	Ask
	Sell 1 USD	Buy 1 USD
MIN	119.21	119.29
AVG	119.69	119.71
MAX	120.03	120.05

These values represent the daily average of the Bid and Ask rates OANDA receives from many data sources.

Recent Trends
 USD/JPY average daily bid prices



TRY ALSO...

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Currency Converter

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Access currency exchange rates back to January, 1990:

- Type currency names, 3-letter ISO currency symbols, or country names to select your currency. Convert world currencies, precious metals, or obsolete currencies, which are marked with an asterisk (*).
- Choose a percentage from the interbank rate list to better approximate the tourist exchange rates actually charged by your financial institution. ([Find out more about interbank rates.](#))

FX/CFD trading is not suitable for everyone. Trading may not be appropriate for your experience, objectives, financial resources & risk tolerance. Losses can exceed investment. [See full risk warning.](#)

PALACE HOTEL TOKYO
GUEST FOLIO

NAME Mr. [REDACTED] ROBINSON PAUL

INBOX
[クレジット売上票] G
加盟店名 MERCHANT
パレスホテル東京 加納
03-3211-5211
端末番号 TERM No. 99664-560-26601
ご利用日 DATE 15/05/21 12:12:42
伝票番号 SLIP No. 31351
会員番号 XXXXXXXXXXX1000(IC)
ACCT No.
承認番号 APP. CODE 000023
取引内容 売上 支払区分 一括 取扱区分 110
カード会社 有効期限
CARD Co. EXP. DATE
AMEX CARD XX/XX
金額 AMOUNT ¥122,062
合計金額 ¥122,062
ROBINSON PAUL E
ご利用ありがとうございます
またのご来店お待ちしております
A00000025010801
S973717 COO A00003 AMEX
売場: 係員:
SALES COUNTER CLERK
お客様控え
CUSTOMERS COPY

ROOM No. 2210 PERSON(S) 1
ARRIVAL 2015/05/18 DEPARTURE 2015/05/21

DATE	DESCRIPTION	ROOM No.	DEBIT	CREDIT	REMARKS
05/18	Package Plan	2210	33,000 Room	*	\$271.78
	Service Charge		3,300	*	
	Consumption Tax		2,904	*	} Tax ¥6,404 } \$52.74
	Accommodation Tax		200	*	
05/19	Package Plan	2210	33,000 Room	*	\$271.78
	Service Charge		3,300	*	
	Consumption Tax		2,904	*	} Tax ¥6,404 } \$52.74
	Accommodation Tax		200	*	
	Grand Kitchen		3,850	\$31.71	* 7877 - RECEIPTS ATTACHED
05/20	Package Plan	2210	33,000 ROOM	*	\$271.78
	Service Charge		3,300	*	
	Consumption Tax		2,904	*	} Tax ¥6,404 } \$52.74
	Accommodation Tax		200	*	

U.S \$1,005.29

CREDIT CARD RATE ¥121.42 = \$1

BALANCE	122,062	(CONSUMPTION TAX	8,712)
ROOM - \$815.34		(LOCAL TAX	600)
TAX - \$158.22			
FOOD - \$31.71			
<u>\$1,005.27</u>			

Credit
1.

SIGNATURE

ISSUED NO. 052109153179 J 1 2 9 PA AL *
15/05/21 12:11 3130093

Menu

AMERICAN EXPRESS

Home | Statements & Activity | Payments | Profile | Benefits

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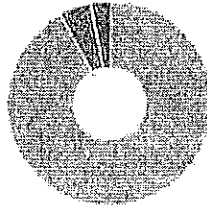
RECEIPTMATCH™
Not Enrolled

SYNC WITH QUICKBOOKS,
Not Enrolled

Spend By: Category

Filtered By: All Categories

Table View



Travel	\$1,005.29
Restaurant	\$34.60

SHOWING YOUR CATEGORIES

Note: Data shown does not include Pending Charges or Payments.

Posted Transactions

Pending Charges

Billing Statements

Year End Summary

DATE	DESCRIPTION	AMOUNT
MAY 21	PALACE HOTEL TOKYO -* JP	\$1,005.29
MAY 18	SHINMARUBIRU AWKITCHTOKYO	\$34.60

RATE ¥ 121.62 = \$1

RATE ¥ 119.79 = \$1

1 - 3 of 3 Transactions

Closing Date: 06/14/15

Use Points for Your Charges

Pay Bill

DISPUTE / INQUIRE ABOUT ACCOUNT ACTIVITY

Membership Rewards®

View: Summary | Use Points for Your Charges

Ayers Kim

From: Ayers Kim
Sent: Thursday, May 28, 2015 1:51 PM
To: Ayers Kim
Subject: FW: Palace Hotel, Tokyo

From: Kim Soto [<mailto:KSoto@sandiego.org>]
Sent: Tuesday, March 10, 2015 10:22 AM
To: Ayers Kim
Subject: RE: Palace Hotel, Tokyo

Good morning Kim!

In regards to The Palace Hotel in Tokyo, the rate will be \$335 per night.

We haven't made any reservations for Tokyo yet. The hotel will be sending us a link and everyone will be able to book their own reservations.

Chat with you soon I'm sure! ☺

Kim



Kim Soto | Executive Assistant to Joe Terzi, President & CEO
San Diego Tourism Authority
750 B Street * Suite 1500 * San Diego, CA 92101
tel (619) 557-2829 * fax (619) 696-9371

From: Ayers Kim [<mailto:kayers@san.org>]

Sent: Tuesday, March 10, 2015 9:26 AM
To: Kim Soto
Subject: Palace Hotel, Tokyo

Hi Kim: Do you have the rate for the Palace Hotel in Tokyo please?

Regards,
Kim

THELLA F. BOWENS

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REPORT**

(To be completed within 30 days from travel return date)

TRAVELER: Thella F. Bowers DEPT. NAME & NO. Executive Office/BU 6
 DEPARTURE DATE: 4/23/2015 RETURN DATE: 4/28/2015 REPORT DUE: 5/28/15
 DESTINATION: Amman, Jordan

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY 4/26/15	MONDAY 4/27/15	TUESDAY 4/28/15	WEDNESDAY	THURSDAY	FRIDAY 4/24/15	SATURDAY 4/25/15	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	\$5,144.50								0.00
Conference Fees (provide copy of flyer/registration expenses)									0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*				28.16			28.16		56.32
Hotel*		159.64	159.64				159.64	159.64	638.56
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel svcs.)									0.00
Meals (include tips pd.)	Breakfast*			5.99					5.99
	Lunch*								0.00
	Dinner*								0.00
	Other Meals*								0.00
<i>Alcohol is a non-reimbursable expense</i>									
Hospitality ¹ *									0.00
Miscellaneous: Airport tax								56.33	56.33
730									0.00
*Provide detailed receipts									0.00
Total Expenses prepaid by Authority	5,144.50	159.64	159.64	34.15	0.00	0.00	187.80	215.87	757.20

Explanation:	Total Expenses Prepaid by Authority	5,144.50
	Total Expenses Incurred by Employee (including cash advances)	757.20
	Grand Trip Total:	5,901.70
	Less: Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	5,144.50
	Due Traveler (positive amount)²	
Due Authority (negative amount)³	757.20	
<i>Note: Send this report to Accounting even if the amount is \$0.</i>		

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Kim Ayers Ext.: 2447
 Traveler Signature: Thella F. Bowers Date: 5/28/15
 Approved By: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, _____ hereby certify that this document was approved by the Executive Committee at its _____ meeting.
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Thella F. Bowens Dept: Exec Office BU6
 Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 12/16/14 PLANNED DATE OF DEPARTURE/RETURN: 4/23/15 / 4/30/14

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip- continue on extra sheets of paper as necessary):

Destination: Amman, Jordan Purpose: ACI Word Governing Board Meeting and Asia-Pacific Regional Assembly Meeting

Explanation: World Governing Board Meeting - April 25-26, followed by Asia-Pacific Regional Assembly Meeting - April 27-29, 2015.

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

• AIRFARE	\$	5,000.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$	300.00
B. LODGING	\$	2000.00
C. MEALS	\$	500.00
D. SEMINAR AND CONFERENCE FEES	\$	600.00
E. ENTERTAINMENT (If applicable)	\$	
F. OTHER INCIDENTAL EXPENSES	\$	200.00
TOTAL PROJECTED TRAVEL EXPENSE	\$	8600.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Thella Bowens* Date: 16 Dec 2014

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Loraine Bennett, Assistant Authority Clerk hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)
 by the Executive Committee at its January 5, 2015 meeting.
(Leave blank and we will insert the meeting date.)



Traveltrust
Phone: 1-760-635-1700

Electronic Invoice

Prepared For:
BOWENS/THELLA

Ref: 06

SALES PERSON	E4
INVOICE NUMBER	5333063
INVOICE ISSUE DATE	23 Feb 2015
RECORD LOCATOR	GNBLU
CUSTOMER NUMBER	0000SDCRAA

Client Address
SAN DIEGO COUNTY REG AIRPORT AUTHORITY
PO BOX 82778
SAN DIEGO CA 92138-2776

DATE: Thu, Apr 23

Flight: TURKISH AIRLINES 10			
From	LOS ANGELES, CA	Departs	6:20pm
To	ISTANBUL ATATURK, TURKEY	Arrives	5:10pm (+1 day)
Departure Terminal	B	Arrival Terminal	1
Duration	12hr(s) 50min(s)	Class	Business
Type	BOEING 777-300ER JET	Meal	Meals
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA		

DATE: Fri, Apr 24

Flight: TURKISH AIRLINES 812			
From	ISTANBUL ATATURK, TURKEY	Departs	8:45pm
To	AMMAN, JORDAN	Arrives	11:45pm
Departure Terminal	1	Arrival Terminal	2
Duration	3hr(s) 0min(s)	Class	Business
Type	AIRBUS INDUSTRIE A321 JET	Meal	Meals
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA		

DATE: Tue, Apr 28

Flight: TURKISH AIRLINES 813			
From	AMMAN, JORDAN	Departs	7:00am
To	ISTANBUL ATATURK, TURKEY	Arrives	9:55am
Departure Terminal	2	Arrival Terminal	1
Duration	2hr(s) 55min(s)	Class	Business
Type	AIRBUS INDUSTRIE A321 JET	Meal	Meals
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA		

DATE: Tue, Apr 28

Flight: TURKISH AIRLINES 9

From	ISTANBUL ATATURK, TURKEY	Departs	12:45pm
To	LOS ANGELES, CA	Arrives	4:30pm
Departure Terminal	I	Arrival Terminal	B
Duration	13hr(s) 45min(s)	Class	Business
Type	BOEING 777-300ER JET	Meal	Meals
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA		

Ticket Information

Ticket Number	TK 7574936968	Passenger	BOWENS THELLA		
		Billed to:	XXXXXXXXXXXX	USD	* 4,883.30
				SubTotal	USD 4,883.30
				Net Credit Card Billing	* USD 4,883.30
				Total Amount Due	USD 0.00

ITINERARY NOTES:

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.
UNITED AIRLINES CONFIRMATION NUMBER - CQ8ZQG
TURKISH AIRLINES CONFIRMATION NUMBER - URV2P3

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.



Traveltrust
Phone: 1-760-635-1700

Electronic Invoice

Prepared For:
BOWENS/THELLA

Ref: 06

SALES PERSON	E4
INVOICE NUMBER	5333062
INVOICE ISSUE DATE	23 Feb 2015
RECORD LOCATOR	GNIBLU
CUSTOMER NUMBER	0000SDCRAA

Client Address
SAN DIEGO COUNTY REG AIRPORT AUTHORITY
PO BOX 82776
SAN DIEGO CA 92138-2776

DATE: Thu, Apr 23

Flight: UNITED AIRLINES 4982

From	SAN DIEGO, CA	Departs	2:12pm
To	LOS ANGELES, CA	Arrives	3:05pm
Departure Terminal	R	Arrival Terminal	8
Duration	0hr(s) 53min(s)	Class	United Economy
Type	EMBRAER 120 TURBOPROP	Meal	
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 10A	

DATE: Tue, Apr 28

Flight: UNITED AIRLINES 6341

From	LOS ANGELES, CA	Departs	6:56pm
To	SAN DIEGO, CA	Arrives	7:53pm
Departure Terminal	8	Arrival Terminal	R
Duration	0hr(s) 57min(s)	Class	United Economy
Type	EMBRAER 120 TURBOPROP	Meal	
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 04A	

Ticket Information

Ticket Number	UA7574936967	Passenger	BOWENS THELLA		
		Billed to:	XXXXXXXXXXXX	USD	* 221.20
Service Fee	XD 0644208048	Passenger	BOWENS THELLA		
		Billed to:	XXXXXXXXXXXX	USD	* 40.00
			SubTotal	USD	261.20
			Net Credit Card Billing	* USD	261.20
			Total Amount Due	USD	0,00

ITINERARY NOTES:
THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR
THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED
OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS
IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE

YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.
UNITED AIRLINES CONFIRMATION NUMBER - CQ8ZQG
TURKISH AIRLINES CONFIRMATION NUMBER - URV2P3

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see a Ticket receipt for total charges.

Ayers Kim

From: Michelle Barre <MBarre@aci.aero>
Sent: Monday, January 26, 2015 8:09 AM
Subject: ACI WGB meeting - Official Hotel Announced

Dear Board members,

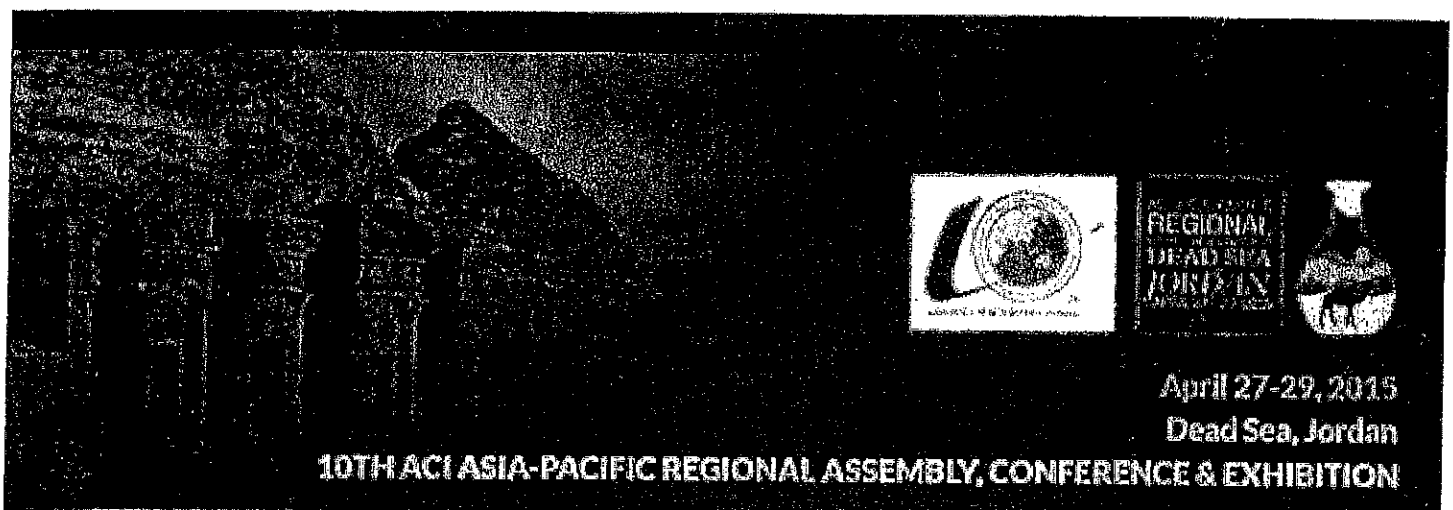
Please find below the information for booking your hotel in Amman, Jordan. Make sure you book by 15 February 2015.

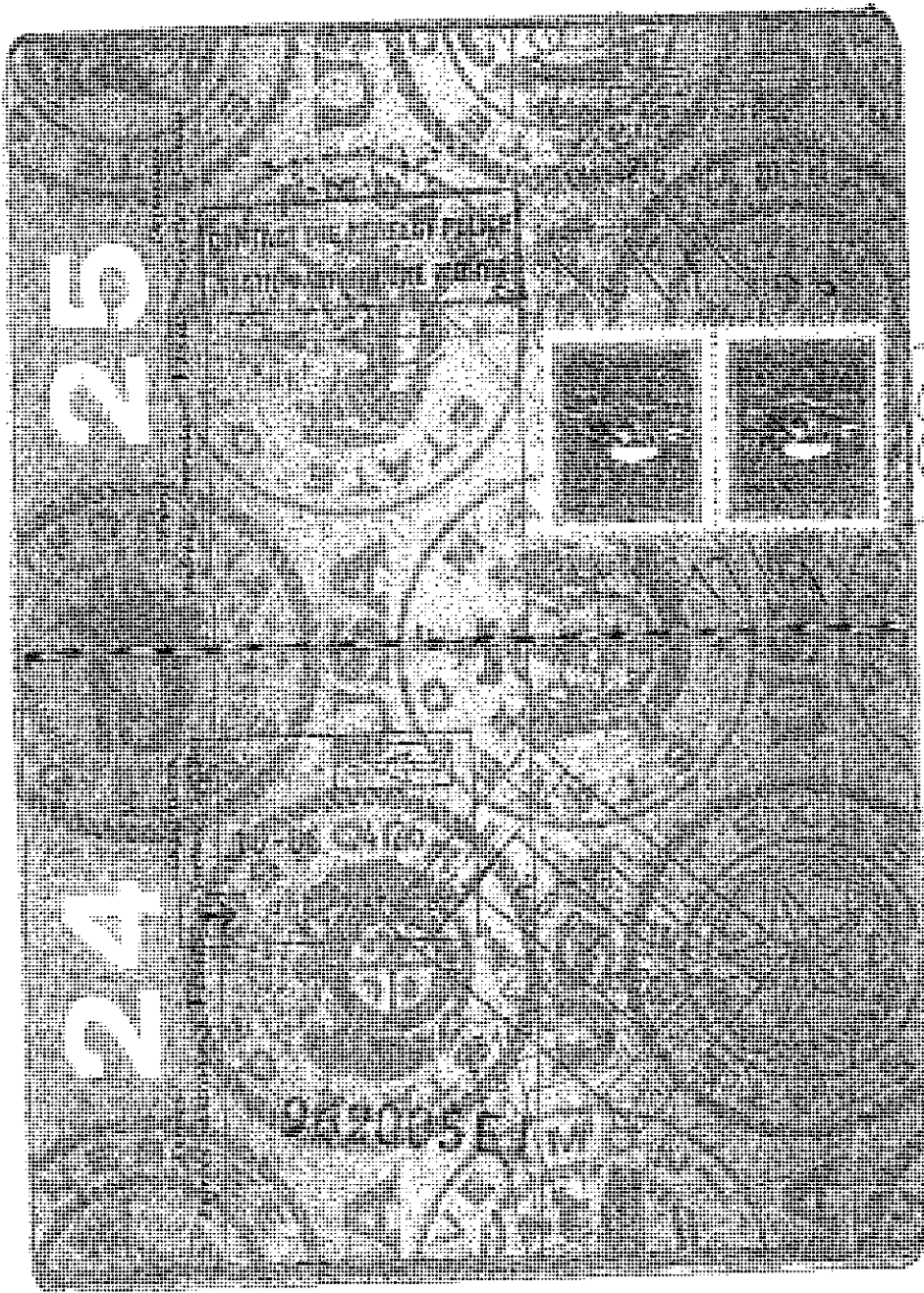
The Audit Committee meeting will take place on Friday 24 April at 16:00.
The Executive Committee meeting will take place on Saturday 25 April from 13:00 to 17:00.
The WGB dinner will take place on Saturday 25 April at 18:00.
The WGB meeting will take place on 26 April from 09:30 to 16:30.

The Asia-Pacific Conference will take place on 27-29 April 2015.

Kind regards,

Michelle





AIRPORT
TAX
4/25/15

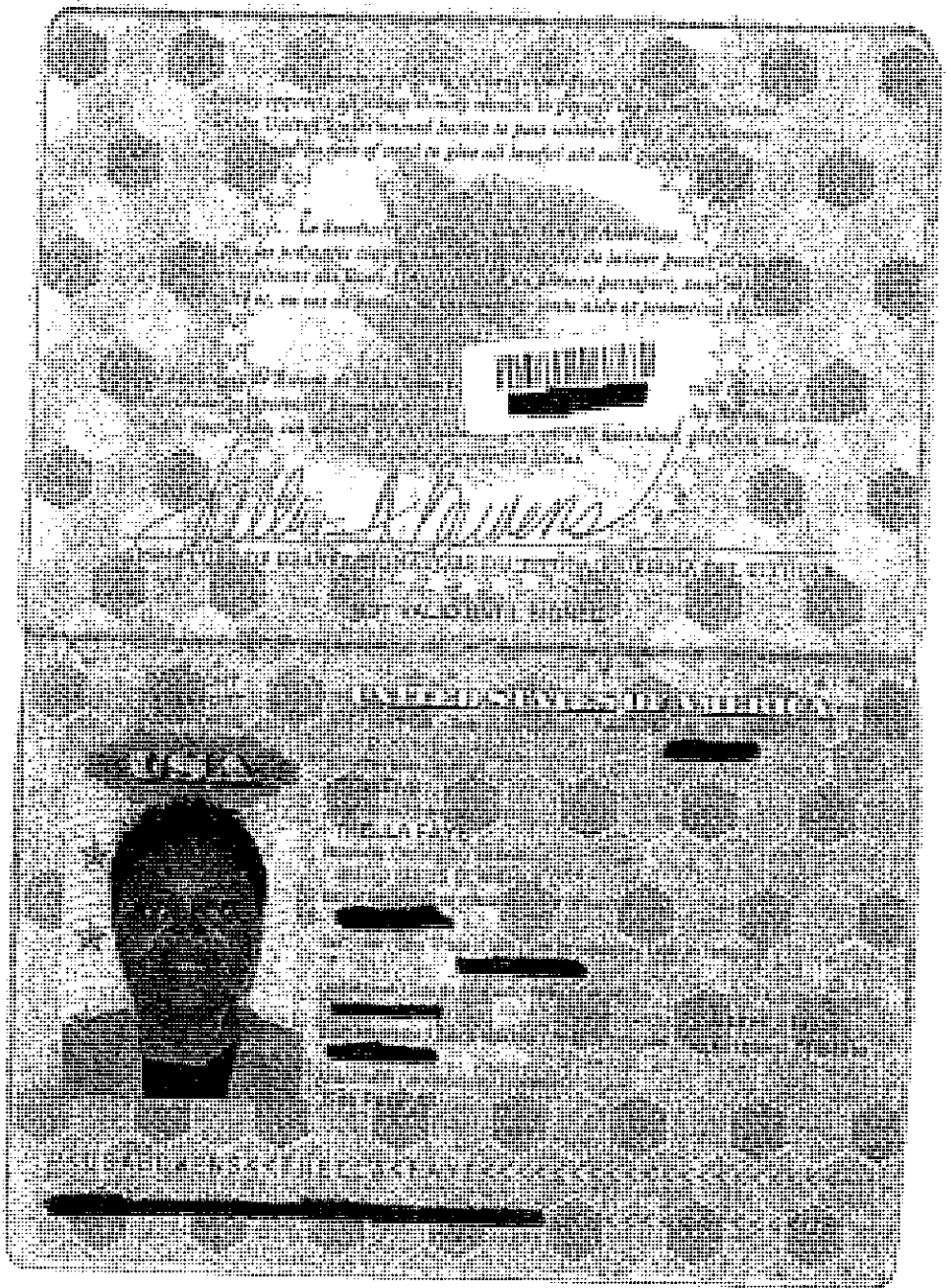
CASH

40 500

\$56.33

Rate .7100 500

= \$1



**RECEIPTS FROM TRAVEL TO AMMAN, JORDAN
APRIL 23-28, 2015 - THELLA F. BOWENS**

CASH RATE .7100 500 = \$1

BREAKFAST U.S. \$5.99



Jarjeer

PRINTING 28/04/2015 04:08:22
 Working Date 27/04/2015
 RECEIPT NO: 58802 POS STATION 2
 Cashier: ALAA SAWALHI
 Customer :
 Ticket No :

ITEM NAME		QTY	TOTAL
F.STRAWBERRY JUICE		1	4.250
TOTAL	DISCOUNT	SALES TAX	NET
4.250	0.000	0.000	4.250
Cash	10.000		
Credit		Amount	0.000
PAID	10.000	CHANGE	5.750

Name :
 Signature :

Thank You For Choosing
 Jarjeer
 Travel Safety
 011 4322 1111

Transaction Details Prepared for
Thalia F Bowers
Account Number
XXXX-XXXXXX-XXXX

DATE	DESCRIPTION	AMOUNT
APR29 2015	MARRIOTT RESORT / BTAMMAN	\$838.68
<p>Doing business as: MARRIOTT RESORT / BTC PO BOX 928417 AMMAN 11180 JORDAN</p> <p>Foreign Spend Amount: 451.972 JORDANIAN DINAR</p> <p>Additional Information: LODGING LODGING</p> <p>Reference: 320181180205087455 Category: Travel - Lodging</p> <p><i>C.C. RATE</i> <i>JOD .70779 = \$1</i></p>		

RECEIPTS FROM TRAVEL TO AMMAN, JORDAN
APRIL 23-28, 2015 - THELLA F. BOWENS

FOREIGN EXCHANGE SERVICES

خدمات صرف العملات الأجنبية



Counter - الشباك: Counter 13
Invoice No. - الفاتورة: 62338
Date/Time - الوقت/التاريخ: 28/04/2015 5:14:14

Transaction - العملية: Dafe Kleef Mubarak Al-Shakhanbeh
Cashier - أمين الصندوق: Dafe Kleef Mubarak Al-Shakhanbeh
Signature - التوقيع: Dafe Kleef Mubarak Al-Shakhanbeh

Internal Code - الرمز الداخلي: 126V67

CLIENTE ENTREGA CLIENT OFFERS	MONEDA CURRENCY	CANTIDAD AMOUNT	TIPO CAMBIO EXCHANGE	CLIENTE RECIBE CLIENT REQUESTS	MONEDA CURRENCY	CONTRAVALOR EXCHANGE VALUE
Banknote	JOD	215,22	0,7100000000	Banknote	USD	291,00

CASA RATE

SERVICE FEE - رسوم الخدمة:

CREDIT CARD FEE - رسوم الدفع بالبطاقة:

8,61 JOD

0,00 JOD

TOTAL AMOUNT - مجموع المبلغ:

291,00 USD Cash

Name - الاسم:

ID - الهوية:

Address - العنوان:

Purpose - الغاية:

Credit Card - البطاقة الائتمانية:

THELLA FAYE BOWENS

217361379

AMMAN NAMMAN JO

Tourism and travel

Global Exchange Jordan LLC
Queen Alia International Airport
PO Box 39247
Amman 11104 Jordan
Tel :+(962)-6-4010450
Fax: +(962)-6-4010459

We carry out buy and sell transactions in a wide range of foreign currencies.
We have offices in Arrivals and Departures Areas at Queen Alia International Airport, operating 24 Hours a day and 365 days a year.

نقوم بكافة عمليات بيع و شراء العملات الاجنبية على نطاق راننع مكاتبنا موجودة في مناطق القادمين و المغادرين من مطار الملكة عتياة الدولي. و نعمل 24 ساعة في اليوم و 365 يوم في السنة

www.grupoglobalexchange.com

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REPORT**

(To be completed within 30 days from travel return date)

TRAVELER: Thetta F. Bowens DEPT. NAME & NO. Executive Office/BU 6
 DEPARTURE DATE: 5/3/2015 RETURN DATE: 5/10/2015 REPORT DUE: 6/9/15
 DESTINATION: London, England and Frankfurt, Germany

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY 6/10/16	MONDAY 5/4/15	TUESDAY 5/5/15	WEDNESDAY 5/6/15	THURSDAY 5/7/15	FRIDAY 5/8/15	SATURDAY 5/9/15	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	\$7,669.00								0.00
Conference Fees (provide copy of flyer/registration expenses)									0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*			106.04	90.82	33.31	154.55	39.62		424.34
Hotel*			312.62	312.62	312.62	337.24			1,275.10
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel svcs.)					3.05	3.05			6.10
Meals (include tips pd.)	Breakfast*					14.81			14.81
	Lunch*			44.22	22.16				66.38
	Dinner*		24.58	57.95			51.73		134.26
	Other Meals*								0.00
<i>Alcohol is a non-reimbursable expense</i>									
Hospitality ^{1*}						7.05			7.05
Miscellaneous:									0.00
									0.00
									0.00
*Provide detailed receipts									0.00
Total Expenses prepaid by Authority	7,669.00	24.58	620.83	403.44	371.14	568.43	39.62	0.00	1,928.04

Explanation:	Total Expenses Prepaid by Authority	7,669.00
	Total Expenses Incurred by Employee (Including cash advances)	1,928.04
NOTE: 5/7/15 - Meal: T. Bowens & H. Brown (SDCRAA) - Cost \$7.05	Grand Trip Total	9,597.04
	Less Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	7,669.00
	Due Traveler (positive amount) ²	
	Due Authority (negative amount) ³	1,928.04
	<i>Note: Send this report to Accounting even if the amount is \$0.</i>	

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Kim Ayers Ext.: 2447
 Traveler Signature: Thetta F. Bowens Date: 28 May 2015
 Approved By: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, _____ hereby certify that this document was approved by the Executive Committee at its _____ meeting.
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Thella F. Bowens Dept: Exec Office BU6

Position: Board Member President/CEO Gen. Counsel Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 2/25/15 PLANNED DATE OF DEPARTURE/RETURN: 5/3/15 / 5/12/15

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: London, England & Frankfurt-Munich, Germany Purpose: Attend National Geographic Smart Cities Premier, and meetings with Lufthansa

Explanation: The Smart Cities Documentary Premiers in London on May 6. Travel and meetings with Lufthansa take place May 7-11, 2015

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

- AIRFARE \$ 7,000.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 200.00

B. LODGING \$ 3,400.00

C. MEALS \$ 600.00

D. SEMINAR AND CONFERENCE FEES \$

E. ENTERTAINMENT (If applicable) \$

F. OTHER INCIDENTAL EXPENSES \$ 200.00

TOTAL PROJECTED TRAVEL EXPENSE \$ 11,400.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Thella F. Bowens* Date: 2/25/15

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

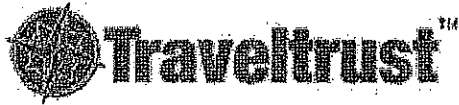
1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Lorraine Bennett, Asst. Authority Clerk II, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its March, 9, 2015 meeting.
(Leave blank and we will insert the meeting date.)



Traveltrust Corporation
374 North Coast Hwy 101, Suite F
Encinitas, CA 92024
Phone: (760) 635-1700

ADD TO OUTLOOK

Friday, 10APR 2015 08:32 PM EDT
Passengers: THELLA BOWENS (06)
Agency Reference Number: TZUTIX

Click here to view your current itinerary or ETicket receipt on-line: tripcase.com

United Airlines Confirmation BZ8CJ3
Lufthansa German Confirmation 4CLKYI

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt
Be sure to visit www.traveltrust.com for additional travel information

PLZ CHECK PASSPORT/VISA REQ FOR TVL TO UNITED KINGDOM
PLZ CHECK PASSPORT/VISA REQ FOR TVL TO UNITED KINGDOM

AIR Sunday, 3MAY 2015

United Airlines	Flight Number: 1177	Class: A-First
From: San Diego CA, USA	Depart: 12:27 PM	
To: George Bush Intercontinental Houston, TX	Arrive: 05:34 PM	
Stops: Nonstop	Duration: 3 hour(s) 7 minute(s)	
Seats: 03E	Status: CONFIRMED	Miles: 1310 / 2096 KM
Equipment: Boeing 737-800 Jet	MEAL: LUNCH	
DEPARTS SAN TERMINAL 2 - ARRIVES IAH TERMINAL C		
Frequent Flyer Number: ██████████		
United Airlines Confirmation number is BZ8CJ3		

AIR Sunday, 3MAY 2015

United Airlines	Flight Number: 0004	Class: Z-Business
From: George Bush Intercontinental Houston, TX	Depart: 08:45 PM	
To: London/Heathrow, England, UK	Arrive: 12:05 PM 4MAY	
Stops: Nonstop	Duration: 9 hour(s) 20 minute(s)	
Seats: 05B	Status: CONFIRMED	Miles: 4847 / 7755 KM
Equipment: 788/AIR	MEAL: DINNER	
DEPARTS IAH TERMINAL E - ARRIVES LHR TERMINAL 2		
Frequent Flyer Number: ██████████		
United Airlines Confirmation number is BZ8CJ3		

AIR Thursday, 7MAY 2015

Lufthansa German	Flight Number: 0905	Class: J-Business
From: London/Heathrow, England, UK	Depart: 11:30 AM	
To: Frankfurt, Germany	Arrive: 02:05 PM	
Stops: Nonstop	Duration: 1 hour(s) 35 minute(s)	
Seats: 02D	Status: CONFIRMED	Miles: 390 / 624 KM
Equipment: Airbus Jet	MEAL: SNACK	
DEPARTS LHR TERMINAL 2 - ARRIVES FRA TERMINAL 1		

Frequent Flyer Number: [REDACTED]

Lufthansa German Confirmation number is 4CLKYI

AIR Sunday, 10MAY 2015

United Airlines Flight Number: 0927 Class: D-Business
From: Frankfurt, Germany Depart: 05:25 PM
To: San Francisco CA, USA Arrive: 07:45 PM
Stops: Nonstop Duration: 11 hour(s) 20 minute(s)
Seats: 06C Status: CONFIRMED Miles: 5685 / 9096 KM
Equipment: Boeing 747 Jet MEAL: DINNER
DEPARTS FRA TERMINAL 1 - ARRIVES SFO INTERNATIONAL TERMINAL

Frequent Flyer Number: [REDACTED]
United Airlines Confirmation number is BZ8CJ3

AIR Sunday, 10MAY 2015

United Airlines Flight Number: 1699 Class: D-Business
From: San Francisco CA, USA Depart: 09:09 PM
To: San Diego CA, USA Arrive: 10:45 PM
Stops: Nonstop Duration: 1 hour(s) 36 minute(s)
Seats: 02B Status: CONFIRMED Miles: 436 / 698 KM
Equipment: Boeing 737-900 Jet MEAL: REFRSHMNT/COMP

DEPARTS SFO TERMINAL 3 - ARRIVES SAN TERMINAL 2
Frequent Flyer Number: [REDACTED]
United Airlines Confirmation number is BZ8CJ3

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.
UNITED AIRLINES CONFIRMATION NUMBER - BZ8CJ3
LUFTHANSA GERMAN CONFIRMATION NUMBER - 4CLKYI
FOR EMERGENCY SERVICE FROM UNITED KINGDOM - 00-800-7373-7882
FOR EMERGENCY SERVICE FROM GERMANY - 00-800-7373-7882

Ticket/Invoice Information

Ticket for: THELLA BOWENS
Date issued: 4/10/2015 Invoice Nbr: 5338478
Ticket Nbr: UA7588540016 Electronic Tkt: Yes Amount: 7629.00
Base: 6518.00 US Tax: 35.40 USD XT Tax: 1075.60 USD
Charged to: [REDACTED]

Service fee: THELLA BOWENS
Date issued: 4/10/2015
Document Nbr: XD0646163113 Amount: 40.00
Charged to: [REDACTED]

Total Tickets: 7629.00
Total Fees: 40.00
Total Amount: 7669.00

Click here 24 hours in advance to obtain boarding passes:

[UNITED](#)
[LUFTHANSA](#)

Click here to review Baggage policies and guidelines:



NATIONAL GEOGRAPHIC *WORLD'S SMART CITIES* SAN DIEGO DOCUMENTARY
PREMIERE EVENT MISSION – LONDON, ENGLAND
MAY 5-7, 2015

Tuesday, May 5

12:00 PM – 2:00 PM

British Airways

Location: The Ostrich, High Street Colnbrook Berkshire SL3 0JZ

6:00 PM – 9:00 PM

Welcome Dinner

The London-San Diego Relationship

Reception & Dinner

Location: JPMorgan Chase, Canary Wharf

25 Bank Street, London E14 5JP

Wednesday, May 6

7:30 AM – 9:00 AM

UC Alumni Event Showcase

Breakfast and Panel Discussion

The San Diego Economy & Global Reputation

San Diego's Research Leadership

Location: London Transport Museum, 39 Wellington Street, Covent

Garden, London WC2E 7BB

Background: The Dean of UC San Diego's Engineering School will lead a discussion with University of California alumni working and living in the City of London. Seeking to develop broader research, export and investment partnerships in the City of London, UC San Diego will host the event focused on lifesciences, telecommunications, cyber security, and software engineering interests.

9:45 AM – 11:30 AM

U.S. – London Embassy

Location: U.S. Commercial Service, American Embassy, 24 Grosvenor

Square, London W1K 6AH

12:00 PM – 3:00 PM

Luncheon Panel Event: How ConnectedHealth is driving down the costs of healthcare in the UK and US.

Hosted in partnership with OneNucleus, Biocom, MedCity and San Diego Regional EDC

Location: Bristows, 100 Victoria Embankment, London EC4Y 0DH

Background: The cost of healthcare in the US is a major issue facing the competitiveness of the country. According to OneNucleus and MedCity, the UK faces similar challenges. California and London are at the heart of leading HealthIT innovations. The California delegation will be looking to establish strong healthIT research, export and investment partnerships to address many of the issues we both face.

3:30 PM – 4:30 PM

Future London Catapult

Location: Urban Innovation Center

1 Sekforde Street, London EC1R 0BE

Background: Based in London, "The Catapult" bring together industry, universities and city leaders so that they can work with each other to solve the problems that cities face, now and in the future. The Catapult helps them turn ideas into working prototypes that can be tested in real urban settings. Then, once they're proven, The Catapult helps spread them to cities across the world to improve quality of life, strengthen economies and protect the environment.



6:00 PM – 9:00 PM

World's Smart Cities—National Geographic Documentary
Reception and Premiere
Location: Royal Geographic Society
1 Kensington Gore, London SW7 2AR

Background: On April 10th, National Geographic Channel launched 'World's Smart Cities: San Diego' - a one-hour 'documentary special' uncovering what makes this unique city one of the most innovative, forward thinking cities across the globe. On May 6, we are inviting our London partners to join us in a discussion about the Smart Cities agenda and view the documentary.

FRANKFURT ITINERARY
San Diego International Airport
May 7-9, 2015

Delegation Hotel:

Steigenberger Frankfurter Hof
-Am Kaiserplatz
60311 Frankfurt am Main

Thursday, May 7, 2015

- 08:30 Depart London Hotel for LHR (via Taxi)
- 11:30 Depart LHR on Lufthansa LH-0905
- 14:05 Arrive FRA
- 14:35 Taxi to Steigenberger

Friday, May 8, 2015

- 09:00 Depart Hotel for Lufthansa Frankfurt HQ
- 10:00 Meeting with Lufthansa

Lufthansa Aviation Center
D-60546 Frankfurt / Main

Meeting participants: Stephan Vinson (FRA), Daniel Pauli (MUC)
- 12:00 Lunch with Lufthansa Team

Location TBD

**RECEIPTS FROM TRAVEL TO LONDON, ENGLAND
MAY 3-7, 2015 - THELLA F. BOWENS**



BE SURE BE SAFE

**LICENSED LONDON
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5/4/15
CASH
RATE(GOOD) .66010 = \$1

\$106.04

AMOUNT £ 70.00

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LONDON W8 4PL
VAT No: 606 0088 85

5/6/15

TABLE	221
<hr/>	
Lunch Special	10.00
Soup of the day LS	
Chicken & Avo Salad LS	
Sparkl Water-Stl	3.00
TOTAL	13.00
OPT SERV	
%12.50	1.63
TOTAL	14 63

LUNCH \$22.16

**RECEIPTS FROM TRAVEL TO LONDON, ENGLAND
MAY 3-7, 2015 - THELLA F. BOWENS**

5/4/15
DINNER

Pavilion, Kensington
www.kensingtonpavilion.com
0207 221 2000
4/5/2015 19:38
=====

Cafe
Check: 3014239 Table: 3
Related Check: 8077619
Server: James Guests: 1
Terminal: 3
=====

Restaurant - Pub	
Seat#: 2	
1 Soup	7.50
1 Heirloom Tomato	13.50
1 Strawb Eton Mess	7.95
1 Kingsdown Still	4.50
Subtotal	33.45
Service Charge	4.18
Total	<u>37.63</u>

A 12.5% Service Charge has
been added to your bill.
VAT No. 115 1064 63

PAVILION BAR & RESTAURAN
96 KENSINGTON HIGH STREE
LONDON
M*****51193 TID****9192
AID : A000000025010801
AMERICAN EXPRESS
AMEX
*** **

CC PAN.SEQ OF
SALE
CARDHOLDER COPY
PLEASE KEEP THIS RECEIPT
FOR YOUR RECORDS

AMOUNT £37.63
Verified by Signature
THANK YOU
19:27 04/05/15
AUTH CODE: 64

O.C. RATE
GBP - 64935 = \$1

TOTAL \$57.95

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US Dollar USD

AMOUNT: I have this much to exchange

Currency I Want:

British Pound GBP

AMOUNT: I want to buy something at this price

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Rate Details

Traveler's Cheatsheet

USD/GBP Details

USD/GBP for the 24-hour period ending Sunday, May 3, 2015 22:00 UTC @ +/- 0%

Selling 1.00000 USD you get 0.66010 GBP
 Buying 1.00000 USD you pay 0.66097 GBP

Rate Details

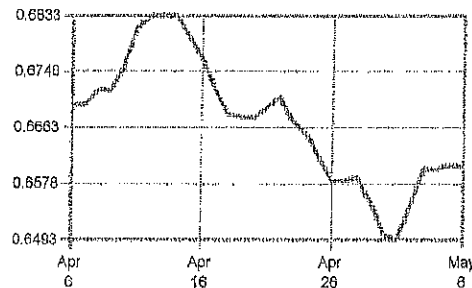
USD/GBP for the 24-hour period ending Sunday, May 3, 2015 22:00 UTC

	Bid	Ask
	Sell 1 USD	Buy 1 USD
MIN	0.65978	0.66065
AVG	0.66010	0.66097
MAX	0.66010	0.66097

These values represent the daily average of the Bid and Ask rates OANDA receives from many data sources.

Recent Trends

USD/GBP average daily bid prices



30 days 60 days 90 days

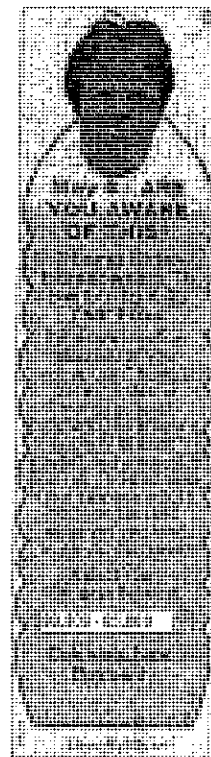
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Transaction Details Prepared for
Thelja F Bowens
Account Number
XXXX-XXXXXX

DATE	DESCRIPTION	AMOUNT
MAY42016	PAVILION LONDON GB	\$57.95

Doing business as:

PAVILION
B 66 KENSINGTON HIGH STREET
LONDON
W8 4SG
UNITED KINGDOM

C.C RATE
GBP .64935 = \$1

Foreign Spend Amount: 37.83 UNITED KINGDOM POUND STERLING

Additional Information: 28189182157 RESTAURANT
37.63 UNITED KINGDOM POUND STERLING CONVE
RESTAURANT

Reference: 320151250328328905

Category: Restaurant - Restaurant

RECEIPTS FROM TRAVEL TO LONDON, ENGLAND
MAY 3-7, 2015 - THELLA F. BOWENS

5/5/15

CASH RATE
GBP.66062 = \$1

\$90.82


LICENSED **TAXI** RECEIPT

Date: 5/5/15

Amount: £60

Plate No: _____

Signed: _____



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Unit:

Currency I Have:

US Dollar **USD**

AMOUNT: I have this much to exchange

Currency I Want:

British Pound **GBP**

AMOUNT: I want to buy something at this price

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INTERBANK +/-

DATE:

HELP

Rate Details

Traveler's Cheatsheet

USD/GBP Details

USD/GBP for the 24-hour period ending Monday, May 4, 2015 22:00 UTC @ +/- 0%

Selling 1.00000 USD you get 0.66062 GBP
 Buying 1.00000 USD you pay 0.66075 GBP

Rate Details

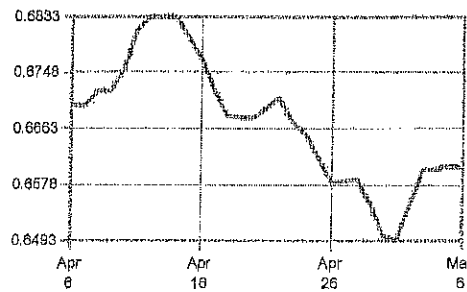
USD/GBP for the 24-hour period ending Monday, May 4, 2015 22:00 UTC

	Bid Sell 1 USD	Ask Buy 1 USD
MIN	0.65881	0.65902
AVG	0.66062	0.66075
MAX	0.66262	0.66273

These values represent the daily average of the Bid and Ask rates OANDA receives from many data sources.

Recent Trends

USD/GBP average daily bid prices



30 days
 60 days
 90 days

INTERACTIVE GRAPH

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RECEIPTS FROM TRAVEL TO LONDON, ENGLAND
MAY 3-7, 2015 - THELLA F. BOWENS

5/6
CASH RATE (GBP), 66036
= \$1

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Date 5/6/15

£ 22-00

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TO _____


FROM _____


DATE 5/7/15

FARE £72-00

SIGNATURE _____

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5/7
CASH RATE
GBP . 65733

\$109.53

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Currency I Have:

US Dollar USD

AMOUNT: I have this much to exchange

1

Currency I Want:

British Pound GBP

AMOUNT: I want to buy something at this price

0.66036

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INTERBANK +/-

DATE:

HELP

Rate Details | [Traveler's Cheatsheet](#)

USD/GBP Details

USD/GBP for the 24-hour period ending Tuesday, May 5, 2015 22:00 UTC @ +/- 0%

Selling 1.00000 USD you get 0.66036 GBP
 Buying 1.00000 USD you pay 0.66046 GBP

Rate Details

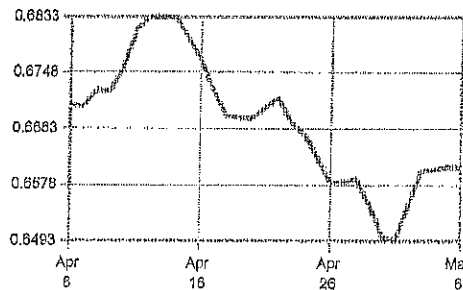
USD/GBP for the 24-hour period ending Tuesday, May 5, 2015 22:00 UTC

	Bid Sell 1 USD	Ask Buy 1 USD
MIN	0.65705	0.65715
AVG	0.66036	0.66046
MAX	0.66267	0.66285

These values represent the daily average of the Bid and Ask rates OANDA receives from many data sources.

Recent Trends

USD/GBP average daily bid prices



30 days 60 days 90 days

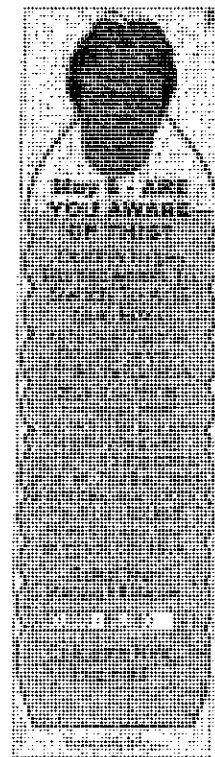
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Currency I Have:

US Dollar USD

AMOUNT: I have this much to exchange

1

Currency I Want:

British Pound GBP

AMOUNT: I want to buy something at this price

0.65733

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DATE: May 7, 2015

HELP

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USD/GBP Details

USD/GBP for the 24-hour period ending Wednesday, May 6, 2015 22:00 UTC @ +/- 0%

Selling 1.00000 USD you get 0.65733 GBP
 Buying 1.00000 USD you pay 0.65743 GBP

Rate Details

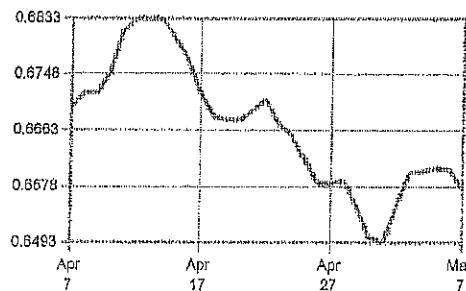
USD/GBP for the 24-hour period ending Wednesday, May 6, 2015 22:00 UTC

	Bid Sell 1 USD	Ask Buy 1 USD
MIN	0.65391	0.65401
AVG	0.65733	0.65743
MAX	0.66000	0.66009

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Recent Trends

USD/GBP average daily bid prices



30 days 60 days 90 days

INTERACTIVE GRAPH

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ROYAL GARDEN HOTEL
LONDON

Ms Thella Bowens



United States

Room No. : 0629
Arrival : 04/05/15
Departure : 07/05/15
User ID : Aaron Street
Folio No. : 204867

COPY OF INVOICE

Page No. : 1 of 2

Date	Description	Debit GBP	Credits GBP
04/05/15	Room Service Afternoon Tea Beverage Room# 0629 : CHECK# 358481		
04/05/15	Room Service Afternoon Tea Food Room# 0629 : CHECK# 358481	\$44.22	} £ 29.00
04/05/15	Gratuities Room Service Room# 0629 : CHECK# 358481		
04/05/15	Accommodation	\$312.62	205.00
05/05/15	Accommodation	\$312.62	205.00
06/05/15	Gratuities Park Terrace Room# 0629 : CHECK# 148781	\$ 3.05	2.00
06/05/15	Accommodation	\$312.62	205.00
07/05/15	Gratuities Park Terrace Room# 0629 : CHECK# 148821	\$ 3.05	2.00
07/05/15	American Express XXXXXXXXXX		652.50

HOTEL - £ 615.00 = \$ 937.88
GRAT - £ 4.00 = \$ 6.10
FOOD - £ 29.00 = \$ 44.22
£ 648.00 = \$ 988.20

VAT 20%
VAT 4%
VAT 0%

Net Amount	VAT Amount	Gross Amount
Total	652.50	652.50
Balance		0.00 GBP
537.92	107.58	645.50
0.00	0.00	0.00
7.00	0.00	7.00
544.92	107.58	652.50

SIGNATURE: _____
Please debit my account by the transaction amount.

C: C
RATE = .65573 = \$1

2-24 KENSINGTON HIGH STREET LONDON W8 4PT
TEL +44(0)20 7937 8000 FAX +44(0)20 7361 1991
WWW.ROYALGARDENHOTEL.CO.UK

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ROYAL GARDEN HOTEL
LONDON

Ms Thella Bowens



United States

Room No. : 0629
Arrival : 04/05/15
Departure : 07/05/15
User ID : Aaron Street
Folio No. : 204867

COPY OF INVOICE

Page No. 2 of 2

Date	Description	Debit GBP	Credits GBP
	Merchant ID		
	Transaction ID 586448		
	Approval Code 19		
	Approval Amount 652.50		
	Credit Card #	XXXXXXXXXX	
	Credit Card Expiry	XX/XX	
	Capture Method	Manual	
	Transaction Amount	652.50	

2-24 KENSINGTON HIGH STREET LONDON W8 4PT
TEL +44(0)20 7937 8000 FAX +44(0)20 7361 1991
WWW.ROYALGARDENHOTEL.CO.UK

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TITELLA BOWENS
LONDON
5/4/15

Recreate Check

Page: 1

<DUPLICATE>

THE ROYAL GARDEN HOTEL
LONDON

4/5/2015 15:40

ROOM SERVICE

Check: 358481 Table: 629
Server: Prasad Guests: 1
Terminal: 35

Room Service

1 Afternoon Tea 26.00

Total ~~30.50~~ 26.00

Net Total 25.41
VAT: 20% 5.09

Tip 3.00

Grand Total ~~33.50~~ 29.00

Lunch

\$ 44.22

Room/Folio 33.50 29.00
629 Bowens

T35 C255 4/5/2015 16:10

Service is at your discretion.
VAT Number: 675 1851 13

THELLA BOWENS
LONDON
5/6/15

Recreate Check

Page: 1

<DUPLICATE>

THE ROYAL GARDEN HOTEL
LONDON

6/5/2015 8:30

PARK TERRACE REST

Check: 148781 Table: PT21

Server: Myla

Terminal: 14

Breakfast

Regular Check

Total 0.00

Net Total 0.00

VAT: 20% 0.00

Tip 2.00

Grand Total 2.00

\$3.05

Room/Folio 2.00
629 Bowens

GRAND TOTAL 2.00

Gratuity _____

Grand Total _____

Signature _____

Service is at your discretion.

VAT Number: 675 1851 13

THELLA BOWENS
LONDON
5/7/15

Recreate Check

Page: 1

<DUPLICATE>

THE ROYAL GARDEN HOTEL
LONDON

7/5/2015 8:39

PARK TERRACE REST

Check: 148021 Table: PT30

Server: Trainee

Terminal: 14

breakfast

Regular Check

Total 0.00

Net Total 0.00

VAT: 20% 0.00

Tip 2.00

\$3.05

Grand Total 2.00

Room/Folio 2.00

629 Bowens

GRAND TOTAL 2.00

Gratuity _____

Grand Total _____

Signature _____

Service is at your discretion.

VAT Number: 675 1851 13

Transaction Details Prepared for
 Thella F Bowers
 Account Number
 XXXX-XXXXXX-XXXX

DATE	DESCRIPTION	AMOUNT
MAY 7 2015	ROYAL GARDEN HOTEL LONDON GB	\$895.06
<p>Doing business as: ROYAL GARDEN HOTEL 2 KENSINGTON HIGH STREET LONDON W8 4PT UNITED KINGDOM</p> <p>Foreign Spend Amount: 652.50 UNITED KINGDOM POUND STERLING</p> <p>Additional Information: 586448 LODGING 652.50 UNITED KINGDOM POUND STERLING CONV LODGING GOODS AND/OR SERVICES Reference: 320151280374504661 Category: Travel - Lodging</p> <p style="margin-left: 400px;">RATE GBP .65573 = \$1</p>		

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MAY 7-8, 2015 - THELLA F. BOWENS

5/7/15

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Seit 1919



TAXI - QUITTUNG

für Kleinbetragsrechnungen bis 150 EUR gem. § 33 UStDV

Taxi-Nr. 50

Name/Firma _____

Personenbeförderung

Konto/Karten-Nr. _____ Gültig bis _____

Sachtransport

von _____

Fahrpreis 36,00 €

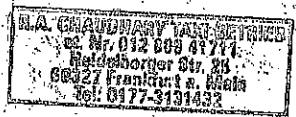
nach _____

inklusive 7% MwSt

19% MwSt

Datum/Uhrzeit 7.5.15

[Signature]
Unterschrift Fahrer(in)



Unterschrift Fahrgast

Taxibetrieb - Name/Anschrift/SINr

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für Kleinbetragsrechnungen bis 150 EUR gem. § 33 UStDV

Taxi-Nr. _____

Name/Firma _____

Personenbeförderung

Konto/Karten-Nr. _____ Gültig bis _____

Sachtransport

von [Signature]

Fahrpreis 10 €

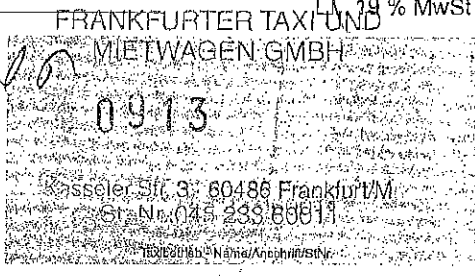
nach _____

inklusive 7% MwSt

19% MwSt

Datum/Uhrzeit 7.5.15

Unterschrift Fahrer(in)



Unterschrift Fahrgast



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\$11.25

TOTAL EUROS - 40.00

CASH RATE 0.8828 € = \$1.

U.S. \$45.02

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Currency I Have:

US Dollar	USD
AMOUNT:	I have this much to exchange
1	

Currency I Want:

Euro	EUR
AMOUNT:	I want to buy something at this price
0.88828	

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DATE:

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USD/EUR Details

USD/EUR for the 24-hour period ending Wednesday, May 6, 2015 22:00 UTC @ +/- 0%

Selling 1.00000 USD you get 0.88828 EUR
 Buying 1.00000 USD you pay 0.88841 EUR

Rate Details

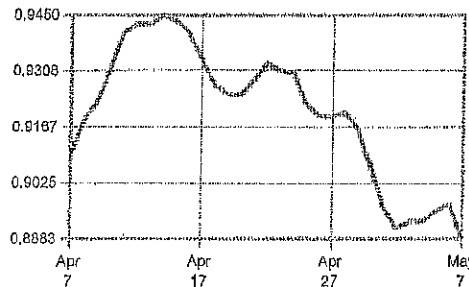
USD/EUR for the 24-hour period ending Wednesday, May 6, 2015 22:00 UTC

	Bid Sell 1 USD	Ask Buy 1 USD
MIN	0.87942	0.87955
AVG	0.88828	0.88841
MAX	0.89401	0.89495

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Recent Trends

USD/EUR average daily bid prices



30 days |
 60 days |
 90 days

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MAY 7-8, 2015 - THELLA F. BOWENS**

5/7/15

Starbucks
KAISERSTR. 20
60311 FRANKFURT
Vielen Dank
für Ihren Einkauf

Starbucks Coffee
Deutschland GmbH



Datum 07.05.15 16:16 Uhr
Beleg-Nr. 8069
Trace-Nr. 016716

Bezahlung
AMERICAN EXPRESS

Nr. #####
gültig bis 04/20
VU-Nr. 9503315004
Genehmigungs-Nr. 035014
Terminal-ID 65133380
Pos-Info 00 053 00
AS-Zeit 07.05. 16:16 Uhr

T. BOWENS } SOCRAA
H. BROWN }
Kaiserstrasse 20
D-60311 Frankfurt
Tel. 049(0)69-13888742

AS-Proc-Code = 00 053 00
Capt.-Ref. = 0508
AID59: 000019

00 GEN.NR: 19 6 20

Betrag €

Bil-

07583

nk 2265 07Mai'15 16:17

For Here

1 New Carrot Cake	3.25
1 Vanilla ChCake	2.95
8069;035014	
AmexCo	6.20

0.99 MwSt. Fo 19% 6.20

Netto 5.21

Zw. Summe 6.20

Zahlung 6.20

Steuernummer 2/1849/2293
Umtausch nur mit Kassenbon!

c.c RATE
€ .87943 = \$1

\$7.05

T. BOWENS } SOCRAA
H. BROWN }

5/7/15

Transaction Details Prepared for
Thella F Bowens
Account Number
XXXX-XXXXXX-XXXX

DATE	DESCRIPTION	AMOUNT
MAY72015	STARBUCKS COFFEE HOUPRANKPURT HE	\$7.05
Doing business as: STARBUCKS COFFEE HOUSE 40011 KAISERSTR.20 FRANKFURT 60311 GERMANY		
Foreign Spend Amount: 6.20 EURO		
Additional Information: 55133380571 BAR/NIGHTCLUB BAR/NIGHTCLUB		
Reference: 320151270364090833		
Category: Restaurant - Bar & Café		

C.C.
RATE € .87943 = \$1

**RECEIPTS FROM TRAVEL TO FRANKFURT, GERMANY
MAY 7-8, 2015 - THELLA F. BOWENS**

5/7/15
DINNER

Save... ante
Florian

Kettenhofweg 59
60325 Frankfurt/M
Tel. 069/722891
St.Nr. 01385507488

* * Kundenbeleg * *
SAVERIOS FLORIAN
Kettenhofweg 59
60325 Frankfurt

Datum 07.05.15 20:17 Uhr
Beleg-Nr. 0301
Trace-Nr. 023208

7.5.2015

Rechnung Nr: 162

Bezahlung
American Express

isch #10

Mr. #####
gültig bis 04/20
VU-Nr. 9501172977
Terminal-ID 56548920
Pos-Info 00 013 03
Genehmigungs-Nr. 041393
AS-Zeit 07.05. 20:17 Uhr

Hauptgerichte - FISH € 24,50
Vorspeisen - APPETIZER € 7,50

Dessert - DESSERT € 8,50

AS-Proc-Code = 00 012 73
Capt.-Ref. = 0508
AID59: 000060
00 GEN.NR: 60
47,00

Total € 40,50 € 47,00
Nettoumsatz € 39,50
Umsatz 19% inkl. € 47,00
enth.Mwst. 19% € 7,50
B A R € 47,00
19:08 7.5.2015 4 BED.4 € 40,50 162

Betrag EUR 40,50 47,00
Trinkgeld EUR 5,00
Gesamtsumme EUR 52,00

Bewirtungsaufwand-Angaben
(Prüfung...)

Zahlung erfolgt

Bitte Beleg aufbewahren

Thella

Food - €40,50
Tip - € 5,00

C 45,50

CREDIT CARD
RATE € 8795 = \$1
\$51.73



Transaction Details Prepared for
Thella F Bowers
Account Number
XXXX-XXXXXX

DATE	DESCRIPTION	AMOUNT
MAY 7 2016	SAVERIO'S FLORIAN FRANKFURT DE	\$59.12
<p>Doing business as: SAVERIO'S FLORIAN KETTENHOFWEG 59 FRANKFURT 60325 GERMANY</p> <p>Foreign Spend Amount: 52.00 EURO</p> <p>Additional Information: 56548820320 RESTAURANT RESTAURANT</p> <p>Reference: 320161270364090832 Category: Restaurant - Restaurant</p> <p><i>C.C. e</i> <i>RATE = 8795 = \$1</i></p>		



FRANKFURTER HOF
STEIGENBERGER

Mrs.
Thella Bowens



COPY OF INVOICE

Invoice No. 1137580 /

Date : 08.05.15

Guest : Mrs. Thella Bowens

Room No. : 362

Arrival : 07.05.15

Departure : 08.05.15

Page : 1 of 1

User ID : P001-SWILKE

Voucher : 69392807

Date	Description		Debit	Credit
07.05.15	Accommodation 7%	\$ 337.24	296.00	
07.05.15	Breakfast 19%	\$ 14.81	13.00	
08.05.15	CC American Express manual			309.00

V.A.T. Detail	Net EUR	V.A.T. EUR	Gross EUR	Total		
V.A.T. 19%	10.92	2.08	13.00	Balance	0.00	EUR
V.A.T. 07%	276.64	19.36	296.00			
					309.00	309.00

Total 287.58 21.44 309.00

Balance 287.58 21.44 309.00

Hotel \$ 337.24
Food \$ 14.81
\$ 352.05

CREDIT CARD RATE = € - 8777 = \$1

Steigenberger Frankfurter Hof · Am Kaiserplatz · 60311 Frankfurt/Main · Germany
Telefon: +49 69 215-02 · Telefax: +49 69 215-900 · frankfurter-hof@steigenberger.de · www.frankfurter-hof.steigenberger.de

Ein Betrieb der Steigenberger Hotels Aktiengesellschaft · Sitz der Gesellschaft: Frankfurt am Main · Amtsgericht Frankfurt am Main: HRB 25755
Vorsitzender des Aufsichtsrates: Dr. Ralf Corsten · Vorstand: Puneet Chhatwal (Sprecher) · Michel Novatin · Matthias Heck
USt-ID-Nr.: DE 114 216 731 · Steuer-Nr.: 047 245 33006

Commerzbank AG · BIC: COBADEFF · IBAN: DE73 5004 0000 0589 8796 00 · Deutsche Bank AG · BIC: DEUTDEFF · IBAN: DE20 5007 0010 0096 0369 00

Transaction Details Prepared for
 Thella F Bowens
 Account Number
 XXXX-XXXXXX

DATE	DESCRIPTION	AMOUNT
MAY8 2015	STEIGENBERGER FRANKFRANKFURT HE	\$852.04
<p>Doing business as: STEIGENBERGER FRANKFURTER HOF BUCHHALTUNG AM KAIBERPLATZ FRANKFURT 60311 GERMANY</p> <p>Foreign Spend Amount: 309.00 EURO</p> <p>Additional Information: 13F8727162B LODGING LODGING</p> <p>Reference: 320151260365804852 Category: Travel - Lodging</p> <p style="text-align: center;"><i>c.c. e</i> <i>RATE .8777 = \$1</i></p>		

**RECEIPTS FROM TRAVEL TO FRANKFURT, GERMANY
MAY 7-8, 2015 – THELLA F. BOWENS**

5/8/15

Taxiquittung		35,00€	Ordnungs-Nr.
Preis inkl.	<input checked="" type="checkbox"/> 7% MwSt.	<input type="checkbox"/> 19% MwSt.	<input checked="" type="checkbox"/> Stadtfahrt
			<input type="checkbox"/> Kofferfahrt
			<input type="checkbox"/> Krankenförderung
			<input type="checkbox"/> Wartezeit
Frau/Herr			
Firma			
	Von	Nach	mytaxi ID
			TAXIBETRIEB: Andrey Antshov 60311 Frankfurt am Main Münzgasse 10 Tel.: 0176749797991 St.Nr.: 1280222589-605 Dr. U. G. H. 14
	Stempel, Steuer-Nr.		
<p>Bei einem Fahrpreis über 150,- € berechtigt diese Quittung nicht zum Vorsteuerabzug. Das obenstehende Unternehmen sendet auf Wunsch gerne eine den besonderen Formvorschriften genügende Quittung zu.</p>			

CASH
RATE 0.88338 € = \$1 = \$39.62

ENGLISH



Forex Trading

Open an account

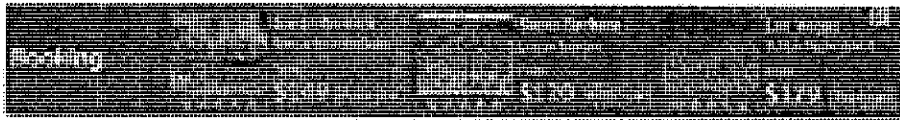
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Enter keyword... Sub

Currency Converter

Exchange Rates for Business



Currency Converter

Currency Tools

Mobile

Currency Converter

Currency Converter

Historical Exchange Rates

Live Exchange Rates

International Money Transfer

Like

print

Currency I Have:

US Dollar USD

AMOUNT: I have this much to exchange

1

Currency I Want:

Euro EUR

AMOUNT: I want to buy something at this price

0.88338

Click here for a fairer exchange when transferring money abroad



Looking for International Transfer? [Try World First](#)

INTERBANK +/-

DATE:

HELP

Rate Details

Traveler's Cheatsheet

USD/EUR Details

USD/EUR for the 24-hour period ending Thursday, May 7, 2015 22:00 UTC @ +/- 0%

Selling 1.00000 USD you get 0.88338 EUR
 Buying 1.00000 USD you pay 0.88350 EUR

Rate Details

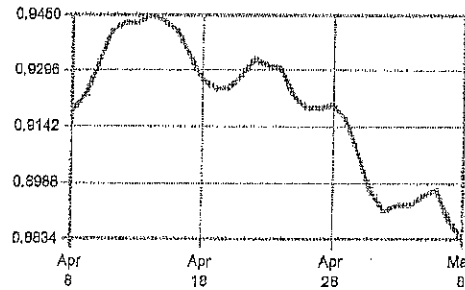
USD/EUR for the 24-hour period ending Thursday, May 7, 2015 22:00 UTC

	Bid Sell 1 USD	Ask Buy 1 USD
MIN	0.87778	0.87787
AVG	0.88338	0.88350
MAX	0.88983	0.88997

These values represent the daily average of the Bid and Ask rates OANDA receives from many data sources.

Recent Trends

USD/EUR average daily bid prices



30 days 60 days 90 days

INTERACTIVE GRAPH

Currency Converter

OANDA's currency calculator tools use OANDA Rates™, the touchstone foreign exchange rates compiled from leading market data contributors. Our rates are trusted and used by major corporations, tax authorities, auditing firms, and individuals around the world.

Access currency exchange rates back to January, 1990:

- Type currency names, 3-letter ISO currency symbols, or country names to select your currency. Convert world currencies, precious metals, or obsolete currencies, which are marked with an asterisk (*).
- Choose a percentage from the interbank rate list to better approximate the tourist exchange rates actually charged by your financial institution. ([Find out more about interbank rates.](#))

FX/CFD trading is not suitable for everyone. Trading may not be appropriate for your experience, objectives, financial resources & risk tolerance. Losses can exceed investment. [See full risk warning.](#)

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OPENING SUMMER 2015
[BOOK NOW](#)

THE CAPE
 A THORNBURY HOTEL

**RECEIPTS FROM TRAVEL TO LONDON, ENGLAND
AND FRANKFURT, GERMANY
MAY 3-10, 2015 - THELLA F. BOWENS**

HMSHOST
BUENA VISTA CAFE
SAN FRANCISCO AIRPORT

6921 Ines

131/1 GST 1
8456
MAY10'15 8:52PM

DINE IN

**** SEAT 1 ****

1 WTR GLASS 0.00
1 WINGS 12.99
1 FRIES 5.49
EE BENFT SURCHRG 0.37
TAX 1.73 AMOUNT D 20.58
***** *****

SUBTOTAL 18.48
EE BENFT SURCHRG 0.37
TAX 1.73
AMOUNT DUE \$20.58

THANK YOU FOR YOUR BUSINESS!
TELL US ABOUT YOUR EXPERIENCE

MATTHEW LYSAKER
PHONE #650-201-8961
MATTHEW.LYSAKER@HMSHOST.COM

HMSHOST
BUENA VISTA CAFE
SAN FRANCISCO AIRPORT

CHECK: 8456
TABLE: 131/1
SERVER: 6921 Ines
DATE: MAY10'15 9:07PM
CARD TYPE: AMEX
ACCT #: XXXXXXXXXXXX
AUTH CODE: 548615

THELLA F BOWENS

TOTAL: 20.58

TIP: 4.00

TOTAL: 24.58

X
I AGREE TO PAY THE ABOVE AMOUNT
IN ACCORDANCE WITH THE CARD
ISSUER'S AGREEMENT.

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REPORT**

(To be completed within 30 days from travel return date)

TRAVELER: Thella F. Bowens DEPT. NAME & NO. Executive Office/BU 6
 DEPARTURE DATE: 5/17/2015 RETURN DATE: 5/21/2015 REPORT DUE: 6/20/15
 DESTINATION: Tokyo, Japan

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.4.0, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY 5/18/15	TUESDAY 5/19/15	WEDNESDAY 5/20/15	THURSDAY 5/21/15	FRIDAY	SATURDAY	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	\$4,384.70								0.00
Conference Fees (provide copy of flyer/registration expenses)									0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*			15.70	74.45					90.15
Hotel*		326.44	326.44	326.44					979.32
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel svcs.)									0.00
Meals (include tips pd.)	Breakfast*								0.00
	Lunch*			31.88	11.59				43.47
	Dinner*		37.48						37.48
	Other Meals*								0.00
<i>Alcohol is a non-reimbursable expense</i>									
Hospitality ¹ *									0.00
Miscellaneous:									0.00
									0.00
*Provide detailed receipts									0.00
Total Expenses prepaid by Authority	4,384.70	0.00	363.92	374.02	412.48	0.00	0.00	0.00	1,150.42

Explanation:	Total Expenses Prepaid by Authority	4,384.70
	Total Expenses Incurred by Employee (including cash advances)	1,150.42
	Grand Trip Total	5,535.12
	Less Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	4,384.70
	Due Traveler (positive amount)²	
	Due Authority (negative amount)³	1,150.42

Note: Send this report to Accounting even if the amount is \$0.

¹Give names and business affiliations of any persons whose meals were paid by traveler.
² Prepare Check Request
³ Attach personal check payable to SDCRAA

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Kim Ayers Ext.: 2447
 Traveler Signature: Thella F. Bowens Date: 2 June 2015
 Approved By: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, _____ hereby certify that this document was approved by the Executive Committee at its _____ meeting.
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Thella F. Bowens Dept: Exec Office BU6
 Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 3/10/15 PLANNED DATE OF DEPARTURE/RETURN: 5/17/15 / 5/21/15

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Tokyo, Japan Purpose: Attend National Geographic Smart Cities Premiere

Explanation: _____

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

• AIRFARE	\$ 6,000.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 200.00
B. LODGING	\$ 1500.00
C. MEALS	\$ 100.00
D. SEMINAR AND CONFERENCE FEES	\$
E. ENTERTAINMENT (If applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$ 100.00
TOTAL PROJECTED TRAVEL EXPENSE	\$ 7900.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Thella Bowens* Date: 3/11/2015

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

Lorraine Bennett, Asst. Authority Clerk, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its April 6, 2015 meeting.
(Leave blank and we will insert the meeting date.)



**JAPAN
AIRLINES**



-クレジットカードご利用控-

CREDIT CARD CHARGE FORM

- CREDIT SALES COPY -

発行日 DATE OF ISSUE: 24MAR15

Not valid for travel.

お名前
NAME BOWENS/THELLAFAYEMS

航空券番号
TICKET NUMBER 1312114584440 2

発行航空会社
ISSUING AIRLINE JAPAN AIRLINES

発行日
ISSUING DATE 24MAR15

発行事業所
ISSUING PLACE JAL TICKET SERVICE/LOS ANGELES
05993330

運賃/カード/支払情報 FARE/CREDIT CARD/PAYMENT INFORMATION

CREDIT CARD DATA	XXXXXXXXXXXX
NAME OF CARD HOLDER	SCOTT M BRICKNER
APPROVAL CODE	AX105188
EXTENDED PAYMENT	
OTATO	
CARD REMARKS	
FARE CHARGE	USD3671.00 EQUIV:
TAX AND OTHERS	USD21.20SW/USD35.40US/USD5.50YC/USD7.00XY/USD5.00XA/ USD5.60AY/USD352.40YQ/USD4.50XF
TOTAL	USD4107.60



JAPAN AIRLINES



eチケットお客様控

ELECTRONIC TICKET ITINERARY / RECEIPT

入国審査/税関にて提示を求められる場合があります。 ITINERARY/RECEIPT must be presented to immigration/customs if requested.

1 of 1

お名前 NAME BOWENS/HELLAFAYEMS

航空券番号 1312114584440 発券航空会社 JAPAN AIRLINES
TICKET NUMBER TICKETING AIRLINE
発券日 24MAR15 発券事業所 JAL TICKET SERVICE/LOS ANGELES
TICKETING PLACE 05993330

旅程表 ITINERARY

Table with 5 columns: 出発/到着日時, 都市(ターミナル), 便名/航空会社, クラス/予約, 予約番号/航空会社備考. Rows include flights from San Diego to Tokyo and Tokyo to San Francisco.

運賃/航空券情報 FARE/TICKET INFORMATION

お支払い手段 FORM OF PAYMENT
運賃 FARE
運賃支払い額 EQUIV FARE PAID
税金/料金 TAX/FEE/CHARGE
合計 TOTAL
運賃計算情報 FARE CALCULATION
制限事項等 ENDORSEMENTS/RESTRICTIONS
原券情報 ORIGINAL TICKET INFORMATION
発行日 DATE OF ISSUE
店舗名 OFFICE NAME



Traveltrust
Phone: 1-760-635-1700

Electronic Invoice

Prepared For:
BOWENS/THELLA

Ref: 06

SALES PERSON	E4
INVOICE NUMBER	5336460
INVOICE ISSUE DATE	24 Mar 2015
RECORD LOCATOR	NEMCZD
CUSTOMER NUMBER	0000SDCRAA

Client Address
SAN DIEGO COUNTY REG AIRPORT AUTHORITY
PO BOX 82776
SAN DIEGO CA 92138-2776

DATE: Wed, May 20

Flight: UNITED AIRLINES 718

From	SAN FRANCISCO, CA	Departs	7:35pm
To	SAN DIEGO, CA	Arrives	9:12pm
Departure Terminal	3	Arrival Terminal	2
Duration	1hr(s) 37min(s)	Class	United Economy
Type	AIRBUS INDUSTRIE A320 JET	Meal	Refreshment
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 10C	XXXXXXXXXX
		Economy Plus Seat	
		Confirmed	

DATE: Mon, Nov 16

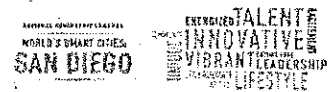
Others

SAN FRANCISCO
THANK YOU FOR
YOUR BUSINESS

Ticket Information

Ticket Number	UA7583429903	Passenger	BOWENS THELLA		
		Billed to:	XXXXXXXXXX	USD	* 247.10
Service Fee	XD 0645438684	Passenger	BOWENS THELLA		
		Billed to:	XXXXXXXXXX	USD	* 30.00
				SubTotal	USD 277.10
				Net Credit Card Billing	* USD 277.10
				Total Amount Due	USD 0.00

ITINERARY NOTES:
THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR
THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED
OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS
IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE
YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.
UNITED AIRLINES CONFIRMATION NUMBER - GRWHNG



PLANNING DOCUMENT
NATIONAL GEOGRAPHIC *WORLD'S SMART CITIES* SAN DIEGO DOCUMENTARY
PREMIERE EVENT MISSION – TOKYO, JAPAN
MAY 19-21, 2015

Tuesday, May 19

10:00 AM – 11:00 AM

Japan Airlines
Location: 4-11, Higashi-shinagawa, 2-chome Shinagawa-ku
Tokyo 140-8637

1:30 PM – 2:30 PM

U.S. – Tokyo Embassy
Location: 1-10-5 Akasaka, Minato, Tokyo 107-0052, Japan

5:00 PM – 8:00 PM

Welcome Dinner
The Tokyo-San Diego Relationship
Reception & Dinner
Location: Tokyo American Club 2-1-2 Azabudai Minato-ku Tokyo Japan
106-8649

Wednesday, May 20

9:00 AM – 11:00 AM

Takeda Pharmaceuticals
Location: 26-1, Muraoka-Higashi 2-chome Fujisawa, Kanagawa 251-
8555, Japan

11:45 AM – 1:00 PM

UC San Diego Alumni Lunch
Location: The Palace Hotel, 1 Chome-1-1 Marunouchi
Chiyoda, Tokyo, Japan; 4th Floor Kikyo Room

1:30 PM – 2:00 PM

Ajinomoto Headquarters
Location: 15-1, Kyobashi 1-Chome, Chuo-ku, Tokyo 104-8315, Japan

3:30 PM – 4:30 PM

Whiz Partners
Location: 36th Floor, Atago Green Hills MORI TOWER, 2-5-1, Atago,
Minato-ku, Tokyo 105-6236 Japan

5:00 PM – 6:00 PM

Jacobs School of Engineering Seminar
Panel Discussion
The San Diego Economy & Global Reputation
San Diego's Research Leadership
Location: The Palace Hotel, 1 Chome-1-1 Marunouchi
Chiyoda, Tokyo, Japan

Background: The Dean of UC San Diego's Engineering School will lead a discussion with University of California alumni working and living in the City of Tokyo. Seeking to develop broader research, export and investment partnerships in the City of Tokyo, UC San Diego will host the event focused on lifesciences, telecommunications, cyber security, and software engineering interests.

RECEIPTS FROM TRAVEL TO TOKYO, JAPAN
MAY 17-21, 2015 - THELLA F. BOWENS

5/17/15

0 Traveler Currency Services Inc.
1 Transaction Receipt
0 SAN DIEGO TERMINAL 2

TRANSACTION ID DATE TIME
7225-99-15117 17-May-2015 12:59

Sales Consultant (7977)

CASH RATE
OPV 103.79 = \$1

Japanese Yen 17,000.00
We SELL Currency @ 103.7867
United States Dollar 163.80
Service Charge(s) 9.95
Fee(s) 0.00
Sub-Total 173.75

Thank you for using Travelex.
Please visit us again upon your
return or contact us at
1-800-CURRENCY.

Visit us at www.travelex.com

SETTLEMENT SUMMARY

Total Service Charge(s) 9.95
Total Fee(s) 0.00
Sub-Total 173.75
Total Due: 173.75

Cash Tenders: 180.00
Change Due To Customers 6.25

San Diego Int'l Airport - Terminal 2
Upper Level
3707 North Harbor Dr. Suite 106
San Diego CA 92101-1040
619-200-3530

RECEIPTS FROM TRAVEL TO TOKYO, JAPAN
MAY 17-21, 2015 - THELLA F. BOWENS

5/18/15



新丸ビル

クレジットカード売上票
お客様控

加盟店名 パスタハウス エグゼクティブキッチン
MERCHANT 03-5224-8071
ご利用日 DATE 15/05/18 20:33:06
カード会社 JCB GROUP
CARD COMPANY
カード番号 IC 372765XXXX
CARD NO
端末番号 TERMINAL 49693-800-01324

伝票番号 38939 SLIP NO.	有効期限 XX/XX EXP DATE	承認番号 000066 APP CODE
取引区分 売上 TRAN TYPE	支払区分 一括 PMT TYPE	商品区分 0990 COM CODE

金額 AMOUNT ¥4,490

合計金額
TOTAL AMOUNT **¥4,490**

ご利用ありがとうございました。
またのご来店をお待ちしております。

AID A000000025010801
NO:00 ATC:0000000008

売場 係員

ARC:00 お客様控



PASTA HOUSE

A W kitchen

T O K Y O

Awkitchen TOKYO 新丸ビル店
TEL 03-5224-8071
FAX 03-5224-8073

東京都千代田区丸の内1-5-1
新丸ビル内「ルビック」5F

印字面を内側に折って保管願います。

2015年05月18日(月) 20:33 0000009

商品	単価	数量	金額
Caprese	¥2,041	1	¥2,041
Arrabbiata	¥2,041	1	¥2,041
小計			¥4,082
サービス料	10%		¥408
合計			¥4,490
(内消費税)			¥332
クレジット2			¥4,490
お預かり			¥0
お釣			¥0
人数: 0			No.081868:001
99			[00071]

DINNER 5/18/15 - CREDIT CARD RATE ¥119.80 = \$1
\$37.48

Transaction Details Prepared for
Thella F Bowers
Account Number
[REDACTED]

DATE	DESCRIPTION	AMOUNT
MAY18 2015	SHINMARUBIRU AWKITCHTOKYO	\$37.48

Doing business as:
SHINMARUBIRU AWKITCHEN
R JOSE PERIGOLO 267
LAGINHA
CHIYODA-KU
36900530
JAPAN

Foreign Spend Amount: 4,490 JAPANESE YEN
Additional Information: GENERAL MERCHANDISE
GENERAL MERCHANDISE
Reference: 320151400562197808
Category: Restaurant - Restaurant

CREDIT CARD RATE = \$ 119.80 = \$

RECEIPTS FROM TRAVEL TO TOKYO, JAPAN
MAY 17-21, 2015 - THELLA F. BOWENS

5/19/15

領 収 書
現・チ・ク・割引 No.9067
日付 '15年05月19日
車番 001124 00
基本運賃 ¥1630円
合計 ¥1630円
上記の通り領収致しました
送付料、他 上記金額正に類収致しました。 円

佐藤タクシー
ドア番号 : 819
お忘れ物は下記の所属団体へ
東京都個人タクシー協同組合
杉並第二支部
平日9時~17時 ☎ 03-6379-1139
時間外 ☎ 03-6271-0006
お問い合わせは
(社) 東京都個人タクシー協会 ☎ 3947-1461
ご要望は
(財) 東京タクシーセンター ☎ 3648-0300

GRAND
KITCHEN

パレスホテル東京 03-3211-5211(代表)
PALACE HOTEL TOKYO
東京都千代田区丸の内1-1-1

グランドキッチン
2015年05月18日 12:52

R-No : 7076	T-No : 3083	PERSON: 0001
1 Caprese salad		2,145
1 Onion Gratin Soup		1,705
SUB TOTAL		3,850
(INCLUDE SERVICE CHARGE		323)
(INCLUDE CONSUMPTION TAX		284)
GRAND TOTAL		3,850
*ROOM	01508	3,850
0004		010/01

TAXI \$15.70

CASH RATE = ¥10379

LUNCH (HOTEL STAFF)
CREDIT CARD PAY ¥120.71 = \$1

\$31.88

RECEIPTS FROM TRAVEL TO TOKYO, JAPAN
MAY 17-21, 2015 - THELLA F. BOWENS

5/20/15



東京都千代田区丸の内1-1-1
HレスビルB1F オフィス棟B1F

2015年 5月20日(水)14時38分000101

カード ZZA-A PREFIX ¥1,400円
店番号 44 テーブルNo. A24

合計額 ¥1,400
内税 ¥103
合計 ¥1,400
クレジット ¥1,400
合計点数 1点

01 接客 個人 No. 3771 1名

[クレジット売上票] G
加盟店名 MERCHANT
SERAFINA NEW YORK
03-5220-5522
端末番号 TERM No 49863-560 34414
ご利用日 DATE 15/05/20 14:37:16
伝票番号 SLIP No 17966
会員番号 XXXXXXXXXX
ACCT No
承認番号 APP CODE 000039
取引内容 | 支払区分 | 取扱区分
売上 | 一括 | 110
カード会社 | 有効期限 |
CARD Co | EXP DATE |
JCB GROUP | XX/XX |
金額 AMOUNT ¥1,400
合計金額
合計金額 ¥1,400
BOWENS/HELLA F
ご利用ありがとうございました
またのご来店お待ちしております
A000000025010801
S708352 C00 A00009 AMEX
売場: 係員:
SALES CLERK
COUNTER 小売部
INFOX 各課係員 CUSTOMERS COPY

LUNCH - CREDIT CARD RATE
¥120.79 = \$1

OP 1,400
U.S. \$ 11.59

No008
領収書

2015年05月20日
車番 2173
運賃 1450円
計 1450円

DAIWA TAXI GROUP
正和自動車株式会社
☎ 03-3881-0181
タクシーの御用命は無線配車センターへ
☎ 03-3563-5151

TAXI -
CASH RATE = \$13.97
¥103.79
= \$1

Transaction Details Prepared for
Thella F. Bowers
Account Number
XXXXXXXXXXXX

DATE	DESCRIPTION	AMOUNT
MAY20 2015	SERAFINANEWYORKMARUNTOKYO	\$11.59

Doing business as:

SERAFINANEWYORKMARUNOUCHI

R JOSE PERIGOLO 267

LAGINHA

CHIYODA-KU

36900530

JAPAN

Foreign Spend Amount: 1,400 JAPANESE YEN

Additional Information: RESTAURANT

RESTAURANT

Reference: 320151440629262316

Category: Restaurant - Restaurant

RECEIPTS FROM TRAVEL TO TOKYO, JAPAN
MAY 17-21, 2015 - THELLA F. BOWENS

領収証

毎度ご乗車ありがとうございます。

車両番号 436号

2015-05-20 22:08


乗車料金 7,300円

(ETC料金 ¥720含む)

12039
↓
12009

支払内訳
クレジット ¥7,300

上記の通り正に領収いたしました。

 東京MKタクシー

電話番号 (03) 5547-5547
無線センター (03) 5547-5551

(クレジット売上伝票)

加盟店名 080-1010-4147

03-5547-5547

(お客様控え)

ご利用日時 2015-05-20 22:08:00

端末番号 3010901402966

カード会社 ジェーシービー

カード番号 XXXXXXXXXX

有効期限/取引内容/支払区分

XX/XX / 売上 / 一括

伝票番号/処理通番/承認番号

000011 / 462924 / 25

合計金額 ¥7,300

ご利用ありがとうございました。
またのご来店お待ちしております。

 東京MKタクシー

電話番号 (03) 5547-5547

無線センター (03) 5547-5551

S/20/15

Tax-CREDIT CARD RATE = ¥120.70
HOTEL TO AIRPORT
\$60.48

Transaction Details Prepared for
Thelia F. Bowens
Account Number

DATE	DESCRIPTION	AMOUNT
MAY20 2015	TOKYO MK TOKYO	\$80.48

Doing business as:

TOKYO MK

negÔcn kÔcech

fknaeg 6-5-5

fknaeg

104-0054

JAPAN

Foreign Spend Amount: 7,300 JAPANESE YEN

Additional Information: TAXICAB & LIMOUSINE

TAXICAB & LIMOUSINE

Reference: 320151410580093966

Category: Transportation - Taxis & Coach

CREDIT CARD RATE $\frac{1}{120.70} = \$1$

PALACE HOTEL TOKYO
GUEST FOLIO

NAME Mr./Ms. BOWENS THELLA
SAN DIEGO AIRPORT
3225 N. HARBOR DR.
ROOM No. 1508 PERSON(S) 1
ARRIVAL 2015/05/18 DEPARTURE 2015/05/21

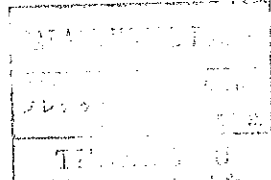
INFLIX
[クレジット売上票] G
加盟店名 MERCHANT
ハリスホテルのり 7013
03-3211-5211
端末番号 TERM No 99664-560-26600
ご利用日 DATE 15/05/20 21:40:51
伝票番号 SLIP No 37628
会員番号 XXXXXXXXXXXX
ACCT No
承認番号 APP CODE 000038
取引内容 支払区分 取扱区分
売上 一括 110
カード会社 有効期限
GARD Co EXP DATE
AMEX CARD XX/XX
金額 AMOUNT ¥122,062
合計金額 ¥122,062
BOWENS THELLA F
ご利用ありがとうございました
またのご来店お待ちしております
A000000025010801
S69B714 C00 A00010 AMEX
売場: 係員:
SALES COUNTER CLERK
お客様控え
CUSTOMERS COPY

DATE	DESCRIPTION	ROOM No.	DEBIT	CREDIT	REMARKS
05/18	Package Plan	1508	33,000		*
	Service Charge		3,300		*
	Consumption Tax		2,904		*
	Accommodation Tax		200		*
				¥326.44	
05/19	Package Plan	1508	33,000		*
	Service Charge		3,300		*
	Consumption Tax		2,904		*
	Accommodation Tax		200		*
				¥326.44	
	Grand Kitchen		3,850	¥31.88	* 7876 Receipt Att.
05/20	Package Plan	1508	33,000		*
	Service Charge		3,300		*
	Consumption Tax		2,904		*
	Accommodation Tax		200		*
				¥326.44	

CREDIT CARD RATE ¥120.71 = \$

BALANCE ¥ 122,062 (CONSUMPTION TAX 8,712)
HOTEL - 979 32 (LOCAL TAX 600)
Food 31 88
\$ 1,011 20

Credit



SIGNATURE

ISSUED NO. 052008148015 J 1 38 * PA AL
15/05/20 21:39 4140059

Transaction Details Prepared for
Thella F Bowens
Account Number
[REDACTED]

DATE	DESCRIPTION	AMOUNT
MAY20 2015	PALACE HOTEL TOKYO -* JP	\$1,011.20

Doing business as:
PALACE HOTEL TOKYO
ncgÔcn kÔjæh
uxÊck 1-1-1
MARUNOUCHI
100-0005
JAPAN

Foreign Spend Amount: 122,062 JAPANESE YEN
Additional Information: 037 LODGING
LODGING
Reference: 320151410588236344
Category: Travel - Lodging

CREDIT CARD RATE $\yen 120.71 = \$1$

BRET LOBNER

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REPORT**

(To be completed within 30 days from travel return date)

TRAVELER: Breton Lobner DEPT. NAME & NO. General Counsel
 DEPARTURE DATE: 4/12/2015 RETURN DATE: 4/18/2015 REPORT DUE: 5/18/15
 DESTINATION: New Orleans, LA

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
		4/12/15	4/13/15	4/14/15	4/15/15	4/16/15	4/17/15	4/18/15	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	517.50								0.00
Conference Fees (provide copy of flyer/registration expenses)	900.00								0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (Include tips pd.)*		38.00				3.00	10.00	38.00	89.00
Hotel*		245.27	245.27	245.27	245.27	245.27	245.27		1,471.62
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel svcs.)		2.00						2.00	4.00
Meals (include tips pd.)	Breakfast*	2.08	7.22		21.00				30.30
	Lunch*			20.00				14.00	34.00
	Dinner*	49.00	35.18	49.00	49.00	49.00	49.00		280.18
	Other Meals*								0.00
<i>Alcohol is a non-reimbursable expense.</i>									
Hospitality ^{1*}									0.00
Miscellaneous: Travel trust fee									0.00
Baggage fee									0.00
*Provide detailed receipts									0.00
Total Expenses prepaid by Authority	1,417.50	336.35	287.67	314.27	315.27	297.27	304.27	54.00	1,909.10

Explanation:	Total Expenses Prepaid by Authority	1,417.50
	Total Expenses Pd. by Employee (including cash advances)	1,909.10
	Grand Trip Total	3,326.60
	Less Cash Advances (attach copy of Authority ck.)	
	Less Expenses Prepaid by Authority	1,417.50
	Due Traveler (positive amount) ²	
	Due Authority (negative amount) ³	1,909.10

Note: Send this report to Accounting even if the amount is \$0.

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Kathy Rios Ext.: x2424
 Traveler Signature: Breton Lobner Date: 5-29-15
 Approved By: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, _____ hereby certify that this document was approved by the Executive Committee at its _____ meeting.
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Breton K. Lobner Dept: 15

Position: Board Member President/CEO Gen. Counsel Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 1/26/15 PLANNED DATE OF DEPARTURE/RETURN: 4/12/2015 / 4/18/2015

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: New Orleans, LA Purpose: Conference
Explanation: 2015 Legal Affairs Spring Conference

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

- AIRFARE \$ 1,132.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 100.00

B. LODGING \$ 1272.00

C. MEALS \$ 400.00

D. SEMINAR AND CONFERENCE FEES \$ 825.00

E. ENTERTAINMENT (if applicable) \$

F. OTHER INCIDENTAL EXPENSES \$

TOTAL PROJECTED TRAVEL EXPENSE \$

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 1-26-15

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Lorraine Bennett, Asst. Authority Clerk II, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its April 6, 2015 meeting.
(Leave blank and we will insert the meeting date.)



Traveltrust Corporation
 374 North Coast Hwy 101, Suite F
 Encinitas, CA 92024
 Phone: (760) 635-1700

ADD TO OUTLOOK

Thursday, 26MAR 2015 12:50 PM EDT

Passengers: BRETON LOBNER (15)

Agency Reference Number: SCLLHH

Click here to view your current itinerary or ETicket receipt on-line: tripcase.com

Southwest Airlines Confirmation 8PN2PD

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt
 Be sure to visit www.traveltrust.com for additional travel information

AIR	Sunday, 12APR 2015	
Southwest Airlines	Flight Number: 0813	Class: Q-Coach/Economy
From: San Diego CA, USA	Depart: 09:45 AM	
To: San Antonio TX, USA	Arrive: 02:20 PM	
Stops: Nonstop	Duration: 2 hour(s) 35 minute(s)	
	Status: CONFIRMED	Miles: 1127 / 1803 KM
Equipment: Boeing 737-700 Jet		
DEPARTS SAN TERMINAL 1 - ARRIVES SAT TERMINAL A		
FREQUENT FLYER NUMBER		
Southwest Airlines Confirmation number is 8PN2PD		

AIR	Sunday, 12APR 2015	
Southwest Airlines	Flight Number: 0852	Class: Q-Coach/Economy
From: San Antonio TX, USA	Depart: 03:15 PM	
To: New Orleans LA, USA	Arrive: 04:45 PM	
Stops: Nonstop	Duration: 1 hour(s) 30 minute(s)	
	Status: CONFIRMED	Miles: 502 / 803 KM
Equipment: Boeing 737-700 Jet		
DEPARTS SAT TERMINAL A		
FREQUENT FLYER NUMBER		
Southwest Airlines Confirmation number is 8PN2PD		

AIR	Saturday, 18APR 2015	
Southwest Airlines	Flight Number: 2600	Class: O-Coach/Economy
From: New Orleans LA, USA	Depart: 03:55 PM	
To: San Diego CA, USA	Arrive: 06:00 PM	
Stops: Nonstop	Duration: 4 hour(s) 5 minute(s)	
	Status: CONFIRMED	Miles: 1609 / 2574 KM
Equipment: Boeing 737-700 Jet		
ARRIVES SAN TERMINAL 1		
FREQUENT FLYER NUMBER		
Southwest Airlines Confirmation number is 8PN2PD		

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. SOUTHWEST AIRLINES CONFIRMATION NUMBER - 8PN2PD

Ticket/Invoice Information

Ticket for: BRETON LOBNER
Ticket Nbr: WN2495151468 Electronic Tkt: No Amount: 487.50
Base: 419.35 Tax: 68.15
Charged to: AX*****

Service fee: BRETON LOBNER
Date issued: 3/26/2015
Document Nbr: XD0645521976 Amount: 30.00
Charged to: AX*****

Total Tickets: 487.50

Total Fees: ~~30.00~~

Total Amount: 517.50

Click here 24 hours in advance to obtain boarding passes:

[SOUTHWEST](#)

Click here to review Baggage policies and guidelines:

[SOUTHWEST](#)

TSA Guidance- a government issued photo Id is needed for checkin.
Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.
For Additional security information visit www.tsa.gov.

Thank you for choosing Traveltrust!

Our Business Hours are 2am-6:30pm Pacific Monday - Friday.

Saturday from 9am-1pm Pacific.

For EMERGENCY AFTERHOURS assistance in the US, please call 888-221-8043 and use VIP Code SJE72.

You can also use the Direct Dial Number 082-233-1814 or the collect number 082-647-0061.

Each call is billable at a minimum \$25.00.



Hotel Monteleone

Mr Breton Lobner
 3225 N Harbor Drive
 San Diego CA 92101
 United States

Room No. 0949
 Arrival 04-12-15
 Departure 04-18-15
 Folio No.
 Invoice No.
 Cashier No. 328
 Page No. 1 of 2
 Invoice Date 04-18-15
 Booking No.

INFORMATION INVOICE

ACI13D

Date	Description	Debit (\$)	Credit (\$)
04-12-15	Room Charge	212.00	
04-12-15	Room Tax City	8.48	
04-12-15	Room Tax State	19.08	
04-12-15	Occupancy Tax	2.00	
04-12-15	Tourism Assessment	3.71	
04-13-15	Room Charge	212.00	
04-13-15	Room Tax City	8.48	
04-13-15	Room Tax State	19.08	
04-13-15	Occupancy Tax	2.00	
04-13-15	Tourism Assessment	3.71	
04-14-15	Room Charge	212.00	
04-14-15	Room Tax City	8.48	
04-14-15	Room Tax State	19.08	
04-14-15	Occupancy Tax	2.00	
04-14-15	Tourism Assessment	3.71	
04-15-15	Criollo Rest. Brkfst	39.73	
	Room# 0949 : CHECK# 0011792		
04-15-15	Room Charge	212.00	
04-15-15	Room Tax City	8.48	
04-15-15	Room Tax State	19.08	
04-15-15	Occupancy Tax	2.00	
04-15-15	Tourism Assessment	3.71	
04-16-15	Room Charge	212.00	
04-16-15	Room Tax City	8.48	
04-16-15	Room Tax State	19.08	
04-16-15	Occupancy Tax	2.00	
04-16-15	Tourism Assessment	3.71	
04-17-15	Room Charge	212.00	
04-17-15	Room Tax City	8.48	
04-17-15	Room Tax State	19.08	
04-17-15	Occupancy Tax	2.00	
04-17-15	Tourism Assessment	3.71	



Hotel Monteleone

Mr Breton Lobner
3225 N Harbor Drive
San Diego CA 92101
United States

Room No. 0949
Arrival 04-12-15
Departure 04-18-15
Folio No.
Invoice No.
Cashier No. 328
Page No. 2 of 2
Invoice Date 04-18-15
Booking No.

INFORMATION INVOICE

ACI13D

Date	Description	Debit (\$)	Credit (\$)
04-17-15	American Express		1,511.35
Total		1,511.35	1,511.35
Balance \$			0.00

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. If all charges reflected are correct there is no need to stop at the Front Desk as we will automatically process your check-out. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all your folio charges in full.

If you had a pleasurable stay, please rate us 5 out of 5 on Yelp and Trip Advisor.

HISTORIC HOTELS
of AMERICA
NATIONAL TRUST FOR HISTORIC PRESERVATION



Registration

Rios Kendy

From: meetings@aci-na.org
Sent: Monday, April 06, 2015 11:58 AM
To: Lobner Breton
Subject: Your Purchase Information

Dear Mr. Breton K. Lobner,

Thank you for registering.

Purchase Information

Date of Purchase: Apr 6 2015 2:57PM

Mr. Breton K. Lobner

Purchase Number: 6233

Payment method: Credit card

[REDACTED]

[REDACTED]

Order Number: 77552.00

Transaction Numbers:



**AIRPORTS COUNCIL
INTERNATIONAL**

Airports Council International - NA
1775 K St, NW Ste 500
Washington, D.C. 20006

Detail

Code	Type	Description	Quantity	Unit Price	Total
15412/REG	MEETING	Conference Registration Fee	1	\$900.00	\$900.00
				Total:	\$900.00
				Total	-\$900.00
				Payments:	
				Balance:	\$0.00

Registrant Detail

Registrant ID	Registrant Name	Meeting	Confirmation Number
1039	Mr. Breton K. Lobner	2015 Legal Affairs Spring Conference	77552

As of 3/24/2015

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twitter #airports



**ACI-NA/AAAE
Airport Board Members & Commissioners Conference
-AGENDA-**

April 12-14, 2015 • The Hotel Monteleone • New Orleans, LA

Sponsor:



Sunday, April 12, 2015

- 8:00am – 4:00pm Registration**
Bienville; The Hotel Monteleone

- 9:00am – 10:30am New Commissioner Orientation Training**
Royal D; The Hotel Monteleone

- Speaker: Nathan Pick, ACI-NA

- 11:00am – 1:30pm Commissioners Full Committee Meeting and Lunch**
Iberville; The Hotel Monteleone

1:30pm – 2:00pm ***Opening and Welcome Remarks**
La Nouvelle Orleans East

Speakers: Todd Hauptli, AAAE

Kevin M. Burke, ACI-NA

Debbie Wright, Metropolitan Nashville Airport Authority

Iftikhar Ahmad, Louis Armstrong New Orleans International Airport

*All General Session Presentations will take place in the La Nouvelle Orleans East, The Hotel Monteleone

2:00pm – 2:45pm **Airport Industry Policy Priorities and Government Affairs Presentation**

Speakers: George Kelemen, ACI-NA

Joel Bacon, AAAE

2:45pm – 3:15pm **AirportsUnited.com and Airports for the Future Update**

Speakers: Gwen Basarla, AAAE

Nathan Pick, ACI-NA

3:15pm – 3:30pm **Networking Break**

3:30pm – 4:15pm **Getting It Right: Civil Rights, DBE, and ACDBE**

Dolores Leyva, Federal Aviation Administration

4:15pm – 5:00pm **Sustainability Initiatives and Financial Impacts**

5:30pm – 6:30pm **Welcome Reception**

La Nouvelle Orleans West; The Hotel Monteleone

Monday, April 13, 2015

8:00am – 4:00pm **Registration**
Bienville; The Hotel Monteleone

8:00am – 8:45am **Continental Breakfast**
La Nouvelle Orleans West; The Hotel Monteleone

9:00am – 9:45am **FAA Presentation**

Speaker: Eddie Angeles, Federal Aviation Administration

9:45am – 10:30am **Forecasting the Numbers: The Economy and the Industry**

Speaker: Jeff Stanley, Ricondo and Associates, Inc.

As of 3/24/2015

follow us on
twitter #airports

- 10:30am – 11:00am **Networking/Refreshment Break**
Foyer; The Hotel Monteleone
- 11:00am – 11:45am **Commissioners Speak Panel**
- 11:45am – 12:30pm **Edge for Vets at Airports**
Speaker: Tom Murphy, Forham University
- 12:30pm – 2:00pm **Keynote Luncheon**
Speaker: General Wesley Clark, Chairman, Bill and Hillary Clinton National Airport
- 2:00pm – 2:45pm **The First Amendment at Airports**
Speaker: Bret Lobner, San Diego County Regional Airport Authority
- 2:45pm – 3:15pm **Networking/Refreshment Break**
Foyer; The Hotel Monteleone
- 3:15pm – 4:00pm **Cybersecurity, IT Challenges at Smaller Airports and Common Use Technology**
Speaker: Royce Holden, The Greater Asheville Regional Airport Authority

Tuesday, April 14, 2014

- 8:00am – 10:00am **Registration**
Bienville; The Hotel Monteleone
- 8:00am – 8:45am **Continental Breakfast**
La Nouvelle Orleans West; The Hotel Monteleone
- 8:45am – 10:15am **Airport Security and Transportation Security Administration: Year in Review**
Speaker: Chris Bidwell, ACI-NA
- 10:15am – 10:45am **Networking Break**
Foyer; The Hotel Monteleone
- 10:45am – 11:30am **ACI-NA Scholarship and Commissioners Committee Recruitment**
Speaker: Debbie Wright, Metropolitan Nashville Airport Authority and Shirley James, Savannah Airport Commission
- 11:30am – 11:45am **Closing**
- 11:45am – 12:30pm **Box Lunch**
Foyer; The Hotel Monteleone

4/12
Breakfast

4/12



Einstein Bagels
3225 North Harbor Drive
San Diego, CA

ORDER #541

Host: Cashier 2	04/12/2015
ORDER #541	9:01 AM
	10229
Coffee Rg	2.15
S.D.I.A. 10%	-0.22
Subtotal	1.93
Tax	0.15
ToGo Total	2.08
CASH	\$ 20.00
Change	\$ 17.92

Thank You !!!

--- Check Closed ---

PASSENGER'S RECEIPT
TAXICAB FARE

Telephone # (504) 466-2336

CAB COMPANY

1756

CPNC #

Date 4-12, 20 15

Amount of Fare \$ _____

Other Charges \$ _____

Total..... \$ 3.88

Driver's Name [Signature]

4/13

Breakfast \$7.22

Cafe Beignet
334 E Royal Street
Tel 504-524-5530

2

Host: 04/13/2015
2 4:38 PM

Order Type: Dine In

Beignets 3.99
Small Coffee 2.59

Subtotal 6.58
Tax 0.64

Dine In Total 7.22

AmEx 7.22
Auth:356519

Tip : _____

TOTAL : _____
TOTAL :

SIGNATURE : _____

--- Check Closed ---

4/13

Dinner \$35.18 - Brt's share

Muriel's Jackson Square
801 Chartres St.
New Orleans, La. 70116
www.Muriels.com

8

tbl 21/1 Chk 1218 Gst 5
Apr 13'15 07:28PM

1 Tea Iced 3.25
1 App Crepe - DH 0.00
1 Spinach & Apple 8.50
1 Grilled Fish 29.00
1 E-Bayoubaïsse-dH. 39.95 ✓
1 Veg. Plate 19.00
1 Crab Cake 16.00
~~_____~~
1 DH-Creme Brul 0.00 ✓

Subtotal 167.70
Tax 16.35
TOTAL DUE 184.05

For your convenience we are
providing the following
gratuity calculations:

15% is \$25.16
18% is \$30.19
20% is \$33.54

4/14

Bret's share \$ 49

CASH



Bourbon House

144 Bourbon Street
New Orleans, LA 70130
Call for Reservations:
(504) 522-0111

1958 Kandyce

101 CH3/1 Chk 9061 Gst 7
C*TABLE-3
Apr 14 '15 07:02PM

DINE IN

[REDACTED]

3 Crab n C Soup BQ	0.00
4 Romaine Salad	0.00
3 Pan Veal \$ 40	120.00 ✓
4 PAN FISH \$40	160.00
7 Pecan Pie	0.00

Food 280.00

[REDACTED]

Tax	33.49
AutoGratuity	68.70
Total	445.69

4/15
Breakfast-share ^{Brief's} # 21

Criollo
Hotel Monteleone
214 Royal St.
New Orleans, LA 70130
504-648-4447

5003 Kathy B.

Tbl 42/4 Chk 1792 Gst 1
Apr 15 '15 08:56AM

1 Parfait	7.00
1 Pork Sausage	5.00
1 Classic Benedict	16.00
1 Coffee	3.65

Food	31.65
Tax	3.08
Total	34.73

Tip 5.00

Total \$ 39.73

Room Number 989

Print Name

Kathy B.

Signature

Parties of 6 or more will
include a 20% Service Charge

4/15
Dinner
Bret's share \$49

COCHON



930 Tchoupitoulas Street
New Orleans, La 70130
(504)588-2123

359 Team 201

Tbl 20/2 Chk 5322 Gst 3
Apr 15 '15 07:34PM

DINE IN

1 [REDACTED] 0.00
1 ROAST 14.00
2 FISH 64.00
1 SHORT RIB 27.00
1 GRITS 7.00
1 MAC & CHEESE 7.00
2 COFFEE 8.00
Food 167.00
Beverage 8.00
Tax 16.87
Total 189.87

4/14
Dinner
Bret's share \$49

MR. B'S BISTRO
NEW ORLEANS, LA
0153 Table 105 #Party 3
TEAM14 T SvrCk: 3 18:03 04/16/15
Separate checks: 1-of-1

1 SPINACH SALAD	8.75
1 BISTRO SALAD/ALACARTE	8.75
1 APPS 1-1-1	12.50 ✓
1 GRILLED FISH	29.00
2 FILET	74.00
1 SOFTSHELL	37.00 ✓
1 BREAD PUDDING/ALACARTE	6.75 ✓
1 PECAN PIE/ALACARTE	8.00 ✓
1 COFFEE	2.85 ✓

Sub Total: 187.60

Tax : 18.29

Sub Total: 205.09

04/16 20:46 TOTAL: 205.89

*** THANK YOU ***

GIVE THE GIFT OF
TASTE 1 GIFT CARDS
AND COOKBOOKS
FROM MR B'S!

4/18
Lunch
Bret's share \$14

4/17
Taxi \$10

WELCOME TO ZATARAIN'S KITCHEN
Delaware North Travel Hospitality
Terminal B
504-463-5500

Tbl:92 Ref:463855
Jennifer 4/18/2015 1:49 pm
Chk:557477

Stella Draft	8.50
Roast Beef Po-boy	10.49
Louisiana Chickn Sal	8.99

SubTotal	27.98
State Tax	3.22
Total	31.20
Total Due	31.20

Questions / Comments
We're waiting to hear from you
Email us at:
fmoldoff@delawarenorth.com

Visit our website: www.zatarain.com

Like us@ [Facebook.com/Zatarains](https://www.facebook.com/Zatarains)

TAXI

AMERICAN TAXI
504-299-0386
CAB # 0048
DR ID 123
04/17/15 19:27
04/17/15 19:46
TRIP # 3594
DIST 5.47 mi
FARE \$ 16.50
EXTRAS \$ 3.00
TOTAL \$ 19.50
FOR COMPLIMENTS
OR CONCERNS
CALL TAXI BUREAU
AT 504-658-7176

Telephone # _____

CAB COMPANY

PASSENGER'S RECEIPT, TAXICAB FARE

Date Apr 18, 2015

Amount of Fare..... \$ _____

Other Charges..... \$ _____

Total..... \$ 38

Driver's Name [Signature]

Cab Number _____

4/18
Taxi
\$ 38

4/17
Dinner
Bret's share \$49

CARROLLTON MARKET
(000)000-0000
DINE-IN

CHECK #: 7123/1,2,3,4,24

Tab: 44 Server: Mark Guests: 4

3	OYSTERS GOODENOUGH	36.00	✓
1	PANZANELLA	13.00	
1	BURGER	34.00	✓
1	STEAK FRITES	30.00	
1	LAMB SADDLE	15.00	
[REDACTED]			
1	TURTLE PIE	8.00	✓
[REDACTED]			
[REDACTED]			
[REDACTED]			
[REDACTED]			
3	Coffee One	9.00	✓

SUB TOTAL	290.00
Gratuity	0.00
Sales Tax	26.10

TOTAL: 316.10

9:41:50 PM

4/17/2015

TRAVEL REQUESTS

THELLA F. BOWENS

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Thella F. Bowens Dept: Exec Office BU6

Position: Board Member President/CEO Gen. Counsel Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 5/25/15 PLANNED DATE OF DEPARTURE/RETURN: 8/27/15 / 9/3/15

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip-- continue on extra sheets of paper as necessary):

Destination: Panama

Purpose: ACI World Board & ACI Fund Board Meetings, in conjunction with ACI Latin America-Caribbean/World Annual General Assembly, Conference & Exhibition

Explanation: _____

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

- AIRFARE \$ 1350.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 150.00

B. LODGING

\$ 1250.00

C. MEALS

\$ 400.00

D. SEMINAR AND CONFERENCE FEES

\$ 900.00

E. ENTERTAINMENT (If applicable)

\$ _____

F. OTHER INCIDENTAL EXPENSES

\$ 50.00

TOTAL PROJECTED TRAVEL EXPENSE

\$ 4100.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Thella F. Bowens

Date: 28 May 2015

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____

Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)
by the Executive Committee at its _____ meeting.
(Leave blank and we will insert the meeting date.)

BRET LOBNER

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Breton K. Lobner Dept: 15
Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 5/27/15 PLANNED DATE OF DEPARTURE/RETURN: 7/9/15 / 7/10/2015

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

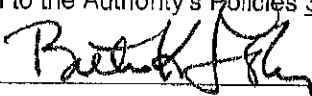
Destination: Chicago, IL Purpose: 2015 Legal Steering Group Meeting
Explanation: Meeting of ACI-NA Legal Affairs Steering Group

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

• AIRFARE	\$	<u>560.00</u>
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$	<u> </u>
B. LODGING	\$	<u>500.00</u>
C. MEALS	\$	<u>100.00</u>
D. SEMINAR AND CONFERENCE FEES	\$	<u> </u>
E. ENTERTAINMENT (If applicable)	\$	<u> </u>
F. OTHER INCIDENTAL EXPENSES	\$	<u> </u>
TOTAL PROJECTED TRAVEL EXPENSE	\$	<u> </u>

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 5-28-15

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)
by the Executive Committee at its _____ meeting.
(Leave blank and we will insert the meeting date.)