

Revised 4/29/13



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
2

Meeting Date: **MAY 2, 2013**

Subject:

Acceptance of Board and Committee Members' Written Reports on Their Attendance at Approved Meetings and Pre-Approval of Attendance at other Meetings not Covered by the Current Resolution

Recommendation:

Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

Background/Justification:

Authority Policy 1.10 defines a "day of service" for Board Member compensation and outlines the requirements for Board Member attendance at meetings.

Pursuant to Authority Policy 1.10, Board Members are required to deliver to the Board a written report regarding their participation in meetings for which they are compensated. Their report is to be delivered at the next Board meeting following the specific meeting and/or training attended. The reports (Attachment A) were reviewed pursuant to Authority Policy 1.10 Section 5 (g), which defines a "day of service". The reports were also reviewed pursuant to Board Resolution No. 2009-0149R, which granted approval of Board Member representation for attending events and meetings.

The attached reports are being presented to comply with the requirements of Policy 1.10 and the Authority Act.

The Board is also being requested to pre-approve Board Member attendance at briefings by representatives of a local police department or a state or federal governmental agency regarding safety, security, immigration or customs affecting San Diego International Airport.

Fiscal Impact:

Board and Committee Member Compensation is included in the FY 2013 Budget.

000017

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. Section 15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code Section 21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act, Pub. Res. Code Section 30106.

Equal Opportunity Program:

Not applicable.

Prepared by:

TONY RUSSELL
DIRECTOR, CORPORATE SERVICES/AUTHORITY CLERK

DAVID ALVAREZ

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary

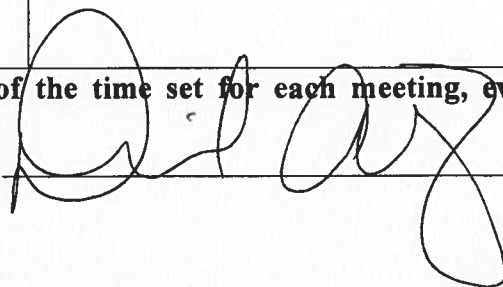
Period Covered: April 2013

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0007. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

| BOARD MEMBER NAME: (Please print) | | DATE OF THIS REPORT: |
|--|--|---|
| David Alvarez | | April 22, 2013 |
| TYPE OF MEETING | DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING | SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING |
| <input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: April 4, 2013 Time: 9AM Location: SDCAA | Board Meeting |
| <input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: April 22, 2013 Time: 9AM Location: SDCAA | Finance Committee |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: _____



GREG COX

SDCRAA

APR 22 2013

Corporate Services

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

Board Member Event/Meeting/Training Report Summary

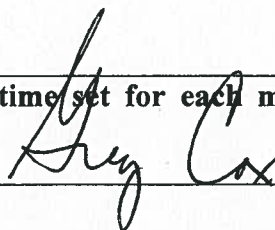
Period Covered: April 1-30, 2013

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

| BOARD MEMBER NAME: (Please print) | | DATE OF THIS REPORT: |
|---|---|---|
| GREG COX | | APRIL 22, 2013 |
| TYPE OF MEETING | DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING | SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: <u>APRIL 4, 2013</u> Time: <u>9 am</u> Location: <u>SDCRAA</u> | <u>BOARD / ALUC MEETING</u> |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: <u>APRIL 22, 2013</u> Time: <u>9 am</u> Location: <u>SDCRAA</u> | <u>EXECUTIVE / FINANCE COMMITTEE MEETING</u> |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: _____



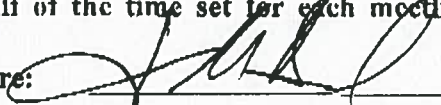
JIM DESMOND

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary
 Period Covered: April 2013

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

| BOARD MEMBER NAME | | DATE OF THIS REPORT |
|--|--|---|
| Jim Desmond | | 4/23/13 |
| TYPE OF MEETING | DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING | SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING |
| <input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: 4/4/13 Time: 9am Location: SDIA | Board Meeting |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

ROBERT GLEASON

APR 29 2013

Corporate Services

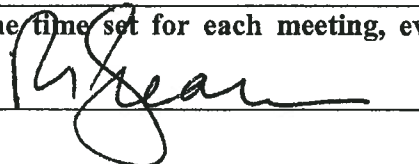
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary
 Period Covered: APRIL 2013

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

| BOARD MEMBER NAME: (Please print) | | DATE OF THIS REPORT: |
|--|--|---|
| ROBERT H. GLEASON | | April 26, 2013 |
| TYPE OF MEETING | DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING | SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2009-0149R | Date: February 26, 2013 Time: 7:45 am Location: WTC offices | WTCSO Executive Committee meeting |
| <input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: April 4, 2013 Time: 9:00 am Location: SDCRAA offices | ALUC / Board meeting |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2009-0149R | Date: April 5, 2013 Time: 7:30 am Location: The SD LGBT Center | Provide presentation on SDCRAA & SDIA at community breakfast services |
| <input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: April 15, 2013 Time: all day Location: Biloxi, MS | ACI-NA Airport Board Members & Commissioners Conference |
| <input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: April 16, 2013 Time: all day Location: Biloxi, MS | ACI-NA Airport Board Members & Commissioners Conference |
| <input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: April 22, 2013 Time: 9:00 am Location: SDCRAA offices | Executive/Finance Committee meeting |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2009-0149R | Date: April 23, 2013 Time: 7:45 am Location: WTC offices | WTCSO Executive Committee meeting |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: _____



LLOYD HUBBS

APR 22 2013

Corporate Services

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary

Period Covered: April 2013

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

| BOARD MEMBER NAME: (Please print) | | DATE OF THIS REPORT: |
|--|---|---|
| LLOYD HUBBS | | 4-22-2013 |
| TYPE OF MEETING | DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING | SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING |
| <input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: April 4, 2013 Time: 9:00 Location: BOARD RM | Board Mtg. |
| <input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: April 22, 2013 Time: 9:00 Location: Ed Rm | Finance Comm |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

PAUL ROBINSON

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary

Period Covered: 4/30/13

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| BOARD MEMBER NAME: (Please print) | | DATE OF THIS REPORT: |
|--|--|--|
| TYPE OF MEETING | DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING | SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING |
| <input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: <u>4/4/13</u> Time: <u>9:00 - 1:00 p.m.</u> Location: <u>SDCRAA Bd. Rm</u> | <u>SDCRAA Bd. / ALUC Mtg.</u> |
| <input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: <u>4/22/13</u> Time: <u>9:00 - 10:15</u> Location: <u>SDCRAA Bd. Rm</u> | <u>SDCRAA Ex. / Finan Coma Mtgs.</u> |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: Paul B. Robinson

MARY SESSOM

APR 04 2013

Corporate Services

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary**

Period Covered: March 1 -

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

| BOARD MEMBER NAME: (Please print) | | DATE OF THIS REPORT: |
|--|--|--|
| Mary T Sessom | | 3/31/2013 |
| TYPE OF MEETING | DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING | SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING |
| <input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: 3/1/2013 Time: 12:30 Location: commuter terminal | Retreat |
| <input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: 3/2/2013 Time: 8:00 am Location: commuter terminal | Retreat |
| <input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: 3/7/2013 Time: 9:00 am Location: board room | board meeting |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: 3/21/2013 Time: 9:00 am Location: board meeting | Finance Committee and Special board meeting |
| <input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: 3/23/2013 Time: 6 pm Location: Coronado | Coronado Chamber of Commerce Salute to the Military |
| <input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: 3/27/2013 Time: 7:00 am Location: Admiral Kidd | SDMAC |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |
| <input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R | Date: Time: Location: | |

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: Mary T Sessom

TOM SMISEK

SDCRAA

APR 25 2013

Corporate Services

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary
 Period Covered: APRIL 1-30, 2013

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0007. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

| BOARD MEMBER NAME: (Please print) | | DATE OF THIS REPORT |
|--|--|---|
| TOM SMISEK | | APRIL 25, 2013 |
| TYPE OF MEETING | DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING | SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING |
| X Brown Act Pre-approved Res. 2009-0149R | Date: 4-4-2013 Time: 9:00 AM Location: SDIA | SDCRAA BOARD MEETING |
| X Brown Act Pre-approved Res. 2009-0149R | Date: 4-5-2013 Time: 9:00 AM Location: SANDAG | SANDAG TRANSPORTATION COMMITTEE MEETING. SDCRAA REPRESENTATIVE |
| X Brown Act Pre-approved Res. 2009-0149R | Date: 4-19-2013 Time: 9:00 AM Location: SANDAG | SANDAG TRANSPORTATION COMMITTEE MEETING SDCRAA REPRESENTATIVE |
| X Brown Act Pre-approved Res. 2009-0149R | Date: 4-22-2013 Time: 9:00 AM Location: SDIA | SDCRAA EXECUTIVE/FINANCE COMMITTEES MEETINGS |
| Brown Act Pre-approved Res. 2009-0149R | Date: Time: Location: | |
| Brown Act Pre-approved Res. 2009-0149R | Date: Time: Location: | |
| Brown Act Pre-approved Res. 2009-0149R | Date: Time: Location: | |
| Brown Act Pre-approved Res. 2009-0149R | Date: Time: Location: | |
| Brown Act Pre-approved Res. 2009-0149R | Date: Time: Location: | |

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: Tom Smisek