

**Revised 2/11/13**



**SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY  
STAFF REPORT**

**Item No.  
5**

Meeting Date: **FEBRUARY 14, 2013**

**Subject:**

**Appointments to Board Committees, Liaison Positions, Other Representative and Alternate Positions**

**Recommendation:**

Adopt Resolution No. 2013-0009, making appointments to Board committees, liaison positions, the SANDAG Transportation Committee, and the World Trade Center Board.

**Background/Justification:**

Authority Policy 1.20 establishes a policy for the formation of committees of and for the Board. Authority Policy 1.50 (5)(c), "Standing Board Committees", establishes four Board standing committees.

Pursuant to California Code Regulation Section 18705.5, *Materiality Standard: Economic Interest in Personal Finances*, the Authority is now required to post on its website, an F.P.P.C. Form 806 (See Exhibit A), listing all paid appointed positions on boards, committees, or commissions of a public agency, prior to the appointments being made.

Pursuant to Authority Policy 1.50(5)(b), the Board must appoint a representative to the San Diego Association of Governments (SANDAG) Transportation Committee. The Board additionally appoints a representative and alternate to the World Trade Center Board.

Most committee terms are due to expire in February 2013. It is recommended that the Board appoint or re-appoint members to the Board's committees, liaisons positions, and representatives and alternates to the SANDAG Transportation Committee, and the World Trade Center Board for one-year terms.

The responsibilities of the SANDAG Transportation Committee and World Trade Center Board are as follows:

**SANDAG Transportation Committee** - The Transportation Committee advises the SANDAG Board of Directors on major policy-level matters related to transportation. This Committee assists in the preparation of the Regional Transportation Plan (RTP) and other regional transportation planning and programming efforts. It provides oversight for the major highway, transit, regional arterial, and regional bikeway projects funded under the Regional Transportation Improvement Program, including the *TransNet* Program of Projects. Areas of interest include project schedules, costs, and scope.

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World Trade Center – The San Diego World Trade Center was established in 1994 to serve the growing needs of San Diego businesses, and is an international business organization licensed by the World Trade Center Association in New York, WTCA. Members include businesses or organizations involved in world trade. The World Trade Center San Diego is a private-public partnership, with the City of San Diego, the San Diego Unified Port District and the San Diego County Regional Airport Authority co-holding the license to operate.

**Fiscal Impact:**

Legislation limits compensation for Board Members to \$200 per day of service, with a maximum of eight (8) days per month. Compensation for attendance at meetings is included in the FY 2013-2014 Budget.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Pub. Res. Code §30106.

**Equal Opportunity Program:**

Not Applicable.

**Prepared by:**

TONY RUSSELL  
DIRECTOR, CORPORATE SERVICES/AUTHORITY CLERK

**Agency Report of:  
Public Official Appointments**

**Exhibit A  
A Public Document**

<b>1. Agency Name</b> San Diego County Regional Airport Authority			<b>California Form</b>	<b>806</b>	
Division, Department, or Region (If Applicable)			For Official Use Only		
Designated Agency Contact (Name, Title) Tony R. Russell, Director, Corporate Services/Authority Clerk					
Area Code/Phone Number 619/400-2550	E-mail trussell@san.org	Page <u>1</u> of <u>2</u>	Date Posted: <u>2/8/13</u> <small>(Month, Day, Year)</small>		

**2. Appointments**

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
See Attached	▶ Name <u>Boland, Bruce R.</u> <small>(Last, First)</small>  Alternate, if any <u>See Attached</u> <small>(Last, First)</small>	▶ <u>2 / 14 / 13</u> <small>Appt Date</small>  <u>1 Year</u> <small>Length of Term</small>	Per Day of Service \$200.00 ▶ Per Meeting: \$ _____  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>\$19,200</u> <small>Other</small>
See Attached	▶ Name <u>Cox, Greg</u> <small>(Last, First)</small>  Alternate, if any <u>See Attached</u> <small>(Last, First)</small>	▶ <u>2 / 14 / 13</u> <small>Appt Date</small>  <u>1 Year</u> <small>Length of Term</small>	Per Day of Service \$200.00 ▶ Per Meeting: \$ _____  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>\$19,200</u> <small>Other</small>
See Attached	▶ Name <u>Desmond, Jim</u> <small>(Last, First)</small>  Alternate, if any <u>See Attached</u> <small>(Last, First)</small>	▶ <u>2 / 14 / 13</u> <small>Appt Date</small>  <u>1 Year</u> <small>Length of Term</small>	Per Day of Service \$200.00 ▶ Per Meeting: \$ _____  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>\$19,200</u> <small>Other</small>
See Attached	▶ Name <u>Gleason, Robert H.</u> <small>(Last, First)</small>  Alternate, if any <u>See Attached</u> <small>(Last, First)</small>	▶ <u>2 / 14 / 13</u> <small>Appt Date</small>  <u>1 Year</u> <small>Length of Term</small>	Per Day of Service \$200.00 ▶ Per Meeting: \$ _____  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>\$19,200</u> <small>Other</small>

**3. Verification**

I have read and understand FPPC Regulation 18705.5. I have verified that the appointment and information identified above is true to the best of my information and belief.

\_\_\_\_\_  
Signature of Agency Head or Designee                      Print Name                      Title                      (Month, Day, Year)

Comment: \_\_\_\_\_

**Agency Report of:  
Public Official Appointments  
Continuation Sheet**

**1. Agency Name**  
San Diego County Regional Airport Authority

**Date Posted:** 2/8/13  
*(Month, Day, Year)*

**2. Appointments**

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
See Attached	<p>▶ Name <u>Hubbs, Lloyd</u> <i>(Last, First)</i></p> <p>Alternate, if any <u>See Attached</u> <i>(Last, First)</i></p>	<p>▶ <u>2 / 14 / 13</u> <i>Appt Date</i></p> <p>▶ <u>1 Year</u> <i>Length of Term</i></p>	<p>Per Day of Service <u>\$200.00</u></p> <p>▶ Per Meeting: \$ _____</p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000    <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000    <input checked="" type="checkbox"/> <u>\$19,200</u> <i>Other</i></p>
See Attached	<p>▶ Name <u>Robinson, Paul</u> <i>(Last, First)</i></p> <p>Alternate, if any <u>See Attached</u> <i>(Last, First)</i></p>	<p>▶ <u>2 / 14 / 13</u> <i>Appt Date</i></p> <p>▶ <u>1 Year</u> <i>Length of Term</i></p>	<p>Per Day of Service <u>\$200.00</u></p> <p>▶ Per Meeting: \$ _____</p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000    <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000    <input checked="" type="checkbox"/> <u>\$19,200</u> <i>Other</i></p>
See Attached	<p>▶ Name <u>Smisek, Tom</u> <i>(Last, First)</i></p> <p>Alternate, if any <u>See Attached</u> <i>(Last, First)</i></p>	<p>▶ <u>2 / 14 / 13</u> <i>Appt Date</i></p> <p>▶ <u>1 Year</u> <i>Length of Term</i></p>	<p>Per Day of Service <u>\$200.00</u></p> <p>▶ Per Meeting: \$ _____</p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000    <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000    <input checked="" type="checkbox"/> <u>\$19,200</u> <i>Other</i></p>
	<p>▶ Name <u>Alvarez, David</u> <i>(Last, First)</i></p> <p>Alternate, if any <u>See Attached</u> <i>(Last, First)</i></p>	<p>▶ <u>2 / 14 / 13</u> <i>Appt Date</i></p> <p>▶ <u>1 Year</u> <i>Length of Term</i></p>	<p>Per Day of Service <u>\$200.00</u></p> <p>▶ Per Meeting: \$ _____</p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000    <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000    <input checked="" type="checkbox"/> <u>\$19,200</u> <i>Other</i></p>
	<p>▶ Name <u>Sessom, Mary</u> <i>(Last, First)</i></p> <p>Alternate, if any <u>See Attached</u> <i>(Last, First)</i></p>	<p>▶ <u>2 / 14 / 13</u> <i>Appt Date</i></p> <p>▶ <u>1 Year</u> <i>Length of Term</i></p>	<p>Per Day of Service <u>\$200.00</u></p> <p>▶ Per Meeting: \$ _____</p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000    <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000    <input checked="" type="checkbox"/> <u>\$19,200</u> <i>Other</i></p>
	<p>▶ Name _____ <i>(Last, First)</i></p> <p>Alternate, if any _____ <i>(Last, First)</i></p>	<p>▶ _____ <i>Appt Date</i></p> <p>▶ _____ <i>Length of Term</i></p>	<p>▶ Per Meeting: \$ _____</p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000    <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000    <input type="checkbox"/> _____ <i>Other</i></p>

# Agency Report of: Public Official Appointments

## Background

This form is used to report additional compensation that officials receive when appointing themselves to positions on committees, boards or commissions of a public agency, special district, and joint powers agency or authority. For example, a city councilmember may be appointed to serve as the city's representative on a joint powers insurance authority or a metropolitan planning organization or mayor. (Regulation 18705.5, amended 03.2012)

Each agency must post on its website a single Form 806 which lists all the paid appointed positions. When there is a change in compensation or a new appointment, the Form 806 is updated to reflect the change. The form must be updated promptly as changes occur.

## Initial Agency Posting

As soon as possible, each agency should prepare a Form 806 identifying all of the current paid appointments to other governmental agencies. Thereafter, the form may be amended to include the future appointments.

## Instructions

This form must be posted prior to a vote (or consent item) to appoint a governing board member to a paid position on another agency.

## Part 1. Agency Identification

Identify the agency name and information on who should be contacted for information.

## Part 2. Appointments

Identify the name of the other agency, board or commission. List the name of the official, and an alternate, if any.

List the appointment date and the length of term the agency official will serve. Disclose the stipend provided per meeting and the estimated annual payment. The annual salary is an estimate as it will likely vary depending on the number of meetings. It is not necessary to revise the estimate at the end of the calendar year.

## Part 3. Verification

The agency head or his/her designee must sign the verification.

## Frequently Asked Questions (FAQs)

1. When does an agency need to complete the Form 806?

A Form 806 is required when an agency's board members vote on an appointment for a board member to serve on another governmental agency and pay is provided.

2. The city council votes to serve as the city's housing authority, a separate entity. Will the Form 806 be required?

If the council members receive an additional compensation for serving on the housing authority, the Form 806 is required. If there is no payment, the Form 806 is not required.

3. Are appointments made by a governing board to appoint one of its members to serve as an officer of that board for additional pay (e.g. mayor) required to be disclosed on Form 806?

Yes. Regulation 18705.5 permits voting on your own appointment to position of mayor as well as other boards and commissions so long as proper disclosure on the Form 806 is made. This exception and disclosure apply to agencies with governing boards that are elected or appointed.

4. In determining the salary, must the agency include mileage reimbursements, travel payments, health benefits, and other compensation?

No. The FPPC regulation only requires the reporting of the stipend or salary.

5. Which agency must post the Form 806?

The agency that is voting to appoint a public official must post the Form 806 on its website. The agency that the official will serve as a member is not required to post the Form 806. The form is not sent to the FPPC.

6. When must the Form 806 be amended?

The Form 806 should be amended promptly upon any of the following circumstances: (1) the number of scheduled meetings is changed, (2) there is a change in the compensation paid to the members, or (3) there is a change in membership on the board or commission.

7. When a body meets irregularly, how should the annual compensation be estimated?

The agency should estimate compensation using the highest number of meetings.

8. In 2013 our agency will have a new appointment to a new agency. How is the Form 806 updated?

Before the agency votes on the appointment, the agency should update the Form 806 and identify the other governmental entity's name. If known, also include other information such as the number of meetings and stipend. As long as that information is posted prior to a vote of the governing board on an appointment, the agency is in compliance with Regulation 18705.5. Following the vote, the agency must update the form to identify the individual that will serve.

## Privacy Information Notice

Information requested by the FPPC is used to administer and enforce the Political Reform Act. Failure to provide information may be a violation subject to penalties. All reports are public records available for inspection and reproduction. Direct questions to FPPC's General Counsel, Fair Political Practices Commission, 428 J Street, Ste. 620, Sacramento, CA 95814.

## San Diego County Regional Airport Authority Board Committee, Liaison and Representative Appointments

### STANDING COMMITTEES

<b>Executive Committee</b>		
<i>Hold Monthly Meetings</i>		
Name	Appointment	Term Expiration
Robert H. Gleason (Chair)	February 2012	
Paul Robinson (Vice Chair)	February 2013	February 2014
Tom Smisek	February 2013	February 2014
<b>Finance Committee</b>		
Greg Cox (Chair)	February 2013	February 2014
Paul Robinson (Vice Chair)	February 2013	February 2014
David Alvarez	February 2013	February 2014
Lloyd Hubbs	February 2013	February 2014
Mary Sessom	February 2013	February 2014
<b>Audit Committee</b>		
<i>Hold Quarterly Meetings</i>		
Name	Appointed	Term Expiration
Tom Smisek (Chair)	February 2013	February 2014
Lloyd Hubbs (Vice Chair)	February 2013	February 2014
Robert H. Gleason	February 2013	February 2014
Mary Sessom	February 2013	February 2014
Andrew Hollingworth*	September 2011	June 2013
Jack Van Sambeek*	February 2012	June 2015
Don Tarte*	July 2011	June 2014
<small>*Public Members Added Pursuant to SB 10</small>		
<b>Executive Personnel and Compensation Committee</b>		
<i>Hold Quarterly Meetings</i>		
Name	Appointed	Term Expiration
Jim Desmond (Chair)	February 2013	February 2014
Bruce Boland (Vice Chair)	February 2013	February 2014
Greg Cox	February 2013	February 2014
Lloyd Hubbs	February 2013	February 2014
Tom Smisek	February 2013	February 2014
<b>Capital Improvement Program Oversight Committee</b>		
<i>Hold Quarterly Meetings</i>		
Name	Appointed	Term Expiration
Bruce Boland (Chair)	February 2013	February 2014
Lloyd Hubbs (Vice Chair)	February 2013	February 2014
David Alvarez	February 2013	February 2014
Robert Gleason	February 2013	February 2014
Paul Robinson	February 2013	February 2014

## REPRESENTATIVES (EXTERNAL)

SANDAG Transportation Committee		
Name	Appointed	Term Expiration
Tom Smisek (Primary)	February 2013	February 2014
Lloyd Hubbs (Alternate)	February 2013	February 2014
World Trade Center		
Name	Appointed	Term Expiration
Robert Gleason (Primary)	February 2013	February 2014
David Alvarez (Alternate)	February 2013	February 2014

## REPRESENTATIVES (INTERNAL)

Authority Advisory Committee		
Name	Appointed	Term Expiration
Tom Smisek	February 2013	February 2014
Art Advisory Committee		
Name	Appointed	Term Expiration
Robert Gleason	June 2010	June 2013

## LIAISONS

Military Affairs		
Name	Appointed	Term Expiration
Bruce Boland (Primary)	February 2013	February 2014
Port		
Name	Appointed	Term Expiration
Robert Gleason (Primary)	February 2013	February 2014
Bruce Boland (Alternate)	February 2013	February 2014
Greg Cox (Alternate)	February 2013	February 2014
Tom Smisek (Alternate)	February 2013	February 2014
Caltrans		
Name		
Laurie Berman		
Inter-Governmental Affairs		
Name	Appointed	Term Expiration
Greg Cox	February 2013	February 2014
Airport Land Use Compatibility Plan for San Diego International Airport		
Name	Appointed	Term Expiration
Paul Robinson	February 2012	February 2013

RESOLUTION NO. 2013-0009

A RESOLUTION OF THE BOARD OF THE  
SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY MAKING APPOINTMENTS TO BOARD  
COMMITTEES, LIAISON POSITIONS, THE SANDAG  
TRANSPORTATION COMMITTEE, AND THE  
WORLD TRADE CENTER BOARD

WHEREAS, Authority Policy Section 1.20 establishes a policy for the formation of committees of and for the Board and Authority Policy Section 1.50 (5)(c) establishes certain Board committees; and

WHEREAS, the Board wishes to appoint or re-appoint members to Board committees, liaison positions, and representatives and alternates to the SANDAG Transportation Committee and the San Diego World Trade Center Board; and

WHEREAS, Pursuant to California Code Regulation Section 18705.5, *Materiality Standard: Economic Interest in Personal Finances*, the Authority is now required to post on its website, F.P.P.C. Form 806, listing all the paid appointed positions on boards, committees, or commissions of a public agency; and

WHEREAS, in accordance with the requirements of the California Code of Regulations §18705.5, F.P.P.C. Form 806 outlining the appointments to boards, commissions, and committees, was posted on the Authority website with the staff report.

NOW, THEREFORE, BE IT RESOLVED THAT the Board hereby approves the appointments listed in "Attachment A" to the Board's standing committees, liaison positions, and representatives and alternates to the SANDAG Transportation Committee and the World Trade Center Board; and

BE IT FURTHER RESOLVED THAT the Board finds that this Board action is not a "project" as defined by the California Environmental Quality Act (CEQA), Pub. Res. Code §21065; and is not a "development" as defined by the California Coastal Act, Pub. Res. Code §30106.



PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a special meeting this 14<sup>th</sup> day of February, 2013, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, CORPORATE SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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BRETON K. LOBNER  
GENERAL COUNSEL

## San Diego County Regional Airport Authority Board Committee, Liaison and Representative Appointments

### STANDING COMMITTEES

<b>Executive Committee</b>		
<i>Hold Monthly Meetings</i>		
Name	Appointment	Term Expiration
Robert H. Gleason (Chair)	February 2012	
Paul Robinson (Vice Chair)	February 2013	February 2014
Tom Smisek	February 2013	February 2014
<b>Finance Committee</b>		
Greg Cox (Chair)	February 2013	February 2014
Paul Robinson (Vice Chair)	February 2013	February 2014
David Alvarez	February 2013	February 2014
Lloyd Hubbs	February 2013	February 2014
Mary Sessom	February 2013	February 2014
<b>Audit Committee</b>		
<i>Hold Quarterly Meetings</i>		
Name	Appointed	Term Expiration
Tom Smisek (Chair)	February 2013	February 2014
Lloyd Hubbs (Vice Chair)	February 2013	February 2014
Robert H. Gleason	February 2013	February 2014
Mary Sessom	February 2013	February 2014
Andrew Hollingworth*	September 2011	June 2013
Jack Van Sambeek*	February 2012	June 2015
Don Tarte*	July 2011	June 2014
<small>*Public Members Added Pursuant to SB 10</small>		
<b>Executive Personnel and Compensation Committee</b>		
<i>Hold Quarterly Meetings</i>		
Name	Appointed	Term Expiration
Jim Desmond (Chair)	February 2013	February 2014
Bruce Boland (Vice Chair)	February 2013	February 2014
Greg Cox	February 2013	February 2014
Lloyd Hubbs	February 2013	February 2014
Tom Smisek	February 2013	February 2014
<b>Capital Improvement Program Oversight Committee</b>		
<i>Hold Quarterly Meetings</i>		
Name	Appointed	Term Expiration
Bruce Boland (Chair)	February 2013	February 2014
Lloyd Hubbs (Vice Chair)	February 2013	February 2014
David Alvarez	February 2013	February 2014
Robert Gleason	February 2013	February 2014
Paul Robinson	February 2013	February 2014

## REPRESENTATIVES (EXTERNAL)

SANDAG Transportation Committee		
Name	Appointed	Term Expiration
Tom Smisek (Primary)	February 2013	February 2014
Lloyd Hubbs (Alternate)	February 2013	February 2014
World Trade Center		
Name	Appointed	Term Expiration
Robert Gleason (Primary)	February 2013	February 2014
David Alvarez (Alternate)	February 2013	February 2014

## REPRESENTATIVES (INTERNAL)

Authority Advisory Committee		
Name	Appointed	Term Expiration
Tom Smisek	February 2013	February 2014
Art Advisory Committee		
Name	Appointed	Term Expiration
Robert Gleason	June 2010	June 2013

## LIAISONS

Military Affairs		
Name	Appointed	Term Expiration
Bruce Boland (Primary)	February 2013	February 2014
Port		
Name	Appointed	Term Expiration
Robert Gleason (Primary)	February 2013	February 2014
Bruce Boland (Alternate)	February 2013	February 2014
Greg Cox (Alternate)	February 2013	February 2014
Tom Smisek (Alternate)	February 2013	February 2014
Caltrans		
Name		
Laurie Berman		
Inter-Governmental Affairs		
Name	Appointed	Term Expiration
Greg Cox	February 2013	February 2014
Airport Land Use Compatibility Plan for San Diego International Airport		
Name	Appointed	Term Expiration
Paul Robinson	February 2012	February 2013