

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## Board Members

C. April Boling  
Chairman

Greg Cox  
Jim Desmond  
Mark Kersey  
Robert T. Lloyd  
Paul Robinson  
Johanna S. Schiavoni  
Michael Schumacher  
Mark B. West

## **BOARD** **AGENDA**

Thursday, February 7, 2019  
9:00 A.M.

San Diego International Airport  
SDCRAA Administration Building – Third Floor  
Board Room  
3225 N. Harbor Drive  
San Diego, California 92101

## Ex-Officio Board Members

Cory Binns  
Col. Charles B. Dockery  
Jacqueline Wong-Hernandez

## President / CEO

Kimberly J. Becker

***Live webcasts of Authority Board meetings can be accessed at  
<http://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board>***

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. ***Please note that agenda items may be taken out of order.*** If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Board Services and are available for public inspection.

**NOTE:** Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Board Services/Authority Clerk Department.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

*The Authority has identified a local company to provide oral interpreter and translation services for public meetings. If you require oral interpreter or translation services, please telephone the Board Services /Authority Clerk Department with your request at (619) 400-2400 at least three (3) working days prior to the meeting.*

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**PRESENTATIONS:**

**A. OVERVIEW OF PASSENGER FACILITY CHARGES:**

Presented by John Dillon, Director, Financial Planning & Budget

**B. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE SIX MONTHS ENDED DECEMBER 31, 2018:**

Presented by Kathy Kiefer, Senior Director, Finance and Asset Management

**REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:**

- **AUDIT COMMITTEE:**  
Committee Members: Hollingworth, Lloyd, Robinson (Chair), Schiavoni, Tartre, Van Sambeek, West
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**  
Committee Members: Boling, Kersey (Chair), Schumacher, Robinson
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**  
Committee Members: Boling, Cox, Desmond (Chair), Kersey
- **FINANCE COMMITTEE:**  
Committee Members: Cox (Chair), Lloyd, Schiavoni, West

***AD HOC COMMITTEES***

- **GROUND TRANSPORTATION AD HOC:**  
Committee Members: Lloyd, Schiavoni, West (Chair)

***ADVISORY COMMITTEES***

- **AUTHORITY ADVISORY COMMITTEE:**  
Liaison: Robinson (Primary), Schiavoni
- **ART ADVISORY COMMITTEE:**  
Committee Member: Robert H. Gleason

## **LIAISONS**

- **CALTRANS:**  
Liaison: Binns
- **INTER-GOVERNMENTAL AFFAIRS:**  
Liaison: Cox
- **MILITARY AFFAIRS:**  
Liaison: Dockery
- **PORT:**  
Liaisons: Boling (Primary), Cox, Robinson
- **WORLD TRADE CENTER:**  
Representatives: Robert H. Gleason

## **BOARD REPRESENTATIVES (EXTERNAL)**

- **SANDAG BOARD OF DIRECTORS:**  
Representative: Boling
- **SANDAG TRANSPORTATION COMMITTEE:**  
Representatives: Boling (Primary), Schiavoni
- **SCAG AVIATION TASK FORCE:**  
Representative: Boling

## **CHAIR'S REPORT:**

## **PRESIDENT/CEO'S REPORT:**

## **NON-AGENDA PUBLIC COMMENT:**

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

**Note:** Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

**CONSENT AGENDA (Items 1-12):**

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

**1. APPROVAL OF MINUTES:**

The Board is requested to approve minutes of prior meetings.

RECOMMENDATION: Approve the minutes of the December 20, 2018 special and January 3, 2019 regular meetings.

**2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**

The Board is requested to accept the reports.

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

**(Board Services: Tony R. Russell, Director/Authority Clerk)**

**3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM DECEMBER 10, 2018 THROUGH JANUARY 13, 2019 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM DECEMBER 10, 2018 THROUGH JANUARY 13, 2019:**

The Board is requested to receive the report.

RECOMMENDATION: Receive the report.

**(Procurement: Jana Vargas, Director)**

**4. FEBRUARY 2019 LEGISLATIVE REPORT:**

The Board is requested to approve the report.

RECOMMENDATION: Adopt Resolution No. 2019-0012, approving the February 2019 Legislative Report.

**(Operations: Angela Shafer-Payne, Vice President/Chief Operating Officer)**

**5. APPOINTMENTS TO BOARD COMMITTEES, LIAISON POSITIONS, OTHER REPRESENTATIVE AND ALTERNATIVE POSITIONS:**

The Board is requested to make appointments.

RECOMMENDATION: Adopt Resolution No. 2019-0013, making appointments to Board committees, liaison positions, the Authority Advisory Committee, the Art Advisory Committee, and the World Trade Center Board.

**(Board Services: Tony R. Russell, Director/Authority Clerk)**

**CLAIMS**

## **COMMITTEE RECOMMENDATIONS**

**6. AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND AMEND A LETTER OF CREDIT AND REIMBURSEMENT AGREEMENT WITH US BANK, NA TO SUPPORT THE AUTHORITY'S BONDING AND CONTRACT FINANCING ASSISTANCE PROGRAM:**

The Board is requested to authorize a letter of credit amendment and an agreement reimbursement.

RECOMMENDATION: The Finance Committee recommends that the Board Adopt Resolution No. 2019-0014, approving and authorizing the President/CEO to amend and execute a letter of credit and reimbursement agreement in an amount not to exceed four million dollars (\$4,000,000) with US Bank, NA to support the Authority's Bonding and Contract Financing Assistance Program.  
**(Financial Planning & Budget: John Dillon, Director)**

**7. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE SIX MONTHS ENDED DECEMBER 31, 2018:**

The Board is requested to accept the report.

RECOMMENDATION: The Finance Committee recommends that the Board accept the report.

**(Finance & Asset Management: Kathy Kiefer, Sr. Director)**

**8. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF DECEMBER 31, 2018:**

The Board is requested to accept the report.

RECOMMENDATION: The Finance Committee recommends that the Board accept the report.

**(Business Management: Geoff Bryant, Manager, Airport Finance)**

**9. ADOPTION OF AMENDMENTS TO AUTHORITY CODES & POLICIES:**

The Board is requested to adopt the codes and policy amendments.

RECOMMENDATION: The Executive Committee recommends that the Board Adopt Resolution No. 2019-0015, approving amendments to Authority Codes 1.01, 1.13, 2.01, 2.02, 2.05, 2.08, 2.10, 2.12, 2.14, 2.15, 2.16, 5.11, 5.12, 5.16 and Policy 8.20 and repealing Code 1.02.

**(Board Services: Tony R. Russell, Director/Authority Clerk)**

## **CONTRACTS AND AGREEMENTS**

### **10. AWARD A CONTRACT TO AMADEUS AIRPORT IT AMERICAS, INC. FOR RESOURCE MANAGEMENT SYSTEM & AIRPORT OPERATIONAL DATABASE SERVICES:**

The Board is requested to award a contract.

RECOMMENDATION: Adopt Resolution No. 2019-0016, approving and authorizing the President/CEO to execute an agreement with Amadeus Airport IT Americas, Inc. for a term of five (5) years, with the option for five (5) one-year extensions to be exercised at the discretion of the President/CEO, in an amount not-to-exceed \$975,000 to provide, install, configure and maintain, including technical support, a resource management system and an airport operational database system.

**(Airside & Terminal Operations: Jeff Rasor, Director)**

## **CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION**

### **11. AWARD A CONTRACT FOR COMMON USE SYSTEMS:**

The Board is requested to award a contract.

RECOMMENDATION: Adopt Resolution No. 2019-0017, approving and authorizing the President/CEO to execute an agreement with SITA, Inc., for a term of five (5) years, with the option for five (5) one-year extensions to be exercised at the discretion of the President/CEO, in an amount not-to-exceed \$11,705,500 to provide installation and maintenance support services for the Airport Authority's Common Use Systems.

**(Information & Technology Services: Jessica Bishop, Director)**

### **12. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A SPECIAL WASTE DISPOSAL FACILITY AGREEMENT WITH REPUBLIC SERVICES INCORPORATED:**

The Board is requested to approve an agreement.

RECOMMENDATION: Adopt Resolution No. 2019-0018, approving and authorizing the President/CEO to execute a Special Waste Disposal Facility Agreement with Republic Services, Incorporated, for a term of three (3) years, with the option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$5,500,000.

**(Environmental Affairs: Brendan Reed, Director, Airport Planning & Environmental Affairs)**

**PUBLIC HEARINGS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**13. APPROVE AMENDMENT NO. 6 TO THE AMENDED AND RESTATED SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY RETIREMENT PLAN AND TRUST OF 2013:**

The Board is requested to approve the amendment.

RECOMMENDATION: The Executive Personnel and Compensation Committee recommends that the Board Adopt Resolution No. 2019-0019, approving Amendment No. 6 to the Amended and Restated SDCRAA Retirement Plan and Trust of 2013.

**(Talent, Culture & Capability: Kurt Gering, Director)**

**14. AUTHORIZE LEASE AGREEMENTS WITH SOUTHWEST AIRLINES, AMERICAN AIRLINES, UNITED AIRLINES, AND DELTA AIRLINES TO OCCUPY AND/OR USE SPACE WITHIN THE NEWLY DEVELOPED AIRLINE SUPPORT BUILDING TO OPERATE AIRLINE CARGO SERVICES, AIRCRAFT PROVISIONING, AND GROUND SERVICE EQUIPMENT RELATED ACTIVITIES:**

RECOMMENDATION: Adopt Resolution No. 2019-0020, authorizing the President/CEO to negotiate, grant and execute lease agreements with Southwest Airlines, American Airlines, United Airlines, and Delta Airlines for the development and use of space within the newly developed Airline Support Building and associated landside and airside exterior areas to be constructed on the south side of the San Diego International Airport with a length of term not to extend beyond January 1, 2036 and to take all further necessary actions to finalize the lease agreements.

**(Marketing & Air Service Development: Domenico D'Ambrosio, Vice President, Marketing, Innovation & Chief Revenue Officer)**

**15. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE A SECOND AMENDMENT TO THE SUNDT CONSTRUCTION, INC., CONTRACT AND A FUTURE GUARANTEED MAXIMUM PRICE AMENDMENT:**

The Board is requested to approve an amendment.

RECOMMENDATION: Adopt Resolution No. 2019-0021, approving and authorizing the President/CEO to negotiate and execute: (1) a Second Amendment to the Contract with Sundt Construction, Inc., establishing an amended Maximum Contract Price of \$150,103,880 and an amended Master Project Schedule for Packages 1 and 2 of the Airport Support Facilities; and (2) Work Authorizations and a Guaranteed Maximum Price Amendment within the amended Maximum Contract Price for Packages 1 and 2.

**(Development: Dennis Probst, Vice President & Chief Development Officer)**

**CLOSED SESSION:**

- 16. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: San Diego County Regional Airport Authority v. American Car Rental, Inc., San Diego Superior Court Case No. 37-2016-00024056-CL-BC-CTL
- 17. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Future DB International, Inc. v. San Diego County Regional Airport Authority, et al.  
San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL
- 18. CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code 54956.9)  
Name of Case: Robert Bobbett and Donna Kashani v. San Diego Unified Port District, et al.  
San Diego Superior Court Case No. 37-2018-00014667-CU-PO-CTL
- 19. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Enterprise Rent-a-Car Co. Of Los Angeles LLC v. San Diego Unified Port District, San Diego Superior Court Case No. 37-2018-00028276-CU-MC-CTL
- 20. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Park Assist LLC v. San Diego County Regional Airport Authority, et al.  
United States District Court Case No. 18 CV2068 LAB MDD
- 21. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Sheila Culbreath v. San Diego County Regional Airport Authority, et al.  
San Diego Superior Court Case No. 37-2018-00036327-CU-PA-CTL
- 22. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Cal. Gov. Code §54956.9)  
Number of cases: 2



**23. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.  
Number of potential cases: 1

**24. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Navy Boat Channel Environmental Remediation  
Number of potential cases: 1

**25. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Number of potential cases: 1

**26. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**  
Property: Airline Operating and Lease Agreement - San Diego International Airport  
Agency Negotiator: Kim Becker, Scott Brickner, John Dillon, Kathy Kiefer, Amy Gonzalez  
Negotiating Parties: Alaska Airlines, Allegiant Airlines, American Airlines, British Airways, Delta Airlines, FedEx, JetBlue Airlines, Southwest Airlines, United Airlines  
Under Negotiation: price and terms of payment

**REPORT ON CLOSED SESSION:**

**GENERAL COUNSEL REPORT:**

**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:**

**BOARD COMMENT:**

**ADJOURNMENT:**

**Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)**

- 1) Persons wishing to address the Board, ALUC, and Committees shall complete a "Request to Speak" form prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to complete a form shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.
- 6) After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

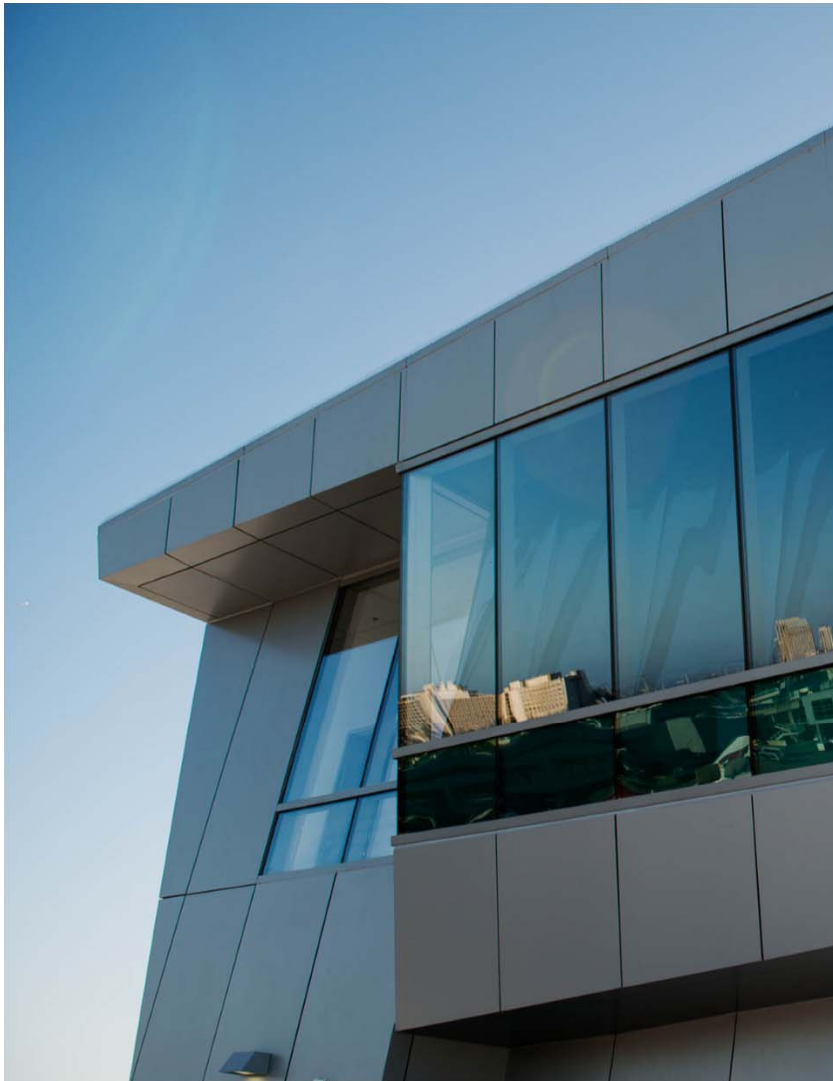
**Additional Meeting Information**

**NOTE:** This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2400 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at [www.san.org](http://www.san.org).

**For those planning to attend the Board meeting, parking is available in the public parking lot located directly in front of the Administration Building. Bring your ticket to the third floor receptionist for validation.**

**You may also reach the SDCRAA Building by using public transit via the San Diego MTS System, Route 992. For route and fare information, please call the San Diego MTS at (619) 233-3004 or 511.**



**Item A**

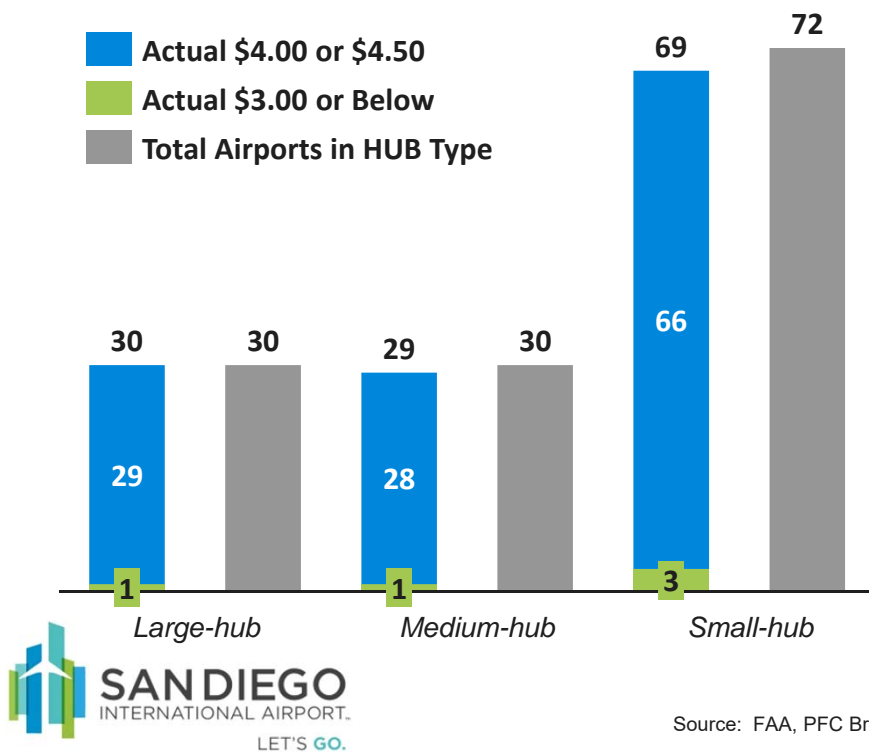
# Passenger Facility Charge Overview

February 7, 2019

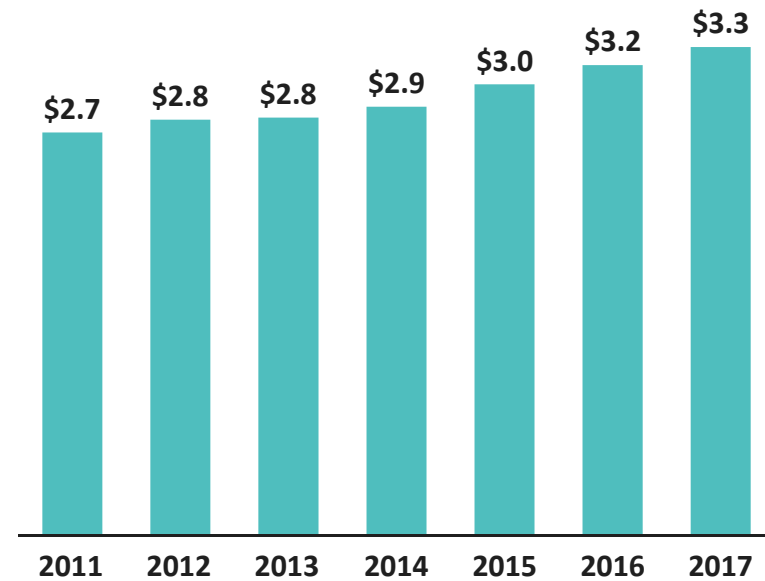
# Passenger Facility Charges

- FAA-authorized program to generate local funds
- Level of \$1, to a maximum of \$4.50 per passenger
- Eligible projects:
  - Preserve or enhance capacity, safety, or security
  - Reduce noise or mitigate noise impacts
  - Enhance competition
- Can be used on a pay-as-you-go basis or pay debt

# Most Airports have a \$4.50 PFC and PFCs Produce \$3 Billion in Annual Funding



PFC Collections by Year (in billions)



Source: FAA, PFC Branch, as of May 1, 2018.

# Eligible PFC Projects

Category	Typical Projects
Airfield	Runway and taxiway paving, reconstruction, airfield lighting and signage, ARFF vehicles, security enhancements
Terminal	Construction of public use areas relating to the movement of passengers and baggage. Revenue producing areas (food courts, airline back office) are not eligible.
Environmental Mitigation	Noise mitigation such as Quieter Home Program, storm water management
Planning	Airport master planning
Landside	Dedicated airport access roadways and on-Airport rail connections

# PFCs at SAN

- Collect \$4.50 per eligible passenger
- Approved to collect PFCs through March 2039 and pending application to extend to January 2040
- Generates annual PFC revenues of around \$50 million currently, dependent on passenger activity
- Used to pay Green Build debt service and pay-as-you go for other projects

# Use of SAN PFC's

Approved PFC Applications			
Collection Start	Estimated Collection End	Authorized Amount	Projects Funded
October 2012	October 2036	\$1.1B	Green Build
October 2036	November 2037	\$31.3M	Taxiway C, SDIA Development Plan, QHP
November 2037	March 2039	\$43.8M	Runway/Taxiway Paving, Passenger Boarding Bridges, QHP
Pending PFC Applications			
Proposed Collection Start	Proposed Collection End	Proposed Amount	Projects Funded
March 2039	January 2040	\$40M	Terminal 2 West FIS



# Future of PFCs

- PFCs levels have been capped of \$4.50 since 2000
  - Adjusting for construction cost escalation, \$4.50 in 2000 is worth only around \$2.50 today
- Airports have largely exhausted their PFC capacity
  - Over \$100 billion approved nationwide, but only around \$50 billion collected through 2017
- Airports lobbying for increase in the PFC level to:
  - Maintain purchasing power
  - Provide needed financing capacity for improvements like the ADP
- Increase will Reduce Airline payments

# Questions?



**ITEM B**

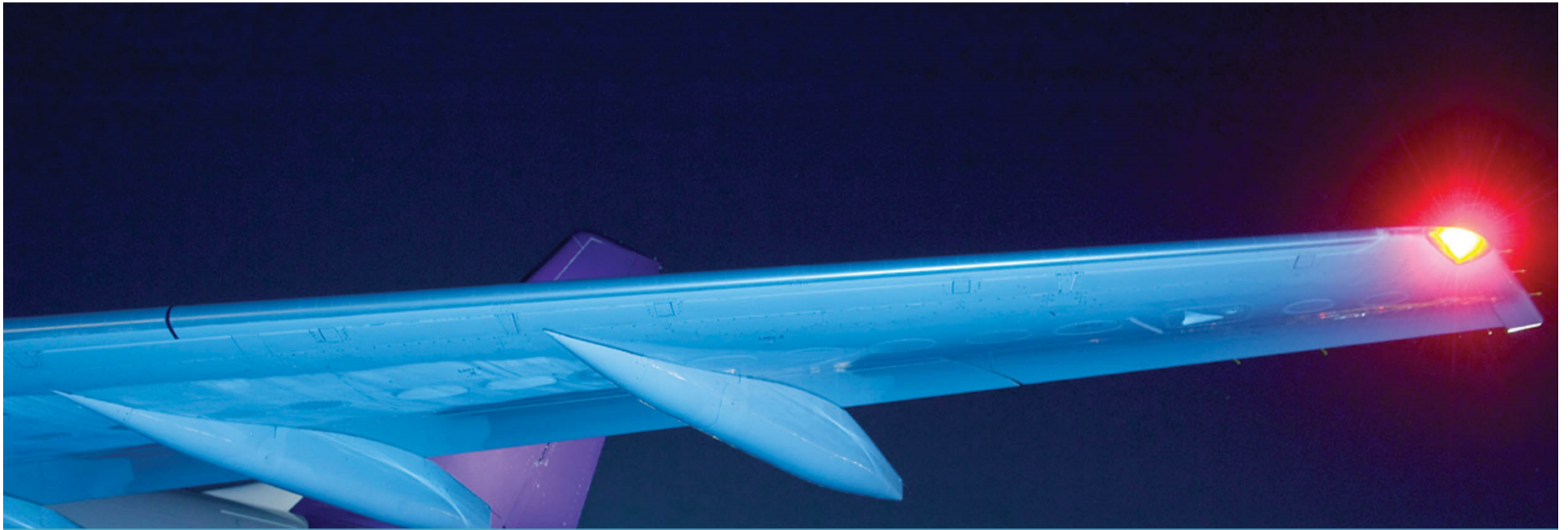
## Review of the Unaudited Financial Statements for the Six Months Ended December 31, 2018



**SAN DIEGO**  
INTERNATIONAL AIRPORT  
LET'S **GO.**

Presented by:  
Kathy Kiefer  
Senior Director, Finance & Asset Management

February 7, 2019

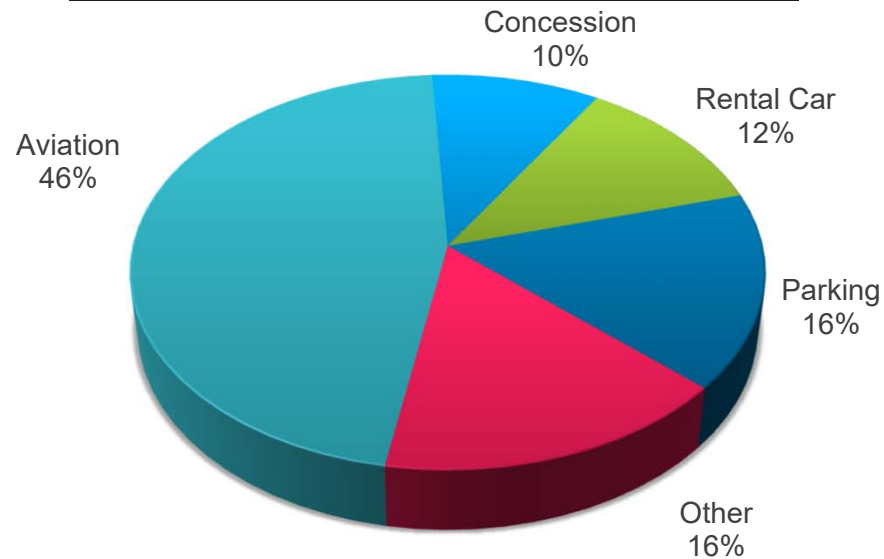


# Financial Performance for the Six Months Ended December 31, 2018 (Unaudited)

# Operating Revenues

## Six Months Ended December 31, 2018 (Unaudited)

### Actual Operating Revenues by Percentage

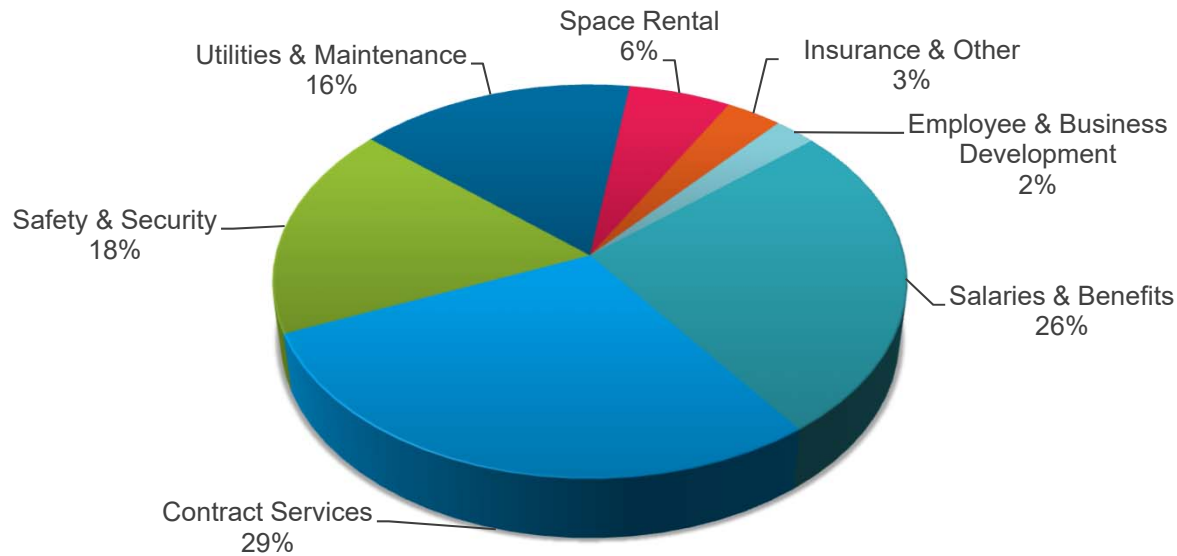


(in \$000s)	<u>Aviation Revenue</u>	<u>Concession Revenue</u>	<u>Rental Car Revenue</u>	<u>Parking Revenue</u>	<u>Other Revenue</u>	<u>Total Operating Revenue</u>
Prior Year	\$ 62,801	\$ 13,893	\$ 15,629	\$ 21,375	\$ 19,647	\$ 133,345
Budget	68,514	13,815	15,756	23,673	21,746	143,504
Actual	69,004	14,497	17,580	23,860	24,004	148,945
Variance	\$ 490	\$ 682	\$ 1,824	\$ 187	\$ 2,258	\$ 5,441

# Operating Expenses

## Six Months Ended December 31, 2018 (Unaudited)

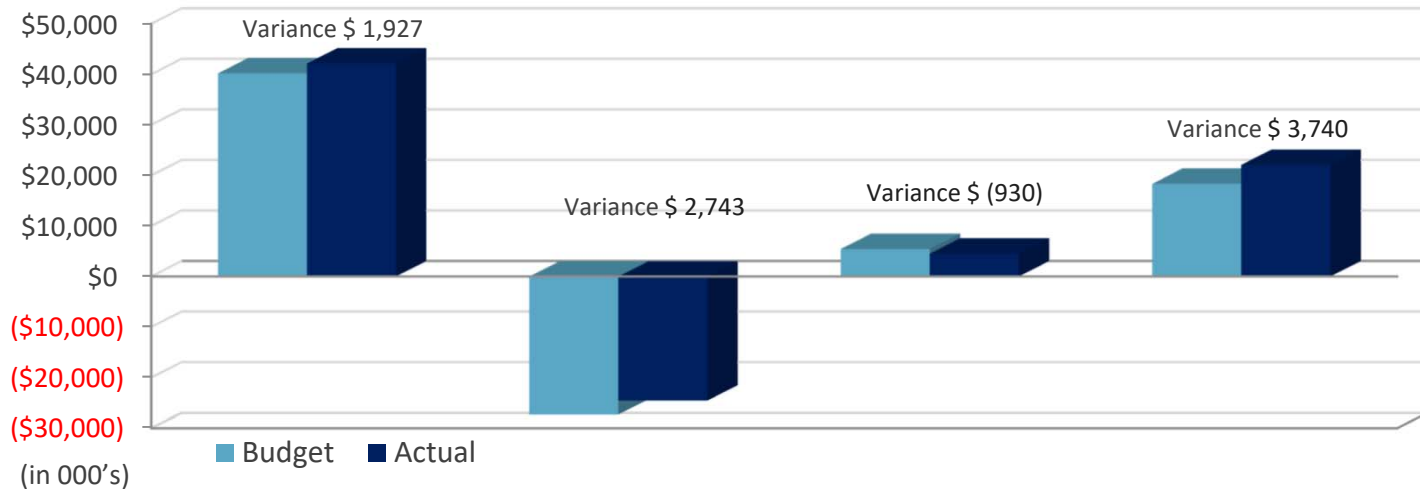
### Actual Operating Expenses by percentage



( in \$000s)	Salaries & Benefits	Contract Services	Safety & Security	Utilities & Maintenance	Space Rental	Insurance & Other	Employee & Business Dev.	Total Operating Expenses
Prior Year	\$ 20,333	\$ 22,097	\$ 14,624	\$ 12,097	\$ 5,095	\$ 2,449	\$ 2,027	\$ 78,722
Budget	23,462	24,929	16,008	13,336	5,095	2,794	2,249	87,873
Actual	22,265	24,788	15,081	13,718	5,094	2,776	2,084	85,806
Variance	\$ 1,197	\$ 141	\$ 927	\$ (382)	\$ 1	\$ 18	\$ 165	\$ 2,067

# Non-operating Revenue & Expenses

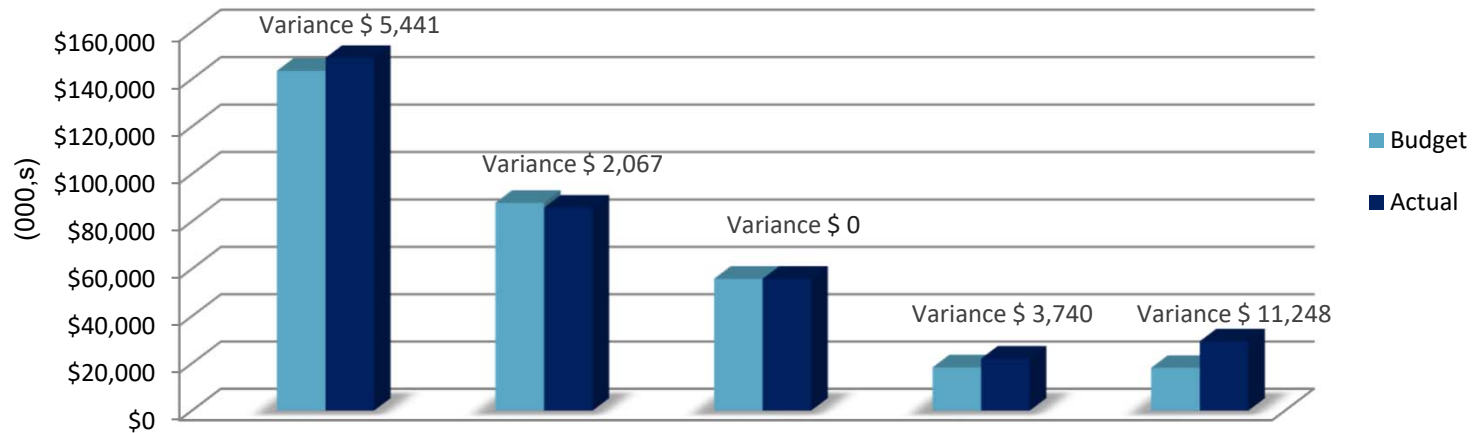
Six Months Ended December 31, 2018 (Unaudited)



(in \$000s)	Passenger Facility Charge, Customer Facility Charge, & Quieter Home Program	Interest expense, interest income, & other non-operating revenue	Capital grant contributions	Total non-operating revenue, net
Prior Year	\$ 40,936	\$ (28,861)	\$ 4,381	\$ 16,456
Budget	40,198	(27,308)	5,445	18,335
Actual	42,125	(24,565)	4,515	22,075
Variance	\$ 1,927	\$ 2,743	\$ (930)	\$ 3,740

# Financial Summary

Six Months Ended December 31, 2018 (Unaudited)



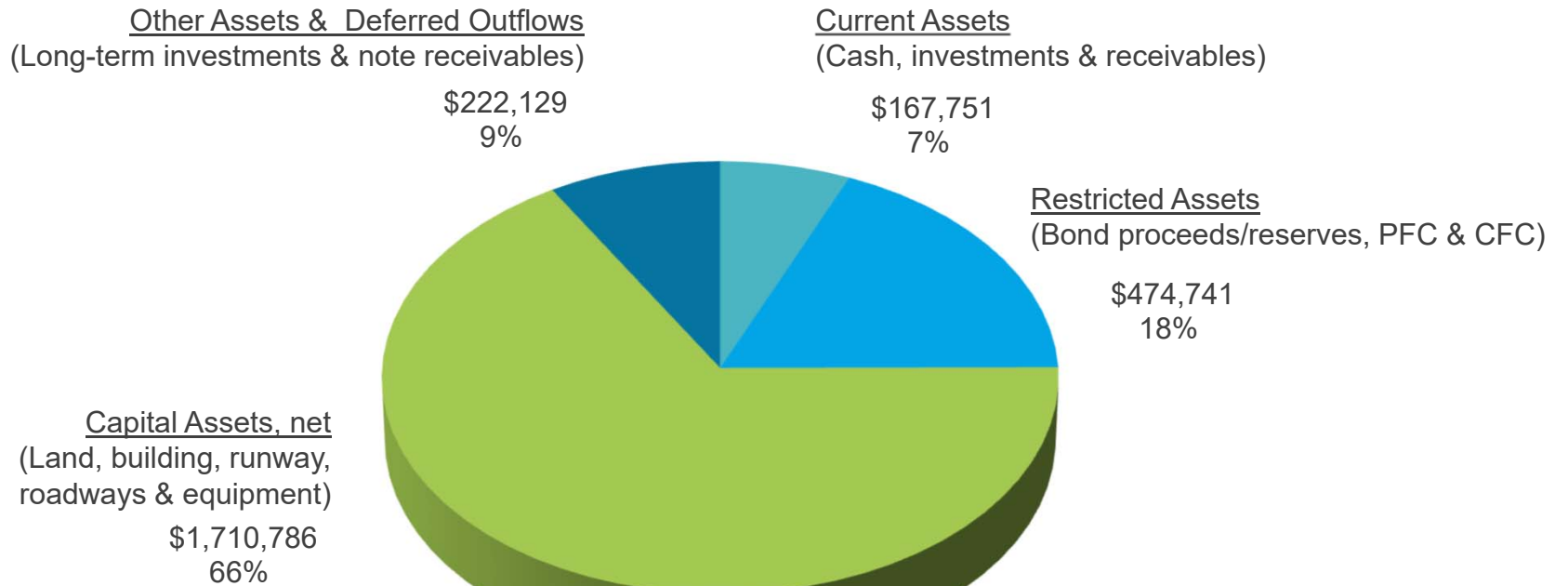
(\$000s)	Total operating revenues	Total operating expenses	Depreciation	Total non-operating revenues, net	Change in Net Position
Prior Year	\$ 133,345	\$ 78,722	\$ 48,826	\$ 16,456	\$ 22,253
Budget	143,504	87,873	55,835	18,335	18,131
Actual	148,945	85,806	55,835	22,075	29,379
Variance	\$ 5,441	\$ 2,067	\$ 0	\$ 3,740	\$ 11,248



# Statement of Net Position as of December 31, 2018 (Unaudited)

## Assets (000's)

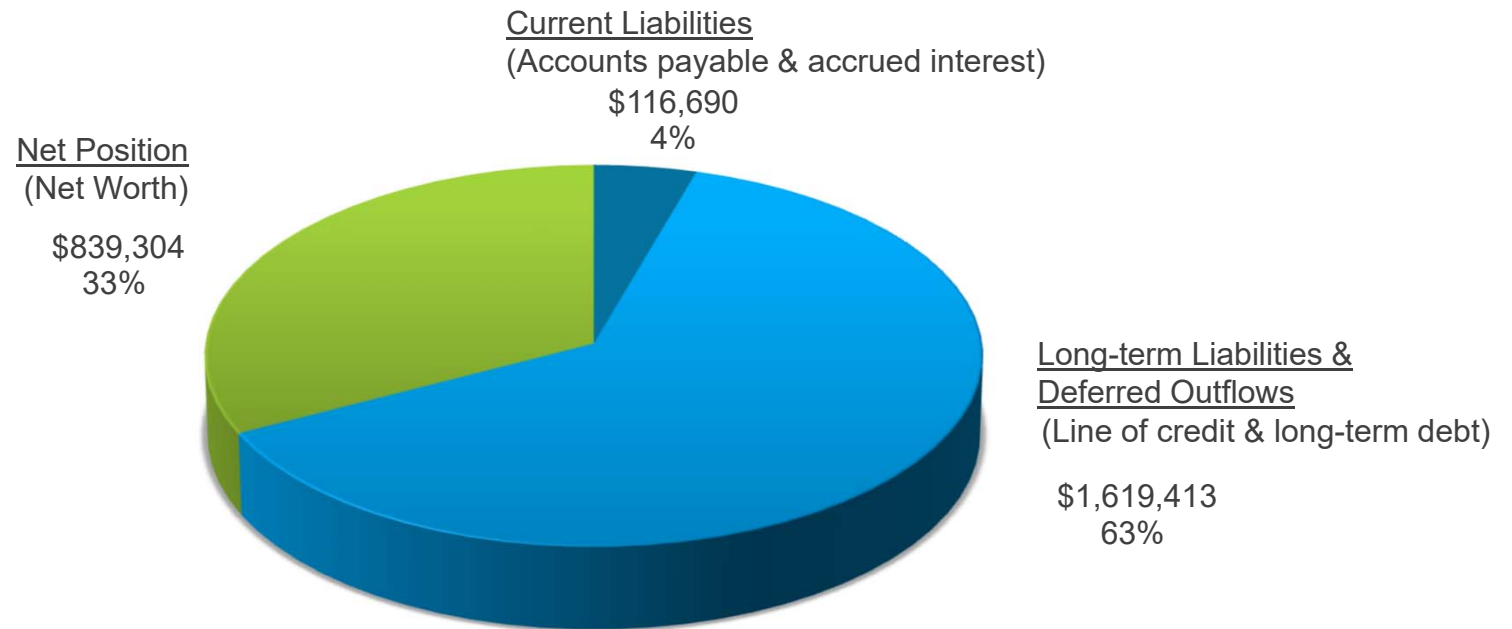
Total: \$2,575,407



# Statement of Net Position as of December 31, 2018 (unaudited)

## Liabilities & Net Position (000's)

Total: \$2,575,407





Questions?



**DRAFT**  
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**SPECIAL BOARD AND**  
**EXECUTIVE AND FINANCE COMMITTEE MEETING MINUTES**  
**THURSDAY, DECEMBER 20, 2018**  
**BOARD ROOM**

**CALL TO ORDER:** Chairman Boling called the Special Board and Executive-Finance Committee Meeting to order at 9:02 a.m., on Thursday, December 20, 2018, in the Board Room of the San Diego International Airport, Administration Building, 3225 N Harbor Drive, San Diego, CA 92101.

**PLEDGE OF ALLEGIANCE:** Board Member Schiavoni led the Pledge of Allegiance.

**ROLL CALL:**

***Board***

Present:	Board Members:	Boling (Chair), Cox, Kersey, Lloyd Robinson, Schiavoni, Schumacher, West
Absent:	Board Members:	Binns (Ex-Officio), Desmond, Dockery (Ex-Officio), Wong-Hernandez (Ex-Officio)

***Executive Committee***

Present:	Committee Members:	Boling (Chair), Robinson, Schumacher
Absent:	Committee Members:	None

***Finance Committee***

Present:	Committee Members:	Cox, Lloyd, Schiavoni, West
Absent:	Committee Members:	None

Also Present: Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel; Linda Gehlken, Assistant Authority Clerk I; Martha Morales, Assistant Authority Clerk I

**NON-AGENDA PUBLIC COMMENT:**

KAMRAN HAMIDI, SAN DIEGO, provided a presentation and handout and spoke regarding insurance for taxis and in support of opening the airport to all taxis.

**BOARD NEW BUSINESS:**

**A. APPOINTMENT TO THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS AVIATION TASK FORCE:**

Angela Shafer-Payne, Vice President/Chief Operating Officer, provided an overview of the SCAG Aviation Task Force.

RECOMMENDATION: Adopt Resolution No. 2018-0140, making an appointment to the Southern California Association of Governments Aviation Task Force.

**ACTION: Moved by Board Member Cox and seconded by Board Member Schiavoni to appoint Chairman Boling to the Southern California Association of Governments Aviation Task Force. Motion carried by the following votes: YES – Boling, Cox, Kersey, Lloyd, Robinson, Schiavoni, Schumacher, West; NO – None; ABSENT – Desmond; (Weighted Vote Points: YES – 88; NO – 0; ABSENT – 12).**

**EXECUTIVE COMMITTEE NEW BUSINESS:**

**1. APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the November 26, 2018 regular meeting.

**ACTION: Moved by Board Member Robinson and seconded by Board Member Schumacher to approve staff's recommendation. Motion carried unanimously.**

**FINANCE COMMITTEE NEW BUSINESS:**

**2. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE FIVE MONTHS ENDED NOVEMBER 30, 2018:**

Kathy Kiefer, Senior Director, Finance and Asset Management, provided a presentation on the Review of the Unaudited Financial Statements for the Five Months Ended November 30, 2018 which included Enplanements, Gross Landing Weight Units, Operating Revenue, Total Operating Revenue, Operating Expenses, Total Operating Expenses, Net Operating Income, Nonoperating Revenue & Expenses, and Statements of Net Position.

**3. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF NOVEMBER 30, 2018:**

Geoff Bryant, Manager, Airport Finance, provided a presentation on the Authority's Investment Report as of November 30, 2018 which included Portfolio Characteristics, Sector Distribution, Quality & Maturity Distribution, Investment Performance, and Bond Proceeds.

**EXECUTIVE COMMITTEE NEW BUSINESS:**

**4. PRE-APPROVAL OF TRAVEL REQUESTS AND APPROVAL OF BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL COUNSEL:**

RECOMMENDATION: Pre-approve travel requests and approve business and travel expense reimbursement requests.

**ACTION: Moved by Board Member Robinson and seconded by Board Member Schumacher to approve staff's recommendation. Motion carried unanimously.**

**REVIEW OF FUTURE AGENDAS:**

**5. REVIEW OF THE DRAFT AGENDA FOR THE JANUARY 3, 2019 BOARD MEETING:**

Kimberly J. Becker, President/CEO, provided an overview of the draft agenda for the January 3, 2019, Board Meeting. She stated that Policy 5.02 and 8.30 were removed from Item 7 regarding Adoption of Amendments to Authority Policies.

**6. REVIEW OF THE DRAFT AGENDA FOR THE JANUARY 3, 2019 AIRPORT LAND USE COMMISSION MEETING:**

Kimberly J. Becker, President/CEO, provided an overview of the draft agenda for the January 3, 2019, ALUC Meeting.

**WORKSHOP:**

**7. REVIEW PROPOSED AMENDMENTS TO AUTHORITY POLICIES 3.30 AND 3.40 BUSINESS AND TRAVEL REIMBURSEMENT:**

Matt Harris, Senior Director, Strategy & Policy provided a presentation with the comparison between the current Policies 3.30 and 3.40 and the proposed combined Policy 3.30.

RECOMMENDATION: Review proposed amendments, provide possible direction to staff, and forward to the Board with a recommendation for approval.

**ACTION: Moved by Board Member Robinson and seconded by Board Member Schumacher to approve staff's recommendation. Motion carried unanimously.**

**8. REVIEW PROPOSED AMENDMENTS TO AUTHORITY CODES AND POLICIES:**

Tony R. Russell, Director, Board Services/Authority Clerk, provided a presentation with a summary of the amendments to Authority Codes and Policies.

**RECOMMENDATION:** Review proposed amendments, provide possible direction to staff, and forward to the Board with a recommendation for approval.

**ACTION: Moved by Board Member Robinson and seconded by Board Member Schumacher to approve staff's recommendation. Motion carried unanimously.**

**CLOSED SESSION:** The Board recessed into Closed Session at 10:07 a.m. to discuss Items 9 and 10.

**9. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Number of potential cases: 1

**10. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**  
Property: Airline Operating and Lease Agreement - San Diego International Airport Agency Negotiator: Kim Becker, Scott Brickner, John Dillon, Kathy Kiefer, Amy Gonzalez Negotiating Parties: Alaska Airlines, Allegiant Airlines, American Airlines, British Airways, Delta Airlines, FedEx, JetBlue Airlines, Southwest Airlines, United Airlines  
Under Negotiation: price and terms of payment

**REPORT ON CLOSED SESSION:** The Board adjourned out of Closed Session at 11:36 a.m. There was no reportable action.

**BOARD AND COMMITTEE MEMBER COMMENTS:** None.

**ADJOURNMENT:** The meeting adjourned at 11:36 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD THIS 7<sup>TH</sup> DAY OF FEBRUARY, 2019.

ATTEST:

\_\_\_\_\_  
TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
AMY GONZALEZ  
GENERAL COUNSEL

**DRAFT**  
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD**  
**MINUTES**  
**THURSDAY, JANUARY 3, 2019**  
**SAN DIEGO INTERNATIONAL AIRPORT**  
**BOARD ROOM**

**CALL TO ORDER:** Chairman Boling called the regular meeting of the San Diego County Regional Airport Authority Board to order at 9:03 a.m. on Thursday, January 3, 2019, in the Board Room at the San Diego International Airport, Administration Building, 3225 North Harbor Drive, San Diego, CA 92101.

**PLEDGE OF ALLEGIANCE:** Board Member Robinson led the Pledge of Allegiance.

**ROLL CALL:**

PRESENT: Board Members: Binns (Ex Officio), Boling, Cox, Dockery (Ex-Officio), Kersey, Lloyd, Robinson, Schiavoni, Schumacher, West

ABSENT: Board Members: Desmond and Wong-Hernandez (Ex Officio)

ALSO PRESENT: Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Board Services/Authority Clerk; Martha Morales, Assistant Authority Clerk I

Chairman Boling announced that the Chair's Report would be heard first.

**CHAIR'S REPORT:** Chairman Boling reported that starting January 3, she will be representing the Airport Authority on the SANDAG's Airport Transit Subcommittee; and that the subcommittee's focus will be enhancing public transit options to access the airport. She also reported that the Authority's Innovation Lab is accepting applications through January 11 for innovators with ideas or solutions to enhance the passenger experience, improve operational efficiency, identify non-airline revenue sources and decrease cost for the Authority. Chairman Boling reported that on December 12, the Authority hosted the Annual Volunteer Holiday Event and she recognized Sue Hunt as the 2018 Airport Ambassador Volunteer of the Year.

**PRESENTATIONS:**

**A. NAVY'S PLANS FOR NAVAL BASE POINT LOMA OLD TOWN CAMPUS REDEVELOPMENT:**

Gregory Geisen, SPAWAR Facilities Plans & Revitalization, provided a presentation with the Navy's Plans for Naval Base Point Loma Old Town Campus Redevelopment.



**B. OVERVIEW OF PASSENGER FACILITY CHARGES:**

Presented by Scott Brickner, Vice President, Treasurer/Chief Financial Officer

**This item was postponed to a future meeting.**

**REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:**

- **AUDIT COMMITTEE:** None.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** None.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** None.
- **FINANCE COMMITTEE:** None.

***AD HOC COMMITTEES***

- **GROUND TRANSPORTATION AD HOC:** Board Member West reported that the Ad Hoc Committee met on December 12 and that the focus was on the environmental impacts of Ground Transportation, what the Authority is doing, and policies moving forward. He reported that the next meeting is January 17.

In regards to Chairman Boling's question if the Committee is on track, Board Member West stated that the Ad Hoc Committee members will have to discuss whether more meetings will be needed and get back to the Board.

Chairman Boling suggested that more meetings be added, if needed, rather than extending the deadline.

***ADVISORY COMMITTEES***

- **AUTHORITY ADVISORY COMMITTEE:** None.
- **ART ADVISORY COMMITTEE:** Chris Chalupsky, Senior Manager, Art and Community Partnership, reported that the San Diego Dance Theatre begins their Performing Arts Residency this month and that the weekly concert series continues in Sunset Cove on Fridays with a special third Thursday concert. He also reported that the final draft Arts Master Plan will be presented to the Board for review and approval at the February meeting.

***LIAISONS***

- **CALTRANS:** Board Member Binns reported that he will be participating in SANDAG's Airport Transit Subcommittee.

- **INTER-GOVERNMENTAL AFFAIRS:** Board Member Cox reported that on December 21 a partial government shutdown began which affects the funding for a number of federal agencies including Department of Transportation and Department of Homeland Security. He reported that Air Traffic Controllers and a majority of Transportation Security Administration and Customs and Border Protection employees are considered essential employees that are exempt from the furloughs and required to report to duty without pay. He reported that the State Legislature will reconvene on January 7 for the 2019 - 2020 legislative session with a deadline of February 22 to introduce their bills.
- **MILITARY AFFAIRS:** None.
- **PORT:** None.
- **WORLD TRADE CENTER:** Hampton Brown, Senior Director, Marketing and Air Service Development, reported that the WTC Board of Directors met on December 17. He reported that Erik Caldwell replaced David Graham as the City of San Diego representative and that the Board appointed Mr. Caldwell as the Board Secretary. He reported that a presentation was received with the status of the 2018 Work Plan and Annual Report; and that the 2019 Work Plan was also discussed.

#### ***BOARD REPRESENTATIVES (EXTERNAL)***

- **SANDAG TRANSPORTATION COMMITTEE:** Chairman Boling reported that at their last meeting, the Committee received a report on a study to make the railroad corridor at the north end of the airport into a quiet zone so that train horns are not routinely sounded. She reported that the study found that various improvements would be necessary to facilitate the transition to a quiet zone and ensure safety.
- **SANDAG BOARD OF DIRECTORS:** Chairman Boling reported that next week will be the first SANDAG Board of Directors meeting in which she will represent the Authority as an advisory member.
- **SCAG AVIATION TASK FORCE:** None.

**PRESIDENT/CEO'S REPORT:** Kimberly Becker, President/CEO, reported that on December 26, the Economy Lot closed to the public and is being converted to employee parking due to construction of a new stormwater infiltration system. She reported that to minimize the impact, the Authority is encouraging travelers to book discounted parking rates for the airport's other lots and the Terminal 2 Parking Plaza; and that the Authority is also providing information on public transit. She reported that the stormwater capture system built into the Terminal 2 Parking Plaza went online in October and has captured more than 300,000 gallons of stormwater; and that the system diverts the captured water to the Central Utility Plant, where it is used in place of potable water to help manage the air temperature in the terminals. She also reported that the Airport Authority

has signed a 10-year contract with Clear Channel Airports for in-terminal advertising displays.

**NON-AGENDA PUBLIC COMMENT:** None.

**CONSENT AGENDA (Items 1-12):**

**ACTION:** Moved by Board Member Cox and seconded by Board Member Kersey to approve the Consent Agenda. Motion carried by the following votes: YES – Boling, Cox, Kersey, Lloyd, Robinson, Schiavoni, Schumacher, West; NO – None; ABSENT – Desmond; (Weighted Vote Points: YES – 88; NO – 0; ABSENT – 12).

**1. APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the December 6, 2018 regular meeting.

**2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

**3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM NOVEMBER 12, 2018 THROUGH DECEMBER 9, 2018 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM NOVEMBER 12, 2018 THROUGH DECEMBER 9, 2018:**

RECOMMENDATION: Receive the report.

**4. JANUARY 2019 LEGISLATIVE REPORT:**

RECOMMENDATION: Adopt Resolution No. 2019-0001, approving the January 2019 Legislative Report.

***CLAIMS***

**5. REJECT THE CLAIM OF ALBERTA GONZALEZ ADAME:**

RECOMMENDATION: Adopt Resolution No. 2019-0002, rejecting the claim of Alberta Gonzalez Adame.

***COMMITTEE RECOMMENDATIONS***

**6. AMEND AUTHORITY POLICY 3.30 – BUSINESS EXPENSE REIMBURSEMENT POLICY TO INCLUDE TRAVEL EXPENSES, AND REPEAL AUTHORITY POLICY 3.40 – TRAVEL AND LODGING EXPENSE REIMBURSEMENT POLICY:**

RECOMMENDATION: The Executive Committee recommends that the Board Adopt Resolution No. 2019-0003, amending Policy 3.30 to include Travel Expenses, and repealing Policy 3.40.

**7. ADOPTION OF AMENDMENTS TO AUTHORITY POLICIES:**

RECOMMENDATION: The Executive Committee recommends that the Board Adopt Resolution No. 2019-0004, approving amendments to Authority Policies 5.04, 5.11, 8.21, 8.24, 8.31, 8.40, 8.60, 8.61, 8.63, 9.30 and repealing Policy 5.03.

**CONTRACTS AND AGREEMENTS**

**CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION**

**8. AWARD A CONTRACT TO G&G SPECIALTY CONTRACTORS, INC. FOR QUIETER HOME PROGRAM PHASE 9, GROUP 9, PROJECT NO. 380909 ONE HUNDRED TWENTY FIVE (125) NON-HISTORIC SINGLE-FAMILY UNITS ON SEVEN (7) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2019-0005, awarding a contract to G&G Specialty Contractors, Inc. in the amount of \$1,364,652 for Phase 9, Group 9, Project No. 380909, of the San Diego County Regional Airport Authority's ("Authority's") Quieter Home Program.

**9. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 9, GROUP 10, PROJECT NO. 380910 FORTY FOUR (44) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON THIRTY SIX (36) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2019-0006, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,547,901 for Phase 9, Group 10, Project No. 380910, of the San Diego County Regional Airport Authority's ("Authority's") Quieter Home Program.

**10. AWARD A CONTRACT TO UNIVERSITY MECHANICAL & ENGINEERING CONTRACTORS, INC. FOR HVAC SYSTEM MODERNIZATION – TERMINALS T2E & T2W AT SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2019-0007, awarding a contract to University Mechanical & Engineering Contractors, Inc. in the amount of \$5,306,850 for Project No. 104229, HVAC System Modernization – Terminals T2E & T2W at San Diego International Airport.

- 11. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE AN ENERGY SERVICES AGREEMENT WITH ENGIE SERVICES U.S. INC., AND APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN ASSIGNMENT OF THE AGREEMENT FROM ENGIE SERVICES U.S. INC., TO ENGIE STORAGE SERVICES NA LLC.:**

RECOMMENDATION: Adopt Resolution No. 2019-0008, approving and authorizing the President/CEO to negotiate and execute an Energy Services Agreement with Engie Services U.S. Inc. to design, install, operate, and maintain a Battery Energy Storage System ("BESS"), via a fixed lease payment model for an amount not to exceed \$3,300,000, and a lease term limit of 10 years at San Diego International Airport.

Adopt Resolution No. 2019-0009, approving and authorizing the President/CEO to execute an assignment of the agreement from Engie Services U.S. Inc. to Engie Storage Services NA LLC.

- 12. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE THE NINTH AMENDMENT TO THE AGREEMENT WITH LEIGH FISHER TO CONTINUE PLANNING AND ENVIRONMENTAL REVIEW FOR THE AIRPORT DEVELOPMENT PLAN:**

RECOMMENDATION: Adopt Resolution No. 2019-0010, approving and authorizing the President/CEO to execute the Ninth Amendment to the agreement with Leigh Fisher increasing the compensation amount by \$2,280,780 for a new total not-to-exceed amount of \$11,648,655 and extending the term by one (1) year to expire on February 21, 2021 for the Airport Development Plan to support additional master planning and environmental review.

**PUBLIC HEARINGS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

*The Board recessed at 9:46 a.m. and reconvened at 9:49 a.m.*

**CLOSED SESSION:** The Board recessed into Closed Session at 9:49 a.m. to discuss Items 19, 22 and 23.

- 13. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: San Diego County Regional Airport Authority v. American Car Rental, Inc., San Diego Superior Court Case No. 37-2016-00024056-CL-BC-CTL
- 14. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Future DB International, Inc. v. San Diego County Regional Airport Authority, et al.  
San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL

- 15. CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code 54956.9)  
Name of Case: Robert Bobbett and Donna Kashani v. San Diego Unified Port District, et al.  
San Diego Superior Court Case No. 37-2018-00014667-CU-PO-CTL
- 16. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Enterprise Rent-a-Car Co. Of Los Angeles LLC v. San Diego Unified Port District, San Diego Superior Court Case No. 37-2018-00028276-CU-MC-CTL
- 17. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Park Assist LLC v. San Diego County Regional Airport Authority, et al.  
United States District Court Case No. 18 CV2068 LAB MDD
- 18. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Sheila Culbreath v. San Diego County Regional Airport Authority, et al.  
San Diego Superior Court Case No. 37-2018-00036327-CU-PA-CTL
- 19. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Cal. Gov. Code §54956.9)  
Number of cases: 2
- 20. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.  
Number of potential cases: 1
- 21. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Navy Boat Channel Environmental Remediation  
Number of potential cases: 1
- 22. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Number of potential cases: 1

**23. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

Property: Airline Operating and Lease Agreement - San Diego International Airport  
Agency Negotiator: Kim Becker, Scott Brickner, John Dillon, Kathy Kiefer, Amy Gonzalez  
Negotiating Parties: Alaska Airlines, Allegiant Airlines, American Airlines, British Airways, Delta Airlines, FedEx, JetBlue Airlines, Southwest Airlines, United Airlines  
Under Negotiation: price and terms of payment

**REPORT ON CLOSED SESSION:** The Board adjourned out of Closed Session at 11:30 a.m. There was no reportable action.

**GENERAL COUNSEL REPORT:** None.

**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:**

**BOARD COMMENT:** None.

**ADJOURNMENT:** The meeting adjourned at 11:30 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD THIS 7<sup>TH</sup> DAY OF FEBRUARY, 2019.

ATTEST:

\_\_\_\_\_  
TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
AMY GONZALEZ  
GENERAL COUNSEL

## STAFF REPORT

Meeting Date: **FEBRUARY 7, 2019**

### Subject:

**Acceptance of Board and Committee Members Written Reports on Their Attendance at Approved Meetings and Pre-Approval of Attendance at Other Meetings Not Covered by the Current Resolution**

### Recommendation:

Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

### Background/Justification:

Authority Policy 1.10 defines a “day of service” for Board Member compensation and outlines the requirements for Board Member attendance at meetings.

Pursuant to Authority Policy 1.10, Board Members are required to deliver to the Board a written report regarding their participation in meetings for which they are compensated. Their report is to be delivered at the next Board meeting following the specific meeting and/or training attended. The reports (Attachment A) were reviewed pursuant to Authority Policy 1.10 Section 5 (g), which defines a “day of service”. The reports were also reviewed pursuant to Board Resolution No. 2009-0149R, which granted approval of Board Member representation for attending events and meetings.

The attached reports are being presented to comply with the requirements of Policy 1.10 and the Authority Act.

***The Board is also being requested to pre-approve Board Member attendance at meetings of the multi-agency policy group addressing off-airport roadway access and the Ad Hoc Ground Transportation Committee.***

### Fiscal Impact:

Board and Committee Member Compensation is included in the FY 2019 Budget.

### Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy



**Environmental Review:**

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. Section 15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code Section 21065.
  
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act, Pub. Res. Code Section 30106.

**Application of Inclusionary Policies:**

Not applicable.

**Prepared by:**

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/AUTHORITY CLERK

**A. BOLING**

JAN 29 2019

Board Services

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
Board Member Event/Meeting/Training Report Summary**

Period Covered: January 2019

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
C. APRIL BOLING		1/31/19
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: January 3, 2019 Time: 9:00 am Location: Airport	ALUC/Board Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: January 11, 2019 Time: 9:00 am Location: SANDAG	SANDAG Board of Directors Policy Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input checked="" type="checkbox"/> Res.2009-0149R	Date: January 15, 2019 Time: Location: Balboa Theatre	Mayor's State of the City Address
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: January 17, 2019 Time: 9:00 am Location: Airport	CIPOC Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: January 18, 2019 Time: 9:00 am Location: SANDAG	SANDAG Transportation Committee Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: January 24, 2019 Time: 10:00 am Location: Aiport	Exec. Personnel & Comp. Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: January 25, 2019 Time: 9:00 am Location: SANDAG	SANDAG Board of Directors Business Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: January 28, 2019 Time: 09:00 Location: Airport	Exec. Finance Committee Meeting

**I certify that I was present for at least half of the time set for each meeting, event and training listed herein.**

Signature: \_\_\_\_\_

**G. COX**

JAN 28 2019

Board Services

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Board Member Event/Meeting/Training Report Summary**

Period Covered: JANUARY 1-31, 2019

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
GREG COX		JANUARY 29, 2019
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: JANUARY 3, 2019 Time: 9:00am Location: SDIA	SDCRAA BOARD MEETING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: JANUARY 17, 2019 Time: 10:00am Location: SDIA	CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: JANUARY 24, 2019 Time: 10:00 am Location: SDIA	EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE MEETING SPECIAL BOARD MEETING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: JANUARY 29, 2019 Time: 9:00am Location: SDIA	SPECIAL BOARD MEETING EXECUTIVE/ FINANCE COMMITTEE MEETING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: \_\_\_\_\_

*Greg Cox*

**J. DESMOND**

JAN 28 2019

Board Services

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
Board Member Event/Meeting/Training Report Summary**

Period Covered: 12/18 - 1/19

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
Jim Desmond		1/28/19
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Dec 6, 2018 Time: 9am Location: SDIA	Board meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Jan 24, 2019 Time: 10am Location: SDIA	EPCC meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: Jim Desmond

**M. KERSEY**



JAN 28 2019

Board Services

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
Board Member Event/Meeting/Training Report Summary**

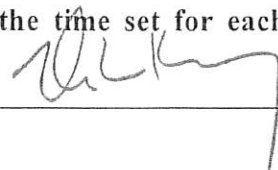
Period Covered: January 2019

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
Mark Kersey		1/28/19
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: January 3, 2019 Time: 9:00 am Location: 3225 N Harbor Drive	BOD/ALUC
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: January 17, 2019 Time: 10:00 am Location: 3225 N Harbor Drive	CIPOC
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: January 24, 2019 Time: 10:00 am Location: 3225 N Harbor Drive	EPCC
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: January 28, 2019 Time: 9:00 am Location: 3225 N Harbor Drvie	Exec/Finance Committees/Special BOD
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: \_\_\_\_\_



**R. LLOYD**

JAN 31 2019

Board Services

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Board Member Event/Meeting/Training Report Summary**

Period Covered: Jan 2019

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
Robert T Lloyd		1/31/19
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: January 3, 2019 Time: 9:00 am Location: Airport Authority	Board of Directors Monthly
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: January 17, 2019 Time: 11:00 am Location: Liberty Station	Ad Hawk Committee
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: January 28, 2019 Time: 9:00 am Location: Airport Authority	Finance Committee
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

**P. ROBINSON**

JAN 31 2019

Board Services

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
Board Member Event/Meeting/Training Report Summary**

Period Covered: 1/31/18

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
Robinson		1/1/19
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 1/3/18 Time: 9:00 a.m. - 12:00 p.m. Location: SDCRAA Bd Rm	SDCRAA Bd ALUC Meetings
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 1/17/18 Time: 10:00 a.m. - 11:00 a.m. Location: SDCRAA Bd Rm	CIPOC Mtg
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 1/23/18 Time: 9:00 - 10:30 a.m. Location: SDCRAA Bd Rm	SDCRAA Exec. Financ. Comm Mtgs
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 1/30/18 Time: 10:00 - 12:00 p.m. Location: SDCRAA OFFICES	Airport Advisory Comm mtg
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: FB Robinson

**J. SCHIAVONI**

JAN 30 2019

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Board Member Event/Meeting/Training Report Summary**

Board Services

Period Covered: 1/3/2019-1/28/2019

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
Johanna S. Schiavoni		1/28/19
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre -approved <input type="checkbox"/> Res2009-0149R	Date: January 3, 2019 Time: 9:00 am Location: SDCRAA	SDCRAA Board meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre -approved <input type="checkbox"/> Res2009-0149R	Date: January 4, 2019 Time: 9:00 am Location: SANDAG	SANDAG Transportation Committee
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre -approved <input checked="" type="checkbox"/> Res2009-0149R	Date: January 15, 2019 Time: 3:00 pm Location: San Diego City Hall	Meet with Councilmember Vivian Moreno and Kim Becker
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre -approved <input checked="" type="checkbox"/> Res2009-0149R	Date: January 16, 2019 Time: 11:30 am Location: Cosaterra	Attend Unified Port District new Chairman's reception
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre -approved <input type="checkbox"/> Res2009-0149R	Date: January 17, 2019 Time: 11:00 am Location: Marriott Courtyard Liberty Station	SDCRAA Ground Transportation Ad Hoc Committee Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre -approved <input checked="" type="checkbox"/> Res2009-0149R	Date: January 20, 2019 Time: 9:00 am Location: Balboa Park Activity Center	Attend MLK All People's Breakfast
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre -approved <input type="checkbox"/> Res2009-0149R	Date: January 24, 2019 Time: 9:00 am Location: SDCRAA	SDCRAA Executive Compensation and Personnel Committee Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre -approved <input type="checkbox"/> Res2009-0149R	Date: January 28, 2019 Time: 09:00 Location: SDCRAA	SDCRAA Finance and Executive Committee Meeting

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: Johanna Schiavoni

**M. WEST**



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Board Member Event/Meeting/Training Report Summary**

JAN 29 2019

Period Covered: January 2019

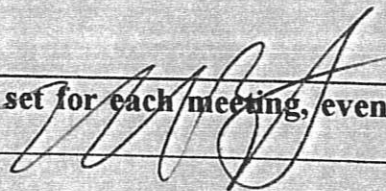
Board Services

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0007. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
Mark B. West		1/28/2019
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
Brown Act x Pre-approved Res. 2009-0149R	Date: 1/3 Time: 9:00-11:00 am Location: SDCRAA	Executive/ALUC Board Meeting
Brown Act x Pre-approved Res. 2009-0149R	Date: 1/17 Time: 11:00 am – 1:00 pm Location: Marriott Liberty Station	GT Ad hoc
Brown Act x Pre-approved Res. 2009-0149R	Date: 1/28 Time: 9:00-11:00 am Location: SDCRAA	Executive and Finance Board Meeting

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: \_\_\_\_\_



## **STAFF REPORT**

Meeting Date: **FEBRUARY 7, 2019**

### **Subject:**

**Awarded Contracts, Approved Change Orders from December 10, 2018 through January 13, 2019 and Real Property Agreements Granted and Accepted from December 10, 2018 through January 13, 2019**

### **Recommendation:**

Receive the report.

### **Background/Justification:**

Policy Section Nos. 5.01, Procurement of Services, Consulting, Materials, and Equipment, 5.02, Procurement of Contracts for Public Works, and 6.01, Leasing Policy, require staff to provide a list of contracts, change orders, and real property agreements that were awarded and approved by the President/CEO or her designee. Staff has compiled a list of all contracts, change orders (Attachment A) and real property agreements (Attachment B) that were awarded, granted, accepted, or approved by the President/CEO or her designee since the previous Board meeting.

### **Fiscal Impact:**

The fiscal impact of these contracts and change orders are reflected in the individual program budget for the execution year and on the next fiscal year budget submission.

Amount to vary depending upon the following factors:

1. Contracts issued on a multi-year basis; and
2. Contracts issued on a Not-to-Exceed basis.
3. General fiscal impact of lease agreements reflects market conditions.

The fiscal impact of each reported real property agreement is identified for consideration on Attachment B.

### **Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

Inclusionary Policy requirements were included during the solicitation process prior to the contract award.

**Prepared by:**

JANA VARGAS  
DIRECTOR, PROCUREMENT

**Attachment "A"**

**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN December 10, 2018 to January 13, 2019**

**New Contracts**

<b>Date Signed</b>	<b>CIP #</b>	<b>Company</b>	<b>Description</b>	<b>Solicitation Method</b>	<b>Owner</b>	<b>Contract Value</b>	<b>End Date</b>
12/11/2018		Palomar College	The Artist exhibited art work for the 2018 Temporary Exhibition: Figure of Speech at San Diego International Airport.	RFQ	Marketing & Air Service Development	\$500.00	1/1/2019

**Attachment "A"**

**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN December 10, 2018 to January 13, 2019**

**New Contracts Approved by the Board**

<b>Date Signed</b>	<b>CIP #</b>	<b>Company</b>	<b>Description</b>	<b>Solicitation Method</b>	<b>Owner</b>	<b>Contract Value</b>	<b>End Date</b>
12/11/2018		ABC Construction Co., Inc.	The contract was approved by the Board at the November 1, 2018 Board Meeting. The Contractor is a one three pre-qualified and approved to bid on On-Call Concrete, Earthwork and Paving Services for San Diego International Airport. The contract value reflects the total not-to-exceed cost for the entire pool of contractors for this service.	RFQ	Facilities Management	\$ 3,000,000.00	11/30/2021
12/11/2018		RP General Construction, Inc.	The contract was approved by the Board at the November 1, 2018 Board Meeting. The Contractor is a one three pre-qualified and approved to bid on On-Call Concrete, Earthwork and Paving Services for San Diego International Airport. The contract value reflects the total not-to-exceed cost for the entire pool of contractors for this service.	RFQ	Facilities Management	\$ 3,000,000.00	11/30/2021
12/17/2018		Hazard Construction Company	The contract was approved by the Board at the November 1, 2018 Board Meeting. The Contractor is a one three pre-qualified and approved to bid on On-Call Concrete, Earthwork and Paving Services for San Diego International Airport. The contract value reflects the total not-to-exceed cost for the entire pool of contractors for this service.	RFQ	Facilities Management	\$ 3,000,000.00	11/30/2021
12/17/2018		CH2M HILL, Inc.	The contract was approved by the Board at the March 1, 2018 Board Meeting. The Contractor is a one two pre-qualified and approved to bid on On-Call Airside & Landside Engineering Consulting Services for San Diego International Airport. The contract value reflects the total not-to-exceed cost for the entire pool of contractors for this service.	RFQ	Airport Design & Construction	\$10,000,000.00	10/30/2021
1/11/2019		KONE, Inc.	The contract was approved by the Board at the October 4, 2018 Board Meeting. The Contractor will provide Elevator and Escalator Maintenance and Repair Services for San Diego International Airport through U.S. Communities cooperative contract.	RFP	Facilities Management	\$11,578,970.00	12/31/2021

## Attachment "A"

## AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN December 10, 2018 to January 13, 2019

Amendments and Change Orders

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value ( % ) (+ / -)	New Contract Value	New End Date
12/17/2018		Vector Resources, Inc.	The 2nd Amendment extends the term of the agreement by eighty five (85) days in order to adjust the schedule for the WIFI expansion. There is no increase in compensation.	ADC	\$2,650,000.00	\$0.00	0%	\$2,650,000.00	6/30/2019
12/21/2018		Ricondo & Associates, Inc.	The 11th Amendment adds Lea+ Elliott as a sub consultant, and additional titles to Nelson/Nygaard to provide on-going support needed for noise issues and outreach for on-call planning support services at San Diego International Airport. There is no increase in compensation.	Planning and Environmental Affairs	\$4,876,000.00	\$0.00	0%	\$4,876,000.00	5/7/2019
12/28/2018		SITA Information Networking Computing USA, Inc.	The 4th Amendment extends the term of the agreement by Ninety (90) days for maintenance & support services to Airport's Common Use Systems at San Diego International Airport. There is no increase in compensation.	I&TS	\$5,639,085.33	\$0.00	0%	\$5,639,085.33	7/13/2019
12/28/2018		Velocity Technology Solutions, Inc.	The 1st Amendment adds level two functional help desk support for initiated requests for JD Edwards EnterpriseOne for Software Hosting Services at San Diego County Regional Airport Authority. There is no increase in compensation.	I&TS	\$1,800,000.00	\$0.00	0%	\$1,800,000.00	11/30/2019
1/9/2019		David Fokos	The 1st Amendment extends the term of the agreement by six (6) months to allow time for a new "Figure of Speech Art" agreements to be executed for San Diego International Airport. There is no increase in compensation.	Marketing, Arts & Air Service Development	\$500.00	\$0.00	0%	\$500.00	7/1/2019
1/9/2019		Barona Cultural Center & Museum	The 1st Amendment extends the term of the agreement by six (6) months to allow time for a new "Figure of Speech Art" agreements to be executed for San Diego International Airport. There is no increase in compensation.	Marketing, Arts & Air Service Development	\$500.00	\$0.00	0%	\$500.00	7/1/2019
1/9/2019		Michelle Montjoy	The 1st Amendment extends the term of the agreement by six (6) months to allow time for a new "Figure of Speech Art" agreements to be executed for San Diego International Airport. There is no increase in compensation.	Marketing, Arts & Air Service Development	\$500.00	\$0.00	0%	\$500.00	7/1/2019

**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN December 10, 2018 to January 13, 2019**

**Amendments and Change Orders**

<b>Date Signed</b>	<b>CIP #</b>	<b>Company</b>	<b>Description of Change</b>	<b>Owner</b>	<b>Previous Contract Amount</b>	<b>Change Order Value (+ / -)</b>	<b>Change Order Value ( % ) (+ / -)</b>	<b>New Contract Value</b>	<b>New End Date</b>
1/11/2019		Bradford Airport Logistics	The 1st Amendment revises the Scope of work by adding additional services for the Central Receiving and Distribution Center Operator services at San Diego International Airport. There is no increase in compensation.	Revenue Management	\$12,900,000.00	\$0.00	0%	\$12,900,000.00	11/18/2022

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN December 10, 2018 to January 13, 2019

Amendments and Change Orders Approved by the Board

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value ( % ) (+ / -)	New Contract Value	New End Date
12/27/2018		Sundt Construction, Inc.	The Validation Amendment was approved by the Board at the November 1, 2018 Board Meeting. The Validation Amendment increases the "Maximum Project Budget" by \$98,200,000.00 and establishes a Master Project Schedule for the design and construction of Package 1 of the Airport Support Facilities at San Diego International Airport.	ADC	\$9,000,000.00	98,200,000.00	1091%	\$107,200,000.00	8/18/2020



**Attachment "B"**

**REAL PROPERTY AGREEMENTS EXECUTED FROM DECEMBER 10, 2019 through JANUARY 13, 2019**



**Real Property Agreements**

Begin/End Dates	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
12.7.18 - 8.31.19	LE 0974	Siemens Postal Parcel & Airport Logistics	Use & Occupancy Permit	South side of Airport	Temporary storage, staging, assembly and disassembly of materials and equipment for CIP # 104235A	3,780 SF	None - Supports CIP # 104235A	N/A



**Real Property Agreement Amendments and Assignments**

Effective Date	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
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No Real Property Agreement Amendments and Assignments to report

## **STAFF REPORT**

Meeting Date: **FEBRUARY 7, 2019**

### **Subject:**

**February 2019 Legislative Report**

### **Recommendation:**

Adopt Resolution No. 2019-0012, approving the February 2019 Legislative Report.

### **Background/Justification:**

The Authority's Legislative Advocacy Program Policy requires that staff present the Board with monthly reports concerning the status of legislation with potential impact to the Authority. The Authority Board provides direction to staff on legislative issues by adoption of a monthly Legislative Report (Attachment A). The February 2019 Legislative Report updates Board members on legislative activities that have taken place since the previous Board meeting. In directing staff, the Authority Board may take a position on pending or proposed legislation that has been determined to have a potential impact on the Authority's operations and functions.

### **State Legislative Action**

The Authority's legislative team does not recommend that the Board adopt any new positions on state legislation.

The California State Legislature reconvened on January 7, 2019, and State Legislators have begun introducing bills. State Legislators have until February 22nd to introduce bills for consideration by the Legislature.

### **Federal Legislative Action**

The Authority's legislative team does not recommend that the Board adopt any new positions on federal legislation.

The 116th Congress convened on January 3, 2019, and lawmakers have begun to introduce bills.

Representative Nancy Pelosi was elected to serve as House Speaker on January 3, 2019.

President Donald Trump signed a Continuing Resolution on January 25<sup>th</sup> ending the 35-day partial government shutdown. The short-term funding measure gives the President and Congress until February 15<sup>th</sup> to reach a new deal to prevent another partial government shutdown.

Representative Peter DeFazio was elected to serve as Chairman of the House Transportation and Infrastructure Committee, and Senator Roger Wicker was elected to serve as Chairman of the Senate Commerce, Science and Transportation Committee. Senator Dan Sullivan will chair the newly created Security Subcommittee whose oversight includes the Coast Guard, drone security, and the Transportation Security Administration. Additionally, the Transportation and Safety Subcommittee will be chaired by Senator Deb Fischer, and Senator Ted Cruz will chair the Aviation and Space Subcommittee, which combines the previous Aviation Operations and Space panels.

**Fiscal Impact:**

Not applicable.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

Not applicable.

**Prepared by:**

MATT HARRIS  
DIRECTOR, GOVERNMENT RELATIONS

RESOLUTION NO. 2019- 0012

A RESOLUTION OF THE BOARD OF THE  
SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY, APPROVING THE FEBRUARY 2019  
LEGISLATIVE REPORT

WHEREAS, the San Diego County Regional Airport Authority (“Authority”) operates San Diego International Airport and plans for necessary improvements to the regional air transportation system in San Diego County, including serving as the responsible agency for airport land use planning within the County; and

WHEREAS, the Authority has a responsibility to promote public policies consistent with the Authority’s mandates and objectives; and

WHEREAS, Authority staff works locally and coordinates with legislative advocates in Sacramento and Washington, D.C. to identify and pursue legislative opportunities in defense and support of initiatives and programs of interest to the Authority; and

WHEREAS, under the Authority’s Legislative Advocacy Program Policy, the Authority Board provides direction to Authority staff on pending legislation; and

WHEREAS, the Authority Board, in directing staff, may adopt positions on legislation that has been determined to have a potential impact on the Authority’s operations and functions.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the February 2019 Legislative Report (“Attachment A”); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of February, 2019, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

February 2019 Legislative Report

State Legislation

New Assembly Bills

There are no new Assembly bills to report.

New Senate Bills

There are no new Senate bills to report.

\*Shaded text represents new or updated legislative information

## **Federal Legislation**

### **New House Bills**

There are no new House bills to report.

### **New Senate Bills**

There are no new Senate bills to report.

\*Shaded text represents new or updated legislative information

## **STAFF REPORT**

Meeting Date: **FEBRUARY 7, 2019**

### **Subject:**

**Appointments to Board Committees, Liaison Positions, Other Representative and Alternate Positions**

### **Recommendation:**

Adopt Resolution No. 2019-0013, making appointments to Board committees, liaison positions, the Authority Advisory Committee, the Art Advisory Committee, and the World Trade Center Board.

### **Background/Justification:**

Authority Policy 1.20 establishes a policy for the formation of committees of and for the Board. Authority Policy 1.50 (5)(c), "Standing Board Committees", establishes four Board standing committees. The Board also appoints a representative to the Authority Advisory, the Art Advisory Committee and the World Trade Center Board.

Pursuant to California Code Regulation Section 18702.5, *Materiality Standard: Economic Interest in Personal Finances*, the Authority is required to post on its website, a F.P.P.C. Form 806 (See Exhibit A), listing all paid appointed positions on boards, committees, or commissions of a public agency, prior to the appointments being made.

Most committee terms were due to expire in January 2019. It is recommended that the Board appoint or re-appoint members to the Board's committees, liaison positions, a representative to the Art Advisory Committee (AAC), a representatives and alternates to the SANDAG Transportation Committee, and the World Trade Center Board for one-year terms.

Pursuant to Authority Policy 8.50, the Board appoints seven voting members of the AAC, one of whom serves on the Authority's Board. Former Board Member Robert Gleason served as the Board's representative on the AAC until his departure from the Board on December 31, 2017, and has valuable knowledge and expertise related to the Authority's Art Program. Due to several pending and important art projects (update to the Authority's Art Master Plan and planning for art components in the Airport Development Plan), the Board Chair and staff recommend that Mr. Gleason continue representing the Board on the AAC in lieu of a Board member until January 2020.

The responsibilities of the World Trade Center Board are as follows:

World Trade Center – The San Diego World Trade Center was established in 1994 to serve the growing needs of San Diego businesses, and is an international business organization licensed by the World Trade Center Association in New York, WTCA. Members include businesses or organizations involved in world trade. The World Trade Center San Diego is a 501(c)(3), with the City of San Diego, the San Diego Unified Port District and the San Diego County Regional Airport Authority co-holding the license to operate.



**Fiscal Impact:**

Legislation limits compensation for Board Members to \$200 per day of service, with a maximum of eight (8) days per month. Adequate funds for Board Member compensation are included in the Authority Board Department adopted FY 2019 and conceptually approved FY 2020 Operating Expense Budgets.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code §21065.
  
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

Not Applicable.

**Prepared by:**

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/AUTHORITY CLERK

**Agency Report of:  
Public Official Appointments**

**A Public Document**

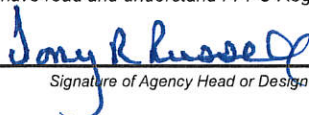
<b>1. Agency Name</b> San Diego County Regional Airport Authority		<b>California Form 806</b> For Official Use Only	
Division, Department, or Region (If Applicable)			
Designated Agency Contact (Name, Title) Tony R. Russell			
Area Code/Phone Number 619-400-2550	E-mail trussell@san.org	Page <u>1</u> of <u>2</u>	Date Posted:  (Month, Day, Year)

**2. Appointments**

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
See Attachment	▶ Name <u>Boling, C. April</u> <small>(Last, First)</small>  Alternate, if any <u>See Attachment</u> <small>(Last, First)</small>	▶ <u>2 / 7 / 19</u> <small>Appt Date</small>  ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>
	▶ Name <u>Cox, Greg</u> <small>(Last, First)</small>  Alternate, if any <u>See Attachment</u> <small>(Last, First)</small>	▶ <u>2 / 7 / 19</u> <small>Appt Date</small>  ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>
	▶ Name <u>Desmond, Jim</u> <small>(Last, First)</small>  Alternate, if any <u>See Attachment</u> <small>(Last, First)</small>	▶ <u>2 / 7 / 19</u> <small>Appt Date</small>  ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>
	▶ Name <u>Kersey, Mark</u> <small>(Last, First)</small>  Alternate, if any <u>See Attachment</u> <small>(Last, First)</small>	▶ <u>2 / 7 / 19</u> <small>Appt Date</small>  ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>

**3. Verification**

I have read and understand FPPC Regulation 18702.5. I have verified that the appointment and information identified above is true to the best of my information and belief.

	Tony R. Russell	Authority Clerk	1-31-19
Signature of Agency Head or Designee	Print Name	Title	(Month, Day, Year)

Comment: \_\_\_\_\_

**Agency Report of:  
Public Official Appointments  
Continuation Sheet**

<b>1. Agency Name</b> San Diego County Regional Airport Authority	<b>Date Posted:</b> _____ <small>(Month, Day, Year)</small>
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**2. Appointments**

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
See Attachment	▶ Name <u>Lloyd, Robert T</u> <small>(Last, First)</small>  Alternate, if any <u>See Attachment</u> <small>(Last, First)</small>	▶ <u>2 / 7 / 19</u> <small>Appt Date</small>  ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>
	▶ Name <u>Robinson, Paul</u> <small>(Last, First)</small>  Alternate, if any <u>See Attachment</u> <small>(Last, First)</small>	▶ <u>2 / 7 / 19</u> <small>Appt Date</small>  ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>
	▶ Name <u>Schiavoni, Johanna S.</u> <small>(Last, First)</small>  Alternate, if any <u>See Attachment</u> <small>(Last, First)</small>	▶ <u>2 / 7 / 19</u> <small>Appt Date</small>  ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>
	▶ Name <u>Schumacher, Michael</u> <small>(Last, First)</small>  Alternate, if any <u>See Attachment</u> <small>(Last, First)</small>	▶ <u>2 / 7 / 19</u> <small>Appt Date</small>  ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>
	▶ Name <u>West, Mark B.</u> <small>(Last, First)</small>  Alternate, if any <u>See Attachment</u> <small>(Last, First)</small>	▶ <u>2 / 7 / 19</u> <small>Appt Date</small>  ▶ <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u>  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>
	▶ Name _____ <small>(Last, First)</small>  Alternate, if any _____ <small>(Last, First)</small>	▶ ____ / ____ / ____ <small>Appt Date</small>  ▶ _____ <small>Length of Term</small>	▶ Per Meeting: \$ _____  ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ <small>Other</small>

RESOLUTION NO. 2019-0013

A RESOLUTION OF THE BOARD OF THE  
SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY MAKING APPOINTMENTS TO BOARD  
COMMITTEES, LIAISON POSITIONS, THE  
AUTHORITY ADVISORY COMMITTEE, THE ART  
ADVISORY COMMITTEE, AND THE WORLD  
TRADE CENTER BOARD

WHEREAS, Authority Policy Section 1.20 establishes a policy for the formation of committees of and for the Board and Authority Policy Section 1.50 (5)(c) establishes certain Board committees; and

WHEREAS, the Board wishes to appoint or re-appoint members to Board committees, liaison positions, a representative to the Authority Advisory Committee, the Art Advisory Committee, and the San Diego World Trade Center Board; and

WHEREAS, pursuant to California Code Regulation Section 18702.5, *Materiality Standard: Economic Interest in Personal Finances*, the Authority is required to post on its website F.P.P.C. Form 806, listing all the paid appointed positions on boards, committees, or commissions of a public agency; and

WHEREAS, in accordance with the requirements of the California Code of Regulations §18702.5, F.P.P.C. Form 806 outlining the appointments to boards, commissions, and committees, was posted on the Authority website with the staff report; and

WHEREAS, pursuant to Authority Policy 8.50, the Board appoints seven voting members of the Art Advisory Committee, one of whom serves on the Authority Board; and

WHEREAS, former Board Member Robert Gleason served on the Art Advisory Committee until his resignation from the Authority Board on December 31, 2017; and

WHEREAS, due to several pending and important art projects (update to the Authority's Art Master Plan and Parking Plaza, and planning for art components of the Airport Development Plan), the Board wishes to appoint Robert Gleason to serve in place of a current Authority Board member until January 2020.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the appointments listed in "Attachment A" to the Board's standing committees, liaison positions, a representative to the Authority Advisory Committee, the Art Advisory Committee (notwithstanding the provisions of Authority Policy 8.50), and the World Trade Center Board.

BE IT FURTHER RESOLVED that the Board finds that this Board action is not a "project" as defined by the California Environmental Quality Act (CEQA), Pub. Res. Code §21065; and is not a "development" as defined by the California Coastal Act, Pub. Res. Code §30106.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a special meeting this 7<sup>th</sup> day of February, 2019, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

---

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

## San Diego County Regional Airport Authority Board Committee, Liaison and Representative Appointments

### STANDING COMMITTEES

<b>Executive Committee</b>		
<i>Hold Monthly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>April Boling (Chair)</b>	July 2016	
Paul Robinson (Vice Chair)	February 2018	January 2020
Michael Schumacher	February 2018	January 2020
<b>Finance Committee</b>		
<b>Greg Cox (Chair)</b>	February 2019	January 2020
Robert T. Lloyd	February 2019	January 2020
Johanna Schiavoni (Vice Chair)	February 2019	January 2020
Mark West	February 2019	January 2020
<b>Audit Committee</b>		
<i>Hold Quarterly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>Paul Robinson (Chair)</b>	February 2019	January 2020
Robert T. Lloyd	February 2019	January 2020
Johanna Schiavoni	February 2019	January 2020
Mark West	February 2019	January 2020
Andrew Hollingworth*	July 2016	June 2019
Jack Van Sambeek*	July 2018	June 2021
Don Tartre* (Vice Chair)	July 2017	June 2020
<small>*Public Members Added Pursuant to Public Utilities Code §170018</small>		
<b>Executive Personnel and Compensation Committee</b>		
<i>Hold Quarterly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>Jim Desmond (Chair)</b>	February 2019	January 2020
April Boling (Vice Chair)	February 2019	January 2020
Greg Cox	February 2019	January 2020
Mark Kersey	February 2019	January 2020
<b>Capital Improvement Program Oversight Committee</b>		
<i>Hold Quarterly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>Mark Kersey (Chair)</b>	February 2019	January 2020
April Boling	February 2019	January 2020
Michael Schumacher	February 2019	January 2020
Paul Robinson (Vice Chair)	February 2019	January 2020

# San Diego County Regional Airport Authority Board Committee, Liaison and Representative Appointments

## REPRESENTATIVES (EXTERNAL)

<b>SANDAG BOARD OF DIRECTORS</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>April Boling (Primary)</b>	January 2019	January 2020
<b>SANDAG Transportation Committee</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>Johanna Schiavoni (Primary)</b>	January 2019	January 2020
Michael Schumacher (Alternate)	January 2019	January 2020
<b>SCAG Aviation Task Force</b>		
<b>April Boling (Primary)</b>	December 2018	January 2020
<b>World Trade Center</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Robert H. Gleason	February 2019	January 2020

## REPRESENTATIVES (INTERNAL)

<b>Authority Advisory Committee</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>Paul Robinson (Primary)</b>	February 2019	January 2020
Johanna Schiavoni (Alternate)	February 2019	January 2020
<b>Art Advisory Committee</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Robert H. Gleason	February 2019	January 2020

## LIAISONS

<b>Military Affairs</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Col. Dockery	February 2019	January 2020
<b>Port</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
April Boling (Primary)	February 2019	January 2020
Greg Cox	February 2019	January 2020
Paul Robinson	February 2019	January 2020
<b>Caltrans</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Cory Binns	February 2019	January 2020
<b>Inter-Governmental Affairs</b>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Greg Cox	February 2019	January 2020

## **STAFF REPORT**

Meeting Date: **FEBURARY 7, 2019**

### **Subject:**

**Authorize the President/CEO to Negotiate and Amend a Letter Of Credit and Reimbursement Agreement With US Bank, NA to Support the Authority's Bonding and Contract Financing Assistance Program**

### **Recommendation:**

The Finance Committee recommends that the Board Adopt Resolution No. 2019-0014, approving and authorizing the President/CEO to amend and execute a letter of credit and reimbursement agreement in an amount not to exceed four million dollars (\$4,000,000) with US Bank, NA to support the Authority's Bonding and Contract Financing Assistance Program.

### **Background/Justification:**

The Authority's Procurement & Small Business Development Department manages the Bonding and Contract Financing Assistance Program (Program). The purpose of this Program is to assist contractors, wishing to do business with the Authority, who are having difficulty in obtaining required surety bonds. As part of the Program the Authority utilizes a Standby Letter of Credit Facility (SBLCF) to allow the issuance of individual Standby Letters of Credit (LOC) to sureties and lenders. LOC's are issued on behalf of small business contractors to support their participation in SDCRAA contracts.

To minimize credit risk the Authority conducts a rigorous process to evaluate and educate the contractors whom wish to utilize the Program and provides a framework to ensure they have the tools to be successful. Authority Staff will also monitor the projects as they proceed. As part of the Program staff also work with sureties and lenders to ensure underwriting criteria adequately protects Authority resources.

The existing SBLCF that supports the Program is provided by US Bank and will expire on February 28, 2019. The Program is authorized to issue up to \$4,000,000 of LOCs at any one time in amounts not to exceed \$750,000, for a maximum term of 12 months, but can be renewed on an annual basis. The LOC's are secured with a cash collateral deposit held by the bank.

The costs to maintain and operate the SBLCF include an issuing fee of 0.85% of the face value of the LOC and a non-utilized fee of 0.60%. All-in-costs are expected to average \$30,000 per year; however these costs will be offset by the interest income generated from the collateral account.

The SBLCF was last Bid in FY16 and a three year contract was agreed with US Bank. The Authority would like to seek Board approval to renew the current agreement, on the same terms for a further 3 years (Attachment A). The SBLCF can then be re-bid along with the commercial banking contract which is due to expire in April of 2020. It is considered by staff that more favorable terms can be negotiated if the SBLCF is bid in conjunction with the commercial banking agreement.



**Fiscal Impact:**

Adequate funding for the SBLCF is included in the adopted FY 2019 and conceptually approved FY 2020 Operating Expense Budgets within the Outside Services line item. Expenses impacting future budget years not yet adopted/approved by the board will be included in future year budget requests.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore; at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses. Policy 5.12 provides a preference of up to five percent (5%) to small businesses in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$100,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid. In accordance to Policy 5.12, the recommended firm, US Bank, received 0% small business preference.

**Prepared by:**

SCOTT BRICKNER  
VICE PRESIDENT, FINANCE AND ASSET MANAGEMENT/TREASURER

**FIRST AMENDMENT TO  
LETTER OF CREDIT AND REIMBURSEMENT AGREEMENT**

This **FIRST AMENDMENT TO LETTER OF CREDIT AND REIMBURSEMENT AGREEMENT** (this “*Amendment*”) is dated [February \_\_, 2019] (the “*Amendment Date*”), by and between the **SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**, a local governmental entity of regional government organized pursuant to Public Utilities Code §§ 170000, *et seq.* (the “*Authority*”), and **U.S. BANK NATIONAL ASSOCIATION**, organized and existing under the laws of the United States of America (the “*L/C Bank*”). All capitalized terms herein and not defined herein shall have the meanings set forth in the hereinafter defined Agreement.

**WITNESSETH**

**WHEREAS**, the Authority and the L/C Bank have previously entered into that certain Letter of Credit and Reimbursement Agreement dated as of March 1, 2016 (as amended, restated, supplemented or otherwise modified from time to time, the “*Agreement*”);

**WHEREAS**, pursuant to Section 8.1 of the Agreement, the Agreement may be amended by a written amendment thereto executed by the Authority and the L/C Bank; and

**WHEREAS**, the Authority has requested that the L/C Bank extend the Expiration Date and make certain amendments to the Agreement, and the L/C Bank has agreed to extend the Expiration Date and to make such amendments to the Agreement subject to the terms and conditions set forth herein.

**NOW, THEREFORE**, in consideration of the premises, the parties hereto hereby agree as follows:

**SECTION 1. AMENDMENTS.**

Upon the satisfaction of the conditions precedent set forth in Section 2 hereof, the Agreement is hereby amended as follows:

1.01. The definition of “Expiration Date” in Section 1 of the Agreement is hereby amended and restated in its entirety to read as follows:

“Expiration Date” means [February \_\_, 2022] or such later date as may be agreed to by the Authority and the L/C Bank from time to time and is the end of the Availability Period under which the L/C Bank may be called upon to issue Letters of Credit upon receipt of an L/C Application pursuant to Sections 2.1 and 4.1 hereof subject to Section 4.2 and Section 7.2 hereof.

1.02. Section 8 of the Agreement is hereby amended by a new Section 8.18 thereto to read as follows:

**8.18** No Fiduciary Relationship. The Authority acknowledges and agrees that its dealing with the L/C Bank are solely in the nature of a debtor/creditor

relationship and that in no event shall the L/C Bank be considered to be a partner or joint venture of the Authority. Also, the Authority represents and warrants that it has independently evaluated the business transaction and has not relied upon, nor will it rely upon, the expertise, advice or other comments or statements of the L/C Bank (including agents of the L/C Bank), if any, in deciding to pursue such undertaking. As the Authority is experienced in business, in no event shall the L/C Bank owe any fiduciary or similar obligations to it in connection with the subject transaction.

## **SECTION 2. CONDITIONS PRECEDENT.**

This Amendment shall be effective as of the Amendment Date subject to the satisfaction of or waiver by the L/C Bank of all of the following conditions precedent:

2.01. Delivery by the Authority to the L/C Bank of an executed counterpart of this Amendment.

2.02. Receipt by the L/C Bank of the authorizing resolution of the Board of the Authority approving this Amendment and the other matters contemplated hereby and thereby.

2.03. Receipt by the L/C Bank of a Certificate of Incumbency executed by an authorized officer of the Authority certifying the names and signatures of the persons authorized to execute and deliver, on behalf of the Authority, this Amendment and the other matters contemplated hereby, in form and substance satisfactory to the L/C Bank.

2.04. All other legal matters pertaining to the execution and delivery of this Amendment shall be reasonably satisfactory to the L/C Bank and its counsel.

## **SECTION 3. REPRESENTATIONS AND WARRANTIES OF THE AUTHORITY.**

3.01. The Authority hereby represents and warrants that the following statements are true and correct as of the Amendment Date:

(a) the representations and warranties of the Authority contained in Section 5 of the Agreement and in each of the other Related Documents are true and correct on and as of the Amendment Date as though made on and as of such date;

(b) no Event of Default has occurred and is continuing or would result from the execution of this Amendment; and

(c) no petition by or against the Authority has at any time been filed under the United States Bankruptcy Code or under any similar law.

3.02. In addition to the representations given in Section 5 of the Agreement, the Authority hereby represents and warrants as follows:

(a) the execution, delivery and performance by the Authority of this Amendment and the Agreement, as amended hereby, are within its powers, have been duly

authorized by all necessary action and do not contravene any law, rule or regulation, any judgment, order or decree or any contractual restriction binding on or affecting the Authority;

(b) no further authorization, approval or other action by, and no notice to or filing with, any governmental authority or regulatory body is required for the due execution, delivery and performance by the Authority of this Amendment or the Agreement, as amended hereby; and

(c) this Amendment and the Agreement, as amended hereby, constitute legal, valid and binding obligations of the Authority enforceable against the Authority in accordance with their respective terms, except that (i) the enforcement thereof may be limited by bankruptcy, reorganization, insolvency, liquidation, moratorium and other laws relating to or affecting the enforcement of creditors' rights and remedies generally, as the same may be applied in the event of the bankruptcy, reorganization, insolvency, liquidation or similar situation of the Authority, and (ii) no representation or warranty is expressed as to the availability of equitable remedies.

#### **SECTION 4. MISCELLANEOUS.**

4.01. Except as specifically amended herein, the Agreement shall continue in full force and effect in accordance with its terms. Reference to this Agreement need not be made in any note, document, agreement, letter, certificate, the Agreement or any communication issued or made subsequent to or with respect to the Agreement, it being hereby agreed that any reference to the Agreement shall be sufficient to refer to, and shall mean and be a reference to, the Agreement, as hereby amended. In case any one or more of the provisions contained herein should be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained herein shall not in any way be affected or impaired hereby. **THIS AMENDMENT SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF CALIFORNIA.**

4.02. Payment to the L/C Bank of the reasonable legal fees and expenses of counsel to the L/C Bank not to exceed \$5,000 in connection with the preparation of this Amendment.

4.03. For the avoidance of doubt, the parties hereto acknowledge that the fees set forth in the Agreement shall continue in full force and effect including, without limitation, the Non-Utilized Fee set forth in Section 2.3(b) shall continue to be calculated at a rate of 0.60% per annum.

4.04. This Amendment may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

[Remainder of page intentionally left blank.]

**IN WITNESS WHEREOF**, the parties hereto have caused this Amendment to be duly executed and delivered as of the Amendment Date.

**SAN DIEGO COUNTY REGIONAL  
AIRPORT AUTHORITY**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Approved as to form:

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**U.S. BANK NATIONAL ASSOCIATION**

By: \_\_\_\_\_  
Name: Brian Richter  
Title: Vice President

RESOLUTION NO. 2019-0014

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO AMEND AND EXECUTE A LETTER OF CREDIT AND REIMBURSEMENT AGREEMENT IN AN AMOUNT NOT TO EXCEED FOUR MILLION DOLLARS (\$4,000,000) WITH US BANK, NA TO SUPPORT THE AUTHORITY'S BONDING AND CONTRACT FINANCING ASSISTANCE PROGRAM

WHEREAS, the Authority currently utilizes a Standby Letter of Credit Facility (SBLCF) to allow the issuance of individual Irrevocable Letters of Credit (LOC) to sureties and lenders to support small business participation in Authority contracts as part of the Authority's Bonding and Contract Financing Assistance Program (Program); and

WHEREAS, the SBLCF is secured with a collateral deposit and up to \$4,000,000 of LOC's may be issued in amounts not to exceed \$750,000, for a maximum term of 12 months; and

WHEREAS, the existing SBLCF that supports the Program will expire on February 28, 2019; and

WHEREAS, the Board determines that amending the agreement with U.S. Bank National Association to extend the termination date is in the best interest of the Authority.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the amendment with U.S. Bank National Association for SBLCF services and authorizes the President/CEO to take all necessary actions to execute the amendment in an amount not to exceed four million dollars (\$4,000,000); and

BE IT FURTHER RESOLVED THAT the Authority and its officers, employees and agents hereby are authorized, empowered and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

BE IT FURTHER RESOLVED by the Board, that it finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code § 21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code § 30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7<sup>th</sup> day of February, 2019, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

ITEM 6



## Small Business Letter of Credit (LOC) Facility

**Geoff Bryant**  
Manager Airport Finance





# Bonding & Contract Financing Assistance Program

- The purpose of this Bonding & Contract Financing Assistance Program (Program) is to assist contractors who are having difficulty in obtaining required surety bonds
  - Contractors need to be able to display financial strength, demonstrate capacity, and establish a track record of bonding in order to gain access to surety credit; this is a challenge for small businesses
- LOCs are issued to sureties and lenders on behalf of small businesses in the Program



## Bonding & Contract Financing Assistance Program (cont.)

- Authority's written approval is required prior to the LOC issuance
- Credit risk is minimized by a rigorous contractor evaluation process and project monitoring
- Combined Total of all LOC's outstanding cannot exceed \$4,000,000



# Existing LOC Facility

- LOC facility is currently provided by US Bank, National Association
  - LOC Issuing Fee 0.85% for each LOC issued
  - Non-utilized fee of 0.60%
- Individual LOCs issued in amounts not to exceed \$750,000 for a maximum term of 12 months
- LOC facility secured by collateral deposit
- The US Bank LOC facility expires on February 28, 2019



## 2019 LOC Amendment

- The Authority is currently negotiating an amendment to the existing letter of credit and reimbursement agreement (Agreement) with U.S. Bank, National Association
- The amendment will maintain the existing terms for a further 3 years
- The Agreement can then be re-bid along with the commercial banking contract which is due to expire in April 2020
- It is considered by staff that more favorable terms can be negotiated if the Agreement is bid in conjunction with the commercial banking agreement



# Recommendation

Staff recommends the the Board for approve:

The President/CEO, on behalf of the Authority, to amend the existing letter of credit and reimbursement agreement the same terms in an amount not to exceed four million dollars (\$4,000,000) with U.S. Bank, National Association in order to continue the Authority's Bonding and Contract Financing Assistance Program.



QUESTIONS?

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## Board Communication

Date: February 7, 2019  
To: Board Members  
From: Scott M. Brickner, Chief Financial Officer  
Subject: Unaudited Financial Statements for the Six Months Ended December 31, 2018:

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Attached is the Authority's Unaudited Financial Statements for the Six Months Ended December 31, 2018 and 2017 that was presented to the Finance Committee on January 28, 2019.

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Statements of Revenues, Expenses, and Changes in Net Position**  
**For the Month Ended December 31, 2018**  
**(Unaudited)**

	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Operating revenues:</b>					
Aviation revenue:					
Landing fees	\$ 2,297,797	\$ 2,136,550	\$ (161,247)	(7)%	\$ 1,979,639
Aircraft parking Fees	268,594	288,858	20,264	8%	266,713
Building rentals	5,736,624	5,765,276	28,652	-	4,918,586
Security surcharge	2,916,307	2,916,308	1	-	2,737,071
CUPPS Support Charges	114,720	114,723	3	-	116,304
Other aviation revenue	14,285	12,720	(1,565)	(11)%	15,319
Terminal rent non-airline	180,165	182,143	1,978	1%	173,491
Terminal concessions	2,231,312	2,268,927	37,615	2%	2,233,034
Rental car license fees	1,977,915	2,295,247	317,332	16%	2,273,111
Rental car center cost recovery	159,412	161,246	1,834	1%	(74,786)
License fees other	500,546	575,631	75,085	15%	508,523
Parking revenue	3,456,337	3,606,417	150,080	4%	3,321,864
Ground transportation permits and citations	1,107,254	1,199,978	92,724	8%	744,669
Ground rentals	1,664,798	1,730,610	65,812	4%	1,696,570
Grant reimbursements	81,050	57,004	(24,046)	(30)%	98,311
Other operating revenue	63,761	201,968	138,207	217%	128,155
<b>Total operating revenues</b>	<b>22,770,877</b>	<b>23,513,606</b>	<b>742,729</b>	<b>3%</b>	<b>21,136,574</b>
<b>Operating expenses:</b>					
Salaries and benefits	3,915,017	3,671,354	243,663	6%	3,428,108
Contractual services	4,264,125	4,159,478	104,645	2%	3,605,610
Safety and security	2,614,855	2,411,698	203,157	8%	2,516,142
Space rental	849,063	848,055	1,008	-	849,147
Utilities	1,000,000	1,027,089	(27,089)	(3)%	922,643
Maintenance	1,107,076	1,121,105	(14,030)	(1)%	1,106,187
Equipment and systems	25,133	14,191	10,943	44%	18,296
Materials and supplies	53,831	36,002	17,829	33%	32,165
Insurance	94,646	91,172	3,474	4%	88,304
Employee development and support	98,717	122,965	(24,247)	(25)%	144,070
Business development	242,107	40,316	201,791	83%	330,816
Equipment rentals and repairs	247,488	324,038	(76,550)	(31)%	190,478
<b>Total operating expenses</b>	<b>14,512,058</b>	<b>13,867,463</b>	<b>644,593</b>	<b>4%</b>	<b>13,231,966</b>
<b>Income from operations</b>	<b>8,258,819</b>	<b>9,646,143</b>	<b>1,387,323</b>	<b>17%</b>	<b>7,904,608</b>
Depreciation	9,436,815	9,436,815	-	-	8,990,914
<b>Operating income (loss)</b>	<b>(1,177,996)</b>	<b>209,328</b>	<b>1,387,323</b>	<b>118%</b>	<b>(1,086,306)</b>
<b>Nonoperating revenue (expenses):</b>					
Passenger facility charges	2,853,369	3,195,782	342,413	12%	3,205,783
Customer facility charges (Rental Car Center)	2,867,795	3,017,114	149,319	5%	2,861,544
Quieter Home Program	(363,670)	(149,157)	214,513	59%	(89,120)
Interest income	1,173,849	1,593,588	419,739	36%	927,164
BAB interest rebate	385,935	398,841	12,906	3%	395,094
Interest expense	(6,610,411)	(6,661,363)	(50,952)	1%	(6,232,786)
Bond amortization costs	476,797	476,797	-	-	490,516
Other nonoperating income (expenses)	-	2,177,939	2,177,939	-	(307,571)
<b>Nonoperating revenue, net</b>	<b>783,664</b>	<b>4,049,540</b>	<b>3,265,876</b>	<b>417%</b>	<b>1,250,624</b>
<b>Change in net position before capital grant contributions</b>	<b>(394,332)</b>	<b>4,258,868</b>	<b>4,653,199</b>	<b>-</b>	<b>164,318</b>
Capital grant contributions	1,265,028	1,371,085	106,057	8%	2,382,751
<b>Change in net position</b>	<b>\$ 870,696</b>	<b>\$ 5,629,953</b>	<b>\$ 4,759,256</b>	<b>547%</b>	<b>\$ 2,547,069</b>



SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
 Statements of Revenues, Expenses, and Changes in Net Position  
 For the Six Months Ended December 31, 2018 and 2017  
 (Unaudited)

	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Operating revenues:</b>					
Aviation revenue:					
Landing fees	\$ 13,963,383	\$ 14,019,253	\$ 55,870	-	\$ 14,152,369
Aircraft parking fees	1,611,564	1,738,215	126,651	8%	1,600,281
Building rentals	34,640,838	34,951,956	311,118	1%	29,782,337
Security surcharge	17,514,430	17,511,656	(2,774)	-	16,467,431
CUPPS Support Charges	689,361	689,735	374	-	702,060
Other aviation revenue	94,398	93,486	(912)	(1)%	96,367
Terminal rent non-airline	1,088,304	1,094,558	6,254	1%	957,685
Terminal concessions	13,815,414	14,497,089	681,675	5%	13,892,688
Rental car license fees	14,799,536	16,566,628	1,767,092	12%	15,006,107
Rental car center cost recovery	956,473	1,013,230	56,757	6%	622,480
License fees other	2,933,975	3,263,047	329,072	11%	2,832,210
Parking revenue	23,673,347	23,860,161	186,814	1%	21,374,683
Ground transportation permits and citations	7,090,461	7,935,737	845,276	12%	4,705,561
Ground rentals	9,988,788	10,496,377	507,589	5%	10,165,379
Grant reimbursements	259,700	269,567	9,867	4%	304,143
Other operating revenue	384,892	944,700	559,808	145%	681,659
<b>Total operating revenues</b>	<b>143,504,864</b>	<b>148,945,395</b>	<b>5,440,531</b>	<b>4%</b>	<b>133,343,440</b>
<b>Operating expenses:</b>					
Salaries and benefits	23,462,421	22,264,696	1,197,725	5%	20,333,431
Contractual services	24,929,382	24,788,412	140,970	1%	22,097,477
Safety and security	16,008,240	15,080,774	927,466	6%	14,624,196
Space rental	5,095,375	5,093,922	1,453	-	5,095,422
Utilities	7,043,978	7,246,460	(202,482)	(3)%	6,295,834
Maintenance	6,291,628	6,471,729	(180,101)	(3)%	5,801,330
Equipment and systems	166,690	140,943	25,747	15%	164,023
Materials and supplies	258,024	274,517	(16,493)	(6)%	273,719
Insurance	679,694	652,204	27,490	4%	574,929
Employee development and support	498,021	519,377	(21,356)	(4)%	617,793
Business development	1,751,144	1,565,287	185,857	11%	1,408,773
Equipment rentals and repairs	1,689,497	1,707,532	(18,035)	(1)%	1,436,262
<b>Total operating expenses</b>	<b>87,874,094</b>	<b>85,805,853</b>	<b>2,068,241</b>	<b>2%</b>	<b>78,723,189</b>
<b>Income from operations</b>	<b>55,630,770</b>	<b>63,139,542</b>	<b>7,508,772</b>	<b>13%</b>	<b>54,620,251</b>
Depreciation	55,834,880	55,834,880	-	-	48,826,454
<b>Operating income (loss)</b>	<b>(204,110)</b>	<b>7,304,662</b>	<b>7,508,772</b>	<b>-</b>	<b>5,793,797</b>
<b>Nonoperating revenue (expenses):</b>					
Passenger facility charges	21,349,736	22,637,266	1,287,530	6%	21,334,712
Customer facility charges (Rental Car Center)	20,463,514	20,808,472	344,958	2%	20,259,307
Quieter Home Program	(1,616,252)	(1,319,939)	296,313	18%	(657,887)
Interest income	7,148,076	8,104,315	956,239	13%	5,304,859
BAB interest rebate	2,315,610	2,343,087	27,477	1%	2,333,095
Interest expense	(39,639,765)	(40,093,970)	(454,205)	1%	(37,523,278)
Bond amortization costs	2,868,496	2,868,496	-	-	2,795,995
Other nonoperating income (expenses)	-	2,212,732	2,212,732	-	(1,772,282)
<b>Nonoperating revenue, net</b>	<b>12,889,415</b>	<b>17,560,459</b>	<b>4,671,044</b>	<b>36%</b>	<b>12,074,521</b>
<b>Change in net position before capital grant contributions</b>	<b>12,685,305</b>	<b>24,865,121</b>	<b>12,179,816</b>	<b>96%</b>	<b>17,868,318</b>
Capital grant contributions	5,445,166	4,514,738	(930,428)	(17)%	4,381,414
<b>Change in net position</b>	<b>\$ 18,130,471</b>	<b>29,379,859</b>	<b>\$ 11,249,388</b>	<b>62%</b>	<b>\$ 22,249,732</b>

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Statements of Net Position**  
**as of December 31, 2018**  
**(Unaudited)**

**ASSETS**

	December	
	2018	2017
<b>Current assets:</b>		
Cash and investments <sup>(1)</sup>	\$ 97,665,076	\$ 69,952,034
Tenant lease receivable, net of allowance of 2018: (\$208,649) and 2017: (\$211,125)	11,361,031	8,619,703
Grants receivable	4,663,063	7,546,370
Notes receivable-current portion	1,903,323	1,801,694
Prepaid expenses and other current assets	11,599,248	10,496,503
<b>Total current assets</b>	<b>127,191,741</b>	<b>98,416,304</b>
<b>Cash designated for capital projects and other <sup>(1)</sup></b>	<b>40,559,173</b>	<b>27,105,770</b>
<b>Restricted assets:</b>		
Cash and investments:		
Bonds reserve <sup>(1)</sup>	62,346,162	60,779,648
Passenger facility charges and interest unapplied <sup>(1)</sup>	86,190,227	79,203,101
Customer facility charges and interest unapplied <sup>(1)</sup>	48,505,454	41,147,339
SBD Bond Guarantee <sup>(1)</sup>	4,000,000	4,000,000
Bond proceeds held by trustee <sup>(1)</sup>	259,534,310	404,187,078
Passenger facility charges receivable	4,936,013	4,721,936
Customer facility charges receivable	3,691,079	3,260,064
OCIP insurance reserve	5,537,667	5,018,885
<b>Total restricted assets</b>	<b>474,740,912</b>	<b>602,318,051</b>
<b>Noncurrent assets:</b>		
<b>Capital assets:</b>		
Land and land improvements	135,086,591	114,569,925
Runways, roads and parking lots	647,568,731	637,692,754
Buildings and structures	1,686,238,204	1,424,444,333
Machinery and equipment	58,406,451	54,217,395
Vehicles	18,100,855	15,952,078
Office furniture and equipment	37,387,136	33,934,110
Works of art	12,567,380	10,065,769
Construction-in-progress	164,237,844	273,679,719
	<b>2,759,593,192</b>	<b>2,564,556,083</b>
Less accumulated depreciation	(1,048,806,812)	(943,035,700)
<b>Total capital assets, net</b>	<b>1,710,786,380</b>	<b>1,621,520,383</b>
<b>Other assets:</b>		
Notes receivable - long-term portion	30,407,516	32,361,374
Investments-long-term portion <sup>(1)</sup>	167,808,137	177,688,622
Net OPEB Asset	97,418	-
Security deposit	130,611	349,943
<b>Total other assets</b>	<b>198,443,682</b>	<b>210,399,939</b>
<b>Deferred outflows of resources:</b>		
Deferred pension outflows	21,807,274	21,091,987
Deferred OPEB outflows	1,372,700	-
Deferred POB outflows	505,325	-
<b>Total assets and deferred outflows of resources</b>	<b>\$ 2,575,407,187</b>	<b>\$ 2,580,852,434</b>

<sup>(1)</sup> Total cash and investments, \$766,830,020 for 2018 and \$864,341,503 for 2017

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Statements of Net Position**  
**as of December 31, 2018**  
**(Unaudited)**

**LIABILITIES AND NET POSITION**

	December	
	2018	2017
<b>Current liabilities:</b>		
Accounts payable and accrued liabilities	\$ 52,746,430	\$ 60,739,019
Deposits and other current liabilities	7,564,340	9,161,687
<b>Total current liabilities</b>	<b>60,310,770</b>	<b>69,900,706</b>
<b>Current liabilities - payable from restricted assets:</b>		
Current portion of long-term debt	22,725,000	17,070,000
Accrued interest on bonds and variable debt	33,654,073	38,408,801
<b>Total liabilities payable from restricted assets</b>	<b>56,379,073</b>	<b>55,478,801</b>
<b>Long-term liabilities:</b>		
Variable debt	20,163,001	26,448,000
Other long-term liabilities	8,981,616	7,890,052
Long term debt - bonds net of amortized premium	1,567,297,199	1,595,785,189
Net pension liability	18,743,453	18,111,482
<b>Total long-term liabilities</b>	<b>1,615,185,269</b>	<b>1,648,234,723</b>
<b>Total liabilities</b>	<b>1,731,875,112</b>	<b>1,773,614,230</b>
<b>Deferred inflows of resources:</b>		
Deferred pension inflows	3,506,867	1,815,440
Deferred OPEB inflows	541,669	-
Deferred POB inflows	178,971	-
<b>Total liabilities and deferred inflows of resources</b>	<b>\$ 1,736,102,619</b>	<b>\$ 1,775,429,670</b>
<b>Net Position:</b>		
Invested in capital assets, net of related debt	353,111,804	379,071,666
Other restricted	211,998,358	195,438,063
Unrestricted:		
Designated	40,559,173	27,105,770
Undesignated	233,635,233	203,807,265
<b>Total Net Position</b>	<b>\$ 839,304,568</b>	<b>\$ 805,422,764</b>

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Statements of Net Position**  
**as of December 31, 2018**  
**(Unaudited)**

**ASSETS**

	December	
	2018	2017
<b>Current assets:</b>		
Cash and investments <sup>(1)</sup>	\$ 97,665,076	\$ 69,952,034
Tenant lease receivable, net of allowance of 2018: (\$208,649) and 2017: (\$211,125)	11,361,031	8,619,703
Grants receivable	4,663,063	7,546,370
Notes receivable-current portion	1,903,323	1,801,694
Prepaid expenses and other current assets	11,599,248	10,496,503
<b>Total current assets</b>	<b>127,191,741</b>	<b>98,416,304</b>
<b>Cash designated for capital projects and other <sup>(1)</sup></b>	<b>40,559,173</b>	<b>27,105,770</b>
<b>Restricted assets:</b>		
Cash and investments:		
Bonds reserve <sup>(1)</sup>	62,346,162	60,779,648
Passenger facility charges and interest unapplied <sup>(1)</sup>	86,190,227	79,203,101
Customer facility charges and interest unapplied <sup>(1)</sup>	48,505,454	41,147,339
SBD Bond Guarantee <sup>(1)</sup>	4,000,000	4,000,000
Bond proceeds held by trustee <sup>(1)</sup>	259,534,310	404,187,078
Passenger facility charges receivable	4,936,013	4,721,936
Customer facility charges receivable	3,691,079	3,260,064
OCIP insurance reserve	5,537,667	5,018,885
<b>Total restricted assets</b>	<b>474,740,912</b>	<b>602,318,051</b>
<b>Noncurrent assets:</b>		
<b>Capital assets:</b>		
Land and land improvements	135,086,591	114,569,925
Runways, roads and parking lots	647,568,731	637,692,754
Buildings and structures	1,686,238,204	1,424,444,333
Machinery and equipment	58,406,451	54,217,395
Vehicles	18,100,855	15,952,078
Office furniture and equipment	37,387,136	33,934,110
Works of art	12,567,380	10,065,769
Construction-in-progress	164,237,844	273,679,719
	<b>2,759,593,192</b>	<b>2,564,556,083</b>
Less accumulated depreciation	(1,048,806,812)	(943,035,700)
<b>Total capital assets, net</b>	<b>1,710,786,380</b>	<b>1,621,520,383</b>
<b>Other assets:</b>		
Notes receivable - long-term portion	30,407,516	32,361,374
Investments-long-term portion <sup>(1)</sup>	167,808,137	177,688,622
Net OPEB Asset	97,418	-
Security deposit	130,611	349,943
<b>Total other assets</b>	<b>198,443,682</b>	<b>210,399,939</b>
<b>Deferred outflows of resources:</b>		
Deferred pension outflows	21,807,274	21,091,987
Deferred OPEB outflows	1,372,700	-
Deferred POB outflows	505,325	-
<b>Total assets and deferred outflows of resources</b>	<b>\$ 2,575,407,187</b>	<b>\$ 2,580,852,434</b>

<sup>(1)</sup> Total cash and investments, \$766,830,020 for 2018 and \$864,341,503 for 2017

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Statements of Net Position**  
**as of December 31, 2018**  
**(Unaudited)**

**LIABILITIES AND NET POSITION**

	December	
	2018	2017
<b>Current liabilities:</b>		
Accounts payable and accrued liabilities	\$ 52,746,430	\$ 60,739,019
Deposits and other current liabilities	7,564,340	9,161,687
<b>Total current liabilities</b>	<b>60,310,770</b>	<b>69,900,706</b>
<b>Current liabilities - payable from restricted assets:</b>		
Current portion of long-term debt	22,725,000	17,070,000
Accrued interest on bonds and variable debt	33,654,073	38,408,801
<b>Total liabilities payable from restricted assets</b>	<b>56,379,073</b>	<b>55,478,801</b>
<b>Long-term liabilities:</b>		
Variable debt	20,163,001	26,448,000
Other long-term liabilities	8,981,616	7,890,052
Long term debt - bonds net of amortized premium	1,567,297,199	1,595,785,189
Net pension liability	18,743,453	18,111,482
<b>Total long-term liabilities</b>	<b>1,615,185,269</b>	<b>1,648,234,723</b>
<b>Total liabilities</b>	<b>1,731,875,112</b>	<b>1,773,614,230</b>
<b>Deferred inflows of resources:</b>		
Deferred pension inflows	3,506,867	1,815,440
Deferred OPEB inflows	541,669	-
Deferred POB inflows	178,971	-
<b>Total liabilities and deferred inflows of resources</b>	<b>\$ 1,736,102,619</b>	<b>\$ 1,775,429,670</b>
<b>Net Position:</b>		
Invested in capital assets, net of related debt	353,111,804	379,071,666
Other restricted	211,998,358	195,438,063
Unrestricted:		
Designated	40,559,173	27,105,770
Undesignated	233,635,233	203,807,265
<b>Total Net Position</b>	<b>\$ 839,304,568</b>	<b>\$ 805,422,764</b>



**San Diego County Regional Airport Authority**  
**Authority Detail Income Statement - Supplemental Schedule**  
 For the six months ended December 31, 2018  
 (Unaudited)

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	Month to Date				Year to Date					
	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
<b>Landing Fees</b>										
41112 - Landing Fees - Signatory	\$2,314,580	\$2,151,470	\$(163,109)	(7)	\$1,979,639	\$14,077,295	\$14,129,818	\$52,523	0	\$14,198,590
41113 - Landing Fee Rebate	(16,783)	(14,920)	1,862	11	0	(113,912)	(110,565)	3,347	3	(46,220)
<b>Total Landing Fees</b>	<b>2,297,797</b>	<b>2,136,550</b>	<b>(161,247)</b>	<b>(7)</b>	<b>1,979,639</b>	<b>13,963,383</b>	<b>14,019,253</b>	<b>55,871</b>	<b>0</b>	<b>14,152,369</b>
<b>Aircraft Parking Fees</b>										
41150 - Terminal Aircraft Parking	228,051	238,180	10,129	4	226,455	1,368,309	1,429,081	60,772	4	1,348,664
41155 - Remote Aircraft Parking	40,542	50,678	10,135	25	40,259	243,255	309,135	65,880	27	251,617
<b>Total Aircraft Parking Fees</b>	<b>268,594</b>	<b>288,858</b>	<b>20,264</b>	<b>8</b>	<b>266,713</b>	<b>1,611,564</b>	<b>1,738,215</b>	<b>126,652</b>	<b>8</b>	<b>1,600,281</b>
<b>Building and Other Rents</b>										
41210 - Terminal Rent	5,489,283	5,483,913	(5,370)	0	4,844,013	33,112,092	33,246,084	133,992	0	29,295,969
41215 - Federal Inspection Services	247,341	281,363	34,022	14	74,573	1,528,746	1,705,872	177,126	12	486,368
<b>Total Building and Other Rents</b>	<b>5,736,624</b>	<b>5,765,276</b>	<b>28,652</b>	<b>0</b>	<b>4,918,586</b>	<b>34,640,838</b>	<b>34,951,956</b>	<b>311,118</b>	<b>1</b>	<b>29,782,337</b>
<b>Security Surcharge</b>										
41310 - Airside Security Charges	684,973	684,971	(1)	0	660,929	4,116,652	4,116,719	67	0	3,978,638
41320 - Terminal Security Charge	2,231,335	2,231,337	2	0	2,076,142	13,397,777	13,394,938	(2,840)	0	12,488,793
<b>Total Security Surcharge</b>	<b>2,916,307</b>	<b>2,916,308</b>	<b>1</b>	<b>0</b>	<b>2,737,071</b>	<b>17,514,430</b>	<b>17,511,656</b>	<b>(2,773)</b>	<b>0</b>	<b>16,467,431</b>
<b>CUPPS Support Charges</b>										
41400 - CUPPS Support Charges	114,720	114,723	3	0	116,304	689,361	689,735	375	0	702,060
<b>Total CUPPS Support Charges</b>	<b>114,720</b>	<b>114,723</b>	<b>3</b>	<b>0</b>	<b>116,304</b>	<b>689,361</b>	<b>689,735</b>	<b>375</b>	<b>0</b>	<b>702,060</b>
<b>Other Aviation Revenue</b>										
43100 - Fuel Franchise Fees	14,285	12,720	(1,565)	(11)	15,319	94,398	93,486	(912)	(1)	96,367
<b>Total Other Aviation Revenue</b>	<b>14,285</b>	<b>12,720</b>	<b>(1,565)</b>	<b>(11)</b>	<b>15,319</b>	<b>94,398</b>	<b>93,486</b>	<b>(912)</b>	<b>(1)</b>	<b>96,367</b>
<b>Non-Airline Terminal Rents</b>										
45010 - Terminal Rent - Non-Airline	180,165	182,143	1,978	1	173,491	1,088,304	1,094,558	6,254	1	957,685
<b>Total Non-Airline Terminal Rents</b>	<b>180,165</b>	<b>182,143</b>	<b>1,978</b>	<b>1</b>	<b>173,491</b>	<b>1,088,304</b>	<b>1,094,558</b>	<b>6,254</b>	<b>1</b>	<b>957,685</b>

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	Month to Date				Year to Date							
	Budget	Actual	Variance		Budget	Actual	Variance					
			Favorable (Unfavorable)	Percent			Favorable (Unfavorable)	Percent				
<b>Concession Revenue</b>												
45111 - Term Concessions-Food & Bev	\$1,039,314	\$1,089,381	\$50,067	5	\$6,162,983	\$6,715,047	\$552,064	9	\$5,946,988			
45112 - Terminal Concessions - Retail	582,527	624,073	41,546	7	3,931,194	4,070,393	139,199	4	3,857,577			
45113 - Term Concessions - Other	209,771	162,379	(47,392)	(23)	1,308,847	1,295,244	(13,603)	(1)	1,787,102			
45114 - Term Concessions Space Rents	76,765	78,832	2,068	3	460,588	472,995	12,407	3	445,283			
45115 - Term Concessions Cost Recovery	135,357	121,715	(13,643)	(10)	813,116	762,787	(50,329)	(6)	742,711			
45116 - Rec Distr Center Cost Recovery	134,869	133,345	(1,525)	(1)	797,938	801,909	3,971	0	773,362			
45117 - Concessions Marketing Program	52,709	59,202	6,493	12	340,748	378,713	37,966	11	339,685			
45120 - Rental car license fees	1,977,915	2,295,247	317,332	16	14,799,536	16,566,628	1,767,092	12	15,006,107			
45121 - Rental Car Center Cost Recover	159,412	161,246	1,834	1	956,473	1,013,230	56,757	6	622,480			
45130 - License Fees - Other	500,546	575,631	75,086	15	2,933,975	3,263,047	329,072	11	2,832,210			
<b>Total Concession Revenue</b>	<b>4,869,185</b>	<b>5,301,052</b>	<b>431,867</b>	<b>9</b>	<b>32,505,399</b>	<b>35,339,994</b>	<b>2,834,596</b>	<b>9</b>	<b>32,353,484</b>			
<b>Parking and Ground Transportat</b>												
45210 - Parking	3,456,337	3,606,417	150,080	4	23,673,347	23,860,161	186,814	1	21,374,683			
45220 - AVI fees	1,035,380	1,176,895	141,515	14	6,877,510	7,770,385	892,875	13	4,495,152			
45240 - Ground Transportation Pe	51,000	14,495	(36,505)	(72)	102,000	34,125	(67,875)	(67)	89,030			
45250 - Citations	20,874	8,588	(12,286)	(59)	110,951	131,228	20,277	18	121,379			
<b>Total Parking and Ground Transportat</b>	<b>4,563,590</b>	<b>4,806,395</b>	<b>242,804</b>	<b>5</b>	<b>30,763,808</b>	<b>31,795,898</b>	<b>1,032,090</b>	<b>3</b>	<b>26,080,244</b>			
<b>Ground Rentals</b>												
45310 - Ground Rental Fixed - N	1,664,798	1,730,611	65,813	4	9,988,788	10,496,377	507,589	5	10,165,379			
<b>Total Ground Rentals</b>	<b>1,664,798</b>	<b>1,730,611</b>	<b>65,813</b>	<b>4</b>	<b>9,988,788</b>	<b>10,496,377</b>	<b>507,589</b>	<b>5</b>	<b>10,165,379</b>			
<b>Grant Reimbursements</b>												
45410 - TSA Reimbursements	24,800	24,800	0	0	147,200	147,200	0	0	147,200			
45420 - Planning Grants	56,250	32,204	(24,046)	(43)	112,500	122,367	9,867	9	156,943			
<b>Total Grant Reimbursements</b>	<b>81,050</b>	<b>57,004</b>	<b>(24,046)</b>	<b>(30)</b>	<b>259,700</b>	<b>269,567</b>	<b>9,867</b>	<b>4</b>	<b>304,143</b>			

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			Favorable (Unfavorable)	Percent			Favorable (Unfavorable)	Percent					
<b>Other Operating Revenue</b>													
45510 - Finger Printing Fee	\$18,926	\$18,099	\$(827)	(4)	\$21,432	\$137,132	\$23,577	21	\$113,555	\$137,132	\$23,577	21	\$133,616
45520 - Utilities Reimbursements	17,120	17,117	(3)	0	16,613	102,705	(18)	0	102,723	102,705	(18)	0	99,678
45530 - Miscellaneous Other Reve	4,274	9,065	4,791	112	48,367	200,096	174,454	680	25,642	200,096	174,454	680	262,380
45535 - Innovation Lab Revenue	0	0	0	0	0	500	500	0	0	500	500	0	0
45540 - Service Charges	7,314	121,655	114,341	1,563	8,780	318,882	274,999	627	43,883	318,882	274,999	627	64,349
45550 - Telecom Services	0	14,853	14,853	0	0	59,028	59,028	0	0	59,028	59,028	0	0
45570 - FBO Landing Fees	16,128	21,177	5,049	31	32,963	124,037	27,268	28	96,769	124,037	27,268	28	119,316
45580 - Equipment Rental	0	0	0	0	0	2,320	0	0	2,320	2,320	0	0	2,320
<b>Total Other Operating Revenue</b>	<b>63,762</b>	<b>201,967</b>	<b>138,205</b>	<b>217</b>	<b>128,155</b>	<b>944,700</b>	<b>559,808</b>	<b>145</b>	<b>384,892</b>	<b>944,700</b>	<b>559,808</b>	<b>145</b>	<b>681,659</b>
<b>Total Operating Revenue</b>	<b>22,770,878</b>	<b>23,513,607</b>	<b>742,729</b>	<b>3</b>	<b>21,136,575</b>	<b>148,945,396</b>	<b>5,440,533</b>	<b>4</b>	<b>143,504,863</b>	<b>148,945,396</b>	<b>5,440,533</b>	<b>4</b>	<b>133,343,440</b>
<b>Personnel Expenses</b>													
<b>Salaries</b>													
51110 - Salaries & Wages	2,851,593	2,345,457	506,136	18	2,254,210	14,297,618	3,281,547	19	17,579,165	14,297,618	3,281,547	19	13,768,011
51210 - Paid Time Off	29,167	207,079	(177,912)	(610)	234,075	1,690,501	(1,515,501)	(866)	175,000	1,690,501	(1,515,501)	(866)	1,693,250
51220 - Holiday Pay	0	51,318	(51,318)	0	53,587	276,220	(276,220)	0	0	276,220	(276,220)	0	278,171
51240 - Other Leave With Pay	0	15,533	(15,533)	0	7,305	68,940	(68,940)	0	0	68,940	(68,940)	0	70,023
51250 - Special Pay	0	(24,259)	24,259	0	(18,319)	184,467	(184,467)	0	0	184,467	(184,467)	0	117,644
<b>Total Salaries</b>	<b>2,880,760</b>	<b>2,595,127</b>	<b>285,632</b>	<b>10</b>	<b>2,530,857</b>	<b>16,517,746</b>	<b>1,236,419</b>	<b>7</b>	<b>17,754,165</b>	<b>16,517,746</b>	<b>1,236,419</b>	<b>7</b>	<b>15,927,099</b>
52110 - Overtime	66,815	83,266	(16,451)	(25)	43,307	412,073	(118,767)	(40)	293,305	412,073	(118,767)	(40)	300,150



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			Favorable (Unfavorable)	Percent			Favorable (Unfavorable)	Percent					
<b>Benefits</b>													
54110 - FICA Tax	\$222,578	\$174,889	\$47,689	21	\$165,893	\$1,178,346	\$184,940	14	\$1,125,457				
54120 - Unemployment Insurance-S	0	0	0	0	0	10,526	(10,526)	0	15,149				
54130 - Workers Compensation Ins	22,863	14,540	8,323	36	13,916	92,029	44,929	33	88,517				
54135 - Workers Comp Incident Expense	0	0	0	0	2,191	(27,491)	27,491	0	48,466				
54210 - Medical Insurance	453,275	317,326	135,949	30	397,440	1,909,757	269,686	12	1,896,762				
54220 - Dental Insurance	27,067	24,760	2,307	9	25,203	150,374	11,914	7	152,243				
54230 - Vision Insurance	3,471	3,220	251	7	3,180	19,324	1,486	7	19,096				
54240 - Life Insurance	9,970	8,834	1,136	11	8,478	53,107	6,535	11	50,836				
54250 - Short Term Disability	10,693	10,474	219	2	10,135	62,918	1,020	2	60,560				
54310 - Retirement	746,436	719,478	26,958	4	443,767	4,445,195	176,841	4	2,678,370				
54315 - Retiree Health Benefits	52,350	7,100	45,250	86	178,017	69,200	244,800	78	1,068,100				
54410 - Taxable Benefits	0	17,403	(17,403)	0	5,153	18,213	(18,213)	0	(4,233)				
54430 - Accrued Vacation	0	56,875	(56,875)	0	(692)	(25,808)	25,808	0	(163,553)				
54440 - Relocation	0	0	0	0	42,043	17,355	(17,355)	0	52,807				
<b>Total Benefits</b>	<b>1,548,703</b>	<b>1,354,898</b>	<b>193,804</b>	<b>13</b>	<b>1,294,723</b>	<b>7,973,047</b>	<b>949,355</b>	<b>11</b>	<b>7,088,575</b>				
<b>Cap Labor/Burden/OH Recharge</b>													
54510 - Capitalized Labor Recha	(531,428)	(92,475)	(438,953)	(83)	(116,657)	(670,449)	(2,547,904)	(79)	(702,839)				
54515 - Capitalized Burden Rech	0	(40,815)	40,815	0	(48,498)	(294,099)	294,099	0	(291,474)				
54599 - OH Contra	0	(179,722)	179,722	0	(234,124)	(1,343,162)	1,343,162	0	(1,749,954)				
<b>Total Cap Labor/Burden/OH Recharge</b>	<b>(531,428)</b>	<b>(313,012)</b>	<b>(218,416)</b>	<b>(41)</b>	<b>(399,279)</b>	<b>(2,307,710)</b>	<b>(910,643)</b>	<b>(28)</b>	<b>(2,744,268)</b>				
<b>QHP Labor/Burden/OH Recharge</b>													
54520 - QHP Labor Recharge	(49,831)	(21,458)	(28,372)	(57)	(21,326)	(165,190)	(123,909)	(43)	(124,766)				
54525 - QHP Burden Recharge	0	(10,298)	10,298	0	(9,786)	(77,335)	77,335	0	(55,871)				
54526 - QHP OH Contra Acct	0	(17,064)	17,064	0	(10,362)	(87,829)	87,829	0	(71,873)				
<b>Total QHP Labor/Burden/OH Recharge</b>	<b>(49,831)</b>	<b>(48,820)</b>	<b>(1,011)</b>	<b>(2)</b>	<b>(41,474)</b>	<b>(330,355)</b>	<b>41,256</b>	<b>14</b>	<b>(252,510)</b>				
<b>MM&amp;JS Labor/Burden/OH Recharge</b>													
54530 - MM & JS Labor Recharge	0	(2,099)	2,099	0	(635)	(2,192)	2,192	0	(12,761)				
54531 - Joint Studies - Labor	0	1,993	(1,993)	0	606	2,087	(2,087)	0	27,145				
54535 - MM & JS Burden Recharge	0	(696)	696	0	(287)	(735)	735	0	(2,508)				
54536 - Maintenance-Burden	0	696	(696)	0	287	735	(735)	0	2,508				
<b>Total MM&amp;JS Labor/Burden/OH Recharge</b>	<b>0</b>	<b>(106)</b>	<b>106</b>	<b>0</b>	<b>(29)</b>	<b>(106)</b>	<b>106</b>	<b>0</b>	<b>14,384</b>				
<b>Total Personnel Expenses</b>	<b>3,915,019</b>	<b>3,671,354</b>	<b>243,665</b>	<b>6</b>	<b>3,428,105</b>	<b>22,264,696</b>	<b>1,197,725</b>	<b>5</b>	<b>20,333,431</b>				

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			Favorable (Unfavorable)	Percent			Favorable (Unfavorable)	Percent					
<b>Non-Personnel Expenses</b>													
<b>Contract Services</b>													
61100 - Temporary Staffing	\$78,861	\$32,070	\$46,791	59	\$264,268	\$371,325	\$(107,056)	(41)	\$211,397				
61110 - Auditing Services	0	0	0	0	102,900	102,900	0	0	107,900				
61120 - Legal Services	35,000	19,352	15,648	45	385,000	333,578	51,422	13	226,510				
61130 - Services - Professional	1,195,714	1,001,813	193,902	16	6,746,386	5,791,618	954,768	14	5,348,526				
61150 - Outside Svs - Other	452,098	300,900	151,198	33	2,451,252	2,035,235	416,017	17	1,913,999				
61160 - Services - Custodial	2,584,339	2,834,241	(249,902)	(10)	15,602,310	16,181,155	(578,845)	(4)	14,523,620				
61190 - Receiving & Dist Cntr Services	141,370	140,342	1,029	1	836,349	841,636	(5,287)	(1)	815,369				
61990 - OH Contra	(223,258)	(169,239)	(54,019)	(24)	(1,459,084)	(869,034)	(590,049)	(40)	(1,049,845)				
<b>Total Contract Services</b>	<b>4,264,125</b>	<b>4,159,478</b>	<b>104,646</b>	<b>2</b>	<b>24,929,382</b>	<b>24,788,412</b>	<b>140,970</b>	<b>1</b>	<b>22,097,477</b>				
<b>Safety and Security</b>													
61170 - Services - Fire, Police,	533,420	562,343	(28,923)	(5)	3,147,365	3,227,167	(79,801)	(3)	3,015,682				
61180 - Services - SDUPD-Harbor	1,591,536	1,441,695	149,841	9	9,867,521	9,140,200	727,321	7	8,823,869				
61185 - Guard Services	310,732	308,261	2,471	1	1,958,354	1,889,830	68,524	3	1,931,607				
61188 - Other Safety & Security Serv	179,167	99,400	79,767	45	1,035,000	823,577	211,423	20	863,039				
<b>Total Safety and Security</b>	<b>2,614,854</b>	<b>2,411,698</b>	<b>203,156</b>	<b>8</b>	<b>16,008,240</b>	<b>15,080,774</b>	<b>927,466</b>	<b>6</b>	<b>14,624,196</b>				
<b>Space Rental</b>													
62100 - Rent	849,063	848,055	1,008	0	5,095,375	5,093,922	1,453	0	5,095,422				
<b>Total Space Rental</b>	<b>849,063</b>	<b>848,055</b>	<b>1,008</b>	<b>0</b>	<b>5,095,375</b>	<b>5,093,922</b>	<b>1,453</b>	<b>0</b>	<b>5,095,422</b>				
<b>Utilities</b>													
63100 - Telephone & Other Commun	47,518	49,140	(1,622)	(3)	285,754	270,500	15,254	5	243,487				
63110 - Utilities - Gas & Electr	851,922	869,014	(17,092)	(2)	6,120,091	6,291,241	(171,150)	(3)	5,468,486				
63120 - Utilities - Water	100,560	108,935	(8,375)	(8)	638,134	685,329	(47,195)	(7)	584,422				
63190 - OH Contra	0	0	0	0	0	(610)	610	0	(561)				
<b>Total Utilities</b>	<b>1,000,000</b>	<b>1,027,089</b>	<b>(27,089)</b>	<b>(3)</b>	<b>7,043,978</b>	<b>7,246,460</b>	<b>(202,482)</b>	<b>(3)</b>	<b>6,295,834</b>				

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	Budget	Actual	Variance		Budget	Actual	Variance		
			Favorable (Unfavorable)	Percent			Favorable (Unfavorable)	Percent	
<b>Maintenance</b>									
64100 - Facilities Supplies	\$45,483	\$52,574	\$(7,091)	(16)	\$272,682	\$411,431	\$(138,749)	(51)	\$325,546
64110 - Maintenance - Annual R	790,287	998,406	(208,119)	(26)	4,908,839	5,072,570	(163,731)	(3)	4,442,650
64122 - Contractor Labor	0	0	0	0	0	0	0	0	164
64123 - Contractor Burden	0	0	0	0	0	0	0	0	209
64124 - Maintenance-Overhead	0	2,592	(2,592)	0	0	2,627	(2,627)	0	1,341
64125 - Major Maintenance - Mat	242,805	106,629	136,176	56	786,107	699,851	86,256	11	801,511
64127 - Contract Overhead (co	0	0	0	0	0	0	0	0	461
64130 - Remediation	0	0	0	0	0	0	0	0	(19)
64140 - Refuse & Hazardous Waste	28,500	(39,095)	67,595	237	324,000	285,250	38,750	12	229,466
<b>Total Maintenance</b>	<b>1,107,076</b>	<b>1,121,105</b>	<b>(14,030)</b>	<b>(1)</b>	<b>6,291,628</b>	<b>6,471,729</b>	<b>(180,100)</b>	<b>(3)</b>	<b>5,801,330</b>
<b>Equipment and Systems</b>									
65100 - Equipment & Systems	26,180	14,191	11,990	46	172,322	142,459	29,863	17	164,144
65101 - OH Contra	(1,047)	0	(1,047)	(100)	(5,632)	(1,516)	(4,116)	(73)	(120)
<b>Total Equipment and Systems</b>	<b>25,133</b>	<b>14,191</b>	<b>10,942</b>	<b>44</b>	<b>166,690</b>	<b>140,943</b>	<b>25,747</b>	<b>15</b>	<b>164,023</b>
<b>Materials and Supplies</b>									
65110 - Office & Operating Suppl	37,112	25,042	12,070	33	216,956	206,563	10,393	5	223,010
65120 - Safety Equipment & Suppl	18,906	7,686	11,221	59	55,287	70,593	(15,306)	(28)	38,492
65130 - Tools - Small	4,667	5,389	(722)	(15)	25,500	7,662	17,838	70	27,445
65199 - OH Contra	(6,854)	(2,114)	(4,741)	(69)	(39,719)	(10,301)	(29,419)	(74)	(15,228)
<b>Total Materials and Supplies</b>	<b>53,830</b>	<b>36,002</b>	<b>17,828</b>	<b>33</b>	<b>258,024</b>	<b>274,517</b>	<b>(16,493)</b>	<b>(6)</b>	<b>273,719</b>
<b>Insurance</b>									
67170 - Insurance - Property	54,700	52,678	2,022	4	328,200	316,065	12,135	4	257,979
67171 - Insurance - Liability	12,180	11,825	355	3	73,080	70,950	2,130	3	70,949
67172 - Insurance - Public Office	15,485	15,033	452	3	93,860	90,705	3,155	3	91,154
67173 - Insurance Miscellaneous	12,281	11,636	645	5	184,554	174,484	10,070	5	154,847
<b>Total Insurance</b>	<b>94,646</b>	<b>91,172</b>	<b>3,474</b>	<b>4</b>	<b>679,694</b>	<b>652,204</b>	<b>27,490</b>	<b>4</b>	<b>574,929</b>

**San Diego County Regional Airport Authority**  
**Authority Detail Income Statement - Supplemental Schedule**  
 For the six months ended December 31, 2018  
 (Unaudited)

	Month to Date				Year to Date				
	Budget	Actual	Variance		Budget	Actual	Variance		
			Favorable (Unfavorable)	Percent			Favorable (Unfavorable)	Percent	
								Prior Year Actual	
<b>Employee Development and Suppo</b>									
66120 - Awards - Service	\$2,749	\$31,396	\$(28,646)	(1,042)	\$29,401	\$49,970	\$(20,570)	(70)	\$16,865
66130 - Book & Periodicals	6,458	3,403	3,054	47	29,014	23,449	5,565	19	23,646
66220 - Permits/Certificates/Lic	28,133	25,478	2,656	9	69,417	76,155	(6,738)	(10)	110,440
66260 - Recruiting	1,500	5,575	(4,075)	(272)	21,500	17,020	4,480	21	106,410
66280 - Seminars & Training	20,312	35,743	(15,431)	(76)	135,413	144,875	(9,463)	(7)	114,016
66290 - Transportation	12,103	10,807	1,296	11	74,720	66,913	7,807	10	64,917
66299 - OH Contra	(1,586)	(610)	(976)	(62)	(24,214)	(13,959)	(10,255)	(42)	(20,131)
66305 - Travel-Employee Developm	12,250	6,045	6,205	51	99,389	107,832	(8,444)	(8)	131,835
66310 - Tuition	8,337	2,222	6,115	73	25,002	14,744	10,258	41	27,085
66320 - Uniforms	8,460	2,907	5,554	66	38,379	32,378	6,001	16	42,711
<b>Total Employee Development and Suppo</b>	<b>98,716</b>	<b>122,965</b>	<b>(24,248)</b>	<b>(25)</b>	<b>498,021</b>	<b>519,377</b>	<b>(21,357)</b>	<b>(4)</b>	<b>617,793</b>
<b>Business Development</b>									
66100 - Advertising	32,922	(18,026)	50,947	155	661,239	715,935	(54,696)	(8)	382,883
66110 - Allowance for Bad Debts	850	2,001	(1,151)	(135)	5,000	2,001	2,999	60	(5,734)
66200 - Memberships & Dues	55,679	19,769	35,910	64	218,911	164,357	54,554	25	171,406
66230 - Postage & Shipping	1,834	350	1,484	81	11,331	8,388	2,943	26	9,058
66240 - Promotional Activities	139,667	12,877	126,790	91	714,265	524,861	189,404	27	748,056
66250 - Promotional Materials	1,404	7,661	(6,256)	(446)	27,998	27,854	144	1	21,784
66300 - Travel-Business Developm	9,750	15,684	(5,934)	(61)	112,400	121,891	(9,491)	(8)	81,320
<b>Total Business Development</b>	<b>242,107</b>	<b>40,316</b>	<b>201,791</b>	<b>83</b>	<b>1,751,144</b>	<b>1,565,287</b>	<b>185,857</b>	<b>11</b>	<b>1,408,773</b>
<b>Equipment Rentals and Repairs</b>									
66140 - Computer Licenses & Agre	37,744	33,090	4,654	12	167,555	111,758	55,797	33	72,921
66150 - Equipment Rental/Leasing	14,118	35,380	(21,262)	(151)	114,055	152,414	(38,359)	(34)	121,678
66160 - Tenant Improvements	50,000	68,689	(18,689)	(37)	365,000	403,719	(38,719)	(11)	277,662
66270 - Repairs - Office Equipme	152,045	210,703	(58,659)	(39)	1,195,365	1,195,637	(271)	0	1,053,834
66279 - OH Contra	(6,418)	(23,825)	17,407	271	(152,479)	(155,996)	3,517	2	(89,834)
<b>Total Equipment Rentals and Repairs</b>	<b>247,488</b>	<b>324,038</b>	<b>(76,550)</b>	<b>(31)</b>	<b>1,689,497</b>	<b>1,707,532</b>	<b>(18,035)</b>	<b>(1)</b>	<b>1,436,262</b>
<b>Total Non-Personnel Expenses</b>	<b>10,597,037</b>	<b>10,196,109</b>	<b>400,928</b>	<b>4</b>	<b>64,411,673</b>	<b>63,541,157</b>	<b>870,516</b>	<b>1</b>	<b>58,389,758</b>
<b>Total Departmental Expenses before</b>	<b>14,512,056</b>	<b>13,867,463</b>	<b>644,592</b>	<b>4</b>	<b>87,874,094</b>	<b>85,805,853</b>	<b>2,068,241</b>	<b>2</b>	<b>78,723,189</b>

**San Diego County Regional Airport Authority**  
**Authority Detail Income Statement - Supplemental Schedule**  
For the six months ended December 31, 2018  
(Unaudited)

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	Month to Date				Year to Date							
	Budget	Actual	Variance		Budget	Actual	Variance					
			Favorable (Unfavorable)	Percent			Favorable (Unfavorable)	Percent				
<b>Depreciation and Amortization</b>												
69110 - Depreciation Expense	\$9,436,815	\$9,436,815	\$0	0	\$8,990,914	\$55,834,880	\$55,834,880	\$0	0	\$48,826,454	0	48,826,454
<b>Total Depreciation and Amortization</b>	<b>9,436,815</b>	<b>9,436,815</b>	<b>0</b>	<b>0</b>	<b>8,990,914</b>	<b>55,834,880</b>	<b>55,834,880</b>	<b>0</b>	<b>0</b>	<b>48,826,454</b>	<b>0</b>	<b>48,826,454</b>
<b>Non-Operating Revenue/(Expense)</b>												
<b>Passenger Facility Charges</b>												
71110 - Passenger Facility Chrg	2,853,369	3,195,782	342,413	12	3,205,783	21,349,736	22,637,266	1,287,530	6	21,334,712	6	21,334,712
<b>Total Passenger Facility Charges</b>	<b>2,853,369</b>	<b>3,195,782</b>	<b>342,413</b>	<b>12</b>	<b>3,205,783</b>	<b>21,349,736</b>	<b>22,637,266</b>	<b>1,287,530</b>	<b>6</b>	<b>21,334,712</b>	<b>6</b>	<b>21,334,712</b>
<b>Customer Facility Charges</b>												
71120 - Customer facility charges (Con	2,867,795	3,017,114	149,319	5	2,861,544	20,463,514	20,808,472	344,958	2	20,259,307	2	20,259,307
<b>Total Customer Facility Charges</b>	<b>2,867,795</b>	<b>3,017,114</b>	<b>149,319</b>	<b>5</b>	<b>2,861,544</b>	<b>20,463,514</b>	<b>20,808,472</b>	<b>344,958</b>	<b>2</b>	<b>20,259,307</b>	<b>2</b>	<b>20,259,307</b>
<b>Quieter Home Program</b>												
71212 - Quieter Home - Labor	(45,850)	(21,458)	24,392	53	(21,326)	(275,100)	(165,190)	109,910	40	(124,766)	40	(124,766)
71213 - Quieter Home - Burden	0	(10,298)	(10,298)	0	(9,786)	0	(77,335)	(77,335)	0	(55,871)	0	(55,871)
71214 - Quieter Home - Overhead	0	(17,064)	(17,064)	0	(10,362)	0	(87,829)	(87,829)	0	(71,873)	0	(71,873)
71215 - Quieter Home - Material	(1,522,499)	(742,138)	780,361	51	(422,538)	(7,556,160)	(6,069,795)	1,486,365	20	(2,647,389)	20	(2,647,389)
71216 - Quieter Home Program	1,254,679	654,784	(599,895)	(48)	384,849	6,265,008	5,093,344	(1,171,664)	(19)	2,266,558	(19)	2,266,558
71217 - Contract Labor	0	0	0	0	0	0	0	0	0	(295)	0	(295)
71218 - Contractor Burden	0	0	0	0	0	0	0	0	0	(375)	0	(375)
71222 - Contractor Labor	0	0	0	0	(2,408)	0	0	0	0	(5,117)	0	(5,117)
71223 - Contractor Burden	0	0	0	0	(3,065)	0	0	0	0	(6,513)	0	(6,513)
71224 - Joint Studies Overhead	0	0	0	0	(872)	0	(149)	(149)	0	(4,126)	0	(4,126)
71225 - Joint Studies - Material	(50,000)	(12,984)	37,017	74	0	(50,000)	(13,175)	36,825	74	(325)	74	(325)
71226 - Contractor Overhead	0	0	0	0	(3,612)	0	192	192	0	(7,796)	0	(7,796)
<b>Total Quieter Home Program</b>	<b>(363,670)</b>	<b>(149,157)</b>	<b>214,513</b>	<b>59</b>	<b>(89,120)</b>	<b>(1,616,252)</b>	<b>(1,319,939)</b>	<b>296,314</b>	<b>18</b>	<b>(657,887)</b>	<b>18</b>	<b>(657,887)</b>

**San Diego County Regional Airport Authority**  
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	Month to Date				Year to Date			
	Budget		Variance		Favorable		Variance	
	Actual	(Unfavorable)	Percent	Prior Year Actual	(Unfavorable)	Percent	Prior Year Actual	
<b>Interest Income</b>								
71310 - Interest - Investments	\$1,022,192	\$856,623	(16)	\$572,989	\$6,237,059	(27)	\$3,015,973	
71340 - Interest - Note Receivab	151,657	151,657	0	160,269	911,017	0	961,551	
71350 - Interest - Other	0	(1,730)	0	(883)	0	0	(1,695)	
71361 - Interest Income - 2010 Bonds	0	145,702	0	60,528	0	0	319,980	
71363 - Interest Income - 2013 Bonds	0	86,333	0	40,877	0	0	236,551	
71364 - Interest Income - 2017 Bond A	0	266,648	0	57,589	0	0	561,440	
71365 - Interest Income - 2014 Bond A	0	88,354	0	35,794	0	0	211,060	
<b>Total Interest Income</b>	<b>1,173,849</b>	<b>1,593,588</b>	<b>36</b>	<b>927,164</b>	<b>7,148,076</b>	<b>13</b>	<b>5,304,859</b>	
<b>Interest income BAB's rebate</b>								
71362 - BAB interest rebate	385,935	398,841	3	395,094	2,315,610	1	2,333,095	
<b>Total Interest income BAB's rebate</b>	<b>385,935</b>	<b>398,841</b>	<b>3</b>	<b>395,094</b>	<b>2,315,610</b>	<b>1</b>	<b>2,333,095</b>	
<b>Interest Expense</b>								
71411 - Interest Expense- 2010 Bonds	(2,481,737)	(2,481,737)	0	(2,521,646)	(14,890,424)	0	(15,129,874)	
71412 - Interest Expense 2013 Bonds	(1,514,513)	(1,514,513)	0	(1,521,979)	(9,087,075)	0	(9,131,875)	
71413 - Interest Expense 2014 Bond A	(1,355,869)	(1,349,970)	0	(1,361,768)	(8,135,214)	0	(8,170,605)	
71414 - Interest Expense 2017 Bond A	(1,122,679)	(1,192,792)	(6)	(1,195,289)	(6,736,076)	(6)	(5,976,446)	
71420 - Interest Expense-Variable Debt	(46,103)	(43,445)	6	(38,760)	(276,619)	9	(283,070)	
71430 - LOC Fees - C/P	(31,814)	(26,209)	18	(83,781)	(190,887)	(45)	(233,066)	
71450 - Trustee Fee Bonds	0	0	0	0	0	0	(1,050)	
71451 - Program Fees - Variable Debt	(5,000)	0	100	0	(5,000)	100	(3,300)	
71458 - Capitalized Interest	0	0	0	544,911	0	0	3,212,670	
71460 - Interest Expense - Other	0	0	0	0	0	0	(1,477,723)	
71461 - Interest Expense - Cap Leases	(52,696)	(52,696)	0	(54,474)	(318,470)	0	(328,938)	
<b>Total Interest Expense</b>	<b>(6,610,412)</b>	<b>(6,661,363)</b>	<b>(1)</b>	<b>(6,232,786)</b>	<b>(39,639,765)</b>	<b>(1)</b>	<b>(37,523,278)</b>	
<b>Amortization</b>								
69210 - Amortization - Premium	476,797	476,797	0	490,516	2,868,496	0	2,795,995	
<b>Total Amortization</b>	<b>476,797</b>	<b>476,797</b>	<b>0</b>	<b>490,516</b>	<b>2,868,496</b>	<b>0</b>	<b>2,795,995</b>	

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	Month to Date				Year to Date				
	Budget	Actual	Variance		Budget	Actual	Variance		
			Favorable (Unfavorable)	Percent			Favorable (Unfavorable)	Percent	
			Prior Year Actual				Prior Year Actual		
<b>Other Non-Operating Income (Expense)</b>									
71510 - Legal Settlement Income	\$0	\$0	\$26,793	\$0	\$0	\$0	\$27,316	0	\$27,316
71530 - Gain/Loss On Investments	0	2,147,946	(353,409)	0	2,161,738	2,161,738	(1,822,213)	0	(1,822,213)
71540 - Discounts Earned	0	2,643	2,417	0	4,955	4,955	5,560	0	5,560
71620 - Other non-operating revenue (e	0	27,349	16,627	0	46,039	46,039	29,774	0	29,774
71630 - Other Non-Operating Expe	0	0	0	0	0	0	(12,719)	0	(12,719)
73300 - DMJM and Auth OH Clearin	0	0	0	0	0	0	0	0	0
<b>Total Other Non-Operating Income (Expense)</b>	<b>0</b>	<b>2,177,939</b>	<b>(307,571)</b>	<b>0</b>	<b>2,212,732</b>	<b>2,212,732</b>	<b>(1,772,282)</b>	<b>0</b>	<b>(1,772,282)</b>
<b>Total Non-Operating Revenue/(Expense)</b>	<b>783,663</b>	<b>4,049,540</b>	<b>(1,250,625)</b>	<b>12,889,414</b>	<b>17,560,460</b>	<b>4,671,045</b>	<b>(12,074,522)</b>	<b>36</b>	<b>(12,074,522)</b>
<b>Capital Grant Contribution</b>									
72100 - AIP Grants	1,265,028	1,371,085	2,382,751	5,445,166	4,514,738	(930,428)	4,381,414	(17)	4,381,414
<b>Total Capital Grant Contribution</b>	<b>1,265,028</b>	<b>1,371,085</b>	<b>2,382,751</b>	<b>5,445,166</b>	<b>4,514,738</b>	<b>(930,428)</b>	<b>4,381,414</b>	<b>(17)</b>	<b>4,381,414</b>
<b>Total Expenses Net of Non-Operating Revenue/ (Expense)</b>	<b>21,900,180</b>	<b>17,883,653</b>	<b>18,589,501</b>	<b>125,374,394</b>	<b>119,565,535</b>	<b>5,808,859</b>	<b>111,093,707</b>	<b>5</b>	<b>111,093,707</b>
<b>Net Income/(Loss)</b>	<b>870,698</b>	<b>5,629,954</b>	<b>2,547,074</b>	<b>18,130,469</b>	<b>29,379,861</b>	<b>11,249,392</b>	<b>22,249,732</b>	<b>62</b>	<b>22,249,732</b>
<b>Equipment Outlay</b>									
73200 - Equipment Outlay Expendi	(61,806)	(418,012)	(83,753)	(494,413)	(100,241)	394,172	(142,791)	80	(142,791)
73299 - Capitalized Equipment Co	0	418,012	83,753	0	100,241	100,241	142,791	0	142,791
<b>Total Equipment Outlay</b>	<b>(61,806)</b>	<b>0</b>	<b>0</b>	<b>(494,413)</b>	<b>0</b>	<b>494,413</b>	<b>0</b>	<b>100</b>	<b>0</b>



## Review of the Unaudited Financial Statements for the Six Months Ended December 31, 2018 and 2017

Presented by:  
Scott Brickner  
Chief Financial Officer  
Kathy Kiefer

Senior Director, Finance & Asset Management

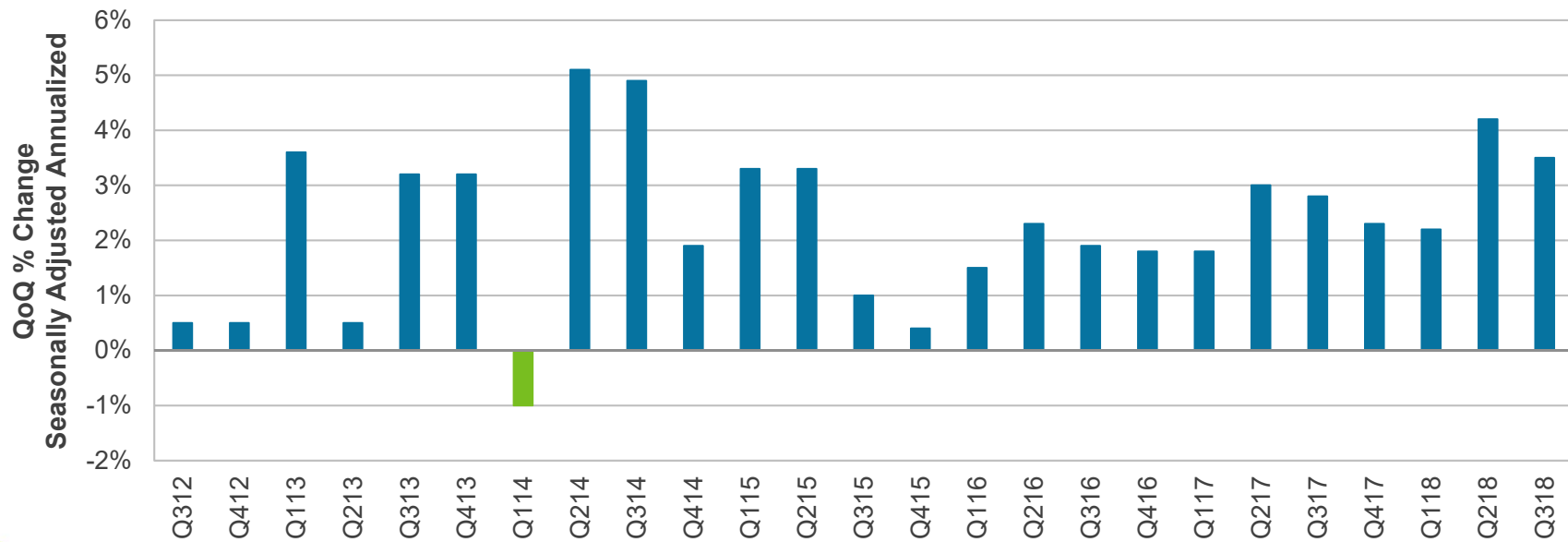
January 28, 2019



# Third Quarter GDP

Third quarter GDP grew at an annualized rate of 3.4% (revised down slightly from the second estimate of 3.5%). This follows growth of 4.2% in the second quarter. Inventories and consumer spending drove growth in the third quarter, while net exports were a drag. The consensus forecast calls for GDP growth of 2.6% in the fourth quarter of 2018, 2.1% in the current quarter, and 2.5% for the full year 2019.

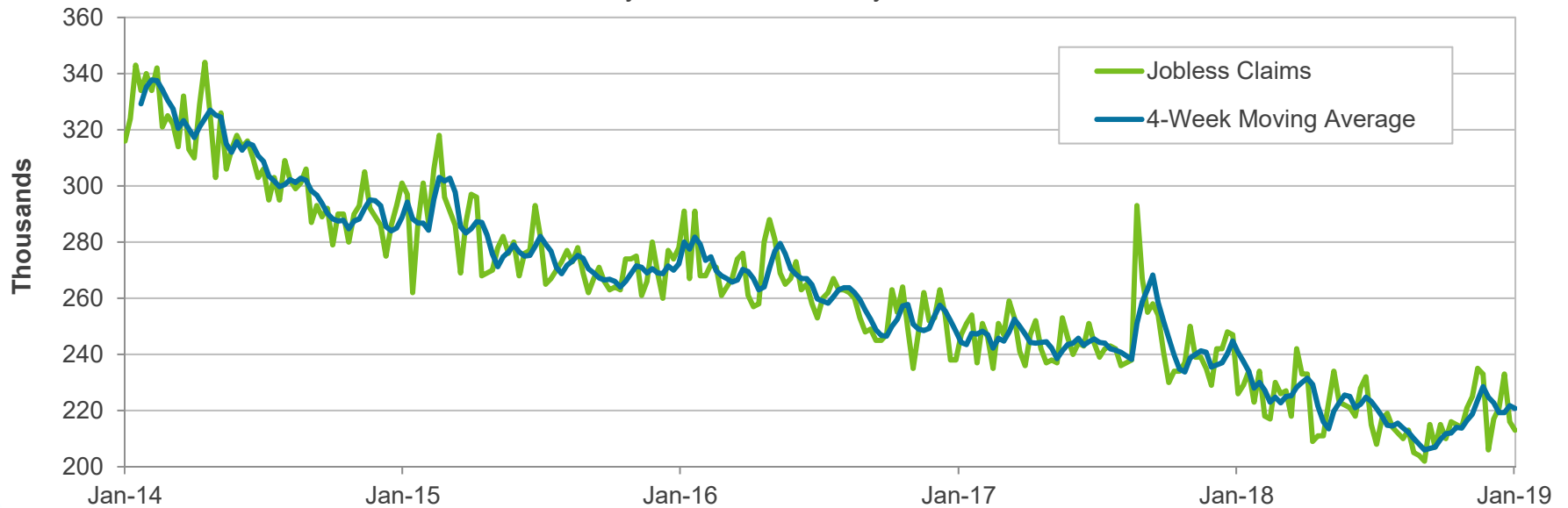
**U.S. Gross Domestic Product (QoQ)**  
Third Quarter 2012 – Third Quarter 2018



# Initial Claims For Unemployment

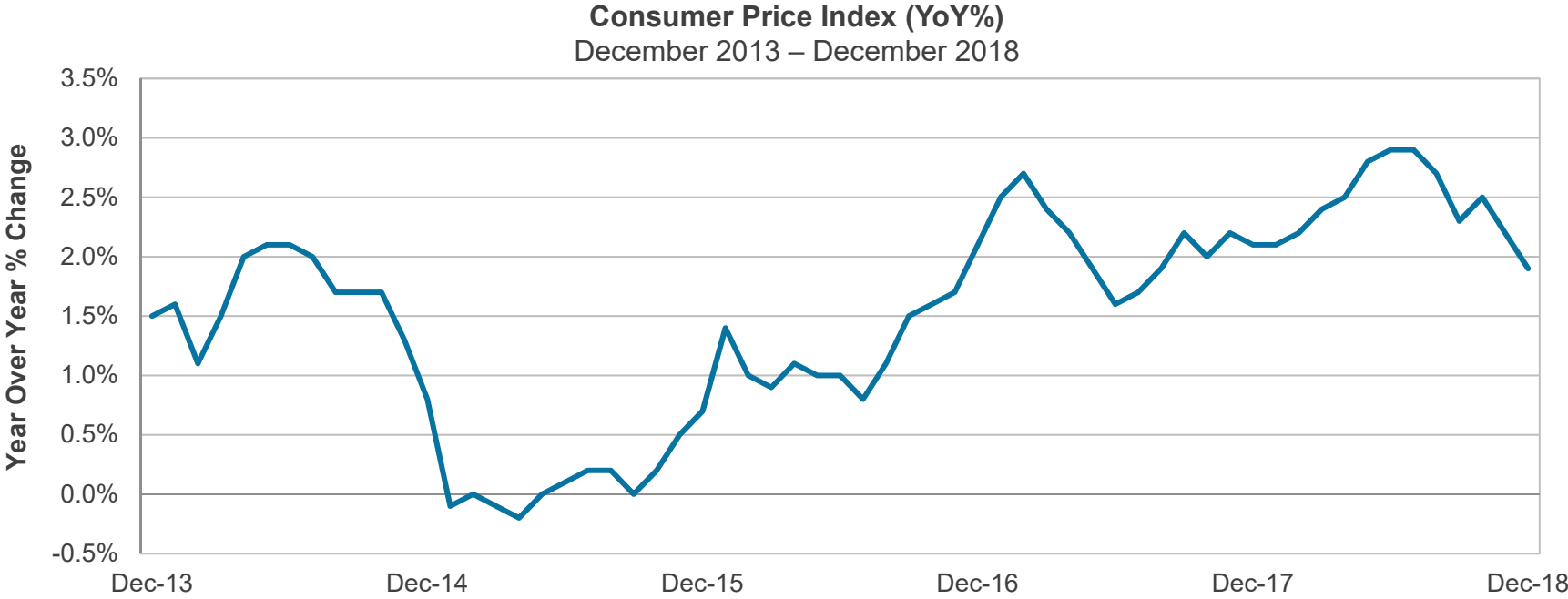
For the week ending January 12, initial jobless claims fell by 3,000 to 213,000. The 4-week moving average fell by 1,000 to 220,750. Initial jobless claims reflect strong demand for labor and are consistent with a healthy labor market.

**Initial Jobless Claims and 4-Week Moving Average**  
January 10, 2014 – January 11, 2019



# Consumer Price Index

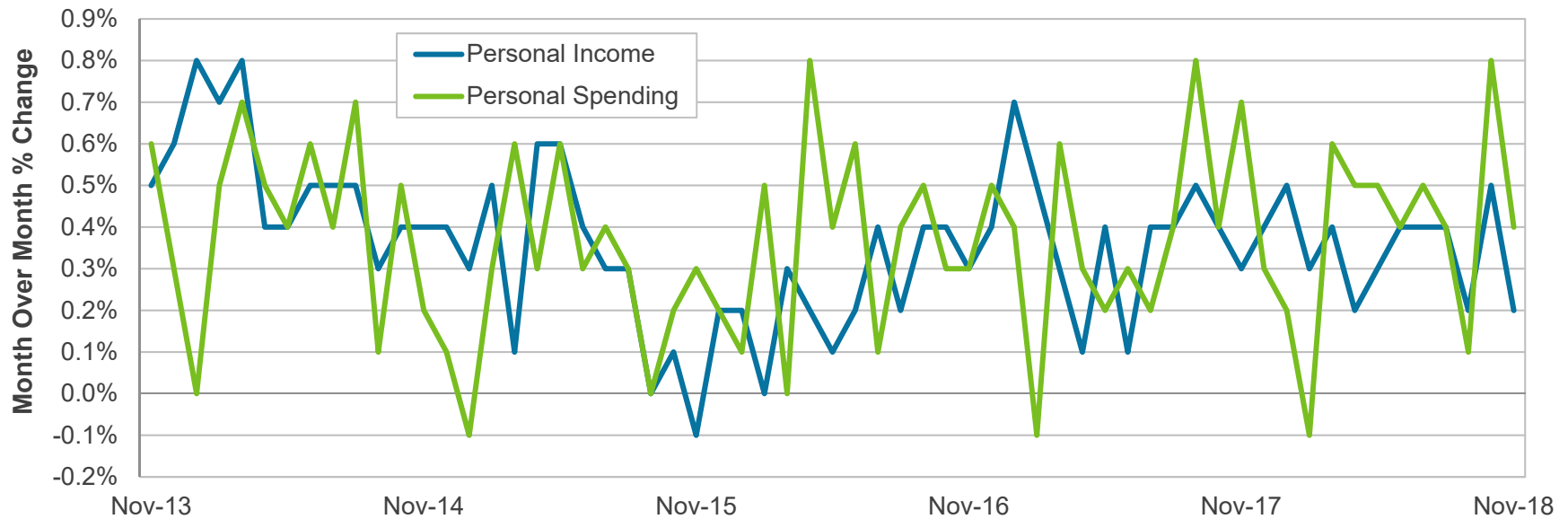
The Consumer Price Index (CPI) was up just 1.9% year-over-year in December, versus up 2.2% year-over-year in November, as energy prices pulled down the index month-over-month. Core CPI (CPI less food and energy) was up 2.2% year-over-year in December, unchanged on a year-over-year basis from November.



# Personal Income and Spending

Personal income rose by just 0.2% in November, slightly below expectations. Consumer spending increased at a solid pace, up 0.4% in the month, slightly ahead of expectations. Growth in personal income and spending appears modest.

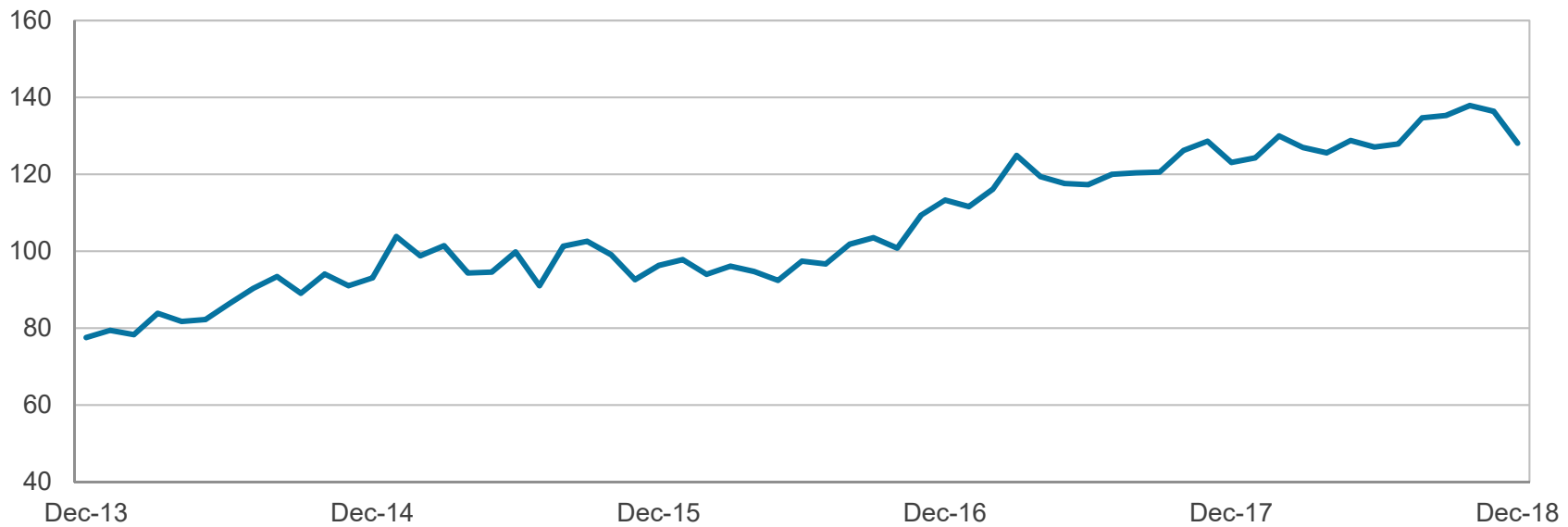
**Personal Income and Spending (MoM%)**  
November 2013 – November 2018



# Consumer Confidence Index

The Consumer Confidence Index remains strong but eased to 128.1 in December from 136.4 in November. Labor market strength should continue to support consumer confidence and spending trends.

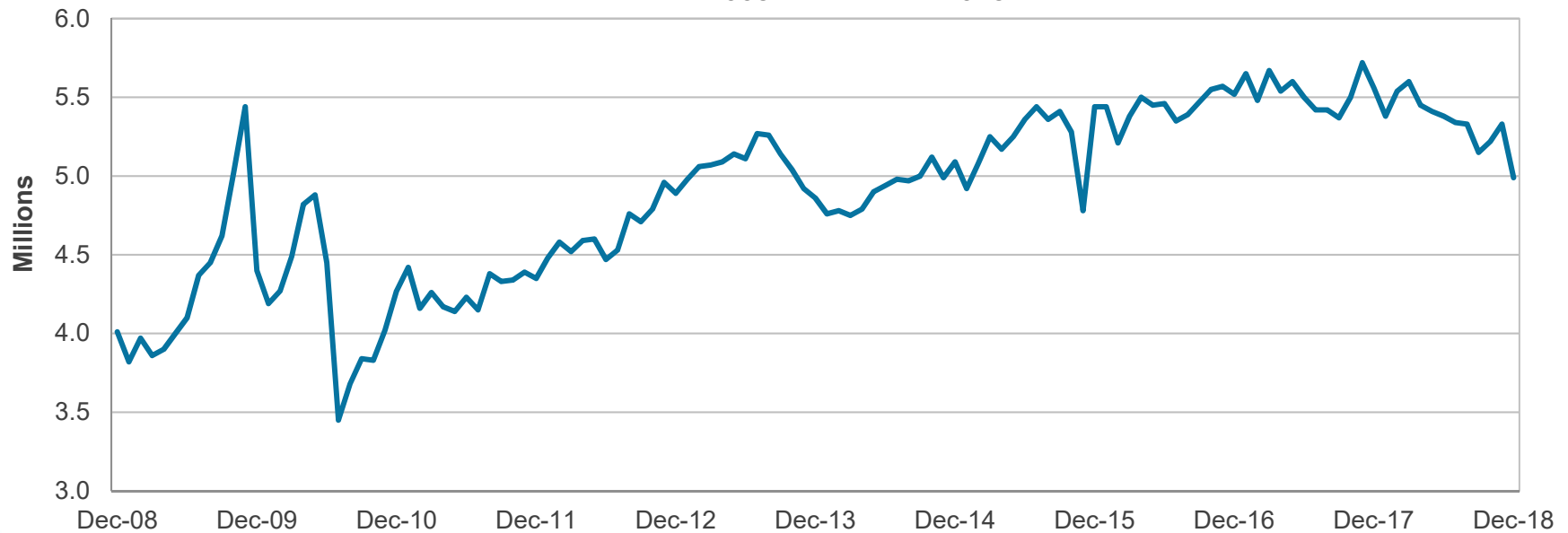
**Consumer Confidence Index**  
December 2013 – December 2018



# Existing Home Sales

Existing home sales fell 6.4% in December to a seasonally adjusted rate of 4.990 million units. On a year-over-year basis, sales of existing homes were down 10.3% in December. The housing sector was soft throughout 2018, but mortgage rates have recently declined from their peak which may help to boost sales activity.

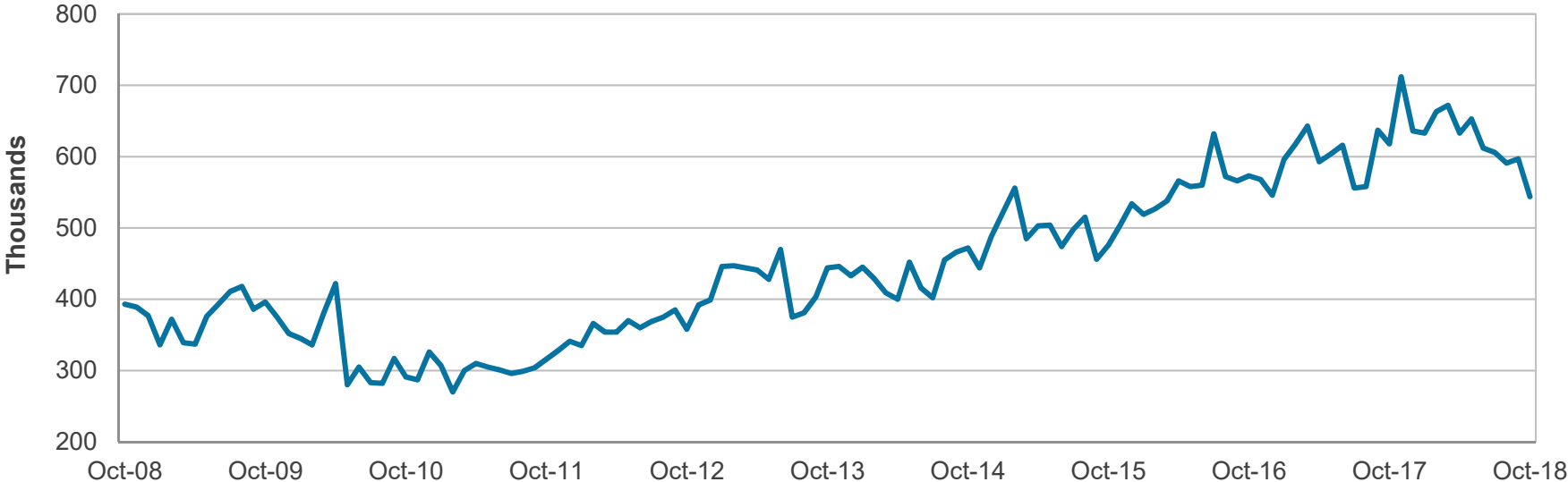
**U.S. Existing Home Sales (MoM)**  
December 2008 – December 2018



# New Home Sales

New home sales declined 8.9% in October to an annualized rate of 544,000 units, below expectations. Year-over-year, new home sales were down 12.0% in October. Median prices were also down 3.1% year-over-year. The new home sales report for November has been delayed due to the government shutdown.

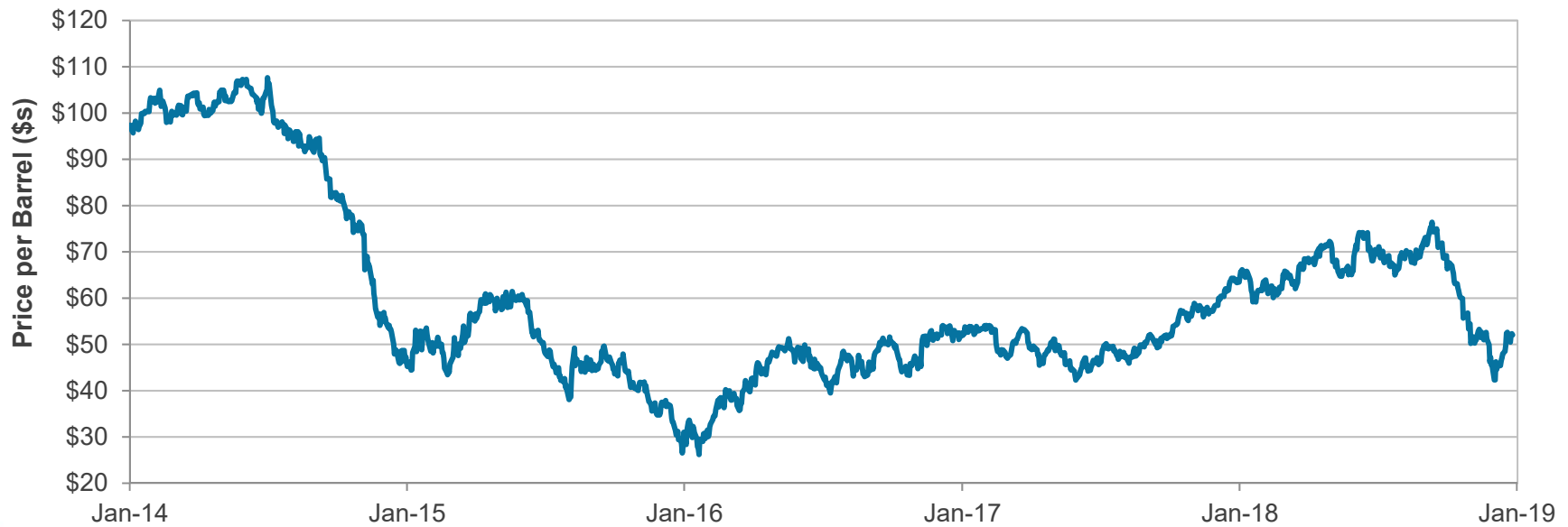
**U.S. New Home Sales**  
October 2008 – October 2018



# Crude Oil Prices

U.S. West Texas Intermediate (WTI) crude settled at \$52.42 per barrel on January 23, above its one month average of \$49.71 but below its one year average of \$64.23. Oil prices fell precipitously in the fourth quarter of 2018 due in part to dollar strength, concerns about slower-than-expected global demand, and rising supply. Prices have recently ticked higher on increased optimism about US-China trade talks and Saudi Arabia's plan to cut crude exports.

**West Texas Intermediate Oil Price Per Barrel (WTI Spot)**  
January 23, 2014 – January 23, 2019





# Jet Fuel Prices

Jet fuel (U.S. Gulf Coast Spot) closed at \$1.831 per gallon on January 23, which was above its one month average of \$1.731 but below its one year average of \$2.012.

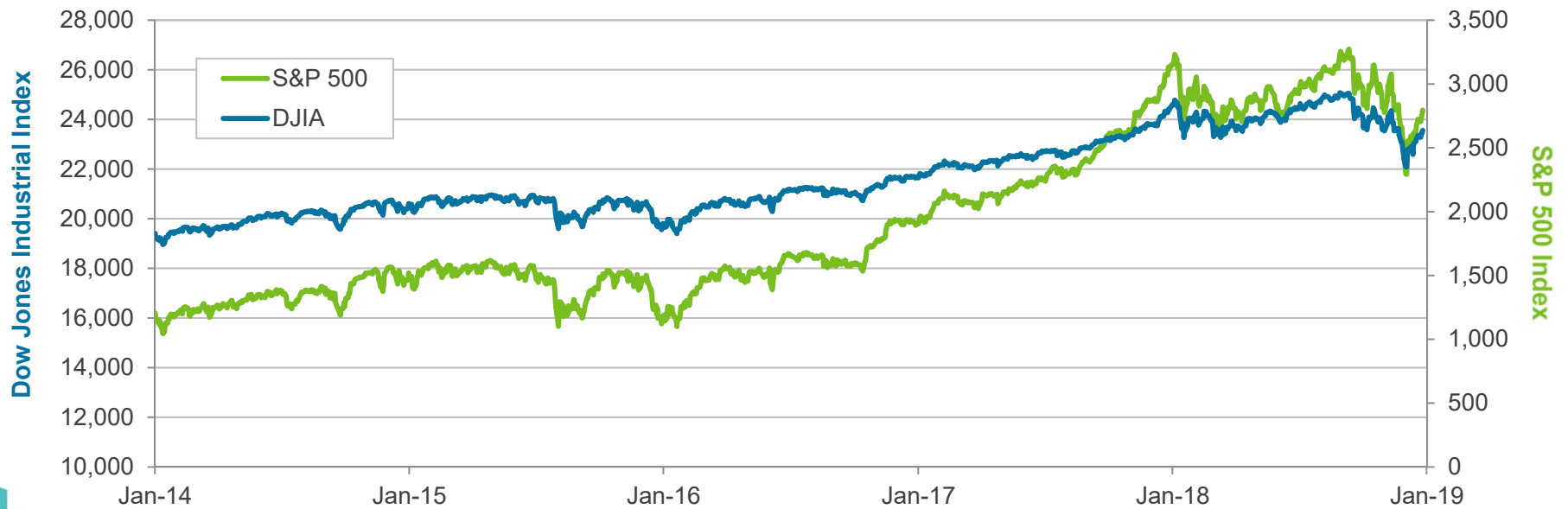
**U.S. Gulf Coast Kerosene-Type Jet Fuel Spot Price**  
January 23, 2014 – January 23, 2019



# U.S. Equity Markets

In 2018, the DJIA fell 5.6% and the S&P 500 index declined 6.2%. Year-to-date, the DJIA and S&P 500 indices are up 5.4% and 5.3%, respectively. The US equity markets remain volatile in light of an uncertain outlook for economic growth.

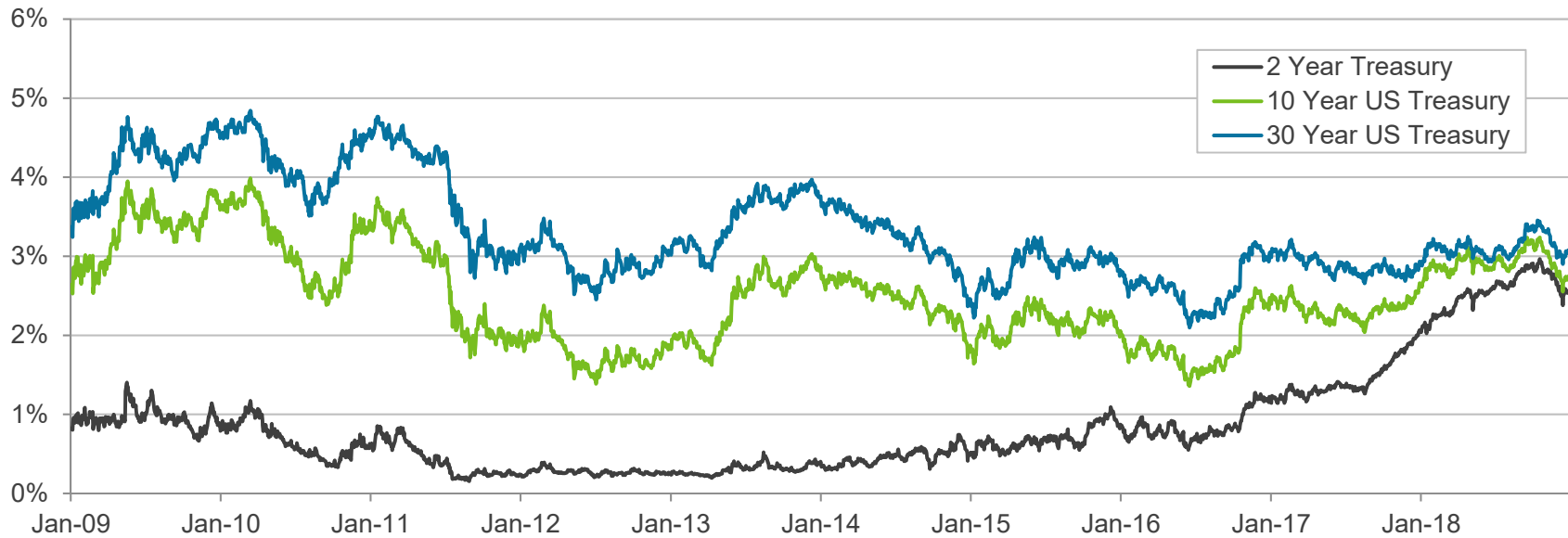
**Dow Jones Industrial Average (DJIA) and S&P 500 Indices**  
January 23, 2014 – January 23, 2019



# Treasury Yield History

On a year-over-year basis, Treasury yields have increased and the Treasury yield curve has flattened. Shorter-term rates have risen more than longer-term rates over the past year.

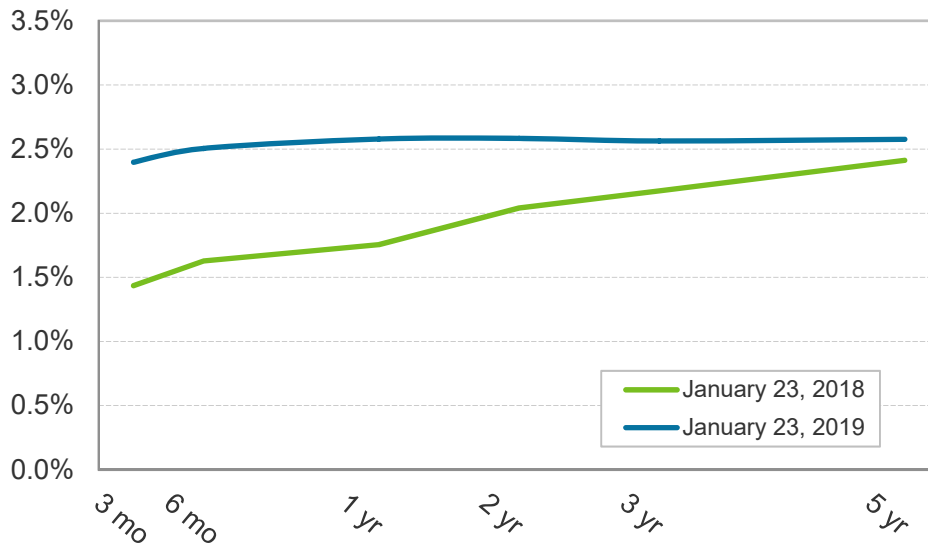
**2-, 10- and 30-year U.S. Treasury Yields**  
January 23, 2009 – January 23, 2019



# U.S. Treasury Yield Curve

Year-over-year, the spread between 2-year and 10-year Treasuries has compressed to about 16 basis points from about 57 basis points at this time last year. Since 2000, the average spread between 2-year and 10-year Treasuries has been roughly 140 basis points. The Fed has raised the fed funds target rate by 175 basis points since March 15, 2017 (most recently in December 2018), which has fueled an increase in short-term rates. Meanwhile, low inflation expectations and concerns about global economic growth have kept downward pressure on long-term rates.

**U.S. Treasury Yield Curve**  
January 23, 2018 versus January 23, 2019

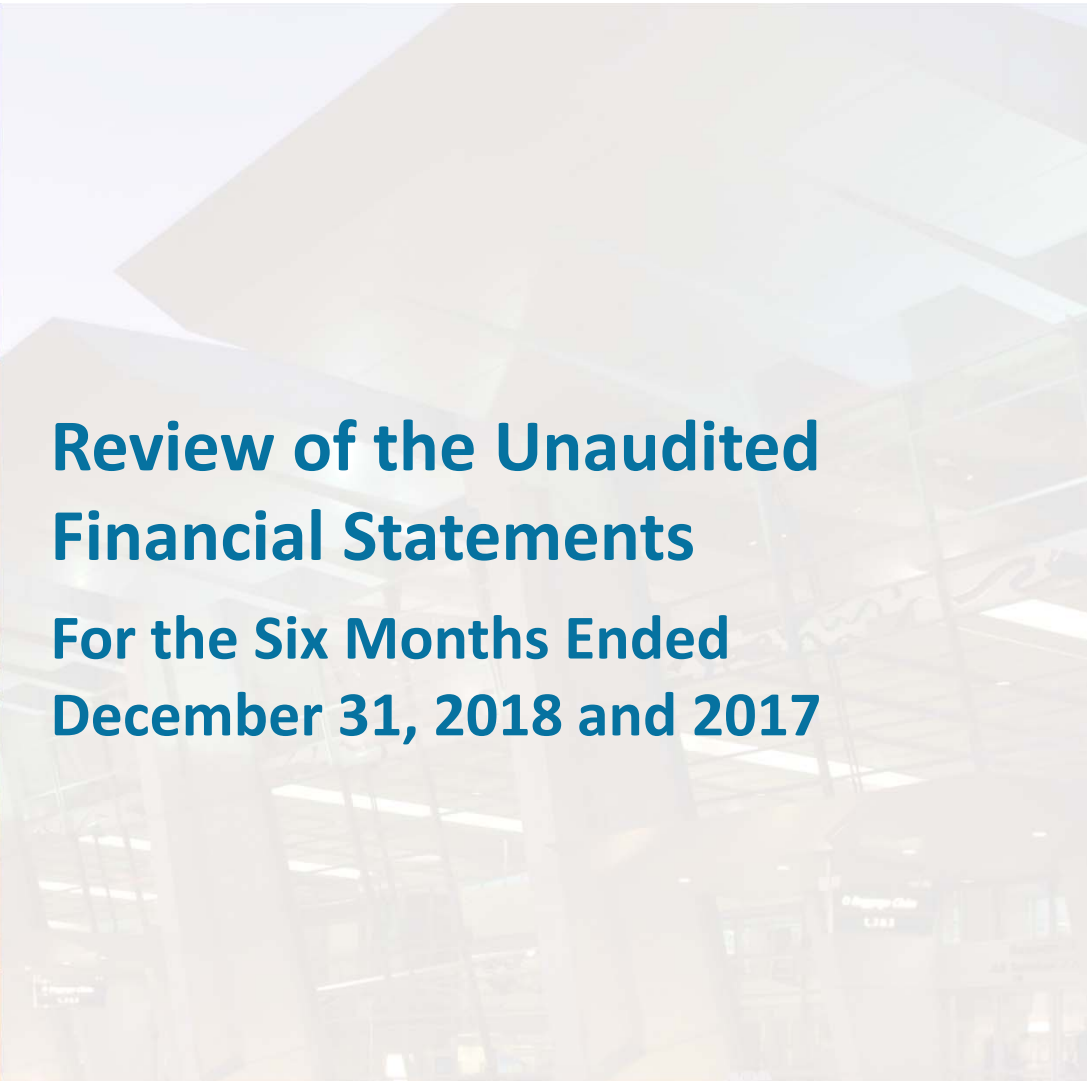


	1/23/2018	1/23/2019	Change
<b>3-Mo.</b>	1.44%	2.40%	0.96%
<b>6-Mo.</b>	1.63%	2.51%	0.88%
<b>1-Yr.</b>	1.76%	2.58%	0.82%
<b>2-Yr.</b>	2.04%	2.58%	0.54%
<b>3-Yr.</b>	2.17%	2.56%	0.39%
<b>5-Yr.</b>	2.41%	2.58%	0.17%
<b>10-Yr.</b>	2.61%	2.74%	0.13%
<b>30-Yr.</b>	2.90%	3.06%	0.16%

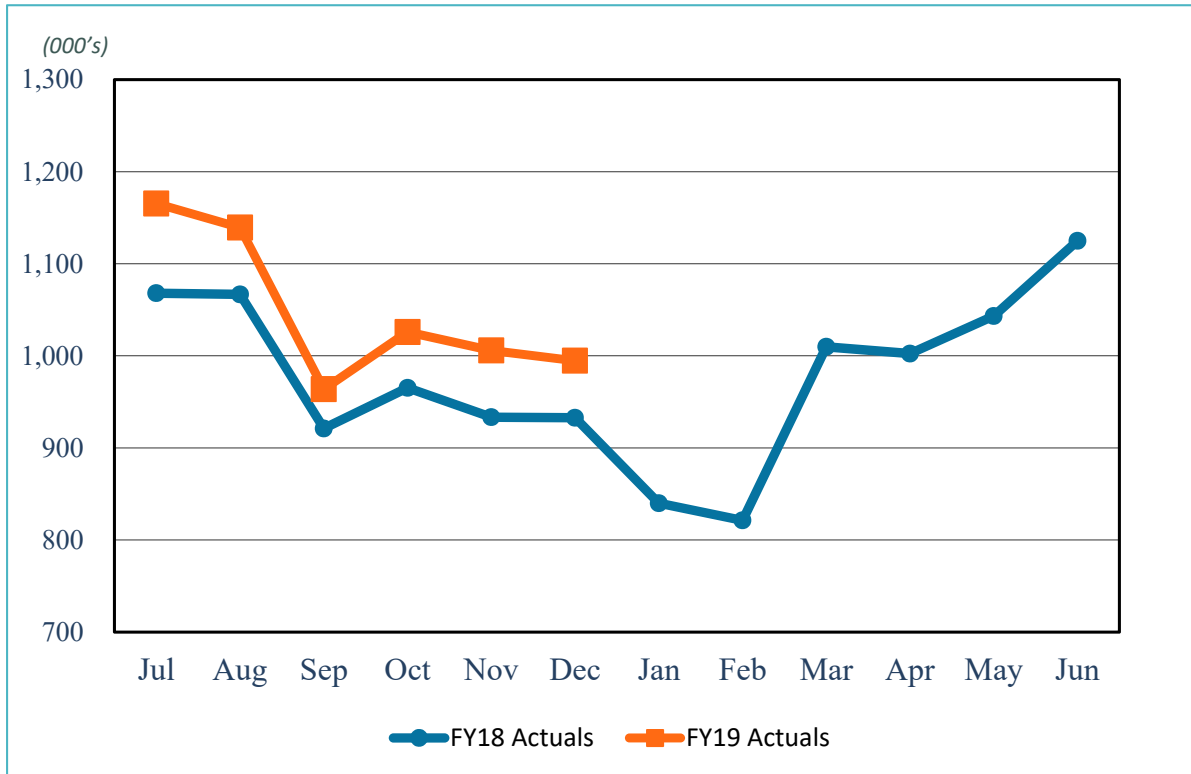


# **Review of the Unaudited Financial Statements**

## **For the Six Months Ended December 31, 2018 and 2017**

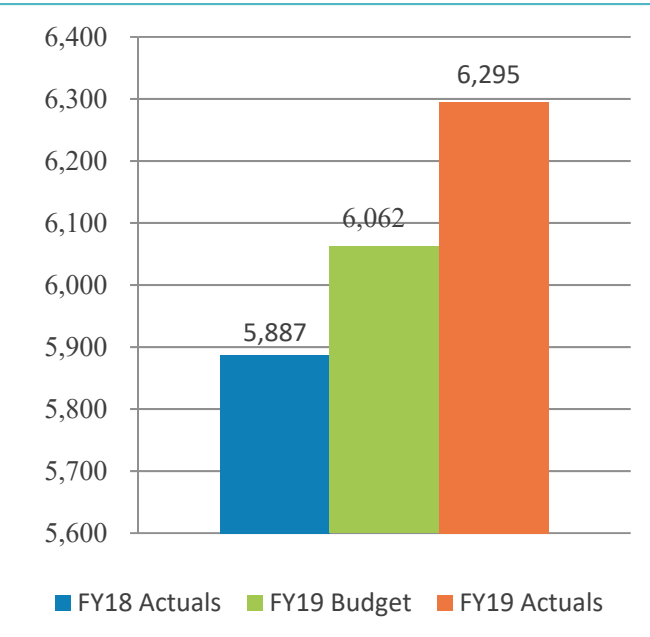


# Enplanements

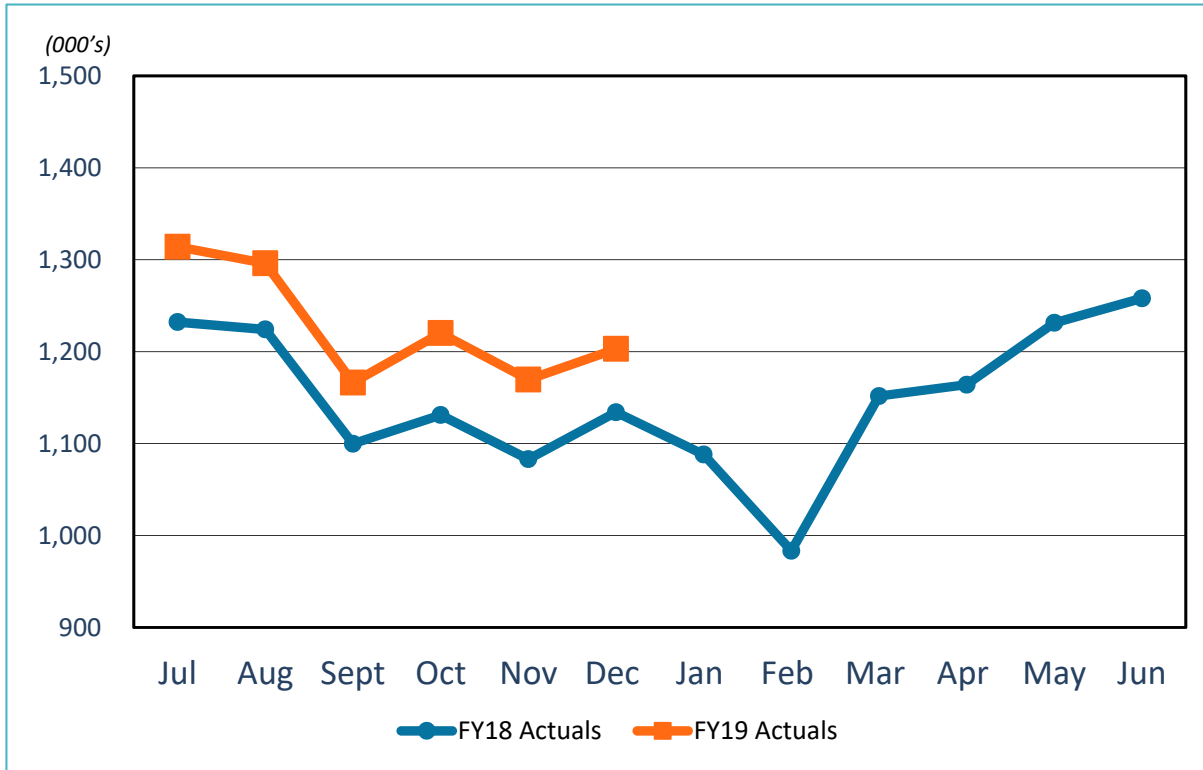


FY19 YTD Act Vs.  
FY18 YTD Act  
6.9%

FY19 YTD Act Vs.  
FY19 YTD Budget  
3.8%

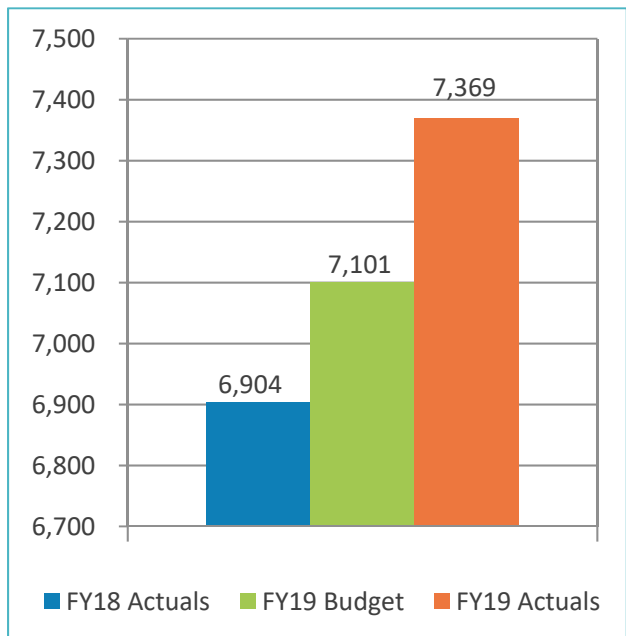


# Gross Landing Weight Units (000 lbs)



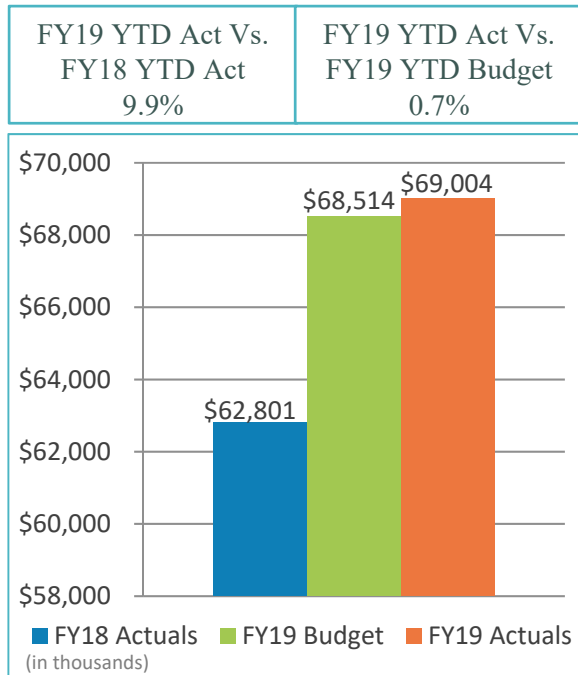
FY19 YTD Act Vs.  
FY18 YTD Act  
6.7%

FY19 YTD Act Vs.  
FY19 YTD Budget  
3.8%

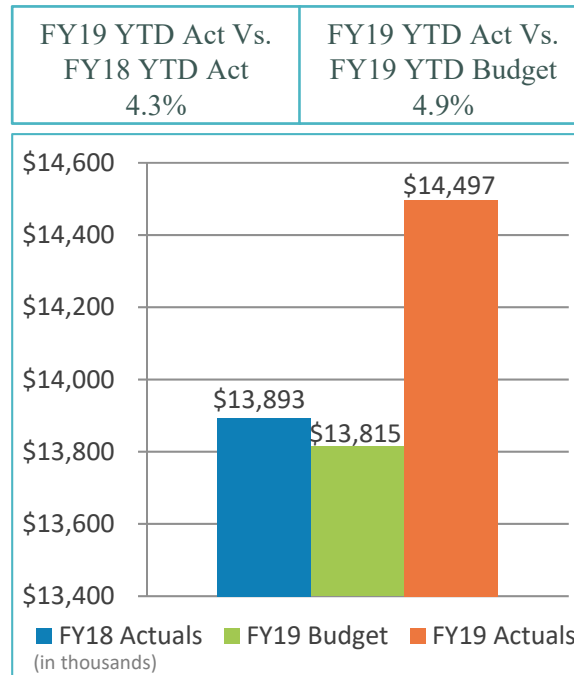


# Operating Revenue (Unaudited)

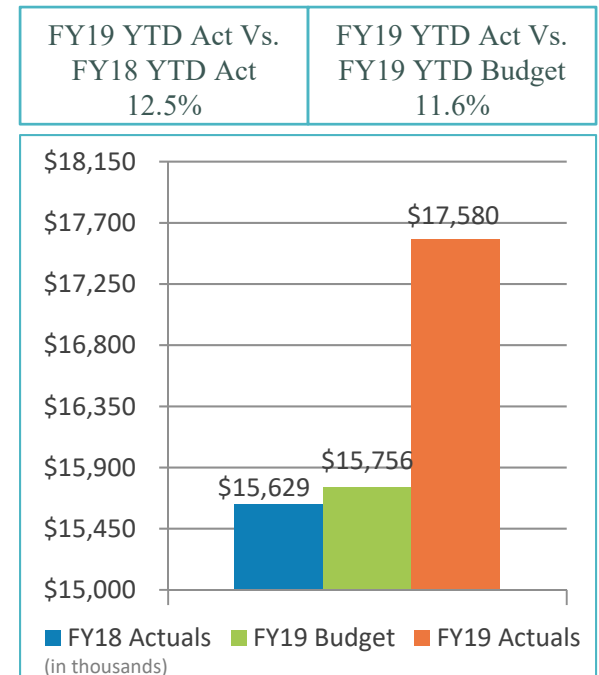
## Aviation



## Terminal Concessions



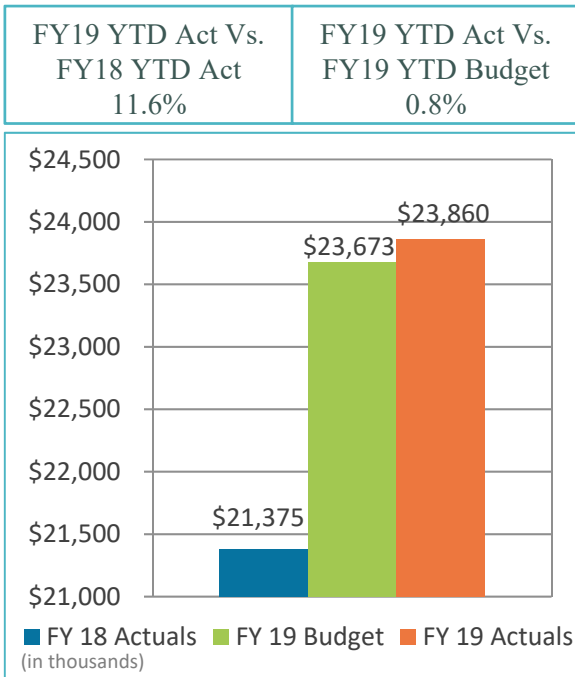
## Rental Car



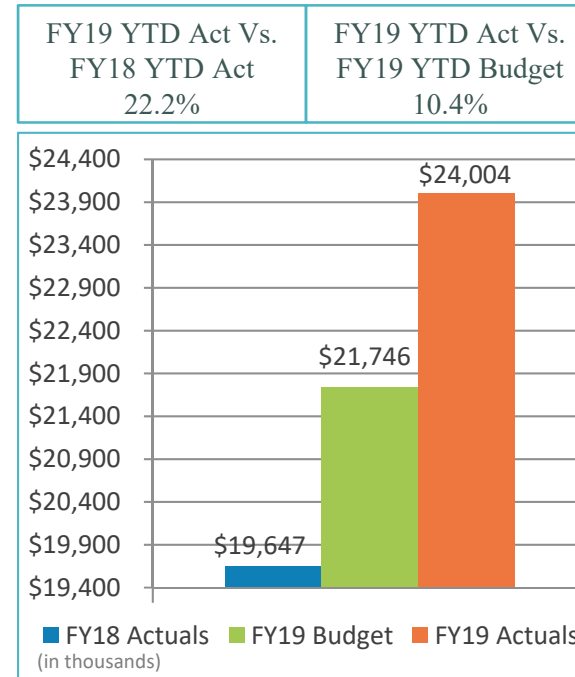


# Operating Revenue (Unaudited)

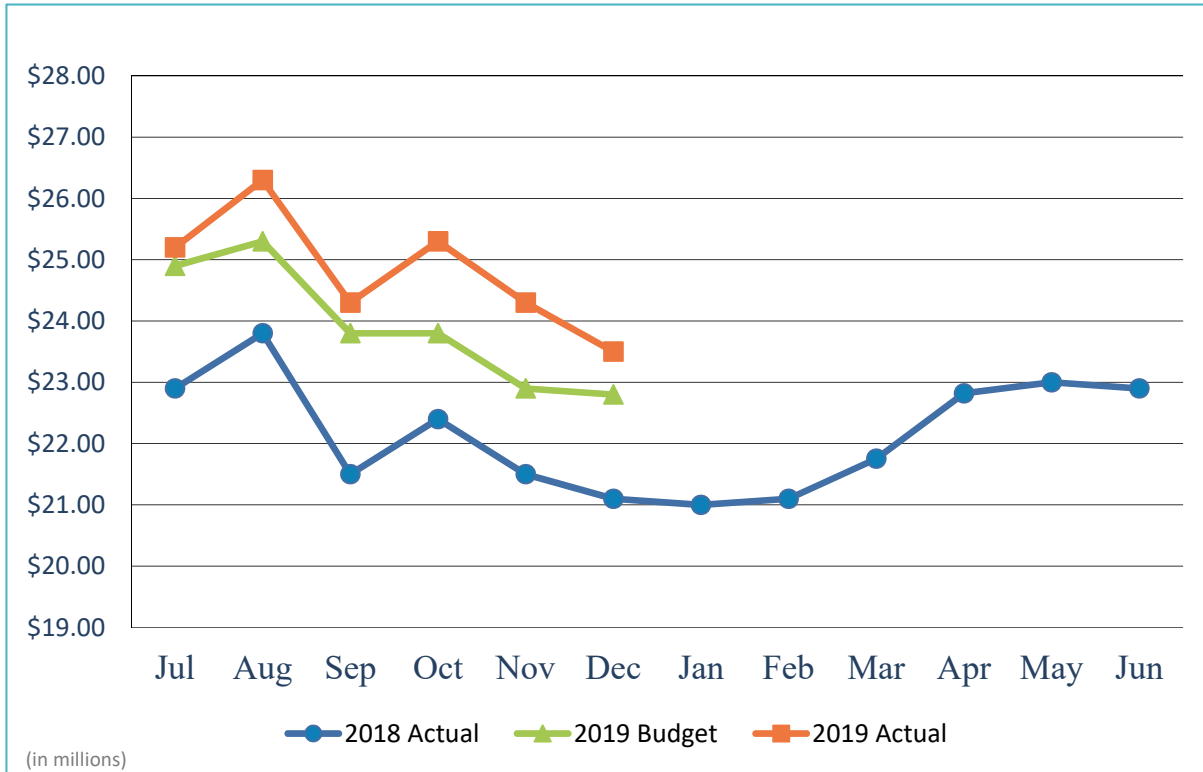
## Parking Revenue



## Other

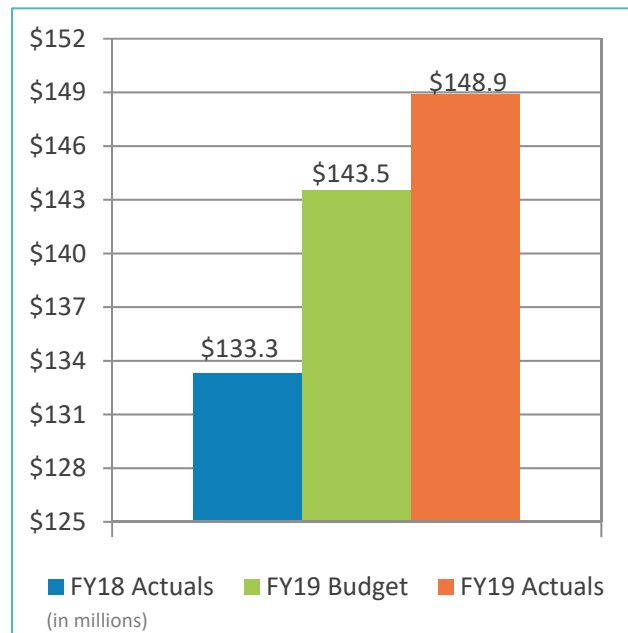


# Total Operating Revenue (Unaudited)



FY19 YTD Act Vs.  
FY18 YTD Act  
11.7%

FY19 YTD Act Vs.  
FY19 YTD Budget  
3.8%

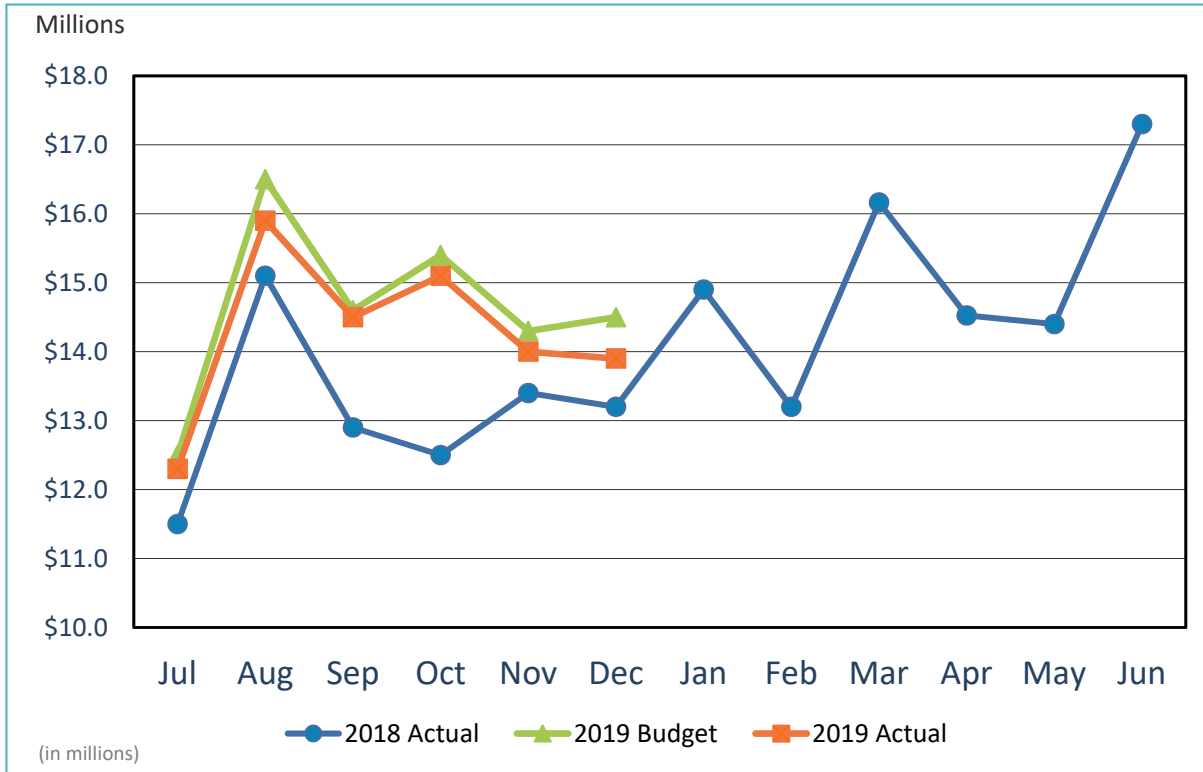


# Operating Revenues

## for the Six Months Ended December 31, 2018 (Unaudited)

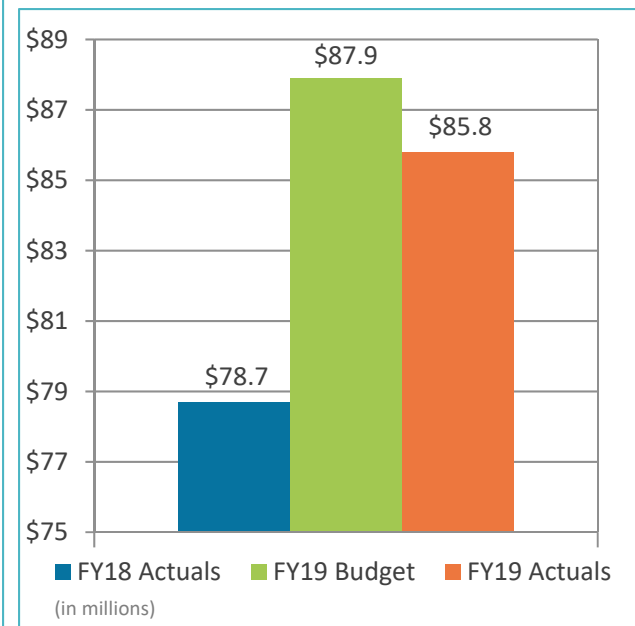
(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Aviation	\$ 68,514	\$ 69,004	\$ 490	1%	\$ 62,801
Terminal concessions	13,815	14,497	682	5%	13,893
Rental car	15,756	17,580	1,824	12%	15,629
Parking	23,673	23,860	187	1%	21,375
Other operating	21,746	24,004	2,258	10%	19,647
<b>Total operating revenues</b>	<b>\$ 143,504</b>	<b>\$ 148,945</b>	<b>\$ 5,441</b>	<b>4%</b>	<b>\$ 133,345</b>

# Total Operating Expenses (Unaudited)



FY19 YTD Act Vs.  
FY18 YTD Act  
-9.0%

FY19 YTD Act Vs.  
FY19 YTD Budget  
2.4%



# Operating Expenses

## for the Six Months Ended December 31, 2018 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Salaries and benefits	\$ 23,462	\$ 22,265	\$ 1,197	5%	\$ 20,333
Contractual services	24,929	24,788	141	-	22,097
Safety and security	16,008	15,081	927	6%	14,624
Space rental	5,095	5,094	1	-	5,095
Utilities	7,044	7,246	(202)	(3)%	6,296
Maintenance	6,292	6,472	(180)	(3)%	5,801
Equipment and systems	167	141	26	15%	164
Materials and supplies	258	275	(17)	(6)%	274
Insurance	680	652	28	4%	575
Employee development and support	498	519	(21)	(4)%	618
Business development	1,751	1,565	186	11%	1,409
Equipment rental and repairs	1,689	1,708	(19)	(1)%	1,436
<b>Total operating expenses</b>	<b>\$ 87,873</b>	<b>\$ 85,806</b>	<b>\$ 2,067</b>	<b>2%</b>	<b>\$ 78,722</b>

## Net Operating Income (Loss) Summary for the Six Months Ended December 31, 2018 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Total operating revenues	\$ 143,504	\$ 148,945	\$ 5,441	4%	\$ 133,345
Total operating expenses	87,873	85,806	2,067	2%	78,722
<b>Income from operations</b>	<b>55,631</b>	<b>63,139</b>	<b>7,508</b>	<b>13%</b>	<b>54,623</b>
Depreciation	55,835	55,835	-	-	48,826
<b>Operating income (loss)</b>	<b>\$ (204)</b>	<b>\$ 7,304</b>	<b>\$ 7,508</b>	<b>-</b>	<b>\$ 5,797</b>

## Nonoperating Revenues & Expenses for the Six Months Ended December 31, 2018 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Passenger facility charges	\$ 21,350	\$ 22,637	\$ 1,287	6%	\$ 21,335
Customer facility charges (Rental Car Center)	20,464	20,808	344	2%	20,259
Quieter Home Program , net	(1,616)	(1,320)	296	18%	(658)
Interest income	7,148	8,104	956	13%	5,305
Interest expense (net)	(34,456)	(34,882)	(426)	(1)%	(32,394)
Other nonoperating revenue (expense)	-	2,213	2,213	-	(1,772)
<b>Nonoperating revenue, net</b>	<b>12,890</b>	<b>17,560</b>	<b>4,670</b>	<b>36%</b>	<b>12,075</b>
<b>Change in net position before grant contributions</b>	<b>12,686</b>	<b>24,864</b>	<b>12,178</b>	<b>96%</b>	<b>17,872</b>
Capital grant contributions	5,445	4,515	(930)	(17)%	4,381
<b>Change in net position</b>	<b>\$ 18,131</b>	<b>29,379</b>	<b>\$ 11,248</b>	<b>62%</b>	<b>\$ 22,253</b>

Statements of Net Position (Unaudited)  
 As of December 31, 2018 and 2017  
 (In Thousands)

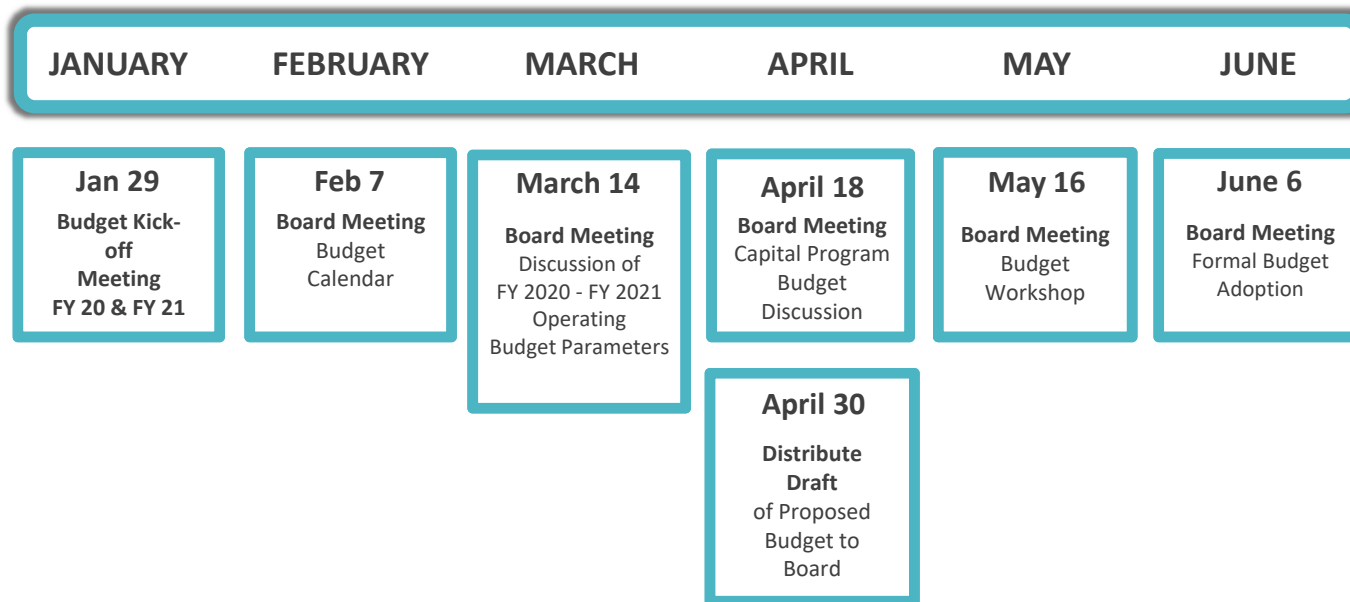
	<u>2018</u>	<u>2017</u>
<b>Assets and Deferred Outflows of Resources</b>		
Current assets	\$ 127,192	\$ 98,416
Cash designated for capital projects and other	40,559	27,106
Restricted assets	474,741	602,318
Capital assets, net	1,710,786	1,621,520
Other assets	198,444	210,400
Deferred outflows of resources	23,685	21,092
<b>Total assets and deferred outflows of resources</b>	<b>\$ 2,575,407</b>	<b>\$ 2,580,852</b>



Statements of Net Position (Unaudited)  
 As of December 31, 2018 and 2017  
 (In Thousands)

	<u>2018</u>	<u>2017</u>
<b>Liabilities and Deferred Inflows of Resources</b>		
Current liabilities	\$ 60,311	\$ 69,901
Liabilities payable from restricted assets	56,379	55,479
Long term liabilities	1,615,185	1,648,235
Deferred inflows of resources	4,228	1,815
<b>Total liabilities and deferred inflows of resources</b>	<u>\$ 1,736,103</u>	<u>\$ 1,775,430</u>
<b>Total net position</b>	<u>\$ 839,304</u>	<u>\$ 805,422</u>

## Budget – Timeline of Key Dates





Questions?

## Board Communication

Date: February 7, 2019  
To: Board Members  
Via: Kimberly J. Becker, President/CEO  
From: Scott M. Brickner, Vice President, Chief Financial Officer  
Subject: Authority's Investment Report for the Six Months Ended December 31, 2018

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Attached is the Authority's Investment Report for the Six Months Ended December 31, 2018 that was presented to the Finance Committee on January 28, 2019.

Item 8



# Investment Report

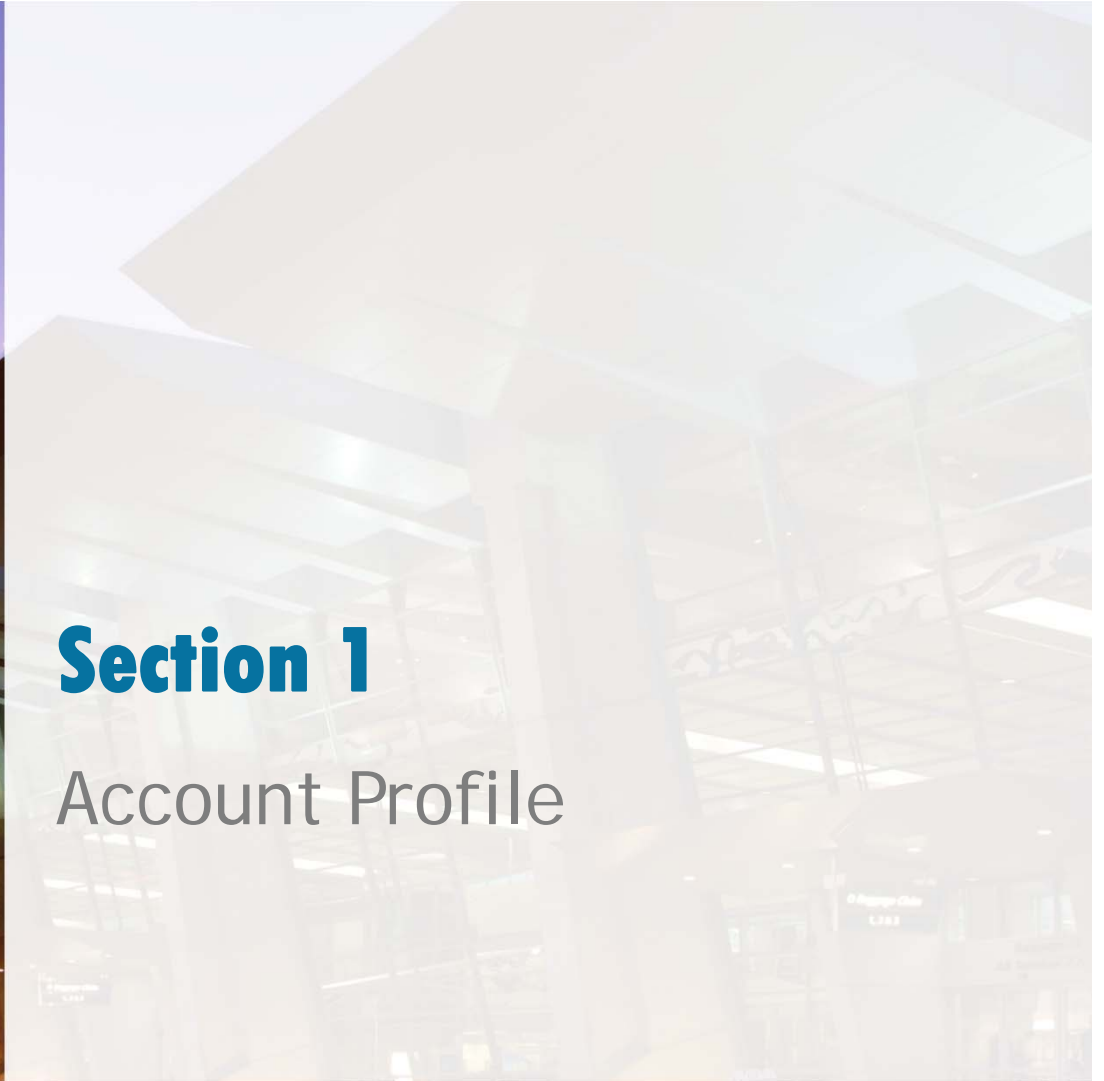
Period Ending  
December 31, 2018





# Section 1

## Account Profile



# Certification Page

This report is prepared for the San Diego County Regional Airport Authority (the “Authority”) in accordance with California Government Code Section 53646, which states that “the treasurer or chief fiscal officer may render a quarterly report to the chief executive officer, the internal auditor, and the legislative body of the local agency within 30 days following the end of the quarter covered by the report.”

The investment report was compiled in compliance with California Government Code 53646 and the Authority’s approved Investment Policy. All investment transactions made in the Authority’s portfolio during this period were made on behalf of the Authority. Sufficient liquidity and anticipated revenue are available to meet expenditure requirements for the next six months.



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Scott Brickner, C.P.A.  
Vice President, Chief Financial Officer  
San Diego County Regional Airport Authority

# Objectives

## Investment Objectives

The San Diego County Regional Airport Authority's investment objectives, in order of priority, are to provide safety to ensure the preservation of capital in the overall portfolio, provide sufficient liquidity for cash needs and a market rate of return consistent with the investment program. In order to achieve these objectives, the portfolio invests in high quality fixed income securities consistent with the investment policy and California Government Code.



# Portfolio Characteristics

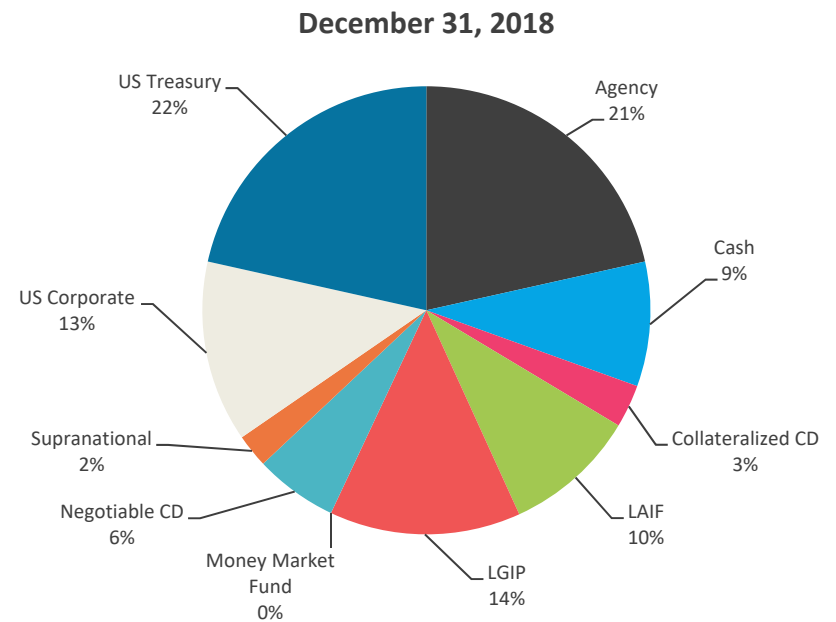
## SDCRAA Consolidated

	12/31/2018	9/30/2018	Change
	Portfolio	Portfolio	Portfolio
Average Maturity (yrs)	1.34	1.35	(0.01)
Average Purchase Yield	2.06%	1.87%	0.19
Average Market Yield	2.47%	2.40%	0.07%
Average Quality*	AA/Aa1	AA/Aa1	AA/Aa1
Unrealized Gains/Losses	(1,852,433)	(4,125,964)	2,273,531
Total Market Value	514,663,100	505,313,525	9,349,575

\*Portfolio is S&P and Moody's, respectively.

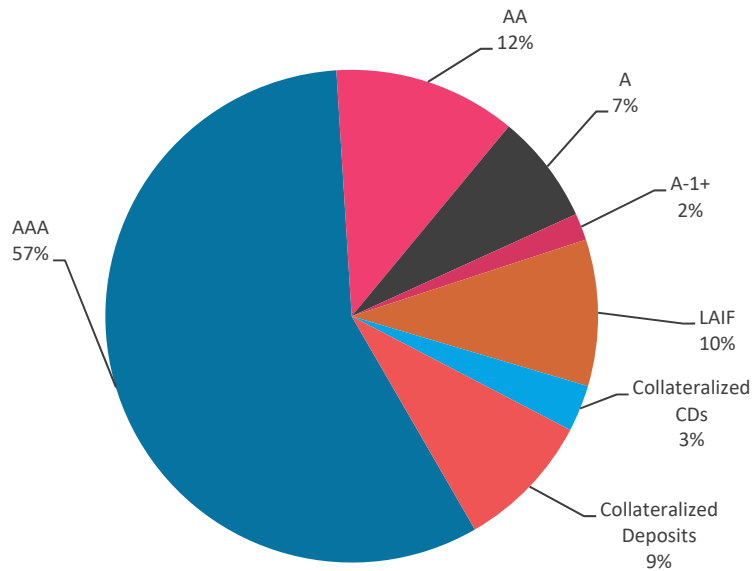
# Sector Distribution

	December 31, 2018		September 30, 2018	
	Total Market Value	% of Portfolio	Total Market Value	% of Portfolio
Agency	110,479,799	21.5%	89,602,979	17.7%
Cash	46,426,216	9.0%	45,776,096	9.1%
Collateralized CD	15,773,350	3.1%	15,698,809	3.1%
LAIF	49,459,857	9.6%	49,166,056	9.7%
LGIP	71,263,475	13.8%	71,423,948	14.1%
Money Market Fund	127,317	0.0%	2,342,816	0.5%
Negotiable CD	30,822,080	6.0%	34,823,776	6.9%
Supranational	12,463,177	2.4%	10,371,855	2.1%
US Corporate	67,350,124	13.1%	66,872,140	13.2%
US Treasury	110,497,705	21.5%	119,235,051	23.6%
<b>TOTAL</b>	<b>514,663,100</b>	<b>100.0%</b>	<b>505,313,525</b>	<b>100.0%</b>



# Quality & Maturity Distribution

December 31, 2018

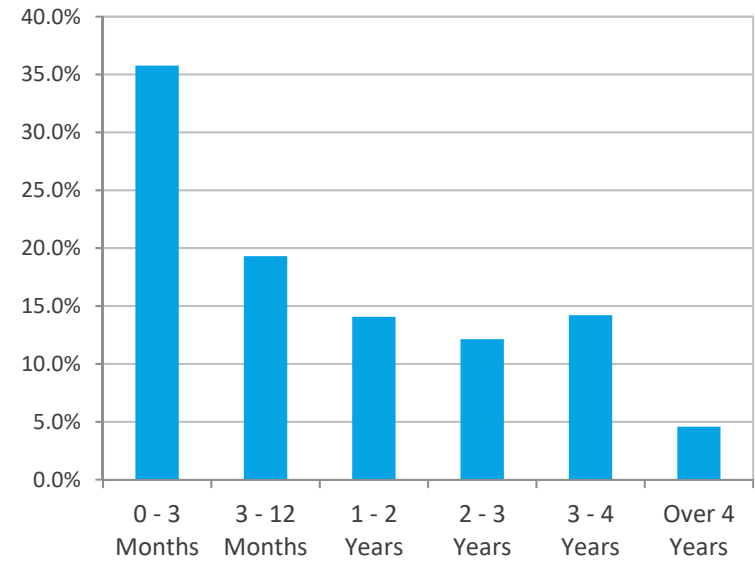


**Notes:**

Security ratings are based on the highest rating provided by Moody's, S&P and Fitch and is presented using the S&P ratings scale.

(1) Includes investments that have split ratings between S&P, Moody's and Fitch.

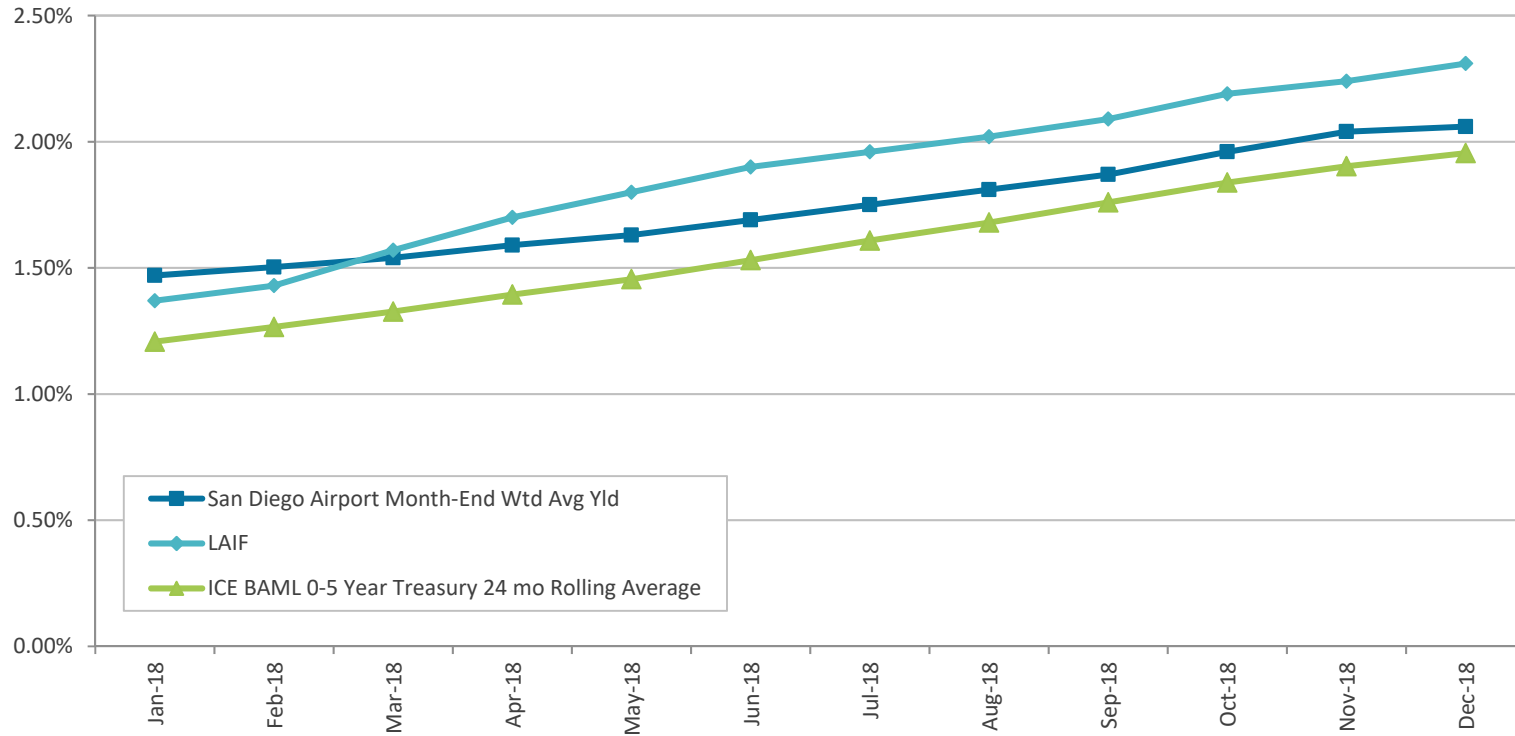
December 31, 2018



**Notes:**

(1) The 0-3 category includes investments held in LAIF, CalTrust, and the San Diego County Investment Pool.

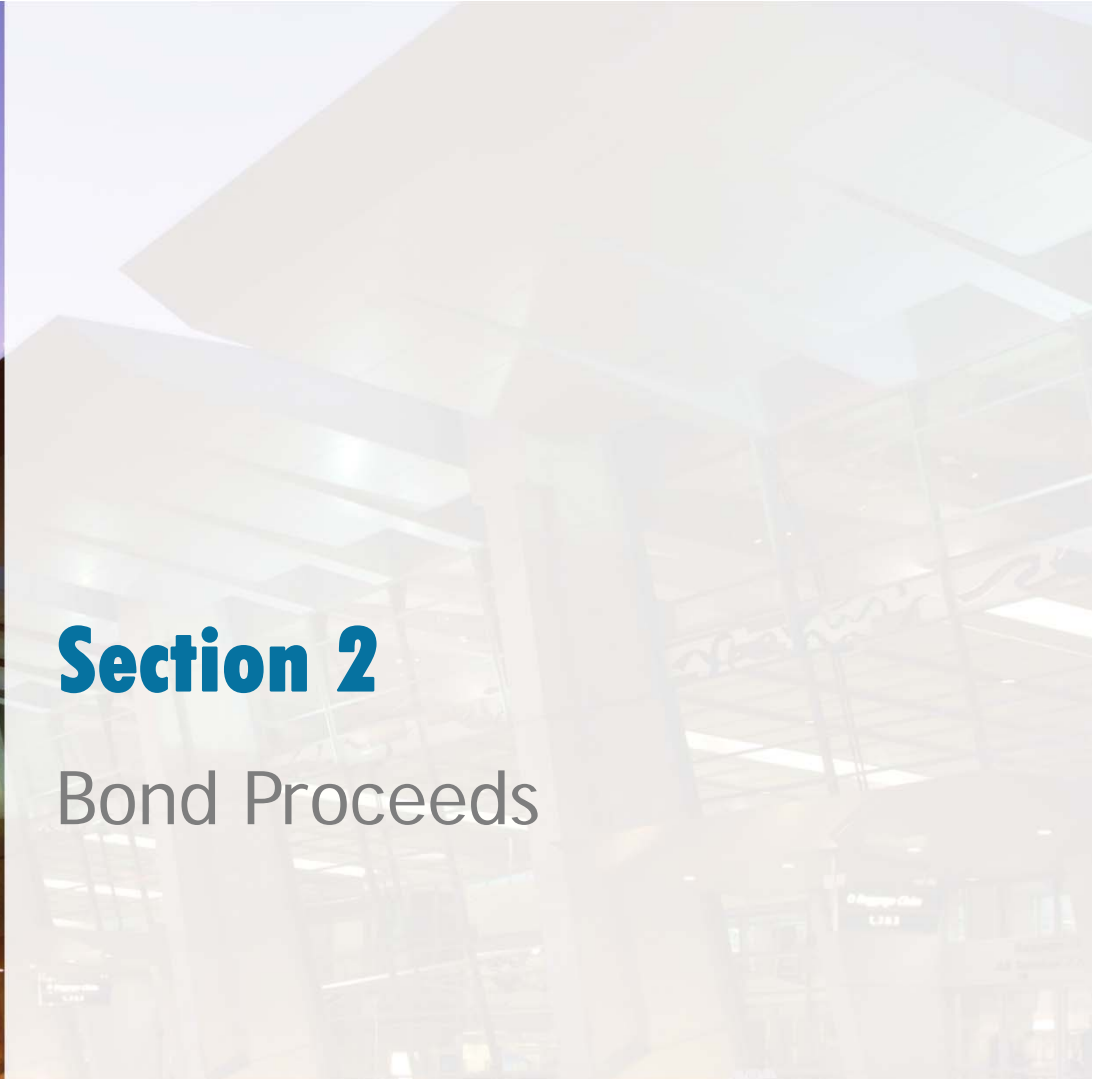
# Investment Performance





## Section 2

Bond Proceeds



# Bond Proceeds

## Summary of 2010, 2013, 2014 & 2017 Bond Proceeds <sup>(1)</sup>

As of December 31, 2018  
(in thousands)

	2014 Special Facility Revenue Bond	2010, 2013 and 2017 General Airport Revenue Bonds	Total Bond Proceeds	Yield	Rating
<b>Project Fund</b>					
LAIF	-	8,578	8,578	2.31%	N/R
SDCIP	-	54,859	54,859	2.25%	AAAf
Money Market Fund	-	11,445	11,445	2.36%	AAAm
	-	74,882	74,882	2.27%	
<b>Capitalized Interest</b>					
SDCIP	-	443	443	2.25%	AAAf
	-	443	443	2.25%	
<b>Debt Service Reserve &amp; Coverage Funds</b>					
SDCIP	29,354	79,998	109,352	2.25%	AAAf
Torrey Pines Bank CD	-	21,912	21,912	2.00%	N/R
	29,354	101,910	131,264	2.21%	
<b>TOTAL</b>	<b>29,354</b>	<b>177,235</b>	<b>206,589</b>	<b>2.23%</b>	

(1) Bond Proceeds are not included in deposit limits as applied to operating funds.  
SDCIP Yield as of November 30, 2018



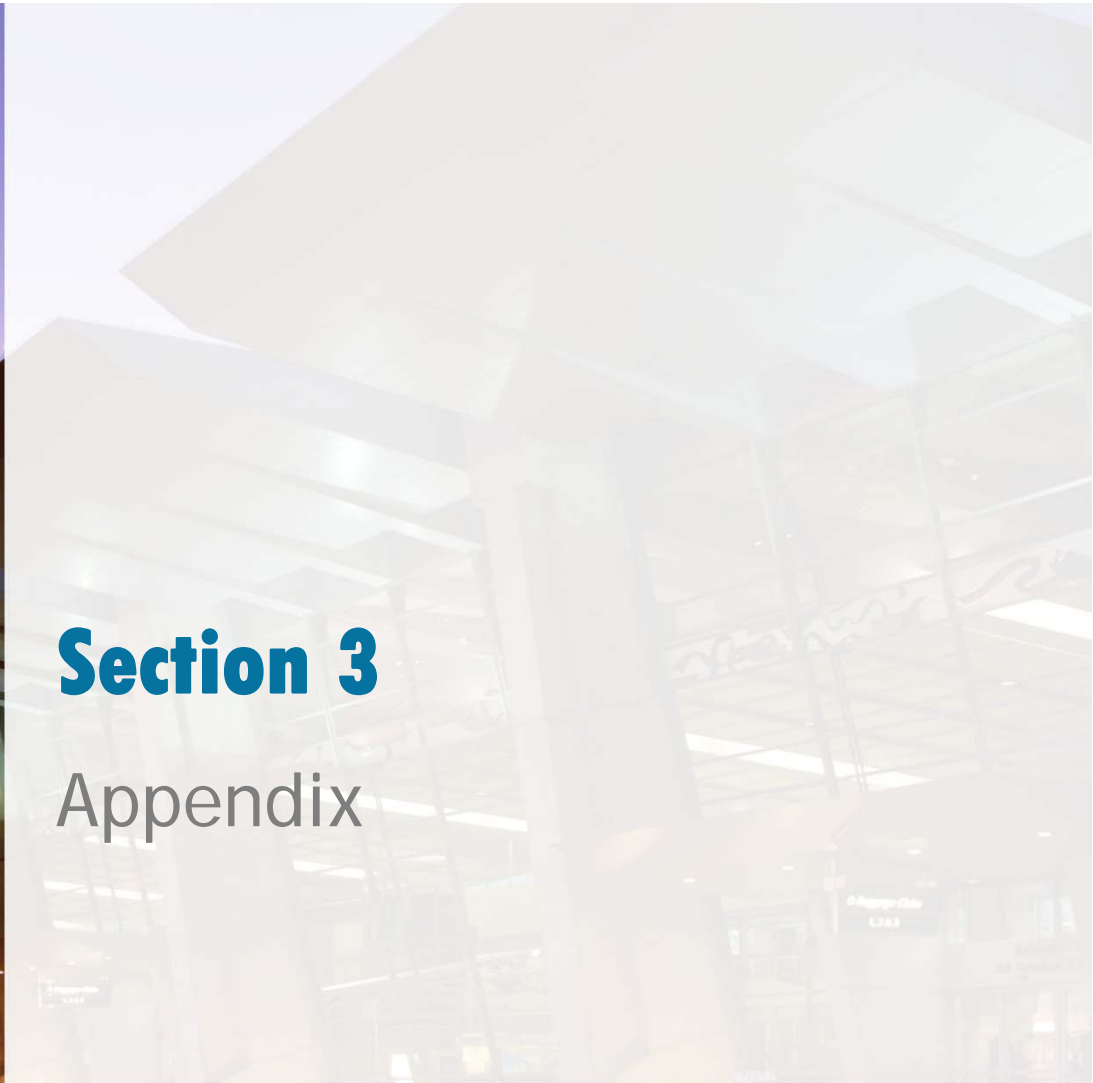
Questions?

● Ticketing  
U S Airways



# Section 3

## Appendix





# Compliance

December 31, 2018

This portfolio is a consolidation of assets managed by Chandler Asset Management and assets managed internally by SDCRAA. Chandler relies on SDCRAA to provide accurate information for reporting assets and producing this compliance statement.

Category	Standard	Comment
Treasury Issues	No Limit	Complies
Agency Issues	No Limit	Complies
Supranationals	"AA" rated or better by a Nationally Recognized Statistical Rating Organization ("NRSRO"); 30% maximum; 10% max per issuer; U.S. dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development ("IBRD"), the International Finance Corporation ("IFC") or the Inter-American Development Bank ("IADB")	Complies
Municipal Issues	"A" rated or better by a NRSRO; 20% maximum; 5% max per issuer	Complies
Banker's Acceptances	"A-1" rated or equivalent or highest category by a NRSRO; 40% maximum; 5% max per bank; 180 days max maturity	Complies
Commercial Paper	"A-1" rated or equivalent by a NRSRO; or "A" rated issuer or equivalent by a NRSRO, if any long-term debt; 25% maximum; 5% max per issuer (combined with any other securities from that issuer); 270 days max maturity; Entity organized and operating in the U.S. as a general corporation and has total assets >\$500 million; or Entity is organized within the U.S. as a special purpose corporation, trust, or limited liability company and has credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond.	Complies
Negotiable Certificates of Deposit ("NCD")	"A" rated issuer or better by a NRSRO; 30% maximum; 5% max per issuer (combined with any other securities from that issuer); Issued by nationally or state-chartered bank, a state or federal savings institution or by a federally licensed or state licensed branch of a foreign bank.	Complies
Time Deposits/Certificates of Deposit/ Bank Deposit	Bank Deposits, including, demand deposit accounts, savings accounts, market rate accounts, and time certificates of deposits ("TCD") in financial institutions located in California. 20% maximum; 5% max per TCD issuer in excess of FDIC limit (combined with other securities from that issuer); 3 years max maturity; Financial institutions with net worth of \$10 million and total assets of \$50 million; Deposits in each bank limited to 5% max of the total assets of bank; To be eligible to receive Authority deposits, financial institution must have received a minimum overall satisfactory rating, under the Community Reinvestment Act, for meeting the credit needs of California Communities; Bank Deposits are required to be collateralized as specified by Cal. Gov. Code §53630 et seq.; Collateralization may be waived for any portion that is covered by FDIC	Complies
Medium Term Notes	"A" rated or better by a NRSRO; 20% maximum; 5% max per issuer (combined with any other securities from that issuer); Issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S.	Complies
Money Market Funds	Highest rating or "AAA" rated by two NRSROs; or SEC registered investment adviser with assets under management in excess of \$500 million and experience greater than 5 years; 20% maximum; 10% per fund; 5% max of total fund balance	Complies
Repurchase Agreements	"A" rated or better by a NRSRO; 1 year max maturity; U.S. Treasury or Federal Agency collateral only	Complies
Local Agency Investment Fund (LAIF)	Max program limit for LAIF; Pursuant to California Gov. Code Section 16429.1	Complies
San Diego County Investment Pool (SDCIP)	Max program limit for LAIF	Complies
Local Government Investment Pool (LGIP)	Max program limit for LAIF	Complies
Prohibited	Inverse floaters, Range notes, Interest-only strips from mortgaged backed securities; Common stocks; Zero interest accrual securities	Complies
Average Maturity	3 years	Complies
Maximum maturity	5 years	Complies

# Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending December 31, 2018

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>Agency</b>									
3137EADK2	FHLMC Note 1.250% Due 08/01/2019	5,000,000.00	07/08/2016 0.82%	5,064,250.00	99.17 2.70%	4,958,390.00 26,041.67	0.97% (105,860.00)	Aaa / AA+ AAA	0.58 0.57
3135G0N33	FNMA Note 0.875% Due 08/02/2019	7,800,000.00	08/02/2016 0.93%	7,786,896.00	98.99 2.62%	7,721,227.80 28,247.92	1.51% (65,668.20)	Aaa / AA+ AAA	0.59 0.58
3130A8Y72	FHLB Note 0.875% Due 08/05/2019	12,000,000.00	10/21/2016 1.03%	11,948,160.00	98.98 2.62%	11,877,204.00 42,583.33	2.32% (70,956.00)	Aaa / AA+ AAA	0.59 0.58
3135G0P49	FNMA Note 1.000% Due 08/28/2019	13,500,000.00	09/06/2016 1.06%	13,477,860.00	98.93 2.66%	13,356,144.00 46,125.00	2.60% (121,716.00)	Aaa / AA+ AAA	0.66 0.65
3130A9EP2	FHLB Note 1.000% Due 09/26/2019	10,000,000.00	10/07/2016 1.09%	9,972,700.00	98.79 2.67%	9,879,080.00 26,388.89	1.92% (93,620.00)	Aaa / AA+ AAA	0.74 0.72
3135G0T29	FNMA Note 1.500% Due 02/28/2020	13,035,000.00	02/28/2017 1.58%	13,003,050.30	98.86 2.50%	12,886,635.63 66,804.38	2.52% (116,414.67)	Aaa / AA+ AAA	1.16 1.14
313378J77	FHLB Note 1.875% Due 03/13/2020	3,000,000.00	05/16/2017 1.57%	3,025,080.00	99.14 2.60%	2,974,338.00 16,875.00	0.58% (50,742.00)	Aaa / AA+ NR	1.20 1.17
313370U55	FHLB Note 2.875% Due 09/11/2020	5,000,000.00	10/30/2018 2.90%	4,997,450.00	100.53 2.55%	5,026,450.00 43,923.61	0.99% 29,000.00	Aaa / AA+ AAA	1.70 1.63
3135G0U84	FNMA Note 2.875% Due 10/30/2020	5,000,000.00	10/30/2018 2.91%	4,996,750.00	100.55 2.56%	5,027,430.00 23,958.33	0.98% 30,680.00	Aaa / AA+ AAA	1.83 1.77
313371U79	FHLB Note 3.125% Due 12/11/2020	4,500,000.00	11/29/2018 2.86%	4,523,220.00	101.09 2.55%	4,548,991.50 7,812.50	0.89% 25,771.50	Aaa / AA+ AAA	1.95 1.88
3130AF5B9	FHLB Note 3.000% Due 10/12/2021	4,500,000.00	10/22/2018 3.05%	4,493,385.00	101.28 2.52%	4,557,402.00 29,625.00	0.89% 64,017.00	Aaa / AA+ NR	2.78 2.64

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CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
3130AEBM1	FHLB Note 2.750% Due 06/10/2022	7,150,000.00	Various 2.82%	7,131,662.00	100.42 2.62%	7,180,158.70 11,469.80	1.40% 48,496.70	Aaa / AA+ NR	3.44 3.26
313383WD9	FHLB Note 3.125% Due 09/09/2022	4,000,000.00	09/27/2018 3.00%	4,019,040.00	101.63 2.66%	4,065,028.00 38,888.89	0.80% 45,988.00	Aaa / AA+ AAA	3.69 3.44
3130A3KM5	FHLB Note 2.500% Due 12/09/2022	6,000,000.00	08/16/2018 2.81%	5,924,640.00	99.35 2.68%	5,960,880.00 9,166.67	1.16% 36,240.00	Aaa / AA+ NR	3.94 3.72
313383QR5	FHLB Note 3.250% Due 06/09/2023	4,900,000.00	09/11/2018 2.97%	4,959,045.00	102.53 2.64%	5,024,175.80 9,731.94	0.98% 65,130.80	Aaa / AA+ NR	4.44 4.11
3130A0F70	FHLB Note 3.375% Due 12/08/2023	4,850,000.00	12/20/2018 2.81%	4,975,324.00	103.05 2.71%	4,998,162.65 10,457.81	0.97% 22,838.65	Aaa / AA+ AAA	4.94 4.52
<b>TOTAL Agency</b>		<b>110,235,000.00</b>	<b>1.89%</b>	<b>110,298,512.30</b>	<b>2.61%</b>	<b>110,041,698.08</b> <b>438,100.74</b>	<b>21.47%</b> <b>(256,814.22)</b>	<b>Aaa / AA+</b> <b>Aaa</b>	<b>1.80</b> <b>1.71</b>
<b>Cash</b>									
PP2118\$00	U.S. Bank Checking Account	128,888.67	Various 0.00%	128,888.67	1.00 0.00%	128,888.67 0.00	0.03% 0.00	NR / NR NR	0.00 0.00
PP2118V\$7	EastWest Bank Deposit Account	32,220,893.66	Various 2.12%	32,220,893.66	1.00 2.12%	32,220,893.66 0.00	6.26% 0.00	NR / NR NR	0.00 0.00
PP2118V\$8	EastWest Bank Deposit Account	106,459.61	Various 1.81%	106,459.61	1.00 1.81%	106,459.61 0.00	0.02% 0.00	NR / NR NR	0.00 0.00

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For the Month Ending December 31, 2018

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>Cash</b>									
PP2118V\$9	U.S. Bank Checking Account	13,969,974.07	Various 0.00%	13,969,974.07	1.00 0.00%	13,969,974.07 0.00	2.71% 0.00	NR / NR NR	0.00 0.00
<b>TOTAL Cash</b>		<b>46,426,216.01</b>	<b>1.48%</b>	<b>46,426,216.01</b>	<b>1.48%</b>	<b>46,426,216.01</b> <b>0.00</b>	<b>9.02%</b> <b>0.00</b>	<b>NR / NR</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>Collateralized CD</b>									
PP2118V\$5	EastWest Bank Collateralized CD 1.550% Due 07/07/2019	10,618,454.70	Various 1.56%	10,618,454.70	100.00 1.56%	10,618,454.70 450.94	2.06% 0.00	NR / NR NR	0.52 0.51
PP2118\$02	EastWest Bank Collateralized CD 2.600% Due 10/24/2019	5,151,508.81	Various 2.60%	5,151,508.81	100.00 2.60%	5,151,508.81 2,935.66	1.00% 0.00	NR / NR NR	0.81 0.80
<b>TOTAL Collateralized CD</b>		<b>15,769,963.51</b>	<b>1.90%</b>	<b>15,769,963.51</b>	<b>1.90%</b>	<b>15,769,963.51</b> <b>3,386.60</b>	<b>3.06%</b> <b>0.00</b>	<b>NR / NR</b> <b>NR</b>	<b>0.61</b> <b>0.61</b>
<b>LAIF</b>									
90LAIF\$00	Local Agency Investment Fund State Pool	49,185,269.16	Various 2.31%	49,185,269.16	1.00 2.31%	49,185,269.16 274,587.53	9.61% 0.00	NR / NR NR	0.00 0.00
<b>TOTAL LAIF</b>		<b>49,185,269.16</b>	<b>2.31%</b>	<b>49,185,269.16</b>	<b>2.31%</b>	<b>49,185,269.16</b> <b>274,587.53</b>	<b>9.61%</b> <b>0.00</b>	<b>NR / NR</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>

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For the Month Ending December 31, 2018

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>Local Gov Investment Pool</b>									
90SDCP\$00	County of San Diego Pooled Investment Pool	55,579,515.00	Various 2.25%	55,579,515.00	1.00 2.25%	55,579,515.00 0.00	10.80% 0.00	NR / NR AAA	0.00 0.00
09CATR\$04	CalTrust Short Term Fund	1,568,395.95	Various 2.49%	15,671,210.02	10.00 2.49%	15,683,959.53 0.00	3.05% 12,749.51	NR / AA NR	0.00 0.00
<b>TOTAL Local Gov Investment Pool</b>		<b>57,147,910.95</b>	<b>2.30%</b>	<b>71,250,725.02</b>	<b>2.30%</b>	<b>71,263,474.53</b> <b>0.00</b>	<b>13.85%</b> <b>12,749.51</b>	<b>NR / AA</b> <b>Aaa</b>	<b>0.00</b> <b>0.00</b>
<b>Money Market Fund FI</b>									
262006307	Dreyfus Gov't Cash Management Money Market Fund	127,317.42	Various 2.04%	127,317.42	1.00 2.04%	127,317.42 0.00	0.02% 0.00	Aaa / AAA NR	0.00 0.00
<b>TOTAL Money Market Fund FI</b>		<b>127,317.42</b>	<b>2.04%</b>	<b>127,317.42</b>	<b>2.04%</b>	<b>127,317.42</b> <b>0.00</b>	<b>0.02%</b> <b>0.00</b>	<b>Aaa / AAA</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>Negotiable CD</b>									
06427KRC3	Bank of Montreal Yankee CD 1.880% Due 02/07/2019	5,000,000.00	02/09/2017 1.88%	5,000,000.00	99.96 2.27%	4,997,970.00 37,600.00	0.98% (2,030.00)	A1 / A+ AA-	0.10 0.10
90333VXB1	US Bank National Association Negotiable CD 2.050% Due 02/28/2019	4,000,000.00	03/14/2018 2.05%	4,000,000.00	99.90 2.60%	3,996,120.00 66,738.89	0.79% (3,880.00)	P-1 / A-1+ F-1+	0.16 0.16
06417GUE6	Bank of Nova Scotia Yankee CD 1.910% Due 04/05/2019	4,000,000.00	04/06/2017 1.91%	4,000,000.00	99.75 2.86%	3,989,928.00 18,675.56	0.78% (10,072.00)	Aa2 / A+ NR	0.26 0.26
86563YVN0	Sumitomo Mitsui Bank NY Yankee CD 2.050% Due 05/03/2019	3,000,000.00	05/04/2017 2.05%	3,000,000.00	99.76 2.74%	2,992,935.00 10,079.17	0.58% (7,065.00)	A1 / A A	0.34 0.34

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CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>Negotiable CD</b>									
83050FXT3	Skandinav Enskilda BK NY Yankee CD 1.840% Due 08/02/2019	5,750,000.00	08/04/2017 1.86%	5,747,757.50	99.44 2.79%	5,717,874.75 44,671.11	1.12% (29,882.75)	Aa3 / A+ AA-	0.59 0.58
89114MNQ6	Toronto Dominion Bank Yankee CD 3.090% Due 12/02/2019	5,000,000.00	11/29/2018 3.09%	5,000,000.00	100.00 3.09%	5,000,000.00 13,733.33	0.97% 0.00	P-1 / A-1+ F-1+	0.92 0.91
87019U6D6	Swedbank Inc Negotiable CD 2.270% Due 11/16/2020	4,000,000.00	11/17/2017 2.27%	4,000,000.00	98.10 3.30%	3,924,152.00 11,602.22	0.76% (75,848.00)	Aa3 / AA- AA-	1.88 1.84
<b>TOTAL Negotiable CD</b>		<b>30,750,000.00</b>	<b>2.17%</b>	<b>30,747,757.50</b>	<b>2.80%</b>	<b>30,618,979.75</b> <b>203,100.28</b>	<b>5.99%</b> <b>(128,777.75)</b>	<b>Aa3 / AA</b> <b>AA</b>	<b>0.60</b> <b>0.60</b>
<b>Supranational</b>									
459058FZ1	Intl. Bank Recon & Development Note 1.875% Due 04/21/2020	3,000,000.00	04/28/2017 1.64%	3,020,550.00	99.07 2.60%	2,972,229.00 10,937.50	0.58% (48,321.00)	Aaa / AAA AAA	1.31 1.28
45950KCM0	International Finance Corp Note 2.250% Due 01/25/2021	2,125,000.00	02/13/2018 2.43%	2,113,992.50	99.34 2.58%	2,111,053.63 20,718.75	0.41% (2,938.87)	Aaa / AAA NR	2.07 1.99
4581X0CV8	Inter-American Dev Bank Note 1.250% Due 09/14/2021	2,500,000.00	04/03/2018 2.66%	2,385,100.00	96.52 2.59%	2,413,052.50 9,288.19	0.47% 27,952.50	Aaa / NR NR	2.71 2.62
459058FY4	Intl. Bank Recon & Development Note 2.000% Due 01/26/2022	3,000,000.00	03/16/2018 2.73%	2,920,650.00	98.24 2.60%	2,947,302.00 25,833.33	0.58% 26,652.00	Aaa / NR AAA	3.07 2.93
4581X0CN6	Inter-American Dev Bank Note 1.750% Due 04/14/2022	2,000,000.00	09/27/2018 3.03%	1,914,620.00	97.26 2.62%	1,945,276.00 7,486.11	0.38% 30,656.00	Aaa / AAA AAA	3.29 3.15
<b>TOTAL Supranational</b>		<b>12,625,000.00</b>	<b>2.45%</b>	<b>12,354,912.50</b>	<b>2.60%</b>	<b>12,388,913.13</b> <b>74,263.88</b>	<b>2.42%</b> <b>34,000.63</b>	<b>Aaa / AAA</b> <b>Aaa</b>	<b>2.44</b> <b>2.35</b>

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CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US Corporate</b>									
94974BFQ8	Wells Fargo Corp Note 2.150% Due 01/15/2019	4,600,000.00	06/06/2016 1.59%	4,665,642.00	99.97 2.87%	4,598,666.00 45,603.89	0.90% (66,976.00)	A2 / A- A+	0.04 0.04
17275RBB7	Cisco Systems Note 1.600% Due 02/28/2019	3,000,000.00	02/29/2016 1.49%	3,009,900.00	99.79 2.87%	2,993,838.00 16,400.00	0.58% (16,062.00)	A1 / AA- NR	0.16 0.16
89236TDE2	Toyota Motor Credit Corp Note 1.400% Due 05/20/2019	1,500,000.00	10/14/2016 1.44%	1,498,590.00	99.44 2.87%	1,491,529.50 2,391.67	0.29% (7,060.50)	Aa3 / AA- A+	0.38 0.38
89236TBP9	Toyota Motor Credit Corp Note 2.125% Due 07/18/2019	1,000,000.00	10/14/2016 1.50%	1,016,700.00	99.46 3.12%	994,620.00 9,621.53	0.20% (22,080.00)	Aa3 / AA- A+	0.55 0.53
06406HCW7	Bank of New York Callable Note Cont 8/11/2019 2.300% Due 09/11/2019	2,000,000.00	12/12/2016 1.88%	2,022,140.00	99.48 3.06%	1,989,604.00 14,055.56	0.39% (32,536.00)	A1 / A AA-	0.70 0.68
46625HKA7	JP Morgan Chase Callable Note Cont 12/23/2019 2.250% Due 01/23/2020	3,500,000.00	05/15/2017 2.15%	3,509,345.00	99.00 3.21%	3,465,140.00 34,562.50	0.68% (44,205.00)	A2 / A- AA-	1.06 1.03
166764BP4	Chevron Corp Note 1.991% Due 03/03/2020	3,500,000.00	05/15/2017 1.89%	3,509,660.00	99.11 2.77%	3,468,864.00 22,841.19	0.68% (40,796.00)	Aa2 / AA NR	1.17 1.14
30231GAG7	Exxon Mobil Corp Callable Note Cont 2/6/2020 1.912% Due 03/06/2020	3,000,000.00	07/28/2017 1.76%	3,011,430.00	99.10 2.69%	2,973,030.00 18,323.33	0.58% (38,400.00)	Aaa / AA+ NR	1.18 1.15
69371RN93	Paccar Financial Corp Note 2.800% Due 03/01/2021	1,000,000.00	04/03/2018 2.90%	997,270.00	99.09 3.23%	990,944.00 9,333.33	0.19% (6,326.00)	A1 / A+ NR	2.17 2.06
911312BP0	UPS Note 2.050% Due 04/01/2021	2,280,000.00	11/14/2017 2.10%	2,276,397.60	98.25 2.86%	2,240,159.28 11,685.00	0.44% (36,238.32)	A1 / A+ NR	2.25 2.17
369550BE7	General Dynamics Corp Note 3.000% Due 05/11/2021	3,000,000.00	06/11/2018 3.14%	2,988,090.00	100.08 2.96%	3,002,427.00 12,500.00	0.59% 14,337.00	A2 / A+ NR	2.36 2.26

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CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
02665WBF7	American Honda Finance Note 1.650% Due 07/12/2021	2,000,000.00	07/02/2018 3.13%	1,915,520.00	96.34 3.17%	1,926,748.00 15,491.67	0.38% 11,228.00	A2 / A+ NR	2.53 2.43
594918BP8	Microsoft Callable Note Cont 7/8/21 1.550% Due 08/08/2021	3,000,000.00	09/15/2017 1.96%	2,954,280.00	97.15 2.69%	2,914,401.00 18,470.83	0.57% (39,879.00)	Aaa / AAA AA+	2.61 2.51
69371RP42	Paccar Financial Corp Note 3.150% Due 08/09/2021	3,000,000.00	08/16/2018 3.09%	3,005,220.00	100.22 3.06%	3,006,597.00 37,275.00	0.59% 1,377.00	A1 / A+ NR	2.61 2.45
74005PAZ7	Praxair Note 3.000% Due 09/01/2021	1,800,000.00	04/03/2018 2.96%	1,802,340.00	100.08 2.97%	1,801,513.80 18,000.00	0.35% (826.20)	A2 / A NR	2.67 2.52
69353REY0	PNC Bank Callable Note Cont 11/09/2021 2.550% Due 12/09/2021	2,000,000.00	07/13/2018 3.28%	1,953,160.00	97.56 3.43%	1,951,178.00 3,116.67	0.38% (1,982.00)	A2 / A A+	2.94 2.80
459200JQ5	IBM Corp Note 2.500% Due 01/27/2022	2,000,000.00	08/16/2018 3.12%	1,960,160.20	97.36 3.41%	1,947,242.01 21,388.89	0.38% (12,918.19)	A1 / A A	3.08 2.89
037833AY6	Apple Inc Note 2.150% Due 02/09/2022	4,000,000.00	09/15/2017 2.10%	4,008,680.00	97.50 3.00%	3,899,992.00 33,922.22	0.76% (108,688.00)	Aa1 / AA+ NR	3.11 2.95
74005PBA1	Praxair Callable Note Cont 11/15/2021 2.450% Due 02/15/2022	1,000,000.00	06/11/2018 3.18%	974,800.00	98.10 3.09%	980,983.00 9,255.56	0.19% 6,183.00	A2 / A NR	3.13 2.95
69353RFB9	PNC Bank Callable Note Cont 1/18/2022 2.625% Due 02/17/2022	2,000,000.00	06/11/2018 3.35%	1,950,240.00	97.74 3.39%	1,954,742.00 19,541.67	0.38% 4,502.00	A2 / A A+	3.13 2.94
68389XBB0	Oracle Corp Callable Note Cont 3/15/2022 2.500% Due 05/15/2022	3,000,000.00	07/02/2018 3.24%	2,920,290.00	97.85 3.18%	2,935,599.00 9,583.33	0.57% 15,309.00	A1 / AA- A	3.37 3.19
00440EAU1	Chubb INA Holdings Inc Callable Note Cont 9/3/2022 2.875% Due 11/03/2022	2,000,000.00	09/27/2018 3.47%	1,955,180.00	99.15 3.11%	1,983,064.00 9,263.89	0.39% 27,884.00	A3 / A A	3.84 3.59
24422EUA5	John Deere Capital Corp Note 2.700% Due 01/06/2023	3,500,000.00	Various 3.22%	3,422,355.00	97.53 3.36%	3,413,406.50 45,937.50	0.67% (8,948.50)	A2 / A A	4.02 3.72



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CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
89236TEL5	Toyota Motor Credit Corp Note 2.700% Due 01/11/2023	2,000,000.00	07/13/2018 3.34%	1,946,860.00	97.13 3.47%	1,942,636.00 25,500.00	0.38% (4,224.00)	Aa3 / AA- A+	4.03 3.73
44932HAH6	IBM Credit Corp Note 3.000% Due 02/06/2023	2,000,000.00	09/11/2018 3.34%	1,972,280.00	98.08 3.51%	1,961,674.00 24,166.67	0.39% (10,606.00)	A1 / A A	4.10 3.77
084670BR8	Berkshire Hathaway Callable Note Cont 1/15/2023 2.750% Due 03/15/2023	2,000,000.00	07/13/2018 3.20%	1,961,020.00	98.17 3.22%	1,963,350.00 16,194.44	0.38% 2,330.00	Aa2 / AA A+	4.21 3.90
931142EK5	Wal-Mart Stores Callable Note Cont 5/26/2023 3.400% Due 06/26/2023	2,000,000.00	09/27/2018 3.31%	2,008,020.00	101.03 3.15%	2,020,610.00 944.44	0.39% 12,590.00	Aa2 / AA AA	4.49 4.06
02665WCJ8	American Honda Finance Note 3.450% Due 07/14/2023	2,000,000.00	09/11/2018 3.42%	2,002,420.00	100.03 3.44%	2,000,570.00 31,625.00	0.39% (1,850.00)	A2 / A+ NR	4.54 4.10
<b>TOTAL US Corporate</b>		<b>67,680,000.00</b>	<b>2.58%</b>	<b>67,217,989.80</b>	<b>3.08%</b>	<b>66,813,128.09</b> <b>536,995.78</b>	<b>13.09%</b> <b>(404,861.71)</b>	<b>A1 / A+</b> <b>A+</b>	<b>2.40</b> <b>2.26</b>
<b>US Treasury</b>									
912828G61	US Treasury Note 1.500% Due 11/30/2019	13,400,000.00	12/05/2016 1.46%	13,416,750.00	98.97 2.65%	13,261,819.20 17,670.33	2.58% (154,930.80)	Aaa / AA+ AAA	0.92 0.90
912828H52	US Treasury Note 1.250% Due 01/31/2020	7,000,000.00	01/09/2017 1.53%	6,940,820.31	98.55 2.61%	6,898,829.00 36,616.85	1.35% (41,991.31)	Aaa / AA+ AAA	1.08 1.06
912828XE5	US Treasury Note 1.500% Due 05/31/2020	5,000,000.00	05/11/2017 1.58%	4,987,695.31	98.53 2.56%	4,926,560.00 6,593.41	0.96% (61,135.31)	Aaa / AA+ AAA	1.42 1.39
912828XM7	US Treasury Note 1.625% Due 07/31/2020	5,400,000.00	07/28/2017 1.56%	5,410,968.75	98.58 2.54%	5,323,428.00 36,721.47	1.04% (87,540.75)	Aaa / AA+ AAA	1.58 1.54
912828G3	US Treasury Note 1.750% Due 11/15/2020	7,700,000.00	11/20/2017 1.83%	7,683,156.25	98.60 2.52%	7,592,323.20 17,495.17	1.48% (90,833.05)	Aaa / AA+ AAA	1.88 1.82

# Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending December 31, 2018

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
912828P87	US Treasury Note 1.125% Due 02/28/2021	8,500,000.00	10/13/2017 1.73%	8,331,992.19	97.11 2.50%	8,254,630.50 32,491.37	1.61% (77,361.69)	Aaa / AA+ AAA	2.16 2.11
912828Q37	US Treasury Note 1.250% Due 03/31/2021	3,500,000.00	10/25/2017 1.84%	3,431,230.47	97.34 2.47%	3,407,033.00 11,177.88	0.66% (24,197.47)	Aaa / AA+ AAA	2.25 2.19
912828WG1	US Treasury Note 2.250% Due 04/30/2021	7,700,000.00	11/20/2017 1.90%	7,789,632.81	99.53 2.46%	7,663,902.40 29,672.65	1.49% (125,730.41)	Aaa / AA+ AAA	2.33 2.25
912828D72	US Treasury Note 2.000% Due 08/31/2021	8,500,000.00	10/13/2017 1.81%	8,560,761.72	98.76 2.48%	8,394,413.00 57,762.43	1.64% (166,348.72)	Aaa / AA+ AAA	2.67 2.56
912828T67	US Treasury Note 1.250% Due 10/31/2021	7,700,000.00	11/20/2017 1.96%	7,492,761.72	96.66 2.48%	7,443,135.70 16,484.81	1.45% (49,626.02)	Aaa / AA+ AAA	2.84 2.75
912828WZ9	US Treasury Note 1.750% Due 04/30/2022	2,750,000.00	11/17/2017 2.00%	2,720,781.25	97.68 2.48%	2,686,299.00 8,329.33	0.52% (34,482.25)	Aaa / AA+ AAA	3.33 3.20
912828SV3	US Treasury Note 1.750% Due 05/15/2022	8,200,000.00	12/05/2017 2.09%	8,080,843.75	97.65 2.48%	8,007,488.60 18,631.22	1.56% (73,355.15)	Aaa / AA+ AAA	3.37 3.24
912828XW5	US Treasury Note 1.750% Due 06/30/2022	8,200,000.00	12/05/2017 2.13%	8,063,546.88	97.58 2.48%	8,001,404.20 396.41	1.55% (62,142.68)	Aaa / AA+ AAA	3.50 3.37
912828L24	US Treasury Note 1.875% Due 08/31/2022	8,200,000.00	12/05/2017 2.14%	8,101,984.38	97.86 2.49%	8,024,470.80 52,241.02	1.57% (77,513.58)	Aaa / AA+ AAA	3.67 3.49

# Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending December 31, 2018

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
912828L57	US Treasury Note 1.750% Due 09/30/2022	10,500,000.00	01/19/2018 2.39%	10,204,277.34	97.36 2.49%	10,222,737.00 46,947.12	2.00% 18,459.66	Aaa / AA+ AAA	3.75 3.58
<b>TOTAL US Treasury</b>		<b>112,250,000.00</b>	<b>1.87%</b>	<b>111,217,203.13</b>	<b>2.52%</b>	<b>110,108,473.60</b> <b>389,231.47</b>	<b>21.47%</b> <b>(1,108,729.53)</b>	<b>Aaa / AA+</b> <b>Aaa</b>	<b>2.43</b> <b>2.35</b>
<b>TOTAL PORTFOLIO</b>		<b>502,196,677.05</b>	<b>2.07%</b>	<b>514,595,866.35</b>	<b>2.47%</b>	<b>512,743,433.28</b> <b>1,919,666.28</b>	<b>100.00%</b> <b>(1,852,433.07)</b>	<b>Aa1 / AA</b> <b>Aaa</b>	<b>1.34</b> <b>1.28</b>
<b>TOTAL MARKET VALUE PLUS ACCRUALS</b>						<b>514,663,099.56</b>			

# Transactions Ledger

SDCRAA Consolidated - Account #10566

September 1, 2018 through December 31, 2018

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	10/01/2018	4581X0CN6	2,000,000.00	Inter-American Dev Bank Note 1.75% Due: 04/14/2022	95.731	3.03%	1,914,620.00	16,236.11	1,930,856.11	0.00
Purchase	10/23/2018	3130AF5B9	4,500,000.00	FHLB Note 3% Due: 10/12/2021	99.853	3.05%	4,493,385.00	4,125.00	4,497,510.00	0.00
Purchase	10/31/2018	313370US5	5,000,000.00	FHLB Note 2.875% Due: 09/11/2020	99.949	2.90%	4,997,450.00	19,965.28	5,017,415.28	0.00
Purchase	11/01/2018	3135G0U84	5,000,000.00	FNMA Note 2.875% Due: 10/30/2020	99.935	2.91%	4,996,750.00	0.00	4,996,750.00	0.00
Purchase	11/30/2018	313371U79	4,500,000.00	FHLB Note 3.125% Due: 12/11/2020	100.516	2.86%	4,523,220.00	66,015.63	4,589,235.63	0.00
Purchase	11/30/2018	89114MNX6	5,000,000.00	Toronto Dominion Bank Yankee CD 3.09% Due: 12/02/2019	100.000	3.09%	5,000,000.00	0.00	5,000,000.00	0.00
Purchase	12/21/2018	3130A0F70	4,850,000.00	FHLB Note 3.375% Due: 12/08/2023	102.584	2.81%	4,975,324.00	5,910.94	4,981,234.94	0.00
	<b>Subtotal</b>		<b>30,850,000.00</b>				<b>30,900,749.00</b>	<b>112,252.96</b>	<b>31,013,001.96</b>	<b>0.00</b>
<b>TOTAL ACQUISITIONS</b>			<b>30,850,000.00</b>				<b>30,900,749.00</b>	<b>112,252.96</b>	<b>31,013,001.96</b>	<b>0.00</b>

# Transactions Ledger

SDCRAA Consolidated - Account #10566

September 1, 2018 through December 31, 2018

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Maturity	10/19/2018	3135G0E58	4,000,000.00	FNMA Note 1.125% Due: 10/19/2018	100.000		4,000,000.00	0.00	4,000,000.00	0.00
Maturity	10/31/2018	912828WD8	9,950,000.00	US Treasury Note 1.25% Due: 10/31/2018	100.000		9,950,000.00	0.00	9,950,000.00	-84,779.00
Maturity	11/30/2018	13606A5Z7	5,000,000.00	Canadian Imperial Bank Yankee CD 1.76% Due: 11/30/2018	100.000		5,000,000.00	0.00	5,000,000.00	3,900.00
Maturity	11/30/2018	65558LWA6	4,000,000.00	Nordea Bank Finland Negotiable CD 1.76% Due: 11/30/2018	100.000		4,000,000.00	0.00	4,000,000.00	0.00
	<b>Subtotal</b>		<b>22,950,000.00</b>				<b>22,950,000.00</b>	<b>0.00</b>	<b>22,950,000.00</b>	<b>-80,879.00</b>
<b>TOTAL DISPOSITIONS</b>			<b>22,950,000.00</b>				<b>22,950,000.00</b>	<b>0.00</b>	<b>22,950,000.00</b>	<b>-80,879.00</b>

# Transactions Ledger for Bonds

SDCRAA Consolidated Bond Reserves - Account #10592

September 1, 2018 through December 31, 2018

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Security Contribution	11/13/2018	31846V336	11,000,000.00	First American Government Obligation Funds	1.000	2.08%	11,000,000.00	0.00	11,000,000.00	0.00
Security Contribution	10/12/2018	31846V336	10,000,000.00	First American Government Obligation Funds	1.000		10,000,000.00	0.00	10,000,000.00	0.00
	<b>Subtotal</b>		<b>21,000,000.00</b>				<b>21,000,000.00</b>	<b>0.00</b>	<b>21,000,000.00</b>	<b>0.00</b>
<b>TOTAL ACQUISITIONS</b>			<b>21,000,000.00</b>				<b>21,000,000.00</b>	<b>0.00</b>	<b>21,000,000.00</b>	<b>0.00</b>

# Transactions Ledger for Bonds

SDCRAA Consolidated Bond Reserves - Account #10592

September 1, 2018 through December 31, 2018

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Security Withdrawal	10/12/2018	90LAIF\$00	10,000,000.00	Local Agency Investment Fund State Pool	1.000		10,000,000.00	0.00	10,000,000.00	0.00
Security Withdrawal	11/13/2018	90LAIF\$00	11,000,000.00	Local Agency Investment Fund State Pool	1.000		11,000,000.00	0.00	11,000,000.00	0.00
Security Withdrawal	12/21/2018	31846V336	6,394,006.00	First American Government Obligation Funds	1.000		6,394,006.00	0.00	6,394,006.00	0.00
Security Withdrawal	12/21/2018	31846V336	3,988,658.00	First American Government Obligation Funds	1.000		3,988,658.00	0.00	3,988,658.00	0.00
	<b>Subtotal</b>		<b>31,382,664.00</b>				<b>31,382,664.00</b>	<b>0.00</b>	<b>31,382,664.00</b>	<b>0.00</b>
<b>TOTAL DISPOSITIONS</b>			<b>31,382,664.00</b>				<b>31,382,664.00</b>	<b>0.00</b>	<b>31,382,664.00</b>	<b>0.00</b>

# Important Disclosures

2018 Chandler Asset Management, Inc, An Independent Registered Investment Adviser.

Information contained herein is confidential. Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Source ice Data Indices, LLC ("ICE"), used with permission. ICE permits use of the ICE indices and related data on an "as is" basis; ICE, its affiliates and their respective third party suppliers disclaim any and all warranties and representations, express and/or implied, including any warranties of merchantability or fitness for a particular purpose or use, including the indices, index data and any data included in, related to, or derived therefrom. Neither ICE data, its affiliates or their respective third party providers guarantee the quality, adequacy, accuracy, timeliness or completeness of the indices or the index data or any component thereof, and the indices and index data and all components thereof are provided on an "as is" basis and licensee's use it at licensee's own risk. ICE data, its affiliates and their respective third party do not sponsor, endorse, or recommend chandler asset management, or any of its products or services.

This report is provided for informational purposes only and should not be construed as a specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of publication, but may become outdated or superseded at any time without notice. Any opinions or views expressed are based on current market conditions and are subject to change. This report may contain forecasts and forward-looking statements which are inherently limited and should not be relied upon as indicator of future results. Past performance is not indicative of future results. This report is not intended to constitute an offer, solicitation, recommendation or advice regarding any securities or investment strategy and should not be regarded by recipients as a substitute for the exercise of their own judgment.

Fixed income investments are subject to interest, credit and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.

Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.



# Benchmark Disclosures

## ICE BAML 0-5 Yr US Treasury Index

The ICE BAML 0-5 Year US Treasury Index tracks the performance of US Dollar denominated Sovereign debt publicly issued by the US government in its domestic market with maturities less than three years. Qualifying securities must have at least 18 months to maturity at point of issuance, at least one month and less than five years remaining term to final maturity, a fixed coupon schedule and a minimum amount outstanding of \$1 billion. (Index: GVQA. Please visit [www.mlindex.ml.com](http://www.mlindex.ml.com) for more information)

## STAFF REPORT

Meeting Date: **FEBRUARY 7, 2019**

### Subject:

#### Adoption of Amendments to Authority Codes and Policies

#### Recommendation:

The Executive Committee recommends that the Board Adopt Resolution No. 2019-0015, approving amendments to Authority Codes 1.01, 1.13, 2.01, 2.02, 2.05, 2.08, 2.10, 2.12, 2.14, 2.15, 2.16, 5.11, 5.12, 5.16 and Policy 8.20 and repealing Code 1.02.

#### Background/Justification:

The Authority Codes and Policies were initially adopted by the Interim Authority Board on September 20, 2002. Since 2003, the year the San Diego County Regional Airport Authority ("Authority") was formed and began operating San Diego International Airport ("Airport") and acting as the Airport Land Use Commission, there has not been a comprehensive and thorough review of the Authority's Codes and Policies.

Staff initiated a review of the codes and policies in order to ensure that they reflect the current operations of the Airport and Authority, and are accurate and consistent with applicable Federal, State and local laws and regulations. Amending the codes will also provide alignment with Airport Rules and Regulations.

In order to perform a thorough review, departments and stakeholders responsible for compliance with the requirements of individual codes and policies conducted a thorough review and recommended revisions, an Executive Project Team consisting of two Vice Presidents was created to review all proposed amendments and the General Counsel's Office reviewed all proposed amendments.

Staff presented the proposed amendments to the Executive Committee during a workshop at its January 28, 2019 meeting and the committee voted unanimously to forward the policies to the Board for approval as amended.

#### Fiscal Impact:

The is no fiscal impact associated with the requested action.

#### Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
  
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

Not Applicable

**Prepared by:**

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/AUTHORITY CLERK

RESOLUTION NO. 2019-0015

A RESOLUTION OF THE BOARD OF THE SAN  
DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY, AMENDING AUTHORITY CODES  
AND POLICIES

WHEREAS, the Authority Codes and Policies were initially adopted by the Interim Authority Board of Directors on September 20, 2002; and

WHEREAS, there has not been a comprehensive review of the codes and policies since the Authority was created; and

WHEREAS, since the creation of the Authority, best practices require a comprehensive and thorough review in order to ensure that the Codes and Policies reflect current operations of the Airport and the Authority; and

WHEREAS, the proposed amendments included in Attachment A were reviewed by the Executive Committee at its January 28, 2019 meeting and the committee forwarded the proposed amendments to the Board with a recommendation for approval.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the amendments to the Authority Codes 1.01, 1.13, 2.01, 2.02, 2.05, 2.08, 2.10, 2.12, 2.14, 2.15, 2.16, 5.11, 5.12, 5.16 and Policy 8.20 and repealing Code 1.02 as outlined in Attachment A; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7<sup>th</sup> day of February, 2019, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

---

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

APPROVED AS TO FORM:

---

AMY GONZALEZ  
GENERAL COUNSEL

# CODES

# **ARTICLE 1**

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## CODES

ARTICLE 1	-	ADMINISTRATION AND GOVERNANCE
PART 1.0	-	CONSTRUCTION
SECTION 1.01	-	SHORT TITLE

---

(a) This Code ~~("Code")~~<sup>[SRI]</sup> of the ~~San Diego County Regional Airport~~ Authority ~~(this "Code")~~ ~~"Authority"~~ contains administrative, regulatory and ~~revenue~~<sup>other</sup> ordinances of the ~~San Diego County Regional Airport~~ Authority, a local governmental entity of regional government. It shall be sufficient to (1) refer to this Code as the "Code" in any legal proceeding pursuant to any of its provisions, and (2) designate any ordinance adding to, amending, or repealing this Code as an addition or amendment to or a repeal of this Code.

~~(b) — Capitalized terms not otherwise defined in any Code sections will have the meaning set forth in Section 1.03 of this Code.~~

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]  
[Supereeded by Resolution No. \_\_\_\_\_ dated \_\_\_\_\_.]



# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## CODES

ARTICLE 1 - ADMINISTRATION AND GOVERNANCE  
PART 1.0 - CONSTRUCTION  
SECTION 1.02 - CONSTRUCTION

---

(a) — The ~~All~~ provisions of this Code and all proceedings under it are to be construed according to the fair import of their terms.~~[SR1]~~ with a view to ~~eaffect~~ ~~thei~~~~rs~~~~its~~ objectives and to promote justice.~~[RT2]~~

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]  
[Superseded by Resolution No. \_\_\_\_\_ dated \_\_\_\_\_.]

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## CODES

- ARTICLE 1** - ADMINISTRATION AND GOVERNANCE  
**PART 1.1** - AUTHORITY AND ENFORCEMENT  
**SECTION 1.13** - EFFECT OF CODE ON PAST ACTIONS AND OBLIGATIONS  
PREVIOUSLY ACCRUED<sup>[SR1]</sup><sub>[RT2]</sub>
- 

(1)(a) Neither the ~~adoption~~amendment of this Code nor the repeal of any ordinance ~~of~~by any city ~~or area~~ within the jurisdiction of the ~~San Diego County Regional Airport~~ Authority shall:

- a. ~~shall~~in any manner affect the prosecution for violations of this Code or ordinances~~or this Code~~, which violations were committed prior to the effective date of this Code; nor
- b. ~~nor~~Be construed as a waiver of any fee, rate, license, charge, fine or penalty at said effective date due and unpaid under such ordinances or this Code, and all rights and obligations under such ordinances or this Code ~~thereunder~~ appertaining shall continue in full force and effect.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]  
[Superseded by Resolution No. \_\_\_\_\_ dated \_\_\_\_\_.]

# **ARTICLE 2**

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## CODES

- ARTICLE 2** - **ETHICS**  
**PART 2.0** - **ETHICS AND CONDUCT**<sup>[SRI]</sup>  
**SECTION 2.01** - **PURPOSE**
- 

(a) The ~~San Diego County Regional Airport~~ Authority (the “**Authority**”) was established by the State of California to improve air transportation service and planning for the San Diego region; its jurisdiction is countywide. The citizens and businesses of the County of San Diego that the Authority serves are entitled to fair, ethical and accountable regional government. The effective functioning of good government requires that:

- (1) Public officials, both elected and appointed, comply with both the letter and spirit of the laws and policies affecting the operations of government;
- (2) Public officials shall be independent, impartial and fair in their judgment and actions;
- (3) Public office shall be used for the public good and not for personal gain; and
- (4) Public deliberations and processes shall be conducted openly, unless legally confidential, in an atmosphere of respect and civility.

(b) To this end, the Authority hereby adopts this Code of Ethics and Conduct set forth in Sections 2.01 to 2.16 of this Code (this “**Ethics Code**”) governing the conduct of the members of the ~~Authority’s Board of Directors (the “Board”)~~ and its ~~e~~Employees. As used ~~herein~~ this Article 2, “~~e~~Employees” includes the Authority’s ~~Executive Director/President/CEO~~, General Counsel, other officers, ~~and~~ consultants and all other persons employed by the Authority. The purposes of this Ethics Code ~~are~~ is to ensure public confidence in the integrity of the Authority and its effective and fair operation. This Ethics Code shall be broadly construed to effectuate its purposes.

~~(c) Capitalized terms not defined in Sections 2.02 to 2.16 shall have the respective meanings set forth in this Section.~~

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]  
[Supereeded by Resolution No. \_\_\_\_\_ dated \_\_\_\_\_.]

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## CODES

- ARTICLE 2** - **ETHICS**  
**PART 2.0** - **ETHICS AND CONDUCT**  
**SECTION 2.02** - **ACT IN THE PUBLIC INTEREST**
- 

(a) Recognizing that stewardship of the public interest must be their primary concern, Board members and ~~e~~Employees ~~of the Authority~~ ~~will~~ shall work for the common good of the people of the County of San Diego and not for any private or personal interest, and they ~~will~~ shall ensure fair and equal treatment of all persons, claims and transactions coming before the Board.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

[Supereeded by Resolution No. \_\_\_\_\_ dated \_\_\_\_\_.]

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## CODES

- ARTICLE 2 - ETHICS**  
**PART 2.0 - ETHICS AND CONDUCT**  
**SECTION 2.05 - COMPLIANCE WITH LAWS, RULES AND REGULATIONS**
- 

(a) Board members and ~~e~~Employees-of-the-Authority shall comply with the laws of the United States and the State of California and the ordinances, codes, rules and regulations of the Authority in the performance of their public duties. These laws include, but are not limited to: the United States and California constitutions and statutes; and laws pertaining to conflicts of interest, election campaigns, financial disclosure, employer responsibilities and open processes of government.

(b) In the furtherance of public and legislative confidence in ~~the~~ integrity and accountability, the Authority shall also conform to applicable provisions of California Government Code ~~Section- §§~~ 53232-53235.2.

(c) Ethics Training for Board Members and Designated Employees.

(1) Board members and ~~e~~Employees-of-the-Authority designated below shall take a minimum of two (2) hours of ethics training every two (2) years as set forth in Government Code ~~Sections- §§~~ 53234-53235.2.

(i) Applicability. The provisions of this section regarding ~~e~~Ethics ~~t~~Training shall apply to each and every Board member and to the following designated Authority employees: President/CEO, General Counsel, Chief Auditor, and all Vice Presidents.

(ii) ~~For Board members and designated employees in office as of January 1, 2006, shall complete the required training prior to January 1, 2007.~~ Board members and designated employees ~~who have taken or take office after January 1, 2006,~~ shall complete the required training no later than their one (1) year anniversary with the Authority. ~~When~~ ~~re~~ a Board member or a designated employee of the Authority serves more than one agency that is subject to Government Code ~~§§ Sections~~ 53235-53235.2, the training only need be completed once every two (2) years without regard to the number of local agencies with whom the Board member/employee serves.

(2) The ethics training shall at a minimum include the topics specified in Government Code ~~Section §~~ 53234(d), which includes to wit:

(i) Laws relating to personal financial gain by public servants, including laws prohibiting bribery and conflict of interest laws.

(ii) Laws relating to claiming ~~prerequisites~~perquisites of office, including gift and travel restrictions, prohibitions against use of public resources for personal or political purposes, prohibitions against gifts of public funds, mass mailing restrictions, and prohibitions against acceptance of free or discounted transportation by transportation companies.

(iii) Government transparency laws, including financial interest disclosure requirements and open government laws.

(iv) Laws relating to fair process, including common law bias prohibitions, due process requirements, incompatible offices, competitive bidding requirements for public contracts, and disqualification from participating in decisions affecting family members.

(3) If the Authority develops its own curricula to satisfy the requirements regarding ethics training, the Authority General Counsel shall forward the curricula to the Fair Political Practices Commission and the Attorney General for review of the curricula's sufficiency and accuracy.

(4) The Authority, through the ~~Director, Corporate Services~~Authority Clerk, shall regularly and at least annually inform Board members and designated employees of the availability of ethics training courses that satisfy the requirements of this section. The training may be offered through formal training courses or sets of self-study materials with tests. The courses may be taken in-person, at home, or online.

(5) The Authority, through the ~~Director, Corporate Services~~Authority Clerk, shall maintain records indicating the date each Board member or designated employee received the required ethics training and the entity that provided the training. The records shall be maintained for a minimum of five (5) years after the date of the training. The records are public records and subject to the California Public Records Act.

[Amended by Resolution No. 2006-0084 dated July 6, 2006.]

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## CODES

- ARTICLE 2 - ETHICS  
PART 2.0 - ETHICS AND CONDUCT  
SECTION 2.08 - PROHIBITED CONFLICTS OF INTEREST
- 

(a) The Authority is required to adopt a Conflict of Interest Code pursuant to Section 87300 of the California ~~Government Code~~~~Political Reform Act~~. The Authority's Conflict of Interest Code is contained in Authority Code Section ~~No.~~ 2.30. The Conflict of Interest Code incorporates many of the provisions of ~~State Law~~~~the California Political Reform Act~~ the California Political Reform Act (California Govt. Code §§ 81000-91015) ("California Political Reform Act") pertaining to conflicts of interest.

(b) This Ethics Code incorporates and makes applicable to the Board members and ~~e~~Employees of the Authority: (1) the Authority's Conflict of Interest Code; and (2) the provisions of ~~the California Political Reform Act~~~~the California Political Reform Act~~California Government Code 81000-91015 including subsequent amendments thereto (hereinafter the "Political Reform Act of 1974"), and (3) the regulations of the California Fair Political Practices Commission pertaining to conflicts of interest, including, but not limited to, California Government Code ~~§ Section~~ 84308, which governs any Board member who is running or has run for elective office. In some instances, the provisions of this Ethics Code may be more restrictive than the provisions of the California California Political Reform Act or the regulations of the California Fair Political Practices Commission. The provisions of this Ethics Code shall apply in such cases.

(c) By way of summary, a conflict of interest occurs when a Board member or ~~e~~Employee of the Authority, acting in an official capacity, makes, participates in making or in any way attempts to use his or her official position to influence a decision of the Authority in which he or she knows or has reason to know that he or she has a financial interest. Financial interests include:

- (1) A business entity in which a Board member or ~~e~~Employee or an immediate family member has an investment or holds a management position;
- (2) Real property in which a Board member or ~~e~~Employee or an immediate family member owns an interest; and
- (3) Any person or entity that is a source of income, gifts or loans to a Board member, ~~or~~ ~~e~~Employee or ~~to~~ an immediate family member.

(d) Notwithstanding a conflict of interest, certain exceptions contained within the California California Political Reform Act and the regulations of the California Fair Political Practices Commission may result in the official or ~~e~~Employee not being disqualified.



(e) If a disqualifying conflict exists, the Board member or employee must be disqualified from making, participating in making or attempting to use his or her official position in any way to influence the Authority's decision which involves that financial interest.

(f) Every Board member and employee of the Authority is responsible for knowing the conflict of interest rules and knowing when he or she has a disqualifying conflict of interest. However, Board members and ~~e~~Employees ~~of the Authority~~ may consult the Authority's Ethics Officer, General Counsel or such other authorized individual designated by the Authority ethics officer ("Ethics Officer") ~~(the "Ethics Officer")~~ when faced with a conflict of interest issues. As soon as a Board member or ~~e~~Employee ~~of the Authority~~ has a disqualifying conflict of interest, he or she shall:

- (1) Promptly file with the Ethics Officer a signed statement disclosing the nature and extent of the conflict of interest;
- (2) Immediately stop participating further in the matter;
- (3) If an ~~e~~Employee ~~of the Authority~~, notify his or her supervisor about the disqualification; and
- (4) If a Board member, set forth the disqualification in the official record of the Authority.

(g) The Authority may prepare supplementary material regarding the applicable conflict of interest rules and distribute such material to Board members and Authority officials and ~~e~~Employees ~~of the Authority~~.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]  
[Superseded by Resolution No. \_\_\_\_\_ dated \_\_\_\_\_.]

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## CODES

- ARTICLE 2 - ETHICS  
PART 2.0 - ETHICS AND CONDUCT  
SECTION 2.10 - PROHIBITED RECEIPT OF BENEFITS
- 

(a) Definitions

(1) “Benefit” means any ~~H~~onorarium, ~~G~~ift or ~~T~~travel ~~E~~xpense made to, or in the interest of, an individual or a member of the individual’s immediate family. The term ~~B~~enefits does not include anything that ~~would otherwise be considered a Bbenefit, but which is~~ (A) ~~is~~ returned unused to the donor or the donor’s agent or intermediary within thirty (30) calendar days of receipt, ~~or~~ (B) ~~delivered to the Authority within 30 calendar days of receipt for donation to the Authority’s general fund, without being claimed by the individual as a deduction from income for tax purposes.~~ is dDonated to a 501(c)(3) nonprofit organization or charity that is unconnected to the official or official’s immediate family, or (C) falls within an exception to the definition of a gift under the California Political Reform Act or California Fair Political Practices Commission Regulations<sup>[NC1]</sup> <sup>[RT2]</sup>

(2) “Gift” means any payment that confers a personal benefit on the recipient, to the extent that consideration of equal or greater value is not received and includes a rebate or discount in the price of anything of value unless the rebate or discount is made in the regular course of business to members of the public without regard to official status.

(3) “Honorarium” means, except as provided below, any payment made in consideration for any speech given, article published or attendance at any public or private conference, convention, meeting, social event, meal or like gathering. The term ~~H~~onorarium<sup>2</sup> does not include earned income for personal services that are customarily provided in connection with the practice of a bona fide business, trade or profession, such as teaching, practicing law, medicine, insurance, real estate, banking or building contracting, unless the sole or predominant activity of the business, trade or profession is making speeches.

(4) “Travel ~~E~~xpenses” means reasonable payments, advances or reimbursements for travel, including actual transportation and related lodging, food and beverages.

(b) Restrictions on Benefits

(1) No Board member or ~~e~~mployee ~~of the Authority~~ shall request a ~~B~~enefit from any person or entity or accept any ~~B~~enefit intended to influence official duties.

(2) No Board member or ~~eEmployee of the Authority~~ shall accept anything of value from anyone, other than the Authority or another Board member or ~~eEmployee~~, for doing his or her job.

(3) No Board member or ~~eEmployee of the Authority~~ shall accept ~~B~~benefits aggregating more than one-half (1/2) the amount of gifts permitted under the ~~California~~ California Political Reform Act in any calendar year from any single source:

(A) That the Board member or ~~eEmployee~~ knows or should know is doing business with the Authority or intends to do business with the Authority or has done business with the Authority during the previous twelve (12) months; or

(B) That the Board member or ~~eEmployee~~ knows or should know has or is seeking a contract, lease, license, permit, grant or benefit from the Authority; or

(C) That the Board member or ~~eEmployee~~ knows or should know is an agent (whether compensated or not) of any person or entity described in Subsections (A) or (B).

(4) No person designated in the Authority's Conflict of Interest Code shall accept an ~~H~~onorarium from any source if that person would be required to report the receipt of income or ~~G~~ifts from that source on his or her statement of economic interests pursuant to the Appendix to the Authority's Conflict of Interest Code.

(c) Acceptance of Benefits

(1) A ~~B~~enefit is "accepted" when the recipient knows that he or she has either actual possession of the ~~B~~enefit or takes any action exercising direction or control over the ~~B~~enefit.

(2) In the case of a rebate or discount, a ~~B~~enefit is "accepted" when the recipient receives the rebate or discount and knows that the rebate or discount is not made in the regular course of business to members of the public.

(3) Turning a ~~B~~enefit over to another person does not negate receipt of acceptance of the ~~B~~benefit.

(d) Exceptions to Restrictions on Benefits

The following are not considered ~~B~~benefits for the purpose of this Section and are not subject to the restrictions of Subsection (b):

(1) A ~~G~~ift or loan from an individual's spouse or former spouse; child or; step-child; parent; grandparent or great grandparent; grandchild or great grandchild; brother; sister; current or former parent-in-law, brother-in-law, or sister-in-law; nephew; niece; aunt or; uncle; including grand nephew, grand niece, grand aunt, or grand uncle, or first cousin including first cousin once removed or the spouse, or former spouse, of any such person other than a former in-law or first cousin or the spouse of any such person, ; Grandparents include great grandparents, aunts, uncles, nieces and nephews include grand/great aunts, uncles and nieces and

~~nephews~~; unless the individual giving the Gift or making the loan is acting as an agent or intermediary for any person not identified in this Subsection (1).~~;~~

(2) Gifts exchanged between a Board member or ~~e~~Employee of the Authority and an individual, other than a lobbyist, on holidays, birthdays or similar occasions provided that the presents exchanged are not substantially disproportionate in value;

(3) Any devise, bequest or inheritance;

(4) A prize or award received in a bona fide competition not related to the recipient's status as a Board member or ~~e~~Employee of the Authority;

(5) A personalized plaque or trophy with an individual value that is the greater of \$160 or one half the aggregate amount permitted by the California Fair Political Practices Commission for gifts in a calendar year from a single source;

(6) Campaign contributions, including rebates or discounts received in connection with campaign activities, although such campaign contributions must be reported in the time and manner required by the ~~California-California~~ Political Reform Act;

(7) Admission, food, beverages and similar non-cash nominal Benefits provided to the Board member or ~~e~~Employee of the Authority at an event at which a Board member or ~~e~~Employee participates in a panel or seminar in his or her official capacity as a Board member or ~~e~~Employee or provides a similar service, provided, however, that such food and beverages must be consumed on the day of the activity in which the Board member or ~~e~~Employee participates;

(8) Travel ~~e~~Expenses approved by the Board for travel within California provided directly in connection with an event at which a Board member or ~~e~~Employee of the Authority gives a speech, participates in a panel or seminar or provides a similar service;

(9) Travel Expenses approved by the Board for travel outside California but within the United States (although such expenses may be reportable on the Board member or ~~e~~Employee's statement of economic interests) if:

(A) The travel is reasonably related to a legislative or governmental purpose; and

(B) The travel is made in connection with an event at which the Board member or ~~e~~Employee gives a speech, participates in a panel or seminar or provides a similar service; and

(C) The lodging and subsistence expenses in this case are limited to the day immediately preceding, the day of, and the day immediately following the speech, panel or other similar service.

(10) Travel Expenses approved by the Board for travel within the United States (although such expenses may be reportable on the Board member or ~~e~~Employee's statement of economic interests) if:

(A) The travel is reasonably related to a legislative or governmental purpose; and

(B) The payment is provided by the Authority or any other public agency or a bona fide public or private educational institution, as defined in Section 203 of the Revenue and Taxation Code, or by a nonprofit organization that is exempt from taxation under Section 501(c)(3) of the Internal Revenue Code, or by a person that is domiciled outside the United States and that substantially satisfies the requirements for tax exempt status under Section 501(c)(3) of the Internal Revenue Code.

(11) Travel ~~E~~expenses that are reasonably necessary in connection with a bona fide business, trade or profession and that satisfies the criteria for federal income tax deduction for business expenses in Sections 162 and 274 of the Internal Revenue Code, unless the sole or predominant activity of the business, trade or profession is making speeches, although such ~~T~~travel ~~E~~expenses may be reportable on the Board member's or ~~e~~Employee's statement of economic interests;

(12) Income received as a payment for a comedic, dramatic, musical or other similar artistic performance; and payments received for the publication of books, plays or screenplays, although such income may be reportable on the Board member's or ~~e~~Employee's statement of economic interest;

(13) Income earned for the Board member's or ~~e~~Employee's personal services if the services are provided in connection with a bona fide business, trade or profession — such as teaching, practicing law, medicine, insurance, real estate, banking or building contracting — and the services are customarily provided in connection with the business, trade or profession, although such income may be reportable on the Board member or ~~e~~Employee's statement of economic interests; and

(14) Any exception in this section applicable to a Board member or ~~e~~Employee attending an event in his or her official capacity shall apply equally to any Board member or ~~e~~Employee attending an event in his or her official capacity as an elected or appointed official of another public agency.

~~[Resolution No. 2002-02 dated September 20, 2002.]~~

[Amended by Resolution No. 03-007 R dated February 6, 2003.]

~~[Adopted by Resolution No. 2002-02 dated September 20, 2002.]~~

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## CODES

- ARTICLE 2 - ETHICS  
PART 2.0 - ETHICS AND CONDUCT  
SECTION 2.12 - EX PARTE CONTACTS
- 

(a) An “**Ex Parte Contact**” is any written or oral communication between a Board member and any **Interested Person**, other than an individual on the Authority’s staff acting in his or her official capacity, about a matter pending before and within the jurisdiction of the Authority, and which does not occur in a public hearing, workshop or other official proceeding, or appear in the official record of the proceeding on the matter.

(b) **Ex Parte Contacts** shall be avoided if possible. If an **Ex Parte Communication** is received by a Board member, he or she shall report it to ~~the~~ **“Authority Clerk” (Authority Clerk) Executive Director** within five (5) days of the ~~communication~~, or prior to the proceeding on the matter relating to the communication, ~~whichever occurs earlier~~<sup>[T1][A2]. [RT3]</sup> ~~The Authority Clerk Executive Director~~ shall ensure that all of the following is a part of the record in the proceeding:

(1) If the communication is written, the writing; and

(2) If the communication is oral, a statement by the ~~Executive Director~~ **Authority Clerk** or the Board member regarding the substance of the communication.

(c) During the proceeding at which evidence of an **Ex Parte Contact** is made part of the record, any party to the matter that was not involved in the **Ex Parte Contact** shall be permitted to comment on the communication on the record.

(d) Notwithstanding the foregoing, in any proceeding involving formal procurement or contracting, no oral or written communications regarding a substantive issue in the proceeding shall be permitted between an **Interested Person** and any Board member, a Board member’s personal advisor or the ~~Executive Director~~ **President/CEO** from any time after the issuance of a **Request for Bids**, Request for Proposals or Request for Qualifications regarding the procurement or contracting until the Board makes a final decision on the matter or decides not to make a decision on the matter<sup>[A4]. [RT5]</sup>

(e) As used in this section, “**Interested Person**” means any of the following:

(1) any applicant, protestant, respondent, petitioner, complainant, defendant, interested party who has made a formal appearance, or the agents or employees of any of them, including persons receiving consideration to represent any of them;

(2) any person with a financial interest, as described in the California Political Reform Act, in a matter at issue before the Board, or such person's agents or employees, including persons receiving consideration to represent such a person; or

(3) a representative acting on behalf of any formally organized civic, environmental, neighborhood, business, labor, trade or similar association who intends to influence the decision of a Board member on a matter before the Board, even if that association is not a party to the matter.

[[Adopted by](#) Resolution No. 2002-02 dated September 20, 2002.]  
[[Superseded by](#) Resolution No. \_\_\_\_\_ dated \_\_\_\_\_.]

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## CODES

**ARTICLE 2 - ETHICS**  
**PART 2.0 - ETHICS AND CONDUCT**  
**SECTION 2.14 - PROTECTION OF EMPLOYEES AGAINST RETALIATION FOR REPORTING VIOLATIONS**

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(a) No Board member or employee of the Authority shall use or threaten to use any official power or influence to discourage, restrain or interfere with any other person for the purpose of preventing such person from acting in good faith to report or otherwise bring to the attention of the Board or other appropriate agency, office or department any information which, if true, would constitute:

(1) a work-related violation by a Board member or employee of any law or regulation, including this Ethics Code;

(2) a gross waste of Authority funds;

(3) a gross abuse of power;

(4) a conflict of interest of a Board member or employee; ~~or~~

(5) a specific and substantial danger to public health or safety due to an act or omission of a Board member or employee; ~~or~~;

(6) use of an Authority office or position or use of Authority resources for personal gain.

(b) No Board member or employee of the Authority shall use or threaten to use any official authority or influence to effect any action as a reprisal against a Board member or employee who reports or otherwise brings to the attention of the Board or other appropriate agency, office or department, any information regarding the subjects described above in Subsection (a).

(c) Any person who believes that he or she has been subjected to any action prohibited by this section may file a complaint with the Board or the Authority's Ethics Officer. The Board or Authority Ethics Officer shall thereupon investigate the complaint in accordance with applicable Authority procedures. Upon the conclusion of its investigation, the Board or the President/CEO where an employee of the Authority is involved, may take appropriate action as otherwise provided by law. ~~allowed under its enforcement authority.~~



(d) In the event the Board determines that it has a conflict of interest in an investigation of a retaliation complaint, the ~~Board staff~~ President/CEO or his or her designee shall refer the investigation of the retaliation complaint to ~~the an Ethics Subcommittee or~~ appropriate ~~ad hoc committees~~ subcommittee of the Board<sup>[A1]</sup>; ~~or an outside independent party,~~ who shall take appropriate action as otherwise provided by law.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

[Supereeded by Resolution No. \_\_\_\_\_ dated \_\_\_\_\_.]

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## CODES

- ARTICLE 2 - ETHICS  
PART 2.0 - ETHICS AND CONDUCT  
SECTION 2.15 - REGISTRATION AND CONDUCT OF LOBBYISTS
- 

(a) "Lobbyist" means any individual who receives or becomes entitled to receive at least \$100 in any calendar month to communicate, directly or through his or her agents, with any Board member or employee of the Authority for the purpose of influencing any action of the Authority. ~~Neither the~~The preparation and submission of written comments to all Board members or to staff for inclusion in the official records nor addressing the Board at a publicly noticed meeting of the Board ~~shall not~~ constitutes lobbying.

(b) All Lobbyists shall register as an Authority Lobbyist with the Authority Clerk ~~of the Board~~ within ten (10) days of qualifying as a Lobbyist, using the Authority's Lobbyist Registration Statement. The Lobbyist Registration Statement shall include the full name, business address and telephone phone number of the Lobbyist and his or her employer, if any, along with the name, address and telephone number of each person who is employing the lobbying services of the Lobbyist. Lobbyist registration shall be valid for one (1) calendar year.

(c) All Lobbyists shall file quarterly Lobbyist Reports listing: (1) each person who is employing the lobbying services of the Lobbyist; (2) compensation received for lobbying the Authority for each employer; (3) expenses paid, incurred, or provided by the Lobbyist; (4) campaign contributions made or delivered by the Lobbyist to any Board member or employee of the Authority; and (5) the specific Authority decision for which the Lobbyist represented each employer.

(d) All Lobbyist Registration Statements and Lobbyist Reports shall be filed under penalty of perjury.

(e) The Board may amend the Lobbyist Registration Statement and the Lobbyist Report in its discretion, provided the revised forms are not inconsistent with this Ethics Code.

(f) No Board member or employee of the Authority shall serve as a Lobbyist while serving the Authority and for a period of two (2) years after leaving the Authority<sup>[A1]</sup>.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]  
~~[Superseded by Resolution No. \_\_\_\_\_ dated \_\_\_\_\_.]~~

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## CODES

- ARTICLE 2 - ETHICS  
PART 2.0 - ETHICS AND CONDUCT  
SECTION 2.16 - ENFORCEMENT
- 

(a) In addition to the criminal, civil and administrative penalties provided in California statutes, including set forth in the California Political Reform Act of 1974, as amended, the Authority ~~will~~shall enforce this Ethics Code to achieve its intended purposes.

(b) Potential violations of this Ethics Code by individual Board Members or the President/CEO, General Counsel, or Chief Auditor shall~~will~~ be investigated impartially and promptly as directed by the Board. The Board shall determine whether ~~an infraction a violation~~ has been committed only after a ~~public~~ hearing at which the person or persons alleged to have committed the violation shall, with reasonable prior notice of the allegations, be given an opportunity to present a defense. Any meeting of the Board pertaining to an alleged violation by the President/CEO, General Counsel, or Chief Auditor shall comply with the Brown Act.

(c) ~~Except for employees appointed by the Board, potential violations of this Ethics Code by Authority e~~Employees shall be investigated promptly and impartially by the Authority Ethics Officer.

i) The President/CEO or his or her designee shall take appropriate action upon completion of the investigation.

~~(e) Actions to enforce violations of this Ethics Code shall be commenced within four years after the date on which the violation occurred.~~

(d) The ~~Authority Board~~ shall take the following action upon learning that a violation of this Ethics Code by individual members of the Board or employees appointed by the Board may have occurred:

(1) Form an ~~Ethics Subcommittee of the Board~~ appropriate ad hoc committee, or obtain an outside independent party, [A1] which may or may not include ~~shall consist of three~~ members of the Board, not including the Board member or members to be investigated for allegedly violating this Ethics Code, or obtain an outside independent party; [NC2]

(2) The ~~Ethics Subcommittee of the Board~~ appropriate ad hoc committee, or obtain another Board obtained outside independent party, shall investigate the alleged ethical violation, make public findings and recommend penalties;

DRAFT DATED SEPTEMBER 16, 2002  
CODE SECTION NO. 2.16

(3) The full Board ~~of the Authority~~, less the Board member (s) subject to the investigation, if any, shall determine the appropriate penalty if a violation of this Ethics Code is found to have occurred; and

(4) Penalties for violating this Ethics Code may include censure, fine, providing restitution and recommending that the person be removed from office, all to the extent permitted and authorized by law.

(5) Actions to enforce violations of this Ethics Code shall be commenced within four years [A3][A4] after the date on which the violation occurred or is discovered.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]  
[Supereeded by Resolution No. \_\_\_\_\_ dated \_\_\_\_\_.]

# **ARTICLE 5**

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## CODES

- ARTICLE 5** - **CONTRACTING AND DEBARMENT**<sup>[SR1]</sup>  
**PART 5.1** - **DEBARMENT**  
**SECTION 5.11** - **FOUNDATIONS FOR DEBARMENT, PUBLIC WORKS CONTRACT**
- 

(a) In accordance with procedures set forth below and any dispute resolution provisions set forth in the applicable public works contract, a Contractor may be declared ineligible to bid on public works contracts of the ~~San Diego County Regional Airport Authority~~ (the "**Authority**") for a period not to exceed three years <sup>[SR2]</sup> for any of the following reasons:

(1) Two or more ~~claims of~~ computational or other error in bid submission within a two year period;

(2) Unjustified failure or refusal to timely provide or properly execute contract documents;

(3) Unsatisfactory performance of a contract, as determined in the sole and reasonable discretion of the Authority;

(4) Two or more occasions within a five year period of failure to submit bond or insurance documents acceptable to the Authority within the time periods required;

(5) ~~Unjustified r~~Refusal to properly perform or complete contract work or warranty performance, as determined in the sole and reasonable discretion of the Authority;

(6) ~~Unjustified f~~ailure to honor or observe contractual obligations or legal requirements pertaining to the contract, as determined in the sole and reasonable discretion of the Authority;

(7) Conviction under a federal or state statute or municipal ordinance for fraud, bribery, theft, falsification or destruction of records, receiving stolen property or of any other similar crime;

(8) Any offense or action that indicates a lack of business integrity and that could directly affect the reliability and credibility of performance of the Contractor on future contracts with the Authority;

(9) Any debarment of the Contractor by another governmental agency;

(10) Failure to timely submit accurate certified payrolls as required by law;

(11) Any serious safety violation, whether or not resulting in citation by OSHA or CALOSHA;

(12) Two or more occasions in a two year period of using an unauthorized/unlisted subcontractor;

(13) Conviction under state or federal antitrust statutes involving public contracts or the submission of bid proposals for any corrupt practices involving the administration or award of a contract with the Authority; ~~or~~

~~or~~ [A3] [SR4] (14) Permanent debarment of the Contractor by another governmental agency;

~~(15) — Such other reasons as reasonably may be determined by the Authority's Executive Director/President/CEO or his or her designee.~~

~~(b) — Any person who commits any of the following acts shall be debarred as set forth in Subsection (a) above:~~

(15) Knowingly presents or causes to be presented to an officer or employee of the Authority a false claim for payment or approval;

(162) Knowingly makes, uses or causes to be made or used a false record or statement to get a false claim paid or approved by the Authority; ~~or~~

(173) Conspires to defraud the Authority by getting a false claim allowed or paid by the Authority; ~~or~~

~~(18) Such other reasons as reasonably may be determined by the Authority's President/CEO or his or her designee.~~

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]  
[Superseded by Resolution No. \_\_\_\_\_ dated \_\_\_\_\_.]

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## CODES

- ARTICLE 5 - CONTRACTING AND DEBARMENT  
PART 5.1 - DEBARMENT  
SECTION 5.12 - DEBARMENT PROCEDURE
- 

(a) The ~~Senior Director of Public Works/Chief Engineer~~ Director of Procurement or his or her designee (~~the "Senior Director"~~) (the "Director") of the ~~San Diego County Regional Airport~~ Authority (~~the "Authority"~~) shall conduct an investigation into the circumstances that may warrant debarment of any Contractor.

(b) After completing such investigation, the ~~Senior Director~~Director shall determine whether sufficient facts exist to warrant debarment, and, if so, shall issue a Notice of Intent to Debar to the Contractor.

(c) The Contractor shall be provided with written notice of the proposed action, and the reasons for the proposed action, within 14 days of the ~~Senior Director's~~ Director's determination that sufficient facts exist to warrant debarment.

(d) The Contractor shall have ten (10) calendar days from the date of issuance of the Notice of Intent to Debar to request in writing to the ~~Authority's Executive Director~~ Vice President of Development President/CEO or his or her designee (~~the "Executive Director"~~) a Hearing (a "Hearing") on the proposed debarment. If no such request is timely filed, the proposed action shall be final.

(e) If a timely request is submitted, a Hearing shall be conducted no later than ten (10) calendar days after the request is received. The Contractor shall be notified in writing of the time and place of the Hearing.

(f) The ~~officer of the Hearing (the "Hearing Officer")~~ Hearing Officer shall be the ~~Executive Director~~ President/CEO or his or her designee. ~~The Contractor may appeal the decision of the Hearing Officer to the Board. This appeal must be in writing and must be made no later than five calendar days after the Hearing Officer renders the decision.~~<sup>[A1]</sup>

(g) The Hearing Officer shall base his or her decision on the record presented ~~to him or her~~ by the Authority and such information as the Contractor may present. Strict rules of evidence shall not apply. The ~~Senior Director~~ VP will ~~determine whether provide~~ the Contractor ~~with~~ receive written notice of the Hearing Officer's decision. ~~Strict rules of evidence shall not apply.~~

~~(h) In the event of an appeal from the decision of the Hearing Officer, the Board shall consider the matter at a regularly scheduled meeting. The Board's consideration shall be limited to the record before the Hearing Officer. No new evidence may be submitted and the Board's~~



~~decision shall be final~~ [A2]

[~~Adopted by~~ Resolution No. 2002-02 dated September 20, 2002.]

[~~Supereeded by Resolution No. \_\_\_\_\_ dated \_\_\_\_\_.~~]

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## CODES

- ARTICLE 5** - **CONTRACTING AND DEBARMENT**  
**PART 5.1** - **DEBARMENT**  
**SECTION 5.16** - **EFFECT OF LISTING**
- 

(a) Debarred Contractors are excluded from receiving contracts, and the Authority shall not solicit offers from or award contracts to debarred Contractors. Debarred Contractors and their affiliates are also excluded from conducting business with the Authority as subcontractors, agents or representatives of other Contractors.

(b) After the opening of bids or receipt of proposals, the requesting Procurement Department ~~department of the Authority~~ shall review the list of debarred Contractors.

(c) Bids received from any listed Contractor in response to an invitation for bids shall be recorded as received. The Director of Procurement shall then reject the bid and notify the contractor in writing. ; The bid shall then and then be rejected by reason in writing of by reason of their debarment and sent by the Authority's Director of Procurement or his or her designee. [A1] The Authority's Senior Director of Public Works/Chief Engineer Vice President, Development [A2] or his or her designee shall notify will determine whether the Contractor will receive a written letter of rejection in writing if it is in response to a task authorization or if a contractor is debarred based on performance on an Authority project [A3].

(d) Proposals, quotations or offers received from any listed Contractor shall not be evaluated for award or included in the competitive process during the period the Contractor is on the list.

(e) Immediately prior to award of a contract, the Executive Director President/CEO Director of Procurement or his or her designee shall again review the debarred Contractors' list to ensure that no award is made to a listed Contractor.

(f) If because of inadvertence or misrepresentation on their part, the debarred Contractor or affiliate is awarded a contract, the Executive Director President/CEO or his or her designee reserves the right to cancel the contract and seek damages in the event performance has begun.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]  
[Superseded by Resolution No. \_\_\_\_\_ dated \_\_\_\_\_.]

# **POLICIES**

# **ARTICLE 8**

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## POLICIES

**ARTICLE 8 - GENERAL OPERATIONS**

**PART 8.2 - AUTHORITY FACILITIES**

**SECTION 8.20 - FUNCTIONS SPONSORED BY THE SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY**

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**PURPOSE:** To establish a policy governing the sponsorship and conduct of functions by the San Diego County Regional Airport Authority (~~the~~ "Authority").

**POLICY STATEMENT:**

(1) No event or function shall be sponsored or co-sponsored by the Authority without the prior approval of the Authority's ~~Executive Director~~ President/Chief Executive Officer or his or her designee.

(2) The Authority's sponsorship or co-sponsorship of events and functions shall comply with the Authority's other ~~p~~olicies and ~~e~~Codes and applicable federal, state and local laws and regulations, including, without limitation, the rules and regulations promulgated by the Federal Aviation Administration.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

[~~Superseded by Resolution No. \_\_\_\_\_ dated \_\_\_\_\_.~~]

## **STAFF REPORT**

Meeting Date: **FEBRUARY 7, 2019**

### **Subject:**

**Award a Contract to Amadeus Airport IT Americas, Inc. for Resource Management System & Airport Operational Database Services**

### **Recommendation:**

Adopt Resolution No. 2019-0016, approving and authorizing the President/CEO to execute an agreement with Amadeus Airport IT Americas, Inc. for a term of five (5) years, with the option for five (5) one-year extensions to be exercised at the discretion of the President/CEO, in an amount not-to-exceed \$975,000 to provide, install, configure and maintain, including technical support, a resource management system and an airport operational database system.

### **Background/Justification:**

San Diego International Airport (SDIA) has experienced record passenger growth year after year since 2014. This trend has continued into 2018 with annual passengers surpassing 22.2 million through the end of November. In addition to the unprecedented passenger growth, the total number of air carrier operations has also set new records, increasing 7.1% calendar year to date through November, over the previous period in 2017. With the increase in the number of flights operating, it has become increasingly challenging for the Operations staff to manually manage gate scheduling activities.

With the installation of Common Use Terminal Equipment (CUTE) that started in 2008 and continued in 2013 as part of the Green Build Terminal 2 expansion project, the common use approach gives SDIA and our airline partners greater flexibility during irregular operations (e.g., delayed flights – departing or arriving, broken jet bridges, temporary gate closures due to construction) by allowing them the ability to operate a flight from any gate. With CUTE equipment now fully installed in Terminal 2 and in the process of being installed in Terminal 1 West, the Authority has increased operational flexibility and efficiency. This contract will help the Authority to further increase this flexibility by implementing and maintaining a Resource Management System and Airport Operational Database services at SDIA. Descriptions of these systems are as follows:

**Resource Management System (RMS):** A computer system that uses the planned flight schedule and operational updates to allocate check-in counters, gates, and bag belts to certain flights. It is most effectively used in conjunction with a common use system.

**Airport Operational Database (AODB):** A single database designed to be the primary holder of all data that relates to flight information and facility resources to include, but not be limited to, gates, check-in counters, bag belts, etc. It maintains seasonal and day to day operational schedules, and archives historical information.

On November 15, 2018, the Authority issued a RMS and AODB Services – RFP at San Diego International Airport. Notice of the RFP was advertised in the *San Diego Daily Transcript* and on the *Authority’s Website*.

**Submitted Bids:** The Authority received four (4) proposals on December 19, 2018. All four (4) proposals received were found responsive. Proposals were received from the following four entities:

1. Amadeus Airport IT Americas, Inc.
2. SITA, Inc.
3. Veovo, Inc.
4. XYBase, Inc.

Respondents were requested to submit a Proposal to provide, install, configure and maintain a hosted RMS and AODB system and provide technical support at SDIA. The two highest ranked firms were invited to interview on January 8, 2019. The Respondents were asked to provide responses to a specific list of questions prepared by the evaluation panel, which targeted the evaluation criteria presented in the solicitation. The panelist’s final rankings are presented below:

Final Rank	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Panelist 5	Total	Rank
Amadeus	2	1	1	2	1	7	1
SITA	1	2	2	1	2	8	2

**Summary**

Based upon the extensive experience, proven performance, key functionality and product support, staff recommends that the Board approve an agreement with Amadeus Airport IT Americas, Inc. for RMS & AODB Services, for a period of five (5) years with the option for five (5) one-year extensions, in an amount not-to-exceed \$975,000. The five year contract period maximizes the Authority’s capital investment as the RMS & AODB hardware is warranted for five years.

Amadeus Airport IT Americas, Inc. has over 30 airport customers across North America and supports 128 airports worldwide. Among others, they are currently providing similar services at Fort Lauderdale-Hollywood and Austin-Bergstrom International Airports. The use of Amadeus RMS and AODB systems will assist the Operations staff by assigning gates, remain overnight (RON) parking spots, ticket-counters and bag belts in a manner that makes the most efficient use of these resources. The RMS system will also provide updates on real-time gate use conflicts and automatically recommend alternatives that most efficiently utilizes SDIA’s gates. This increased efficiency will help improve customer service by reducing the number of aircraft that have to wait for a gate due to irregular operations, and help improve on-time performance by the airlines.

This contract provides for on-going software updates, and ensures expeditious access to software and maintenance support for the systems throughout SDIA.

**Fiscal Impact:**

Adequate funding for the first year of this RMS & AODB Services Agreement is included in the SDIA Common Use System Capital Improvement Program Project Number 104256 as part of the FY19-23 Capital Program Budget. Source of funds for this project will be Authority cash.

Adequate funding for the operating expenses of this RMS & AODB Services Agreement will be incorporated in Professional Services in the FY 2020 budget. Funding for the subsequent years of the agreement will be included in the department’s future operating budgets.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy
- Customer Strategy
- Employee Strategy
- Financial Strategy
- Operations Strategy

**Environmental Review:**

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (“CEQA”), as amended. 14 Cal. Code Regs. §15378. This Board action is not a “project” subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore; at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses. Policy 5.12 provides a preference of up to five percent (5%) to small businesses in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.



In accordance to Policy 5.12, the recommended firm Amadeus Airport IT American, Inc. did not receive the small business preference.

**Prepared by:**

JEFF RASOR  
DIRECTOR, AIRSIDE & TERMINAL OPERATIONS

RESOLUTION NO. 2019-0016

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH AMADEUS AIRPORT IT AMERICAS, INC. FOR A TERM OF FIVE (5) YEARS, WITH THE OPTION FOR FIVE (5) ONE-YEAR EXTENSIONS TO BE EXERCISED AT THE DISCRETION OF THE PRESIDENT/CEO, IN AN AMOUNT NOT-TO-EXCEED \$975,000 TO PROVIDE, INSTALL, CONFIGURE AND MAINTAIN, INCLUDING TECHNICAL SUPPORT, A RESOURCE MANAGEMENT SYSTEM AND AN AIRPORT OPERATIONAL DATABASE SYSTEM

WHEREAS, on November 15, 2018, the Authority issued a RMS and AODB Services RFP to provide, install, configure, and maintain a resource management system and an airport operational database system at San Diego International Airport ("Airport"); and

WHEREAS, notice of the solicitation was advertised in the San Diego Daily Transcript and on the Authority's Website; and

WHEREAS, the Authority received four (4) proposals on December 19, 2018 from Amadeus IT Airport Americas, Inc., SITA, Inc., Veovo, Inc., XYBase, Inc.; and

WHEREAS, the Authority's Evaluation Panel ("Panel"), which was comprised of representatives from Airside and Terminal Operations, Information & Technology Services, and Airline Resource Manager for Seattle-Tacoma International Airport ("SEA-TAC"), evaluated and scored the proposals; and

WHEREAS, staff has determined Amadeus Airport IT Americas, Inc., to be qualified to perform the installation and maintenance support services for the Authority's Resource Management System and Airport Operational Database for a period of five (5) years with the option for five (5) one-year extensions, in an amount not-to-exceed \$975,000.

NOW, THEREFORE, BE IT RESOLVED that the Board approves and authorizes the President/CEO to execute an agreement with Amadeus Airport IT Americas, Inc. for a term of five (5) years, with the option for five (5) one-year extensions to be exercised at the discretion of the President/CEO, in an amount not-to-exceed \$975,000 to provide, install, configure and maintain, including technical support, a resource management system and an airport operational database system; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolutions; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of February, 2019, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

## **STAFF REPORT**

Meeting Date: **FEBRUARY 7, 2019**

### **Subject:**

#### **Award a Contract for Common Use Systems**

#### **Recommendation:**

Adopt Resolution No. 2019-0017, approving and authorizing the President/CEO to execute an agreement with SITA, Inc., for a term of five (5) years, with the option for five (5) one-year extensions to be exercised at the discretion of the President/CEO, in an amount not-to-exceed \$11,705,500 to provide installation and maintenance support services for the Airport Authority's Common Use Systems.

#### **Background/Justification:**

Common Use Systems are used extensively in the airport industry because they provide airports and airlines more operational flexibility (e.g. relocating airlines when necessary due to flight delays or temporary construction impacts). Common Use Systems enable airlines to use any gate, check-in kiosk, ticket counter and baggage carousel instead of granting airlines proprietary use of these valuable and limited resources.

Common use systems consist of the following: Common Use Passenger Processing System (CUPPS), Common Use Self-Service Kiosks (CUSS), Local Departure Control System (LDCS), Information Display System (IDS), and Voice over Internet Protocol (VoIP) integration. Descriptions of these systems are detailed below.

**Common Use Passenger Processing System (CUPPS):** Provides a range of services, specifications, and standards to enable multiple airlines, service providers, or other users to share physical check-in or gate podium positions (whether simultaneously or consecutively.)

**Common Use Self-Service Kiosks (CUSS):** Shared kiosks offering airport check-in to passengers without the need for airline staff assistance.

**Local Departure Control System (LDCS):** Allows airline operations without proprietary departure control systems to deliver passenger and baggage handling by alleviating the need to manually process passengers and baggage.

**Information Display System (IDS):** Monitors used in airports to display flight, baggage and gate information to passengers.

**Voice over Internet Protocol (VoIP) integration:** Delivers voice services over the network instead of a traditional telephone line. The integration with CUPPS allows the speed dial preferences to follow the agent, regardless of what station they are logged on.

Historically, Common Use Systems have provided SDIA greater utilization of its limited gate and counter resources. SITA, Inc. (SITA) has provided the Flight Information Display System (FIDS) portion of the Common Use System since 2003 and the Common Use Terminal Equipment (CUTE) system since 2008. The Authority fully implemented SITA’s Common Use Systems in T2 as part of the Green Build in 2013.

On November 21, 2018 the Authority issued a Common Use Systems Request For Proposals (RFP) to provide, install, configure and maintain hosted Common Use Systems and provide technical support at SDIA. Notice of the RFP was advertised in the *San Diego Daily Transcript* and on the *Authority’s Website*.

**Business Type Participation – Prospective Firms:** Seventy-five (75) firms viewed the opportunity.

**Submitted Bids:** The Authority received three (3) responsive proposals on December 19, 2018:

1. Amadeus Airport IT Americas, Inc. (Amadeus)
2. SITA Information Networking Computing US (SITA)
3. Embross Holdings (Embross)

A panel consisting of the Vice President of Airside and Terminal Operations, Director of Information and Technology Services, Senior Manager of Information and Technology Services, Manager of Airside and Terminal Operations, Manager of Finance and Risk Management, Airport Design and Construction Program Manager, Systems Support Analyst II and Program Manager of Common Use for a partner airline, evaluated and scored the proposals as follows:

Firms	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Panelist 5	Panelist 6	Panelist 7	Panelist 8	Total	Rank
Amadeus	2	2	2	2	2	1	1	1	13	2
Embross	3	3	3	3	3	1	1	1	18	3
SITA	1	1	1	1	1	1	1	1	8	1

Combined Scores	SB Preference	Cost / Fees	Sustainability	Org Structure, Team Capabilities & Subcontractors	Prior Experience	Key Personnel	Total
Amadeus	0	750	400	700	1110	875	3835
Embross	0	675	350	600	870	850	3345
SITA	0	600	330	880	1350	1050	4210

Staff recommends that the Board approve an agreement with SITA Inc., for Common Use Systems installation and maintenance support services for a period of five years with the option for five one-year extensions, in an amount not-to-exceed \$11,705,500. The five year contract period maximizes the Authority's capital investment as the Common Use hardware is warranted for five years.

### **Fiscal Impact:**

Adequate funding for the capital costs associated with this Common Use Systems Agreement is included in the Capital Improvement Program Project Number 104237A.

Adequate funding for the operating expenses of this Common Use Systems Agreement is included in the FY2019 and FY2020 Operating Budget within the 'Repairs Office Equipment and Systems - Maintenance Agreements' line item. Funding for the subsequent years of the agreement will be included in the department's future operating budgets.

### **Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

### **Environmental Review:**

A. CEQA: This Board action is for a project that is consistent with a Categorical Exemption under CEQA Sections 15301 – Existing Facilities – Class 1, which consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond the existing use; 15302 – Replacement or Reconstruction – Class 2, which consists of replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code § 30106.

### **Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides opportunities for sub-contractor participation; therefore; at the option of the Authority, Policy 5.14 was applied. Policy 5.14 establishes separate goals for the participation of: (1) small businesses; (2) local businesses; and, (3) service disabled veteran owned small businesses (SDVOSB). The local business participation goal can only be applied when the overall local business participation of all Authority contracts at the time of solicitation is less than 60%. The maximum preference applied under Policy 5.14 is seven percent (7%): three percent (3%) for small business participation; two percent (2%) for local business participation; and, two percent (2%) for SDVOSB participation. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid. When bid price is not the primary selection criteria, the preference is only applied to determine which proposers are interviewed for final consideration. Per Policy 5.14, the preference is not applied in the final selection.

In accordance with Policy 5.14, SITA Inc., did not meet the SBE goal of 23% with 0% certified small business participation for a 0% certified small business preference and did not meet the SDVOSB goal of 3% for a 0% SDVOSB participation preference. At the time of the solicitation it was determined that the Authority's overall local business participation exceeded 60%, therefore no preference was applied for local business participation.

**Prepared by:**

JESSICA BISHOP  
DIRECTOR, INFORMATION & TECHNOLOGY SERVICES

RESOLUTION NO. 2019-0017

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH SITA, INC., FOR A TERM OF FIVE (5) YEARS, WITH THE OPTION FOR FIVE (5) ONE-YEAR EXTENSIONS TO BE EXERCISED AT THE DISCRETION OF THE PRESIDENT/CEO, IN AN AMOUNT NOT-TO-EXCEED \$11,705,500 TO PROVIDE INSTALLATION AND MAINTENANCE SUPPORT SERVICES FOR THE AIRPORT AUTHORITY'S COMMON USE SYSTEMS

WHEREAS, Common Use Systems consist of the following: Common Use Passenger Processing System (CUPPS), Common Use Self-Service Kiosks (CUSS), Local Departure Control System (LDCS), Information Display System (IDS), and Voice over Internet Protocol (VoIP) integration; and

WHEREAS, on November 21, 2018 the Authority issued a Common Use Systems Request For Proposals (RFP) to provide, install, configure and maintain hosted Common Use Systems and provide technical support at SDIA; and

WHEREAS, notice of the RFP was advertised in the *San Diego Daily Transcript* and on the *Authority's Website*; and

WHEREAS, the Authority received three (3) responsive proposals on December 19, 2018 from Amadeus Airport IT Americas, Inc., SITA Information Networking Computing US and Embross Holdings; and

WHEREAS, a panel consisting of the Vice President of Airside and Terminal Operations, Director of Information and Technology Services, Senior Manager of Information and Technology Services, Manager of Airside and Terminal Operations, Manager of Finance and Risk Management, Airport Design and Construction Program Manager, Systems Support Analyst II and Program Manager of Common Use for a partner airline, evaluated and scored the proposals; and

WHEREAS, staff has determined SITA Inc., to be qualified to perform the installation and maintenance support services for the Authority's Common Use Systems for a period of five years with the option for five one-year extensions, in an amount not-to-exceed \$11,705,500.



NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute an agreement with SITA, Inc., for a term of five (5) years, with the option for five (5) one-year extensions to be exercised at the discretion of the President/CEO, in an amount not-to-exceed \$11,705,500 to provide installation and maintenance support services for the Common Use Systems at San Diego International Airport; and

BE IT FURTHER RESOLVED that the Authority's President/CEO or designee hereby is authorized to execute and deliver such contract to SITA Inc.; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolutions ; and

BE IT FURTHER RESOLVED by the Board that it FINDS that this Board action is consistent with a Categorical Exemption under CEQA Sections 15301 – Existing Facilities – Class 1; 15302 – Replacement or Reconstruction – Class 2; and it is not a “project as defined by the California Coastal Act. Cal. Pub. Res. Code § 30106.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of February, 2019, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

## **STAFF REPORT**

Meeting Date: **FEBRUARY 7, 2019**

### **Subject:**

**Approve and Authorize the President/CEO to Execute a Special Waste Disposal Facility Agreement with Republic Services, Incorporated.**

### **Recommendation:**

Adopt Resolution No. 2019-0018, approving and authorizing the President/CEO to execute a Special Waste Disposal Facility Agreement with Republic Services, Incorporated for a term of three (3) years, with the option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$5,500,000.

### **Background/Justification:**

The Authority is required by statutes and regulations to properly dispose of solid waste, including soil, debris, and other waste contaminated at levels considered non-hazardous (referred to as “special waste”). Given the severity of the penalties and fines potentially resulting from lack of adequate management, staff recommends that services be obtained for disposal of special waste at a properly permitted facility.

Authority development of the Airport Support Facilities (ASF) project and potential future development of the Airport Development Plan (ADP) are underway or planned on the former General Dynamics property, the former Teledyne Ryan property, the former aviation fuel farm, the former rental car agency leaseholds, and the former Naval Training Center (NTC) Landfill site. Soils excavated during development of these sites may be contaminated given the historic industrial uses of these properties. The Planning & Environmental Affairs Department has compiled information regarding the historic uses of these properties, which indicates that soils at these locations could be characterized as special waste and suitable for disposal at a properly permitted Class III Municipal Solid Waste Landfill in San Diego County.

For the period between October 2013 and October of 2018, the Authority had an agreement with Republic Services, Incorporated to dispose of special waste at their Otay Class III Municipal Solid Waste Landfill. This recently-expired agreement, which allowed the use of a special waste disposal facility at a discounted cost and had a not-to-exceed value of \$4,000,000, enabled the Authority, in part, to expeditiously complete the Terminal 2 Parking Plaza and the Federal Inspection Services (FIS) Facility. Given the locations and extent of the ASF and potential ADP projects over the next 3 to 5 years, staff is recommending that a new special waste disposal agreement have a total not-to-exceed amount of \$5,500,000.

On November 19, 2018, the Authority published a Request for Proposals (RFP) to provide access to a special waste disposal facility. The RFP required that the facility: a) hold a valid Solid Waste Facility Permit for a solid waste landfill or landfill disposal site issued by the Solid Waste Local Enforcement Agency having jurisdiction with Cal Recycles concurrence; and b) have the ability to operate under valid waste discharge requirements issued by the Regional Water Quality Control Board having jurisdiction for the site.

On December 19, 2018, the Authority received one proposal from Republic Services, Incorporated.

The evaluation criteria used to evaluate the firm was a weighted criteria of five factors: the facility meets the minimum qualifications; key personnel; proposed fees/cost to the Authority; sustainability; and small business preference under Authority Policy 5.12. The Authority's Evaluation Panel ("Panel"), which was comprised of two representatives from Planning & Environmental Affairs and one from Facilities Management, conducted a thorough review of the proposal. Republic Services, Incorporated was invited to interview on January 3, 2019, after which the firm was ranked as follows

<b>Rankings</b>	Panelist 1	Panelist 2	Panelist 3	Total	Rank
Republic Services Incorporated	1	1	1	3	1

<b>Combined Scores</b>	Facility	Key Personnel	Fees/ Costs	Sustainability	SB Preference	Total
Republic Services Incorporated	1260	700	600	290	0	2850

#### 1. Republic Services Incorporated

The top firm selected by the panel was Republic Services, Incorporated. A brief background of the selected vendor is provided:

##### Republic Services, Incorporated

Republic Services, Incorporated is an industry leader in solid waste management, owning and operating more than 300 active and closed landfills nationwide. Locally, they own and operate the Otay Landfill in Chula Vista and the Sycamore Landfill in San Diego. Republic Services, Incorporated has the ability to accept and manage a variety of special waste material types. The company prides itself on operating their facilities in a responsible and sustainable manner.

**Fiscal Impact:**

Adequate funding for special waste disposal is included in the Board-approved FY 2019 - FY 2023 Capital Program Budget. Source of funding will depend on the project(s) utilizing the services and include, but are not limited to, Airport Revenue Bonds, Commercial Paper, Passenger Facility Charges, Customer Facility Charges; Airport Cash, Special Facility Bonds, and Federal Entitlement and Discretionary Grants.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy   
 Customer Strategy   
 Employee Strategy   
 Financial Strategy   
 Operations Strategy

**Environmental Review:**

A. CEQA: Based upon an Initial Study prepared in January 2018 evaluating the potential environmental impacts of the proposed project, a Notice of Exemption was prepared that determined the project is a categorical exemption under CEQA Sections 15301 – Existing Facilities – Class 1; 15302 – Replacement or Reconstruction – Class 2 and 15304 Minor Alternations to Land – Class 4. The Notice of Exemption was filed with the County of San Diego Clerk on January 22, 2018.

B. California Coastal Act Review: The proposed project was included and evaluated as part of the San Diego International Airport Master Plan adopted May 1, 2008 and Coastal Development Permit 6-09-015 by the California Coastal Commission dated September 1, 2009.

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore; at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses. Policy 5.12 provides a preference of up to five percent (5%) to small businesses in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance to Policy 5.12, the recommended firm Republic Services, Inc. did not receive the small business preference.

**Prepared by:**

BRENDAN REED  
DIRECTOR, PLANNING & ENVIRONMENTAL AFFAIRS

RESOLUTION NO. 2019-0018

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE A SPECIAL WASTE DISPOSAL FACILITY AGREEMENT WITH REPUBLIC SERVICES, INCORPORATED FOR A TERM OF THREE (3) YEARS, WITH THE OPTION FOR TWO (2) ONE-YEAR EXTENSIONS EXERCISABLE AT THE SOLE DISCRETION OF THE PRESIDENT/CEO, IN AN AMOUNT NOT-TO-EXCEED \$5,500,000.

WHEREAS, the Authority is required by statutes and regulations to properly dispose of solid waste, including soil, debris, and other waste contaminated at levels considered non-hazardous (referred to as “special waste”); and

WHEREAS, given the severity of the penalties and fines potentially resulting from a lack of adequate management of special waste, the Authority seeks the use of a properly permitted facility for the disposal of special waste; and

WHEREAS, the development of the Airport Support Facilities (ASF) and the potential future development of the Airport Development Plan (ADP) are on sites, which may be contaminated given the historic industrial uses of these properties and the soils at these locations could be characterized as special waste suitable for disposal at a properly permitted Class III Municipal Solid Waste Landfill in San Diego County; and

WHEREAS, given the amount of development expected over the next 3 to 5 years associated with the ASF Project and potentially with the ADP, staff recommends that the not-to-exceed amount of this new special waste disposal facility agreement be \$5,500,000; and

WHEREAS, on November 19, 2018, the Authority published a Request for Proposals to provide access to a special waste disposal facility and received one proposal from Republic Services, Incorporated; and

WHEREAS, on January 3, 2019, at the conclusion of the evaluation process, the Authority’s Evaluation Panel ranked Republic Services, Incorporated first.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute a Special Waste Disposal Facility Agreement with Republic Services, Incorporated for a term of three (3) years, with the option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$5,500,000; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

BE IT FURTHER RESOLVED that an Initial Study and Notice of Exemption was prepared in January 2018 and the Board hereby finds and determines that the project is a categorical exemption under CEQA Sections 15301 – Existing Facilities – Class 1; 15302 – Replacement or Reconstruction – Class 2 and 15304 Minor Alternations to Land – Class 4; and was evaluated as part of the San Diego International Airport Master Plan adopted May 1, 2008 and CDP 6-09-015 by the California Coastal Commission dated September 1, 2009.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7<sup>th</sup> day of February, 2019, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

## **STAFF REPORT**

Meeting Date: **FEBRUARY 7, 2019**

### **Subject:**

**Approve Amendment No. 6 to the Amended and Restated San Diego County Regional Airport Authority Retirement Plan and Trust of 2013**

### **Recommendation:**

The Executive Personnel and Compensation Committee recommends that the Board Adopt Resolution No. 2019-0019, approving Amendment No. 6 to the Amended and Restated SDCRAA Retirement Plan and Trust of 2013.

### **Background/Justification:**

For the benefit of the employees of the Authority and their beneficiaries, on January 1, 2003, the Board of the San Diego County Regional Airport Authority ("Authority") adopted the San Diego City Employees' Retirement System Retirement Plan ("Plan") for Airport Authority Employees, said Plan having been previously amended or restated in 2004, [Resolution 2004-0039], in 2007 [Resolution 2007-0082], in 2008 [Resolution 2008-0078], in 2012 [Resolution 2012-0069], in 2013 [Resolution 2013-0072R], in 2014 [Resolution 2014-0095], in 2015 [Resolution 2015-0090], 2016 [Resolution No. 2016-0024], and in 2017 [Resolutions 2017-0072 and 2017-0073].

The Plan is a qualified governmental pension plan under § 401(a) and § 414(d) of the Internal Revenue Code of 1986, as amended. The Plan is administered by the San Diego City Employees' Retirement System ("SDCERS") pursuant to the terms of the San Diego City Employees' Retirement System Participation and Administration Agreement ("P & A Agreement") approved by the Board in 2007 [Resolution 2007-0054].

SDCERS administers the Plan under a group trust as set forth in the Declaration of Trust approved by the Board in 2007 [Resolution 2007-0054] pursuant to IRS Code § 401(a)(24) and in accordance with IRS Revenue Ruling 81-100, as revised by Revenue Ruling 2004-67. Pursuant to the P & A Agreement, San Diego Municipal Code §24.1806 and the provisions of the group trust, the Plan is treated as a separate retirement plan with a separate trust, separate from the plans of the City of San Diego and the San Diego Unified Port District. However, the assets of the three plans are commingled for investment purposes only.



**2014 - Amendment No. 1 to Plan (§§ 0800-0803).** In 2014 at the request of SDCERS, the Authority amended § 0800 and added §§ 0801 - § 0803 to the Plan to resolve questions raised by the Internal Revenue Service (“IRS”) regarding how employee contributions are “offset” and “picked-up” by the Authority.

**2015 – Amendment No. 2 to Plan.** In 2015, the Plan was amended to correct an inadvertent error made when the plan documents were amended in 2004 relating to the definition used to calculate Final Compensation.

**2016 - Amendment No. 3 to Plan.** In 2015, SDCERS recommended that § 0802 be amended to address the concerns of the internal auditor. The amendment reflects the current and past practice of SDCERS regarding offsets and pick-ups and clarifies in the Plan that all three contributions are subject to the Plan’s offset provisions and the pickup provisions provided for in IRS Code § 414(h)(2) and Plan § 0204.

**2017 - Amendment No. 4 to the Plan.** In 2017, SDCERS recommended that Section 0103 of the Plan be amended to prevent any ambiguity in regard to SDCERS Board Rule 3.30 and Section 0400(f) of the Plan which together govern plan participation and prevent over-lapping service credit when a full-time employee works for more than one agency with an SDCERS-administered retirement plan at the same time.

**2017 - Amendment No. 5 to the Plan.** In 2017, the Plan was amended to correct an inadvertent error made when the plan documents were amended in 2013 relating to a cross-references in subsection (e) and (h) of Section 0300 of the Plan which provides the eligibility for and calculation of a service retirement benefit.

**Proposed Plan Amendment No. 6:** The Amendment addresses an audit finding from the SDCERS Plan Sponsor Contribution & Reporting Audit and two recommendations from the Airport Authority’s Chief Auditor. The Amendment was reviewed by the Executive Compensation & Personnel Committee and forwarded to the Board with a recommendation to approve upon review and discussion of alternatives to calculating Base Compensation using an employee’s standard hours (i.e. 80 hours).

SDCERS Internal Audit conducts a Plan Sponsor Contribution & Reporting Audit every three years. The Audit for the period July 1, 2016 through June 30, 2017 found that the Plan is silent on how to report Base Compensation when a full-time employee works less than a standard eighty (80) hours or has a portion of the standard hours as overtime. The proposed amendment adds clarifying language to Section 0203 to give direction to SDCERS to calculate Base Compensation using an employee’s standard hours per pay period (e.g., 80 hours) when the employee’s pay for that period is sufficient to make the required Employee Contribution. The amendment further directs SDCERS to credit zero (0) hours of Service Credit when the employee’s pay for that period is not sufficient to make the required Employee Contribution. In an instance where an employee does not have sufficient pay to make the required Employee Contribution, the employee may request a Purchase of Service Credit from SDCERS, as allowable, under Section 1100 of the Plan.

The proposed Amendment also clarifies the interest rate to be credited to Inactive Non-vested Member accounts. In order to be eligible for a retirement benefit, as defined in Section 0300 of the Plan, a Member must reach a certain age and have a certain number of years of Service Credit. Terminated Members who do not establish reciprocity and are ineligible for a retirement benefit due to lack of sufficient Service Credit are known as Inactive Non-Vested Members. Currently SDCERS credits Inactive Non-Vested Member accounts at the discount interest rate assumed for investments annually. Crediting these Inactive Non-Vested Member accounts at the discount rate, which is currently set at 6.75%, risk free is contrary to the Plan's purpose and exposes the Authority to risks when the current and future investment returns do not meet or exceed the interest rate credited to Inactive Non-Vested Member accounts. The proposed amendment would revise Section 0901 to provide direction to SDCERS to credit interest to all Inactive Non-Vested Member accounts at the same rate that is used to credit interest to Deferred Retirement Option Plan (DROP) Member accounts. This rate is established by the Plan administrator and is currently a blend of 75% of the five-year U.S. Treasury rate and 25% of the five-year High Quality Market (HQC) bond rate. Further, this change for crediting of Inactive Non-Vested Member accounts would now align with direction given by the Authority Board in Resolution No. 2008-0144R with regard to setting the DROP interest rate.

Finally, Section 1100 of the Plan currently allows Members that were previously employed with the City of San Diego ("City") or the San Diego Unified Port District ("Port") to purchase Authority Service Credit for time served with the City or Port when they were not making contributions to SDCERS. In effect, an individual could be hired by the Authority, purchase service credit for prior time worked at the City or Port, and then immediately service retire with as little as a few weeks of employment with the Authority. It is unlikely this type of situation was ever anticipated or intended by the Authority. The proposed amendment clarifies Section 1100 to only allow a Purchase Service Credit in those instances which are outlined in Subsections (b) through (e) for any employee hired after February 7, 2019. The amendment would have no impact on any other allowable Purchase of Service Credit provisions as defined in Sections 1101 through 1106.

### **Fiscal Impact:**

The proposed amendments may have a small favorable financial impact to long-term Authority pension costs.

### **Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy  
  Customer Strategy  
  Employee Strategy  
  Financial Strategy  
  Operations Strategy

**Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
  
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

Not applicable.

**Prepared by:**

KURT GERING  
DIRECTOR, TALENT, CULTURE & CAPABILITY

RESOLUTION NO. 2019-0019

A RESOLUTION OF THE BOARD OF THE  
SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY, APPROVING AMENDMENT NO. 6 TO  
THE AMENDED AND RESTATED SAN DIEGO  
COUNTY REGIONAL AIRPORT AUTHORITY PLAN  
AND TRUST OF 2013

WHEREAS, in 2003, for the benefit of the employees of the Authority and their beneficiaries, the Board of the San Diego County Regional Airport Authority (“Authority”) adopted the San Diego City Employees’ Retirement System Retirement Plan for Airport Authority Employees; and

WHEREAS, the original 2003 retirement plan has been subsequently amended and/or restated by Board actions in 2004, 2008, 2012, 2013, 2014, 2015, 2016, and 2017 resulting in the current Amended and Restated San Diego County Regional Airport Authority Retirement Plan and Trust of 2013 (“Plan”); and

WHEREAS, the Plan is a qualified governmental pension plan under §401(a) and §414(d) of the Internal Revenue Code of 1986, as amended, and is administered by the San Diego City Employees’ Retirement System (“SDCERS”) pursuant to the terms of the San Diego City Employees’ Retirement System Participation and Administration Agreement (“P&A Agreement”) approved by the Board in 2008; and

WHEREAS, SDCERS administers the Plan under a Group Trust (as set forth in the 2007 Declaration of Trust pursuant to IRS Code §401(a)(24) and in accordance with Revenue Ruling 81-100, as revised by Revenue Ruling 2004-67; and

WHEREAS, SDCERS pursuant to the P&A Agreement, San Diego Municipal Code §24.1806 and provisions of the Group Trust, the Authority Plan is treated as a separate retirement plan with a separate trust from those of the City of San Diego or San Diego Unified Port District, however the assets of the three plans are commingled for investment purposes only; and

WHEREAS, in October, 2018 the SDCERS’ internal auditor found that the Plan is silent on how to report Base Compensation when a full time employee works less than a standard eighty hours or has a portion of the standard hours as overtime; and

WHEREAS, the proposed amendment clarifies that Base Compensation shall be calculated using an employee's standard hours per pay period when the employee's pay for that period is sufficient to make the required Employee Contribution; and

WHEREAS, the interest rate on Inactive Non-vested Member accounts is currently calculated at the discount rate which is contrary to the Plan's purpose and exposes the Authority to risks when current and future investment returns do not meet or exceed the interest rate credited to Inactive Non-vested Member accounts; and

WHEREAS, the proposed amendment provides direction to SDCERS to credit interest to all non-vested inactive accounts by using the methodology used to credit interest to Deferred Retirement Option Plan (DROP) Member accounts; and

WHEREAS, in 2006, the Board limited the ability to purchase Service Credits for employees hired after a certain date however section 1100 of the Plan still allows individuals that were previously employed by the City of San Diego ("City"), the San Diego Unified Port District ("Port") and the Authority to purchase service credits for time served with the City, Port or the Authority when they were not contributing to the Plan; and

WHEREAS, the proposed amendment clarifies that individuals are only allowed to purchase Service Credits in certain instances outlined in the Plan.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and adopts Amendment No. 6 ("Exhibit A") to incorporate the required changes; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the President/CEO to execute Amendment No. 6 and to take any further related actions deemed necessary; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7<sup>TH</sup> day of February, 2019, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

**DRAFT FOR DISCUSSION PURPOSES****AMENDMENT NO. 6  
TO THE AMENDED AND RESTATED  
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
RETIREMENT PLAN AND TRUST OF 2013****RECITALS**

WHEREAS, the San Diego County Regional Airport Authority ("Authority") adopted the San Diego City Employees' Retirement System Retirement Plan for Airport Authority Employees effective January 1, 2003, which was amended by (1) the San Diego City Employees' Retirement System Retirement Plan for Airport Authority Employees on May 3, 2004, (2) the Amended and Restated San Diego County Regional Airport Authority Retirement Plan and Trust of 2008, (3) the Amended and Restated San Diego County Regional Airport Authority Retirement Plan and Trust of 2013 on January 1, 2013, (4) Amendment No. 1 to the Amended and Restated San Diego County Regional Airport Authority Retirement Plan and Trust of 2013, (5) Amendment No. 2 to the Amended and Restated San Diego County Regional Airport Authority Retirement Plan and Trust of 2013, (6) Amendment No. 3 to the Amended and Restated San Diego County Regional Airport Authority Retirement Plan and Trust of 2013, (7) Amendment No. 4 to the Amended and Restated San Diego County Regional Airport Authority Retirement Plan and Trust of 2013, and (8) Amendment No. 5 to the Amended and Restated San Diego County Regional Airport Authority Retirement Plan and Trust of 2013 (hereinafter, the "Plan") for the benefit of its employees and their beneficiaries, and

WHEREAS, the Authority was established by the California Public Utilities Code §§ 170000 *et seq.* and was separated from the San Diego Unified Port District ("Port District") effective January 1, 2003; and

WHEREAS, the Plan is created pursuant to Section 149 of the Charter of the City of San Diego and Chapter 2, Article 4, Division 18 in the San Diego Municipal Code; and

WHEREAS, the Plan is intended to and operates to satisfy the qualification requirements of the Internal Revenue Code § 401(a) and is established and maintained as a qualified governmental pension plan in accordance with Internal Revenue Code § 414(d). *See* §§ 1000(a) and (d) of the Plan; and

WHEREAS, the San Diego City Employees' Retirement System ("SDCERS") administers the Plan pursuant to the terms of the San Diego City Employees' Retirement System Participation and Administration Agreement ("P & A Agreement"), approved by the Authority's Board in 2008; and

WHEREAS, SDCERS administers the Plan under a group trust (as set forth in the Declaration of Trust approved by the Board May 3, 2007, and made effective July 1, 2007) pursuant to IRS Code § 401(a)(24) and in accordance with IRS Revenue Ruling 81-100, as revised by Revenue Ruling 2004-67; and

**DRAFT FOR DISCUSSION PURPOSES**

WHEREAS, pursuant to the P & A Agreement, San Diego Municipal Code § 24.1806 and the provisions of the Group Trust, the Plan is treated as a separate retirement plan with a separate trust, separate from the plans of the City of San Diego and the San Diego Unified Port District, however the assets of the three plans are commingled for investment purposes; and

WHEREAS, in October, 2018 the SDCERS' internal auditor found that the Plan is silent on how to report Base Compensation when a full time employee works less than their standard hours or has a portion of the standard hours as overtime; and

WHEREAS, the proposed amendment clarifies that Base Compensation shall be calculated using the employee's standard hours per pay period when the employee's pay for that period is sufficient to make the required Employee Contribution; and

WHEREAS, the interest rate on non-vested inactive Member accounts is currently calculated at the discount rate which is contrary to the Plan's purpose and exposes the Authority to risks when current and future investment returns do not meet or exceed the interest rate credited to non-vested inactive Member accounts; and

WHEREAS, the proposed amendment provides direction to SDCERS to credit interest to all non-vested inactive accounts by using the interest rate provided to Deferred Retirement Option Plan (DROP) Member accounts; and

WHEREAS, in 2006, the Board limited the ability to purchase Service Credits for employees hired after a certain date however section 1100 of the Plan still allows individuals that were previously employed by the City of San Diego ("City"), the San Diego Unified Port District ("Port") and the Authority to purchase service credits for time served with the City, Port or the Authority when they were not contributing to the Plan; and

WHEREAS, the proposed amendment clarifies that individuals are only allowed to purchase Service Credits in certain instances outlined in the Plan; and

WHEREAS, the Plan is amended as follows:

**AMENDMENT**

**NOW, THEREFORE**, effective as stated herein, Authority amends the Plan as follows:



**DRAFT FOR DISCUSSION PURPOSES**

1. Section §0102 is amended to include the following definition:  
“Inactive Non-Vested Member” means a Member who terminated Airport Authority employment, left their employee contributions on account with SDCERS, and does not have sufficient service credit ~~earned or purchased from the Airport Authority under the Plan~~ to retire from SDCERS.”

2. Section §0203 is amended to read as follows:

“Employee Contributions are deducted by the Airport Authority and transferred to the Administrator on a bi-weekly basis for crediting to each Member’s account in this Plan. Base Compensation shall be calculated using the Member’s standard hour pay period (e.g., 80 hours) when an employee’s pay for that period is sufficient to make the required Employee Contribution. When a Member’s pay for the pay period is not sufficient to make the required Employee Contribution, the Member shall receive zero (0) Service Credits for that pay period and make zero (0) employee contributions. In instances where the Member does not have sufficient pay during the pay period to make the Employee Contribution, a Member may request a Purchase of Service Credit pursuant to section 1100 of the Plan.”

3. Section §0901 is amended to read as follows:

“The Administrator credits interest to the accounts for Employee Contributions and Employer Contributions at a rate determined by the Administrator, compounded each June 30<sup>th</sup>. Notwithstanding the foregoing, for Inactive Non-vested Member’s Accumulated Contributions that have not been forfeited pursuant to §0902 or §0903, the Administrator shall credit interest at the rate used for active Deferred Retirement Option Plan (DROP) Member accounts, compounded each June 30<sup>th</sup>.”

4. Section §1100(a) is amended to read as follows:

“(a) Deleted.”

.”

IN WITNESS WHEREOF, the Authority has caused this Amendment No. 6 to be executed as of this \_\_\_\_ day of February 2019, to be effective as of February \_\_\_\_, 2019.

Approved as to Form:	<b>SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY</b>
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**DRAFT FOR DISCUSSION PURPOSES**

<p>By: _____ General Counsel</p> <p>Date: _____</p>	<p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p> <p>Trustee: _____</p>
<p>Approved as to Form:</p> <p>By: _____ General Counsel</p> <p>Date: _____</p>	<p><b>BOARD OF ADMINISTRATION FOR THE SAN DIEGO CITY EMPLOYEES RETIREMENT SYSTEM</b></p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>

**ITEM 13**



**Amended & Restated  
SDCRAA Retirement  
Plan & Trust of 2013**

Proposed Amendments 6

January 24, 2019



# Agenda

- Background
- Inactive Non-Vested Member Accounts
- Purchase of Service Credits
- Reporting of Hours & Service Credit
- Recommended Action

# Plan History

For the benefit of the employees of the Authority and their beneficiaries, the Authority Board adopted a Retirement Plan. SDCERS administers the Plan under a group trust but the Plan is separate from the plans of the City of San Diego and the San Diego Unified Port District except that the assets of the three plans are commingled for investment purposes only.

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1<sup>st</sup>

Resolve IRS questions regarding how employee contributions are “offset” or “picked-up.”

2<sup>nd</sup>

Correct an administrative error related to the definition used to calculate Final Compensation.

3<sup>rd</sup>

Clarify treatment of offsets and pick-ups under the provisions provided by the IRS and the Plan.

4<sup>th</sup>

Clarify rules governing participation when a full-time employee works for more than one SDCERS administered plan at the same time.

5<sup>th</sup>

Correct an administrative error related to the eligibility and calculation of a service retirement benefit.



## Plan Sponsor Audit

With three plans administered by SDCERS, an audit of the plan sponsor is completed in rotation once every three years. The audit tests member files at random.

Every two weeks the Authority sends SDCERS a transmittal file that contains over 5,500 pieces of information on approximately 400 Members. The information includes:

- Member name
- Pensionable salary
- Member contributions
- Class of employee
- Member date of birth.

The transmittal file is used by SDCERS to update each Member's data contained within SDCERS' pension administration system, IRIS. Member data is used by SDCERS to determine items such as service retirement eligibility, monthly base salary for benefits, benefit formula, and death benefits. Collectively, the underlying Member data is referred to as census data.

The objective of the audit is to evaluate the accuracy and completeness of the census data submitted and to verify the accuracy and adequacy of that information.

## Findings

1. **The Airport Plan is silent on how to report Base Compensation when a Full-Time employee works less than his/her standard hours or has a portion of his/her standard hours as overtime.**
2. The SDCERS Board has not reviewed the APA PEPPRA forms of compensation to ensure the Airport has not included items prohibited by PEPPRA. [\[Resolved by SDCERS Board review and confirmation\]](#)
3. The Airport is making contributions to PEPPRA Members' defined contribution accounts that exceed the limits in Government Code Section §7522.10(g). [\[Resolved by Authority Board Resolution 2018-0129\]](#)
4. The Airport incorrectly reported a PEPPRA Member as a General Member. [\[Resolved through Authority software program update controls\]](#)

# Proposed Amendment 6

- Requested in response to:
  - Recommendations made by the Authority's Chief Auditor to reduce potential liabilities
  - Plan Sponsor Audit Findings

# Inactive Non-Vested Member Accounts

- Terminated Members who do not establish reciprocity and are ineligible for a retirement benefit due to lack of sufficient Service Credit are known as Inactive Non-vested Members.
- Revise Section 0901 to provide direction to SDCERS to credit interest to all Inactive Non-vested Member accounts by using a similar methodology to that used to credit interest to Deferred Retirement Option Plan (DROP) Member accounts.
  - Established by the Plan Administrator and is currently a blend of 75% of the five-year U.S. Treasury rate and 25% of the five-year High Quality Market (HQC) bond rate.



# Inactive Non-Vested Member Accounts

The proposed Amendment reduces potential future liabilities and is consistent with the Plan's intent to provide Vested Members retirement benefits.



## Avoids Potential Liabilities

Currently SDCERS credits Non-Vested Member accounts at the discount rate assumed by the SDCERS Board for plan investments. As of June 30, 2018 this was 6.75%. Crediting these Non-Vested Member accounts at the discount rate exposes the Authority to risks when the investment returns do not meet or exceed the interest rate credited.



## Consistent with Plan Purpose

The purpose of the Plan is to “recognize an obligation to Airport Authority employees for their long service in public employment by providing them with retirement, disability and death benefits as additional elements of compensation.” The purpose was never envisioned as an investment vehicle for those who did not vest.

# Purchase of Service Credit

- Section 1100 of the Plan currently allows Members that were previously employed with the City of San Diego (“City”) or the San Diego Unified Port District (“Port”) to purchase Authority Service Credit for time served with the City or Port when they were not making contributions to SDCERS.
- Clarifies Section 1100 to only allow a Purchase Service Credit (PSC) in those instances which are outlined in the Plan subsections for all employees hired after February 7, 2019.
- The amendment would have no impact on any other allowable PSC provisions as defined in Sections 1101 through 1106.

# Purchase of Service Credit

The proposed Amendment eliminates an unintended PSC scenario that results from actions by other entities including, but not limited to, the introduction of defined contribution retirement plans introduced by the City of San Diego and new defined benefit plans introduced by the Port Authority.



## Consistent with Plan Intent

The PSC article outlines reasons why a Member may be able to purchase allowable service credit at a later date. These include approved leaves such as the Family Medical Leave Act (FMLA), the Uniformed Services Employment & Re-employment Rights Act (USERRA), and long term disability. It was not the intent of the Plan to allow a new employee to purchase enough service credit to vest in the Authority Plan without every having provided service to the Authority.



## Maintains Benefit for Current Members

The proposed change will only apply to new Members hired after February 7, 2019. Two current members have benefited from this provision. The Plan update will prevent the potential for future abuse of the option.

# Option 1: All or Nothing

- Resolve Audit Finding #1 by adding clarifying language to Section 0203 of the Plan:
  - Direct SDCERS to calculate Base Compensation using an employee's standard hours per pay period (e.g. 80 hours) when the employee's pay for that period is sufficient to make the required Employee Contribution;
  - Direct SDCERS to grant zero (0) hours of Service Credit when the employee's pay for that period is not sufficient to make the required Employee Contribution; and
  - In an instance where an employee does not have sufficient pay to make the required Employee Contribution, the employee may request a Purchase of Service Credit from SDCERS, as allowable, under Section 1100 of the Plan.

## Option 2: Prorating

- Resolve Audit Finding #1 by adding clarifying language to Section 0203 of the Plan:
  - Direct SDCERS to calculate Base Compensation using reported hours per pay period and deduct the required Employee Contribution for those hours.
  - In an instance where an employee has unpaid leave due to a regulated leave, the employee may request a Purchase of Service Credit from SDCERS, as allowable, under Section 1100 of the Plan.

# Service Credit & Base Compensation

Staff recommends Option #1 as it offers optimal benefit to both the Authority and the employee.

## Ease of Understanding

- In a typical two-week payroll period, an employee is expected to work 80 or more hours and may earn a maximum of 80 hours of Service Credit.
- Using an employee's standard hours and paying the full employee contribution on 80 hours results in a consistent payroll deduction from the employee's pay check.
- This is the most common methodology used by CA pension systems.

# Service Credit & Base Compensation

Staff recommends Option #1 as it offers benefits to both the Authority and the employee.

## Ease of Administration

Reporting the actual hours worked, paid time off, overtime, and excess time off results in additional processing and expense and requires significant software reprogramming for overtime and leave reporting.

Option 1: All or Nothing			
05/2014 - 08/2018	Hours	% of Total	Contributions
<b>Reported</b>	3,283,607	99.03%	\$12,821,598
<b>Regulated Leave</b>	25,662	0.77%	\$120,203
<b>Unregulated Leave*</b>	6,571	0.20%	<b>\$25,657</b>
<b>TOTAL</b>	<b>3,315,840</b>	<b>100.00%</b>	

\* Estimated based on initial reconciliation of payroll records.

Option 2: Proration			
	Hours**	Rate	Expense*
<b>SDCRAA</b>	388	\$64.00	\$24,832
<b>SDCERS</b>	290	\$64.00	\$18,560
<b>TOTAL</b>	<b>678</b>		<b>\$43,392</b>

- Does not include initial expense to reprogram software for required reporting.
- Does not account for increased productivity gained from hours allocated to different activities.

# Service Credit & Base Compensation

Staff recommends Option #1 as it offers optimal benefit to both the Authority and the employee.

## Avoidance of Future Burden

- The Authority pays the full employer contribution for the employee's 80 hours for that payroll period regardless of the hours worked.
- Not charging the full employee contribution for the 80 hours results in the employee having to file for a Purchase of Service Credit in the future and pay interest accrued on that unfunded portion.



# Recommended Action

- It is recommended that the Board Adopt the Resolution approving Amendment No. 6 to the Amended and Restated SDCRAA Retirement Plan and Trust of 2013.

## **STAFF REPORT**

Meeting Date: **FEBRUARY 7, 2019**

### **Subject:**

**Authorize Lease Agreements with Southwest Airlines, American Airlines, United Airlines, and Delta Airlines to Occupy and/or Use Space Within The Newly Developed Airline Support Building to Operate Airline Cargo Services, Aircraft Provisioning, and Ground Service Equipment Related Activities**

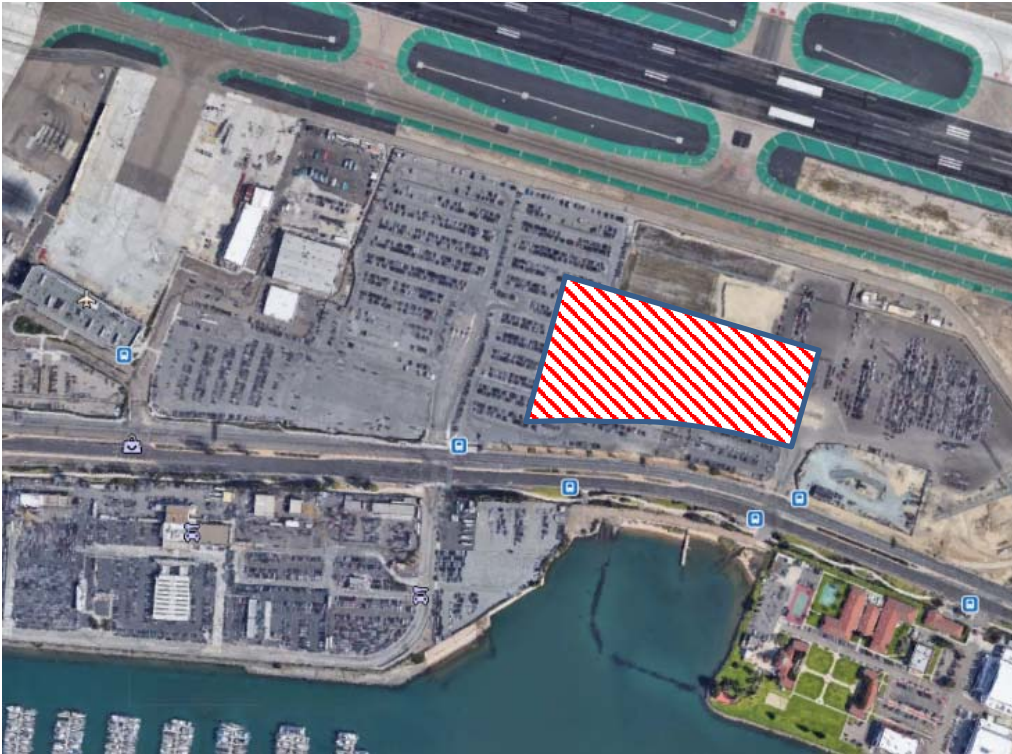
### **Recommendation:**

Adopt Resolution No. 2019-0020, authorizing the President/CEO to negotiate, grant and execute lease agreements with Southwest Airlines, American Airlines, United Airlines, and Delta Airlines for the development and use of space within the newly developed Airline Support Building and associated landside and airside exterior areas to be constructed on the south side of the San Diego International Airport with a length of term not to extend beyond January 1, 2036 and to take all further necessary actions to finalize the lease agreements.

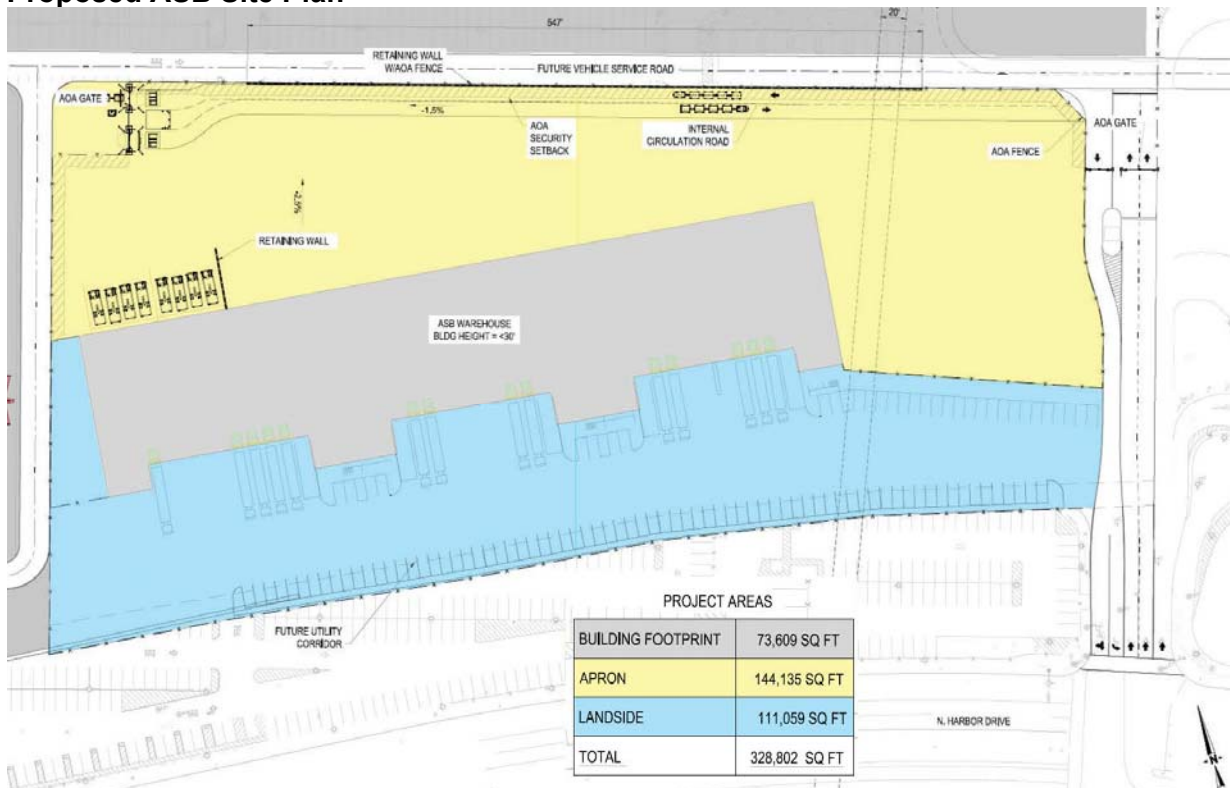
### **Background/Justification:**

Continuing the planning efforts and future vision for the south side of San Diego International Airport ("Airport"), a ±7.55 acre site has been identified for the development of the Airline Support Building ("ASB") to accommodate current and future airline belly cargo freight services, aircraft provisioning, and ground service equipment related activities. This site is comprised of a building footprint of approximately 73,609 square feet and apron and landside exterior areas totaling approximately 255,194 square feet. Currently, belly cargo operations are conducted within an aged facility located west of the Authority administration building, and east of Terminal 1. The Authority maintains agreements with Southwest Airlines, United Airlines, American Airlines, Delta Airlines, and JetBlue Airways for use of space at the facility. In addition to handling their own cargo operations, some of these airlines in turn, handle cargo for non-tenant airlines, either directly, or via arrangements with ground handlers. The new ASB will enhance current operations through the construction of a modern integrated cargo facility that will form part the ultimate vision for the south side of the Airport.

Site Location



Proposed ASB Site Plan



Authority staff and SAN airlines served as stakeholders in the project planning process to validate the following:

- site location;
- building technical requirements and configuration options;
- airside and landside space and operational requirements; and
- project scheduling.

As a result of this process, a Maximum Project Budget of \$52.5 million was determined necessary for the design and construction of the site and base building. Authority staff is seeking Board approval to proceed with design and construction of the ASB as a separate agenda item and Board Resolution (Package 2 of the Airport Support Facilities). The Maximum Project Budget is a variable in determining the facility rent structure, which is discussed later in this report, along with other key business terms, which form the foundation of new lease agreements with the participant tenants.

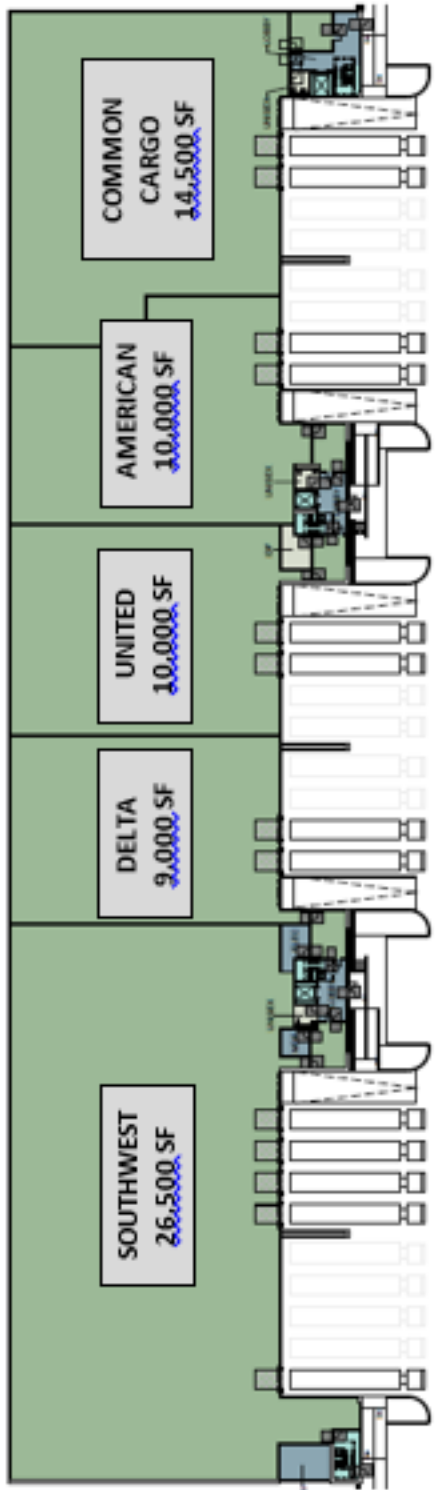
A key outcome of this consultation process was confirming interest in continued belly cargo services at the Airport within the new ASB, and identification of the specific space requirements of each airline. Following is a summary of requested space within the new ASB by the following four airlines: Southwest Airlines, Delta Airlines, United Airlines, and American Airlines. All other current airline operators were offered but declined the opportunity to lease exclusive space within the facility. For these non-tenant airlines, a Common Cargo bay is included in the facility. This area will be managed by the Authority or Authority-designated third-party operator, and enables smaller cargo volumes of domestic and international carriers to be accommodated within the ASB.

#### Leasable Space Summary

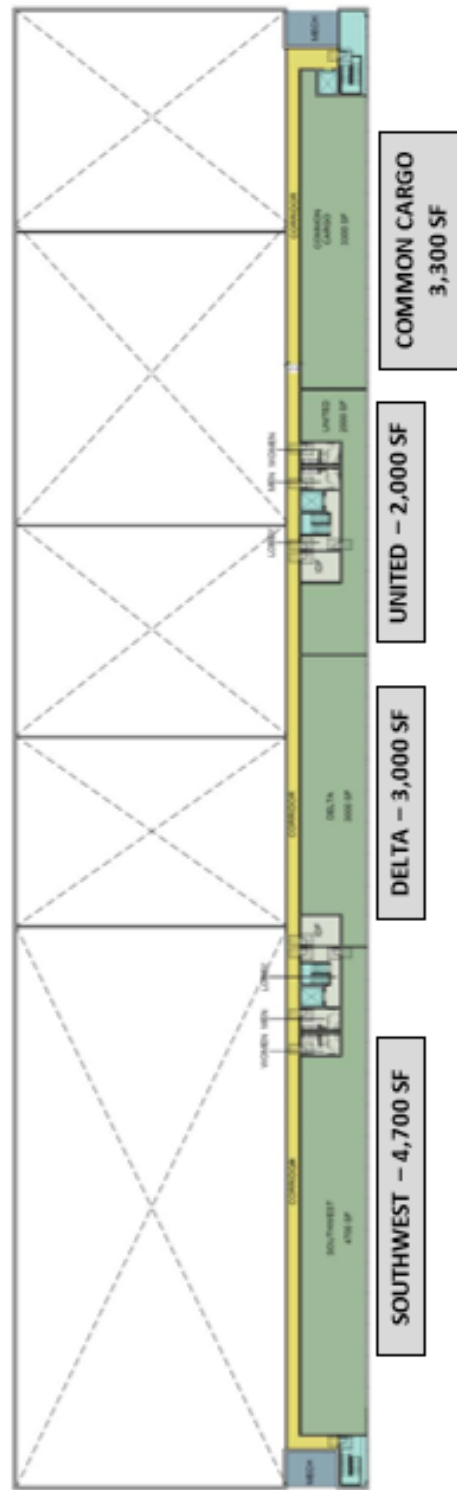
Tenant	Use	Ground Floor (SF)	Mezzanine (SF)	Total (SF)
Southwest Airlines	Provisioning, Warehouse, GSE, Office	26,500	4,700	31,200
Delta Airlines	Warehouse, Office	9,000	3,000	12,000
United Airlines	Warehouse, Office	10,000	2,000	12,000
American Airlines	Warehouse, GSE	10,000	0	10,000
Common Cargo (Authority)	Warehouse, Office	14,500	3,300	17,800
<b>Total Leasable Area (SF)</b>		<b>70,000</b>	<b>13,000</b>	<b>83,000</b>

Interior Building Tenant Space Allocation

Ground Floor



Mezzanine



**Business Terms:**

The following provides a summary of the business terms between Authority Staff and the four tenant airlines: Southwest Airlines, American Airlines, United Airlines, and Delta Airlines. Upon Board approval, Authority Staff will finalize and execute the formal lease agreements between the Authority and the four Tenant airlines, consistent with and incorporating the business terms set forth below.

<b>Construction Commencement</b>	September 15, 2019
<b>Date of Beneficial Occupancy (DBO)</b>	Estimated October 19, 2020 (Existing Cargo Building Razed Nov. 2020)
<b>Term Expiration Date</b>	15 years beyond DBO (Not to Exceed January 1, 2036)
<b>Site Area</b>	±7.55 acres / 328,802 sqft.
<b>Building Leasable Area</b>	83,000 sqft.
<b>Project Design and Construction</b>	<ul style="list-style-type: none"> <li>• Base Building &amp; Site Preparation by Authority</li> <li>• Interior Space Buildout &amp; Signage</li> </ul>
	<p>\$52,500,000 (Maximum Project Budget)</p> <p>Capital Investment by each Tenant</p>
<b>Tenant Rent</b>	<p>Sum of Facility Rental Rate plus Land Rental Rate.</p> <p>Monthly rent will be calculated based on Tenant's exclusively lease space within the ASB.</p> <p>Site size, project costs and effective rental rates will be reconciled to match as-built conditions.</p>

**Facility Rental Rate Calculation**

Maximum Project Budget	×	Lease Rate Constant	=	Total First Year Facility Rent	÷	Total Leasable Square Feet	=	Facility Rental Rate
\$52,500,000		0.0763		\$4,005,750		83,000		\$48.26 /sf/year

Facility Rental Rate will be adjusted based on Authority's actual base building and site costs, and associated debt service.

**Land Rental Rate Calculation**

Site Square Footage	×	First Year Land Rent Rate	=	Total First Year Land Rent	÷	Total Leasable Square Feet	=	Land Rental Rate
328,802		\$5.13 /sf/year		\$1,686,754		83,000		\$20.32 /sf/year

Land Rental Rate will be adjusted based on as-built site size. Base land rent will be adjusted annually by the greater of CPI or 2.5%.

<b>Common Area Maintenance</b>	Provided by Authority or Designee; Tenants to reimburse Authority based on pro rata share.
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In addition to the above referenced agreements with the Tenant Airlines, Authority Staff will initiate a solicitation process to identify a third-party service provider(s) to lease and/or operate the common use portion of the ASB that serves non-tenant airline cargo and other delivery needs. Additionally, the Authority or an Authority-designated third-party service provider(s) will maintain common areas of the building, and the costs of this service will be assessed to all occupants of the ASB as a common area maintenance charge and be subject to reimbursement by the Tenants.

### **Fiscal Impact:**

Project costs of the ASB are included in the Board approved FY2019-FY2023 Capital Program Budget. Facility Rent and Land Rent for the ASB will be included in the Conceptual FY2021 Budget to be presented at the June 2019 Board meeting for approval.

### **Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

Community Strategy  Customer Strategy  Employee Strategy  Financial Strategy  Operations Strategy

### **Environmental Review:**

A. CEQA: Based upon an Initial Study prepared in January 2018 evaluating the potential environmental impacts of the proposed project, a Notice of Exemption was prepared that determined the project is a categorical exemption under CEQA Sections 15301 – Existing Facilities – Class 1; 15302 – Replacement or Reconstruction – Class 2 and 15304 Minor Alternations to Land – Class 4. The Notice of Exemption was filed with the County of San Diego Clerk on January 22, 2018.

B. California Coastal Act Review: The proposed project was included as an Airport Support land use and evaluated as part of the San Diego International Airport Master Plan adopted May 1, 2008 and Coastal Development Permit 6-09-015 by the California Coastal Commission dated September 1, 2009. An additional coastal development permit may be required by the California Coastal Commission prior to project construction.

### **Application of Inclusionary Policies:**

Not applicable

### **Prepared by:**

LISA POITRAS  
REAL ESTATE MANAGER, REVENUE MANAGEMENT

RESOLUTION NO. 2019-0020

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AUTHORIZING THE PRESIDENT/CEO TO NEGOTIATE, GRANT AND EXECUTE LEASE AGREEMENTS WITH SOUTHWEST AIRLINES, AMERICAN AIRLINES, UNITED AIRLINES, AND DELTA AIRLINES FOR THE DEVELOPMENT AND USE OF SPACE WITHIN THE NEWLY DEVELOPED AIRLINE SUPPORT BUILDING AND ASSOCIATED LANDSIDE AND AIRSIDE EXTERIOR AREAS TO BE CONSTRUCTED ON THE SOUTH SIDE OF THE SAN DIEGO INTERNATIONAL AIRPORT WITH A LENGTH OF TERM NOT TO EXTEND BEYOND JANUARY 1, 2036 AND TO TAKE ALL FURTHER NECESSARY ACTIONS TO FINALIZE THE LEASE AGREEMENTS

WHEREAS, the Airline Support Building (“ASB”) will serve the airlines, and support ground service equipment maintenance, belly cargo operations, and storage areas for aircraft provisioning items; and

WHEREAS, the design and construction of the ASB is part of Package 2 of the Airport Support Facilities; and

WHEREAS, the construction of the ASB will enable the Authority to meet current and future airline cargo demand while also improving customer service as an economic stimulus for the region; and

WHEREAS, Staff consulted with all existing airlines serving the Airport to determine space requirements at the new ASB and Southwest Airlines, American Airlines, United Airlines, and Delta Airlines (collectively “Tenant Airlines”) indicated a desire to lease exclusive space at the ASB on opening day; and

WHEREAS, Staff and Tenant Airlines negotiated and conceptually agreed, subject to Board approval, the terms and conditions set forth in the Staff Report accompanying this Resolution; and

WHEREAS, the Board finds that executing leases with the Tenant Airlines, that include terms and conditions that are consistent with the terms and conditions negotiated by Staff and outlined in the Staff Report, to facilitate future belly cargo operations at the Airport is in the best interest of the Authority; and



WHEREAS, non-tenant airlines will provide cargo services within a common cargo area at the ASB that is operated and managed by the Authority or its designee.

NOW, THEREFORE, BE IT RESOLVED that the Board authorizes the President/CEO to negotiate, grant and execute lease agreements with Southwest Airlines, American Airlines, United Airlines, and Delta Airlines for the development and use of space within the newly developed Airline Support Building and associated landside and airside exterior areas to be constructed on the south side of the San Diego International Airport with a length of term not to extend beyond January 1, 2036; and

BE IT FURTHER RESOLVED that the Authority will develop the base building and landside and airside exterior areas of the ASB with a Maximum Project Budget of \$52,500,000; and

BE IT FURTHER RESOLVED that rental rates for the ASB will be adjusted to reflect the as-built conditions of site size and project budget; and

BE IT FURTHER RESOLVED that design and construction of the interior areas of the ASB and any site or building components above and beyond the Authority's scope, is the responsibility of the ASB tenants; and

BE IT FURTHER RESOLVED that the lease agreements with the Tenant Airlines will have a term that will not extend beyond January 1, 2036; and

BE IT FURTHER RESOLVED that an Initial Study and Notice of Exemption was prepared in January 2018 and the Board hereby finds and determines that the project is a categorical exemption under CEQA Sections 15301 – Existing Facilities – Class 1; 15302 – Replacement or Reconstruction – Class 2 and 15304 Minor Alternations to Land – Class 4; and was evaluated as an Airport Support land use as part of the San Diego International Airport Master Plan adopted May 1, 2008 and CDP 6-09-015 by the California Coastal Commission dated September 1, 2009. An additional coastal development permit may be required by the California Coastal Commission prior to project construction.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of February, 2019, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL



## Airline Support Building (ASB) Lease Agreements

Lisa Poitras  
Real Estate Manager  
Revenue Management

February 7, 2019

# Background

## Airline Support Building consistent with Airport Land Use Plan



Supplemental EIR – Certified by SDCRAA Board Sept. 1, 2011

# Background



# Background

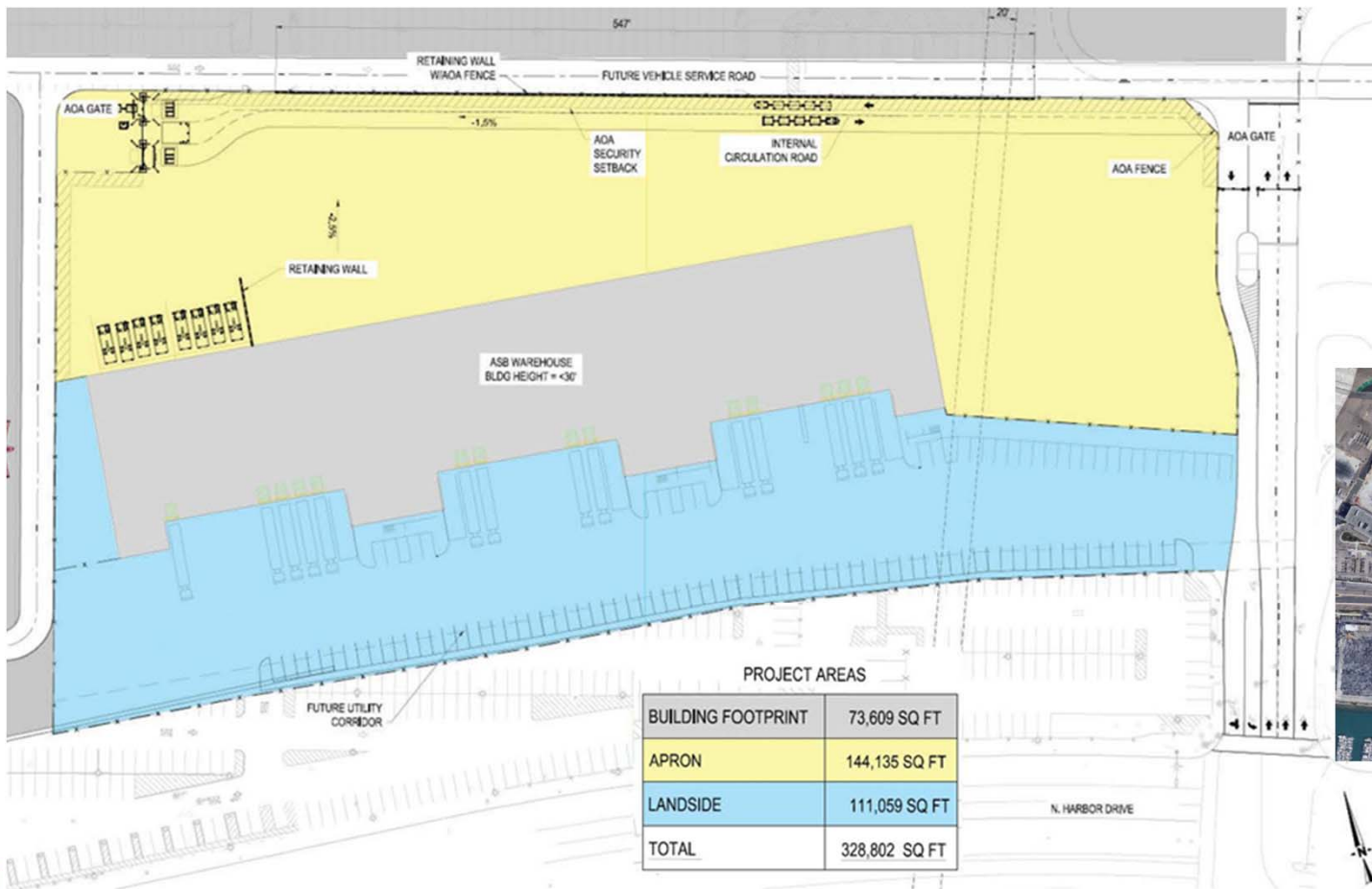


# Background

## Concept Development and Airline Engagement:

- Space Requirements
- Optimizing Land Available
- Building and Site Functionality
- Rental Structure
- Schedule

# Site Plan



PROJECT AREAS

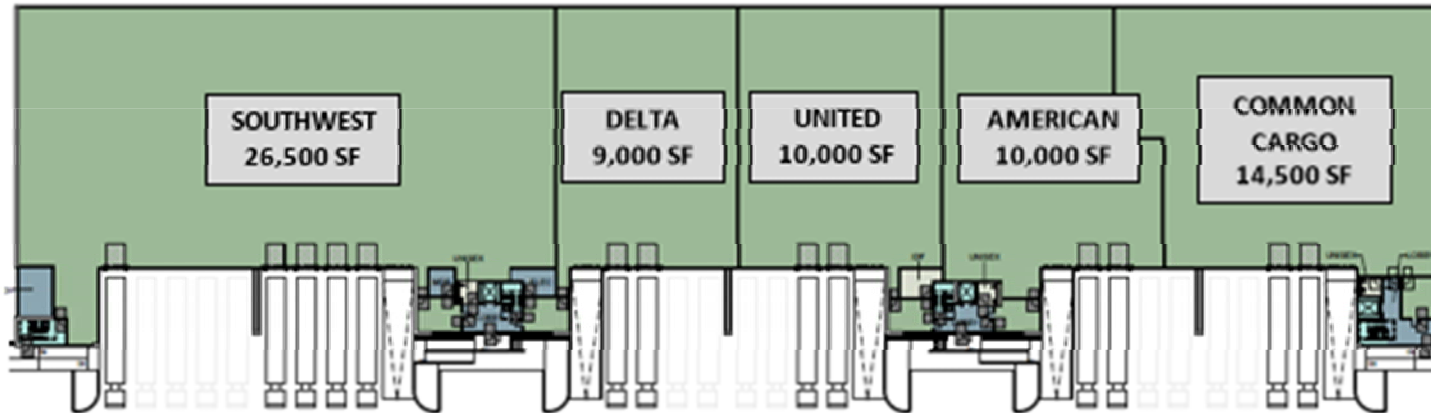
BUILDING FOOTPRINT	73,609 SQ FT
APRON	144,135 SQ FT
LANDSIDE	111,059 SQ FT
<b>TOTAL</b>	<b>328,802 SQ FT</b>



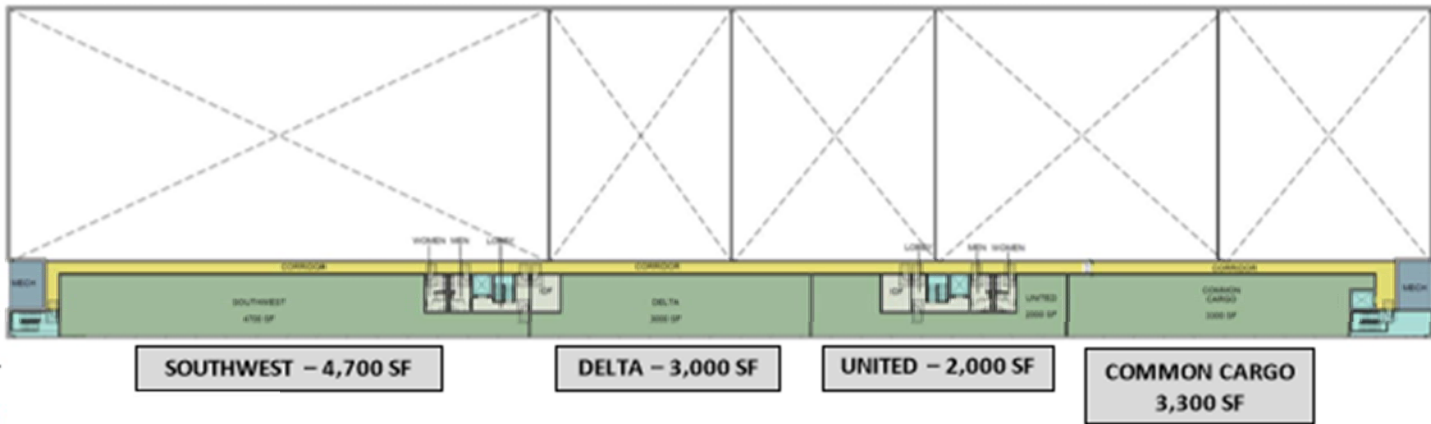


# Floor Plan

## Ground Floor



## Mezzanine

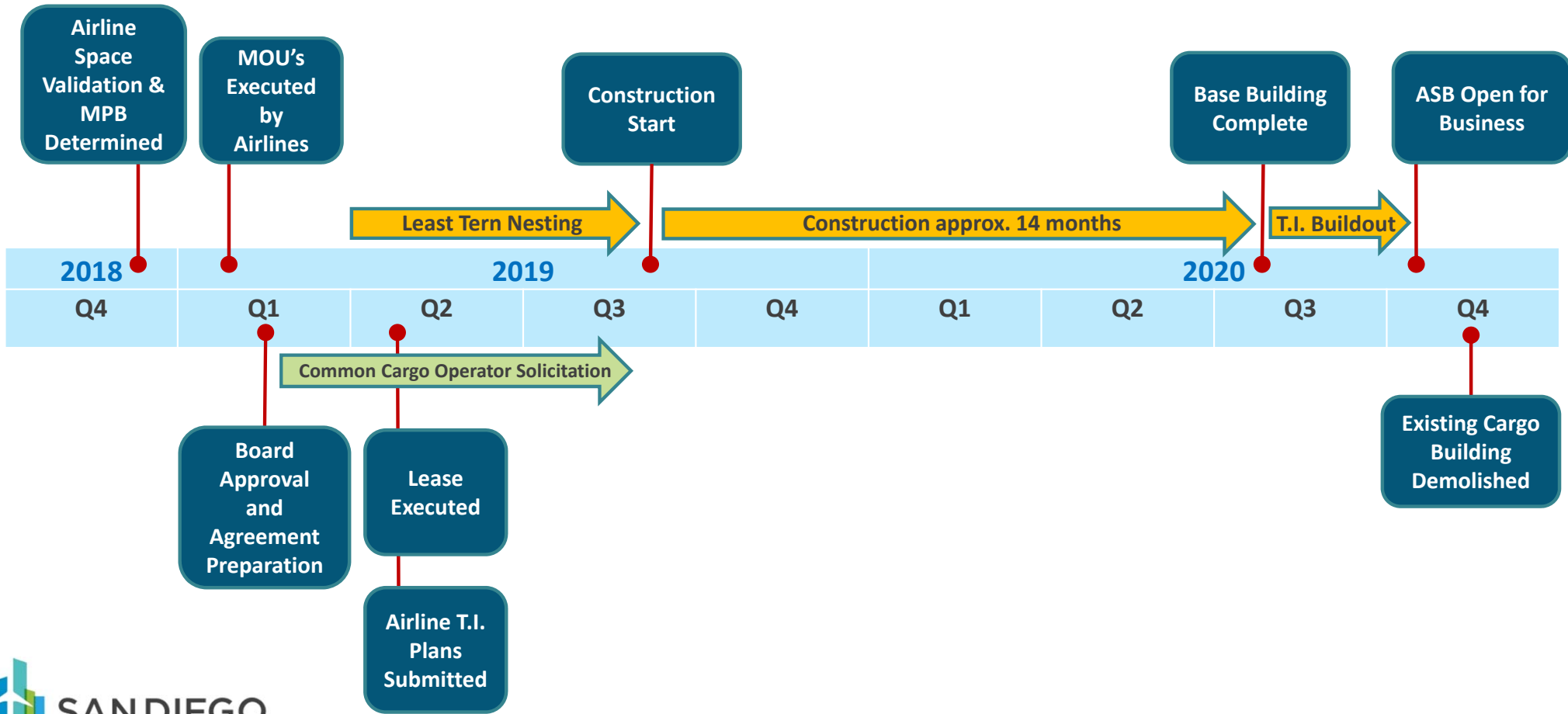


Tenant	Total Floor Area
Southwest	31,200 SF
Delta	12,000 SF
United	12,000 SF
American	10,000 SF
Common Cargo (Authority)	17,800 SF
<b>Total Leasable SF</b>	<b>83,000 SF</b>

# Business Terms

<b>Term</b>	15 years from DBO (not to exceed Jan. 1, 2036)
<b>Site Area</b>	±7.55 acres / 328,802 sqft.
<b>Building Leasable</b>	83,000 SF
<b>Project Design &amp; Construction</b>	
<ul style="list-style-type: none"> <li>• <b>Base Building &amp; Site Preparation by Authority</b></li> </ul>	\$52,500,000 (Maximum Project Budget)
<ul style="list-style-type: none"> <li>• <b>Interior Space Buildout &amp; Signage</b></li> </ul>	Capital Investment by each Tenant
<b>Tenant Rent</b>	Pro Rata Share of Facility Rent + Land Rent
<ul style="list-style-type: none"> <li>• <b>Facility Rent</b></li> </ul>	\$48.26 /sf/year (maximum) Based on est. project costs and debt service costs
<ul style="list-style-type: none"> <li>• <b>Land Rent</b></li> </ul>	\$20.32 /sf/year Based on Market Rate of \$5.13 /sf/year and Leasable SF
<ul style="list-style-type: none"> <li>• <b>Reconciliation</b></li> </ul>	Tenant Rent will be reconciled to match as-built conditions of site size, project costs and associated debt service
<b>Common Area Maintenance</b>	Provided by Authority or Designee; Tenants to reimburse CAM based on pro rata share

# Project Timeline



## Staff Recommendations

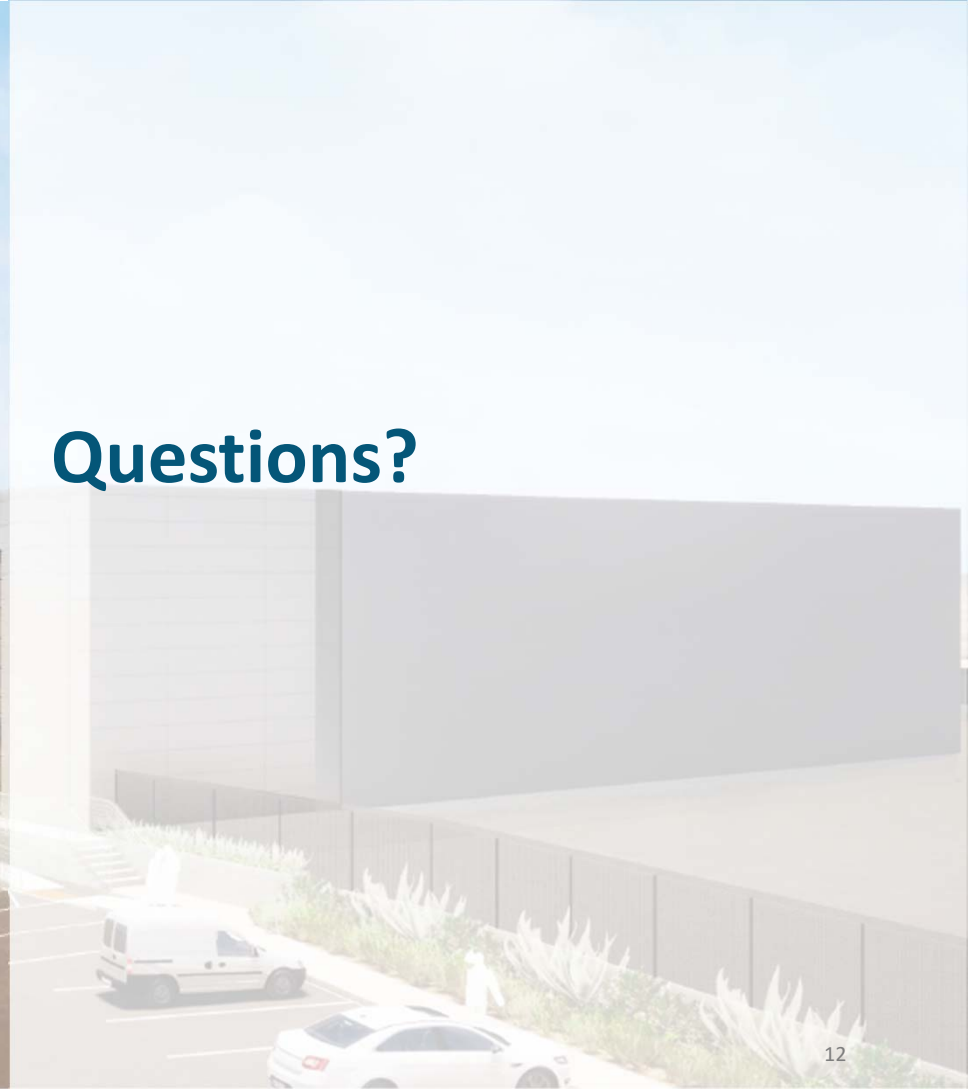
Adopt Resolution No. 2019-\_\_\_\_\_, authorizing the President/CEO to negotiate, grant and execute lease agreements with Southwest Airlines, American Airlines, United Airlines, and Delta Airlines for the development and use of space within the newly developed Airline Support Building and associated landside and airside exterior areas to be constructed on the south side of the San Diego International Airport with a length of term not to extend beyond January 1, 2036 and to take all further necessary actions to finalize the lease agreements.

# Concept Rendering





**Questions?**



## STAFF REPORT

Meeting Date: **FEBRUARY 7, 2019**

### Subject:

**Approve and Authorize the President/CEO to Negotiate and Execute a Second Amendment to the Sundt Construction, Inc., Contract and a Future Guaranteed Maximum Price Amendment**

### Recommendation:

Adopt Resolution No. 2019-0021, approving and authorizing the President/CEO to negotiate and execute: (1) a Second Amendment to the Contract with Sundt Construction, Inc., establishing an amended Maximum Contract Price of \$150,103,880 and an amended Master Project Schedule for Packages 1 and 2 of the Airport Support Facilities; and (2) Work Authorizations and a Guaranteed Maximum Price Amendment within the amended Maximum Contract Price for Packages 1 and 2.

### Background/Justification:

On May 3, 2018, the San Diego County Regional Airport Authority (“Authority”) Board (“Board”) adopted Resolution No. 2018-0047, authorizing the President/CEO to (1) execute a Progressive Design-Build Agreement (“Contract”) with Sundt Construction, Inc. (“Sundt”), and (2) negotiate and execute Work Authorizations for Validation Phase services, initial design work, procurement of long-lead items, and early construction work, in an amount not-to-exceed \$9,000,000, for the Airport Support Facilities (“ASF”) project.

The ASF project has six work elements, as described below:

1. Facilities Management Department (“FMD”) campus, including administrative spaces, mechanic and maintenance shops, fleet parking, and storage. This facility will also provide a new warehouse for the Authority’s Procurement Department (Package 1).
2. Airline Fueling Operator facility, including administrative spaces, maintenance bays and apron areas for storing aircraft fueling trucks (Package 1).
3. The relocation of Airport Operations Area gate P-18 and modifications to the Rental Car Center (RCC) bus parking facility (Package 1).
4. North Side utility infrastructure improvements, to add main utility connections and access roads that will support the FMD facilities and other North Side projects (Package 1).
5. Storm water capture and reuse system, including a large underground storage tank adjacent to the FMD facilities and infiltration beds south of the runway and adjacent to the Airline Support Building (Package 1).

6. Airline Support Building (“ASB”), that will serve the airlines, and support ground service equipment maintenance, belly cargo services, and storage areas for aircraft provisioning items (Package 2).

During the Validation Phase, in order to expedite the completion of work elements 1-5, staff decided to split the implementation of the ASF project work into two packages with work elements 1-5 in Package 1 and work element 6 in Package 2. The costs for Package 2, the Airline Support Building, will be recovered through lease agreements with the airlines and required additional discussions with the airlines on conceptual design and costs.

On November 1, 2018, the Board adopted Resolution No. 2018-0126, approving and authorizing the President/CEO to negotiate and execute: (1) the Validation Amendment to the Contract with Sundt Construction, Inc., establishing a Maximum Contract Price (“MCP”) of \$107.2 million and a Master Project Schedule (“MPS”) for the design and construction of Package 1, and (2) Work Authorizations and a Guaranteed Maximum Price Amendment within the Package 1 MCP after the issuance of the Validation Amendment.

At that meeting, staff advised the Board that after completion of discussions with the airlines on the conceptual design and final costs for the ASB, and completion of the review and validation of the Package 2 MCP and MPS, staff would return to the Board to request approval of an amendment to the MCP and MPS that would establish an overall MCP and MPS for the entire project.

In December 2018, staff working with the RCC bus operator, identified other existing areas where additional RCC buses could be parked. This allowed the bus parking modifications to be removed from the project, resulting in a savings of \$326,486.

Discussions with the airlines were completed in January 2019. The Authority, assisted by independent cost estimators, negotiated a Package 2 value of \$44,899,691. The number includes \$1,669,325 in Validation Phase costs for Package 2 that were previously authorized as part of the MCP for Package 1.

The amended MCP for the combined Package 1 and Package 2 is \$150,103,880 as described in the table below:

Description	Amount
<b>MCP for Package 1, Authorized by the Board on November 1, 2018</b>	<b>\$107,200,000</b>
<b>Additions and Reductions</b>	
- Add for Airline Support Building (Package 2)	\$43,230,366
- Reduction for de-scoping of RCC Bus Parking Modifications (MCP 1)	\$(326,486)
<b>Additional Amount Requested</b>	<b>\$42,903,880</b>
<b>Amended Maximum Contact Price Total (Packages 1 &amp; 2)</b>	<b>\$150,103,880</b>



Staff, assisted by independent schedulers, also reached agreement on the amended Master Project Schedule. Key milestones include:

<b>Anticipated Milestone Event for Packages 1 and 2</b>	<b>Planned Date</b>
Complete Storm Water Tank	March 2020
Complete Package 1	March 18, 2020
Package 1 Facilities Operational	April 2020
Substantial Completion of Package 2	July 20, 2020
Sundt Construction Contract Final Acceptance and Completion	August 19, 2020
Package 2 Facilities Operational	October 2020

### **Total ASF Program budget (in millions)**

<b>Design Build Contractor's Total MCP</b>	<b>\$150.1</b>
<b>Authority Budget</b>	
- PM/CM, Insurance & Permit Fees	16.2
- Authority Contingency	7.5
<b>ASF Project Total Budget</b>	<b>\$173.8</b>
<b>ASF Project Budget approved as part of FY 2019-FY2023 Capital Program</b>	<b>\$159.7</b>
<b>Budget Shortfall</b>	<b>\$ 14.1</b>

The approved FY 2019-FY 2023 Capital Program has available budget to fund the ASF Program from the Board approved Airport Support Facilities and Storm Water/Condensate Projects along with savings from the Capital Program including the cancelled rehabilitation of Terminal 2 Apron pavement, which was budgeted at \$16.6 million. Note that the Terminal 2 Apron rehabilitation project has been cancelled as it is not currently necessary, but it is anticipated that this work will be a requirement of a future Capital Program.

The Debt Service and O&M costs associated with the ASB will be recovered via a 15 year lease that the airlines utilizing the facility will enter into.

### **Requested Authorizations**

Staff requests that the Board approve and authorize the President/CEO to negotiate and execute a second Amendment to the Contract with Sundt Construction, Inc., establishing an amended Maximum Contract Price of \$150,103,880 and an amended Master Project Schedule for Packages 1 and 2 of the Airport Support Facilities establishing a Final Acceptance and Completion in October 2020.

Staff further requests that the Board approve and authorize the President/CEO to negotiate and execute Work Authorizations and a future Guaranteed Maximum Price (GMP) Amendment within the amended Maximum Contract Price for Packages 1 and 2.

**Fiscal Impact:**

Adequate funds for the Sundt Construction, Inc., contract to construct Package 2 of the Airport Support Facilities Projects are included within the Board approved FY2019-FY2023 Capital Program Budget. Sources of funding for this project include Airport Revenue Bonds, Airport Revolving Lines of Credit and Airport Cash.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

- A. CEQA: Based upon an Initial Study prepared in January 2018 evaluating the potential environmental impacts of the proposed project, a Notice of Exemption was prepared that determined the project is a categorical exemption under CEQA Sections 15301 – Existing Facilities – Class 1; 15302 – Replacement or Reconstruction – Class 2 and 15304 Minor Alternations to Land – Class 4. The Notice of Exemption was filed with the County of San Diego Clerk on January 22, 2018.
- B. California Coastal Act Review: The proposed project was included as an Airport Support land use evaluated as part of the San Diego International Airport Master Plan adopted May 1, 2008 and Coastal Development Permit 6-09-015 by the California Coastal Commission dated September 1, 2009. An additional coastal development permit may be required by the California Coastal Commission prior to project construction.

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

No preferences were applied to the award of the Contractor Agreement with Sundt; however, Sundt's proposal included commitments for Small Businesses (SB), Local Businesses (LB), and Service Disabled Veteran Owned Small Businesses (SDVOSB) participation, and Sundt is required by the contract to work with the Authority in accordance with their small business plan and outreach plan to maximize participation of small, local, historically underutilized and service disabled veteran owned small businesses.

**Prepared by:**

DENNIS PROBST  
VICE PRESIDENT, DEVELOPMENT

RESOLUTION NO. 2019-0021

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE: (1) A SECOND AMENDMENT TO THE CONTRACT WITH SUNDT CONSTRUCTION, INC., ESTABLISHING AN AMENDED MAXIMUM CONTRACT PRICE OF \$150,103,880 AND AN AMENDED MASTER PROJECT SCHEDULE FOR PACKAGES 1 AND 2 OF THE AIRPORT SUPPORT FACILITIES; AND (2) WORK AUTHORIZATIONS AND A GUARANTEED MAXIMUM PRICE AMENDMENT WITHIN THE AMENDED MAXIMUM CONTRACT PRICE FOR PACKAGES 1 AND 2

WHEREAS, on May 3, 2018, the San Diego County Regional Airport Authority (“Authority”) Board (“Board”) adopted Resolution No. 2018-0047, authorizing the President/CEO to (1) execute a Progressive Design-Build Agreement (“Contract”) with Sundt Construction, Inc. (“Sundt”), and (2) negotiate and execute Work Authorizations for Validation Phase services, initial design work, procurement of long-lead items, and early construction work, in an amount not-to-exceed \$9,000,000, for the Airport Support Facilities (“ASF”) project; and

WHEREAS, the ASF project has six work elements, as described below:

1. Facilities Management Department (“FMD”) campus, including administrative spaces, mechanic and maintenance shops, fleet parking, and storage. This facility will also provide a new warehouse for the Authority’s Procurement Department (Package 1).
2. Airport Fueling Operations facility, including administrative spaces, maintenance bays and apron areas for storing aircraft fueling trucks (Package 1).
3. The relocation of Airport Operations Area gate P-18 and modifications to the Rental Car Center (“RCC”) bus parking facility (Package 1).
4. North Side utility infrastructure improvements, to add main utility connections and access roads that will support the FMD facilities and other North Side projects (Package 1).

5. Storm water capture and reuse system, including a large underground storage tank adjacent to the FMD facilities and infiltration beds south of the runway and adjacent to the Airline Support Building (Package 1).
6. Airline Support Building (“ASB”), that will serve the airlines, and support ground service equipment maintenance, belly cargo services, and storage areas for aircraft provisioning items (Package 2); and

WHEREAS, during the Validation Phase, in order to expedite the completion of work elements 1-5, staff decided to split the implementation of the ASF project work into two packages with work elements 1-5 in Package 1 and work element 6 in Package 2. The costs for Package 2, the Airline Support Building, will be recovered through lease agreements with the airlines and required additional discussions with the airlines on conceptual design and costs; and

WHEREAS, on November 1, 2018, the Board adopted Resolution No. 2018-0126, approving and authorizing the President/CEO to negotiate and execute: (1) the Validation Amendment to the Contract with Sundt Construction, Inc., establishing a Maximum Contract Price (“MCP”) of \$107.2 million and a Master Project Schedule (“MPS”) for the design and construction of Package 1, and (2) Work Authorizations and a Guaranteed Maximum Price Amendment within the Package 1 MCP after the issuance of the Validation Amendment; and

WHEREAS, at that meeting, staff advised the Board that after completion of discussions with the airlines on the conceptual design and final costs for the ASB, and completion of the review and validation of the Package 2 MCP and MPS, staff would return to the Board to request approval of an amendment to the MCP and MPS that would establish an overall MCP and MPS for the entire project; and

WHEREAS, in December 2018, staff working with the RCC bus operator, identified other existing areas where additional RCC buses could be parked. This allowed the bus parking modifications to be removed from the project, resulting in a savings of \$326,486; and

WHEREAS, discussions with the airlines were completed in January 2019. The Authority, assisted by independent cost estimators, negotiated a Package 2 value of \$44,899,691. The number includes \$1,669,325 in Validation Phase costs for Package 2 that were previously authorized as part of the MCP for Package 1; and

WHEREAS, the amended MCP for the combined Package 1 and Package 2 is \$150,103,880; and

WHEREAS, staff, assisted by independent schedulers, also reached agreement on the amended Master Project Schedule; and

WHEREAS, the approved FY 2019-FY 2023 Capital Program has available budget to fund the ASF Program from the Board approved Airport Support Facilities and Storm Water/Condensate Projects along with savings from the Capital Program including the cancelled rehabilitation of Terminal 2 Apron pavement, which was budgeted at \$16.6 million. Note that the Terminal 2 Apron rehabilitation project has been cancelled as it is not currently necessary, but it is anticipated that this work will be a requirement of a future Capital Program; and

WHEREAS, the Debt Service and O&M costs associated with the ASB will be recovered via a 15 year lease that the airlines utilizing the facility will enter into.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to negotiate and execute a Second Amendment to the Contract with Sundt Construction, Inc., establishing an amended Maximum Contract Price of \$150,103,880 and an amended Master Project Schedule for Packages 1 and 2 of the Airport Support Facilities; and

BE IT FURTHER RESOLVED that the Board hereby approves and authorizes the President/CEO to negotiate and execute Work Authorizations and a Guaranteed Maximum Price Amendment within the amended Maximum Contract Price for Packages 1 and 2; and

BE IT FURTHER RESOLVED that the Board finds that based upon an Initial Study prepared in January 2018 evaluating the potential environmental impacts of the proposed project, a Notice of Exemption was prepared that determined the project is a categorical exemption under CEQA Sections 15301 – Existing Facilities – Class 1; 15302 – Replacement or Reconstruction – Class 2 and 15304 Minor Alternations to Land – Class 4. The Notice of Exemption was filed with the County of San Diego Clerk on January 22, 2018; and that the proposed project was included and evaluated as an Airport Support land use as part of the San Diego International Airport Master Plan adopted May 1, 2008 and Coastal Development Permit 6-09-015 by the California Coastal Commission dated September 1, 2009. An additional coastal development permit may be required by the California Coastal Commission prior to project construction.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7<sup>th</sup> day of February, 2019, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

---

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

ITEM 15

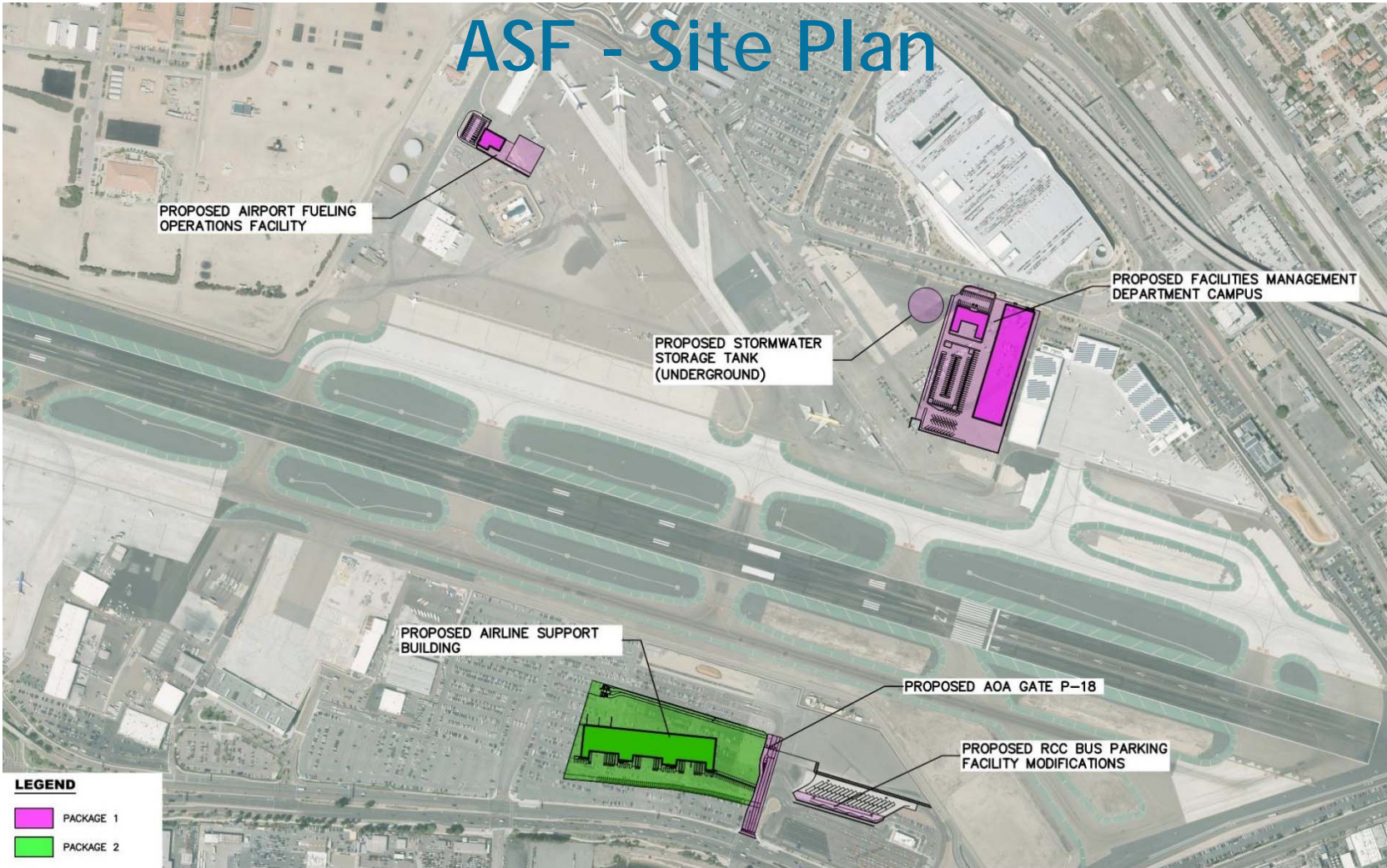


## Airport Support Facility (ASF) Program Budget

Authority Board Meeting

February 07, 2019

# ASF - Site Plan





# Airport Support Facility (ASF)

	Work Elements	Package
1	Facilities Management Department (FMD) Campus	Package -1
2	Airport Fueling Operator (AFO) Facility	Package -1
3	North Side Utility Infrastructure - ASF	Package -1
4	RCC Bus Parking Modifications & AOA Gate	Package -1
5	Storm-water Capture and Reuse	Package -1
6	Airline Support Building	Package -2

# Airline Support Building (ASB)



# ASF Package-1 Budget

Description	Amount
<ul style="list-style-type: none"> <li>• <b>Design Build Contractor's</b> <ul style="list-style-type: none"> <li>- Design &amp; Const. Budget Package -1</li> <li>- Validation Phase Cost*</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>\$ 101,500,000</li> <li>\$ 5,700,000</li> </ul>
<b>DB's Maximum Contract Price (MCP)</b>	<b>\$ 107,200,000</b>
<ul style="list-style-type: none"> <li>• <b>Authority Budget</b> <ul style="list-style-type: none"> <li>- PM/CM, Insurance &amp; Permit Fees</li> <li>- Authority Contingency</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>\$ 8,600,000</li> <li>\$ 5,300,000</li> </ul>
<b>ASF Package-1 Total Budget</b>	<b>\$ 121,100,000</b>

\* Validation Phase Cost for Package-2 is included in this budget

# ASF Amended MCP Budget

Description	Amount
<b>Package 1 MCP Authorized November 1, 2018</b>	<b>\$ 107,200,000</b>
<ul style="list-style-type: none"> <li>• <b>Additions and Reductions</b></li> <li>- Add for Airline Support Building</li> <li>- Reduction for de-scoping RCC Bus Parking Modifications</li> </ul>	<ul style="list-style-type: none"> <li>\$ 43,230,366</li> <li>\$ (326,486)</li> </ul>
<b>Additional Amount Requested for Package 2</b>	<b>\$ 42,903,880</b>
<b>Sundt's Amended MCP</b>	<b>\$ 150,103,880</b>

# ASF Amended Project Budget

Description	Budget (Millions)
<b>Package 1 Maximum Contract Price (MCP) Authorized Nov. 01, 2018</b>	<b>\$ 107.2</b>
<b>Additions and Reductions</b>	
- Add for Airline Support Building	\$ 43.2
- Reduction for RCC Bus Parking Modifications	\$ (0.3)
<b>Additional Amount Requested for Package 2</b>	<b>\$ 42.9</b>
<b>DB's Amended Maximum Contract Price (MCP)</b>	<b>\$ 150.1</b>
<b>Authority Budget</b>	
Total of PM/CM, Insurance & Permit Fees	\$ 16.2
- Authority Contingency (5%)	\$ 7.5
<b>Total Non-Contract Budget</b>	<b>\$ 23.7</b>
<b>Total Project Estimate (Maximum Contract Price + Authority Budget)</b>	<b>\$ 173.8</b>
<b>Total ASF Budget (Approved)</b>	<b>\$ 159.7</b>
<b>Delta</b>	<b>\$ (14.1)</b>

# ASF Amended Master Project Schedule

<b>Anticipated Milestone Event for Packages 1 and 2</b>	<b>Planned Date</b>
Complete Storm Water Tank	March 2020
Complete Package 1	March 18, 2020
Package 1 Facilities Operational	April 2020
Substantial Completion of Package 2	July 20, 2020
Sundt Construction Contract Final Acceptance and Completion	August 19, 2020
Package 2 Facilities Operational	October 2020



Questions ?

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## STAFF REPORT

Meeting Date: **FEBRUARY 7, 2019**

---

### Subject:

**Business and Travel Expense Reimbursement Reports for Board Members, President/CEO, Chief Auditor and General Counsel When Attending Conferences, Meetings, and Training at the Expense of the Authority**

### Recommendation:

For information only.

### Background/Justification:

Authority Policy 3.30 (2)(b) and (4)(b) require that business expenses reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting. Authority Policy 3.40 (2)(b) and (3)(b) require that travel expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

The attached reports are being presented to comply with the requirements of policies 3.30 and 3.40

### Fiscal Impact:

Funds for Business and Travel Expenses are included in the FY 2018-2019 Budget.

### Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy



**Environmental Review:**

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a “project” subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

Not applicable.

**Prepared by:**

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/AUTHORITY CLERK

# **TRAVEL REQUEST**

**KIM BECKER**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Kimberly J. Becker Dept: BU 6  
 Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

**2. DATE OF REQUEST:** 01/24/2019 **PLANNED DATE OF DEPARTURE/RETURN:** 02/14/19 02/18/19

**3. DESTINATIONS/PURPOSE** (Provide detailed explanation as to the purpose of the trip– continue on extra sheets of paper as necessary):

Destination: Tampa, FL Purpose: GAC Policy Committee Meeting & Emerging Issues Forum

Explanation: \_\_\_\_\_

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

<b>A. TRANSPORTATION COSTS:</b>	
• AIRFARE	\$ <u>600.00</u>
• *RENTAL CAR (Must complete page 2)	\$ _____
• OTHER TRANSPORTATION (Taxi, Train)	\$ <u>100.00</u>
<b>B. LODGING</b>	\$ <u>325.00</u>
<b>C. MEALS</b>	\$ <u>100.00</u>
<b>D. SEMINAR AND CONFERENCE FEES</b>	\$ _____
<b>E. ENTERTAINMENT (If applicable)</b>	\$ _____
<b>F. OTHER INCIDENTAL EXPENSES</b>	\$ _____
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	\$ <u>1,125.00</u>

\*Permitted in limited circumstances; must be pre-approved. Provide a copy of Out-of-Town Travel Request form to Risk Management prior to travel in order to obtain insurance identification card covering rental period.

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Kimberly J. Becker Date: 1/25/19

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
- 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
- 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, hereby certify that this document was approved  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its \_\_\_\_\_ meeting.

(Leave blank and we will insert the meeting date.)

# U.S. TRAVEL ASSOCIATION

**GAC Policy Committee Meeting & Emerging Issues Forum**  
**February 14 - 15, 2019**  
**Tampa, Florida**  
***Tampa International Airport – Aviation Authority Board Room***

**Thursday, February 14, 2019**

6:00 p.m. - 9:00 p.m. Dinner Downtown Tampa with riverboat tour (partners welcomed)

**Friday, February 15, 2019**

9:00 a.m. - 10:30 a.m. Director's Policy Committee

- Infrastructure Bill
- U.S. Travel's Priorities
- Large Hub Airports Caucus

10:30 a.m. - 1:00 p.m. Emerging Issues Forum

- Project Delivery and Capital Programs
- 559 Effectiveness
- Open Forum

1:00 p.m. - 2:00 p.m. Closed Directors Session

3:00 p.m. - 5:30 p.m. Group is invited to participate in TPA's Concessions Program Grand Opening

**Hotels Recommendations**

- Marriott Waterside, Downtown Tampa
- Westin Harbor Island, Downtown Tampa
- Marriot, Tampa International Airport

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Kimberly J. Becker Dept: BU6  
Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 12/19/18 PLANNED DATE OF DEPARTURE/RETURN: 06/15/19 / 06/20/19

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip– continue on extra sheets of paper as necessary):**

Destination: Boston, MA Purpose: AAAE – 91<sup>st</sup> Annual Conference & Exposition  
Explanation: \_\_\_\_\_

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$ <u>900.00</u>
• *RENTAL CAR (Must complete page 2)	\$ _____
• OTHER TRANSPORTATION (Taxi, Train)	\$ <u>250.00</u>
<b>B. LODGING</b>	<b>\$ <u>1,500.00</u></b>
<b>C. MEALS</b>	<b>\$ <u>375.00</u></b>
<b>D. SEMINAR AND CONFERENCE FEES</b>	<b>\$ <u>735.00</u></b>
<b>E. ENTERTAINMENT (If applicable)</b>	\$ _____
<b>F. OTHER INCIDENTAL EXPENSES</b>	\$ _____
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$ <u>3,760.00</u></b>

\*Permitted in limited circumstances; must be pre-approved. Provide a copy of Out-of-Town Travel Request form to Risk Management prior to travel in order to obtain insurance identification card covering rental period.

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Kimberly J Becker Date: \_\_\_\_\_

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
- 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
- 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

[Welcome](#) » [Conference](#) » [Agenda](#)

# Agenda

Agenda subject to change. All sessions will take place at the [Boston Convention and Exhibition Center \(BCEC\)](#).

Saturday, June 15

Sunday, June 16

Monday, June 17

Tuesday, June 18

Wednesday, June 19

Time TBD

**Volunteer Opportunity**

8 a.m.-5 p.m.

**Exhibitor Registration and Move-In**

8:30 a.m.-5 p.m.

**AAAE Accreditation Final Interviews**

12-5 p.m.

**Delegate Registration**

12:45 - 4:45 p.m.

**AAAE Board of Directors/Policy Review  
Committee Meeting**

“

*There is no single conference that covers all things aviation the way this conference does.*

**Kathy Dennis, A.A.E., ACE** | Senior Principal Planner | Charlotte Douglas International Airport

[Welcome](#) » [Conference](#) » [Agenda](#)

## Agenda

Agenda subject to change. All sessions will take place at the [Boston Convention and Exhibition Center \(BCEC\)](#).

Saturday, June 15	Sunday, June 16	Monday, June 17	Tuesday, June 18
Wednesday, June 19			
8 a.m.-6:30 p.m.	<b>Delegate and Exhibitor Registration</b>		
8 a.m.-3 p.m.	<b>Exhibitor Set-Up</b>		
8:30 a.m.-12 p.m.	<b>AAAE Accreditation Proctored Essay</b>		
8:30 a.m.-5 p.m.	<b>AAAE Accreditation Final Interviews</b>		
8:30-9:45 a.m.	<b>AAAE Chapter Meetings</b>		
10:15 a.m.-12 p.m.	<b>AAAE Executive Business Meeting</b> <i>(open to all AAAE Airport Members)</i>		
9 a.m.-12 pm.	<b>AAAE Accreditation/Certification Multiple Choice Exam</b>		
10:15 a.m.-12 p.m.	<b>AAAE Executive Business Meeting</b> <i>(open to all AAAE Airport Members)</i>		
10:45-11:45 a.m.			



**AAAE Academic/Student Chapters Workshop***(all delegates welcome)*

12-1 p.m.

**Lunch for Airport and Academic Members Only**

12-1:30 p.m.

**AAAE Corporate Committee Meeting**

1:15-2:45 p.m.

**AAAE Committee Meetings**

1:30-2:30 p.m.

**Airport Board Members and Commissioners Session**

2-3 p.m.

**Exhibitors Meeting**

2-3 p.m.

**First-Time Conference Attendee Meet and Greet***Make the most of your first annual conference. There are multiple opportunities for networking, education, and exploring the trade show floor - we'll point you in the right direction!*

2:30-3:15 p.m.

**AAAE Academic/Student Chapters Workshop**

2:45-3:15 p.m.

**Refreshment Break**

3:15-4:45 p.m.

**Concurrent Sessions**

5-6:30 p.m.

**Exhibit Hall Grand Opening and Welcome Reception**

5-6:30 p.m.

**AAAE Silent Auction Open**

[Welcome](#) » [Conference](#) » [Agenda](#)

## Agenda

Agenda subject to change. All sessions will take place at the [Boston Convention and Exhibition Center \(BCEC\)](#).

Saturday, June 15	Sunday, June 16	Monday, June 17	Tuesday, June 18
Wednesday, June 19			
7:30 a.m.-5 p.m.		<b>Delegate and Exhibitor Registration</b>	
7:30-9 a.m.		<b>AAAE Committee Meetings</b>	
8 a.m.-3:30 p.m.		<b>Exhibit Hall Open</b>	
8 a.m.-3:30 p.m.		<b>AAAE Silent Auction Open</b>	
8-9 a.m.		<b>Breakfast with Exhibitors</b>	
8:30-10 a.m.		<b>AAAE Academic/Student Chapters Workshop</b>	
9-10 a.m.		<b>Refreshment Break with Exhibitors</b>	
9-9:20 a.m.		<b>Innovation Theater Presentations</b>	
9:40-10 a.m.		<b>Innovation Theater Presentations</b>	
10:15-11 a.m.		<b>Official Conference Opening Ceremonies</b>	

11 a.m.-12 p.m.	<b>General Session I</b>
12-1 p.m.	<b>Lunch with Exhibitors</b>
12-1:15 p.m.	<b>Student Research Project Contest</b>
12-2 p.m.	<b>International Association of Airport Executives (IAAE) Board of Directors Meeting</b>
12-3:30 p.m.	<b>Visit with Exhibitors and Hall Activities</b>
1:20-1:40 p.m.	<b>Innovation Theater Presentations</b>
1:30-3 p.m.	<b>AAAE Academic/Student Chapters Workshop</b>
2-2:20 p.m.	<b>Innovation Theater Presentations</b>
2:30-3 p.m.	<b>Refreshment Break with Exhibitors</b>
2:40-3 p.m.	<b>Innovation Theater Presentations</b>
3:30-5 p.m.	<b>Concurrent Sessions</b>
6-8:30 p.m.	<b>Airport Host Event</b> <i>Hosted by: Boston Logan International Airport</i>

“ *There is no single conference that covers all things aviation the way this conference does.*

[Welcome](#) » [Conference](#) » [Agenda](#)

## Agenda

Agenda subject to change. All sessions will take place at the [Boston Convention and Exhibition Center \(BCEC\)](#).

Saturday, June 15	Sunday, June 16	Monday, June 17	Tuesday, June 18
Wednesday, June 19			
8 a.m.-2 p.m.	<b>Delegate and Exhibitor Registration</b>		
8 a.m.-2 p.m.	<b>Exhibit Hall Open</b>		
8 a.m.-1 p.m.	<b>AAAE Silent Auction Open</b>		
8-9 a.m.	<b>Breakfast with Exhibitors</b>		
8-9:30 a.m.	<b>AAAE Committee Meetings</b>		
9-10 a.m.	<b>U.S. Contract Tower Association (USCTA) General Membership Meeting</b>		
9-10:15 a.m.	<b>Refreshment Break</b>		
9-10:30 a.m.	<b>AAAE Academic/Student Chapters Workshop</b>		
10-10:20 a.m.	<b>Innovation Theater Presentations</b>		

10:30-11:45 a.m.	<b>General Session II</b>
12-5 p.m.	<b>AAAE Academic/Student Chapter Workshop</b>
12-1 p.m.	<b>Lunch with Exhibitors</b>
12:20-12:40 p.m.	<b>Innovation Theater Presentations</b>
1-1:20 p.m.	<b>Innovation Theater Presentations</b>
1-4 p.m.	<b>Airport Tours</b>
2-6 p.m.	<b>Exhibit Teardown and Move Out</b>
2:30-4 p.m.	<b>Concurrent Sessions</b>
4:15-5:30 p.m.	<b>General Aviation Airports Interactive Workshop</b>
5:30-6:30 p.m.	<b>General Aviation Airports Networking Reception</b>

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**Kathy Dennis, A.A.E., ACE** | Senior Principal Planner | Charlotte Douglas International Airport

## Conference

[Welcome](#) » [Conference](#) » [Agenda](#)

## Agenda

Agenda subject to change. All sessions will take place at the [Boston Convention and Exhibition Center \(BCEC\)](#).

Saturday, June 15

Sunday, June 16

Monday, June 17

Tuesday, June 18

Wednesday, June 19

7:30 a.m.-2:30 p.m. **Delegate Registration**

7:45-8:45 a.m. **AAAE Executive Business Breakfast and AAAE Corporate Cup Presentation**  
*(All delegates welcome)*

9-10:30 a.m. **Concurrent Sessions**

9 a.m.-12:30 p.m. **AAAE Academic/Student Chapters Workshop**

10:30-11 a.m. **Refreshment Break**

11 a.m.-12:30 p.m. **Concurrent Sessions**

12:30-2:30 p.m. **AAAE Awards Luncheon**

2:45-3:15 p.m. **AAAE Board of Directors/Policy Review Committee Meeting**

5:30-6:30 p.m.	<b>Chair's Reception</b>
6:30-8:45 p.m.	<b>91st Annual Conference Final Banquet</b> <i>Hosted by: Boston Logan International Airport</i>
8:45-10:15 p.m.	<b>Dessert Reception</b> <i>Hosted by: Denver International Airport</i>

“ *There is no single conference that covers all things aviation the way this conference does.*

**Kathy Dennis, A.A.E., ACE** | *Senior Principal Planner* | Charlotte Douglas International Airport

## Conference

### Highlights

### Agenda

### Keynotes

Download the  
Brochure

Sign Up For Updates

**GREG COX**



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Greg Cox Dept: 02-Board Services  
 Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 1/24/19 PLANNED DATE OF DEPARTURE/RETURN: 3/30/19 / 4/3/19

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip– continue on extra sheets of paper as necessary):**

Destination: Mexico City, Mexico Purpose: San Diego Chamber - 2019 Binational Delegation to Mexico City  
 Explanation: \_\_\_\_\_

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

<b>A. TRANSPORTATION COSTS:</b>	
• AIRFARE	\$ 500.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 100.00
<b>B. LODGING</b>	\$ 1,200.00
<b>C. MEALS</b>	\$ 100.00
<b>D. SEMINAR AND CONFERENCE FEES</b>	\$ 1,700.00
<b>E. ENTERTAINMENT (If applicable)</b>	\$
<b>F. OTHER INCIDENTAL EXPENSES</b>	\$ 100.00
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<u>\$ 3,700.00</u>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Greg Cox* Date: 1/28/19

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, Tony R. Russell, Authority Clerk, hereby certify that this document was approved  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 by the Executive Committee at its January 28, 2019 Executive Committee meeting.  
 (Leave blank and we will insert the meeting date.)

« All Events (<https://sdchamber.org/events/>)

## 2019 BINATIONAL DELEGATION TO MEXICO CITY

March 31 @ 7:00 pm - April 3 @ 12:30 pm

*Apply Now | Deadlines | Hotel | Flights | Sponsorship (</wp-content/uploads/2016/11/Sponsorship-Package-compressed-compressed-min.pdf>) | En Español (<https://sdchamber.org/events/mx2019espanol/>)*



Over the past year, issues surrounding trade, border security, the environment, and infrastructure improvements have put a spotlight on our border region. Now, with a new Presidential administration in Mexico, it is important that we share our region's story of successful collaboration and reaffirm our commitment to the U.S.-Mexico relationship. We can't do it alone. We need all the voices that make up our diverse and dynamic cross-border business community to make a strong, lasting impact. That message is most effective when we have a large, diverse representation of business and community leaders joining with us.

The 14<sup>th</sup> Annual Binational Delegation to Mexico City provides an opportunity for participants to meet with key federal officials and diverse business industry leaders to discuss 2019's major areas of focus: U.S.-Mexico-Canada Agreement (NAFTA 2.0), border infrastructure, transboundary pollution, immigration/workforce integration, private & public sector partnerships, and foreign investment opportunities in Latin America.

Delegates will also benefit from the opportunity to network and cultivate strong political and business relationships.

Please click here (<https://sdchamber.org/2017/03/annual-binational-delegation-mexico-city-champions-u-s-mexico-relationship/>) for a recap of the 2018 trip and see what can be accomplished when we work together with a strong, unified binational voice. Also, see why Mexico City was named the #1 Place to Go in 2016 ([http://www.nytimes.com/interactive/2016/01/07/travel/places-to-visit.html?\\_r=1](http://www.nytimes.com/interactive/2016/01/07/travel/places-to-visit.html?_r=1)), according to The New York Times!

## DEADLINES & IMPORTANT DATES

- February 15 – Last day for early-bird pricing
- March 11 – Hotel room block closes at 3:00 PM PST
- March 15 – Last day for hotel cancellations, must cancel by 3:00 PM PST
- March 22 – Last day for regular pricing
- March 27 – Pre-trip meeting for delegates at 10:30 AM
- March 27 – Last day to submit an application for the trip

## EVENT DETAILS

**Date:** Sunday, March 31 (7:00 PM) – Wednesday, April 3, 2019 (12:30 PM)

**Location:**

Four Seasons Hotel Mexico City

Paseo de la Reforma 500

Cuauhtémoc, Juarez, 06600 Mexico City, Mexico

Click for map/directions (<https://www.google.com/maps/dir//Four+Seasons+Mexico+D.F./data=!4m5!4m4!1m0!1m2!1m1!1s0x85d1ff4eecb66801:0x60bfab50fe53fe4f?sa=X&ved=0ahUKewjlkfXSgaLRAhXGIIQKHczIDp8Q9RcljAEwDg>)

**Contact Details:**

Lisa Kelley (English)

Ph: 619-544-1343

Email: [lkelley@sdchamber.org](mailto:lkelley@sdchamber.org) (mailto:lkelley@sdchamber.org)

Kenia Zamarripa (Español)

Ph: 619-544-1316

Email: [kzamarripa@sdchamber.org](mailto:kzamarripa@sdchamber.org) (mailto:kzamarripa@sdchamber.org)

## PARTICIPATION FEE\*

Please note: participation fee does not include hotel or airfare, or ground transportation.

**CHAMBER MEMBER PARTICIPATION**

- \$1,700 per person (*until February 15*) – Early Bird Price!
- \$2,300 per person (*February 16 – March 22*)
- \$1,300 for spouse/guest from the same company

**NON-MEMBER PARTICIPATION**

- \$2,800 per person (*until March 22*)

**ALL LATE APPLICATIONS**

- \$3,300 per person (*March 23 – 27*)

\*Participation subject to application approval. Includes all meals, meetings, and receptions. Absolutely no applications accepted after March 27. Payment must be received prior to departure for the trip.

## HOTEL

Four Seasons Hotel Mexico City (<http://www.fourseasons.com/mexico/>) | Paseo de la Reforma 500, Cuauhtémoc, Juárez, 06600 Mexico City

We have secured a special room rate of \$285++ per night for standard rooms between March 28 – April 5, 2019. Attendees must mention the group block "San Diego Regional Chamber" or code JP313 when booking to receive the discounted rate.

Reservations can be made directly to the hotel's reservations office at +52-55-5230-1818 or email this form (</wp-content/uploads/2016/11/Reservations-Form.pdf>) to [reservations.mex@fourseasons.com](mailto:reservations.mex@fourseasons.com) (<mailto:reservations.mex@fourseasons.com>) by **Monday, March 11 at 3:00 PM PST.**

After March 11, the hotel will confirm reservations subject to availability. Cancellations must be done directly to the hotel 15 days before the arrival date by 3:00 PM PST in order to avoid no-show charges.

Alternative hotel: Marquis Reforma Hotel & Spa (<http://www.marquisreforma.com/default-en.html>) | Avenida Paseo de La Reforma 465, Col. Cuauhtemoc, Mexico City 06500, Mexico

## FLIGHTS

For your planning purposes, most delegates arrive in the afternoon on Sunday, March 31, prior to the Welcome Reception at 7:00 PM. The trip will conclude around 12:00 PM on Wednesday, April 3.

Be sure to stay through the end of the trip for a chance to win flight vouchers, free trip registration, and more!

## PRE-TRIP MEETING

Delegates are invited to attend the pre-trip meeting to receive full information and updates on the trip:

**WEDNESDAY, MARCH 27 | 10:30 – 11:30 AM**

Location: Chamber Office, 402 W Broadway, Ste. 1000, San Diego 92101

(<https://www.google.com/maps/dir//402+W+Broadway+%231000,+San+Diego,+CA+92101/@32.7162428,-117.1691516,17z/data=!4m1!1m7!3m6!1s0x80d954a979e0e74f:0x532e042dd4bacabb!2s402+W+Broadway+%231000,+San+Diego,+CA+92101!3b1!8m2!3d32.7162428!4d-117.1669629!4m7!1m0!1m5!1m1!1s0x80d954a979e0e74f:0x532e042dd4bacabb!2m2!1d-117.1669629!2d32.7162428>)

231000,+San+Diego,+CA+92101/@32.7162428,-117.1691516,17z/data=!4m1!1m7!3m6!

1s0x80d954a979e0e74f:0x532e042dd4bacabb!2s402+W+Broadway+%231000,+San+Diego,+CA+92101!3b1!8m2!3d32.7162428!4d-117.1669629!4m7!1m0!1m5!1m1!

231000,+San+Diego,+CA+92101!3b1!8m2!3d32.7162428!4d-117.1669629!4m7!1m0!1m5!1m1!

1s0x80d954a979e0e74f:0x532e042dd4bacabb!2m2!1d-117.1669629!2d32.7162428)

## THANK YOU SPONSORS

Click here (</wp-content/uploads/2016/11/Sponsorship-Package-compressed-compressed-min.pdf>) for sponsorship opportunities, or contact Sherman Stocker at [sstocker@sdchamber.org](mailto:sstocker@sdchamber.org) (<mailto:sstocker@sdchamber.org>) or (619) 544-1354.

# APPLICATION

**Cancellation/Refund Policy:** Cancellations must be in writing and sent to [lkelly@sdchamber.org](mailto:lkelly@sdchamber.org) (<mailto:lkelly@sdchamber.org>). Full refunds will be issued if canceled by **midnight on March 27**. After March 27, 50% of the registration fee will be refunded.

APPLY NOW  
([HTTPS://SDCHAMBER.ORG/EVENTS/MX2019APP/](https://sdchamber.org/events/mx2019app/))

+ GOOGLE CALENDAR ([+ ICAL EXPORT \(\[HTTPS://SDCHAMBER.ORG/EVENT/MX2019/?ICAL=1&TRIBE\\\_DISPLAY=\]\(https://sdchamber.org/event/mx2019/?ical=1&tribe\_display=\)\)](https://www.google.com/calendar/event?action=TEMPLATE&text=2019+BINATIONAL+DELEGATION+TO+MEXICO+CITY&dates=;A0%7C+DEADLINES+%7C%A0HOTEL%2%A0%7C%A0FLIGHTS%2%A0%7C%A0SPONSORSHIP%2%A0%7C+EN%2%A0ESPA%3%B1OL%2%A0+OAOVER+THE+PAST+YEAR%2C+ISSUES+SURROUNDING+TRADE%2C%A0BORDER+SECURITY%2C+THE+EN2C+AND+INFRASTRUCTURE+IMPROVEMENTS+HAVE+PUT+A+SPOTLIGHT+ON+OUR+BORDER+REGION.+NOW%2C+WITH+A+NEW+PRESIDENTIAL+A0IT+IS+IMPORTANT+THAT+WE+SHARE+OUR+REGION%E2%80%99S+STORY+OF+SUCCESSFUL+COLLABORATION+AND+REAFFIRM+OUR+COMMITMENT+199T+DO+IT+ALONE.+WE+NEED+ALL+THE+VOICES+THAT+MAKE+UP+OUR+DIVERSE+AND+DYNAMIC+CROSS-BORDER+BUSINESS+C2C+LASTING+IMPACT.+THAT+MESSAGE+IS+MOST+EFFECTIVE+WHEN+WE+HAVE+A+LARGE%2C+DIVERSE+REPRESENTATION+OF+BUSINESS+ANI0ATHE+14TH+ANNUAL+BINATIONAL+DELEGATION+TO+MEXICO+CITY+PROVIDES+AN+OPPORTUNITY+FOR+PARTICIPANTS+TO+MEET+WITH+KEY+FEDERAL+OFFICI2%A02019%26%238217%3B5+MAJOR+AREAS+OF+FOCUS%3A+U.S.-MEXICO-CANADA+AGREEMENT+%28NAFTA+2+%28VIEW+FULL+EVENT+DESCRIPTION+HERE'2F%29&LOCATION=PASEO+DE+LA+REFORMA+500%2C+CUAUHT%3%A9MOC%2C+JUAREZ%2C+06600+MEXICO+CITY%2C+MEXICO%2C+DF&TRP=FALSE&S2FLOS_ANGELES)</a>)</p>
</div>
<div data-bbox=)

### Details

**Start:**  
March 31 @ 7:00 pm (2019-03-31)

**End:**  
April 3 @ 12:30 pm (2019-04-03)

**Event Tags:**  
featured-chamber  
(<https://sdchamber.org/tag/featured-chamber/>)

### Venue

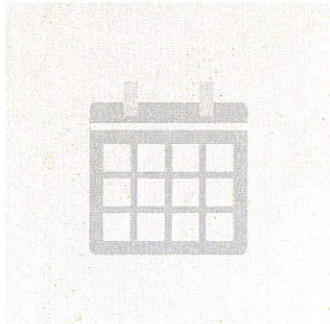
Four Seasons Hotel Mexico City  
(<https://sdchamber.org/venue/four-seasons-hotel-mexico-city/>)

Paseo de la Reforma 500  
Cuauhtémoc, Juárez, 06600 Mexico  
City, Mexico, DF (DF)

### Organizer

Lisa Kelley  
**Phone:**  
619.544.1343  
**Email:**  
[lkelly@sdchamber.org](mailto:lkelly@sdchamber.org)

### Related Events



(<https://sdchamber.org/event/anniversary19/>)

148th Anniversary  
Celebration  
(<https://sdchamber.org/event/anniversary19/>)  
February 6 @ 5:00 pm - 7:30 pm

# **TRAVEL EXPENSE**

**KIM BECKER**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**

**TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Kimberly J. Becker DEPT. NAME & NO. Strategy & Policy, BU6  
 DEPARTURE DATE: 11/2/2018 RETURN DATE: 11/17/2018 REPORT DUE: 12/17/18  
 DESTINATION: London Trip (Visit California Trade Event, Manchester Parking Facility Tour, British Airways Meeting) - London/Manchester, UK and Kyoto/Tokyo, Japan Combined Trip

*Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.*

	Authority Expenses (Prepaid by Authority)	Employee Expenses								TOTALS
		FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY		
		11/2/18	11/3/18	11/4/18	11/5/18	11/6/18	11/7/18	11/8/18		
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	11,169.03									0.00
Conference Fees (provide copy of flyer/registration expenses)	750.00									0.00
Rental Car*										0.00
Gas and Oil*										0.00
Garage/Parking*										0.00
Mileage - attach mileage form*										0.00
Taxi and/or Shuttle Fare (include tips pd.)*			20.08	14.63						34.71
Hotel*			371.91	319.52	299.88					991.31
Telephone, Internet and Fax*										0.00
Laundry*										0.00
Tips - separately paid (maids, bellhop, other hotel svcs.)										0.00
Meals (include tips pd.)					33.19					33.19
Breakfast*										0.00
Lunch*										0.00
Dinner*										0.00
Other Meals*			7.20	0.94						8.14
Alcohol is a non-reimbursable expense										
Hospitality <sup>1</sup> *										0.00
Miscellaneous: Bank Transaction Fee			2.88							2.88
										0.00
										0.00
*Provide detailed receipts										0.00
<b>Total Expenses prepaid by Authority</b>	<b>11,919.03</b>	<b>0.00</b>	<b>402.07</b>	<b>335.09</b>	<b>333.07</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,070.23</b>

Explanation:  
 Cost of flight includes United Kingdom and Japan trips, covering the period November 2 through November 17, 2018. Japan trip expenses will be submitted separately.  
  
 The conference fee of \$750 was pre-paid by Hampton Brown.  
  
<sup>1</sup> Give names and business affiliations of any persons whose meals were paid by traveler.  
<sup>2</sup> Prepare Check Request  
<sup>3</sup> Attach personal check payable to SDCRAA

Total Expenses Prepaid by Authority	11,919.03
Total Expenses Incurred by Employee (including cash advances)	1,070.23
<b>Grand Trip Total</b>	<b>12,989.26</b>
Less Cash Advance (attach copy of Authority ck)	
Less Expenses Prepaid by Authority	11,919.03
<b>Due Traveler (positive amount)<sup>2</sup></b>	
<b>Due Authority (negative amount)<sup>3</sup></b>	<b>1,070.23</b>
<i>Note: Send this report to Accounting even if the amount is \$0.</i>	

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

<sup>4</sup> Travel and Lodging Expense Reimbursement Policy 3.40      <sup>5</sup> Business Expense Reimbursement Policy 3.30

Prepared By: Diane Casey Ext.: 2445  
Print/Type Name  
 Traveler Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Approved By: Kimberly J. Becker Date: 1/12/19

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)  
 I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)



Kim Becker  
11/02 - 11/06/18  
London

Traveltrust Corporation  
374 North Coast Hwy 101, Suite F  
Encinitas, CA 92024  
Phone: (760) 635-1700

# TRAVELTRUST

**ADD TO OUTLOOK**

Wednesday, 24OCT 2018 02:05 PM EDT

**Passengers: KIMBERLY JANE BECKER (06)**

Agency Reference Number: CEWYUQ

Click here to view your current itinerary or ETicket receipt on-line: [tripcase.com](http://tripcase.com)

British Airways Confirmation KIA88V

Finnair Confirmation KIA88V

Japan Airlines Co., Ltd. Confirmation KIA88V

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt  
Be sure to visit [www.traveltrust.com](http://www.traveltrust.com) for additional travel information


TRAVELTRUST STRONGLY RECOMMENDS CHECKING IN  
ONLINE WITH YOUR AIRLINE AT LEAST 24 HOURS PRIOR TO  
EACH FLIGHT FOR THE MOST CURRENT TIMES AND ALERTS

NOTE - this flight  
ticket was for a  
combined London +  
Japan trip. The  
ticket expense is  
listed on the London  
portion of the  
trip.

FOR TRAVEL TO THE UK A US CITIZEN  
MUST HAVE A VALID PASSPORT  
FOR TRAVEL TO JAPAN A US CITIZEN  
MUST HAVE A VALID PASSPORT

\*\*\*\*\*  
YOU CANNOT TRAVEL OUT OF THE UNITED STATES IF YOUR US  
PASSPORT EXPIRES WITHIN 6 MONTHS OF YOUR DEPARTURE DATE  
YOUR INTERNATIONAL TRAVEL MAY REQUIRE VACCINATIONS  
PLEASE CHECK WWW.CDC.GOV FOR LATEST REQUIREMENTS  
\*\*\*\*\*

CERTAIN FARES MAY REQUIRE REISSUANCE AT TIME OF  
CANCELLATION. PLEASE CONTACT THE AIRLINE OR TRAVELTRUST

<b>AIR</b>	<b>Friday, 2NOV 2018</b>	
<b>British Airways</b>	<b>Flight Number:</b> 0272	<b>Class:</b> D-Business
<b>From:</b> San Diego CA, USA	<b>Depart:</b> 08:20 PM	
<b>To:</b> London/Heathrow, England, UK	<b>Arrive:</b> 01:45 PM 3NOV	
<b>Stops:</b> Nonstop	<b>Duration:</b> 10 hour(s) 25 minute(s)	
<b>Seats:</b> 64B	<b>Status:</b> CONFIRMED	<b>Miles:</b> 5474 / 8758 KM
<b>Equipment:</b> Boeing 747 Jet	<b>MEAL:</b> MEALS	
DEPARTS SAN TERMINAL 2 - ARRIVES LHR TERMINAL 5		
Frequent Flyer Number: [REDACTED]		
UPPERDECK AISLE SEAT CONFIRMED		
<b>British Airways Confirmation number is KIA88V</b>		

<b>AIR</b>	<b>Monday, 5NOV 2018</b>	
<b>British Airways</b>	<b>Flight Number:</b> 1394	<b>Class:</b> Y-Coach/Economy
<b>From:</b> London/Heathrow, England, UK	<b>Depart:</b> 01:00 PM	
<b>To:</b> Manchester England, UK	<b>Arrive:</b> 02:05 PM	
<b>Stops:</b> Nonstop	<b>Duration:</b> 1 hour(s) 5 minute(s)	

Kim Becker  
11/02 - 11/06/18  
London

Seats: 10C  
Equipment: Airbus Jet  
DEPARTS LHR TERMINAL 5 - ARRIVES MAN TERMINAL 3  
Frequent Flyer Number: [REDACTED]  
EXIT ROW AISLE SEAT CONFIRMED  
**British Airways Confirmation number is KIA88V**

Status: CONFIRMED  
MEAL: Food and Bev for Purchase

Miles: 157 / 251 KM

**AIR Monday, 5NOV 2018** 

**British Airways** Flight Number: 1403 Class: M-Coach/Economy  
From: Manchester England, UK Depart: 05:05 PM  
To: London/Heathrow, England, UK Arrive: 06:05 PM  
Stops: Nonstop Duration: 1 hour(s) 0 minute(s)  
Seats: 11C Status: CONFIRMED Miles: 157 / 251 KM  
Equipment: Airbus Jet MEAL: Food and Bev for Purchase  
DEPARTS MAN TERMINAL 3 - ARRIVES LHR TERMINAL 5  
Frequent Flyer Number: [REDACTED]  
AISLE SEAT CONFIRMED  
**British Airways Confirmation number is KIA88V**

**AIR Tuesday, 6NOV 2018** 

**Finnair** Flight Number: 5904 Class: D-Business  
Operated By: BRITISH AIRWAYS  
From: London/Heathrow, England, UK Depart: 11:05 AM  
To: Helsinki-Vantaa, Finland Arrive: 04:10 PM  
Stops: Nonstop Duration: 3 hour(s) 5 minute(s)  
Status: CONFIRMED Miles: 1130 / 1808 KM  
Equipment: Airbus A320 Jet MEAL: MEALS  
DEPARTS LHR TERMINAL 3 - ARRIVES HEL TERMINAL 2  
Frequent Flyer Number: [REDACTED]  
SEAT ASSIGNMENT AIRPORT CHECKIN ONLY  
**Finnair Confirmation number is KIA88V**

**AIR Tuesday, 6NOV 2018** 

**Finnair** Flight Number: 0077 Class: D-Business  
From: Helsinki-Vantaa, Finland Depart: 05:35 PM  
To: Osaka Kansai, Japan Arrive: 10:00 AM 7NOV  
Stops: Nonstop Duration: 9 hour(s) 25 minute(s)  
Seats: 03A Status: CONFIRMED Miles: 4798 / 7677 KM  
Equipment: 359/AIR MEAL: HOT MEAL - HOT MEAL  
DEPARTS HEL TERMINAL 2 - ARRIVES KIX TERMINAL 1  
Frequent Flyer Number: [REDACTED]  
AISLE/WINDOW SEAT CONFIRMED  
**Finnair Confirmation number is KIA88V**

**AIR Saturday, 17NOV 2018** 

**Japan Airlines Co., Ltd.** Flight Number: 0066 Class: D-Business  
From: Tokyo Narita, Japan Depart: 05:05 PM  
To: San Diego CA, USA Arrive: 09:45 AM  
Stops: Nonstop Duration: 9 hour(s) 40 minute(s)  
Seats: 07D Status: CONFIRMED Miles: 5554 / 8886 KM  
Equipment: 788/AIR MEAL: MEALS  
DEPARTS NRT TERMINAL 2 - ARRIVES SAN TERMINAL 2  
Frequent Flyer Number: [REDACTED]

AISLE SEAT CONFIRMED  
Japan Airlines Co., Ltd. Confirmation number is KIA88V

Kim Becker  
11/02-11/06/18  
London

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.  
BRITISH AIRWAYS CONFIRMATION NUMBER - KIA88V  
FINNAIR CONFIRMATION NUMBER - KIA88V  
JAPAN AIRLINES CO., LTD. CONFIRMATION NUMBER - KIA88V  
FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043  
FOR EMERGENCY SERVICE FROM THE UK - 0-800-7373-7882  
FOR EMERGENCY SERVICE FROM FINLAND - 990-800-7373-7882  
FOR EMERGENCY SERVICE FROM JAPAN - 010-800-7373-7882

**Ticket/Invoice Information**

Ticket for: KIMBERLY JANE BECKER  
Date issued: 10/3/2018 Invoice Nbr: 5496565  
Ticket Nbr: JL7212130146 Electronic Tkt: Yes Amount: 10514.13 USD  
Base: 9711.00 US Tax: 36.60 USD XT Tax: 766.53 USD  
Charged to: AX\*\*\*\*\*1013

Ticket for: KIMBERLY JANE BECKER  
Date issued: 10/24/2018 Invoice Nbr: 5499870  
Ticket Nbr: BA7218061435 Electronic Tkt: Yes Amount: 589.90 USD  
Base: 519.00 Tax: 70.90  
Charged to: AX\*\*\*\*\*1013

Service fee: KIMBERLY JANE BECKER  
Date issued: 10/3/2018  
Document Nbr: XD0756265630 Amount: 40.00  
Charged to: AX\*\*\*\*\*1013

Service fee: KIMBERLY JANE BECKER  
Date issued: 10/24/2018  
Document Nbr: XD0757316575 Amount: 25.00  
Charged to: AX\*\*\*\*\*1013

Total Tickets: 11104.03  
Total Fees: 65.00  
Total Amount: 11169.03

**Click here 24 hours in advance to obtain boarding passes:**

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**Click here to review Baggage policies and guidelines:**

[BRITISH AIRWAYS](#)

[FINNAIR](#)

[JAPAN AIRLINES](#)

Check operating carrier website for any policies that may vary.

TSA Guidance- a government issued photo id is needed for checkin.  
Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.  
For Additional security information visit [www.tsa.gov](http://www.tsa.gov).

Thank you for choosing Traveltrust!  
Our Business Hours are Sunday 10pm - Friday 10pm Pacific  
Saturday from 9am-1pm Pacific.

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**Visit California Trade Event, Manchester Airport Parking Facility**  
**Tour, and British Airways Meeting**  
**London, UK**  
**November 2 – November 6, 2018**

11103 - CASH WITHDRAWAL  
Exchange Rate 1.4391

DATE 03/11/18  
TIME 15:42  
ATM 00007537  
LOCATION ATM MARRIOTMARBLEARCH

Fee: \$ 2.88

CASH WITHDRAWAL GBP 100.00  
EXCHANGE RATE GBP 1:1.4391 USD  
CONVERTED AMT USD 143.91  
ACCESS FEE USD 2.88  
TRANSACTION AMT USD 146.79

YOUR CARD ISSUER MAY ALSO CHARGE A FEE  
FOR USING THIS ATM.

TRAVELEX UK LIMITED  
REGISTERED OFFICE  
4TH FLOOR, KINGS PLACE, 90 YORK WAY  
LONDON, N1 9AG



Kim Becker  
11/02 - 11/06/18  
London

Mrs Kimberly Becker

134 George Street  
San Diego CA 92104  
United States

Marble Arch Marriott, London

134 George Street London W1H 5DN  
Tel. + 44 207 723 1277  
Fax. + 44 207 402 0666  
www.LondonMarriottMarbleArch.co.uk

Guest Name : Mrs Kimberly Becker

Room No. : 0122  
Arrival Date : 03-11-18  
Departure Date : 05-11-18  
Folio No. : 461881  
Confirmation No. : 10555088  
Cashier No. : 55185  
VAT No. : GB159452485  
Marriott Rewards Number [REDACTED]

INVOICE

Date: 05-11-18

Date	Description	Amount
03-11-18	Standard Retail	284.00
04-11-18	Standard Retail	244.00
05-11-18	Master Card / Euro Card XXXXXXXXXXXX9117 XX/XX	-528.00
<b>Due Amount:</b>		<b>0.00</b>

Room 11/03 USD \$371.91  
Room 11/04 USD \$319.52  
691.43

Total incl. Vat 528.00 GBP  
Total excl. Vat 440.00 GBP  
Total Vat 88.00 GBP  
Vat 20% 88.00 GBP  
Vat 0% 0.00 GBP

Signature: \_\_\_\_\_

Merchant ID: 3603453  
Transaction ID: 101904753  
Approval Code: A935775  
Approval Amount: 528.00

Credit Card No: XXXXXXXXXXXX9117  
Credit Card Expiry: XX/XX  
Capture Method: Manual  
Transaction Amount: 528.00

I AGREE THAT MY LIABILITY FOR THIS ACCOUNT IS NOT WAIVED AND I AGREE TO BE HELD PERSONALLY LIABLE IN THE EVENT THAT THE INDICATED PERSON, COMPANY OR ASSOCIATION FAILS TO PAY ALL OR PART OF THESE CHARGES.

Owned by: Gold Diamond D Marble Arch 2005 Ltd  
London Marble Arch Marriott Hotel  
134 George Street  
London, W1H 5DN  
T.: +44 (0) 2077 231 277

Operated by: Marriott Hotels Limited  
Registered office:  
4th Floor  
45 Moormouth Street  
London WC2H 9DG  
Registered in England No. 1235583

Exchange Rate  
1.309526

Kim Becker Page 1 of 1  
11/02 - 11/06/18  
London



Citi® / AAdvantage® Platinum Select® World Elite™  
Mastercard®-9117

Transaction Details

Date	Description	Amount
Nov. 05, 2018	Marriott 0207 723127 GBR	\$ 691.43
<b>Additional Details</b>		
Transaction Type:		Purchases
Posted Date:		Nov. 05, 2018
Category:		Lodging - MARRIOTT
Reference Number:		9N4YQBK2
Card Member:		KIMBERLY J BECKER
Merchant Country:		United Kingdom
Foreign Currency:		528.00 POUND STERLING

Kim Becker  
11/02 - 11/06/18  
London

LONDON HEATHROW

Mrs. Kimberly Becker

[Redacted]

Room No. : 4407  
Arrival : 05/11/18  
Departure : 06/11/18  
Cashier : 13593  
Folio No. : 563099853

Company VAT No.  
Voucher /PO No.

Page : 1 of 1

INVOICE

VAT No. : GB 809 8239 803

Date	Description	Charges £	Payments £
05/11/18	Accommodation	229.00	
06/11/18	Eurocard / Mastercard	XXXXXXXXXXXX9117	229.00
Total Balance Due £			0.00

VAT Breakdown	Net £	VAT £	Gross £
VAT@ 20%	190.83	38.17	229.00
VAT@ 4%	0.00	0.00	0.00
VAT@ 0% and Exempt	0.00	0.00	0.00
Total	190.83	38.17	229.00

Le Club Accorhotels Card: [Redacted]

USD 299<sup>88</sup>

Exchange Rate  
1.309519



Kim Becker  
11/02 - 11/06/18  
London



Citi® / AAdvantage® Platinum Select® World Elite™  
Mastercard®-9117

Transaction Details

Date	Description	Amount
Nov. 06, 2018	SOFITEL HEATHROW LONDON GBR	\$ 299.88
<b>Additional Details</b>		
Transaction Type:		Purchases
Posted Date:		Nov. 06, 2018
Category:		Lodging - HOTELS,MOTELS,RESORTS LODGING
Reference Number:		0NF7S6R1
Card Member:		KIMBERLY J BECKER
Merchant Country:		United Kingdom
Foreign Currency:		229.00 POUND STERLING



**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**Visit California Trade Event, Manchester Airport Parking Facility**  
**Tour, and British Airways Meeting**  
**London, UK**  
**November 2 - November 6, 2018**

11/03 - Transportation  
# 20.09 USD - see attached  
Bank statement

Dinner to hotel

LONDON TAXI JOURNEY  
CABVISION NETWORK LTD  
0207 655 6970  
QUERIES@CABVISION.COM  
WWW.CABVISION.COM  
Driver 72102  
M\*\*18526 TID\*\*\*\*1934  
AID : A0000000041010  
MasterCard  
MASTERCARD  
\*\*\*\* \* 9117  
ICC PAN.SEQ 01

SALE  
CARDHOLDER COPY  
PLEASE KEEP THIS RECEIPT  
FOR YOUR RECORDS

Fare £14.00  
TIP £1.40  
-----  
TOTAL £15.40  
-----

Verified by Signature  
THANK YOU - ALWAYS USE  
A LICENSED TAXI  
21:54 03/11/18 40IF5:00  
AUTH CODE: 139091

11/04 - Transportation  
\$14.63 USD - see attached  
Bank statement

# UBIQUITOUS

## ICONSONICONS

LICENSED TAXI RECEIPT

DATE 24-11-18  
FARE AMOUNT 10.20 + 10% tip  
SIGNATURE [Signature] 1122

“WE♥TAXIS”

020 7033 7600

www.ubiquitoustaxis.com

Kim Becker  
11/02 - 11/06/18  
London



Citi® / AAdvantage® Platinum Select® World Elite™  
Mastercard®-9117

11/03 - Transportation

Transaction Details

Date	Description	Amount
Nov. 03, 2018	CABVISION NETWORK LONDON E1 GBR	\$ 20.08
<b>Additional Details</b>		
Transaction Type:	Purchases	
Posted Date:	Nov. 03, 2018	
Category:	Other Travel - TAXICAB/LIMOUSINE	
Reference Number:	23YFCPJ2	
Card Member:	KIMBERLY J BECKER	
Merchant Country:	United Kingdom	
Foreign Currency:	15.40 POUND STERLING	

Kim Becker  
11/02 - 11/06/18  
London



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Mastercard®-9117

11/04 - Transportation

Transaction Details

Date	Description	Amount
Nov. 04, 2018	VERIFONE TAXI/PRIVATE 03336661000 GBR	\$ 14.63
<b>Additional Details</b>		
Transaction Type:	Purchases	
Posted Date:	Nov. 04, 2018	
Category:	Other Travel - TAXICAB/LIMOUSINE	
Reference Number:	QGS1S461	
Card Member:	KIMBERLY J BECKER	
Merchant Country:	United Kingdom	
Foreign Currency:	11.22 POUND STERLING	

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**Visit California Trade Event, Manchester Airport Parking Facility**  
**Tour, and British Airways Meeting**  
**London, UK**  
**November 2 – November 6, 2018**

11/04 - Other meal  
USD \$1.94  
Exchange Rate 1.4391

Boots UK Limited  
Oxford St East Boots UK 1177  
(020) 76313833  
11/11/2018 12:32  
Served by: Agit

Ibu Lq Cps116g 2.79  
(CONTAINS IBUPROFEN)  
recon Carreg Mini mineral water .65

TOTAL TO PAY	3.44
CASH	10.00
CHANGE	6.56

ADVANTAGE CARD STATEMENT  
PICK UP YOUR INSTANT ADVANTAGE CARD  
YOU COULD HAVE EARNED 12P IN POINTS

630 0468 1177 136



**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**Visit California Trade Event, Manchester Airport Parking Facility**  
**Tour, and British Airways Meeting**  
**London, UK**  
**November 2 – November 6, 2018**

11/03 - Other Meal  
 \$ 7.20 USD  
 Exchange Rate 1.4391

11/05 - Breakfast  
 \$ 33.19 USD  
 Exchange Rate 1.4391

Caffe Nero  
 031 Edgware Rd  
 VAT: 795871659

15797 LucaD

CHK 11254  
 3 Nov'18 15:53 PM

Take Away  
 Sicilian Lemon Drizzle  
 Muffin - New 1.85  
 Chai Latte 3.15  
 Cash GBP 20.00  
 Cash -GBP 15.00

0.53 VAT 20 % 3.15  
 Net Total: GBP 2.62  
 Subtotal GBP 5.00 ✓  
 Payment GBP 5.00

Change Due GBP 15.00

----- Check Closed -----  
 3 Nov'18 15:53 PM

Tell us how we did today.  
 Vis



T F A  
 Grove T5 Ltd  
 TW6 2GD

Tel: +44 (0)208 757 7777  
 VAT Reg: 809823803

138 JULIA

34/1 Chk 4358 Gst  
 05Nov'18

Sofitel Tea @ 6.00 12.00  
 Americano 4.50  
 Pain au Chocolat @ 2.00 4.00

3.42 VAT TTL 20.50  
 Subtotal 20.50  
 2.5% Serv 2.56  
 Total 23.06

Gratuity: \_\_\_\_\_

Total: K. Becker

Room No: H. Brown

Print Name: Breakfast

Signature: \_\_\_\_\_

12.5% Discretionary service  
 has been added to your bill.

Kim Becker  
11/02-11/06/18  
London

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Kimberly J. Becker Dept: BU 6  
 Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 09/11/18 PLANNED DATE OF DEPARTURE/RETURN: 11/02/18 11/05/18

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip- continue on extra sheets of paper as necessary):**

Destination: London, UK Purpose: Visit California Travel & Trade Event and British Airways Meeting

Explanation: \_\_\_\_\_

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

A. TRANSPORTATION COSTS:	
• AIRFARE	\$ <u>5,500.00</u>
• *RENTAL CAR (Must complete page 2)	\$ _____
• OTHER TRANSPORTATION (Taxi, Train)	\$ <u>150.00</u>
B. LODGING	\$ <u>700.00</u>
C. MEALS	\$ <u>225.00</u>
D. SEMINAR AND CONFERENCE FEES	\$ <u>750.00</u>
E. ENTERTAINMENT (If applicable)	\$ _____
F. OTHER INCIDENTAL EXPENSES	\$ _____
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$ <u>7,325.00</u></b>

\*Permitted in limited circumstances; must be pre-approved. Provide a copy of Out-of-Town Travel Request form to Risk Management prior to travel in order to obtain insurance identification card covering rental period.

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Kimberly J. Becker Date: 9/11/18

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

- By my signature below, I certify the following:
1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
  2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
  3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

Martha Morales, Asst. Authority Clerk I, hereby certify that this document was approved  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 by the Executive Committee at its September 24, 2018 meeting.  
 (Leave blank and we will insert the meeting date.)

Kim Becker  
11/02 - 11/06/18  
London

## UK and JAPAN ITINERARY (Nov 2018)

Friday November 2, 2018

British Airways BA272

Dep SAN 19:20

Saturday November 3, 2018

Arr LHR 13:45

Marriott Hotel Marble Arch

134 George St

W1H 5DN LONDON

+41.20.7723.1277

Sunday November 4, 2018

California Live

100 Wardour Street

12:45 Delegates arrive

13:00 Guests Arrive – Networking

15:15 Live music and fireside chat with Kelis

17:00 Event finishes

Monday November 5, 2018

08:30 – 09:00 Depart for Waterside

10:00 Meeting with British Airways (Ms. Giulia Nimis, contact)

(STAY OUT BY HEATHROW OR RETURN TO CITY?)

Tuesday November 6, 2018

British Airways 794 (Finnair AY5904)

Dep LHR (T3) 11:05

Arr HEL 16:10

Finnair AY 077

Dep HEL 17:35

Kim Becker  
11/02 - 11/06/18  
London

Wednesday November 7, 2018

Arr KIX 10:00

Train from KIX to Kyoto

Grand Prince Hotel Kyoto

606-8505 Sakyo

1092-2 Iwakurahataedacho , Sakyo-ku

Kyoto

+81 075-712-1111

Thursday November 8, 2018

Free day

San Diego Delegation arrives late evening

Friday November 9, 2018

Morning: Inamori Library Tour and Lunch

Evening: Prefectural Welcome Dinner at Okura Hotel Kyoto (shuttle from hotel)

Saturday November 10, 2018

(formal attire)

KICC Venue (walking distance from hotel)

13:00 Tea Reception

14:45 Seating for Awards Ceremony

Grand Prince Hotel Kyoto

17:00 Reception

18:00 Banquet

Sunday November 11, 2018

Shinkansen to Tokyo

Imperial Hotel

1-1, Uchisaiwai-cho 1-chome

Chiyoda-ku

Tokyo 100-8558

+81-3-3501-1111

20:30 Informal Evening Reception at Hotel Lobby Bar



Kim Becker  
11/02 - 11/06/18  
London

Manchester  
Parking Facility  
Town

**Casey Diane**

---

**To:** Rosemarie Andolino  
**Cc:** John Wildman  
**Subject:** RE: Agenda for MAN visit

Thanks Rosie!

Attendees will be:

- Kimberly Jane Becker
- Hampton Jennings Brown

Would you please give me the flight numbers for the trips to and from Manchester? When I make the tickets arrangements I want to make sure I choose the correct flights so they stay on time.

Take care, Di



**Diane Casey**  
**Executive Assistant | Executive Office**  
San Diego County Regional Airport Authority  
T 619.400.2445 | M 609.440.7479  
[dcasey@san.org](mailto:dcasey@san.org)

---

**From:** Rosemarie Andolino <Rosemarie.Andolino@magairports.com>  
**Sent:** Wednesday, October 24, 2018 7:27 AM  
**To:** Casey Diane <dcasey@san.org>  
**Cc:** John Wildman <John.Wildman@magairports.com>  
**Subject:** Agenda for MAN visit

Hi Diane,

Below is the agenda for the Manchester Visit. John will be the key point of contact for the visit. John's cell phone is 1 (347) 907-2941.

Can you provide me with the full names of all the attendees that will be joking Kim on this visit. Also, we added a dinner back in LON to the agenda.

If you have any questions please don't hesitate to contact me.

- 13.15 Depart LHR on BA flight
- 14.20 Arrive MAN to be met by John Wildman
- 14.30 Tour of MAN volume valet product – staging area/self-service kiosks/VCC cameras
- 14.45 Tour of MAG O – Nolan (data analytics, rev/yield mgmt, e-commerce, digital marketing, distribution)
- 17.10 Flight from MAN to LHR (will need to leave MAG O by 16.15) John will also be on this flight
- 18.10 Arrive LHR
- 19.00 Dinner - John will go through the parking in more detail over dinner

Kim Becker  
11/02-11/06/18  
Lon Lon

**Rosemarie S. Andolino**  
**CEO & President**

MAG USA

M. +1 312 447 1898

O. +1 312 883 2426

[Rosemarie.Andolino@magairports.com](mailto:Rosemarie.Andolino@magairports.com)

[magworld.com](http://magworld.com)

100 N. LaSalle Street, Suite 900

Chicago, Illinois 60602

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Our main operating entities are Manchester Airport Group PLC, a public limited company, registered in England under Company Number 04330721, with the Registered Office at Manchester Airport Group PLC, Manchester Professional Services, PO BOX 532, Town Hall, Manchester, M60 2LA; Manchester Airport PLC, a public limited company, registered in England under Company Number 01960988, with the Registered Office at Fao Sylvia Welsh Manchester, Professional Services Limited, PO BOX 532, Town Hall, Manchester, M60 2LA; Stansted Airport Limited, is a private limited company, registered in England under Company Number 01990920, with the Registered Office at Enterprise House, Stansted Airport, Bassingbourn Road, Essex CM24 1QW; East Midlands International Airport Limited, a private limited company, registered in England under Company Number 02078271, with the Registered Office at Building 34, East Midlands Airport, Castle Donington, Derby, East Midlands, DE74 2SA; Manchester Airport Group US Holdings Inc, 100 N LaSalle St, Suite 900, Chicago, IL 60602.

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Kimberly J. Becker DEPT. NAME & NO. Executive Office, BU6  
 DEPARTURE DATE: 11/2/2018 RETURN DATE: 11/17/2018 REPORT DUE: 12/17/18  
 DESTINATION: Japan Trip (Kyoto Prize Awards, SDEDC Trade Mission, JAL Meeting) - London/Manchester, UK and Kyoto/Tokyo, Japan Combined Trip

*Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.*

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	
		11/7/18	11/8/18	11/9/18	11/10/18	11/11/18	11/12/18	11/13/18	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)									0.00
Conference Fees (provide copy of flyer/registration expenses)	3,509.95								0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*			5.12	2.56		42.89			50.57
Hotel*		222.05	222.05	222.05	222.06	266.21	266.21	266.21	1,686.84
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel srvs.)									0.00
Meals (include tips pd.)									0.00
Breakfast*									0.00
Lunch*		6.97	18.42			6.18	25.74		57.31
Dinner*					25.66	20.48			46.14
Other Meals*		2.29							2.29
Alcohol is a non-reimbursable expense									
Hospitality <sup>1</sup> *									0.00
Miscellaneous: Transportation - Train		150.49							150.49
									0.00
									0.00
*Provide detailed receipts									0.00
<b>Total Expenses prepaid by Authority</b>	<b>3,509.95</b>	<b>381.80</b>	<b>245.59</b>	<b>224.61</b>	<b>247.72</b>	<b>335.76</b>	<b>291.95</b>	<b>266.21</b>	<b>1,993.64</b>

Explanation:  
 Flight expense was combined for the London and Japan portions of this trip, which covered the period 11/02 through 11/17/18. The flight expense was reported on the London expense reimbursement request.

Total Expenses Prepaid by Authority	3,509.95
Total Expenses Incurred by Employee (including cash advances)	1,993.64
<b>Grand Trip Total</b>	<b>5,503.59</b>
Less Cash Advance (attach copy of Authority ck)	
Less Expenses Prepaid by Authority	3,509.95
<b>Due Traveler (positive amount)<sup>2</sup></b>	
<b>Due Authority (negative amount)<sup>3</sup></b>	<b>1,993.64</b>
<i>Note: Send this report to Accounting even if the amount is \$0.</i>	

<sup>1</sup> Give names and business affiliations of any persons whose meals were paid by traveler.  
<sup>2</sup> Prepare Check Request  
<sup>3</sup> Attach personal check payable to SDCRAA

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

<sup>4</sup> Travel and Lodging Expense Reimbursement Policy 3.40

<sup>5</sup> Business Expense Reimbursement Policy 3.30

Prepared By: Diane Casey  
 Traveler Signature: Kimberly J. Becker  
 Approved By: \_\_\_\_\_

Ext.: 2445  
 Date: 1/2/17  
 Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.

(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**

**TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Kimberly J. Becker DEPT. NAME & NO. Executive Office, BU6  
 DEPARTURE DATE: 11/2/2018 RETURN DATE: 11/17/2018 REPORT DUE: \_\_\_\_\_  
 DESTINATION: Japan Trip (Kyoto Prize Awards, SDEDC Trade Mission, JAL Meeting) - London/Manchester, UK and Kyoto/Tokyo, Japan Combined Trip

*Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.*

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	
Air Fare, Railroad, Bus <i>(attach copy of itinerary w/charges)</i>		11/14/18	11/15/18	11/16/18	11/17/18	11/18/18	11/19/18	11/20/18	0.00
Conference Fees <i>(provide copy of flyer/registration expenses)</i>									0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare <i>(include tips pd.)*</i>			3.00						3.00
Hotel*		266.21	266.21	266.21	6.45				805.08
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid <i>(maids, bellhop, other hotel svcs.)</i>									0.00
Meals <i>(include tips pd.)</i>									
Breakfast*		41.14			41.14				82.28
Lunch*			6.97	1.77	6.98				15.72
Dinner*				2.24					2.24
Other Meals*			10.15		2.29				12.44
<i>Alcohol is a non-reimbursable expense</i>									
Hospitality <sup>1</sup> *									0.00
Miscellaneous: Transportation - Train					26.70				26.70
									0.00
									0.00
*Provide detailed receipts									0.00
<b>Total Expenses prepaid by Authority</b>	<b>0.00</b>	<b>307.35</b>	<b>286.33</b>	<b>270.22</b>	<b>83.56</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>947.46</b>

Explanation:	Total Expenses Prepaid by Authority	0.00
	Total Expenses Incurred by Employee (including cash advances)	947.46
	<b>Grand Trip Total</b>	<b>947.46</b>
	Less Cash Advance <i>(attach copy of Authority ck)</i>	
	Less Expenses Prepaid by Authority	0.00
	<b>Due Traveler (positive amount)<sup>2</sup></b>	
	<b>Due Authority (negative amount)<sup>3</sup></b>	<b>947.46</b>
<i>Note: Send this report to Accounting even if the amount is \$0.</i>		

<sup>1</sup> Give names and business affiliations of any persons whose meals were paid by traveler.  
<sup>2</sup> Prepare Check Request  
<sup>3</sup> Attach personal check payable to SDCRAA

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

<sup>4</sup> Travel and Lodging Expense Reimbursement Policy 3.40

<sup>5</sup> Business Expense Reimbursement Policy 3.30

Prepared By: Diane Casey Ext.: 2445  
 Traveler Signature: *Kimberly J. Becker* Date: 1/2/19  
 Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)

*Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.*

Kim Becker  
Japan  
11/07 - 11/17/18

Traveltrust Corporation  
374 North Coast Hwy 101, Suite F  
Encinitas, CA 92024  
Phone: (760) 635-1700

# TRAVELTRUST

**ADD TO OUTLOOK**

Wednesday, 24OCT 2018 02:05 PM EDT

Passengers: **KIMBERLY JANE BECKER (06)**

Agency Reference Number: CEWYUQ

Click here to view your current itinerary or ETicket receipt on-line: [tripcase.com](http://tripcase.com)

British Airways Confirmation KIA88V

Finnair Confirmation KIA88V

Japan Airlines Co., Ltd. Confirmation KIA88V

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt  
Be sure to visit [www.traveltrust.com](http://www.traveltrust.com) for additional travel information


NOTE - The London and Japan combined trips cover the period of 11/02 through 11/17/18. The flight ticket was reported on the London portion of the trip.

TRAVELTRUST STRONGLY RECOMMENDS CHECKING IN ONLINE WITH YOUR AIRLINE AT LEAST 24 HOURS PRIOR TO EACH FLIGHT FOR THE MOST CURRENT TIMES AND ALERTS

FOR TRAVEL TO THE UK A US CITIZEN  
MUST HAVE A VALID PASSPORT  
FOR TRAVEL TO JAPAN A US CITIZEN  
MUST HAVE A VALID PASSPORT

\*\*\*\*\*  
YOU CANNOT TRAVEL OUT OF THE UNITED STATES IF YOUR US PASSPORT EXPIRES WITHIN 6 MONTHS OF YOUR DEPARTURE DATE  
YOUR INTERNATIONAL TRAVEL MAY REQUIRE VACCINATIONS  
PLEASE CHECK [WWW.CDC.GOV](http://WWW.CDC.GOV) FOR LATEST REQUIREMENTS  
\*\*\*\*\*

CERTAIN FARES MAY REQUIRE REISSUANCE AT TIME OF CANCELLATION. PLEASE CONTACT THE AIRLINE OR TRAVELTRUST

AIR	Friday, 2NOV 2018	
British Airways	Flight Number: 0272	Class: D-Business
From: San Diego CA, USA	Depart: 08:20 PM	
To: London/Heathrow, England, UK	Arrive: 01:45 PM 3NOV	
Stops: Nonstop	Duration: 10 hour(s) 25 minute(s)	
Seats: 64B	Status: CONFIRMED	Miles: 5474 / 8758 KM
Equipment: Boeing 747 Jet	MEAL: MEALS	
DEPARTS SAN TERMINAL 2 - ARRIVES LHR TERMINAL 5		
Frequent Flyer Number [REDACTED]		
UPPERDECK AISLE SEAT CONFIRMED		
British Airways Confirmation number is KIA88V		

AIR	Monday, 5NOV 2018	
British Airways	Flight Number: 1394	Class: Y-Coach/Economy
From: London/Heathrow, England, UK	Depart: 01:00 PM	
To: Manchester England, UK	Arrive: 02:05 PM	
Stops: Nonstop	Duration: 1 hour(s) 5 minute(s)	

Kim Bealen  
 Japan  
 11/07 - 11/17/18  
 Miles: 157 / 251 KM

Seats: 10C  
 Equipment: Airbus Jet  
 DEPARTS LHR TERMINAL 5 - ARRIVES MAN TERMINAL 3  
 Frequent Flyer Number [REDACTED]  
 EXIT ROW AISLE SEAT CONFIRMED  
 British Airways Confirmation number is KIA88V

Status: CONFIRMED  
 MEAL: Food and Bev for Purchase

**AIR Monday, 5NOV 2018** 

**British Airways**  
**Flight Number:** 1403 **Class:** M-Coach/Economy  
**From:** Manchester England, UK **Depart:** 05:05 PM  
**To:** London/Heathrow, England, UK **Arrive:** 06:05 PM  
**Stops:** Nonstop **Duration:** 1 hour(s) 0 minute(s)  
**Seats:** 11C **Status:** CONFIRMED **Miles:** 157 / 251 KM  
**Equipment:** Airbus Jet **MEAL:** Food and Bev for Purchase  
 DEPARTS MAN TERMINAL 3 - ARRIVES LHR TERMINAL 5  
 Frequent Flyer Number [REDACTED]  
 AISLE SEAT CONFIRMED  
 British Airways Confirmation number is KIA88V

**AIR Tuesday, 6NOV 2018** 

**Finnair**  
**Flight Number:** 5904 **Class:** D-Business  
**Operated By:** BRITISH AIRWAYS **Depart:** 11:05 AM  
**From:** London/Heathrow, England, UK **Arrive:** 04:10 PM  
**To:** Helsinki-Vantaa, Finland **Duration:** 3 hour(s) 5 minute(s)  
**Stops:** Nonstop **Status:** CONFIRMED **Miles:** 1130 / 1808 KM  
**Equipment:** Airbus A320 Jet **MEAL:** MEALS  
 DEPARTS LHR TERMINAL 3 - ARRIVES HEL TERMINAL 2  
 Frequent Flyer Number [REDACTED]  
 SEAT ASSIGNMENT AIRPORT CHECKIN ONLY  
 Finnair Confirmation number is KIA88V

**AIR Tuesday, 6NOV 2018** 

**Finnair**  
**Flight Number:** 0077 **Class:** D-Business  
**From:** Helsinki-Vantaa, Finland **Depart:** 05:35 PM  
**To:** Osaka Kansai, Japan **Arrive:** 10:00 AM 7NOV  
**Stops:** Nonstop **Duration:** 9 hour(s) 25 minute(s)  
**Seats:** 03A **Status:** CONFIRMED **Miles:** 4798 / 7677 KM  
**Equipment:** 359/AIR **MEAL:** HOT MEAL - HOT MEAL  
 DEPARTS HEL TERMINAL 2 - ARRIVES KIX TERMINAL 1  
 Frequent Flyer Number [REDACTED] **STATUS** applied to AY  
 AISLE/WINDOW SEAT CONFIRMED  
 Finnair Confirmation number is KIA88V

**AIR Saturday, 17NOV 2018** 

**Japan Airlines Co., Ltd.**  
**Flight Number:** 0066 **Class:** D-Business  
**From:** Tokyo Narita, Japan **Depart:** 05:05 PM  
**To:** San Diego CA, USA **Arrive:** 09:45 AM  
**Stops:** Nonstop **Duration:** 9 hour(s) 40 minute(s)  
**Seats:** 07D **Status:** CONFIRMED **Miles:** 5554 / 8886 KM  
**Equipment:** 788/AIR **MEAL:** MEALS  
 DEPARTS NRT TERMINAL 2 - ARRIVES SAN TERMINAL 2  
 Frequent Flyer Number [REDACTED] **STATUS** applied to JL

AISLE SEAT CONFIRMED  
Japan Airlines Co., Ltd. Confirmation number is KIA88V

Kim Becker  
Japan  
11/07-11/17/18

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.  
BRITISH AIRWAYS CONFIRMATION NUMBER - KIA88V  
FINNAIR CONFIRMATION NUMBER - KIA88V  
JAPAN AIRLINES CO., LTD. CONFIRMATION NUMBER - KIA88V  
FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043  
FOR EMERGENCY SERVICE FROM THE UK - 0-800-7373-7882  
FOR EMERGENCY SERVICE FROM FINLAND - 990-800-7373-7882  
FOR EMERGENCY SERVICE FROM JAPAN - 010-800-7373-7882

**Ticket/Invoice Information**

Ticket for: KIMBERLY JANE BECKER  
Date issued: 10/3/2018 Invoice Nbr: 5496565  
Ticket Nbr: JL7212130146 Electronic Tkt: Yes Amount: 10514.13 USD  
Base: 9711.00 US Tax: 36.60 USD XT Tax: 766.53 USD  
Charged to: AX\*\*\*\*\*1013

Ticket for: KIMBERLY JANE BECKER  
Date issued: 10/24/2018 Invoice Nbr: 5499870  
Ticket Nbr: BA7218061435 Electronic Tkt: Yes Amount: 589.90 USD  
Base: 519.00 Tax: 70.90  
Charged to: AX\*\*\*\*\*1013

Service fee: KIMBERLY JANE BECKER  
Date issued: 10/3/2018  
Document Nbr: XD0756265630 Amount: 40.00  
Charged to: AX\*\*\*\*\*1013

Service fee: KIMBERLY JANE BECKER  
Date issued: 10/24/2018  
Document Nbr: XD0757316575 Amount: 25.00  
Charged to: AX\*\*\*\*\*1013

Total Tickets: 11104.03  
Total Fees: 65.00  
Total Amount: 11169.03

Click here 24 hours in advance to obtain boarding passes:

[BRITISH AIRWAYS](#)

[FINNAIR](#)

[JAPAN AIRLINES](#)

Click here to review Baggage policies and guidelines:

[BRITISH AIRWAYS](#)

[FINNAIR](#)

[JAPAN AIRLINES](#)

Check operating carrier website for any policies that may vary.




TSA Guidance- a government issued photo id is needed for checkin.  
Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.  
For Additional security information visit [www.tsa.gov](http://www.tsa.gov).

Thank you for choosing Traveltrust!

Our Business Hours are Sunday 10pm - Friday 10pm Pacific

Saturday from 9am-1pm Pacific.

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Japan  
11/07 - 11/17/18

800680693997140058001 	Event		
	<b>Cities of the Future: San Diego Trade Delegation to Japan</b>		
	Date+Time	Location	Name
	Sunday, November 11, 2018 at 7:00 PM - Thursday, November 15, 2018 at 10:00 PM (PST)	San Diego San Diego CA	Kimberly Becker Payment Status PayPal Completed
Order Info	Order #800680693. Ordered by Diane Casey on July 25, 2018 12:28 PM		
Type	DELEGATE \$3,509.95		



800680693997140058001

**Eventbrite**

**Do you organize events?**

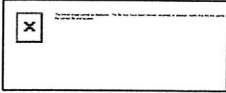
Start selling in minutes with Eventbrite!  
[www.eventbrite.com](http://www.eventbrite.com)



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Japan  
11/07 - 11/17/18

**Casey Diane**

**From:** service@paypal.com  
**Sent:** Wednesday, July 25, 2018 12:30 PM  
**To:** Casey Diane  
**Subject:** Receipt for Your Payment to Economic Development Corporation of San Diego County



Jul 25, 2018 12:29:31 PDT  
Transaction ID: 75277675BM895372J

Hello San Diego County Regional Airport Authority,

You sent a payment of \$3,509.95 USD to Economic Development Corporation of San Diego County  
(dg@sandiegobusiness.org)

It may take a few moments for this transaction to appear in your account.

Merchant	Instructions to merchant
Economic Development Corporation of San Diego County dg@sandiegobusiness.org	You haven't entered any instructions.

Description	Unit price	Qty	Amount
DELEGATE - Cities of the Future: San Diego Trade Delegation to Japan Item# 42762322257-800680693-997140058	\$3,509.95 USD	1	\$3,509.95 USD

Kim Becker  
Japan  
11/07-11/17/18

**Subtotal** \$3,509.95 USD  
**Total** \$3,509.95 USD  
**Payment** \$3,509.95 USD

Charge will appear on your credit card statement as "PAYPAL \*SDREDC"  
Payment sent to dg@sandiegobusiness.org  
Payment sent from dcasey@san.org

**Funding Sources Used (Total)**

Visa XXXX-XXXX-XXXX-6785 \$3,509.95 USD

**Issues with this transaction?**

You have 180 days from the date of the transaction to open a dispute in the Resolution Center.



Questions? Go to the Help Center at [www.paypal.com/help](http://www.paypal.com/help).

Please do not reply to this email. This mailbox is not monitored and you will not receive a response. For assistance, log in to your PayPal account and click **Help** in the top right corner of any PayPal page or please contact us toll free at 1-888-221-1161.

You can receive plain text emails instead of HTML emails. To change your Notifications preferences, log in to your account, go to your Profile, and click **My settings**.

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PayPal PPX001066:1.1:aca76f2b3e84



**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**Kyoto Prize Awards, SDEDC Trade Mission, JAL Meeting**  
**Kyoto & Tokyo, Japan**  
**November 7 – November 17, 2018**

11/07 - Cash  
Withdrawal


Exchange Rate

113.295

11/16 - Cash  
Withdrawal

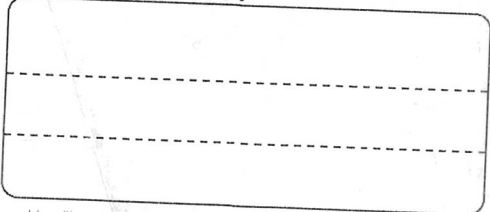
Exchange Rate

113.110

**Receipt** 


Transaction	Withdrawal	IC
Account	Checking	
Transaction amount	20,000 JPY	
Handling charge	0 JPY	
Total amount	20,000 JPY	
Balance	6,426 JPY	

Date/Time 2018-11-07 10:36  
 Acquirer No.-Branch No. 0034-0100  
 Card No. \*\*\*\*\*7574  
 Number of notes 2 (10,000JPY) 0 (1,000JPY)  
 ATM location  
 SENSHUKUKOKI TA  
 IZUMI SANO-SHI OSAKA  
 AID A0000000041010  
 Application label Debit MasterCard  
 Retrieval reference No. 041469103647 Response code  
 ATM ID-Receipt No. 9216612-248801  
 Inquiry Code 0000



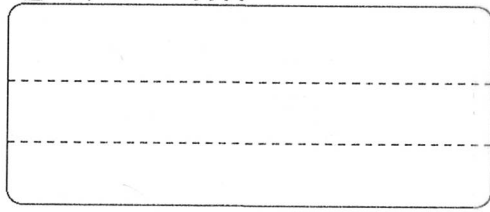
• Handling charge means the value for using ATMs charged by SEVEN BANK  
 • Keep your PIN secret.  
 We will never ask you for your PIN, either directly or over the telephone.



**Receipt** 

Transaction	Withdrawal	IC
Account	Saving	
Transaction amount	10,000 JPY	
Handling charge	0 JPY	
Total amount	10,000 JPY	
Balance	303,053 JPY	

Date/Time 2018-11-16 08:25  
 Acquirer No.-Branch No. 0034-0100  
 Card No. \*\*\*\*\*7574  
 Number of notes 0 (10,000JPY) 10 (1,000JPY)  
 ATM location  
 2 HAMAMATSUCHO  
 MINATO-KU TOKYO  
 AID A0000000041010  
 Application label Debit MasterCard  
 Retrieval reference No. 040125082519 Response code  
 ATM ID-Receipt No. 9417126-734401  
 Inquiry Code 0000



• Handling charge means the value for using ATMs charged by SEVEN BANK.  
 • Keep your PIN secret.  
 We will never ask you for your PIN, either directly or over the telephone.



Kim Becken  
Japan  
11/07 - 11/17/18



Historical Exchange Rates



Exchange Rates API



Corporate FX Payments



FX News



Support

Want Premium Features? With a Pro Account you'll get 25+ years of data, CSV downloads, and Central Bank Exchange Rates.

[Upgrade your Account](#)

Range: **November 4, 2018 - November 10, 2018**

Frequency: **Daily**

Source: **OANDA Exchange Rates**

Price: **Bid**

Currency I have:

US Dollar

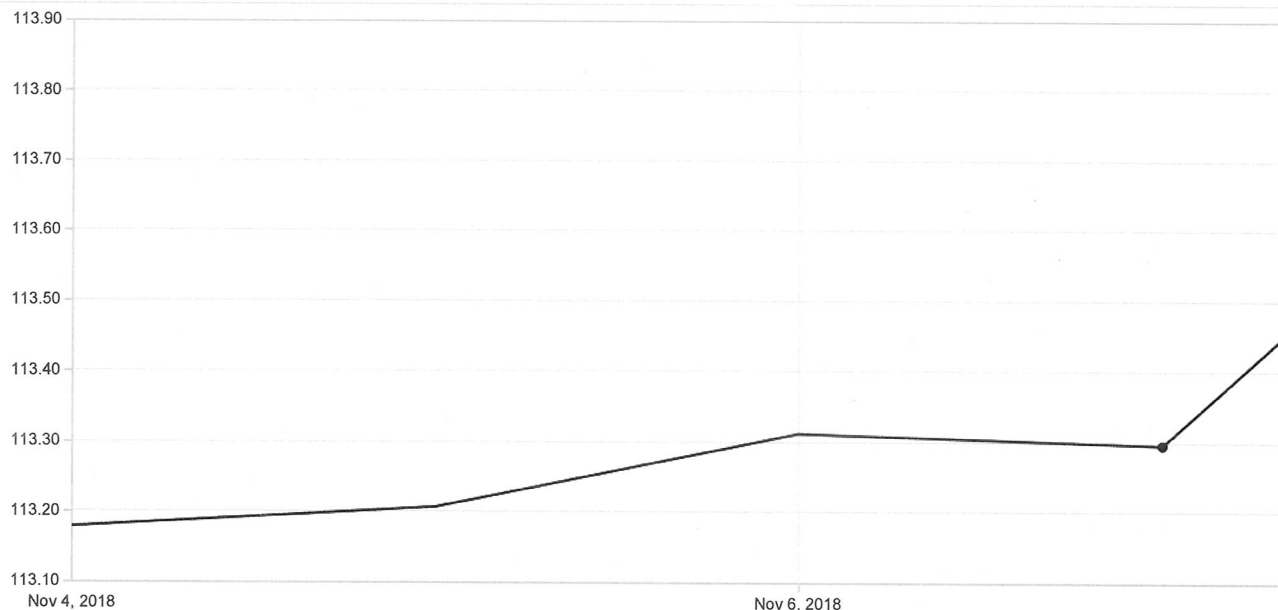
Currency I want:

JPY 113.295

Interbank +/- 0%

Daily Bid rates - Wednesday, Nov 7, 2018

[Download](#)



### Features and Functionality

The Historical Currency Converter is a simple way to access up to 25 years of historical exchange rates for 200+ currencies, metals, and cryptocurrencies. OANDA Rates® cover 38,000 FX currency pairs, and are easily downloadable into an Excel ready, CSV formatted file.

This tool is ideal for auditors, CPAs, tax professionals, and anyone who needs accurate and authoritative foreign exchange data for spot checking, analysis, and reporting. Currency data can be displayed in a graph or table view with up to 10 currencies at a time.

Our Historical Currency Converter is an easy to use, cloud-based solution and requires no installation, while being accessible from anywhere.

OANDA Rates® are calculated daily (Monday through Friday) and represent the previous 24 hour period aligned to UTC-midnight (8:00 PM Eastern Time). Bid, ask, and midpoint rates for the day are published and available no later than 10:00 PM Eastern Time.

### How to get Historical FX Data

1. Pick your base currency and the currency (or currencies) you want converted.
2. Choose your timeframe (daily, weekly, monthly, quarterly, annually or custom), your rate source (OANDA Rates®, or 25 Central Bank exchange rates), and your price (bid, mid, or ask).
3. Download the historic data to a CSV format for easy use with Excel or Google Sheets.

### Tips and Tricks

1. Central Bank exchange rates are available with a Pro Plan.
2. Enterprise plans are also available at a discount. Your entire team can access the gold standard in historical exchange rates!
3. This cloud-based app requires no installation and can be accessed from anywhere.
4. Automate your exchange rate conversion with our Exchange Rates API. Import FX rates right into your ERP or TMS!

\*Currencies marked with an asterisk (\*) are obsolete or no longer available with current rates.

Kim Becker  
Japan  
11/07 - 11/17/18



Historical Exchange Rates



Exchange Rates API



Corporate FX Payments



FX News



Support

Want Premium Features? With a Pro Account you'll get 25+ years of data, CSV downloads, and Central Bank Exchange Rates.

[Upgrade your Account](#)

Range: November 11, 2018 - November 17, 2018

Frequency: Daily

Source: OANDA Exchange Rates

Price: Bid

Currency I have:

US Dollar

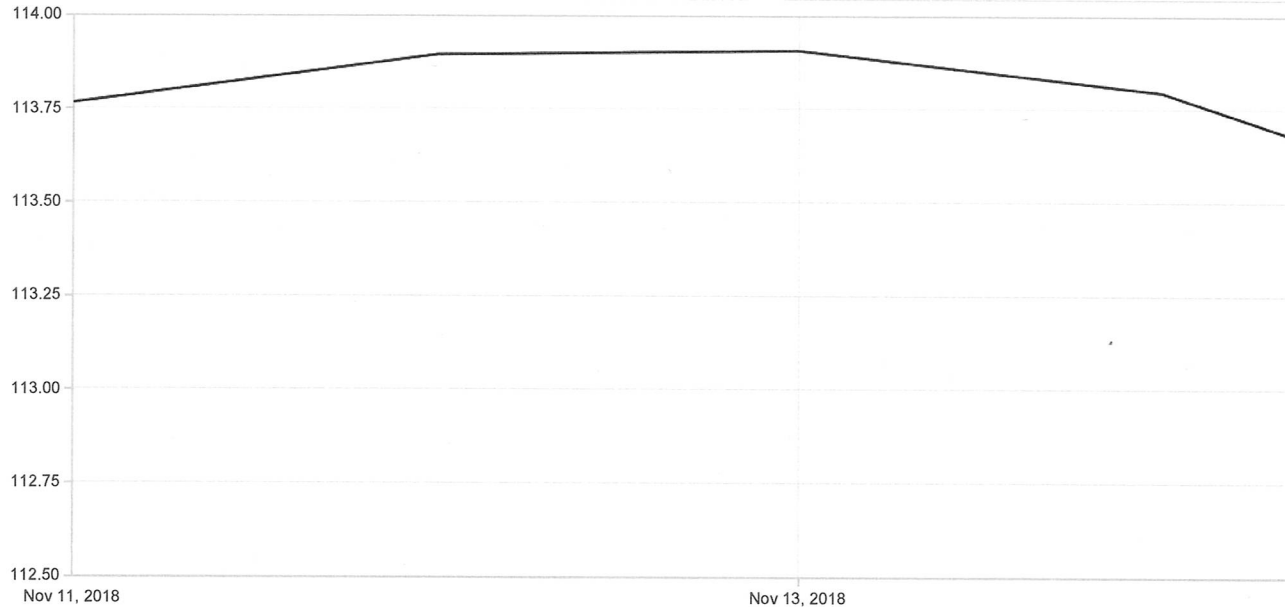
Currency I want:

JPY 113.110

Interbank +/- 0%

Daily Bid rates - Friday, Nov 16, 2018

[Download](#)



### Features and Functionality

The Historical Currency Converter is a simple way to access up to 25 years of historical exchange rates for 200+ currencies, metals, and cryptocurrencies. OANDA Rates® cover 38,000 FX currency pairs, and are easily downloadable into an Excel ready, CSV formatted file.

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領収書  
RECEIPT

Kim Becker  
Japan  
11/07 - 11/17/19



**Grand Prince Hotel Kyoto**  
Takaraga-ike Sakyo-ku  
Kyoto 606-8505 Japan  
Phone: 81-75-712-1111 Fax: 81-75-712-7677  
www.princehotels.co.jp/kyoto

NAME Mr./Ms. Kimberly J. Becker

ROOM No. 633 PAX 1  
ARR. 2018/11/07 DEP. 2018/11/11

DATE	DETAIL	ROOM No.	CHARGES	CREDIT	EXPLANATION
11/07	ROOM PACKAGE	633	23,600	*	* \$ 222.05 11/07
	Accommodation Tax		200	*	
11/08	ROOM PACKAGE	633	23,600	*	* \$ 222.05 11/08
	Accommodation Tax		200	*	
11/09	ROOM PACKAGE	633	23,600	*	* \$ 222.05 11/09
	Accommodation Tax		200	*	
11/10	ROOM PACKAGE	633	23,600	*	* \$ 222.06 11/10
	Accommodation Tax		200	*	
	Lobby Lounge MIZU-NO-NE		2,750	*	* No.+006707 \$ 25.66

- see attached receipt



GRAND TOTAL 97,950 (CONSUMPTION TAX 6,224 )  
(LOCAL TAX 800 )

\$ 913.87 USD  
Exchange Rate

# お勘定書 STATEMENT

株式会社 帝国ホテル

*Kim Becker  
Japan  
11/07 - 11/17/18*

〒100-8558 東京都千代田区内幸町1丁目1-1

Imperial Hotel, Ltd.

1-1, Uchisaiwai-cho 1-chome, Chiyoda-ku, Tokyo 100-8558, Japan  
TEL (03) 3504-1111 FAX (03) 3581-9146

お名前 MS BECKER KIMBERLY JANE  
NAME

お部屋番号 ROOM 2546  
ご到着 ARR. 2018/11/11  
ご人数 PSN 1  
ご出発 DEP. 2018/11/17

C.C.

PAGE 1

日付 DATE	部屋番号 ROOM	料金 CHARGES	摘要 REFERENCE	伝票番号 CHIT NO.
11/11	2546	25,000 2,500 2,200 200	ROOM CHARGE SERVICE CHARGE CONSUMPTION TAX ACCOMMODATION TAX	
		29,900	SUB TOTAL	
11/12		25,000 2,500 2,200 200	ROOM CHARGE SERVICE CHARGE CONSUMPTION TAX ACCOMMODATION TAX	
		59,800	SUB TOTAL	
11/13		25,000 2,500 2,200 200	ROOM CHARGE SERVICE CHARGE CONSUMPTION TAX ACCOMMODATION TAX	0600018
		89,700	SUB TOTAL	
11/14		4,620 25,000 2,500 2,200 200	ROOM SERVICE ROOM CHARGE SERVICE CHARGE CONSUMPTION TAX ACCOMMODATION TAX	
		124,220	SUB TOTAL	
11/15		648 25,000 2,500	PRIVATE BAR ROOM CHARGE SERVICE CHARGE	0379225
			11/15 other meal	
			11/15 - Room	

甚だ勝手ではございますが、お勘定の一割をサービス料として頂戴させていただきます。伝票につきましては、すでにお渡し済みでございますので、再発行いたしかねます。今後も引き続きお引き立てくださいますようお願い申し上げます。

A 10% service charge has been added to all bills. Chits are not attached herewith as guests receive them upon each usage of our facilities. We sincerely appreciate your gracious patronage.

ご署名 SIGNATURE

CARD \*\*\*\*\*8006  
UC  
BECKER/KIMBERLY



# お勘定書 STATEMENT

株式会社 帝国ホテル

Kim Becker  
Japan  
11/07 - 11/17/18

〒100-8558 東京都千代田区内幸町1丁目1-1

Imperial Hotel, Ltd.

1-1, Uchisaiwai-cho 1-chome, Chiyoda-ku, Tokyo 100-8558, Japan

TEL (03) 3504-1111 FAX (03) 3581-9146

お名前 MS BECKER KIMBERLY JANE  
NAME

お部屋番号 ROOM 2546  
ご到着 ARR. 2018/11/11  
ご人数 PSN 1  
ご出発 DEP. 2018/11/17

C.C.

PAGE 2

日付 DATE	部屋番号 ROOM	料金 CHARGES	摘要 REFERENCE	伝票番号 CHIT NO.
11/15	2546	2,200	CONSUMPTION TAX	
		200	ACCOMMODATION TAX	
		154,768	SUB TOTAL	
11/16		25,000	ROOM CHARGE	
		2,500	SERVICE CHARGE	
		2,200	CONSUMPTION TAX	
		200	ACCOMMODATION TAX	
		184,668	SUB TOTAL	
11/17		\$ 41,144,620	ROOM SERVICE	0600014
		189,288	TOTAL CREDIT CARD RECEIVED	0081663
		\$ 1,685.31 USD	ROOM MEALS	\$ 1597.26 \$ 88.05
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> <p><b>RECEIVED</b> クレジットカードでお取り扱いいたしました <b>PAYABLE BY CREDIT CARD</b> <b>IMPERIAL HOTEL</b></p> </div>				
<p>Exchange Rate - 112.3164</p>				

甚だ勝手ではございますが、お勘定の一割をサービス料として頂戴させていただきます。伝票につきましては、すでにお渡し済みでございますので、再発行いたしかねます。

今後もし引き続きお引き立てくださいますようお願い申し上げます。

A 10% service charge has been added to all bills. Chits are not attached herewith as guests receive them upon each usage of our facilities.

We sincerely appreciate your gracious patronage.

ご署名 SIGNATURE

CARD \*\*\*\*\*8006

UC

BECKER/KIMBERLY

Imperial  
Hotel

11/17/2018

IMPERIALHOTEL FRONT

3,370

\$1685.31

11/7 - 11/11

REWARDS  
3,370

POSTED DATE  
11/21/2018

PURCHASED BY  
Kimberly Becker

ACCOUNT ENDING  
8006

11/11/2018

[REDACTED]

20

[REDACTED]

REWARDS  
20

POSTED DATE  
11/13/2018

PURCHASED BY  
Kimberly Becker

ACCOUNT ENDING  
8006

Prince Hotel  
11/11 - 11/17

11/11/2018

PRINCE HOTELS

1,828

\$913.87

REWARDS  
1,828

POSTED DATE  
11/13/2018

PURCHASED BY  
Kimberly Becker

ACCOUNT ENDING  
8006

11/08/2018

[REDACTED]

172

[REDACTED]

REWARDS  
172

POSTED DATE  
11/12/2018

PURCHASED BY  
Kimberly Becker

ACCOUNT ENDING  
8006

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**Kyoto Prize Awards, SDEDC Trade Mission, JAL Meeting**  
**Kyoto & Tokyo, Japan**  
**November 7 - November 17, 2018**

11/7 - Lunch  
 \$6<sup>97</sup>

11/7 - other meal  
 \$2<sup>29</sup>

meal McDonald's 11/7 cash

M マクドナルド宝ヶ池店  
 京都市左京区岩倉南三宅町66  
 075-712-3939  
 営業時間 24時間営業

レシ"NO 01	2018年11月07日(水)13:41	
ドリンクアップ(ハーフ)	790 (1)	¥790
ドリンクアップ(ハーフ)	100	
マックフライドチキン	100	
ココア	100	
小計	300	¥790
(内消費税)		¥58
合計		¥790
お預り		¥1,000
おつり		¥210

スマホアプリでお客様の声を聞かせてください  
 アンケート御礼に翌日から使える無料クーポン  
 差し上げます アプリストアで『KODO』と検索  
 ください

こちらはモニターに表示されます、お客様の  
 注文番号です。今しばらくお待ちください。



¥790 = USA \$6<sup>97</sup>

Exchange Rate  
 113.295

マチの健康ステーション  
**LAWSON**

11/7 other meal  
 [領収証]  
**大鷲店**

京都府京都市左京区岩倉中大鷲町  
 8

電話: 075-722-9748  
 2018年11月7日(水) 14:07

ココア 500ML	151
サントリー テンネンイオクダ 他 ¥550	108
<b>合計</b>	<b>¥259</b>
(内消費税等)	¥19)
点数	2個

上記正に領収いたしました  
 お預り合計 cash ¥1,000  
 お釣 ¥741  
 印: #1 74577 責: 桐村

¥259 = USD \$2.29

Exchange Rate  
 113.295

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**Kyoto Prize Awards, SDEDC Trade Mission, JAL Meeting**  
**Kyoto & Tokyo, Japan**  
**November 7 - November 17, 2018**

11/08 - Lunch

\$ 18.42

see attached  
bank statement

Lunch Thursday  
11/8 Paris 21e  
Cafe et Brasserie パリ21区  
TEL 075-252-2572

京都市中京区寺町錦上ル  
WITH YOUビル2F

\$ 18.42 USD

2018年11月 8日(木)13時15分000101

ステーキ&シュリンプ ¥1,814内  
 レット コーラ ¥280内  
 伝票No. 5 テーブルNo. 41

小計額 ¥2,094  
 内税対象額 ¥2,094  
 (内税) ¥155  
**合計** ¥2,094  
 クレジット ( ¥155)  
**合計点数** 2点

20名様20名席 No. 6272 1名

11/08 CARDNET  
 [クレジットカード売上票]  
 加盟店名 カブクラッセリー パリ21区  
 075-252-2572  
 ご利用日 2018/11/08 13:14:33  
 カード番号 XXXXXXXXXXXXXXX8006  
 MASTERCARD  

伝票番号	有効期限	取引内容
03574	XX年XX月	売上
支払区分	取扱区分	商品区分
一括	110	0310

 端末番号 49681-510-94248  
 カード会社 TSカード(739)  
 承認番号 030159  
 処理通番 364528  
 金額 ¥2,094  
**合計金額** ¥2,094  
 KIMBERLY BECKER  
 ご案内  
 ご利用ありがとうございました。  
 またのご来店を  
 お待ちしております。  
 ARCOO ATC0004 No01 \*2s773340000\*  
 A0000000041010  
 MASTERCARD  
 売場 係員  
 お客様控

Kim Becker  
Japan  
11/07-11/17/18

Posted transactions

[REDACTED]	[REDACTED] ⊕
Nov 9th, 2018	-10 miles
CAFE BRASSERIE PARIS 2	\$18.42 ⊖
Account ....8006	18 miles
PURCHASED BY	Kimberly Becker
TRANSACTION DATE	Thursday, Nov 8th, 2018
POST DATE	Sunday, Nov 11th, 2018
MERCHANT LOCATION*	KYOTO JPN 6048045
MERCHANT CATEGORY	MISCELLANEOUS AND SPECIALTY RETAIL STORES

11/8  
Lunch

Questions about this purchase? Visit our Help page

\*The merchant location may not match the physical address where you made your purchase. It is common for merchants to use the address of a central branch, headquarters, etc.

[REDACTED]	[REDACTED] ⊕
Nov 7th, 2018	246 miles
[REDACTED]	[REDACTED] ⊕
Nov 7th, 2018	56 miles
[REDACTED]	[REDACTED] ⊕
Nov 6th, 2018	14 miles
[REDACTED]	[REDACTED] ⊕
Nov 2nd, 2018	

TOTAL	[REDACTED]	[REDACTED]	[REDACTED]
11/11/18	Purchases	Credits	Rewards earned

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**Kyoto Prize Awards, SDEDC Trade Mission, JAL Meeting**  
**Kyoto & Tokyo, Japan**  
**November 7 - November 17, 2018**

11/10 - Lunch  
 Lobby Lounge  
 \$25.66  
 (see hotel invoice)

11/10 Lunch Soft Lunch TEA



水の音

Lobby Lounge MIZU-NO-NE  
 京都府京都市左京区宝ヶ池  
 TEL. (075) 712-1111  
 www.princehotels.co.jp/kyoto

2018/11/10 12:35 人数 0 テーブルNo. 0000

養生美のシソシヤスカツシ	1	900
灰サトウワサ	1	1,600

小計 2,500

(内サービス料) 外サービス料 250

(内消費税) 振替 0  
 203

合計 2,750

宿泊掛 2,750

カードNo. 00634-0

付込区分 0

水の音

Posting No. 000019 ~ 000019

Chits No. 006708 ~ 006708

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**Kyoto Prize Awards, SDEDC Trade Mission, JAL Meeting**  
**Kyoto & Tokyo, Japan**  
**November 7 - November 17, 2018**

*lunch Sun 11/11*  
**SIZUYA**  
 BAKERY  
 京都駅店  
 京都市下京区東塩小路高倉町8-3  
 TEL 075-692-2452

2018年11月11日(日)11:28 #000002  
 000007中西 000007中西  
 3025

ミルクパン		¥180
カスクート		¥370
コカ・コーラ OTGボトル		¥150
-----		
小計		¥700
(内税額	8%	¥51
買上点数		3点
-----		
合計		¥700
お預り		¥1,000
お釣り		¥300

*11/11 - Lunch*  
*Yen 700 = USD \$6.18*  
*Exchange Rate*  
*113.295*

*Dinner Sun KB+*  
*11/11 池袋いりかき*  
**餃子**  
 チャオチャオ  
 チャオチャオ 銀座コトブシ店 03-3573-0121

東京都中央区銀座7-2山下ビル  
 銀座コトブシ-104

2018年11月11日(日)18時58分000101

コーラ		
@290x	3	¥870外
餃子3種盛り	2個盛	¥420外
白ご飯		
@190x	2	¥380外
ブリブリ海老餃子		¥480外
-----		
小計額		¥2,150
外税対象額		¥2,150
外税		¥172
消費税		¥172
端数値引		¥2
合計		¥2,320
現金		¥2,320
(消費税等		¥172)
合計点数		7点

O1扱1 No.6631 2名

*11/11 - DINNER*  
*Yen 2,320 = USD \$20.48*  
*Exchange Rate*  
*113.2*

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**Kyoto Prize Awards, SDEDC Trade Mission, JAL Meeting**  
**Kyoto & Tokyo, Japan**  
**November 7 – November 17, 2018**

Meal  
Lunch

11/12



カフェ エメ・ヴィベール  
 TEL 03-6225-2551  
 Lunch 11:00~17:00  
 Dinner 17:00~23:00 (L.O. 22:00)  
 【定休日】 無休(年末年始定休日あり)

2018年11月12日 15:28  
 店名 大宮 R-0003274  
 人数 2 テーブル 21  

品名	金額
日かトースト	@1,458 x2 ¥2,916
消費税小計	¥2,916
<b>合計</b>	<b>¥2,916</b> (内消費税 ¥216)
<b>お預り金額</b>	<b>¥2,916</b>
御精算合計	¥2,916 (内消費税 ¥216)

□ーココにチェックのある場合は、  
 別途領収証をお渡ししております。

印刷日時 2018年11月12日 15:28

11/12 - Lunch

¥2,916 = USD \$25<sup>74</sup>

Exchange Rate  
 113.295



**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**Kyoto Prize Awards, SDEDC Trade Mission, JAL Meeting**  
**Kyoto & Tokyo, Japan**  
**November 7 - November 17, 2018**

11/14 - Breakfast \$41.14  
 See attached hotel bill

Breakfast  
Please check your desired time.

6:00~ 6:15	6:15~ 6:30	6:30~ 6:45	<u>6:45~ 7:00</u>
7:00~ 7:15	7:15~ 7:30	7:30~ 7:45	7:45~ 8:00
8:00~ 8:15	8:15~ 8:30	8:30~ 8:45	8:45~ 9:00
9:00~ 9:15	9:15~ 9:30	9:30~ 9:45	9:45~ 10:00
10:00~ 10:15	10:15~ 10:30	10:30~ 10:45	10:45~ 11:00
11:00~ 11:15	11:15~ 11:30	Delivery Requested at: A.M.	

**AMERICAN BREAKFAST** ¥4,200  
 Indicate number of orders required

1 Persons

**FRUIT OR JUICE**  
 Half Grapefruit  Papaya  Pineapple  
 Orange Juice  Grapefruit Juice  Milk

**TWO EGGS WITH**  
 Fried  Scrambled  Poached  
 Plain omelet\*  
 ( ) mins) Boiled  
 Choices: Ham, Bacon, Crisp Bacon, Sausage

\*Omelet is available with a choice of Mushrooms, Cheese or Ham for ¥324 extra.

**BREADS**  White Toast  Breakfast Roll (Croissant and Brioche)  
**BEVERAGES**  Coffee  Tea (with  Milk  Cream  Lemon)

ROOM NUMBER 2546	TOTAL 4200	4,200
PRINT FULL NAME Kimberly Becker	SERVICE CHARGE	420
SIGNATURE <i>Kimberly Becker</i>	GRAND TOTAL	4,620
	ROOM	4,620



**IMPERIAL HOTEL**  
TOKYO

入金世代 : 1 2018.11.14 00:48  
 P-0018 06-14 CLK 0058 BREAKFAST 2546 1  
 056541-0 0000 999 F-1

Printed on Recycled Paper

Kindly inform Room Service if you are allergic to certain foods or are observing dietary restrictions.  
 Prices inclusive of consumption tax.  
 A 10% service charge is added to your bill.

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**Kyoto Prize Awards, SDEDC Trade Mission, JAL Meeting**  
**Kyoto & Tokyo, Japan**  
**November 7 - November 17, 2018**

11/15  Lunch There

鳥良商店 有楽町日比谷店 TEL03-5510-7701  
 本社：東京都世田谷区玉川2-21-1 二子玉川ライズ初々10F  
 TEL 03-5491-5201  
 2018/11/15 (木) 13:16 店No-000000000177-0001  
 伝票No-00901 テーブル 207 1名

Eat-IN  
 L味噌カツ ¥790

---

合計	1点	¥790
(消費税等)	8%	¥58)
現金お預り		¥1,000
お釣り		¥210

会計担当 店長  
 No015254  
 贈送迎会の御予約承っております。  
 詳しくはスタッフにお尋ねください。  
 24時間営業始めました!

11/15 - Lunch  
 ¥790 = USD \$6<sup>97</sup>  
 Exchange Rate  
 113.295

other meal 11/15

**STARBUCKS®**  
 日比谷U-1ビル店  
 #69 TEL 03-5510-0090

---

1G 甘い たい 55	*	460
本体合計(1点)		460
(消費税)		36)
総合計		496

現金		600
お釣り	CASH	104

0202494301 264238 2018/11/15 13:31:00



11/15 - Other meal  
 ¥496 = USD 4<sup>38</sup>  
 Exchange Rate  
 113.295

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**Kyoto Prize Awards, SDEDC Trade Mission, JAL Meeting**  
**Kyoto & Tokyo, Japan**  
**November 7 - November 17, 2018**

DATE 15/11 | CHECKER 深澤 | PERSONS 1 | お客様控え  
*other meal 11/15*

**PRIVATE BAR**  
 プライベートバー

We have replenished your refrigerator while you were out, and the total amount of your consumption as indicated below has been added to your bill. For inquiries, kindly dial The Housekeeper, at ③ (Operator)

冷蔵庫のお飲物を補充させていただきました。  
 本伝票に記入いたしました数をご利用分としてお勘定に加算させていただきますのでご了承賜りますようお願い申し上げます。  
 なお、お問い合わせは、ダイヤル③ 客室係(オペレーター)にて承ります。

\* Price in parentheses is before consumption tax.  
 ( ) の料金には、消費税が含まれておりません。

DESCRIPTION 品 目	UNIT PRICE 単 価	UNIT USED ご利用数	AMOUNT 金 額
WINE (WHITE/RED) ワイン(白・赤)	¥1,080 (1,000)		
COGNAC/WHISKY ブランデー・ウイスキー	¥1,404 (1,300)		
GIN/VODKA ジン・ウォッカ & SPARKLING PLUM WINE 梅酒	¥ 648 (600)		
BEER ビール	¥ 756 (700)		
SOFT DRINKS ソフトドリンク & MINERAL WATER ミネラルウォーター	¥ 432 (400)		
SNACKS/CHOCOLATE おつまみ・チョコレート	¥ 648 (600)	1	600

*11/15- other meal*  
*\$ 527*  
*See attached hotel receipt*

ROOM NO. お部屋番号 <u>2546</u>	SUB TOTAL 小 計	¥ 600
NAME (PLEASE PRINT) <u>K Becker</u>	8% CONSUMPTION TAX 消 費 税	¥ 48
SIGNATURE ご署名 <u>Kimberly Becker</u>	GRAND TOTAL 合 計	¥ 648

Laws prohibiting driving under the influence of alcohol are strictly enforced.  
 飲酒運転は法律で固く禁じられています。



**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**Kyoto Prize Awards, SDEDC Trade Mission, JAL Meeting**  
**Kyoto & Tokyo, Japan**  
**November 7 - November 17, 2018**

11/16  
 confection

**marond**

明治パーラー  
 世界貿易センター店  
 TEL 03(3431)4490

2018年11月16日(金)No3

和洋菓子	¥200
小計	¥200
現金	¥200
(うち消費税)	¥14

点数 1  
 7責 2732 8時29分

11/16 - Breakfast

¥200 = USD \$ 1.77

Exchange Rate

113.110

meal 11/16/18

**GRANVISTA**

株式会社グランビスタホテル&リゾート

東北自動車道 佐野SA下り線  
 TEL 0283-23-7133  
 栃木県佐野市黒袴町字東山1021

2018年11月16日(金) 11時45分

領収書

4901335140446	
STすっぱムーチョ梅	¥108
4901360327430	
クッキー (スノーピー)	¥120
小計	¥228

合計 2点	¥228
(内消費税等)	¥17
お支払い	¥253
お釣り	¥25

ロットNO. 204837	レジ:0022
拒当 井上	店:0000

11/16 - Lunch

¥253 = USD \$ 2.24

Exchange Rate

113.110

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**Kyoto Prize Awards, SDEDC Trade Mission, JAL Meeting**  
**Kyoto & Tokyo, Japan**  
**November 7 - November 17, 2018**

*Breakfast*

*11/17*

*11/17 - Breakfast*

*¥ 4,114*

*see attached  
hotel receipt*

Please check your desired time.

6:00~ 6:15	6:15~ 6:30	6:30~ 6:45	6:45~ 7:00
7:00~ 7:15	7:15~ 7:30	7:30~ 7:45	7:45~ 8:00
8:00~ 8:15	8:15~ 8:30	8:30~ 8:45	8:45~ 9:00
9:00~ 9:15	9:15~ 9:30	9:30~ 9:45	9:45~ 10:00
10:00~ 10:15	<b>10:15~ 10:30</b>	10:30~ 10:45	10:45~ 11:00
11:00~ 11:15	11:15~ 11:30	Delivery Requested at: A.M.	

Persons **AMERICAN BREAKFAST** ¥4,200  
 Indicate number of orders required

**FRUIT OR JUICE**  
 Half Grapefruit  Papaya  Pineapple  
 Orange Juice  Grapefruit Juice  Milk

**TWO EGGS WITH**  
 Fried  Scrambled  Poached  
 Plain omelet\*  
 Options: Ham, Bacon, Crisp Bacon, Sausage, Soft Boiled, Hard Boiled, ( mins) Boiled

\*Omelet is available with a choice of Mushrooms, Cheese or Ham for ¥324 extra.

**BREADS**  White Toast  Breakfast Roll (Croissant and Brioche)

**BEVERAGES**  Coffee  Tea (with  Milk  Cream  Lemon)

PERSONS	WAITER NO.	SUB TOTAL	4,200
ROOM NUMBER		TOTAL	4,200
		SERVICE CHARGE	420
PRINT FULL NAME		GRAND TOTAL	4,620
SIGNATURE		ROOM	4,620



入金世代 : 1      2018.11.17 00:40  
 P-0014 06-14 CLK 0063 BREAKFAST 2546 1  
 056691-0 0000 999      F- 1

**IMPERIAL HOTEL**  
 TOKYO

Printed on Recycled Paper

Kindly inform Room Service if you are allergic to certain foods or are observing dietary restrictions.  
 Prices inclusive of consumption tax.  
 A 10% service charge is added to your bill.

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**Kyoto Prize Awards, SDEDC Trade Mission, JAL Meeting**  
**Kyoto & Tokyo, Japan**  
**November 7 – November 17, 2018**

11/07 - Transportation  
 Train from airport to Kyoto  
 \$ 122.56 USD  
 Exchange Rate 113.49543

11/07 - Transportation

お客様控 クレジットカードご利用票 / CREDIT CARD SALES SLIP R169  
 有XX-XX  
 会社名・会員番号 UC-XXXXXXXXXXXX8006 (JR西日本)  
 取引内容: お買上 支払区分: 一括 MS ￥13,910

商品名: (CS決済) 指定券 1枚(冊)  
 11月11日 のぞみ 18号 京都→東京 乗車券込み  
 乗車変更や払戻しの取扱箇所、内容、方法等に制限があります。  
 払戻しの際は購入時のカードをお持ちください。  
 この控は大切に保存してください。

2018.11.-7 40179-03 関西空港駅F12発行

11/7 - Transportation

領 収 書  
 Receipt \_\_\_\_\_ 様  
 領収年月日 2018.11.-7  
 金額 ￥13,910 (消費税等込み)  
 (クレジット扱い)

購入商品 JR乗車券類 JR tickets  
 (西日本旅客鉄道株式会社 1枚)  
 関西空港駅  
 関西空港駅F12発行 60181-01

印紙税申告納  
 付につき大淀  
 税務署承認済

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**Kyoto Prize Awards, SDEDC Trade Mission, JAL Meeting**  
**Kyoto & Tokyo, Japan**  
**November 7 - November 17, 2018**

11107- Transportation  
 Train Station to Hotel  
 \$ 27.93 USD  
 Exchange Rate 113.49803

1117-Transportation  
**お客様控** クレジットカードご利用票 / CREDIT CARD SALES SLIP R151  
 有XX-XX  
 会社名・会員番号 UC-XXXXXXXXXXXX8006 (JR西日本)  
 取引内容:お買上 支払区分: - 括 MS ¥3,170

商品名: (一括発券) 指定券 1枚(冊)  
 11月 7日 はるか 18号 関西空港→京都 乗車券込み  
 乗車変更や払戻しの取扱箇所、内容、方法等に制限があります。  
 払戻しの際は購入時のカードをお持ちください。  
 この控は大切に保存してください。

2018.11.-7 40172-03 関西空港駅F12発行

1117-Transportation  
**領 収 書** 様  
 Receipt  
 領収年月日 2018.11.-7  
 金額 ¥3,170 (消費税等込み)  
 [クレジット扱い]  
 購入商品 JR乗車券類 JR tickets  
 (40172 1枚)  
 西日本旅客鉄道株式会社  
 関西空港駅  
 関西空港駅F12発行 50173-01

印紙税申告納  
 付につき大淀  
 税務署承認済

Kim Becker  
Japan  
11/07 - 11/17/18

Posted transactions

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Nov 9th, 2018		-10 miles		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Nov 8th, 2018		18 miles		
JR WEST	<i>Train</i>	\$122.56		
Nov 7th, 2018		246 miles		
JR WEST	<i>Train</i>	\$27.93		
Nov 7th, 2018		56 miles		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Nov 6th, 2018		14 miles		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Nov 2nd, 2018				
TOTAL		[REDACTED]	[REDACTED]	[REDACTED]
11/11/18		Purchases	Credits	Rewards earned



**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**Kyoto Prize Awards, SDEDC Trade Mission, JAL Meeting**  
**Kyoto & Tokyo, Japan**  
**November 7 - November 17, 2018**

Exchange Rate - 113.295

11/08 Transportation 領収書 様

ご利用日付 2018年11月-8日 時刻 10時49分

★¥290- 但し 普通券購入 代金

券番号 5967

・上記正に領収いたしました。



京都市交通局 国際会館 A04

11/08 - Transportation  
to Lunch  
USD \$2.50

11/08 Transportation 領収書 様

ご利用日付 2018年11月-8日 時刻 13時34分

★¥290- 但し 普通券購入 代金

券番号 1926

・上記正に領収いたしました。



京都市交通局 四条 B02

11/08 - Transportation  
From Lunch  
USD \$2.50

11/09 Transportation 領収書 様

ご利用日付 2018年11月-9日 時刻 13時13分

★¥290- 但し 普通券購入 代金

券番号 9767

・上記正に領収いたしました。



京都市交通局 京都 B02

11/09 - Transportation  
From Library Tour  
to Hotel  
USD \$2.50

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**Kyoto Prize Awards, SDEDC Trade Mission, JAL Meeting**  
**Kyoto & Tokyo, Japan**  
**November 7 - November 17, 2018**

Exchange Rate - 113.295

Taxi Kyoto Sun  
 Hotel to Train  
 領収証  
 現・チ・ク・割引 No. 0571  
 日付 2018年11月11日  
 車番 1627 0000  
 基本運賃 ¥3,730円  
 合計 ¥3,730円  
 上記の様に領収致しました  
 毎度ご乗車ありがとうございます。  
 (個人) 川野タクシー  
 所属 京都市個人タクシー事業協同組合  
 お忘れ物・お問い合わせは下記まで  
 携帯090-1679-3404


||||| - Transportation  
 Hotel to Train Station  
 Kyoto to Tokyo  
 USD \$32.92

Taxi Tokyo Sun  
 Train to Hotel  
 領収証  
 現・チ・ク・割引 No. 2588  
 日付 '18年11月11日  
 車番 102010 000  
 基本運賃 ¥1130円  
 運賃料金計 ¥1130円  
 合計 ¥1130円  
 上記の通り領収致しました  
 毎度御乗車ありがとうございます。  
 お忘れ物、お問い合わせは当社  
 ヒノデ第一交通㈱  
 江戸川営業所  
 東京都江戸川区中央3-16-3  
 TEL 03-3654-4121

||||| - Transportation  
 Tokyo train station  
 to Hotel  
 USD \$9.97

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**Kyoto Prize Awards, SDEDC Trade Mission, JAL Meeting**  
**Kyoto & Tokyo, Japan**  
**November 7 - November 17, 2018**

Exchange Rate - 113,295

 **東京メトロ** 領収書

- ご利用ありがとうございます。
- この領収書は大切に保存してください。

お取引内容: きっぷ **¥170**

11/15 Transportation Train


上記金額を領収いたしました。

---

ご利用日付 2018年11月15日  
 時刻 10時07分

印紙税申告納付につき東京上野税務署承認済  
 伝票番号: 67659  
 東京地下鉄株式会社  
 日比谷駅 券31発行

11/15 - Transportation  
 USD \$ 1.50

 **東京メトロ** 領収書

- ご利用ありがとうございます。
- この領収書は大切に保存してください。

お取引内容: きっぷ **¥170**

11/15 - Transportation Train

上記金額を領収いたしました。

---

ご利用日付 2018年11月15日  
 時刻 12時12分

印紙税申告納付につき東京上野税務署承認済  
 伝票番号: 90399  
 東京地下鉄株式会社  
 表参道駅 券32発行

11/15 - Transportation  
 USD \$ 1.50

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**Kyoto Prize Awards, SDEDC Trade Mission, JAL Meeting**  
**Kyoto & Tokyo, Japan**  
**November 7 - November 17, 2018**

Exchange Rate - 113.110

Taxi 11/17/18  
**領 収 書**  
 (現金・チケット・クーポン・福祉)

日付 2018年11月17日  
 車番 6763  
 基本運賃 ¥730円  
 △計 **¥730円**  
 (内消費税等 ¥54円)  
 ----- 内 訳 -----  
 現金支払 ¥730円

通行料, 他 円

上記正に領収いたしました。  
 ご利用ありがとうございました。

kmグループ  
 国際自動車株式会社  
 東雲営業所  
 東京都江東区東雲2-6-1

お忘れもの、領収書に  
 関するお問い合わせは  
 TEL 03-5520-5934

お気付きの点、ご要望は  
 kmグループお客さま相談室  
 TEL 0120-717-039  
 または03-5520-5588  
 <kmタクシー-WEBサイト>  
 www.km-taxi.tokyo  
 <ナビコード>  
 A46-0374-0377  
 (営業回数4175)

11/17 - Transportation  
 Hotel to Train

USD \$ 6.45

USD \$ 26.70

11/17 - Transportation  
 Train to Airport

**領 収 証**

上 様

**金3,020円**

ただし、乗車券類代  
 として、上記金額を受領しました。

本領収証は時間がたつと文字が薄くなる場合がありますので、  
 長期間保存する場合はコピーをお取り下さい。

2018年11月17日

印 紙 税 申 告 納  
 付 に つ き 渋谷  
 税 務 署 承 認 済

東日本旅客鉄道株式会社  
 東京832 No.000016



Transportation  
 Train?  
 11/17/18

Kim Becker  
Japan  
11/07-11/17/18

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Kimberly J. Becker Dept: BU 6

Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 07/10/18 PLANNED DATE OF DEPARTURE/RETURN: 11/10/18 11/17/18

**3. DESTINATIONS/PURPOSE** (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Tokyo, Japan Purpose: San Diego Trade Mission and Airline Meetings

Explanation: \_\_\_\_\_

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

- AIRFARE \$ 4,300.00
- \*RENTAL CAR (Must complete page 2) \$ \_\_\_\_\_
- OTHER TRANSPORTATION (Taxi, Train) \$ 200.00

B. LODGING \$ 1,800.00

C. MEALS \$ 600.00

D. SEMINAR AND CONFERENCE FEES \$ 3,500.00

E. ENTERTAINMENT (If applicable) \$ \_\_\_\_\_

F. OTHER INCIDENTAL EXPENSES \$ \_\_\_\_\_

**TOTAL PROJECTED TRAVEL EXPENSE** \$ 10,400.00

\*Permitted in limited circumstances; must be pre-approved. Provide a copy of Out-of-Town Travel Request form to Risk Management prior to travel in order to obtain insurance identification card covering rental period.

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Kimberly J. Becker Date: 7/10/18

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

Mentha Morales, Asst Authority Clerk I, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its July 12, 2018 meeting.

(Leave blank and we will insert the meeting date.)

Kim Becker  
Japan  
11/02 - 11/17/18

## UK and JAPAN ITINERARY (Nov 2018)

Friday November 2, 2018

British Airways BA272

Dep SAN 19:20

Saturday November 3, 2018

Arr LHR 13:45

Marriott Hotel Marble Arch

134 George St

W1H 5DN LONDON

+41.20.7723.1277

Sunday November 4, 2018

California Live

100 Wardour Street

12:45 Delegates arrive

13:00 Guests Arrive – Networking

15:15 Live music and fireside chat with Kelis

17:00 Event finishes

Monday November 5, 2018

08:30 – 09:00 Depart for Waterside

10:00 Meeting with British Airways (Ms. Giulia Nimis, contact)

(STAY OUT BY HEATHROW OR RETURN TO CITY?)

Tuesday November 6, 2018

British Airways 794 (Finnair AY5904)

Dep LHR (T3) 11:05

Arr HEL 16:10

Finnair AY 077

Dep HEL 17:35

Kim Becker  
Japan  
11/07 - 11/17/18

Wednesday November 7, 2018

Arr KIX 10:00

Train from KIX to Kyoto

Grand Prince Hotel Kyoto  
606-8505 Sakyo  
1092-2 Iwakurahataedacho , Sakyo-ku  
Kyoto  
+81 075-712-1111

Thursday November 8, 2018

Free day  
San Diego Delegation arrives late evening

Friday November 9, 2018

Morning: Inamori Library Tour and Lunch  
Evening: Prefectural Welcome Dinner at Okura Hotel Kyoto (shuttle from hotel)

Saturday November 10, 2018

(formal attire)  
KICC Venue (walking distance from hotel)  
13:00 Tea Reception  
14:45 Seating for Awards Ceremony

Grand Prince Hotel Kyoto  
17:00 Reception  
18:00 Banquet

Sunday November 11, 2018

Shinkansen to Tokyo

Imperial Hotel  
1-1, Uchisaiwai-cho 1-chome  
Chiyoda-ku  
Tokyo 100-8558  
+81-3-3501-1111

20:30 Informal Evening Reception at Hotel Lobby Bar

Kim Becker  
Japan  
11/07 - 11/17/18

Monday November 12, 2018

Time: 8:30 AM – 9:30 AM

Meeting: **Trade Mission Briefing [confirmed]**

Venue: Imperial Hotel Tokyo (Sakura Room)

Speakers:

Shigeki Maeda, Executive Vice President, JETRO

Background:

Breakfast briefing where JETRO's senior leadership and sector specialists will welcome delegation and provide market overview. This session will also cover the trade mission agenda and provide the delegates with an opportunity to have any questions answered.



Kim Becker  
Japan  
11/07 - 11/17/18

**GOAL:** Leverage long-term connectivity with the Japanese market in order to create new business opportunities in the defense, life sciences, and robotics industries, and continue to position the San Diego region as a global innovation hub. Core delegation will be comprised of approximately 30 of the region's senior officials, executives, and academic leadership.

**WHY:** Japan is San Diego County's top source of foreign direct investment, accounting for nearly 12,000 local jobs across 407 firms. Since Japan Airlines began its non-stop, daily service from the San Diego Airport to Tokyo's Narita Airport in 2012, both San Diego and Japan have come to enjoy economic success and an influx of visitors, all who've added to the prosperity of both regions. Anchored by largescale investments by multinationals like Kyocera and Takeda, San Diego's ties to Japan have been deepened in recent years by the opening of Biocom and UCSD offices in Tokyo, Kyoto University's establishment of a liaison office in San Diego, and new flows of capital, firms, and exports in high tech industries. New advancements in robotics, AI, biotech and defense on both sides of the Pacific are creating new opportunities for partnerships between San Diego and one of its most important markets.

**THEMES:** Cities of the Future: life sciences, tech, defense/maritime, and startups

**DELEGATES: (confirmed unless otherwise noted)**

1. Congressman Scott Peters, US House of Representatives (CA-52)
2. Supervisor Ron Roberts, San Diego County Board of Supervisors District 4
3. Erik Caldwell, Director of Economic Development, City of San Diego
4. Lawrence Daniel Malcolm, Commissioner, Port of San Diego
5. Ann Moore, Commissioner, Port of San Diego
6. Greg Borossay, Principal Maritime Development, Port of San Diego
7. April Boling, Board Chair, San Diego County Regional Airport Authority
8. Kimberly Becker, President & CEO, San Diego County Regional Airport Authority
9. Hampton Brown, Senior Director, Air Service Development, San Diego County Regional Airport Authority
10. Janice Brown, Founding Partner, The Brown Law Group/EDC Board Chair
11. Mark Cafferty, CEO, San Diego Regional Economic Development Corporation
12. Nikia Clarke, Executive Director, World Trade Center San Diego
13. Dave Buss, President, Cubic Global Defense
14. Henry Nordhoff, CEO, Banyan Biomarkers & Chair, Sanford Burnham Prebys Medical Discovery Institute
15. David Weitz, Head of Takeda California and Global Research Externalization
16. James Perkins, COO & Chief Compliance Officer, Procopio
17. Al Pisano, Professor & Dean, UC San Diego, Jacobs School of Engineering
18. Mary Walshok, Dean, UC San Diego Extension
19. Mark Merrifield, Director, Center for Climate Change Impacts and Adaptation, Scripps Institution of Oceanography, UC San Diego
20. Monique Rodriguez, Senior Director, Government Affairs, Qualcomm
21. Mario Cugini, CEO, FoxFury Lighting Solutions
22. John Newsam, CEO, Tioga Research
23. Dave Twining, COO, Planck Aerosystems
24. Dan Kagan, COO, Scientist.com
25. Wyatt Hinshaw, VP of Business Development and Strategy, Scientist.com
26. Aaron Elkins, Professor of Robotics, San Diego State University
27. Stephen Welter, VP of Research, Dean of Graduate Affairs, San Diego State University
28. Michael Corbo, Executive Vice President & Chief Operating Officer, Mitsubishi Electric North America



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Japan  
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SAN DIEGO TRADE MISSION – TOKYO, JAPAN  
CITIES OF THE FUTURE  
NOVEMBER 11-15, 2018

29. Zafer Sahinoglu, VP Business Innovations, Mitsubishi Electric North America
30. Salvatore Giametta, Chief of Staff, Supervisor Ron Roberts
31. Tim McClain, Director of Communications, Supervisor Ron Roberts
32. Flory Ellis, Director, Global Expansion, Northrop Grumman
33. Mitch Mitchell, Vice President, Legislative and External Affairs, San Diego Gas & Electric
34. Dan Ryan, Co-Chief Investment Officer & San Diego Regional Director, Alexandria Real Estate Equities, Inc
35. Gary Leivers, Design Pricipal, DGA

ITINERARY

Saturday, Nov 10

Flight Time: Depart SAN at 11:35 AM ✈ Arrive NRT at 4:45 PM (+1) – (JAL 65)

Sunday, Nov 11

Travel Time: 4:45 PM – 5:45 PM  
Customs, baggage claim, meet at bus

Travel Time: 5:45 – 7:15 PM

Event: **Bus ride to Imperial Hotel Tokyo**

Location: Imperial Hotel Tokyo (1 Chome-1-1 Uchisaiwaicho, Chiyoda, Tokyo 100-0005, Japan)

**NOTES:** The delegation will be met by Lucas Coleman and Drew Garrison at the airport. Meet up points will be communicated.

Time: 8:30 PM – 9:30 PM

Event: **Welcome Reception** (Optional)

Venue: Imperial Hotel Tokyo, Rendezvous Bar and Restaurant—Hotel Lobby Floor

**Join EDC/WTC staff in the Hotel Bar for a drink and get acquainted with others in the delegation**

Hotel website: <https://www.imperialhotel.co.jp/e/tokyo/index.html>

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Monday, Nov 12 (Tokyo)

Time: 8:30 AM – 9:30 AM

Meeting: **Trade Mission Briefing** [confirmed]

Venue: Imperial Hotel Tokyo (Sakura Room)

Speakers:

Shigeki Maeda, Executive Vice President, JETRO

Background:

Breakfast briefing where JETRO's senior leadership and sector specialists will welcome delegation and provide market overview. This session will also cover the trade mission agenda and provide the delegates with an opportunity to have any questions answered.



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SAN DIEGO TRADE MISSION – TOKYO, JAPAN  
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NOVEMBER 11-15, 2018

**Travel Time: 9:30 AM – 10:00 AM**

Time: 10:00 AM – 11:15 AM

Event: **The Future of Coastal Cities: Smart Cities and Rising Oceans**

Venue: TBC

Principals:

Scripps Institution of Oceanography, City of San Diego, Port of San Diego, Tokyo University, SDG@E

Background:

Climate change knows no borders, so having two world leaders that focus on this can help cities plan for the future. As regions near or move directly on top of fault lines, both Japan and San Diego must remain vigilant and be prepared to address natural disasters such as earthquakes and tsunamis. Detecting these occurrences requires significant investments in research, commercial applications and technologies, including smart technologies, and cooperation among academic, government, and private/commercial institutions.

**Travel Time: 11:30 AM – 12:00 PM**

Time: 12:00 PM – 2:00 PM

Event: Emerging Trends in Venture Capital **[confirmed]**

Venue: Plug and Play Japan (Shibuya, Tokyo)

Speakers: Monique Rodriguez (Qualcomm), Plug & Play, and others TBC.

Background:

Plug and Play is one of the top startup accelerators in the world with its Japan office serving as a bridge between Japan and the global innovation ecosystem. Nearly half of the companies accepted into Plug and Play's three month programs are foreign companies attempting to make their entrance into the Japanese market. In this "Lunch and Learn" event, venture partners will discuss the approaches they take to discovering and nurturing entrepreneurial talent and the emerging trends they see for the future, including the introduction of 5G technology. The delegation will also hear company pitches from some of the accelerator's most promising new startups.

Notes: Lunch will be served

**Free Time: 2:00 PM – 4:00 PM** **[confirmed]**

Event: Engineering for the Public Good – Data Science and Contextual Robotics to Make San Diego Even Smarter, a symposium

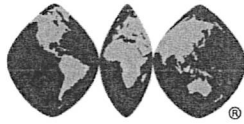
Notes: UCSD Jacobs School of Engineering will host a symposium in partnership with Link-J. San Diego delegation will join for Part 2 of the program at 4:00 PM

Venue: Nihonbashi Life Science Building, 9<sup>th</sup> Floor

Background:

San Diego is a leading U.S. hub for technology and life science innovation, and is seeking to increase our strong partnerships with Japan. Join industry leaders from Tokyo and San Diego for a symposium presented by the University of California San Diego. **Learn about next-generation advancements in areas such as robotics, data analytics, artificial intelligence, and autonomous vehicles.**

- Miwako Waga, University of California, San Diego
- Hank Nordhoff, CEO Banyan Biosciences



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- Al Pisano, Dean, Jacobs School of Engineering – “Collaboratories for the Digital Future and the Systems Engineering Approach”
- Jim Cathey, SVP & President Asia Pacific & India, Qualcomm – “TBD—5G Technology”
- Todd Hylton, Executive Director, Contextual Robotics Institute – “Research and Collaboration Proposal for Smart Mobility Solutions (or Healthcare Solutions?)”
- Aaron Elkins, San Diego State University
- Rajesh Gupta, Director, Halicioglu Data Science Institute – “Impact of Data Science” (INVITED)

Time: 4:00 PM – 5:30 PM

Event: **San Diego’s Innovation Economy – Research, Entrepreneurship, and Collaboration** [confirmed]

Venue: Nihonbashi Life Science Building, 9<sup>th</sup> Floor

Speakers:

- Akihiko Soyama, President & CEO, LINK-J
- Mary Walshok, Associate Vice Chancellor of Public Programs and Dean of University Extension, UC San Diego – “Introduction to the Panel Discussion - **The Evolution of San Diego’s Innovation Economy**”
- **Panel:**
  - Moderator: Mary Walshok
  - **Panelists:**
  - Nikia Clarke, Vice President of San Diego Economic Development Corporation (EDC) & Executive Director of World Trade Center San Diego (WTCS)
  - Kan Suzuki, Professor, The University of Tokyo
  - Akihiko Soyama, President & CEO, LINK-J
  - Al Pisano, Dean, Jacobs School of Engineering, UC San Diego
  - Mark Merrifield, Professor, Scripps Institution of Oceanography, UC San Diego (INVITED)

Time: 5:30 PM – 7:30 PM

Event: **San Diego and Japan’s Innovation Hubs (Reception)** [confirmed]

Venue: Nihonbashi Life Science Building, 2F

Background:

The San Diego delegation will engage members of the LINK-J, Biocom, and UC San Diego communities in Tokyo for a trade mission reception focused on life sciences and robotics research. Emphasis will be put on the interactions between the delegates and Japanese life science and technology companies, venture capitals, academia and alumni.

Travel Time: 7:30 PM – 8:00 PM [Back to Imperial Hotel]

End of day 1



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NOVEMBER 11-15, 2018

Tuesday, Nov 13 (Tokyo)

Travel Time: 9:00 AM – 9:30 AM

Time: 9:30 AM – 11:00 AM

Event: **Unmanned Systems (Tentative)**

Travel Time: 11:00 AM – 11:30 AM

Time: 12:00 PM – 2:00 PM

Event: **Women's Leadership Forum Luncheon [confirmed]**

Venue: Tokyo American Club

Participants:

All delegates, American Chamber of Commerce in Japan, Qualcomm Japan, Japanese guests

Background:

Japan has made a considerable effort to empower and engage women in both the work-place and society over the past few decades. Japanese prime-age women have now caught up and exceeded the U.S. rate of labor force participation. This forum celebrates the progress that both societies have made in gender equality while also addressing the challenges that remain.

Travel Time: 2:00 PM – 2:30 PM

Time: 2:30 PM – 4:00 PM

Event: **The versatile uses of 8k technology @ Tour of NHK [confirmed]**

Venue: NHK, Studio Park

Background: 8k Super Hi-Vision is the next-generation broadcast media technology which combines ultra high definition images at four times the number of pixels of 4k, and 16 times that of regular high definition technology. Japan's public broadcaster NHK was the first to start research and development of 4320p resolution in the year 1995 and has since partnered with companies like SHARP to revolutionize endoscopic imaging using this 8k technology. In 2016, Panasonic and Sony announced that they would partner with NHK and others to develop broadcast technology capable of handling 8K video in time for the 2020 Tokyo Olympics.

Free Time: 4:00 PM – 5:00 PM

Travel time: 5:00 PM – 5:30 PM

Time: 5:30 PM – 7:30 PM

Event: **#SDinJapan Business Reception [confirmed]**

Venue: Intercontinental Tokyo Bay, Willard Room

Speakers:

Japan: US Ambassador to Japan, William Hagerty [invited] @ SONY Chairman/Chugai Pharmaceuticals CEO, Osamu Nagayama [confirmed]

San Diego: US Congressman, Scott Peters, Hank Nordhoff



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**Participants:**

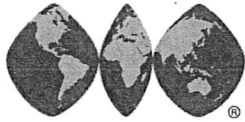
All delegates, US Embassy Tokyo, US Commercial Service, Japanese business community, industry, and officials, JETRO

**Background:**

This reception will provide an opportunity for the San Diego delegation to network and forge relationships with Japanese government officials, academic leaders, and high-level business executives from the featured industries of this mission. In addition to the networking portion, the evening will feature a program commencing with opening remarks from U.S. Ambassador to Japan, William Hagerty [*invited*], US Congressman Scott Peters, and anchored by a lively fireside chat with Sony Chairman and Chugai Pharmaceutical CEO, Osamu Nagayama, moderated by Hank Nordhoff

End of day 2

DRAFT



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SAN DIEGO TRADE MISSION – TOKYO, JAPAN  
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Wednesday, Nov 14 (Kanagawa)

Travel Time: 8:00 – 10:00 AM

Time: 10:00 AM – 12:30 PM

Event: **Creating a Life Science Open Innovation Park: Takeda, Axcelead and the Shonan Health Innovation Park** **[confirmed]**

Venue:

Participants:

All delegates, David Weitz (Takeda), Shonan i-Park executives, Axcelead

Background:

Shonan Health Innovation Park is the first life science open innovation ecosystem in Japan where pharma, start-ups, CROs, academia, and government come together to discover innovative and impactful health solutions for patients across the globe. Housed within the park is one of Takeda's three global research sites (with San Diego and Boston), Axcelead, a CRO recently formed by Takeda, and T-CiRA, a 10 year joint venture for iPS cell research between Takeda and Kyoto University. San Diego has a close relationship with Shonan Health Innovation Park thanks to Takeda's San Diego research site and the many researchers that have benefited from multi-year secondments between Shonan and San Diego.

*Notes: Lunch will be served*

**Travel Time: 12:30 PM – 1:00 PM**

Time: 1:00 PM – 3:00 PM

Event: **Free Time in Ancient Kamakura** **[confirmed]**

Background:

Kamakura was the political center of Japan for over a century, starting in 1192. Often called the Kyoto of Eastern Japan, the small city is a very popular tourist destination boasting numerous temples, shrines and other historical monuments. The Great Buddha and Hachimangu Shrine are major tourist attractions for Japanese and foreigners alike. **(Self-funded tour guide option available)**

**Travel Time: 3:00 PM – 3:30 PM**

Time: 3:30 PM – 5:00 PM

Event: **Strengthening defense through global partnerships** **[confirmed]**

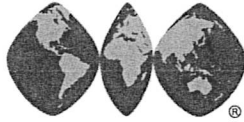
Venue: Mitsubishi Electric, Kamakura, Kanagawa

Principal:

Mitsubishi Electric, Cubic Defense, Northrup Grumman

Background:

Japan and the United States have for decades been allies partnering closely on defense. Recent revisions of Japanese national security policy have opened up the possibility for greater collaboration in R&D for defense and space capabilities development. As one of the world's leading defense companies, Mitsubishi Electric Kamakura Works will meet with the San Diego delegation to discuss the potential for capitalizing on this opportunity to strengthen the ties between two industry hubs.



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**SAN DIEGO TRADE MISSION – TOKYO, JAPAN**  
**CITIES OF THE FUTURE**  
**NOVEMBER 11-15, 2018**

**Travel Time: 5:00 PM – 6:00 PM**

Time: 6:00 PM – 8:00 PM

Event: **Global Partners in Innovation: Yokohama Sister City Dinner [DELEGATES ONLY]**

Venue: Yokohama Royal Park Hotel, Aurora Room

Participants:

All delegates, Yokohama City officials, JETRO Yokohama

Background:

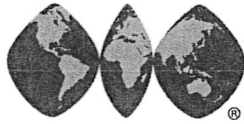
In 2017, San Diego and Yokohama celebrated 60 years as sister cities. In commemoration of this long-standing relationship, the City of Yokohama coordinated a visit to San Diego to showcase its new Life Innovation Platform, which seeks to enhance cooperation between Japanese institutions and foreign partners to boost innovation. This final dinner recognizes two cities reaching across the globe to create an environment conducive to life changing discoveries.

**Travel Time: 8:00 PM – 9:30 PM [Back to Imperial Hotel]**

**End of day 3**

DRAFT





WORLD TRADE CENTER®  
SAN DIEGO

Kim Becker  
Japan  
11/07 - 11/17/18

SAN DIEGO TRADE MISSION – TOKYO, JAPAN  
CITIES OF THE FUTURE  
NOVEMBER 11-15, 2018

Thursday, Nov 15 (Tokyo, Narita Airport)

Time: 8:30 AM – 9:30 AM

Event: **Breakfast and Farewell**

Venue: Imperial Hotel Tokyo, Viking Buffet Room

Background:

Mission will be wrapped up with an informal breakfast before heading to the airport for departure.

Travel Time: 1:00 PM – 2:00 PM

**Bus ride to Tokyo Narita Airport**

**NOTE: Hilda will accompany the group heading to the airport directly following the trade mission.**

Time: 5:05 PM

Flight Time: Depart NRT at 5:05 PM ☒ Arrive SAN at 9:45 AM – (JAL 66)

**END OF ITINERARY**

###

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**

**TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Kimberly J. Becker DEPT. NAME & NO. Strategy & Policy, BU6  
 DEPARTURE DATE: 11/28/2018 RETURN DATE: 11/29/2018 REPORT DUE: 12/29/18  
 DESTINATION: Las Vegas, NV (FAA Noise Forum)


*Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.*

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	
		11/28/18	11/29/18	11/30/18	12/1/18	12/2/18	12/3/18	12/4/18	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	187.96								0.00
Conference Fees (provide copy of flyer/registration expenses)									0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*		57.02							57.02
Hotel*		138.99							138.99
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel srvs.)									0.00
Meals (include tips pd.)	Breakfast*								0.00
	Lunch*								0.00
	Dinner*		25.65						25.65
	Other Meals*								0.00
<i>Alcohol is a non-reimbursable expense</i>									
Hospitality <sup>1</sup> *									0.00
Miscellaneous:									0.00
									0.00
									0.00
*Provide detailed receipts									0.00
<b>Total Expenses prepaid by Authority</b>	<b>187.96</b>	<b>221.66</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>221.66</b>

Explanation:	Total Expenses Prepaid by Authority	187.96
	Total Expenses Incurred by Employee (including cash advances)	221.66
	<b>Grand Trip Total</b>	<b>409.62</b>
	Less Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	187.96
	<b>Due Traveler (positive amount)<sup>2</sup></b>	
	<b>Due Authority (negative amount)<sup>3</sup></b>	<b>221.66</b>
<i>Note: Send this report to Accounting even if the amount is \$0.</i>		

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Travel and Lodging Expense Reimbursement Policy 3.40      Business Expense Reimbursement Policy 3.30

Prepared By: Diane Casey Ext.: 2445  
 Traveler Signature:  Date: 12/28/18  
 Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)

*Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.*

Kim Becker  
Las Vegas  
11/28-11/29/18

Traveltrust Corporation  
374 North Coast Hwy 101, Suite F  
Encinitas, CA 92024  
Phone: (760) 635-1700

# TRAVELTRUST

ADD TO OUTLOOK

Monday, 5 NOV 2018 06:00 PM EST

Passengers: **KIMBERLY JANE BECKER (06)**


Agency Reference Number: CHZGOX


Click here to view your current itinerary or ETicket receipt on-line: [tripcase.com](http://tripcase.com)

Southwest Airlines Confirmation S2FSLV

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt  
Be sure to visit [www.traveltrust.com](http://www.traveltrust.com) for additional travel information

TRAVELTRUST STRONGLY RECOMMENDS CHECKING IN  
ONLINE WITH YOUR AIRLINE AT LEAST 24 HOURS PRIOR TO  
EACH FLIGHT FOR THE MOST CURRENT TIMES AND ALERTS

AIR	Wednesday, 28NOV 2018	
<b>Southwest Airlines</b> From: San Diego CA, USA To: Las Vegas NV, USA Stops: Nonstop	<b>Flight Number:</b> 2212 <b>Depart:</b> 02:55 PM <b>Arrive:</b> 04:05 PM Duration: 1 hour(s) 10 minute(s) Status: CONFIRMED	Class: L-Coach/Economy  Miles: 259 / 414 KM
Equipment: Boeing 737-700 Jet DEPARTS SAN TERMINAL 1 - ARRIVES LAS TERMINAL 1 Frequent Flyer Number: [REDACTED] FREQUENT FLYER NUMBER [REDACTED] EARLY BIRD CHECK PURCHASED/CONFIRMED Southwest Airlines Confirmation number is S2FSLV		

AIR	Thursday, 29NOV 2018	
<b>Southwest Airlines</b> From: Las Vegas NV, USA To: San Diego CA, USA Stops: Nonstop	<b>Flight Number:</b> 2007 <b>Depart:</b> 05:55 PM <b>Arrive:</b> 07:00 PM Duration: 1 hour(s) 5 minute(s) Status: CONFIRMED	Class: L-Coach/Economy  Miles: 259 / 414 KM
Equipment: Boeing 737-700 Jet DEPARTS LAS TERMINAL 1 - ARRIVES SAN TERMINAL 1 Frequent Flyer Number: [REDACTED] FREQUENT FLYER NUMBER [REDACTED] EARLY BIRD CHECK PURCHASED/CONFIRMED Southwest Airlines Confirmation number is S2FSLV		

A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN  
UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND.  
SOUTHWEST AIRLINES CONFIRMATION NUMBER - S2FSLV  
FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

Kim Becker  
Las Vegas  
11/28-11/29/18

**Ticket/Invoice Information**

Ticket for: KIMBERLY JANE BECKER  
Ticket Nbr: WN2405156115 Electronic Tkt: No Amount: 117.96  
Base: 83.32 Tax: 34.64  
Charged to: AX\*\*\*\*\*1013

Ticket for: KIMBERLY JANE BECKER  
Ticket Nbr: WN3333333333 Electronic Tkt: No Amount: 20.00  
Base: 20.00 Tax: 0.00  
Charged to: AX\*\*\*\*\*1013

Ticket for: KIMBERLY JANE BECKER  
Ticket Nbr: WN3333333334 Electronic Tkt: No Amount: 20.00  
Base: 20.00 Tax: 0.00  
Charged to: AX\*\*\*\*\*1013

Service fee: KIMBERLY JANE BECKER  
Date issued: 11/2/2018  
Document Nbr: XD0757805084 Amount: 30.00  
Charged to: AX\*\*\*\*\*1013

Total Tickets: 157.96  
Total Fees: 30.00  
Total Amount: 187.96

**Click here 24 hours in advance to obtain boarding passes:**  
[SOUTHWEST](#)

**Click here to review Baggage policies and guidelines:**  
[SOUTHWEST](#)

TSA Guidance- a government issued photo id is needed for checkin.  
Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.  
For Additional security information visit [www.tsa.gov](http://www.tsa.gov).

Thank you for choosing Traveltrust!

Our Business Hours are Sunday 10pm - Friday 10pm Pacific  
Saturday from 9am-1pm Pacific.

For EMERGENCY AFTERHOURS assistance in the US, please call 888-221-6043 and use VIP Code SJE72.

You can also use the Direct Dial Number 682-233-1914 or the collect number 682-647-0061.

Each call is billable at a minimum \$25.00 per call/reservation

Kim Becker  
Las Vegas  
11/28 - 11/29/18



HOMEWOOD SUITES - LAS VEGAS AIRPORT  
230 HIDDEN WELL ROAD  
LAS VEGAS, NV 89119  
United States of America  
TELEPHONE 702-407-0075 • FAX 702-407-0072  
Reservations  
www.hilton.com or 1 800 HILTONS

BECKER, KIMBERLY

[REDACTED]  
1138 LAUREL ST

[REDACTED]  
SAN DIEGO CA 92104

UNITED STATES OF AMERICA

Room No: 239/KSTN  
Arrival Date: 11/28/2018 4:26:00 PM  
Departure Date: 11/29/2018 7:19:00 AM  
Adult/Child: 1/0  
Cashier ID: TOPGUN0487  
Room Rate: 123.00  
AL: AA MTJ4330  
HH # [REDACTED]  
VAT #  
Folio No/Che 282676 A

Confirmation Number: 86383528

HOMEWOOD SUITES - LAS VEGAS AIRPORT 11/29/2018 7:18:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
11/28/2018	1032783	GUEST ROOM	\$123.00
11/28/2018	1032783	RM-OCCUPANCY TAX	\$15.99
11/29/2018	1032907	MC *9117	(\$138.99)
**BALANCE**			\$0.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 5,000 hotels and resorts in 100 countries, please visit Honors.com



Kim Becker  
Las Vegas  
11/28 - 11/29/18

NOV 28th - Dinner  
See Attached  
Missing Receipt Form



Citi® / AAdvantage® Platinum Select® World Elite™  
Mastercard®-9117

Transaction Details

Date	Description	Amount
Nov. 28, 2018	HOUSE OF BLUES LAS VEG LAS VEGAS NV	\$ 25.65
<b>Additional Details</b>		
Transaction Type:	Purchases	
Posted Date:	Nov. 28, 2018	
Category:	Restaurants - EATING PLACE, RESTAURANT	<i>Chicken</i>
Reference Number:	2*07XG11	<i>1227ca</i>
Card Member:	KIMBERLY J BECKER	
Merchant Country:	United States	

Kim Becker  
Las Vegas  
11/28 - 11/29/18

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**

**MISSING RECEIPT FORM**

Employee/Department Head must complete form below.

Date of Purchase/Event: 28-Nov-18

Description of Item/Event: Dinner

Vendor/Event Name: House of Blues

Dollar Amount: \$25.65

Reason for Missing Receipt: Lost detailed receipt

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I hereby certify that the original receipt in question was lost or none was issued to me.

Kim Becker  
Employee Signature

12/28/18  
Date

\_\_\_\_\_  
Department Head Signature

\_\_\_\_\_  
Date

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**FAA Noise Forum**  
**Las Vegas, NV**  
**November 28 - 29, 2018**

11/28- Transportation

PASSENGER COPY  
CREDIT SALE

MERCHANT ID: 00720000290331  
TERMINAL ID: C289081813  
DRIVER ID: 21727  
CABNUMBER: 2616  
DATE: 11/28/2018  
START TIME: 16:06  
END TIME: 16:24  
PASSNUMBER: 1  
TRIPNUMBER: 1030  
DISTANCE: 6.00 mi  
RATE 1  
FARE: \$ 23.05  
EXTRA: \$ 2.00  
EXCISE TAX  
RECOVERY: \$ 0.84  
TIP: \$ 5.78  
SUBTOTAL: \$ 31.67  
VOUCHER: \$ 3.00  
TOTAL: \$ 34.67  
MC NUMBER: \*\*\*\*1802  
AUTHNUMBER: 668439  
ENTRY METHOD: CONTACT  
CHIP  
AID: A0000000041010  
APPL. NAME:  
Debit MasterCard  
ATC: 0077  
AC: E9092F46A63D93D7

PIN VERIFIED



702-477-7555  
Las Vegas, Nevada  
www.luckycablv.com



Kim Becker  
Las Vegas  
11/28 - 11/29/18

**Casey Diane**

**Subject:** FW: Receipt for Your Payment to Lyft

11/28 - Transportation



Nov 28, 2018 19:36:03 PST  
Transaction ID: 7M372988CN4550331

Hello Kimberly Becker,

You sent a payment of **\$12.04 USD** to Lyft

It may take a few moments for this transaction to appear in your account.

**Merchant**  
Lyft

**Instructions to merchant**  
You haven't entered any instructions.



Description	Unit price	Qty	Amount
	\$11.78 USD	1	\$11.78 USD
<b>Subtotal</b>			\$11.78 USD
Tax			\$0.26 USD
<b>Total</b>			\$12.04 USD
<b>Payment</b>			\$12.04 USD

Payment sent from [REDACTED]

**Funding Sources Used (Total)**

LOGIX FEDERAL CREDIT UNION x-7700 \$12.04 USD

Invoice ID: 6f49f4c9a294558c\_1207535307614541676\_f6c62169

**Issues with this transaction?**

You have 180 days from the date of the transaction to open a dispute in the Resolution Center.



Questions? Go to the Help Center at [www.paypal.com/help](http://www.paypal.com/help).

Please do not reply to this email. This mailbox is not monitored and you will not receive a response. For assistance, log in

Casey Diane

Kim Becker  
Las Vegas  
11/28-11/29/18

Subject: FW: Receipt for Your Payment to Lyft

11/28-Transportation



Nov 28, 2018 20:30:32 PST  
Transaction ID: 57K43871NL647833F

Hello Kimberly Becker,

You sent a payment of \$10.31 USD to Lyft

It may take a few moments for this transaction to appear in your account.

**Merchant**  
Lyft

**Instructions to merchant**  
You haven't entered any instructions.



Description	Unit price	Qty	Amount
	\$10.07 USD	1	\$10.07 USD
<b>Subtotal</b>			\$10.07 USD
Tax			\$0.24 USD
<b>Total</b>			\$10.31 USD
<b>Payment</b>			\$10.31 USD

Payment sent from [REDACTED]

**Funding Sources Used (Total)**

LOGIX FEDERAL CREDIT UNION x-7700 \$10.31 USD

Invoice ID: 73665fd7a39dcf86\_1207575643791775328\_756ee977

**Issues with this transaction?**

You have 180 days from the date of the transaction to open a dispute in the Resolution Center.



Questions? Go to the Help Center at [www.paypal.com/help](http://www.paypal.com/help).

Please do not reply to this email. This mailbox is not monitored and you will not receive a response. For assistance, log in

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST

Kim Becker  
Las Vegas  
11/28 - 11/29/18

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Kimberly J. Becker Dept: Executive - BU 6  
Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 10/01/18 PLANNED DATE OF DEPARTURE/RETURN: 11/28/18 11/29/18

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Las Vegas, NV Purpose: FAA Noise Forum  
Explanation:

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

- AIRFARE \$ 250.00
- \*RENTAL CAR (Must complete page 2) \$ \_\_\_\_\_
- OTHER TRANSPORTATION (Taxi, Train) \$ 50.00

B. LODGING \$ 250.00

C. MEALS \$ 100.00

D. SEMINAR AND CONFERENCE FEES \$ \_\_\_\_\_

E. ENTERTAINMENT (If applicable) \$ \_\_\_\_\_

F. OTHER INCIDENTAL EXPENSES \$ \_\_\_\_\_

**TOTAL PROJECTED TRAVEL EXPENSE** \$ 650.00

\*Permitted in limited circumstances; must be pre-approved. Provide a copy of Out-of-Town Travel Request form to Risk Management prior to travel in order to obtain insurance identification card covering rental period.

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Kimberly J. Becker Date: 10/24/18

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, Martha Morales, Asst Authority Clerk, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its October 22, 2018 meeting.  
(Leave blank and we will insert the meeting date.)

Kim Becker  
Las Vegas  
11/28-11/29/18

**Casey Diane**

---

**Subject:** FW: Noise Forum  
**Location:** McCarran International Airport, Las Vegas  
**Start:** Thu 11/29/2018 8:00 AM  
**End:** Thu 11/29/2018 4:00 PM  
**Recurrence:** (none)  
**Meeting Status:** Accepted  
**Organizer:** Clark.Desing@faa.gov  
**Categories:** Out of Office, Offsite Meetings

Greetings Noise Forum Attendees,

Our next meeting will take place at McCarran International Airport in their Commissioner's Meeting Room in Terminal 1. Directions to that location are outlined below. Please plan on meeting from 8AM – 5PM, with lunch provided by McCarran. We are creating the agenda now, if there is a particular topic you would discussed, send that to Shannon Rock or Kendra Harrigan (emails below).

**Directions:**

Follow the airport roadway signs to McCarran International Airport Terminal 1, park in the public parking garage, long term or short term parking. Take the elevator to Level 2. Take the moving walkway into Terminal 1. Follow the signs to the A/B Security Checkpoint. There are a set of elevators by the Information Booth (Starbucks is nearby). Take that elevator up to Level 5. When you get off the elevator, turn to your right and there will be a blue sign that reads Department of Aviation, Commissioners Meeting Room.

Forum points of contact: Kendra Harrigan ([Kendra.harrigan@faa.gov](mailto:Kendra.harrigan@faa.gov)) and Shannon Rock ([Shannon.ctr.rock@faa.gov](mailto:Shannon.ctr.rock@faa.gov)).

Regards,

*Shannon*

Shannon Rock  
Western Service Center Director Contract Support  
Human Solutions Inc., Division of Oasis Systems  
Northwest Mountain Regional Office  
ATO Western Service Center  
O: 206.231.2416  
C: 202.525.8662

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**

**TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Kimberly J. Becker DEPT. NAME & NO. Executive Office, BU6  
 DEPARTURE DATE: 1/16/2019 RETURN DATE: 1/12/2019 REPORT DUE: 2/11/19  
 DESTINATION: Maui, HI (AAAE 33rd Annual Aviation Issues Conference)

*Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.*

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY 1/6/19	MONDAY 1/7/19	TUESDAY 1/8/19	WEDNESDAY 1/9/19	THURSDAY 1/10/19	FRIDAY 1/11/19	SATURDAY 1/12/19	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	551.60								0.00
Conference Fees (provide copy of flyer/registration expenses)	755.00								0.00
Rental Car*								242.76	242.76
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*		69.50						69.50	139.00
Hotel*		525.17	525.17	525.17	525.17				2,100.68
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel srvs.)		5.00							5.00
Meals (include tips pd.)	Breakfast*	8.24							8.24
	Lunch*	39.33		43.50	26.49	23.59		38.29	171.20
	Dinner*				53.96				53.96
	Other Meals*								0.00
<i>Alcohol is a non-reimbursable expense</i>									
Miscellaneous:									0.00
Hawaiian Airlines - Baggage Fee								30.00	30.00
Hawaiian Airlines - Seat Selection Fee (12/26/18)		80.00							80.00
*Provide detailed receipts									0.00
<b>Total Expenses prepaid by Authority</b>	<b>1,306.60</b>	<b>727.24</b>	<b>525.17</b>	<b>568.67</b>	<b>605.62</b>	<b>23.59</b>	<b>0.00</b>	<b>380.55</b>	<b>2,830.84</b>

Explanation:	Total Expenses Prepaid by Authority	1,306.60
	Total Expenses Incurred by Employee (including cash advances)	2,830.84
	<b>Grand Trip Total</b>	<b>4,137.44</b>
	Less Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	1,306.60
	<b>Due Traveler (positive amount)<sup>2</sup></b>	
	<b>Due Authority (negative amount)<sup>3</sup></b>	<b>2,830.84</b>
<i>Note: Send this report to Accounting even if the amount is \$0.</i>		

<sup>1</sup> Give names and business affiliations of any persons whose meals were paid by traveler.  
<sup>2</sup> Prepare Check Request  
<sup>3</sup> Attach personal check payable to SDCRAA

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Diane Casey Ext.: 2445  
 Traveler Signature: Kimberly J. Becker Date: 1/12/19  
 Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)  
 I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)

*Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.*

Kim Becker  
maui  
01/06 - 01/12/18

Traveltrust Corporation  
374 North Coast Hwy 101, Suite F  
Encinitas, CA 92024  
Phone: (760) 635-1700

# TRAVELTRUST

ADD TO OUTLOOK

Wednesday, 26DEC 2018 05:28 PM EST

Passengers: **KIMBERLY JANE BECKER (06)**

Agency Reference Number: WXSNYP

Click here to view your current itinerary or ETicket receipt on-line: [tripcase.com](http://tripcase.com)

Alaska Airlines Confirmation PWGLLQ

Hawaiian Airlines Confirmation JXRODM

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt  
Be sure to visit [www.traveltrust.com](http://www.traveltrust.com) for additional travel information

TRAVELTRUST STRONGLY RECOMMENDS CHECKING IN  
ONLINE WITH YOUR AIRLINE AT LEAST 24 HOURS PRIOR TO  
EACH FLIGHT FOR THE MOST CURRENT TIMES AND ALERTS

AIR	Sunday, 6JAN 2019	
	<b>Alaska Airlines</b> From: San Diego CA, USA To: Kahului Maui HI, USA Stops: Nonstop Seats: 29C Equipment: Boeing 737 Jet DEPARTS SAN TERMINAL 1 Frequent Flyer Number: [REDACTED] AISLE SEAT CONFIRMED Alaska Airlines Confirmation number is PWGLLQ	<b>Flight Number:</b> 0829 <b>Class:</b> T-Coach/Economy <b>Depart:</b> 07:00 AM <b>Arrive:</b> 11:20 AM Duration: 6 hour(s) 20 minute(s) Status: CONFIRMED MEAL: FOOD FOR PURCHASE Miles: 2539 / 4062 KM
AIR	Saturday, 12JAN 2019	
	<b>Hawaiian Airlines</b> From: Kahului Maui HI, USA To: San Diego CA, USA Stops: Nonstop Seats: 14G Equipment: Airbus A321 Jet ARRIVES SAN TERMINAL 2 Frequent Flyer Number: [REDACTED] <small>AMT 14330 applied to HA</small> Hawaiian Airlines Confirmation number is JXRODM	<b>Flight Number:</b> 0038 <b>Class:</b> H-Coach/Economy <b>Depart:</b> 12:40 PM <b>Arrive:</b> 07:55 PM Duration: 5 hour(s) 15 minute(s) Status: CONFIRMED MEAL: LUNCH Miles: 2539 / 4062 KM

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.  
ALASKA AIRLINES CONFIRMATION NUMBER - PWGLLQ

Kim Becker  
maui  
01/06 - 01/12/18

HAWAIIAN AIRLINES CONFIRMATION NUMBER - JXR0DM  
FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

**Ticket/Invoice Information**

Ticket for: KIMBERLY JANE BECKER  
Date issued: 12/10/2018 Invoice Nbr: 5506162  
Ticket Nbr: AS7230500428 Electronic Tkt: Yes Amount: 521.60 USD  
Base: 474.86 US Tax: 0.14 USD Tax: 46.74  
Charged to: AX\*\*\*\*\*1013

Service fee: KIMBERLY JANE BECKER  
Date issued: 12/10/2018  
Document Nbr: XD0759379437 Amount: 30.00  
Charged to: AX\*\*\*\*\*1013

Total Tickets: 521.60  
Total Fees: 30.00  
Total Amount: 551.60

**Click here 24 hours in advance to obtain boarding passes:**

[ALASKA](#)  
[HAWAIIAN AIRLINES](#)

**Click here to review Baggage policies and guidelines:**

[ALASKA](#)  
[HAWAIIAN AIRLINES](#)

TSA Guidance- a government issued photo id is needed for checkin.  
Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.  
For Additional security information visit [www.tsa.gov](http://www.tsa.gov).

Thank you for choosing Traveltrust!

Our Business Hours are Sunday 10pm - Friday 10pm Pacific  
Saturday from 9am-1pm Pacific.

For EMERGENCY AFTERHOURS assistance in the US, please call 888-221-6043 and use VIP Code SJE72.

You can also use the Direct Dial Number 682-233-1914 or the collect number 682-647-0061.

Each call is billable at a minimum \$25.00 per call/reservation

Kim Becker  
maui  
01/06 - 01/12/19

## Casey Diane

**From:** orders@imisdemo.com  
**Sent:** Monday, October 29, 2018 12:27 PM  
**To:** Casey Diane  
**Subject:** AAAE Receipt

Conference Registration Fee

Paid by D. CASEY  
10/29/18



Dear Kimberly,

Thank you for your order! This is a receipt for your transaction - if applicable, you will receive a more detailed confirmation soon.

Here are the details of your order. Please retain this email for your records.

**Order Number:** 1047527  
**Order Date:** Oct 29, 2018 3:25 PM  
**Bill To:** Ms. Kimberly J. Becker, C.M.  
**Order Total:** 755.00  
**Payment Method:** DV VISA \*\*\*\*\*6785  
**Name on Card:** Diane Casey

Item	Price	Qty	Total
190101 33rd Annual Aviation Issues Conference - Ms. Kimberly J. Becker, C.M. <i>When:</i> Jan 6, 2019 - Jan 10, 2019 <i>Where:</i> Maui, HI United States	755.00	1	755.00

*Registration option:* Jan 6, 2019 - Registration

<b>Item Total</b>	755.00
<b>Shipping</b>	0.00
<b>Handling</b>	0.00
<b>Item Grand Total</b>	755.00
<b>Transaction Grand Total</b>	755.00

Thank you again!

AAAE

Connect with us:



American Association of Airport Executives | The Barclay Building | 601 Madison St. | Alexandria, VA 22314





U.S. BANCORP SERVICE CENTER  
 P. O. Box 6343  
 Fargo, ND 58125-6343



*Kim Becker  
 mwi  
 01/06 - 01/12/19*

SAN DIEGO CNTY RGNL ARPRT AUTH

**ACCOUNT NUMBER** [REDACTED]-6785  
**STATEMENT DATE** 11-23-18  
**TOTAL ACTIVITY** \$ 2,472.21



000012018 01 SP 106481808372399 S

DIANE CASEY  
 SDCRAA  
 PO BOX 82776  
 SAN DIEGO CA 92138-2776

"MEMO STATEMENT ONLY"  
 DO NOT REMIT PAYMENT

We certify that all purchases listed on this statement, unless annotated to the contrary, are true, correct and for official business only. Payment is authorized.

Cardholder \_\_\_\_\_ Date \_\_\_\_\_ Approver \_\_\_\_\_ Date \_\_\_\_\_

**NEW ACCOUNT ACTIVITY**

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
10-30	10-29	AAAE 703-824-0500 VA PUR ID: 85490086 TAX: 0.00	24492158302894854900869	8641	755.00
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

**Default Accounting Code:**

<b>CUSTOMER SERVICE CALL</b>  <b>800-344-5696</b>	<b>ACCOUNT NUMBER</b> [REDACTED]-6785		<b>ACCOUNT SUMMARY</b>	
	<b>STATEMENT DATE</b> 11-23-18	<b>DISPUTED AMOUNT</b> \$ .00	PREVIOUS BALANCE \$ .00 PURCHASES & OTHER CHARGES \$2,472.21	
<b>SEND BILLING INQUIRIES TO:</b>  C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	<b>AMOUNT DUE</b> \$ 0.00 <b>DO NOT REMIT</b>		CASH ADVANCES \$ .00 CASH ADVANCE FEE \$ .00 CREDITS \$ .00	
			<b>TOTAL ACTIVITY</b> \$2,472.21	



4100 Wailea Alanui Drive  
 Wailea, HI 96753  
 T 808 875 4100 F 808 875 1200

Kim Becker  
 Maui  
 01/06 - 01/12/18

Room : 0432  
 Folio # :  
 Cashier # : 243  
 Page # : 1 of 1  
 Group Name : 33rd Annual - Aviation Issue Conference

American Association of Airport Executiv  
 Ms Kimberly Becker  
 P.O. Box 82776  
 San Diego, CA 92122

Arrival : 01-06-19  
 Departure : 01-12-19

Date	Description	Additional Information	Charges	Credits
01-06-19	Deposit Transferred at C/I	Advance Deposit		1,050.34
01-06-19	Suite Charge		459.00	\$ 525.17
01-06-19	Suite General Excise Tax 4.166%		19.12	01/06
01-06-19	Suite Occupancy Tax		47.05	
01-07-19	Suite Charge		459.00	\$ 525.17
01-07-19	Suite General Excise Tax 4.166%		19.12	01/07
01-07-19	Suite Occupancy Tax		47.05	
01-08-19	Ama Bar & Grill	Room# 0432 : CHECK# 471003	43.50	1/8 Lunch
01-08-19	Suite Charge		459.00	\$ 525.17
01-08-19	Suite General Excise Tax 4.166%		19.12	01/08
01-08-19	Suite Occupancy Tax		47.05	
01-09-19	In Suite Dining	Room# 0432 : CHECK# 472202	53.96	1/9 DINNER
01-09-19	Suite Charge		459.00	\$ 525.17
01-09-19	Suite General Excise Tax 4.166%		19.12	01/09
01-09-19	Suite Occupancy Tax		47.05	
01-10-19	Ama Bar & Grill	Room# 0432 : CHECK# 472650	23.59	1/10 Lunch
01-12-19	Mastercard	XXXXXXXXXXXX8006 XX/XX		1,171.39
<b>Total</b>			<b>2,221.73</b>	<b>2,221.73</b>
<b>Balance Due</b>			<b>0.00</b>	

Thank you for choosing Fairmont Hotels & Resorts.  
 To provide feedback about your stay please contact Ian Taylor, Director of Operations, at Ian.Taylor@Fairmont.com.  
 We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com.

For information or reservations, visit us at  
 www.fairmont.com or call Fairmont Hotels & Resorts from:  
 United States or Canada 1 800-441-1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, travel agent or association fails to pay for the full amount of the charges. Overdue balance subject to a surcharge at the rate of 1.5% per month (19.56% per annum). All accounts deemed delinquent may be subject to legal fees and all other costs associated with the bill. Account is payable on presentation or departure.

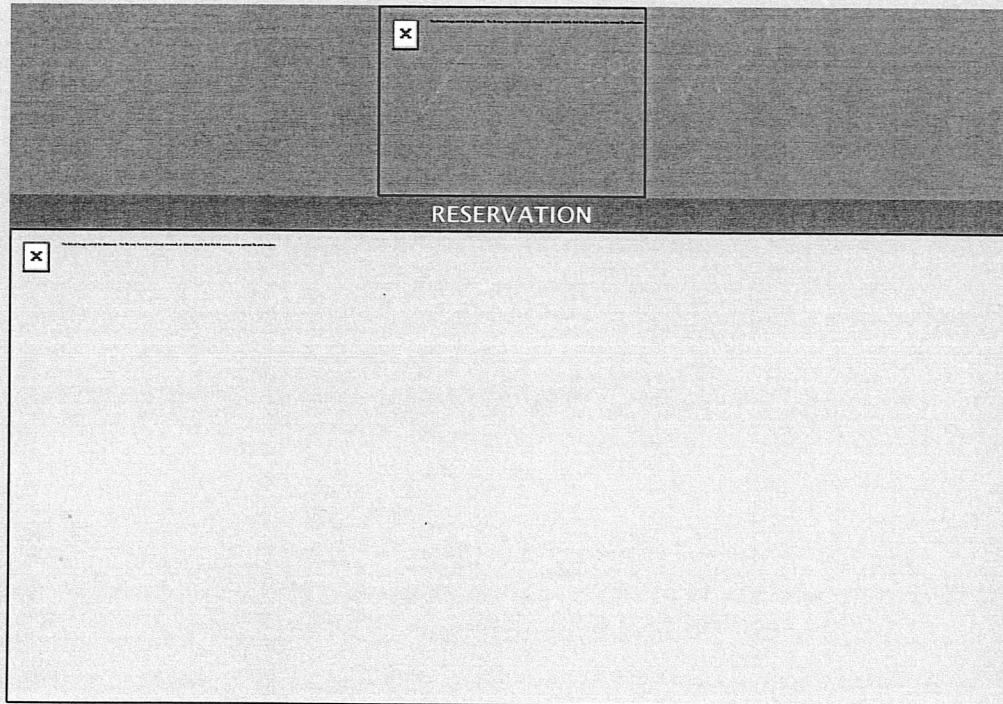
Thank you for choosing to stay with Fairmont Hotels & Resorts

Kim Becker  
Maui  
01/02 - 01/12/18

Casey Diane

**From:** The Fairmont Kea Lani Maui Team <groupcampaigns@pkghlrs.com>  
**Sent:** Sunday, October 14, 2018 12:29 PM  
**To:** Becker Kimberly  
**Subject:** The Fairmont Kea Lani Maui Reservation Confirmation

Please do not respond to this email. Inquiries should be directed to the specific hotel or please call 1-800-257-7544



Dear Kimberly Becker

Thank you for booking online, your reservation was completed successfully.

Your reservation number is:

**32LD3BC4**

Please refer to the reservation details below and visit our hotel links for more information to plan your visit.

Below are your reservation details. If you have any questions please call 1-888-495-2126

Kim Becker  
maui  
01/06-01/12/19

Arriving on Jan 6, 2019  
Departing on Jan 10, 2019

Number of Guests: 1, 0

Room Rate:

Date	Guest(s)	Status	Rate
Jan 6, 2019	1	Confirmed	459.00
Jan 7, 2019	1	Confirmed	459.00
Jan 8, 2019	1	Confirmed	459.00
Jan 9, 2019	1	Confirmed	459.00

Additional Guest	Rate
Second Guest	0.00
Third Guest	50.00
Fourth Guest	50.00

Room Type: Deluxe Ocean View Suite request Double Double  
Requests:

Totals:

Room:

Date	Guest(s)	Status	Rate
Jan 6, 2019	1	Confirmed	459.00
Jan 7, 2019	1	Confirmed	459.00
Jan 8, 2019	1	Confirmed	459.00
Jan 9, 2019	1	Confirmed	459.00

Additional Guest	Rate
Second Guest	0.00
Third Guest	50.00
Fourth Guest	50.00

Extras: Rates do not include 13.416% tax (subject to change). Valet parking \$27/NT; Resort Charge Waived

Total: 1,836.00

Cancel Policy:

A deposit of 2 nights room and tax will be charged at the time of reservation. Please cancel a minimum of 60 days prior to arrival for a refund.

10/14/18 - \$1,050.34

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**AAAE 33<sup>rd</sup> Annual Aviation Issues Conference**  
**Maui, HI**  
**January 6 - 12, 2019**

01/06 - Breakfast

*Trans Day  
 B-fast*



STARBUCKS COFFEE  
 SAN DIEGO AIRPORT

43737 Lorna

CHK 1740

JAN06'19 5:42AM

TO GO

1 CHAI LATTE G	5.10
1 LBE LOAF PUMPKIN	3.40
LaBoulange Loaf Pumpkin Cream Cheese	
AIRPORT DISC 10%	0.85-

SUBTOTAL 7.65

TAX 0.59

AMOUNT PAID **8.24**

XXXXXXXXXXXX1880

497374

Bal: 10.42

STBK CARD 8.24

---43737 Closed JAN06 05:43AM---

WE WANT TO HEAR YOUR FEEDBACK!  
 PLEASE CONTACT 1-877-672-7467  
 OR CUSTOMERSERVICE@HMSHOST.COM  
 TO SHARE YOUR EXPERIENCE.

STOREID: SANSTA09

01/06 - Bellman Tip

<u>BECKER</u>		Guest
INITIAL	<u>Be</u>	<u>8</u> # OF PIECES
	Bell Cap	\$5.00
<i>Fairmont</i>		
KEA LANI		

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**AAAE 33<sup>rd</sup> Annual Aviation Issues Conference**  
**Maui, HI**  
**January 6 - 12, 2019**

01/06 - Lunch

**FAIRMONT  
KEA LANI**  
4100 Wailea Alanui Dr.  
Wailea, HI  
Tel: (808) 875-4100

**05 - Ko Restaurant**

Server: Matt                      Check: 469377  
Table : 532                      Date : 1/6/2019  
Guests: 3                      Time : 2:30:45 PM  
Seat : 3

Becker KEA

1	ICED TEA	7.00
1	MISO PRAWNS	25.00
Food:		32.00
SUBTOTAL:		32.00
Tax:		1.33
<b>TOTAL:</b>		<b>33.33</b>

\*\*\* NOT A CREDIT CARD SLIP \*\*\*

GRATUITY: \_\_\_\_\_

TOTAL: \_\_\_\_\_

SUITE #: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

\*\*\* NOT A CREDIT CARD SLIP \*\*\*  
PLEASE RETURN A SIGNED COPY TO YOUR SERVE

Lunch Sunday

**FAIRMONT  
KEA LANI**  
4100 Wailea Alanui Dr.  
Wailea, HI  
Tel: (808) 875-4100

Authorization  
Card Type : MasterCard  
Card Number : \*\*\*\*\*8006  
MID : 372668040887  
Date/Time : 01/06/2019 02:38:45 PM  
Approval # : 05382Z

Server Name : Matt  
Check Number: 469377  
Table : 532  
Guest : 3

AMOUNT : \$33.33

TIP : 6-

TOTAL : 39.33

  
Signature

Cardholder will pay card issuer above amount pursuant to cardholder agreement

Approved - Thank You

\*\*\* Customer Copy \*\*\*

Retain this copy for statement validation

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**AAAE 33<sup>rd</sup> Annual Aviation Issues Conference**  
**Maui, HI**  
**January 6 - 12, 2019**

FAIRMONT  
KEA LANI  
4100 Wailea Alanui Dr.  
Wailea, HI  
Tel: (808) 875-4100

6/1/08 - Lunch

\*\*\*\*\*DUPLICATE\*\*\*\*\*  
06 - Ama Bar & Grill

Server: Allyson K. Check: 471003  
Table : KF3 Date : 1/8/2019  
Guests: 2 Time : 12:29:09 PM  
432 Becker, Ms Kimbe

1 SHANGHAI 17.00  
1 BLT CAESAR 19.00

Food: 36.00  
SUBTOTAL: 36.00  
Tax: 1.50

TOTAL: 37.50

\*GRATUITY NOT INCLUDED\*

\*\*\* NOT A CREDIT CARD SLIP \*\*\*

GRATUITY: 6-

TOTAL: 43.50

SUITE #: 432

PRINT NAME: Kimberly J. Becker

SIGNATURE: \_\_\_\_\_

\*\*\* NOT A CREDIT CARD SLIP \*\*\*  
PLEASE RETURN A SIGNED COPY TO YOUR SERVE

Ama Bar & Grill  
The Fairmont Kea Lani, Maui  
Mahalo- Thank You

**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**AAAE 33<sup>rd</sup> Annual Aviation Issues Conference**  
**Maui, HI**  
**January 6 - 12, 2019**

01/09 - Lunch

01/09 - Dinner

Monkeypod Kitchen by Merriman  
 10 Wailea Gateway Place  
 Unit B-201

Server: Nicole 01/09/2019  
 TBL 52/2 2:38 PM  
 Guests: 1 90023  
 Area: Main

Fish Tacos 24.95

Complete Subtotal 24.95

Subtotal 24.95  
 Tax 1.04

2% Kitchen Service 0.50

Total 26.49

**Balance Due 26.49**

Suggested Gratuity:

18% \$ 4.49  
 20% \$ 4.99  
 22% \$ 5.49

Follow us on Instagram:  
 @monkeypodkitchen  
 Like us on Facebook:  
 MonkeypodKitchenByMerrimanMaui

**FAIRMONT  
 KEA LANI**  
 4100 Wailea Alanui Dr.  
 Wailea, HI  
 Tel: (808) 875-4100

\*\*\*\*\*DUPLICATE\*\*\*\*\*  
 02 - IRD/Spa

Server: Raygina V Date: 1/9/2019  
 Check: 472202 Time: 7:32:39 PM  
 Guests: 1  
**432 Becker, Ms Kimbe**

1 DELIVERY CHARGE 5.00  
 1 ONO CHICKEN 39.00

-----

Delivery Charge: 5.00  
 Food: 39.00  
 SUBTOTAL: 44.00  
 IN SUITE SVC CHG (20.00%): 7.80  
 Tax: 2.16

**TOTAL: 53.96**

\*\*\* NOT A CREDIT CARD SLIP \*\*\*

ADDN'L GRATUITY: \_\_\_\_\_

TOTAL: 53.96

SUITE #: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

\*\*\* NOT A CREDIT CARD SLIP \*\*\*  
 PLEASE RETURN A SIGNED COPY TO YOUR SERVE



**TRAVEL EXPENSE RECEIPTS FOR KIMBERLY J. BECKER**  
**AAAE 33<sup>rd</sup> Annual Aviation Issues Conference**  
**Maui, HI**  
**January 6 - 12, 2019**

01/10 - Lunch

FAIRMONT  
 KEA LANI  
 4100 Wailea Alanui Dr.  
 Wailea, HI  
 Tel: (808) 875-4100

\*\*\*\*\*DUPLICATE\*\*\*\*\*  
 06 - Ama Bar & Grill

Server: Kamalani K    Check: 472650  
 Table: AR5B          Date: 1/10/2019  
 Guests: 2            Time: 2:04:24 PM  
 432 Becker, Ms Kimbe

1 BEACH BOY NACHOS	19.00
-----	
Food:	19.00
SUBTOTAL:	19.00
Tax:	0.79
-----	
<b>TOTAL:</b>	<b>19.79</b>

\*GRATUITY NOT INCLUDED\*

\*\*\* NOT A CREDIT CARD SLIP \*\*\*

GRATUITY: \_\_\_\_\_

TOTAL: 23.59

SUITE #: \_\_\_\_\_

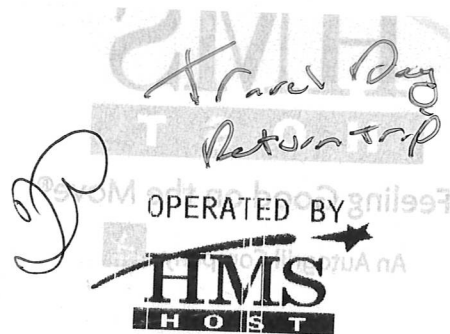
PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

\*\*\* NOT A CREDIT CARD SLIP \*\*\*  
 PLEASE RETURN A SIGNED COPY TO YOUR SERVE

Ama Bar & Grill  
 The Fairmont Kea Lani, Maui  
 Mahalo- Thank You

01/12 - Lunch



CALIFORNIA PIZZA KITCHEN  
 KAHULUI AIRPORT

244284 Mary Jan  
 -----  
 CHK 2520 GST 2  
 JAN12'19 11:03AM

TO GO

2 SODA BTL M	7.58
2 PIZ HAWAIIAN	29.18
-----	
SUBTOTAL	36.76
TAX	1.53
AMOUNT PAID	<b>38.29</b>
CASH	50.00
CHANGE	11.71
--244284 Closed JAN12 11:03AM--	

WE WANT TO HEAR YOUR FEEDBACK!  
 PLEASE CONTACT 1-877-672-7467  
 OR CUSTOMERSERVICE@HMSSHOT.COM  
 TO SHARE YOUR EXPERIENCE.

STOREID: OGGCPK01

**Your order number is: 2520**

Kim Becker  
maui  
01/06 - 01/12/18

0 New messages Security center Contact us Accessibility Feedback Help Log out



Good morning, Kimberly  
Barclaycard Arrival ...8006



Baggage Fee

Home Payments Activity & Statements Rewards & Benefits Services Your profile

████████████████████  
████████████████████  
████████████████████

████████████████████

View balance details

PAYMENT STATUS

Your payment is due on Feb. 8<sup>th</sup>

Minimum amount due ██████████

Statement balance as of 01/11/2019 ██████████

Make a payment View Current Statement

CURRENT MILES

18,073

Last redemption date 02/10/2018

Rewards & Benefits Center

New Year, New Promotions! Shop Now!

While supplies last

Earn Miles Even Faster

Add Authorized User

Explore all your card benefits

Learn more

RECENT ACTIVITY View all transactions

POSTED TRANSACTIONS		REWARDS	VIEW ALL
01/11/2019	HAWAIIAN 17326058211081	60	\$30.00
██████████	████████████████████	122	██████████
██████████	████████████████████		██████████


Bag fee

Kim Becker  
maui  
01/06 - 01/12/18



Citi® / AAdvantage® Platinum Select® World Elite™ Mastercard® -9117

[Replace card](#)

<p><b>Current balance</b></p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>Statement closing Jan 16</p>	<p><b>Last statement balance</b></p> <p>[REDACTED]</p> <p>Minimum due \$0.00</p> <p>Payment due Jan 14</p>
	
<p><b>Total Available Miles: 117,004</b></p>	

Transactions

Since Dec 19, 2018

Pending Total \$526.16

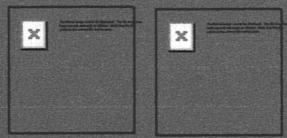
Date	Description	Amount	Running Balance
[REDACTED]	[REDACTED] <i>Recurring Charge</i>	[REDACTED]	----
[REDACTED]	[REDACTED]	[REDACTED]	----

Posted Total -\$12,682.20

Date	Description	Amount	Running Balance
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Dec 26, 2018	HAWAIIAN17315013369150 WEB SALES HI	\$80.00	[REDACTED]

*Seat Selection*

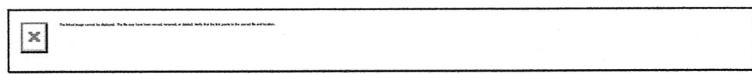
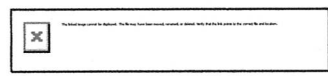
Kim Becker  
maui, 01/06-01/12/19



\$69.50

01/06-  
Transportation

Custom Amount	\$58.40
Purchase Subtotal	\$58.40
Sales Tax (4%)	\$2.34
Tip	\$8.76
<b>Total</b>	<b>\$69.50</b>



Hana Transportation

Last Location  
808-425-1766



Visa (Swipe)



One Way Taxi Fare  
a/p to Fairmont

$$\begin{array}{r}
 69.50 \\
 \times 2 \\
 \hline
 139.00
 \end{array}$$

Round Trip  
Fare

Jan 6  
2019  
at  
12:50  
PM  
#qvsJ  
Auth  
code:  
067627

© 2019 Square, Inc.

1455 Market Street, Suite 600  
San Francisco, CA 94103

Kim Becker  
MAUI  
01/06 - 01/12/11 Page 2 of 3



01/12 - Transportation

**\$69.50**

Custom Amount	\$58.40
Purchase Subtotal	\$58.40
Sales Tax (4%)	\$2.34
Tip	\$8.76
Total	<b>\$69.50</b>



Hana Transportation  
Last Location  
808-425-1766



Kim Becker  
maui, 01/06-01/12/19

### Thank you for using Rentalcars.com

You will shortly receive an email which will contain important information regarding your reservation.

**Please note:**

"Rentalcars.com" is the company name which will appear on your payment card statement.

Your reference number is:

**545720956**

Please make a note of your reservation number

Confirmation: NPRL7202CC

[Print Your Itinerary](#)

[Amend your booking](#)

[Cancel Your Booking](#)

[Map/Driving Directions](#)

[Frequently Asked Questions](#)

**Are you sure you're fully covered for this rental?**

Most credit cards only provide secondary coverage for rentals – and any claim on your regular auto insurance could increase your premiums.

### Add Collision Damage Coverage

Get Collision Damage Coverage! For \$11.00 per day\*, you can insure your rental car against covered loss or damage. [Click here](#) for more information.

**\$50,000\* in Primary Coverage so you won't need to file a claim with your regular insurance**

**Includes cost of repairs for collision or damage to a rental car**

**Coverage can be cancelled with 100% refund up until your requested pick-up time**

\*For customers with a New York State billing address, the fee will be \$9 per day, with \$40,000 in coverage.

**Add Protection**

### Your Reservation

<b>Rental Partner:</b>	Fox Rent-A-Car	<b>Car Type:</b>	Standard Car (Unlimited Mileage)
<b>Pick-Up:</b>	January 6, 2019 11:45 AM	<b>Drop-Off:</b>	January 12, 2019 10:45 AM
<b>Pick-Up Location:</b>	22, Hana Highway, Kahului (OGG), USA - Other, 96732	<b>Drop-Off Location:</b>	22, Hana Highway, Kahului (OGG), USA - Other, 96732
<b>Driver:</b>	Kim Becker	<b>RC - Fox Confirmation:</b>	NPRL7202CC
<b>Special Requests:</b>	None requested	<b>Counter Information:</b>	Fox Rent-A-Car +18088680071 <a href="#">More Details</a>

### Summary of Charges

Daily Rate (6 x 32.15): USD 192.90

Taxes and fees: USD 49.86

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### Your Car

**Volkswagen Jetta or Similar**

Standard



**5 seats**  
**1 Large bag**  
**1 Small bag**

Supplied by:



**Pick up:**

Maui Kahului Airport, USA - Other  
January 6, 2019 11:45 AM

Maui Kahului Airport, USA - Other  
January 12, 2019 10:45 AM

### Summary of Charges

**Amount Due at Pick-up:**

Daily Rate (6 x 32.15): USD 192.90

Taxes and fees: USD 49.86

Amount Due at Pick-up: USD 242.76

### Important Information

**Please review the following rules regarding rental cars:**

If you purchase Collision Damage Coverage with this rental car reservation, you will be charged now for the coverage. This Collision Damage Coverage plan is an affordable alternative to waivers or insurance offered by many rental car providers at the rental car counter. Our plan coverage provides primary benefits including collision, theft, vandalism, and much more. We have partnered with Allianz Global Assistance to offer customers this valuable coverage at \$11 per day (\$9 per day for NY residents). Please see the description of coverage for more details. Cancellations with 100% refunds will be permitted for Collision Damage Coverage until your scheduled pick-up time.

Payment for this reservation is due when the car is picked up and will be charged by Fox Rent-A-Car.

Additional charges may apply at the counter if you pick up or drop off the car at a different date, time, or location than you requested for your reservation.

Only the driver will be able to pick up this rental car at the counter. An additional driver can be added at the counter for a fee payable directly to the rental car company.

Additional charges may apply for drivers under the age of 25.

Fox Rent-A-Car will charge the driver at the rental counter for optional items you add to your reservation, including any child seats or special requests such as pre-paid fuel.

The driver will be required to present a valid driver's license and a valid credit card or debit card in his/her name at the

Kim Becker  
maui, 01/06 - 01/12/18

Amount Due at Pick-up: USD 242.76

counter for the refundable security deposit. Rental car companies may have different requirements for customers who will only have a debit card at the time of pick-up. For more specific information please review partner payment options. Pre-paid cards or cash will not be accepted for the security deposit.

Your car will be reserved for unlimited mileage, but some car companies have additional restrictions regarding mileage. Please refer to Fox Rent-A-Car's specific policy.

Please see location specific rental policy and rules information

[Fox Rent-A-Car Rental Policy and Rules](#)

Rate your experience

Your feedback is important to us and helps us to give our customers a better experience. On a scale of 0-10, how likely is it that you would recommend Rentalcars.com to a friend or colleague?

0 1 2 3 4 5 6 7 8 9 10  
Very unlikely Very Likely

Rentalcars.com on your mobile  
Free to download!

Create an account  
For even faster, simpler bookings  
Kbeckersj@yahoo.com  
Set Password:  
Create account

Can we help you with anything else?  
Need another car? We've got cars everywhere!  
Need a hotel? Why not use our partners Booking.com  
Booking.com  
Save up to 75% on hotels in 15000 destinations worldwide. Read hotel reviews and find the guaranteed best price on a choice of hotels to suit any budget.  
Book another car  
Go to Booking.com



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Kim Becker  
maui  
01/06 - 01/12/18

**Becker Kimberly**

---

**From:** April Boling <april@aprilboling.com>  
**Sent:** Friday, January 4, 2019 1:04 PM  
**To:** Becker Kimberly  
**Subject:** RE: Request for an additional Travel Expense

Rental Car  
Approval

Yes, that is fine.

---

**From:** Becker Kimberly <kbecker@san.org>  
**Sent:** 01/04/2019 1:02 PM  
**To:** Boling April <aboling@san.org>  
**Subject:** Request for an additional Travel Expense

Hi April,

I am traveling to a the Aviation Issues Conference next week and realized I did not get approval for a rental car. I believe the process to request approval outside a formal request to the Board is to make the request directly to the Chair and then report it on my travel expenses when I return. Typically I don't get a car but in this case, the cost of the taxi or shuttle is \$54. One way or a total of \$108. The car will be a bit more for the 6 days I am there, but I am hoping to get approval to rent the car and seek reimbursement for the amount equivalent to the taxi/shuttle fare and pay for the balance personally. I expect that I will be attending dinners with airlines and tenants off site and the vehicle will be helpful given the location of the hotel.

With your permission I will submit this request and your response to the Board along with my travel statement at the end of the trip.

Kim

**Kimberly J. Becker**  
**President / CEO**  
T 619.400.2444  
[kbecker@san.org](mailto:kbecker@san.org)





Kim Becker  
maui  
01/06 - 01/12/18

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Kimberly J. Becker Dept: BU 6

Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

**2. DATE OF REQUEST:** 10/15/18 PLANNED DATE OF DEPARTURE/RETURN: 01/06/19 01/10/19

**3. DESTINATIONS/PURPOSE** (Provide detailed explanation as to the purpose of the trip-- continue on extra sheets of paper as necessary):

Destination: Maui, HI Purpose: AAAE 33<sup>rd</sup> Annual Aviation Issues Conference

Explanation: \_\_\_\_\_

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$	<u>500.00</u>
• *RENTAL CAR (Must complete page 2)	\$	
• OTHER TRANSPORTATION (Taxi, Train)	\$	<u>250.00</u>
B. LODGING	\$	<u>2,300.00</u>
C. MEALS	\$	<u>375.00</u>
D. SEMINAR AND CONFERENCE FEES	\$	<u>755.00</u>
E. ENTERTAINMENT (If applicable)	\$	
F. OTHER INCIDENTAL EXPENSES	\$	
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	\$	<u><b>4,180.00</b></u>

\*Permitted in limited circumstances; must be pre-approved. Provide a copy of Out-of-Town Travel Request form to Risk Management prior to travel in order to obtain insurance identification card covering rental period.

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Kimberly J. Becker Date: 10/15/18

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, MARTHA WEALES, ASST AUTHORITY CLERK I, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 by the Executive committee at its October 22, 2018 meeting  
 NEW Out of Town Travel Request (eff. 5-23-17)

Kim Becker  
maui  
01/06 - 01/12/18

[Welcome](#) » [Program](#) » Agenda

# Agenda

Agenda as of August 20, 2018. Subject to change.

Session Format: Panel Discussion with Audience Participation

Sunday, January 6	Monday, January 7	Tuesday, January 8
Wednesday, January 9	Thursday, January 10	

## Sunday, January 6

8 a.m. - 12 p.m.      AAAE Board/Policy Review Committee Meeting

3 - 7 p.m.      Conference Registration

5:30 - 7 p.m.      Welcome Reception

## Program

Kim Becker  
maui  
01/06 - 01/12/18

[Welcome](#) » [Program](#) » Agenda

# Agenda

Agenda as of August 20, 2018. Subject to change.

Session Format: Panel Discussion with Audience Participation

Sunday, January 6	Monday, January 7	Tuesday, January 8	Wednesday, January 9
Thursday, January 10			

## Monday, January 7

- 7 a.m. - 12:15 p.m. Conference Registration
- 7 - 8:15 a.m. Breakfast
- 7 - 8:15 a.m. AAAE Air Service Committee Meeting
- 8:15 - 9:15 a.m. Welcome Remarks and Willie K Performance
- 9:15 - 9:45 a.m. Washington Leaders Forum
- 9:45 - 10:45 a.m. Session 1 - 2019 State of the Industry: A Discussion with Aviation Leaders
- 10:45 - 11:15 a.m. Break with Exhibitors
- 11:15 - 12:15 p.m. Session 2 - Washington Update: Is Progress Possible in a Divided Capitol?
- 1 - 4 p.m. Issue Briefings
- 1:30 - 3 p.m.

Kim Becker  
mwi  
01/06-01/12/18

[Welcome](#) » [Program](#) » Agenda

# Agenda

Agenda as of August 20, 2018. Subject to change.

Session Format: Panel Discussion with Audience Participation

Sunday, January 6	Monday, January 7	Tuesday, January 8	Wednesday, January 9
Thursday, January 10			

## Tuesday, January 8

7:15 a.m. – 12 p.m. Conference Registration

7:15 - 8:15 a.m. Breakfast

8:15 - 10:30 a.m. Session 3 – Aviation Policy in 2019

Panel A: Infrastructure Investment – Can Washington Unite to Build?

Panel B: Now What? – FAA Reauthorization Post-Mortem

*Note: As part of these traditional discussions, panelists will be asked to role-play and argue issues from “the other side” of the debate.*

10:30 - 11 a.m. Break with Exhibitors

11 a.m. - 12 p.m. Session 4 – Aviation Workforce Development: Is Our Industry Prepared for a Changing World?

1 - 4 p.m. Issue Briefings

Kim Becker  
mwi  
01/06-01/12/18

[Welcome](#) » [Program](#) » Agenda

# Agenda

Agenda as of August 20, 2018. Subject to change.

Session Format: Panel Discussion with Audience Participation

Sunday, January 6	Monday, January 7	Tuesday, January 8	Wednesday, January 9
Thursday, January 10			

## Wednesday, January 9

- 7:15 a.m. – 12:15 p.m. Conference Registration
- 7:15 - 8:15 a.m. Breakfast
- 7:15 - 8:15 a.m. Airport Board Member & Commissioner Roundtable
- 8:15 - 9:30 a.m. Session 5 – Customer Service Focus: Enhancing the Passenger Experience
- 9:30 – 10:30 a.m. Session 6 – Aviation Security Policy and Technology: Meeting Emerging Threats in an Era of Constrained Resources
- 10:30 - 11 a.m. Break with Exhibitors
- 11 a.m. - 12:00 p.m. Session 7 – Emerging Technology Focus: Dealing with Disruptors in the Air and on the Ground
- 1 - 4 p.m. Issue Briefings
- 1:30 - 3 p.m.

Kim Decker  
maui  
01/06 - 01/12/18

DHS Leadership Focus - An Informal Discussion with DHS Leaders

5 - 6:30 p.m.

Closing Conference Reception

Program

Agenda

Willie K Performance

Golf

Join Us

Jan. 6-10, 2019



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Kim Becker  
MAUI  
01/06 - 01/12/18

[Welcome](#) » [Program](#) » Agenda

# Agenda

Agenda as of August 20, 2018. Subject to change.

Session Format: Panel Discussion with Audience Participation

Sunday, January 6 Thursday, January 10	Monday, January 7	Tuesday, January 8	Wednesday, January 9
---	-------------------	--------------------	----------------------

## Thursday, January 10

- 7:15 - 11:30 a.m.      Conference Registration
- 7:15 - 8:15 a.m.      Breakfast
- 8:15 - 9:15 a.m.      Session 8 – International Aviation: Maintaining U.S. Leadership in a Changing World
- 9:15 - 10:15 a.m.      Session 9 – Air Service Focus: Maintaining Access for All Across the U.S. Aviation System
- 10:15 - 10:45 a.m.      Break with Exhibitors
- 10:45 a.m. - 11:30 a.m.      Session 10 – Conference Wrap Up: Looking Back, Looking Forward...
- 11:30 a.m.              Conference Adjournment

## Program

# **BUSINESS EXPENSE**



**KIM BECKER**

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## BUSINESS EXPENSE REIMBURSEMENT REPORT

December 2018

Period Covered

**Kimberly J. Becker**

DATE	G/L Account	Description			AMOUNT
12/05/18	66240.100	Dinner	SAN/Nossaman/Signal Group		\$ 40.44
12/07/18	66240.100	Lunch	SANDAG Meeting		\$ 29.69
12/10/18	66290.000	Parking	San Diego Electives Inauguration		\$ 18.00
12/11/18	66240.100	Lunch	Rath Miller Strategy Meeting		\$ 104.79
12/12/18	66290.000	Parking	Kris Michell Mtg. - City of San Diego		\$ 15.00
12/27/18	66290.000	Parking	Photo Shoot - Union Tribune		\$ 4.00
				TOTAL	\$ 211.92

I acknowledge that I have read, understand and agree to Authority \*Policy 3.30 - Business Expense Reimbursement Policy and that any purchases that are not allowed will be my responsibility. I further certify that this report of business expenses were incurred in connection with official Authority business and is true and correct.

\* Policy 3.30



NAME

Kimberly J. Becker

12/28/18

DATE

12/05- SAN DINNER  
with Lobbyists from  
Signal Group and  
Nollama.

**Casey Diane**

**Subject:** Dinner with Richard Harris & Sam Whitehorn  
**Location:** Seasons 52, The Headquarters at Seaport, 789 W. Harbor Drive, #134, San Diego, CA 92101  
**Start:** Wed 12/5/2018 5:30 PM  
**End:** Wed 12/5/2018 7:30 PM  
**Show Time As:** Out of Office  
**Recurrence:** (none)  
**Organizer:** Becker Kimberly  
**Categories:** Out of Office

Reservation is under Angela's name, party of 8.

789 W Harbor Dr San Diego, CA 92101		789 W Harbor Dr San Diego, CA 92101	
Check # :35646-4541		Check # :35646-4541	
<b>Table 700</b>		<b>Table 700</b>	
Claire M		Claire M	
07:03 PM 12/05/2018		18:58:27 12/05/2018	
Transaction #:212282618		Gst 1	
AID: A0000000041010		Guest No.2	
TC: 2667123B9C57E578		1 Nantucket Scallops 31.50	
App Name/Label: MasterCard		-----	
Card Verification: Signature		<b>Duplicate Receipt</b>	
Tran DataSource: Chip		<b>Stored Order</b>	
-----		Subtotal 31.50	
Card Number	Auth Code	Sales Tax 2.44	
xxxxxxxxxxxx9117	230535	Please pay this amount	
	Master Card	<b>Total 33.94</b>	
<b>Check Amount</b>	<b>33.94</b>		
<b>Tip</b> .....	<u>6.50</u>		
<b>Total</b> ...	<u>40.44</u>		
X _____		Join SEASONS 52 REWARDS today and receive a bonus reward! Visit Seasons52.com/rewards for more information and to join today!	
Cardmember agrees to pay total in accordance with agreement governing use of such card.		<b>Dine In</b>	
		18:58:27 12/05/2018	
		***** Join us for Happy Hour Monday through Friday. Enjoy \$5 small plates and more. Seasons52.com/Happy-Hour *****	

12/07 - meeting with Sandag to meet new Executive Director - Hassan Ikhkhatu

Institution: Logix Federal Credit Union

[Options](#) | [Print](#)

Actions	Date	Description / Notes	Flags	Category	Withdrawal	Deposit	Account
	12/08/18	SQU*SQ *JENNINGS HOUSE 1018 Rosecrans St S Card *1802 Sandag meet and greet		Business	-\$6.20		PREMIER CHECKING
	12/08/18	SQU*SQ *JENNINGS HOUSE 2821 Avenida De Por Card *1802 Sandag meet and greet		Business	-\$23.49		PREMIER CHECKING

\$ 29.69

No Receipt available

Meet & greet w/ Sandag

Hassan Ikhkhatu  
Lisa Tr. filetti  
Denny Probst

## Becker Kimberly

---

**Subject:** SAN Meeting with Lisa Trifiletti and Hasan Ikhart (SANDAG)  
**Location:** Jennings House Cafe, 1018 Rosecrans Street, San Diego, CA 92106 (619.222.6857)

**Start:** Fri 12/7/2018 3:30 PM  
**End:** Fri 12/7/2018 5:00 PM  
**Show Time As:** Out of Office

**Recurrence:** (none)

**Meeting Status:** Meeting organizer

**Organizer:** Becker Kimberly  
**Required Attendees:** Becker Kimberly; Probst Dennis; lisa@trifiletticonsulting.com  
**Optional Attendees:** Potter Candice; Lero, Tessa

**Categories:** Out of Office, Business Meetings

12/10 - Inauguration of  
new City electives.

**Santos Naty**

---

**Subject:** Kim / Richard - City Inauguration Ceremony, Golden Hall, 202 C Street, San Diego, CA 92101

**Location:** Meet Richard at 9:30 a.m. (Breezeway - 1st and C Streets)

**Start:** Mon 12/10/2018 9:30 AM

**End:** Mon 12/10/2018 11:30 AM

**Show Time As:** Out of Office

**Recurrence:** (none)

**Meeting Status:** Meeting organizer

**Organizer:** Becker Kimberly

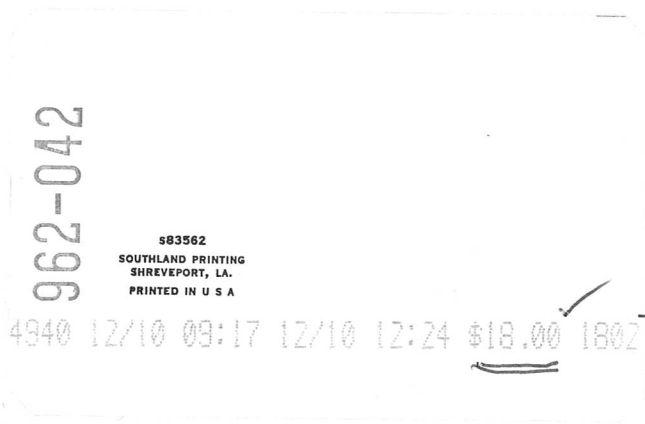
**Required Attendees:** rledford@ledentr.com

**Optional Attendees:** mye@ledentr.com

**Categories:** Out of Office

Ms. Kim Becker's  
Parking Fee \$18.00  
12/10/18

- Richard Ledford  
LEA Enterprises



12/11- Lunch with  
Kim Miller of  
Rath Miller -

Re: 2019 Strategy  
Plans

**Casey Diane**

**Subject:** Kim Miller / Kim Becker - Lunch  
**Location:** C Level, 880 Harbor Island Drive, San Diego, CA 92101 (619.298.6802)  
**Start:** Tue 12/11/2018 12:30 PM  
**End:** Tue 12/11/2018 1:30 PM  
**Show Time As:** Out of Office  
**Recurrence:** (none)  
**Meeting Status:** Meeting organizer  
**Organizer:** Becker Kimberly  
**Required Attendees:** kim@rathmiller.com  
**Categories:** Out of Office

Island Prime & C Level  
GM: Rich Sabatowski  
880 Harbor Island Drive  
San Diego, CA 92101  
619-298-6802

Island Prime & C Level  
GM: Rich Sabatowski  
880 Harbor Island Drive  
San Diego, CA 92101  
619-298-6802

Server: Charles                      DOB: 12/11/2018  
01:09 PM                              12/11/2018  
Table 421/1                            8/80025

Server: Charles                      12/11/2018  
Table 421/1                            1:05 PM  
Guests: 2                                80025

SALE

M/C                                      8388627  
Card #XXXXXXXXXXXX1802  
Magnetic card present: BECKER KIMBERLY J  
Card Entry Method: S

Iced Tea (2 @3.50)                    7.00  
RAW OYSTERS                           33.00  
12 OYSTER  
SHRIMP CKTL (2 @15.00)            30.00  
CUP OF BISQUE                        10.00

Approval: 619160

Complete Subtotal                    80.00

Amount:                                \$88.79

Subtotal                                80.00  
Tax                                        6.38

+ Tip:                                    16 -

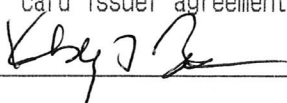
3% Surcharge\*                        2.41  
Total                                      88.79

= Total:                                 104.79

Balance Due                            88.79

I agree to pay the above  
total amount according to the  
card issuer agreement.

\*To support increasing costs.  
Book Your Special Event  
with us. Please contact  
Samantha Minnema at 619-398-2947  
or go online to  
[www.islandprime.com](http://www.islandprime.com).  
Thanks for dining with us!

X 

Customer Copy

12/12 - Lunch with  
Kris Michell  
chief operating officer  
City of San Diego

**Casey Diane**

**Subject:** Kris Michell / Kim Becker Lunch  
**Location:** Westgate Hotel - Westgate Room, 1055 2nd Ave, San Diego, CA 92101  
**Start:** Wed 12/12/2018 12:30 PM  
**End:** Wed 12/12/2018 1:30 PM  
**Recurrence:** (none)  
**Meeting Status:** Accepted  
**Organizer:** Michell, Kris  
**Required Attendees:** Becker Kimberly  
**Categories:** Out of Office

**Confirmation #2109762842**

**The Westgate Hotel - The Westgate Room**

Wednesday, December 12, 2018, 12:30 PM

2 people

- [Modify](#)
- [Cancel](#)

THIS IS YOUR RECEIPT  
WELCOME TO ACE PARKING  
LOT 28  
2 HOUR PARKING  
THIS IS YOUR RECEIPT  
Meter: 03010920-3010920  
Trans: 021378  
Purchase Time:  
12:17PM DEC 12 18  
SPACE: 032  
Price: \$15.00  
Card: \*\*\*\*\*1802  
Auth: 689145  
PERMIT EXPIRES:  
2:17PM WED  
DEC 12 2018  
THIS IS YOUR RECEIPT  
NO IN/OUT PRIVILEGES  
THANKS FOR PARKING  
WITH ACE. QUESTIONS  
CALL: 800-925-7275

- Parking



12/27- Photo Shoot for  
Union Tribune  
Interview

**Casey Diane**

---

**Subject:** Union Tribune Photo Shoot (See Instructions Below)  
**Location:** UT Office, 600 B Street, San Diego, CA  
**Start:** Thu 12/27/2018 2:30 PM  
**End:** Thu 12/27/2018 3:30 PM  
**Show Time As:** Out of Office  
**Recurrence:** (none)  
**Organizer:** Becker Kimberly  
**Categories:** Out of Office

- Take elevator to 12<sup>th</sup> floor
- Call Alma Cesena or Matthew Hall
- An escort will take you to studio for photo shoot

WELCOME TO  
600 B St.

PLEASE KEEP THIS TICKET  
WITH YOU

Parking

Entered:  
2018/12/27 14:17

Ticket#:64709858  
Duration:0:22:50  
Paid On:  
2018/12/27 14:40

Paid:\$ 4.00  
Original Fee:\$ 4.00  
Bills Inserted \$ 0.00  
Change:\$ 0.00  
MASTERCARD  
SC:\$ 0.00

Merchant ID:  
\*\*\*\*\*1802 S  
MASTERCARD  
Seq 821007  
Purchase 18/12/27 14:25:29  
Auth 688338  
APPROVED /

**APRIL BOLING**

## SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

JAN 03 2019


2018

Board Services

## MONTHLY MILEAGE and PARKING FEE REIMBURSEMENT REPORT

EMPLOYEE NAME		PERIOD COVERED		
C. April Boling		December		
DEPARTMENT/DIVISION				
Date	Miles driven	Destination and purpose of trip	Parking fees & other transportation costs paid	\$\$\$
12/4/18	29.20	Jimmy's Famous Tavern/Meet w/Kim Becker		
12/5/18	18.40	PF Chang's/Meet w/ Robert Gleason		
12/6/18	29.40	Airport/ALUC/Board Mtg.		
12/7/18	30.00	Marine Corps. Air Station Miramar/Marine Corps Holiday Open House		
12/12/18	28.20	Marriott Liberty Station/Airport Ambassador Holiday Event		
12/14/18	25.00	SANDAG Offices/SANDAG Trans. Comm. Mtg.		
12/17/18	29.40	Airport/World Trade Center Mtg.		
12/20/18	29.40	Airport/Exec./Finance Mtg.		
SUBTOTAL	219.00		SUBTOTAL	-

**Computation of Reimbursement**

	219.00
REIMBURSEMENT RATE: (see below) *	Rate as of January 2018 X 0.545
TOTAL MILEAGE REIMBURSEMENT	119.36
PARKING FEES/TOLL CHARGES (ATTACH RECEIPTS)	-
TOTAL REIMBURSEMENT REQUESTED	\$ 119.36
<p>I acknowledge that I have read, understand and agree to Authority Policy 3.30 - Business Expense Reimbursement Policy and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of business expenses were incurred in connection with official Authority business and is true and correct.</p> <p><u>Business Expense Reimbursement Policy 3.30</u></p>	
 SIGNATURE OF EMPLOYEE	    DEPT./DIV. HEAD APPROVAL

Please use the other tabs for mileage prior to January 1, 2018

**J. SCHIAVONI**

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

DEC 20 2018

2018

Board Services

MONTHLY MILEAGE and PARKING FEE REIMBURSEMENT REPORT

EMPLOYEE NAME Johanna S. Schiavoni			PERIOD COVERED 11/29/2018-12/20/2018	
DEPARTMENT/DIVISION Board of Directors				
Date	Miles driven	Destination and purpose of trip	Parking fees & other transportation costs paid	\$\$\$
11/29/18	6.60	SDCRAA Ground Transport Ad Hoc	SDCRAA	
12/20/18	6.60	SDCRAA Finance and Ground Trans	SDCRAA	
<b>SUBTOTAL</b>	<b>13.20</b>			<b>-</b>

Computation of Reimbursement

	13.20
REIMBURSEMENT RATE: (see below) * Rate as of Januar	0.545
TOTAL MILEAGE REIMBURSEMENT	7.19
PARKING FEES/TOLL CHARGES (ATTACH RECEIPTS)	-
TOTAL REIMBURSEMENT REQUESTED	\$ 7.19

I acknowledge that I have read, understand and agree to \*Authority Policy 3.30 - Business Expense Reimbursement Policy and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of business expenses were incurred in connection with official Authority business and is true and correct.  
Business Expense Reimbursement Policy 3.30

*Johanna Schiavoni*

SIGNATURE OF EMPLOYEE

DEPT./DIV. HEAD APPROVAL