

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY



BOARD MEMBERS

DAVID ALVAREZ
LAURIE BERMAN*
BRUCE R. BOLAND
GREG COX
JIM DESMOND
COL. JOHN FARNAM*
ROBERT H. GLEASON
LLOYD B. HUBBS
ERAINA ORTEGA*
PAUL ROBINSON
MARY SESSOM
TOM SMSEK

* EX OFFICIO BOARD MEMBERS

PRESIDENT/CEO
THELLA F. BOWENS

SPECIAL BOARD

AGENDA

Monday, January 6, 2014
9:00 A.M.

San Diego International Airport
Commuter Terminal – Third Floor
Board Room
3225 N. Harbor Drive
San Diego, California 92101

***Live webcasts of Authority Board meetings can be accessed at
http://www.san.org/airport_authority/boardmeetings.asp.***

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. ***Please note that agenda items may be taken out of order.*** If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Corporate Services and are available for public inspection.

NOTE: Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Corporate Services/Authority Clerk Department.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

The Authority has identified a local company to provide oral interpreter and translation services for public meetings. If you require oral interpreter or translation services, please telephone the Corporate Services/Authority Clerk Department with your request at (619) 400-2400 at least three (3) working days prior to the meeting.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PRESENTATION:

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

STANDING BOARD COMMITTEES

- **AUDIT COMMITTEE:**
Committee Members: Gleason, Hollingworth, Hubbs, Sessom, Smisek (Chair), Tartre, Van Sambeek
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**
Committee Members: Alvarez, Boland (Chair), Gleason, Hubbs, Robinson
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**
Committee Members: Boland, Cox, Desmond (Chair), Hubbs, Smisek
- **FINANCE COMMITTEE:**
Committee Members: Alvarez, Cox (Chair), Hubbs, Robinson, Sessom

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:**
Liaison: Smisek
- **ART ADVISORY COMMITTEE:**
Committee Member: Gleason

LIAISONS

- **AIRPORT LAND USE COMPATIBILITY PLAN FOR SAN DIEGO INTERNATIONAL AIRPORT:**
Liaison: Robinson
- **CALTRANS:**
Liaison: Berman
- **INTER-GOVERNMENTAL AFFAIRS:**
Liaison: Cox

- **MILITARY AFFAIRS:**
Liaisons: Boland
- **PORT:**
Liaisons: Boland, Cox, Gleason (Primary), Smisek

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG TRANSPORTATION COMMITTEE:**
Representatives: Hubbs, Smisek (Primary)
- **WORLD TRADE CENTER:**
Representatives: Alvarez, Gleason (Primary)

CHAIR'S REPORT:

PRESIDENT/CEO'S REPORT:

NON-AGENDA PUBLIC COMMENT:

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

Note: Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

CONSENT AGENDA (Items 1-6):

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

1. APPROVAL OF MINUTES:

The Board is requested to approve minutes of prior meetings.

RECOMMENDATION: Approve the minutes of the December 12, 2013 Special meeting.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

The Board is requested to accept the reports.

RECOMMENDATION: Accept the reports and pre-approve Board member attendance at other meetings, trainings and events not covered by the current resolution.

(Corporate Services: Tony Russell, Director/Authority Clerk)

3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM NOVEMBER 8, 2013, THROUGH DECEMBER 8, 2013, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM NOVEMBER 8, 2013 THROUGH DECEMBER 8, 2013:

The Board is requested to receive the report.

RECOMMENDATION: Receive the report.

(Procurement: Jana Vargas, Director)

4. JANUARY 2014 LEGISLATIVE REPORT:

The Board is requested to approve the report.

RECOMMENDATION: Adopt Resolution No. 2014-0001, approving the January 2014 Legislative Report.

(Inter-Governmental and Community Relations: Michael Kulis, Director)

CLAIMS

5. REJECT THE CLAIM OF DONNA WILSON AND JOHN WILSON:

The Board is requested to reject the claim.

RECOMMENDATION: Adopt Resolution No. 2014-0002, rejecting the claim of Donna Wilson and John Wilson.

(Legal: Breton Lobner, General Counsel)

COMMITTEE RECOMMENDATIONS

CONTRACTS AND AGREEMENTS

6. GRANT AN EASEMENT FOR WATER SERVICE TO THE CITY OF SAN DIEGO:

The Board is requested to grant an easement.

RECOMMENDATION: Adopt Resolution No. 2014-0003, authorizing the President/CEO to negotiate and execute an easement for water service with the City of San Diego in support of the Rental Car Center.

(Finance: Vernon Evans, Vice President/Treasurer)

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

PUBLIC HEARINGS:

OLD BUSINESS:

NEW BUSINESS:

BOARD WORKSHOP:

7. DISCUSSION REGARDING FISCAL YEAR 2015 ORGANIZATIONAL GOALS:

RECOMMENDATION: Discuss the Fiscal Year 2015 organizational goals.

Presented by Thella F. Bowens, President/CEO

CLOSED SESSION:

8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

Real property negotiations pursuant to Cal. Gov. Code §54954.5(b) and §54956.8:

Property: Salt Plant – 17 acre parcel located at 1470 Bay Boulevard, San Diego

Agency Negotiators: Vernon D. Evans, Vice President, Finance/Treasurer

Negotiating Parties: San Diego Gas & Electric, United States Fish and Wildlife Service, GGTW, LLC (current tenant) and/or other interested parties

Under Negotiation: Sale – terms and conditions

- 9. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**
Real Property negotiations pursuant to Cal. Gov. Code §54954.5(b) and §54956.8:
Property: 2980 Pacific Highway, San Diego, California
Agency Negotiators: Vernon D. Evans, Vice President, Finance/Treasurer and Troy Ann Leech, Director, Aviation & Commercial Business
Negotiating Party: President/CEO, San Diego World Trade Center
Under Negotiation: New or amended lease.
- 10. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**
(Cal. Gov. Code Section 54956.9(A))
Diego Concession Group, Inc. v. San Diego County Regional Airport Authority
S.D.S.C Case No. 37-2012-00088083-CU-BT-CTL
- 11. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**
(Cal. Gov. Code §54956.9(A))
Melvin R. McFarlin v. San Diego County Regional Airport Authority, et al.,
San Diego Superior Court Case No. 37-2013-00066152-CU-OE-CTL
- 12. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
Cal. Gov. Code § 54956.9(A)
American Association of Airport Executives, et al v. Transportation Security Administration, U.S. Court of Appeals, Dist. Of Columbia, Case No. 13-1297, filed December 4, 2013.
Number of cases: 1
- 13. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
Initiation of litigation pursuant to subdivision (c) of §54956.9: (1 case)
- 14. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION AND EXISTING LITIGATION:**
Significant exposure to litigation pursuant to Cal. Gov. Code §54956.9(b) and Cal. Gov. Code § 54956.9(A): Jay A. Bass, et al v. San Diego City Employees' Retirement System, et al., San Diego Sup. Court Case No. 37-2013-00077566-CU-OE-CTL
Number of cases: 1
- 15. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
Significant exposure to litigation (Cal. Gov. Code §§ 54956.9 (b) and 54954.5)
Number of potential cases: 1
Re: Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board regarding submission of technical reports pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego

16. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION:

Significant exposure to litigation (Cal. Gov. Code §54956.9(d))

Number of Cases: 1

Individual Members Adan Topete, Derrick Phillips, Manuel Aguilar, Jose Topete, Alexander Weir, Candido Bautista, Francisco Arrendondo, Juan Murillo and Laborers' International Union of North America Local Union No. 89, Applicants – Application to Stay Implementation of the September 5, 2013 FONSI/ROD for San Diego International Airport Master Plan Northside Improvements Project- Application to the United States Department of Transportation, Federal Aviation Administration

17. THREAT TO PUBLIC SERVICES OR FACILITIES:

Cal. Gov. Code §54957

Consultation with: Transportation Security Administration (TSA)

Mr. B.C. Bell, Federal Security Director

REPORT ON CLOSED SESSION:

NON-AGENDA PUBLIC COMMENT:

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

Note: Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

GENERAL COUNSEL REPORT:

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT:

ADJOURNMENT:

Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)

- 1) Persons wishing to address the Board, ALUC, and Committees shall complete a "Request to Speak" form prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to complete a form shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is limited to eighteen (18) minutes and is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board. A second Public Comment period is reserved for general public comment later in the meeting for those who could not be heard during the first Public Comment period.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees. Public comment on specific items is limited to twenty (20) minutes – ten (10) minutes for those in favor and ten (10) minutes for those in opposition of an item. Each individual speaker will be allowed three (3) minutes, and applicants and groups will be allowed five (5) minutes.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.
- 6) After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

Additional Meeting Information

NOTE: This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2400 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at www.san.org.

For those planning to attend the Board meeting, parking is available in the public parking lot located directly in front of the Commuter Terminal. Bring your ticket to the third floor receptionist for validation.

You may also reach the Commuter Terminal by using public transit via the San Diego MTS system, Route 992. For route and fare information, please call the San Diego MTS at (619) 233-3004 or 511.

UPCOMING MEETING SCHEDULE

<i>Date</i>	<i>Day</i>	<i>Time</i>	<i>Meeting Type</i>	<i>Location</i>
February 6	Thursday	9:00 a.m.	Regular	Board Room
March 6	Thursday	9:00 a.m.	Regular	Board Room

DRAFT

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD
MINUTES
THURSDAY, DECEMBER 12, 2013
SAN DIEGO INTERNATIONAL AIRPORT
BOARD ROOM**

CALL TO ORDER: Chair Gleason called the special meeting of the San Diego County Regional Airport Authority Board to order at 9:05 a.m. on Thursday, December 12, 2013, in the Board Room at the San Diego International Airport, Commuter Terminal, 3225 North Harbor Drive, San Diego, CA 92101.

ROLL CALL:

PRESENT: Board Members: Berman (Ex Officio), Desmond, Farnam (Ex Officio), Gleason, Hubbs, Robinson, Sessom, Smisek

ABSENT: Board Members: Alvarez, Boland, Cox, Ortega (Ex Officio)

ALSO PRESENT: Thella F. Bowens, President/CEO; Breton K. Lobner, General Counsel; Lorraine Bennett, Assistant Authority Clerk II; Linda Gehlken, Assistant Authority Clerk I

PLEDGE OF ALLEGIANCE: Board Member Berman led the Pledge of Allegiance.

PRESENTATION:

A. UPDATE: SMALL BUSINESS INCLUSIONARY PRACTICES AND PROGRESS:

Bob Silvas, Director, Small Business Development, provided a presentation on Small Business Inclusionary Practices and Progress which included Challenges to Small Business Contractor; Inclusionary Practices – Policy 5.12 Overview and Impacts, Policy 5.14 Review and Impacts, Preference Programs Findings; Other Practices that Have Impacted the Inclusionary Approach – Inclusionary Practices; Engaged Business Development Model; Lessons Learned – Green Build; and a Recommendations overview.

In response to Chair Gleason regarding whether the 60% local preference threshold may be set higher, Bob Silvas, Director, Small Business Development, stated that staff will confer with General Counsel exploring this possibility.

Chair Gleason requested that staff bring back for discussion at a future Board meeting, the possibility of increasing the \$100,000 cap, how many contracts that may be impacted and associated costs. He also requested a discussion about on-call contracts because of their pervasiveness across the agency.

B. RAMP CONTROL FACILITY UPDATE:

George Condon, Director, Aviation Operations & Public Safety, and Don Apperly, Ramp Control Facility (RCF) Manager, SERCO, Inc., provided a presentation on the Ramp Control Facility which included information on Why it was necessary to build the Ramp Control Facility; Green Build Airside Infrastructure; RCF Services; and RCF Team.

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

STANDING BOARD COMMITTEES

- **AUDIT COMMITTEE:**
Board Member Smisek reported that the Committee met on November 18, and that the external auditors provided a positive audit report on the Authority. He noted that Items 7, 8, and 9 are on the agenda for Board approval.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**
Board Member Hubbs reported that the Electrical Distribution System project is estimated to be completed in January, 2015. He reported that the relocated SANPARK 2 project is on schedule to be completed in March, 2014. He also reported that the Terminal 2 East upgrade is currently under construction and scheduled for completion in January 2014. He also provided an update on close-out activities with the Green Build project.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**
Board Member Desmond noted Closed Session Items 28, 29, and 30 on the agenda for Board discussion.
- **FINANCE COMMITTEE:** None.

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:** None.
- **ART ADVISORY COMMITTEE:**
Chair Gleason reported that the third art opportunity for the Rental Car Center Request for Qualifications will be going out soon.

LIAISONS

- **AIRPORT LAND USE COMPATIBILITY PLAN FOR SAN DIEGO INTERNATIONAL AIRPORT:**
Board Member Robinson reported that staff met with Bill Fulton, Director of Development Services for the City of San Diego for a briefing on the SDIA Land Use Plans.
- **CALTRANS:**
Board Member Berman reported that the groundbreaking took place on new freeway State Route 11.
- **INTER-GOVERNMENTAL AFFAIRS:**
Chair Gleason reported that a detailed briefing will be provided by staff on agenda Item 15.
- **MILITARY AFFAIRS:** None.
- **PORT:**
Chair Gleason reported that meetings are ongoing with the Port.

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG TRANSPORTATION COMMITTEE:**
Board Member Smisek reported that the Committee met on November 8, and stated that the Unconstrained Transportation Network Plan was forwarded to the SANDAG Board for review. He also reported that discussions have begun regarding utilizing a parking “toolbox” to better inform the public about parking issues and to improve accessibility.
- **WORLD TRADE CENTER:**
Chair Gleason reported that an interim president has been named for the World Trade Center (WTC). He also reported that discussions are ongoing with the WTC regarding the use of the building once the lease ends.

CHAIR’S REPORT:

Chair Gleason reported that the proposed 2014 Board and Committee Meetings Master Calendar, Item 6, is on the agenda for Board approval. He encouraged Board members to let him know if anyone was interested in serving on other Committees. He also reminded the Board that a list of 2014 Conferences will be distributed to them, and he encouraged feedback regarding upcoming conferences they would like to attend.

PRESIDENT/CEO'S REPORT:

Thella F. Bowens, President/CEO, reported that a tentative agreement has been reached in Congress regarding the budget. She also reported that the Authority has received from Transportation Security Administration (TSA) a recession of its order to airports to take over monitoring the exit lanes. She also reported that the merger between American Airlines and U.S. Airways has been completed and that Alaska Airlines and Delta Airlines will commence new service. She reported that the North Side construction area is moving forward as planned and encouraged Board Members who may be interested in touring the area to contact staff. She also reported that the Terminal 1 food concession area is now open and provided an update of the latest concessions, and reported that the concessions for the Commuter Terminal are now complete. She reported that 67 of the 87 stores are now open and that all concessions are on schedule to be completed by March, 2014.

NON-AGENDA PUBLIC COMMENT: None.

CONSENT AGENDA (Items 1-14):

ACTION: Moved by Board Member Desmond and seconded by Board Member Smisek to approve the Consent Agenda. Motion carried by the following vote: YES –Desmond, Gleason, Hubbs, Robinson, Sessom, Smisek; NO – None; ABSENT – Alvarez, Boland, Cox (Weighted Vote Points: YES – 66; NO – 0; ABSENT – 34).

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the October 28, 2013 Special meeting, and the November 7, 2013 regular meeting.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

RECOMMENDATION: Accept the reports and pre-approve Board member attendance at other meetings, trainings and events not covered by the current resolution.

3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM OCTOBER 14, 2013, THROUGH NOVEMBER 7, 2013, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM OCTOBER 14, 2013 THROUGH NOVEMBER 7, 2013:

RECOMMENDATION: Receive the report.

4. **AMEND AUTHORITY POLICIES 1.10, 1.30, AND 1.50 TO COMPLY WITH ASSEMBLY BILL 1058:**
RECOMMENDATION: Adopt Resolution No. 2013-0132, amending Authority Policies 1.10, 1.30, and 1.50 to comply with Assembly Bill 1058.

CLAIMS

5. **REJECT THE CLAIM OF MARTIN TABACHNICK:**
RECOMMENDATION: Adopt Resolution No. 2013-0133, rejecting the claim of Martin Tabachnick.

COMMITTEE RECOMMENDATIONS

6. **ACCEPT THE PROPOSED 2014 MASTER CALENDAR OF BOARD AND COMMITTEE MEETINGS:**
RECOMMENDATION: The Executive Committee recommends that the Board accept the calendar.
7. **EXTERNAL AUDITOR'S FISCAL YEAR ENDED JUNE 30, 2013, REPORTS: A) AUDITED FINANCIAL STATEMENTS, B) COMPLIANCE (SINGLE AUDIT) REPORT, C) PASSENGER FACILITY CHARGE COMPLIANCE REPORT, D) CUSTOMER FACILITY CHARGE COMPLIANCE REPORT, AND E) REPORT TO THE AUDIT COMMITTEE:**
RECOMMENDATION: The Audit Committee recommends that the Board accept the reports.
8. **REVIEW OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR THE FISCAL YEAR ENDED JUNE 30, 2013:**
RECOMMENDATION: The Audit Committee recommends that the Board accept the report.
9. **QUARTERLY AUDIT ACTIVITIES REPORT – FISCAL YEAR 2014 FIRST QUARTER, AND REPORT ON AUDIT RECOMMENDATIONS ISSUED BY THE OFFICE OF THE CHIEF AUDITOR:**
RECOMMENDATION: The Audit Committee recommends that the Board accept the report.

CONTRACTS AND AGREEMENTS

- 10. APPROVE AND AUTHORIZE AN INCREASE IN THE PRESIDENT/CEO'S CHANGE ORDER AUTHORITY FROM \$317,032.76 TO \$792,581.90 FOR REFURBISH CONCESSIONS SUPPORT INFRASTRUCTURE, PHASE B, COMMUTER TERMINAL, TERMINAL 1, AND TERMINAL 2 WEST PROJECT:**
RECOMMENDATION: Adopt Resolution No. 2013-0134, approving and authorizing an increase in the President/CEO's change order authority from \$317,032.76 to \$792,581.90 for Project No. 104122, Refurbish Concessions Support Infrastructure, Phase B, Commuter Terminal, Terminal 1, and Terminal 2 West, at San Diego International Airport.
- 11. AWARD A CONTRACT TO GRANITE CONSTRUCTION COMPANY TO CONSTRUCT FIXED BASE OPERATOR (FBO) TAXIWAY AT SAN DIEGO INTERNATIONAL AIRPORT:**
RECOMMENDATION: Adopt Resolution No. 2013-0135, awarding a contract to Granite Construction Company in the amount of \$3,292,732 for Project No. 104128, Construct FBO Taxiway at San Diego International Airport.
- 12. AWARD A CONTRACT TO S&L SPECIALTY CONTRACTING, INC. FOR QUIETER HOME PROGRAM PHASE 7, GROUP 7 (48 WEST SIDE, NON-HISTORIC, CONDOMINIUM UNITS):**
RECOMMENDATION: Adopt Resolution No. 2013-0137, awarding a contract to S&L Specialty Contracting, Inc. in the amount of \$1,586,550 for Phase 7, Group 7, Project No. 380707, of the San Diego County Regional Airport Authority's Quieter Home Program.
- 13. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A FIRST AMENDMENT TO THE SUBLEASE WITH THE SAN DIEGO UNIFIED PORT DISTRICT COVERING THE PORT'S EMPLOYEE PARKING LOT LOCATED ON PACIFIC HIGHWAY:**
RECOMMENDATION: Adopt Resolution No. 2013-0136, approving and authorizing the President/CEO to take appropriate action to execute Amendment No. 1 to the Sublease with the San Diego Unified Port District to Reconfigure the Port's Pacific Highway Employee Parking Lot to support Northside Development.

14. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A SECOND AMENDMENT TO THE LEASE WITH THE SAN DIEGO UNIFIED PORT DISTRICT FOR THE PROPERTY LOCATED ON PACIFIC HIGHWAY FORMERLY KNOWN AS THE “GENERAL DYNAMICS SITE”:

RECOMMENDATION: Adopt Resolution No. 2013-0138, approving and authorizing the President/CEO to take appropriate action to execute Amendment No. 2 to the Lease with the San Diego Unified Port District to Increase the Leased Premises by 3,988 Square Feet located at the Southwest Corner of Palm Street and Pacific Highway to support Northside Development.

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

The Board recessed at 10:10 a.m. and reconvened at 10:11 a.m.

PUBLIC HEARINGS: None.

OLD BUSINESS: None.

NEW BUSINESS:

15. DECEMBER 2013 LEGISLATIVE REPORT AND 2014 LEGISLATIVE AGENDA:

Michael Kulis, Director, Inter-Governmental and Community Relations, Richard S. Costigan, III, Senior Director of State and Government Affairs, Manatt, Phelps & Phillips, LLP; Thomas R. McMorrow, Partner, Government & Regulatory, Manatt, Phelps & Phillips, LLP; and Sam Whitehorn, Executive Vice President and Managing Director of Recruiting & Hiring, McBee Strategic Consulting, provided a presentation which included a 2013 Legislative Review; 2014 Political Environment; 2014 Legislative Issues; Federal Activities; Budget Conference; 2014 Legislative Outlook; and Staff Changes at Department of Transportation.

RECOMMENDATION: Adopt Resolution No. 2013-0139, approving the December 2013 Legislative Report and the 2014 Legislative Agenda.

ACTION: Moved by Board Member Smisek and seconded by Board Member Desmond to approve staff’s recommendation. Motion carried by the following vote: YES –Desmond, Gleason, Hubbs, Robinson, Sessom, Smisek; NO – None; ABSENT – Alvarez, Boland, Cox (Weighted Vote Points: YES – 66; NO – 0; ABSENT – 34).

The Board recessed at 10:34 a.m. and reconvened at 10:43 a.m.

16. AUTHORIZATION OF BOND DOCUMENTS AND SALE OF SPECIAL FACILITIES REVENUE BONDS, INCLUDING DELEGATION OF PRICING AUTHORITY, FOR FUNDING OF RENTAL CAR CENTER AND RELATED IMPROVEMENTS:

Vernon Evans, Vice President, Finance/Treasurer, and Scott Brickner, Director, Financial Planning & Budget, provided a presentation on the Authorization of Bond Documents and Sale of Special Facilities Revenue Bonds, including Delegation of Pricing Authority, for Funding of Rental Car Center (RCC) and Related Improvements which included RCC Project Costs and Funding Overview; Customer Facilities Charges (CFC) Financing Overview; Market Conditions; Principal Documents of the Bond Sale; the Authority's CFC Team; Preliminary Timetable; and Requested Action.

RECOMMENDATION: The Finance Committee recommends that the Board adopt Resolution No. 2013-0140, (1) authorizing the issuance and sale of not to exceed \$350 million in aggregate principal amount of one or more series of San Diego County Regional Airport Authority Senior Special Facilities Revenue Bonds (Consolidated Rental Car Facility Project); and (2) approving the forms of a Trust Indenture, Preliminary and Final Official Statements, a Purchase Contract and a Continuing Disclosure Certificate, and certain related matters.

ACTION: Moved by Board Member Robinson and seconded by Board Member Smisek to approve staff's recommendation. Motion carried by the following vote: YES –Desmond, Gleason, Hubbs, Robinson, Sessom, Smisek; NO – None; ABSENT – Alvarez, Boland, Cox (Weighted Vote Points: YES – 66; NO – 0; ABSENT – 34).

17. AUTHORIZE FULL BUDGET FOR THE RENTAL CAR CENTER, AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE A GUARANTEED MAXIMUM PRICE AMENDMENT (FOURTH AMENDMENT) TO THE EXISTING CONSTRUCTION MANAGER-AT-RISK, AUSTIN-SUNDT JOINT VENTURE AGREEMENT FOR THE RENTAL CAR CENTER, WAIVE AUTHORITY POLICY 5.02(1)(D) AND AMEND THE AUSTIN-SUNDT AGREEMENT TO INCLUDE ADDITIONAL WORK:

Bob Bolton, Director, Airport Design & Construction, provided a presentation on Authorizing Full Budget for the Rental Car Center (RCC) and Negotiating a Guaranteed Maximum Price Amendment which included Guaranteed Maximum Price (GMP) Overview; Transition to a GMP; Negotiations Process; Cost Overview; Additional CIP Construction of the Restaurant Shell & Landscaping to be Included in the Construction Manager-at-Risk (CMAR) Contract; Additional CIP Construction Work by CMAR; Addition of CIP Landscaping Project (\$2M); Addition of CIP Restaurant Project (\$5M); Program Budget; Additional Work/Construction Budget; Key Project Milestones; CMAR Contract; and Recommendations.

In response to Board Member Desmond regarding a planned restaurant for the RCC facility, and alternate options for other uses, Thella F. Bowens, President/CEO, stated that information will be forthcoming to the Board.

In response to Chair Gleason regarding what portion of the total dollar amount will be available to the local business contractors, John Wahld, Managing Partner, Sundt Construction, stated that of the eighty-two million dollars of self-performed work, seventeen million dollars is labor costs, leaving a balance of sixty-five million dollars available for sub-contracting opportunities.

RECOMMENDATION: Adopt Resolution No. 2013-0141, releasing funds in an amount of \$220,100,000 for a total not-to-exceed amount of \$316,124,104 for Design, Construction, and Program Management of the Rental Car Center; and

Adopt Resolution No. 2013-0142, approving and authorizing the President/CEO to negotiate and execute a Guaranteed Price Amendment (fourth amendment), to the Construction Manager-At-Risk, Austin-Sundt Joint Venture Agreement, establishing a Guaranteed Maximum Price allowing work to proceed on a Guaranteed Maximum Price (GMP) basis for the Rental Car Center; and

Adopt Resolution No. 2013-0143, waiving Authority Policy 5.02(1)(d) and authorizing an amendment to the Construction Manager-At-Risk, Austin-Sundt Joint Venture Agreement, to add additional work.

ACTION: Moved by Board Member Smisek and seconded by Board Member Robinson to approve staff's recommendation. Motion carried by the following vote: YES –Desmond, Gleason, Hubbs, Robinson, Sessom, Smisek; NO – None; ABSENT – Alvarez, Boland, Cox (Weighted Vote Points: YES – 66; NO – 0; ABSENT – 34).

18. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN ELEVATOR AND ESCALATOR MAINTENANCE AND REPAIR SERVICE AGREEMENT WITH KONE, INC.:

Murray Bauer, Director, Facilities Management & Terminal Operations, provided a presentation on the elevator and escalator maintenance and repair service agreement with Kone, Inc. which included an overview of the Airport Authority's Elevators & Escalators Conveyance Contract; Preventive Maintenance; and Emergency Services.

RECOMMENDATION: Adopt Resolution No. 2013-0144, approving and authorizing the President/CEO to execute an elevator and escalator maintenance and repair service agreement with KONE, Inc., for a term of three years, with the option for two one-year extensions to be exercised at the discretion of the President/CEO, for a total not-to-exceed amount of \$8,710,331.00, to provide elevator and escalator maintenance and repair services at San Diego International Airport.

ACTION: Moved by Board Member Smisek and seconded by Board Member Robinson to approve staff's recommendation. Motion carried by the following vote: YES –Desmond, Gleason, Hubbs, Robinson, Sessom, Smisek; NO – None; ABSENT – Alvarez, Boland, Cox (Weighted Vote Points: YES – 66; NO – 0; ABSENT – 34).

CLOSED SESSION: The Board recessed into Closed Session at 11:35 a.m. to discuss Items 20, 21, 23, 25, 28, 29 and 30.

- 19. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**
Real property negotiations pursuant to Cal. Gov. Code §54954.5(b) and §54956.8:
Property: Salt Plant – 17 acre parcel located at 1470 Bay Boulevard, San Diego
Agency Negotiators: Vernon D. Evans, Vice President, Finance/Treasurer
Negotiating Parties: San Diego Gas & Electric, United States Fish and Wildlife Service, GGTW, LLC (current tenant) and/or other interested parties
Under Negotiation: Sale – terms and conditions
- 20. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**
Real Property negotiations pursuant to Cal. Gov. Code §54954.5(b) and §54956.8:
Property: 2980 Pacific Highway, San Diego, California
Agency Negotiators: Vernon D. Evans, Vice President, Finance/Treasurer and Troy Ann Leech, Director, Aviation & Commercial Business
Negotiating Party: Steve Weathers, President/CEO, San Diego World Trade Center
Under Negotiation: New or amended lease.
- 21. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**
(Cal. Gov. Code Section 54956.9(A))
Diego Concession Group, Inc. v. San Diego County Regional Airport Authority S.D.S.C Case No. 37-2012-00088083-CU-BT-CTL
- 22. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**
(Cal. Gov. Code §54956.9(A))
Melvin R. McFarlin v. San Diego County Regional Airport Authority, et al., San Diego Superior Court Case No. 37-2013-00066152-CU-OE-CTL
- 23. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Cal. Gov. Code §54956.9(A))
Judy Mohney v. San Diego County Regional Airport Authority, San Diego Superior Court Case No. 37-2013-00042513-CU-PO-CTL.
- 24. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
Initiation of litigation pursuant to subdivision (c) of §54956.9: (2 cases)
- 25. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
Significant exposure to litigation pursuant to Cal. Gov. Code §54956.9(b):
Kelly Lancaster, David Boenitz, Mary Erickson and Richard Gilb, et al v. SDCERS, San Diego Sup. Court Case No. 37-2011-G0096238-CU-PO-CT
Number of cases: 1

- 26. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
Significant exposure to litigation (Cal. Gov. Code §§ 54956.9 (b) and 54954.5)
Number of potential cases: 1
Re: Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board regarding submission of technical reports pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego
- 27. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION:**
Significant exposure to litigation (Cal. Gov. Code §54956.9(d))
Number of Cases: 1
Individual Members Adan Topete, Derrick Phillips, Manuel Aguilar, Jose Topete, Alexander Weir, Candido Bautista, Francisco Arrendondo, Juan Murillo and Laborers' International Union of North America Local Union No. 89, Applicants – Application to Stay Implementation of the September 5, 2013 FONSI/ROD for San Diego International Airport Master Plan Northside Improvements Project- Application to the United States Department of Transportation, Federal Aviation Administration
- 28. PUBLIC EMPLOYMENT PERFORMANCE EVALUATION:**
Cal. Gov. Code §54957
Title: President/Chief Executive Officer
- 29. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**
Cal. Gov. Code §54957
Title: General Counsel
- 30. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**
Cal. Gov. Code §54957
Title: Chief Auditor

REPORT ON CLOSED SESSION: The Board reconvened into Open Session at 12:59 p.m. Chair Gleason reported that in regards to Item 23, the Board voted to approve a settlement in the amount of \$20,000, noting Board Members Alvarez, Boland and Cox as ABSENT.

ACTION: In regards to Items 28, 29 and 30, the following action was taken:

Moved by Board Member Desmond and seconded by Board Member Hubbs to approve a 10% bonus for the President/CEO, a 9% bonus for the General Counsel, and 9% bonus for the Chief Auditor for the successful completion of the Green Build project. Motion carried by the following vote: YES – Desmond, Gleason, Hubbs, Robinson, Sessom, Smisek; NO – None; ABSENT – Alvarez, Boland, Cox (Weighted Vote Points: YES – 66; NO – 0; ABSENT – 34).

NON-AGENDA PUBLIC COMMENT: None.

GENERAL COUNSEL REPORT: None.

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT: None.

ADJOURNMENT: The meeting was adjourned at 1:05 p.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD THIS 6th DAY OF JANUARY, 2014.

LORRAINE BENNETT
ASSISTANT AUTHORITY CLERK II

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
2

Meeting Date: **JANUARY 6, 2014**

Subject:

Acceptance of Board and Committee Members' Written Reports on Their Attendance at Approved Meetings and Pre-Approval of Attendance at other Meetings not Covered by the Current Resolution

Recommendation:

Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

Background/Justification:

Authority Policy 1.10 defines a "day of service" for Board Member compensation and outlines the requirements for Board Member attendance at meetings.

Pursuant to Authority Policy 1.10, Board Members are required to deliver to the Board a written report regarding their participation in meetings for which they are compensated. Their report is to be delivered at the next Board meeting following the specific meeting and/or training attended. The reports (Attachment A) were reviewed pursuant to Authority Policy 1.10 Section 5 (g), which defines a "day of service". The reports were also reviewed pursuant to Board Resolution No. 2009-0149R, which granted approval of Board Member representation for attending events and meetings.

The attached reports are being presented to comply with the requirements of Policy 1.10 and the Authority Act.

The Board is also being requested to pre-approve Board Member attendance at briefings by representatives of a local police department or a state or federal governmental agency regarding safety, security, immigration or customs affecting San Diego International Airport.

Fiscal Impact:

Board and Committee Member Compensation is included in the FY 2013 Budget.

000014

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. Section 15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code Section 21065.

- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act, Pub. Res. Code Section 30106.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

TONY RUSSELL
DIRECTOR, CORPORATE SERVICES/AUTHORITY CLERK

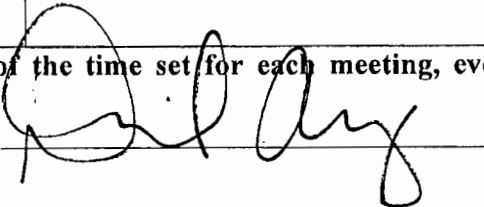
DAVID ALVAREZ

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary
 Period Covered: December 2013

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
David Alvarez		12-23-13
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 12-19-13 Time: 9AM Location: SDCAA	Airport Executive/Finance Committee
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

GREG COX

SDCRAA

DEC 19 2013

Corporate Services

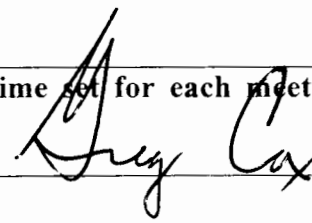
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary

Period Covered: Dec 1-31, 2013

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
GREG COX		DECEMBER 19, 2013
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: <u>DECEMBER 19, 2013</u> Time: <u>10 am</u> Location: <u>SDIA</u>	<u>EXECUTIVE COMMITTEE MEETING</u> <u>FINANCE COMMITTEE MEETING</u> <u>SPECIAL BOARD MEETING</u>
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: <u>DECEMBER 16, 2013</u> Time: <u>9:30 am</u> Location: <u>SDUPD</u>	<u>SDUPD/SDCRAA JOINT</u> <u>RELATIONS COMMITTEE</u> <u>MEETING</u>
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

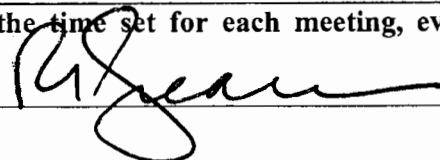
ROBERT GLEASON

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary
Period Covered: DECEMBER 2013

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
ROBERT H. GLEASON		December 23, 2013
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: December 12, 2013 Time: 9:00 am Location: SDCRAA offices	ALUC / Board meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: December 13, 2013 Time: 9:00 am Location: SDCRAA offices	Art Advisory Committee meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2009-0149R	Date: December 16, 2013 Time: 9:30 am Location: Port offices	Port – Airport Leaders meeting with Chair Ann Moore
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2009-0149R	Date: December 18, 2013 Time: 8:30 am Location: WTCSD offices	WTCSD Executive Committee meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: December 19, 2013 Time: 10:00 am Location: SDCRAA office	Executive / Finance Committee meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

LLOYD HUBBS

SDCRAA

DEC 19 2013

Corporate Services

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary

Period Covered: ~~November~~ 2013

DECEMBER

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
LLOYD HUBBS		12/19/13
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 12-12-13 Time: 9:00 - 1:00 Location: Bd. Rm	Board Mtg
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 12-13-13 Time: 9:00 - 11:00 Location: SANDAG	SANDAG TRANSPORTATION
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 12-19-13 Time: 10:00 - 11:00 Location: BOARD RM	Finance Comm
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

PAUL ROBINSON

SDCRAA

DEC 20 2013

Corporate Services

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary**

Period Covered: 12/31/13

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
PAUL ROBINSON		12-20-13
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 12/12/13 Time: 9:00 - 1:00 pm Location: SDCRAA Bd. Room	SDCRAA Board / ALU Meetings
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 12/19/13 Time: 9:00 - 10:00 - 11:10 Location: SDCRAA Bd. Room	SDCRAA Exec/Finance Comm Meetings
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: Paul B. Robinson

MARY SESSOM

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary
 Period Covered: November 2013

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
Session		12/21/2013
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 11/7 Time: 9:00 Location: Board Room	SDCRAA ALUC Board
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 11/18 Time: 10:00 Location: Board Room	SDCRAA Audit Committee
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 11/21 Time: 7:30 Location: ADM Kidd	SDMAC
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 11/21 Time: 9:00 Location: Board Room	SDCRAA Executive Finance
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: Mary J. Sessom

<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 12/19 Time: 10:00 Location: Board Room	SDCRAA Executive Finance
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: Mary T. Sessions

TOM SMISEK

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary
 Period Covered: DEC 1-31, 2013

SDCRAA
DEC 19 2013
Corporate Services

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0007. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT
Tom SMISEK		12-19-2013
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
X Brown Act Pre-approved Res. 2009-0149R	Date: 12-12-2013 Time: 9:00 AM Location: SDIA	SDCRAA BOARD MEETING
X Brown Act Pre-approved Res. 2009-0149R	Date: 12-13-2013 Time: 9:00 AM Location: SANDAG	SANDAG TRANSPORTATION COMMITTEE MEETING, SDCRAA REPRESENTATIVE
X Brown Act Pre-approved Res. 2009-0149R	Date: 12-17-2013 Time: 4:00 PM Location: CORONADO CITY/COUNCIL	SDCRAA REPRESENTATIVE REPORT TO CORONADO CITY COUNCIL
X Brown Act Pre-approved Res. 2009-0149R	Date: 12-19-2013 Time: 10:00 AM Location: SDIA	SDCRAA EXECUTIVE/FINANCE COMMITTEES MEETING.
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: *Tom Smisek*



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
3

Meeting Date: **JANUARY 6, 2014**

Subject:

Awarded Contracts, Approved Change Orders from November 8, 2013 through December 8, 2013 and Real Property Agreements Granted and Accepted from November 8, 2013 through December 8, 2013

Recommendation:

Receive the report.

Background/Justification:

Policy Section Nos. 5.01, Procurement of Services, Consulting, Materials, and Equipment, 5.02, Procurement of Contracts for Public Works, and 6.01, Leasing Policy, require staff to provide a list of contracts, change orders, and real property agreements that were awarded and approved by the President/CEO or her designee. Staff has compiled a list of all contracts, change orders (Attachment A) and real property agreements (Attachment B) that were awarded, granted, accepted, or approved by the President/CEO or her designee since the previous Board meeting.

Fiscal Impact:

The fiscal impact of these contracts and change orders are reflected in the individual program budget for the execution year and on the next fiscal year budget submission. Amount to vary depending upon the following factors:

1. Contracts issued on a multi-year basis; and
2. Contracts issued on a Not-to-Exceed basis.
3. General fiscal impact of lease agreements reflects market conditions.

The fiscal impact of each reported real property agreements is identified as Consideration on Attachment B.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

000016

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

Inclusionary Policy requirements were included during the solicitation process prior to the contract award.


Prepared by:

JANA VARGAS
DIRECTOR, PROCUREMENT

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN NOVEMBER 8, 2013 - DECEMBER 8, 2013


New Contracts

							
Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
11/14/13	N/A	Jari Alvarez dba WERC	The Artist will design, create, and deliver artwork for inclusion in the Authority's capital improvement project entitled "Two-dimensional Design Project for the Commuter Terminal Exterior Wall".	RFP	C. White	\$ 25,000.00	10/30/14
11/19/13	N/A	AssetWorks, Inc.	The contractor will install and provide software license/maintenance services for a fully functional Computerized Maintenance Management System to support maintenance management processes at San Diego International Airport.	RFP	J. Fejeran	\$ 969,538.00	10/31/15
11/19/13	N/A	UniFirst Corporation	The Contractor will provide safety mat services at San Diego International Airport.	RFB	J. Fejeran	\$ 20,000.00	10/31/16
11/15/13	N/A	Gail Roberts- Fields	The Contractor will provide services for the restoration, conservation, storage and return-delivery of Authority-owned artwork. Gail Roberts- Fields is the artist who originally created the art piece, and is the most appropriate and qualified source to provide the services.	Single Source	C. White	\$ 1,600.00	10/29/15
11/19/13	N/A	San Diego Consulting Group, Inc. dba Freibergs.com	The Contractor will provide on-site training sessions for designated San Diego County Regional Airport Authority personnel.	Informal RFP	D. Wilson	\$ 20,000.00	11/14/14
11/21/13	N/A	Sharp Electronics Corporation	The Contractor will provide audio-visual system equipment maintenance and repair services for the San Diego County Regional Airport Authority's Board Room.	RFP	T. Russell	\$ 45,000.00	11/13/14
11/26/13	N/A	San Diego County Office of Education	The Contractor will provide internet webcasting services for San Diego County Regional Airport Authority Board Meetings.	RFP	T. Russell	\$ 90,000.00	11/28/16
12/02/13	N/A	Rosa Lowinger & Associates, Inc.	The Contractor will provide professional cleaning, maintenance, conservation, and restoration services for the Authority's public art collection located at San Diego International Airport.	Informal RFP	C. White	\$ 45,000.00	06/30/14
11/29/13	N/A	ITRACS, LLC	The Contractor will provide maintenance and support services for the ITRACS cable management application which is currently being utilized by the Authority.	Informal RFP	H. Kourik	\$ 21,391.80	10/29/16
12/03/13	N/A	Latitude Geographics Group LTD	The Contractor will provide GIS mapping and auto CAD software for the Facilities Development department at San Diego County Regional Airport Authority.	Informal RFP	A. Aly	\$ 4,999.00	12/03/13
12/06/13	N/A	Major Video Inc.	The Contractor will provide professional video recording services for San Diego County Regional Airport Authority.	Informal RFP	D. Lucero	\$ 50,000.00	11/26/15

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN NOVEMBER 8, 2013 - DECEMBER 8, 2013


New Contracts Approved by the Board

	Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
	11/08/13	N/A	Allied Waste Systems, Inc. dba Republic Services of San Diego	This contract was approved by the Board at the September 12, 2013 Board Meeting. The Contractor will provide waste and recycling services at San Diego International Airport.	RFP	A. Porta	\$ 3,000,000.00	11/05/16
	11/07/13	N/A	Ensley Electric, Inc.	This contract was approved by the Board at the September 12, 2013 Board Meeting. The Contractor is one of five pre-qualified and approved to bid on on-call electrical services at San Diego International Airport. The contract value reflects the total not-to-exceed cost for the entire pool for contractors for this service.	RFQ	J. Fejeran	\$ 3,000,000.00	10/29/16
	11/07/13	N/A	Apex Lighting & Electric, Inc.	This contract was approved by the Board at the September 12, 2013 Board Meeting. The Contractor is one of five pre-qualified and approved to bid on on-call electrical services at San Diego International Airport. The contract value reflects the total not-to-exceed cost for the entire pool for contractors for this service.	RFQ	J. Fejeran	\$ 3,000,000.00	10/29/16
	11/07/13	N/A	CTE Inc. dba Clark Telecom & Electric	This contract was approved by the Board at the September 12, 2013 Board Meeting. The Contractor is one of five pre-qualified and approved to bid on on-call electrical services at San Diego International Airport. The contract value reflects the total not-to-exceed cost for the entire pool for contractors for this service.	RFQ	J. Fejeran	\$ 3,000,000.00	10/29/16
	11/14/13	N/A	Neal Electric Corp.	This contract was approved by the Board at the September 12, 2013 Board Meeting. The Contractor is one of five pre-qualified and approved to bid on on-call electrical services at San Diego International Airport. The contract value reflects the total not-to-exceed cost for the entire pool for contractors for this service.	RFQ	J. Fejeran	\$ 3,000,000.00	10/29/16
	11/15/13	N/A	Statewide Stripes, Inc.	This contract was approved by the Board at the October 3, 2013 Board Meeting. The Contractor will provide on-call roadway painting and slurry sealing services at San Diego International Airport.	RFP	J. Fejeran	\$ 4,770,350.00	10/31/16
	10/23/13	380705	Nuera Contracting & Consulting LP	This contract was approved by the Board at the October 3, 2013 Board Meeting. The Contractor will provide sound attenuation treatment to residences included in Phase 7, Group 5 of the Quieter Home Program.	RFB	S. Knack	\$ 825,662.00	07/22/14
	11/20/13	N/A	Gordon-Prill San Diego, Inc.	This contract was approved by the Board at the September 12, 2013 Board Meeting. The Contractor is one of five pre-qualified and approved to bid on on-call general construction services at San Diego International Airport. The contract value reflects the total not-to-exceed cost for the entire pool for contractors for this service.	RFQ	J. Fejeran	\$ 3,000,000.00	10/15/16
	11/20/13	N/A	Dynamic Contracting Services, Inc.	This contract was approved by the Board at the September 12, 2013 Board Meeting. The Contractor is one of five pre-qualified and approved to bid on on-call general construction services at San Diego International Airport. The contract value reflects the total not-to-exceed cost for the entire pool for contractors for this service.	RFQ	J. Fejeran	\$ 3,000,000.00	10/15/16

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN NOVEMBER 8, 2013 - DECEMBER 8, 2013


New Contracts Approved by the Board

	Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
	11/20/13	N/A	M.W. Vasquez Construction Co., Inc. dba Vasquez Construction Company	This contract was approved by the Board at the September 12, 2013 Board Meeting. The Contractor is one of five pre-qualified and approved to bid on on-call general construction services at San Diego International Airport. The contract value reflects the total not-to-exceed cost for the entire pool for contractors for this service.	RFQ	J. Fejeran	\$ 3,000,000.00	10/15/16
	11/20/13	N/A	EC Constructors, Inc.	This contract was approved by the Board at the September 12, 2013 Board Meeting. The Contractor is one of five pre-qualified and approved to bid on on-call general construction services at San Diego International Airport. The contract value reflects the total not-to-exceed cost for the entire pool for contractors for this service.	RFQ	J. Fejeran	\$ 3,000,000.00	10/15/16
	11/20/13	N/A	RAL Investment Corporation dba Silverstrand Construction	This contract was approved by the Board at the September 12, 2013 Board Meeting. The Contractor is one of five pre-qualified and approved to bid on on-call general construction services at San Diego International Airport. The contract value reflects the total not-to-exceed cost for the entire pool for contractors for this service.	RFQ	J. Fejeran	\$ 3,000,000.00	10/15/16
	12/02/13	N/A	Anderson & Kreiger	This contract was approved by the Board at the October 3, 2013 Board Meeting. The Contractor will provide consulting and legal services for San Diego County Regional Airport Authority.		B. Lobner	\$ 100,000.00	10/02/16
	11/25/13	380706	S & L Specialty Contractors, Inc.	This contract was approved by the Board at the November 7, 2013 Board Meeting. The Contractor will provide sound attenuation treatment to residences included in Phase 7, Group 6 of the Quieter Home Program.	RFB	S. Knack	\$ 1,329,950.00	09/23/14


Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN NOVEMBER 8, 2013 - DECEMBER 8, 2013

Amendments and Change Orders

	Date Signed	CIP #	Company	Description of Change	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value (%) (+ / -)	New Contract Value	New End Date
	11/13/13	N/A	None Sato dba Sato Services, LLC	The First Amendment extends the term of the contract ninety days to complete the public art project located in the Terminal 2 Reflection Room. There is no increase in compensation.	\$ 216,000.00	\$ -	0%	\$ 216,000.00	3/30/2014
	11/18/13	N/A	Culbertson Adams & Associates, Inc.	The First Amendment extends the term of the contract ninety days for continued consulting services related to the California Coastal Act and the California Coastal Commission. There is no increase in compensation.	\$ 100,000.00	\$ -	0%	\$ 100,000.00	2/2/2014
	11/18/13	N/A	American Steel Builders California, Inc.	The First Amendment extends the term of the contract ninety days for services needed to rehabilitate passenger boarding portals at San Diego International Airport. There is no increase in compensation.	\$ 861,908.00	\$ -	0%	\$ 861,908.00	12/8/2013
	12/02/13	N/A	Haley and Aldrich, Inc.	The First Amendment increases the maximum amount of compensation by \$36,000 for environmental consulting services at San Diego International Airport.	\$ 360,000.00	\$ 36,000.00	10%	\$ 396,000.00	7/31/2014
	11/25/13	N/A	11 x 14 LLC	The Second Amendment revises the payment schedule listed in Exhibit B. "Compensation & Payment Schedule" for the public artwork project entitled "Terminal 2 Pedestrian Bridges" at San Diego International Airport. There is no increase in compensation.	\$ 596,000.00	\$ -	0%	\$ 596,000.00	3/30/2014

Amendments and Change Orders - Approved by the Board

	11/13/13	N/A	Miki Iwasaki dba Ml-Workshop	The Second Amendment was approved by the Board at the September 12, 2013 Board Meeting. The Second Amendment revises Exhibit A, "Scope of Work", increases the maximum amount of compensation by \$45,000 and extends the term of the contract ninety days to complete the public artwork located in Terminal 1 Food Court at San Diego International Airport.	\$ 110,000.00	\$ 45,000.00	41%	\$ 155,000.00	3/31/2014
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Attachment "B"

REAL PROPERTY AGREEMENTS EXECUTED FROM NOVEMBER 8, 2013 TO DECEMBER 8, 2013

Real Property Agreements									
Begin/End Dates	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments	
10/1/13 to 11/29/13		Tuner Construction Company	Right of Entry Permit	South of Pacific Highway and North of the Wind Tunnel	Temporary Construction Storage	29,760	N/A		
1/1/08 - 12/31/13	LE-0498	American Airlines	Use and Occupancy Permit	2350 Stillwater Road	Aircraft wash rack operations, ground handling servicing of aircraft, aircraft parking, sale of flight supplies	45,011 s.f. land, and 3,361 s.f. joint-use building	\$17,377/mo.	Renewal of existing agreement	
1/1/14-12/31/14	LE-0498	American Airlines	Use and Occupancy Permit	2350 Stillwater Road	Aircraft wash rack operations, ground handling servicing of aircraft, aircraft parking, sale of flight supplies	45,011 s.f. land, and 3,361 s.f. joint-use building	\$21,605/mo.	Renewal of existing agreement	
Real Property Agreement Amendments and Assignments									
Effective Date	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments	
No Agreements or Assignments to Report									

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SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
4

Meeting Date: **JANUARY 6, 2014**

Subject:

January 2014 Legislative Report

Recommendation:

Adopt Resolution No. 2014-0001, approving the January 2014 Legislative Report.

Background/Justification:

The Legislative Advocacy Program Policy adopted by the Board on November 10, 2003, requires that Authority staff present the Board with monthly reports concerning the status of legislation with potential impact to the Authority. The January 2014 Legislative Report updates Board members on legislative activities that have taken place during the month of December. The Authority Board gives direction to staff on legislative issues by adoption of a monthly Legislative Report (Attachment A).

State Legislative Action

The Authority's legislative team does not recommend that the Board adopt any new positions on state legislation.

The Legislature is scheduled to reconvene for its next session on January 6, 2014.

Federal Legislative Action

The Authority's legislative team does not recommend that the Board adopt any new positions on federal legislation.

The U.S. Senate approved Jeh Johnson as Secretary of the Department of Homeland Security on December 16, 2013.

On December 18, 2013, the Senate approved the Bipartisan Budget Act of 2013. This legislation, approved by the House on December 12, 2013, establishes overall federal spending levels for Fiscal Year 2014 and Fiscal Year 2015 while reducing sequestration spending reductions. In addition, this legislation includes a provision requiring the Transportation Security Administration to permanently maintain exit lane staffing at all 155 airports where the agency currently performs that duty.

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Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy
- Customer Strategy
- Employee Strategy
- Financial Strategy
- Operations Strategy

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. § 15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code § 21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code § 30106.

Application of Inclusionary Policies:

Not applicable

Prepared by:

MICHAEL KULIS
DIRECTOR, INTER-GOVERNMENTAL AND COMMUNITY RELATIONS

RESOLUTION NO. 2014-0001

A RESOLUTION OF THE BOARD OF THE SAN
DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
APPROVING THE JANUARY 2014 LEGISLATIVE
REPORT

WHEREAS, the San Diego County Regional Airport Authority (“Authority”) operates San Diego International Airport as well as plans for necessary improvements to the regional air transportation system in San Diego County, including serving as the responsible agency for airport land use planning within the County; and

WHEREAS, the Authority has a responsibility to promote public policies consistent with the Authority’s mandates and objectives; and

WHEREAS, Authority staff works locally and coordinates with legislative advocates in Sacramento and Washington, D.C. to identify and pursue legislative opportunities in defense and support of initiatives and programs of interest to the Authority; and

WHEREAS, under the Authority’s Legislative Advocacy Program Policy, the Authority Board gives direction to Authority staff on pending legislation; and

WHEREAS, the Authority Board in directing staff may adopt positions on legislation that has been determined to have a potential impact on the Authority’s operations and functions.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the January 2014 Legislative Report (“Attachment A”); and

BE IT FURTHER RESOLVED that the Board finds that this Board action is not a “project” as defined by the California Environmental Quality Act (CEQA) (Pub. Res. Code § 21065); and is not a “development” as defined by the California Coastal Act (Pub. Res. Code § 30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a special meeting this 6th day of January, 2014, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY RUSSELL
DIRECTOR CORPORATE SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

January 2014 Legislative Report

Federal Legislation

Legislation/Topic

H.R. 3484 (Johnson) – Airport Security Act of 2013

Background/Summary

This bill would require the Administrator of the Transportation Security Administration to establish and oversee a program to prohibit individuals from carrying firearms at U.S. airports. Under this legislation, persons knowingly in possession of a firearm at an airport would be subject to a fine and up to ten years imprisonment. The program would allow for exemptions for certain individuals, such as law enforcement officers.

Anticipated Impact/Discussion

Under this bill, airport operators would be required to undertake new actions such as displaying notices summarizing the program at each airport entrance. Airport operators would also be responsible for enforcing this program. Accordingly, airport personnel or contract law enforcement would be responsible for escorting exempted individuals carrying firearms while they are at the airport – whether or not they intend to travel via air carrier. As a result, this legislation is expected to lead to an increase in operational issues and costs to the Airport Authority.

Status: 11/14/13 – Introduced and referred to the House Committee on the Judiciary

Position: Oppose Unless Amended (12/12/13)

Legislation/Topic

H.R. 3141 (Miller) – Biometric Exit Improvement Act of 2013

Background/Summary

Approval of this bill would result in the creation and implementation of a biometric exit data system at all U.S. ports of entry. Specifically, the Secretary of Homeland Security would be required to establish a six-month pilot program to test a biometric exit system on non-pedestrian outbound traffic at three land ports of entry with significant cross-border traffic. The new biometric exit system would be expanded to all pedestrian land ports of entry within three years and expanded to all air and seaports within five years.

Anticipated Impact/Discussion

Passage of this bill would require the use of new biometric equipment and procedures for passengers departing San Diego International Airport for international destinations.

Status: 9/19/13 – Introduced and referred to the House Committee on Homeland Security

Position: Watch (10/3/13)

Legislation/Topic

H.R. 2610 (Latham)/S. 1243 (Murray) - FY 2014 Transportation, Housing and Urban Development Appropriations Act

Background/Summary

Both the House and Senate versions of this bill would provide funding for the Department of Transportation and the Federal Aviation Administration for Fiscal Year 2014. This House bill would fund FAA operations at a level of \$9.52 billion, while the Senate version would provide \$9.7 billion in FAA operations funding. Both the House and Senate versions would fund the Airport Improvement Program (AIP) at a level of \$3.35 billion - the full authorized level. Neither bill includes an increase in the Passenger Facility Charge limit.

Anticipated Impact/Discussion

Passage of this bill would benefit San Diego International Airport by providing continued funding for the AIP program, which will assist in funding airport projects.

Status: 7/2/13 – H.R. 2610 - Approved by the House Appropriations Committee
6/27/13 – S. 1243 - Approved by the Senate Appropriations Committee

Position: Support (7/11/13)

Legislation/Topic

(Schumer) – Department of Homeland Security Designation of International Airports

Background/Summary

This proposal would authorize the Department of Homeland Security to designate international airports based on the ability of airports to create and finance adequate space for the collection of biometric data.

Anticipated Impact/Discussion

Approval of this proposal could require significant and costly infrastructure modifications to the Authority as a condition to maintain international flights. A coalition of aviation and travel industry partners are actively opposing this proposal.

Status: 6/18/13 – Considered by the Senate

Position: Watch (7/11/13)

Legislation/Topic

H.R. 2217 (Carter) - FY 2014 Department of Homeland Security Appropriations Act

Background/Summary

This bill would provide annual funding for the Department of Homeland Security and Transportation Administration for Fiscal Year 2014. It would provide \$39 billion in overall funding. The TSA would be funded at a level of \$7.2 billion, \$388 million below the FY 2013 level. The House draft proposes to cut DHS funding \$613 million below the FY 2013 level and \$35 million below the President's request for FY 2014. Proposed TSA funding is \$388 million below the FY 2013 level. The bill calls for continuing a cap on full-time TSA screening personnel at 46,000, and supports TSA's request to shift to more risk-based screening. Also included in the Act is \$333 million for airport baggage system upgrades. The House subcommittee has rejected proposals from the Administration to increase the \$2.50 passenger security fee.

This bill also includes funding for 1,600 additional CBP officers to a record level of 22,800 officers. Additionally, this bill would fund CBP budget at \$10.6 billion overall, an increase of \$255 million above FY 2013 funding levels.

Anticipated Impact/Discussion

The DHS Appropriations Act would ensure a stable funding level for TSA and CBP activities, including those at SDIA. However, Authority staff is concerned about a proposal by TSA to shift the responsibility for TSA exit lane staffing by the end of the calendar year. If such a provision is included in the final version of the bill, it could cost the Authority a minimum of \$500,000 annually. Authority staff is working with airport advocacy associations and our federal legislative consultants to prevent this shift from occurring.

Status: 7/18/13 – Approved by Senate Committee on Appropriations
6/6/13 – Approved by the House by a vote of 245 to 182

Position: Support – FY 2014 DHS Appropriations Act (7/11/13)
Oppose – Proposals requiring airport operators to staff security exit lanes at airports (7/11/13)

Legislation/Topic

**S. 208/H.R. 456 (Feinstein/Schiff) – The Los Angeles Residential
Helicopter Noise Relief Act of 2013**

Background/Summary

This bill directs the Administrator of the FAA to create regulations for helicopter operations in Los Angeles County that include requirements for helicopter flight paths and altitudes to reduce helicopter noise pollution in residential areas, increase safety, and minimize scheduled commercial aircraft delays. Helicopter operations related to emergency, law enforcement, or military activities would be exempt.

This bill also directs the Administrator to make reasonable efforts to consult with local communities and local helicopter operators to develop regulations that meet the needs of local communities, helicopter operators, and the FAA.

Anticipated Impact/Discussion

This legislation only applies to Los Angeles County but will be monitored by Authority staff for any future impact to SDIA.

Status: 2/4/13 – S. 208 – Introduced and referred to the Senate Committee on Commerce, Science, and Transportation
2/4/2013 - H.R. 456 – Introduced and referred to the House Committee on Transportation and Infrastructure

Position: Watch (3/7/13)



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
5

Meeting Date: **JANUARY 6, 2014**

Subject:

Reject the Claim of Donna Wilson and John Wilson

Recommendation:

Adopt Resolution No. 2014-0002, rejecting the claim of Donna Wilson and John Wilson.

Background/Justification:

On December 12, 2013, Donna Wilson and John Wilson ("The Wilsons") filed a claim (Attachment A) with the Authority alleging that on August 19, 2013, Donna Wilson tripped and fell in front of the baggage belt located in the former US Airways and Continental Airlines ticket lobby in Terminal Two at San Diego International Airport, an area under construction and barricaded. The Wilsons claim damages in excess of \$1,000,000 including alleged injuries to Donna Wilson of a subdural hematoma, non-specific injuries to her right knee, left ankle and nervous system; possible non-specified permanent injuries, and loss of income or earning capacity. Alleged injuries to John Wilson include loss of consortium and loss of income.

The claim alleges that Donna Wilson tripped and fell at a "transition point between a carpeted area and the unmarked un-level concrete walkway" near the east end of the ticket lobby where Continental Airlines and US Airways operated before the ticket counters were relocated as part of the Terminal Development Program (TDP). The claim further alleges that the area was not maintained properly or safely, that there were no warning signs or barricades, and that the area lacked proper lighting.

The Wilsons' claim should be denied. An investigation into the alleged incident revealed that Donna Wilson was employed by US Airways in an unknown capacity in August 2013. On August 19, 2013, the area referenced was under construction and non-operational as part of the TDP, with a barricade surrounding the entire ticket lobby and not just the area identified as the transition point where the claim alleges the incident occurred. The ticket counters had been removed, bag belt was not operational and the carpeted area located directly in front of that bag belt no longer served as a walkway. Further, it was determined that the non-public secured door identified in the claim was closed to access by airline personnel to accommodate construction activities on that day, as noticed in an official Authority Tenant Advisory issued to airport tenants, including claimant's employer, on August 17, 2013.

000631

Fiscal Impact:

Not applicable.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

A. CEQA: This Board action, as an administrative action, is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

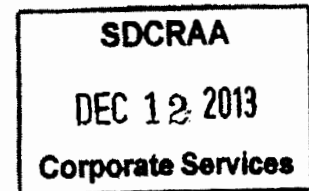
Application of Inclusionary Policies:

Not applicable.

Prepared by:

SUZIE JOHNSON
PARALEGAL, GENERAL COUNSEL

CLAIM FORM
(Government Code Section 910)



TO: SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Third Floor, Commuter Terminal, 3225 N. Harbor Drive, San Diego, CA 92101

(a) Name and Post Office address of Claimant:

Donna Wilson and John Wilson, 10858 Cloverhurst Way, San Diego, CA 92130.

(b) Post Office address to which the person presenting the claim desires notices to be sent:

c/o Michael F. Brown, Esq., Law Offices of Michael F. Brown
2010 Crow Canyon Place, Suite 100, San Ramon, CA 94583

(c) Date, place and other circumstances of the occurrence or transaction which gave rise to the claim asserted:

8/19/2013, at approx. 5:30 a.m., at or about the east end of the prior USAirways/United Continental bag belt/ticketing counters and the non-public secured door (T2W2F23) used by badged airport employees in Terminal 2 West, at the transition point between the carpeted and the unmarked un-level concrete walkway of the San Diego Airport located at 3225 N. Harbor Drive, in San Diego, CA, claimant tripped and fell. The ground was not maintained properly or safely; there were no warning signs or barricades or proper lighting.

(d) General description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of the presentation of the claim:

Donna Wilson: head injuries, including a TBI/subdural hematoma, right knee, left foot/ankle, nervous system, emotional distress; possible permanent injuries, loss of income or earning capacity. John Wilson: loss of consortium, including loss of income.

(e) The name or names of the public employee causing the injury, damages or loss, if known:

Unknown at this time.

(f) The amount claimed at the date of presentation of the claim, including the estimated amount of any prospective injury, damage or loss, insofar as it may be known at the time of presentation of the claim, together with the basis of computation of the amount claimed:

In excess of \$1,000,000.

(g) Name of entity(es) so far as is known to claimant:

San Diego County Regional Airport Authority, Turner Construction, PCL, City and County of San Diego, San Diego International Airport, San Diego Port Authority.

By: _____

MICHAEL F. BROWN
Attorney for Claimant

RESOLUTION NO. 2014-0002

A RESOLUTION OF THE BOARD OF THE
SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY REJECTING THE CLAIM OF DONNA
WILSON AND JOHN WILSON

WHEREAS, on December 12, 2013, Donna Wilson and John Wilson filed a claim with the San Diego County Regional Airport Authority for damages they allege were the result of Donna Wilson tripping and falling at a transition point under construction near the former ticketing counter of US Airways and Continental Airlines in Terminal Two at San Diego International Airport; and

WHEREAS, at its special meeting on January 6, 2014, the Board considered the claim filed by Donna Wilson and John Wilson and the report submitted to the Board, and found that the claim should be rejected.

NOW, THEREFORE, BE IT RESOLVED that the Board rejects the claim of Donna Wilson and John Wilson; and

BE IT FURTHER RESOLVED by the Board that it finds that this Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a special meeting this 6th day of January, 2014, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

000034



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
6

Meeting Date: **JANUARY 6, 2014**

Subject:

Grant an Easement for Water Service To The City Of San Diego

Recommendation:

Adopt Resolution No. 2014-0003, authorizing the President/CEO to negotiate and execute an easement for water service with the City of San Diego in support of the Rental Car Center.

Background/Justification:

In December 2013, the Board of the San Diego County Regional Airport Authority ("Authority") authorized the full budget for the Rental Car Center ("RCC") design, construction and program management costs. The RCC will provide a long-term facility for the rental car industry consistent with the Authority's goals for operational efficiency, commitment to environmental stewardship, regulatory compliance, and financial performance by providing a single consolidated facility.

The proposed easement for water service ("Easement") as depicted in Exhibit "A" covers 157 square feet of Authority property at San Diego International Airport ("SDIA"). Permanent water service for the RCC will be provided by the City of San Diego ("City"). The water service connection requires an above-ground City meter and a backflow preventer. There is insufficient space between the back of the sidewalk and the right-of-way to accommodate the City-owned equipment in the City right of way, therefore the equipment will be installed on Authority property. The Easement provides the City the right of ingress and egress for reading the meter and maintaining the equipment.

The proposed Easement is necessary to allow the Authority to complete the RCC according to current construction plans and provide the City the appropriate rights for its purposes.

The property covered by the subject Easement is leased by the Authority from the San Diego Unified Port District ("Port") under the December 17, 2002, Master Lease (Authority Document No. LE-0009) covering the former General Dynamics leasehold. The duration of the term for the proposed Easement will be coterminous with the term of the Authority's Lease from the Port which expires on December 31, 2068; and any extensions thereof.

000035

Fiscal Impact:

The proposed Easement does not provide for monetary consideration to be paid to or by the Authority. Therefore, there is no direct fiscal impact.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. A. California Environmental Quality Act: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act Pub. Res. Code §30106.

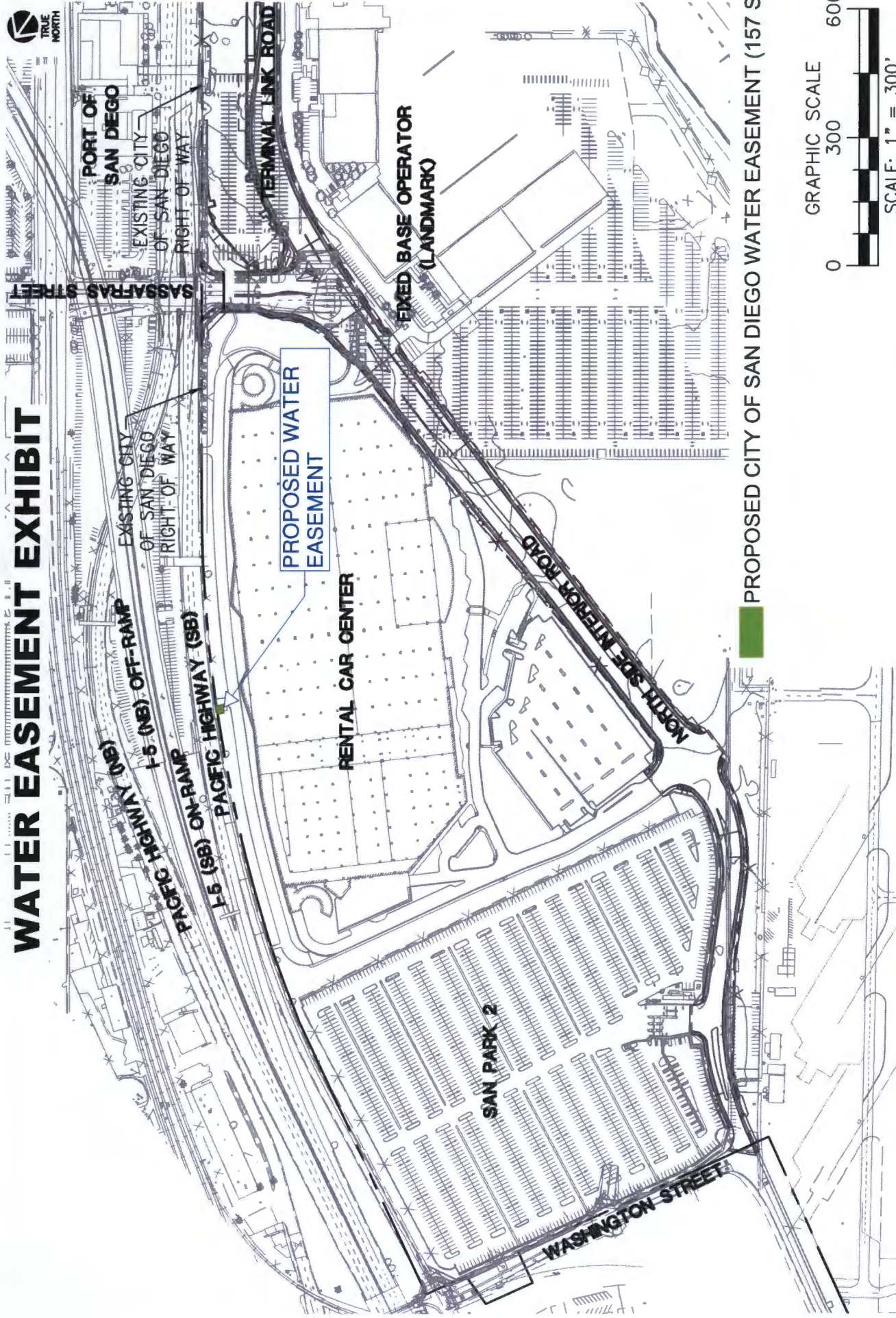
Application of Inclusionary Policies:

Not applicable.

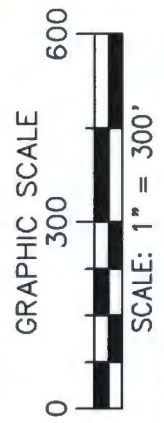
Prepared by:

VERNON D. EVANS
VICE PRESIDENT, FINANCE/TREASURER

WATER EASEMENT EXHIBIT



PROPOSED CITY OF SAN DIEGO WATER EASEMENT (157 SF)



 VA Consulting, Inc. ENGINEERS • PLANNERS • SURVEYORS 46 DISCOVERY, SUITE 250 (949) 474-1400 TEL IRVINE, CA 92618 (949) 261-8482 FAX	 SAN DIEGO INTERNATIONAL AIRPORT SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY	SAN DIEGO INTERNATIONAL AIRPORT WATER EASEMENT EXHIBIT	* DATUM • NORTH AMERICAN VERTICAL DATUM 1988 DATE: 10/10/13
		PREPARED BY:	

RESOLUTION NO. 2014-0003

A RESOLUTION OF THE BOARD OF THE
SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY, AUTHORIZING THE PRESIDENT/CEO
TO NEGOTIATE AND EXECUTE AN EASEMENT
FOR WATER SERVICE WITH THE CITY OF SAN
DIEGO IN SUPPORT OF THE RENTAL CAR
CENTER

WHEREAS, the San Diego County Regional Airport Authority ("Authority") currently leases Airport property from the San Diego Unified Port District ("Port") pursuant to that certain Lease dated December 17, 2002 and bearing Authority Document No. LE-0009; and

WHEREAS, paragraph 4 in said Lease specifies that Authority may, at its own expense, make alterations or changes, or cause to be made, built, installed, or remove any structures, machines, appliances, utilities, signs, or other improvements necessary or desirable for the authorized use of the Leased property without the approval of the Port; and

WHEREAS, in December 2013, the Board of the San Diego County Regional Airport Authority ("Board") authorized the full budget for the Rental Car Center ("RCC") design, construction and program management costs; and

WHEREAS, the RCC necessitates the City of San Diego ("City") to place City-owned equipment on Authority property to provide water service to the RCC; and

WHEREAS, the City requires that the Authority grant to it an easement for the purpose of ingress and egress to read the meter and maintain the equipment; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board hereby authorizes the President/CEO to negotiate and execute an easement with the City of San Diego for water service supporting the Rental Car Center; and

BE IT FURTHERED RESOLVED that the Board finds that this Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (Cal. Pub. Res. Code §21065); and is not a "development" as defined by the California Coastal Act (Cal. Pub. Res. Code Section §30106.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a special meeting this 6th day of January, 2014, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL



SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

BOARD COMMUNICATION

Date: December 30, 2013
To: Board Members
From: Thella F. Bowens, President/CEO
Subject: Fiscal Year 2015 Organizational Goals Board Workshop

As you know, the January 6, 2014, board meeting includes a workshop to discuss organizational goal setting for the upcoming Fiscal Year 2015. Together over the past two years, we have spent considerable time and effort clarifying, and in some cases even redefining, the Authority's mission, vision, values, and strategies. We also embarked on an effort to increase strategic engagement, facilitated through the creation and discussion of the Authority learning maps. As a refresher, I have attached a corresponding reference guide of our mission, vision, values, and strategies (Attachment A), as well as the learning maps (Attachment B).

With confirmation of this as our foundation, it is time to begin planning for our upcoming fiscal year 2015. Our initiatives and goals more specifically define our focus areas and how we intend to execute our mission, vision, and strategies. We therefore present the following draft initiatives and goals as our major areas of focus for the upcoming fiscal year:

Draft Initiatives

Revenue Enhancement

It is expected that, for the foreseeable future, the Authority will be operating in a resource constrained environment. Execution of the Authority's financial strategy (to enhance the Authority's financial position) includes the critical component of enhancing revenue, especially non-airline revenue sources. In order to accomplish this, the organization must be innovative and adapt to evolving customer needs so that new and enhanced products and services are developed and sold.

Strategic Engagement

In order to optimize the Authority's investment in its workforce, employees must be engaged and aligned to execute the most strategically important initiatives. Both employee engagement - a measure of the pride, advocacy and commitment to one's job and organization - and strategic engagement - a measure of understanding and alignment to the mission and strategies of the organization - are key indicators of performance and workforce retention. Currently, overall Authority employee engagement stands at 78% (compared to national average of 30%) while strategic engagement is at 81% (no national average available). As competition for highly skilled workers continues to grow, the Authority's goal is for each to be at, or above, 80% in order to sustain the highest level of employee commitment and performance.

Airport Development Plan

The Airport Development Plan (ADP) is the next phase of planning for San Diego International Airport (SDIA). The ADP will identify improvements to enable the airport to meet demand through 2035, while maximizing efficiency, safety, security and passenger service levels. The Plan will include substantial data collection, a passenger survey, new forecasts, identification of facility requirements, evaluation of alternatives and a recommended plan.

Facility and Service Enhancements

In keeping with the Authority's commitment to a sustainable environment, positive passenger experience and operational efficiency improvements, the organization is considering a number of future projects and has several in development or under construction. A consolidated rental car center, surface parking facility, and enabling infrastructure are under construction on the north side of airport property. Projects in planning or under consideration include options for reduced energy and water consumption; airport way finding (both within and en route to SDIA); creative solutions to meet current parking demand; and examining new approaches to addressing traffic impacts caused by the airport.

Draft Goals

Community

- By June 30, 2015, measure attitudes and opinions related to trust, awareness and responsiveness that certain stakeholder groups and audiences have regarding the Airport Authority and San Diego International Airport. Identify stakeholder and audience groups that currently interface with the Airport Authority and survey them through existing digital means via the Web site, email lists and social media.

Customer

- By June 30, 2015, improve the Airports Council International Airport Service Quality (ASQ) Survey score for "Overall Satisfaction with San Diego International Airport" to above the average of ranked airports within North America.
- Develop and implement a new survey instrument to measure Airport Authority tenant satisfaction. The survey will be implemented by May 31, 2014, with a baseline derived from survey results. During FY 2015, develop and implement an action plan to identify and address stretch targets.

Employee

- Achieve highest level of employee performance and commitment as evidenced by at least an 80% Employee Opinion Survey (EOS) engagement score

Financial

- Maintain debt service coverage ratio of greater than 1.5 while sustaining Cost per Enplaned Passenger (CPE) below budget in FY 2015
- Exceed the budgeted increase in non-airline revenue
- Exceed operating income vs. budget by more than \$1 million

Operational

- Fewer than two discrepancies noted as a part of the annual Federal Aviation Administration Part 139 Certification Inspection
- Develop and implement a new survey instrument to measure passenger satisfaction with ground transportation services offered at San Diego International Airport. The instrument will account for the current ASQ survey data, taxicab and shuttle customer surveys and quarterly passenger satisfaction surveys. The survey will be implemented by May 31, 2014, with a baseline derived from survey results. During FY 2015, develop and implement an action plan to identify and address stretch targets.

These draft initiatives and goals will be the subject of our workshop discussion on January 6th. In the meantime, if you have questions or would like additional information, please feel free to contact me.

Exhibit A

VISION

Mastering the Art of Airports

MISSION

We will plan for and provide air transportation services to the region with safe, effective facilities that exceed customer expectations. We are committed to operating San Diego's air transportation gateways in a manner that promotes the region's prosperity and protects its quality of life.

STRATEGIES

- Community: Be a trusted and highly responsive regional agency
- Customer: Achieve the highest level of internal and external customer satisfaction
- Employee: Ensure the highest level of employee commitment and performance
- Operations: Operate our airport in a safe, secure, environmentally sound, effective and efficient manner
- Financial: Enhance the financial position of the Airport Authority

VALUES

- We recognize the needs of our customers come first
- We pursue excellence in all our business processes
- We conduct our affairs with honesty and integrity
- We provide a safe, secure, quality-oriented, highly efficient environment
- We foster an informed, productive, diverse, enthusiastic work force
- We believe that continuous learning and personal involvement are job responsibilities
- We believe that everyone counts and we count on everyone



SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

Discussion Regarding Fiscal Year 2015 Organizational Goals

Presented by:

Thella Bowens, President & CEO

Scott Brickner, Director, Financial Planning and Budget

January 6, 2014



Vision

Mastering the Art of Airports





Mission

We will plan for and provide air transportation services to the region with safe, effective facilities that exceed customer expectations. We are committed to operating San Diego's air transportation gateways in a manner that promotes the region's prosperity and protects its quality of life.

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- We foster an informed, productive, diverse, enthusiastic work force
- We believe that continuous learning and personal involvement are job responsibilities
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Strategies

- **Community**
Be a trusted and highly responsive regional agency
- **Customer**
Achieve the highest level of internal and external customer satisfaction
- **Employee**
Ensure the highest level of employee commitment and performance
- **Financial**
Enhance the financial position of the Airport Authority
- **Operations**
Operate our airport in a safe, secure, environmentally sound, effective and efficient manner



Mastering the Art of Airports: Our Vision



Community

Tenants/Concessionaires

Government

Passengers

Airlines

COMMUNITY STRATEGY
Be a trusted and highly responsive regional agency.

CUSTOMER STRATEGY
Achieve the highest level of internal and external customer satisfaction.

EMPLOYEE STRATEGY
Ensure the highest level of employee commitment and performance.

OPERATIONS STRATEGY
Operate our airport in a safe, secure, environmentally sound, effective, and efficient manner.

FINANCIAL STRATEGY
Enhance the financial position of the Airport Authority.

Integrity

Safety

Diversity

Learning

Teamwork

Excellence

Customer

Employees

Executive Team

Board of Directors

OUR MISSION
We will plan for and provide air transportation services that exceed our air transportation facilities that exceed our with safe, effective expectations. We are committed to operating San Diego's air transportation gateways in a manner that promotes the region's prosperity and protects its quality of life.

OUR GOALS

INITIATIVES AND ACTIONS RUNWAY

Revenue Enhancement

Strategic Engagement

Airport Development Plan

Facility & Service Enhancements



Initiatives

Revenue Enhancement

It is expected that, for the foreseeable future, the Authority will be operating in a resource constrained environment. Execution of the Authority's financial strategy (to enhance the Authority's financial position) includes the critical component of enhancing revenue, especially non-airline revenue sources. In order to accomplish this, the organization must be innovative and adapt to evolving customer needs so that new and enhanced products and services are developed and sold.

Initiatives

Strategic Engagement

In order to optimize the Authority's investment in its workforce, employees must be engaged and aligned to execute the most strategically important initiatives. Both employee engagement - a measure of the pride, advocacy and commitment to one's job and organization - and strategic engagement - a measure of understanding and alignment to the mission and strategies of the organization – are key indicators of performance and workforce retention. Currently, overall Authority employee engagement stands at 78% (compared to national average of 30%) while strategic engagement is at 81% (no national average available). As competition for highly skilled workers continues to grow, the Authority's goal is for each to be at, or above, 80% in order to sustain the highest level of employee commitment and performance.

Initiatives

Airport Development Plan

The Airport Development Plan (ADP) is the next phase of planning for San Diego International Airport (SDIA). The ADP will identify improvements to enable the airport to meet demand through 2035, while maximizing efficiency, safety, security and passenger service levels. The Plan will include substantial data collection, a passenger survey, new forecasts, identification of facility requirements, evaluation of alternatives and a recommended plan.

Initiatives

Facility and Service Enhancements

In keeping with the Authority's commitment to a sustainable environment, positive passenger experience and operational efficiency improvements, the organization is considering a number of future projects and has several in development or under construction. A consolidated rental car center, surface parking facility, and enabling infrastructure are under construction on the north side of airport property. Projects in planning or under consideration include options for reduced energy and water consumption; airport way finding (both within and en route to SDIA); creative solutions to meet current parking demand; and examining new approaches to addressing traffic impacts caused by the airport.

Goals

Community

Strategy: Be a trusted and highly responsive regional agency

- By June 30, 2015, measure attitudes and opinions related to trust, awareness and responsiveness that certain stakeholder groups and audiences have regarding the Airport Authority and San Diego International Airport. Identify stakeholder and audience groups that currently interface with the Airport Authority and survey them through existing digital means via the Web site, email lists and social media.

Goals

Customer

Strategy: Achieve the highest level of internal and external customer satisfaction

- By June 30, 2015, improve the Airports Council International Airport Service Quality (ASQ) Survey score for “Overall Satisfaction with San Diego International Airport” to above the average of ranked airports within North America.
- Develop and implement a new survey instrument to measure Airport Authority tenant satisfaction. The survey will be implemented by May 31, 2014, with a baseline derived from survey results. During FY 2015, develop and implement an action plan to identify and address stretch targets.

Goals

Employee

Strategy: Ensure the highest level of employee commitment and performance

- Achieve highest level of employee performance and commitment as evidenced by at least an 80% Employee Opinion Survey (EOS) engagement score

Goals

Financial

Strategy: Enhance the financial position of the Airport Authority

- Maintain debt service coverage ratio of greater than 1.5 while sustaining Cost per Enplaned Passenger (CPE) below budget in FY 2015
- Exceed the FY 2015 budgeted increase in non-airline revenue
- Exceed FY 2015 operating income vs. budget by more than \$1 million

Goals

Operational

Strategy: Operate our airport in a safe, secure, environmentally sound, effective and efficient manner

- Fewer than two discrepancies noted as a part of the annual Federal Aviation Administration Part 139 Certification Inspection
- Develop and implement a new survey instrument to measure passenger satisfaction with ground transportation services offered at San Diego International Airport. The instrument will account for the current ASQ survey data, taxicab and shuttle customer surveys and quarterly passenger satisfaction surveys. The survey will be implemented by May 31, 2014, with a baseline derived from survey results. During FY 2015, develop and implement an action plan to identify and address stretch targets.



Conclusion



SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

Meeting Date: **JANUARY 6, 2014**

Subject:

Business and Travel Expense Reimbursement Reports for Board Members, President/CEO, Chief Auditor and General Counsel When Attending Conferences, Meetings, and Training at the Expense of the Authority

Recommendation:

For information only.

Background/Justification:

Authority Policy 3.30 (2)(b) and (4)(b) require that business expenses reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

Authority Policy 3.40 (2)(b) and (3)(b) require that travel expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

The attached reports are being presented to comply with the requirements of Policies 3.30 and 3.40.

Fiscal Impact:

Funds for Business and Travel expenses are included in the FY 2013 Budget.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Equal Opportunity Program:

Not applicable.

Prepared by:

TONY RUSSELL
DIRECTOR, CORPORATE SERVICES/AUTHORITY CLERK

TRAVEL REQUEST

THELLA F. BOWENS

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Thella F. Bowens Dept: Exec Office BU6
Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 12/03/13 PLANNED DATE OF DEPARTURE/RETURN: 12/14/13 / 12/16/13

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: New York, NY Purpose: Tour of JFK's Delta Terminal Passport Control Kiosks and AT operations
Explanation: _____

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:	
• AIRFARE	\$ 700.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 150.00
B. LODGING	\$ 800.00
C. MEALS	\$ 200.00
D. SEMINAR AND CONFERENCE FEES	\$
E. ENTERTAINMENT (if applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$
TOTAL PROJECTED TRAVEL EXPENSE	\$ 1850.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Thella F. Bowens* Date: *12/3/13*

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: *[Signature]* Date: *12-3-13*

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its _____ meeting.

(Leave blank and we will insert the meeting date.)

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Thella F. Bowens Dept: Exec Office BU6

Position: Board Member President/CEO Gen. Counsel Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 12/11/13 **PLANNED DATE OF DEPARTURE/RETURN:** 02/06/14 / 02/18/14

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip– continue on extra sheets of paper as necessary):

Destination: Auckland and Wellington, New Zealand and Sydney, Melbourne, and Brisbane, Australia Purpose: Attend Trade Mission and speak at AAAE/IAAE North America/Pacific Aviation Partnership Conference

Explanation: Attend Trade Mission and speak at AAAE/IAAE North America/Pacific Aviation Partnership Conference

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

- AIRFARE \$ 9500.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 500.00

B. LODGING \$ 3000.00

C. MEALS \$ 1500.00

D. SEMINAR AND CONFERENCE FEES \$ _____

E. ENTERTAINMENT (If applicable) \$ _____

F. OTHER INCIDENTAL EXPENSES \$ _____

TOTAL PROJECTED TRAVEL EXPENSE **\$ 14500.00**

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Thella F. Bowens Date: 16 Dec 2013

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its _____ meeting.
(Leave blank and we will insert the meeting date.)

EXPENSE REPORT

THELLA F. BOWENS

Emailed 8/7/13
4:31 pm

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Thella F. Bowens Dept: Exec Office BU6

Position: Board Member President/CEO Gen. Counsel Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 08/05/13 PLANNED DATE OF DEPARTURE/RETURN: 11/11/13 / 11/12/13

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Chicago, IL

Purpose: Serving as a panlist during a session of the AAEE 6th Annual Airports Going Green Conference

Explanation: _____

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

- AIRFARE \$ 475.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 100.00

B. LODGING \$ 300.00

C. MEALS \$ 75.00

D. SEMINAR AND CONFERENCE FEES \$ 0.00

E. ENTERTAINMENT (If applicable) \$ 0.00

F. OTHER INCIDENTAL EXPENSES \$ 100.00

TOTAL PROJECTED TRAVEL EXPENSE \$ 1050.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Thella F. Bowens* Date: 5 Aug 2013

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

Tony R. Russell, Authority Clerk, hereby certify that this document was approved

(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its 8/26/13 meeting.

(Leave blank and we will insert the meeting date.)



TRAVELTRUST SCRIPPS RANCH
Phone: 1-800-792-4662

Electronic Invoice

Prepared For:
BOWENS/THELLA

SALES PERSON	E4
INVOICE NUMBER	0000250
INVOICE ISSUE DATE	18 Oct 2013
RECORD LOCATOR	RPAVTS
CUSTOMER NUMBER	0000SDCRAA

Client Address

SAN DIEGO COUNTY REG AIRPORT AUTHORITY
PO BOX 82776
SAN DIEGO CA 92138-2776

Notes

YOUR UNITED ETICKET CONFIRMATION IS ** J3VG3L **

DATE: Mon, Nov 11

Flight: UNITED AIRLINES 843

From	SAN DIEGO, CA	Departs	11:21am
To	CHICAGO OHARE, IL	Arrives	5:20pm
Departure Terminal	2	Arrival Terminal	1
Duration	03hr(s) :59min(s)	Class	United Economy
Type	AIRBUS INDUSTRIE A320 JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA		UA - XXXXXX 58

DATE: Tue, Nov 12

Flight: UNITED AIRLINES 793

From	CHICAGO OHARE, IL	Departs	3:45pm
To	LOS ANGELES, CA	Arrives	6:14pm
Departure Terminal	1	Arrival Terminal	7
Duration	04hr(s) :29min(s)	Class	United Economy
Type	AIRBUS INDUSTRIE A319 JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA		UA - XXXXXX 58

DATE: Tue, Nov 12

Flight: UNITED AIRLINES 6341

From	LOS ANGELES, CA	Departs	6:56pm
To	SAN DIEGO, CA	Arrives	7:50pm
Departure Terminal	8	Arrival Terminal	R
Duration	0hr(s) :54min(s)	Class	United Economy
Type	EMBRAER 120 TURBOPROP	Meal	
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA		UA - XXXXXX 58

Ticket Information

Ticket Number	UA 1965404593	Passenger			
		Billed to:	[REDACTED]	USD	* 551.70
Service Fee	XD 0595503578	Passenger	BOWENS THELLA		
		Billed to:	[REDACTED]	USD	* 30.00
				SubTotal	USD 581.70
				Net Credit Card Billing	* USD 581.70
				Total Amount Due	USD 0.00

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.



Holiday Inn

11-12-13

Thella Bowens Pobox 82776 San Diego Ca USA_0001 92138 US	Folio No. :	Room No. :	2205
	A/R Number :	Arrival :	11-11-13
	Group Code :	Departure :	11-12-13
	Company :	Conf. No. :	65329911
	Membership No. :	Rate Code :	
	Invoice No. :	Page No. :	1 of 1

Date	Description	Charges	Credits
11-11-13	Italasia Dinner Line# 2205 : CHECK# 6790 <i>receipt attached</i>	37.77	
11-11-13	*Accommodation	195.00	<i>\$ 226.99</i>
11-11-13	Tax - State Hotel	23.21	
11-11-13	Tax - City Hotel	8.78	
Total		264.76	0.00
Balance		264.76	

Guest Signature: _____

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

RECEIPTS FROM TRAVEL TO CHICAGO, IL
November, 2013—THELLA F. BOWENS
 11-12

HOLIDAY INN
 MART PLAZA
 350 NORTH ORLEANS
 CHICAGO, IL 60654
 312-836-5000

689679.1
ANTENOR N Table 9
 Mon 11/11/13 8:55 PM Guests 1

1 CAPRESE 10.00
 1 ICED TEA 2.75
 1 FIERY CHIX 16.00

SubTotal 29.75
 Taxes... 3.02

Please pay this amount
Total 31.77
 +6.00
37.77

Please complete the following
 If you wish to charge to your room

Room # _____

Guest Name (print) _____

Signature _____

Tip \$6

THANK YOU FOR DINING WITH US!

11/11/13 dinner

ORIGINAL--
 FLEET CAB
 CAB # 448
 CUSTOMER COPY
 11/11/13 TR 1095
 START END MILES
 18:12 18:48 17.3
 FARE: \$ 35.85
 EXTRA: \$ 2.00
 TOLL: \$ 0.00
 SRCH: \$ 0.00
 TIP: \$ 7.00
 TOTAL: \$ 44.85
 + 7.00 tip
\$ 51.25
 CALL 311 FOR
 COMPLIMENTS OR
 COMPLAINTS

ORIGINAL--

11/11/13
 taxi to hotel
 from airport
 \$51.25

COPY

GLOBE 6867
 ID # 00098530
 =1 0 30W00 0=0=0
 RATE USED: 1
 PASSENGERS: 1
 11/12/13 TR 1095
 START END MILES
 13:31 14:02 17.3
 FARE: \$ 35.85
 EXTRA: \$ 2.00
 TOTAL: \$ 37.85 ✓
 CALL 311 FOR
 COMPLIMENTS OR
 COMPLAINTS

11/12/13
 taxi from hotel
 to airport
 → 37.85
 6.00 tip
43.85

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REPORT**

(To be completed within 30 days from travel return date)

TRAVELER: Thella F. Bowens DEPT. NAME & NO. Executive Office BU6
 DEPARTURE DATE: 11/21/2013 RETURN DATE: 11/23/2013 REPORT DUE: 12/23/13
 DESTINATION: Washington, DC

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	1,200.60					11/21/13	11/22/13	11/23/13	0.00
Conference Fees (provide copy of flyer/registration expenses)									0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*						42.75		20.00	62.75
Hotel*									0.00
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel svcs.)									0.00
Meals (include tips pd.)	Breakfast*								0.00
	Lunch*								0.00
	Dinner*								0.00
	Other Meals*								0.00
Alcohol is a non-reimbursable expense									
Hospitality ¹ *									0.00
Miscellaneous: Baggage Fees									0.00
									0.00
									0.00
*Provide detailed receipts									0.00
Total Expenses prepaid by Authority	1,200.60	0.00	0.00	0.00	0.00	42.75	0.00	20.00	62.75

Explanation: Change in return date - \$200 change fee incurred.	Total Expenses Prepaid by Authority	1,200.60
	Total Expenses Incurred by Employee (including cash advances)	62.75
	Grand Trip Total	1,263.35
	Less Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	1,200.60
	Due Traveler (positive amount) ²	
	Due Authority (negative amount) ³	62.75
<i>Note: Send this report to Accounting even if the amount is \$0.</i>		

¹ Give names and business affiliations of any persons whose meals were paid by traveler.
² Prepare Check Request
³ Attach personal check payable to SDCRAA

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

* Travel and Lodging Expense Reimbursement Policy 3.40 * Business Expense Reimbursement Policy 3.30

Prepared By: Amy Caldera Ext.: 2445
 Traveler Signature: Thella F. Bowens Date: 17 Dec 2013
 Approved By: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, _____ hereby certify that this document was approved by the Executive Committee at its _____ meeting.
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Thella F. Bowens Dept: Exec Office BU6
 Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 08/14/13 PLANNED DATE OF DEPARTURE/RETURN: 11/21/13 / 11/22/13

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip- continue on extra sheets of paper as necessary):

Destination: Washington, DC Purpose: [REDACTED]
 Explanation: selection committee for ACI-NA CEO

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

• AIRFARE	\$ 950.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 150.00
B. LODGING	\$ 700.00
C. MEALS	\$ 200.00
D. SEMINAR AND CONFERENCE FEES	\$
E. ENTERTAINMENT (If applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$ 100.00
TOTAL PROJECTED TRAVEL EXPENSE	\$ 2000.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Thella F. Bowens* Date: 15 Aug 13

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Tony R Russell, Authority Clerk, hereby certify that this document was approved
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)
 by the Executive Committee at its 8/26/13 meeting.
 (Leave blank and we will insert the meeting date.)



TRAVELTRUST SCRIPPS RANCH
 Phone: 1-800-792-4662

Electronic Invoice

Prepared For:
BOWENS/THELLA

SALES PERSON	E4
INVOICE NUMBER	1206348
INVOICE ISSUE DATE	16 Aug 2013
RECORD LOCATOR	OJHIGJ
CUSTOMER NUMBER	0000SDCRAA

Client Address

SAN DIEGO COUNTY REG AIRPORT AUTHORITY
 PO BOX 82776
 SAN DIEGO CA 92138-2776

Notes

YOUR UNITED ETICKET CONFIRMATION IS ** D7W4RG **
 -----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----
 *****TICKETLESS TRAVEL INSTRUCTIONS*****
 THIS IS AN E-TICKET RESERVATION.
 A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN
 A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN
 UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND.

 *****TSA GUIDANCE FOR PASSENGERS*****
 PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING
 INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE
 DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE
 FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV

DATE: Thu, Nov 21

Flight: UNITED AIRLINES 476

From	SAN DIEGO, CA	Departs	6:18am
To	CHICAGO OHARE, IL	Arrives	12:22pm
Departure Terminal	1	Arrival Terminal	1
Duration	04hr(s) :04min(s)	Class	United Economy
Type	AIRBUS INDUSTRIE A320 JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 10C	UA - XXXXXX 58

DATE: Thu, Nov 21

Flight: UNITED AIRLINES 616

From	CHICAGO OHARE, IL	Departs	2:00pm
To	WASHINGTON REAGAN, DC	Arrives	4:50pm
Departure Terminal	1	Arrival Terminal	B
Duration	01hr(s) :50min(s)	Class	United Economy
Type	AIRBUS INDUSTRIE A319 JET	Meal	Refreshment - Complimentary
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 08C	UA - XXXXXX 58

DATE: Fri, Nov 22

Flight: UNITED AIRLINES 1179

From	WASHINGTON REAGAN, DC	Departs	5:52pm
To	CHICAGO OHARE, IL	Arrives	6:55pm
Departure Terminal	B	Arrival Terminal	1
Duration	02hr(s) :03min(s)	Class	United Economy
Type	BOEING 737-800 JET	Meal	Food and Beverage for Purchase
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 08C	UA - XXXXXX 58

DATE: Fri, Nov 22

Flight: UNITED AIRLINES 651

From	CHICAGO OHARE, IL	Departs	8:23pm
To	SAN DIEGO, CA	Arrives	10:41pm
Departure Terminal	1	Arrival Terminal	1
Duration	04hr(s) :18min(s)	Class	United Economy
Type	BOEING 757 200 SERIES JET	Meal	Food and Beverage for Purchase
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 09C	UA - XXXXXX 58

DATE: Wed, May 21

Others

RESERVATION
RETAINED FOR
180 DAYS

Ticket Information

Ticket Number	UA 7298884836	Passenger	BOWENS THELLA		
		Billed to:	[REDACTED]	USD	* 945.60
Service Fee	XD 0593185662	Passenger	BOWENS THELLA		
		Billed to:	[REDACTED]	USD	* 30.00
				SubTotal	USD 975.60
				Net Credit Card Billing	* USD 975.60
				Total Amount Due	USD 0.00

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST
AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.
FOR EMERGENCY AFTERHOURS SERVICE IN THE US
PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0
PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER
EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00
THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.



TRAVELTRUST SCRIPPS RANCH
Phone: 1-800-792-4662

Electronic Invoice

Prepared For:
BOWENS/THELLA

SALES PERSON	E4
INVOICE NUMBER	0000312
INVOICE ISSUE DATE	22 Oct 2013
RECORD LOCATOR	OJHIGJ
CUSTOMER NUMBER	0000SDCRAA

Client Address

SAN DIEGO COUNTY REG AIRPORT AUTHORITY
PO BOX 82776
SAN DIEGO CA 92138-2776

Notes

YOUR UNITED ETICKET CONFIRMATION IS ** D7W4RG **
-----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----
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PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING
INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE
DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE
FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV

DATE: Thu, Nov 21

Flight: UNITED AIRLINES 484

From	SAN DIEGO, CA	Departs	6:15am
To	DENVER, CO	Arrives	9:32am
Departure Terminal	2		
Duration	02hr(s) :17min(s)	Class	United Economy
Type	BOEING 757 200 SERIES JET	Meal	Food and Beverage for Purchase
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 10C	UA - XXXXXX 58

DATE: Thu, Nov 21

Flight: UNITED AIRLINES 484

From	DENVER, CO	Departs	10:25am
To	WASHINGTON REAGAN, DC	Arrives	3:34pm
		Arrival Terminal	B
Duration	03hr(s) :09min(s)	Class	United Economy
Type	BOEING 757 200 SERIES JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 12D	UA - XXXXXX 58

DATE: Sat, Nov 23

Flight: UNITED AIRLINES 202

From	WASHINGTON REAGAN, DC	Departs	8:34am
To	DENVER, CO	Arrives	10:35am
Departure Terminal	B		
Duration	04hr(s) :01min(s)	Class	United Economy
Type	BOEING 757 200 SERIES JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 12C	UA - XXXXXX 58

DATE: Sat, Nov 23

Flight: UNITED AIRLINES 1151

From	DENVER, CO	Departs	11:22am
To	SAN DIEGO, CA	Arrives	12:42pm
		Arrival Terminal	2
Duration	02hr(s) :20min(s)	Class	United Economy
Type	BOEING 737-700 JET	Meal	Food and Beverage for Purchase
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 12C	UA - XXXXXX 58

Ticket Information

Ticket Number	UA 7313835344	Passenger	BOWENS THELLA		
		Exchange	[REDACTED]		
		Billed to:	[REDACTED]	USD	* 200.00
Service Fee	XD 0595609156	Passenger	BOWENS THELLA		
		Billed to:	[REDACTED]	USD	* 25.00
				SubTotal	USD 225.00
				Net Credit Card Billing	* USD 225.00
				Total Amount Due	USD 0.00

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST
AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.
FOR EMERGENCY AFTERHOURS SERVICE IN THE US
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PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER
EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00
THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY

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**RECEIPTS FROM TRAVEL TO WASHINGTON, DC
November 21 - 23, 2013—THELLA F. BOWENS**

**ALEXANDRIA YELLOW CAB
(703) 549-2500**

INSTANT ONLINE RESERVATIONS!

ACCOUNT # _____ SENIOR SCHOOL CORP

DATE 11/21 PICK-UP TIME [am] DEST-TIME [pm]

PASSENGER NAME _____

FROM AIRPORT - ROBAN

TO MAINFLOWER

FARE No. _____ BILLING No. _____ AUTH No. _____

CAB No. _____ TOTAL MILEAGE 22.75

FARE 19.75 EXTRAS 3.00 SUBSIDY _____ **TOTAL**

FOR SENIOR ACCOUNT USE ONLY

PHARMACY GROCERY STORE DOCTOR'S OFFICE

PASSENGER SIGNATURE _____

DRIVER REMARKS _____

www.alexandriayellowcab.com

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All Cabs Regularly Inspected For Safety & Cleanliness | All Cabs Individually Owned & Operated



TAXICAB RECEIPT

Time: _____ Date: 11/21

Origin of trip: MAINFLOWER

Destination: BLUE DUCK

Fare: 8.00 + 2.00 **(\$10)** Sign: _____



TAXICAB RECEIPT

Time: _____ Date: 11/23

Origin of trip: MAINFLOWER

Destination: ROBAN

Fare: 16.75 + 3.25 TIP **(20.00)** Sign: _____

RECEIPTS FROM TRAVEL TO WASHINGTON, D.C.
October 20 - 22, 2013—THELLA F. BOWENS



TAXICAB RECEIPT

Time: 11/21
Date: →

Origin of trip: Blue Duck

Destination: Mayflower

Fare: 8.00 + 2.00 Sign: (\$10)

Blue Duck to Mayflower