

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD
MINUTES
THURSDAY, MARCH 7, 2024
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
BOARD ROOM**

CALL TO ORDER: Chair Cabrera called the meeting of the San Diego County Regional Airport Authority Board to order at 9:01 a.m. on Thursday, March 7, 2024, at the San Diego County Regional Airport Authority, Administration Building, 2417 McCain Road, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Chair Cabrera led the pledge of allegiance.

ROLL CALL:

PRESENT: Board Members: Bedell (Ex-Officio), Benzian, Cabrera (Chair), Martinez, Montgomery Steppe, Perez, Sanchez, Sly, Townsend (Ex-Officio), Vaus, von Wilpert

ABSENT: Board Members: Miller (Ex-Officio)

ALSO PRESENT: Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel; Shawna Morales, Assistant Authority Clerk II; Patricia Willis Assistant Clerk I

Board Member Sanchez arrived at the meeting 9:04 a.m.

Board Member von Wilpert arrived at the meeting 9:07 a.m.

Board Member Townsend arrived at the meeting 9:07 a.m.

Board Member Sly arrived at the meeting 9:13 a.m.

PRESENTATIONS:

A. DISCUSSION REGARDING THE PARAMETERS FOR THE FISCAL YEAR 2025 AND FISCAL YEAR 2026 OPERATING BUDGETS:

Scott Brickner, Vice President/Chief Financial Officer, John Dillon, Director, Finance & Risk Management and Renee Miller, Manager, Airport Finance provided a presentation on Discussion Regarding the Parameters for the Fiscal Year 2025 and Fiscal Year 2026 Operating Budgets that included, Purpose, Culture and Strategic Plan; Economic Update and Airports Outlook; Authority Debt Profile; Authority Financial Overview and Plan of Finance; and Budget Calendar.

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:** Board Member Sanchez reported that the committee met on February 5, 2024. She reported that at that meeting, the committee reviewed and requested several agenda items be forwarded to the Board. She reported that the items are on today's Consent Agenda and include the Fiscal Year 2024 Second Quarter Report from the Office of the Chief Auditor, as well as a Revision to the Office of the Chief Auditor's Audit Plan for Fiscal Year 2024.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** Board Member von Wilpert reported that the last meeting was held on October 19, 2023, and January's meeting was cancelled. She inquired as to when the new Chase Sapphire Lounge would be open.

Hampton Brown, VP & Chief Revenue Officer of Marketing & Air Service Development reported that the Chase Sapphire Lounge may be open by the end of the year and that he will provide an update on the precise estimated time of opening.

- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** None.
- **FINANCE COMMITTEE:** Board Member Sly reported that the committee met on February 26, 2024. He reported that at that meeting, the committee reviewed the Unaudited Financial Statements for the Seven Months Ended January 31, 2024, as well as the Authority's Investment Report as of January 31, 2024. He also reported that the committee was provided with a Market and Investment update.

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:** None.
- **ARTS ADVISORY COMMITTEE:** Board Member Martinez reported that the performing arts company Drumatix began rehearsals in the terminal on March 4, 2024, as part of SAN's Performing Arts Residency Program. She reported that the residency will run through June and includes choreographed dance performances and community engagement to transform travelers' experiences. She also reported that Espacios & Lines, the 2024 temporary exhibition celebrating San Diego and Tijuana's designation as World Design Capital is now fully installed. She reported that the exhibition will show the works of 16 artists from a binational region.

LIAISONS

- **CALTRANS:** None.

- **INTER-GOVERNMENTAL AFFAIRS:** Chair Cabrera reported that last week, Congressional leaders struck a bipartisan deal on six annual spending bills, averting a partial government shutdown. He reported that the deal extends funding through September for six agencies, including the Department of Transportation and Federal Aviation Administration. He reported that there is no update on the final Department of Homeland Security appropriations package, which includes Customs & Border Protection and Transportation Security Administration (TSA) funding, and the deadline was extended until March 22, 2024. He also reported that in Sacramento, the Legislature introduced over 2,000 bills since reconvening in early January and ahead of the bill introduction deadline of February 16th. He reported that State policy committees will begin hearings early this month to review the new slate of proposals.
- **MILITARY AFFAIRS:** Board Member Bedell reported that Miramar is the primary aerial port of embarkation for the 1st Marine Expeditionary Force. He reported that there is significant construction on the airfield that will be taking place over the next four to six years. He also reported that the Marine Corp and Department of Defense (DOD) are tasked with improving the quality of life for the marines and the sailors that live in the barracks. He reported that there are workforce development initiatives, such as Supervisor Self Understanding training, using the Enneagram Personality Assessment, and the Executive Coaching pilot for top performers. He reported that the base is opened to Uber and Lyft which has significantly reduced DUIs on the base. He also reported that the Miramar Air Show is scheduled for September 27th – 29th, 2024.
- **PORT:** None.
- **WORLD TRADE CENTER:** Board Member Sly reported that the first Global Competitiveness Committee meeting for the year is being held on March 27, 2024, at Qualcomm. He reported that the topics of discussion will include Corporate Social Responsibility and the Opportunities and Challenges of Building a Global Business Enterprise. He also reported that Kim Becker, President/CEO is continuing to serve as Co-Chair for this committee along with Monique Rodriguez, Vice President of Government Affairs, of Qualcomm.

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:** Chair Cabrera reported that the SANDAG Board of Directors met twice since the last Board meeting. He reported that at the first meeting, the Board had a discussion on the initial concept for the Draft 2025 Regional Plan that included projects, programs, policies, estimated costs and revenues. He reported that at the second meeting, staff presented on the Airport Transit Connection project. He also reported that staff will be conducting additional analysis on this project prior to initiating the environmental review process and that the staff anticipates that all these steps will be completed by early 2027.
- **SANDAG TRANSPORTATION COMMITTEE:** Board Member Sanchez reported that the committee met once since the last Board meeting. She reported that at that meeting the staff presented the draft of the San Diego and Imperial Counties Sustainable Freight Implementation Strategy.

CHAIR REPORT: Chair Cabrera reported that March 8, 2024, is International Women's Day, which is a Global Day of Awareness celebrating amazing women everywhere and focuses on gender equality, reproductive rights, violence, and abuse against women. He reported that on April 8, 2024, the Board will have the opportunity to tour the New T1 construction site. He also reported that he attended the San Diego County Regional Airport Authority Employee Appreciation event in early March.

PRESIDENT/CEO REPORT: Kim Becker, President/CEO reported that on February 19th, the Southwest CEO and Southwest executive staff toured the New Terminal 1. She reported that on Monday, March 11, 2024, the City of San Diego will begin the demolition of the structures on the west side of McCain Road in preparation for the un-housed encampment, and to be cautious of the work trucks that will be exiting and entering the worksite off Mc Cain Road. She acknowledged the award winners that were announced at the Authority Employee Appreciation event; Role Model of the Year, Mathew Pett; Collaboration of the Year Award, Administration Building Technical and Logistic Move Superstars; Top Performer of the Year, Bill Lingle. She also acknowledged the Employee of the Quarter, Mark Tapit. She reported that the Women Leadership Group will host their next meeting today after the Board Meeting where Board Members, Lidia Martinez, Esther Sanchez, and Marni von Wilbert will participate in a panel discussion, where they will discuss their experiences, insights passions and advice with the attendees.

NON-AGENDA PUBLIC COMMENT: None.

CONSENT AGENDA (ITEMS 1 - 10):

ACTION: Moved by Board Member Vaus and seconded by Board Member Sly to approve the Consent Agenda. Motion carried by the following votes: YES – Benzian, Cabrera, Martinez, Montgomery Steppe, Perez, Sanchez, Sly, Vaus, von Wilbert, NO – None; ABSENT – None. (Weighted Vote Points: YES – 100; NO – 0; ABSENT - 0)

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the February 1, 2024, regular meeting.

2. MARCH 2024 LEGISLATIVE REPORT:

RECOMMENDATION: Adopt Resolution No. 2024-0017, approving the March 2024 Legislative Report.

3. AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM JANUARY 8, 2024, THROUGH FEBRUARY 11, 2024, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM JANUARY 8, 2024, THROUGH FEBRUARY 11, 2024:

RECOMMENDATION: Receive the report.

4. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

5. APPOINTMENT OF AUTHORITY ADVISORY COMMITTEE MEMBER:

RECOMMENDATION: Adopt Resolution No. 2024-0018, appointing members to the Authority Advisory Committee.

6. AMEND AUTHORITY POLICY 1.10, APPOINTMENT, TERM, SUCCESSION AND COMPENSATION OF THE BOARD OF DIRECTORS:

RECOMMENDATION: Adopt Resolution No. 2024-0019, approving amendments to Authority Policy 1.10 - Appointment, Term, Succession and Compensation of the Board of Directors.

CLAIMS:

7. DENY THE APPLICATION FOR LEAVE TO PRESENT A LATE CLAIM OF AMIRA NAJOR:

RECOMMENDATION: Adopt Resolution No. 2024-0020, denying the application for leave to present a late claim of Amira Najor.

CRYSTAL KINZ FARIDA, El Cajon, spoke in opposition to the staff's recommendation.

TARA GAPPY, San Diego, spoke in opposition to the staff's recommendation.

COMMITTEE RECOMMENDATIONS:

8. FISCAL YEAR 2024 SECOND QUARTER REPORT FROM THE OFFICE OF THE CHIEF AUDITOR:

RECOMMENDATION: The Audit Committee recommends that the Board accept the Report.

9. REVISION TO THE FISCAL YEAR 2024 AUDIT PLAN OF THE OFFICE OF THE CHIEF AUDITOR:

RECOMMENDATION: The Audit Committee recommends that the Board adopt Resolution No. 2024-0021, approving the revision to the Fiscal Year 2024 Audit Plan of the Office of the Chief Auditor.

CONTRACTS AND AGREEMENTS:

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION:

10. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 13, GROUP 4, PROJECT NO. 381304 TWENTY-FOUR (24) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON TWENTY-TWO (22) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2024-0022, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,146,400 for Phase 13, Group 4, Project No. 381304, of the San Diego County Regional Airport Authority's Quieter Home Program and making a finding that the project is exempt from the California Environmental Quality Act.

PUBLIC HEARINGS:

OLD BUSINESS:

NEW BUSINESS:

11. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN ON-CALL PROGRAM MANAGEMENT AND SUPPORT SERVICES AGREEMENT:

Angela Shafer-Payne, Vice President/Chief Development Officer provided a presentation on an On-Call Program Management and Support Services Agreement that included, Concept of Program Management; Inclusionary Approach, Staff Augmentation Examples; RFQ Evaluation Panel; Program Management Selection Process; RFQ Evaluation Criteria; and Why AECOM.

RECOMMENDATION: Adopt Resolution No. 2024-0023, approving and authorizing the President/CEO to negotiate and execute an On-Call Program Management and Support Services, Staffing Support, and Consulting Services Agreement with AECOM Technical Services, Inc., for a term of three (3) years, with the option for two (2) one-year extensions, in an amount not-to-exceed \$140,000,000.

ACTION: Moved by Board Member Sanchez and seconded by Board Member Montgomery Steppe to approve Staff's Recommendation. Motion carried by the following votes: YES - Benzian, Cabrera, Martinez, Montgomery Steppe, Perez, Sanchez, Sly, Vaus, von Wilpert, NO - None; ABSENT - None. (Weighted Vote Points: YES - 100; NO - 0; ABSENT - 0)

The Board recessed at 10:25 a.m. and reconvened at 10:27 a.m.

CLOSED SESSION: The Board recessed into Closed Session at 10:28 a.m. to hear Items 12 and 13.

12. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION:

Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9
Name of Case: *San Diego County Regional Airport Authority v. AQ US SW Holding Co., et al.*, San Diego Superior Court Case No. 37-2023-00032124-CU-BC-CTL

13. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: Number of potential Cases: 1

REPORT ON CLOSED SESSION: The Board adjourned out of Closed Session at 10:50 a.m. There was no reportable action.

GENERAL COUNSEL REPORT:

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT:

ADJOURNMENT: The meeting was adjourned at 10:50 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
BOARD THIS 4th DAY OF APRIL 2024.

ATTEST:



SHAWNA MORALES
ASSISTANT AUTHORITY CLERK II,
BOARD SERVICES

APPROVED AS TO FORM:



AMY GONZALEZ
GENERAL COUNSEL