



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.

9

Meeting Date: JULY 7, 2011

Subject:

Approve and Authorize the President/CEO and Vice President of Administration as the Authorized Agents to Engage with the California Emergency Management Agency ("Cal EMA") and the Federal Emergency Management Agency ("FEMA") to Apply for Financial Assistance

Recommendation:

Adopt Resolution No. 2011-0074, designating the President/CEO and Vice President of Administration as Authorized Agents and authorizing them to execute and file on behalf of the Airport Authority an application with the Office of Emergency Services for the purpose of obtaining certain financial assistance under the California Disaster Assistance Act through the California Emergency Management Agency ("Cal EMA") and the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988 through the Federal Emergency Management Agency ("FEMA").

Background/Justification:

San Diego's December 2010 rain storms resulted in President Obama declaring a major disaster for 11 California Counties, including San Diego County. The Green Build construction site suffered property damage and delays to the terminal foundation footings and baggage handling system tunnels which were under construction and exposed to the elements during the time period of the rains.

With the Presidential proclamation, state and federal funds may be available for a portion of the property damage. The Airport Authority is in the process of verifying eligibility and applying for financial assistance.

One of the requirements to proceed with the application is that the governing body of the Airport Authority adopts a resolution specifically designating an Authorized Agent(s) to engage with Cal EMA and FEMA during the grant application process (Exhibit A).

Fiscal Impact:

Potential funding - \$100,000.

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Environmental Review:

- A. This action is not a project that would have a significant effect on the environment as defined by the California Environmental Act (CEQA), as amended. 14 Cal. Code Regs. Section 15378. This action is not a "project" subject to CEQA, Cal. Pub. Res. Code 21065.

- B. This action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code Section 30106.

Equal Opportunity Program:

Not Applicable.

Prepared by:

JEFFREY WOODSON
VICE PRESIDENT, ADMINISTRATION

EXHIBIT A

EMERGENCY SERVICES

OES ID # _____

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE _____ OF THE _____
(Governing Body) (Name of Applicant)

THAT _____, OR
(Title of Authorized Agent)

_____, OR
(Title of Authorized Agent)

(Title of Authorized Agent)

is hereby authorized to execute for and in behalf of the _____, a public entity
(Name of Applicant)

established under the laws of the State of California, this application and to file it in the Office of Emergency Services for the purpose of obtaining certain federal financial assistance under P.L. 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the _____, a public entity established under the laws of the State of California,
(Name of Applicant)

hereby authorizes its agent(s) to provide to the State Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

This is a universal resolution and is effective for all open and future disasters.

This is a disaster specific resolution and is effective for only disaster number(s) _____.

Passed and approved this _____ day of _____, 20_____

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, _____, duly appointed and _____ of
(Name) (Title)

_____, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

resolution passed and approved by the _____ of the _____
(Governing body) (Name of Applicant)

on the _____ day of _____, 20_____.

(Signature)

(Title)

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OES Form 130 Instructions

When completing the OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the individual or group responsible for appointing and approving the Authorized Agents. Examples include: Board of Directors, City Council, Board of Supervisors, etc.

Name of Applicant: This is the official name of the agency, city, county, or state organization that has applied for the grant. Examples include: Sacramento Public Water Works; City of Sacramento; Sacramento County; or California Highway Patrol.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with FEMA and OES regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If Titles Only is the chosen method, this document should be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency (e.g.: City clerk, the Authorized Agent, Secretary to the Director, etc.) and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names and titles of the Authorized Agents should be listed. This will require a new OES Form 130 if any of the Authorized Agents are replaced or leave the position listed on the document.

Governing Body Representative: These are the names and titles of the approving board members. Examples would include Chairman of the Board, Director, Superintendent, etc. These typically will not be the Authorized Agent.

Check Boxes: Select either Universal (this resolution applies to all open and future disasters) or Disaster Specific (this resolution applies only to the specified disasters. If Disaster specific, fill in the blank with the disaster numbers for which this resolution applies.

Certification Section:

Name and Title: This is the individual that was in attendance and recorded the resolution creation and approval. Examples will include City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person should not be one of the Authorized Agents to eliminate any concerns with possible "Self Certification."

RESOLUTION NO. 2011-0074

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, DESIGNATING THE PRESIDENT/CEO AND VICE PRESIDENT OF ADMINISTRATION AS AUTHORIZED AGENTS AND AUTHORIZING THEM TO EXECUTE AND FILE ON BEHALF OF THE AIRPORT AUTHORITY AN APPLICATION WITH THE OFFICE OF EMERGENCY SERVICES FOR THE PURPOSE OF OBTAINING CERTAIN FINANCIAL ASSISTANCE UNDER THE CALIFORNIA DISASTER ASSISTANCE ACT THROUGH THE CALIFORNIA EMERGENCY MANAGEMENT AGENCY ("CAL EMA") AND THE ROBERT T. STAFFORD DISASTER RELIEF AND EMERGENCY ASSISTANCE ACT OF 1988 THROUGH THE FEDERAL EMERGENCY MANAGEMENT AGENCY ("FEMA")

WHEREAS, the Green Build construction site suffered property damage and delays to the terminal foundation footings and baggage handling system tunnels which were under construction and exposed to the elements during the time period of the December 2010 rains; and

WHEREAS, President Obama declared a major disaster for 11 California counties, including San Diego County; and

WHEREAS, the Presidential proclamation may make state and federal funds available for the uninsured portion of the property damage; and

WHEREAS, the Airport Authority is in the process of verifying eligibility and applying for financial assistance; and

WHEREAS, the Office of Emergency Services requires the governing body of the Airport Authority adopt a resolution specifically designating an Authorized Agent(s) to engage with Cal EMA and FEMA for the grant application process.

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NOW, THEREFORE, BE IT RESOLVED, that the Board hereby DESIGNATES the President/CEO and Vice President of Administration as Authorized Agents and AUTHORIZES them to execute and file on behalf of the Airport Authority an application with the Office of Emergency Services for the purpose of obtaining certain financial assistance under the California Disaster Assistance Act through the California Emergency Management Agency ("Cal EMA") and the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988 through the Federal Emergency Management Agency ("FEMA").

BE IT FURTHER RESOLVED, that this Board action is not a "project" as defined by the California Environmental Quality Act (CEQA), Pub. Res. Code Section 21065; and is not a "development" as defined by the California Coastal Act Pub. Res. Code Section 30106.

PASSED, ADOPTED AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of July, 2011 by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON LOBNER
GENERAL COUNSEL

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