

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
SPECIAL BOARD  
AND EXECUTIVE-FINANCE COMMITTEE MEETING MINUTES  
MONDAY, FEBRUARY 22, 2021  
BOARD ROOM**

**CALL TO ORDER:** Chair Schiavoni called the special Board and regular Executive and Finance Committee meeting to order at 9:01 a.m., on Monday, February 22, 2021, electronically and via teleconference pursuant to Executive Order N-29-20, at the San Diego International Airport, Administration Building, 3225 N. Harbor Drive, San Diego, CA 92101.

Chair Schiavoni acknowledged the passing of Committee Member Larry Barza and spoke regarding his service on the Art Advisory Committee and within the community of San Diego.

**ROLL CALL:**

***Board***

Present: Blakespear, Cabrera, Casillas Salas, Lloyd, McNamara, Robinson, Schiavoni (Chair), von Wilpert

Absent: Dallarda (Ex Officio), Dockery (Ex Officio), Miller (Ex Officio), Robinson, Vargas

***Executive Committee***

Present: Committee Members: Lloyd, Schiavoni (Chair)

Absent: Committee Members: Robinson

***Finance Committee***

Present: Committee Members: Cabrera, Casillas Salas, Lloyd (Chair), von Wilpert

Absent: Committee Members: Vargas

Also Present: Kim Becker, President/CEO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Board Services/Authority Clerk; Dustin Heick, Assistant Authority Clerk I

**NON-AGENDA PUBLIC COMMENT:** None

**BOARD NEW BUSINESS:**

**1. APPROVE AND AUTHORIZE THE AIR SERVICE INCENTIVE PROGRAM (ASIP21) AT SAN DIEGO INTERNATIONAL AIRPORT:**

Hampton Brown, Interim Vice President, Marketing & Air Service Development, and Robyn Platt, Air Service Program Manager, Marketing & Air Service Development, provided a presentation on the SAN Air Service Incentive Program that included The Importance of New Air Service, Why Air Service Incentive Programs are Critical, Regional Partners Support New Air Service Efforts, SAN Has Successfully Attracted New Air Service With Incentives, Current Program, Current Program Is Insufficient, Review of Peer ASIPs, Current Program Less Competitive Than Peers, Proposed Program Objectives, Proposed Program Components: New Service, Return To Service and Proposed Program Positions SAN In Mid-Pack of Peers

RECOMMENDATION: Adopt Resolution 2021-0020, approving and authorizing a new Air Service Incentive Program (ASIP21) at San Diego International Airport to promote new air service and the return to service for COVID-19 impacted services, terminating, and replacing all existing air service incentive programs, including those authorized by resolutions 2007-0115, 2009-0118R, 2011-0034, 2012-0011, and 2016-0026.

**ACTION: Moved by Board Member Casillas Salas and seconded by Board Member Cabrera to approve staff's recommendation. Motion carried by the following votes: YES – Blakespear, Cabrera, Casillas Salas, Lloyd, Schiavoni, von Wilpert; NO – None; ABSENT – McNamara, Robinson, Vargasa (Weighted Vote Points: YES – 72; NO – 0; ABSENT – 28)**

**FINANCE COMMITTEE NEW BUSINESS:**

**2. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE SEVEN MONTHS ENDED JANUARY 31, 2021:**

Scott Brickner, Vice President/CFO, provided a presentation on the Review of the Unaudited Financial Statements for the Six Months Ended December 31, 2020 that included Enplanements, Gross Landing Weight Units, Operating Revenues, Operating Expenses, Net Operating Income Summary, Nonoperating Revenues & Expenses, Statements of Net Position and Budget – Timeline of Key Dates.

Board Member von Wilpert requested that an overview be provided at the Board Retreat detailing how CARES Act funds were utilized by the Authority.

**3. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF JANUARY 31, 2021:**

Geoff Bryant, Manager, Airport Finance, provided a presentation on the Investment Report that included Portfolio Characteristics, Sector Distribution, Quality and Maturity Distribution, Investment Performance and Bond Proceeds.



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**EXECUTIVE COMMITTEE NEW BUSINESS:**

**4. APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the January 25, 2021 regular meeting.

**ACTION: Moved by Chair Schiavoni and seconded by Board Member Lloyd to approve staff's recommendation. Motion carried unanimously, noting Board Member Robinson as ABSENT.**

**5. PRE-APPROVAL OF TRAVEL REQUESTS AND APPROVAL OF BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL COUNSEL:**

RECOMMENDATION: Pre-approve travel requests and approve business and travel expense reimbursement requests.

**ACTION: Moved by Board Member Lloyd and seconded by Chair Schiavoni to approve staff's recommendation. Motion carried unanimously, noting Board Member Robinson as ABSENT.**

**REVIEW OF FUTURE AGENDAS:**

**6. REVIEW OF THE DRAFT AGENDA FOR THE MARCH 4, 2021 BOARD MEETING:**

Kimberly J. Becker, President/CEO, provided an overview of the March 4, 2021 draft Board Agenda.

**7. REVIEW OF THE DRAFT AGENDA FOR THE MARCH 4, 2021 AIRPORT LAND USE COMMISSION MEETING:**

Kimberly J. Becker, President/CEO, provided an overview of the March 4, 2021 draft Airport Land Use Commission meeting agenda.

**COMMITTEE MEMBER COMMENTS:** None.

**ADJOURNMENT:** The meeting adjourned at 10:11 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY BOARD THIS 1<sup>ST</sup> DAY OF APRIL, 2021.

ATTEST:



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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:



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AMY GONZALEZ  
GENERAL COUNSEL